



*Working together to plan for the future*

# **COMPASS BOARD OF DIRECTORS' MEETING PACKET**

## **January 13, 2025**



# Working together to plan for the future

## Community Planning Association of Southwest Idaho 2025 COMPASS Board of Directors

GENERAL MEMBERS	SPECIAL MEMBERS	EX-OFFICIO MEMBERS
<b>Ada County:</b> Commissioner Rod Beck Commissioner Ryan Davidson Commissioner Tom Dayley	<b>Boise State University:</b> Drew Alexander, Associate Vice President for Campus Operations	<b>Governor's Office:</b> Jamie Neill
<b>Ada County Highway District:</b> Commissioner Miranda Gold Commissioner Dave McKinney	<b>Capital City Development Corporation:</b> John Brunelle, Executive Director	<b>Greater Boise Auditorium District:</b> Cody Lund, Executive Director
<b>Boise County:</b> Commissioner Bob Callahan Commissioner Lindy Lindstrom Commissioner Clay Tucker	<b>Idaho Department of Environmental Quality:</b>	<b>Southwest District Health Department:</b> Nikole Zogg, District Director
<b>Canyon County:</b> Commissioner Zach Brooks Commissioner Brad Holton Commissioner Leslie Van Beek	<b>Idaho Transportation Department:</b> Jason Brinkman, District 3 Engineer	
<b>Canyon Highway District No. 4:</b> Commissioner Jay Gibbons	<b>Valley Regional Transit:</b> Elaine Clegg, Chief Executive Officer	
<b>City of Boise:</b> Mayor Lauren McLean Councilmember Kathy Corless Councilmember Colin Nash	<b>West Ada School District</b> David Reinhart, Chief Operating Officer	
<b>City of Caldwell:</b> Mayor Jarom Wagoner Robb MacDonald, Director of Public Works		
<b>City of Eagle:</b> Mayor Brad Pike Councilmember Mary May		
<b>City of Garden City:</b> Mayor John Evans		
<b>City of Greenleaf:</b> Councilmember Dan Hyer		
<b>City of Kuna:</b> Mayor Joe Stear Councilmember John Laraway		
<b>City of Melba:</b> Mayor Cory Dickard		
<b>City of Meridian:</b> Mayor Robert Simison Councilmember John Overton Charlie Rountree		
<b>City of Middleton:</b> Mayor Jackie Hutchison		
<b>City of Nampa:</b> Mayor Debbie Kling Councilmember Victor Rodriguez Tom Points, Public Works Director		
<b>City of Notus:</b> Mayor David Porterfield		
<b>City of Parma:</b> Brett Laird, Public Works Director		
<b>City of Star:</b> Mayor Trevor Chadwick		
<b>City of Wilder:</b> Chelsie Johnson, Public Works Superintendent		

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**MAKING A MOTION:**

1. **Seek recognition from the chair.**
2. **When you are recognized, say, "I move..."**  
*State your motion clearly, concisely, and completely.*
3. **Wait for someone to "second" your motion.**  
*A "second" does not imply the person making the second agrees with the motion – only that he/she agrees it should be debated.*
4. **Wait while the chair restates the motion.**  
*Be prepared to provide the motion to the chair in writing, if needed or requested, to ensure the chair accurately restates it.*
5. **Respectfully debate your motion.**  
*As the person making the motion, you have the right to speak first, but do not have to. When you speak, state your opinion then respectfully listen to, and consider, other opinions.*
6. **Wait for the chair to take a vote.**  
*After discussion is complete, the chair will call for a vote.*
7. **Listen as the chair announces the result of the vote.**

<b>Motions to Protect Rights:</b>
• Division of the Assembly
• Point of order
• Appeal chair's ruling
• Point of information
• Parliamentary inquiry
<b>Motions to Choose Voting Methods:</b>
• Vote by ballot, roll call, counted vote
• Choose method of nominations
• Open or close nominates or the polls
<b>Motions to Delay Action:</b>
• Refer to a committee
• Postpone to a definite time
• Recess
• Adjourn
• Postpone indefinitely
• Lay on the table
<b>Motions to Vary the Procedures:</b>
• Suspend the rules
• Divide the question
• Request to withdraw a motion
• Request relief from duty – or resign
<b>Motions to Re-examine:</b>
• Reconsider
• Rescind/Amend something previously adopted
• Take from the table
• Discharge a committee

<b>To Change a Proposed Motion:</b>
<b>Amend Motions to Raise Urgent Issues:</b>
• Question of privilege
• Orders of the day
• Object to consideration
<b>Motions to Control Debate:</b>
• Limit debate
• Previous question

**TABLE OF RULES RELATING TO MOTIONS:**

Motion	Debate?	Amend?	Vote
Adjourn	No	No	Majority
Amend	Yes	Yes	Majority
Amend Something Previously Adopted	Yes	Yes	(a) Majority with notice; or (b) 2/3; or (c) Majority of entire membership
Appeal	Normally	No	Majority in negative required to reverse chair's decision
Commit	Yes	Yes	Majority
Debate, Close (Previous Question)	No	No	2/3
Debate, Limit or Extend Limits of	No	Yes	2/3
Main Motion	Yes	Yes	Majority
Postpone	Yes	Yes	Majority
Previous Question	No	No	2/3
Recess	No	Yes	Majority
Reconsider	If motion to be reconsidered debatable	No	Majority
Rescind	Yes	Yes	(a) Majority with notice; or (b) 2/3; or (c) Majority of entire membership
Refer (Commit)	Yes	Yes	Majority
Suspend the Rules (of Order)	No	No	2/3
Suspend the Rules (standing or convention standing rules)	No	No	Majority
Voting, motions relating to	No	Yes	Majority

## 2025 COMPASS BOARD MEETING DATES

COMPASS BOARD MEETING DATE/TIME	LOCATION	KEY ITEMS
February 24, 2025 1:30 pm – 3:30 pm	COMPASS First Floor Boardroom 700 NE 2 <sup>nd</sup> Street Meridian, Idaho	<ul style="list-style-type: none"> <li>• Confirm Finance Committee Membership</li> <li>• Introduction to COMPASS</li> <li>• Member Agency Presentation – Projects of Regional Importance</li> <li>• Status Report – Funding Study</li> <li>• Adopt the COMPASS Regional Safety Action Plan</li> <li>• Adopt a Resolution Amending the FY2025-2031 Regional Transportation Improvement Program (TIP)</li> <li>• Status Report - State and Federal Legislative Issues</li> <li>• Review Results of the 2024 Change in Motion Scorecard</li> <li>• <i>Communities in Motion 2055</i> Public Outreach Demonstration</li> </ul>
April 21, 2025 1:30 pm – 3:30 pm	COMPASS First Floor Boardroom 700 NE 2 <sup>nd</sup> Street Meridian, Idaho	<ul style="list-style-type: none"> <li>• Approve Extension Delivery Deadlines for Local Federal-Aid Projects</li> <li>• Member Agency Presentation – Projects of Regional Importance</li> <li>• Status Report – Finance Committee</li> <li>• Accept 2025 Population Estimates</li> <li>• Approve FY2026 General and Special Membership Dues</li> <li>• Adopt a Resolution Amending the FY2025-2031 Regional Transportation Improvement Program (TIP)</li> <li>• Status Report - State and Federal Legislative Issues</li> <li>• Summary of Public Comments Received During the High-Capacity Transit (Let's Ride Treasure Valley) PEL Study</li> <li>• <i>Communities in Motion 2055</i> public outreach results</li> </ul>
June 16, 2025 1:30 pm – 3:30 pm	COMPASS First Floor Boardroom 700 NE 2 <sup>nd</sup> Street Meridian, Idaho	<ul style="list-style-type: none"> <li>• Approve Priorities for the End-of-Year and Redistribution Program</li> <li>• Member Agency Presentation – Projects of Regional Importance</li> <li>• Status Report – Finance Committee</li> <li>• Adopt a Resolution Amending the FY2025-2031 Regional Transportation Improvement Program (TIP)</li> <li>• Status Report - Share Alternatives Analysis Methodology and Findings for the High-Capacity Transit (Let's Ride Treasure Valley) PEL Study</li> <li>• Review Draft FY2026-2032 Regional Transportation Improvement Program (TIP)</li> </ul>
August 18, 2025 1:30 pm – 3:30 pm	COMPASS First Floor Boardroom 700 NE 2 <sup>nd</sup> Street Meridian, Idaho	<ul style="list-style-type: none"> <li>• Approve COMPASS Workgroup Charters</li> <li>• Approve the FY2027-2033 COMPASS Application Guide</li> <li>• Adopt a Resolution Amending the FY2025-2031 Regional Transportation Improvement Program (TIP)</li> <li>• Member Agency Presentation – Projects of Regional Importance</li> <li>• Status Report – Finance Committee</li> <li>• Adopt a Resolution Approving the FY2026 Unified Planning Work Program and Budget (UPWP)</li> <li>• Approve FY2026 Communities in Motion Implementation Grants and Project Development Program Projects</li> <li>• Approve the FY2026-2032 Regional Transportation Improvement Program (TIP)</li> <li>• Approve 2026 Idaho Legislative Session Position Statements</li> </ul>

		<ul style="list-style-type: none"> <li>• <b>Approve 2026 Federal Transportation Position Statements</b></li> <li>• <b>Accept Alternatives Analysis Methodology and Findings for the High-Capacity Transit (Let's Ride Treasure Valley) PEL Study</b></li> </ul>
<p><b>October 20, 2025</b>  <b>1:30 pm – 3:30 pm</b></p>	<p><b>COMPASS</b>  <b>First Floor Boardroom</b>  <b>700 NE 2<sup>nd</sup> Street</b>  <b>Meridian, Idaho</b></p>	<ul style="list-style-type: none"> <li>• <b>Establish 2026 COMPASS Board and Executive Committee Dates and Location. Provide 30 Day Notice of Annual Meeting</b></li> <li>• <b>Approve Priorities for Rural Projects</b></li> <li>• <b>Member Agency Presentation – Projects of Regional Importance</b></li> <li>• <b>Adopt a Resolution Amending the FY2025-2031 and FY2026-2032 Regional Transportation Improvement Programs (TIPs)</b></li> <li>• <b>Approve the FY2026 COMPASS Resource Development Plan</b></li> </ul>
<p><b>December 15, 2025</b>  <b>Holiday Luncheon</b>  <b>12:00 pm</b></p> <p><b>Annual Meeting</b>  <b>1:30 pm – 3:30 pm</b>  <i>In person only, no remote option</i></p>	<p><b>Nampa Civic Center</b>  <b>311 3rd Street South</b>  <b>Nampa, Idaho</b></p>	<ul style="list-style-type: none"> <li>• <b>Confirm Regional Transportation Advisory Committee (RTAC) Membership</b></li> <li>• <b>Member Agency Presentation – Projects of Regional Importance</b></li> <li>• <b>Status Report – Finance Committee</b></li> <li>• <b>Adopt a Resolution Approving Revision 1 of the FY2026 Unified Planning Work Program and Budget (UPWP)</b></li> <li>• <b>Adopt a Resolution Amending the FY2025-2031 and FY2026-2032 Regional Transportation Improvement Programs (TIPs)</b></li> <li>• <b>Confirm 2026 Board Officer Slate</b></li> </ul>



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COMPASS BOARD OF DIRECTORS'
SPECIAL MEETING
JANUARY 13, 2025 - 1:30 PM
COMPASS - 1ST FLOOR BOARD ROOM
700 NE 2ND STREET
MERIDIAN, IDAHO
ZOOM CONFERENCE CALL

Facebook Live Streaming - https://www.facebook.com/COMPASSIdaho
(Subject to availability and functionality of connection.)

Board members can participate in the meeting in-person or via Zoom conference call.
Please RSVP to Teri Gregory at tgregory@compassidaho.org or 208-475-2225.

\*\*AGENDA\*\*

I. CALL TO ORDER/ROLL CALL (1:30)

II. OPEN DISCUSSION/ANNOUNCEMENTS

III. CONSENT AGENDA

Page 7 A.\* Approve December 16, 2024, COMPASS Board of Directors Meeting Minutes

IV. ACTION ITEMS

1:35 A. Executive Session - Personnel Matter, Idaho Code [74-206 (a)]
To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need. No action will be taken in the executive session. Any action will be taken in open session.

B. Consider New Executive Director Appointment

V. OTHER

Next Meeting: February 24, 2025

VI. ADJOURNMENT

\*Enclosures. Times are approximate. Agenda is subject to change.

Those needing assistance with COMPASS events or materials, or needing materials in alternate formats, please call 208-475-2229 with 48 hours advance notice. Si necesita asistencia con una junta de COMPASS, o necesita un documento en otro formato, por favor llame al 208-475-2229 con 48 horas de anticipación.

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**COMPASS BOARD OF DIRECTORS' MEETING  
DECEMBER 16, 2024  
NAMPA CIVIC CENTER  
311 3<sup>RD</sup> STREET S, NAMPA, ID**

**\*\*DRAFT MINUTES\*\***

**ATTENDEES:**

Rod Beck, Commissioner, Ada County, **Vice Chair**, in person  
Jason Brinkman, Idaho Transportation Department – District 3, in person  
Zach Brooks, Commissioner, Canyon County, in person  
Trevor Chadwick, Mayor, City of Star, **Chair**, in person  
Elaine Clegg, Valley Regional Transit, in person  
Kathy Corless, Councilmember, City of Boise, in person  
Tom Dayley, Commissioner, Ada County, in person  
John Evans, Mayor, City of Garden City, in person  
Jay Gibbons, Commissioner, Highway District No. 4, **Chair Elect**, in person  
Miranda Gold, Commissioner, Ada County Highway District, in person  
Patricia Nilsson for Jim Hansen, Commissioner, Ada County Highway District, in person  
Jackie Hutchison, Mayor, City of Middleton, in person  
Debbie Kling, Mayor, City of Nampa, **Immediate Past Chair**, in person  
Mary May, Councilmember, City of Eagle, in person  
Robb McDonald, City of Caldwell, in person  
Dave McKinney, Commissioner, Ada County Highway District, in person  
Lauren McLean, Mayor, City of Boise, in person  
John Overton, Councilmember, City of Meridian, in person  
Brad Pike, Mayor, City of Eagle, in person  
David Porterfield, Mayor, City of Notus, in person  
Tom Points, City of Nampa, in person  
Victor Rodriguez, Councilmember, City of Nampa, in person  
Charlie Rountree, City of Meridian, in person  
Robert Simison, Mayor, City of Meridian, in person  
Joe Stear, Mayor, City of Kuna, in person  
Matt Stoll, Executive Director, Community Planning Association, Ex officio, in person  
Jarom Wagoner, Mayor, City of Caldwell, **Secretary/Treasurer**, in person

**MEMBERS ABSENT:**

Drew Alexander, Boise State University  
John Brunelle, Capital City Development Corporation  
Ryan Davidson, Commissioner, Ada County  
Cory Dickard, Mayor, City of Melba  
Brad Holton, Commissioner, Canyon County  
Dan Hyer, Councilmember, City of Greenleaf  
Chelsie Johnson, City of Wilder  
Brett Laird, City of Parma  
John Laraway, Councilmember, City of Kuna  
David Luft, Idaho Department of Environmental Quality  
Cody Lund, Greater Boise Auditorium District, Ex officio  
Colin Nash, Councilmember, City of Boise  
Jamie Neill, Governor's Office, Ex officio  
Dave Reinhart, West Ada School District  
Leslie Van Beek, Commissioner, Canyon County  
Nikole Zogg, Southwest District Health, Ex officio

**OTHERS PRESENT:**

Ashley Cannon, Community Planning Association, in person  
Bob Callahan, Commissioner, Boise County, in person  
Matt Carlson, Community Planning Association, in person  
Mark Christiansen, Councilmember, City of Middleton, in person  
Crystal Craig, City of Nampa, in person  
Teri Gregory, Community Planning Association, in person  
Lila Klopfenstein, Community Planning Association, in person  
Lindy Lindstrom, Commissioner, Boise County, in person  
Justin Lucas, Ada County Highway District, in person  
Amy Luft, Community Planning Association, in person  
Austin Miller, Community Planning Association, in person  
Hunter Mulhall, Community Planning Association, in person  
Alexa Roitman, Community Planning Association, in person  
Sherone Sader, Community Planning Association, in person  
Megan Sonnen, Community Planning Association, in person  
Nicole Baird Spencer, City of Eagle, in person  
Clay Tucker, Commissioner, Boise County, in person  
Toni Tisdale, Community Planning Association, in person  
Vince Trimboli, Jacobs, in person  
Olivia Vielstich McKinnon, Community Planning Association, in person

**CALL TO ORDER**

Chair Trevor Chadwick called the meeting to order at 1:32 pm.

**OPEN DISCUSSION/ANNOUNCEMENTS**

Matt Stoll welcomed Boise County Commissioners Robert Callahan, Lindy Lindstrom, and Clay Tucker.



## CONSENT AGENDA

- A. Approve October 21, 2024, COMPASS Board of Directors Meeting Minutes**
- B. Receive Approved September 10, 2024, and October 15, 2024, Executive Committee Meeting Minutes**
- C. Receive Approved August 15, 2024, Finance Committee Meeting Minutes**
- D. Confirm Regional Transportation Advisory Committee (RTAC) Membership**
- E. Adopt Resolution 04-2025 Amending the FY2024-2030 and FY2025-2031 Regional Transportation Improvement Programs (TIPs)**
- F. Approve Metropolitan Transportation Planning Memorandum of Understanding between COMPASS and Valley Regional Transit**

**Jarom Wagoner moved and Joe Stear seconded approval of the Consent Agenda as presented.** Motion passed unanimously.

## SPECIAL ITEMS

- A. Member Agency Presentation – Virtual Tour of the Idaho Transportation Department’s (ITD’s) Current and Future Planning Projects**

Jason Brinkman, ITD, presented a virtual tour of ITD’s current and future planning projects in the COMPASS planning area.

- B. Status Report - High-Capacity Transit (Let’s Ride Treasure Valley) Planning and Environmental Linkages (PEL) Study Public Comments Received to Date**

Lila Klopfenstein provided a summary of public comments received to date on the Let’s Ride Treasure Valley study.

- C. Status Report – Finance Committee**

Jarom Wagoner provided a status report on the November 21, and December 12, 2024, Finance Committee meetings.

## ACTION ITEMS

- A. Approve Boise County Membership Request for FY2025**

Matt Stoll continued a discussion regarding a request from Boise County to become a COMPASS member and reviewed bylaws changes that were recommended by legal counsel.

After discussion, **Jarom Wagoner moved and Charlie Rountree seconded to accept Boise County’s request for membership effective December 1, 2024.** Motion passed unanimously.

Recommended changes to the bylaws will be presented at the February 2025 Board meeting for review and feedback and the April 2025 Board meeting for adoption.

**B. Adopt Resolution 05-2025 Approving Revision 1 of the FY2025 Unified Planning Work Program and Budget (UPWP)**

Meg Sonnen presented Resolution 05-2025 approving Revision 1 of the FY2025 UPWP and requested Board of Directors approval.

**Debbie Kling moved and Joe Stear seconded to adopt Resolution 05-2025, approving Revision 1 of the Unified Planning Work Program and Budget.** Motion passed unanimously.

**C. Accept *Communities in Motion 2055* Population Forecast Growth Allocation**

Austin Miller presented the *Communities in Motion 2055* population forecast growth allocation and requested COMPASS Board of Directors' acceptance.

After discussion, **Patricia Nilsson moved and Elaine Clegg seconded to accept the *Communities in Motion 2055* population forecast growth allocation as presented.** Motion passed unanimously.

**D. Confirm 2025 Board Officer Slate**

Matt Stoll reviewed the COMPASS Executive Committee recommended 2025 Board officer slate: Jay Gibbons, Chair; Rod Beck, Chair-Elect; Jarom Wagoner, Vice Chair, Mary May, Secretary-Treasurer, and Trevor Chadwick, Immediate Past Chair, and requested COMPASS Board of Directors' confirmation.

**John Evans moved and Joe Stear seconded confirmation of the 2025 Board officer slate.** Motion passed unanimously.

**E. Executive Session – Personnel Matter, Idaho Code [74-206 (a)]**

**Debbie Kling moved and Joe Stear seconded to move into Executive Session pursuant to Idaho Code [74-206 (a)(b)] at 3:06 p.m.**

**Matt Stoll called roll. The following COMPASS Board of Directors members were present and voted in the affirmative: Rod Beck, Jason Brinkman, Zach Brooks, Trevor Chadwick, Elaine Clegg, Kathy Corless, John Evans, Jay Gibbons, Miranda Gold, Patricia Nilsson for Jim Hansen, Jackie Hutchison, Debbie Kling, Mary May, Robb McDonald, Dave McKinney, John Overton, Brad Pike, David Porterfield, Tom Points, Charlie Rountree, Robert Simison, Joe Stear, and Jarom Wagoner.**

**The Board of Directors convened back into session at 3:11 p.m. No action was taken in the Executive Session.**

**ADJOURNMENT**

**Chair Trevor Chadwick adjourned the meeting at 3:12 p.m.**

**Approved this 24<sup>th</sup> day of February 2025.**

**By: \_\_\_\_\_**  
**Jay Gibbons, Chair**  
**Community Planning Association of**  
**Southwest Idaho**

**Attest:**

**By: \_\_\_\_\_**  
**Matt Stoll, Executive Director**  
**Community Planning Association of Southwest Idaho**

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