



**REGIONAL TECHNICAL ADVISORY COMMITTEE
AUGUST 26, 2009
COMMUNITY PLANNING ASSOCIATION**

**** MINUTES ****

- ATTENDEES:** Sabrina Andersen, Ada County Highway District
 Mary Barker, Valley Regional Transit
 Clair Bowman, City of Nampa
 LeAnn Carlsen, Joint School District #2
 Jon Cecil, Capital City Development Corporation
 Stephen Freiburger, Nampa Highway District #1 (*for Jim Buffington*)
 Caleb Hood, City of Meridian
 Rob Howarth, Central District Health Department (*Ex-Officio*)
 Wendy Howell, City of Middleton
 Kathleen Lacey, City of Boise
 Jeff Lowe, City of Eagle, **Vice Chair**
 David Luft, Department of Environmental Quality
 Brent Orton, City of Caldwell, **Chair**
 Christian Samples, City of Garden City (*for Jenah Thornborrow*)
 Toni Tisdale, COMPASS (*Ex-Officio*)
 Jim Voorhees, Canyon Highway District #4
 Jarom Wagoner, Canyon County Development Services
 Kelly Woodworth, Ada County Development Services (*for Jim Farrens*)
- MEMBERS ABSENT:** Phil Choate, Idaho Transportation Department-District 3
 Jared Everett, Boise State University
 Gary Inselman, Ada County Highway District
 Steve Hasson, City of Kuna
 Anne Horn, Mayor, City of Notus
 Mary Shaw Taylor, City of Star
 Deanna Smith, Public Participation Committee
 Sarah Stobaugh, Boise Independent School District
 Margie Watson, Mayor, City of Parma
- OTHERS PRESENT:** Ryan Head, COMPASS
 Don Matson, COMPASS
 Sai Kumar Sarepalli, Holladay Engineering Company
 Charles Trainor, COMPASS
 Debbie Winchar, COMPASS

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CALL TO ORDER

Chair Orton called the meeting to order at 9:04 a.m.

AGENDA ADDITIONS/CHANGES

None.

OPEN DISCUSSION/ANNOUNCEMENTS

Toni Tisdale provided the following announcements:

- October 26-27, 2009 - Grant Writing Class
Hosted by Idaho Police Officers Standards and Training Academy
700 South Stratford Drive
Meridian, ID 83642
For more information: <http://www.grantwritingusa.com/events/write/boid1009.html>
- COMPASS' Leadership in Motion awards recognize businesses, individuals and projects that demonstrate leadership in supporting the Treasure Valley's regional long-range transportation plan, *Communities in Motion*. The awards will recognize efforts and project that occurred between July 2008 and June 2009 and will be presented at the COMPASS Board of Directors meeting on Monday, December 21, 2009, at the Nampa Civic Center. Nominations are open now and must be received by September 15, 2009.
- If RTAC members need a hard copy of the meeting packets, please let Debbie Winchar know prior to the scheduled meeting.

Mary Barker stated that Valley Regional Transit is in the process of putting together a TIGER grant application and a request for letters of support for this project have been sent to cities and organizations that are members of RTAC.

Jon Cecil announced that the Idaho Chapter of the of the American Planning Association is hosting a conference on Friday, October 9, 2009, 12:00 p.m., at the Red Lion Hotel Boise Downtowner. For information: <http://events.linkedin.com/2nd-Annual-Idaho-Chapter-American/pub/114377>.

Introductions were made of all attendees.

CONSENT AGENDA

A. Approve July 29, 2009 Meeting Minutes

Jon Cecil moved and Clair Bowman seconded to approve the July 29, 2009 meeting minutes as written. There being no further discussion, the motion was unanimously approved.

ACTION ITEMS

A. Recommend Approval to Release the Draft Project List for FY2010-2014 Regional Transportation Improvement (TIP) Program and Air Quality Conformity for Public Comment

Toni Tisdale presented the draft FY2010-2014 TIP project list.

Clair Bowman commented that the project description of Key #10916: I-84, Garrity Interchange to Franklin Interchange, states the "widening to three lanes in each direction which includes replacement of the 11th Avenue overpass." Clair said that he thought the project was divided and no longer includes the 11th Avenue overpass. The cost of the project should also be reduced since it was split. Clair requested that Toni check the description and total project cost.

Toni replied that the description will need to be changed and she will check with the Idaho Transportation Department regarding the total project cost.

After discussion, **Sabrina Anderson moved and Clair Bowman seconded to recommended approval to release the Draft Project List for FY2010-2014 Regional Transportation Improvement Program and Air Quality Conformity for Public Comment with the possible clarification of Key #10916. There being no further discussion, the motion was unanimously approved.**

B. Recommend Approval of the Transportation Improvement Program (TIP) Prioritization Process

Toni Tisdale presented the draft TIP Project Prioritization Guidance document. Toni said the RTAC prioritization subcommittee recommended continuing to use the currently approved criteria, except add the Go/No Go criteria and the policy recommendations from the prioritization concept.

Discussion:

- Page 4, #2, second bullet: Change to "**Capital** Maintenance projects...."
- #3, first bullet, second sentence: Change to read "Boundaries as shown in the **existing long-range transportation plan.**"
- Page 5, first paragraph: Add clarifying language that public transportation prioritization process developed by Valley Regional Transit would be formula funds.
- Pages 9 and 11: Scoring Guidelines for Roadways and Public Transportation: Timely Implementation should have similar Timely Implementation Assessment descriptions.
- Pages 11 and 12: Change the title to "**public transportation.**"

A request was made to send the committee a red-lined version of the document.

After further discussion, Stephen Freiburger moved and Mary Barker seconded, to **recommend Approval of the Transportation Improvement Program Prioritization Process as amended. There being no further discussion, the motion was unanimously approved.**

INFORMATION/DISCUSSION ITEMS

A. Review Concept of Project Delivery Deadlines

Toni Tisdale presented information on Project Delivery Deadlines established by the Idaho Transportation Department Project Delivery Team (Team).

Discussion:

- Concerned with only a one-year transmission period.
- This should only apply to new projects.
- There should be exceptions, such as advanced construction projects.
- The target delivery dates should be between January 1 and July 1.

B. Review Results of the Western Canyon County Communities Circulation Scenarios

Don Matson stated that Sage Community Resources responded to a request from the Cities of Greenleaf and Wilder to create an economic development strategy for their communities. The scope of the project has been expanded to include the economic impacts on the surrounding communities. Don said COMPASS is participating at the request of Canyon County and provided the transportation analyses and basic demographic projections for the scenarios. Don presented a PowerPoint presentation regarding the Western Canyon County Communities Circulation Scenarios.

C. Review Functional Classification Changes in the *Communities in Motion* Update

Charles Trainor stated COMPASS staff met with Canyon County agencies on August 4, 2009 and Ada County Highway District staff on August 13, 2009 to discuss consistency on roadways on or between the county boundaries. Charles presented a summary prepared by the Nampa Highway District as well as the proposed functional classification map for roadways within the City of Nampa, the Nampa Highway District, and Golden Gate Highway District, and the 2030 functional classification map as approved in 2006.

After discussion, a suggestion was made to bring this item back to RTAC in September for further discussion.

Charles commented that if no significant changes are presented, the first edition, focusing on the arterial and higher network, will be put into the plan, and will be added to RTAC October 2009 agenda for action.

D. Review New DOT/HUD Sustainable Communities Initiative

Don Matson presented information on a federal initiative to blend regional transportation plans with consolidated housing plans. It was noted that the City of Meridian also has a Consolidated Housing Plan.

E. Discuss Construction and Studies Coordination

Charles Trainor reviewed current studies and construction projects.

F. Review Priority Corridor Recommendations from the Treasure Valley High Capacity Transit Study

Charles Trainor reviewed the priority corridor recommendations. He stated that a draft final report will be presented to RTAC in October 2009 for approval and presented as an information item to the COMPASS Board in November 2009 and for approval in December 2009.

Kathleen Lacey suggested it would be helpful to have a list of the terminology used in the report.

Charles stated that he would send RTAC the dates for the next two subgroup meetings.

OTHER

A. Next Meeting: Wednesday, September 23, 2009, 9:00 a.m., at COMPASS.

ADJOURNMENT

Clair Bowman moved and Wendy Howell seconded adjournment at 10:57 a.m. Motion carries.

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