



**REGIONAL TECHNICAL ADVISORY COMMITTEE
JULY 25, 2012
COMMUNITY PLANNING ASSOCIATION**

****MINUTES****

- ATTENDEES:**
- Nichoel Baird Spencer, City of Eagle
 - Jeff Barnes, City of Nampa
 - Richard Beck, Ada County Development Services (*for Megan Leatherman*)
 - Clair Bowman, City of Nampa, **Vice Chair**
 - Ryan Head, Ada County Highway District
 - Caleb Hood, City of Meridian, **Chair**
 - Chris Hopper, Canyon Highway District No. 4
 - Rob Howarth, Central District Health Department (*Ex-Officio*)
 - Wendy Howell, City of Kuna
 - Justin Lucas, Ada County Highway District (*for Sabrina Anderson*)
 - Robb MacDonald, City of Caldwell
 - Patricia Nilsson, City of Boise
 - Eric Shannon, Nampa Highway District No. 1
- MEMBERS ABSENT:**
- Jennifer Almeida, Canyon County Development Services
 - Mary Barker, Valley Regional Transit
 - Michael Garz, Idaho Transportation Department, District 3
 - Casey Jones, Boise State University
 - Nathan Mitchell, Mayor, City of Star
 - Deanna Smith, Public Participation Committee
 - Darin Taylor, City of Middleton
 - Craig Telford, Mayor, City of Parma
 - Jenah Thornborrow, City of Garden City
 - Michael Toole, Department of Environmental Quality
- OTHERS PRESENT:**
- Don Matson, COMPASS
 - Toni Tisdale, COMPASS
 - Charles Trainor, COMPASS
 - Jessica Wilson, COMPASS

CALL TO ORDER

Chair Hood called the meeting to order at 10:06 a.m.

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AGENDA ADDITIONS/CHANGES

Chair Hood said a request has been made that Item IV-D, Recommend Draft Financial Forecast precede IV-A, Recommend Release of the Draft FY2013-2017 Project list for Public Involvement.

Clair Bowman moved and Tricia Nilsson seconded to amend the agenda as stated. Motion passed unanimously.

OPEN DISCUSSION/ANNOUNCEMENTS

Clair Bowman said a public information meeting for improvements to Karcher/Middleton Intersection is scheduled for August 9, 2012.

Tricia Nilsson said the AP Idaho Conference will be held in October.

Don Matson said the City of Middleton has scheduled comprehensive plan open houses (morning and evening sessions) on August 7, 2012.

Tricia said the Idaho Transportation Department (ITD) is opening additional public meetings for the Highway 44 and US 20/26 corridor studies. Days and times are posted on ITD's website.

CONSENT AGENDA

A. Approve June 27, 2012 Meeting Minutes

Clair Bowman moved and Nichoel Baird Spencer seconded to approve the Consent Agenda as presented. Motion passed unanimously.

ACTION ITEMS

D. Recommend Draft Financial Forecast

Charles Trainor presented the draft Financial Forecast for recommendation. Charles said the first draft was provided to RTAC for review in May 2012. The Committee used the Audience Response System (ARS) to provide feedback on basic assumptions regarding the Financial Forecast.

Clair Bowman asked if staff will continue to make minor tweaks to the language apart from the substance if the Committee recommends the Financial Forecast. Charles said yes.

After discussion, **Ryan Head moved and Chris Hopper seconded to recommend the Financial Forecast for the Funding of Transportation Facilities and Services, 2012-2040 as presented with minor tweaks that may occur after recommendation is made.**

Tricia Nilsson was not comfortable with recommending the Financial Forecast unless there is a qualification on impact fee dollars for capacity expansion. The dollars are dependent on the rest of the project being funded. There is no indication those resources will be readily available.

Charles replied there is language stating that impact fees do not cover all of the cost. There are many elements, including sidewalks, drainage, existing issues, etc. that are paid for by other revenues. Charles said he could expand the language to emphasize the need for revenues outside of impact fees.

After further discussion, **the motion carried.**

Tricia commented when looking at the Unified Planning Work Program and Budget, we need to closely look at what that is going to take. Tricia said she'd like to know what the local dollar needs will be in order to fund the impact fee projects.

A. Recommend Release of the Draft FY2013-2017 Project List for Public Involvement

Toni Tisdale presented the Draft FY2013-2017 Project List and reviewed updates that were made to the draft Project List since the June 27, 2012 RTAC meeting.

Clair Bowman requested staff change information regarding the I-84, Meridian Road to Five Mile Road rehabilitation project. The outside lanes are being rebuilt rather than the inside lanes.

After discussion, **Clair Bowman moved and Ryan Head seconded to recommend the release of the Draft FY2013-2017 Project list for Public Involvement with the amendment of the I-84, Meridian Road to Five Mile Road rehabilitation project. Motion passed unanimously.**

Several RTAC members requested staff to forward the dates of ITD's public comment period since they differ from the COMPASS public comment period.

B. Recommend Guidance on Process for Future Discretionary Program Applications

Toni Tisdale said last month staff presented to RTAC a draft process of a project selection process for discretionary programs. A suggestion was made at that meeting to convene a subcommittee to work on a process for discretionary grants. Toni reviewed the process for discretionary grant applications as recommended by the subcommittee and requested RTAC move forward with this process.

After discussion, **Ryan Head moved and Nichoel Baird Spencer seconded to recommend guidance on the process for future Discretionary Program applications. Motion passed unanimously.**

C. Recommend Rural Prioritization Process

Toni Tisdale presented the draft rural prioritization process and requested RTAC recommendation for COMPASS Board approval.

Discussion:

- It might be helpful to state the purpose of this process. Is it to ensure utilization of all the STP rural funds in this area?

Eric Shannon replied it is focused on the process but it also utilizes the funds and it allows all the rural parties the opportunity to have a place in the process.

After discussion, **Eric Shannon moved and Nichoel Baird Spencer seconded to recommend the Rural Prioritization Process. Motion passed unanimously.**

E. Recommend Subcommittee to Develop Guidelines for the Grant Implementation Program for a Sustainable Environment and other Grant Programs (GIPSE)

Don Matson gave a brief overview of the Grant Implementation Program. Don said COMPASS is developing the *Communities in Motion 2040* implementation grants for member agencies, also known as GIPSE. Staff requests RTAC to designate a subcommittee to develop draft guidelines for the GIPSE program and other future grants.

Tricia Nilsson suggested the Finance Committee review the draft before it goes to the COMPASS Board.

Subcommittee Volunteers:

Clair Bowman
Ryan Head
Wendy Howell
Tricia Nilsson

Information/Discussion Items

A. Receive Information Regarding New Transportation Act Moving Ahead for Progress in the 21st Century (MAP-21)

Tricia Nilsson suggested looking at efficiencies if we are going to do the GIPSE program. It might be a parallel effort.

Don Matson said that within the next eight to twelve months, staff will have more guidance.

OTHER

A. Next RTAC Meeting: Wednesday, August 22, 2012, 9:00 a.m., at COMPASS.

ADJOURNMENT

There being no further discussion, the meeting adjourned at 11:10 a.m.