



**REGIONAL TECHNICAL ADVISORY COMMITTEE
SEPTEMBER 23, 2009
COMMUNITY PLANNING ASSOCIATION**

**** MINUTES ****

- ATTENDEES:** Sabrina Andersen, Ada County Highway District
Mary Barker, Valley Regional Transit
Clair Bowman, City of Nampa
Jon Cecil, Capital City Development Corporation
Stephen Freiburger, Nampa Highway District #1 (*for Jim Buffington*)
Caleb Hood, City of Meridian
Wendy Howell, City of Middleton
Kathleen Lacey, City of Boise
Jeff Lowe, City of Eagle, **Vice Chair**
David Luft, Department of Environmental Quality
Brent Orton, City of Caldwell, **Chair**
Deanna Smith, Public Participation Committee
Jenah Thornborrow, City of Garden City
Toni Tisdale, COMPASS (*Ex-Officio*)
Jim Voorhees, Canyon Highway District #4
- MEMBERS ABSENT:** LeAnn Carlsen, Joint School District #2
Jennifer Carson, Canyon County Development Services
Phil Choate, Idaho Transportation Department-District 3
Jared Everett, Boise State University
Rob Howarth, Central District Health Department (*Ex-Officio*)
Gary Inselman, Ada County Highway District
Steve Hasson, City of Kuna
Anne Horn, Mayor, City of Notus
Mary Shaw Taylor, City of Star
Sarah Stobaugh, Boise Independent School District
Margie Watson, Mayor, City of Parma
Kelly Woodworth, Ada County Development Services
- OTHERS PRESENT:** Ryan Head, COMPASS
Liisa Itkonen, COMPASS
Amy Luft, COMPASS
Don Matson, COMPASS
Carl Miller, COMPASS
Yuri Mereszczak, Kittelson & Associates
Sai Kumar Sarepalli, Holladay Engineering Company
Charles Trainor, COMPASS
Debbie Winchar, COMPASS

CALL TO ORDER

Chair Orton called the meeting to order at 9:05 a.m.

AGENDA ADDITIONS/CHANGES

None.

OPEN DISCUSSION/ANNOUNCEMENTS

Toni Tisdale stated the COMPASS Executive Committee was presented with ideas for the FY2011 Appropriations duplication possibilities and they requested RTAC's input. Toni suggested the formation of a subcommittee that would offer ideas of what to recommend to the Executive Committee: next Executive Committee is scheduled for November 2009.

Volunteers:

Clair Bowman
Leslie Toombs
Mary Barker
Caleb Hood
Kathleen Lacey
Jeff Lowe

Jon Cecil stated it is not too late to register for the American Planning Association conference on Friday, October 9, 2009, 12:00 p.m., at the Red Lion Hotel Boise Downtowner. For information: <http://events.linkedin.com/2nd-Annual-Idaho-Chapter-American/pub/114377>.

Introductions were made of all attendees.

CONSENT AGENDA

A. Approve August 26, 2009 Meeting Minutes

Caleb Hood moved and Jon Cecil seconded to approve the August 26, 2009 meeting minutes as written. There being no further discussion, the motion was unanimously approved.

INFORMATION/DISCUSSION ITEMS

A. Review COMPASS Public Involvement Policy Update

Amy Luft reviewed changes made to the Public Involvement Policy. Amy requested, for recording purposes, that written comments be forwarded to her by October 6, 2009. The Public Involvement Policy and Comment Form are located on the COMPASS website. The Policy and comments will be presented to the COMPASS Board in November 2009 for discussion, and adopted in December 2009.

Discussion:

- Add technical and advisory committees under Information Techniques.
- Would it be appropriate to add “**policies**” to the sentence: “COMPASS staff will tailor specific public involvement processes for individual plans, projects, and/or programs as indicated in the Unified Work Program and Budget...?”

Amy replied she is not sure if there are any other policies that go out for public comment, but she would check into it.

B. Update of Mobility Management Strategies

Liisa Itkonen presented an update of mobility management projects. Liisa commented that the *Accessibility Options Report* and the *Technology in Mobility Management: Coordinating and Improving Services in Southwest Idaho* are located on the COMPASS website: <http://www.compassidaho.org/prodserv/mobility.htm>. A template for a “one-stop” transportation services website has been created and may be hosted by Valley Regional Transit (VRT): website will be previewed after the RTAC meeting. The *Mobility Management Development Guidebook* and *Checklist* has been developed and will be posted to the COMPASS website. Liisa stated Stimulus funding was received for rural mobility: work started in August 2009 and will continue through next year.

C. Review Functional Classification Changes in the *Communities in Motion* (CIM) Update

Charles Trainor reviewed functional classification changes for the CIM update. Charles requested volunteers from Ada and Canyon Counties to review issues associated with the Functional Classification Map before it goes out to the public in late October 2009. Charles emphasized that throughout this process, the focus will be on the arterial system (minors and principals).

Volunteers Presented:

Justin Lucas, ACHD

Amar Pillai, ACHD

Joe Barton, Nampa Highway District #1

Todd Milich, Nampa Highway District #1

Brent Orton, City of Caldwell

Phil Choate or Pam Golden, ITD

Tim Richard or Jim Voorhees, Canyon Highway District #4

Clair Bowman, City of Nampa

Kathleen Lacey, City of Boise

Deanna Smith, Public Participation Committee

Sabrina Anderson suggested, because of the participants involved, that this meeting take place at the next Canyon County coordination meeting rather than scheduling a separate meeting. Sabrina stated ACHD admin staff will arrange the meeting specifics.

A suggestion was made that information, once finalized, be sent to RTAC.

After discussion, Chair Orton summarized that Ada County already has a Transportation and Land Use Integration Plan (TLIP) process in place and the Canyon County agencies are working toward that goal and, the objective of the subcommittee is not so much to resolve the philosophical differences but come together to fix these “dead ends” and odd

connections and engage the Idaho Transportation Department in sharing their wants for the state system.

Charles commented it is staff's goal to present this item to the COMPASS Board in December 2009.

D. Review Audience Response Systems and Other Technologies for Public Involvement

Don Matson presented findings on audience response systems (ARS) and 3-D visualization software as it relates to the needs and demands of member agencies. Don stated some government agencies use ARS on a regular basis. Staff has also identified at least one regional planning agency that not only uses ARS, but regularly provides ARS services to its members and other agencies. COMPASS is exploring this as a possible service to offer member agencies.

E. Review the List of End of Year Projects

Toni Tisdale presented the results from the End of Year Plan.

F. Discuss Construction and Studies Coordination

Toni Tisdale reviewed current studies and construction projects.

Kathleen Lacey suggested adding the Transit and Operations Plan for the State Street Traffic Study to the list of studies.

Ryan Head commented the semi-annual update is scheduled for October 2009 and this group will be contacted to provide updates to the Studies Coordination webpage.

OTHER

Mary Barker expressed thanks on behalf of Valley Regional Transit for the letters of support received for the TIGER project.

A. Next Meeting: Wednesday, October 28, 2009, 9:00 a.m., at COMPASS.

ADJOURNMENT

Kathleen Lacey moved and Stephen Freiburger seconded adjournment at 10:36 a.m. Motion carries.