



*Working together to plan for the future*

**FINANCE COMMITTEE MEETING  
AUGUST 19, 2021  
ZOOM CONFERENCE CALL**

**\*\*MINUTES\*\***

**ATTENDEES:** John Evans, Mayor, City of Garden City, via telephone  
Jay Gibbons, Commissioner, Canyon Highway District #4, via telephone  
Kendra Kenyon, **Vice Chair**, Commissioner, Ada County, via telephone  
Mary May, **Chair**, Commissioner, Ada County Highway District, in person  
Garret Nancolas, Mayor, City of Caldwell, via telephone  
Holli Woodings, Councilmember, City of Boise, via telephone

**MEMBERS ABSENT:** Keri Smith, Commissioner, Canyon County

**OTHERS PRESENT:** Meg Larsen, Community Planning Association, in person  
Matt Stoll, Community Planning Association, in person  
Hailey Townsend, Community Planning Association, in person  
Josh Tyree, Harris CPAs, in person

**CALL TO ORDER:**

Chair Mary May called the meeting to order at 12:03 p.m.

**OPEN DISCUSSION/ANNOUNCEMENTS**

Mayor Nancolas announced that the Caldwell Night Rodeo will run through Saturday, August 21, 2021. Kendra Kenyon announced that the Western Idaho Fair will begin August 20, 2021, and run through August 29, 2021.

**CONSENT AGENDA**

**A. Approve July 15, 2021, Finance Committee Meeting Minutes**

**Kendra Kenyon moved and John Evans seconded approval of the Consent Agenda as presented. Motion passed unanimously.**

**INFORMATION/DISCUSSION ITEM**

**A. Review Report of Disbursements Made in the Reporting Period**

Meg Larsen reviewed the report of disbursements made in the reporting period, July 3, 2021, to August 5, 2021, which was provided in the packet for information.

**ACTION ITEM**

**A. Approve FY2021 Audit Process**

Josh Tyree presented the FY2021 audit process for Finance Committee approval.

After discussion, **Garret Nancolas moved and Holli Woodings seconded to approve the FY2021 audit process as presented. Motion passed unanimously.**

**B. Approve Variance Report for October 1, 2020 – June 30, 2021**

Meg Larsen presented the variance report for October 1, 2020 – June 30, 2021, for approval by the Finance Committee.

After discussion, **Holli Woodings moved and Garret Nancolas seconded to approve the variance report as presented. Motion passed unanimously.**

**ADJOURNMENT**

**Jay Gibbons moved and Kendra Kenyon seconded to adjourn the meeting at 12:23 p.m. Motion passed unanimously.**

**Approved this 2nd day of December 2021.**

By:   
Mary May, Chair

Attest:  
By:   
Kendra Kenyon, Vice Chair