



# Community Planning Association

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## *of Southwest Idaho*

**Community Planning Association of Southwest Idaho  
COMPASS Executive Committee  
February 25, 2004  
COMPASS Conference Room**

**\*\*\*Minutes\*\*\***

**ATTENDEES:**

Vernon Bisterfeldt, Councilman, for David Bieter, Mayor, City of Boise  
Clair Bowman, Executive Director, Community Planning Association  
Tom Dale, Mayor, City of Nampa, **Secretary/Treasurer**  
Tammy de Weerd, Mayor, City of Meridian, **Vice-Chair**  
Bob Flowers, Mayor, City of Parma, **Chair-Elect**  
Nancy Merrill, Mayor, City of Eagle  
Garret Nancolas, Mayor, City of Caldwell  
Dave Wynkoop, Commissioner, Ada County Highway District  
Rick Yzaguirre, Commissioner, for Judy Peavey-Derr, Commissioner, Ada County, **Chair**

**ABSENT MEMBERS:**

Todd Lakey, Commissioner, Canyon County

**OTHERS:**

Nancy Brecks, Community Planning Association  
Katey Levihn, Ada County Highway District  
Patricia Nilsson, Community Planning Association  
Hal Simmons, City of Boise  
Matt Stoll, Community Planning Association  
Jade Riley, City of Boise  
Terri Schorzman, Community Planning Association  
Cindy Thiel, Community Planning Association  
Charles Trainor, Community Planning Association  
Jeanne Urlezaga, Community Planning Association

**CALL TO ORDER**

Chair-Elect Bob Flowers called the meeting to order at 1:35 p.m.

**A. Approve February 4, 2004, Executive Committee Meeting Minutes**

**Dave Wynkoop moved and Nancy Merrill seconded approval of the February 4, 2004, Executive Committee meeting minutes as presented. Motion passed unanimously.**

**B. Establish March 15, 2004, COMPASS Board Meeting Agenda**

Clair Bowman reviewed proposed Agenda Items 1-16 and an additional Item 17 - Adopt Proposed Values/Mission Statement.

**Garret Nancolas moved and Tom Dale seconded approving Items 1-17 as presented.**

**Discussion:**

After discussion, **Garret Nancolas moved and Tom Dale seconded clarification of the motion to read, approve Items 1-16 as presented and add Item 17 as an information item in March and as an action item in April. Motion passed unanimously.**

**C. Establish a Conflict of Interest Policy for Professional Services Contractors**

After discussion, **Nancy Merrill moved to approve Alternative 2. Motion died for lack of second.**

After further discussion, **Nancy Merrill moved and Garret Nancolas seconded to adopt Alternative 1 - No bid, response to request for proposals or response to a request for qualifications submitted to COMPASS may propose to use the services (in whole or in part) of:**

- 1) **a person who is elected to public office in any government entity in, from or representing residents of Ada or Canyon Counties; or**
- 2) **a person who is an employee (whether full time or less than full time) of any government entity located in whole or in part in Ada or Canyon Counties;**

**Motion passed unanimously.**

**D. Discussion of Proposed Change to COMPASS' Bylaws, Article VI, Section 2 and 3.**

**Dave Wynkoop moved and Tammy de Weerd seconded approve of the proposed change to the COMPASS Bylaws in accordance with staff's memo of February 13, 2004. Motion passed unanimously.**

**E. Review Staff's Initial Suggestions for Updating the Current Long Range Transportation Plan for Ada County, *Destination 2025***

Charles Trainor stated the Regional Technical Advisory Committee is reviewing a minimal scope of work for updating the current long-range transportation plan for Ada County, *Destination 2025*, to be completed by December 2004. Charles said the update would be based on Ada County and that Canyon County would be included only as necessary to meet the federal requirements, i.e. such as demonstrating that congestion management principals had been adhered to in both Ada and Canyon Counties. There may be some consistency issues to be addressed.

He said that the review process would be done in a tighter time frame. The local governments would have an opportunity to comment, but there would not be time for each government agency to adopt the plan prior to COMPASS Board approval. Charles stated the abbreviated process uses the current plan document as the model and one land use scenario called the trend scenario, which would take the new demographic control totals that were approved by the COMPASS Board last year and allocate them based on prevalent densities in each community. He said that any environmental and financial evaluations would be done at a minimal level. Charles said with the Regional Technical Advisory Committee approval, staff would bring the abbreviated scope to the Board in March. The scope would include projects that include budgeting or funding within a three to five year period. He said the earliest completion would be by September but certainly by December so that the larger effort, *Communities in Motion*, can be concentrated on and not deter any of the projects being put forth by the members.

Garret Nancolas stressed the key is for staff if member agencies to be kept up to date on the process and then it is their responsibility to keep their elected officials current. He also stated he understands that Canyon County would be included in only a minor way.

Dave Wynkoop agreed it appears progress is being made to get the plan updated on time. He said the Ada County Highway District has a list of projects that are critical projects, but are not regionally significant and not on the current list, so it is critical that those projects get in the plan now so that the right-of-way process can be started. He added projects that are federally funded could take 10-12 years from start to finish.

Clair asked if there is an option for the Ada County Highway District to remove projects, because of the new capital improvement program, that are not going to be worked on for the next two to three years, so a simple calculation of the financial restraints can be maintained. Clair said that is staff's only real issue. Dave replied he thought so, but he does not know what all of the ramifications would be.

Charles emphasized that there are things that will not be done. He said public involvement would be done, but kept at a minimum. He stated if a project could wait until the next round, then wait because if things bog down the December deadline will not be met.

## **Other**

Clair announced Matt Stoll's reassignment as Deputy Executive Director and Charles Trainor is now Planning Director.

Clair recapped the changes in Revision 3 of the FY2004 Unified Planning Work Program and Budget.

## **ADJOURNMENT**

**Garret Nancolas moved and Nancy Merrill seconded to adjourn at 2:30 p.m. Motion passed unanimously.**

**Dated this 31st Day of March 2004.**

**APPROVED:**

**By:** \_\_\_\_\_  
**Judy Peavey-Derr, Chair**  
**Community Planning Association**

**ATTEST:**

**By:** \_\_\_\_\_  
**Clair M. Bowman, Executive Director**  
**Community Planning Association**

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