



*Working together to plan for the future*

ITEM IV-A

**REGIONAL TRANSPORTATION ADVISORY COMMITTEE  
JANUARY 24, 2018  
COMPASS, 1ST FLOOR BOARD ROOM  
MERIDIAN, IDAHO**

**\*\* MINUTES \*\***

**ATTENDEES:**

Drew Alexander, Boise State University  
Nichoel Baird Spencer, City of Eagle, Chair  
Jeff Barnes, City of Nampa  
Gordon Bates, Golden Gate Highway District #3  
Lee Belt, City of Greenleaf  
Jason Boal, Ada County Development Services  
Clair Bowman, City of Nampa  
De Enrico, City of Wilder  
Randall Falkner, City of Middleton  
Tom Ferch, Ada County Highway District  
Daren Fluke, City of Boise  
Karen Gallagher, City of Boise  
Caleb Hood, City of Meridian  
Chris Hopper, Canyon Highway District No. 4  
Wendy Howell, City of Kuna  
Rhonda Jalbert, Valley Regional Transit  
Caleb Lakey, Idaho Transportation Department  
Nathan Leigh, Mayor, City of Parma  
Justin Lucas, Ada County Highway District  
Robb MacDonald, City of Caldwell, Vice Chair  
Brian McClure, City of Meridian  
Patricia Nilsson, Canyon County Development Services  
Zach Piepmeyer, City of Boise  
Chris Samples for Jenah Thornborrow, City of Garden City

**MEMBERS ABSENT:**

Chad Bell, Mayor, City of Star  
Hal Forsgren, Councilman, City of Melba  
Ryan Head, Ada County Highway District  
Rob Howarth, Central District Health, Ex. officio  
Megan Leatherman, Ada County Development Services  
Dan Lister, Canyon County Development Services  
Kyle McCormick, Canyon County Development Services  
Mitra Mehta-Cooper, Ada County Development Services  
Deanna Smith, Public Participation Workgroup  
Michael Toole, Department of Environmental Quality  
Rick Wallace, Councilman, City of Notus

**OTHERS PRESENT:** Mark Bowen, CH2M/JACOBS  
Nancy Brecks, COMPASS  
Dave Butzier, AECOM  
Liisa Itkonen, COMPASS  
Amy Luft, COMPASS  
Carl Miller, COMPASS  
Kathy Parker, COMPASS  
Matt Stoll, COMPASS  
Toni Tisdale, COMPASS  
Christina Torkelson, COMPASS  
MaryAnn Waldinger, COMPASS

#### **CALL TO ORDER:**

Chair Jeff Barnes called the meeting to order at 8:30 a.m.

#### **AGENDA ADDITIONS/CHANGES**

After discussion, **Nathan Leigh moved and Clair Bowman seconded approval of Chris Samples as Garden City's voting member for this meeting. Motion passed unanimously.**

#### **OPEN DISCUSSION/ANNOUNCEMENTS**

Nathan Leigh announced the March 16, 2018, Highland Games in Parma.

Rhonda Jalbert said VRT will have an associate planner position open soon.

Liisa Itkonen welcomed De Enrico, City of Wilder Public Works Superintendent, to his first RTAC meeting.

Liisa said there will be optional RTAC workshops on February 7, 2018, and March 7, 2018. The regular March meeting date is March 21, 2018.

Liisa noted member agency requests for COMPASS work for FY2019 are due to COMPASS by March 1 for RTAC to consider at the March 21 meeting.

#### **CONSENT AGENDA**

##### **A. Approve November 15, 2017, RTAC Meeting Minutes**

**Nathan Leigh moved and Lee Belt seconded approval of the Consent Agenda as presented. Motion passed unanimously.**

#### **ACTION ITEMS**

##### **A. Elect Chair and Vice Chair**

Chair Barnes opened nominations for the RTAC 2018 Chair position. Chair Barnes noted a nomination for Nichole Baird Spencer was received prior to the meeting.

After discussion, **Nathan Leigh moved and Clair Bowman seconded to close the nominations and approval of Nichol Baird Spencer as Chair with a unanimous ballot.**

Chair Baird Spencer opened nominations for 2018 Vice Chair. Chair Baird Spencer noted a nomination for Robb MacDonald was received prior to the meeting.

After discussion, **Clair Bowman moved and Nathan Leigh seconded to close the nominations and approval of Robb MacDonald as Vice Chair with a unanimous ballot.**

**B. Recommend Amendment to *Communities in Motion 2040* (CIM 2040)**

Liisa Itkonen presented an amendment to CIM 2040 to add as funded, two projects requested by the Idaho Transportation Department (ITD), capacity and safety improvements for I-84 between the Cities of Caldwell and Nampa, and preliminary engineering for an extension of State Highway 16 between I-84 and US 20/26, and one project requested by Valley Regional Transit (VRT) to begin design and environmental work on a project to develop a Transportation and Community Service Hub - Transit Oriented Development (TOD) in the City of Nampa.

After discussion, **Justin Lucas moved and Clair Bowman seconded to recommend COMPASS Board of Directors' adoption of Resolution XX-2018 amending *Communities in Motion 2040* as presented.**

Daren Fluke called for a Roll Call vote.

**Chair Baird Spencer called the roll by agency. Motion passed 23 to 8.**

Member Agencies	Primary Representative(s)	Number of Votes	Yea	Nay
<i>General Members</i>				
Ada County	Jason Boal Megan Leatherman Mitra Mehta-Cooper	3	X	
Ada County Highway District	Tom Ferch Ryan Head Justin Lucas	3	X	
Canyon County	Dan Lister Kyle McCormick Patricia Nilsson	3	X	
Canyon Highway District #4	Chris Hopper	1	X	
City of Boise	Daren Fluke Karen Gallagher Zach Piepmeyer	3		X
City of Caldwell	Robb MacDonald Sajonara Tipuric	2	X	
City of Eagle	Nichoel Baird Spencer Bill Vaughan	2	X	
City of Garden City	Jenah Thornborrow	1		X
City of Greenleaf	Lee Belt	1	X	
City of Kuna	Wendy Howell	1	X	
City of Melba	Hal Forsgren	1		
City of Meridian	Caleb Hood Brian McClure	2	X	

City of Middleton	Randall Falkner	1	X	
City of Nampa	Jeff Barnes Clair Bowman	2	X	
City of Notus	Rick Wallace	1		
City of Parma	Nathan Leigh	1	X	
City of Star	Chad Bell	1		
City of Wilder	De Enrico	1		X
Golden Gate Highway District No. 3	Gordon Bates	1		X
<b>Special Members</b>				
Boise State University	Drew Alexander	1		X
Idaho Department of Environmental Quality	Michael Toole	1		
Idaho Transportation Department	Caleb Lakey	1	X	
Public Participation Committee	Deanna Smith	1		
Valley Regional Transit	Rhonda Jalbert	1		X
		<b>TOTAL</b>	<b>23</b>	<b>8</b>

**C. Recommend Amendment to FY2018-2022 Regional Transportation Improvement Program (TIP)**

Toni Tisdale presented an amendment to the FY2018-2022 TIP to remove the Commuteride expansion in Caldwell as requested by the Ada County Highway District (ACHD), increase funds for a roundabout at the College of Western Idaho as requested by VRT and the City of Nampa, increase funds for park and ride lot and bus shelter at Piccadilly Park in the City of Middleton as requested by VRT and City of Nampa, begin design and environmental work on a project to develop a Transportation and Community Service Hub - Transit Oriented Development (TOD) in the City of Nampa as requested by VRT and the City of Nampa, remove a project for Safe Routes to School in Canyon County as requested by VRT, capacity and safety improvements for I-84 between the Cities of Caldwell and Nampa and preliminary engineering for an extension of State Highway 16 between I-84 and US 20/26 as requested by ITD.

After discussion, **Karen Gallagher moved and Gordon Bates seconded to accept the recommendations to amend the TIP, with the exception of the extension of State Highway 16 until after the discussion on Item VI-B Review Technical Analyses of CIM 2040 2.0 Unfunded Transportation Corridors and Projects.**

After discussion, **Chris Hopper moved a substitute motion and Patricia Nilsson seconded to table the vote on this item until after discussion on Item VI-B. Motion passed unanimously.**

After discussion on Item VI-B, **Justin Lucas moved and Gordon Bates seconded to recommend COMPASS Board of Directors' approval of the amendment to the FY2018-2022 Regional Transportation Improvement Program as presented. Motion passed.**

**D. Recommend 2018 Resource Development Plan**

Kathy Parker reviewed the 2018 Resource Development Plan, which guides funding pursuits for COMPASS member agency projects and COMPASS staff projects.

After discussion, **Clair Bowman moved and Drew Alexander seconded to recommend COMPASS Board of Directors' approval of the 2018 Resource Development Plan as presented. Motion passed unanimously.**

**INFORMATION/DISCUSSION ITEMS**

**A. Review Status of Project Development Program *Communities in Motion* (CIM) Implementation Grant Priorities**

Kathy Parker reviewed the status of the Project Development Program and CIM Implementation Grant Program, including a review of seven projects completed during 2017 and seven projects selected for FY2018 funding.

**B. Review Technical Analysis of *Communities in Motion* 2040 2.0 (CIM 2040 2.0) Unfunded Transportation Corridors and Projects**

Liisa Itkonen reviewed the changes to CIM 2040 2.0 long-term funded projects since November 2017, reviewed draft maps of the long-term funded projects and unfunded corridors as of January 2018, and discussed next steps. COMPASS staff will provide proposed ranking of the unfunded corridors, based on the technical analyses, for RTAC review and feedback in February. RTAC will be asked to recommend priorities in the March RTAC meeting for COMPASS Board action in April.

**C. Request Subcommittee to Update FY2020 COMPASS Application Guide**

Toni Tisdale requested volunteers for a subcommittee to update the FY2020 COMPASS Application Guide. Rhonda Jalbert, Justin Lucas, Tom Ferch, Zach Piepmeyer, Lee Belt, Jeff Barnes, and Jason Boal volunteered.

**Next Meeting: February 28, 2018 regular meeting; optional workshop February 7, 2018.**

**ADJOURNMENT**

**Chair Baird Spencer adjourned the meeting at 10:20 a.m.**