



# Working together to plan for the future

**COMPASS EXECUTIVE COMMITTEE MEETING  
MARCH 12, 2024 – 1:30 P.M.  
COMPASS – 2ND FLOOR LARGE CONFERENCE ROOM  
700 NE 2<sup>ND</sup> STREET  
MERIDIAN, IDAHO**

**ZOOM CONFERENCE CALL**

Facebook Live Streaming - <https://www.facebook.com/COMPASSIdaho>  
(Subject to availability and functionality of connection.)

**Committee members can participate in the meeting in-person or via Zoom conference call.** The Second Floor Large Conference Room is open for in-person attendance.

Please specify whether you plan to attend in-person or virtually when RSVPing to Teri Gregory at [tgregory@compassidaho.org](mailto:tgregory@compassidaho.org) or 208-475-2225.

**\*\*AGENDA\*\***

**I. CALL TO ORDER/ROLL CALL (1:30)**

**II. OPEN DISCUSSION/ANNOUNCEMENTS**

**III. CONSENT AGENDA**

Page 3    **A. \* Approve January 9, 2024, Executive Committee Meeting Minutes**

Page 6    **B. \* Approve March 6, 2024, Executive Committee Special Meeting Minutes**

**IV. ACTION ITEMS**

Page 9    **A. \* Establish April 15, 2024, COMPASS Board Meeting Agenda**                      **Matt Stoll**  
*Staff proposed agenda items for the regular meeting of the COMPASS Board scheduled April 15, 2024, are attached.*

**B. Review 2024 Idaho Legislative Session**    **Jacob Miller**  
*Jacob Miller will provide a status report on the 2024 Idaho Legislative Session and seek committee action, as needed.*

**C. Approve Board Member Travel Request**    **Matt Stoll**  
*Matt Stoll will request Executive Committee authorization for Chair Trevor Chadwick to attend the National Association of Regional Councils' (NARC's) 2024 Annual Conference from June 23-26, 2024, in Atlanta, Georgia*

**V. INFORMATION/DISCUSSION ITEMS**

**A. Status Report – National Association of Regional Council (NARC) 2024 National Conference of Regions**

**Trevor  
Chadwick**

*Chair Trevor Chadwick will report on the NARC 2024 National Conference of Regions, which was held from February 11-14, 2024, in Washington, DC.*

**B. Status Report – Idaho Transportation Department/COMPASS Memorandum of Understanding (MOU) Development**

**Matt Stoll**

*Matt Stoll will report on the current status of the MOU development and projected timelines.*

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**C.\* Status Reports – Regional Transportation Advisory Committee – January and February (Memo Only)**

**VI. OTHER**

**Next Meeting:** April 9, 2024

**VII. ADJOURNMENT (2:30)**

**\*Enclosures      Agenda is subject to change.**

*Those needing assistance with COMPASS events or materials, or needing materials in alternate formats, please call 208-855-2558 with 48 hours advance notice.*

*Si necesita asistencia con una junta de COMPASS, o necesita un documento en otro formato, por favor llame al 208-855-2558 con 48 horas de anticipación.*

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**EXECUTIVE COMMITTEE MEETING  
JANUARY 9, 2024  
COMPASS  
SECOND FLOOR LARGE CONFERENCE ROOM AND ZOOM  
700 NE 2<sup>ND</sup> STREET  
MERIDIAN, IDAHO**

**\*\*DRAFT MINUTES\*\***

**ATTENDEES:**

Rod Beck, Commissioner, **Vice Chair**, Ada County, in person  
Trevor Chadwick, Mayor, **Chair**, City of Star, in person  
Jay Gibbons, Commissioner, Highway District #4, **Chair Elect**, via ZOOM  
Jim Hansen, Commissioner, Ada County Highway District, in person  
Debbie Kling, Mayor, City of Nampa, **Immediate Past Chair**, via ZOOM  
Bre Brush for Lauren McLean, Mayor, City of Boise, via ZOOM  
Bill Nary for Robert Simison, Mayor, City of Meridian, via ZOOM  
Joe Stear, Mayor, City of Kuna, in person  
Jarom Wagoner, Mayor, **Secretary Treasurer**, City of Caldwell, via ZOOM

**MEMBERS ABSENT:**

Brad Holton, Commissioner, Canyon County  
City of Eagle  
Canyon County Cities Under 25,000 Population Representative

**OTHERS PRESENT:**

Ashley Cannon, COMPASS, in person  
Teri Gregory, COMPASS, in person  
Megan Larsen, COMPASS, in person  
Jacob Miller, COMPASS, in person  
Matt Stoll, Executive Director, COMPASS, in person

**CALL TO ORDER**

Chair Trevor Chadwick called the meeting to order at 1:35 p.m.

**OPEN DISCUSSION/ANNOUNCEMENTS**

Matt Stoll announced he will be confirming with the small cities (under 25,000 population) in Canyon County who they would like to have as their representative on the Executive Committee as Steve Rule, the previous representative, is no longer on the COMPASS Board.

## CONSENT AGENDA

### A. Approve November 14, 2023, Executive Committee Meeting Minutes

**Jim Hansen moved and Rod Beck seconded approval of the Consent Agenda as presented.** Motion passed unanimously.

## ACTION ITEMS

### A. Establish February 26, 2024, COMPASS Board Meeting Agenda

Matt Stoll presented agenda items 1-22 for the upcoming February 26, 2024, COMPASS Board of Directors' meeting. Matt noted item 11 will be removed from the February agenda and included on the April agenda.

After discussion, **Debbie Kling moved and Jay Gibbons seconded approval of items 1 – 22, excluding item 11, for the February 26, 2024, COMPASS Board of Directors' meeting. Matt Stoll has the latitude to amend the agenda as necessary.** Motion passed unanimously.

### B. Recommend Approval of Metropolitan Transportation Planning Memorandum of Understanding with the Idaho Transportation Department

Matt Stoll announced that he learned after the Executive Committee meeting packet had been sent out that Idaho Transportation Department management has not yet completed their review of the Memorandum of Understanding, so he proposed to move this item to the February 6, 2024, Executive Committee meeting.

After discussion, **Jim Hansen moved and Rod Beck seconded to move this agenda item to the February 6, 2024, Executive Committee meeting.** Motion passed unanimously.

### C. Recommend Amendments to COMPASS Employment Policies and Procedures

Meg Larsen presented recommended amendments to the COMPASS Employment Policies and Procedures manual.

After discussion, **Jim Hansen moved and Debbie Kling seconded to recommend Board of Directors' approval of the proposed amendments to the COMPASS Employee Policies and Procedures manual and to place this item on the February 26, 2024, COMPASS Board meeting agenda as an action item.** Motion passed unanimously.

### D. Status Report – 2024 Idaho Legislative Session

Jacob Miller presented an update on the 2024 Idaho legislative session. There were no items needing Executive Committee action.

## **ADJOURNMENT**

Chair Trevor Chadwick adjourned the meeting at 2:22 p.m.

**Approved this 12th day of February 2024.**

**By:** \_\_\_\_\_  
**Trevor Chadwick, Chair**  
**Community Planning Association of**  
**Southwest Idaho**

**Attest:**

**By:** \_\_\_\_\_  
**Matthew J. Stoll, Executive Director**  
**Community Planning Association of**  
**Southwest Idaho**

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**EXECUTIVE COMMITTEE **SPECIAL** MEETING  
MARCH 6, 2024  
COMPASS  
SECOND FLOOR LARGE CONFERENCE ROOM AND ZOOM  
700 NE 2<sup>ND</sup> STREET  
MERIDIAN, IDAHO**

**\*\*DRAFT MINUTES\*\***

**ATTENDEES:**

Rod Beck, Commissioner, **Vice Chair**, Ada County, via ZOOM  
Trevor Chadwick, Mayor, **Chair**, City of Star, in person  
Jay Gibbons, Commissioner, Highway District #4, **Chair Elect**, in person  
Jim Hansen, Commissioner, Ada County Highway District, in person  
Brad Holton, Commissioner, Canyon County, via ZOOM  
Mary May, Councilmember, City of Eagle, via ZOOM  
Bre Brush for Lauren McLean, Mayor, City of Boise, via ZOOM  
Robert Simison, Mayor, City of Meridian, via ZOOM  
Joe Stear, Mayor, City of Kuna, via ZOOM

**MEMBERS ABSENT:**

Debbie Kling, Mayor, City of Nampa, **Immediate Past Chair**  
Jarom Wagoner, Mayor, **Secretary Treasurer**, City of Caldwell  
Canyon County Cities Under 25,000 Population Representative

**OTHERS PRESENT:**

Drew Alexander, Boise State University, via ZOOM  
Teri Gregory, COMPASS, in person  
Megan Larsen, COMPASS, in person  
Jacob Miller, COMPASS, in person  
Tom Points, City of Caldwell, via ZOOM  
Matt Stoll, Executive Director, COMPASS, in person

**CALL TO ORDER**

Chair Trevor Chadwick called the special meeting to order at 2:33 p.m.

**OPEN DISCUSSION/ANNOUNCEMENTS**

There were no announcements

## ACTION ITEMS

### A. Consider Taking a Position on House Bill 637

Jacob Miller presented House Bill 637 and asked for Executive Committee direction.

After discussion, **Robert Simison moved and Mary May seconded directing COMPASS staff to not take a position regarding House Bill 637.**

After further discussion, **Jim Hansen proposed a substitute motion for COMPASS staff to oppose House Bill 637, Jay Gibbons seconded.**

Matt Stoll conducted a roll call vote regarding the substitute motion.

Name	Yea	Nay
Rod Beck		X
Trevor Chadwick		X
Jay Gibbons	X	
Jim Hansen	X	
Brad Holton		X
Mary May		X
Bre Brush for Lauren McLean	X	
Robert Simison		X
Joe Stear		X

The motion failed 3 to 6.

**Matt Stoll then took a roll call vote regarding the original motion directing COMPASS staff to not take a position regarding House Bill 637.**

Name	Yea	Nay
Rod Beck	X	
Trevor Chadwick	X	
Jay Gibbons		X
Jim Hansen		X
Brad Holton	X	
Mary May		
Bre Brush for Lauren McLean		X
Robert Simison	X	
Joe Stear	X	

The original motion passed 5 to 3.

## ADJOURNMENT

Chair Trevor Chadwick adjourned the meeting at 3:00 p.m.

**Approved this 12th day of March 2024.**

**By: \_\_\_\_\_**  
**Trevor Chadwick, Chair**  
**Community Planning Association of**  
**Southwest Idaho**

**Attest:**

**By: \_\_\_\_\_**  
**Matthew J. Stoll, Executive Director**  
**Community Planning Association of**  
**Southwest Idaho**

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## EXECUTIVE COMMITTEE WORKSHEET FOR COMPASS BOARD AGENDA

Item	Title/Description	Mandatory	Additional Information	Agenda Type <sup>1</sup>	Time	Presenter	Proposed Agenda	RTAC Agenda	Program No.
1.	Approve Minutes from most recent Board Meeting	Yes	Meets Idaho Code and various grant requirements.	Consent Agenda	N/A	N/A	Bimonthly	N/A	820
2.	Receive Minutes from most recent Executive Committee Meeting	Yes	Meets Idaho Code and various grant requirements.	Consent Agenda	N/A	N/A	Bimonthly	N/A	820
3.	Receive Minutes from most recent Finance Committee Meeting	Yes	Meets Idaho Code and various grant requirements.	Consent Agenda	N/A	N/A	As Appropriate	N/A	820
4.	Approve List of Records for Destruction	No	Meg Larsen will seek COMPASS Board of Directors' approval of the list of records to destroy per the guidance in the Records Retention Policy.	Consent Agenda	N/A	N/A	As Appropriate	N/A	991
5.	Status Report – Current Air Quality Issues	No	Mary Ann Waldinger will provide a monthly report on current air quality issues.	Ex. Dir. Report	N/A	N/A	Bimonthly	N/A	801
6.	Status Report – Standing Committee Attendance	No	Per Board request of May 17, 2004.	Ex. Dir. Report	N/A	N/A	Bimonthly	N/A	820
7.	Receive Administrative Modifications to the Regional Transportation Improvement Program	Yes	Toni Tisdale will provide memorandums of approval for Administrative Modifications.	Ex. Dir. Report	N/A	N/A	As Appropriate	N/A	685

<sup>1</sup> Action; Consent Agenda; Executive Director's Report; Information; Special Item; Committee Reports; Open Discussion/Announcements

<i>Item</i>	<i>Title/Description</i>	<i>Mandatory</i>	<i>Additional Information</i>	<i>Agenda Type<sup>1</sup></i>	<i>Time</i>	<i>Presenter</i>	<i>Proposed Agenda</i>	<i>RTAC Agenda</i>	<i>Program No.</i>
8.	Status Report – Staff Activity Reports	No	COMPASS staff will provide an overview of monthly activities.	Information	N/A	N/A	Bimonthly	N/A	
<b>CURRENT AGENDA ITEMS</b>									
9.	Adopt Resolution XX-2024 Approving the Technical Correction to Nampa's Adjusted Urban Area Boundary	Yes	Mary Ann Waldinger will seek COMPASS Board of Directors' approval of the technical correction to Nampa's Adjusted Urban Area Boundary.	Consent Agenda	N/A	Mary Ann Waldinger	April	February	685
10.	Approve Extension Delivery Deadlines for Local Federal-Aid Projects	No	Toni Tisdale will seek COMPASS Board of Directors' approval to extend the deadlines on local federal-aid projects, if needed.	Consent Agenda	N/A	Toni Tisdale	April	March	685
11.	Status Report - Review Boise State University's Annual Statewide and Treasure Valley Survey	No	Matthew May, Survey Research Director for Boise State University's School of Public Service, will provide an overview of the University's annual public policy survey and implications for the Treasure Valley.	Special Item	15	Matthew May	April	N/A	N/A
12.	Member Agency Presentation – Projects of Regional Importance	No	Mayor Trevor Chadwick from the City of Star will present on potential projects in the City of Star.	Special Item	15	Trevor Chadwick	April	N/A	N/A

<i>Item</i>	<i>Title/Description</i>	<i>Mandatory</i>	<i>Additional Information</i>	<i>Agenda Type<sup>1</sup></i>	<i>Time</i>	<i>Presenter</i>	<i>Proposed Agenda</i>	<i>RTAC Agenda</i>	<i>Program No.</i>
13.	Status Report – Finance Committee	No	The Finance Committee Chair will provide a status report on the March 21, 2024, Finance Committee meeting.	Special Item	5	Jarom Wagoner	April	N/A	N/A
14.	Adopt Resolution XX-2024 Approving Revision 2 of the FY2024 Unified Planning Work Program and Budget (UPWP)	Yes	Meg Larsen will seek COMPASS Board of Directors' approval of Revision 2 of the FY2024 UPWP.	Action	10	Meg Larsen	April	N/A	601
15.	Accept 2024 Population Estimates	Yes	Austin Miller will seek COMPASS Board of Directors' acceptance of the 2024 Population Estimates.	Action	15	Austin Miller	April	N/A	620
16.	Approve FY2025 General and Special Membership Dues	Yes	Meg Larsen will seek COMPASS Board of Directors' approval of the proposed membership dues for FY2025.	Action	10	Meg Larsen	April	N/A	601
17.	Adopt Resolution XX-2024 Amending the FY2024-2030 Regional Transportation Improvement Program (TIP)	Yes	Toni Tisdale will seek the adoption of a resolution amending the FY2024-2030 TIP, at the request of the Idaho Transportation Department and the Ada County Highway District.	Action	10	Toni Tisdale	April	March	685
18.	Approve Amendment to <i>Communities in Motion 2055</i> Goals and Objectives	No	Austin Miller will seek COMPASS Board of Directors' approval of an amendment to the <i>Communities in Motion 2055</i> goals and objectives.	Action	10	Austin Miller	April	March	661

<i>Item</i>	<i>Title/Description</i>	<i>Mandatory</i>	<i>Additional Information</i>	<i>Agenda Type<sup>1</sup></i>	<i>Time</i>	<i>Presenter</i>	<i>Proposed Agenda</i>	<i>RTAC Agenda</i>	<i>Program No.</i>
19.	Status Report - State and Federal Legislative Issues	No	COMPASS staff will provide an update on the latest legislative developments at the state and federal levels.	Information /Discussion	15	Jacob Miller	April	N/A	760
<b>UPCOMING AGENDA ITEMS</b>									
20.	Approve Priorities for the End-of-Year and Redistribution Program	Yes	Toni Tisdale will seek Board of Directors' approval of the End-of-Year and Redistribution Program.	Consent	10	Toni Tisdale	June	May	685
21.	Status Report - Progress of the Regional Safety Action Plan	No	Kittelson and Associates will give the Board an update on the Regional Safety Action Plan.	Special Item	20	Kittelson & Associates	June	April	661
22.	Member Agency Presentation – Projects of Regional Importance	No	Staff from TBD will present on potential projects in their community.	Special Item	20	TBD	June	N/A	N/A
23.	Status Report – Finance Committee	No	The Finance Committee Chair will provide a status report on the June 13, 2024, Finance Committee meeting.	Special Item	5	Finance Committee Chair	June	N/A	N/A
24.	Approve Changes to Multiple Policies related to the Regional Transportation Improvement Program (TIP).	No	Toni Tisdale will seek COMPASS Board of Directors' approval of changes to multiple policies related to the TIP.	Action	20	Toni Tisdale	June	April	685

<i>Item</i>	<i>Title/Description</i>	<i>Mandatory</i>	<i>Additional Information</i>	<i>Agenda Type<sup>1</sup></i>	<i>Time</i>	<i>Presenter</i>	<i>Proposed Agenda</i>	<i>RTAC Agenda</i>	<i>Program No.</i>
25.	Accept the <b>draft</b> Purpose and Need Statement for high-capacity transit service south of the Boise River.	Yes	COMPASS staff will request Board acceptance of the <b>draft</b> Purpose and Need Statement for high-capacity transit service south of the Boise River.	Action	15	Lila Klopfenstein or Chris Proud (HDR)	June	May	661
26.	Adopt Resolution XX-2024 Amending the FY2024-2030 Regional Transportation Improvement Program (TIP)	Yes	Toni Tisdale will seek the adoption of a resolution amending the FY2024-2030 TIP, if needed.	Action	10	Toni Tisdale	June	April/May	685
27.	Approve Metropolitan Transportation Planning Memorandum of Understanding with the Idaho Transportation Department	Yes	Matt Stoll will seek COMPASS Board of Directors' approval of an updated memorandum of understanding with the Idaho Transportation Department of mutual roles and responsibilities in carrying out the metropolitan transportation planning process in COMPASS' planning area.	Action	15	Matt Stoll	June	Executive Committee May	601
28.	Review Draft FY2025-2031 Regional Transportation Improvement Program (TIP)	Yes	Toni Tisdale will seek Board of Directors' review of the draft FY2025-2031 TIP project list, prior to the public comment period.	Information	15	Toni Tisdale	June	May	685

<i>Item</i>	<i>Title/Description</i>	<i>Mandatory</i>	<i>Additional Information</i>	<i>Agenda Type<sup>1</sup></i>	<i>Time</i>	<i>Presenter</i>	<i>Proposed Agenda</i>	<i>RTAC Agenda</i>	<i>Program No.</i>
29.	Status Report - State and Federal Legislative Issues	No	COMPASS staff will provide an update on the latest legislative developments at the state and federal levels.	Information	15	Jacob Miller	June	N/A	760
30.	Approve COMPASS Workgroup Charters	No	Meg Larsen will seek COMPASS Board of Directors' approval of the COMPASS Workgroup Charters for FY2025.	Consent	N/A	Meg Larsen	August	N/A	601
31.	Member Agency Presentation – Projects of Regional Importance	No	Staff from TBD will present on potential projects in their community.	Special Item	20	TBD	August	N/A	N/A
32.	Status Report – Finance Committee	No	The Finance Committee Chair will provide a status report on the July 11, 2024, and August 15, 2024, Finance Committee meetings.	Special Item	5	Finance Committee Chair	August	N/A	N/A
33.	Adopt Resolution XX-2024 Approving the FY2025 Unified Planning Work Program and Budget (UPWP)	Yes	Meg Larsen will seek COMPASS Board of Directors' approval of the FY2025 UPWP.	Action	15	Meg Larsen	August	N/A	601

<i>Item</i>	<i>Title/Description</i>	<i>Mandatory</i>	<i>Additional Information</i>	<i>Agenda Type<sup>1</sup></i>	<i>Time</i>	<i>Presenter</i>	<i>Proposed Agenda</i>	<i>RTAC Agenda</i>	<i>Program No.</i>
34.	Executive Session – Personnel Matter, Idaho Code [74-206 (b)]	Yes	The Board of Directors will go into executive session to receive the Executive Committee's performance evaluation and recommendation regarding the Executive Director. No action will be taken in the session.	Action	15	N/A	August	Exec notf. June/disc July	
35.	Consider Executive Committee's Recommendation Regarding Executive Director	Yes	The Board will consider the Executive Committee's recommendation resulting from the Executive Director's performance review.	Action	5	N/A	August	N/A	
36.	Approve the FY2026-2032 COMPASS Application Guide	Yes	Toni Tisdale will seek COMPASS Board of Directors' approval of the FY2026-2032 COMPASS Application Guide.	Action	15	Toni Tisdale	August	July	685
37.	Approve FY2025 <i>Communities in Motion</i> Implementation grants and Project Development Program projects	Yes	Matt Carlson will seek COMPASS Board of Directors' approval of FY2025 <i>Communities in Motion</i> Implementation grants and Project Development Program projects.	Action	20	Matt Carlson	August	July	685
38.	Approve the FY2025-2031 Regional Transportation Improvement Program (TIP)	Yes	Toni Tisdale will seek COMPASS Board of Directors' approval of the FY2025-2031 TIP.	Action	15	Toni Tisdale	August	August	685

Item	Title/Description	Mandatory	Additional Information	Agenda Type <sup>1</sup>	Time	Presenter	Proposed Agenda	RTAC Agenda	Program No.
39.	Accept <i>Communities in Motion 2055</i> Population Forecast Growth Allocation.	Yes	Austin Miller will seek COMPASS Board of Directors' acceptance of the <i>Communities in Motion 2055</i> population forecast growth allocation.	Action	15	Austin Miller	August	N/A	620
40.	Approve 2025 Federal Transportation Position Statements	Yes	Jacob Miller will seek COMPASS Board of Directors' approval of 2025 federal transportation position statements.	Action	15	Jacob Miller	August	N/A	760
41.	Approve 2025 Idaho Legislative Session Positions Statements	Yes	Jacob Miller will seek COMPASS Board of Directors' approval of 2025 Idaho legislative position statements.	Action	15	Jacob Miller	August	N/A	760
42.	Adopt Resolution XX-2024 Amending the FY2024-2030 Regional Transportation Improvement Program (TIP)	Yes	Toni Tisdale will seek adoption of a resolution amending the FY2024-2030 TIP, if needed.	Action	10	Toni Tisdale	August	June/July/ August	685
43.	Status Report - State and Federal Legislative Issues	No	COMPASS staff will provide an update on the latest legislative developments at the state and federal levels, as appropriate.	Information	15	Jacob Miller	August	N/A	760

<i>Item</i>	<i>Title/Description</i>	<i>Mandatory</i>	<i>Additional Information</i>	<i>Agenda Type<sup>1</sup></i>	<i>Time</i>	<i>Presenter</i>	<i>Proposed Agenda</i>	<i>RTAC Agenda</i>	<i>Program No.</i>
44.	Establish 2025 COMPASS Board and Executive Committee Dates and Location. Provide 30 Day Notice of Annual Meeting	Yes	Confirm the 2025 COMPASS Board and Executive Committee dates and location.	Consent	NA	Matt Stoll	October	N/A	
45.	Approve Priorities for Rural Projects	Yes	Toni Tisdale will seek COMPASS Board of Directors' adoption of a resolution approving priorities for applications in rural areas.	Consent	NA	Toni Tisdale	October	September	685
46.	Member Agency Presentation – Projects of Regional Importance	No	Staff from TBD will present on potential projects in their community.	Special Item	20	TBD	October	N/A	N/A
47.	Status Report – Funding Study	No	Jacob Miller will present an overview of COMPASS' transportation funding study.	Special Item	15	Jacob Miller	October	N/A	760
48.	Adopt Resolution XX-2024 Amending the FY2024-2030 and FY2025-2031 Regional Transportation Improvement Program (TIPs)	Yes	Toni Tisdale will seek adoption of a resolution amending the FY2024-2030 and FY2025-2031 TIPs, if needed.	Action	10	Toni Tisdale	October	September	685
49.	Approve the FY2025 COMPASS Resource Development Plan	Yes	Matt Carlson will seek COMPASS Board of Directors' approval of the FY2025 Resource Development Plan	Action	15	Matt Carlson	October	September	685

<i>Item</i>	<i>Title/Description</i>	<i>Mandatory</i>	<i>Additional Information</i>	<i>Agenda Type<sup>1</sup></i>	<i>Time</i>	<i>Presenter</i>	<i>Proposed Agenda</i>	<i>RTAC Agenda</i>	<i>Program No.</i>
50.	Status Report - State and Federal Legislative Issues	No	COMPASS staff will provide an update on the latest legislative developments at the state and federal levels.	Information	15	Jacob Miller	October	N/A	760
51.	Leadership in Motion Awards Presentation	No	Board Chair and Executive Director will present the 2024 COMPASS Leadership in Motion awards.	Pre-meeting	N/A	Chair	December	N/A	653
52.	Confirm Regional Transportation Advisory Committee (RTAC) Membership	Yes	COMPASS Bylaws require the COMPASS Board of Directors' confirmation of RTAC membership.	Consent Agenda	N/A	N/A	December	N/A	N/A
53.	Status Report – Finance Committee	No	The Finance Committee Chair will provide a status report on the November 21 and December 12, 2024, Finance Committee meetings.	Special Item	5	Finance Committee Chair	December	N/A	
54.	Adopt Resolution XX-2025 Approving Revision 1 of the FY2025 Unified Planning Work Program and Budget (UPWP)	Yes	Meg Larsen will seek COMPASS Board of Directors' approval of Revision 1 of the FY2025 UPWP.	Action	10	Meg Larsen	December	N/A	601
55.	Confirm 2025 Board Officer Slate	Yes	COMPASS Bylaws require the Board of Directors confirm ascension of new Board officers and election of new Secretary-Treasurer.	Action	10	Matt Stoll	December	N/A	

<i>Item</i>	<i>Title/Description</i>	<i>Mandatory</i>	<i>Additional Information</i>	<i>Agenda Type<sup>1</sup></i>	<i>Time</i>	<i>Presenter</i>	<i>Proposed Agenda</i>	<i>RTAC Agenda</i>	<i>Program No.</i>
56.	Adopt Resolution XX-2024 Amending the FY2024-2030 and FY2025-2031 Regional Transportation Improvement Program (TIPs)	Yes	Toni Tisdale will seek adoption of a resolution amending the FY2025-2031 TIP, if needed.	Action	10	Toni Tisdale	December	October/November	685
57.	Confirm Finance Committee Membership	Yes	Confirm 2025 Finance Committee Membership.	Consent Agenda		Matt Stoll	February 2025	N/A	
58.	Status Report - Progress of the Regional Safety Action Plan	No	Kittelson and Associates will give the board and update on the Regional Safety Action Plan.	Special Item	20	Kittelson & Associates	February	January	661
59.	Introduction to COMPASS	No	COMPASS staff will provide a brief introduction to COMPASS' work products and Board calendar.	Special Item	15	Amy Luft	February	January	653
60.	Member Agency Presentation – Projects of Regional Importance	No	Staff from TBD will present on potential projects in their community.	Special Item	20	TBD	February	N/A	N/A
61.	Status Report - State and Federal Legislative Issues	No	COMPASS staff will provide an update on the latest legislative developments at the state and federal levels.	Information	15	Jacob Miller	February	N/A	760

## EXECUTIVE COMMITTEE AGENDA ITEM V-C

Date: March 12, 2024

### **Topic: Status Report - Regional Transportation Advisory Committee (RTAC)**

#### **Request/Recommendation:**

Information only.

#### **Background/Summary:**

RTAC Bylaws state that the RTAC Chair will submit a monthly status report on RTAC activities to the COMPASS Executive Committee. Below is an outline of agenda items and actions from the January 24, 2024, meeting.

#### **CONSENT AGENDA**

##### **Approve December 20, 2023, RTAC Meeting Minutes**

RTAC approved the consent agenda.

#### **SPECIAL ITEMS**

##### **Regional Safety Action Plan**

RTAC received an update on the status of developing a regional safety action plan for Ada and Canyon Counties.

#### **COMPASS**

RTAC reviewed an overview of COMPASS and the role of the Regional Transportation Advisory Committee.

#### **ACTION ITEMS**

##### **2024 Officers**

RTAC elected Doug Hanson, City of Kuna, as Chair and, Mark Steuer, City of Nampa, as Vice Chair.

##### **Transportation Management Area (TMA) Balancing**

RTAC approved an action to balance the Surface Transportation Block Grant program in the TMA to allocate available funding to Ada County Highway District and Valley Regional Transit projects.

##### **Safety Targets**

RTAC recommended COMPASS Board of Directors' adoption of the Idaho Transportation Department's annual statewide safety performance targets. This item was approved by the COMPASS Board of Directors in its February 26, 2024, meeting.

## **INFORMATION/DISCUSSION ITEMS**

### **FY2025 Unified Planning Work Program and Budget Requests**

Received an overview of the process for submitting requests for COMPASS staff time of five days or more for COMPASS' FY2025 Unified Planning Work Program and Budget (UPWP). Requests are due to COMPASS no later than February 15, 2024.

#### **More Information:**

- 1) Contact Meg Larsen, Director of Operations, at [mlarsen@compassidaho.org](mailto:mlarsen@compassidaho.org) or Doug Hanson, City of Kuna, at [dhanson@kunaid.gov](mailto:dhanson@kunaid.gov).

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## EXECUTIVE COMMITTEE AGENDA ITEM V-C

Date: March 12, 2024

### **Topic: Status Report - Regional Transportation Advisory Committee (RTAC)**

#### **Request/Recommendation:**

Information only.

#### **Background/Summary:**

RTAC Bylaws state that the RTAC Chair will submit a monthly status report on RTAC activities to the COMPASS Executive Committee. Below is an outline of agenda items and actions from the February 28, 2024, meeting.

#### **CONSENT AGENDA**

##### **Approve January 24, 2024, RTAC Meeting Minutes**

RTAC approved the consent agenda.

#### **ACTION ITEMS**

##### **Federal-Aid Rankings**

RTAC recommended project rankings for COMPASS federal-aid funding programs to guide COMPASS staff in developing a funding plan for those programs. RTAC will be asked to recommend the draft federal-aid programs, which will feed into the draft FY2025-2031 Regional Transportation Improvement Program, in its March 27, 2024, meeting. A workshop to discuss the funding program recommendations in detail will be held on March 13, 2024.

##### **Adjusted Urban Area Boundaries**

RTAC recommended COMPASS Board of Directors' adoption of a technical correction to the Nampa Urban Area's previously approved adjusted urban area boundary. The Board of Directors will receive this item for action in its April 15, 2024, meeting.

##### **Transportation Management Area (TMA) Balancing**

RTAC approved an action to balance the Surface Transportation Block Grant, Transportation Alternatives Program, and Carbon Reduction Program in the TMA.

##### **Funding Application Guide**

RTAC approved the formation of a subcommittee to assist COMPASS staff in updating the COMPASS Funding Application Guide for FY2026-2032.

#### **INFORMATION/DISCUSSION ITEMS**

##### **COMPASS Data Bike**

RTAC reviewed the 2023 COMPASS Data Bike annual report.

### **Alternative Fuels Study**

RTAC reviewed and provided input into a scope of work for a proposed alternative fuels/electric vehicles infrastructure study.

### **More Information:**

- 1) Contact Meg Larsen, Director of Operations, at [mlarsen@compassidaho.org](mailto:mlarsen@compassidaho.org) or Doug Hanson, City of Kuna, at [dhanson@kunaid.gov](mailto:dhanson@kunaid.gov).

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