COMPASS FINANCE COMMITTEE MEETING
JULY 23, 2026 – 12:00 PM
COMPASS – 2ND FLOOR LARGE CONFERENCE ROOM
700 NE 2ND STREET
MERIDIAN, IDAHO

ZOOM CONFERENCE CALL

YouTube Live Streaming
(Subject to availability and functionality of connection.)

Committee members can participate in the meeting in-person or via Zoom conference call.

Please specify whether you plan to attend in-person or virtually when RSVPing to Teri Gregory at tgregory@compassidaho.org or 208-475-2225.

AGENDA

I. CALL TO ORDER/ ROLL CALL (12:00)

II. OPEN DISCUSSION/ ANNOUNCEMENTS

III. CONSENT AGENDA

A. Approve June 18, 2026, Finance Committee Meeting Minutes (Page 3)

IV. ACTION ITEM

A. Approve Variance Report for October 1, 2025 – June 30, 2026
Meg Sonnen, Page 5

B. Recommend Approval of Revision 3 of the FY2026 Unified Planning Work Program and Budget (UPWP)
Meg Sonnen, Page 11

C. Recommend Approval of the FY2027 Unified Planning Work Program and Budget (UPWP)
Meg Sonnen, Page 35

V. INFORMATION/DISCUSSION ITEM

A. Review Report of Disbursements Made in the Reporting Period
Meg Sonnen, Page 60

VI. OTHER

A. Next Meeting: August 13, 2026

VII. ADJOURNMENT (1:00)

Agenda is subject to change.

YouTube Live Streaming link: https://www.youtube.com/@COMPASSIdaho

Those needing assistance with COMPASS events or materials, or needing materials in alternate formats, please call 208-855-2558 with 48 hours advance notice.

Si necesita asestencia con una junta de COMPASS, o necesita un documento en otro formato, por favor llame al 208-855-2558 con 48 horas de anticipación.

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FINANCE COMMITTEE SPECIAL MEETING
JUNE 18, 2026
COMPASS
2ND FLOOR LARGE CONFERENCE ROOM AND ZOOM
700 NE 2ND STREET
MERIDIAN, IDAHO

****DRAFT MINUTES****

ATTENDEES:

Rod Beck, Commissioner, Ada County, in person
Trevor Chadwick, Mayor, City of Star, **Vice Chair**, in person
Dan Hyer, Councilmember, City of Greenleaf, in person
Matt Newton, Commissioner, Highway District 4, in person
John Overton, Councilmember, City of Meridian, in person

MEMBERS ABSENT:

Zach Brooks, Commissioner, Canyon County, **Chair**

OTHERS PRESENT:

Ashley Cannon, COMPASS, in person
Teri Gregory, COMPASS, in person
Amy Luft, COMPASS, in person
Craig Raborn, Executive Director, COMPASS, in person
Meg Sonnen, COMPASS, in person

CALL TO ORDER:

In absence of a Chair or current Vice Chair, 2025 Vice Chair Trevor Chadwick called the meeting to order at 12:00 p.m.

CONSENT AGENDA

A. Approve April 16, 2026, Finance Committee Meeting Minutes

Dan Hyer moved and John Overton seconded approval of the Consent Agenda as presented. Motion passed unanimously.

ACTION ITEMS

A. Elect Finance Committee Vice Chair

2025 Vice Chair Trevor Chadwick facilitated the election of the Finance Committee 2026 Vice Chair.

Rod Beck nominated Trevor Chadwick as the Finance Committee Vice Chair for 2026; Matt Newton seconded. Motion passed unanimously.

B. Approve Variance Report for October 1, 2025 – March 31, 2026

Meg Sonnen presented the variance report for October 1, 2025 – March 31, 2026.

John Overton moved and Rod Beck seconded approval of the variance report for October 1, 2025, through March 31, 2026, as presented. Motion passed unanimously.

INFORMATION/DISCUSSION ITEMS

A. Review Report of Disbursements Made in the Reporting Period

Meg Sonnen presented the disbursements made in the reporting period, April 4, 2026, through May 26, 2026, which was provided in the packet.

B. Review Draft FY2027 Unified Planning Work Program and Budget (UPWP)

Meg Sonnen presented the draft FY2027 UPWP for discussion.

ADJOURNMENT

Vice Chair Trevor Chadwick adjourned the meeting at 12:24 p.m.

Approved this 23rd day of July 2026.

By: ____________________________
Zach Brooks, Chair

Attest:

By: ________________________
Trevor Chadwick, Vice Chair

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FINANCE COMMITTEE AGENDA ITEM IV-A

Date: July 23, 2026

Topic: Variance Report for October 1, 2025 – June 30, 2026

Request/Recommendation:
COMPASS staff seeks approval of the Variance Report dated October 1, 2025, to June 30, 2026.

Background/Summary:
The Variance Report is used to report actual financial results compared to Revision 2 of the FY2026 Unified Planning Work Program and Budget (UPWP), referred to hereinafter as budget.

Budget to actual variances by line item – revenue and expenses
The first page of the attachment shows budget to actual variances by line item.

Grant revenue reflects payments received for activity that occurred through May 2026. June 2026 activity was billed in July 2026, and revenue will be recorded when received.

All membership dues have been billed. The total is slightly above budget due to the addition of Elmore County. Some participant contributions for the FY2026 orthophotography flight have been received, and the balance of the contributions are expected in the fourth quarter.

The $25,000 contribution from Eagle and the $10,000 contribution from Caldwell for their Project Development projects are still outstanding, pending the completion of the related agreements.

COMPASS is currently fully staffed, and salary and benefit expenses are on budget.

Several major projects including the transportation priorities poll, Project Development projects for Eagle and Caldwell, and support for the travel demand model have not yet had any expense activity. Other significant projects, including the Safe Streets and Roads for All SPEARS (Safe Pedestrian Intersection Prioritization for Enhanced Safety Plan) project, the Project Development projects for Nampa and the Ada County Highway District and the FY2026 orthophotography flight are well under way and are expected to wrap up in the 4th quarter, bringing direct expenses more in line with budgeted expectations.

Total indirect expenses are about on budget at 77%. It is expected that indirect expenses will end the year slightly under budget.

Budget to actual variances by program – expenses
The second and third pages of the attachment show budget to actual expenses by program. Items highlighted in green are 10% or more below budget. Items highlighted in yellow are 10% or more above budget. Explanations for these variances are provided in the attachment on the respective line items.

Balance sheet and cash summary
The fourth and final page of the attachment shows the balance sheet as of June 30, 2026. A summary of COMPASS' cash balance by account is also provided at the bottom of the page.

Implication (policy and/or financial):
To maintain strong internal controls, the Finance Committee is asked to periodically compare actual financial results to budgeted amounts in the current Unified Planning Work Program and Budget.

More Information:
1) Attachments: Budget to actual variances by line item – revenue and expenses
   Budget to actual variances by program – expenses
   Balance sheet and cash summary
2) For detailed information contact: Meg Sonnen at 208-475-2228 or msonnen@compassidaho.org.

COMPASS

REVISION 2 FY2026 BUDGET TO ACTUAL VARIANCES BY LINE ITEM - REVENUES AND EXPENSES

	Revision 2 FY2026 UPWP	Actual	% of Budget Earned or Expended
FY2025 Consolidated Planning Grant	278,840	280,236	101%
FY2026 Consolidated Planning Grant	1,795,000	785,508	
FY2025 STBG-TMA, -U Off the Top for Planning	164,674	164,673	
FY2026 STBG-TMA, -U Off the Top for Planning	669,115	306,704	46%
STBG-TMA, -U Bike Counters	1,768	-	0%
STBG-TMA CIM 2055	416,133	112,459	27%
STBG-TMA High Capacity Transit Corridor PEL	234,638	196,577	84%
CRP-TMA Carbon Reduction Strategy	16,010	15,822	99%
FHWA SPEARS	276,000	54,649	20%
STBG-TMA Coordinate Local Waterway-Pathway Plans	90,405	52,548	58%
Member contributions	1,114,820	1,121,401	101%
Orthophotography Project - Participants	125,000	78,068	62%
Interest income	60,000	55,052	92%
Orthophotography Revenue - Sales	-	13,020	
Modeling revenue	-	8,100	
Maps and publications revenue	-	-	
Other income	35,000	2,245	
Subtotal, revenues	**5,277,403**	**3,247,062**	**62%**
Staff labor	1,853,054	1,374,411	74%
Payroll taxes and fringe benefits	847,315	623,968	74%
Subtotal, salaries and fringe expenses	**2,700,369**	**1,998,379**	**74%**
Professional services	1,967,416	871,594	44%
Equipment purchase	194,494	154,368	79%
Travel/education	69,600	42,269	61%
Printing	2,291	-	0%
Other	-	407	
Public involvement	64,680	13,546	21%
Meeting support	9,000	9,949	111%
Legislative services	18,250	29,229	160%
Write offs	-	1	
Carry forward unprogrammed CPG and local funds	235,384	-	0%
Subtotal, direct expenses	**2,561,115**	**1,121,364**	**44%**
Indirect expenses	316,500	242,706	77%
Total, all expenses	**5,577,984**	**3,362,448**	**60%**
Change in fund balance	(300,581)	(115,386)	
Beginning fund balance	2,357,422	2,357,422	
Current fund balance	**2,056,841**	**2,242,036**	

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COMPASS

FY2026 BUDGET TO ACTUAL VARIANCES BY PROGRAM - EXPENSES

For the Period: Oct 1, 2025-June 30, 2026

As of June 30, 2026, 75% of the fiscal year has passed. Programs that have expended 65% or less of their budgeted dollars are considered under budget. Programs that have expended 85% or more of their budgeted dollars are considered over budget.

10% or more under budgeted expenses

10% or more over budgeted expenses

		Project Lead	Budgeted Labor and Indirect	Actual Labor and Indirect	% of Budget Used	Budgeted Direct	Actual Direct	% of Budget Used	Budgeted Total	Actual Total	% of Budget Used	Notes
601	UPWP: Budget Development and Federal Assurances	Sonnen	117,084	41,225	35%	-	-		117,084	41,225	35%	Under Budget. Majority of hours spent on UPWP work will occur in the remaining quarter.
620	Demographics and Growth Monitoring	Miller	88,243	81,411	92%				88,243	81,411	92%	Over Budget. A majority of the work for this program has been completed. This program is projected to end the year on budget.
653	Communication and Education	Luft	228,809	165,191	72%	62,100	19,094	31%	290,909	184,285	63%	Under Budget. This program is still projected to end the year on budget.
661	Long-Range Planning	Miller	846,291	543,606	64%	1,535,515	563,355	37%	2,381,806	1,106,961	46%	Under Budget. Some carryover is expected for these programs, especially with projects that cross fiscal years.
685	Resource Development/Funding	Tisdale	546,468	429,494	79%	439,114	180,976	41%	985,582	610,471	62%	Under Budget. Direct expenses are expected to be incurred in the upcoming quarter as CIM Grant and PDP projects progress.
Subtotal, Projects			**1,826,895**	**1,260,928**	**69%**	**2,036,729**	**763,425**	**37%**	**3,863,624**	**2,024,353**	**52%**	
701	General Membership Services	Miller	75,759	180,016	238%	-	-		75,759	180,016	238%	Over Budget. More hours than anticipated spent on membership services.
703	General Public Services	Waldinger	42,239	23,226	55%	-	-		42,239	23,226	55%	Under Budget. Expenditures are directly related to the amount of services requested by the general public.
705	Transportation Liaison Services	Raborn	60,277	85,328	142%	-			60,277	85,328	142%	Over Budget. Liaison services higher in 1st quarter due to outreach visits.
760	Government affairs	Raborn	126,177	126,726	100%	99,250	61,177	62%	225,427	187,903	83%	On Budget.
Subtotal, Services			**304,452**	**415,296**	**136%**	**99,250**	**61,177**	**62%**	**403,702**	**476,473**	**118%**	
801	Staff Development	Sonnen	114,309	74,033	65%	45,000	20,984	47%	159,309	95,018	60%	Under Budget. Less staff time used for trainings than anticipated. Additional training costs anticipated in the 4th Quarter, but will still end year under budget.
820	Committee Support	Sonnen	189,499	124,089	65%	2,000	1,278	64%	191,499	125,367	65%	On Budget.
836	Regional Travel Demand Model	Waldinger	102,446	75,607	74%	60,000	-	0%	162,446	75,607	47%	Under Budget. Professional services to support model calibration were budgeted but not needed. Professional services for traffic counts expected to occur in 4th quarter.
842	Congestion Management Process	Mulhall	98,348	26,232	27%				98,348	26,232	27%	Under Budget. Most of the work for the Congestion Management annual report is planned for the last quarter
860	Geographic Information System Maintenance	Adolfson	380,920	264,900	70%	175,500	148,174	84%	556,420	413,075	74%	On Budget.
Subtotal, System Maintenance			**885,522**	**564,861**	**64%**	**282,500**	**170,437**	**60%**	**1,168,022**	**735,298**	**63%**	

COMPASS

FY2026 BUDGET TO ACTUAL VARIANCES BY PROGRAM - EXPENSES

For the Period: Oct 1, 2025-June 30, 2026

As of June 30, 2026, 75% of the fiscal year has passed. Programs that have expended 65% or less of their budgeted dollars are considered under budget. Programs that have expended 85% or more of their budgeted dollars are considered over budget.

10% or more under budgeted expenses

10% or more over budgeted expenses

		Project Lead	Budgeted Labor and Indirect	Actual Labor and Indirect	% of Budget Used	Budgeted Direct	Actual Direct	% of Budget Used	Budgeted Total	Actual Total	% of Budget Used	Notes
990	Direct Operations and Maintenance	Sonnen				142,636	126,325	89%	142,636	126,325	89%	Over Budget. Subscriptions paid for during quarter one cover the full year. This program is projected to end the year on budget.
Subtotal, Indirect and overhead			**-**	**-**		**142,636**	**126,325**	**89%**	**142,636**	**126,325**	**89%**	
GRAND TOTAL			**3,016,869**	**2,241,084.76**	**74%**	**2,561,115**	**1,121,363.52**	**44%**	**5,577,984**	**3,362,448**	**60%**	

COMPASS

Balance Sheet - June 30, 2026

	9/30/2025	6/30/2026
ASSETS		
Cash and Cash Equivalents	2,102,350	2,090,347
Accounts Receivable	611,505	201,189
Prepaid Expenses	68,877	2,776
TOTAL ASSETS	**2,782,732**	**2,294,312**
LIABILITIES		
Accounts Payable	320,326	-
Accrued Payroll Liabilities	89,809	37,100
Advanced Revenue	15,175	15,175
Subtotal, liabilities	**425,310**	**52,275**
FUND BALANCE		
Nonspendable: Prepaid Expenses	68,877	2,776
Assigned To: Set-Aside for CIM Implementation Grant Program	100,000	50,000
Assigned To: CIM 2055 Carry Forward Match	21,104	24,055
Assigned To: Set-Aside for Orthophotography Cost	216,524	236,494
Assigned To: High Capacity Transit PEL Study	26,817	-
Assigned To: Safe Streets and Roads for All Action Plan (SPEARS)	-	17,534
Assigned To: Carbon Reduction Strategy	-	-
Assigned To: Waterway Pathway Plan	6,166	2,999
Assigned To: Perm Automated Counters	-	140
Assigned To: Set-Aside for FY26 Revenue Shortfall	-	9,436
Unassigned	1,917,934	1,898,602
Subtotal, fund balance	**2,357,422**	**2,242,036**
TOTAL LIABILITIES AND FUND BALANCE	**2,782,732**	**2,294,311**

Cash & Investment Summary - June 30, 2026

Account	**Current Rate**	**Balance**
Petty Cash	n/a	200
ID Central Credit Union Share Savings	0.00%	25
ID Central Credit Union Money Market Checking	0.20%	22,576
ID Central Credit Union Premium Money Market Savings	1.49%	50,000
Banner Bank 60 Month CD #8101	2.75%	179,925
Banner Bank 36 Month CD #8093	2.75%	170,928
Banner Bank 60 Month CD #9026	2.75%	174,189
Local Government Investment Pool	3.82%	1,492,504
Total Cash Balance		**2,090,347**

FINANCE COMMITTEE AGENDA ITEM IV-B

Date: July 23, 2026

Topic: Revision 3 of the FY2026 Unified Planning Work Program and Budget

Request/Recommendation:

Review and recommend Revision 3 of the FY2026 Unified Planning Work Program and Budget (UPWP) for COMPASS Board of Directors' approval.

Background/Summary:

Federal metropolitan planning rules require that COMPASS produce a UPWP, which is periodically amended to accommodate changes in revenues, expenses, staffing, and scope. These amendments are usually accomplished through a Board resolution with subsequent distribution of the approved resolution and documents to the appropriate funding agencies. Prior to presentation to the Board, proposed modifications to these documents are brought to the Finance Committee.

The following revisions to revenues and expenses are proposed in Revision 3 of the FY2026 UPWP:

Increase FY2025 Consolidated Planning Grant (CPG) funds by $8,642, including local match. The carry forward amount from FY2025 was incorrectly calculated.

Increase FY2026 CPG funds by $20,381, including local match. The Federal Transit Administration provided more funding for the CPG than was originally anticipated.

Categorize $26,476 of FY2026 CPG funds as carry-forward to FY2027. This is the amount of CPG funds remaining, including local match, after all federally eligible expenditures are covered.

Add the $436,000 of STBG Off the Top funds that will be obligated in FY2026 but not expended until FY2027. The amount includes local match. This early obligation ensures that funds are available when the fiscal year begins on October 1. Add a corresponding carry-forward expenditure on the expense side.

Add the $200,000 of STBG Off the Top funds for the fiscal impact tool update that were obligated in FY2026 but will not be expended until FY2027. The amount includes local match. This early obligation ensures that funds are available when the fiscal year begins on October 1. Add a corresponding carry-forward expenditure on the expense side.

Reduce STBG-TMA funds for Communities in Motion 2055 by $8,379. The carry forward amount from FY2025 was incorrectly calculated.

Adjust the classification of direct expenditures for CIM 2055 to correspond to the remainder of the planned work.

Adjust the amount of unprogrammed CIM 2055 funding to carry forward to FY2027 to the correct amount.

Add carry forward expenses of $28,755 for the Safe Streets and Roads for All SPEARS project to allow for the corresponding revenues to be fully programmed. The project will wrap up in FY2027.

Add the $400,000 of STBG Off the Top funds for the Transportation System Management and Operations Plan that were obligated in FY2026 but will not be expended until FY2027. The amount includes local match. This early obligation ensures that funds are available when the fiscal year begins on October 1. Add a corresponding carry-forward expenditure on the expense side.

Increase the draw from fund balance needed to cover the budget shortfall by $43,326.

Implication (policy and/or financial):

Without COMPASS Board of Directors' adoption of Revision 3 of the FY2026 UPWP, the agency cannot make full use of available revenues.

More Information:

Attachments
For detailed information contact: Meg Sonnen, at 208-475-2228 or msonnen@compassidaho.org.

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COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO

Recommended Changes for FY2026 - Revision 3

Summary

	Revision 2 - FY2026 UPWP Revenues	**5,577,984**	**Revision 2 - FY2026 UPWP Expenses**	**5,577,984**
1	Increase FY2025 Consolidated Planning Grant; carry forward from FY2025 was incorrectly calculated	8,008		
	Local match on FY2025 CPG	634		
2	Increase FY2026 Consolidated Planning Grant; more funding was obligated by Federal Transit Administration than anticipated	18,885	Carry forward to FY2027 portion of FY2026 CPG funds that are not expected to be expended in FY2026	26,476
	Local match on additional FY2026 CPG	1,496		
	Local match on FY2026 CPG carried forward to FY2027	1,943		
3	Add STBG-TMA and STBG-U off the top funding for FY2027; these funds obligate in FY2026 but are not expended until FY2027.	403,998	Carry forward to FY2027 the expense related to the FY2027 off the top funding	436,000
	Local match on FY2027 off the top	32,002		
3	Add STBG-TMA and STBG-U off the top funding for fiscal impact tool project; these funds obligate in FY2026 but are not expended until FY2027.	185,320	Add carry forward for fiscal impact tool expenses; this project will get underway in FY2027	200,000
	Local match on FY2027 off the top	14,680		
3	Adjust remaining balance of STBG-TMA funding for *Communities in Motion 2055*; carry forward amount from FY2025 was calculated incorrectly	(7,764)	Increase FY2026 programmed direct expenses to correspond to planned work	45,969
	Local match on CIM 2055 increase	(615)	Adjust carry forward amount on CIM 2055 to correct amount	(54,348)
	Adjust local match on CIM 2055 carry forward amount	(19,061)		
1			Add carry forward expenses for Safe Streets and Roads for All SPEARS project; not all budgeted costs for staff time expected to be expended in FY2026	28,755
3	Add STBG-TMA funding for FY2027 Transportation System Management and Operations (TSMO) Plan; funds obligated FY2026, but work gets underway in FY2027	370,640	Direct expenses for TSMO Plan to get underway in FY2027	400,000
	Local match on TSMO	29,360		
12	Increase draw from fund balance to cover shortfall	43,326		
	Recommended Adjustments to Revenues	**1,082,852**	**Recommended Adjustments to Expenses**	**1,082,852**
	Adjusted Revenues - Revision 3	**6,660,836**	**Adjusted Expenses - Revision 3**	**6,660,836**

COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO
FY2026 REVISION 3 UNIFIED PLANNING WORK PROGRAM AND BUDGET
REVENUE AND EXPENSE SUMMARY

REVENUE	FY2026 Rev 2 UPWP	FY2026 Rev 3 UPWP
GENERAL MEMBERSHIP		
Ada County	266,101	266,101
Ada County Highway District	266,101	266,101
Boise County	10,738	10,738
Canyon County	133,580	133,580
Canyon Highway District No. 4	53,163	53,163
City of Boise	111,792	111,792
City of Caldwell	34,219	34,219
City of Eagle	17,160	17,160
City of Garden City	6,054	6,054
City of Greenleaf	362	362
City of Kuna	14,881	14,881
City of Meridian	64,963	64,963
City of Melba	309	309
City of Middleton	6,159	6,159
City of Nampa	54,329	54,329
City of Notus	278	278
City of Parma	988	988
City of Star	9,863	9,863
City of Wilder	780	780
Subtotal	1,051,820	1,051,820
SPECIAL MEMBERSHIP		
Boise State University	10,500	10,500
Capital City Development Corporation	10,500	10,500
Idaho Department of Environmental Quality	10,500	10,500
Idaho Transportation Department	10,500	10,500
Valley Regional Transit	10,500	10,500
West Ada School District	10,500	10,500
Subtotal	63,000	63,000
GRANTS AND SPECIAL PROJECTS		
FHWA/FTA - Consolidated Planning Grants		
CPG - FY2025 K# 22998 Ada County	197,977	203,662
CPG - FY2025 K# 22998 Canyon County	80,863	83,186
CPG - FY2026 K# 23401 Ada County	1,274,450	1,287,858
CPG - FY2026 K# 23401 Canyon County	520,550	526,027
Sub Total CPG Grants	2,073,840	2,100,733
STBG-TMA & STBG-U - K# 22387; FY2025 off-the-top funds for Planning	164,674	164,673
STBG-TMA & STBG-U - K# 22800; obligated FY25 and spent in FY26 off-the-top funds for Planning	306,705	306,706
STBG-TMA & STBG-U - K# 22800; FY2026 Transportation Poll	362,410	362,410
STBG-TMA & STBG-U - K# 22800; Obligate in FY26 for FY27 off-the-top funds for Planning	-	403,998
STBG-TMA & STBG-U - K# 22800; obligate FY2026 Fiscal Impact Tool; spend in FY27		185,320
STBG-U - K# 23026/23313 Permanent Automated Counters	1,768	1,768
STBG TMA - K# 20271, CIM 2055	416,133	408,369
STBG-TMA K#13046 PEL, High-Capacity Transit Corridor	234,638	234,638
CRP-TMA K#24233 Carbon Reduction Strategy	16,010	16,010
FHWA Spears	276,000	276,000
STBG-TMA K#23312 Coordinate Local Waterway-Pathway Plans	90,405	90,405
STBG-TMA K#23678 Transportation System Management and Operations Plan (TSMO)		370,640
Subtotal	1,868,743	2,820,937
OTHER REVENUE SOURCES		
Orthophotography - Participant Contributions FY25 Flight	125,000	125,000
Interest Income	60,000	60,000
Project Development Share - Caldwell Fiberoptic & ITS	10,000	10,000
Project Development Share - Eagle	25,000	25,000
Subtotal	220,000	220,000
TOTAL REVENUE; Dues, Federal Funds, and Other miscellaneous	**#########**	**#########**
Draw From Fund Balance (CIM Implementation Grants)	100,000	100,000
Draw From Fund Balance - CIM 2055 carry forward match	32,964	13,288
Draw from fund balance - local match on FY2027 off the top funding for fiscal impact tool		14,680
Draw from fund balance - local match on FY2027 off the top funding obligated in FY2026		32,002
Draw from fund balance - local match on FY2026 CPG carried forward to FY27		1,943
Draw From Fund Balance - match on PEL high capacity transit	18,587	18,587
Draw From Fund Balance - 20% match on SS4A SPEARS	69,000	69,000
Draw From Fund Balance - match on carbon reduction strategy	1,268	1,268
Draw From Fund Balance - match on perm automated counters	140	140
Draw From Fund Balance - match waterway pathway plan	7,161	7,161
Draw From Fund Balance - match TSMO	-	29,360
Draw From Fund Balance - match Poll	28,708	28,708
Draw from Fund Balance - amortize expense annually	33,317	33,317
Draw From Fund Balance to cover shortfall	9,436	54,892
Subtotal	300,581	404,346
TOTAL REVENUE, ALL RESOURCES	**5,577,984**	**6,660,836**

EXPENSE	FY2026 Rev 2 UPWP	FY2026 Rev 3 UPWP
SALARY, FRINGE & CONTINGENCY		
Salary	1,831,054	1,831,054
Payroll taxes and employee benefits	847,315	847,315
Contingency (Overtime, Bonus, and Sick Time Trade)	22,000	22,000
Subtotal	2,700,369	2,700,369
INDIRECT OPERATIONS & MAINTENANCE		
Indirect Costs	316,500	316,500
Subtotal	316,500	316,500
DIRECT OPERATIONS & MAINTENANCE		
620002, Fiscal Impact Tool	-	200,000
653001, Communication and Education	62,100	62,100
661001, Long-Range Planning	955,060	555,563
661005, Safe Streets and Roads for All	304,022	332,777
661006, High Capacity Transit PEL	253,225	253,225
661008, Bike Counter Management	23,208	23,208
685001, Transportation Improvement Program	5,000	5,000
685002, Project Development Program	304,114	304,114
685003, Grant Research and Development	30,000	30,000
685004, CIM Implementation Grants	100,000	100,000
760001, Government Affairs	99,250	99,250
760002, Transportation Priorities	-	391,118
801001, Staff Development	45,000	45,000
820001, Committee Support	2,000	2,000
836001, Regional Travel Demand Model	60,000	60,000
836002, TSMO Project	-	400,000
860001, Geographic Information System Maintenance	175,500	175,500
990001, Direct Operations and Maintenance	142,636	605,112
Subtotal	2,561,115	3,643,967
TOTAL EXPENSE	**5,577,984**	**6,660,836**

REVENUE AND EXPENSE SUMMARY		
TOTAL REVENUE	**5,577,984**	**6,660,836**
LESS: TOTAL EXPENSES	**5,577,984**	**6,660,836**
REVENUE EXCESS/(DEFICIT)	-	-

COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO
EXPENSES BY WORK PROGRAM NUMBER AND FUNDING SOURCE

WORK PROGRAM NUMBER		EXPENSES																								MATCH, LOCAL & OTHER FUNDING				
		Work Days	Labor & Indirect Cost	Direct Cost	Total Cost	FY25 CPG Ada County K#22998 (71%) 7.34% match	FY25 CPG Canyon County K# 22998 (29%) 7.34% match	FY25 CPG Ada County K#22998 (71%) 0% match AT	FY25 CPG Canyon County K# 22998 (29%) 0% match AT	FY26 CPG Ada County K#23401 (71%) 7.34% match other	FY26 CPG Canyon County K# 23401 (29%) 7.34% match other	FY26 CPG Ada County K#23401 (71%) 0% match AT	FY26 CPG Canyon County K# 23401 (29%) 7.34% match	STBG-TMA Off The Top K# 22387 7.34% match	STBG-TMA Off The Top K# 22800 7.34% match FY2026	STBG-TMA Off The Top K# 22800 7.34% match FY2027	STBG-TMA Poll & FIT K# 22800 7.34% match	STBG-TMA CIM 2055 K# 20271; 7.34% match	STBG-TMA PEL, High Capacity Transit KN13046	STBG-TMA Local Waterways Pathway Plans K# 23312; 7.34% Match	STBG-TMA TSMO K# 23678 7.34% Match	STBG-TMA Perm Auto Counters K#23313 7.34% Match	CRP-TMA Carbon Reduction Strategy KN24233	FHWA SS4A SPEARS 20% match	Total Federal Funds	Required Match	Local Funds & Fund Balance	Other Revenue	Total Local & Other	TOTAL FUNDING SOURCES
601001	UPWP/Budget Development and Federal Assurances	76	84,770	-	84,770	2,896	1,183			51,936	21,213			363	957										78,548	6,222			6,222	84,770
601002	Certification Review	28	31,614	-	31,614	-				19,695	8,045			-	1,554										29,294	2,320			2,320	31,614
620001	Demographics and Growth Monitoring	109	87,714	-	87,714	6,660	2,720			34,177	13,959			6,792	16,968										81,276	6,438			6,438	87,714
653001	Communication and Education (Local only)	291	227,438	62,100	289,538																				-		289,538		289,538	289,538
661001	LRP: General Project Management	626	509,754	374,527	884,281	62,744	25,628			209,674	85,642			41,501	47,150			240,621		90,405			16,010		819,375	64,906			64,906	884,281
661002	LRP: Active Transportation	120	76,300	-	76,300	226	92	22,599	9,231	5,664	2,314	24,850	10,150	479											75,605	695			695	76,300
661005	LRP: Safe and Accessible Transportation	40	40,733	332,777	373,510	774	316			16,642	6,797			466	1,422									276,000	302,417	71,093			71,093	373,510
661006	LRP: High-Capacity Transit PEL	101	105,363	253,225	358,588	4,214	1,721			59,387	24,256			5,906	2,146				234,638						332,268	26,320			26,320	358,588
661008	LRP: Bike Counter Management	215	127,143	23,208	150,351	2,028	829			77,424	31,625			1,391	4,514							1,768			119,579	9,472	21,300		30,772	150,351
685001	RD: Transportation Improvement Program	398	321,798	5,000	326,798	25,673	10,486			125,815	51,389			35,045	54,403										302,811	23,987			23,987	326,798
685002	RD: Project Development Program	21	20,926	304,114	325,040	5,855	2,392			179,020	73,121			2,372	5,991										268,751	21,289		35,000	56,289	325,040
685003	RD: Grant Research and Development (Local Only)	187	182,599	30,000	212,599																				-		212,599		212,599	212,599
685004	RD: CIM Implementation Grants	18	17,871	100,000	117,871	1,411	576			7,437	3,037			1,328	2,770										16,559	1,312	100,000		101,312	117,871
TOTAL PLANNING AND RESOURCE DEVELOPMENT		2,230	1,834,023	1,484,951	3,318,974	112,481	45,943	22,599	9,231	786,871	321,398	24,850	10,150	95,643	137,875	-	-	240,621	234,638	90,405	-	1,768	16,010	276,000	2,426,483	234,054	623,437	35,000	892,491	3,318,974
701001	Membership Services	73	75,306	-	75,306	10,217	4,173			783	320			17,338	36,948										69,779	5,527			5,527	75,306
702001	Boise County Services (Local Only)	33	29,766	-	29,766																				-		20,266	9,500	29,766	29,766
702002	Elmore County Services (Local Only)	-	-	-	-																				-				-	-
703001	Public Services (Local Only)	12	12,220	-	12,220																				-		12,220		12,220	12,220
705001	Transportation Liaison Services	55	59,915	-	59,915	7,665	3,131			12,851	5,249			11,367	15,254										55,517	4,398			4,398	59,915
760001	Government Affairs (Local Only)	92	125,421	99,250	224,671																				-		224,671		224,671	224,671
760002	Transportation Priorities Poll	-	-	391,118	391,118												362,410								362,410	28,708			28,708	391,118
TOTAL SERIVCES		265	302,628	490,368	792,996	17,882	7,304	-	-	13,634	5,569	-	-	28,705	52,202	-	362,410	-	-	-	-	-	-	-	487,706	38,633	257,157	9,500	305,290	792,996
801001	Staff Development	126	113,625	45,000	158,625	4,187	1,710			53,729	21,946			10,951	12,762										105,285	8,340	45,000		53,340	158,625
820001	Committee Support	231	188,363	2,000	190,363	7,145	2,918			92,650	37,843			8,531	25,450										174,537	13,826	2,000		15,826	190,363
836001	Regional Travel Demand Model	100	101,833	60,000	161,833	6,115	2,498			79,974	32,665			9,878	18,824										149,954	11,879			11,879	161,833
842001	Congestion Management Process	96	97,759	-	97,759	2,114	863			58,287	23,807			2,331	3,181										90,583	7,176			7,176	97,759
860001	Geographic Information System Maintenance	415	361,410	175,500	536,910	31,139	12,719			160,445	65,534			8,634	56,412										334,883	26,527		175,500	202,027	536,910
860002	GIS - Orthophotography processing for sales	20	17,228	-	17,228																						17,228		17,228	17,228
TOTAL SUPPORT		988	880,218	282,500	1,162,718	50,700	20,708	-	-	445,085	181,795	-	-	40,325	116,629	-	-	-	-	-	-	-	-	-	855,242	67,748	64,228	175,500	307,476	1,162,718
620002	FIT carry forward			200,000	200,000												185,320								185,320	14,680			14,680	200,000
661001	CIM 2055 Carry forward	-	-	181,036	181,036													167,748							167,748	13,288			13,288	181,036
836002	TSMO carry forward			400,000	400,000																370,640				370,640	29,360			29,360	400,000
990001	Off the Top FY27, obligated FY26 carry forward			436,000	436,000											403,998									403,998	32,002			32,002	436,000
990001	CPG obligated FY26, carry forward to FY27			26,476	26,476					17,418	7,115														24,533	1,943			1,943	26,476
990001	Direct Operations/Maintenance	-	-	142,636	142,636																				-		142,636		142,636	142,636
991001	Support Services Labor	887	-	-	-																				-	-			-	-
TOTAL OPERATIONS		887	-	1,386,148	1,386,148	-	-	-	-	17,418	7,115	-	-	-	-	403,998	185,320	167,748	-	-	370,640	-	-	-	1,152,239	91,273	142,636	-	233,909	1,386,148
G R A N D T O T A L		4,370	3,016,869	3,643,967	6,660,836	181,063	73,955	22,599	9,231	1,263,008	515,877	24,850	10,150	164,673	306,706	403,998	547,730	408,369	234,638	90,405	370,640	1,768	16,010	276,000	4,921,670	431,708	1,087,458	220,000	1,739,166	6,660,836

COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO
FY2026 REVISION 3 UNIFIED PLANNING WORK PROGRAM AND BUDGET
DIRECT EXPENSE SUMMARY

DESCRIPTION	TOTAL DIRECT	PROFESSIONAL SERVICES (830)	EQUIPMENT / SOFTWARE (834)	TRAVEL / EVENTS / EDUCATION (840)	PRINTING (860)	OTHER (863)	PUBLIC INVOLVEMENT (864)	MEETING SUPPORT (865)	LEGAL / LOBBYING (872)	CARRY-FORWARD
620002 Fiscal Impact Tool	200,000									200,000
653001 Communication and Education	62,100	26,500	12,500		700		22,400			
661001 Long Range Planning: CIM 2055	538,285	277,649			5,200		74,400			181,036
661001 LRP: Carbon Reduction Strategy	17,278	17,278								
661005 LRP: SS4A SPEARS	332,777	304,022								28,755
661006 LRP: PEL High Capacity Transit	253,225	253,225								
661008 Bike Counter Maintenance	23,208		23,208							
685001 Transportation Improvement Program	5,000						5,000			
685002 Project Development Program	304,114	304,114								
685003 Grant Research and Development	30,000	30,000								
685004 CIM Implementation Grants	100,000	100,000								
760001 Government Affairs	99,250	75,000		23,000					1,250	
760002 Transportation Priorities (Off the Top)	391,118	391,118								
801001 Staff Development	45,000			45,000						
820001 Committee Support	2,000							2,000		
836001 Regional Travel Demand Model	60,000	60,000								
836002 Transportation System Management and Operations Plan (TSMO)	400,000									400,000
860001 Geographic Information System Maintenance	175,500	125,000	50,500							
990001 Direct Operations / Maintenance										
Off the Top - obligated FY26, carry forward to FY27	436,000									436,000
CPG - obligated FY26, carry forward to FY27	26,476									26,476
Website Maintenance	5,300	5,300								
New/replacement hardware and software	6,000		6,000							
Transit network planning software	22,844		22,844							
TIP Software	20,000		20,000							
TREDIS Renewal, CUBE Pattens software	59,442		59,442							
AICP and APBP Webinar series	1,600			1,600						
Membership dues for COMPASS	17,000								17,000	
Other: board lunch, staff gifts, meeting refreshments, misc.	10,450						3,450	7,000		
GRAND TOTAL	3,643,967	1,969,206	194,494	69,600	5,900	-	105,250	9,000	18,250	1,272,267

COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO
FY2026 REVISION 3 UNIFIED PLANNING WORK PROGRAM AND BUDGET
INDIRECT OPERATIONS AND MAINTENANCE EXPENSE SUMMARY

CATEGORY	ACCOUNT CODE	FY2026 Rev 2	FY2026 Rev 3
Professional Services	930	79,000	79,000
Equipment Repair / Maintenance	936	500	500
Publications	943	2,500	2,500
Employee Professional Membership	945	2,500	2,500
Postage	950	600	600
Telephone	951	17,100	17,100
Building Maintenance and Reserve for Major Repairs	955	72,000	72,000
Printing	960	4,000	4,000
Advertising	962	3,000	3,000
Audit	970	24,000	24,000
Insurance	971	27,000	27,000
Legal Services	972	5,000	5,000
General Supplies	980	5,000	5,000
Computer Supplies	982	10,000	10,000
Software Subscriptions and Licensing	983	43,000	43,000
Vehicle Maintenance	991	3,000	3,000
Utilities	992	11,300	11,300
Local Travel	993	2,000	2,000
Other / Miscellaneous	995	5,000	5,000
T O T A L		316,500	316,500

COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO
FY2026 REVISION 3 UNIFIED PLANNING WORK PROGRAM AND BUDGET
WORKDAY ALLOCATION SUMMARY

WORK PROGRAM DESCRIPTION		LEAD STAFF	DIRECTORS	PLANNING	RESOURCE DEVELOPMENT	TECHNICAL SERVICES	COMMUNICATIONS	OPERATIONS	TOTAL
601001	UPWP/Budget Development and Federal Assurances	MS	34	-	5	3	3	31	76
601002	Certification Review	AL	8	8	2	4	6	-	28
620001	Demographics and Growth Monitoring	AM	-	75	-	24	10	-	109
620002	Fiscal Impact Tool	AM	-	-	-	-	-	-	-
653001	Communication and Education (Local only)	AL	10	18	9	4	250	-	291
661001	LRP: General Project Management	AM	10	505	8	70	33	-	626
661002	LRP: Active Transportation	AM	-	120	-	-	-	-	120
661005	LRP: Safe and Accessible Transportation	HM	-	-	-	40	-	-	40
661006	LRP: High-Capacity Transit PEL	LK	5	88	-	5	3	-	101
661008	LRP: Bike Counter Management	AM	-	215	-	-	-	-	215
685001	RD: Transportation Improvement Program	TT	12	-	353	5	28	-	398
685002	RD: Project Development Program	MC	-	-	21	-	-	-	21
685003	RD: Grant Research and Development (Local Only)	MC	10	-	152	10	15	-	187
685004	RD: CIM Implementation Grants	MC		-	18	-	-	-	18
TOTAL PROJECTS			89	1,029	568	165	348	31	2,230
701001	Membership Services	MW	5	5	13	40	10	-	73
702001	Boise County Services (Local Only)	TT	-	-	21	4	8	-	33
702002	Elmore County Services (Local Only)	TT	-	-	-	-	-	-	-
703001	Public Services (Local Only)	MW	-	-	-	10	2	-	12
705001	Transportation Liaison Services	TT	16	13	7	5	14	-	55
760001	Government Affairs (Local Only)	AL	65	-	-	-	27	-	92
TOTAL SERVICES			86	18	41	59	61	-	265
801001	Staff Development	MS	18	35	22	15	22	14	126
820001	Committee Support	AL	10	28	24	10	159	-	231
836001	Regional Travel Demand Model	MW	-	-	-	100	-	-	100
836002	Transportation System Management and Operations Plan (T	MW	-	-	-	-	-	-	-
842001	Congestion Management Process	MW	-	-	-	96	-	-	96
860001	Geographic Information System Maintenance	EA	-	-	-	415	-	-	415
860002	GIS - Orthophotography processing for sales	EA	-	-	-	20	-	-	20
TOTAL SYSTEM MAINTENANCE			28	63	46	656	181	14	988
TOTAL DIRECT			203	1,110	655	880	590	45	3,483
991001	Support Services Labor	MS	257	40	35	40	100	415	887
TOTAL INDIRECT/OVERHEAD			257	40	35	40	100	415	887
TOTAL LABOR			460	1,150	690	920	690	460	4,370

PROGRAM NO.	601	CLASSIFICATION: Project
TITLE:	UPWP Budget Development and Monitoring	

TASK / PROJECT DESCRIPTION:	Monitor and amend, as necessary, the FY2026 Unified Planning Work Program and Budget (UPWP) and related transportation grants for the metropolitan planning organization (MPO). Develop and obtain COMPASS Board approval for the FY2027 UPWP. Attain compliance on all federal requirements of transportation planning implemented under applicable federal transportation bills.
PURPOSE, SIGNIFICANCE, AND REGIONAL VALUE:	The UPWP is a comprehensive work plan that coordinates federally funded transportation planning and transportation related planning activities in the region and identifies the related planning budget.
FEDERAL REQUIREMENT, RELATIONSHIP TO OTHER ACTIVITIES, FEDERAL CERTIFICATION REVIEW	Federal Code 23 CFR § 450.308 (b) An MPO shall document metropolitan transportation planning activities performed with funds provided under title 23 U.S.C. and title 49 U.S.C. Chapter 53 in a unified planning work program (UPWP) or simplified statement of work in accordance with the provisions of this section and 23 CFR part 420.

FY2026 BENCHMARKS

MILESTONES / PRODUCTS	
FY2026 UPWP	
Process and track revenues and expenditures for the FY2026 UPWP and related transportation grants	Ongoing
Process required state and local agreements and other required paperwork for transportation grants	As Needed
Process and obtain Board approval of FY2026 UPWP revisions	As Needed
Distribute revisions of the FY2026 UPWP to the Idaho Transportation Department for tracking purposes	
Distribute revisions of the FY2026 UPWP to the Federal Highway Administration and the Federal Transit Administration for approval	
FY2027 UPWP Development	
Develop process and schedule for the FY2027 UPWP	Nov
Solicit membership input on possible transportation planning projects and associated needs for FY2027	Jan-Feb
Submit initial revenue assessment for FY2027 to the Finance Committee for input	Mar
Obtain Board approval on FY2027 General and Special membership dues	Apr
Present FY2027 UPWP	
Present draft FY2027 UPWP to Finance Committee for input and feedback	Jun
Present draft FY2027 UPWP to Finance Committee for recommendation	Jul
Submit FY2027 UPWP to Board for adoption	Aug
Submit and obtain approval from Federal Highway Administration of FY2027 UPWP	Aug
Distribute FY2027 UPWP to the Idaho Transportation Department and Federal Transit Administration	Aug
Track Federal requirements as related to Self-Certification	Ongoing
Compliance with federal requirements	
Track federal requirements as related to Regional Transportation Improvement Program and the Long-Range Transportation Plan	Ongoing
Monitor federal changes through the Federal Register	
Certification Review	
Work with federal agenices to set up review	Mar
Respond to questions and prepare materials for submission prior to in-person review	Mar
Host the certification review team for the certification review	Apr
Receive final report and prepare necessary responses	Jul
Inform the COMPASS Board of Directors of the certification review	Aug
Develop correctective action plan as necessary	Aug
	Aug

LEAD STAFF: Meg Sonnen

END PRODUCTS: FY2026 UPWP revisions; FY2027 UPWP; completed certification review. Maximize funding opportunities.

ESTIMATED DATE OF COMPLETION: September-2026

Expense Summary

Total Workdays:	104
Salary	$ 71,487
Fringe	32,688
Overhead	12,210
Total Labor Cost:	116,384
DIRECT EXPENDITURES:	
Professional Services	$ -
Legal / Lobbying	
Equipment Purchases	
Travel / Education	
Printing	
Public Involvement	
Meeting Support	
Other	
Total Direct Cost:	$ -
601 Total Cost:	$ 116,384

Funding Sources

	Ada	Canyon	Special	Total
CPG, K22998	$ 2,896	$ 1,183		$ 4,079
CPG, K23401	71,631	29,258		100,889
STBG-TMA, -U, 22387			$ 363	363
STBG-TMA, -U, 22800			$ 2,511	2,511
Local Match	5,904	2,411	226	8,541
Total:	$ 80,431	$ 32,852	$ 3,100	116,384

Participating Agencies

Member Agencies
Federal Highway Administration

PROGRAM NO.	**620**		**CLASSIFICATION:**	**Project**
TITLE:	**Demographics and Growth Monitoring**			
TASK / PROJECT DESCRIPTION:	To collect, analyze, and report on growth and transportation patterns related to goals in the regional long-range transportation plan. This includes providing demographic data, such as population and employment estimates, providing relevant information for local decision-making, and updating demographic forecasts based on new entitlements and policies.			
PURPOSE, SIGNIFICANCE, AND REGIONAL VALUE:	Tracking and monitoring growth and system demands are critical to several planning efforts: 1) *Communities in Motion* as well as other corridor, subarea, and alternative analyses depend on accurate data and assumptions about current and future transportation, housing, and infrastructure demands; 2) The travel demand model also requires current and accurate housing and employment data; 3) Accessing, mapping, and disseminating census data and training enables member agencies to have data for studies, grants, land use allocation demonstration modeling, and other analyses, and is an often requested member service, and 4) Development review, including the fiscal impact analysis, enables local decision-makers to bridge regional and local planning efforts to provide growth supportive of *Communities in Motion* .			
FEDERAL REQUIREMENT, RELATIONSHIP TO OTHER ACTIVITIES, FEDERAL CERTIFICATION REVIEW:	Federal Code 23 CFR § 450.324 -- Long-range transportation plans require valid forecasts of future demand for transportation services which are provided by a travel demand model. Outputs from the model are also necessary for transportation conformity determinations of the TIP and long-range plan and evaluating the impacts of alternative transportation investments. In updating the transportation plan, (e) "the MPO shall base the update on the latest available estimates and assumptions for population, land use, travel, employment, congestion, and economic activity" (f)"The metropolitan transportation plan shall, at a minimum, include (1) The current and projected transportation demand of persons and goods in the metropolitan planning area over the period of the transportation plan;..."			

FY2026 BENCHMARKS

MILESTONES / PRODUCTS

Population and Employment Estimates	
Data collection and geocoding of building permits	Ongoing
Complete 2025 employment data	Mar
Complete 2025 Development Monitoring Report	Mar
Complete 2026 population estimates and receive Board acceptance	Apr
Development Forecasting, Tracking, and Reconciliation	
Update preliminary plat files and other entitled development	Ongoing
Demographics Support	
Respond to member requests for census data	Ongoing
Provide development and policy reviews and checklists	Ongoing
Include fiscal impact analysis with development checklist per policy	Ongoing
Development checklist report	Mar

LEAD STAFF: Austin Miller

END PRODUCT: Demographic products: 1) 2026 population estimates; 2) 2025 employment estimates; 3) 2025 Development Monitoring Report updated; 4) annual demographic reconciliation; and 5) development checklist report

ESTIMATED DATE OF COMPLETION: September-2026

Expense Summary		
Total Workdays:		109
Salary	$	53,877
Fringe		24,635
Overhead		9,202
Total Labor Cost:		87,714
DIRECT EXPENDITURES:		
Professional Services		
Carry forward		200,000
Other		
Total Direct Cost:	$	200,000
620 Total Cost:	$	287,714

Funding Sources	Ada	Canyon	Special	Total	Participating Agencies
CPG, K22998	$ 6,660	$ 2,720		$ 9,380	Member Agencies
CPG, K23401	34,177	13,959		48,136	Housing authorities and other housing stakeholders
STBG-TMA, 22387			6,792	6,792	FTA
STBG-TMA, 22800			202,288	202,288	
Local Match	3,235	1,321	16,562	21,118	
Total:	$ 44,072	$ 18,000	$ 225,642	287,714	

PROGRAM NO.	653	CLASSIFICATION: Project
TITLE:	Communication and Education	

TASK / PROJECT DESCRIPTION:	The Communication and Education task broadly includes external communications, public relations, public involvement, public education, and ongoing COMPASS Board education. Specific elements of the task include, but are not limited to, managing the ongoing COMPASS education series, the annual COMPASS 101 workshop, periodic Board workshops, and the Leadership in Motion awards program; writing the annual report, *Keeping Up With COMPASS* newsletter, brochures, web content, news releases, and other documents; managing COMPASS' social media channels; supporting the Public Participation Workgroup; and representing COMPASS at open houses and other events.
PURPOSE, SIGNIFICANCE, AND REGIONAL VALUE:	The Communication and Education program helps COMPASS facilitate public involvement in, and understanding of, transportation and related planning efforts by planning and implementing an integrated communications/education and public participation strategy.
FEDERAL REQUIREMENT, RELATIONSHIP TO OTHER ACTIVITIES, FEDERAL CERTIFICATION REVIEW:	Federal Code 23 CFR § 450.316 requires public input and involvement in metropolitan planning organization planning activities. Public involvement for specific programs (e.g., regional transportation improvement program, regional long-range transportation plan [*Communities in Motion*]) is planned and budgeted under those programs. The Communication and Education task supports that outreach and involvement through developing and updating the COMPASS participation plan, coordinating outreach efforts, and providing more general (non-program specific) opportunities for the public to learn about transportation, planning, financial, and related issues to support federally required public involvement efforts.

FY2026 BENCHMARKS

MILESTONES / PRODUCTS	
<u>General</u>	
Continue work with media -- set up interviews, develop story ideas, respond to inquiries, write/distribute news releases	Ongoing
Support work of Public Participation Workgroup	Ongoing
Implement the COMPASS participation plan; work toward goals established in the plan	Ongoing
Provide outreach/public speaking support and training to staff	Ongoing
<u>Develop tools, such as electronic and print materials, designed for most effective means of communication</u>	
Maintain and enhance COMPASS social media channels	Ongoing
Continually update the COMPASS website to improve usability and keep content up to date	Ongoing
Develop the FY2026 annual report, annual budget summary, and annual communication summary	Oct - Dec
Write and distribute the monthly Keeping Up With COMPASS newsletter	Ongoing
Update/develop other print materials as appropriate	Ongoing
Continue to produce the "In Motion" COMPASS podcast	Ongoing
<u>Education and community outreach</u>	
Develop and implement the FY2026 public education series	Jan - Sep
Support and collaborate with other agencies' outreach and education efforts and programs	Ongoing
Participate in community events to share planning-related information	Ongoing
Attend/support member agencies at public meetings	Ongoing
Manage/support the Leadership in Motion awards program	Aug - Dec
Plan and host the annual "COMPASS 101" workshop	Jan - Feb
Present information about COMPASS and our programs to stakeholders and community groups as requested	Ongoing
Continue to lead an interagency "Good Move" regional safety education campaign	Ongoing

LEAD STAFF: Amy Luft

END PRODUCT: Public involvement in, and understanding of, transportation planning and related issues.

ESTIMATED DATE OF COMPLETION: September-2026

Funding Sources

	Ada	Canyon	Special	Total
				$ -
Local Funds/FB			289,538	289,538
				-
	$ -	$ -	$ 289,538	$ 289,538

Participating Agencies

Member Agencies

Expense Summary

Total Workdays:	291
Salary	$ 139,699
Fringe	63,878
Overhead	23,861
Total Labor Cost:	227,438
DIRECT EXPENDITURES:	
Professional Services	$ 26,500
Legal / Lobbying	
Equipment Purchases	12,500
Travel / Education	
Printing	700
Public Involvement	22,400
Meeting Support	
Other	
Total Direct Cost:	$ 62,100
653 Total Cost:	289,538

PROGRAM NO.	661	CLASSIFICATION:	Project
TITLE:	Long Range Planning		

TASK / PROJECT DESCRIPTION:	This project encompasses the activities to identify regional transportation needs and solutions, and prepare a regional long-range transportation plan, *Communities in Motion* (CIM), for Ada and Canyon Counties. This task also incorporates implementation support for the adopted long-range transportation plan and ongoing long-range planning activities.
PURPOSE, SIGNIFICANCE, AND REGIONAL VALUE:	*Communities in Motion* (CIM) is developed in cooperation with member agencies, local governments and the Idaho Transportation Department by a continuing, cooperative, and comprehensive planning process. This performance and outcome-based planning will help guide resources to infrastructure and service projects that collectively help achieve the regional (CIM) goals.
FEDERAL REQUIREMENT, RELATIONSHIP TO OTHER ACTIVITIES, FEDERAL CERTIFICATION REVIEW:	Federal Code 23 CFR § 450 "Infrastructure Investment and Jobs Act" (IIJA) requires that the regional long-range transportation plan be updated every four years in air quality maintenance areas, otherwise every five years. 23 USC 150-- establishes national goals and a performance program, in consultation with stakeholders, including metropolitan planning organizations. The purpose is to provide a means to the most efficient investment of federal transportation funds.

FY2026 BENCHMARKS

MILESTONES / PRODUCTS

General Project Management	
Monitor legislative, funding, etc. changes and provide updates	Ongoing
Update financial analysis	Oct-Mar
Update *Communities in Motion 2050* if needed	Ongoing
Land Use	
Review comprehensive plans	Ongoing
Active Transportation (bicycle and pedestrian)	FY25-FY26
Review micromobility	
Update regional pathway network	
Develop coordinated regional waterway-pathway plan	
Intergrate bicycle pedestrian count program into planning process	
Freight	FY25-FY26
Incorporate freight into project prioritization	
Develop freight rail analysis	
Public Transportation	FY25-FY26
Coordinate high capacity transit planning and environmental linkages (PEL) study	
Update regional public transportation network	
Update coordinated plan	
Monitor park and ride usage, per coordination plan	
Roadways	FY25-FY26
Update congestion management process, strategies and implementation	
Update regional transportation demand management policy/strategy	
Analyze smart cities/intelligent transportation systems corridor intergration opportunities	
Safety	FY25-FY26
Coordinate Safe Pedestrian Intersection Prioritization for Enhanced Road Safety supplemental planning	
Equity	FY25-FY26
Analysis of transportation underfunding	
Update equity index	
Environment, Natural Resources, and Resiliency	FY25-FY26
Update environmental mitigation strategies	
Develop resiliency improvement plan	
Economic Activity	FY25-FY26
Update travel and tourism	
Emerging technology and security	FY25-FY26
Develop regional transportation security education and support	
Develop electric vehicles alternative fuels infrastructure deployment study	
Performance Management	
Update asset management information as needed	Mar
Update federally required performance targets as needed	Ongoing
Public Involvement	
Conduct public involvement according to the work plan	Ongoing
Housing	
Update Housing Resources web page	Ongoing
Organize relevant presentations to Affordable Housing Advisory Workgroup	
Update Housing Underproduction and Needs Analysis App	Nov
Bike Counter Management	
Manage portable counter requests	Ongoing
Manage permanent counter program and COMPASS Data Bike	Ongoing
Manage and report data	Ongoing

LEAD STAFF: Austin Miller

END PRODUCT: Continue development of *Communities in Motion 2055;* projects to address new planning emphasis areas and prepare for federal grant opportunities; collect bicycle and pedestrian data.

ESTIMATED DATE OF COMPLETION: September-2026

Expense Summary

Total Workdays:	1,102
Salary	$ 527,804
Fringe	241,340
Overhead	90,149
Total Labor Cost:	859,293
DIRECT EXPENDITURES:	
Professional Services	$ 852,174
Legal / Lobbying	
Equipment Purchases	23,208
Travel / Education	
Printing	5,200
Public Involvement	74,400
Carry-Forward	209,791
Total Direct Cost:	$ 1,164,773
661 Total Cost:	2,024,066

Funding Sources

	Ada	Canyon	Special	Total
CPG, K22998	69,986	28,586		98,572
CPG, K22998, no match	22,599	9,231		31,830
CPG, K23401	368,791	150,634		519,425
CPG, K23401 no match	24,850	10,150		35,000
STBG-TMA, K22387			49,743	49,743
STBG-TMA, K22800			55,232	55,232
STBG-TMA, K20271			408,369	408,369
STBG-TMA, K13046			234,638	234,638
STBG-TMA, K23312			90,405	90,405
STBG-TMA, K23313			1,768	1,768
STBG-TMA, K24233			16,010	16,010
SS4A			276,000	276,000
Local Only			21,300	21,300
Local Match	29,720	12,139	143,915	185,774
Total:	423,361	172,923	1,297,380	2,024,066

Participating Agencies

Member Agencies
ITD
FHWA
FTA
Housing authorities and other housing stakeholders

PROGRAM NO.	**685**	**CLASSIFICATION:**	**Project**
TITLE:	**Resource Development/Funding**		

TASK / PROJECT DESCRIPTION:	Develop a FY2027-2033 Regional Transportation Improvement Program (TIP) for Ada and Canyon Counties that complies with all federal, state, and local regulations and policies to fund transportation projects. Process amendments and provide project tracking and monitoring for the FY2026-2032 TIP. With consultant assistance, COMPASS staff will assist member agencies in transforming project ideas into well-defined projects with cost estimates, purpose and need statements, environmental scans, and public information plans. Grant research, development, and grant administration are expected to secure additional funding for the region. COMPASS will award *Communities in Motion* (CIM) Implementation Grants to member agencies after appropriate outreach, prioritization, and contract due diligence.
PURPOSE, SIGNIFICANCE, AND REGIONAL VALUE:	Implement requested projects by member agencies, and leverage local dollars. Well defined and scoped projects with accurate project costs and schedules allow strong grant applications, linked closely with CIM 2050 goals and performance measures, increase the delivery of funded projects on time and on budget. These efforts provide the necessary federal documentation for member agencies to obtain federal funding for transportation projects. Staff provides assistance to member agencies to ensure projects meet deadlines and do not lose federal funding through project monitoring and committee participation.
FEDERAL REQUIREMENT, RELATIONSHIP TO OTHER ACTIVITIES, FEDERAL CERTIFICATION REVIEW:	The task is designed to help identify additional revenue sources for member agencies, assist in funding improvements and maintenance of the transportation system, and assist member agencies in implementing the regional long-range transportation plan and the annual TIP. Under 23 CFR § 450.326, COMPASS is required to develop a TIP in cooperation with ITD and public transportation operators. Certain additional requirements are required in the Boise Urbanized Area because it is a Transportation Management Area (TMA). The TIP is required to be updated every four years; however, COMPASS follows the update cycle of ITD's Statewide Transportation Improvement Program (STIP), which is updated annually. All projects receiving federal funding or considered regionally significant must be consistent with the regional long-range transportation plan. The TIP is also scrutinized in the federal Certification Review.

FY2026 BENCHMARKS

MILESTONES / PRODUCTS

685001 Transportation Improvement Program — Oct-Sept

- Update funding application process
- Conduct member outreach
- Solicit project applications
- Assist members with developing complete applications
- Facilitate ranking of project applications
- Assign projects to funding programs through a prioritization process
- Develop the final FY2027-2033 Regional Transportation Improvement Program
- Incorporate reporting methods for federal performance targets, prior to deadlines
- Monitor, track, and process changes to the FY2026-2032 Regional Transportation Improvement Program
- Balance federal-aid programs managed by COMPASS, as changes occur
- Provide assistance to member agencies with federal-aid funding concerns
- Provide funding and programming assistance to Valley Regional Transit (VRT)
- Update the Resource Development Plan

685002 Project Development Program — Oct-Sept

- Award projects through a prioritization process
- Select, contract with, and manage consultants
- Manage project development teams
- Review/revise, approve, and disseminate reports

685003 Grant Research and Development — Oct-Sept

- Seek funding for project needs listed in the Resource Development Plan
- Monitor grant sources; share grant information
- Match grant sources with unfunded members needs
- Write/assist member agencies with grant applications, such as INFRA, RAISE, etc.

685004 CIM Implementation Grants — Oct-Sept

- Award projects through a prioritization process
- Administer contracting/reporting/billing processes
- Manage projects to ensure completion on time and on budget

LEAD STAFF: Toni Tisdale

END PRODUCTS: Current-year TIP amendments and TIP update. Annual Resource Development Plan. Project Development Program pre-concept reports. Application assistance. CIM Implementation Grants.

ESTIMATED DATE OF COMPLETION: September-2026

Expense Summary

Total Workdays:		624
Salary	$	333,647
Fringe		152,561
Overhead		56,987
Total Labor Cost:		543,194
DIRECT EXPENDITURES:		
Professional Services	$	434,114
Legal / Lobbying		
Equipment Purchases		
Travel / Education		
Printing		
Public Involvement		5,000
Meeting Support		
Other		
Total Direct Cost:	$	439,114
685 Total Cost:	$	982,308

Funding Sources	Ada	Canyon	Special	Total
CPG, K22998	$ 32,939	13,454		46,393
CPG, K23401	312,272	127,547		439,819
STBG-TMA, 22387			38,745	38,745
STBG-TMA, 22800			63,164	63,164
Local Match	27,346	11,169	8,073	46,588
Local Only			347,599	347,599
Total:	$ 372,557	$ 152,170	$ 457,581	$ 982,308

Participating Agencies: Member Agencies

PROGRAM NO.	701	CLASSIFICATION: Service
TITLE:	General Membership Services	

TASK / PROJECT DESCRIPTION:	Provides assistance to COMPASS members, including demographic data, mapping, geographic information system assistance/education, travel demand modeling, and other project support.
PURPOSE, SIGNIFICANCE, AND REGIONAL VALUE:	This service promotes implementation of the regional long-range transportation plan. COMPASS staff are engaged in the members' studies and can become more familiar with their assumptions and recommendations. Use of consistent data and methodologies in the various studies and plans conducted by member agencies is beneficial to the region as well.
FEDERAL REQUIREMENT, RELATIONSHIP TO OTHER ACTIVITIES, FEDERAL CERTIFICATION REVIEW:	There are no federal or state requirements concerning provision of services to member agencies. There are no certification review comments, corrective actions or recommendations related to this program. Member support provides assistance to agencies fulfilling activities related to *Communities in Motion* , air quality evaluations, and more detailed transportation planning activities such as corridor studies.

FY2026 BENCHMARKS

MILESTONES / PRODUCTS	
Provide general assistance to member agencies as requested in the areas of:	Ongoing
Specific assistance determined per member agency requests, may include:	
Geographic Information Systems (GIS) (maps, data, and analyses)	
Data and travel demand modeling	
Demographic, development, and related information	
Traffic counts and related information	
Travel time data and analysis	
Other requests as budget allows	As Needed
Specifically requested assistance:	
*State Highway 69 Southern Extension to I-84 Black's Creek Interchange (planning-level connevity study)**	
**ITD funded this study, kickoff anticipated August 2025*	Aug-Apr

LEAD STAFF: Mary Ann Waldinger

END PRODUCT: Data, mapping, and modeling assistance to COMPASS members. Support for member agency studies and planning activities.

ESTIMATED DATE OF COMPLETION: September-2026

Expense Summary		
Total Workdays:		73
Salary	$	46,255
Fringe		21,150
Overhead		7,900
Total Labor Cost:		75,306
DIRECT EXPENDITURES:		
Professional Services		
Legal / Lobbying		
Equipment Purchases		
Travel / Education		
Printing		
Public Involvement		
Meeting Support		
Other		
Total Direct Cost:	$	-
701 Total Cost:	$	75,306

Funding Sources	Ada	Canyon	Special	Total
CPG, K22998	$ 10,217	$ 4,173		14,390
CPG, K23401	783	320		1,103
STBG-TMA, 22387			17,338	17,338
STBG-TMA, 22800			36,948	36,948
Local Match	871	356	4,300	5,527
Total:	$ 11,871	$ 4,849	$ 58,586	$ 75,306

Participating Agencies

Member Agencies
ITD
ACHD
Canyon County
Ada County
Highway District 4
Cities of Middleton, Caldwell, Star, Eagle and Kuna

PROGRAM NO.	703	CLASSIFICATION:	Service
TITLE:	Public Services		

TASK / PROJECT DESCRIPTION:	To provide data, mapping, demographic, and other assistance to the public and non-member entities, as appropriate. For some products, such as maps, there is a charge for the product. When data or other information are not "off-the-shelf" and staff time is needed for research, a labor charge may be applied consistent with COMPASS policy.
PURPOSE, SIGNIFICANCE, AND REGIONAL VALUE:	COMPASS responds to questions from the public and provides a number of products to the public and other entities: demographic data, development information, traffic counts and projections, maps, and geographic information system analyses.
FEDERAL REQUIREMENT, RELATIONSHIP TO OTHER ACTIVITIES, FEDERAL CERTIFICATION REVIEW:	There are no federal or state requirements concerning provision of services to the public. However, these services support COMPASS' vision, mission, roles, and values, including: "...serve as a source of information and expertise…" (COMPASS Mission), "serve as the regional technical resource..." (Role #3 Expert), and "perform and share quality analyses" (Role #3 Expert).

FY2026 BENCHMARKS

MILESTONES / PRODUCTS

Provide assistance to public, member agencies outside the metropolitan planning area, and non-member entities, as requested:	Ongoing
Geographic Information Systems (GIS) (maps, data, and analyses)	
Data and travel demand modeling for proposed developments	
Demographic, development, and related information	
Traffic counts and related information	
Travel time data and analysis	
Other general requests for information	

LEAD STAFF: Mary Ann Waldinger

END PRODUCT: Information assistance to the general public and member agencies outside the metropolitan planning area.

ESTIMATED DATE OF COMPLETION: September-2026

Expense Summary		
Total Workdays:		45
Salary	$	25,789
Fringe		11,792
Overhead		4,405
Total Labor Cost:		41,986
DIRECT EXPENDITURES:	$	-
Professional Services		
Legal / Lobbying		
Equipment Purchases		
Travel / Education		
Printing		
Public Involvement		
Meeting Support		
Other		
Total Direct Cost:	$	-
703 Total Cost:	$	41,986

Funding Sources	Ada	Canyon	Special	Total
				$ -
Local Only	-	-	41,986	$ 41,986
				-
Total:	$ -	$ -	$ 41,986	$ 41,986

Participating Agencies
Members of the public
Boise and Elmore counties

PROGRAM NO.	705	CLASSIFICATION: Service
TITLE:	**Transportation Liaison Services**	

TASK / PROJECT DESCRIPTION:	To provide adequate staff liaison time at member agency meetings and coordinate transportation-related planning activities with member agencies.
PURPOSE, SIGNIFICANCE, AND REGIONAL VALUE:	Transportation liaison services ensure staff representation and coordination with membership on transportation-related planning. Requests that exceed four days may require COMPASS Board approval of a new work program.
FEDERAL REQUIREMENT, RELATIONSHIP TO OTHER ACTIVITIES, FEDERAL CERTIFICATION REVIEW:	Achieve better inter-jurisdictional coordination of transportation and land use planning. Documentation of other significant transportation planning projects occurring within the Treasure Valley through the Unified Planning Work Program and Budget.

FY2026 BENCHMARKS

MILESTONES / PRODUCTS	
Attend member agency meetings and coordinate transportation-related planning activities with member agencies	Ongoing

LEAD STAFF: Craig Raborn

END PRODUCT: Ongoing staff liaison role to member agencies.

ESTIMATED DATE OF COMPLETION: September-2026

Expense Summary		
Total Workdays:		55
Salary	$	36,802
Fringe		16,828
Overhead		6,286
Total Labor Cost:		59,915
DIRECT EXPENDITURES:		
Professional Services	$	-
Legal / Lobbying		
Equipment Purchases		
Travel / Education		
Printing		
Public Involvement		
Meeting Support		
Other		
Total Direct Cost:	$	-
705 Total Cost:	$	59,915

Funding Sources	Ada	Canyon	Special	Total
CPG, K22998	$ 7,665	$ 3,131		$ 10,796
CPG, K23401	12,851	5,249		18,100
STBG-TMA, 22387			11,367	11,367
STBG-TMA, 22800			15,254	15,254
Local Match	1,625	664	2,108	4,397
	-			-
Total:	$ 22,141	$ 9,044	$ 28,729	$ 59,915

Participating Agencies
Member Agencies

PROGRAM NO.	**760**	**CLASSIFICATION:**	**Service**
TITLE:	**Government Affairs**		

TASK / PROJECT DESCRIPTION:	Collect data from the public on transportation priorities. Identify, review, monitor, advocate and report to the COMPASS Board on pending state and federal legislation that directly or indirectly relates to COMPASS priorities and activities.
PURPOSE, SIGNIFICANCE, AND REGIONAL VALUE:	Collect data from the public on transportation priorities. To secure funding and influence policies on relevant transportation-related legislation at the federal and state levels.
FEDERAL REQUIREMENT, RELATIONSHIP TO OTHER ACTIVITIES, FEDERAL CERTIFICATION REVIEW:	There is no federal requirement for this process. The Board works together to identify and prioritize needs and projects.

FY2026 BENCHMARKS

MILESTONES / PRODUCTS	
Federal Legislative Priorities	
Obtain COMPASS Board approval of 2026 federal legislative priorities	Oct
Educate and advocate on 2026 federal legislative priorities	Oct-Aug
Work with COMPASS Executive Committee to identify 2027 federal priorities and positions	Apr-Jul
Obtain COMPASS Board approval of 2027 federal legislative priorities	Aug
State Legislative Priorities	
Educate and advocate on 2026 legislative priorities	Ongoing
Work with Executive Committee to identify possible priorities and position statements for 2027 legislative session	Apr-Aug
Obtain Board endorsement of 2027 legislative priorities	Aug
Public Involvement	
Conduct transportation expectations poll to help inform priorities	FY26

LEAD STAFF: Craig Raborn

END PRODUCT: An effective advocacy program for legislative issues and positions that have been approved by the Board.

ESTIMATED DATE OF COMPLETION: September-2026

Funding Sources	Ada	Canyon	Special	Total	Participating Agencies
STBG-TMA KN22800			$ 362,410	$ 362,410	Member Agencies
Local Only			224,671	$ 224,671	
Local Match			28,708	28,708	
Total:	$ -	$ -	$ 615,789	$ 615,789	

Expense Summary		
Total Workdays:		92
Salary	$	77,037
Fringe		35,226
Overhead		13,158
Total Labor Cost:		125,421
DIRECT EXPENDITURES:		
Professional Services		466,118
Legal / Lobbying	$	1,250
Equipment Purchases		
Travel / Education		23,000
Printing		
Public Involvement		
Meeting Support		
Other		
Total Direct Cost:	$	490,368
760 Total Cost:		615,789

PROGRAM NO.	801	CLASSIFICATION:	System Maintenance
TITLE:	Staff Development		

TASK / PROJECT DESCRIPTION:	To provide staff with resources necessary to keep them informed of federal and state regulations, current transportation planning technologies, and best practices and activities nationally.
PURPOSE, SIGNIFICANCE, AND REGIONAL VALUE:	The activities of this task are part of the overall continuous process to enhance technical and professional capacity. It is important that staff be informed and educated on new regulations and practices to develop and maintain a responsive transportation program.
FEDERAL REQUIREMENT, RELATIONSHIP TO OTHER ACTIVITIES, FEDERAL CERTIFICATION REVIEW:	There are no federal or state requirements concerning provision of staff training; however, COMPASS provides staff with opportunities for training and education. Training examples include attending workshops and conferences sponsored by Federal Highway Administration, National Association of Regional Councils, American Planning Association, Western Planner, Association of Metropolitan Planning Organizations,the Transportation Research Board, etc., to keep staff well informed.

FY2026 BENCHMARKS

MILESTONES / PRODUCTS	
Staff training and development	Ongoing

LEAD STAFF: Meg Sonnen

END PRODUCT: Maintain staff knowledge of federal grant requirement needs and changes and build a strong team through national and local seminars, workshops, conferences, and educational classes.

ESTIMATED DATE OF COMPLETION: September-2026

Expense Summary		
Total Workdays:		126
Salary	$	69,792
Fringe		31,913
Overhead		11,920
Total Labor Cost:		113,625
DIRECT EXPENDITURES:		
Professional Services	$	-
Legal / Lobbying		
Equipment Purchases		
Travel / Education		45,000
Printing		
Public Involvement		
Meeting Support		
Other		
Total Direct Cost:	$	45,000
801 Total Cost:	$	158,625

Funding Sources	Ada	Canyon	Special	Total
CPG, K22998	4,187	1,710		$ 5,897
CPG, K23401	53,729	21,946		$ 75,675
STBG-TMA, 22387			10,951	$ 10,951
STBG-TMA, 22800			12,762	$ 12,762
Local Match	4,588	1,874	1,877	8,340
Local Only			45,000	45,000
Total:	$ 62,504	$ 25,530	$ 70,590	$ 158,625

Participating Agencies
Federal Highway Administration
Federal Transit Administration

PROGRAM NO.	**820**	**CLASSIFICATION:**	**System Maintenance**
TITLE:	**Committee Support**		
TASK / PROJECT DESCRIPTION:	To provide support to the COMPASS Board and standing committees as defined by the COMPASS Bylaws and Joint Powers Agreement.		
PURPOSE, SIGNIFICANCE, AND REGIONAL VALUE:	Provide coordination and communication among member agencies' staff and elected officials in transportation and land use planning through meeting materials, agendas, and minutes, which are a historical record of events leading to the decision-making processes.		
FEDERAL REQUIREMENT, RELATIONSHIP TO OTHER ACTIVITIES, FEDERAL CERTIFICATION REVIEW:	The COMPASS Joint Powers Agreement, Section 4.1.6(K), states, "Open Meeting Law: All meetings of the Board shall be governed under the provisions of the Open Meeting Law, Chapter 2, Title 74, Idaho Code, and any amendments and/or recodification thereof."		

FY2026 BENCHMARKS

MILESTONES / PRODUCTS	
Provide meeting coordination, materials, and follow-up to the Board, standing committees, and workgroups.	Ongoing

LEAD STAFF: Amy Luft

END PRODUCT: Ongoing support of committees to promote involvement and communication.

ESTIMATED DATE OF COMPLETION: September-2026

Funding Sources	Ada	Canyon	Special	Total
CPG, K22998	7,145	2,918		$ 10,063
CPG, K23401	92,650	37,843		130,493
STBG-TMA, K22387			8,531	8,531
STBG-TMA, K22800			25,450	25,450
				-
Local Match	7,905	3,229	2,692	13,826
Local Only			2,000	2,000
Total:	$ 107,700	$ 43,990	$ 38,673	$ 190,363

Participating Agencies
Member Agencies

Expense Summary	
Total Workdays:	231
Salary	$ 115,698
Fringe	52,903
Overhead	19,761
Total Labor Cost:	188,363
DIRECT EXPENDITURES:	
Professional Services	$ -
Legal / Lobbying	
Equipment Purchases	
Travel / Education	
Printing	
Public Involvement	
Meeting Support	2,000
Other	
Total Direct Cost:	$ 2,000
820 Total Cost:	190,363

PROGRAM NO.	**836**	**CLASSIFICATION:**	**System Maintenance**
TITLE:	**Technical Support: Regional Travel Demand Model**		

TASK / PROJECT DESCRIPTION:	Upkeep of the regional travel demand model is an ongoing task needed to maintain the model as a useful tool in planning activities. It also provides vital information for the required process of air quality conformity demonstration and all benefit-cost evaluations.
PURPOSE, SIGNIFICANCE, AND REGIONAL VALUE:	The model outputs are used to test and plan transportation projects, support capital improvement plans and impact fee and/or proportionate share programs for member agencies, conduct air quality conformity of the Regional Transportation Improvement Program (TIP) and regional long-range transportation plan, provide area of influence model runs to inform the traffic impact study process, and respond to various special member requests.
FEDERAL REQUIREMENT, RELATIONSHIP TO OTHER ACTIVITIES, FEDERAL CERTIFICATION REVIEW:	Federal Code 23 CFR § 450.324 -- Long-range transportation plans require valid forecasts of future demand for transportation services which are provided by a travel demand model. Outputs from the model are also necessary for transportation conformity determinations of the TIP and long-range plan and evaluating the impacts of alternative transportation investments. In updating the transportation plan, (e) "the MPO shall base the update on the latest available estimates and assumptions for population, land use, travel, employment, congestion, and economic activity" (f)"The metropolitan transportation plan shall, at a minimum, include (1) The current and projected transportation demand of persons and goods in the metropolitan planning area over the period of the transportation plan;..."

FY2026 BENCHMARKS

MILESTONES / PRODUCTS

Key Elements	
Maintain and update traffic count database	Ongoing
Maintain the structure and integrity of the regional travel demand model for use in the Transportation Economic Development Impact System (TREDIS)	Ongoing
Provide travel demand modeling assistance to support member agency needs and special projects	Ongoing
Provide technical and modeling support as needed for regional long range transportation plan	Ongoing
Complete the process with ITD to update of the Statewide Functional Classification Systems for approval by the subcommittee, IT Board, and FHWA - Boise Division	Oct-Dec
Special Tasks and Model Improvements	
Provide technical analysis on member agency requests vetted through RTAC	Ongoing
Provide modeling and technical assistance to ITD's corridor and environmental studies	Ongoing
Provide technical analysis on unanticipated member agency requests	Ongoing
Maintain the data foundation system and continue to incorporate into other data sources	Ongoing

LEAD STAFF: Mary Ann Waldinger

END PRODUCT: Reasonable and reliable regional travel demand model using the latest available information and forecasts for various types of projects, studies, and analyses.

ESTIMATED DATE OF COMPLETION: September-2026

Expense Summary		
Total Workdays:		100
Salary	$	62,549
Fringe		28,601
Overhead		10,683
Total Labor Cost:		101,833
DIRECT EXPENDITURES:		
Professional Services	$	60,000
Carry forward		400,000
Total Direct Cost:	$	460,000
836 Total Cost:	$	561,833

Funding Sources	Ada	Canyon	Special	Total
CPG, K22998	6,115	2,498		$ 8,613
CPG, K23401	79,974	32,665		112,639
STBG-TMA, 22387			9,878	9,878
STBG-TMA, 22800			18,824	18,824
STBG-TMA, 23678			370,640	370,640
				-
Local Match	6,819	2,785	31,635	41,239
Total:	$ 92,908	$ 37,948	$ 430,977	$ 561,832

Participating Agencies

- Highway Districts
- Member Agencies
- Federal Highways Administration
- Idaho Transportation Department
- Valley Regional Transit
- Department of Environmental Quality

PROGRAM NO.	**842**	**CLASSIFICATION:**	**System Maintenance**
TITLE:	**Congestion Management Process**		

TASK / PROJECT DESCRIPTION:	Maintain a functional congestion management process (CMP) for the Treasure Valley. Conduct data collection, update the congestion management process as needed, produce the Annual Congestion Management Report, maintain regional intelligent transportation system (ITS) architecture and inventory. Research, provide, and monitor transportation demand management (TDM) strategies. Work with member agencies to identify regional congestion issues, identify congestion management needs, and recommend congestion management strategies.
PURPOSE, SIGNIFICANCE, AND REGIONAL VALUE:	The Congestion Management Process (CMP) is a systematic, cyclical, and regionally accepted approach for managing congestion that generates current information regarding regional congestion, outlines methods for identifying congestion management needs, identifies strategies to mitigate congestion, defines performance measures and targets related to congestion, and defines the path for implementing strategies through COMPASS' transportation improvement program (TIP) and regional long-range transportation plan.
FEDERAL REQUIREMENT, RELATIONSHIP TO OTHER ACTIVITIES, FEDERAL CERTIFICATION REVIEW:	Federal Code 23 CFR § 450.322 -- A congestion management process is federally required for areas with populations exceeding 200,000, known as Transportation Management Areas. While only a portion of COMPASS' planning area is subject to this requirement (the Boise Urbanized Area), COMPASS' CMP covers its entire planning area. (a) "The transportation planning process in a TMA shall address congestion management through a process that provides for safe and effective integrated management and operation of the multimodal transportation system, based on a cooperatively developed and implemented metropolitan-wide strategy, of new and existing transportation facilities eligible for funding under title 23 U.S.C. and title 49 U.S.C. Chapter 53 through the use of travel demand reduction (including intercity bus operators, employer-based commuting programs such as a carpool program, vanpool program, transit benefit program, parking cash-out program, shuttle program, or telework program), job access projects, and operational management strategies..."

FY2026 BENCHMARKS

MILESTONES / PRODUCTS	
Congestion Management and Travel Time Data	
Complete the Congestion Management Annual Report using the National Performance Measure Research Data Set (NPMRDS) for 2025	June-Sept
Maintain the Congestion Management Process Technical Document	Ongoing
Publish congestion management annual report to digital format (web map/story map)	June-Sept
Work with Regional Operations Workgroup and other COMPASS workgroups to identify congestion issues, congestion management needs, and congestion management strategies	Ongoing
NPMRDS Travel Time Data and Process	
Develop process for evaluating effectiveness of congestion mitigation projects using the NPMRDS and INRIX travel time data sets	Ongoing
Transportation System Management and Ops (TSMO) and ITS Plan Update	
Maintain the regional ITS inventory and TSMO/ITS projects list	Ongoing
Refine the integration of management and operation strategies and TSMO projects into the long range plan	Ongoing

LEAD STAFF: Mary Ann Waldinger

END PRODUCT: Maintenance of the congestion management process, congestion management annual report (congestion issues, needs, strategies), updated TSMO/ITS projects list and inventory.

ESTIMATED DATE OF COMPLETION: September-2026

Funding Sources	Ada	Canyon	Special	Total
CPG, K22998	2,114	863		$ 2,977
CPG, K23401	58,287	23,807		82,094
STBG-TMA, K22387			2,331	2,331
STBG-TMA, K22800			3,181	3,181
				-
Local Match	4,785	1,954	437	7,176
Total:	$ 65,186	$ 26,624	$ 5,949	$ 97,759

Participating Agencies

Highway Districts
Member Agencies
Federal Highways Administration

Expense Summary	
Total Workdays:	96
Salary	$ 60,047
Fringe	27,457
Overhead	10,256
Total Labor Cost:	97,759
DIRECT EXPENDITURES:	
Professional Services	
Legal / Lobbying	
Equipment Purchases	
Travel / Education	
Printing	
Public Involvement	
Meeting Support	
Other	
Total Direct Cost:	$ -
842 Total Cost:	$ 97,759

PROGRAM NO.	**860**	**CLASSIFICATION:**	**System Maintenance**
TITLE:	**Geographical Information System Maintenance (GIS)**		

TASK / PROJECT DESCRIPTION:	Planning activities depend on current and accurate geographic information. For data to be available in a quality suitable for planning, continual data acquisition is necessary. This involves partnering with other GIS stakeholders, data maintenance, editing, and creating new data from GPS and orthophotography.
PURPOSE, SIGNIFICANCE, AND REGIONAL VALUE:	GIS data and technology are used for internal budget support. COMPASS also provides this geographic information to its members and the general public in the form of maps, data, and analysis. COMPASS works in conjunction with its member agencies via the Regional Geographic Advisory Workgroup (RGAWG) to create regional data that can be used for many purposes.
FEDERAL REQUIREMENT, RELATIONSHIP TO OTHER ACTIVITIES, FEDERAL CERTIFICATION REVIEW, REFERENCE TO STRATEGIC PLAN:	Federal Code 23 CFR § 450.324 (f)-- In updating the transportation plan, the MPO shall use the latest available estimates and assumptions for population, land use, travel, employment, congestion, and economic activity. "The metropolitan transportation plan shall, at a minimum, include (1) The projected transportation demand of persons and goods in the metropolitan planning area over the period of the transportation plan…."

FY2026 BENCHMARKS

MILESTONES / PRODUCTS

Provide GIS Data Maintenance and Support for COMPASS Projects Data analysis, and maintenance for performance reporting and other planning needs Enterprise database maintenance Data integration GIS Technology Census BAS	Ongoing
GIS Cooperation Continue participation in the Treasure Valley GIS User Group Meetings	Quarterly/as needed
Regional Geographic Advisory Committee Host the Regional Geographic Advisory Workgroup to enable regional cooperation of GIS data	Quarterly/as needed
Regional Data Center Expand and maintain authoritative regional GIS data Conduct data accuracy checks and metadata on regional data sets Maintain and improve functionality of Regional Data Center technologies	Ongoing
Transportation Improvement Program Provide ongoing support	Ongoing
2025 Orthophotography Project Finalize processing on 2025 orthophotography acquisition Distribute final data products to participants	December
2026 Orthophotography Project Conduct 2026 orthophotography flight Conduct QC on preliminary data Continue to plan for future orthophotography acquisition and funding	March - October

LEAD STAFF: Eric Adolfson

END PRODUCT: 1) An expanded use of GIS technology and data for regional planning; and 2) Continued GIS coordination and development of the most accurate and up-to-date information possible.

ESTIMATED DATE OF COMPLETION: September-2026

Funding Sources	Ada	Canyon	Special	Total
CPG, K22998	$ 31,139	$ 12,719		$ 43,858
CPG, K23401	160,445	65,534		225,979
STBG-TMA, 22387			8,634	8,634
STBG-TMA, 22800			56,412	56,412
Local Match	15,176	6,199	5,152	26,527
Local Only			192,728	192,728
Total:	$ 206,760	$ 84,452	$ 262,926	$ 554,138

Participating Agencies: All Member Agencies

Expense Summary	
Total Workdays:	435
Salary	$ 232,571
Fringe	106,344
Overhead	39,723
Total Labor Cost:	378,638
DIRECT EXPENDITURES:	
Professional Services	$ 125,000
Legal / Lobbying	
Equipment Purchases	50,500
Travel / Education	
Printing	
Public Involvement	
Meeting Support	
Other	
Carry-Forward	
Total Direct Cost:	$ 175,500
860 Total Cost:	554,138

PROGRAM NO.	990	CLASSIFICATION:	Indirect / Overhead
TITLE:	**Direct Operations & Maintenance**		

TASK / PROJECT DESCRIPTION:	To provide local dollars for expenditures that do not qualify for reimbursement under the federal guidelines. Program dollars for professional services for COMPASS Board related events, meeting expenses, and equipment/software needs.
PURPOSE, SIGNIFICANCE, AND REGIONAL VALUE:	Adequately cover expenses needed to support the Board, Executive Director, and agency outside of federally funded projects.
FEDERAL REQUIREMENT, RELATIONSHIP TO OTHER ACTIVITIES, FEDERAL CERTIFICATION REVIEW:	There are no federal or state requirements concerning these provisions; however, the Finance Committee oversees and approves these accounts and expenditures.

FY2026 BENCHMARKS

MILESTONES / PRODUCTS	
Provide local dollars for expenditures not federally funded. Planned FY2026 equipment and software expenditures Transit network planning software Transportation improvement program management software Benefit-cost analysis software Transportation modeling software	Ongoing

LEAD STAFF: Meg Sonnen

END PRODUCT: Adequately cover the direct expenses needed to support the Board, Executive Director, equipment needs, and COMPASS operations.

ESTIMATED DATE OF COMPLETION: September-2026

Funding Sources	Ada	Canyon	Special	Total	Participating Agencies
CPG, K23401	$ 17,418	$ 7,115		$ 24,533	Member Agencies
STBG-TMA, 22800			403,998	403,998	
Local Match	1,380	564	32,002	33,946	
Local Only			142,635	142,635	
Total:	$ 18,798	$ 7,679	$ 578,635	$ 605,112	

Expense Summary		
Total Workdays:		0
Salary	$	-
Fringe		-
Overhead		-
Total Labor Cost:	$	-
DIRECT EXPENDITURES:		
Professional Services		5,300
Legal / Lobbying	$	17,000
Equipment Purchases		108,286
Travel / Education		1,600
Printing		
Public Involvement		3,450
Meeting Support		7,000
Carry Forward		462,476
Total Direct Cost:	$	605,112
990 Total Cost:	$	605,112

PROGRAM NO.	991	CLASSIFICATION:	Indirect / Overhead
TITLE:	Support Services Labor		

TASK / PROJECT DESCRIPTION:	To provide labor to support the ongoing administrative functions of COMPASS. Areas include: personnel management, financial management, information technology management, procurement, contracting, and general administration. Work with independent auditor on annual audit.
PURPOSE, SIGNIFICANCE, AND REGIONAL VALUE:	To maintain payroll, accounts payable/receivable, benefits, recruitment, building and vehicle maintenance, general ledger bank reconciliation, cash flow, annual audit, and development of the computer system.
FEDERAL REQUIREMENT, RELATIONSHIP TO OTHER ACTIVITIES, FEDERAL CERTIFICATION REVIEW:	The Office of Management and Budget (OMB) requires that a single audit be performed to ensure federal funds are being expended properly. The most recent OMB regulation issued for this purpose is Title 2 U.S. Code of Federal Regulations (CFR) Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance). It includes uniform cost principles and audit requirements for federal awards to nonfederal entities and administrative requirements for all federal grants and cooperative agreements. Memorandum of Understanding 04-01, Operation and Financing of the Metropolitan Planning Organization in the Boise and Nampa Urbanized Areas -- between COMPASS and the Idaho Transportation Department states and agrees to allow indirect costs as outlined in the agreement.

FY2026 BENCHMARKS

MILESTONES / PRODUCTS

General Administration	
Conduct appropriate procurement processes and prepare contracts, as needed	As needed
Update COMPASS operational policies as needed	As needed
Monitor general workplace and personnel needs	Ongoing
Provide administrative assistance for agency needs	Ongoing
Personnel Management	As needed
Prepare and complete recruitment processes	
Conduct employee annual evaluations	
Renew insurance policies	
Pursue FY2026 benefit options	
Financial Management	
Close FY2025 financial records and begin FY2026	Oct-Nov
Provide annual audit support and complete financial reports	Oct-Dec
Complete COMPASS annual Audit Report	Jan
Prepare and distribute year-end payroll reports	Jan
Complete budget variance information and report to the Finance Committee quarterly	Quarterly
Maintain inventory of furniture, equipment, hardware and software	Ongoing
Information Technology	Ongoing
Manage Information Technology consultant and coordinate work efforts	
Prioritize needs, analyze costs, make recommendations and implement system improvements	
Coordinate with staff to configure equipment and software to meet the needs of each position	
Maintain security and integrity of IT systems, and perform appropriate back ups	
Coordinate systems with member agencies	
	Oct - Dec

LEAD STAFF: Meg Sonnen

END PRODUCT: An agency where administrative support, personnel management, financial management, and general administrative needs are fully met and whose activities are effectively monitored and communicated to the Board.

ESTIMATED DATE OF COMPLETION: September-2026

Expense Summary		
Total Workdays:		887
Salary	$	-
Fringe		-
Overhead		-
Total Labor Cost:	$	-
DIRECT EXPENDITURES:		
Professional Services	$	-
Legal / Lobbying		
Equipment Purchases		
Travel / Education		
Printing		
Public Involvement		
Meeting Support		
Other		
Total Direct Cost:	$	-
991 Total Cost:	$	-

Funding Sources

	Ada	Canyon	Special	Total
				$ -
				-
				-
Total:	$ -	$ -		$ -

Participating Agencies

Member Agencies
Idaho Transportation Department

FINANCE COMMITTEE AGENDA ITEM IV-C
Date: July 23, 2026

Topic: Draft FY2027 Unified Planning Work Program and Budget (UPWP)

Request/Recommendation:
COMPASS staff seek a recommendation of the FY2027 UPWP for COMPASS Board of Directors' approval.

Background/Summary:
Annually, COMPASS staff prepare a Unified Planning Work Program and Budget (UPWP) for approval by the COMPASS Board of Directors.

The preliminary draft of the FY2027 UPWP was reviewed at the June 18, 2026, Finance Committee meeting.

Following review and recommendation by the Finance Committee, the FY2027 UPWP will be presented to the COMPASS Board of Directors at the August 17, 2026, meeting for adoption. Then, it will be forwarded to the Idaho Transportation Department, the Federal Highway Administration, and the Federal Transit Administration for approval.

The draft FY2027 UPWP includes the following items:

Revenue and Expense Summary – A one-page summary of all revenue estimates and related expenses.

Direct Expense Summary – A one-page spreadsheet showing direct expenses budgeted for each work program.

Indirect Operations and Maintenance Expense Summary – A one-page spreadsheet showing indirect expenses budgeted for each category.

Workday Allocation – A one-page spreadsheet showing the distribution of staff workdays to each program.

The draft FY2027 UPWP contains the following assumptions regarding revenues and expenses:

Revenues

1. Total membership dues shown reflect the amount approved by the COMPASS Board of Directors in its April 27, 2026, meeting, plus dues for Elmore County, which were approved for membership at the April 27, 2026, meeting. The per capita rate has remained the same since FY2015, total dues increased by $54,615 compared to FY2026. This increase is attributable to the addition of Elmore County ($15,793) as a new member, and year-over-year population growth in the jurisdictions.

2. The carry forward amount for the FY2026 Consolidated Planning Grant (CPG) is $59,533. This includes $35,000 of funding specifically for safe and accessible streets, and $24,533 that was unprogrammed in FY2026 and carried forward. The total carry forward will be adjusted in Revision 1 of the FY2027 UPWP after the fiscal year is closed and the exact amount of carryover is determined.
3. The projected revenue of $1,795,000 from the FY2027 CPG reflects the amount included in the draft FY2027-FY2033 Regional Transportation Improvement Program (TIP).
4. The Surface Transportation Block Grant-Transportation Management Area (STBG-TMA) "off the top" revenues reflect the 45% increase approved by the COMPASS Board at its April 27, 2026, meeting. These off the top funds are used for COMPASS planning.
5. Revenues include one-time STBG-TMA funds for the transportation priorities poll, the update to the fiscal impact tool and work on the performance measure framework. The total for all three projects is $841,118, including local match. Some of the funding will cover staff costs for the projects, and the remainder covers the corresponding direct expenses included in the UPWP.
6. Revenues include a total of $540,000 of STBG-TMA funds for the transportation system management and operations plan and the Nampa area smart corridors study, including local match. Some of the funding will cover staff costs for the project, and the remainder covers the corresponding direct expenses included in the UPWP.
8. Revenues include $310,536 of STBG-TMA funds to complete work on the long-range plan, *Communities in Motion 2055* (CIM 2055), including local match. The UPWP includes $129,500 in direct expenses for FY2027, and $181,036 of expenses to be carried forward to FY2028. CIM 2055 is on track to be adopted in December 2027.
9. Revenues include $201,709 in Safe Streets and Roads for All funding from the Federal Highway Administration to wrap up the SPEARS project. This amount includes the 20% local match. This project is expected to wrap up in FY2027. The carry forward amount will be adjusted in Revision 1 of the FY2027 UPWP after the fiscal year is closed and the exact amount of carryover is determined.
10. Revenues include $125,000 from participant contributions for the FY2027 orthophotography flight.
11. Interest income is estimated at $60,000 in FY2027.
12. Revenues include $35,000 in participant contributions from the cities of Caldwell and Eagle for Project Development projects. These projects are carried forward from FY2026. As of the memo date, the projects have not yet started, pending completion of agreements.

13. Revenues include $100,000 from fund balance for the CIM Implementation Grant Program.

14. Revenues include a draw from the fund balance of $186,782 to balance the budget, but this amount may be adjusted once the carry forward of FY2026 CPG funds is determined and included in Revision 1 of the FY2027 UPWP.

Expenses

1. Salary costs cover 19 full-time employees. COMPASS is currently fully staffed, and no additional positions are planned.

2. Salary costs include a 3% cost of living adjustment for all employees including the Executive Director, effective October 1, 2026. The Consumer Price Index-Urban, West region (CPI-U, West) rate for the period June 2025 to June 2026, the most recent data available, is 3.2%. Retention of COMPASS employees is of critical importance as nearly all the senior staff is currently at or will reach Rule of 90 within the next six years. Preventing wage growth from getting too far behind inflation is an important tool in employee retention so COMPASS has experienced staff ready to move into these senior roles. However, COMPASS must balance this need with the ability to sustain its expenditures in the constrained revenue environment.

3. Salary costs include a 2% merit pool, in addition to the cost-of-living adjustment, covering all employees except the Executive Director. The budgeted salary costs reflect the 6.4% increase in Executive Director approved by the COMPASS Board of Directors at its June 15, 2026, meeting. While performance recognition is not the only factor in employee retention, it is an important factor. Staff believe that a merit pool allowing for recognition of strong performance will help incentivize the retention and professional growth needed to have staff prepared to take on senior roles. Salary adjustments from this pool made during the year are performance-based, following annual review. The Executive Director determines the distribution of those individual salary adjustments.

4. Payroll taxes and employee benefits include an allowance for a 3.5% increase in the cost of employee health benefits from the Boise Municipal Health Care Trust and an allowance for a 3% increase in other benefits. Currently COMPASS covers 100% of the cost of medical benefits for employees and their family members. COMPASS proposes an approximate 10% employee cost share for the cost of medical benefits for covered spouses beginning in calendar 2027. This is estimated to be $40 per pay period for employees that cover their spouses on the COMPASS medical benefits. Employees and their eligible children will continue to be covered at 100%.

5. The PERSI employer contribution rate remains at 11.96%. The budget includes the PERSI 401K match of 2% or 4% for all employees, depending on employee classification.

6. Indirect expenses are budgeted to decrease by about 3.5% to a total of $304,600. The decrease is primarily in the amount budgeted for IT support. Staff continue to closely manage indirect expenses to control the organization’s overall costs.
7. Total direct expenses decreased significantly compared to FY2026. This decrease is mostly attributable to costs incurred for major projects in FY2026 including the High-Capacity Transit PEL, the Resiliency Improvement Plan, and the Local Waterway Pathway Plan not continuing in FY2027. Direct expenses can vary substantially from year to year, depending on projects planned.
8. The Project Development Program is funded in FY2027, its 13th year, at $150,000. Additionally, two Project Development projects are carried forward from FY2026, making the total FY2027 budget $285,000.
9. Funding for the government affairs consultant continues at the same level as FY2026.
10. Funding to support the Regional Travel Demand Model decreased from $60,000 in FY2026 to $20,000 in FY2027.
11. Direct expenses include $150,000 for the orthophotography flight. This increase in cost is for additional geography added to the flight. FY2027 is the final flight in the current multi-year contract.
12. Direct expenses for other programs are generally stable and consistent with current year activities.

Implication (policy and/or financial):
Federal approval of the UPWP by October 1, 2026, is required to begin work in FY2027.

More Information:
1) Attachments
2) For detailed information contact: Meg Sonnen at 208-475-2228 or msonnen@compassidaho.org

COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO
FY2027 UNIFIED PLANNING WORK PROGRAM AND BUDGET
REVENUE AND EXPENSE SUMMARY

REVENUE	FY2026 Rev 3 UPWP	FY2027 UPWP
GENERAL MEMBERSHIP		
Ada County	266,101	273,861
Ada County Highway District	266,101	273,861
Boise County	10,738	10,655
Canyon County	133,580	138,893
City of Boise	111,792	113,071
City of Caldwell	34,219	36,494
City of Eagle	17,160	17,835
City of Garden City	6,054	6,177
City of Greenleaf	362	366
City of Kuna	14,881	17,001
City of Meridian	64,963	67,049
City of Melba	309	317
City of Middleton	6,159	6,662
City of Nampa	54,329	55,912
City of Notus	278	278
City of Parma	988	1,027
City of Star	9,863	11,314
City of Wilder	780	811
Elmore County	-	15,793
Highway District No. 4	53,163	56,658
Subtotal	1,051,820	1,104,035
SPECIAL MEMBERSHIP		
Boise State University	10,500	10,900
Capital City Development Corporation	10,500	10,900
Idaho Department of Environmental Quality	10,500	10,900
Idaho Transportation Department	10,500	10,900
Valley Regional Transit	10,500	10,900
West Ada School District	10,500	10,900
Subtotal	63,000	65,400
GRANTS AND SPECIAL PROJECTS		
FHWA/FTA - Consolidated Planning Grants		
CPG - FY2025 K# 22998 Ada County	203,662	-
CPG - FY2025 K# 22998 Canyon County	83,186	-
CPG - FY2026 K# 23401 Ada County	1,287,858	42,268
CPG - FY2026 K# 23401 Canyon County	526,027	17,265
CPG - FY2027 K# 23772 Ada County		1,274,450
CPG - FY2027 K# 23772 Canyon County		520,550
Sub Total CPG Grants	2,100,733	1,854,533
STBG-TMA & STBG-U - K# 22387; FY2025 off-the-top funds Planning	164,673	-
STBG-TMA, -U K# 22800 obligated FY25, spent FY26 off-the-top funds for planning	306,706	-
STBG-TMA, -U K#22800 Obligate FY26 spend FY27 off-the-top funds for planning	403,998	403,998
STBG-TMA & -U K# 22800 FY26 off-the-top funds for transportation poll	362,410	362,410
STBG-TMA & -U K# 22800 FY26 off-the-top funds for fiscal impact tool	185,320	185,320
STBG-TMA & -U K# 25401 FY27 off-the-top funds for PMF		231,650
STBG-TMA K# 23320 Smart Corridors, Nampa Area Study		129,724
STBG-TMA K# 23678 TSMO Plan	370,640	370,640
STBG TMA - K# 20271, CIM 2055	408,369	287,743
FHWA Spears	276,000	161,367
STBG-U - K# 23026/23313 Permanent Automated Counters	1,768	
STBG-TMA K#13046 PEL, High-Capacity Transit Corridor	234,638	
CRP-TMA K#24233 Carbon Reduction Strategy	16,010	
STBG-TMA K#23312 Coordinate Local Waterway-Pathway Plans	90,405	
Subtotal	2,820,937	2,132,852
OTHER REVENUE SOURCES		
Orthophotography - Participant Contributions	125,000	125,000
Interest Income	60,000	60,000
Project Development Share - Caldwell Fiberoptic & ITS	10,000	10,000
Project Development Share - Eagle	25,000	25,000
Subtotal	220,000	220,000
TOTAL REVENUE; Dues, Federal Funds, and Other miscellaneous	**6,256,490**	**5,376,820**
Draw From Fund Balance (CIM Implementation Grants)	100,000	100,000
Draw From Fund Balance - CIM 2055 carry forward match	13,288	22,793
Draw from fund balance - local match on FY2027 off the top funding for fiscal impact tool	14,680	14,680
Draw from fund balance - local match on FY2027 off the top funding obligated in FY2026	32,002	
Draw from fund balance - local match on FY2026 CPG carried forward to FY27	1,943	
Draw From Fund Balance - match on PEL high capacity transit	18,587	
Draw From Fund Balance - 20% match on SS4A SPEARS	69,000	40,516
Draw From Fund Balance - match on carbon reduction strategy	1,268	
Draw From Fund Balance - match on perm automated counters	140	
Draw From Fund Balance - match waterway pathway plan	7,161	
Draw From Fund Balance - match TSMO	29,360	29,389
Draw From Fund Balance - match Poll	28,708	
Draw From Fund Balance match on transportation poll		28,708
Draw From Fund Balance match on performance measure framework		18,350
Draw From Fund Balance - Smart Corridors, Nampa Area Study		10,298
Draw from Fund Balance - amortize expense annually	33,317	
Draw From Fund Balance to cover shortfall	54,892	186,782
Subtotal	404,346	451,516
TOTAL REVENUE, ALL RESOURCES	**6,660,836**	**5,828,336**

EXPENSE	FY2026 Rev 3 UPWP	FY2027 UPWP
SALARY, FRINGE & CONTINGENCY		
Salary	1,831,054	1,950,243
Payroll taxes and employee benefits	847,315	886,121
Contingency (Overtime, Bonus, and Sick Time Trade)	22,000	22,000
Subtotal	2,700,369	2,858,364
INDIRECT OPERATIONS & MAINTENANCE		
Indirect Costs	316,500	304,600
Subtotal	316,500	304,600
DIRECT OPERATIONS & MAINTENANCE		
620002, Fiscal Impact Tool	200,000	153,004
653001, Communication and Education	62,100	58,650
661001, Long-Range Planning	555,563	310,536
661005, LRP: Safe Streets and Roads for All SPEARS	332,777	164,206
661006, LRP: High Capacity Transit PEL	253,225	-
661007, LRP: Performance Measure Framework	-	198,707
661008, Bike Counter Management	23,208	21,300
685001, Transportation Improvement Program	5,000	6,500
685002, Project Development Program	304,114	285,000
685003, Grant Research and Development	30,000	30,000
685004, CIM Implementation Grants	100,000	100,000
760001, Government Affairs	99,250	99,500
760002, Transportation Priorities	391,118	352,849
801001, Staff Development	45,000	45,000
820001, Committee Support	2,000	2,000
836001, Regional Travel Demand Model	60,000	20,000
836002,-3, TSMO/Smart Corridors	400,000	475,370
860001, Geographic Information System Maintenance	175,500	199,500
990001, Direct Operations and Maintenance	605,112	143,250
Subtotal	3,643,967	2,665,372
TOTAL EXPENSE	**6,660,836**	**5,828,336**

REVENUE AND EXPENSE SUMMARY		
TOTAL REVENUE	**6,660,836**	**5,828,336**
LESS: TOTAL EXPENSES	**6,660,836**	**5,828,336**
REVENUE EXCESS/(DEFICIT)	-	-

COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO
EXPENSES BY WORK PROGRAM NUMBER AND FUNDING SOURCE

WORK PROGRAM NUMBER		EXPENSES																					MATCH, LOCAL & OTHER FUNDING				
		Work Days	Labor & Indirect Cost	Direct Cost	Total Cost	FY26 CPG Ada County K#23401 (71%) 7.34% match	FY26 CPG Canyon County K#23401 (29%) 7.34% match	FY26 CPG Ada County K#23401 (71%) 0% match on AT	FY26 CPG Canyon County K# 23401 (29%) 0% match on AT	FY27 CPG Ada County K#23772 (71%) 7.34% match other	FY27 CPG Canyon County K# 23772 (29%) 7.34% match other	FY27 CPG Ada County K#23772 (71%) 0% match on safety	FY27 CPG Canyon County K# 23772 (29%) 0% match on safety	STP-TMA Off The Top K# 22800, 19% of labor & indirect 7.34% match	Off The Top K# 22800 Transportation Poll 7.34% match	Off The Top K#22800 Fiscal impact tool 7.34% match	Off The Top K#25401 Performance Measure Framework 7.34% match	STBG-TMA CIM 2055 K# 20271; 7.34% match	STBG-TMA Smart Corridors, Nampa Area Study K# 23320; 7.34% Match	STBG-TMA TSMO Plan K#23678 7.34% Match	FHWA SS4A SPEARS 20% Match	Total Federal Funds	Required Match	Local Funds/FB	Other Revenue	Total Local & Other	TOTAL FUNDING SOURCES
601001	UPWP/Budget Development and Federal Assurances	75	84,507	-	84,507					45,032	18,394			14,878								78,304	6,203			6,203	84,507
620001	Demographics and Growth Monitoring	120	89,400	-	89,400					47,640	19,459			15,739								82,838	6,562			6,562	89,400
620002	Fiscal Impact Tool	50	46,996	153,004	200,000											185,320						185,320	14,680			14,680	200,000
653001	Communication and Education (Local only)	229	179,964	58,650	238,614																	-		238,614		238,614	238,614
661001	Long Range Plan - General	730	687,777	129,500	817,277					366,508	149,700			121,086				119,995				757,289	59,988			59,988	817,277
661002	Active Transportation (including safe accessible)	117	99,775	-	99,775	17,418	7,115	24,850	10,150			24,850	10,150	3,057								97,590	2,185			2,185	99,775
661005	Safe Streets and Roads for All projects (SPEARS)	40	37,503	164,206	201,709																161,367	161,367	40,342			40,342	201,709
661007	LRP Performance Measure Framework	50	51,293	198,707	250,000												231,650					231,650	18,350			18,350	250,000
661008	Bike Counter Management	200	108,980	21,300	130,280					58,074	23,721			19,186								100,981	7,999	21,300		29,299	130,280
685001	Transportation Improvement Program	425	340,391	6,500	346,891					185,666	75,836			59,927								321,429	25,462			25,462	346,891
685002	Project Development Program	20	20,517	285,000	305,517					175,405	71,644			3,612								250,661	19,856		35,000	54,856	305,517
685003	Grant Research and Development (Local Only)	159	154,976	30,000	184,976																	-		124,976	60,000	184,976	184,976
685004	CIM Implementation Grants	21	19,518	100,000	119,518					10,401	4,248			3,436								18,085	1,433	100,000		101,433	119,518
		2,236	1,921,597	1,146,867	3,068,464	17,418	7,115	24,850	10,150	888,726	363,002	24,850	10,150	240,921	-	185,320	231,650	119,995	-	-	161,367	2,285,514	203,060	484,890	95,000	782,950	3,068,464
701001	Membership Services	123	149,594	-	149,594					79,717	32,560			26,337								138,614	10,980			10,980	149,594
702001	Boise County Services (Local Only)	15	13,869	-	13,869																	-		13,869		13,869	13,869
702002	Elmore County Services (Local Only)	19	19,491	-	19,491																	-		19,491		19,491	19,491
703001	Public Services (Local Only)	32	31,062	-	31,062																	-		31,062		31,062	31,062
705001	Transportation Liaison Services	62	74,652	-	74,652					39,781	16,249			13,143								69,173	5,479			5,479	74,652
760001	Government Affairs (Local Only)	78	113,987	99,500	213,487																	-		213,487		213,487	213,487
760002	Transportation Priorities Poll	31	38,269	352,849	391,118										362,410							362,410	28,708			28,708	391,118
		329	440,924	452,349	893,273	-	-	-	-	119,498	48,809	-	-	39,480	362,410	-	-	-	-	-	-	570,197	45,167	277,909	-	323,076	893,273
801001	Staff Development	117	112,582	45,000	157,582					59,993	24,504			19,821								104,318	8,264	45,000		53,264	157,582
820001	Committee Support	219	184,869	2,000	186,869					98,515	40,238			32,547								171,300	13,569	2,000		15,569	186,869
836001	Regional Travel Demand Model	52	53,345	20,000	73,345					41,584	16,985			9,392								67,961	5,384			5,384	73,345
842001	Congestion Management Process	104	106,690	-	106,690					41,284	16,862			18,783								76,929	6,094	23,667		29,761	106,690
842002	TSMO Study	45	46,164	353,836	400,000															370,640		370,640	29,360			29,360	400,000
842003	Smart Corridors	18	18,466	121,534	140,000														129,724			129,724	10,276			10,276	140,000
860001	Geographic Information System Maintenance	315	261,341	199,500	460,841									43,054								43,054	3,410	289,377	125,000	417,787	460,841
860002	GIS - Orthophotography processing for sales	20	16,986	-	16,986																	-		16,986		16,986	16,986
TOTAL DIRECT		890	800,443	741,870	1,542,313	-	-	-	-	241,376	98,589	-	-	123,597	-	-	-	-	129,724	370,640	-	963,926	76,357	377,030	125,000	578,387	1,542,313
661001	CIM 2055 Carry forward	-	-	181,036	181,036													167,748				167,748	13,288			13,288	181,036
990001	Direct Operations/Maintenance	-	-	143,250	143,250																	-	-	143,251		143,251	143,251
991001	Support Services Labor	884	-	-	-																	-				-	-
		884	-	324,286	324,286	-	-	-	-	-	-	-	-	-	-	-	-	167,748	-	-	-	167,748	13,288	143,251	-	156,539	324,287
G R A N D T O T A L		4,339	3,162,964	2,665,372	5,828,336	17,418	7,115	24,850	10,150	1,249,600	510,400	24,850	10,150	403,998	362,410	185,320	231,650	287,743	129,724	370,640	161,367	3,987,385	337,872.00	1,283,080.00	220,000.00	1,840,952.00	5,828,336

COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO
FY2027 UNIFIED PLANNING WORK PROGRAM AND BUDGET
DIRECT EXPENSE SUMMARY

	DESCRIPTION	TOTAL DIRECT	PROFESSIONAL SERVICES (830)	EQUIPMENT / SOFTWARE (834)	TRAVEL / EVENTS / EDUCATION (840)	PRINTING (860)	OTHER (863)	PUBLIC INVOLVEMENT (864)	MEETING SUPPORT (865)	LEGAL / LOBBYING (872)	CARRY-FORWARD
620002	Fiscal impact tool	153,004	153,004								
653001	Communication and Education	58,650	29,000			700		28,950			
661001	Long Range Planning: CIM 2055	310,536	49,900			5,200		74,400			181,036
661005	Safe Streets and Roads for All Implementation (SPEARS)	164,206	164,206								
661007	LRP: Performance Measure Framework	198,707	198,707								
661008	Bike Counter Maintenance	21,300		21,300							
685001	Transportation Improvement Program	6,500						6,500			
685002	Project Development Program	285,000	285,000								
685003	Grant Research and Development	30,000	30,000								
685004	CIM Implementation Grants	100,000	100,000								
760001	Government Affairs	99,500	68,000		23,000	500				8,000	
760002	Transportation Priorities	352,849	352,849								
801001	Staff Development	45,000			45,000						
820001	Committee Support	2,000							2,000		
836001	Regional Travel Demand Model	20,000	20,000								
842002	TSMO Study	353,836	353,836								
842003	Smart Corridors Study	121,534	121,534								
860001	Geographic Information System Maintenance	199,500	150,000	49,500							
990001	Direct Operations / Maintenance										
	Website Maintenance	2,000	2,000								
	New/replacement hardware and software	10,000		10,000							
	Transit network planning software	24,650		24,650							
	TIP Software	20,000		20,000							
	TREDIS Renewal, CUBE Pattens software	60,000		60,000							
	AICP and APBP Webinar series	1,600			1,600						
	Membership dues for COMPASS	18,000								18,000	
	Other: board lunch, staff gifts, meeting refreshments, misc.	7,000							7,000		
	GRAND TOTAL	2,665,372	2,078,036	185,450	69,600	6,400	-	109,850	9,000	26,000	181,036

COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO
FY2027 UNIFIED PLANNING WORK PROGRAM AND BUDGET
INDIRECT OPERATIONS AND MAINTENANCE EXPENSE SUMMARY

CATEGORY	ACCOUNT CODE	FY2026 Rev 3	FY2027
Professional Services	930	79,000	65,500
Equipment Repair / Maintenance	936	500	-
Publications	943	2,500	2,500
Employee Professional Membership	945	2,500	3,500
Postage	950	600	600
Telephone	951	17,100	14,000
Building Maintenance and Reserve for Major Repairs	955	72,000	81,900
Printing	960	4,000	500
Advertising	962	3,000	2,000
Audit	970	24,000	25,000
Insurance	971	27,000	25,500
Legal Services	972	5,000	5,000
General Supplies	980	5,000	5,700
Computer Supplies	982	10,000	15,000
Software Subscriptions and Licensing	983	43,000	44,300
Vehicle Maintenance	991	3,000	2,000
Utilities	992	11,300	9,000
Local Travel	993	2,000	1,600
Other / Miscellaneous	995	5,000	1,000
T O T A L		316,500	304,600

COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO
FY2027 UNIFIED PLANNING WORK PROGRAM AND BUDGET
WORKDAY ALLOCATION SUMMARY

WORK PROGRAM DESCRIPTION		LEAD STAFF	DIRECTORS	PLANNING	RESOURCE DEVELOPMENT	TECHNICAL SERVICES	COMMUNICATIONS	OPERATIONS	TOTAL
601001	UPWP/Budget Development and Federal Assurances	MS	32	-	5	4	3	31	75
620001	Demographics and Growth Monitoring	AM	-	85	-	30	5	-	120
620002	Fiscal Impact Tool	AM	-	25	-	25	-	-	50
653001	Communication and Education (Local only)	AL	8	9	8	6	198	-	229
	Long-Range Planning	AM	-	-	-	-	-	-	-
661001	Long Range Plan - General	AM	10	525	12	80	103	-	730
661002	Active Transportation (including safe accessible)	AM	-	117	-	-	-	-	117
661005	Safe Streets and Roads for All projects (SPEARS)	HM	-	10	-	30	-	-	40
661007	LRP Performance Measure Framework	MW	-	20	-	30	-	-	50
661008	Bike Counter Management	AM	-	200	-	-	-	-	200
	Resource Development/Funding		-	-	-	-	-	-	-
685001	Transportation Improvement Program	TT	12	-	353	20	40	-	425
685002	Project Development Program	MC	-	-	20	-	-	-	20
685003	Grant Research and Development (Local Only)	MC	5	-	147	-	7	-	159
685004	CIM Implementation Grants	MC	-	-	21	-	-	-	21
TOTAL PROJECTS			67	991	566	225	356	31	2,236
701001	Membership Services	MW	50	7	15	45	6	-	123
702001	Boise County Services (Local Only)	TT	-	-	15	-	-	-	15
702002	Elmore County Services (Local Only)	TT	-	-	4	10	5	-	19
703001	Public Services (Local Only)	MW	-	-	-	30	2	-	32
705001	Transportation Liaison Services	TT	25	13	7	-	17	-	62
760001	Government Affairs (Local Only)	AL	65	-	-	-	13	-	78
760002	Transportation Priorities Poll	CR	12	6	-	6	7	-	31
TOTAL SERVICES			152	26	41	91	50	-	360
801001	Staff Development	MS	18	38	22	15	16	8	117
820001	Committee Support	AL	10	27	24	10	148	-	219
836001	Regional Travel Demand Model	MW	-	-	-	52	-	-	52
842001	Congestion Management Process	MW	-	-	-	104	-	-	104
842002	TSMO Study	MW	-	-	-	45	-	-	45
842003	Smart Corridors	MW	-	-	-	18	-	-	18
860001	Geographic Information System Maintenance	EA	-	-	-	315	-	-	315
860002	GIS - Orthophotography processing for sales	EA	-	-	-	20	-	-	20
TOTAL SYSTEM MAINTENANCE			28	65	46	579	164	8	890
TOTAL DIRECT			247	1,082	653	895	570	39	3,486
990001	Direct Operations / Maintenance	MS	-	-	-	-	-	-	-
991001	Support Services Labor	MS	213	68	37	25	120	421	884
999001	Indirect Operations/Maintenance	MS	-	-	-	-	-	-	-
TOTAL INDIRECT/OVERHEAD			213	68	37	25	120	421	884
TOTAL LABOR			460	1,150	690	920	690	460	4,370

PROGRAM NO.	**601**	**CLASSIFICATION:**	**Project**
TITLE:	**UPWP Budget Development and Monitoring**		
TASK / PROJECT DESCRIPTION:	Monitor and amend, as necessary, the FY2027 Unified Planning Work Program and Budget (UPWP) and related transportation grants for the metropolitan planning organization (MPO). Develop and obtain COMPASS Board approval for the FY2028 UPWP. Attain compliance on all federal requirements of transportation planning implemented under applicable federal transportation bills.		
PURPOSE, SIGNIFICANCE, AND REGIONAL VALUE:	The UPWP is a comprehensive work plan that coordinates federally funded transportation planning and transportation related planning activities in the region and identifies the related planning budget.		
FEDERAL REQUIREMENT, RELATIONSHIP TO OTHER ACTIVITIES, FEDERAL CERTIFICATION REVIEW	Federal Code 23 CFR § 450.308 (b) An MPO shall document metropolitan transportation planning activities performed with funds provided under title 23 U.S.C. and title 49 U.S.C. Chapter 53 in a unified planning work program (UPWP) or simplified statement of work in accordance with the provisions of this section and 23 CFR part 420.		

FY2027 BENCHMARKS

MILESTONES / PRODUCTS	
FY2027 UPWP	
Process and track revenues and expenditures for the FY2027 UPWP and related transportation grants	Ongoing
Process required state and local agreements and other required paperwork for transportation grants	As Needed
Process and obtain Board approval of FY2027 UPWP revisions	As Needed
Distribute revisions of the FY2027 UPWP to the Idaho Transportation Department for tracking purposes	
Distribute revisions of the FY2027 UPWP to the Federal Highway Administration and the Federal Transit Administration for approval	
FY2028 UPWP Development	
Develop process and schedule for the FY2028 UPWP	Nov
Solicit membership input on possible transportation planning projects and associated needs for FY2028	Jan-Feb
Submit initial revenue assessment for FY2028 to the Finance Committee for input	Mar
Obtain Board approval on FY2028 General and Special membership dues	Apr
Present FY2028 UPWP	
Present draft FY2028 UPWP to Finance Committee for input and feedback	Jun
Present draft FY2028 UPWP to Finance Committee for recommendation	Jul
Submit FY2028 UPWP to Board for adoption	Aug
Submit and obtain approval from Federal Highway Administration of FY2028 UPWP	Aug
Distribute FY2028 UPWP to the Idaho Transportation Department and Federal Transit Administration	Aug
Track Federal requirements as related to Self-Certification	Ongoing
Compliance with federal requirements	
Track federal requirements related to Regional Transportation Improvement Program and Long-Range Transportation Plan	Ongoing
Monitor federal changes through the Federal Register	

LEAD STAFF: Meg Sonnen

END PRODUCTS: FY2027 UPWP revisions; FY2028 UPWP. Maximize funding opportunities.

ESTIMATED DATE OF COMPLETION: September-2027

Funding Sources	Ada	Canyon	Special	Total
CPG, K23772	$ 45,032	$ 18,394		$ 63,426
STBG-TMA, -U, 22800			14,878	14,878
				-
				-
Local Match	3,567	1,457	1,178	6,202
Total:	$ 48,599	$ 19,851	$ 16,056	84,507

Participating Agencies
Member Agencies
Federal Highway Administration

Expense Summary	
Total Workdays:	75
Salary	$ 52,694
Fringe	23,675
Overhead	8,138
Total Labor Cost:	84,507
DIRECT EXPENDITURES:	
Professional Services	$ -
Legal / Lobbying	
Equipment Purchases	
Travel / Education	
Printing	
Public Involvement	
Meeting Support	
Other	
Total Direct Cost:	$ -
601 Total Cost:	$ 84,507

PROGRAM NO.	620	CLASSIFICATION: Project
TITLE:	Demographics and Growth Monitoring	

TASK / PROJECT DESCRIPTION:	To collect, analyze, and report on growth and transportation patterns related to goals in the regional long-range transportation plan. This includes providing demographic data, such as population and employment estimates, providing relevant information for local decision-making, and updating demographic forecasts based on new entitlements and policies.
PURPOSE, SIGNIFICANCE, AND REGIONAL VALUE:	Tracking and monitoring growth and system demands are critical to several planning efforts: 1) *Communities in Motion* as well as other corridor, subarea, and alternative analyses depend on accurate data and assumptions about current and future transportation, housing, and infrastructure demands; 2) The travel demand model also requires current and accurate housing and employment data; 3) Accessing, mapping, and disseminating census data and training enables member agencies to have data for studies, grants, land use allocation demonstration modeling, and other analyses, and is an often requested member service, and 4) Development review, including the fiscal impact analysis, enables local decision-makers to bridge regional and local planning efforts to provide growth supportive of *Communities in Motion* .
FEDERAL REQUIREMENT, RELATIONSHIP TO OTHER ACTIVITIES, FEDERAL CERTIFICATION REVIEW:	Federal Code 23 CFR § 450.324 -- Long-range transportation plans require valid forecasts of future demand for transportation services which are provided by a travel demand model. Outputs from the model are also necessary for transportation conformity determinations of the TIP and long-range plan and evaluating the impacts of alternative transportation investments. In updating the transportation plan, (e) "the MPO shall base the update on the latest available estimates and assumptions for population, land use, travel, employment, congestion, and economic activity" (f)"The metropolitan transportation plan shall, at a minimum, include (1) The current and projected transportation demand of persons and goods in the metropolitan planning area over the period of the transportation plan;..."

FY2027 BENCHMARKS

MILESTONES / PRODUCTS

Population and Employment Estimates	
Data collection and geocoding of building permits	Ongoing
Complete 2026 employment data	Mar
Complete 2026 Development Monitoring Report	Mar
Complete 2027 population estimates and receive Board acceptance	Apr
Development Forecasting, Tracking, and Reconciliation	
Update preliminary plat files and other entitled development	Ongoing
Demographics Support	
Respond to member requests for census data	Ongoing
Provide development and policy reviews and checklists	Ongoing
Include fiscal impact analysis with development checklist per policy	Ongoing
Development checklist report	Mar
Fiscal Impact Tool	
Make revisions to fiscal impact tool to increase its usefulness and relevance in assessing projects relative to the long range plan	FY2027

LEAD STAFF: Austin Miller

END PRODUCT: Demographic products: 1) 2027 population estimates; 2) 2026 employment estimates; 3) 2026 Development Monitoring Report updated; 4) annual demographic reconciliation; and 5) development checklist report; updated fiscal impact tool

ESTIMATED DATE OF COMPLETION: September-2027

Expense Summary		
Total Workdays:		170
Salary	$	85,049
Fringe		38,212
Overhead		13,135
Total Labor Cost:		136,396
DIRECT EXPENDITURES:		
Professional Services	$	153,004
Carry forward		
Other		
Total Direct Cost:	$	153,004
620 Total Cost:	$	289,400

Funding Sources	Ada	Canyon	Special	Total
CPG, K23772	$ 47,640	$ 19,459		$ 67,099
STBG-TMA, 22800			201,059	201,059
				-
				-
Local Match	3,774	1,541	15,927	21,242
Total:	$ 51,414	$ 21,000	$ 216,986	289,400

Participating Agencies
Member Agencies
Housing authorities and other housing stakeholders
FTA

PROGRAM NO.	653	CLASSIFICATION: Project
TITLE:	Communication and Education	

TASK / PROJECT DESCRIPTION: The Communication and Education task broadly includes external communications, public relations, public involvement, public education, and ongoing COMPASS Board education. Specific elements of the task include, but are not limited to, managing the ongoing COMPASS education series, the annual COMPASS 101 workshop, periodic Board workshops, and the Leadership in Motion awards program; writing the annual report, *Keeping Up With COMPASS* newsletter, brochures, web content, news releases, and other documents; managing COMPASS' social media channels; supporting the Public Participation Workgroup; and representing COMPASS at open houses and other events.

PURPOSE, SIGNIFICANCE, AND REGIONAL VALUE: The Communication and Education program helps COMPASS facilitate public involvement in, and understanding of, transportation and related planning efforts by planning and implementing an integrated communications/education and public participation strategy.

FEDERAL REQUIREMENT, RELATIONSHIP TO OTHER ACTIVITIES, FEDERAL CERTIFICATION REVIEW: Federal Code 23 CFR § 450.316 requires public input and involvement in metropolitan planning organization planning activities. Public involvement for specific programs (e.g., regional transportation improvement program, regional long-range transportation plan [*Communities in Motion*]) is planned and budgeted under those programs. The Communication and Education task supports that outreach and involvement through developing and updating the COMPASS participation plan, coordinating outreach efforts, and providing more general (non-program specific) opportunities for the public to learn about transportation, planning, financial, and related issues to support federally required public involvement efforts.

FY2027 BENCHMARKS

MILESTONES / PRODUCTS	
General	
Continue work with media -- set up interviews, develop story ideas, respond to inquiries, write/distribute news releases	Ongoing
Support work of Public Participation Workgroup	Ongoing
Implement the COMPASS participation plan; work toward goals established in the plan	Ongoing
Provide outreach/public speaking support and training to staff	Ongoing
Develop tools, such as electronic and print materials, designed for most effective means of communication	
Maintain and enhance COMPASS social media channels	Ongoing
Continually update the COMPASS website to improve usability and keep content up to date	Ongoing
Develop the FY2027 annual report, annual budget summary, and annual communication summary	Oct - Dec
Write and distribute the monthly Keeping Up With COMPASS newsletter	Ongoing
Update/develop other print materials as appropriate	Ongoing
Continue to produce the "In Motion" COMPASS podcast	Ongoing
Education and community outreach	
Develop and implement the FY2027 public education series	Jan - Sep
Support and collaborate with other agencies' outreach and education efforts and programs	Ongoing
Participate in community events to share planning-related information	Ongoing
Attend/support member agencies at public meetings	Ongoing
Manage/support the Leadership in Motion awards program	Aug - Dec
Plan and host the annual "COMPASS 101" workshop	Jan - Feb
Present information about COMPASS and our programs to stakeholders and community groups as requested	Ongoing
Continue to lead an interagency "Good Move" regional safety education campaign	Ongoing

LEAD STAFF: Amy Luft

END PRODUCT: Public involvement in, and understanding of, transportation planning and related issues.

ESTIMATED DATE OF COMPLETION: September-2027

Expense Summary

Total Workdays:		229
Salary	$	112,215
Fringe		50,418
Overhead		17,331
Total Labor Cost:		179,964
DIRECT EXPENDITURES:		
Professional Services	$	29,000
Legal / Lobbying		
Equipment Purchases		
Travel / Education		
Printing		700
Public Involvement		28,950
Meeting Support		
Other		
Total Direct Cost:	$	58,650
653 Total Cost:		238,614

Funding Sources

	Ada	Canyon	Special	Total
				$ -
Local Funds/FB			238,614	238,614
				-
	$ -	$ -	$ 238,614	$ 238,614

Participating Agencies

Member Agencies

PROGRAM NO.	661	CLASSIFICATION: Project
TITLE:	Long Range Planning	

TASK / PROJECT DESCRIPTION:	This project encompasses the activities to identify regional transportation needs and solutions, and prepare a regional long-range transportation plan, *Communities in Motion* (CIM), for Ada and Canyon Counties. This task also incorporates implementation support for the adopted long-range transportation plan and ongoing long-range planning activities.
PURPOSE, SIGNIFICANCE, AND REGIONAL VALUE:	*Communities in Motion* (CIM) is developed in cooperation with member agencies, local governments and the Idaho Transportation Department by a continuing, cooperative, and comprehensive planning process. This performance and outcome-based planning will help guide resources to infrastructure and service projects that collectively help achieve the regional (CIM) goals.
FEDERAL REQUIREMENT, RELATIONSHIP TO OTHER ACTIVITIES, FEDERAL CERTIFICATION REVIEW:	Federal Code 23 CFR § 450 "Infrastructure Investment and Jobs Act" (IIJA) requires that the regional long-range transportation plan be updated every four years in air quality maintenance areas, otherwise every five years. 23 USC 150-- establishes national goals and a performance program, in consultation with stakeholders, including metropolitan planning organizations. The purpose is to provide a means to the most efficient investment of federal transportation funds.

FY2027 BENCHMARKS

MILESTONES / PRODUCTS

General Project Management	
Monitor legislative, funding, etc. changes and provide updates	Ongoing
Update financial analysis	Oct-Mar
Update *Communities in Motion 2050* if needed	Ongoing
Land Use	
Review comprehensive plans	Ongoing
Active Transportation (bicycle and pedestrian)	FY26-FY27
Review micromobility	
Update regional pathway network	
Intergrate bicycle pedestrian count program into planning process	
Freight	FY26-FY27
Incorporate freight into project prioritization	
Develop freight rail analysis	
Public Transportation	FY26-FY27
Update regional public transportation network	
Update coordinated plan	
Monitor park and ride usage, per coordination plan	
Roadways	FY26-FY27
Update congestion management process, strategies and implementation	
Update regional transportation demand management policy/strategy	
Analyze smart cities/intelligent transportation systems corridor intergration opportunities	
Safety	FY26-FY27
Coordinate Safe Pedestrian Intersection Prioritization for Enhanced Road Safety supplemental planning	
Equity	FY26-FY27
Analysis of transportation underfunding	
Update equity index	
Environment, Natural Resources, and Resiliency	FY26-FY27
Update environmental mitigation strategies	
Develop resiliency improvement plan	
Economic Activity	FY26-FY27
Update travel and tourism	
Emerging technology and security	FY26-FY27
Develop regional transportation security education and support	
Develop electric vehicles alternative fuels infrastructure deployment study	
Performance Management	
Update asset management information as needed	Mar
Update federally required performance targets as needed	Ongoing
Further develop performance measure framework	
Public Involvement	
Conduct public involvement according to the work plan	Ongoing
Housing	
Update Housing Resources web page	Ongoing
Organize relevant presentations to Affordable Housing Advisory Workgroup	
Update Housing Underproduction and Needs Analysis App	
Bike Counter Management	
Manage portable counter requests	Ongoing
Manage permanent counter program and COMPASS Data Bike	Ongoing
Manage and report data	Ongoing

LEAD STAFF: Austin Miller

END PRODUCT: Continue development of *Communities in Motion 2055;* projects to address new planning emphasis areas and prepare for federal grant opportunities; collect bicycle and pedestrian data.

ESTIMATED DATE OF COMPLETION: September-2027

Expense Summary	
Total Workdays:	1,137
Salary	$ 614,394
Fringe	276,045
Overhead	94,889
Total Labor Cost:	985,328
DIRECT EXPENDITURES:	
Professional Services	$ 412,813
Legal / Lobbying	
Equipment Purchases	21,300
Travel / Education	
Printing	5,200
Public Involvement	74,400
Carry-Forward	181,036
Total Direct Cost:	$ 694,749
661 Total Cost:	1,680,077

Funding Sources	Ada	Canyon	Special	Total
CPG, K23401	17,418	7,115		24,533
CPG, K23401 no match	24,850	10,150		35,000
CPG, K23772	424,582	173,421		598,003
CPG, K23772 no match	24,850	10,150		35,000
STBG-TMA, K22800			143,329	143,329
STBG-TMA, K20271			287,743	287,743
STBG-TMA, K25401			231,650	231,650
SS4A			161,367	161,367
Local Only			21,300	21,300
Local Match	35,013	14,301	92,838	142,152
Total:	526,713	215,137	938,227	1,680,077

Participating Agencies
Member Agencies
ITD
FHWA
FTA
Housing authorities and other housing stakeholders

PROGRAM NO.	685	CLASSIFICATION: Project
TITLE:	Resource Development/Funding	

TASK / PROJECT DESCRIPTION:	Develop a FY2027-2033 Regional Transportation Improvement Program (TIP) for Ada and Canyon Counties that complies with all federal, state, and local regulations and policies to fund transportation projects. Process amendments and provide project tracking and monitoring for the FY2026-2032 TIP. With consultant assistance, COMPASS staff will assist member agencies in transforming project ideas into well-defined projects with cost estimates, purpose and need statements, environmental scans, and public information plans. Grant research, development, and grant administration are expected to secure additional funding for the region. COMPASS will award *Communities in Motion* (CIM) Implementation Grants to member agencies after appropriate outreach, prioritization, and contract due diligence.
PURPOSE, SIGNIFICANCE, AND REGIONAL VALUE:	Implement requested projects by member agencies, and leverage local dollars. Well defined and scoped projects with accurate project costs and schedules allow strong grant applications, linked closely with CIM 2050 goals and performance measures, increase the delivery of funded projects on time and on budget. These efforts provide the necessary federal documentation for member agencies to obtain federal funding for transportation projects. Staff provides assistance to member agencies to ensure projects meet deadlines and do not lose federal funding through project monitoring and committee participation.
FEDERAL REQUIREMENT, RELATIONSHIP TO OTHER ACTIVITIES, FEDERAL CERTIFICATION REVIEW:	The task is designed to help identify additional revenue sources for member agencies, assist in funding improvements and maintenance of the transportation system, and assist member agencies in implementing the regional long-range transportation plan and the annual TIP. Under 23 CFR § 450.326, COMPASS is required to develop a TIP in cooperation with ITD and public transportation operators. Certain additional requirements are required in the Boise Urbanized Area because it is a Transportation Management Area (TMA). The TIP is required to be updated every four years; however, COMPASS follows the update cycle of ITD's Statewide Transportation Improvement Program (STIP), which is updated annually. All projects receiving federal funding or considered regionally significant must be consistent with the regional long-range transportation plan. The TIP is also scrutinized in the federal Certification Review.

FY2026 BENCHMARKS

MILESTONES / PRODUCTS

685001 Transportation Improvement Program — Oct-Sept

- Update funding application process
- Conduct member outreach
- Solicit project applications
- Assist members with developing complete applications
- Facilitate ranking of project applications
- Assign projects to funding programs through a prioritization process
- Develop the final FY2027-2033 Regional Transportation Improvement Program
- Incorporate reporting methods for federal performance targets, prior to deadlines
- Monitor, track, and process changes to the FY2026-2032 Regional Transportation Improvement Program
- Balance federal-aid programs managed by COMPASS, as changes occur
- Provide assistance to member agencies with federal-aid funding concerns
- Provide funding and programming assistance to Valley Regional Transit (VRT)
- Update the Resource Development Plan

685002 Project Development Program — Oct-Sept

- Award projects through a prioritization process
- Select, contract with, and manage consultants
- Manage project development teams
- Review/revise, approve, and disseminate reports

685003 Grant Research and Development — Oct-Sept

- Seek funding for project needs listed in the Resource Development Plan
- Monitor grant sources; share grant information
- Match grant sources with unfunded members needs
- Write/assist member agencies with grant applications, such as INFRA, RAISE, etc.

685004 CIM Implementation Grants — Oct-Sept

- Award projects through a prioritization process
- Administer contracting/reporting/billing processes
- Manage projects to ensure completion on time and on budget

LEAD STAFF: Toni Tisdale

END PRODUCTS: Current-year TIP amendments and TIP update. Annual Resource Development Plan. Project Development Program pre-concept reports. Application assistance. CIM Implementation Grants.

ESTIMATED DATE OF COMPLETION: September-2027

Expense Summary	
Total Workdays:	625
Salary	$ 333,846
Fringe	149,996
Overhead	51,560
Total Labor Cost:	535,402
DIRECT EXPENDITURES:	
Professional Services	$ 415,000
Legal / Lobbying	
Equipment Purchases	
Travel / Education	
Printing	
Public Involvement	6,500
Meeting Support	
Other	
Total Direct Cost:	$ 421,500
685 Total Cost:	$ 956,902

Funding Sources	Ada	Canyon	Special	Total
CPG, K23772	$ 371,472	151,728		523,200
STBG-TMA, 22800			66,975	66,975
				-
				-
Local Match	29,426	12,019	5,306	46,751
Local Only			319,976	319,976
Total:	$ 400,898	$ 163,747	$ 392,257	$ 956,902

Participating Agencies: Member Agencies

PROGRAM NO.	**701**	**CLASSIFICATION:**	**Service**
TITLE:	**General Membership Services**		

TASK / PROJECT DESCRIPTION:	Provides assistance to COMPASS members, including demographic data, mapping, geographic information system assistance/education, travel demand modeling, and other project support.
PURPOSE, SIGNIFICANCE, AND REGIONAL VALUE:	This service promotes implementation of the regional long-range transportation plan. COMPASS staff are engaged in the members' studies and can become more familiar with their assumptions and recommendations. Use of consistent data and methodologies in the various studies and plans conducted by member agencies is beneficial to the region as well.
FEDERAL REQUIREMENT, RELATIONSHIP TO OTHER ACTIVITIES, FEDERAL CERTIFICATION REVIEW:	There are no federal or state requirements concerning provision of services to member agencies. There are no certification review comments, corrective actions or recommendations related to this program. Member support provides assistance to agencies fulfilling activities related to *Communities in Motion* , air quality evaluations, and more detailed transportation planning activities such as corridor studies.

FY2027 BENCHMARKS

MILESTONES / PRODUCTS

Provide general assistance to member agencies as requested in the areas of:	Ongoing
Specific assistance determined per member agency requests, may include:	
Geographic Information Systems (GIS) (maps, data, and analyses)	
Data and travel demand modeling	
Demographic, development, and related information	
Traffic counts and related information	
Travel time data and analysis	
Other requests as budget allows	As Needed

LEAD STAFF: Mary Ann Waldinger

END PRODUCT: Data, mapping, and modeling assistance to COMPASS members. Support for member agency studies and planning activities.

ESTIMATED DATE OF COMPLETION: September-2027

Expense Summary		
Total Workdays:		123
Salary	$	93,278
Fringe		41,910
Overhead		14,406
Total Labor Cost:		149,594
DIRECT EXPENDITURES:		
Professional Services		
Legal / Lobbying		
Equipment Purchases		
Travel / Education		
Printing		
Public Involvement		
Meeting Support		
Other		
Total Direct Cost:	$	-
701 Total Cost:	$	149,594

Funding Sources	Ada	Canyon	Special	Total
CPG, K23772	$ 79,717	$ 32,560		112,277
STBG-TMA, 22800			26,337	26,337
				-
				-
Local Match	6,315	2,579	2,086	10,980
Total:	$ 86,032	$ 35,139	$ 28,423	$ 149,594

Participating Agencies

Member Agencies
ITD
ACHD
Canyon County
Ada County
Highway District 4
Cities of Middleton, Caldwell, Star, Eagle and Kuna

PROGRAM NO.	703	CLASSIFICATION:	Service
TITLE:	Public Services		

TASK / PROJECT DESCRIPTION:	To provide data, mapping, demographic, and other assistance to the public and non-member entities, as appropriate. For some products, such as maps, there is a charge for the product. When data or other information are not "off-the-shelf" and staff time is needed for research, a labor charge may be applied consistent with COMPASS policy.
PURPOSE, SIGNIFICANCE, AND REGIONAL VALUE:	COMPASS responds to questions from the public and provides a number of products to the public and other entities: demographic data, development information, traffic counts and projections, maps, and geographic information system analyses.
FEDERAL REQUIREMENT, RELATIONSHIP TO OTHER ACTIVITIES, FEDERAL CERTIFICATION REVIEW:	There are no federal or state requirements concerning provision of services to the public. However, these services support COMPASS' vision, mission, roles, and values, including: "...serve as a source of information and expertise…" (COMPASS Mission), "serve as the regional technical resource..." (Role #3 Expert), and "perform and share quality analyses" (Role #3 Expert).

FY2027 BENCHMARKS

MILESTONES / PRODUCTS

<u>Provide assistance to public, member agencies outside the metropolitan planning area, and non-member entities, as requested:</u>	Ongoing
Geographic Information Systems (GIS) (maps, data, and analyses)	
Data and travel demand modeling for proposed developments	
Demographic, development, and related information	
Traffic counts and related information	
Travel time data and analysis	
Other general requests for information	

LEAD STAFF: Mary Ann Waldinger

END PRODUCT: Information assistance to the general public and member agencies outside the metropolitan planning area.

ESTIMATED DATE OF COMPLETION: September-2027

Funding Sources

	Ada	Canyon	Special	Total
				$ -
Local Only	-	-	64,422	$ 64,422
				-
Total:	$ -	$ -	$ 64,422	$ 64,422

Participating Agencies

Members of the public
Boise and Elmore counties

Expense Summary

Total Workdays:	66
Salary	$ 40,170
Fringe	18,048
Overhead	6,204
Total Labor Cost:	64,422
DIRECT EXPENDITURES:	$ -
Professional Services	
Legal / Lobbying	
Equipment Purchases	
Travel / Education	
Printing	
Public Involvement	
Meeting Support	
Other	
Total Direct Cost:	$ -
703 Total Cost:	$ 64,422

PROGRAM NO.	**705**	**CLASSIFICATION:**	**Service**
TITLE:	**Transportation Liaison Services**		

TASK / PROJECT DESCRIPTION:	To provide adequate staff liaison time at member agency meetings and coordinate transportation-related planning activities with member agencies.
PURPOSE, SIGNIFICANCE, AND REGIONAL VALUE:	Transportation liaison services ensure staff representation and coordination with membership on transportation-related planning. Requests that exceed four days may require COMPASS Board approval of a new work program.
FEDERAL REQUIREMENT, RELATIONSHIP TO OTHER ACTIVITIES, FEDERAL CERTIFICATION REVIEW:	Achieve better inter-jurisdictional coordination of transportation and land use planning. Documentation of other significant transportation planning projects occurring within the Treasure Valley through the Unified Planning Work Program and Budget.

FY2027 BENCHMARKS

3	**MILESTONES / PRODUCTS**
Attend member agency meetings and coordinate transportation-related planning activities with member agencies	Ongoing

LEAD STAFF: Craig Raborn

END PRODUCT: Ongoing staff liaison role to member agencies.

ESTIMATED DATE OF COMPLETION: September-2027

Expense Summary		
Total Workdays:		62
Salary	$	46,549
Fringe		20,914
Overhead		7,189
Total Labor Cost:		74,652
DIRECT EXPENDITURES:		
Professional Services	$	-
Legal / Lobbying		
Equipment Purchases		
Travel / Education		
Printing		
Public Involvement		
Meeting Support		
Other		
Total Direct Cost:	$	-
705 Total Cost:	$	74,652

Funding Sources	Ada	Canyon	Special	Total
CPG, K23772	$ 39,781	$ 16,249		$ 56,030
STBG-TMA, 22800			13,143	13,143
Local Match	3,151	1,287	1,040	5,478
	-			-
Total:	$ 42,932	$ 17,536	$ 14,183	$ 74,652

Participating Agencies: Member Agencies

PROGRAM NO.	**760**	**CLASSIFICATION:**	**Service**
TITLE:	**Government Affairs**		

TASK / PROJECT DESCRIPTION:	Collect data from the public on transportation priorities. Identify, review, monitor, advocate and report to the COMPASS Board on pending state and federal legislation that directly or indirectly relates to COMPASS priorities and activities.
PURPOSE, SIGNIFICANCE, AND REGIONAL VALUE:	Collect data from the public on transportation priorities. To secure funding and influence policies on relevant transportation-related legislation at the federal and state levels.
FEDERAL REQUIREMENT, RELATIONSHIP TO OTHER ACTIVITIES, FEDERAL CERTIFICATION REVIEW:	There is no federal requirement for this process. The Board works together to identify and prioritize needs and projects.

FY2027 BENCHMARKS

MILESTONES / PRODUCTS	
Federal Legislative Priorities	
Obtain COMPASS Board approval of 2027 federal legislative priorities	Oct
Educate and advocate on 2027 federal legislative priorities	Oct-Aug
Work with COMPASS Executive Committee to identify 2028 federal priorities and positions	Apr-Jul
Obtain COMPASS Board approval of 2028 federal legislative priorities	Aug
State Legislative Priorities	
Educate and advocate on 2027 legislative priorities	Ongoing
Work with Executive Committee to identify possible priorities and position statements for 2028 legislative session	Apr-Aug
Obtain Board endorsement of 2028 legislative priorities	Aug
Public Involvement	
Conduct transportation expectations poll to help inform priorities	FY27

LEAD STAFF: Craig Raborn

END PRODUCT: An effective advocacy program for legislative issues and positions that have been approved by the Board.

ESTIMATED DATE OF COMPLETION: September-2027

Funding Sources	Ada	Canyon	Special	Total
STBG-TMA KN22800			$ 362,410	$ 362,410
Local Only			213,487	$ 213,487
Local Match			28,708	28,708
Total:	$ -	$ -	$ 604,605	$ 604,605

Participating Agencies: Member Agencies

Expense Summary		
Total Workdays:		109
Salary	$	94,938
Fringe		42,655
Overhead		14,663
Total Labor Cost:		152,256
DIRECT EXPENDITURES:		
Professional Services		420,849
Legal / Lobbying	$	8,000
Equipment Purchases		
Travel / Education		23,000
Printing		500
Public Involvement		
Meeting Support		
Other		
Total Direct Cost:	$	452,349
760 Total Cost:		604,605

PROGRAM NO.	**801**	**CLASSIFICATION:**	**System Maintenance**
TITLE:	**Staff Development**		

TASK / PROJECT DESCRIPTION:	To provide staff with resources necessary to keep them informed of federal and state regulations, current transportation planning technologies, and best practices and activities nationally.
PURPOSE, SIGNIFICANCE, AND REGIONAL VALUE:	The activities of this task are part of the overall continuous process to enhance technical and professional capacity. It is important that staff be informed and educated on new regulations and practices to develop and maintain a responsive transportation program.
FEDERAL REQUIREMENT, RELATIONSHIP TO OTHER ACTIVITIES, FEDERAL CERTIFICATION REVIEW:	There are no federal or state requirements concerning provision of staff training; however, COMPASS provides staff with opportunities for training and education. Training examples include attending workshops and conferences sponsored by Federal Highway Administration, National Association of Regional Councils, American Planning Association, Western Planner, Association of Metropolitan Planning Organizations,the Transportation Research Board, etc., to keep staff well informed.

FY2027 BENCHMARKS

MILESTONES / PRODUCTS	
Staff training and development	Ongoing

LEAD STAFF: Meg Sonnen

END PRODUCT: Maintain staff knowledge of federal grant requirement needs and changes and build a strong team through national and local seminars, workshops, conferences, and educational classes.

ESTIMATED DATE OF COMPLETION: September-2027

Funding Sources	Ada	Canyon	Special	Total
CPG, K23772	59,993	24,504		$ 84,497
STBG-TMA, 22800			19,821	$ 19,821
Local Match	4,752	1,941	1,570	8,264
Local Only			45,000	45,000
Total:	$ 64,745	$ 26,445	$ 66,391	$ 157,582

Participating Agencies
Federal Highway Administration
Federal Transit Administration

Expense Summary	
Total Workdays:	117
Salary	$ 70,200
Fringe	31,540
Overhead	10,842
Total Labor Cost:	112,582
DIRECT EXPENDITURES:	
Professional Services	$ -
Legal / Lobbying	
Equipment Purchases	
Travel / Education	45,000
Printing	
Public Involvement	
Meeting Support	
Other	
Total Direct Cost:	$ 45,000
801 Total Cost:	$ 157,582

PROGRAM NO.	820	CLASSIFICATION:	System Maintenance
TITLE:	Committee Support		

TASK / PROJECT DESCRIPTION:	To provide support to the COMPASS Board and standing committees as defined by the COMPASS Bylaws and Joint Powers Agreement.
PURPOSE, SIGNIFICANCE, AND REGIONAL VALUE:	Provide coordination and communication among member agencies' staff and elected officials in transportation and land use planning through meeting materials, agendas, and minutes, which are a historical record of events leading to the decision-making processes.
FEDERAL REQUIREMENT, RELATIONSHIP TO OTHER ACTIVITIES, FEDERAL CERTIFICATION REVIEW:	The COMPASS Joint Powers Agreement, Section 4.1.6(K), states, "Open Meeting Law: All meetings of the Board shall be governed under the provisions of the Open Meeting Law, Chapter 2, Title 74, Idaho Code, and any amendments and/or recodification thereof."

FY2027 BENCHMARKS

MILESTONES / PRODUCTS	
Provide meeting coordination, materials, and follow-up to the Board, standing committees, and workgroups.	Ongoing

LEAD STAFF: Amy Luft

END PRODUCT: Ongoing support of committees to promote involvement and communication.

ESTIMATED DATE OF COMPLETION: September-2027

Funding Sources	Ada	Canyon	Special	Total
CPG, K23772	98,515	40,238		$ 138,753
STBG-TMA, K22800			32,547	32,547
				-
Local Match	7,804	3,187	2,578	13,569
Local Only			2,000	2,000
Total:	$ 106,319	$ 43,425	$ 37,125	$ 186,869

Participating Agencies
Member Agencies

Expense Summary	
Total Workdays:	219
Salary	$ 115,274
Fringe	51,792
Overhead	17,803
Total Labor Cost:	184,869
DIRECT EXPENDITURES:	
Professional Services	$ -
Legal / Lobbying	
Equipment Purchases	
Travel / Education	
Printing	
Public Involvement	
Meeting Support	2,000
Other	
Total Direct Cost:	$ 2,000
820 Total Cost:	186,869

PROGRAM NO.	**836**	**CLASSIFICATION:**	**System Maintenance**
TITLE:	**Technical Support: Regional Travel Demand Model**		

TASK / PROJECT DESCRIPTION:	Upkeep of the regional travel demand model is an ongoing task needed to maintain the model as a useful tool in planning activities. It also provides vital information for the required process of air quality conformity demonstration and all benefit-cost evaluations.
PURPOSE, SIGNIFICANCE, AND REGIONAL VALUE:	The model outputs are used to test and plan transportation projects, support capital improvement plans and impact fee and/or proportionate share programs for member agencies, conduct air quality conformity of the Regional Transportation Improvement Program (TIP) and regional long-range transportation plan, provide area of influence model runs to inform the traffic impact study process, and respond to various special member requests.
FEDERAL REQUIREMENT, RELATIONSHIP TO OTHER ACTIVITIES, FEDERAL CERTIFICATION REVIEW:	Federal Code 23 CFR § 450.324 -- Long-range transportation plans require valid forecasts of future demand for transportation services which are provided by a travel demand model. Outputs from the model are also necessary for transportation conformity determinations of the TIP and long-range plan and evaluating the impacts of alternative transportation investments. In updating the transportation plan, (e) "the MPO shall base the update on the latest available estimates and assumptions for population, land use, travel, employment, congestion, and economic activity" (f)"The metropolitan transportation plan shall, at a minimum, include (1) The current and projected transportation demand of persons and goods in the metropolitan planning area over the period of the transportation plan;..."

FY2027 BENCHMARKS

MILESTONES / PRODUCTS

Key Elements	
Maintain and update traffic count database	Ongoing
Maintain the structure and integrity of the regional travel demand model for use in the Transportation Economic Development Impact System (TREDIS)	Ongoing
Provide travel demand modeling assistance to support member agency needs and special projects	Ongoing
Provide technical and modeling support as needed for regional long range transportation plan	Ongoing
Special Tasks and Model Improvements	
Provide technical analysis on member agency requests vetted through RTAC	Ongoing
Provide modeling and technical assistance to ITD's corridor and environmental studies	Ongoing
Provide technical analysis on unanticipated member agency requests	Ongoing
Maintain the data foundation system and continue to incorporate into other data sources	Ongoing

LEAD STAFF: Mary Ann Waldinger

END PRODUCT: Reasonable and reliable regional travel demand model using the latest available information and forecasts for various types of projects, studies, and analyses.

ESTIMATED DATE OF COMPLETION: September-2027

Expense Summary	
Total Workdays:	52
Salary	$ 33,263
Fringe	14,945
Overhead	5,137
Total Labor Cost:	53,345
DIRECT EXPENDITURES:	
Professional Services	$ 20,000
Total Direct Cost:	$ 20,000
836 Total Cost:	$ 73,345

Funding Sources

	Ada	Canyon	Special	Total
CPG, K23772	41,584	16,985		$ 58,569
STBG-TMA, 22800			9,392	9,392
				-
				-
				-
				-
Local Match	3,294	1,345	746	5,385
Total:	$ 44,878	$ 18,330	$ 10,138	$ 73,345

Participating Agencies

- Highway Districts
- Member Agencies
- Federal Highways Administration
- Idaho Transportation Department
- Valley Regional Transit
- Department of Environmental Quality

PROGRAM NO.	842	CLASSIFICATION:	System Maintenance
TITLE:	**Congestion Management Process**		

TASK / PROJECT DESCRIPTION:

Maintain a functional congestion management process (CMP) for the Treasure Valley. Conduct data collection, update the congestion management process as needed, produce the Annual Congestion Management Report, maintain regional intelligent transportation system (ITS) architecture and inventory. Research, provide, and monitor transportation demand management (TDM) strategies. Work with member agencies to identify regional congestion issues, identify congestion management needs, and recommend congestion management strategies.

PURPOSE, SIGNIFICANCE, AND REGIONAL VALUE:

The Congestion Management Process (CMP) is a systematic, cyclical, and regionally accepted approach for managing congestion that generates current information regarding regional congestion, outlines methods for identifying congestion management needs, identifies strategies to mitigate congestion, defines performance measures and targets related to congestion, and defines the path for implementing strategies through COMPASS' transportation improvement program (TIP) and regional long-range transportation plan.

FEDERAL REQUIREMENT, RELATIONSHIP TO OTHER ACTIVITIES, FEDERAL CERTIFICATION REVIEW:

Federal Code 23 CFR § 450.322 -- A congestion management process is federally required for areas with populations exceeding 200,000, known as Transportation Management Areas. While only a portion of COMPASS' planning area is subject to this requirement (the Boise Urbanized Area), COMPASS' CMP covers its entire planning area. (a) "The transportation planning process in a TMA shall address congestion management through a process that provides for safe and effective integrated management and operation of the multimodal transportation system, based on a cooperatively developed and implemented metropolitan-wide strategy, of new and existing transportation facilities eligible for funding under title 23 U.S.C. and title 49 U.S.C. Chapter 53 through the use of travel demand reduction (including intercity bus operators, employer-based commuting programs such as a carpool program, vanpool program, transit benefit program, parking cash-out program, shuttle program, or telework program), job access projects, and operational management strategies..."

FY2027 BENCHMARKS

MILESTONES / PRODUCTS	
Congestion Management and Travel Time Data	
Complete the Congestion Management Annual Report using the National Performance Measure Research Data Set (NPMRDS) for 2025	June-Sept
Maintain the Congestion Management Process Technical Document	Ongoing
Publish congestion management annual report to digital format (web map/story map)	June-Sept
Work with Regional Operations Workgroup and other COMPASS workgroups to identify congestion issues, congestion management needs, and congestion management strategies	Ongoing
NPMRDS Travel Time Data and Process	
Develop process for evaluating effectiveness of congestion mitigation projects using the NPMRDS and INRIX travel time data sets	Ongoing
Transportation System Management and Ops (TSMO) and ITS Plan Update	
Update the TSMO Plan	FY2027
Complete the Smart Corridors Study as part of the overall TSMO Plan	FY2027
Refine the integration of management and operation strategies and TSMO projects into the long range plan	Ongoing

LEAD STAFF: Mary Ann Waldinger

END PRODUCT: Maintenance of the congestion management process, congestion management annual report (congestion issues, needs, strategies), updated TSMO plan

ESTIMATED DATE OF COMPLETION: September-2027

Funding Sources

	Ada	Canyon	Special	Total
CPG, K23772	41,284	16,862		$ 58,146
STBG-TMA, K22800			18,783	18,783
STBG-TMA, K23320			129,724	129,724
STBG-TMA, K23678			370,640	370,640
			23,667	23,667
Local Match	3,270	1,336	41,124	45,730
Total:	$ 44,554	$ 18,198	$ 583,938	$ 646,690

Participating Agencies

Highway Districts
Member Agencies
Federal Highways Administration

Expense Summary

Total Workdays:		167
Salary	$	106,825
Fringe		47,996
Overhead		16,498
Total Labor Cost:		171,320
DIRECT EXPENDITURES:		
Professional Services	$	475,370
Legal / Lobbying		
Equipment Purchases		
Travel / Education		
Printing		
Public Involvement		
Meeting Support		
Other		
Total Direct Cost:	$	475,370
842 Total Cost:	$	646,690

PROGRAM NO.	860	CLASSIFICATION:	System Maintenance
TITLE:	Geographical Information System Maintenance (GIS)		

TASK / PROJECT DESCRIPTION:	Planning activities depend on current and accurate geographic information. For data to be available in a quality suitable for planning, continual data acquisition is necessary. This involves partnering with other GIS stakeholders, data maintenance, editing, and creating new data from GPS and orthophotography.
PURPOSE, SIGNIFICANCE, AND REGIONAL VALUE:	GIS data and technology are used for internal budget support. COMPASS also provides this geographic information to its members and the general public in the form of maps, data, and analysis. COMPASS works in conjunction with its member agencies via the Regional Geographic Advisory Workgroup (RGAWG) to create regional data that can be used for many purposes.
FEDERAL REQUIREMENT, RELATIONSHIP TO OTHER ACTIVITIES, FEDERAL CERTIFICATION REVIEW, REFERENCE TO STRATEGIC PLAN:	Federal Code 23 CFR § 450.324 (f)-- In updating the transportation plan, the MPO shall use the latest available estimates and assumptions for population, land use, travel, employment, congestion, and economic activity. "The metropolitan transportation plan shall, at a minimum, include (1) The projected transportation demand of persons and goods in the metropolitan planning area over the period of the transportation plan…."

FY2027 BENCHMARKS

MILESTONES / PRODUCTS	
Provide GIS Data Maintenance and Support for COMPASS Projects Data analysis, and maintenance for performance reporting and other planning needs Enterprise database maintenance Data integration GIS Technology Census BAS	Ongoing
GIS Cooperation Continue participation in the Treasure Valley GIS User Group Meetings	Quarterly/as needed
Regional Geographic Advisory Committee Host the Regional Geographic Advisory Workgroup to enable regional cooperation of GIS data	Quarterly/as needed
Regional Data Center Expand and maintain authoritative regional GIS data Conduct data accuracy checks and metadata on regional data sets Maintain and improve functionality of Regional Data Center technologies	Ongoing
Transportation Improvement Program Provide ongoing support	Ongoing
2026 Orthophotography Project Finalize processing on 2026 orthophotography acquisition Distribute final data products to participants	December
2027 Orthophotography Project Conduct 2027 orthophotography flight Conduct QC on preliminary data Continue to plan for future orthophotography acquisition and funding	March - October

LEAD STAFF: Eric Adolfson

END PRODUCT: 1) An expanded use of GIS technology and data for regional planning; and 2) Continued GIS coordination and development of the most accurate and up-to-date information possible.

ESTIMATED DATE OF COMPLETION: September-2027

Funding Sources	Ada	Canyon	Special	Total
STBG-TMA, 22800			43,054	$ 43,054
				-
				-
STBG-TMA, 22800				-
Local Match			3,410	3,410
Local Only			431,363	431,363
Total:	$ -	$ -	$ 477,827	$ 477,827

Participating Agencies: All Member Agencies

Expense Summary		
Total Workdays:		335
Salary	$	173,549
Fringe		77,975
Overhead		26,803
Total Labor Cost:		278,327
DIRECT EXPENDITURES:		
Professional Services	$	150,000
Legal / Lobbying		
Equipment Purchases		49,500
Travel / Education		
Printing		
Public Involvement		
Meeting Support		
Other		
Carry-Forward		
Total Direct Cost:	$	199,500
860 Total Cost:		477,827

PROGRAM NO.	**990**	**CLASSIFICATION:**	**Indirect / Overhead**
TITLE:	**Direct Operations & Maintenance**		

TASK / PROJECT DESCRIPTION:	To provide local dollars for expenditures that do not qualify for reimbursement under the federal guidelines. Program dollars for professional services for COMPASS Board related events, meeting expenses, and equipment/software needs.
PURPOSE, SIGNIFICANCE, AND REGIONAL VALUE:	Adequately cover expenses needed to support the Board, Executive Director, and agency outside of federally funded projects.
FEDERAL REQUIREMENT, RELATIONSHIP TO OTHER ACTIVITIES, FEDERAL CERTIFICATION REVIEW:	There are no federal or state requirements concerning these provisions; however, the Finance Committee oversees and approves these accounts and expenditures.

FY2027 BENCHMARKS

MILESTONES / PRODUCTS

Provide local dollars for expenditures not federally funded. Planned FY2027 equipment and software expenditures Transit network planning software Transportation improvement program management software Benefit-cost analysis software Transportation modeling software	Ongoing

LEAD STAFF: Meg Sonnen

END PRODUCT: Adequately cover the direct expenses needed to support the Board, Executive Director, equipment needs, and COMPASS operations.

ESTIMATED DATE OF COMPLETION: September-2027

Funding Sources	Ada	Canyon	Special	Total
Local Only			143,250	143,250
Total:	$ -	$ -	$ 143,250	$ 143,250

Participating Agencies: Member Agencies

Expense Summary		
Total Workdays:		0
Salary	$	-
Fringe		-
Overhead		-
Total Labor Cost:	$	-
DIRECT EXPENDITURES:		
Professional Services		2,000
Legal / Lobbying	$	18,000
Equipment Purchases		114,650
Travel / Education		1,600
Printing		
Public Involvement		
Meeting Support		7,000
Total Direct Cost:	$	143,250
990 Total Cost:	$	143,250

PROGRAM NO.	**991**	**CLASSIFICATION:**	**Indirect / Overhead**
TITLE:	**Support Services Labor**		

TASK / PROJECT DESCRIPTION:	To provide labor to support the ongoing administrative functions of COMPASS. Areas include: personnel management, financial management, information technology management, procurement, contracting, and general administration. Work with independent auditor on annual audit.
PURPOSE, SIGNIFICANCE, AND REGIONAL VALUE:	To maintain payroll, accounts payable/receivable, benefits, recruitment, building and vehicle maintenance, general ledger bank reconciliation, cash flow, annual audit, and development of the computer system.
FEDERAL REQUIREMENT, RELATIONSHIP TO OTHER ACTIVITIES, FEDERAL CERTIFICATION REVIEW:	The Office of Management and Budget (OMB) requires that a single audit be performed to ensure federal funds are being expended properly. The most recent OMB regulation issued for this purpose is Title 2 U.S. Code of Federal Regulations (CFR) Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance). It includes uniform cost principles and audit requirements for federal awards to nonfederal entities and administrative requirements for all federal grants and cooperative agreements. Memorandum of Understanding 04-01, Operation and Financing of the Metropolitan Planning Organization in the Boise and Nampa Urbanized Areas -- between COMPASS and the Idaho Transportation Department states and agrees to allow indirect costs as outlined in the agreement.

FY2027 BENCHMARKS

MILESTONES / PRODUCTS	
General Administration	
Conduct appropriate procurement processes and prepare contracts, as needed	As needed
Update COMPASS operational policies as needed	As needed
Monitor general workplace and personnel needs	Ongoing
Provide administrative assistance for agency needs	Ongoing
Personnel Management	As needed
Prepare and complete recruitment processes	
Conduct employee annual evaluations	
Renew insurance policies	
Pursue FY2027 benefit options	
Financial Management	
Close FY2026 financial records and begin FY2027	Oct-Nov
Provide annual audit support and complete financial reports	Oct-Dec
Complete COMPASS annual Audit Report	Jan
Prepare and distribute year-end payroll reports	Jan
Complete budget variance information and report to the Finance Committee quarterly	Quarterly
Maintain inventory of furniture, equipment, hardware and software	Ongoing
Information Technology	Ongoing
Manage Information Technology consultant and coordinate work efforts	
Prioritize needs, analyze costs, make recommendations and implement system improvements	
Coordinate with staff to configure equipment and software to meet the needs of each position	
Maintain security and integrity of IT systems, and perform appropriate back ups	
Coordinate systems with member agencies	
	Oct - Dec

LEAD STAFF: Meg Sonnen

END PRODUCT: An agency where administrative support, personnel management, financial management, and general administrative needs are fully met and whose activities are effectively monitored and communicated to the Board.

ESTIMATED DATE OF COMPLETION: September-2027

Funding Sources	Ada	Canyon	Special	Total
				$ -
				-
				-
Total:	$ -	$ -		$ -

Participating Agencies:
Member Agencies
Idaho Transportation Department

Expense Summary	
Total Workdays:	884
Salary	$ -
Fringe	-
Overhead	-
Total Labor Cost:	$ -
DIRECT EXPENDITURES:	
Professional Services	$ -
Legal / Lobbying	
Equipment Purchases	
Travel / Education	
Printing	
Public Involvement	
Meeting Support	
Other	
Total Direct Cost:	$ -
991 Total Cost:	$ -

Check History Report
Sorted By Vendor Name
Activity From: 5/27/2026 to 7/2/2026

Community Planning Association (CPA)

Bank Code	Description	Check Number	Check Date	Check Amount	Check Type
Vendor Number: LUFT AMY LUFT					
A	ICCU - Checking	E000001920	6/18/2026	1,997.23	Electronic Payment
		Vendor AMY LUFT Total:		1,997.23	
Vendor Number: BEFORET Before The Movie, Inc.					
A	ICCU - Checking	E000001912	6/5/2026	580.00	Electronic Payment
		Vendor Before The Movie, Inc. Total:		580.00	
Vendor Number: BOICHA BOISE AREA CHAMBER OF COMMERCE					
A	ICCU - Checking	E000001925	7/2/2026	40.00	Electronic Payment
		Vendor BOISE AREA CHAMBER OF COMMERCE Total:		40.00	
Vendor Number: ZBOIMUN Boise Municipal Health Care					
A	ICCU - Checking	E000001924	6/18/2026	35,858.94	Electronic Payment
		Vendor Boise Municipal Health Care Total:		35,858.94	
Vendor Number: CITYOFW City of Wilder					
A	ICCU - Checking	0000007786	6/30/2026	46,354.05	Auto
		Vendor City of Wilder Total:		46,354.05	
Vendor Number: CONSOR Consor					
A	ICCU - Checking	E000001926	7/2/2026	12,857.78	Electronic Payment
		Vendor Consor Total:		12,857.78	
Vendor Number: ECOCOUN Eco Counter					
A	ICCU - Checking	E000001927	7/2/2026	1,890.00	Electronic Payment
		Vendor Eco Counter Total:		1,890.00	
Vendor Number: ZEMPOWE Empower					
A	ICCU - Checking	W000000963	6/5/2026	7,038.22	Wire Transfer
A	ICCU - Checking	W000000966	6/18/2026	6,973.75	Wire Transfer
A	ICCU - Checking	W000000972	7/2/2026	6,973.75	Wire Transfer
		Vendor Empower Total:		20,985.72	
Vendor Number: GEOTER GEOTERRA MAPPING GROUP					
A	ICCU - Checking	E000001916	6/18/2026	62,240.00	Electronic Payment
		Vendor GEOTERRA MAPPING GROUP Total:		62,240.00	
Vendor Number: GOODHEA Good Heart Technology, Incorporated					
A	ICCU - Checking	E000001914	6/5/2026	120.00	Electronic Payment
		Vendor Good Heart Technology, Incorporated Total:		120.00	
Vendor Number: ZHARTF HARTFORD					
A	ICCU - Checking	W000000969	6/18/2026	1,165.96	Wire Transfer
		Vendor HARTFORD Total:		1,165.96	
Vendor Number: HDRENGI HDR Engineering, Inc.					
A	ICCU - Checking	E000001917	6/18/2026	3,971.66	Electronic Payment
		Vendor HDR Engineering, Inc. Total:		3,971.66	
Vendor Number: HIGHSTR High Street Consulting Group, LLC.					
A	ICCU - Checking	E000001918	6/18/2026	8,515.00	Electronic Payment
		Vendor High Street Consulting Group, LLC. Total:		8,515.00	
Vendor Number: IDCENT IDAHO CENTRAL CREDIT UNION					
A	ICCU - Checking	0000007775	6/5/2026	7,685.66	Auto
A	ICCU - Checking	0000007787	6/30/2026	6,360.04	Auto
		Vendor IDAHO CENTRAL CREDIT UNION Total:		14,045.70	
Vendor Number: ZIDCHI IDAHO CHILD SUPPORT RECEIPTING					
A	ICCU - Checking	0000007774	6/5/2026	57.00	Manual
A	ICCU - Checking	0000007778	6/18/2026	57.00	Manual
A	ICCU - Checking	0000007785	7/2/2026	57.00	Manual
		Vendor IDAHO CHILD SUPPORT RECEIPTING Total:		171.00	
Vendor Number: IDPOWE IDAHO POWER CO.					

Bank Code	Description	Check Number	Check Date	Check Amount	Check Type
A	ICCU - Checking	0000007780	6/18/2026	689.70	Auto
		Vendor IDAHO POWER CO. Total:		689.70	
Vendor Number: IDPRESR Idaho Press Tribune Renewal					
A	ICCU - Checking	0000007789	6/30/2026	670.00	Auto
		Vendor Idaho Press Tribune Renewal Total:		670.00	
Vendor Number: IDPRES IDAHO PRESS-TRIBUNE					
A	ICCU - Checking	0000007776	6/5/2026	671.00	Auto
A	ICCU - Checking	0000007788	6/30/2026	201.06	Auto
		Vendor IDAHO PRESS-TRIBUNE Total:		872.06	
Vendor Number: ZIDSTX IDAHO STATE TAX COMMISSION					
A	ICCU - Checking	W000000968	6/18/2026	5,413.00	Wire Transfer
		Vendor IDAHO STATE TAX COMMISSION Total:		5,413.00	
Vendor Number: INTMOU INTERMOUNTAIN GAS CO.					
A	ICCU - Checking	0000007781	6/18/2026	27.59	Auto
		Vendor INTERMOUNTAIN GAS CO. Total:		27.59	
Vendor Number: ZSTAUD INTERNAL REVENUE SERVICE					
A	ICCU - Checking	W000000961	6/5/2026	18,722.47	Wire Transfer
A	ICCU - Checking	W000000964	6/18/2026	18,798.76	Wire Transfer
A	ICCU - Checking	W000000970	7/2/2026	18,899.56	Wire Transfer
		Vendor INTERNAL REVENUE SERVICE Total:		56,420.79	
Vendor Number: KITTELS Kittelson & Associates, Inc.					
A	ICCU - Checking	E000001915	6/5/2026	12,790.08	Electronic Payment
A	ICCU - Checking	E000001919	6/18/2026	21,388.84	Electronic Payment
A	ICCU - Checking	E000001928	7/2/2026	53,544.00	Electronic Payment
		Vendor Kittelson & Associates, Inc. Total:		87,722.92	
Vendor Number: MAY Mary May					
A	ICCU - Checking	0000007782	6/18/2026	180.20	Auto
		Vendor Mary May Total:		180.20	
Vendor Number: SONNEN Megan Sonnen					
A	ICCU - Checking	E000001921	6/18/2026	302.37	Electronic Payment
		Vendor Megan Sonnen Total:		302.37	
Vendor Number: ZBYERL NCPERS Group Life Ins. (M605)					
A	ICCU - Checking	W000000967	6/18/2026	129.28	Wire Transfer
		Vendor NCPERS Group Life Ins. (M605) Total:		129.28	
Vendor Number: OFFMAX Office Depot					
A	ICCU - Checking	0000007790	6/30/2026	583.91	Auto
		Vendor Office Depot Total:		583.91	
Vendor Number: ZPERET PUBLIC EMPLOYEES RETIREMENT					
A	ICCU - Checking	W000000962	6/5/2026	14,500.73	Wire Transfer
A	ICCU - Checking	W000000965	6/18/2026	14,562.29	Wire Transfer
A	ICCU - Checking	W000000971	7/2/2026	14,635.97	Wire Transfer
		Vendor PUBLIC EMPLOYEES RETIREMENT Total:		43,698.99	
Vendor Number: SPROUT Sprout Social					
A	ICCU - Checking	E000001929	7/2/2026	2,862.16	Electronic Payment
		Vendor Sprout Social Total:		2,862.16	
Vendor Number: ZIDGRA STATE TAX COMMISSION					
A	ICCU - Checking	W000000973	7/2/2026	1,377.07	Wire Transfer
A	ICCU - Checking	W000000974	7/2/2026	107.70	Wire Transfer
		Vendor STATE TAX COMMISSION Total:		1,484.77	
Vendor Number: STERICY Stericycle, Inc.					
A	ICCU - Checking	0000007777	6/5/2026	60.00	Auto

Check History Report
Sorted By Vendor Name
Activity From: 5/27/2026 to 7/2/2026

Community Planning Association (CPA)

Bank Code	Description	Check Number	Check Date	Check Amount	Check Type
		Vendor Stericycle, Inc. Total:		60.00	
Vendor Number: SYRINGA Syringa Networks, LLC					
A	ICCU - Checking	E000001922	6/18/2026	700.00	Electronic Payment
		Vendor Syringa Networks, LLC Total:		700.00	
Vendor Number: TOTALCA TotalCare IT, Inc.					
A	ICCU - Checking	E000001923	6/18/2026	5,935.95	Electronic Payment
		Vendor TotalCare IT, Inc. Total:		5,935.95	
Vendor Number: TREAVA TREASURE VALLEY COFFEE					
A	ICCU - Checking	0000007783	6/18/2026	172.70	Auto
		Vendor TREASURE VALLEY COFFEE Total:		172.70	
Vendor Number: CHADWIC Trevor Chadwick					
A	ICCU - Checking	0000007779	6/18/2026	1,181.36	Auto
		Vendor Trevor Chadwick Total:		1,181.36	
Vendor Number: VERIZON Verizon					
A	ICCU - Checking	0000007784	6/18/2026	38.44	Auto
		Vendor Verizon Total:		38.44	
Vendor Number: WESTERB Westerberg, Aston & Associates					
A	ICCU - Checking	E000001930	7/2/2026	29,333.00	Electronic Payment
		Vendor Westerberg, Aston & Associates Total:		29,333.00	
Vendor Number: BOE Xerox Business Solutions LLC XBS West					
A	ICCU - Checking	E000001913	6/5/2026	1,670.84	Electronic Payment
		Vendor Xerox Business Solutions LLC XBS West Total:		1,670.84	
		Report Total:		450,943.07	