



COMPASS EXECUTIVE COMMITTEE MEETING  
FEBRUARY 7, 2017 1:00 P.M.  
COMPASS, 2ND FLOOR LARGE CONFERENCE ROOM  
700 NE 2<sup>ND</sup> STREET, SUITE 200  
MERIDIAN, IDAHO

**\*\* AGENDA \*\***

**I. CALL TO ORDER (1:00)**

**II. AGENDA ADDITIONS/CHANGES**

**III. OPEN DISCUSSION/ANNOUNCEMENTS**

**IV. CONSENT AGENDA**

Page 2 \* A. Approve December 13, 2016, Executive Committee Meeting Minutes

**V. ACTION ITEM**

1:05 \*A. Establish February 27, 2017, COMPASS Board Meeting Agenda  
Page 4 *Staff proposed agenda items for the regular meeting of the COMPASS Board scheduled February 27, 2017, are attached.*

**VI. INFORMATION/DISCUSSIONS**

1:15 A. Status Report – 2017 Idaho Legislative Session  
*Ken Burgess will provide a status report on the 2017 Idaho Legislative Session.*  
1:30 B. Status Report – ICRMP Services  
*COMPASS staff is exploring how the association can avail itself to ICRMP services and resources.*

**VII. EXECUTIVE SESSION**

1:40 A. Executive Session – Idaho Code 74-206 (1) (F)  
*To communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated. Any action will be taken in open session following the Executive Session.*

**VIII. OTHER**

**IX. ADJOURNMENT (2:00)**

**\*Enclosures Agenda is subject to change.**

Those needing assistance with COMPASS events or materials, or needing materials in alternate formats, please call 475-2229 with 48 hours advance notice.

Si necesita asistencia con una junta de COMPASS, o necesita un documento en otro formato, por favor llame al 475-2229 con 48 horas de anticipación.

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**EXECUTIVE COMMITTEE MEETING  
DECEMBER 13, 2016  
COMPASS, FLOOR LARGE CONFERENCE ROOM  
MERIDIAN, IDAHO**

**\*\*MINUTES\*\***

**ATTENDEES:** Sara Baker, Commissioner, Ada County Highway District, **Chair**  
John Evans, Mayor, City of Garden City  
Jay Gibbons, Commissioner, Canyon Highway District #4  
Bob Henry, Mayor, City of Nampa, **Secretary-Treasurer**  
Caleb Hood for Tammy de Weerd, Mayor, City of Meridian  
Garret Nancolas, Mayor, City of Caldwell, **Immediate Past Chair, via telephone**  
Stan Ridgeway, Mayor, City of Eagle  
Steve Rule, Commissioner, Canyon County, **Chair Elect**

**MEMBERS ABSENT:** Dave Bieter, Mayor, City of Boise  
Dave Case, Commissioner, Ada County, **Vice Chair**  
Nathan Leigh, Mayor, City of Parma

**OTHERS PRESENT:** Richard Beck, Ada County  
Nancy Brecks, Community Planning Association  
Megan Larsen, Community Planning Association  
Justin Lucas, Ada County Highway District  
Amy Luft, Community Planning Association  
Sabrina Minshall, Community Planning Association  
Matt Stoll, Executive Director, Community Planning Association  
Toni Tisdale, Community Planning Association

**CALL TO ORDER:**

Chair Sara Baker called the meeting to order at 1:00 pm.

**AGENDA ADDITIONS/CHANGES**

None.

**OPEN DISCUSSION/ANNOUNCEMENTS**

General announcement were made.

**CONSENT AGENDA**

- A. Approve November 8, 2016, Executive Committee Meeting Minutes

Steve Rule moved and John Evans seconded approval of the Consent Agenda as presented. Motion passed unanimously.

**ACTION ITEM**

- A. Adopt Resolution 03-2017 Amending the FY2016-2020 and FY2017-2021 Regional Transportation Improvement Programs

Toni Tisdale presented Resolution 03-2017 amending the FY2016-2020 and FY2017-2021 Regional Transportation Improvement Programs for approval as recommended by RTAC, subject to COMPASS Board confirmation at the December 19, 2016, Board meeting.

After discussion, Jay Gibbons moved and John Evans seconded adopting Resolution 03-2017 amending the FY2016-2020 and FY2017-2021 Regional Transportation Improvement Programs as presented, subject to COMPASS Board confirmation. passed unanimously.

**INFORMATION/DISCUSSION ITEM**

- A. Report – Regional Transportation Advisory Committee – (memo only)

**OTHER**

**ADJOURNMENT**

Chair Baker adjourned the meeting at 1:20 p.m.

Dated this 7th day of February 2017.

Approved:

By: \_\_\_\_\_  
Steven Rule, Chair  
Community Planning Association of  
Southwest Idaho

Attest:

By: \_\_\_\_\_  
Matthew J. Stoll, Executive Director  
Community Planning Association of  
Southwest Idaho

EXECUTIVE COMMITTEE WORKSHEET FOR COMPASS BOARD AGENDA

Item	Title/Description	Mandatory	Policy Implications/ Requirements	Agenda Type <sup>1</sup>	Time	Presenter	Proposed Agenda	RTAC Agenda	Program No.
1.	Approve Minutes from most recent Board Meeting	Yes	Meets Idaho Code and various grant requirements.	Consent Agenda	N/A	N/A	Bimonthly	N/A	820
2.	Receive Minutes from most recent Executive Committee Meeting	Yes	Meets Idaho Code and various grant requirements.	Consent Agenda	N/A	N/A	Bimonthly	N/A	820
3.	Receive Minutes from most recent Finance Committee Meeting	Yes	Meets Idaho Code and various grant requirements.	Consent Agenda	N/A	N/A	As Appropriate	N/A	820
4.	Status Report – Current Air Quality Issues	No	Mary Ann Waldinger will provide a monthly report of current air quality issues.	Ex. Dir. Report	N/A	N/A	Bimonthly	N/A	801
5.	Receive Project Milestone Report	No	Toni Tisdale will provide a Project Milestone Report.	Ex. Dir. Report	N/A	N/A	Every Other Meeting	N/A	685
6.	Status Report – Standing Committee Attendance	No	Per Board request of May 17, 2004.	Ex. Dir. Report	N/A	N/A	Bimonthly	N/A	820
7.	Receive Administrative Modifications to the Regional Transportation Improvement Program	Yes	Toni Tisdale will provide memorandums of approval for Administrative Modifications.	Ex. Dir. Report	N/A	N/A	As Appropriate	N/A	685

<sup>1</sup> Action; Consent Agenda; Executive Director's Report; Information; Special Item; Committee Reports; Open Discussion/Announcements

<i>Item</i>	<i>Title/Description</i>	<i>Mandatory</i>	<i>Policy Implications/ Requirements</i>	<i>Agenda Type</i> <sup>1</sup>	<i>Time</i>	<i>Presenter</i>	<i>Proposed Agenda</i>	<i>RTAC Agenda</i>	<i>Program No.</i>
8.	Approve List of Records for Destruction	No	Megan Larsen will seek approval of the list of records to destruct per the guidance in the Records Retention Policy.	Consent Agenda	N/A	N/A	As Appropriate	N/A	991
<b>CURRENT AGENDA ITEMS</b>									
9.	Confirm Finance Committee Membership	Yes	Finance Committee Bylaws require COMPASS Board confirmation of Finance Committee membership at the first Board meeting following the annual Board meeting.	Consent Agenda	N/A	N/A	February	N/A	N/A
10.	Adopt Resolution Amending the FY2017-2021 Regional Transportation Improvement Program (TIP)	Yes	Toni Tisdale will seek adoption of a resolution amending the FY2017-2021 TIP, to update segment locations on a bridge rehabilitation project.	Consent Agenda	N/A	N/A	February	January	685
11.	Approve FY2017 COMPASS Resource Development Plan	Yes	Sabrina Minshall will seek approval of the Resource Development Plan to direct staff action on projects and efforts to seek funding in FY2017/FY2018.	Action	15	Sabrina Minshall	February	January	685
12.	Consider Requests of Extensions for Project Obligations	Yes	Toni Tisdale will seek consideration of extension requests from agencies that will not meet the March 1, 2017, deadline for project obligations.	Action	10	Toni Tisdale	February	N/A	685

<i>Item</i>	<i>Title/Description</i>	<i>Mandatory</i>	<i>Policy Implications/ Requirements</i>	<i>Agenda Type</i> <sup>1</sup>	<i>Time</i>	<i>Presenter</i>	<i>Proposed Agenda</i>	<i>RTAC Agenda</i>	<i>Program No.</i>
13.	Status Report – State and Federal Legislative Issues	No	Ken Burgess will provide a status report on state and federal legislative issues.	Information/ Discussion	15	Ken Burgess	February	N/A	701
14.	Status Report – I-11 and Intermountain West Corridor Study	No	Liisa Itkonen will review I-11 and Intermountain West Corridor Study and potential next steps.	Information/ Discussion	10	Liisa Itkonen	February	January	661
<b>UPCOMING AGENDA ITEMS</b>									
15.	Approve FY2018 Membership Dues	Yes	Megan Larsen will seek approval of the proposed membership dues for FY2018.	Action	5	Megan Larsen	April	N/A	601
16.	Accept 2017 Population Estimates	Yes	Carl Miller will seek acceptance of the 2017 population estimates.	Action	15	Carl Miller	April	DAWG March	620
17.	Workshop– Regional Long-Range Transportation Plan, <i>Communities in Motion (CIM) 2040 2.0</i> Components and Performance Measure Framework	No	Staff will review the status on CIM 2040 2.0 components, performance measurement framework, schedule, and funding process.	Information/ Discussion	60	COMPASS Staff	April	October 2016/March 2017	661
18.	Approve End-of-Year Priorities	Yes	Toni Tisdale will seek COMPASS Board approval of priorities for the End-of-Year program.	Action	15	Toni Tisdale	June	May	685

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19.	Review Draft FY2018-2022 Regional Transportation Improvement Program (TIP) project list	No	Toni Tisdale will present the Draft FY2018-2022 TIP project list for review and discussion prior to public comment.	Information/ Discussion	15	Toni Tisdale	June	May	685
20.	Approve COMPASS Workgroup Charters	No	Megan Larsen will seek approval of the COMPASS Workgroup Charters for FY2018.	Action	5	Megan Larsen	August	N/A	820
21.	Adopt Resolution Approving the FY2018 Unified Planning Work Program and Budget (UPWP)	Yes	Megan Larsen will seek approval of the FY2018 UPWP.	Action	15	Megan Larsen	August	N/A	601
22.	Adopt Resolution Approving the FY2018-2022 Regional Transportation Improvement Program (TIP) and Associated Air Quality Conformity	Yes	Toni Tisdale will seek adoption of a resolution approving the FY2018-2022 TIP and associated Air Quality Conformity.	Action	20	Toni Tisdale	October	August	685
23.	Adopt Resolution Approving Rural Project Priorities	Yes	Toni Tisdale will seek adoption of a resolution approving rural priorities.	Action	5	Toni Tisdale	October	September	685
24.	Leadership in Motion Awards Presentation	No	Board Chair and Executive Director will present the 2017 COMPASS Leadership in Motion awards.	At luncheon; before meeting	20	Chair /Matt Stoll	December Luncheon	N/A	653

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25.	Confirm Regional Transportation Advisory Committee Membership	Yes	COMPASS Bylaws require the Board confirm RTAC membership.	Consent Agenda	N/A	N/A	December	N/A	N/A
26.	Confirm 2018 Board Officers: Chair, Chair Elect, Vice Chair, Immediate Past Chair. Elect Secretary-Treasurer	Yes	COMPASS Bylaws require the Board confirm ascension of new Board officers and election of new Secretary-Treasurer.	Action	10	Matt Stoll	December	N/A	N/A
27.	Confirm 2018 Executive Committee Representatives for Cities under 25,000 in Population	Yes	COMPASS Bylaws require the Board confirm Executive Committee representatives for cities under 25,000 in population.	Action	10	Matt Stoll	December	N/A	N/A
28.	Confirm 2018 Executive Committee Representative from Highway Districts in Canyon County		COMPASS Bylaws require the Board confirm the Chair of one of the highway districts located in Canyon County as an Executive Committee representative.	Action	10	Matt Stoll	December	N/A	N/A
29.	Approve 2018 Federal Transportation Policy Positions	Yes	Ken Burgess will seek approval of federal transportation policy positions.	Action	15	Ken Burgess	December	N/A	N/A
30.	Approve 2018 Idaho Legislative Session Position Statements	Yes	Ken Burgess will seek approval of 2018 Idaho legislative session position statements.	Action	15	Ken Burgess	December	N/A	701



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31.	Adopt Resolution Approving Revision 1 of the FY2018 Unified Planning Work Program and Budget (UPWP)	Yes	Megan Larsen will seek approval of Revision 1 of the FY2018 UPWP.	Action	15	Megan Larsen	December	N/A	601
32.	Approve <i>Communities in Motion (CIM) 2040 2.0</i> Transportation Investment Packages		Liisa Itkonen will seek approval of transportation investment packages ranked by performance area priorities for CIM 2040 2.0.	Action	15	Liisa Itkonen	December	November	661