



**REGIONAL TECHNICAL ADVISORY COMMITTEE**  
**JULY 29, 2009**  
**COMMUNITY PLANNING ASSOCIATION**

**\*\* MINUTES \*\***

- ATTENDEES:** Sabrina Andersen, Ada County Highway District  
 Mary Barker, Valley Regional Transit  
 Clair Bowman, City of Nampa  
 LeAnn Carlsen, Joint School District #2  
 Jon Cecil, Capital City Development Corporation  
 Phil Choate, Idaho Transportation Department-District 3  
 Stephen Freiburger, Nampa Highway District #1 (*for Jim Buffington*)  
 Caleb Hood, City of Meridian  
 Gary Inselman, Ada County Highway District  
 Jeff Lowe, City of Eagle, **Vice Chair**  
 Patricia Nilsson, City of Boise  
 Brent Orton, City of Caldwell, **Chair**  
 Sarah Stobaugh, Boise Independent School District  
 Jenah Thornborrow, City of Garden City  
 Toni Tisdale, COMPASS (*Ex-Officio*)  
 Jim Voorhees, Canyon Highway District #4  
 Kelly Woodworth, Ada County Development Services (*for Jim Farrens*)
- MEMBERS ABSENT:** Jared Everett, Boise State University  
 Steve Hasson, City of Kuna  
 Anne Horn, Mayor, City of Notus  
 Rob Howarth, Central District Health Department (*Ex-Officio*)  
 David Luft, Department of Environmental Quality  
 Mary Shaw Taylor, City of Star  
 Deanna Smith, Public Participation Committee  
 Jarom Wagoner, Canyon County Development Services  
 Margie Watson, Mayor, City of Parma
- OTHERS PRESENT:** Andrew Cibor, Kittelson & Associates  
 Tim Curns, City of Meridian  
 Chris Danley, ITERIS  
 Ryan Head, COMPASS  
 Wendy Howell, City of Middleton  
 Don Matson, COMPASS  
 Carl Miller, COMPASS  
 Sai Kumar Sarepalli, Holladay Engineering Company  
 Charles Trainor, COMPASS  
 Debbie Winchar, COMPASS

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## **CALL TO ORDER**

Chair Orton called the meeting to order at 9:02 a.m.

## **AGENDA ADDITIONS/CHANGES**

None.

## **OPEN DISCUSSION/ANNOUNCEMENTS**

Toni Tisdale stated that staff received an email regarding the FHWA Administrator's review of the Highway Trust Fund with State Officials. The Federal Highway Administrator Victor Mendez told state highway officials what to expect if the highway trust fund falls short in the coming weeks during a "no surprise" discussion. Mendez stated that unless the trust fund is shored up, there will be no other choice than to pay the states less frequently for road and bridge repairs. Payments currently made on a daily basis could be made weekly or twice a month, depending upon the availability of funds.

Introductions were made of all attendees.

## **CONSENT AGENDA**

### **A. Approve June 24, 2009 Meeting Minutes**

**Jon Cecil moved and Sarah Stobaugh seconded to approve the June 24, 2009 meeting minutes as written. There being no further discussion, the motion was unanimously approved.**

## **ACTION ITEMS**

### **A. Recommend Approval to Amend the FY2009-2013 Transportation Improvement Program (TIP)**

Toni Tisdale presented a review of Amendment #7 to the FY2009-2013 TIP.

After discussion, **Clair Bowman moved and Jim Voorhees seconded to recommend approval to amend the FY2009-2013 Transportation Improvement Program as presented. There being no further discussion, the motion was unanimously approved.**

## **INFORMATION/DISCUSSION ITEMS**

### **A. Update on Draft FY2010-2014 TIP Project List for Public Involvement**

Toni Tisdale presented a calendar for better understanding of the details and timing of the FY2010-2014 TIP update. Toni said a draft project list will be forwarded to RTAC by August 12, 2009, or before, and on August 26, 2009, RTAC will be requested to approve the release of the draft FY2010-2014 TIP for public review.

### **B. Review Results of *Communities in Motion* (CIM) Focus Group Workshops**

Charles Trainor stated that COMPASS staff has been setting up meetings with targeted groups to provide information regarding:

- transportation needs and financing, and
- engage discussion about financing
  - seek attendees' sense of the need for more funding
  - the types of transportation needs new funding should serve, and
  - how funding should be obtained.

With information from the outreach process, recommended changes to CIM will be presented at open house meetings in October 2009. COMPASS Board endorsement of the new "funded" transportation system will be sought in December 2009.

### **C. Update on TIP Prioritization Process**

Toni Tisdale stated that staff provided a tight deadline to update the prioritization process to the COMPASS Board in order to meet a September 2009 deadline. The new concept was presented to the COMPASS Board. Toni said criteria developed by the subcommittee were used as well as information from various metropolitan planning organizations across the nation. A meeting of the subcommittee is scheduled after RTAC to discuss the cost benefit analysis.

#### **Discussion:**

- When measuring safety, it tends to duplicate alternative modes (i.e., 4c is duplicated in 5). There is also a need to focus on corridor function: get better connectivity by doing a collector or minor arterial to an arterial (relieving the arterials of volume).
- The cost benefit is not just an engineering function; the goal is to keep things simple.
- Overall, this process represents a much easier to apply model than in the past and reduces staff time when preparing an application and, COMPASS staff review time.

Toni commented that every local and Idaho Transportation Department project will be run through this process.

### **D. Review Status of High Priority Corridor Project and Subgroup Activities**

Charles Trainor reviewed a presentation by URS Corporation regarding the status and activities of this project. Charles commented that the draft report is due in September 2009, and the next meeting of the subgroup is scheduled for August 25, 2009. An evaluation matrix is under review. Comments have been received from the City of Boise, Meridian, and Valley Regional Transit.

### **E. Review Mobility Management Development Check List**

Carl Miller stated that over the last fiscal year COMPASS staff has been working with Valley Regional Transit (VRT) on federal grants for mobility management. One particular component is the Mobility Management Development Guidebook that will provide best practices and principles in providing mobility strategies to specific targeted populations (elderly, persons with disabilities, ethnic minority, and low income). Carl said a number of outreach meetings have been held for these targeted population groups throughout the six-county area, and a focus group meeting was scheduled with service providers that provide transit options to the target groups as well as key destinations.

Carl commented that staff is developing a checklist that will incorporate transportation and transit access into land use decisions, such as subdivision and site design. Ultimately, the guidebook and checklist will be part of the larger Mobility Management strategies that will be vetted through the VRT Regional Coordination Committee. Carl said that he will forward the checklist to RTAC for review and comment.

Tricia Nilsson commented that a summary of the focus groups would be helpful.

#### **F. Discuss Construction and Studies Coordination**

Charles Trainor stated that this item is for the committee's comment and discussion. Most of the work is being done by Toni Tisdale and Ryan Head, who compile construction project and study information. As member agencies become aware of major changes to transportation studies, they are requested to contact Ryan Head to update the data which is then posted to the COMPASS website.

Stephen Freiburger commented that the CARS 511 site is ready to implement; Google has approved the license agreement and now is pending signature by the Idaho Transportation Department.

Chair Orton asked how much time member agencies are giving regarding advanced warning signs for construction. Gary Inselman replied that the Ada County Highway District gives at least a week's notice.

#### **OTHER**

Caleb Hood stated that the Meridian Transportation Task Force is meeting on August 6, 2009 to discuss programming. Caleb confirmed those attending: Phil Choate, Mary Barker, Toni Tisdale, and Sabrina Anderson.

**A. Next Meeting:** Wednesday, August 26, 2009, 9:00 a.m., at COMPASS.

#### **ADJOURNMENT**

**Mary Barker moved and Sabrina Anderson seconded adjournment at 10:14 a.m. Motion carries.**