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**FINANCE COMMITTEE MEETING
SPECIAL MEETING
APRIL 5, 2023, 10:00 AM
ZOOM CONFERENCE CALL**

Facebook Live Streaming - <https://www.facebook.com/COMPASSIdaho>
(Subject to availability and functionality of connection.)

Committee members can participate in the meeting in-person or via Zoom conference call. The 2nd floor large conference room is open for in-person attendance.

Please specify whether you plan to attend in-person or virtually when RSVPing to Teri Gregory at tgregory@compassidaho.org or 208-475-2225.

****AGENDA****

I. CALL TO ORDER/ROLL CALL

II. OPEN DISCUSSION/ANNOUNCEMENTS

III. CONSENT AGENDA

Page 3 **A.* Approve March 23, 2023, Finance Committee Meeting Minutes**

IV. ACTION ITEMS

A.* Recommend Approval for the Updated FY2024 Membership Dues

VI. OTHER

A. Next Meeting: June 15, 2023

VII. ADJOURNMENT

***Enclosures Agenda is subject to change.**

Those needing assistance with COMPASS events or materials, or needing materials in alternate formats, please call 208-855-2558 with 48 hours advance notice.

Si necesita asistencia con una junta de COMPASS, o necesita un documento en otro formato, por favor llame al 208-855-2558 con 48 horas de anticipación.

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**FINANCE COMMITTEE MEETING
MARCH 23, 2023
COMPASS 2ND FLOOR LARGE CONFERENCE ROOM AND ZOOM**

****DRAFT MINUTES****

ATTENDEES: Rod Beck, Commissioner, Ada County, **Chair**, in person
Zach Brooks, Commissioner, Canyon County, in person
Trevor Chadwick, Mayor, City of Star, in person
Miranda Gold, Commissioner, Ada County Highway District, via telephone
Victor Rodriguez, Councilmember, City of Nampa, via telephone
Holli Woodings, Councilmember, City of Boise, via telephone

MEMBERS ABSENT: Steve Rule, Mayor, City of Middleton

OTHERS PRESENT: Teri Gregory, COMPASS, in person
Megan Larsen, COMPASS, in person
Amy Luft, COMPASS, in person
Matt Stoll, COMPASS, in person

CALL TO ORDER:

Chair Rod Beck called the meeting to order at 12:02 p.m.

OPEN DISCUSSION/ANNOUNCEMENTS

Councilmember Woodings reminded everyone of the Treefort event taking place in Boise.

CONSENT AGENDA

A. Approve December 15, 2022, Finance Committee Meeting Minutes

Victor Rodriguez moved and Holli Woodings seconded approval of the Consent Agenda as presented. Motion passed unanimously.

INFORMATION/DISCUSSION ITEMS

A. Review Report of Disbursements Made in the Reporting Period

Megan Larsen presented the report of disbursements made in the reporting period, December 6, 2022 through March 3, 2023, which was provided in the packet for information. There was minimal discussion regarding these disbursements.

B. Discuss Five-Year Revenue and Expense Projections

Megan Larsen presented the five-year revenue and expense projections, which was provided in the packet for information. There was minimal discussion regarding the projections.

C. Review Remaining CY2023 Meeting Dates for Availability

Matt Stoll presented the remaining Finance Committee meeting dates for 2023 to the committee. Chair Rod Beck announced he will be unavailable for the December 14, 2023, meeting.

ACTION ITEMS

A. Elect Finance Committee Vice Chair

Chair Beck opened nominations for the Finance Committee Vice Chair.

Victor Rodriguez nominated and it was seconded to elect Holli Woodings as the Finance Committee Vice Chair. There were no other nominations. Motion passed unanimously.

B. Approve Variance Report for October 1, 2022 – December 31, 2022

Megan Larsen presented the variance report for October 1, 2022 – December 31, 2022, for approval.

After discussion, **Holli Woodings moved and Victor Rodriguez seconded to approve the variance report for October 1, 2022 – December 31, 2022, as presented. Motion passed unanimously.**

C. Recommend Approval of FY2024 Membership Dues

Megan Larsen presented the FY2024 membership dues, in preparation for development of the FY2024 Unified Planning Work Program and Budget.

After discussion, **Trevor Chadwick moved and Zach Brooks seconded recommending COMPASS Board of Directors' approval of the FY2024 General and Special Member dues as presented. Motion passed unanimously.**

D. Recommend Approval of Revision 2 of the FY2023 Unified Planning Work Program Budget

Megan Larsen presented Revision 2 of the FY2023 Unified Planning Work Program Budget.

After discussion, **Trevor Chadwick moved and Miranda Gold seconded recommending COMPASS Board of Directors' approval of Revision 2 of the FY2023 Unified Planning Work Program Budget as presented. Motion passed unanimously.**

ADJOURNMENT

The meeting adjourned at 12:49 p.m.

Approved this 5th day of April 2023.

By: _____
Rod Beck, Chair

Attest:

By: _____
Holli Woodings, Vice Chair



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FINANCE COMMITTEE AGENDA ITEM IV-A

DATE: APRIL 5, 2023

Topic: FY2024 General and Special Membership Dues

Request/Recommendation:

COMPASS staff seeks a recommendation of the updated proposed FY2024 membership dues for COMPASS Board of Directors' approval.

Background/Summary:

At its March 23, 2023, meeting, the Finance Committee recommended the proposed FY2024 membership dues.

The proposed dues were calculated using the Member Dues Calculation Policy approved by the COMPASS Board at its January 26, 2015, meeting. The calculation method is the estimated population in the jurisdiction multiplied by the proportionate share of population for that jurisdiction multiplied by the per capita rate.

Subsequent to the March 23, 2023, Finance Committee meeting, staff found a typo in the persons per household for the City of Star's population estimate in Ada County. When the new population is inputted into the proposed FY2024 membership dues calculations, there is an increase in proposed membership dues for the City of Star, Ada County and Ada County Highway District. The corrected population and corrected proposed dues are shown on the attached table. Total dues increased by \$2,445, with \$815 of that total allocated to City of Star, Ada County and Ada County Highway District.

Additionally, staff has updated the presentation of City of Star population. Most City of Star residents live in Ada County but some live in Canyon County. In FY2021, the estimated number of Star/Canyon County residents was 10. In FY2022, this number grew to 280 and in FY2023, it grew to 500. Staff has historically adjusted the dues for the affected member agencies to account for the Star/Canyon County residents, but the adjustment was embedded in the formulas and not readily apparent on the tables presented to the Finance Committee. For transparency, the presentation has been updated to show the Star/Canyon County residents on the table. This presentation update did not change the dues for City of Star, Canyon County or Canyon County Highway District No. 4 as the residents had been accounted for in the formula. Total proposed dues for City of Star are the Ada County portion (\$7,579) and the Canyon County portion (\$220) added together, for a total of \$7,799.

Implication (policy and/or financial):

The proposed dues will be used in the development of the draft FY2024 Unified Planning Work Program and Budget to be presented to the Finance Committee in its June 15, 2023, meeting.

More Information:

- 1) Attachments: Updated Proposed FY2024 Membership Dues
- 2) For detailed information contact: Meg Larsen, at 208-475-2228 or mlarsen@compassidaho.org.

**COMPASS
PROPOSED FY2024 MEMBERSHIP DUES**

	Actual FY 2023 Membership Dues		Proposed FY2024 Membership Dues		Change
	FY2022 Estimated Population	Dues amount per person in jurisdiction \$ 1.322725	FY2023 Estimated Population	Dues amount per person in jurisdiction \$ 1.322725	\$ -
GENERAL MEMBERS					
ADA COUNTY					
Ada County	532,710	\$ 249,479	544,590	\$ 254,115	\$ 4,636
Ada County Highway District	532,710	249,479	544,590	254,115	4,636
City of Boise	243,570	107,392	247,040	108,922	1,530
City of Eagle	33,960	14,973	35,360	15,591	618
City of Garden City	13,040	5,749	12,990	5,727	(22)
City of Kuna	27,480	12,116	29,880	13,174	1,058
City of Meridian	133,470	58,848	138,620	61,119	2,271
City of Star (Ada County)	14,950	6,587	17,190	7,579	992
TOTAL ADA COUNTY	518,300	\$ 704,623	544,590	\$ 720,342	\$ 15,719
CANYON COUNTY					
Canyon County	249,720	122,508	256,940	125,110	\$ 2,602
Canyon Highway District No. 4	96,496	47,092	100,040	48,483	1,391
Nampa Highway District No. 1	135,419		138,790		-
Golden Gate Hwy District No. 3	9,220		9,380		-
Notus Parma Highway District	8,580		8,730		-
City of Caldwell	66,450	29,298	69,910	30,824	1,526
City of Greenleaf	840	370	840	370	-
City of Melba	580	256	670	295	39
City of Middleton	10,720	4,727	11,980	5,282	555
City of Nampa	109,120	48,112	114,960	50,687	2,575
City of Notus	620	273	630	278	5
City of Parma	2,120	935	2,140	944	9
City of Star (Canyon County)	280	123	500	220	97
City of Wilder	1,620	714	1,680	741	27
TOTAL CANYON COUNTY	243,380	\$ 254,408	256,940	\$ 263,234	\$ 8,826
SPECIAL MEMBERS					
Boise State University		9,600		9,800	\$ 200
Capital City Development Corporation		9,600		9,800	200
Department of Environmental Quality		9,600		9,800	200
Idaho Transportation Department		9,600		9,800	200
Valley Regional Transit		9,600		9,800	200
TOTAL SPECIAL MEMBERS		\$ 48,000		\$ 49,000	\$ 1,000
TOTAL MEMBER DUES					
		\$ 1,007,031		\$ 1,032,576	\$ 25,545

500 Star residents live in Canyon County; City of Star is listed both in the Ada County and Canyon County section. Star/Ada County residents are allocated to the City of Star, Ada County and Ada County Highway District. Star/Canyon County residents are allocated to the City of Star, Canyon County and Canyon Highway District.