



**REGIONAL TECHNICAL ADVISORY COMMITTEE
OCTOBER 24, 2012
COMMUNITY PLANNING ASSOCIATION**

****MINUTES****

- ATTENDEES:**
- Mary Barker, Valley Regional Transit
 - Jeff Barnes, City of Nampa
 - Richard Beck, Ada County Development Services *(for Meg Leatherman)*
 - Clair Bowman, City of Nampa, **Vice Chair**
 - Ryan Head, Ada County Highway District
 - Caleb Hood, City of Meridian, **Chair**
 - Wendy Howell, City of Kuna
 - Casey Jones, Boise State University
 - Justin Lucas, Ada County Highway District
 - Robb MacDonald, City of Caldwell
 - Patricia Nilsson, City of Boise *(via conference call)*
 - Eric Shannon, Nampa Highway District No. 1
 - Deanna Smith, Public Participation Committee
 - Nichoel Baird Spencer, City of Eagle
- MEMBERS ABSENT:**
- Jennifer Almeida, Canyon County Development Services
 - Michael Garz, Idaho Transportation Department, District 3
 - Chris Hopper, Canyon Highway District No. 4
 - Rob Howarth, Central District Health Department *(Ex-Officio)*
 - Nathan Mitchell, Mayor, City of Star
 - Craig Telford, Mayor, City of Parma
 - Darin Taylor, City of Middleton
 - Jenah Thornborrow, City of Garden City
 - Michael Toole, Department of Environmental Quality
- OTHERS PRESENT:**
- Keith Holmes, COMPASS
 - Liisa Itkonen, COMPASS
 - Amy Luft, COMPASS
 - Don Matson, COMPASS
 - Carl Miller, COMPASS
 - Walt Satterfield, COMPASS
 - Toni Tisdale, COMPASS
 - Charles Trainor, COMPASS
 - Jeanne Urlezaga, COMPASS
 - Ted Vanegas, Idaho Transportation Department
 - Cheyne Weston, Boise Park & Recreation
 - Debbie Winchar, COMPASS

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CALL TO ORDER

Chair Hood called the meeting to order at 10:08 a.m.

AGENDA ADDITIONS/CHANGES

None.

OPEN DISCUSSION/ANNOUNCEMENTS

None.

CONSENT AGENDA

A. Approve September 26, 2012 Meeting Minutes

Wendy Howell moved and Clair Bowman seconded to approve the Consent Agenda as presented. Motion passed unanimously.

ACTION ITEM

A. Recommend Prioritization Process for Transportation Alternatives Program

Toni Tisdale discussed a proposed process for the Transportation Alternatives Program.

After discussion, **Ryan Head moved and Nichoel Baird Spencer seconded to recommend the Transportation Alternatives Prioritization Process as presented with the modification to add information related to the flexible nature of the funds, to limit the number of votes per agency to one, to allow for participants on the scoring committee to vote for their own projects, and to require that the ballots be transparent with the voter's name being revealed together with their votes cast.**

After further discussion, **the motion passed unanimously.**

INFORMATION/DISCUSSION ITEM

A. Discuss Proposed Changes to the Functional Classification Map for CIM 2040

Charles Trainor presented the Functional Classification Map for CIM 2040 and requested discussion regarding proposed arterial road changes.

Discussion:

- Canyon County:
 - Canyon Street in Nampa, from Lone Star to Lake Lowell; it is functioning as a collector;
 - 6th Street North from Northside to 16th Avenue would become a collector;
 - Happy Valley north of Flamingo is still coded as a principal arterial even though it is a local road inside the Gateway shopping center;

- Ustick from Middleton to McDermott should be a principal arterial rather than a minor arterial; and,
- Midland from Cherry Lane to US 20/26 would be a principal arterial
- ACHD:
 - remove road sections south of the Kuna/Mora corridor

Charles said the proposed changes will be implemented and the map will be presented to this Committee for recommendation at the November meeting. Depending on the nature and number of proposed changes, recommendations may go the COMPASS Board for action in December 2012. The map will go out for public comment early next year.

B. Discuss Development of FY2014 Unified Planning and Work Program (UPWP)

Keith Holmes discussed the basic elements of the process and timelines.

Don Matson discussed the process for developing the core programs for the FY2014 UPWP. Don said volunteers are needed to help review the member agencies' submittals for Requests for Services. Forms are anticipated to be available prior to the November 28 meeting and potential projects will be discussed on December 19, 2012 and January 23, 2013. A special workshop will be held in conjunction with the November 28 meeting to identify regional needs and potential projects.

Volunteers:

Nichoel Baird Spencer, City of Eagle
Clair Bowman, City of Nampa

C. Request for Volunteers for Scoring Subcommittee

Toni Tisdale said staff will process the applications for new Surface Transportation Alternatives projects in the FY2014-2018 Regional Long-Range Transportation Plan which are due on November 16, 2012. Staff will process the applications and prepare for a scoring meeting on Thursday, December 6, 2012, 9:00 a.m., in COMPASS' 2nd Floor Large Conference Room. Toni requested volunteers for the scoring subcommittee.

Volunteers:

Mary Barker, Valley Regional Transit
Clair Bowman or Jeff Barnes, City of Nampa
Ryan Head, Ada County Highway District
Caleb Hood, City of Meridian
Richard Beck, Ada County Development Services
Deanna Smith, Public Participation Committee
Nichoel Baird Spencer, City of Eagle
Representative from the City of Boise
Representative from the City of Kuna

OTHER

A. Next RTAC Meeting: Wednesday, November 28, 2012, 10:00 a.m., at COMPASS.

ADJOURNMENT

Eric Shannon moved and Clair Bowman seconded to adjourn the meeting at 11:00 a.m.