

**COMPASS FINANCE COMMITTEE SPECIAL MEETING
APRIL 16, 2026 – 11:00 AM
VIRTUAL ONLY**

ZOOM CONFERENCE CALL

[YouTube Live Streaming](#)

(Subject to availability and functionality of connection.)

Please RSVP to Teri Gregory at tgregory@compassidaho.org or 208-475-2225.

****AGENDA****

- I. CALL TO ORDER/ ROLL CALL (11:00)**
- II. OPEN DISCUSSION/ ANNOUNCEMENTS**
- III. CONSENT AGENDA**
 - A. Approve March 26, 2026, Finance Committee Meeting Minutes (Page 2)**
- IV. ACTION ITEM**
 - A. Recommend Approval of Revision 2 of the FY2026 Unified Planning Work Program and Budget
Meg Sonnen, Page 5**
- V. INFORMATION/DISCUSSION ITEM**
 - A. Review Report of Disbursements Made in the Reporting Period
Meg Sonnen, Page 29**
- VI. OTHER**
 - A. Next Meeting: June 18, 2026**
- VII. ADJOURNMENT (11:30)**

Agenda is subject to change.

YouTube Live Streaming link: <https://www.youtube.com/@COMPASSIdaho>

Those needing assistance with COMPASS events or materials, or needing materials in alternate formats, please call 208-855-2558 with 48 hours advance notice.

Si necesita asistencia con una junta de COMPASS, o necesita un documento en otro formato, por favor llame al 208-855-2558 con 48 horas de anticipación.



**FINANCE COMMITTEE MEETING
MARCH 26, 2026
COMPASS
2ND FLOOR LARGE CONFERENCE ROOM AND ZOOM
700 NE 2ND STREET
MERIDIAN, IDAHO**

****DRAFT MINUTES****

ATTENDEES:

Rod Beck, Commissioner, Ada County, in person
Trevor Chadwick, Mayor, City of Star, **Temporary Chair**, in person
Dan Hyer, Councilmember, City of Greenleaf, in person
Matt Newton, Commissioner, Highway District 4, in person
John Overton, Councilmember, City of Meridian, in person

MEMBERS ABSENT:

Zach Brooks, Commissioner, Canyon County

OTHERS PRESENT:

Ashley Cannon, COMPASS, in person
Teri Gregory, COMPASS, in person
Amy Luft, COMPASS, in person
Austin Miller, COMPASS, via ZOOM
Craig Raborn, Executive Director, COMPASS, in person
Meg Sonnen, COMPASS, in person

CALL TO ORDER:

Vice Chair Trevor Chadwick called the meeting to order at 12:01 p.m.

ELECT TEMPORARY FINANCE COMMITTEE CHAIR

Vice Chair Trevor Chadwick opened nominations to elect a temporary Finance Committee Chair.

After discussion, **Rod Beck nominated Trevor Chadwick as temporary Finance Committee chair. Matt Newton seconded the nomination.** Trevor Chadwick was unanimously approved as temporary Finance Chair.

OPEN DISCUSSION/ANNOUNCEMENTS

Rod Beck announced the first home game of the AC Boise professional soccer team will be April 4, 2026.



CONSENT AGENDA

A. Approve December 10, 2025, Finance Committee Meeting Minutes

Dan Hyer moved and John Overton seconded approval of the Consent Agenda as presented. Motion passed unanimously.

ACTION ITEMS

A. Elect Finance Committee Vice Chair

Chair Trevor Chadwick opened nominations to elect a Finance Committee Vice Chair.

After discussion, **Rod Beck moved and John Overton seconded to table the election of a Finance Committee Vice Chair until after the COMPASS Board of Directors elects a new Secretary/Treasurer.** Motion passed unanimously.

B. Approve Variance Report for October 1, 2025 – December 31, 2025

Meg Sonnen presented the variance report for October 1, 2025 – December 31, 2025.

John Overton moved and Matt Newton seconded to approve the variance report as presented. Motion passed unanimously.

C. Recommend Approval of FY2027 General and Special Membership Dues

Meg Sonnen presented the FY2027 general and special membership dues.

After discussion, **John Overton moved and Dan Hyer seconded to recommend COMPASS Board approval of the FY2027 general and special membership dues as presented.** Motion passed unanimously.

INFORMATION/DISCUSSION ITEM

A. Review Report of Disbursements Made in the Reporting Period

Meg Sonnen presented the disbursements made in the reporting period, November 21, 2025, through March 5, 2026, which was provided in the packet.

B. Discuss Five-Year Revenue and Expense Projections

Meg Sonnen presented the five-year revenue and expense projections.

ADJOURNMENT

Chair Trevor Chadwick adjourned the meeting at 12:26 p.m.

Approved this 16th day of April 2026.

By: _____
Temporary Chair

Attest:

By: _____
Vice Chair

T:\FY26\900 Operations\Finance\Minutes\03262026 minutes.docx

FINANCE COMMITTEE AGENDA ITEM IV-A

Date: April 16, 2026

Topic: Revision 2 of the FY2026 Unified Planning Work Program and Budget

Request/Recommendation:

Review and recommend Revision 2 of the FY2026 Unified Planning Work Program and Budget (UPWP) for COMPASS Board of Directors' approval.

Background/Summary:

Federal metropolitan planning rules require that COMPASS produce a UPWP, which is periodically amended to accommodate changes in revenues, expenses, staffing, and scope. These amendments are usually accomplished through a Board resolution with subsequent distribution of the approved resolution and documents to the appropriate funding agencies. Prior to presentation to the Board, proposed modifications to these documents are brought to the Finance Committee.

The following revisions to revenues are proposed in Revision 2 of the FY2026 UPWP:

- Add \$362,410 of Surface Transportation Block Grant (STBG) Transportation Management Area (TMA) funds. There are corresponding direct expenses associated with these funds.
- Add a draw from fund balance of \$28,708 for the local match on the additional STBG-TMA funds.
- Remove the \$300,000 contribution from the City of Nampa for the McDermott Road Corridor Study project development project. This project was withdrawn.
- Add a \$25,000 contribution from the City of Eagle for its Idaho Street Extension project development project to cover the cost increase to \$75,000 total.
- Add a \$10,000 contribution from the City of Caldwell for its fiber optic framework project development project to cover the anticipated costs in excess of \$50,000.
- Decrease the draw from fund balance needed to cover the budget shortfall by \$60,178.

The following revisions to expenses are proposed in Revision 2 of the FY2026 UPWP:

- Add \$391,118 to cover the costs of the transportation expectations poll. There are STBG-TMA revenues associated with these expenses.
- Decrease the project development program by \$350,000 for the McDermott Road Corridor Study. The City of Nampa withdrew this project.
- Increase the project development program by \$25,000 to cover the cost increase for the City of Eagle's Idaho Street Extension study. The total cost for this project is \$75,000 and Eagle is contributing \$25,000 to the project.
- Add \$60,000 for a project development project for the City of Caldwell. The project is a fiber optic network framework. The City of Caldwell is contributing \$10,000 to this project.
- Increase the budget for website accessibility and support by \$5,800 to cover higher than anticipated costs.
- Decrease the budget for contracted government affairs support to align with the contracted amount more closely.



Implication (policy and/or financial):

Without COMPASS Board of Directors' adoption of Revision 2 of the FY2026 UPWP, the agency cannot make full use of available revenues.

More Information:

- Attachments
- For detailed information contact: Meg Sonnen, at 208-475-2228 or msonnen@compassidaho.org.

MS:tg T:\FY26\900 Operations\Finance\Packets\April 2026 Special Meeting\IV A 1 Rev 2 UPWP Memo.docx

COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO
Recommended Changes for FY2026 - Revision 2
Summary

Revision 1 - FY2026 UPWP Revenues		5,512,044	Revision 1 - FY2026 UPWP Expenses		5,512,044
1	STBG-TMA Off the Top increase	362,410		Add direct costs for transportation expectations poll	391,118
	STBG-TMA Off the Top draw from fund balance for local match	28,708			
2	Remove City of Nampa PDP Contribution	(300,000)		Remove City of Nampa PDP project	(350,000)
	Add PDP contribution from City of Eagle	25,000		Increase City of Eagle PDP project amount; increase funded by City of Eagle	25,000
	Add PDP contribution from City of Caldwell	10,000		Add City of Caldwell PDP project; amount > \$50,000 funded by City of Caldwell	60,000
3				Decrease direct expenses for Safe Streets and Roads for All; some of the funding intended to cover staff costs	(40,978)
4				Increase budget for website accessibility software	2,500
				Add funding for assistance with updating accessibility of documents on website	3,300
5				Decrease budget for government affairs to correspond to contracted amount	(25,000)
12	Decrease draw from fund balance to cover short fall; funds available from federal funds	(60,178)			
Recommended Adjustments to Revenues		65,940	Recommended Adjustments to Expenses		65,940
Adjusted Revenues - Revision 2		5,577,984	Adjusted Expenses - Revision 2		5,577,984

**COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO
FY2026 REVISION 2 UNIFIED PLANNING WORK PROGRAM AND BUDGET
REVENUE AND EXPENSE SUMMARY**

REVENUE	FY2026 Rev 1 UPWP	FY2026 Rev 2 UPWP	EXPENSE	FY2026 Rev 1 UPWP	FY2026 Rev 2 UPWP
GENERAL MEMBERSHIP			SALARY, FRINGE & CONTINGENCY		
Ada County	266,101	266,101	Salary	1,831,054	1,831,054
Ada County Highway District	266,101	266,101	Payroll taxes and employee benefits	847,315	847,315
Boise County	10,738	10,738	Contingency (Overtime, Bonus, and Sick Time Trade)	22,000	22,000
Canyon County	133,580	133,580	Subtotal	2,700,369	2,700,369
Canyon Highway District No. 4	53,163	53,163	INDIRECT OPERATIONS & MAINTENANCE		
City of Boise	111,792	111,792	Indirect Costs	316,500	316,500
City of Caldwell	34,219	34,219	Subtotal	316,500	316,500
City of Eagle	17,160	17,160	DIRECT OPERATIONS & MAINTENANCE		
City of Garden City	6,054	6,054	653001, Communication and Education	59,600	62,100
City of Greenleaf	362	362	661001, Long-Range Planning	563,942	955,060
City of Kuna	14,881	14,881	661005, Safe Streets and Roads for All	345,000	304,022
City of Meridian	64,963	64,963	661006, High Capacity Transit PEL	253,225	253,225
City of Melba	309	309	661008, Bike Counter Management	23,208	23,208
City of Middleton	6,159	6,159	685001, Transportation Improvement Program	5,000	5,000
City of Nampa	54,329	54,329	685002, Project Development Program	569,114	304,114
City of Notus	278	278	685003, Grant Research and Development	30,000	30,000
City of Parma	988	988	685004, CIM Implementation Grants	100,000	100,000
City of Star	9,863	9,863	760001, Government Affairs	124,250	99,250
City of Wilder	780	780	801001, Staff Development	45,000	45,000
Subtotal	1,051,820	1,051,820	820001, Committee Support	2,000	2,000
SPECIAL MEMBERSHIP			836001, Regional Travel Demand Model	60,000	60,000
Boise State University	10,500	10,500	860001, Geographic Information System Maintenance	175,500	175,500
Capital City Development Corporation	10,500	10,500	990001, Direct Operations and Maintenance	139,336	142,636
Idaho Department of Environmental Quality	10,500	10,500	Subtotal	2,495,175	2,561,115
Idaho Transportation Department	10,500	10,500	TOTAL EXPENSE	5,512,044	5,577,984
Valley Regional Transit	10,500	10,500			
West Ada School District	10,500	10,500			
Subtotal	63,000	63,000			
GRANTS AND SPECIAL PROJECTS					
FHWA/FTA - Consolidated Planning Grants					
CPG - FY2025 K# 22998 Ada County	197,977	197,977			
CPG - FY2025 K# 22998 Canyon County	80,863	80,863			
CPG - FY2026 K# 23401 Ada County	1,274,450	1,274,450			
CPG - FY2026 K# 23401 Canyon County	520,550	520,550			
Sub Total CPG Grants	2,073,840	2,073,840			
STBG-TMA & STBG-U - K# 22387; FY2025 off-the-top funds for Planning	164,674	164,674			
STBG-TMA & STBG-U - K# 22800; FY2026 off-the-top funds for Planning	306,705	669,115			
STBG-U - K# 23026/23313 Permanent Automated Counters	1,768	1,768			
STBG TMA - K# 20271, CIM 2055	416,133	416,133			
STBG-TMA K#13046 PEL, High-Capacity Transit Corridor	234,638	234,638			
CRP-TMA K#24233 Carbon Reduction Strategy	16,010	16,010			
FHWA Regional Safety Action Plan	-	-			
FHWA Spears	276,000	276,000			
STBG-TMA K#22394 Big Data Purchase	-	-			
STBG-TMA K#23312 Coordinate Local Waterway-Pathway Plans	90,405	90,405			
Subtotal	1,506,333	1,868,743			
OTHER REVENUE SOURCES					
Orthophotography - Participant Contributions FY25 Flight	125,000	125,000			
Interest Income	60,000	60,000			
Project Development Share - Nampa McDermott Road	300,000	-			
Project Development Share - Caldwell Fiberoptic & ITS	-	10,000			
Project Development Share - Eagle	-	25,000			
Subtotal	485,000	220,000			
TOTAL REVENUE; Dues, Federal Funds, and Other miscellaneous	5,179,993	5,277,403			
Draw From Fund Balance (CIM Implementation Grants)	100,000	100,000			
Draw From Fund Balance - CIM 2055 carry forward match	32,964	32,964			
Draw From Fund Balance (match on PEL high capacity transit)	18,587	18,587			
Draw From Fund Balance match on transportation poll	-	28,708			
Draw From Fund Balance (20% match safe streets and roads for all)	-	-			
Draw From Fund Balance - 20% match on SS4A SPEARS	69,000	69,000			
Draw From Fund Balance - match on carbon reduction strategy	1,268	1,268			
Draw From Fund Balance - match on perm automated counters	140	140			
Draw From Fund Balance - match waterway pathway plan	7,161	7,161			
Draw From Fund Balance - match data purchase	-	-			
Draw from Fund Balance - amortize expense annually	33,317	33,317			
Draw From Fund Balance to cover shortfall	69,614	9,436			
Subtotal	332,051	300,581			
	5,512,044	5,577,984			

REVENUE AND EXPENSE SUMMARY		
TOTAL REVENUE	5,512,044	5,577,984
LESS: TOTAL EXPENSES	5,512,044	5,577,984
REVENUE EXCESS/(DEFICIT)	-	-

8

**COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO
EXPENSES BY WORK PROGRAM NUMBER AND FUNDING SOURCE**

WORK PROGRAM NUMBER	EXPENSES				MATCH, LOCAL & OTHER FUNDING												TOTAL FUNDING SOURCES					
	Work Days	Labor & Indirect Cost	Direct Cost	Total Cost	FY25 CPG Ada County K#22998 (71%) 0% match AT ; 7.34% match other	FY25 CPG Canyon County K# 22998 (29%) 0% match AT 7.34% match other	FY26 CPG Ada County K#23401 (71%) 0% match AT ; 7.34% match other	FY26 CPG Canyon County K# 23401 (29%) 0% match AT 7.34% match other	STP-TMA Off The Top K# 22387 7.34% match	STP-TMA Off The Top K# 22800 7.34% match	STBG-TMA CIM 2055 K# 20271; 7.34% match	STBG-TMA PEL, High Capacity Transit KN13046	STBG-TMA Local Waterways Pathway Plans K# 23312; 7.34% Match	STBG-TMA Permanent Automated Counters K#23313 7.34% Match	CRP-TMA Carbon Reduction Strategy KN24233	FHWA SS4A SPEARS 20% match		Total Federal Funds	Required Match	Local Funds/FB	Other Revenue	Total Local & Other
601001 UPWP/Budget Development and Federal Assurances	76	85,280	-	85,280	42,078	17,187			19,755								79,020	6,260.00			6,260.00	85,280
601002 Certification Review	28	31,804	-	31,804	15,693	6,410			7,367								29,470	2,334.00			2,334.00	31,804
620001 Demographics and Growth Monitoring	109	88,243	-	88,243	43,540	17,784			20,442								81,766	6,477.00			6,477.00	88,243
653001 Communication and Education (Local only) Long-Range Planning	291	228,809	62,100	290,909													-		290,909.00		290,909.00	290,909
661001 General Project Management	626	512,826	719,676	1,232,502	96,666	39,482	157,568	64,359	117,110	362,410	198,026		90,405		16,010		1,142,036	90,466.00			90,466.00	1,232,502
661002 Active Transportation	90	52,953	-	52,953			24,850	10,150		16,635							51,635	1,318.00			1,318.00	52,953
661005 Safe and Accessible Transportation	40	40,978	304,022	345,000												276,000	276,000	69,000.00			69,000.00	345,000
661006 High-Capacity Transit PEL	101	105,998	253,225	359,223			52,301	21,362		24,554		234,638					332,855	26,368.00			26,368.00	359,223
661008 Bike Counter Management Resource Development/Funding	225	133,536	23,208	156,744			65,889	26,912		30,934				1,768			125,503	9,942.00	21,299.00		31,241.00	156,744
685001 Transportation Improvement Program	398	323,738	5,000	328,738			163,026	66,589		74,994							304,609	24,129.00			24,129.00	328,738
685002 Project Development Program	21	21,052	304,114	325,166			187,433	76,558		4,877							268,868	21,298.00		35,000.00	56,298.00	325,166
685003 Grant Research and Development (Local Only)	187	183,699	30,000	213,699													-		213,699.00		213,699.00	213,699
685004 CIM Implementation Grants	18	17,979	100,000	117,979			8,871	3,623		4,165							16,659	1,320.00	100,000.00		101,320.00	117,979
TOTAL	2,210	1,826,895	1,801,345	3,628,240	197,977	80,863	659,938	269,553	164,674	518,569	198,026	234,638	90,405	1,768	16,010	276,000	2,708,421	258,912.00	625,907.00	35,000.00	919,819.00	3,628,240
701001 Membership Services	73	75,759	-	75,759			37,380	15,268		17,550							70,198	5,561.00			5,561.00	75,759
702001 Boise County Services (Local Only)	33	29,945	-	29,945													-		20,445.00	9500	29,945.00	29,945
703001 Public Services (Local Only)	12	12,294	-	12,294													-		12,294.00		12,294.00	12,294
705001 Transportation Liaison Services	55	60,277	-	60,277			29,741	12,148		13,963							55,852	4,425.00			4,425.00	60,277
760001 Government Affairs (Local Only)	92	126,177	99,250	225,427													-		225,427.00		225,427.00	225,427
TOTAL	265	304,452	99,250	403,702	-	-	67,121	27,416	-	31,513	-	-	-	-	-	-	126,050	9,986.00	258,166.00	9,500.00	277,652.00	403,702
801001 Staff Development	126	114,309	45,000	159,309			77,663	31,719		26,480							135,862	10,763.00	12,684.00		23,447.00	159,309
820001 Committee Support	231	189,499	2,000	191,499			93,502	38,191		43,897							175,590	13,909.00	2,000.00		15,909.00	191,499
836001 Regional Travel Demand Model	100	102,446	60,000	162,446			90,021	36,770		23,732							150,523	11,923.00			11,923.00	162,446
842001 Congestion Management Process	96	98,348	-	98,348			53,745	21,953		15,431							91,129	7,219.00			7,219.00	98,348
860001 Geographic Information System Maintenance	415	363,588	175,500	539,088			232,460	94,948		9,493.00							336,901	26,687.00		175,500.00	202,187.00	539,088
860002 GIS - Orthophotography processing for sales	20	17,332	-	17,332													-		17,332.00		17,332.00	17,332
TOTAL DIRECT	988	885,522	282,500	1,168,022	-	-	547,391	223,581	-	119,033	-	-	-	-	-	-	890,005	70,501	32,016	175,500	278,017.00	1,168,022
661001 CIM 2055 Carry forward	-	-	235,384	235,384							218,107						218,107	17,277.00			17,277.00	235,384
990001 Direct Operations/Maintenance	-	-	142,636	142,636													-	-	142,636.00		142,636.00	142,636
991001 Support Services Labor	907	-	-	-													-	-	-		-	-
TOTAL	907	-	378,020	378,020	-	-	-	-	-	-	218,107	-	-	-	-	-	218,107	17,277.00	142,636.00	-	159,913.00	378,020
G R A N D T O T A L	4,370	3,016,869	2,561,115	5,577,984	197,977.00	80,863.00	1,274,450.00	520,550.00	164,674.00	669,115.00	416,133	234,638	90,405	1,768	16,010	276,000	3,942,583	356,676.00	1,058,725.00	220,000.00	1,635,401.00	5,577,984

**COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO
FY2026 REVISION 2 UNIFIED PLANNING WORK PROGRAM AND BUDGET
DIRECT EXPENSE SUMMARY**

DESCRIPTION	TOTAL DIRECT	PROFESSIONAL SERVICES (830)	EQUIPMENT / SOFTWARE (834)	TRAVEL / EVENTS / EDUCATION (840)	PRINTING (860)	OTHER (863)	PUBLIC INVOLVEMENT (864)	MEETING SUPPORT (865)	LEGAL / LOBBYING (872)	CARRY-FORWARD
653001 Communication and Education	62,100	26,500	12,500		700		22,400			
661001 Off-the-Top: Transportation Poll	391,118	391,118								
661001 Long Range Planning: CIM 2055	546,664	275,859			1,591		33,830			235,384
661001 LRP: Carbon Reduction Strategy	17,278	17,278								
661005 LRP: SS4A SPEARS	304,022	304,022								
661006 LRP: PEL High Capacity Transit	253,225	253,225								
661008 Bike Counter Maintenance	23,208		23,208							
685001 Transportation Improvement Program	5,000						5,000			
685002 Project Development Program	304,114	304,114								
685003 Grant Research and Development	30,000	30,000								
685004 CIM Implementation Grants	100,000	100,000								
760001 Government Affairs	99,250	75,000		23,000					1,250	
801001 Staff Development	45,000			45,000						
820001 Committee Support	2,000							2,000		
836001 Regional Travel Demand Model	60,000	60,000								
860001 Geographic Information System Maintenance	175,500	125,000	50,500							
990001 Direct Operations / Maintenance										
Website Maintenance	5,300	5,300								
New/replacement hardware and software	6,000		6,000							
Transit network planning software	22,844		22,844							
TIP Software	20,000		20,000							
TREDIS Renewal, CUBE Pattens software	59,442		59,442							
AICP and APBP Webinar series	1,600			1,600						
Membership dues for COMPASS	17,000								17,000	
Other: board lunch, staff gifts, meeting refreshments, misc.	10,450						3,450	7,000		
GRAND TOTAL	2,561,115	1,967,416	194,494	69,600	2,291	-	64,680	9,000	18,250	235,384

**COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO
 FY2026 REVISION 2 UNIFIED PLANNING WORK PROGRAM AND BUDGET
 INDIRECT OPERATIONS AND MAINTENANCE EXPENSE SUMMARY**

CATEGORY	ACCOUNT CODE	FY2026	FY2026 Rev 1
Professional Services	930	79,000	79,000
Equipment Repair / Maintenance	936	500	500
Publications	943	2,500	2,500
Employee Professional Membership	945	2,500	2,500
Postage	950	600	600
Telephone	951	17,100	17,100
Building Maintenance and Reserve for Major Repairs	955	72,000	72,000
Printing	960	4,000	4,000
Advertising	962	3,000	3,000
Audit	970	24,000	24,000
Insurance	971	27,000	27,000
Legal Services	972	5,000	5,000
General Supplies	980	5,000	5,000
Computer Supplies	982	10,000	10,000
Software Subscriptions and Licensing	983	43,000	43,000
Vehicle Maintenance	991	3,000	3,000
Utilities	992	11,300	11,300
Local Travel	993	2,000	2,000
Other / Miscellaneous	995	5,000	5,000
TOTAL		316,500	316,500

**COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO
FY2026 REVISION 2 UNIFIED PLANNING WORK PROGRAM AND BUDGET
WORKDAY ALLOCATION SUMMARY**

WORK PROGRAM DESCRIPTION		LEAD STAFF	DIRECTORS	PLANNING	RESOURCE DEVELOPMENT	TECHNICAL SERVICES	COMMUNICATIONS	OPERATIONS	TOTAL
601001	UPWP/Budget Development and Federal Assurances	MS	34	-	5	3	3	31	76
601002	Certification Review	AL	8	8	2	4	6	-	28
620001	Demographics and Growth Monitoring	AM	-	75	-	24	10	-	109
653001	Communication and Education (Local only)	AL	10	18	9	4	250	-	291
	Long-Range Planning	AM	-	-	-	-	-	-	-
661001	General Project Management	AM	10	505	8	70	33	-	626
661002	Active Transportation	AM	-	90	-	-	-	-	90
661005	Safe and Accessible Transportation	HM	-	-	-	40	-	-	40
661006	High-Capacity Transit PEL	LK	5	88	-	5	3	-	101
661008	Bike Counter Management	AM	-	225	-	-	-	-	225
	Resource Development/Funding	-	-	-	-	-	-	-	-
685001	Transportation Improvement Program	TT	12	-	353	5	28	-	398
685002	Project Development Program	MC	-	-	21	-	-	-	21
685003	Grant Research and Development (Local Only)	MC	10	-	152	10	15	-	187
685004	CIM Implementation Grants	MC	-	-	18	-	-	-	18
TOTAL PROJECTS			89	1,009	568	165	348	31	2,210
701001	Membership Services	MW	5	5	13	40	10	-	73
702001	Boise County Services (Local Only)	TT	-	-	21	4	8	-	33
703001	Public Services (Local Only)	MW	-	-	-	10	2	-	12
705001	Transportation Liaison Services	TT	16	13	7	5	14	-	55
760001	Government Affairs (Local Only)	AL	65	-	-	-	27	-	92
TOTAL SERVICES			86	18	41	59	61	-	265
801001	Staff Development	MS	18	35	22	15	22	14	126
820001	Committee Support	AL	10	28	24	10	159	-	231
836001	Regional Travel Demand Model	MW	-	-	-	100	-	-	100
842001	Congestion Management Process	MW	-	-	-	96	-	-	96
860001	Geographic Information System Maintenance	EA	-	-	-	415	-	-	415
860002	GIS - Orthophotography processing for sales	EA	-	-	-	20	-	-	20
TOTAL SYSTEM MAINTENANCE			28	63	46	656	181	14	988
TOTAL DIRECT			203	1,090	655	880	590	45	3,463
991001	Support Services Labor	MS	257	60	35	40	100	415	907
TOTAL INDIRECT/OVERHEAD			257	60	35	40	100	415	907
TOTAL LABOR			460	1,150	690	920	690	460	4,370

PROGRAM NO.	601				CLASSIFICATION:	Project	
TITLE:	UPWP Budget Development and Monitoring						
TASK / PROJECT DESCRIPTION:	Monitor and amend, as necessary, the FY2026 Unified Planning Work Program and Budget (UPWP) and related transportation grants for the metropolitan planning organization (MPO). Develop and obtain COMPASS Board approval for the FY2027 UPWP. Attain compliance on all federal requirements of transportation planning implemented under applicable federal transportation bills.						
PURPOSE, SIGNIFICANCE, AND REGIONAL VALUE:	The UPWP is a comprehensive work plan that coordinates federally funded transportation planning and transportation related planning activities in the region and identifies the related planning budget.						
FEDERAL REQUIREMENT, RELATIONSHIP TO OTHER ACTIVITIES, FEDERAL CERTIFICATION REVIEW	Federal Code 23 CFR § 450.308 (b) An MPO shall document metropolitan transportation planning activities performed with funds provided under title 23 U.S.C. and title 49 U.S.C. Chapter 53 in a unified planning work program (UPWP) or simplified statement of work in accordance with the provisions of this section and 23 CFR part 420.						
FY2026 BENCHMARKS							
MILESTONES / PRODUCTS							
FY2026 UPWP							
Process and track revenues and expenditures for the FY2026 UPWP and related transportation grants Process required state and local agreements and other required paperwork for transportation grants						Ongoing As Needed	
Process and obtain Board approval of FY2026 UPWP revisions						As Needed	
Distribute revisions of the FY2026 UPWP to the Idaho Transportation Department for tracking purposes Distribute revisions of the FY2026 UPWP to the Federal Highway Administration and the Federal Transit Administration for approval							
FY2027 UPWP Development							
Develop process and schedule for the FY2027 UPWP Solicit membership input on possible transportation planning projects and associated needs for FY2027 Submit initial revenue assessment for FY2027 to the Finance Committee for input Obtain Board approval on FY2027 General and Special membership dues						Nov Jan-Feb Mar Apr	
Present FY2027 UPWP							
Present draft FY2027 UPWP to Finance Committee for input and feedback Present draft FY2027 UPWP to Finance Committee for recommendation Submit FY2027 UPWP to Board for adoption Submit and obtain approval from Federal Highway Administration of FY2027 UPWP Distribute FY2027 UPWP to the Idaho Transportation Department and Federal Transit Administration						Jun Jul Aug Aug Aug	
Track federal requirements as related to Self-Certification						Ongoing	
Compliance with federal requirements							
Track federal requirements as related to Regional Transportation Improvement Program and the Long-Range Transportation Plan						Ongoing	
Monitor federal changes through the Federal Register							
Certification Review							
Work with federal agencies to set up review Respond to questions and prepare materials for submission prior to in-person review Host the certification review team for the certification review Receive final report and prepare necessary responses Inform the COMPASS Board of Directors of the certification review Develop corrective action plan as necessary						Mar Mar Apr Jul Aug Aug Aug	
LEAD STAFF:	Meg Sonnen					Expense Summary	
END PRODUCTS:	FY2026 UPWP revisions; FY2027 UPWP; completed certification review. Maximize funding opportunities.						
						Total Workdays:	104
						Salary	\$ 71,917
						Fringe	32,884
						Overhead	12,283
						Total Labor Cost:	117,084
ESTIMATED DATE OF COMPLETION:						September-2026	
Funding Sources					Participating Agencies		
	Ada	Canyon	Special	Total	Member Agencies Federal Highway Administration		
CPG, K22998 STP-TMA, 22387	\$ 57,771	\$ 23,597	\$ 27,122	\$ 81,368 27,122			
Local Match	4,576	1,869	2,148	8,593			
Total:	\$ 62,347	\$ 25,466	\$ 29,270	117,084			
						DIRECT EXPENDITURES:	
						Professional Services	\$ -
						Legal / Lobbying	
						Equipment Purchases	
						Travel / Education	
						Printing	
						Public Involvement	
						Meeting Support	
						Other	
						Total Direct Cost:	\$ -
						601	Total Cost: \$ 117,084

PROGRAM NO.	620				CLASSIFICATION:	Project
TITLE:	Demographics and Growth Monitoring					
TASK / PROJECT DESCRIPTION:	To collect, analyze, and report on growth and transportation patterns related to goals in the regional long-range transportation plan. This includes providing demographic data, such as population and employment estimates, providing relevant information for local decision-making, and updating demographic forecasts based on new entitlements and policies.					
PURPOSE, SIGNIFICANCE, AND REGIONAL VALUE:	Tracking and monitoring growth and system demands are critical to several planning efforts: 1) <i>Communities in Motion</i> as well as other corridor, subarea, and alternative analyses depend on accurate data and assumptions about current and future transportation, housing, and infrastructure demands; 2) The travel demand model also requires current and accurate housing and employment data; 3) Accessing, mapping, and disseminating census data and training enables member agencies to have data for studies, grants, land use allocation demonstration modeling, and other analyses, and is an often requested member service, and 4) Development review, including the fiscal impact analysis, enables local decision-makers to bridge regional and local planning efforts to provide growth supportive of <i>Communities in Motion</i> .					
FEDERAL REQUIREMENT, RELATIONSHIP TO OTHER ACTIVITIES, FEDERAL CERTIFICATION REVIEW:	Federal Code 23 CFR § 450.324 -- Long-range transportation plans require valid forecasts of future demand for transportation services which are provided by a travel demand model. Outputs from the model are also necessary for transportation conformity determinations of the TIP and long-range plan and evaluating the impacts of alternative transportation investments. In updating the transportation plan, (e) "the MPO shall base the update on the latest available estimates and assumptions for population, land use, travel, employment, congestion, and economic activity" (f)"The metropolitan transportation plan shall, at a minimum, include (1) The current and projected transportation demand of persons and goods in the metropolitan planning area over the period of the transportation plan;..."					
FY2026 BENCHMARKS						
MILESTONES / PRODUCTS						
Population and Employment Estimates Data collection and geocoding of building permits Complete 2025 employment data Complete 2025 Development Monitoring Report Complete 2026 population estimates and receive Board acceptance						Ongoing Mar Mar Apr
Development Forecasting, Tracking, and Reconciliation Update preliminary plat files and other entitled development						Ongoing
Demographics Support Respond to member requests for census data Provide development and policy reviews and checklists Include fiscal impact analysis with development checklist per policy Development checklist report						Ongoing Ongoing Ongoing Mar
LEAD STAFF: Austin Miller					Expense Summary	
END PRODUCT: Demographic products: 1) 2026 population estimates; 2) 2025 employment estimates; 3) 2025 Development Monitoring Report updated; 4) annual demographic reconciliation; and 5) development checklist report					Total Workdays: 109	
					Salary \$ 54,202	
					Fringe 24,784	
					Overhead 9,258	
					Total Labor Cost: 88,243	
ESTIMATED DATE OF COMPLETION: September-2026					DIRECT EXPENDITURES:	
Funding Sources				Participating Agencies		
	Ada	Canyon	Special	Total	Member Agencies	
CPG, K22998 STP-TMA, 22387	\$ 43,540	\$ 17,784	20,442	\$ 61,324	Housing authorities and other housing stakeholders	
			20,442	20,442	FTA	
Local Match	3,449	1,409	1,619	6,477	Professional Services Legal / Lobbying Equipment Purchases Travel / Education Printing Public Involvement Meeting Support Other	
Total:	\$ 46,989	\$ 19,193	\$ 22,061	88,243	Total Direct Cost: \$ -	
					620	Total Cost: \$ 88,243

PROGRAM NO.	653				CLASSIFICATION:	Project	
TITLE:	Communication and Education						
TASK / PROJECT DESCRIPTION:	The Communication and Education task broadly includes external communications, public relations, public involvement, public education, and ongoing COMPASS Board education. Specific elements of the task include, but are not limited to, managing the ongoing COMPASS education series, the annual COMPASS 101 workshop, periodic Board workshops, and the Leadership in Motion awards program; writing the annual report, <i>Keeping Up With COMPASS</i> newsletter, brochures, web content, news releases, and other documents; managing COMPASS' social media channels; supporting the Public Participation Workgroup; and representing COMPASS at open houses and other events.						
PURPOSE, SIGNIFICANCE, AND REGIONAL VALUE:	The Communication and Education program helps COMPASS facilitate public involvement in, and understanding of, transportation and related planning efforts by planning and implementing an integrated communications/education and public participation strategy.						
FEDERAL REQUIREMENT, RELATIONSHIP TO OTHER ACTIVITIES, FEDERAL CERTIFICATION REVIEW:	Federal Code 23 CFR § 450.316 requires public input and involvement in metropolitan planning organization planning activities. Public involvement for specific programs (e.g., regional transportation improvement program, regional long-range transportation plan [<i>Communities in Motion</i>]) is planned and budgeted under those programs. The Communication and Education task supports that outreach and involvement through developing and updating the COMPASS participation plan, coordinating outreach efforts, and providing more general (non-program specific) opportunities for the public to learn about transportation, planning, financial, and related issues to support federally required public involvement efforts.						
FY2026 BENCHMARKS							
MILESTONES / PRODUCTS							
General							
Continue work with media -- set up interviews, develop story ideas, respond to inquiries, write/distribute news releases						Ongoing	
Support work of Public Participation Workgroup						Ongoing	
Implement the COMPASS participation plan; work toward goals established in the plan						Ongoing	
Provide outreach/public speaking support and training to staff						Ongoing	
Develop tools, such as electronic and print materials, designed for most effective means of communication							
Maintain and enhance COMPASS social media channels						Ongoing	
Continually update the COMPASS website to improve usability and keep content up to date						Ongoing	
Develop the FY2026 annual report, annual budget summary, and annual communication summary						Oct - Dec	
Write and distribute the monthly Keeping Up With COMPASS newsletter						Ongoing	
Update/develop other print materials as appropriate						Ongoing	
Continue to produce the "In Motion" COMPASS podcast						Ongoing	
Education and community outreach							
Develop and implement the FY2026 public education series						Jan - Sep	
Support and collaborate with other agencies' outreach and education efforts and programs						Ongoing	
Participate in community events to share planning-related information						Ongoing	
Attend/support member agencies at public meetings						Ongoing	
Manage/support the Leadership in Motion awards program						Aug - Dec	
Plan and host the annual "COMPASS 101" workshop						Jan - Feb	
Present information about COMPASS and our programs to stakeholders and community groups as requested						Ongoing	
Continue to lead an interagency "Good Move" regional safety education campaign						Ongoing	
LEAD STAFF:	Amy Luft					Expense Summary	
END PRODUCT:	Public involvement in, and understanding of, transportation planning and related issues.						
						Total Workdays:	291
						Salary	\$ 140,542
						Fringe	64,263
						Overhead	24,004
						Total Labor Cost:	228,809
ESTIMATED DATE OF COMPLETION:						September-2026	
Funding Sources					Participating Agencies		
	Ada	Canyon	Special	Total	Member Agencies		
				\$ -			
Local Funds/FB			290,909	290,909			
				-			
	\$ -	\$ -	\$ 290,909	\$ 290,909			
						DIRECT EXPENDITURES:	
						Professional Services	\$ 26,500
						Legal / Lobbying	
						Equipment Purchases	12,500
						Travel / Education	
						Printing	700
						Public Involvement	22,400
						Meeting Support	
						Other	
						Total Direct Cost:	\$ 62,100
						653	Total Cost: 290,909

PROGRAM NO.	661			CLASSIFICATION:	Project	
TITLE:	Long Range Planning					
TASK / PROJECT DESCRIPTION:	This project encompasses the activities to identify regional transportation needs and solutions, and prepare a regional long-range transportation plan, <i>Communities in Motion</i> (CIM), for Ada and Canyon Counties. This task also incorporates implementation support for the adopted long-range transportation plan and ongoing long-range planning activities.					
PURPOSE, SIGNIFICANCE, AND REGIONAL VALUE:	<i>Communities in Motion</i> (CIM) is developed in cooperation with member agencies, local governments and the Idaho Transportation Department by a continuing, cooperative, and comprehensive planning process. This performance and outcome-based planning will help guide resources to infrastructure and service projects that collectively help achieve the regional (CIM) goals.					
FEDERAL REQUIREMENT, RELATIONSHIP TO OTHER ACTIVITIES, FEDERAL CERTIFICATION REVIEW:	Federal Code 23 CFR § 450 "Infrastructure Investment and Jobs Act" (IIJA) requires that the regional long-range transportation plan be updated every four years in air quality maintenance areas, otherwise every five years. 23 USC 150-- establishes national goals and a performance program, in consultation with stakeholders, including metropolitan planning organizations. The purpose is to provide a means to the most efficient investment of federal transportation funds.					
FY2026 BENCHMARKS						
MILESTONES / PRODUCTS						
General Project Management Monitor legislative, funding, etc. changes and provide updates Update financial analysis Update <i>Communities in Motion 2050</i> if needed					Ongoing Oct-Mar Ongoing	
Land Use Review comprehensive plans					Ongoing FY25-FY26	
Active Transportation (bicycle and pedestrian) Review micromobility Update regional pathway network Develop coordinated regional waterway-pathway plan Intergrate bicycle pedestrian count program into planning process					FY25-FY26	
Freight Incorporate freight into project prioritization Develop freight rail analysis					FY25-FY26	
Public Transportation Coordinate high capacity transit planning and environmental linkages (PEL) study Update regional public transportation network Update coordinated plan Monitor park and ride usage, per coordination plan					FY25-FY26	
Roadways Update congestion management process, strategies and implementation Update regional transportation demand management policy/strategy Analyze smart cities/intelligent transportation systems corridor intergration opportunities					FY25-FY26	
Safety Coordinate Safe Pedestrian Intersection Prioritization for Enhanced Road Safety supplemental planning					FY25-FY26	
Equity Analysis of transportation underfunding Update equity index					FY25-FY26	
Environment, Natural Resources, and Resiliency Update environmental mitigation strategies Develop resiliency improvement plan					FY25-FY26	
Economic Activity Update travel and tourism					FY25-FY26	
Emerging technology and security Develop regional transportation security education and support Develop electric vehicles alternative fuels infrastructure deployment study					FY25-FY26	
Performance Management Update asset management information as needed Update federally required performance targets as needed					Mar Ongoing	
Public Involvement Conduct public involvement according to the work plan Conduct transportation expectations poll to help inform priorities					Ongoing FY26	
Housing Update Housing Resources web page Organize relevant presentations to Affordable Housing Advisory Workgroup Update Housing Underproduction and Needs Analysis App					Ongoing Nov	
Bike Counter Management Manage portable counter requests Manage permanent counter program and COMPASS Data Bike Manage and report data					Ongoing Ongoing Ongoing	
LEAD STAFF: Austin Miller					Expense Summary	
END PRODUCT: Continue development of <i>Communities in Motion 2050</i> ; projects to address new planning emphasis areas and prepare for federal grant opportunities; collect bicycle and pedestrian data.						
Total Workdays: 1,082						
Salary \$ 519,818 Fringe 237,688 Overhead 88,784 Total Labor Cost: 846,291						
ESTIMATED DATE OF COMPLETION: September-2026					DIRECT EXPENDITURES:	
Funding Sources				Participating Agencies		
	Ada	Canyon	Special	Total		Professional Services \$ 1,241,502
CPG, K22998	96,666	39,482		136,148		Legal / Lobbying
CPG, K23401	275,758	112,633		388,391		Equipment Purchases 23,208
CPG, K23401 NO MATCH	24,850	10,150		35,000		Travel / Education
STP-TMA, 22387			117,110	117,110		Printing 1,591
STP-TMA, 22800			434,533	434,533		Public Involvement 33,830
STBG-TMA, K20271			198,026	198,026		Carry-Forward 235,384
STBG-TMA, K13046			234,638	234,638		
STBG-TMA, K23312			90,405	90,405		
STBG-TMA, K23313			1,768	1,768		
STBG-TMA, K24233			16,010	16,010		
SS4A			276,000	276,000		
Local Match	29,501	12,050	155,541	197,092		
Fund Balance/Other			256,683	256,683		
Total:	330,109	134,833	1,780,714	2,381,804	Total Direct Cost: \$ 1,535,515	
					661 Total Cost: 2,381,806	

PROGRAM NO.	685				CLASSIFICATION:	Project
TITLE:	Resource Development/Funding					
TASK / PROJECT DESCRIPTION:	Develop a FY2027-2033 Regional Transportation Improvement Program (TIP) for Ada and Canyon Counties that complies with all federal, state, and local regulations and policies to fund transportation projects. Process amendments and provide project tracking and monitoring for the FY2026-2032 TIP. With consultant assistance, COMPASS staff will assist member agencies in transforming project ideas into well-defined projects with cost estimates, purpose and need statements, environmental scans, and public information plans. Grant research, development, and grant administration are expected to secure additional funding for the region. COMPASS will award <i>Communities in Motion</i> (CIM) Implementation Grants to member agencies after appropriate outreach, prioritization, and contract due diligence.					
PURPOSE, SIGNIFICANCE, AND REGIONAL VALUE:	Implement requested projects by member agencies, and leverage local dollars. Well defined and scoped projects with accurate project costs and schedules allow strong grant applications, linked closely with CIM 2050 goals and performance measures, increase the delivery of funded projects on time and on budget. These efforts provide the necessary federal documentation for member agencies to obtain federal funding for transportation projects. Staff provides assistance to member agencies to ensure projects meet deadlines and do not lose federal funding through project monitoring and committee participation.					
FEDERAL REQUIREMENT, RELATIONSHIP TO OTHER ACTIVITIES, FEDERAL CERTIFICATION REVIEW:	The task is designed to help identify additional revenue sources for member agencies, assist in funding improvements and maintenance of the transportation system, and assist member agencies in implementing the regional long-range transportation plan and the annual TIP. Under 23 CFR § 450.326, COMPASS is required to develop a TIP in cooperation with ITD and public transportation operators. Certain additional requirements are required in the Boise Urbanized Area because it is a Transportation Management Area (TMA). The TIP is required to be updated every four years; however, COMPASS follows the update cycle of ITD's Statewide Transportation Improvement Program (STIP), which is updated annually. All projects receiving federal funding or considered regionally significant must be consistent with the regional long-range transportation plan. The TIP is also scrutinized in the federal Certification Review.					
FY2026 BENCHMARKS						
MILESTONES / PRODUCTS						
685001 Transportation Improvement Program Update funding application process Conduct member outreach Solicit project applications Assist members with developing complete applications Facilitate ranking of project applications Assign projects to funding programs through a prioritization process Develop the final FY2027-2033 Regional Transportation Improvement Program Incorporate reporting methods for federal performance targets, prior to deadlines Monitor, track, and process changes to the FY2026-2032 Regional Transportation Improvement Program Balance federal-aid programs managed by COMPASS, as changes occur Provide assistance to member agencies with federal-aid funding concerns Provide funding and programming assistance to Valley Regional Transit (VRT) Update the Resource Development Plan						Oct-Sept
685002 Project Development Program Award projects through a prioritization process Select, contract with, and manage consultants Manage project development teams Review/revise, approve, and disseminate reports						Oct-Sept
685003 Grant Research and Development Seek funding for project needs listed in the Resource Development Plan Monitor grant sources; share grant information Match grant sources with unfunded members needs Write/assist member agencies with grant applications, such as INFRA, RAISE, etc.						Oct-Sept
685004 CIM Implementation Grants Award projects through a prioritization process Administer contracting/reporting/billing processes Manage projects to ensure completion on time and on budget						Oct-Sept
LEAD STAFF: Toni Tisdale					Expense Summary	
END PRODUCTS: Current-year TIP amendments and TIP update. Annual Resource Development Plan. Project Development Program pre-concept reports. Application assistance. CIM Implementation Grants.					Total Workdays: 624	
					Salary \$ 335,658	
					Fringe 153,480	
					Overhead 57,330	
					Total Labor Cost: 546,468	
ESTIMATED DATE OF COMPLETION: September-2026					DIRECT EXPENDITURES:	
Funding Sources				Participating Agencies		Professional Services \$ 434,114
	Ada	Canyon	Special	Total	Member Agencies	Legal / Lobbying
CPG, K23401	\$ 359,330	146,770		506,100		Equipment Purchases
STP-TMA, 22800			84,036	84,036		Travel / Education
				-		Printing
Local Match	28,464	11,626	6,657	46,747		Public Involvement 5,000
Fund Balance/Other			348,699	348,699		Meeting Support
				-		Other
Total:	\$ 387,794	\$ 158,396	\$ 439,392	\$ 985,582		Total Direct Cost: \$ 439,114
					685	Total Cost: \$ 985,582

PROGRAM NO.	703			CLASSIFICATION:	Service	
TITLE:	Public Services					
TASK / PROJECT DESCRIPTION:	To provide data, mapping, demographic, and other assistance to the public and non-member entities, as appropriate. For some products, such as maps, there is a charge for the product. When data or other information are not "off-the-shelf" and staff time is needed for research, a labor charge may be applied consistent with COMPASS policy.					
PURPOSE, SIGNIFICANCE, AND REGIONAL VALUE:	COMPASS responds to questions from the public and provides a number of products to the public and other entities: demographic data, development information, traffic counts and projections, maps, and geographic information system analyses.					
FEDERAL REQUIREMENT, RELATIONSHIP TO OTHER ACTIVITIES, FEDERAL CERTIFICATION REVIEW:	There are no federal or state requirements concerning provision of services to the public. However, these services support COMPASS' vision, mission, roles, and values, including: "...serve as a source of information and expertise..." (COMPASS Mission), "serve as the regional technical resource..." (Role #3 Expert), and "perform and share quality analyses" (Role #3 Expert).					
FY2026 BENCHMARKS						
MILESTONES / PRODUCTS						
Provide assistance to public, member agencies outside the metropolitan planning area, and non-member entities, as requested: Geographic Information Systems (GIS) (maps, data, and analyses) Data and travel demand modeling for proposed developments Demographic, development, and related information Traffic counts and related information Travel time data and analysis Other general requests for information					Ongoing	
LEAD STAFF:	Mary Ann Waldinger				Expense Summary	
END PRODUCT:	Information assistance to the general public and member agencies outside the metropolitan planning area.				Total Workdays: 45	
					Salary \$ 25,944	
					Fringe 11,863	
					Overhead 4,431	
					Total Labor Cost: 42,239	
ESTIMATED DATE OF COMPLETION:	September-2026				DIRECT EXPENDITURES: \$ -	
Funding Sources				Participating Agencies		
	Ada	Canyon	Special	Total	Member Agencies Professional Services Legal / Lobbying Equipment Purchases Travel / Education Printing Public Involvement Meeting Support Other	
				\$ -		
Fund Balance/Other	-	-	42,239	\$ 42,239		
				-		
Total:	\$ -	\$ -	\$ 42,239	\$ 42,239	Total Direct Cost: \$ -	
					703	Total Cost: \$ 42,239

PROGRAM NO.	705				CLASSIFICATION:	Service
TITLE:	Transportation Liaison Services					
TASK / PROJECT DESCRIPTION:	To provide adequate staff liaison time at member agency meetings and coordinate transportation-related planning activities with member agencies.					
PURPOSE, SIGNIFICANCE, AND REGIONAL VALUE:	Transportation liaison services ensure staff representation and coordination with membership on transportation-related planning. Requests that exceed four days may require COMPASS Board approval of a new work program.					
FEDERAL REQUIREMENT, RELATIONSHIP TO OTHER ACTIVITIES, FEDERAL CERTIFICATION REVIEW:	Achieve better inter-jurisdictional coordination of transportation and land use planning. Documentation of other significant transportation planning projects occurring within the Treasure Valley through the Unified Planning Work Program and Budget.					
FY2026 BENCHMARKS						
MILESTONES / PRODUCTS						
Attend member agency meetings and coordinate transportation-related planning activities with member agencies						Ongoing
LEAD STAFF: Craig Raborn					Expense Summary	
END PRODUCT: Ongoing staff liaison role to member agencies.					Total Workdays: 55	
					Salary \$ 37,024	
					Fringe 16,929	
					Overhead 6,324	
					Total Labor Cost: 60,277	
ESTIMATED DATE OF COMPLETION: September-2026					DIRECT EXPENDITURES:	
Funding Sources				Participating Agencies		Professional Services \$ -
	Ada	Canyon	Special	Total	Member Agencies	Legal / Lobbying
CPG, K23401	\$ 29,741	\$ 12,148		\$ 41,889		Equipment Purchases
STP-TMA, 22800			13,963	13,963		Travel / Education
				-		Printing
Local Match	2,356	962	1,106	4,424		Public Involvement
	-			-		Meeting Support
				-		Other
Total:	\$ 32,097	\$ 13,110	\$ 15,069	\$ 60,277	705	Total Direct Cost: \$ -
						Total Cost: \$ 60,277

PROGRAM NO.	760			CLASSIFICATION:	Service	
TITLE:	Government Affairs					
TASK / PROJECT DESCRIPTION:	Identify, review, monitor, advocate and report to the COMPASS Board on pending state and federal legislation that directly or indirectly relates to COMPASS priorities and activities.					
PURPOSE, SIGNIFICANCE, AND REGIONAL VALUE:	To secure funding and influence policies on relevant transportation-related legislation at the federal and state levels.					
FEDERAL REQUIREMENT, RELATIONSHIP TO OTHER ACTIVITIES, FEDERAL CERTIFICATION REVIEW:	There is no federal requirement for this process. The Board works together to identify and prioritize needs and projects.					
FY2026 BENCHMARKS						
MILESTONES / PRODUCTS						
Federal Legislative Priorities Obtain COMPASS Board approval of 2026 federal legislative priorities Educate and advocate on 2026 federal legislative priorities Work with COMPASS Executive Committee to identify 2027 federal priorities and positions Obtain COMPASS Board approval of 2027 federal legislative priorities State Legislative Priorities Educate and advocate on 2026 legislative priorities Work with Executive Committee to identify possible priorities and position statements for 2027 legislative session Obtain Board endorsement of 2027 legislative priorities					Oct Oct-Aug Apr-Jul Aug Ongoing Apr-Aug Aug	
LEAD STAFF:	Craig Raborn				Expense Summary	
END PRODUCT:	An effective advocacy program for legislative issues and positions that have been approved by the Board.				Total Workdays: 92	
					Salary \$ 77,502	
					Fringe 35,438	
					Overhead 13,237	
					Total Labor Cost: 126,177	
ESTIMATED DATE OF COMPLETION:				September-2026		
Funding Sources				Participating Agencies		
	Ada	Canyon	Special	Total	Member Agencies	
				\$ -		
Local Funds/FB			225,427	\$ 225,427		
Total:	\$ -	\$ -	\$ 225,427	\$ 225,427	Total Direct Cost: \$ 99,250	
					760	Total Cost: 225,427

PROGRAM NO.	801			CLASSIFICATION:	System Maintenance
TITLE:	Staff Development				
TASK / PROJECT DESCRIPTION:	To provide staff with resources necessary to keep them informed of federal and state regulations, current transportation planning technologies, and best practices and activities nationally.				
PURPOSE, SIGNIFICANCE, AND REGIONAL VALUE:	The activities of this task are part of the overall continuous process to enhance technical and professional capacity. It is important that staff be informed and educated on new regulations and practices to develop and maintain a responsive transportation program.				
FEDERAL REQUIREMENT, RELATIONSHIP TO OTHER ACTIVITIES, FEDERAL CERTIFICATION REVIEW:	There are no federal or state requirements concerning provision of staff training; however, COMPASS provides staff with opportunities for training and education. Training examples include attending workshops and conferences sponsored by Federal Highway Administration, National Association of Regional Councils, American Planning Association, Western Planner, Association of Metropolitan Planning Organizations, the Transportation Research Board, etc., to keep staff well informed.				
FY2026 BENCHMARKS					
MILESTONES / PRODUCTS					
Staff training and development					Ongoing
LEAD STAFF: Meg Sonnen END PRODUCT: Maintain staff knowledge of federal grant requirement needs and changes and build a strong team through national and local seminars, workshops, conferences, and educational classes.					Expense Summary Total Workdays: 126 Salary \$ 70,212 Fringe 32,105 Overhead 11,992 Total Labor Cost: 114,309
ESTIMATED DATE OF COMPLETION: September-2026					DIRECT EXPENDITURES:
Funding Sources				Participating Agencies	
	Ada	Canyon	Special	Total	
CPG, K23401 STP-TMA, 22800	77,663	31,719	26,480	\$ 109,382 \$ 26,480	Federal Highway Administration Federal Transit Administration
Local Match Local Funds/FB	6,152	2,513	2,098 12,684	10,763 12,684 -	Professional Services \$ - Legal / Lobbying Equipment Purchases Travel / Education 45,000 Printing Public Involvement Meeting Support Other
Total:	\$ 83,815	\$ 34,232	\$ 41,262	\$ 159,309	Total Direct Cost: \$ 45,000
					801 Total Cost: \$ 159,309

PROGRAM NO.	820				CLASSIFICATION:	System Maintenance	
TITLE:	Committee Support						
TASK / PROJECT DESCRIPTION:	To provide support to the COMPASS Board and standing committees as defined by the COMPASS Bylaws and Joint Powers Agreement.						
PURPOSE, SIGNIFICANCE, AND REGIONAL VALUE:	Provide coordination and communication among member agencies' staff and elected officials in transportation and land use planning through meeting materials, agendas, and minutes, which are a historical record of events leading to the decision-making processes.						
FEDERAL REQUIREMENT, RELATIONSHIP TO OTHER ACTIVITIES, FEDERAL CERTIFICATION REVIEW:	The COMPASS Joint Powers Agreement, Section 4.1.6(K), states, "Open Meeting Law: All meetings of the Board shall be governed under the provisions of the Open Meeting Law, Chapter 2, Title 74, Idaho Code, and any amendments and/or recodification thereof."						
FY2026 BENCHMARKS							
MILESTONES / PRODUCTS							
Provide meeting coordination, materials, and follow-up to the Board, standing committees, and workgroups.							Ongoing
LEAD STAFF: Amy Luft						Expense Summary	
END PRODUCT: Ongoing support of committees to promote involvement and communication.						Total Workdays: 231	
						Salary \$ 116,396	
						Fringe 53,223	
						Overhead 19,880	
						Total Labor Cost: 189,499	
ESTIMATED DATE OF COMPLETION:					September-2026		DIRECT EXPENDITURES:
Funding Sources				Participating Agencies			
	Ada	Canyon	Special	Total	Member Agencies		
CPG, K23401 STP-TMA, 22800	93,502	38,191	43,897	\$ 131,693 \$ 43,897			
Local Match Local Funds/FB	7,407	3,025	3,477 2,000	13,909 2,000 -			
Total:	\$ 100,909	\$ 41,216	\$ 49,374	\$ 191,499			
						Professional Services \$ -	
						Legal / Lobbying	
						Equipment Purchases	
						Travel / Education	
						Printing	
						Public Involvement	
						Meeting Support 2,000	
						Other	
						Total Direct Cost: \$ 2,000	
						820	Total Cost: 191,499

PROGRAM NO.	836			CLASSIFICATION:	System Maintenance
TITLE:	Technical Support: Regional Travel Demand Model				
TASK / PROJECT DESCRIPTION:	Upkeep of the regional travel demand model is an ongoing task needed to maintain the model as a useful tool in planning activities. It also provides vital information for the required process of air quality conformity demonstration and all benefit-cost evaluations.				
PURPOSE, SIGNIFICANCE, AND REGIONAL VALUE:	The model outputs are used to test and plan transportation projects, support capital improvement plans and impact fee and/or proportionate share programs for member agencies, conduct air quality conformity of the Regional Transportation Improvement Program (TIP) and regional long-range transportation plan, provide area of influence model runs to inform the traffic impact study process, and respond to various special member requests.				
FEDERAL REQUIREMENT, RELATIONSHIP TO OTHER ACTIVITIES, FEDERAL CERTIFICATION REVIEW:	Federal Code 23 CFR § 450.324 -- Long-range transportation plans require valid forecasts of future demand for transportation services which are provided by a travel demand model. Outputs from the model are also necessary for transportation conformity determinations of the TIP and long-range plan and evaluating the impacts of alternative transportation investments. In updating the transportation plan, (e) "the MPO shall base the update on the latest available estimates and assumptions for population, land use, travel, employment, congestion, and economic activity" (f)"The metropolitan transportation plan shall, at a minimum, include (1) The current and projected transportation demand of persons and goods in the metropolitan planning area over the period of the transportation plan;..."				
FY2026 BENCHMARKS					
MILESTONES / PRODUCTS					
Key Elements					
Maintain and update traffic count database					Ongoing
Maintain the structure and integrity of the regional travel demand model for use in the Transportation Economic Development Impact System (TREDIS)					Ongoing
Provide travel demand modeling assistance to support member agency needs and special projects					Ongoing
Provide technical and modeling support as needed for regional long range transportation plan					Ongoing
Complete the process with ITD to update of the Statewide Functional Classification Systems for approval by the subcommittee, IT Board, and FHWA - Boise Division					Oct-Dec
Special Tasks and Model Improvements					
Provide technical analysis on member agency requests vetted through RTAC					Ongoing
Provide modeling and technical assistance to ITD's corridor and environmental studies					Ongoing
Provide technical analysis on unanticipated member agency requests					Ongoing
Maintain the data foundation system and continue to incorporate into other data sources					Ongoing
LEAD STAFF: Mary Ann Waldinger					Expense Summary
END PRODUCT: Reasonable and reliable regional travel demand model using the latest available information and forecasts for various types of projects, studies, and analyses.					Total Workdays: 100
					Salary \$ 62,925
					Fringe 28,773
					Overhead 10,748
					Total Labor Cost: 102,446
ESTIMATED DATE OF COMPLETION: September-2026					DIRECT EXPENDITURES:
Funding Sources				Participating Agencies	
	Ada	Canyon	Special	Total	Professional Services \$ 60,000
CPG, K23401 STP-TMA, 22800	90,021	36,770	23,732	\$ 126,791 \$ 23,732	Legal / Lobbying
				-	Equipment Purchases
Local Match	7,131	2,913	1,880	11,924	Travel / Education
				-	Printing
					Public Involvement
					Meeting Support
					Other
Total:	\$ 97,152	\$ 39,683	\$ 25,612	\$ 162,446	Total Direct Cost: \$ 60,000
					836 Total Cost: \$ 162,446

PROGRAM NO.	842				CLASSIFICATION:	System Maintenance	
TITLE:	Congestion Management Process						
TASK / PROJECT DESCRIPTION:	Maintain a functional congestion management process (CMP) for the Treasure Valley. Conduct data collection, update the congestion management process as needed, produce the Annual Congestion Management Report, maintain regional intelligent transportation system (ITS) architecture and inventory. Research, provide, and monitor transportation demand management (TDM) strategies. Work with member agencies to identify regional congestion issues, identify congestion management needs, and recommend congestion management strategies.						
PURPOSE, SIGNIFICANCE, AND REGIONAL VALUE:	The Congestion Management Process (CMP) is a systematic, cyclical, and regionally accepted approach for managing congestion that generates current information regarding regional congestion, outlines methods for identifying congestion management needs, identifies strategies to mitigate congestion, defines performance measures and targets related to congestion, and defines the path for implementing strategies through COMPASS' transportation improvement program (TIP) and regional long-range transportation plan.						
FEDERAL REQUIREMENT, RELATIONSHIP TO OTHER ACTIVITIES, FEDERAL CERTIFICATION REVIEW:	Federal Code 23 CFR § 450.322 -- A congestion management process is federally required for areas with populations exceeding 200,000, known as Transportation Management Areas. While only a portion of COMPASS' planning area is subject to this requirement (the Boise Urbanized Area), COMPASS' CMP covers its entire planning area. (a) "The transportation planning process in a TMA shall address congestion management through a process that provides for safe and effective integrated management and operation of the multimodal transportation system, based on a cooperatively developed and implemented metropolitan-wide strategy, of new and existing transportation facilities eligible for funding under title 23 U.S.C. and title 49 U.S.C. Chapter 53 through the use of travel demand reduction (including intercity bus operators, employer-based commuting programs such as a carpool program, vanpool program, transit benefit program, parking cash-out program, shuttle program, or telework program), job access projects, and operational management strategies..."						
FY2026 BENCHMARKS							
MILESTONES / PRODUCTS							
Congestion Management and Travel Time Data							
Complete the Congestion Management Annual Report using the National Performance Measure Research Data Set (NPMRDS) for 2025							June-Sept
Maintain the Congestion Management Process Technical Document							Ongoing
Publish congestion management annual report to digital format (web map/story map)							June-Sept
Work with Regional Operations Workgroup and other COMPASS workgroups to identify congestion issues, congestion management needs, and congestion management strategies							Ongoing
NPMRDS Travel Time Data and Process							
Develop process for evaluating effectiveness of congestion mitigation projects using the NPMRDS and INRIX travel time data sets							Ongoing
Transportation System Management and Ops (TSMO) and ITS Plan Update							
Maintain the regional ITS inventory and TSMO/ITS projects list							Ongoing
Refine the integration of management and operation strategies and TSMO projects into the long range plan							Ongoing
LEAD STAFF: Mary Ann Waldinger							
END PRODUCT: Maintenance of the congestion management process, congestion management annual report (congestion issues, needs, strategies), updated TSMO/ITS projects list and inventory.							Expense Summary
							Total Workdays: 96
							Salary \$ 60,408
							Fringe 27,622
							Overhead 10,318
							Total Labor Cost: 98,348
ESTIMATED DATE OF COMPLETION: September-2026							
Funding Sources					Participating Agencies		
	Ada	Canyon	Special	Total			
CPG, K23401	53,745	21,953		\$ 75,698	Highway Districts		
STP-TMA, 22800			15,431	15,431	Member Agencies		
				-	Federal Highways Administration		
				-			
Local Match	4,257	1,739	1,222	7,219			
				-			
				-			
Total:	\$ 58,002	\$ 23,692	\$ 16,653	\$ 98,348			
							Total Direct Cost: \$ -
							842 Total Cost: \$ 98,348

PROGRAM NO.	990			CLASSIFICATION:	Indirect / Overhead
TITLE:	Direct Operations & Maintenance				
TASK / PROJECT DESCRIPTION:	To provide local dollars for expenditures that do not qualify for reimbursement under the federal guidelines. Program dollars for professional services for COMPASS Board related events, meeting expenses, and equipment/software needs.				
PURPOSE, SIGNIFICANCE, AND REGIONAL VALUE:	Adequately cover expenses needed to support the Board, Executive Director, and agency outside of federally funded projects.				
FEDERAL REQUIREMENT, RELATIONSHIP TO OTHER ACTIVITIES, FEDERAL CERTIFICATION REVIEW:	There are no federal or state requirements concerning these provisions; however, the Finance Committee oversees and approves these accounts and expenditures.				
FY2026 BENCHMARKS					
				MILESTONES / PRODUCTS	
Provide local dollars for expenditures not federally funded. Planned FY2026 equipment and software expenditures Transit network planning software Transportation improvement program management software Benefit-cost analysis software Transportation modeling software				Ongoing	
LEAD STAFF: Meg Sonnen				Expense Summary	
END PRODUCT: Adequately cover the direct expenses needed to support the Board, Executive Director, equipment needs, and COMPASS operations.				Total Workdays: 0	
				Salary \$ -	
				Fringe -	
				Overhead -	
				Total Labor Cost: \$ -	
ESTIMATED DATE OF COMPLETION: September-2026				DIRECT EXPENDITURES:	
Funding Sources				Participating Agencies	
	Ada	Canyon	Special	Total	Member Agencies
CPG, K22108				\$ -	
CPG, K22494				-	
Fund Balance/Other			142,636	142,636	
				-	
Total:	\$ -	\$ -	\$ 142,636	\$ 142,636	
				990	Total Cost: \$ 142,636

PROGRAM NO.	991				CLASSIFICATION:	Indirect / Overhead																																				
TITLE:	Support Services Labor																																									
TASK / PROJECT DESCRIPTION:	To provide labor to support the ongoing administrative functions of COMPASS. Areas include: personnel management, financial management, information technology management, procurement, contracting, and general administration. Work with independent auditor on annual audit.																																									
PURPOSE, SIGNIFICANCE, AND REGIONAL VALUE:	To maintain payroll, accounts payable/receivable, benefits, recruitment, building and vehicle maintenance, general ledger bank reconciliation, cash flow, annual audit, and development of the computer system.																																									
FEDERAL REQUIREMENT, RELATIONSHIP TO OTHER ACTIVITIES, FEDERAL CERTIFICATION REVIEW:	<p>The Office of Management and Budget (OMB) requires that a single audit be performed to ensure federal funds are being expended properly. The most recent OMB regulation issued for this purpose is Title 2 U.S. Code of Federal Regulations (CFR) Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance). It includes uniform cost principles and audit requirements for federal awards to nonfederal entities and administrative requirements for all federal grants and cooperative agreements.</p> <p>Memorandum of Understanding 04-01, Operation and Financing of the Metropolitan Planning Organization in the Boise and Nampa Urbanized Areas -- between COMPASS and the Idaho Transportation Department states and agrees to allow indirect costs as outlined in the agreement.</p>																																									
FY2026 BENCHMARKS																																										
MILESTONES / PRODUCTS																																										
<p>General Administration Conduct appropriate procurement processes and prepare contracts, as needed Update COMPASS operational policies as needed Monitor general workplace and personnel needs Provide administrative assistance for agency needs</p> <p>Personnel Management Prepare and complete recruitment processes Conduct employee annual evaluations Renew insurance policies Pursue FY2026 benefit options</p> <p>Financial Management Close FY2025 financial records and begin FY2026 Provide annual audit support and complete financial reports Complete COMPASS annual Audit Report Prepare and distribute year-end payroll reports Complete budget variance information and report to the Finance Committee quarterly Maintain inventory of furniture, equipment, hardware and software</p> <p>Information Technology Manage Information Technology consultant and coordinate work efforts Prioritize needs, analyze costs, make recommendations and implement system improvements Coordinate with staff to configure equipment and software to meet the needs of each position Maintain security and integrity of IT systems, and perform appropriate back ups Coordinate systems with member agencies</p>							<p>As needed As needed Ongoing Ongoing</p> <p>As needed</p> <p>Oct-Nov Oct-Dec Jan Jan Quarterly Ongoing</p> <p>Ongoing</p> <p>Oct - Dec</p>																																			
LEAD STAFF: Meg Sonnen					Expense Summary																																					
END PRODUCT: An agency where administrative support, personnel management, financial management, and general administrative needs are fully met and whose activities are effectively monitored and communicated to the Board.					Total Workdays: 907																																					
					Salary	\$	-																																			
ESTIMATED DATE OF COMPLETION: September-2026					Fringe	-	-																																			
					Overhead	-	-																																			
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="4" style="text-align: center;">Funding Sources</th> <th colspan="2" style="text-align: center;">Participating Agencies</th> </tr> <tr> <th style="width: 20%;">Ada</th> <th style="width: 20%;">Canyon</th> <th style="width: 20%;">Special</th> <th style="width: 20%;">Total</th> <th style="width: 20%;"></th> <th style="width: 20%;"></th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td style="text-align: right;">\$ -</td> <td rowspan="2">Member Agencies Idaho Transportation Department</td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td style="text-align: right;">-</td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td style="text-align: right;">-</td> <td></td> <td></td> </tr> <tr> <td>Total:</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td></td> <td></td> </tr> </tbody> </table>					Funding Sources				Participating Agencies		Ada	Canyon	Special	Total						\$ -	Member Agencies Idaho Transportation Department					-					-			Total:	\$ -	\$ -	\$ -			DIRECT EXPENDITURES: Professional Services \$ - Legal / Lobbying Equipment Purchases Travel / Education Printing Public Involvement Meeting Support Other		
					Funding Sources				Participating Agencies																																	
Ada	Canyon	Special	Total																																							
			\$ -	Member Agencies Idaho Transportation Department																																						
			-																																							
			-																																							
Total:	\$ -	\$ -	\$ -																																							
					Total Direct Cost: \$	-	-																																			
					991	Total Cost: \$	-																																			

Check History Report
Sorted By Vendor Name
Activity From: 3/6/2026 to 4/3/2026

Community Planning Association (CPA)

Bank Code	Description	Check Number	Check Date	Check Amount	Check Type
Vendor Number: ACHDCOM Ada County Highway District					
A	ICCU - Checking	0000007744	4/3/2026	1,225.00	Auto
Vendor Ada County Highway District Total:				<u>1,225.00</u>	
Vendor Number: APA AMERICAN PLANNING ASSOCIATION					
A	ICCU - Checking	0000007745	4/3/2026	454.00	Auto
Vendor AMERICAN PLANNING ASSOCIATION Total:				<u>454.00</u>	
Vendor Number: LUFT AMY LUFT					
A	ICCU - Checking	E000001875	3/20/2026	103.54	Electronic Payment
Vendor AMY LUFT Total:				<u>103.54</u>	
Vendor Number: BLUEPRI Blueprint Specialties					
A	ICCU - Checking	E000001872	3/20/2026	471.00	Electronic Payment
Vendor Blueprint Specialties Total:				<u>471.00</u>	
Vendor Number: ZBOIMUN Boise Municipal Health Care					
A	ICCU - Checking	E000001879	3/20/2026	35,821.32	Electronic Payment
Vendor Boise Municipal Health Care Total:				<u>35,821.32</u>	
Vendor Number: ZEMPOWE Empower					
A	ICCU - Checking	W000000937	3/20/2026	8,190.51	Wire Transfer
A	ICCU - Checking	W000000943	4/3/2026	8,251.57	Wire Transfer
Vendor Empower Total:				<u>16,442.08</u>	
Vendor Number: ZHARTF HARTFORD					
A	ICCU - Checking	W000000939	3/20/2026	1,162.66	Wire Transfer
Vendor HARTFORD Total:				<u>1,162.66</u>	
Vendor Number: HDRENGI HDR Engineering, Inc.					
A	ICCU - Checking	E000001880	4/3/2026	5,637.63	Electronic Payment
Vendor HDR Engineering, Inc. Total:				<u>5,637.63</u>	
Vendor Number: HIGHSTR High Street Consulting Group, LLC.					
A	ICCU - Checking	E000001873	3/20/2026	14,257.00	Electronic Payment
Vendor High Street Consulting Group, LLC. Total:				<u>14,257.00</u>	
Vendor Number: IDCENT IDAHO CENTRAL CREDIT UNION					
A	ICCU - Checking	0000007746	4/3/2026	4,032.47	Auto
Vendor IDAHO CENTRAL CREDIT UNION Total:				<u>4,032.47</u>	
Vendor Number: ZIDCHI IDAHO CHILD SUPPORT RECEIPTING					
A	ICCU - Checking	0000007737	3/20/2026	57.00	Manual
A	ICCU - Checking	0000007743	4/3/2026	57.00	Manual
Vendor IDAHO CHILD SUPPORT RECEIPTING Total:				<u>114.00</u>	
Vendor Number: IDPOWE IDAHO POWER CO.					
A	ICCU - Checking	0000007738	3/20/2026	584.49	Auto
Vendor IDAHO POWER CO. Total:				<u>584.49</u>	
Vendor Number: IDPRES IDAHO PRESS-TRIBUNE					
A	ICCU - Checking	0000007739	3/20/2026	396.00	Auto
Vendor IDAHO PRESS-TRIBUNE Total:				<u>396.00</u>	
Vendor Number: ZIDSTX IDAHO STATE TAX COMMISSION					
A	ICCU - Checking	W000000940	3/20/2026	5,193.00	Wire Transfer
Vendor IDAHO STATE TAX COMMISSION Total:				<u>5,193.00</u>	
Vendor Number: IDSTATR Idaho Statesman - Renewal					
A	ICCU - Checking	0000007747	4/3/2026	1,607.92	Auto
Vendor Idaho Statesman - Renewal Total:				<u>1,607.92</u>	
Vendor Number: INTMOU INTERMOUNTAIN GAS CO.					
A	ICCU - Checking	0000007740	3/20/2026	105.22	Auto
Vendor INTERMOUNTAIN GAS CO. Total:				<u>105.22</u>	
Vendor Number: ZSTAUD INTERNAL REVENUE SERVICE					

Check History Report
Sorted By Vendor Name
Activity From: 3/6/2026 to 4/3/2026

Community Planning Association (CPA)

Bank Code	Description	Check Number	Check Date	Check Amount	Check Type
A	ICCU - Checking	W000000935	3/20/2026	18,414.27	Wire Transfer
A	ICCU - Checking	W000000941	4/3/2026	18,810.38	Wire Transfer
Vendor INTERNAL REVENUE SERVICE Total:				<u>37,224.65</u>	
Vendor Number: RABORN John Craig Raborn					
A	ICCU - Checking	E000001882	4/3/2026	658.52	Electronic Payment
Vendor John Craig Raborn Total:				<u>658.52</u>	
Vendor Number: KELLER Keller Associates, Inc.					
A	ICCU - Checking	0000007741	3/20/2026	1,083.75	Auto
Vendor Keller Associates, Inc. Total:				<u>1,083.75</u>	
Vendor Number: KITTELS Kittelson & Associates, Inc.					
A	ICCU - Checking	E000001874	3/20/2026	9,701.75	Electronic Payment
A	ICCU - Checking	E000001881	4/3/2026	36,495.97	Electronic Payment
Vendor Kittelson & Associates, Inc. Total:				<u>46,197.72</u>	
Vendor Number: ZBYERL NCPERS Group Life Ins. (M605)					
A	ICCU - Checking	W000000938	3/20/2026	145.44	Wire Transfer
Vendor NCPERS Group Life Ins. (M605) Total:				<u>145.44</u>	
Vendor Number: NET@WOR Net@Work					
A	ICCU - Checking	E000001876	3/20/2026	1,042.50	Electronic Payment
Vendor Net@Work Total:				<u>1,042.50</u>	
Vendor Number: ZPERET PUBLIC EMPLOYEES RETIREMENT					
A	ICCU - Checking	W000000936	3/20/2026	14,582.08	Wire Transfer
A	ICCU - Checking	W000000942	4/3/2026	14,764.84	Wire Transfer
Vendor PUBLIC EMPLOYEES RETIREMENT Total:				<u>29,346.92</u>	
Vendor Number: ZIDGRA STATE TAX COMMISSION					
A	ICCU - Checking	W000000944	4/3/2026	1,601.30	Wire Transfer
A	ICCU - Checking	W000000945	4/3/2026	188.10	Wire Transfer
Vendor STATE TAX COMMISSION Total:				<u>1,789.40</u>	
Vendor Number: SYRINGA Syringa Networks, LLC					
A	ICCU - Checking	E000001878	3/20/2026	700.00	Electronic Payment
Vendor Syringa Networks, LLC Total:				<u>700.00</u>	
Vendor Number: SANCHEZ Thomas W. Sanchez					
A	ICCU - Checking	E000001877	3/20/2026	1,750.00	Electronic Payment
Vendor Thomas W. Sanchez Total:				<u>1,750.00</u>	
Vendor Number: TISDAL TONI TISDALE					
A	ICCU - Checking	E000001883	4/3/2026	1,927.22	Electronic Payment
Vendor TONI TISDALE Total:				<u>1,927.22</u>	
Vendor Number: TOTALCA TotalCare IT, Inc.					
A	ICCU - Checking	E000001884	4/3/2026	8,066.65	Electronic Payment
Vendor TotalCare IT, Inc. Total:				<u>8,066.65</u>	
Vendor Number: TRAVELE Travelers					
A	ICCU - Checking	0000007748	4/3/2026	309.00	Auto
Vendor Travelers Total:				<u>309.00</u>	
Vendor Number: TREAVA TREASURE VALLEY COFFEE					
A	ICCU - Checking	0000007749	4/3/2026	93.11	Auto
Vendor TREASURE VALLEY COFFEE Total:				<u>93.11</u>	
Vendor Number: VERIZON Verizon					
A	ICCU - Checking	0000007742	3/20/2026	38.48	Auto
Vendor Verizon Total:				<u>38.48</u>	
Vendor Number: WESTRO WESTERN TROPHY & ENGRAVING					
A	ICCU - Checking	E000001885	4/3/2026	49.60	Electronic Payment
Vendor WESTERN TROPHY & ENGRAVING Total:				<u>49.60</u>	

Check History Report
Sorted By Vendor Name
Activity From: 3/6/2026 to 4/3/2026

Community Planning Association (CPA)

Bank Code	Description	Check Number	Check Date	Check Amount	Check Type
Report Total:				<u>218,030.29</u>	