



COMPASS
COMMUNITY PLANNING ASSOCIATION
of Southwest Idaho

BOARD PACKET

October 17, 2011

800 S. Industry Way, Ste 100

Meridian, ID 83642

P. 208.855.2558

F. 208.855.2559

www.compassidaho.org

MAKING A MOTION:

1. **Seek recognition from the chair.**
2. **When you are recognized, say, "I move..."**
State your motion clearly, concisely, and completely.
3. **Wait for someone to "second" your motion.**
A "second" does not imply the person making the second agrees with the motion – only that he/she agrees it should be debated.
4. **Wait while the chair restates the motion.**
Be prepared to provide the motion to the chair in writing, if needed or requested, to ensure the chair accurately restates it.
5. **Respectfully debate your motion.**
As the person making the motion, you have the right to speak first, but do not have to. When you speak, state your opinion then respectfully listen to, and consider, other opinions.
6. **Wait for the chair to take a vote.**
After discussion is complete, the chair will call for a vote.
7. **Listen as the chair announces the result of the vote.**

Motions to Protect Rights:
• Division of the Assembly
• Point of order
• Appeal chair's ruling
• Point of information
• Parliamentary inquiry
Motions to Choose Voting Methods:
• Vote by ballot, roll call, counted vote
• Choose method of nominations
• Open or close nominates or the polls
Motions to Delay Action:
• Refer to a committee
• Postpone to a definite time
• Recess
• Adjourn
• Postpone indefinitely
• Lay on the table
Motions to Vary the Procedures:
• Suspend the rules
• Divide the question
• Request to withdraw a motion
• Request relief from duty – or resign
Motions to Re-examine:
• Reconsider
• Rescind/Amend something previously adopted
• Take from the table
• Discharge a committee

To Change a Proposed Motion:
Amend Motions to Raise Urgent Issues:
• Question of privilege
• Orders of the day
• Object to consideration
Motions to Control Debate:
• Limit debate
• Previous question

TABLE OF RULES RELATING TO MOTIONS:

Motion	Debate?	Amend?	Vote
Adjourn	No	No	Majority
Amend	Yes	Yes	Majority
Amend Something Previously Adopted	Yes	Yes	(a) Majority with notice; or (b) 2/3; or (c) Majority of entire membership
Appeal	Normally	No	Majority in negative required to reverse chair's decision
Commit	Yes	Yes	Majority
Debate, Close (Previous Question)	No	No	2/3
Debate, Limit or Extend Limits of	No	Yes	2/3
Main Motion	Yes	Yes	Majority
Postpone	Yes	Yes	Majority
Previous Question	No	No	2/3
Recess	No	Yes	Majority
Reconsider	If motion to be reconsidered debatable	No	Majority
Rescind	Yes	Yes	(a) Majority with notice; or (b) 2/3; or (c) Majority of entire membership
Refer (Commit)	Yes	Yes	Majority
Suspend the Rules (of Order)	No	No	2/3
Suspend the Rules (standing or convention standing rules)	No	No	Majority
Voting, motions relating to	No	Yes	Majority

**COMMUNITY PLANNING ASSOCIATION
BOARD MEETING CALENDAR
NOVEMBER 2011 – MARCH 2012**

COMPASS BOARD MEETING DATE/TIME	LOCATION	KEY ITEMS
<p>Monday, November 28, 2011 1:30 p.m.</p> <p>NOTE NEW MEETING DATE</p>	<p>Meridian City Hall 33 E. Broadway Avenue Meridian, Idaho</p>	<p>Workshop – Funding Transportation</p> <p>Adopt Resolution Approving the FY2012 Unified Planning Work Program-Revision 1</p>
<p>Monday, December 19, 2011 1:30 p.m.</p>	<p>Nampa Civic Center 311 3rd Street South Nampa, Idaho</p>	<p>COMPASS/VRT Holiday Luncheon</p> <p>Establish 2012 Board and Executive Committee Meeting Dates and Locations</p> <p>Provide 30 Day Notice of Annual Meeting</p> <p>Approve 2012 State Legislative Position Statements</p>
<p>Monday, January 23, 2012 1:30 p.m.</p>	<p>NOTE NEW LOCATION:</p> <p>COMPASS Conference Room 700 N. East 2nd Street Meridian, Idaho</p>	<p>Tentative Board Meeting Date</p> <p>Annual Board Meeting</p> <p>Confirm Board Officers Rotation. Elect Secretary/Treasurer</p> <p>Confirm Executive Committee Representatives for Cities under 25,000 in Population</p> <p>Confirm Non-Elected Board Members and Alternates</p> <p>Confirm Standing Committee Memberships</p>
<p>Monday, February 27, 2012 12:00-4:00 p.m.</p>	<p>COMPASS Conference Room 700 N. East 2nd Street Meridian, Idaho</p>	<p>COMPASS Board Workshop</p>
<p>Monday, March 19, 2012 1:30-3:30 p.m.</p>	<p>COMPASS Conference Room 700 N. East 2nd Street Meridian, Idaho</p>	<p>Approve Priorities for New Projects for the Draft FY2013-2017 Transportation Improvement Program</p>

**BOARD OF DIRECTORS' MEETING
OCTOBER 17, 2011 – 1:30 P.M.
MERIDIAN CITY HALL
33 EAST BROADWAY AVENUE
MERIDIAN, IDAHO**



NOTICE: This packet contains only the documents listed with an asterisk (*) in the agenda. The entire packet, including all attachments is available at: <http://www.compassidaho.org/documents/people/board/agenda10172011.pdf>. The online document requires Acrobat to read it; COMPASS' homepage <http://www.compassidaho.org> contains a free download link if you need a copy. The online document includes bookmarks at the left of the screen that are named to correspond to agenda items that have attachments. Clicking on a bookmark will take you directly to the named document.

**** AGENDA ****

I. AGENDA ADDITIONS/CHANGES (1:30)

II. OPEN DISCUSSION/ANNOUNCEMENTS

III. CONSENT AGENDA (1:35)

- Page 3 *A. Approve August 15, 2011, Board Meeting Minutes
- Page 10 *B. Receive Approved July 19, 2011, Executive Committee Meeting Minutes

IV. SPECIAL ITEMS

- 1:40 A. Receive "Growing Closer" from Boise State University **Todd Shallat**
Dr. Shallat will present Board members with a copy of "Growing Closer: Density and Sprawl in the Boise Valley," a final product resulting from student research at BSU.
- 1:50 B. Member Agency Presentation: City of Star's Goals, Successes, Issues, Challenges **Nate Mitchell**
Mayor Mitchell will review the city of Star's goals, successes, issues, and challenges.
- 2:05 Page 13 *C. Workshop – COMPASS Demographics Program **Carl Miller**
Carl Miller will discuss the COMPASS demographics program and how demographic information feeds into other COMPASS tasks.

V. ACTION ITEMS

- 2:35 Page 14 *A. Approve Communities in Motion 2040 Population Forecast **Carl Miller**
Carl Miller will seek approval of Communities in Motion 2040 population forecast control totals.
- 2:45 Page 17 *B. Adopt Resolution 01- 2012 Approving Revision 1 - FY2012 Unified Planning Work Program **Matt Stoll**
Matt Stoll will seek approval of Revision 1 of the FY2012 Unified Planning Work Program.

VI. INFORMATION/DISCUSSION ITEMS

- 2:55 Page 28 * **A. Review Public Involvement Plan for *Communities in Motion 2040*** **Amy Luft**
Amy Luft will present the public involvement plan for Communities in Motion 2040.
- 3:05 Page 47 * **B. Status Report – *Communities in Motion 2040*** **Liisa Itkonen**
Liisa Itkonen will discuss progress on Communities in Motion 2040.
- 3:15 **C. Status Report – Administrative Building** **Matt Stoll**
Matt Stoll will provide a status report on the COMPASS/VRT administrative building.

VII. EXECUTIVE DIRECTOR'S REPORT (3:25)

- A. Staff Activity Report**
The monthly staff activity report can be accessed on the COMPASS website at the address referenced above.
- B. Status Report – Corridor Studies**
The monthly status report on the corridor studies can be accessed on the COMPASS website at the address referenced above.
- C. Status Report – Current Air Quality Efforts**
The monthly status report on the current air quality efforts can be accessed on the COMPASS website at the address referenced above.
- D. Status Report – Current Transportation Project Information**
The monthly status report on current transportation projects and issues can be accessed on the COMPASS website at the address referenced above.
- E. Status Report – Standing Committees' Attendance**
The monthly status report on standing committees' attendance can be accessed on the COMPASS website at the address referenced above.
- F. Status Report – Mobility Management**
The monthly status report on mobility management efforts can be accessed on the COMPASS website at the address referenced above.
- G. Status Report – Legislative Issues**
The monthly status report on legislative issues can be accessed on the COMPASS website at the address referenced above.

VIII. ADJOURNMENT (3:30)

*Enclosures

Times are approximate. Agenda is subject to change.

**BOARD OF DIRECTORS' MEETING
AUGUST 15, 2011
MERIDIAN CITY HALL
33 EAST BROADWAY AVENUE
MERIDIAN, IDAHO**



****MINUTES****

ATTENDEES: Kathy Alder, Commissioner, Canyon County
Rebecca Arnold, Commissioner, Ada County Highway District
Lisa Bachman, Councilwoman, for Scott Dowdy, Mayor, City of Kuna
Todd Bunderson, Capital City Development Corporation
Dave Case, Commissioner, Ada County Highway District
Elaine Clegg, Councilwoman, City of Boise
Elizabeth Conner for John Evans, Mayor, City of Garden City
Tom Dale, Mayor, City of Nampa
Tammy de Weerd, Mayor, City of Meridian
Kelli Fairless, Valley Regional Transit
David Ferdinand, Commissioner, Canyon County, **Chair**
Bruce Krosch, Southwest District Health, Ex officio
Carol McKee, Commissioner, Ada County Highway District, **Chair Elect**
Bryce Millar, Commissioner, Nampa Highway District #1, **Vice Chair**
Garret Nancolas, City of Caldwell
Charlie Rountree, Councilman, City of Meridian, **Secretary/Treasurer**
Steven Rule, Commissioner, Canyon County
Jerome Scroggins, Commissioner, Canyon Highway District #4
Matt Stoll, Executive Director, Community Planning Association, Ex officio
TJ Thomson, Councilman, City of Boise
Martin Thorne, Councilman, City of Nampa
Vicki Thurber, Mayor, City of Middleton
Sharon Ullman, Commissioner, Ada County
Bill Vaughan for James Reynolds, Mayor, City of Eagle
Pete Wagner, Department of Environmental Quality
Rick Yzaguirre, Commissioner, Ada County

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MEMBERS ABSENT: Dave Bieter, Mayor, City of Boise, **Immediate Past Chair**
Vern Bisterfeldt, Commissioner, Ada County
Chris Collins, Mayor, City of Notus
Dave Jones, Idaho Transportation Department
Jason Kreizenbeck, Governor's Office, Ex officio
James Maguire, Boise State University
Nathan Mitchell, Mayor, City of Star
Brent Orton, City of Caldwell
Patrick Rice, Greater Boise Auditorium District, Ex officio
Craig Telford, Mayor, City of Parma

OTHERS: Nancy Brecks, Community Planning Association
Ken Burgess, Veritas Advisors
Sally Goodell, Ada County Highway District
Keith Holmes, Community Planning Association
Caleb Hood, City of Meridian
Liisa Itkonen, Community Planning Association
Kathleen Lacey, City of Boise
Amy Luft, Community Planning Association
Don Matson, Community Planning Association
Carl Miller, Community Planning Association
Toni Tisdale, Community Planning Association
Charles Trainor, Community Planning Association
Jeanne Urlezaga, Community Planning Association

CALL TO ORDER:

Chair Ferdinand called the meeting to order at 1:32 p.m.

AGENDA ADDITIONS/CHANGES

None.

OPEN DISCUSSION/ANNOUNCEMENTS

Chair Ferdinand welcomed Boise City Councilman TJ Thomson to his first COMPASS Board meeting.

Pete Wagner announced that Dave Luft is replacing Stephen Coe as the DEQ Airshed Manager. Matt Stoll noted for the record that Dave Luft is married to Amy Luft, COMPASS' Communication Coordinator

Matt Stoll announced that the nomination period for the annual Leadership in Motion Awards is now open and will close on Friday, September 16, 2011.

Matt provided an update on the following COMPASS RFQs:

- Economic Benefits Analysis Tool RFQ was released on August 5, 2011 and closes on September 9, 2011, with consultant selection on or before October 6, 2011.
- Human Resources and Employee Benefits RFQ was released on July 29, 2011 and closed on August 12, 2011, with a decision to be made by August 31, 2011.
- Scenario Planning Process RFQ was released on July 11, 2011 and closed on July 29, 2011. A consultant was selected on August 5, 2011.

Chair Ferdinand announced that Jerome Scroggins' term is up in October 2011 and thanked him for his service on the COMPASS Board.

CONSENT AGENDA

A. Approve July 18, 2011, COMPASS Board Meeting Minutes

Carol McKee moved and Charlie Rountree seconded approval of the Consent Agenda as presented. Motion passed unanimously.

SPECIAL ITEMS

A. Member Agency Presentation: City of Nampa's Goals, Successes, Issues, Challenges

Mayor Tom Dale reviewed the City of Nampa's goals, successes, issues and challenges.

B. Workshop – How COMPASS Programs Fit Together

Matt Stoll reviewed the COMPASS programs and how they fit together.

ACTION ITEMS

A. Approve Federal Legislative Positions

Ken Burgess presented the following federal legislative positions for Board approval:

LONG-TERM AUTHORIZATION PROPOSAL NECESSARY

COMPASS supports the traditional six-year reauthorization of the Transportation Authorization Act.

After discussion, Tom Dale moved and Sharon Ullman seconded that COMPASS supports the traditional six-year reauthorization of the Transportation Authorization Act as presented. Motion passed.

FEDERAL TRANSPORTATION FUNDING

Federal Fuel Tax

COMPASS supports an increase in the federal fuel tax and supports indexing the fuel tax rate to inflation.

After discussion, Elaine Clegg moved and Garret Nancolas seconded that the COMPASS Board supports an increase in the federal fuel tax and supports indexing the fuel tax rate to inflation as presented. Motion passed.

Funding Diversification

COMPASS supports implementation of diversified transportation user fee concepts to reduce the sole reliance on fuel tax to fund the Highway Trust Fund. COMPASS supports implementation of a Vehicle Miles Traveled (VMT) user fee system, and implementation of Alternative Fuel Vehicle fee system.

After discussion, Tom Dale moved and Dave Case seconded that COMPASS supports implementation of diversified transportation user fee concepts to reduce the sole reliance on fuel tax to fund the Highway Trust Fund including implementation of Alternative Fuel Vehicle fee system. Motion passed unanimously.

Public-Private Partnership Incentives

COMPASS supports providing greater incentives for private investment in roadway, bridge, and alternative transportation infrastructure.

After discussion, Elaine Clegg moved and Carol McKee seconded that COMPASS supports providing greater incentives for private investment in roadway, bridge, and alternative transportation infrastructure as presented. Motion passed unanimously.

Environmental and Approval Process "Streamlining"

COMPASS supports requiring federal agency adherence to strict approval/decision timelines/deadlines.

COMPASS supports federal management agency "team" approach to environmental review. Multiple agency review would be conducted on a concurrent basis -- rather than time-consuming sequential manner -- to compress decision-making timelines.

COMPASS supports expedited environmental review process for projects that could move quickly or are funded with greater share of state/local/private matching funds.

After discussion, Rebecca Arnold moved and TJ Thomson seconded that COMPASS supports requiring federal agency adherence to strict approval/decision timelines/deadlines. COMPASS supports federal management agency "team" approach to environmental review. Multiple agency review would be conducted on a concurrent basis -- rather than time-consuming sequential manner -- to compress decision-making timelines. COMPASS supports expedited environmental review process for projects that could move quickly or are funded with greater share of state/local/private matching funds as presented. Motion passed unanimously.

Program Consolidation

COMPASS supports the concept of program consolidation with increased flexibility for states and metropolitan planning organizations.

After discussion, Elaine Clegg moved and TJ Thomson seconded that COMPASS supports the concept of program consolidation with increased flexibility for states and metropolitan planning organizations and supports continued federal support for non-motorized transportation.

After discussion, **Rebecca Arnold** moved a substitute motion and **Tom Dale** seconded that **COMPASS** supports the concept of program consolidation with increased flexibility for states and metropolitan planning organizations as presented. Motion passed unanimously.

After discussion, **Elaine Clegg** moved and **TJ Thomson** seconded that **COMPASS** supports continued federal support for non-motorized transportation. Motion passed.

Federal Highway Program (FHWA) State/Local Match Rate

COMPASS opposes increases in the state/local match requirement rate.

After discussion, **Garret Nancolas** moved and **Tom Dale** seconded that **COMPASS** opposes increases in the state/local match requirement rate as presented. Motion passed unanimously.

Public Transportation Programs

COMPASS supports increase in federal funding for public transportation.

After discussion, **Tom Dale** moved and **Elaine Clegg** seconded that **COMPASS** supports increase in federal funding for public transportation as presented. Motion passed.

COMPASS supports allowing more flexibility in use of Sec. 5307 public transportation funds for use in operating assistance for large public transportation operations.

After discussion, **Tom Dale** moved and **Dave Case** seconded that **COMPASS** supports allowing more flexibility in use of Sec. 5307 public transportation funds for use in operating assistance for large public transportation operations as presented. Motion passed unanimously.

Metropolitan Planning Organizations (MPO)

COMPASS opposes changes to the current federal population trigger of 50,000 required to form a metropolitan planning organization.

After discussion, **Elaine Clegg** moved and **Carol McKee** seconded that **COMPASS** opposes changes to the current federal population trigger of 50,000 required to form a metropolitan planning organization as presented. Motion passed unanimously.

After discussion, **Garret Nancolas** moved and **Sharon Ullman** seconded that **COMPASS** strongly encourages our federal representatives to recognize the extreme costs associated with rules and regulations as they currently exist and reduce them. Motion passed unanimously.

B. Adopt Resolution 07-2011 Approving FY2012-2016 Regional Transportation Improvement Program and Air Quality Conformity Demonstration; and Resolution 08-2011 Amending FY2011-2015 Regional Transportation Improvement Program

Toni Tisdale presented Resolution 07-2011 approving the FY2012-13 Regional Transportation Improvement Program including last minute changes and the associated air quality conformity demonstration, and Resolution 08-2011 amending the FY2011-2015 Regional Transportation Improvement Program to match with the update for 2012.

After discussion, **Rebecca Arnold moved and Dave Case seconded adoption of Resolution 07-2011 approving FY2012-2016 Regional Transportation Improvement Program with the noted changes and Air Quality Conformity Demonstration with the deletion of the wording "... and the Nampa Urbanized Area..." in the eighth Whereas. Motion passed.**

After discussion, **Kelli Fairless moved and Carol McKee seconded approval of Resolution 8-2011 amending the FY2011-2015 Regional Transportation Improvement Program as presented. Motion passed.**

C. Adopt Resolution 09-2011 Approving FY2012 Unified Planning Work Program

Matt Stoll presented Resolution 09-2011 approving the FY2012 Unified Planning Work Program.

After discussion, **Rick Yzaguirre moved and Steve Rule seconded adoption of Resolution 09-2011 approving the FY2012 Unified Planning Work Program as presented. Motion passed.**

INFORMATION/DISCUSSION ITEMS

A. Receive 2011 Performance Monitoring Report.

Carl Miller presented the 2011 Performance Monitoring Report.

B. Status Report – Finance Committee

Rebecca Arnold provided an update of the August 11, 2011, Finance Committee meeting.

C. Status Report – *Communities in Motion* Update

Liisa Itkonen provided a status report on the *Communities in Motion* update process.

D. Status Report – Administrative Building

Matt Stoll provided a status report on the COMPASS/VRT administration building construction schedule.

ADJOURNMENT

Elaine Clegg moved and Carol McKee seconded adjournment at 4:02 pm. Motion passed unanimously.

Dated this 17th day of October 2011.

Approved:

By: _____
David Ferdinand, Chair
Community Planning Association

Attest:

By: _____
Matthew J. Stoll, Executive Director
Community Planning Association

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**EXECUTIVE COMMITTEE MEETING
JULY 19, 2011
COMPASS CONFERENCE ROOM**

****MINUTES****



- ATTENDEES:** Tom Dale, Mayor, City of Nampa, **via telephone**
Carol McKee, Commissioner, Ada County Highway District, **Chair Elect**
Bryce Millar, Commissioner, Nampa Highway District #1, **Vice Chair**
Garret Nancolas, Mayor, City of Caldwell
Charlie Rountree, Councilman, City of Meridian, **Secretary/Treasurer**
Matt Stoll, Executive Director, Community Planning Association, Ex officio
Vicki Thurber, Mayor, City of Middleton
- MEMBERS ABSENT:** Dave Bieter, Mayor, City of Boise, **Immediate Past Chair**
David Ferdinand, Commissioner, Canyon County, **Chair**
Nathan Mitchell, Mayor, City of Star
Rick Yzaguirre, Commissioner, Ada County
- OTHERS PRESENT:** Nancy Brecks, Community Planning Association
Sally Goodell, Ada County Highway District
Liisa Itkonen, Community Planning Association
Amy Luft, Community Planning Association
Toni Tisdale, Community Planning Association
Charles Trainor, Community Planning Association
Jeanne Urlezaga, Community Planning Association

CALL TO ORDER:

Chair Elect McKee called the meeting to order at 2:05 p.m. **Due to lack of quorum, Chair Elect McKee asked for any objection to starting with Information/Discussion Items. Hearing none, Chair Elect McKee so ordered.**

INFORMATION/DISCUSSION ITEMS

A. Review CIM Leadership Team

Matt Stoll discussed the merits of using the Executive Committee as the Leadership Team for the *Communities in Motion* update.

B. Review COMPASS Newsletter

Matt Stoll reviewed the new COMPASS newsletter, it will be kept to two pages and a COMPASS staff contact name and number will be added.

C. Review Results of COMPASS Board Retreat/Meeting Survey

Matt Stoll reviewed the results of the COMPASS Board retreat meeting survey. The name will change from "retreat" to "workshop," and will be held in February rather than in May.

OTHER

Garret Nancolas recapped a presentation from a group on the continuation of Highway 16 to I-84 to the Caldwell City Council. Garret stated the Caldwell City Council does not support the project at this time due to lack of identified funding.

Chair-Elect McKee asked for any objection to discussing Action Item B, Recommend Air Quality Outreach. Hearing no objection, Chair-Elect McKee so ordered.

ACTION ITEM

B. Recommend Air Quality Outreach

Matt Stoll provided an update on a meeting he had with Ada County Air Quality Board and DEQ staff regarding COMPASS' participation with an air quality outreach opinion survey. After further details are worked out, staff will bring a request to the Finance Committee and Board for approval for COMPASS to participate in the process.

Quorum reached at 2:57 pm

AGENDA ADDITIONS/CHANGES

There were no agenda additions or changes.

OPEN DISCUSSION/ANNOUNCEMENTS

There was no open discussion or announcements.

CONSENT AGENDA

A. Approve June 21, 2011, Executive Committee Meeting Minutes

Garret Nancolas moved and Charlie Rountree seconded approval of the Consent Agenda as presented. Motion passed unanimously.

ACTION ITEMS

A. Establish August 15, 2011, COMPASS Board Agenda

Matt Stoll presented staff proposed Agenda Items 1-24 and requested to add Action Item 24b, Approve Federal Legislative Positions. Matt requested the latitude to amend the agenda as necessary.

After discussion, **Charlie Rountree moved and Tom Dale seconded Agenda Items 1-24b as presented and Matt has the latitude to amend the agenda as necessary. Motion passed unanimously.**

C. Confirm COMPASS Approach to Federal Competitive Grants

Matt Stoll discussed COMPASS' approach to federal competitive grants and stated that the Idaho Transportation Department (ITD) has requested that COMPASS take the lead on the TIGER III application for the Meridian Interchange.

After discussion, **Garret Nancolas moved and Charlie Rountree seconded in regards to the TIGER III application for the Meridian Interchange, provided the information gathered regarding the right-of-way and environmental work is satisfactory to submit the application based upon the current criteria, then COMPASS should become more assertive based on the outcome of that discovery. Staff is to bring the results back to the Executive Committee for review at the August 16, 2011, Executive Committee meeting. Motion passed unanimously.**

D. Approve Policy on E-mail Distribution of COMPASS Board and Standing Committee Packets

Garret Nancolas moved and Bryce Millar seconded approval of the policy on email distribution of COMPASS Board and standing committee meeting packets as described in this meeting packet. Motion passed unanimously.

E. Approve Policy on Collection and Use of Names and Contact Information of Private Individuals

Charlie Rountree moved and Garret Nancolas seconded approval of the policy on collection and use of names and contact information of private individuals as described in this meeting packet. Motion passed unanimously.

ADJOURNMENT

Garret Nancolas moved and Charlie Rountree seconded adjournment at 3:44 pm. Motion passed unanimously.

Dated this 16th day of August 2011.

Approved:

**By: _____
David Ferdinand, Chair
Community Planning Association**

Attest:

**By: _____
Matthew J. Stoll, Executive Director
Community Planning Association**

COMPASS BOARD MEETING AGENDA ITEM IV-C

Date: October 17, 2011



COMPASS
COMMUNITY PLANNING ASSOCIATION
of Southwest Idaho

Topic: Demographics Workshop

Summary:

At the May 16, 2011 COMPASS Board Retreat, staff presented a workshop highlighting *Communities in Motion* plan (CIM), the Unified Planning Work Program (UPWP), and the Transportation Improvement Program (TIP). The Board requested that COMPASS staff conduct similar workshops on other COMPASS projects/programs to better understand the work COMPASS does and how different projects/programs work together.

In August 2011, Matt Stoll presented a high-level overview of COMPASS programs as an introduction to future workshops.

The October workshop will focus on demographics and is intended to provide an overview of:

- COMPASS demographic projects and products
- The benefits of COMPASS demographic work to the region
- How and why demographic data are collected
- Forecasting and the scenario planning process

Staff Recommendation/Request:

None. Information Only.

Implication (policy and/or financial):

There are several policy and financial implications of the demographics work that COMPASS is involved in, including:

- Government agencies receive on average \$1,200 to \$1,400 annually for each person counted in the decennial census. This amounts to over \$7.5 billion in federal funds for Ada and Canyon Counties this decade.
- Data received in the census enables local agencies to pursue grants, promote economic development, and identify needs of the community.
- The forecasting and allocation done for the long-range plan can be used by local governments, local social providers, and others—saving consulting fees.
- Demographic data are the most important element in running the travel demand model. The model provides information and influences policy-making regarding millions of dollars in public infrastructure investments.
- As COMPASS collaborates more closely with housing, public infrastructure, healthy living, and other stakeholders this data become increasingly influential in developing sustainable communities.

More Information:

- 1) For additional information contact: Carl Miller, Principal Planner, at 855-2558 ext. 275 or at cmiller@compassidaho.org.

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COMPASS BOARD MEETING AGENDA ITEM V-A

Date: October 17, 2011



COMPASS
COMMUNITY PLANNING ASSOCIATION
of Southwest Idaho

Topic: Population Forecast

Summary:

Communities in Motion was developed as the regional transportation plan with a 2035 population forecast of 1,046,000. This forecast established a control total for anticipating land use and transportation demands. An updated population forecast will need to be approved as a critical first step for the next update to *Communities in Motion*.

The Demographic Advisory Committee (DAC) reviewed several methods of regional population forecasting including econometric, comparative regions, and historical trends. The DAC recommended a 1.5% growth rate until 2020 and a 2.1% growth rate between 2020 and 2040 for a 2040 population of 1,022,000.

After approval of a 2040 population forecast, growth allocation will occur during the scenario planning exercises and with COMPASS committees. Population, households, and jobs by industry type will be allocated to subareas and used in the travel demand model.

An update to the buildout scenario will also be completed and returned to the COMPASS Board for approval.

Staff Recommendation/Request:

Staff seeks approval of a 2040 population forecasts for use in the 2014 *Communities in Motion* plan. The Demographic Advisory Committee recommended a 2040 population forecast of 1,022,000.

Implication (policy and/or financial):

- The population forecast is the first step in developing a regional transportation plan and provides a baseline for doing transportation service deficiency analysis, air quality conformity, calculating housing demand, and infrastructure planning.

Highlights:

- A 2040 population forecast of 1,022,000 was recommended by DAC on June 22, 2011 as the control total forecast for the region (Ada and Canyon counties).
- A buildout forecast will be updated over the next year. The current buildout forecast of 2.6 million people and 1.4 million jobs was approved in September 2009. COMPASS Board approval of the buildout forecast will be requested in September 2012.

More Information:

1) For additional information contact: Carl Miller, Principal Planner, at 855-2558 ext. 275 or at cmiller@compassidaho.org.

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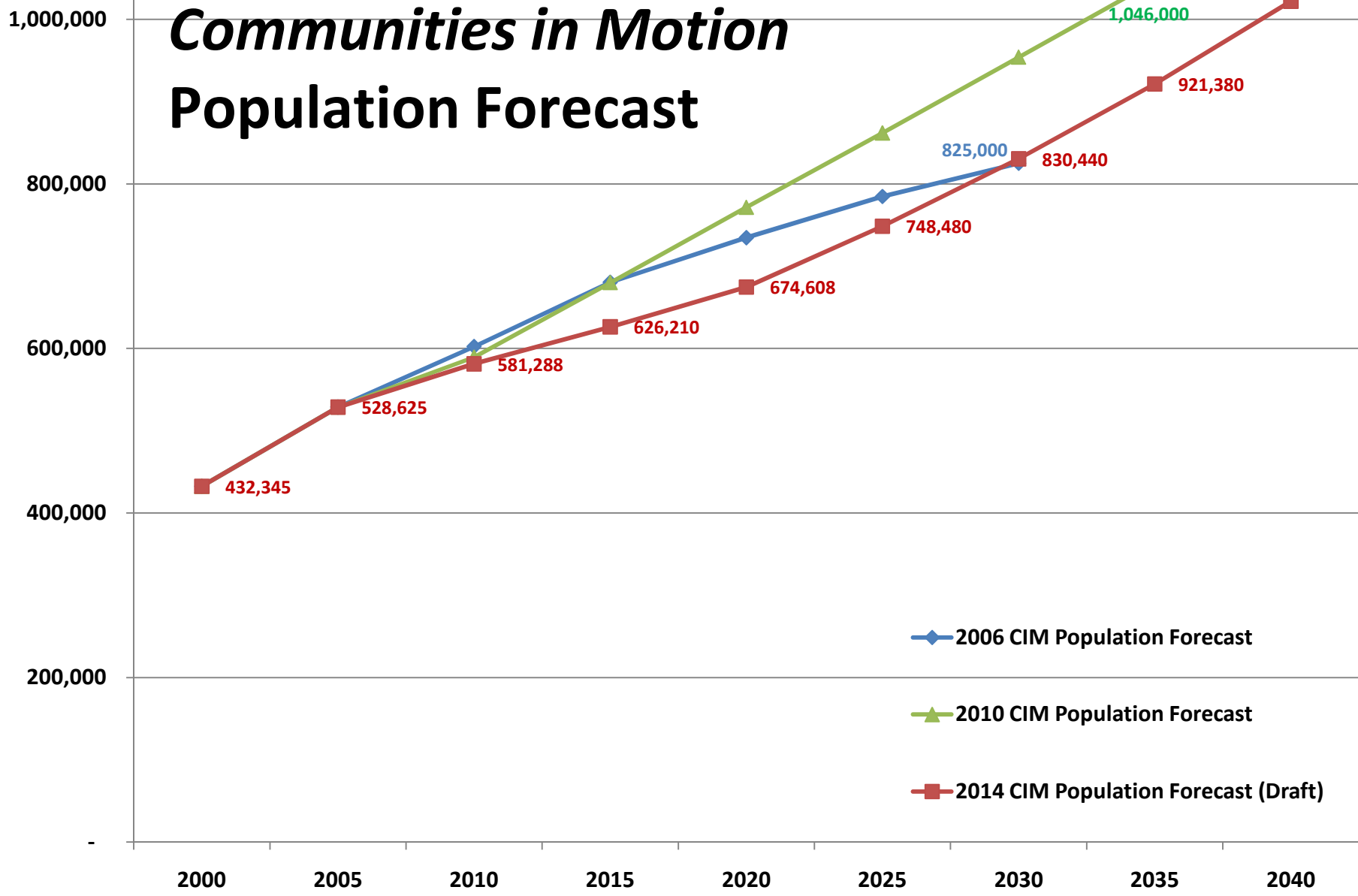
Meridian, ID 83642

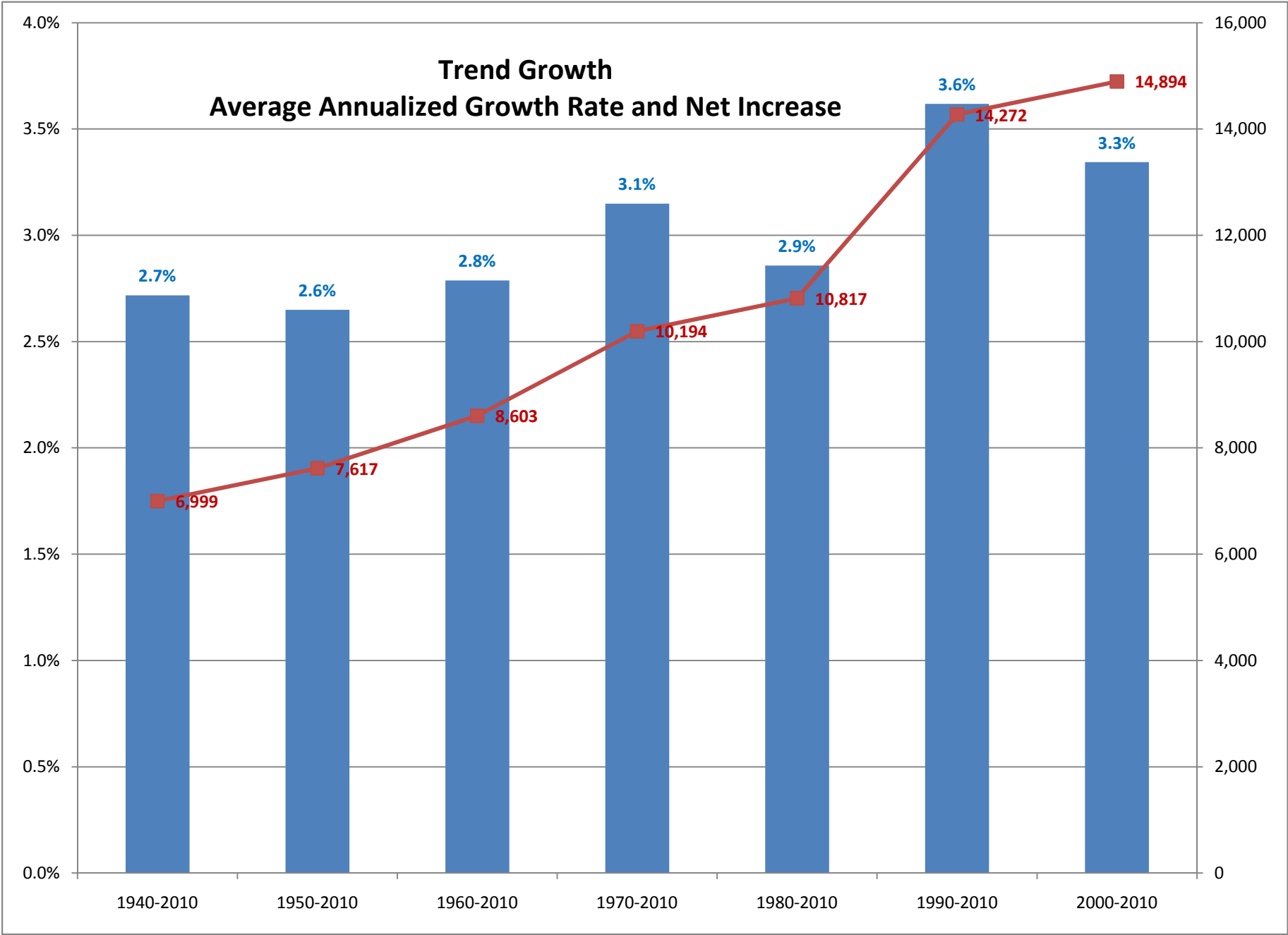
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Communities in Motion Population Forecast





COMPASS BOARD MEETING AGENDA ITEM V-B

Date: October 17, 2011



Topic: Revision 1 FY2012 Unified Planning Work Program (UPWP)

Summary:

The final version of FY2012 UPWP was approved at the August 15, 2011 COMPASS Board meeting.

Revision 1 of the FY2012 UPWP was reviewed with the RTAC Committee at its September 28, 2011 meeting. The RTAC Committee recommends board approval.

Revision 1 of the FY2012 UPWP was reviewed with the Finance Committee at a specially called meeting on October 3, 2011. The Finance Committee recommends board approval.

Staff Recommendation/Request:

Adopt Resolution 01-2012 approving Revision 1 of the FY2012 UPWP.

Implication (policy and/or financial):

In order to utilize Federal Aid Highway funds, a UPWP approved by the COMPASS Board of Directors is required for submission to the Idaho Transportation Department and the Federal Highway Administration requesting their approval of COMPASS' UPWP.

Highlights:

Revision 1 of the FY2012 UPWP is proposed for the following reasons:

1. To add monies committed by the Idaho Department of Environmental Quality and the Ada County Air Quality Board to fund a survey for the development of an air quality public outreach and education program, and to pay for \$5,000 of COMPASS staff time to oversee this project.
2. To trade out \$5,000 of local dollars with Consolidated Planning Grant funds (CPG funds). Staff recommends adding this amount to the Set-Aside for Potential 20% Rescission program.

Additional Information:

- 1) Attachments –
 - Resolution No. 01-2012
 - Recommended Changes to FY2012 – Revision 1
 - Revenue and Expense Summary for FY2012 – Revision 1
 - Expenses by Work Program Number and Funding Source
 - Direct Expense Summary
 - Indirect Expense Summary
 - Workday Allocation
 - Program Worksheet for 653, Communications and Education
 - Program Worksheet for 820, Committee Support
 - Program Worksheet for 990 / 992 / 993 / 995, Direct Operations & Maintenance / Set-Aside / Building Fund
- 2) For more information contact Jeanne Urlezaga, Director of Operations, at 855-2558 ext. 242 or jurlezaga@compassidaho.org.

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RESOLUTION No. 01-2012

**PROVIDING FOR THE APPROVAL OF REVISION 1 OF THE FY2012
UNIFIED PLANNING WORK PROGRAM OF THE
COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO**

WHEREAS, the FY2012 Unified Planning Work Program was adopted by the Community Planning Association of Southwest Idaho Board of Directors under Resolution 09-2011, dated August 15, 2011;

WHEREAS, the Community Planning Association of Southwest Idaho desires to amend the annual Unified Planning Work Program as part of timely reviews;

WHEREAS, the Community Planning Association of Southwest Idaho desires to incorporate funding and program revisions in the Unified Planning Work Program to recognize Federal dollars for both COMPASS and pass-through agreements to other agencies; and

WHEREAS, the attached memorandum and supporting documentation summarizes the adjustments included in Revision 1 of the FY2012 Unified Planning Work Program and is made a part hereof;

NOW, THEREFORE, BE IT RESOLVED, that the Community Planning Association of Southwest Idaho Board of Directors approves by Resolution Revision 1 of the FY2012 Unified Planning Work Program.

BE IT FURTHER RESOLVED, that the Chair and Executive Director are authorized to submit all grant and contract revisions and sign all necessary documents for grant and contract purposes.

DATED this 17th day of October 2011.

APPROVED:

By: _____
David Ferdinand, Chair
Community Planning Association Board

ATTEST:

By: _____
Matthew J. Stoll, Executive Director
Community Planning Association

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Recommended Changes to FY2012 - Revision 1

#	Revenue Adjustments	\$ Change	Expense Adjustment	\$ Change
1	<p>Add committed monies to fund a survey for the development of an air quality public outreach and education program.</p> <p>Idaho Department of Environmental Quality</p> <p>Ada County Air Quality Board</p>	<p>25,000</p> <p>25,000</p>	<p>Add related expenses to programs listed below:</p> <p>Program 653, Communications and Education - Professional Services</p> <p>Program 653, Communications and Education - Staff Labor</p>	<p>45,000</p> <p>5,000</p>
2			<p>Trade out local dollars with CPG Funds. Use local dollars to increase Set-Aside for Potential 20% Rescission of Federal Funds.</p> <p>Program 820, Committee Support</p> <p>Program 992, Set-Aside for Potential 20% Rescission - Other</p>	<p>(5,000)</p> <p>5,000</p>
		50,000		50,000

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**COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO
FY2012 UNIFIED PLANNING WORK PROGRAM AND BUDGET - REVISION 1
REVENUE AND EXPENSE SUMMARY**

REVENUE	FY2012 Final	FY2012 Rev 1
GENERAL MEMBERSHIP		
Ada County	199,476	199,476
Ada County Highway District	199,476	199,476
Canyon Highway District No. 4	11,738	11,738
Nampa Highway District No. 1	11,738	11,738
Boise City	96,632	96,632
Caldwell City	32,806	32,806
Canyon County	130,872	130,872
Eagle City	9,426	9,426
Garden City	5,139	5,139
Kuna City	7,240	7,240
Meridian City	35,808	35,808
Middleton City	3,931	3,931
Nampa City	57,510	57,510
Notus City		
Parma City	1,397	1,397
Star City	2,767	2,767
Subtotal	805,956	805,956
SPECIAL MEMBERSHIP		
Boise State University	8,190	8,100
Capital City Development Corporation	8,190	8,100
Department of Environmental Quality	8,190	8,100
Idaho Transportation Department	8,190	8,100
Valley Regional Transit	8,190	8,100
Subtotal	40,950	40,500
GRANTS AND SPECIAL PROJECTS		
FHWA/FTA - Consolidated Planning Grants		
CPG - FY2011 K# 11191 Ada County - Carry Over	98,738	98,738
CPG - FY2011 K# 11191 Canyon County - Carry Over	34,692	34,692
CPG - FY2012 K# 11199 Ada County	855,148	855,148
CPG - FY2012 K# 11199 Canyon County	300,457	300,457
Sub Total CPG Grants	1,289,035	1,289,035
STP TMA - K# 9827, Household Travel Survey Phase 1 & 2	416,970	416,970
STP TMA - K# 9506 FY09 Trans Planning, Ada; carry-over		
STP TMA - K# 12371, Reinstate off-the-top funds for Planning	306,705	306,705
STP TMA - K# 12061, Communities in Motion Update	185,320	185,320
FTA - Mobility Management; 5316 & 5317 funds (carry-over)	87,968	87,968
Department of Environmental Quality - Outreach Study	-	25,000
Air Quality Board - Outreach Study	-	25,000
Subtotal	996,963	1,046,963
OTHER		
COMPASS (Fund Balance)	21,542	21,542
COMPASS (Fund Balance - Local Match for FY2011 CPG carry-over)	10,570	10,570
COMPASS (Fund Balance - Building Fund + Accrued Interest)	1,000,000	1,000,000
COMPASS (Fund Balance - Set-Aside for CIM Grant Implementation Program)	2,355	2,355
Set-Aside for Potential Rescission of Fed Aid Funds (Fund Balance)	243,352	243,352
Interest Income	5,000	5,000
Subtotal	1,282,819	1,282,819
COMPASS REVENUE	4,415,722	4,465,272

EXPENSE	FY2012 Final	FY2012 Rev 1
SALARY, FRINGE & CONTINGENCY		
Salary	1,080,100	1,080,100
Fringe	463,559	463,559
Medical Expense Reimbursement Plan	5,000	5,000
Salary Contingency (Overtime and Bonus)	20,000	20,000
Sick Time Trade	10,000	10,000
Subtotal	1,578,659	1,578,659
INDIRECT OPERATIONS & MAINTENANCE		
COMPASS	255,800	255,800
Subtotal	255,800	255,800
DIRECT OPERATIONS & MAINTENANCE		
620, Growth and Transportation Monitoring	2,500	2,500
653, Communications and Education	33,200	78,200
661, <i>Communities in Motion</i>	483,000	483,000
671, Mobility Management Strategies	7,200	7,200
685, Transportation Improvement Program	3,200	3,200
710, Complete Streets	14,500	14,500
760, Legislative Services	106,050	106,050
801, Staff Development	20,000	20,000
820, Committee Support	7,000	7,000
836, Regional Travel Demand Model	76,000	76,000
838, Household Travel Survey, Phase 1 & 2	450,000	450,000
842, Congestion Management System	48,000	48,000
860, Geographic Information System Maintenance	1,200	1,200
861, Regional Orthophotography	10,000	10,000
990, Direct Operations and Maintenance	73,255	73,255
Subtotal	1,335,105	1,380,105
COMPASS EXPENSE	3,169,564	3,214,564

SET-ASIDES AND BUILDING FUND	FY2012 Final	FY2012 Rev 1
992, Set-Aside for Potential 20% Rescission	243,352	248,352
993, Set-Aside for CIM Grant Implementation Program	2,355	2,355
995, Building Fund (tsf in 2011; estimated bal in 2012)	1,000,000	1,000,000
Subtotal	1,245,707	1,250,707
COMPASS SET-ASIDE AND BUILDING FUND	1,245,707	1,250,707

COMPASS REVENUE AND EXPENSE SUMMARY		
TOTAL REVENUE	4,415,722	4,465,272
LESS: TOTAL EXPENSES	3,169,564	3,214,564
LESS: TOTAL SET-ASIDES	1,245,707	1,250,707
CHANGE IN FUND BALANCE	0	0

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COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO
FY2012 UNIFIED PLANNING WORK PROGRAM AND BUDGET - REVISION 1
EXPENSES BY WORK PROGRAM NUMBER AND FUNDING SOURCE

WORK PROGRAM NUMBER	EXPENSES				FEDERAL FUNDING SOURCES							MATCH, LOCAL & OTHER FUNDING				TOTAL FUNDING SOURCES
	Labor &		Direct Cost	Total Cost	CPG-Ada FHWA/FTA	CPG-Canyon FHWA/FTA	STP-TMA K# 12371	STP-STATE K# 12061	STP-TMA K# 9827	FTA-5316 & 5317	Total Federal	Match	Local	Other Revenue	Total Local	
	Work Days	Indirect Cost														
601 UPWP/Budget Development & Fed assurances	273	151,882	-	151,882	51,368	18,999	70,367				140,734	11,148			11,148	151,882
620 Growth and Transportation System Monitoring	124	62,165	2,500	64,665	43,741	16,178					59,919	4,746			4,746	64,665
647 Regional Growth Issues and Options	60	31,951	-	31,951.30	21,612	7,994					29,606	2,345			2,345	31,951
653 Communications and Education	151	84,896	78,200	163,096	36,559	13,522	54,714				104,795	8,301		50,000	58,301	163,096
661 Communities in Motion	828	433,337	483,000	916,337	459,819	170,070	33,869	185,320			849,078	67,259			67,259	916,337
671 Mobility Management Strategies	162	76,665	7,200	83,865						83,865					-	83,865
685 Transportation Improvement Program	318	165,073	3,200	168,273	56,911	21,049	77,960				155,921	12,352			12,352	168,273
692 Regional Transportation Funding Information	42	21,623	-	21,623	14,626	5,410					20,036	1,587			1,587	21,623
TOTAL PROJECTS	1,958	1,027,593	574,100	1,601,693	684,636	253,222	236,910	185,320	-	83,865	1,443,953			50,000	157,739	1,601,693
701 General Membership Services	201	107,449	-	107,449							-		107,449		107,449	107,449
703 General Public Services	38	20,864	-	20,864							-		20,864		20,864	20,864
705 Transportation Liaison Services	50	33,111	-	33,111							-		33,111		33,111	33,111
710 Complete Streets	100	46,970	14,500	61,470							-		61,470		61,470	61,470
720 State Street Transit Corridor Implementation	92	52,292	-	52,292							-		52,292		52,292	52,292
760 Legislative Services	80	62,363	106,050	168,413							-		168,413		168,413	168,413
761 Blueprint for Good Growth	36	22,295	-	22,295	20,658						20,658	1,636			1,636	22,295
TOTAL SERVICES	597	345,344	120,550	465,894	20,658	-	-	-	-	-	20,658			-	445,235	465,894
801 Staff Development	63	32,510	20,000	52,510							-		52,510		52,510	52,510
820 Committee Support	318	141,696	7,000	148,696	40,936	5,123					46,058.88	10,914	91,722		102,637	148,696
836 Regional Travel Demand Model	175	83,959	76,000	159,959	57,249	21,174	69,795				148,218	11,741			11,741	159,959
838 Household Travel Survey	45	26,142	450,000	476,142	17,683	6,540			416,970		441,193	34,949			34,949	476,142
842 Congestion Management System	90	33,999	48,000	81,999	55,466	20,515					75,980	6,019			6,019	81,999
860 Geographic Information System Maintenance	201	113,018	1,200	114,218	77,259	28,575					105,834	8,384			8,384	114,218
861 Regional Orthophotography	51	30,202	10,000	40,202							-		40,202		40,202	40,202
TOTAL SYSTEM MAINTENANCE	943	461,524	612,200	1,073,724	248,592	81,928	69,795	-	416,970	-	817,284	72,006	184,434	-	256,440	1,073,724
990 Direct Operations / Maintenance	0	-	73,255	73,255							-		68,255	5,000	73,255	73,255
991 Support Services Labor	872	-	-	-							-				-	-
992 Set-Aside for Potential 20% Rescission	-	-	248,352	248,352							-			248,352	248,352	248,352
993 Set-Aside for CIM Grant Implementation Program	-	-	2,355	2,355							-			2,355	2,355	2,355
995 Building Fund	0	-	1,000,000	1,000,000							-			1,000,000	1,000,000	1,000,000
999 Indirect Operations/Maintenance	-	-	-	-							-				-	-
TOTAL INDIRECT/OVERHEAD	872	-	1,323,962	1,323,962	-	-	-	-	-	-	-	-	68,255	1,255,707	1,323,962	1,323,962
GRAND TOTAL	4,370	1,834,459	2,630,812	4,465,272	953,886	335,149	306,705	185,320	416,970	83,865	2,281,895	181,382	696,287	1,305,707	2,183,378	4,465,272

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EXPENSES BY WORK PROGRAM AND FUNDING SOURCE - TOTAL

**COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO
FY2012 UNIFIED PLANNING WORK PROGRAM AND BUDGET - REVISION 1
DIRECT EXPENSE SUMMARY**

DESCRIPTION	TOTAL DIRECT	LEGAL / LOBBYING (72)	EQUIPMENT (34)	TRAVEL / EDUCATION (40)	PROFESSIONAL SERVICES (30)	PRINTING (60)	PUBLIC INVOLVEMENT (64)	MEETING SUPPORT (65)	OTHER (63)	BUILDING & MOVING - CONTINGENCY	FY2013 CARRY-OVER
620 Regional Growth Issues and Options	2,500				2,500						
653 Communications and Education	78,200				① 53,900	3,500	18,500	850	1,450		
661 Communities in Motion	483,000				404,000	17,000	52,000		10,000		
671 Mobility Management Strategies	7,200				1,200	4,000	2,000				
685 Transportation Improvement Program	3,200						3,200				
710 Complete Streets	14,500						2,000		12,500		
760 Legislative Services	106,050	85,950		9,000					11,100		
801 Staff Development	20,000			20,000							
820 Committee Support	7,000							7,000			
836 Regional Travel Demand Model	76,000			1,500	74,500						
838 Household Travel Survey	450,000				450,000						
842 Congestion Management System	48,000				48,000						
860 Geographic Information System Maintenance	1,200		-	-					1,200		
861 Regional Orthophotography	10,000				10,000						
990 Direct Operations / Maintenance	73,255		37,000		17,100			3,500	15,655		
SUB-TOTAL, DIRECT EXPENSES	1,380,105	85,950	37,000	30,500	1,061,200	24,500	77,700	11,350	51,905	-	-
992 Set-Aside for Potential 20% Rescission	248,352							② 248,352			
993 Set-Aside for CIM Grant Implementation Program	2,355							2,355			
995 Building Fund	1,000,000									1,000,000	
SUB-TOTAL	1,250,707	-	-	-	-	-	-	-	250,707	1,000,000	-
GRAND TOTAL	2,630,812	85,950	37,000	30,500	1,061,200	24,500	77,700	11,350	302,612	1,000,000	-

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① \$8,900 for Ongoing Program
\$45,000 for DEQ and Air Quality Board Outreach Project
\$53,900 Total

② \$243,352 Set-Aside for Potential 20% Rescission
\$5,000 Additional Set-Aside for Potential Rescission
\$248,352 Total

FY2012 Revision 1

DIRECT EXPENSE SUMMARY

**COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO
 FY2012 UNIFIED PLANNING WORK PROGRAM AND BUDGET - REVISION 1
 INDIRECT OPERATIONS AND MAINTENANCE EXPENSE SUMMARY**

CATEGORY	ACCOUNT CODE	FY2012 Final	FY2012 Revision 1
Professional Services	30	36,000	36,000
Equipment Lease	35	5,000	5,000
Equipment Repair / Maintenance	36	5,000	5,000
Travel / Education	40	6,000	6,000
Dues	42	12,000	12,000
Publications	43	3,000	3,000
Postage	50	5,000	5,000
Telephone	51	10,000	10,000
Space Rent	52	800	800
Janitorial	53	10,000	10,000
Moving Costs	54	-	-
Building Maintenance Costs	55	25,000	25,000
Printing	60	2,500	2,500
Copier	61	10,000	10,000
Advertising	62	5,000	5,000
Travel / Events	63	8,000	8,000
Audit	70	16,000	16,000
Insurance	71	13,000	13,000
Legal Services	72	20,000	20,000
General Supplies	80	8,000	8,000
Computer Supplies	82	10,000	10,000
Computer Software / Maintenance	83	23,000	23,000
Internet Service	84	1,500	1,500
Commuting Incentive	90	1,000	1,000
Vehicle Maintenance	91	3,000	3,000
Utilities	92	10,000	10,000
Local Travel	93	5,000	5,000
Other / Miscellaneous	95	2,000	2,000
TOTAL		255,800	255,800

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**COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO
FY2012 UNIFIED PLANNING WORK PROGRAM AND BUDGET - REVISION 1
WORKDAY ALLOCATION**

WORK PROGRAM DESCRIPTION	LEAD STAFF	DIRECTORS	PRINCIPAL PLANNERS	ASSOCIATE PLANNERS	ASSISTANT PLANNERS	OPERATIONS	TOTAL
601 UPWP/Budget Development & Fed assurances	JU	69	49	-	4	151	273
620 Growth and Transportation System Monitoring	CM	-	64	28	32	-	124
647 Regional Growth Issues and Options	CM	-	40	10	10	-	60
653 Communications and Education	AL	4	112	5	-	30	151
661 <i>Communities in Motion</i>	LI	10	523	53	182	60	828
671 Mobility Management Strategies	WS	-	71	20	65	6	162
685 Transportation Improvement Program	TT	13	186	-	100	19	318
692 Regional Transportation Funding Information	DM	-	28	-	14	-	42
TOTAL PROJECTS		96	1,073	116	407	266	1,958
701 General Membership Services	CTr	5	134	13	49	-	201
703 General Public Services	CTr	-	28	6	4	-	38
705 Transportation Liaison Services	MSt	12	38	-	-	-	50
710 Complete Streets	CM	-	40	20	40	-	100
720 State Street Transit Corridor Implementation	DM	-	79	5	8	-	92
760 Legislative Services	MSt	60	13	-	4	3	80
761 Blueprint for Good Growth	CTr	10	16	-	-	10	36
TOTAL SERVICES		87	348	44	105	13	597
801 Staff Development	JU	-	38	3	9	13	63
820 Committee Support	JU	20	16	2	-	280	318
836 Regional Travel Demand Model	MW	-	92	-	83	-	175
838 Household Travel Survey	MW	10	20	-	10	5	45
842 Congestion Management System	MW	-	5	10	70	5	90
860 Geographic Information System Maintenance	RD	-	151	50	-	-	201
861 Regional Orthophotography	RD	-	49	2	-	-	51
TOTAL SYSTEM MAINTENANCE		30	371	67	172	303	943
TOTAL DIRECT		213	1,792	227	684	582	3,498
991 Support Services Labor	JU	247	48	3	6	568	872
TOTAL INDIRECT/OVERHEAD		247	48	3	6	568	872
TOTAL LABOR		460	1,840	230	690	1,150	4,370

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PROGRAM NO.	653				CLASSIFICATION:	Project	
TITLE:	Communications and Education						
TASK / PROJECT DESCRIPTION:	The Communications and Education task broadly includes external communications, public relations, public involvement, public education, and ongoing Board education. Specific elements of the task include managing the ongoing COMPASS education series, the annual "JumpStart" (COMPASS 101) workshop, the annual Board retreat and periodic Board workshops, and the Leadership in Motion awards program, as well as working with the Public Participation Committee, writing reports, brochures, and other documents, and representing COMPASS at, and sponsoring, open houses, and other events.						
PURPOSE, SIGNIFICANCE AND REGIONAL-VALUE:	The Communication and Education program helps COMPASS achieve a positive region-wide identity and helps facilitate public involvement in, and knowledge of, transportation planning efforts by planning and implementing an integrated communications/education and public involvement strategy.						
REQUIREMENT, RELATIONSHIP TO OTHER ACTIVITIES, FEDERAL CERTIFICATION REVIEW	Federal Code 23 CFR § 450.316 -- requires public input and involvement in MPO planning activities. Public involvement for specific programs (e.g., Transportation Improvement Program, Long-Range Transportation Plan) is planned/budgeted under those programs, the Communications and Education task supports that outreach and involvement through developing /updating the COMPASS Public Involvement Policy, coordinating outreach efforts, and providing more general (not program specific) opportunities for the public to learn about, and comment on, transportation, planning, financial, and related issues.						
FY2012 BENCHMARKS							
MILESTONES / PRODUCTS							
General							
Continue work with media -- set up interviews, develop story ideas, respond to inquiries. Support work of Public Participation Committee. Begin process to update Public Involvement Policy (update due by December 2012)							Ongoing Ongoing Jun - Sept
Develop tools such as electronic and print materials designed for most effective means of communication							
Maintain and enhance COMPASS website and social media opportunities (Facebook, blog, etc.) Update and print COMPASS brochures; develop new/additional brochures, as needed. Develop electronic annual report.							Ongoing Ongoing Oct - Dec
Education and community outreach							
Develop and implement FY2012 public education series (3 speakers). Sponsor and/or participate in related community events (such as May in Motion and Idaho Green Expo). Manage public involvement efforts for all areas of COMPASS transportation planning. Attend/support member agencies at public meetings. Manage/support <i>Leadership in Motion</i> awards program. Coordinate JumpStart educational workshop. Plan and host NARC Executive Director's Conference (Sept 2012).							Ongoing Ongoing Ongoing Ongoing Ongoing Dec Oct - Sept
Coordinate two-county survey on behalf of the Idaho Department of Environmental Quality and the Ada County Air Quality Board to determine attitudes/opinions concerning air quality to be used to shape future air quality outreach/education.							Nov - May
Evaluate effectiveness							
Evaluate the effectiveness of public processes.							Ongoing
LEAD STAFF: Amy Luft							
END PRODUCT: A positive region-wide identity and public involvement in, and understanding of, transportation planning through planning and implementing an integrated marketing and communications strategy.							Expense Summary
							Total Workdays: 151
							Salary \$ 50,938 Fringe \$ 22,073 Overhead \$ 11,885
							Total Labor Cost: \$ 84,896
ESTIMATED DATE OF COMPLETION: September-2012							
Funding Sources					Participating Agencies		
	Ada	Canyon	Special	Total			
FHWA/FTA	\$36,559	\$13,522		\$50,081	Highway Districts		
STP					Member Agencies		
STP-TMA(PL)	\$54,714			\$54,714	Federal Highways Administration		
STP-Urban(PL)					Idaho Transportation Department		
Local	\$6,060	\$2,241		\$8,301	Valley Regional Transit		
Other			\$50,000	\$50,000	Department of Environmental Quality		
					Ada County Air Quality Board		
Total:	\$97,333	\$15,763	\$50,000	\$163,096			
					DIRECT EXPENDITURES:		
					Professional Services \$ 53,900		
					Legal / Lobbying		
					Equipment Purchases		
					Travel / Education		
					Printing \$ 3,500		
					Public Involvement \$ 18,500		
					Meeting Support \$ 850		
					Other \$ 1,450		
					Total Direct Cost: \$ 78,200		
					653	Total Cost: \$ 163,096	

PROGRAM NO.	820			CLASSIFICATION:	System Maintenance	
TITLE:	Committee Support					
TASK / PROJECT DESCRIPTION:	To provide support to the Board and standing committees as defined by the COMPASS Bylaws and Joint Powers Agreement. As lead agency, COMPASS will also provide support to the Interagency Consultation Committee.					
PURPOSE, SIGNIFICANCE AND REGIONAL-VALUE:	Achieve better communication and coordination among member staffs and elected officials in transportation and land use planning. Support through materials, agendas, attendance, and minutes provides a historically record of events leading to the decision-making processes.					
REQUIREMENT, RELATIONSHIP TO OTHER ACTIVITIES, FEDERAL CERTIFICATION REVIEW	COMPASS Joint Powers Agreement states, Section 6. Articles of Reformation and Organization of a Nonprofit Association Part 6.1.7 (K) Open Meeting Law: All meetings of the Board of Directors shall be governed under the provisions of what is known as the "Open Meeting Law" including any amendments and/or recodification of said law which is presently codified at Idaho Code § 67-2340-2345.					
FY2012 BENCHMARKS						
MILESTONES / PRODUCTS						
Provide meeting coordination, materials, and follow-up to the Board and standing committees.					Ongoing	
LEAD STAFF:	Jeanne Urlezaga				Expense Summary	
END PRODUCT:	Ongoing support of committees, agendas, minutes, and information to promote involvement and communication.				Total Workdays: 318	
					Salary	\$ 85,018
					Fringe	\$ 36,841
					Overhead	\$ 19,837
					Total Labor Cost: \$ 141,696	
ESTIMATED DATE OF COMPLETION:	September-2012				DIRECT EXPENDITURES:	
Funding Sources				Participating Agencies		
	Ada	Canyon	Special	Total	Member Agencies	
FHWA/FTA	\$40,936	\$5,123		\$46,059	Professional Services	
STP					Legal / Lobbying	
STP-TMA(PL)					Equipment Purchases	
STP-Urban(PL)					Travel / Education	
Local	\$74,925	\$27,712		\$102,637	Printing	
Other					Public Involvement	
					Meeting Support \$ 7,000	
					Other	
					Total Direct Cost: \$ 7,000	
Total:	\$115,861	\$32,835	\$0	\$148,696	820	Total Cost: \$ 148,696

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PROGRAM NO.	990 / 992 / 993 / 995			CLASSIFICATION:	Indirect / Overhead	
TITLE:	Direct Operations & Maintenance / Set-Aside / Building Fund					
TASK / PROJECT DESCRIPTION:	To provide local dollars for expenditures that do not qualify for reimbursement under the federal guidelines. Program dollars for professional services for Board related events, meeting expenses, and update equipment/software needs. Provide set-aside of local funds for potential rescission of federal-aid highway funds and continue with set-aside for building fund.					
PURPOSE, SIGNIFICANCE AND REGIONAL-VALUE:	Adequately cover expenses needed to support the Board, Executive Director, and agency outside of federally funded projects. To create holding accounts for the possibility of a rescission, the building of an administration office, and contingencies for moving expenditures.					
REQUIREMENT, RELATIONSHIP TO OTHER ACTIVITIES, FEDERAL CERTIFICATION REVIEW	There are no federal or state requirements concerning these one-time provisions, however, the Finance Committee oversees and approves these accounts and expenditures.					
FY2012 BENCHMARKS						
MILESTONES / PRODUCTS					Ongoing	
Provide local dollars for expenditures not federally funded.						
LEAD STAFF:	Jeanne Urlezaga				Expense Summary	
END PRODUCT:	Adequately cover the direct expenses needed to support the Board, Executive Director, equipment needs, and COMPASS operations. Accumulate adequate funds for purchase of administrative building. Accumulate funds for CIM Grant Implementation Program.				Total Workdays: -	
					Salary	\$ -
					Fringe	\$ -
					Overhead	\$ -
					Total Labor Cost:	
ESTIMATED DATE OF COMPLETION:					September-2012	
Funding Sources				Participating Agencies		
	Ada	Canyon	Special	Total	Member Agencies	
FHWA/FTA						
STP						
STP-TMA(PL)						
Local	\$49,826	\$18,429		\$68,255		
Other-Interest			\$5,000	\$5,000		
Other-Fund Bal			\$1,250,707	\$1,250,707		
Total:	\$49,826	\$18,429	\$1,255,707	\$1,323,962		
					DIRECT EXPENDITURES:	
					Professional Services	\$ 17,100
					Equipment Purchases	\$ 37,000
					Meeting Support	\$ 3,500
					Other	\$ 5,655
					Building Fund	\$ 967,920
					Moving Contingency	\$ 32,080
					Other - NARC Conference	\$ 10,000
					CIM Grant Impl. Set-Aside	\$ 2,355
					Rescission Set-Aside	\$ 248,352
					Total Direct Cost:	\$ 1,323,962
					990 / 992 / 993 /	Total Cost: \$ 1,323,962

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COMPASS BOARD MEETING AGENDA ITEM VI-A

Date: October 17, 2011



COMPASS
COMMUNITY PLANNING ASSOCIATION
of Southwest Idaho

Topic: *Communities in Motion 2040* DRAFT Public Involvement Plan

Summary:

Developing a public involvement plan is one of the first steps in developing *Communities in Motion 2040 (CIM 2040)* and is crucial to a successful public involvement process and to developing a plan with broad public input and support.

The attached draft public involvement plan focuses on goals and objectives for engaging the public throughout the planning process, and on tasks to achieve those goals/objectives. It is not prescriptive regarding techniques to allow flexibility to adapt the planning process and take advantage of new/innovative techniques, opportunities, and to leverage member agency resources as available.

Staff Recommendation/Request:

Staff seeks approval of the public involvement plan for *Communities in Motion 2040*. The Public Participation Committee (PPC) recommended Board approval at its August 18, 2011, meeting.

Implication (policy and/or financial):

Federal law, the COMPASS Public Involvement Policy, and the *CIM 2040* scope of work all require that a public involvement plan be developed. Board approval of this public involvement plan will allow staff to move forward to begin engaging the public in the development of *CIM 2040*.

Highlights:

- Staff worked with a subcommittee of the PPC to develop the draft plan; Board approval was recommended by the PPC in August 2011.
- Staff presented the draft plan to the *CIM 2040* planning team in September 2011.
- The plan follows the Board-approved *CIM 2040* budget.
- The plan addresses the first seven phases of the *CIM 2040* scope of work (through Board adoption of the plan in September 2014). Phase 8, Implementation, will be addressed in its own public involvement plan.
- Key elements called for in the plan include:
 - Developing a stakeholder outreach matrix to show stakeholder types, how best to engage them, and at what points in the process they will be engaged.
 - Developing a process for continual engagement with the public so as to not lose momentum during the “behind the scenes” planning times.
 - Implementing a feedback loop to address comments/input so that people know their comments have been heard.

More Information:

- 1) Attachment: Draft *Communities in Motion 2040* Public Involvement Plan
- 2) For detailed information contact Amy Luft, Communication Coordinator, 855-2558, x 231 or aluft@compassidaho.org.

AL:nb T:\FY12\600 Projects\661 Communities in Motion\2. Public Participation\2.1 Public Involvement Plan\Board_PIP_Memo_Oct172011.docx

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Communities in Motion 2040

**Regional Long-Range Transportation
and Sustainability Plan**

DRAFT Version 6

Public Involvement Plan

**Community Planning Association of
Southwest Idaho (COMPASS)**

MONTH 2011

Vision and Mission

Communities in Motion Vision Statement

We envision a Treasure Valley where quality of life is enhanced and communities are connected by an innovative, effective, multi-modal transportation system.

Adopted by the Community Planning Association Board of Directors for *Communities in Motion*
July 2003

COMPASS Mission Statement

COMPASS develops transportation plans and priorities and assesses related impacts in order for members to access state and federal transportation funds and respond to regional needs for information and expertise.

Adopted by the Community Planning Association Board of Directors
July 2004

Introduction

The Community Planning Association of Southwest Idaho (COMPASS) is an association of local governments that serves as the Metropolitan Planning Organization (MPO) for Ada and Canyon Counties, Idaho. One of the primary functions of an MPO is to develop a long-range transportation plan for its planning area.

The regional long-range transportation plan developed by COMPASS for Ada and Canyon Counties is *Communities in Motion* (CIM). This plan was originally adopted by the COMPASS Board of Directors in 2006; an updated version was adopted in 2010. Per federal requirements, the plan must be updated again by September 2014. This plan will look forward to the year 2040 ("*CIM 2040*") and will include additional "sustainability" elements — housing, community infrastructure, and health — beyond the scope of a traditional long-range transportation plan.

Meaningful public involvement is a key component of any planning process. As *CIM 2040* will help shape a sustainable future for the area, public involvement and investment in the process and its outcomes is crucial.

COMPASS is committed to engaging the public and targeted stakeholders throughout the development of *CIM 2040*. It is the goal of this plan to ensure all residents of Ada and Canyon Counties, including traditionally underrepresented populations, have the opportunity to be active participants in the planning process.

This public involvement plan outlines the public involvement philosophy, goals, and objectives for public involvement into *CIM 2040*, as well as the strategies that will be used to fulfill the goals and objectives. It also shows general timeframes for public involvement; the exact timing of different aspects of public involvement is contingent upon the timing of the technical aspects of developing the plan.

A public involvement budget of \$81,000 was established by the COMPASS Board. This is divided into two parts: \$41,000 for general public involvement throughout the planning process and \$40,000 specifically for public presentation of the draft plan and opportunity public comment and feedback on the draft in spring 2014.

The final product of this process will be an updated transportation and sustainability plan that will address transportation and sustainability issues in Ada and Canyon Counties, Idaho, and plan to the year 2040. This regional plan will create strategies to meet future transportation needs.

The regional plan will help guide public and private investments and land use decisions to efficiently manage public dollars, enhance economic competitiveness, and provide choices in transportation, housing, and job opportunities to all residents.

COMPASS Public Involvement Policy

COMPASS has an overarching Public Involvement Policy¹ that serves as an umbrella for all public involvement within the agency. The policy is updated every three years and adopted by the COMPASS Board. In part, the policy states:

The planning processes of the Community Planning Association of Southwest Idaho (COMPASS) shall include an active public involvement process that provides comprehensive information, timely public notice, full public access to key decisions, and supports early and continuing involvement of the public in developing plans.

COMPASS is committed to broad goals for public involvement in all its programs, including:

- Developing an open planning process that provides citizens with meaningful opportunities to participate in the development and decision-making processes.
- Communicating complete, accurate, understandable, and timely information to the public.
- Seeking representation from a broad cross-section of residents of the Treasure Valley.
- Specifically reaching out to traditionally underrepresented populations.
- Offering a range of educational and public involvement opportunities.
- Providing public input to planners and decision-makers in a timely manner.
- Providing opportunities for early and continuous involvement.
- Comply with requirements of Title VI Civil Rights Act of 1964 and ensure all citizens have the opportunity to participate.
- Build upon previous COMPASS public involvement and stakeholder outreach efforts.

¹ www.compassidaho.org/documents/people/Public_Involvement_Policy_2009.pdf

Public Involvement Goals for *CIM 2040*

COMPASS will engage the public and targeted stakeholders, including traditionally underrepresented populations, throughout the development of *CIM 2040*. COMPASS has two primary public involvement goals for *CIM 2040*:

1. **Educate and inform the public concerning the regional long-range transportation and sustainability plan and transportation and sustainability issues (housing, community infrastructure, health) addressed in the plan.**
 - a. Develop and raise awareness that COMPASS and a regional long-range transportation plan exist, the history behind *Communities in Motion*, and how and why a plan is developed.
 - b. Inform stakeholders about the shift from a long-range transportation plan to a long-range transportation and sustainability plan.
 - c. Generate awareness that public participation is being sought and how to become involved.
 - d. Increase awareness of transportation and sustainability issues in general and provide perspective on how they interrelate and are being addressed locally, regionally, and nationally.
 - e. Continually engage stakeholders and the general public throughout the process through strategic communications as developed in a stakeholder outreach matrix².
2. **Continuously engage the public as active participants in the planning and decision-making process by gathering public input during plan development and the draft plan and ensuring public input is considered throughout the planning process.**
 - a. Engage stakeholders and the general public, including traditionally underrepresented populations, as active contributors in the decision-making process.
 - b. Provide multiple and differing opportunities for the public to provide input into the plan; focus of input will change as the planning process progresses.
 - c. Ensure the COMPASS Board and staff working on the plan receive the input provided and respond as appropriate (provide a response if requested, consider comments in planning/decision-making process, etc.).
 - d. Ensure traditionally underrepresented populations have the opportunity to be involved and express their needs and priorities; ensure this is done in a manner that best serves individual populations and that input is considered in planning and decision-making.

²Development of this matrix is one of the first steps in implementing this plan. The matrix will include an extensive list of stakeholder types (e.g., neighborhood associations, the elderly), including traditionally underrepresented populations, as well as approaches for interacting with them during different planning phases. COMPASS will develop/maintain lists of specific contacts (individuals/organizations) for each stakeholder type in its contact database.

Outreach Objectives and Strategies

The following outlines public involvement objectives and strategies for the development of *CIM 2040*. The phases cited below correspond to the phases of plan development in the *CIM 2040* scope of work (attached).

Note that the attached *CIM 2040* scope of work includes an implementation phase (Phase 8) not addressed in this plan. Public involvement for the implementation phase will be addressed separately; this public involvement plan is designed for plan development through adoption of the plan by the COMPASS Board.

Phases 1 – 4. Build the team, begin public participation, research existing conditions and trends. July 2011 – December 2013.

Objective 1: Set the stage (July 2011 – December 2011)

Tasks:

- i. Develop Public Involvement Plan
- ii. Develop street simulations and begin developing visualization tools to be used in outreach materials and the plan itself
- iii. Develop stakeholder outreach matrix³
 - a. Identify, enhance, and develop contacts with stakeholders, including traditionally underrepresented populations. (The matrix will address types of stakeholders [e.g., non-English speakers]; lists of individual contacts for each stakeholder type will be kept in the COMPASS contact database.)
 - b. Identify how to best reach/interact with individual populations and at what stage(s) in the planning process
 - c. Identify and address barriers to participation, such as language, lack of transportation, child care, etc.
 - d. Identify stakeholders to potentially serve on the *CIM 2040* planning team (subject to approval by the COMPASS Regional Technical Advisory Committee); invite to attend planning team meetings
 - e. Continue to expand the stakeholder matrix (e.g., add new stakeholder types and/or new strategies for communicating with them) and contact lists throughout the process
 - f. Use the stakeholder outreach matrix as the guide for engaging to stakeholders throughout the process
- iv. Develop contracts for graphic artist and technical editor (services will be used for the plan itself as well as for outreach materials)
- v. Develop contract for scenario planning
 - a. Work with consultant on plans for robust public involvement specific to scenario planning

³The matrix will include an extensive list of stakeholder types (e.g., neighborhood associations, the elderly), including traditionally underrepresented populations, as well as approaches for interacting with them during different planning phases. COMPASS will develop/maintain lists of specific contacts (individuals/organizations) for each stakeholder type in its contact database.

- b. Ensure scenario planning public involvement aligns with overall *CIM 2040* Public Involvement Plan
- c. Ensure consultant involves stakeholder groups as identified by COMPASS in the stakeholder outreach matrix.

Objective 2: Generate awareness that COMPASS and a regional long-range transportation plan exist, of the history behind *Communities in Motion*, and how and why a plan is developed (September 2011 – December 2012)

Tasks:

- i. Host interactive “kickoff” event(s) (if timing permits) in fall 2011⁴
 - a. Inform public of plan, planning process, and issues covered in the plan
 - b. Begin two-way “conversation” on broad issues in the plan
 - c. Invite all stakeholders
- ii. Initiate ongoing outreach; techniques may include, but are not limited to:
 - a. Issue news releases
 - b. Provide presentations to community groups/seek presentation opportunities
 - c. Provide information on COMPASS web site (update frequently)
 - d. Begin quarterly email updates to all stakeholders; post the same information on the COMPASS web site
 - e. Provide email updates (in addition to quarterly) following events to share what COMPASS heard from participants
 - f. Post updates on COMPASS Facebook page; initiate Twitter feed and post updates
 - g. Place informational displays in public venues (e.g., libraries, city halls)
 - h. Post on Executive Director blog
 - i. Schedule education series presentations around *CIM 2040* issues
 - j. Host booths at events (transportation related and specific stakeholder related)
 - k. Sponsor events (transportation related and specific stakeholder related)
 - l. Leverage partner/member resources to reach out to other constituents (e.g., bill stuffers, newsletter articles, bus ads, etc.)
 - m. Research and develop web videos (“Jlogs”) or use YouTube to post short COMPAS videos
 - n. Work with media on feature stories and interview opportunities
- iii. Purchase advertising (radio and print) to increase awareness of COMPASS and CIM in general.

Objective 3: Generate general awareness of transportation and sustainability issues addressed in the plan (September 2011 – December 2012)

Tasks:

- i. Continue ongoing outreach and advertising using strategies described in Objective 2 to generate awareness of transportation and sustainability issues addressed in the plan
 - a. Generate awareness of transportation and sustainability issues individually and how they are being addressed locally, regionally, and nationally
 - b. Generate awareness of how the issues impact each other

⁴ If timing does not allow for a kickoff event, stakeholders will be contacted to inform them of the plan, the planning process, and issues covered in the plan, along with upcoming opportunities to participate.

- c. Generate awareness of the change in focus from a long-range transportation plan to a long-range transportation and sustainability plan.
- ii. Continue strategies outlined in Objective 2 to provide opportunities for a dialogue of what the issues mean to stakeholders and to the public.

Objective 4: Generate awareness that public involvement is being sought (September 2011 – December 2013)

Tasks:

- i. Contact specific stakeholders as identified in stakeholder outreach matrix and invite them to participate.
- ii. Continue ongoing outreach and advertising using techniques described in Objective 2. Use these methods to:
 - a. Develop and raise awareness that input is being sought.
 - b. Promote events and opportunities to participate. Events and opportunities to participate may include, but are not limited to:
 - Participate in a scenario planning workshop
 - Attend open houses
 - Visit a COMPASS booth at public events
 - Participate in online and/or hard copy surveys
 - Attend COMPASS education series events
 - Participate in focus groups
 - Listen to a COMPASS presentation on *CIM 2040* (given to community groups, etc.)
 - Provide input/feedback in the draft plan and/or specific topics addressed in the plan
 - Learn about the plan and planning issues through the COMPASS web site, the COMPASS Executive Director’s blog, and email updates

Objective 5: Solicit feedback into broad issues addressed in the plan (September 2011 – December 2012)

Tasks:

- i. Provide opportunities for public input and feedback into broad issues discussed in the plan. Feedback opportunities may include, but are not limited to:
 - a. Completing online and/or hard copy surveys and comment forms
 - b. Attending events such as “kickoff” event, open houses, booths, etc.
 - c. Participating in focus groups
 - d. Participating on planning teams or committees
- ii. Ensure traditionally underrepresented populations are specifically invited to provide input and participate in planning and decision-making
- iii. Ensure feedback is provided to planners and decision-makers, including the COMPASS Board, and that it is considered and responded to, as appropriate
- iv. Send feedback results/comments via email to stakeholder email list summarizing the feedback received and how it potentially will be used (also post on COMPASS web site)

Phases 1 – 4: Outcomes and Deliverables

- Public involvement plan
- Stakeholder outreach matrix
- Street simulations, visualization materials
- Scenario planning, graphic, and editor contracts
- Quarterly update emails/web content
- Kickoff event (1, potential)
- Open houses or similar events (minimum 1 series of 3)
- COMPASS booth at public events (minimum 2)
- Online and/or hard copy surveys (minimum 1)
- COMPASS education series events (minimum 3)
- Focus groups (minimum 5)
- COMPASS presentations to community groups (minimum 5)
- Meaningful public input to planners and COMPASS Board on issues to be addressed in the plan
- Public awareness:
 - That the plan is being updated
 - That their input is valuable to the plan update
 - Of how they can become involved
 - Of the broad issues discussed in the plan

Phase 5. Visioning (scenario planning). July 2011 – September 2012

Public involvement on Phase 5 will be conducted via a consultant hired to conduct a scenario planning process. Ongoing outreach as described under Phases 1 – 4 will continue through this process. COMPASS staff will work with the consultant on plans for robust public involvement specific to scenario planning and ensure public involvement related to scenario planning aligns with overall *CIM2040* Public Involvement Plan.

Phase 5: Outcomes and Deliverables

- Growth scenario for 2040 for Ada and Canyon Counties, developed with robust public involvement and adopted by the COMPASS Board.

Phase 6. Additional Data and Studies. April 2012 – March 2013

Phase 6 is primarily a data collection phase. General public involvement will continue as outlined above in Objectives 2 – 5.

Phase 6: Outcomes and Deliverables

- Quarterly update emails/web content
- Open houses or similar events (minimum 1 series of 3)
- COMPASS booth at public events (minimum 2)
- Online and/or hard copy surveys (minimum 1)
- COMPASS education series events (minimum 3)
- COMPASS presentations to community groups (minimum 5)
- Meaningful input to planners and COMPASS Board on issues to be addressed in the plan
- Public awareness:
 - That the plan is being updated
 - That their input is valuable to the plan update
 - Of how they can become involved
 - Of the broad issues discussed in the plan

Phase 7. Prepare Plan.

April 2012 – December 2014 (Public and agency comment, January 2014 – June 2014)

Objective 6: Increase awareness of specific transportation and sustainability issues as they are being addressed in the plan (April 2012 – December 2013)

Tasks:

- i. Continue ongoing outreach as described under Objectives 2 and 3.
 - a. Shift focus to specific issues though broad outreach will continue
- ii. Hold open houses (or similar events) with focus on specific planning issues (fall 2012 and/or spring 2013)
 - a. Number and topics of open houses will be dependent upon planning issues, but may include environmental, financing, transit, safety, and other issues
 - b. Simultaneously provide the same information and opportunity to comment on the COMPASS web site and at other venues (e.g., at events, with the COMPASS display, etc.)
 - c. Provide public feedback after events as described in Objective 5.

Objective 7. Gather public input as plan is developed and ensure input is considered in planning process and decision-making (April 2012 – December 2013)

Tasks:

- i. Provide opportunities for public input and feedback into specific issues as they are addressed in the plan. Feedback mechanisms may include, but are not limited to:
 - a. Completing online and/or hard copy surveys and comment forms
 - b. Attending events such as "kickoff" event, open houses, booths, etc.
 - c. Participating in focus groups
 - d. Participating on planning teams or committees
- ii. Ensure traditionally underrepresented populations are specifically invited to provide input and participate in planning and decision-making
- iii. Ensure feedback is provided to planners and decision-makers, including the COMPASS Board, and that it is considered and responded to, as appropriate

- iv. Send feedback results/comments via email to stakeholder email list summarizing the feedback received and how it potentially will be used (also post on COMPASS web site)

Objective 8: Gather public and member agency input on draft plan (January – June 2014)

Tasks:

- i. Continue/enhance ongoing outreach as described under Objectives 2 and 3
 - a. Focus on opportunities to comment on the draft plan
- ii. Purchase advertising as described under Objective 2
 - a. Focus on encouraging comment and events/opportunities to comment on the draft plan
- iii. Provide opportunities for public input and feedback into the draft plan
Opportunities may include, but are not limited to:
 - a. Hold open houses or similar events to receive input into draft plan
 - b. Provide draft plan online and at public venues (e.g., libraries) for comment
 - c. Increase presence/sponsorship at events to encourage and provide opportunities for comment
 - d. Use “Meeting in a Bag,” online open houses, or other opportunities to participate/comment in a non-traditional format
 - e. Other (seek out and use new/innovate techniques)
- iv. Ensure traditionally underrepresented populations are specifically invited to provide input and participate in decision-making
- v. Present draft plan to member agencies for comment
- vi. Ensure feedback is provided to planners and decision-makers, including the COMPASS Board, and that it is considered and responded to, as appropriate
- vii. Send feedback results/comments via email to stakeholder email list summarizing the feedback received and how it will be used

Objective 9: Present Final Plan to Stakeholders and the Public (July 2014 - December 2014)

Tasks:

- i. Begin presenting nearly final plan to member agencies in preparation for member agency adoption
- ii. Publicize plan adoption by COMPASS Board
- iii. Notify stakeholders/public that final plan is complete and how to find online and/or obtain a summary, CD, or hard copy
- iv. Develop a plan for distribution/implementation of *CIM 2040*, per Task 8 (Implementation) of *CIM 2040* Scope of Work (attached)

Phase 7: Outcomes and Deliverables

- A long-range transportation and sustainability plan (*CIM 2040*) that:
 - Was developed with meaningful input and participation in planning and decision-making by the public and specific stakeholders, including members of traditionally underrepresented populations
 - Includes public comments and responses
 - Is easy to read, understand, and access
 - Is presented to stakeholders and made publically available
 - Is adopted by the COMPASS Board no later than September 2014
- Plan for distribution/implementation of *CIM 2040*

Project Management

Ms. Liisa Itkonen is the project manager for the *CIM 2040*. Ms. Amy Luft is the Communication Coordinator for COMPASS and will coordinate public involvement activities in conjunction with Ms. Itkonen.

The COMPASS Public Participation Committee has provided assistance in the development of this public involvement plan and will provide input and assistance throughout the process, as will other COMPASS committees as appropriate.

This public involvement plan was approved by the COMPASS Board of Directors on **DATE**.

DRAFT

Attachment. Scope of Work to Prepare *Communities in Motion 2040*:
Regional Long-Range Transportation and Sustainability Plan

DRAFT

Scope of Work to Prepare *Communities in Motion 2040*: Regional Long-Range Transportation and Sustainability Plan

Purpose

Local agencies and institutions involved in land use, transportation, housing, natural resources, public health, and economic development will partner to develop an integrated, long-range (20-30 year) regional transportation and sustainability plan to:

- Meet federal requirements for a long-range transportation plan,
- Better coordinate investments,
- Shape future growth without undermining the region's natural resource base and environmental quality, and
- Better position the region to compete for federal funding.

This regional plan will help guide public and private investments and assist land use agencies in the decision making process to efficiently manage public dollars, enhance economic competitiveness, and provide choices in transportation, housing, and job opportunities to all residents.

Expected Benefits

Pursuing regional transportation and sustainability planning in tandem will help align policies and goals across the region and among planning elements (e.g., transportation, housing, etc.). It will also build partnerships to connect stakeholders and promote "ownership" of those policies and goals across jurisdictions. Closer coordination of transportation, infrastructure, housing, and economic development planning among communities and across the region can help leverage resources and efforts, and yield sustainable outcomes with existing resources.

A broader planning process, both in terms of scope of the plan and the partners who are involved, will advise the COMPASS Board and staff on how the regional long-range transportation plan (*Communities in Motion*) and its implementing programs can best support land use, housing, economic development, infrastructure, natural resource, health, and service coordination objectives.

Aligning *Communities in Motion* goals, policies, and performance measures more closely with regional sustainability objectives will help:

- Incorporate supportive work elements in the annual Unified Planning Work Program,
- Review and revise prioritization criteria used to program federal funds to align regional transportation funding priorities with regional sustainability objectives,
- Integrate pertinent strategies and objectives into corridor studies and subarea plans, and
- Identify regional corridors and activity areas for transit-supportive investments.

Regional sustainability planning will also enhance communities' competitiveness for funding, as both federal and philanthropic grants now often include efforts to address regional sustainability as one of the rating criteria.

Assumptions / Caveats

- The scope of work outlined below includes main themes and steps; details will be developed by the planning team.
- This scope identifies which items are federally required for a long-range transportation plan/planning process ("TR"), which are proposed as part of the regional long-range transportation plan/planning process ("TP"), and which are proposed as part of a regional plan for sustainable development, beyond transportation elements ("S").
- The sequence of the tasks may vary from this scope of work; some of the tasks will be done concurrently.
- This scope of work includes *Attachment A. Budget, Attachment B. Schedule, and Attachment C. Scenario Planning Process – Draft Work Plan*. Attachments A and B include additional elements that provide more detail to the items discussed in this broad scope of work. Attachment C. outlines a work plan for scenario planning.
- COMPASS will prepare the plan, but it is assumed that member and other partner agencies will provide assistance as appropriate.

Getting Organized

1. Building the Team / Commitment (Stakeholders)

- Form a leadership team: identify and engage local and regional leaders who will champion regional sustainability planning (TP)
- Form the planning team (TP):
 - Develop a detailed scope of work and schedule (TP)
 - Develop a data management plan and system for receiving and sharing information, especially related to sustainability elements, and to accommodate existing and newly acquired data (S)

2. Public Participation (General public)

- Develop a public participation plan and outreach strategy (TR):
 - Identify diverse and innovative outreach tools (TR) (including Internet and visualization tools, such as street simulation [TP])
 - Identify underserved communities and the tools/resources needed to reach out to and engage those communities (TR)
 - Define measurement tools to measure public awareness and opinions on plan-related topics and success in engaging the public, particularly underserved communities (TP)
- Involve and engage the public throughout the process (TR)

Deliverables:

- Leadership team (COMPASS Board for long-range transportation plan only; additional members for full sustainability plan)
- Planning team (Regional Technical Advisory Committee for long-range transportation plan only; additional members for full sustainability plan)
- Scope of work and schedule
- Public participation plan
- Data management plan

Where We Are Today

3. Existing Conditions Inventory (Data and Plans)

- Inventory existing baseline data and who has them (listed below are baseline data needs to fulfill federal requirements and RTAC recommended sustainability elements.)
- Inventory existing relevant/related plans; policies, priorities and strategies in them; who develops them; and when updates are required (listed below are what is needed to fulfill federal requirements and RTAC recommended sustainability elements)
 - Population and employment (TR)
 - Land use (TR)
 - Transportation system and plans (TR)
 - Environment and natural resources (TR)
 - Emergency services (safety/security) and plans (TR)
 - Economic conditions and development plans (TR)
 - Community infrastructure (water, electricity, natural gas, etc.) and plans (S)
 - Housing needs assessment and plans (S)
 - Health (key public health issues and indicators) (S)
 - Brownfield inventory(S)
 - Educational facilities (S)
 - Agricultural conditions (S)
 - Food system (production/processing) (S)
 - Policy inventory (TP/S)
 - Comprehensive plans (TR)
 - Air quality plans/environmental plans (TR)

Deliverables:

- Summary report of where we are today (existing conditions)
- Summary report of existing plans with identification of planning gaps
- Summary report identifying policies, priorities, and strategies that existing plans have in common and where they contradict each other

Direction and Issues

4. Trend Analysis

- Describe regional strengths, weaknesses, opportunities, and threats based on where we are today (S)
- Identify likely trends (where we are heading), including projected transportation demand (S) (TR)
- Continue public involvement process (TR)

Deliverables:

- Report of regional strengths, weaknesses, opportunities, threats and future trends
- A guidebook highlighting existing conditions and future trends to be used in the visioning process (Task 5 below).

Where We Want to Be

5. Visioning

Visioning will be based on information obtained via the existing conditions inventory, trend analysis, and *Communities in Motion 2035*, the current regional long-range transportation plan for Ada and Canyon Counties.

- Define /describe planning assumptions (future growth, land use, travel patterns, employment, congestion, economic activity, etc.) (TR), including community infrastructure, housing and public health (S)
- Conduct scenario planning to describe what the preferred future would look like (TP). For details see Attachment C. Scenario Planning – Draft Work Plan.
- Define a general regional “umbrella” vision for the future (TP/S)
- Assess capital investment and other strategies to preserve infrastructure for future needs (TR/S)
- Continue public involvement process (TR)

Deliverables:

- Work plan for scenario planning process
- Trend analysis
- Workshop guidebook containing strengths, weaknesses, opportunities and threats analysis
- Growth scenario workshop.
- Workshop summary report
- Public involvement process for scenario workshop and public comment on draft scenarios
- Memorandum documenting scenario identification
- Scenario analysis report
- Follow-up workshop
- Memoranda for Board review and approval of preferred scenario
- Report of the regional sustainability vision, including guiding principles, goals, and policies, and a map of the preferred development/growth pattern

6. Additional Data and Studies (see additional details in Attachment A)

- Identify data and policy gaps (TP/S), with emphasis on transportation, community infrastructure, housing and public health
- Conduct research to fill data gaps, including modeling economic benefits of transportation enhancements (TP/S)
- Identify operational and management strategies to improve transportation (TR)
 - Consider results of the Congestion Management Process (TR)
 - Include alternative transportation (transit, bike, pedestrian, enhancements) (TR)
 - Include description of proposed transportation facilities (TR)
 - Update operations/intelligent transportation systems plans (TP)
- Identify potential environmental mitigation activities for areas affected by transportation facilities in the plan (TR)

7. Prepare the Plan

- Compile a regional long-range transportation and sustainability plan that integrates all federally required and regionally important sustainability elements (TR/S), including community infrastructure, housing and public health
- Develop a financial plan/forecast showing how the transportation plan (TR) and other plan elements can be implemented (S)
- Make an air quality conformity determination for the planned transportation system (TR)
- Continue public involvement process; public review of draft plan (TR)

Deliverables:

- A draft of a regional long-range transportation and sustainability plan for review.
- A final regional long-range transportation and sustainability plan that includes all federally required elements of a regional long-range transportation plan

Getting Where We Want to Be

8. Implementation

- Re-energize the leadership team to champion the vision (S/TP)
- Adopt plan (COMPASS Board, individual member agencies, other partners) (TR)
- Align policies (based on findings in Task 3) (S/TP)
- Work with individual communities as they develop and adapt their implementation strategies within the regional vision (S/TP)
- Develop grant program to facilitate plan implementation (TP)
- Create partnerships to facilitate implementation (S)
- Develop performance measures to assess progress (S/TP)
- Track/monitor implementation (S/TP)
- Plan for change: recognizing that conditions are not static, the implementing policies of the plan are adaptive to balance the needs of today with those of tomorrow (S/TP)
- Outreach in/by individual communities (S/TP)
- Continue public involvement process (S/TP)
- Examine “lessons learned” and begin to develop a framework for the process of updating the plan (determine time frame for updates) (TR)

COMPASS BOARD MEETING AGENDA ITEM VI-B

Date: October 17, 2011



COMPASS
COMMUNITY PLANNING ASSOCIATION
of Southwest Idaho

Topic: Status Report - *Communities in Motion 2040*

Summary:

At the June 2011 Board meeting, the COMPASS Board approved the *Communities in Motion 2040* (CIM 2040) scope of work, as recommended by the Regional Technical Advisory Committee.

Placeways, LLC and EnviroIssues, the scenario planning consultant team, presented an overview of the scenario planning process at Eagle City Hall on September 14, 2011, followed by an introductory meeting about the CIM 2040 planning process for potential Planning Team members.

Staff reviewed the Public Involvement Plan for CIM 2040 with the Regional Technical Advisory Committee and other potential Planning Team members on September 14, 2011.

The review committee for the economic benefits tool proposals made a unanimous recommendation and selected EDR Group, providers of TREDIS.

The Regional Technical Advisory Committee approved the Planning Team members on September 28, 2011.

Staff coordinated consultant work on the strength-weaknesses-opportunities-threats analysis, Scenario Guidebook, workshop invitee list, and participant engagement strategies.

Staff continues to work with member agencies regarding street simulations to use in the plan.

Staff Recommendation/Request:

Information only.

Implication (policy and/or financial):

In order to continue receiving federal transportation funding, *Communities in Motion 2040* must be adopted by the COMPASS Board in September 2014.

More Information:

1. For detailed information contact: Liisa Itkonen, Principal Planner, 855-2558 ext. 225 or litkonen@compassidaho.org.

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1.

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SEPTEMBER 2011 - STAFF ACTIVITY REPORT

PROGRAM NO.	
601	<p>UNIFIED PLANNING WORK PROGRAM, DEVELOPMENT, TRACKING AND FEDERAL ASSURANCES</p> <p style="text-align: right;">JEANNE URLEZAGA</p> <ul style="list-style-type: none"> • Prepared FY2012 Unified Planning Work Program-Revision 1. Received RTAC recommendation for Board approval and will present to Finance Committee, October 3, 2011 and Board of Directors at the October 17, 2011 meeting. • Prepared and submitted the "Community Challenge Planning Grant" to U.S. Department of Housing and Urban Development. • Processed and tracked revenues and expenditures associated with the FY2011 Unified Planning Work Program. • Tracked changes and announcements in the Federal Register.
610	<p>SH 44 CORRIDOR PRESERVATION STUDY</p> <p style="text-align: right;">DON MATSON</p> <ul style="list-style-type: none"> • Prepared and sent COMPASS affidavit of indebtedness to ITD. • Project has been completed.
611	<p>US 20/26 CORRIDOR PRESERVATION STUDY</p> <p style="text-align: right;">DON MATSON</p> <ul style="list-style-type: none"> • Project has been completed.
620	<p>GROWTH AND TRANSPORTATION SYSTEM MONITORING</p> <p style="text-align: right;">CARL MILLER</p> <ul style="list-style-type: none"> • Presented Demographics Workshop to the Regional Technical Advisory Committee (RTAC). • Reviewed Census Urban Areas with the Demographic Advisory Committee (DAC). • Discussed Committed Land Inventory with DAC. • Continued geocoding Intermountain Multiple Listing Services to begin receiving data on residential sales data. • Purchased InfoUSA household and employment data. • Worked with Housing and Urban Development (HUD) on developing a Housing + Transportation Affordability Index.
647	<p>REGIONAL GROWTH ISSUES AND OPTIONS</p> <p style="text-align: right;">CARL MILLER</p> <ul style="list-style-type: none"> • Continued data compilation and analysis for 2040 forecast.
653	<p>COMMUNICATIONS AND EDUCATION</p> <p style="text-align: right;">AMY LUFT</p> <ul style="list-style-type: none"> • Closed <i>Leadership in Motion 2011</i> nominations; received 20 nominations. • Sent third issue of <i>Keeping Up With COMPASS</i> newsletter highlighting Board and committee actions. • Tracked and facilitated COMPASS and transportation issues in news media. • Updated web site; made posts to COMPASS Facebook page. • Supported outreach efforts of member agencies and other partners by sending announcements to people in COMPASS database.

PROGRAM NO.	
661	<p data-bbox="381 163 824 199">COMMUNITIES IN MOTION</p> <p data-bbox="1258 199 1518 235" style="text-align: right;">LIISA ITKONEN</p> <ul data-bbox="402 235 1518 835" style="list-style-type: none"> • Reviewed the Public Participation Plan for the <i>Communities in Motion</i> update with the Regional Technical Advisory Committee and other potential Planning Team members on September 14. • Began developing stakeholder outreach matrix. • Developed new CIM 2040 web content. • Continued to work with member agencies regarding street simulations to use in the plan. • Conducted Scenario Planning Kick-off meeting on September 14, 2011, followed by an introductory meeting about the <i>CIM 2040</i> planning process for potential Planning Team members. • The Regional Technical Advisory Committee approved Planning Team members. • Coordinated consultant work on the strength-weaknesses-opportunities-threats (SWOT) analysis, Scenario Guidebook, workshop invitee list, and participant engagement strategies. • Selected EDR Group, providers of TREDIS, for the economic benefits analysis tool.
671	<p data-bbox="381 835 1010 871">MOBILITY MANAGEMENT STRATEGIES</p> <p data-bbox="1198 871 1529 907" style="text-align: right;">WALT SATTERFIELD</p> <ul data-bbox="402 907 1490 1507" style="list-style-type: none"> • Met with Valley Regional Transit to discuss the regional mobility working group and other mobility projects. • Met with Kuna Senior center on September 1 to discuss issues and barriers related to senior transportation. • Met with Gem County/City of Emmett Joint Planning Commission to discuss draft Mobility Development Plan that COMPASS drafted as a resource to the County. • Presented information and participated in the update of the 3C LMMN plan. A meeting was held on September 14 at Eagle City Hall to update strategies for the Local Mobility Management Network area plan. • Met with Valley Regional Transit regarding cost estimates for the ValleyConnect plan. • Hosted the Regional Mobility Working Group meeting at COMPASS on September 28, and facilitated the discussion on senior transportation coordination for Ada and Canyon Counties.
672	<p data-bbox="381 1507 912 1543">RURAL MOBILITY MANAGEMENT</p> <p data-bbox="1266 1543 1529 1579" style="text-align: right;">LIISA ITKONEN</p> <ul data-bbox="402 1579 880 1640" style="list-style-type: none"> • Project has been completed.

PROGRAM NO.	
685	<p>TRANSPORTATION IMPROVEMENT PROGRAM</p> <p style="text-align: right;">TONI TISDALE</p> <ul style="list-style-type: none"> • Participated in outreach meetings at the following agencies: City of Eagle, City of Middleton, Garden City, City of Melba, City of Greenleaf, Notus-Parma Highway District, Canyon Highway District, and City of Wilder. • Prepared for and hosted the TMA Balancing Committee on September 1, 2011. • Started working with Valley Regional Transit staff to coordinate the application and scoring processes for all transit processes. • Met with Garden City staff regarding a possible project application. • Met with City of Middleton staff regarding issues with the South Cemetery Road project. • Attended a webinar sponsored by ITD regarding the Intercity Bus program and how the application process will function this year.
692	<p>REGIONAL TRANSPORTATION FUNDING INFORMATION</p> <p style="text-align: right;">DON MATSON</p> <ul style="list-style-type: none"> • Continued to collect data for annual report.
701	<p>GENERAL MEMBERSHIP SERVICES</p> <p style="text-align: right;">CHARLES TRAINOR</p> <ul style="list-style-type: none"> • Discussed Development Review Process with DAC. • Transmitted Development Review letter to the City of Meridian for the Southridge Apartments on September 6, 2011. • Presented information on Meridian interchange to the Meridian Interchange Task Force. • Hosted a booth on COMPASS/CIM at a South Meridian Visioning event.
703	<p>GENERAL PUBLIC SERVICES</p> <p style="text-align: right;">CHARLES TRAINOR</p> <ul style="list-style-type: none"> • Provided information to the public on demographics, development, funding, and traffic issues.
705	<p>TRANSPORTATION LIAISON SERVICES</p> <p style="text-align: right;">MATT STOLL</p> <ul style="list-style-type: none"> • Attended the Caldwell Chamber of Commerce Transportation Committee in September 2011. • Attended the Idaho Transportation Board meeting on September 22, 2011. • Attended ULI Idaho Management Committee meeting on September 8, 2011. • Participated in CTAI Board of Directors meeting on September 12, 2011.
710	<p>COMPLETE STREETS</p> <p style="text-align: right;">CARL MILLER</p> <ul style="list-style-type: none"> • No activity
715	<p>HIGH OCCUPANCY VEHICLE PARK & RIDE STUDY</p> <p style="text-align: right;">LIISA ITKONEN</p> <ul style="list-style-type: none"> • No activity.

PROGRAM NO.	
720	<p>STATE STREET TRANSIT CORRIDOR IMPLEMENTATION</p> <p style="text-align: right;">DON MATSON</p> <ul style="list-style-type: none"> • Facilitated meeting of State Street Coordinating Committee on September 22, 2011. • Received 29 additional letters of support and/or commitment from member agencies, other organizations and businesses for inclusion with HUD Community Challenge Planning Grant application. • Submitted application for HUD Community Challenge Planning Grant for Highway 44/State Street corridor on September 16, 2011.
760	<p>LEGISLATIVE SERVICES</p> <p style="text-align: right;">MATT STOLL</p> <ul style="list-style-type: none"> • Participated in relevant activities in support of Board legislative position statements. • Tracked and reported significant activity in federal and state transportation-related legislative issues. • Continued investigation into the availability of other MPO/COG position statements regarding the SAFETEA-LU reauthorization. • Researched positions of related national organizations on reauthorization of the federal transportation bill and other federal transportation policies. • Participated in AMPO Policy Committee meeting regarding transportation bill reauthorization on September 12, 2011. • Attended National Association of Regional Councils (NARC) Executive Directors' conference; COMPASS will host this conference in 2012. • Attended the Southwest Idaho Legislative Summit sponsored by the Boise Metro Chamber of Commerce on September 20, 2011.
761	<p>BLUE PRINT FOR GOOD GROWTH</p> <p style="text-align: right;">CHARLES TRAINOR</p> <ul style="list-style-type: none"> • Completed analysis of cumulative development. • Held Consortium meeting on September 9, 2011. • Presented cumulative development process and data issues to Demographic Advisory Committee.
801	<p>STAFF DEVELOPMENT</p> <p style="text-align: right;">JEANNE URLEZAGA</p> <ul style="list-style-type: none"> • Attended "Performance Measures for Transportation and Livable Communities", sponsored by Texas Transportation Institute, September 7-8, 2011 in Austin, Texas. • Attended "Today's Roadmap to Online Advertising", sponsored by The Idaho Statesman on September 13, 2011, in Boise, Idaho. • Attended webinar "Forecasting Land Use Activities (7): Modeling Real Estate Supply, sponsored by FHWA on September 29, 2011. • Attended "Transforming Healthcare, Reducing Costs, and Increasing Transparencies", sponsored by Regence BlueShield of Idaho, in Boise, Idaho, September 29, 2011. • Purchased "Certificate in Economic Measurement" web module on September 30, 2011.

PROGRAM NO.	
820	<p>COMMITTEE SUPPORT</p> <p style="text-align: right;">JEANNE URLEZAGA</p> <ul style="list-style-type: none"> • Provided staff support to the COMPASS Board of Directors and standing committees. • Provided support for new monthly Board member presentations at Board meetings. • Supported newly formed Communities in Motion Planning and Leadership committees. • Began planning Board Leadership Breakfast to be held in November 2011.
836	<p>MODEL MAINTENANCE AND SUPPORT</p> <p style="text-align: right;">MARYANN WALDINGER</p> <ul style="list-style-type: none"> • Continued to provide travel demand forecast information for various projects. • Continued improvements and data input to the traffic count database.
837	<p>TRANSIT ON BOARD SURVEY</p> <p style="text-align: right;">MARYANN WALDINGER</p> <ul style="list-style-type: none"> • Project has been completed.
838	<p>HOUSEHOLD TRAVEL SURVEY, PHASE 1</p> <p style="text-align: right;">MARYANN WALDINGER</p> <ul style="list-style-type: none"> • Recruited over 1,100 households to participate in survey. • Over 300 households have completed the survey. • Initiated public awareness campaign to encourage participation – radio and print ads, social media, fliers, news release, etc.
842	<p>CONGESTION MANAGEMENT SYSTEM MAINTENANCE/ITS</p> <p style="text-align: right;">MARYANN WALDINGER</p> <ul style="list-style-type: none"> • No activity this month.
860	<p>GEOGRAPHIC INFORMATION SYSTEM MAINTENANCE</p> <p style="text-align: right;">ERIC ADOLFSON</p> <ul style="list-style-type: none"> • Maintained various regional geographic data layers and conducted analysis in support of many COMPASS projects. • Provided data to Placeways in support of the Communities in Motion long-range regional transportation and sustainability plan. • Created maps for member agencies.
861	<p>REGIONAL ORTHOPHOTOGRAPHY</p> <p style="text-align: right;">ERIC ADOLFSON</p> <ul style="list-style-type: none"> • Sold 0 sections of orthophotography data.
960	<p>INFORMATION TECHNOLOGY</p> <p style="text-align: right;">JEANNE URLEZAGA</p> <ul style="list-style-type: none"> • Continued coordination with the IT consultant. • Continued system and software maintenance and updates. • Continued to work on configuration and costs to move the IT system to new administrative building. • Purchased Cisco Phone System.

PROGRAM NO.	
991	<p data-bbox="381 163 836 199">SUPPORT SERVICES LABOR</p> <p data-bbox="1201 199 1518 235" style="text-align: right;">JEANNE URLEZAGA</p> <ul data-bbox="397 235 1469 510" style="list-style-type: none">• Attended regular staff meetings and prepared monthly status and quarterly variance reports as required.• Began preparation for FY2011 annual audit.• Acquired several bid proposals for the move, equipment and cubicle teardown and installation.• Continued work with MDC and VRT on administrative building in downtown Meridian.• Oversaw general administration and personnel.

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MEMORANDUM



TO: Community Planning Association Board of Directors

FROM: Don Matson, Principal Planner

DATE: October 4, 2011

RE: Status Report – Corridor Studies

ACTION REQUESTED:

None. Information only.

BACKGROUND:

Staff has co-managed two corridor studies—Idaho 44 and U.S. Highway 20/26—with the Idaho Transportation Department (ITD) District 3 since 2005. A Corridor Preservation Committee (CPC) including elected officials and staff from affected agencies met to provide input as needed.

COMPASS also facilitates the State Street Coordination Committee with representatives from Ada County, Ada County Highway District (ACHD), Capital City Development Corporation (CCDC), Cities of Boise, Eagle and Garden City, ITD, Northside Neighborhood Transportation Committee and Valley Regional Transit (VRT).

STATUS:

S.H. 44 Corridor Study:

- Sent notice of completion of State/Local agreement to ITD with COMPASS' Affidavit of Indebtedness, releasing remaining funds to ITD to continue the project. ITD may request COMPASS assistance or involvement as the project moves forward.

U.S. 20/26 Corridor Study:

- Released remaining funds to ITD to continue the project. ITD may request COMPASS assistance or involvement as the project moves forward.

State Street Transit Corridor:

- Completed and submitted application for the Housing and Urban Development (HUD) Community Challenge Planning Grant program for corridor from Middleton to Boise.
 - Included proposal for corridor livability plan and transit-oriented development (TOD) designs at several locations in the corridor.
 - Garnered commitments from twenty-four organizations for cash or in-kind match for the grant, and twenty-three additional letters of support from other agencies and businesses.
- Coordinated monthly State Street Coordination Committee meeting on September 22, 2011. Key topics of discussion were the HUD grant application and outreach to neighborhood and community organizations.

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MEMORANDUM

TO: Community Planning Association Board of Directors
FROM: MaryAnn Waldinger, Principal Planner
DATE: October 4, 2011
RE: Status Report – Current Air Quality Efforts

Action Requested:

None. Information only.

Background:

The information below provides an update on Treasure Valley air quality.

Status:

SEPTEMBER AIR QUALITY MONITORING

The Idaho Department of Environmental Quality reported 12 days in the Treasure Valley with air quality levels in the moderate category and one day in the unhealthy for sensitive groups during the month of September 2011.

- Five moderate air quality days were attributable to ozone (O₃) recorded in Ada County.
- One moderate air quality day was attributable to fine particulate matter (PM_{2.5}) recorded in Ada County.
- Four moderate air quality days were attributable to fine particulate matter (PM_{2.5}) recorded in Canyon County.
- Two moderate air quality days were attributable to fine particulate matter (PM_{2.5}) recorded in Ada and Canyon Counties and ozone (O₃) recorded in Ada County.
- One unhealthy for sensitive groups day was attributable to fine particulate matter (PM_{2.5}) recorded in Ada County.

YEAR TO DATE SUMMARY

The table below summarizes the number of good, moderate and above moderate days recorded since January 1, 2005.

	Good	Moderate	Unhealthy to Hazardous	Total
2005	298	65	2	365
2006	273	91	1	365
2007	227	125	12	364
2008	266	99	1	366
2009	277	83	5	365
2010	321	44	0	365
2011 YTD	186	81	6	243

Notes: 2008 was a Leap Year hence the extra day. In 2007, one day of data is missing for the month of May.

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MEMORANDUM

TO: Community Planning Association Board of Directors

FROM: Toni Tisdale, Principal Planner

DATE: October 4, 2011

RE: Status Report – Current Transportation Project Information

Action Requested:

None. Information only.

Background:

The information below provides a monthly update on transportation trends, issues, and current project status.

Status:

Following is the most recent monthly reported statistics compared to the same month a year ago:

Boise Air Terminal	Aug 2011	Aug 2010*	% Change
Monthly Air Passengers (Inbound and Outbound)	257,521	255,363	0.85%
Monthly Air Freight (Inbound and Outbound) (tons)	3,392	3,190	6.33%
Public Transportation Monthly Ridership	Aug 2011	Aug 2010*	% Change
ACHD VanPool (Active Routes)	91	86	5.81%
ACHD VanPool (Trips)	23,097	19,046	21.27%
Valley Regional Transit Boise Urbanized Area Services	115,761	95,262	21.52%
Valley Regional Transit Nampa Urbanized Area Services	19,370	18,143	6.76%
Total	158,228	132,451	19.46%
Other Public Transportation Reporting Average Hourly Ridership	Aug 2011	Aug 2010*	% Change
Valley Regional Transit Boise Urbanized Area Services	20.2	19.4	4.12%
Valley Regional Transit Nampa Urbanized Area Services	20.7	18.8	10.11%

*There is a possibility that previously reported statistics do not match those in this report due to data finalization.

Transit ridership data is currently not available due to staff turnover.

STATUS OF MAJOR PROJECTS

* Information as of early October 2011. (Updates on ITD projects were unavailable.)

Project	Sponsor	Comments*
Airport Road/Overland Road Corridor Study	Nampa	This project seeks an alternative east-west alignment between Overland Road at Ten Mile Road in Ada County and either Stamm Lane, Airport Road, or Victory Road in Canyon County. A draft report is ready for adoption. Additional effort is now being put into airport-specific transportation improvements. The project is anticipated to be complete by late fall 2011.
Amity Avenue, Nampa	Nampa	This project is a Congressional earmark to widen Amity Avenue in the City of Nampa. Design phase began August 25, 2009, and is nearing completion. Final design, right-of-way acquisition, and completion of the Plans, Specifications, and Engineering estimates package is anticipated in early 2012. The Environmental Assessment public hearing notes and comments were sent to ITD. Right-of-way acquisition will begin immediately after approval of the Environmental Assessment.
Canyon Crossroads Transportation Museum, Melba	Canyon County	This Transportation Enhancement project will construct a 3,800 square foot Transportation Museum at Celebration Park in Canyon County. The original bid was well over the estimate. Additional funding to complete this project was recently obtained through the End of Year program through ITD.
Curtis Road ITS	ACHD	This is a Stimulus project that will upgrade traffic signal equipment. Construction is scheduled to begin in fall 2011.
Federal Aid Arterials and Collectors – FY2011	ACHD	Construction is underway on State Street and Overland Road. This project has an estimated completion date in November 2011.
Federal Aid Arterials and Collectors – FY2012	ACHD	Design is underway. Construction is scheduled to begin in late summer 2012.
Five Mile Road, Franklin Road to Fairview Avenue	ACHD	Project design is substantially complete. Additional design is pending for storm water and pedestrian facilities. Right-of-way acquisition is underway.
Franklin Road and Black Cat Road Intersection	ACHD	The consultant was selected for design. Project will be designed in coordination with the Franklin, Black Cat Road to Ten Mile Road project. Construction is programmed for FY2015.
Franklin Road, Black Cat Road to Ten Mile Road	ACHD	The consultant was selected for design. Project will be designed in coordination with the Franklin Road and Black Cat Road intersection project. Construction is expected to begin in FY2016.
Franklin Road, Ten Mile Road to Linder Road	ACHD	Project design is complete. Right-of-way acquisition is underway. Construction was scheduled for FY2012, but was recently delayed.
Franklin Road, Touchmark Way to Five Mile Road	ACHD	This project was bid. The responsiveness review is being completed. Construction to begin in fall 2012.
I-84, Cole Interchange to Orchard Interchange, Orchard Interchange to Vista Interchange, Vista to Broadway Interchange	ITD	This project rebuilds and widens I-84 from Orchard Interchange to the Broadway Interchange to four lanes in each direction. The westbound lanes were opened in their final configuration in May 2011. Four lanes in both directions were opened to traffic late in July 2011. The contractor will continue to work on punch list items and additional pick-up items tying and completing all the work in this corridor.
I-84, Franklin Boulevard Interchange to 11 th Avenue Widening	ITD	This project will reconstruct and widen the existing interstate to three lanes in each direction, adds a fourth "auxiliary lane" in the eastbound direction of I-84, and reconstructs the Phyllis Canal and railroad structures. The contractor is preparing to place concrete pavement along the eastbound main line of I-84. The eastbound railroad bridge is now complete. The two abutments of the westbound railroad bridge are complete, and girders are scheduled to be set in early August 2011. The project is expected to be complete in early 2012.
I-84, Gowen Railroad Bridge Eastbound Lane, Boise	ITD	This is a bridge replacement project. The Plans, Specifications, and Engineer's estimate is expected the first quarter of FY2012, and construction is anticipated to begin spring or summer 2013.

Project	Sponsor	Comments*
I-84, Ten Mile Interchange	ITD	This project will replace the existing Ten Mile overpass with an interchange. This project will also reconstruct Ten Mile Road north to Franklin Road and south to Overland Road to tie into the existing roadways with bridges over I-84, including a bridge at Tasa Drive and a bridge north of the main overpass. Four lanes in both directions were opened to traffic late in July 2011. The contractor will continue to work on punch list items and additional pick-up items typing and completing all the work in this corridor together.
Intersection of Karcher Road and Middleton Road, Nampa	ITD/ Nampa	This project will reconstruct the existing Karcher Road and Middleton Road intersection from just west of the Elijah Drain culvert to the vicinity of Sundance Street, including curb, gutter, sidewalk, traffic signal, additional lanes, drainage, and on-street lighting. Preliminary design work is underway.
Intersection of Star Road and Franklin Road (roundabout)	Nampa	This project is to design and acquire right-of-way for a two-lane roundabout and to construct the first lane of the roundabout. Right-of-way acquisition is underway. Construction will begin in FY2012.
Kuna Overlays	ACHD	This project is complete.
Meridian Road and Main Street, Franklin Road to Cherry/Fairview Avenue	ACHD	Design is substantially complete. Right-of-way negotiations are underway. Public information meeting is scheduled for August 17, 2011, from 5:00 to 7:00 p.m. at Meridian City Hall. Construction is expected to be completed in FY2013.
Nampa Downtown Traffic Signal Interconnect	Nampa	This project is complete.
SH-16, US 20/26 to SH-44	ITD	This project will construct a four-lane divided highway with at-grade intersections at US 20/26 (Chinden Boulevard) and SH-44 (State Street) near Star. The project will construct 2.5 miles of the future corridor including a new Boise River crossing. Local roads will be constructed as necessary to provide access to property adjacent to the new full access-controlled facility. The consultant team is currently working on final design activities, including surveys, materials phase reports, hydraulics reports, bridge situation and layout, plan and profile and early acquisition of parcels. Three bid packages are anticipated for demolition of parcels already acquired. The intent is to advertise the first bid package in fall 2011, the second in spring 2012, and the third in summer 2012. ITD anticipates two years of construction for this project.
SH-16, Willow Creek Bridge	ITD	This is a bridge replacement project. This two-lane bridge will be replaced with a three-lane structure. The existing bridge will be widened (54 feet compared to 36 feet). Construction began June 20, 2011, and is expected to be complete in December 2011. The contractor constructed the temporary bypass last month and shifted southbound traffic to the temporary lanes. Demolition of the eastern half of the existing bridge started in late July 2011, and is anticipated to be complete by early August 2011.
SH-19, Corridor Study	ITD	The SH 19 corridor plan will develop a near-term (10-year) plan that identifies current and future highway needs on SH 19 beginning in Caldwell and extending to Wilder, then south through Homedale to the Oregon state line, finishing at Oregon SH 201. It shares the route of US 95 between Homedale and Wilder. The study is expected to be complete following the acceptance of both the Idaho 55 and US 95 Corridor Studies.
SH-21, Mores Creek Bridge/High Bridge	ITD	This project will rehabilitate the existing bridge including deck, joints, replacement of the bridge parapet and railing, foundation, and other repairs. In June 2011, the contractor completed removal of the bridge deck on the eastern half of the bridge, and initiated the first of numerous concrete overlays to restore the deck. In addition, structural retrofits and painting of the super-structure were completed. Crews will return in 2012 to complete the work that requires low water levels.
SH-55 (Eagle Road), Fairview Avenue to SH-44	ITD	This is a pavement rehabilitation project on SH-55 (Eagle Road) between Fairview Avenue and SH-44 and includes raised medians from Franklin Road to SH-44. Public meetings (open house and on-line) were completed in spring 2011. The project concept report was approved in April 2011. The Plans, Specifications, and Engineer's estimates packets is anticipated by October 2011. Construction is expected in FY2012.

Project	Sponsor	Comments*
SH-55, Karcher Road Access Management Plan (South Segment)	ITD	The Karcher Road Access Management Plan was adopted by the City of Nampa on March 7, 2011, and by the Canyon Highway District #4 on April 27, 2011. Presentation was made to the Canyon County Commissioners on May 10, 2011, with future action pending. A presentation needs to be scheduled with the City of Caldwell. The Access Management Plan will be incorporated into the actual corridor plan for Owyhee County and Canyon County in draft form by September 2011, pending action by the counties, cities, and highway district.
SH-55, Snake River Bridge to Pride Lane	ITD	This is a 4.5 mile pavement rehabilitation project in Canyon County on SH-55 from milepost 2.75 to 3.845 and milepost 6.54 to 7.113. Construction is expected in FY2012.
State Street ITS, ACHD	ACHD	Design of the project is underway. Implementation is expected to begin in late 2012.
Three Cities River Crossing	ACHD	This is for preservation of a new river crossing between SH-44 and US 20/26. An ACHD Commission public hearing held on July 21, 2010, resulted in the recommendation of the No Build Alternative. The project was re-scoped to include making operational improvements to SH-55 (Eagle Road), SH-44 (State Street), Glenwood Street, and US 20/26 (Chinden Boulevard) to meet the purpose and need of the project. Design will begin in fall 2011.
Transit – ADA Bus Stop Improvements	VRT	This is a Stimulus project. The project will provide improvements to sidewalks near bus stops to comply with the Americans with Disabilities Act and improve mobility. The construction of the first 30 locations is complete. The bid process for the second phase of construction is complete. The total cost for the second phase is \$770,000. This includes making improvements at 116 bus stops in Ada county and 39 stops in Canyon County, and the construction management for all the work. Construction is underway in Ada County and will start in Canyon County in July 2011. Work is expected to be completed in fall 2011.
US-20/26, Oregon State Line to I-84, Corridor Study	ITD	The purpose of this study is to develop a medium range plan that identifies current and future highway needs for more than 14 miles of US 20/26 running from I-84 near Caldwell west to Nyssa, Oregon and the Snake River. The highway overlaps US 95 for eight miles from east of Parma to Anderson Corner Road. The study for that section is addressed in the ongoing US 95 Corridor Study. The study is expected to be completed following the acceptance of the Idaho 19 Corridor Study.
US-95 Access Management Plan (South and North Segments)	ITD	The south segment (Canyon and Owyhee counties) and the North segment (Weiser to Idaho County Line) of the US 95 Access Management Plan are expected to be in draft form by March 2012.
US-95, Wilder South City Limit to Parma South City Limit, Canyon County	ITD	This is an 8.2 mile pavement rehabilitation project. The concept is currently being developed. The Plans, Specifications, and Engineer's estimate phase will begin in fall 2011. Construction is scheduled for FY2012.
Ustick Road ITS	ACHD	This is a Stimulus project. The local agreement was recently signed. Equipment will be purchased and installed by ACHD. Construction will begin in fall 2011.

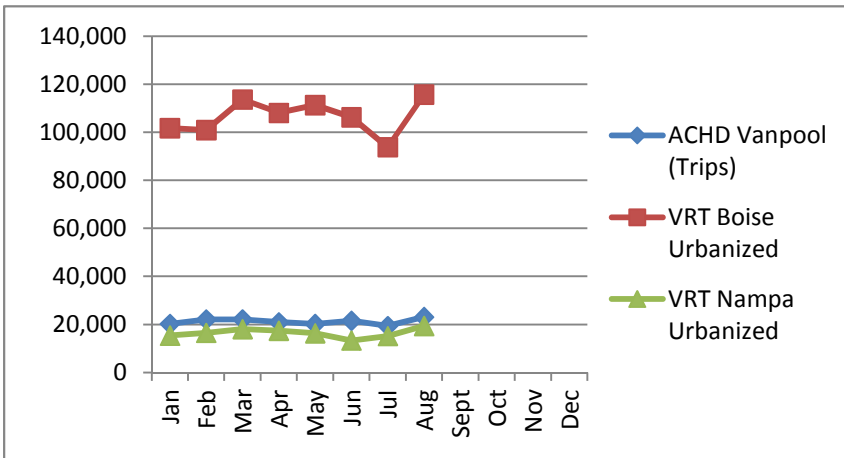
CY2011	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Total - Aug	To Date % Change 10-11
ACHD Vanpool (Trips)	20,243	22,046	22,121	20,936	20,169	21,510	19,336	23,097					169,458	7.34%
VRT Boise Urbanized	101,782	100,972	113,674	108,108	111,366	106,275	93,834	115,761					851,772	2.89%
VRT Nampa Urbanized	15,364	16,508	18,052	17,393	16,347	13,325	15,186	19,370					131,545	-6.13%

CY2010	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Total - Aug	To Date % Change 09-10
ACHD Vanpool (Trips)	20,065	18,942	22,466	20,626	17,675	20,417	18,630	19,046	18,790	18,596	18,036	19,160	157,867	1.09%
VRT Boise Urbanized	103,704	106,299	120,174	114,145	99,610	97,152	91,474	95,262	98,048	103,049	93,466	94,292	827,820	1.59%
VRT Nampa Urbanized	15,466	17,515	18,362	21,100	16,136	17,265	16,151	18,143	20,607	23,260	15,866	13,973	140,138	5.32%

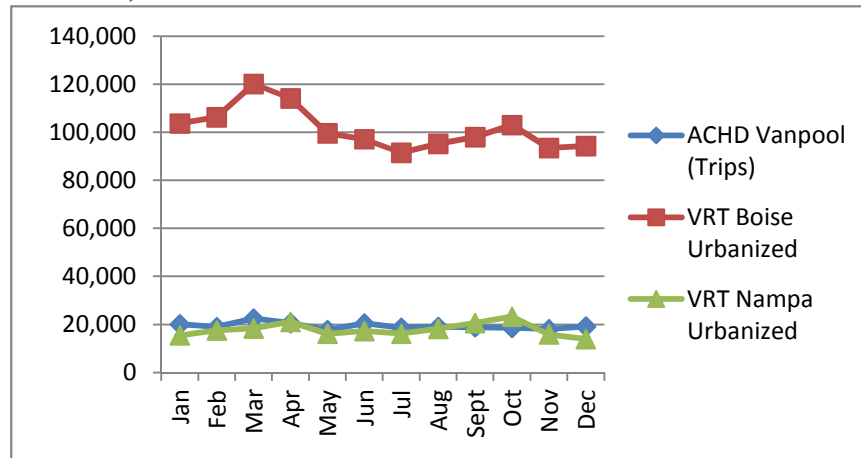
CY2009	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Total - Aug	To Date % Change 08-09
ACHD Vanpool (Trips)	21,341	19,323	21,325	21,244	17,327	19,693	18,704	17,213	19,449	19,977	17,808	19,387	156,170	-4.97%
VRT Boise Urbanized	104,815	105,104	107,494	115,431	100,891	98,370	95,048	87,730	102,043	103,486	98,446	102,061	814,883	12.25%
VRT Nampa Urbanized	15,591	16,796	17,555	18,710	15,410	15,862	16,021	17,117	19,857	19,823	16,751	15,707	133,062	-0.16%

CY2008	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Total - Aug	To Date % Change 07-08
ACHD Vanpool (Trips)	20,357	18,240	18,728	21,848	20,104	21,061	22,053	21,953	22,715	24,318	19,052	20,773	164,344	25.36%
VRT Boise Urbanized	86,369	88,581	87,895	97,235	92,770	83,055	97,213	92,814	107,159	120,474	98,776	101,970	725,932	13.33%
VRT Nampa Urbanized	13,386	14,873	15,023	17,455	17,054	17,579	19,279	18,629	22,166	22,680	15,284	15,595	133,278	41.41%

2011



2,010



DEMOGRAPHIC ADVISORY COMMITTEE

ITEM VII-E

Attendance List of Members

Member Agency/Name	Jan '11 No Mtg	Feb '11	Mar '11 No Mtg	Apr '11 No Mtg	May '11	June '11	July '11 No Mtg	Aug '11 No Mtg	Sept '11	Oct '11	Nov '11	Dec '11	TOTAL
ACCHD/K. Knapp													0
ACHD/ <i>C. Little/J. Lowe</i>		1			1	1			1				4
Ada County/B.Danielson		1			1	1			1				4
BSU/ <i>S. Islam</i>									1				1
CCDC/J. Cecil													1
Canyon Co. Dev. Services / <i>D. Hunter</i>													0
City of Boise/ <i>J. Tomlinson/B. Eggleston/P.Nilsson</i>		1			1	1			1				4
City of Caldwell/ <i>B. Billingsley</i>		1			1				1				3
City of Eagle/ <i>N. Baird Spencer</i>		1			1	1			1				4
City of Garden City/ <i>J. Thornborrow</i>													0
City of Kuna/ <i>M. Obray</i>													0
City of Meridian/ <i>C. Hood</i>		1			1	1			1				4
City of Middleton/ <i>W. Howell</i>					1	1							2
City of Nampa/ N. Holm					1	1			1				3
City of Notus/C. Collins													0
City of Star/ <i>N. Mitchell</i>													0
IDEQ/ <i>vacant</i>		1			1	1							3
Public Participation Committee/D. Nelson		1			1				1				3
Valley Regional Transit/ T. Vanegas					1								1
Ex officio Members													
Chamber of Commerce - Ada County/ <i>J.Jones/C.Krause</i>													0
Chamber of Commerce- Canyon Co./ <i>T. Kasper</i>						1			1				2
COMPASS/ <i>C. Miller</i>		1			1	1			1				4
Development Community - Ada County/ <i>C. Danley</i>		1			1	1			1				4
Major Utilities / Idaho Power/ <i>B. Snow</i>		1											1
Development Community - Canyon County/Vacant													0

REGIONAL TECHNICAL ADVISORY COMMITTEE

Attendance List of Members

<u>Member Agency/Name</u>	Jan '11	Feb '11	Mar '11	Apr '11	May '11	June '11	July '11	Aug '11	Sept '11	Oct '11	Nov '11	Dec '11	TOTAL
General Members													
ACHD/ <i>S. Anderson & R. Head</i>	1	1	1	1	1	1	1	1	1				9
Ada County Development Services/ <i>M. Leatherman</i>	1	1	1	1	1		1	1	1				8
BSU/ <i>C. Jones</i>	1			1		1	1		1				5
Canyon County Development Services/ <i>J. Almeida</i>	1		1	1	1	1			1				6
Canyon Highway District #4/ <i>C. Hopper</i>	1	1	1	1	1	1	1	1	1				
CCDC/ <i>J. Cecil</i>	1		1	1	1		1	1	1				7
City of Boise/ <i>Lacey/Gallagher/Nilsson</i>	1	1	1	1	1	1	1	1	1				9
City of Caldwell/ <i>R. MacDonald</i>		1	1			1	1	1	1				6
City of Eagle/ <i>N. Baird Spencer</i>			1	1	1	1	1	1	1				7
City of Garden City/ <i>J. Thornborrow</i>													0
City of Kuna/ <i>S. Hasson</i>		1											1
City of Meridian/ <i>C. Hood</i>	1	1	1	1	1	1	1	1	1				9
City of Middleton/ <i>W. Howell</i>	1	1	1	1		1		1	1				7
City of Nampa/ <i>C. Bowman</i>	1	1	1	1	1	1	1	1	1				9
City of Notus/ <i>C. Collins</i>													0
City of Parma/ <i>C. Telford</i>													0
City of Star/ <i>N. Mitchell</i>													0
IDEQ/ <i>D. Luft</i>			1	1		1			1				4
ITD/ <i>M. Garz</i>	1	1	1	1	1	1		1	1				8
Nampa Highway District #1/ <i>E. Shannon</i>	1	1	1	1	1	1	1	1	1				
Public Participation Committee/ <i>D. Smith</i>	1	1		1	1			1	1				6
Valley Regional Transit/ <i>M. Barker</i>	1	1		1	1	1		1	1				7
Ex officio Members													
Central District Health/ <i>R. Howarth</i>	1		1				1	1					4
COMPASS/ <i>D. Matson</i>	1	1	1	1	1	1	1	1	1				9
Governor's Office/ <i>J. Kreizenbeck</i>													0
Greater Boise Auditorium District/ <i>Vacant</i>													0

TRANSPORTATION MODEL ADVISORY COMMITTEE

Attendance List of Members

<u>Member Agency/Name</u>	Jan '11 No Mtg	Feb '11 No Mtg	March '11 No Mtg	April '11 No Mtg	May '11 No Mtg	June '11 No Mtg	July '11 No Mtg	Aug '11 No Mtg	Sept '11 No Mtg	Oct '11	Nov '11	Dec '11	TOTAL
General Members													
ACCHD/ <i>T. Milich/T. Richard</i>													0
ACHD/ <i>A. Pillai</i>													0
Ada County/ <i>S. Pillow</i>													0
Canyon County/ <i>J. Carson</i>													0
City of Boise/ <i>K. Gallagher</i>													0
City of Meridian/ <i>T. Curns</i>													0
City of Nampa/ <i>C. Bowman</i>													0
IDEQ/ <i>D. Luft</i>													0
ITD/ <i>K. Sablan</i>													0
ITD/ <i>G. Sanderson</i>													0
Public Participation Committee/ <i>J. Madsen</i>													0
Small Cities Rep/ <i>V. Brewer</i>													0
Valley Regional Transit/ <i>T. Vanegas</i>													0
Appointed Transportation/Land Use/Air Quality Professionals													
CH2M Hill, Inc./ <i>T. Wagner</i>													0
Pline Engineering/ <i>J. Pline</i>													0
The Transpo Group/ <i>B. Turley</i>													0
URS Washington Division/ <i>J. Witt</i>													0
Ex officio Members													
COMPASS/ <i>M. Waldinger</i>													0

REGIONAL GEOGRAPHIC ADVISORY COMMITTEE

Attendance List of Members

Member Agency/Name	Jan '11 No Mtg	Feb '11 No Mtg	Mar '11 No Mtg	Apr '11	May '11	Jun '11 No Mtg	July '11	Aug '11 No Mtg	Sept '11 No Mtg	Oct '11	Nov '11	Dec '11	TOTAL
General Members													
Ada County/ <i>T. Buchanan</i>					1		1						2
Ada County Assessors/ <i>A. Kawalec</i>				1	1		1						3
ACHD/ <i>C. Spencer</i>				1			1						3
Canyon County Assessors/ <i>S. Higuera</i>				1	1		1						3
Canyon Highway District No. 4/ <i>K. Knapp</i>					1								3
CCDS/ <i>Vacant</i>													0
City of Boise/ <i>J. Hetherington</i>				1	1								2
City of Caldwell/ <i>D. Marston</i>				1	1		1						3
City of Eagle/ <i>B. Vaughan</i>													0
City of Garden City/ <i>T. Fenske</i>				1	1								2
City of Kuna/ <i>M. Borzick</i>				1									1
City of Meridian/ <i>R. Jack</i>				1	1								2
City of Nampa/ <i>C. Tarter</i>				1	1		1						3
ITD/ <i>B. Emmen</i>													0
Public Participation Committee/ <i>M. Gaddi</i>													0
Ex officio Members													
COMPASS/ <i>E. Adolfsen</i>				1	1		1						3
COMPASS/ <i>R. Dodge</i>													0



COMPASS
COMMUNITY PLANNING ASSOCIATION
of Southwest Idaho

MEMORANDUM

TO: Community Planning Association Board of Directors
FROM: Walt Satterfield, Associate Planner
DATE: October 03, 2011
RE: **Status Report – Mobility Management**

ACTION REQUESTED:

None. Information only.

BACKGROUND:

COMPASS' Mobility Management work comprises five projects funded from Valley Regional Transit's Job Access and Reverse Commute (JARC) and New Freedom grants, and five projects funded by the American Recovery and Reinvestment Act (ARRA) funds.

STATUS:

Mobility Management Strategies (JARC and New Freedom)

- Met with Valley Regional Transit to discuss the regional mobility working group and other mobility projects.
- Met with Kuna Senior center on September 1 to discuss issues and barriers related to senior transportation.
- Attended training session in Austin, Texas on September 7 and 8 pertaining to transportation performance measures.
- Met with Gem County/City of Emmett Joint Planning Commission to discuss draft Mobility Development Plan that COMPASS drafted as a resource to the County.
- Presented information and participated in the update of the 3C LMMN plan. A meeting was held on September 14 at Eagle City Hall to update strategies for the Local Mobility Management Network area plan.
- Met with Valley Regional Transit regarding cost estimates for the ValleyConnect plan.
- Hosted the Regional Mobility Working Group meeting at COMPASS on September 28, and facilitated the discussion on senior transportation coordination for Ada and Canyon Counties.

Rural Mobility Management (ARRA)

- No activity.

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MEMORANDUM

ITEM VII-G

TO: COMPASS Board of Directors
FROM: Ken Burgess, Veritas Advisors
DATE: October 4, 2011
RE: Status Report - Federal Transportation Update

ACTION REQUESTED:

None. Information only.

BACKGROUND:

Confusion and uncertainty still reigns in Washington DC as it relates to transportation funding and policy (and everything else for that matter!). Three mechanisms for current and long-term transportation funding and policy are all in the works at the same time: Annual (FY2012) Appropriations; Reauthorization of the Transportation Authorization Act (SAFETEA-LU); and the Joint Deficit-Reduction "super committee".

STATUS:

ANNUAL APPROPRIATIONS:

Continuing Resolution until November 18, 2011; Omnibus package in the works. Congress is now operating on a continuing resolution to fund the current (FY2012) fiscal year of government operations at FY2011 levels, the fiscal year began October 1, 2011. Both Houses are sure to pass a resolution to extend funding until November 18, 2011, to give them time to cobble together an omnibus FY2012 funding bill. But I predict it will still be difficult to reach agreement by November 18 as the House Conservatives will likely push for deeper spending cuts that Senate Democrats will not agree to.

The House Appropriations Committee has not held a full committee markup of their Transportation/Housing and Urban Development Annual FY2012 funding bill, and is unlikely to do so. It is one of only two out of the necessary twelve bills that has not been considered by the full committee (a total of twelve funding bills must be passed to fund the federal government). House rules would allow a number of amendments to the transportation bill to be considered in a full committee hearing, and the Republicans do not want to give the House Democrats that opportunity. Besides, the thinking is that an omnibus bill will be necessary anyway, so the transportation appropriations sub-committee report will be the opening negotiating point for the House when the omnibus begins to take shape.

JOINT DEFICIT REDUCTION COMMITTEE:

Bipartisan Senate request to address long-term solvency of Highway Trust Fund. The main focus of the deficit reduction committee to this point has been on overhauling the tax code and entitlement programs to meet its mandate to trim \$1.2 trillion from the deficit.

It is notable; however, that Senate Environment and Public Works Chairman Barbara Boxer and Ranking Republican member Jim Inhofe have formally requested the committee consider addressing the long-term solvency of the Highway Trust Fund as part of an eventual deal. The Senate Environment and Public Works Committee has jurisdiction over transportation policy and reauthorization. The Deficit-reduction Committee is charged with producing their plan by November 23, 2011, and ASSUMING there is any elements of their plan affecting the Highway Trust Fund or transportation funding in general, it will help set the stage for the SAFETEA-LU reauthorization debate.

TRANSPORTATION REAUTHORIZATION:

House agrees to consider current-level transportation funding for reauthorization bill.

It was reported last week that House Transportation and Infrastructure Committee Chairman John Mica has been given permission to explore a six-year transportation reauthorization proposal that would continue funding at current SAFETEA-LU levels. This is a departure from the House's previous position that they would fund only to the level the Highway Trust Fund could afford. But it also means they need to find additional funding to the tune of \$12 billion per year over the six-year life of the bill. The Senate has already drafted a two-year bill at current funding and is working with the Finance Committee to help find additional money to fund that concept. Much work still needs to be done on this front, but it may serve as a signal that there is recognition that infrastructure spending and projects do have a positive impact on the economy and job retention and creation.

Senate bill language may require population threshold of 200,000 for MPOs.

The details of the Senate reauthorization draft have not been formally released, but we are getting information that the Senate bill may have language moving the MPO threshold to 200,000 population. The COMPASS Board has taken a position to support leaving the threshold at the current 50,000 population. We are having discussions with Senator Crapo's staff on the matter. Bottom line: A threshold of 200,000 would leave Idaho with only one qualifying MPO – COMPASS – and Pocatello, Idaho Falls, Lewiston, and possibly Kootenai MPOs could be required to disband depending on the language in the bill.