

Community Planning Association

of Southwest Idaho

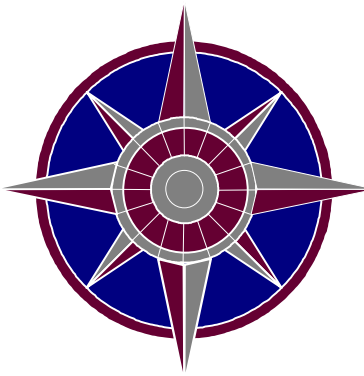
COMMUNITY PLANNING ASSOCIATION
EXECUTIVE COMMITTEE MEETING
September 29, 2004 – 1:30 p.m.
800 S. Industry Way, Suite 100, Meridian, Idaho

****AGENDA****

- * **A. Approve September 1, 2004, Executive Committee Meeting Minutes**
A copy of the draft minutes is attached.
- * **B. Establish October 18, 2004, COMPASS Board Meeting Agenda**
Staff's proposed agenda items for the regularly scheduled October meeting are attached.
- C. Update on Ex Officio Member Services**
Staff will review its recommendation for Ex Officio member services.
- D. Other**
- E. Adjourn into *Communities in Motion* Steering Committee Meeting**

* **Enclosure**

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Community Planning Association of Southwest Idaho

**Community Planning Association of Southwest Idaho
COMPASS Executive Committee
September 1, 2004
COMPASS Conference Room**

*****Minutes*****

ATTENDEES:

Matt Beebe Commissioner, Canyon County
David Bieter, Mayor, City of Boise
Tammy de Weerd, Mayor, City of Meridian, **Vice-Chair**
John Franden, Commissioner, Ada County Highway District
Nancy Merrill, Mayor, City of Eagle
Judy Peavey-Derr, Commissioner, Ada County, **Chair**
Paul Raymond for Tom Dale, Mayor, City of Nampa,
Secretary/Treasurer
Matt Stoll, Interim Executive Director, Community Planning
Association, Ex Officio

MEMBERS ABSENT:

Bob Flowers, Mayor, City of Parma, **Chair-Elect**
Garret Nancolas, Mayor, City of Caldwell

OTHERS:

Nancy Brecks, Community Planning Association
Terri Schorzman, Community Planning Association
Hal Simmons, City of Boise
Cindy Thiel, Community Planning Association
Charles Trainor, Community Planning Association
Jeanne Urlezaga, Community Planning Association
Jay Witt, Community Planning Association

CALL TO ORDER

Vice-Chair Tammy de Weerd called the meeting to order at 3:30 p.m.

- A. Approve July 20, 2004; July 28, 2004; August 2, 2004; and August 23, 2004, Executive Committee Meeting Minutes**

John Franden moved and Matt Beebe seconded to approve the July 20, 2004; July 28, 2004; August 2, 2004; and August 23, 2004, Executive Committee meeting minutes as presented. Motion passed unanimously.

Vice-Chair de Weerd asked for any objection to deferring Item B until Judy Peavey-Derr arrived. Hearing none, Vice-Chair de Weerd so ordered.

C. Establish September 2004 COMPASS Board Meeting Agenda

Matt Stoll reviewed staff proposed September 2004 COMPASS Board meeting agenda items 1-18.

After discussion, Nancy Merrill moved and Matt Beebe seconded approving the September 2004 COMPASS Board meeting agenda item 1-18 as presented. Motion passed unanimously.

(Vice-Chair Tammy de Weerd turned the meeting over to Chair Judy Peavey-Derr at 3:35)

B. Consider Changing September 20, 2004, Board Meeting Date

Judy Peavey-Derr stated the request to reschedule the September 20th Board meeting to September 27, 2004 is because all of the Ada and Canyon County Commissioners will be at an Idaho Association of Counties event in northern Idaho and Matt Stoll will be out of the country.

Matt Beebe moved and Paul Raymond seconded approval of changing the regularly scheduled September 20, 2004, COMPASS Board meeting to September 27, 2004. Motion passed unanimously.

D. Adopt Resolution 10-2004 Approving Revision 4 of the FY2004 Unified Planning Work Program and Budget

Matt Stoll reviewed Revision 4 of the FY2004 Unified Planning Work Program and Budget. He stated at its August 11, 2004, meeting the Finance Committee recommended adoption of Revision 4 with the addition of the \$112,000 to Task 612 Middleton Road Extension Alternatives when it came available.

John Franden moved and Nancy Merrill seconded adoption of Resolution 10-2004 approving Revision 4 of the FY2004 Unified Planning Work Program and Budget as presented by staff. Motion passed unanimously.

Chair Peavey-Derr asked for any objection to adding to the October 27, 2004, Executive Committee agenda a discussion to reevaluate the current legal/lobbying contract. Staff will notify the Finance Committee of the Executive Committee's intent to do so. Hearing no objection, Chair Peavey-Derr so ordered.

Chair Peavey-Derr asked for any objection to reordering the agenda to move Item E – Executive Session to the end of the agenda. Hearing none, Chair Peavey-Derr so ordered.

F. Establish Steering Committee for *Communities in Motion*

Charles Trainor reviewed the staff recommendation for the membership of the *Communities in Motion* Steering Committee.

After discussion, **Dave Bieter moved and Tammy de Weerd seconded to accept the staff suggested makeup for the *Communities in Motion* Steering Committee to be the nine Executive Committee members representing Ada and Canyon counties and up to four representatives from the partnering counties, a ValleyRide representative, and an Idaho Transportation Department representative. Motion passed unanimously.**

G. Consider Air Quality Board Request for COMPASS Staff Participation

Matt Stoll stated he had received a request from Dennis Turner, Executive Director, of the Air Quality Board asking for COMPASS participation in public outreach events or educational opportunities with the chambers of commerce in Gem County, Ada County and Canyon County. Specifically, his letter identified the intent of promoting emissions testing through out those areas.

After discussion, **Tammy de Weerd moved and Nancy Merrill seconded to direct staff to draft a letter to the Air Quality Board stating that COMPASS supports Ada County emissions testing, but it is only one component of a total picture. COMPASS would choose not to participate in an outreach effort solely based on emissions testing, but if it were based on a broader approach, educational and other types of public information, then COMPASS would reconsider. Motion passed unanimously.**

H. Update on B20 Biodiesel Project Peer Review Process

Jay Witt provided an update on the B20 Biodiesel study. He reported that since the results of the B20 study were released, national experts have come forward with requests to review the results. There will be a technical review committee meeting on September 8, 2004, in Boise.

I. Consider Next Steps Regarding the Regional Transportation Task Force Report

Judy Peavey-Derr and Matt Stoll recapped the action the Board took at the July 2004 COMPASS Board meeting regarding the Regional Transportation Task Force Report. Staff was directed to evaluate and provide comments on what is implemental and what steps are necessary to move forward for each of the recommendations in the Regional Transportation Task Force Report. Staff was directed to bring its analysis back to the COMPASS Executive Committee and to invite a member of the task force to the meeting to participate in the review of staff's analysis.

After discussion, **Chair Judy Peavey-Derr asked for any objection to directing staff to prepare a letter to the Co-Chairs of the Regional Transportation Task Force thanking them for their time and outlining the next steps that COMPASS would be taking. The letter will state that the Regional Transportation Task Force's recommendation will be considered as part of the on-going Freilich effort - the Ada Guide Plan- and *Communities in Motion*, and that these studies are extensive studies in excess of \$1.8 million. Also stated will be that COMPASS is working with the Idaho Transportation Department and six counties to look at the entire picture. Hearing no objection, Chair Peavey-Derr so ordered.**

E. Executive Session – Personnel Matter [Idaho Code 67-2345 (b)]

Nancy Merrill moved and John Franden seconded to adjourn into Executive Session at 4:37 p.m.

Chair Judy Peavey-Derr called roll. The following Executive Committee members were present and voted in the affirmative to adjourn into regular session: Matt Beebe, Dave Bieter, Tammy de Weerd, John Franden, Nancy Merrill, Judy Peavey-Derr, and Paul Raymond for Tom Dale. There were no nay votes.

Nancy Merrill moved and Matt Beebe seconded to adjourn back into regular session at 5:00 p.m.

Adjournment

Tammy de Weerd moved and Matt Beebe seconded to adjourn at 5:01 p.m. Motion passed unanimously.

Dated this 29th Day of September 2004.

APPROVED:

**By: _____
Judy Peavey-Derr, Chair
Community Planning Association**

ATTEST:

**By: _____
Matthew J. Stoll, Interim Executive Director
Community Planning Association**

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EXECUTIVE COMMITTEE WORKSHEET FOR COMPASS BOARD AGENDA

ITEM B

ID #	Title/Description	Mandatory¹	Policy Implications/Requirements	Agenda Type²	Time (minutes)	Presenter(s)	Proposed Agenda
1.	Approve Minutes from most recent Board Meeting	Yes	Meets Idaho Code and various grant requirements.	Consent Agenda	N/A	N/A	Monthly
2.	Receive Minutes from most recent Executive Committee Meeting	Yes	Meets Idaho Code and various grant requirements.	Consent Agenda	N/A	N/A	Monthly
3.	Receive Minutes from most recent Finance Committee Meeting	Yes	Required by the Board's mission statement for the Committee.	Consent Agenda	N/A	N/A	As Appropriate
4.	Receive Staff Activity Report	Yes	Meets Bylaws requirement - Article IV, Section 5; Also satisfies federal reporting requirements.	Ex. Dir. Report	N/A	N/A	Monthly
5.	Status Report – Finance Committee Update	No	Susan Eastlake, Finance Committee Chair, will provide an oral Status Report.	Information/ Discussion	10	Susan Eastlake	As Appropriate
6.	Status Report – Corridor Studies	No	Patricia Nilsson will provide a monthly report on the status of the Corridor Studies.	Ex. Dir. Report	N/A	N/A	Monthly
7.	Status Report – <i>Destination 2030 Limited Plan Update</i>	No	Toni Tisdale will provide a monthly report on the status of the <i>Destination 2030 Limited Plan Update</i> .	Ex. Dir. Report	N/A	N/A	Monthly
8.	Status Report – Current Air Quality Issues	No	Jay Witt will provide a monthly report of current air quality issues.	Ex. Dir. Report	N/A	N/A	Monthly
9.	Status Report – Current Transportation Project Information	No	Linda Ritter will provide a monthly report of current transportation facility usage and projects.	Ex. Dir. Report	N/A	N/A	Monthly
10.	Status Report – Standing Committees' Attendance	No	Per Board request of May 17, 2004.	Ex. Dir. Report	N/A	N/A	Monthly
CURRENT MONTH AGENDA ITEMS							
11.	Approve Mirroring of the FY2005-2009 Northern Ada County and Nampa Urbanized Area Transportation Improvement Programs with the Statewide Transportation Improvement Program	Yes	This is an every-year process required by federal transportation planning rules. All changes are identified in the attached memorandum in red-line format.	Action	10	Patricia Nilsson	October
12.	Approve Planned Community Review Policy	No	Staff will seek Board adoption of a policy regarding planned community reviews.	Action	20	Charles Trainor	October
13.	Establish Legislative Oversight Committee for Up Coming Session	No	Staff will seek Board direction on establishment of ad-hoc committee to monitor and provide input on pertinent issues during the upcoming legislative session.	Action	10	Matt Stoll	October

¹ No, Yes, N/A (Not Applicable)

² Action; Consent Agenda; Executive Director's Report; Information; Special Item; Committee Reports; Open Discussion/Announcements

ID #	Title/Description	Mandatory¹	Policy Implications/Requirements	Agenda Type²	Time (minutes)	Presenter(s)	Proposed Agenda
14.	Update on the Interagency Consultation Committee	No	Jay Witt will provide an overview of the "Who, What and Why" regarding the Interagency Consultation Committee.	Information/ Discussion	15	Jay Witt	October
15.	Status Report – <i>Communities in Motion</i>	No	Charles Trainor will provide a summary of activities to date on this project, along with key upcoming events and issues.	Information/ Discussion	20	Charles Trainor	October
16.	Status Report - Three Cities River Crossing	No	Ada County Highway District staff will provide an update on the status of the Three Cities River Crossing project.	Information/ Discussion	15	Sally Goodell	October
17.	Status Report – Peak Hour Model	No	COMPASS modeling staff will provide an update on the development of a travel demand modeling tool, which forecasts regional traffic volumes during the evening rush.	Information/ Discussion	20	Jay Witt	October
18.	Review Eligible Uses of Surface Transportation Program Funds	No	Staff will review eligible uses of Surface Transportation Program funds in preparation for a revision to the FY2005 Unified Planning Work Program and Budget.	Information/ Discussion	20	Matt Stoll	October
UPCOMING AGENDA ITEMS							
19.	Adopt the Congestion Management System Plan	Yes	The Congestion Management System Plan details the method developed to manage congestion in the Treasure Valley. A congestion management system must be developed and implemented for all transportation management areas.	Action	20	Jay Witt	November
20.	Adopt Resolution Approving Revision 1 to the FY2005 Unified Planning Work Program and Budget	Yes	Staff will review proposed revisions addressing actual carry-forward funds and unanticipated increase in consolidated planning grant funds.	Action	10	Matt Stoll	November
21.	Overview of the <i>Downtown Boise Mobility Study</i>	No	The draft report for the <i>Downtown Boise Mobility Study</i> will be ready for review. Final adoption by sponsoring agencies is expected in January.	Information/ Discussion	20	Kelli Fairless	November
22.	Approve the <i>Destination 2030 Limited Plan Update</i>	Yes	Final approval of the <i>Destination 2030 Limited Plan Update</i> including the functional classification map.	Action	15	Toni Tisdale	December
23.	Approve Amendment to the FY2005-2009 Northern Ada County Transportation Improvement Program	Yes	State Highway 55 widening at the Junction of the I-84 westbound off ramp to Franklin Road.	Action	10	Patricia Nilsson	December

ID #	Title/Description	Mandatory¹	Policy Implications/Requirements	Agenda Type²	Time (minutes)	Presenter(s)	Proposed Agenda
24.	Establish an Updated COMPASS Board Policy for Transportation Related Air Quality Efforts	No	This item was deferred from the May 17, 2004, Board meeting.	Action	30	Matt Stoll	TBD
25.	Adopt Revised Memorandum of Understanding Governing the Urban Balancing Committee	No	The addition of two new Metropolitan Planning Organizations in Idaho and a Transportation Management Area designation for the Boise Urbanized Area necessitates this revision.	Action	10	Matt Stoll	TBD
26.	Update on the Rail Corridor Feasibility Study	No	Kelli Fairless will provide an update on the Rail Corridor Feasibility Study.	Information/ Discussion	5	Kelli Fairless	TBD
27.	Presentation on Historical Expenditures of Surface Transportation Program – Enhancement Funds over Five Years Across the State	No		Ex. Dir. Report	N/A	N/A	TBD