

Working together to plan for the future

FINANCE COMMITTEE MEETING AUGUST 14, 2025 — 12:00 PM COMPASS 2ND FLOOR LARGE CONFERENCE ROOM 700 NE 2ND STREET, SUITE 200 MERIDIAN, IDAHO

YouTube Live Streaming - https://www.youtube.com/@COMPASSIdaho (Subject to availability and functionality of connection.)

Committee members can participate in the meeting in-person or via Zoom conference call. The 2nd floor large conference room is open for in-person attendance.

Please specify whether you plan to attend in-person or virtually when RSVPing to Teri Gregory at tgregory@compassidaho.org or 208-475-2225.

AGENDA

- I. CALL TO ORDER/ROLL CALL
- II. OPEN DISCUSSION/ANNOUNCEMENTS
- III. CONSENT AGENDA
- Page 2 A.* Approve July 10, 2025, Finance Committee Meeting Minutes
- IV. INFORMATION/DISCUSSION ITEM
- Page 4 A.* Review Report of Disbursements Made in the Reporting Period

V. ACTION ITEMS

- Page 7 A.* Approve FY2025 Audit Process
- Page 17 B.* Approve Variance Report October 1, 2024 June 30, 2025
- Page 23 C.* Recommend Approval of Revision 3 of the FY2025 Unified Planning Work Program and Budget
- Page 46 D.* Recommend Approval of the Updated FY2026 Unified Planning Work Program and Budget

VI. OTHER

A. Next Meeting: November 20, 2025

VII. ADJOURNMENT

Those needing assistance with COMPASS events or materials, or needing materials in alternate formats, please call 208-855-2558 with 48 hours advance notice.

Si necesita asestencia con una junta de COMPASS, o necesita un documento en otro formato, por favor llame al 208-855-2558 con 48 horas de anticipación.

^{*}Enclosures Agenda is subject to change.



Working together to plan for the future

FINANCE COMMITTEE MEETING JULY 10, 2025 COMPASS 2ND FLOOR LARGE CONFERENCE ROOM AND ZOOM 700 NE 2ND STREET MERIDIAN, IDAHO

DRAFT MINUTES

ATTENDEES:

Rod Beck, Commissioner, Ada County, in person

Zach Brooks, Commissioner, Canyon County, in person

Debbie Kling, Mayor, City of Nampa, via ZOOM

Mary May, Councilmember, City of Eagle, **Chair**, in person John Overton, Councilmember, City of Meridian, in person

MEMBERS ABSENT:

Trevor Chadwick, Mayor, City of Star, **Vice Chair** Victor Rodriguez, Councilmember, City of Nampa

OTHERS PRESENT:

Ashley Cannon, COMPASS, in person Teri Gregory, COMPASS, in person Amy Luft, COMPASS, in person

Craig Raborn, Executive Director, COMPASS, in person

Meg Sonnen, COMPASS, in person

CALL TO ORDER:

Chair Mary May called the meeting to order at 12:00 p.m.

OPEN DISCUSSION/ANNOUNCEMENTS

There were no announcements.

CONSENT AGENDA

A. Approve June 12, 2025, Finance Committee Meeting Minutes

Zach Brooks moved and John Overton seconded approval of the Consent Agenda as presented. Motion passed unanimously.

INFORMATION/DISCUSSION ITEM

A. Review Report of Disbursements Made in the Reporting Period

Meg Sonnen presented the disbursements made in the reporting period, June 6, 2025, through June 20, 2025, which was provided in the packet for information.

ACTION ITEM

A. Recommend Approval of the FY2026 Unified Planning Work Program and Budget (UPWP)

Meg Sonnen presented the draft FY2026 UPWP.

After discussion, John Overton moved and Rod Beck seconded recommending COMPASS Board of Directors' approval of the FY2026 UPWP as presented. Motion passed unanimously.

ADJOURNMENT

Chair Mary May adjourned the meeting at 12:17 p.m.

Approved this 14 th day of August 2025.		
	Ву:	Mary May, Chair
Attest:		
By: Trevor Chadwick, Vice Chair		

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Community Planning Association (CPA)

Page: 1

Bank Code	Description	Check Number	Check Date	Check Amount	Check Type
Vendor	Number: ZBOIMUN Boise Municipal Health Care				
Ą	ICCU - Checking	E000001739	7/18/2025	31,234.03	Electronic Payment
		Vendor Boise Municipal H	ealth Care Total:	31,234.03	
/endor	Number: CROWLEY Brian Crowley				
A	ICCU - Checking	E000001731	7/18/2025	791.20	Electronic Payment
		Vendor Bria	n Crowley Total:	791.20	
/endor	Number: CANYONO Canyon Outdoor Media, LLC				
Ą	ICCU - Checking	E000001740	8/5/2025	1,300.00	Electronic Payment
		Vendor Canyon Outdoor N	ledia, LLC Total:	1,300.00	
/endor	Number: DKSACCO DKS Associates				
Ą	ICCU - Checking	E000001741	8/5/2025	30,654.39	Electronic Payment
		Vendor DKS A	Associates Total:	30,654.39	
/endor	Number: ELITE Elite Transportation Group, Inc.				
١	ICCU - Checking	E000001742	8/5/2025	24,295.36	Electronic Payment
	Ver	ndor Elite Transportation G	Group, Inc. Total:	24,295.36	•
/endor	Number: ZEMPOWE Empower			,	
۱	ICCU - Checking	W00000853	7/3/2025	6,877.53	Wire Transfer
١	ICCU - Checking	W00000858	7/18/2025	6,706.39	Wire Transfer
١	ICCU - Checking	W00000864	8/5/2025	6,814.15	Wire Transfer
		Vendor	Empower Total:	20,398.07	
endor	Number: GOODHEA Good Heart Technology, Inco	orporated		•	
١	ICCU - Checking	E000001732	7/18/2025	120.00	Electronic Payment
١	ICCU - Checking	E000001743	8/5/2025	120.00	Electronic Paymen
	Vendor G	ood Heart Technology, Inc	orporated Total:	240.00	
/endor	Number: ZHARTF HARTFORD				
A	ICCU - Checking	W00000861	7/18/2025	1,019.12	Wire Transfer
		Vendor H	ARTFORD Total:	1,019.12	
/endor	Number: HAWLEY HAWLEY TROXELL ENNIS &	HAWLEY		•	
4	ICCU - Checking	E000001733	7/18/2025	180.00	Electronic Payment
	Vendor H	AWLEY TROXELL ENNIS 8	HAWLEY Total:	180.00	•
/endor	Number: HDRENGI HDR Engineering, Inc.				
λ	ICCU - Checking	E000001727	7/3/2025	66,845.63	Electronic Payment
١	ICCU - Checking	E000001734	7/18/2025	9,559.10	Electronic Payment
١	ICCU - Checking	E000001744	8/5/2025	86,639.63	Electronic Payment
		Vendor HDR Engine	ering, Inc. Total:	163,044.36	
endor/	Number: IDCENT IDAHO CENTRAL CREDIT UNI	ON			
A	ICCU - Checking	000007621	7/3/2025	7,874.19	Auto
4	ICCU - Checking	000007632	8/4/2025	2,522.27	Auto
	Vend	Ior IDAHO CENTRAL CREI	OIT UNION Total:	10,396.46	
/endor	Number: IDPOWE IDAHO POWER CO.				
١	ICCU - Checking	000007624	7/18/2025	810.41	Auto
		Vendor IDAHO PO	OWER CO. Total:	810.41	
endor	Number: IDPRESR Idaho Press Tribune Renewal				
١	ICCU - Checking	000007623	7/3/2025	629.00	Auto
	<u> </u>	endor Idaho Press Tribun		629.00	
endor	Number: IDPRES IDAHO PRESS-TRIBUNE			323.00	
\	ICCU - Checking	000007622	7/3/2025	165.62	Auto
١	ICCU - Checking	000007625	7/18/2025	1,414.69	Auto
	- -	Vendor IDAHO PRESS		1,580.31	
/endor	Number: ZIDSTX IDAHO STATE TAX COMMISSI			1,000.01	
vendor 4	ICCU - Checking	W00000860	7/18/2025	4 677 00	Wire Transfer
				1,077.00	

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A/P Date: 8/4/2025

Community Planning Association (CPA)

Page: 2

Bank Code	Description		Check Number	Check Date	Check Amount	Check Type
		Vendor	IDAHO STATE TAX CO	MMISSION Total:	4,677.00	
/endor	Number: INTMOU	INTERMOUNTAIN GAS CO.				
١	ICCU - Checking		0000007626	7/18/2025	16.03	Auto
		Ve	endor INTERMOUNTAIN	I GAS CO. Total:	16.03	
endor	Number: ZSTAUD	INTERNAL REVENUE SERVICE				
	ICCU - Checking		W00000851	7/3/2025	17,468.55	Wire Transfer
١	ICCU - Checking		W00000856	7/18/2025	16,904.74	Wire Transfer
	ICCU - Checking		W00000862	8/5/2025	17,370.82	Wire Transfer
		Vendo	r INTERNAL REVENUE	SERVICE Total:	51,744.11	
endor	Number: KITTELS	Kittelson & Associates, Inc.				
	ICCU - Checking		E000001728	7/3/2025	7,500.00	Electronic Payment
	ICCU - Checking		E000001735	7/18/2025	9,037.99	Electronic Payment
		Ve	ndor Kittelson & Assoc	ciates, Inc. Total:	16,537.99	
endor	Number: KPFF KF	PFF, Inc.				
	ICCU - Checking		E000001736	7/18/2025	20,580.00	Electronic Payment
	ICCU - Checking		E000001745	8/5/2025	6,300.00	Electronic Payment
			Vendor	KPFF, Inc. Total:	26,880.00	
endor	Number: MCCLAT	C McClatchy Company				
	ICCU - Checking	, , ,	0000007627	7/18/2025	107.07	Auto
	ICCU - Checking		000007633	8/4/2025	654.00	Auto
			Vendor McClatchy	Company Total:	761.07	
endor	Number: NAMPAP	W Nampa Public Works Admin				
	ICCU - Checking		0000007628	7/18/2025	25,918.04	Auto
	ŭ	Ve	ndor Nampa Public Wo	rks Admin Total:	25,918.04	
endor	Number: 7BYFRI	NCPERS Group Life Ins. (M605)			20,0 .0.0 .	
\ \	ICCU - Checking	Troi Erro Group Ene mo. (moso)	W000000859	7/18/2025	96.96	Wire Transfer
		Vendo	r NCPERS Group Life I		96.96	
andor	Number: OFFMAX		·	. ,	00.00	
ciidoi	ICCU - Checking	Office Depot	000007629	7/18/2025	74.65	Auto
	ICCU - Checking		0000007623	8/4/2025	123.54	Auto
				fice Depot Total:	198.19	
ondor	Number: 7DEDET	PUBLIC EMPLOYEES RETIREME			130.13	
enuoi	ICCU - Checking	FOBLIC LIMFLOTELS RETIREME	W00000852	7/3/2025	13,335.93	Wire Transfer
	ICCU - Checking		W000000852	7/18/2025	12,703.37	Wire Transfer
	ICCU - Checking		W000000863	8/5/2025	13,010.55	Wire Transfer
	1000 - Officering	Vendor PU	BLIC EMPLOYEES RET		39,049.85	Wile Hallstei
	Number DADIO D				39,049.03	
endor	Number: RADIO R ICCU - Checking	Radio Rancho	E000001737	7/18/2025	1,200.00	Electronic Payment
•	1000 - Checking			io Rancho Total:		Liectionic r aymem
	Normaliania ODDOUT	Court Conicl	reliadi Nau		1,200.00	
	Number: SPROUT	Sprout Social	E000001700	7/2/2025	0.674.00	Electronic Down
	ICCU - Checking		E000001729	7/3/2025 out Social Total:	2,674.92	Electronic Payment
			vendor Spr	out Social Total:	2,674.92	
		STATE TAX COMMISSION	\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\	7,0,000	. 0.10.65	14 <i>t</i> = -
	ICCU - Checking		W00000854	7/3/2025	1,348.29	Wire Transfer
	ICCU - Checking	,	W000000855	7/3/2025	35.10	Wire Transfer
			Vendor STATE TAX CO	viiviiooiUN lotal:	1,383.39	
		A Syringa Networks, LLC				
	ICCII Chaolina		E000001738	7/18/2025	700.00	Electronic Payment
	ICCU - Checking					
	ICCO - Checking		Vendor Syringa Netw	orks, LLC Total:	700.00	
	· ·	A TotalCare IT, Inc.	Vendor Syringa Netw	orks, LLC Total:	700.00	

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A/P Date: 8/4/2025

Community Planning Association (CPA)

Bank Code	Description	Check Number	Check Date	Check Amount	Check Type
		Vendor TotalC	are IT, Inc. Total:	5,962.80	
Vendor	Number: TOWNSQU Townsquare Digital				
Α	ICCU - Checking	000007635	8/4/2025	1,000.00	Auto
		Vendor Townsqu	are Digital Total:	1,000.00	
Vendor	Number: TREAVA TREASURE VALLEY COFFEE				
Α	ICCU - Checking	000007630	7/18/2025	83.75	Auto
	V	endor TREASURE VALLE	Y COFFEE Total:	83.75	
Vendor	Number: VRT Valley Regional Transit				
Α	ICCU - Checking	E000001746	8/5/2025	13,732.00	Electronic Payment
		Vendor Valley Region	nal Transit Total:	13,732.00	
Vendor	Number: VERIZON Verizon				
Α	ICCU - Checking	000007631	7/18/2025	52.22	Auto
		Vend	or Verizon Total:	52.22	
			Report Total:	479,241.03	

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A/P Date: 8/4/2025



July 14, 2025

Community Planning Association of Southwest Idaho 700 NE 2nd Street, Suite 200 Meridian ID, 83642

You have requested that we audit the financial statements of the governmental activities and the aggregate remaining fund information of Community Planning Association of Southwest Idaho (the Association), as of September 30, 2025, and for the year then ended, and the related notes to the financial statements, which collectively comprise Community Planning Association of Southwest Idaho's basic financial statements as listed in the table of contents. We are pleased to confirm our acceptance and our understanding of this audit engagement by means of this letter.

The objectives of our audit are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with auditing standards generally accepted in the United States of America (GAAS) and in accordance with *Government Auditing Standards*, will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

Accounting principles generally accepted in the United States of America, (U.S. GAAP,) as promulgated by the Governmental Accounting Standards Board (GASB) require that certain required supplementary information (RSI) be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the GASB, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the required supplementary information (RSI) in accordance with auditing standards generally accepted in the United States of America, (U.S. GAAS). These limited procedures will consist primarily of inquiries of management regarding their methods of measurement and presentation, and comparing the information for consistency with management's responses to our inquiries. We will not express an opinion or provide any form of assurance on the RSI. The following RSI is required by U.S. GAAP. This RSI will be subjected to certain limited procedures but will not be audited:

- 1. Management's Discussion and Analysis
- 2. Budgetary Comparison Schedule
- 3. Schedule of Employer's Share of Net Pension Liability and Employer Contributions

Supplementary information other than RSI will accompany Community Planning Association of Southwest Idaho's basic financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the basic financial statements and certain additional procedures, including comparing and reconciling the supplementary information

1120 S Rackham Way, Suite 100, Meridian, ID 83642

to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and additional procedures in accordance with auditing standards generally accepted in the United States of America. We intend to provide an opinion on the following supplementary information in relation to the financial statements as a whole:

1. Schedule of Expenditures of Federal Awards

Auditor Responsibilities

We will conduct our audit in accordance with GAAS and, in accordance with Government Auditing Standards, and/or any state or regulatory audit requirements. As part of an audit in accordance with GAAS and, in accordance with Government Auditing Standards, and/or any state or regulatory audit requirements, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. However, we will communicate to you in writing concerning any significant deficiencies or material weaknesses in internal control relevant to the audit of the financial statements that we have identified during the audit.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about Community Planning Association of Southwest Idaho's ability to continue as a going concern for a reasonable period of time.

Because of the inherent limitations of an audit, together with the inherent limitations of internal control, an unavoidable risk that some material misstatements or noncompliance (whether caused by errors, fraudulent financial reporting, misappropriation of assets, detected abuse, or violations of laws or governmental regulations) may not be detected exists, even though the audit is properly planned and performed in accordance with U.S. GAAS and Government Auditing Standards of the

Comptroller General of the United States of America. Please note that the determination of abuse is subjective and Government Auditing Standards does not require auditors to detect abuse. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any other periods.

Compliance with Laws and Regulations

As previously discussed, as part of obtaining reasonable assurance about whether the basic financial statements are free of material misstatement, we will perform tests of the Assoication's compliance with the provisions of applicable laws, regulations, contracts, and agreements. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion.

Management's Responsibilities

Our audit will be conducted on the basis that management and, when appropriate, those charged with governance acknowledge and understand that they have responsibility:

- 1) For the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America;
- 2) For the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error;
- 3) For identifying, in its accounts, all federal awards received and expended during the period and the federal programs under which they were received, including federal awards and funding increments received prior to December 26, 2014 (if any), and those received in accordance with the Uniform Guidance (generally received after December 26, 2014);
- 4) For maintaining records that adequately identify the source and application of funds for federally funded activities;
- 5) For preparing the schedule of expenditures of federal awards (including notes and noncash assistance received) in accordance with the Uniform Guidance;
- 6) For the design, implementation, and maintenance of internal control over federal awards;
- 7) For establishing and maintaining effective internal control over federal awards that provides reasonable assurance that the nonfederal entity is managing federal awards in compliance with federal statutes, regulations, and the terms and conditions of the federal awards;
- 8) For identifying and ensuring that the entity complies with federal statutes, regulations, and the terms and conditions of federal award programs and implementing systems designed to achieve compliance with applicable federal statutes, regulations, and the terms and conditions of federal award programs;
- 9) For disclosing accurately, currently, and completely the financial results of each federal award in accordance with the requirements of the award;

- 10) For identifying and providing report copies of previous audits, attestation engagements, or other studies that directly relate to the objectives of the audit, including whether related recommendations have been implemented;
- 11) For taking prompt action when instances of noncompliance are identified;
- 12) For addressing the findings and recommendations of auditors, for establishing and maintaining a process to track the status of such findings and recommendations and taking corrective action on reported audit findings from prior periods and preparing a summary schedule of prior audit findings;
- 13) For following up and taking corrective action on current year audit findings and preparing a corrective action plan for such findings;
- 14) For submitting the reporting package and data collection form to the appropriate parties;
- 15) For making the auditor aware of any significant contractor relationships where the contractor is responsible for program compliance;
- 16) To provide us with:
 - a. Access to all information of which [management] is aware that is relevant to the preparation and fair presentation of the financial statements, and relevant to federal award programs, such as records, documentation, and other matters;
 - b. Additional information that we may request from management for the purpose of the audit; and
 - c. Unrestricted access to persons within the entity from whom we determine it necessary to obtain audit evidence.
- 17) For adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the current year period(s) under audit are immaterial, both individually and in the aggregate, to the financial statements as a whole;
- 18) For acceptance of nonattest services, including identifying the proper party to oversee nonattest work;
- 19) For maintaining adequate records, selecting and applying accounting principles, and safeguarding assets;
- 20) For informing us of any known or suspected fraud affecting the entity involving management, employees with significant role in internal control and others where fraud could have a material effect on compliance;
- 21) For the accuracy and completeness of all information provided;
- 22) For taking reasonable measures to safeguard protected personally identifiable and other sensitive information; and
- 23) For confirming your understanding of your responsibilities as defined in this letter to us in your management representation letter.

With regard to the schedule of expenditures of federal awards referred to above, you acknowledge and understand your responsibility (a) for the preparation of the schedule of expenditures of federal awards in accordance with the Uniform Guidance, (b) to provide us with the appropriate written representations regarding the schedule of expenditures of federal awards, (c) to include our report on the schedule of expenditures of federal awards in any document that contains the schedule of expenditures of federal awards and that indicates that we have reported on such schedule, and (d) to present the schedule of expenditures of federal awards with the audited financial statements, or if the schedule will not be presented with the audited financial statements, to make the audited financial statements readily available to the intended users of the schedule of expenditures of federal awards no later than the date of issuance by you of the schedule and our report thereon.

As part of our audit process, we will request from management and, when appropriate, those charged with governance, written confirmation concerning representations made to us in connection with the audit.

Nonattest Services

At the end of the year, we agree to perform the following:

• Assist in preparing the financial statements and related notes of Community Planning Association of Southwest Idaho in conformity with U.S. generally accepted accounting principles based on information provided by you.

We will not assume management responsibilities on behalf of Community Planning Association of Southwest Idaho. However, we will provide advice and recommendations to assist management of Community Planning Association of Southwest Idaho in performing its responsibilities.

Community Planning Association of Southwest Idaho's management is responsible for (a) making all management decisions and performing all management functions; (b) assigning a competent individual to oversee the services; (c) evaluating the adequacy of the services performed; (d) evaluating and accepting responsibility for the results of the services performed; and (e) establishing and maintaining internal controls, including monitoring ongoing activities.

Our responsibilities and limitations of the engagement are as follows:

- We will perform the services in accordance with applicable professional standards issued by the American Institute of Certified Public Accountants.
- This engagement is limited to the financial statement preparation services previously outlined. Our firm, in its sole professional judgment, reserves the right to refuse to do any procedure or take any action that could be construed as making management decisions or assuming management responsibilities, including determining account coding and approving journal entries.

Reporting

We will issue a written report upon completion of our audit of Community Planning Association of Southwest Idaho's basic financial statements. Our report will be addressed to the governing body of Community Planning Association of Southwest Idaho. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add an emphasis-of-matter or other-matter paragraph(s) to our auditor's report, or if necessary, withdraw from the engagement. If our opinions on the basic financial statements are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or to issue a report as a result of this engagement.

As part of our audit process, we will request from management written confirmation concerning representations made to us in connection with the audit.

Other

We understand that your employees will prepare all confirmations we request and will locate any documents or invoices selected by us for testing.

If you intend to publish or otherwise reproduce the financial statements and make reference to our firm, you agree to provide us with printers' proofs or masters for our review and approval before printing. You also agree to provide us with a copy of the final reproduced material for our approval before it is distributed.

Regarding the electronic dissemination of audited financial statements, including financial statements published electronically on your Internet website, you understand that electronic sites are a means to distribute information and, therefore, we are not required to read the information contained in these sites or to consider the consistency of other information in the electronic site with the original document.

Community Planning Association of Southwest Idaho has requested that Sorren CPAs P.C. conduct an audit of Community Planning Association of Southwest Idaho. As part of conducting the audit, Sorren CPAs P.C. may have access to and use tax return information.

We may share some or all of your tax return information with third-party service providers, but we remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized

release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service providers.

In order to comply with 26 U.S.C. § 7216, 26 C.F.R. § 301.7216-3, and all other applicable laws and regulations for disclosing confidential financial information to a third party, you are consenting to allow us to: (1) use tax return information in order to conduct the audit and related audit services; and (2) disclose all documents and information needed for the audit, including social security number and other confidential information, to our third-party providers, both inside and outside the United States for the purpose of providing assistance in the audit. If we disclose tax return information to a service provider located outside of the United States, we will use adequate data protection safeguards. The items may not be disclosed or used for any other purpose, except that may continue to disclose or use the items to the extent we have been retained to do so, or as otherwise required by law. Your consent is valid for one year from the date you sign this consent.

Your signature at the bottom of this engagement letter serves as your consent to Sorren CPAs P.C.'s use and disclosure of your tax return information as provided herein.

Professional standards prohibit us from being the sole host and/or the sole storage for your financial and non-financial data. As such, it is your responsibility to maintain your original data and records and we cannot be responsible to maintain such original information. By signing this engagement letter, you affirm that you have all the data and records required to make your books and records complete.

Provisions of Engagement Administration, Timing and Fees

During the course of the engagement, we may communicate with you or your personnel via fax or e-mail, and you should be aware that communication in those mediums contains a risk of misdirected or intercepted communications.

The timing of our audit will be scheduled for performance and completion as follows:

	Begin	Complete
Document internal control and preliminary tests	10/ 20/ 2025	10/24/2025
Perform year-end audit procedures	10/27/2025	10/31/2025
Issue audit report		12/11/2025

Hale Fields is the engagement partner for the audit services specified in this letter. His responsibilities include supervising Sorren CPAs P.C.'s services performed as part of this engagement and signing or authorizing another qualified firm representative to sign the audit report.

Our fees are based on the amount of time required at various levels of responsibility, plus actual out-of-pocket expenses. Invoices will be rendered every two weeks and are payable upon presentation. We estimate that our fee for the audit not exceed \$24,200. We will notify you immediately of any circumstances we encounter that could significantly affect this initial fee estimate. Whenever possible, we will attempt to use Community Planning Association of Southwest Idaho's personnel to assist in the preparation of schedules and analyses of accounts. This effort could substantially reduce our time requirements and facilitate the timely conclusion of the audit. Further, we will be available during the year to consult with you on financial management and accounting matters of a routine nature.

During the course of the audit we may observe opportunities for economy in, or improved controls over, your operations. We will bring such matters to the attention of the appropriate level of management, either orally or in writing.

You agree to inform us of facts that may affect the basic financial statements of which you may become aware during the period from the date of the auditor's report to the date the financial statements are issued.

We agree to retain our audit documentation or work papers for a period of at least seven years from the date of our report.

At the conclusion of our audit engagement, we will communicate to the Board the following significant findings from the audit:

- Our view about the qualitative aspects of the entity's significant accounting practices;
- Significant difficulties, if any, encountered during the audit;
- Uncorrected misstatements, other than those we believe are trivial, if any;
- Disagreements with management, if any;
- Other findings or issues, if any, arising from the audit that are, in our professional judgment, significant and relevant to those charged with governance regarding their oversight of the financial reporting process;
- Material, corrected misstatements that were brought to the attention of management as a result of our audit procedures;
- Representations we requested from management;
- Management's consultations with other accountants, if any; and

• Significant issues, if any, arising from the audit that were discussed, or the subject of correspondence, with management.

The audit documentation for this engagement is the property of Sorren CPAs P.C. and constitutes confidential information. However, we may be requested to make certain audit documentation available to federal agencies and the U.S. Government Accountability Office pursuant to authority given to it by law or regulation, or to peer reviewers. If requested, access to such audit documentation will be provided under the supervision of Sorren CPAs P.C.'s personnel. Furthermore, upon request, we may provide copies of selected audit documentation to these agencies and regulators. The regulators and agencies may intend, or decide, to distribute the copies of information contained therein to others, including other governmental agencies.

In accordance with the requirements of Government Auditing Standards, we have attached a copy of our latest external peer review report of our firm for your consideration and files.

Please sign and return the attached copy of this letter to indicate your acknowledgment of, and agreement with, the arrangements for our audit of the financial statements compliance over major federal award programs including our respective responsibilities.

We appreciate the opportunity to be your financial statement auditors and look forward to working with you and your staff.

Respectfully,

Hale Fields

Certified Public Accountant

RESPONSE:

This	letter	correctly	sets	forth	the	understanding	of	the	Community	Planning	Association	of
South	west 1	Idaho.										

Name:			
Title			





609 South Washington, Suite 202 Moscow, Idaho 83843 www.presnellgage.com

(208) 882-2211

Fax: (208) 883-3808

Report on the Firm's System of Quality Control

February 22, 2022

To the Members of Harris CPAs and the Peer Review Committee of the Nevada Society of CPAs

We have reviewed the system of quality control for the accounting and auditing practice of Harris CPAs (the firm) in effect for the year ended June 30, 2021. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants (Standards).

A summary of the nature, objectives, scope, limitations of, and the procedures performed in a System Review as described in the standards may be found at www.aicpa.org/prsummary. The summary also includes an explanation of how engagements identified as not performed or reported in conformity with applicable professional standards, if any, are evaluated by a peer reviewer to determine a peer review rating.

Firm's Responsibility

The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. The firm is also responsible for evaluating actions to promptly remediate engagements deemed as not performed or reported in conformity with professional standards, when appropriate, and for remediating weaknesses in its system of quality control, if any.

Peer Reviewer's Responsibility

Our responsibility is to express an opinion on the design of the system of quality control and the firm's compliance therewith based on our review.

Required Selections and Considerations

Engagements selected for review included engagements performed under the *Government Auditing Standards*, including compliance audits under the Single Audit Act and audits of employee benefit plans.

As a part of our peer review, we considered reviews by regulatory entities as communicated by the firm, if applicable, in determining the nature and extent of our procedures.

Opinion

In our opinion, the system of quality control for the accounting and auditing practice of Harris CPAs in effect for the year ended June 30, 2021, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass, pass with deficiency (ies)*, or *fail*. Harris CPAs has received a peer review rating of *pass*.

Presnell Gage, PLLC



Working together to plan for the future

FINANCE COMMITTEE AGENDA ITEM V-B

Date: August 14, 2025

Topic: Variance Report for October 1, 2024 - June 30, 2025

Request/Recommendation:

COMPASS staff seeks approval of the Variance Report dated October 1, 2024, to June 30, 2025.

Background/Summary:

The Variance Report is used to report actual financial results compared to Revision 2 of the FY2025 Unified Planning Work Program and Budget (UPWP), referred to hereinafter as budget.

Budget to actual variances by line item - revenue and expenses

The first page of the attachment shows budget to actual variances by line item.

Grant revenue reflects billings for activity that occurred through May 2025. June 2025 activity was billed in July 2025, and revenue was recorded when billed.

Billing activity for bike counter acquisition, the local waterway pathway plans and the resiliency plan are not expected to occur until the fourth quarter. The data purchase project has been withdrawn as of the memo date, and expenses and related billing will not occur. The Safe Streets and Roads for All supplemental grant is now moving forward after a previous pause, and activity is expected to begin in the fourth quarter.

All dues were billed as of the report date, and all dues have been paid in full as of the memo date. Participant contributions for the FY2025 orthophotography flight have been billed and paid in full. The balance of the flight cost will come from COMPASS' fund balance.

COMPASS currently has two vacancies, so salary and benefit expenses are slightly below budget. As described in the revenue section, several major projects such as the local waterway pathway plans and the resiliency plan are not expected to have significant activity until the fourth quarter, so professional services are well below budget for this point in the year, at 32%. Substantial expenses are expected in this line item as the year progresses.

Total indirect expenses are right on budget at 74%. It is expected that indirect expenses will end the year slightly under budget.

Budget to actual variances by program - expenses

The second and third pages of the attachment show budget to actual expenses by program. Items highlighted in green are 10% or more below budget. Items highlighted in yellow are 10% or more above budget. Explanations for these variances are provided in the attachment on the respective line items.

Balance sheet and cash summary

The fourth and final page of the attachment shows the balance sheet as of June 30, 2025. A summary of COMPASS' cash balance by account is also provided at the bottom of the page.

Implication (policy and/or financial):

To maintain strong internal controls, the Finance Committee is asked to periodically compare actual financial results to budgeted amounts in the current Unified Planning Work Program and Budget.

More Information:

- 1) Attachments: Budget to actual variances by line item revenue and expenses
 Budget to actual variances by program expenses
 Balance sheet and cash summary
- 2) For detailed information contact: Meg Sonnen at 208-475-2228 or msonnen@compassidaho.org.

COMPASSREVISION 2 FY2025 BUDGET TO ACTUAL VARIANCES BY LINE ITEM - REVENUES AND EXPENSES

	Revision 2 FY2025 UPWP	Actual	% of Budget Earned or Expended
FY2025 Consolidated Planning Grant	1,768,205	950,664	54%
STBG-TMA, -U Off the Top for Planning	306,705	306,705	100%
STBG-TMA, -U Bike Counters	7,413		0%
STBG-TMA CIM 2055	543,606	42,462	8%
STBG-TMA High Capacity Transit Corridor PEL	720,974	253,490	35%
CRP-TMA Carbon Reduction Strategy FHWA Safe Streets and Roads for All	166,788 122,703	44,088 109,971	26% 90%
FHWA SPEARS	276,000	109,971	0%
STBG-TMA Big Data Purchase	138,990		0%
STBG-TMA Coordinate Local Waterway-Pathway Plans	111,192		0%
3.33 Thire coordinate Edeal Waterway Facility Flains	111,132		0 70
Member contributions	1,078,331	1,078,331	100%
Orthophotography Project - Participants	125,000	118,264	95%
Interest income	60,000	67,700	113%
Orthophotography Revenue - Sales		14,630	
Modeling revenue	-	6,256	
Maps and publications revenue	-		
Other income	-	(15)	
Subtotal, revenues	5,425,907	2,992,546	55%
Staff labor	1,802,254	1,315,591	73%
Payroll taxes and fringe benefits	830,066	572,736	69%
Subtotal, salaries and fringe expenses	2,632,320	1,888,327	72%
Professional services	2,429,776	725,623	30%
Equipment purchase	265,067	143,648	54%
Travel/education	69,600	58,809	84%
Printing	2,800	509	18%
Other	15,950	261	2%
Public involvement Meeting support	126,675 9,000	62,047 6,821	49% 76%
Legislative services	18,250	23,377	128%
Bad Debt Expense	10,230	15,950	120 /0
Carry forward unprogrammed CPG and local funds	271,943		0%
Subtotal, direct expenses	3,209,061	1,037,044	32%
Indirect expenses	310,190	230,318	74%
Total, all expenses	6,151,571	3,155,689	51%
Change in fund balance	(725,664)	(163,143)	
Beginning fund balance	2,674,105	2,674,105	
Current fund balance	1,948,441	2,510,962	

COMPASS

FY2025 BUDGET TO ACTUAL VARIANCES BY PROGRAM - EXPENSES For the Period: Oct 1, 2024-June 30, 2025

As of June 30, 2025, 75% of the fiscal year has passed. Programs that have expended 65% or less of their budgeted dollars are considered under budget. Programs that have expended 85% or more of their budgeted dollars are considered over budget.

10% or more under budgeted expenses 10% or more over budgeted expenses

		Project Lead	Budgeted Labor and Indirect	Actual Labor and Indirect	% of Budget Used	Budgeted Direct	Actual Direct	% of Budget Used	Budgeted Total	Actual Total	% of Budget Used	Notes
601	UPWP: Budget Development and Federal Assurances	Larsen	93,979	55,559	59%	-	-		93,979	55,559	59%	Under Budget. More expenses related to the UPWP expected to occur in the fourth quarter as FY26 budget is being finalized. This program is expected to end the year on budget.
620	Demographics and Growth Monitoring	Miller	115,778	76,297	66%			#DIV/0!	115,778	76,297	66%	On Budget.
653	Communication and Education	Luft	146,599	166,702	114%	61,250	28,689	47%	207,849	195,390	94%	Over Budget. More staff time than anticipated has been used for this project to date. This project is expexted to end the year over budget.
661	Long-Range Planning	Miller	969,180	520,779	54%	1,859,361	671,143	36%	2,828,541	1,191,922	42%	Under Budget. Minimal or no direct expenses for major projects including the Resiliency Plan and the Waterway Pathways Plan have been incurred.
685	Resource Development/Funding	Tisdale	548,664	418,873	76%	216,500	22,385	10%	765,164	441,258	58%	Under Budget. Direct expenses expected to be incurred in the remaining quarter.
Sub	total, Projects		1,874,200	1,238,210	66%	2,137,111	722,216	34%	4,011,311	1,960,427	49%	
25	General Membership Services	Miller	100,829	72,940	72%	-	-		100,829	72,940	72%	On Budget.
703	General Public Services	Waldinger	7,733	17,578	227%	-	1		7,733	17,578	227%	Over Budget. Expenditures are directly related to the amount of services requested by the general public.
705	Transportation Liaison Services	Raborn	56,546	48,089	85%	-			56,546	48,089	85%	Over Budget. This program is still on track to be on budget by the end of the year.
760	Government affairs	Raborn	102,216	110,758	108%	44,250	45,128	102%	146,466	155,886	106%	Over Budget. More expenses related to government affairs occur during the Legislative session in the second quarter. This program should end the year close to budget.
Sub	total, Services		267,324	249,364	93%	44,250	45,128	102%	311,574	294,492	95%	
801	Staff Development	Larsen	102,937	87,506	85%	50,000	32,442	65%	152,937	119,948	78%	On Budget.
820	Committee Support	Larsen	218,574	132,091	60%	2,000	1,215	61%	220,574	133,306	60%	Under Budget. This program has demanded fewer work days than anticipated and is expected to end the year slightly under budget.
836	Regional Travel Demand Model	Waldinger	68,716	74,195	108%	300,000	23,067	8%	368,716	97,261	26%	Under Budget. Direct expenses are expected to be incurred in the remaining quarter, but overall need for consultant support will be less than anticipated. This program expected to end the year under budget.
842	Congestion Management Process	Mulhall	67,690	27,327	40%				67,690	27,327	40%	Under Budget. Most of the work for the Congestion Management annual report is planned for later in the year.
860	Geographic Information System Maintenance	Adolfson	343,067	309,955	90%	191,080	179,034	94%	534,147	488,989	92%	Over Budget. FY24 expense posted in FY25. Large amount of the year's direct expenses are incurred in the first quarter. This program is still on track to be within budget at year end.
Sub	total, System Maintenance		800,984	631,074	79%	543,080	235,758	43%	1,344,064	866,832	64%	

COMPASS

FY2025 BUDGET TO ACTUAL VARIANCES BY PROGRAM - EXPENSES For the Period: Oct 1, 2024-June 30, 2025

As of June 30, 2025, 75% of the fiscal year has passed. Programs that have expended 65% or less of their budgeted dollars are considered under budget. Programs that have expended 85% or more of their budgeted dollars are considered over budget.

10% or more under budgeted expenses 10% or more over budgeted expenses

Notes

		Project Lead	Budgeted Labor and Indirect	Actual Labor and Indirect	% of Budget Used	Budgeted Direct	Actual Direct	% of Budget Used	Budgeted Total	Actual Total	% of Budget Used
990	Direct Operations and Maintenance	Larsen				212,677	104,546	49%	212,677	104,546	49%
Subt	otal, Indirect and overhea	d	-	-		212,677	104,546	49%	212,677	104,546	49%
GRA	ND TOTAL		2,942,508	2,118,648	72%	2,937,118	1,107,648	38%	5,879,626	3,226,296	55%

Under Budget. Funds budgeted for TIP software have not yet been expended. Timing of the TIP software implementation will determined whether this project ends the year on or under budget.

COMPASS

Balance Sheet - June 30, 2025	9/30/2024	6/30/2025
ASSETS Coch and Coch Equivalents	2 420 500	2 224 500
Cash and Cash Equivalents Accounts Receivable	2,438,598 735,119	2,324,580 195,515
Prepaid Expenses	93,179	37,213
Prepaid Expenses	93,179	37,213
TOTAL ASSETS	3,266,896	2,557,308
<u>LIABILITIES</u>		
Accounts Payable	466,468	(1,348)
Accrued Payroll Liabilities	101,046	32,519
Advanced Revenue	25,275	15,175
Subtotal, liabilities	592,789	46,345
FUND BALANCE		
Nonspendable: Prepaid Expenses	93,179	37,213
Assigned To: Set-Aside for CIM Implementation Grant Program	80,000	80,000
Assigned To: CIM 2055 Carry Forward	19,961	
Assigned To: Set-Aside for Orthophotography Cost	288,542	217,436
Assigned To: High Capacity Transit PEL Study	57,112	37,032
Assigned To: Transportation Funding Study	1,866	=
Assigned To: Safe Streets and Roads for All Action Plan	91,365	57,355
Assigned To: Carbon Reduction Strategy	13,212	8,416
Assigned To: Waterway Pathway Plan	8,808	8,808
Assigned To: Data Purchase	11,010	11,010
Assigned To: Software	33,317	=
Assigned To: Set-Aside for FY25 Revenue Shortfall	409,013	409,013
Unassigned	1,674,799	1,644,679
Subtotal, fund balance	2,674,107	2,510,962
TOTAL LIABILITIES AND FUND BALANCE	3,266,896	2,557,308

Cash & Investment Summary - June 30, 2025

-	<u>Current Rate</u>	<u>Balance</u>
Petty Cash	n/a	200
ID Central Credit Union Share Savings	0.00%	25
ID Central Credit Union Money Market Checking	0.20%	18,151
ID Central Credit Union Premium Money Market Savings	1.49%	50,000
Banner Bank 60 Month CD #8101	4.00%	172,757
Banner Bank 36 Month CD #8093	4.00%	164,118
Banner Bank 60 Month CD #8069	4.00%	167,249
Local Government Investment Pool	4.36%	1,752,080
Total Cash Balance		2,324,580



Working together to plan for the future

FINANCE COMMITTEE AGENDA ITEM V-C

Date: August 14, 2025

Topic: Revision 3 of the FY2025 Unified Planning Work Program and Budget

Request/Recommendation:

Review and recommend Revision 3 of the FY2025 Unified Planning Work Program and Budget (UPWP) for approval by the COMPASS Board of Directors.

Background/Summary:

Federal metropolitan planning rules require that COMPASS produce a UPWP, which is periodically amended to accommodate changes in revenues, expenses, staffing, and scope. These amendments are usually accomplished through a Board resolution with subsequent distribution of the approved resolution and documents to the appropriate funding agencies. Prior to presentation to the Board, proposed modifications to these documents are brought to the Finance Committee.

The following revisions to revenues are proposed in Revision 3 of the FY2025 UPWP:

- Increase federal funding by \$380,000, including local match. Congress instructed FHWA to
 make a one-time redistribution of unused Transportation Infrastructure Finance and
 Innovation (TIFIA) program funds to States and Transportation Management Areas
 following the eligibility and suballocation requirements for the Surface Transportation
 Block Grant program. COMPASS is treating these funds as if they are Surface
 Transportation Block Grant Transportation Management Area (STBG-TMA) funds and
 under state rules, these funds must be spent in FY2025. This is a one-time increase, and
 the funding category is not expected to continue in future fiscal years.
- Remove \$150,000 in STBG-TMA funding. The data purchase project was canceled, and funding was turned back.
- Reduce draw from fund balance by a net amount of \$277,000. Less fund balance is needed to balance the budget with the increase in federal funding.

The following revisions to expenses are proposed in Revision 3 of the FY2025 UPWP:

- Increase project development program funding by \$100,000. This will allow additional projects to be funded with the one-time addition of STBG-TMA funds.
- Remove \$150,000 in direct expenses for data purchase. The project was canceled.
- Add \$3000 for government affairs consultant support. To allow COMPASS to proceed with bringing in government affairs support before the end of the fiscal year.

Implication (policy and/or financial):

Without COMPASS Board of Directors' adoption of Revision 3 of the FY2025 UPWP, the agency cannot make full use of available revenues.

More Information:

- 1) Attachments
- 2) For detailed information contact: Meg Sonnen, at 208-475-2228 or msonnen@compassidaho.org.

MS:tg T:\FY25\900 Operations\Finance\Packets\August 2025\V C 1 Rev3 FY25 UPWP Memo.docx

COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO Recommended Changes for FY2025 - Revision 3 Summary

	Revision 2 FY2025 UPWP Revenues	6,151,571	Revision 2 FY2025 UPWP Expenses	6,151,571
1	Increase federal funding	352,108	Increase project development program funding	100,000
2	Local match on additional federal funding	27,892		
3	Remove funding for data purchase; project canceled	(138,990)	Remove data purchase project	(150,000)
4	Remove local match on data purchase; project canceled	(11,010)		
5			Add funds for government affairs consultant support at the state and local level	3,000
6				
7	Reduce draw from fund balance	(277,000)		
	Recommended Adjustments to Revenues	(47,000)	Recommended Adjustments to Expenses	(47,000)
	Adjusted Revenues - Revision 3	6,104,571	Adjusted Expenses - Revision 3	6,104,571

COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO REVISION 3 FY2025 UNIFIED PLANNING WORK PROGRAM AND BUDGET REVENUE AND EXPENSE SUMMARY

REVENUE	FY2025 Rev 2 UPWP	FY2025 Rev 3 UPWP
GENERAL MEMBERSHIP	<u> </u>	U.
Ada County	259,594	259,594
Ada County Highway District	259,594	259,594
Boise County Canyon County	7,665 128,633	7,665 128,633
Canyon Highway District No. 4	50,240	50,240
City of Boise	110,254	110,254
City of Caldwell	32,371	32,371
City of Eagle	16,556	16,556
City of Garden City City of Greenleaf	5,899	5,899
City of Kuna	362 13,884	362 13,884
City of Meridian	62,975	62,975
City of Melba	309	309
City of Middleton	5,816	5,816
City of Nampa	52,565	52,565
City of Notus	278	278
City of Parma	979	979
City of Star City of Wilder	8,981 776	8,981 776
Subtotal	1,017,731	1,017,731
SPECIAL MEMBERSHIP		
Boise State University	10,100	10,100
Capital City Development Corporation Idaho Department of Environmental Quality	10,100 10,100	10,100
Idaho Transportation Department	10,100	10,100 10,100
Valley Regional Transit	10,100	10,100
West Ada School District	10,100	10,100
Subtotal	60,600	60,600
GRANTS AND SPECIAL PROJECTS		
FHWA/FTA - Consolidated Planning Grants		
CPG - FY2023 K# 22108; Ada County CPG - FY2023 K# 22108; Canyon County		
CPG - FY2024 K# 22494 Ada County		_
CPG - FY2024 K# 22494 Canyon County		-
CPG - FY2025 K# 22998 Ada County	1,255,426	1,255,426
CPG - FY2025 K# 22998 Canyon County	512,779	512,779
Sub Total CPG Grants	1,768,205	1,768,205
STBG-TMA & STBG-U - K# 21889; FY2024 off-the-top funds for Planning STBG-U - K# 23026/23313 Permanent Automated Counters	306,705 7,413	658,813 7,413
STBG-TMA - K# 22395 Fiscal Impact Tool Update (carryover)	-	-
STP TMA - K# 19571, CIM 2050 (carryover)	-	-
STBG TMA - K# 20271, CIM 2055	543,606	543,606
STBG-TMA K#13046 PEL, High-Capacity Transit Corridor	720,974	720,974
CRP-TMA K#24233 Carbon Reduction Strategy	166,788	166,788
FHWA Regional Safety Action Plan	122,703	122,703
FHWA Spears STBG-TMA K#22394 Big Data Purchase	276,000 138,990	276,000
STBG-TMA K#23312 Coordinate Local Waterway-Pathway Plans	111,192	111,192
Subtotal	2,394,371	2,607,489
OTHER REVENUE SOURCES		
Orthophotography - Participant Contributions FY25 Flight Interest Income	125,000 60,000	125,000
Subtotal	185,000	60,000 185,000
TOTAL REVENUE; Dues, Federal Funds, and Other miscellaneous	5,425,907	5,639,025
Draw From Fund Balance (CIM Implementation Grants)	80,000	80,000
Draw From Fund Balance - CIM 2055 carry forward match	19,961	19,961
Draw From Fund Balance (match on PEL high capacity transit) Draw From Fund Balance match on transportation funding study	57,112	57,112
Draw From Fund Balance match on transportation funding study Draw From Fund Balance (20% match safe streets and roads for all)	1,866 91,365	1,866 91,365
Draw From Fund Balance - match on carbon reduction strategy	13,212	13,212
Draw From Fund Balance - match waterway pathway plan	8,808	8,808
Draw From Fund Balance - match data purchase	11,010	·
Draw from Fund Balance - expense 2nd of 3 years on software	33,317	33,317
Draw From Fund Balance to cover shortfall	409,013	159,905
Subjetal	725,664 6,151,571	465,546 6,104,571
	0,131,3/1	0,104,3/1

EXPENSE	FY2025 Rev 2 UPWP	FY2025 Rev 3 UPWP
SALARY, FRINGE & CONTINGENCY	OI W	01 111
Salary	1,780,254	1,780,254
Payroll taxes and employee benefits	830,066	830,066
Contingency (Overtime, Bonus, and Sick Time Trade)	22,000	22,000
Subtotal Subtotal	2,632,320	2,632,320
INDIRECT OPERATIONS & MAINTENANCE		
Indirect Costs	310,190	310,190
Subtotal	310,190	310,190
DIRECT OPERATIONS & MAINTENANCE		
620001, Demographics and Growth Monitoring	-	-
653001, Communication and Education	61,250	61,250
661001, Long-Range Planning	867,093	867,093
661005, Safe Streets and Roads for All	456,825	456,825
661006, High Capacity Transit PEL	778,086	778,086
661008, Bike Counter Management	29,300	29,300
685001, Transportation Improvement Program	6,500	6,500
685002, Project Development Program	100,000	200,000
685003, Grant Research and Development	30,000	30,000
685004, CIM Implementation Grants	80,000	80,000
760001, Government Affairs	44,250	47,250
801001, Staff Development	50,000	50,000
820001, Committee Support	2,000	2,000
836001, Regional Travel Demand Model	300,000	150,000
860001, Geographic Information System Maintenance	191,080	191,080
990001, Direct Operations and Maintenance	212,677	212,677
Subtotal	3,209,061	3,162,061
TOTAL EXPENSE	6,151,571	6,104,571

REVENUE AND EXPENSE SUMMARY		
TOTAL REVENUE	6,151,571	6,104,571
LESS: TOTAL EXPENSES	6,151,571	6,104,571
REVENUE EXCESS/(DEFICIT)	_	-

COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO EXPENSES BY WORK PROGRAM NUMBER AND FUNDING SOURCE

																		MATCH,	LOCAL &		
	WORK PROGRAM NUMBER		EXI	PENSES														OTHER I	FUNDING		
						FY25 CPG Ada County	FY25 CPG Canyon County	STP-TMA	STBG-TMA	STBG-TMA	STBG-TMA Local	STBG-TMA Permanent	CRP-TMA			Total					
		Work Days	Labor & Indirect Cost	Direct Cost	Total Cost	K# 22998 (71%) 0% match safety; 7.34% match other	K# 22998 (29%) 0% match safety; 7.34% match other	Off The Top K# 22387 7.34% match	CIM 2055 K# 20271; 7.34% match	PEL, High Capacity Transit KN13046	Waterways Pathway Plans K# 23312; 7.34% Match	Automated Counters K#23313 7.34% Match	Carbon Reduction Strategy KN24233	FHWA Safe Streets and Roads for All 20% match	FHWA Spears 20% match	Federal Funds	Required Match	Local Funds/FB	Other Revenue	Total Local & Other	TOTAL FUNDING SOURCES
601001	LIDWO/Dudget Development and Federal Assumption	73	93,979		93,979	46,371	18,940	21 770								87,081	6,898			6,898	93.979
601001 620001	UPWP/Budget Development and Federal Assurances Demographics and Growth Monitoring	145	115,778	-	115,778	57,127	23,333	21,770 26,820								107,280	8,498			8,498	115,778
653001	Communication and Education	195	146,599	61,250	207,849	37,127	23,333	20,020								107,200	0,490	207,849		207,849	207,849
033001	Long-Range Planning	193	140,355	01,230	207,043													207,049		207,049	207,049
661001	General Project Management	615	519,239	595,150	1,114,389	258,753	105,688	140,244	291,624		111,192		166,788			1,074,289	85,100	(45,000)		40,100	1,114,389
661,002	-	100	18,339	-	18,339	12,065	4,928	110,211	251/021		111/152		100,700			16,993	1,346	(15,000)		1,346	18,339
661,002	· ·		37,000		37,000	26,270	10,730									37,000	-			-,5.0	37,000
661005	Safe and Accessible Transportation (SS4A Action Plan)		90,334	456,825	547,159	59,429	24,274							122,703	276,000	482,406	106,306	(41,553)		64,753	547,159
661,006		201	209,640	778,086	987,726	103,439	42,250	48,563		720,974						915,226	72,500	, , ,		72,500	987,726
661008	Bike Counter Management	171	94,630	29,300	123,930	46,692	19,071	21,921				7,413				95,097	7,533	21,300		28,833	123,930
	Resource Development/Funding															-				-	-
685001	Transportation Improvement Program	395	321,950	6,500	328,450	163,131	66,631	74,580								304,342	24,108			24,108	328,450
685002	Project Development Program	29	28,798	200,000	228,798	79,998	32,675	99,331								212,004	16,794			16,794	228,798
685003	Grant Research and Development	186	182,451	30,000	212,451											-		212,451		212,451	212,451
685004	CIM Implementation Grants	16	15,465	80,000	95,465	7,631	3,117	3,582								14,330	1,135	80,000		81,135	95,465
TOTAL PR	OJECTS	2,215	1,874,202	2,237,111	4,111,313	860,906	351,637	436,811	291,624	720,974	111,192	7,413	166,788	122,703	276,000	3,346,048	330,218	435,047	-	765,265	4,111,313
701001	Membership Services	98	100,829	-	100,829	49,750	20,321	23,357								93,428	7,401			7,401	100,829
703001	Public Services	8 48	7,733	-	7,733	27.004	44.206	42.000									4.450	7,733		7,733	7,733
705001 760001	Transportation Liaison Services Government Affairs	48 60	56,546 102,216	- 47,250	56,546 149,466	27,901	11,396	13,099								52,396	4,150	149,466		4,150 149,466	56,546 149,466
TOTAL SE		214	267,324	47,250	314,574	77,651	31,717	36,456	_		_	_		_	_	145,824	11,551	157,199		168,750	314,574
TOTAL 3L	RVICES	214	207,324	47,230	314,374	77,031	31,/1/	30,430	_	-	_	-	-	_	_	143,024	11,331	137,199	_	100,730	314,374
801001	Staff Development	119	102,937	50,000	152,937	83,685	34,181	23,845								141,711	11,226			11,226	152,937
820001	Committee Support	258	218,574	2,000	220,574	107,848	44,050	50,633								202,531	16,043	2,000		18,043	220,574
836001	Regional Travel Demand Model	67	68,716	150,000	218,716	33,905	13,849	15,918								63,672	5,044	150,000		155,044	218,716
842001	Congestion Management Process	66	67,690		67,690	33,399	13,642	15,680								62,721	4,969			4,969	67,690
860001	Geographic Information System Maintenance	396	343,067	191,080	534,147	58,033	23,703	79,471								161,207	12,770	235,170	125,000	372,940	534,147
TOTAL SY	STEM MAINTENANCE	906	800,984	393,080	1,194,064	316,870	129,425	185,547	-	-	-	-	-	-	-	631,842	50,052	387,170	125,000	562,222	1,194,064
990001	Direct Operations / Maintenance	-	-	212,677	212,677											-		152,677	60,000	212,677	212,677
661001	CIM 2055 Carry forward (unprogrammed dollars)		-	271,943	271,943				251,982							251,982	19,961			19,961	271,943
991001	Support Services Labor	989	-	-	-											-				-	-
999001	Indirect Operations/Maintenance	-	-	-	-											-				-	-
TOTAL IN	DIRECT/OVERHEAD	989	-	484,620	484,620	-	-	-	251,982	-			-	-	-	251,982	19,961	152,677	60,000	232,638	484,620
GRAND	TOTAL	4,324	2,942,510	3,162,061	6,104,571	1,255,427	512,779	658,814	543,606	720,974	111,192	7,413	166,788	122,703	276,000	4,375,696	411,782	1,132,093	185,000	1,728,875	6,104,571

COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO REVISION 3 FY2025 UNIFIED PLANNING WORK PROGRAM AND BUDGET DIRECT EXPENSE SUMMARY

		TOTAL	PROFESSIONAL	EQUIPMENT	TRAVEL / EVENTS /	PRINTING	OTHER	PUBLIC	MEETING	LEGAL /	CARRY-
	DESCRIPTION	DIRECT	SERVICES	/ SOFTWARE	EDUCATION			INVOLVEMENT	SUPPORT	LOBBYING	FORWARD
			(830)	(834)	(840)	(860)	(863)	(864)	(865)	(872)	
653001	Communication and Education	61,250	26,500			700		34,050			
661001	Lang Barras Blancings CIM 2055	520.242	102 200			2.100		72.000			271 042
	Long Range Planning: CIM 2055	529,243	182,200			2,100		73,000			271,943
661001	LRP CIM 2055: Fiscal Impact Tool Update	12,425	12,425								
661001	LRP: Transportation Funding Study	25,425	25,425								
661001	LRP: Waterways Pathways Study	120,000	120,000								
661001	LRP: Carbon Reduction Strategy	180,000	180,000								
661005	LRP: Regional Safety Action Plan	111,825	111,825								
661005	LRP: Safety - SPEARS	345,000	345,000								
661006	LRP: PEL High Capacity Transit	778,086	764,961					13,125			
661008	Bike Counter Management	29,300		29,300							
685001	Transportation Improvement Program	6,500						6,500			
685002	Project Development Program	200,000	200,000								
685003	Grant Research and Development	30,000	30,000								
685004	CIM Implementation Grants	80,000	80,000								
760001	Government Affairs	47,250	28,000		18,000					1,250	
801001	Staff Development	50,000			50,000						
820001	Committee Support	2,000							2,000		
836001	Regional Travel Demand Model	150,000	150,000								
860001	Geographic Information System Maintenance	191,080	125,000	66,080							
990001	Direct Operations / Maintenance										
	Website Maintenance	1,440	1,440								
	New/replacement hardware and software	10,000		10,000							
	Transit network planning software	21,245		21,245							
	TIP Software	89,000		89,000							
	Benefit cost analysis software, 2nd of 3 years	33,317		33,317							
	CUBE	16,125		16,125							
	AICP and APBP Webinar series	1,600			1,600						
	Membership dues for COMPASS	17,000			_,					17,000	
	Canyon County Orthophotography Flight Write	15,950					15,950			1.,500	
	Other: board lunch, staff gifts, meeting refreshments, misc.	7,000							7,000		
	GRAND TOTAL	3,162,061	2,382,776	265,067	69,600	2,800	15,950	126,675	9,000	18,250	271,943
	GRAID IVIAL	3,102,001	2,302,770	203,007	09,000	2,000	13,930	120,073	9,000	10,230	2/1/543

COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO REVISION 3 FY2025 UNIFIED PLANNING WORK PROGRAM AND BUDGET INDIRECT OPERATIONS AND MAINTENANCE EXPENSE SUMMARY

CATEGORY	ACCOUNT CODE	FY2025 Rev 2	FY2025 Rev 3
Professional Services	930	71,700	71,700
Equipment Repair / Maintenance	936	510	510
Publications	943	2,570	2,570
Employee Professional Membership	945	3,600	3,600
Postage	950	920	920
Telephone	951	16,000	16,000
Building Maintenance and Reserve for Major Repairs	955	69,800	69,800
Printing	960	1,540	1,540
Advertising	962	3,090	3,090
Audit	970	22,000	22,000
Insurance	971	26,590	26,590
Legal Services	972	5,000	5,000
General Supplies	980	7,720	7,720
Computer Supplies	982	14,420	14,420
Computer Software / Maintenance	983	36,050	36,050
Vehicle Maintenance	991	8,750	8,750
Utilities	992	13,900	13,900
Local Travel	993	1,030	1,030
Other / Miscellaneous	995	5,000	5,000
TOTAL		310,190	310,190

COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO REVISION 3 FY2025 UNIFIED PLANNING WORK PROGRAM AND BUDGET WORKDAY ALLOCATION SUMMARY

	WORK PROGRAM DESCRIPTION	LEAD STAFF	DIRECTORS	PLANNING	COMMUNICATIONS	OPERATIONS	TOTAL
	WORK PROGRAM DESCRIPTION	SIAFF					
601001	UPWP/Budget Development and Federal Assurances	ML	37	8	2	26	73
620001	Demographics and Growth Monitoring	AM	-	140	5	-	145
653001	Communication and Education	AL	14	15	166	-	195
	Long-Range Planning						
661001	General Project Management	AM	11	530	74	-	615
661002	Active Transportation - Complete Streets	AM	-	100	-	-	100
661005	Safe and Accessible Transportation (SS4A Action Plan)	HM	-	85	4	-	89
661006	High-Capacity Transit PEL	LK	6	168	27	-	201
661008	Bike Counter Management	AM	-	170	1	-	171
	Resource Development/Funding						
685001	Transportation Improvement Program	TT	11	362	22	-	395
685002	Project Development Program	MC	-	27	2	-	29
685003	Grant Research and Development	MC	6	173	7	-	186
685004	CIM Implementation Grants	MC	-	14	2	-	16
TOTAL PR	OJECTS		85	1,792	312	26	2,215
701001	Membership Services	MW	3	82	13	-	98
703001	Public Services	MW	-	5	3	-	8
705001	Transportation Liaison Services	MS	15	22	11	-	48
760001	Government Affairs	MS	55	-	5	-	60
TOTAL SE	RVICES		73	109	32	-	214
801001	Staff Development	ML	10	75	22	12	119
820001	Committee Support	AL	10	80	168	-	258
836001	Regional Travel Demand Model	MW	-	67	-	-	67
842001	Congestion Management Process	MW	-	65	1	-	66
860001	Geographic Information System Maintenance	EA	-	396	-	-	396
860002	GIS - Orthophotography processing for sales	EA	-	-	-	-	-
TOTAL SY	STEM MAINTENANCE		20	683	191	12	906
TOTAL DI	RECT		178	2,584	535	38	3,335
991001	Support Services Labor	ML	282	130	155	422	989
	DIRECT/OVERHEAD		282	130	155	422	989
. C. AL III			202	130	155	122	303
TOTAL LA	BOR		460	2,714	690	460	4,324

PROGRAM NO.	601				oject	
TITLE:			nent and Mon			
TASK / PROJECT DESCRIPT	ION:	grants for th	ne metropolitar	n planning organization (MPO). Develop and	Program and Budget (UPWP) and related tran d obtain COMPASS Board approval for the FY2I ing implemented under applicable federal tran	026 UPWP.
PURPOSE, SIGNIFICANCE, A REGIONAL VALUE:	IND			sive work plan that coordinates federally fu egion and identifies the related planning bu	nded transportation planning and transportation dget.	on related
FEDERAL REQUIREMENT, RELATIONSHIP TO OTHER A FEDERAL CERTIFICATION R	•	provided un	der title 23 U.S		litan transportation planning activities perform fied planning work program (UPWP) or simplifi t 420.	
FY2025 BENCHMARKS						
				MILESTONES / PRODUCTS		
	•			nd related transportation grants work for transportation grants		Ongoing As Needed
Process and obtain Board a						As Needed
Distribute revisions of the FY	'2025 UPWP to		•	Department for tracking purposes nistration and the Federal Transit Administr	ration for approval	
PY2026 UPWP Development Develop process and schedu Solicit membership input on Submit initial revenue asses Obtain Board approval on FY	le for the FY20 possible trans sment for FY20	oortation plar 126 to the Fin	nance Committ	•		Nov Jan-Feb Mar Apr
Track Federal requirements	to Finance Con ard for adoption from Federal H the Idaho Tran: as related to	nmittee for re n lighway Admi sportation De	ecommendatio inistration of F epartment and	n		Jun Jul Aug Aug Aug Ongoing
Compliance with federal requirements Monitor federal changes thro	as related to	Kegionai ii	ansportation	Improvement Program and the Long-F	Range Transportation Plan	Ongoing
LEAD STAFF:	Meg Larsen				Expense Summ	larv
END PRODUCTS: FY2025 UPWI	revisions; FY	2026 UPWP;	and maximize	funding opportunities.	·	
					Total Workdays Salary Fringe	\$ 57,561
					Overhead Total Labor Cost	
ESTIMATED DATE OF COMPLET	TON:			September-2025	DIRECT EXPENDITURES:	
Fui	nding Sources			Participating Agencies	Professional Services Legal / Lobbying	\$ -
CPG, K22494 \$ - CPG, K22998 46,371 STP-TMA, 22387	Canyon \$ - 18,940	Special 21,770	Total \$ - 65,311 21,770	Member Agencies Federal Highway Administration Federal Transit Administration	Equipment Purchases Travel / Education Printing Public Involvement	
Local / Fund Bal 3,672	1,499	1,724	6,895		Meeting Support Other Total Direct Cost	
Total: \$ 50,043	\$ 20,439	\$ 23,494	93,979		601 Total Cost	

PROGRAM NO.		620			CLASSIFICATION: Project		
TITLE:		Demographi			ng -		
TASK / PROJECT	DESCRIPTION	ON:	transportati	on plan. This	eport on growth and transportation patterns related to a includes providing demographic data, such as populatic ocal decision-making, and updating demographic foreca	n and employment estimate	s, providing
PURPOSE, SIGNII REGIONAL VALUE		ND	well as other future trans accurate ho member age an often rec	er corridor, sult portation, hou using and em encies to have quested memb	growth and system demands are critical to several plan barea, and alternative analyses depend on accurate dat using, and infrastructure demands; 2) The travel demar ployment data; 3) Accessing, mapping, and disseminati e data for studies, grants, land use allocation demonstra per service, and 4) Development review, including the f e regional and local planning efforts to provide growth s	a and assumptions about cur id model also requires currer ng census data and training ation modeling, and other an iscal impact analysis, enable	rrent and nt and enables alyses, and is s local
FEDERAL REQUIR RELATIONSHIP TI FEDERAL CERTIFI	O OTHER A	•	services tha transportati employmen	t are based o on plan, the N t, congestion, ed transportat	50.322 (b) Long-range plans require valid forecasts on existing conditions that can be included in the travel of MPO shall use the latest available estimates and assumpland economic activity. "The metropolitan transportaticion demand of persons and goods in the metropolitan properties of the metropolitan p	demand model. In updating to be botions for population, land us on plan shall, at a minimum,	the e, travel, include (1)
FY2025 BENCHMA	ARKS						
Population and Er	mplovmen+	Estimates			MILESTONES / PRODUCTS	Т	
Data collection a Complete 2024 e Complete 2024 C Complete 2025 p	and geocoding employment Development population es	g of building p data : Monitoring R stimates and r	eport receive Board	·			Ongoing Mar Mar Apr
Update prelimina Demographics Su	ary plat files						Ongoing
Respond to mem Provide developn Include fiscal imp Development che	nber requests ment and pol pact analysis	icy reviews ar with develop	nd checklists				Ongoing Ongoing Ongoing Mar
LEAD STAFF:		Austin Miller				Expense Summ	narv
					s; 2) 2025 employment estimates; 3) 2024 nciliation; and 5) development checklist report	Total Workdays:	145
·	J .	, ,					\$ 70,913 32,660 12,205
						Total Labor Cost:	115,778
ESTIMATED DATE C		ION:			September-2025	DIRECT EXPENDITURES: Professional Services	
		dina Carrer					
		ding Sources	<u> </u>		Participating Agencies	Legal / Lobbying	
CPG, K22494 \$ CPG, K22998 STP-TMA, 22387	Ada \$ - 57,127	Canyon \$ - 23,333	Special 26,820	Total \$ - 80,460 26,820	Member Agencies Housing authorities and other housing stakeholders	Legal / Lobbying Equipment Purchases Travel / Education Printing Public Involvement	
CPG, K22998	Ada \$ -	Canyon \$ -		\$ - 80,460	Member Agencies	Legal / Lobbying Equipment Purchases Travel / Education Printing	\$ -

PROGRAM NO.		653				CLASSIFICATION:	Project					
TITLE:			ation and Ed	ucation		CLASSII ICATION:	Froject					
TASK / PROJEC	T DESCRIP		The Communi public educati managing the Leadership in content, news	ication and Edion, and ongo e ongoing CON Motion award s releases, and	oing CC MPASS ds prog d othe	MPASS Board education. education series, the anr gram; writing the annual	xternal communications, I Specific elements of the taual COMPASS 101 worksh report, Keeping Up With C COMPASS' social media chad other events.	ask include, b op, periodic E <i>OMPASS</i> new	out are not lim Board worksho sletter, broch	ited to, ps, and the ures, web		
PURPOSE, SIGN REGIONAL VAL		AND		and related			SS facilitate public involve d implementing an integra					
FEDERAL REQUIRELATIONSHIP ACTIVITIES, FE	TO OTHER DERAL		activities. Pub transportation Education tas coordinating o	olic involvement of plan [Comm of supports the coutreach effor	ent for nunities at out rts, and	specific programs (e.g., r s in Motion]) is planned a each and involvement th d providing more general	involvement in metropolitiegional transportation importation importation importation important prough developing and updoint program specific) opupport federally required program specific	provement pro programs. The ating the COM portunities fo	ogram, regiona e Communicat MPASS particip or the public to	al long-range tion and ation plan,		
FY2025 BENCHI	MARKS				МТ	ESTANES / PRODUCTS						
Conoral					MIL	ESTONES / PRODUCTS			1			
General Continue work Support work of Implement the Provide outread	of Public Par COMPASS p	ticipation Wo	orkgroup plan; work tov	ward goals est		ond to inquiries, write/di	stribute news releases			Ongoing Ongoing Ongoing Ongoing		
Maintain and e Continually up Develop the FY Write and distr Update/develo	nhance CON date the CO (2025 annua ibute the m p other print	IPASS social MPASS webs II report, and onthly Keep It materials a	media channe ite to improve nual budget su ng Up With CO s appropriate	els usability and mmary, and a DMPASS news	l keep annual sletter	nost effective means of content up to date communication summary of one episode every oth	,			Ongoing Ongoing Oct - Dec Ongoing Ongoing Ongoing		
Participate in c Attend/support Manage/suppo Plan and host t	nplement the blaborate with the community earning and the Leade the annual " ation about	e FY2025 puth other age events to sha gencies at purship in Mot COMPASS 1 COMPASS a	encies' outreac are planning-re ablic meetings on awards pro D1" workshop and our progran	h and educati Plated informa Igram Ins to stakehol	ation Iders a	orts and programs nd community groups as	requested			Jan - Sep Ongoing Ongoing Ongoing Aug - Dec Jan - Feb Ongoing Ongoing		
LEAD STAFF:		Amy Luft										
END PRODUCT:	Public invol	vement in,	and understand	ding of, transp	portati	on planning and related is	ssues.		Expense Sumr	,		
								Tot	tal Workdays:	195		
									Salary Fringe	\$ 89,790 41,355		
									Overhead	15,454		
								Tota	al Labor Cost:	146,599		
ESTIMATED DATE	OF COMPLI	ETION:			Sept	ember-2025			PENDITURES:			
	Fu	nding Sourc	es			Participating Agencies			onal Services	\$ 26,500		
	Ada	Canyon	Special	Total	Mem	ber Agencies		_	al / Lobbying nt Purchases			
CPG, K22494 CPG, K22998			207.040	\$ -				Travel / Education Printing Public Involvement 34, Meeting Support Other				
Local / Fund Bal			207,849	207,849	'			Tota	Il Direct Cost:	\$ 61,250		
	\$ -	\$ -	\$ 207,849	\$ 207,849				653	Total Cost:	207,849		

PROGRAM NO.		661			CLASSIFICATION: Project		
TITLE:		Long Range I			·		
TASK / PROJECT DES			transportation plan the adopted long-r	i, <i>Communitie</i> ange transpor	ctivities to identify regional transportation needs and solutives in Motion (CIM), for Ada and Canyon Counties. This task tation plan and ongoing long-range planning activities.	also incorporates implementa	tion support for
PURPOSE, SIGNIFICA VALUE:	,		Department by a control of the contr	ontinuing, coo and outcome-t al (CIM) goals		nd service projects that collec	tively help
FEDERAL REQUIREM OTHER ACTIVITIES, I REVIEW:			updated every four performance progra	years in air q am, in consult	rastructure Investment and Jobs Act" (IIJA) requires that the quality maintenance areas, otherwise every five years. 23 L tation with stakeholders, including metropolitan planning or stment of federal transportation funds.	JSC 150 establishes national	goals and a
FY2025 BENCHMARK	S			М	IILESTONES / PRODUCTS		
General Project Mana Monitor legislative, fi Update financial ana Transportation fundi	unding, etc. ch lysis	nanges and prov	ride updates				Ongoing Oct-Mar May-June
Land Use Review comprehensi	ive plans						Ongoing
Active Transportation Review micromobility		d pedestrian)					Ongoing FY24-FY25
Update regional path Develop coordinated Intergrate bicycle pe	nway network regional water	, , , , , ,					
Freight Update freight study Develop freight rail a							FY24-FY25
Public Transportation Coordinate high capa Update regional publ Update coordinated Conduct first and las Develop park and rice	acity transit pla lic transportation plan st mile needs a	on network nalysis	ronmental linkages	(PEL) study			FY24-FY25
Roadways Update congestion m Update regional tran Analyze smart cities, Develop carbon redu	nanagement pr Isportation dem /intelligent trar	ocess, strategie	ent policy/strategy		unities		FY24-FY25
<u>Safety</u> Develop regional saf	ety action plan	1					FY24-FY25
Equity Analysis of transport Update disadvantage							FY24-FY25
Environment, Natura Update environment Develop resiliency in	al mitigation st	trategies	¥				FY24-FY25
Economic Activity Update travel and to	ourism						FY24-FY25
Develop electric vehi Develop autonomous	nsportation sed icles alternative	curity education e fuels infrastru		study			FY24-FY25
Performance Manage Update asset manag Update federally req	ement informa		needed				Mar Ongoing
Public Involvement Conduct public involvement	vement accordi	ing to the work	plan				Ongoing
Manage portable cou Manage permanent of Manage and report d	inter requests counter progra	m and COMPAS	S Data Bike				Ongoing Ongoing Ongoing
				jects to addre	ess new planning emphasis areas and prepare for federal	Expense Summ	ary
grant opportunities; col	llect bicycle and	d pedestrian da	ta.			Total Workdays: Salary Fringe	1,176 \$ 593,612 273,400
						Overhead Total Labor Cost:	102,168 969,180
ESTIMATED DATE OF C		nding Sources			September-2025 Participating Agencies	DIRECT EXPENDITURES: Professional Services	\$ 1,741,836
	Ada	Canyon	Special	Total	Member Agencies	Legal / Lobbying Equipment Purchases	29,300
CPG, K22494 CPG, K22998 CPG, K22998 NO MATCH STP-TMA, 22387 STBG-TMA, K22395	480,377 26,270	196,211 10,730	210,727	-	ITD FHWA FTA Housing authorities and other housing stakeholders	Travel / Education Printing Public Involvement Carry-Forward	2,100 86,125
STBG-TMA, K19571 STBG-TMA, K20271 STBG-TMA, K23312 STBG-TMA, K13046 STBG-TMA, K23313 CRP-TMA, K24233			291,624 111,192 720,974 7,413 166,788	291,624 111,192 720,974 7,413 166,788			
FHWA Local / Fund Bal	38,053	15,543	398,703 153,935	398,703 207,531		Total Direct Cost:	\$ 1.859.361
Total:	544 700	222 484	2 061 356	2 828 541		661 Total Cost:	

Process of Process o	PROGRAM NO.	6	85			CLASSIFICATION: Proj	ject		
Fosting_state_alse_and local regulations and policies to fund transportation projects, increase amendments and provide project transcription monothering for put PUD-20-20-31 TM Vind (constitution assistance), CIMPRSS state in season monothering from the project of the proje	TITLE:					nional Transportation Impression - Dec	(TID) for ^ 1-	nd Canyon Caustic- th-t	nline with -"
project costs and schedules allow strong great applications, linked closely with CM 2009 goals and performance measure for concess the developer of finaled projects. These efforts provide the necessary federal documentation for concess the developer of finaled projects. These efforts provide the necessary federal documentation for projects and the provide strong of finaled projects. The second of the projects o	IASK / PROJECT	federal, state, and local regulations and policies to fund transportation projects. Process amendments and provide pand monitoring for the FY2025-2031 TIP. With consultant assistance, COMPASS staff will assist member agencies in project ideas into well-defined projects with cost estimates, purpose and need statements, environmental scans, an information plans. Grant research, development, and grant administration are expected to secure additional funding region. COMPASS will award Communities in Motion (CIM) Implementation Grants to member agencies after appropriate to the communities in Motion (CIM) Implementation grants to member agencies after appropriate the communities in Motion (CIM) Implementation grants to member agencies after appropriate the communities in Motion (CIM) Implementation grants to member agencies after appropriate the communities in Motion (CIM) Implementation grants to member agencies after appropriate the communities in Motion (CIM) Implementation grants to member agencies after appropriate the communities in Motion (CIM) Implementation grants to member agencies after appropriate the communities in Motion (CIM) Implementation grants to member agencies after appropriate the communities in Motion (CIM) Implementation grants to member agencies after appropriate the communities in Motion (CIM) Implementation grants are communities and communities in Motion (CIM) Implementation grants are communities in Motion (CIM) Implementation grants are communities and communities in Motion (CIM) Implementation grants are communities and communities are communities are communities and communities are communities are communities and communities are communitie							
REATONSHIP TO OTHER ACTIVITIES, makineanics of the transportation system, and assist member agencies in implementing the regional fong-range transportation process. PERENAL CENTIFICATION REVIEW: Sign and the name and TIP. Under 23 CFR § 450, COMPNS is required in the Boose Urbanized and TIP on drughts and the name and TIP. Under 23 CFR § 450, COMPNS is required in the Boose Urbanized and the process of the	REGIONAL VALUE: project costs and schedules allow strong grant applications, linked closely with CIM 2050 goals and performance me increase the delivery of funded projects on time and on budget. These efforts provide the necessary federal docume member agencies to obtain federal funding for transportation projects. Staff provides assistance to member agencies								asures, ntation for
### MILESTONES / PRODUCTS ### WILESTONES / PRODUCTS Update funding application process	RELATIONSHIP TO OTHER ACTIVITIES, FEDERAL CERTIFICATION REVIEW: maintenance of the transportation system, and assist member agencies in implementing the regional long-range transportation REVIEW: plan and the annual TIP. Under 23 CFR § 450, COMPASS is required to develop a TIP in cooperation with ITD and put transportation operators. Certain additional requirements are required in the Boise Urbanized Area because it is consumed to the updated every four years; however, COMPASS fol update cycle of ITD's Statewide Transportation Improvement Program (STIP), which is updated annually. All projects federal funding or considered regionally significant must be consistent with the regional long-range transportation plans.								nsportation ublic iidered a lows the s receiving
Update funding application process Conduct member outrack Solicit project applications Assist members with developing complete applications Assist members with developing complete applications Assist members with developing complete applications Assist members with developing programs through a prioritization process Assign projects to funding programs through a prioritization process Assign projects to funding programs through a prioritization process Assign projects to funding programs through a prioritization process Assign projects for funding programs through a prioritization process Monitor, track, and process changes to the PZ025-2031 Regional Transportation Improvement Program Balance federal agin programs managed by COMPNS, as changes occur? Provide sasistance to member agencies with federal-aid funding concerns Provide funding apprograms gassitance to Valley Regional Transt (VRI) Update the Resource Development Plan SESSO02 Project Development Program Award projects through a prioritization process Select, contract with, and manage consultants Manage project through a prioritization process Select, contract with, and manage consultants Manage project development teams Seek funding for project needs listed in the Resource Development Plan March praints sources, share grant information Match grant sources, share grant information Match grant sources with unfunded members needs Wirte/assist members agencies with grant applications, such as INFRA, RATSE, CDBG, etc. 385004 CRIA Industriantsion Grants Award projects through a prioritization process Manage projects to ensure completion on time and on budget EAD STAFF: Total Wirte/assist members agencies with grant applications and the project of	FY2025 BENCHM	MARKS				MILESTONES / PRODUCTS			
Update funding applications Assist members under Society for project applications Facilitate ranking of project applications Facilitate ranking of project applications Assign projects for funding parameter through a prioritization process Develop the final FY2025-2032 Regional Transportation Improvement Program Lincorporate reporting methods for federal performance targets, prior to desidines Monitor, track, and process changes to the PY2025-2031 Regional Transportation Improvement Program Elaborate Resources Schanges to the PY2025-2031 Regional Transportation Improvement Program Elaborate Resources Company of the PY2025-2031 Regional Transportation Improvement Program Elaborate Resources Development Plan Work of funding and programming assistance to Valley Regional Transit (VRT) Update the Resource Development Plan S85002 Proiest Development Plan Award projects through a prioritization process Select, contract with, and manage consultants Manage project development teams Reververveis, approve, and disseminate reports S85003 Grant Research and Development Seel funding for project needs listed in the Resource Development Plan Seel funding for project needs listed in the Resource Development Plan Seel funding for project needs listed in the Resource Development Plan Seel funding for project needs listed in the Resource Development Plan Wirte/assist member agencies with grant applications, such as INFRA, RAISE, CDBG, etc. S85003 Grant Research and Development Wirte/assist member agencies with grant applications, such as INFRA, RAISE, CDBG, etc. S85003 Grant Research and Development Seel funding for project needs listed in the Resource Development Plan. Project Seel Statistics of the Seel Statistics	685001 Transpo	rtation Impro	vement Pr	<u>ogram</u>		PALLSTONES / PRODUCTS		T	Oct-Sept
Award projects through a prioritization process Administer contracting/reporting/billing processes Manage projects to ensure completion on time and on budget EAD STAFF: Toni Tisdale END PRODUCTS: Current-year TIP amendments and TIP update. Annual Resource Development Plan. Project Development Program pre-concept reports. Application assistance. CIM Implementation Grants. Total Workdays: Salary \$ 336, Fringe 154, Overhead 57, Total Labor Cost: 548, Participating Agencies Participating Agencies Professional Services \$ 310, Legal / Lobbying Equipment Purchases Travel / Education Printing Printing Printing Public Involvement 6, Meeting Support Other Other Total Direct Cost: \$ 316, T	Conduct member Solicit project a Assist members Facilitate rankin Assign projects Develop the finit Incorporate rep Monitor, track, a Balance federal Provide assistar Provide funding Update the Research Award projects Select, contract Manage project Review/revise, a Seek funding for Monitor grant soundation of the Seek funding for Monitor grant soundation assistance of the Seek funding for Monitor grant soundation assistan	er outreach applications so with developing of project ap to funding progal FY2026-2032 porting methods and process charaid programs ince to member and programm ource Development through a prior to with, and man development to approve, and dispersion ources; share gources with unfur	ng complete in plications grams through the properties with the pr	gh a prioritizat ransportation performance t FY2025-2031 COMPASS, as th federal-aid icce to Valley R ccess ants reports tt e Resource De ation ers needs	Improvement argets, prior to Regional Trar changes occu funding concer egional Transit	o deadlines isportation Improvement Program r rons : (VRT)			Oct-Sept Oct-Sept
Expense Summary Program pre-concept reports. Application assistance. CIM Implementation Grants. Total Workdays: Salary \$336, Fringe 154, Overhead 57, Total Labor Cost: 548, ESTIMATED DATE OF COMPLETION: September-2025 Participating Agencies Professional Services CPG, K22994 \$- - \$ \$ \$ \$ \$ \$ \$	Award projects Administer cont	through a prior tracting/reportir	ritization pro ng/billing pro	ocesses	udget				Oct-Sept
Program pre-concept reports. Application assistance. CIM Implementation Grants. Total Workdays: Salary \$336, Fringe 154, Overhead 57, Total Labor Cost: 548, Overhead Salary \$310, Overhead Salary \$310, Overhead Salary \$310, Overhead Salary	LEAD STAFF:							Expense Summa	rv
Salary \$336, Fringe 154, Overhead 57, Total Labor Cost: 548, Salary \$36, Salary \$376, Salary \$376	END PRODUCTS: Current-year TIP amendments and TIP update. Annual Resource Development Plan. Project Development							620	
Total Labor Cost: 548, September-2025 DIRECT EXPENDITURES: Professional Services \$ 310, Legal / Lobbying Legal / Lobbying Equipment Purchases Printing Public Involvement Other Other Printing P			,		,			Salary	
September-2025 DIRECT EXPENDITURES: Professional Services September-2025 Professional Services September-2025 Professional Services September-2025 September-2							ŀ		57,838 548,664
Legal / Lobbying Legal / Lobbying Equipment Purchases Equi								5-0,004	
PGR, K22494 \$ \$ - Travel / Education Printing PGR, K22998 250,760 102,423 353,183 Printing Public Involvement 6, Meeting Support Cocal / Fund Bal 19,864 8,113 306,511 334,488 Total Direct Cost: \$ 316,	1							Legal / Lobbying	\$ 310,000
Other	CPG, K22494 CPG, K22998 STP-TMA, 22387	\$ -	-	·	\$ - 353,183	member Agencies		Travel / Education Printing Public Involvement	6,500
. Total Direct Cost: \$ 316,	local / Fund Bal	19 864	8.113	306.511	- - 334 488				
11101 - 1 7 // 1 D/M 3 111 3 D 3 MOM 1114 3 CD3 D3			·		\$ 865,165			Total Direct Cost: 685 Total Cost:	\$ 316,500 \$ 865,165

PROGRAM NO.	701			CLASSIFICATION:	Service				
TITLE:	General	Membership S							
TASK / PROJECT	T DESCRIPTION:			MPASS members, including demographel demand modeling, and other project	nic data, mapping, geographic information it support.	system			
DUDDOSE STON		T1 · ·			L COMPAGE L S				
PURPOSE, SIGN. REGIONAL VALU	RPOSE, SIGNIFICANCE, AND GIONAL VALUE: This service promotes implementation of the regional long-range transportation plan. COMPASS staff are engineed members' studies and can become more familiar with their assumptions and recommendations. Use of consist methodologies in the various studies and plans conducted by member agencies is beneficial to the region as								
	REMENT, TO OTHER ACTIVITI FICATION REVIEW:	ES, review com agencies fu	ments, correct Ifilling activitie	ive actions or recommendations relate	of services to member agencies. There ar d to this program. Member support provid ir quality evaluations, and more detailed t	es assistance to			
FY2025 BENCHM	MARKS								
	assistance to memb			MILESTONES / PRODUCTS		Ongoing			
Geographic Info Data and travel Demographic, d Traffic counts a Travel time dat. Other requests Specifically reque FY2025 Membel State Hight North Canyo Construction *These studies ne **Phase 1 will cle	as budget allows IESTED ASSISTANCE: r Requests; as ranked way 69 Extension, UP Cro on / Ada Connectivity Stu on Coordination and GIS E	by RTAC sings, and Conne day (20 days) * atabase Phase 1 fi itments from me stakeholders (ti	and analyses) octivity Study (2) or Concurrency (mber agency(i ransportation,	0 days) * 15 days) ** es) once scope is developed utilities, and others), commitment fror	n them all of to participate,	As Needed As Needed			
LEAD STAFF:		n Waldinger	to COMPACE	mombars Support for mombar	Expense Su	ımmary			
END PRODUCT: Diplanning activities	ata, mapping, and mo s.		e to COMPASS	members. Support for member agency	Total Workda Sala Frin Overhe Total Labor Co	ys: 99 ry \$ 61,757 ge 28,443 ad 10,629 st: 100,829			
END PRODUCT: Diplanning activities	ata, mapping, and mo s. OF COMPLETION:	deling assistance	e to COMPASS	September-2025	Total Workda Sala Frin Overhe. Total Labor Co DIRECT EXPENDITURE	ry \$ 61,757 ge 28,443 ad 10,629 st: 100,829			
END PRODUCT: Diplanning activities	ata, mapping, and mo s. OF COMPLETION: Funding Sour	deling assistance		September-2025 Participating Agencies	Total Workda Sala Frin Overhe Total Labor Co DIRECT EXPENDITURE Professional Servic Legal / Lobbyii	ys: 99 ry \$ 61,757 ge 28,443 ad 10,629 st: 100,829 es			
END PRODUCT: Diplanning activities	ata, mapping, and mo s. OF COMPLETION:	rces	Total 70,071 23,357	September-2025 Participating Agencies Member Agencies ITD ACHD Canyon County	Total Workda Sala Frin Overhe Total Labor Co DIRECT EXPENDITURE Professional Servic Legal / Lobbyi Equipment Purchas Travel / Educati Printii Public Involveme	ys: 91 ry \$ 61,757 ge 28,443 ad 10,629 st: 100,829 SS: ess on ng nt			
END PRODUCT: Diplanning activities ESTIMATED DATE CPG, K22494 CPG, K22998	OF COMPLETION: Funding Sour Ada Canyo 49,750 20,3	rces Special 321	Total 70,071 23,357	September-2025 Participating Agencies Member Agencies ITD ACHD	Total Workda Sala Frin Overhe. Total Labor Co DIRECT EXPENDITURE Professional Servic Legal / Lobbyi Equipment Purchas Travel / Educati Printi Public Involveme Meeting Suppo	ys: 91 ry \$ 61,757 ge 28,443 ad 10,629 st: 100,829 ses es es en nn ng nnt rrt er			

PROGRAM NO.		703			CLASSIFICATION:	Service		
TITLE: TASK / PROJECT			To provide of some produ	icts, such as r	g, demographic, and other as maps, there is a charge for th for research, a labor charge	ne product. When data or ot	her information are not "of	
PURPOSE, SIGN REGIONAL VALU					estions from the public and opment information, traffic c			
FEDERAL REQUI RELATIONSHIP ACTIVITIES, FEI CERTIFICATION	TO OTHER DERAL		COMPASS'	vision, missio	tate requirements concerning n, roles, and values, includin gional technical resource"	ig: "serve as a source of i	nformation and expertise	'(COMPASS
FY2025 BENCHN	MARKS							
					MILESTONES / PRODUCTURESTED / PRODUCTURESTED, in the areas of:	TS		
Data and travel Demographic, of Traffic counts a Travel time dat Other general r	development, a and related info a and analysis	and related ormation	•	•				
LEAD STAFF:		Mary Ann V	Valdinger				Evnanca Sumi	man/
END PRODUCT:				l public.			Expense Sumi Total Workdays:	
							Salary Fringe Overhead Total Labor Cost:	\$ 4,736 2,181 815 7,733
ESTIMATED DATE	OF COMPLETI	ON:			September-2025		DIRECT EXPENDITURES:	
CPG, K22998	Fundir Ada	Canyon	Special	Total \$ -	Participating Agencies Member Agencies		Professional Services Legal / Lobbying Equipment Purchases Travel / Education Printing Public Involvement Meeting Support Other	
Local / Fund Bal	-	-	7,733	\$ 7,733 -			Total Direct Cost:	\$ -

TITLE:		705			CLASSIFICATION:	;	Service				
		Transportatio									
TASK / PROJEC	T DESCRIPTION			adequate sta ith member a	aff liaison time at member ager	ncy meetir	ngs and coor	dinate transpor	tation-related p	lanning	g
			activities w	idii iiidiiibdi (agencies.						
PURPOSE, SIGN	IIFICANCE, AI	ND T	Fransportat	ion liaison se	ervices ensure staff representa	ition and c	coordination	with membersh	nip on transporta	ation-re	elated
REGIONAL VAL					exceed four days may require						
FEDERAL REQUI	TOPMENT		\ _		:-d:-h:ld:h:£ h:			la-sia- Da			:6:
RELATIONSHIP					isdictional coordination of trans projects occurring within the T						
EDERAL CERTI		- 1	Budget.		,		,		. <u>.</u>		
Y2025 BENCH	MARKE										
12025 BENCHI	MAKKS				MILESTONES / PRODUCTS						
					-						
Attend member	r agency meeti	ngs and coordi	inate trans	portation-rel	ated planning activities with m	nember ag	encies			On	igoing
EAD STAFF:		Matt Stoll									
		Matt Stoll aison role to me	ember age	ncies.					Expense Sum		
			ember age	ncies.					· Fotal Workdays:		
			ember age	ncies.					Fotal Workdays: Salary		34,63
			ember age	ncies.				1	· Fotal Workdays:		34,63 15,95
ND PRODUCT: O	Ongoing staff lia	aison role to mo	ember age	ncies.				Тс	Fotal Workdays: Salary Fringe Overhead otal Labor Cost:	\$	34,63 15,95 5,96
ND PRODUCT: O	Ongoing staff lia	on:	ember age	ncies.	September-2025			To DIRECT E	Fotal Workdays: Salary Fringe Overhead otal Labor Cost: EXPENDITURES:	\$	34,63 15,95 5,96
ND PRODUCT: O	Ongoing staff lia	aison role to mo	ember age	ncies.	September-2025 Participating Agencies			DIRECT E	Fotal Workdays: Salary Fringe Overhead otal Labor Cost: EXPENDITURES: ssional Services	\$	34,63 15,95 5,96
ND PRODUCT: O	Ongoing staff lia	on:	ember age	Total				DIRECT E Profes Le Equipn	Fotal Workdays: Salary Fringe Overhead otal Labor Cost: EXPENDITURES: sional Services egal / Lobbying nent Purchases	\$	34,63 15,95 5,96
ND PRODUCT: O STIMATED DATE PG, K22494	Ongoing staff lia OF COMPLETI Fundi	ON: ng Sources Canyon		Total \$ -	Participating Agencies			DIRECT E Profes Le Equipn	Total Workdays: Salary Fringe Overhead otal Labor Cost: XPENDITURES: sional Services egal / Lobbying ment Purchases vel / Education	\$	34,63 15,95 5,96
STIMATED DATE PG, K22494 PG, K22998	Ongoing staff lia	ON: ng Sources	Special	Total \$ - \$ 39,297	Participating Agencies			DIRECT E Profes Le Equipn Tra	Fotal Workdays: Salary Fringe Overhead otal Labor Cost: EXPENDITURES: sional Services egal / Lobbying nent Purchases vel / Education Printing	\$	34,63 15,95 5,96
STIMATED DATE PG, K22494 PG, K22998	Ongoing staff lia OF COMPLETI Fundi	ON: ng Sources Canyon		Total \$ -	Participating Agencies			To DIRECT E Profes Le Equipn Tra	Fotal Workdays: Salary Fringe Overhead otal Labor Cost: EXPENDITURES: sional Services egal / Lobbying nent Purchases vel / Education Printing lic Involvement	\$	34,63 15,95 5,96
STIMATED DATE PG, K22494 PG, K22998	Ongoing staff lia OF COMPLETI Fundi	ON: ng Sources Canyon	Special	Total \$ - \$ 39,297	Participating Agencies			To DIRECT E Profes Le Equipn Tra	Fotal Workdays: Salary Fringe Overhead otal Labor Cost: EXPENDITURES: sional Services egal / Lobbying nent Purchases vel / Education Printing	\$	34,63 15,95 5,96
STIMATED DATE PG, K22494 PG, K22998 TP-TMA, 22387	Ongoing staff lia OF COMPLETI Fundi	ON: ng Sources Canyon	Special	Total \$ - \$ 39,297	Participating Agencies			To DIRECT E Profes Le Equipn Tra Publ	Fotal Workdays: Salary Fringe Overhead otal Labor Cost: EXPENDITURES: sional Services egal / Lobbying nent Purchases vel / Education Printing lic Involvement leeting Support Other	\$	15,95 5,96
EAD STAFF: END PRODUCT: CO	E OF COMPLETI Fundi Ada 27,901	ON: ng Sources Canyon 11,396	Special 13,099	* - \$ 39,297 13,099	Participating Agencies			To DIRECT E Profes Le Equipn Tra Publ	Total Workdays: Salary Fringe Overhead otal Labor Cost: XPENDITURES: sional Services egal / Lobbying nent Purchases vel / Education Printing lic Involvement leeting Support	\$	34,635 5,96 56,54

PROGRAM NO.		760			CLASSIFICATION:	Service		
TITLE:		Government						
ΓASK / PROJEC	T DESCRIPT	ION:			ocate and report to the COMPASS priorities and activities.	Board on pending state	and federal legislation that	directly or
PURPOSE, SIGN REGIONAL VAL		AND	To secure fundir	ng and influenc	ce policies on relevant transportat	ion-related legislation at	the federal and state levels	S.
FEDERAL REQUIREMENT, RELATIONSHIP TO OTHER ACTIVITIES, FEDERAL CERTIFICATION REVIEW: There is no federal requirement for					nt for this process. The Board wor	ks together to identify ar	d prioritize needs and proj	ects.
FY2025 BENCH	MARKS			м	ILESTONES / PRODUCTS			
ederal Legisla	tive Prioritie	s		М	ILLSTONES / PRODUCTS			
Obtain COMPA Educate and a Work with COI	SS Board app dvocate on 20 MPASS Execut	roval of 2025 f 025 federal legi ive Committee	ederal legislative slative priorities to identify 2026 ederal legislative	federal prioriti	es and positions			Oct Oct-Aug Apl-Jul Aug
Work with Exe	dvocate on FY te a road used cutive Commi	age charge edu ttee to identify	cation program	es and position	statements for FY2026 legislative	e session		Oct-Aug Oct-Sep Apl-Aug Aug
EAD CTAFE.		Math Chall						
EAD STAFF: END PRODUCT: /	An effective a	Matt Stoll	m for legislative	issues and nos	itions that have been approved by	v the Board.	Expense Sumr	nary
		, , ,			,,,		Total Workdays: Salary Fringe Overhead	\$ 62,606 28,835 10,775
CTIMATES S:=	- OF COMP	TION:			Cartanahan 2025		Total Labor Cost:	102,216
STIMATED DAT			ne .		September-2025		DIRECT EXPENDITURES: Professional Services	28,000
	Ada	Canyon	Special	Total \$ -	Participating Agencies Member Agencies		Legal / Lobbying Equipment Purchases Travel / Education Printing Public Involvement Meeting Support Other	\$ 1,250 18,000
ocal / Fund Bal			149,466	\$ 149,466			Total Direct Cost:	\$ 47,250
Total:	\$ -	\$ -	\$ 149,466	\$ 149,466	1		760 Total Cost:	149,466

		1004						
PROGRAM NO. TITLE:		801 Staff Develo	nment		CLASSIFICATION: System	n Maintenar	ice	
TASK / PROJECT	T DESCRIPTI		To provide sta		necessary to keep them informed of federal an s and activities nationally.	nd state regul	ations, current transporta	ation planning
PURPOSE, SIGN REGIONAL VALU		ND			art of the overall continuous process to enhance cated on new regulations and practices to devel			
FEDERAL REQUI RELATIONSHIP FEDERAL CERTI	TO OTHER A		opportunities Highway Adm	for training and e inistration, Nation	equirements concerning provision of staff trainir ducation. Training examples include attending v nal Association of Regional Councils, American P tions,the Transportation Research Board, etc., t	workshops ar Planning Asso	nd conferences sponsored ciation, Western Planner,	by Federal
FY2025 BENCHN	MARKS							
Staff training a				M	ILESTONES / PRODUCTS			Ongoing
LEAD STAFF:	Animenia staff I	Meg Larsen	adoual auant ua	arrivana ant na ada	and shanger and build a strong toons thousand by	antional	Expense Sumn	nary
and local seminar				i .	and changes and build a strong team through r	iational	Total Workdays: Salary Fringe Overhead Total Labor Cost:	\$ 63,048 29,038 10,851 102,937
ESTIMATED DATE	OF COMPLET	ION:			September-2025	C	DIRECT EXPENDITURES:	
	F	unding Source	s		Participating Agencies		Professional Services Legal / Lobbying	\$ -
CPG, K22494 CPG, K22998 STP-TMA, 22387	Ada 83,685	Canyon 34,181	Special 23,845	Total \$ - 117,866 23,845	Federal Highway Administration Federal Transit Administration		Equipment Purchases Travel / Education Printing Public Involvement Meeting Support Other	50,000
Local / Fund Bal	6,628	2,709	1,889	11,226				
Total:	\$ 90,313	\$ 36,890	\$ 25,734	\$ 152,937			Total Direct Cost: Total Cost:	\$ 50,000 \$ 152,937

PROGRAM NO.		820			CLASSIFICATION:	System Mainten	ance		
TITLE:		Committee 9			OMPAGE B. L.		20MP466 P 11:		
TASK / PROJEC	T DESCRIPTI	ION:	To provide sup Agreement.	port to the Co	OMPASS Board and standing committe	ees as defined by the (COMPASS Bylaws and Join	t Powe	ers
			Agreement.						
PURPOSE, SIGN	IIFICANCE, A	AND	Provide coording	ation and co	mmunication among member agencies	s' staff and elected offi	cials in transportation and	land	use
REGIONAL VALI					naterials, agendas, and minutes, whic				
			making process	ses.					
FEDERAL REQU					Agreement, Section 4.1.6(K), states,				
RELATIONSHIP					ons of the Open Meeting Law, Chapter	2, Title 74, Idaho Cod	e, and any amendments a	nd/or	
FEDERAL CERTI	FICATION R	EVIEW:	recodification t	nereof."					
FY2025 BENCHI	MADKE								
F 12023 BENCIII	MARKS				MILESTONES / PRODUCTS				
					•				
Provide meetin	g coordination	n, materials, ar	nd follow-up to t	he Board, sta	anding committees, and workgroups.			01	ngoing
LEAD STAFF:		Amy Luft					F C		
END PRODUCT: C	Ongoing suppo		es to promote i	nvolvement a	ind communication.		Expense Sumi		
							Total Workdays:		25
							Salary	\$	133,874
							Fringe Overhead		61,659 23,041
							Total Labor Cost:		218,574
ESTIMATED DATE	OF COMPLET	ION:			September-2025		DIRECT EXPENDITURES:		210/57
		unding Source	c		Participating Agencies		Professional Services		-
					, , ,		Legal / Lobbying		
one was in i	Ada	Canyon	Special	Total	Member Agencies		Equipment Purchases		
CPG, K22494	107.040	44.050	1	\$ - \$ 151,898			Travel / Education		
CPG, K22998 STP-TMA, 22387	107,848	44,050	50,633	\$ 151,898 \$ 50,633			Printing Public Involvement		
5.1 Thirty 22307			30,033	ψ J0,0J.			Meeting Support		2,000
			1				Other		_,000
Local / Fund Bal	8,543	3,489	6,011	18,043	3				

Total Direct Cost: \$
Total Cost:

Total:

TITLE: TASK / PROJECT			emand Model		
			vel demand model is an ongoing task needed to maintain t vital information for the required process of air quality con		
PURPOSE, SIGNII REGIONAL VALUE		and/or proportionate share Improvement Program (TII	ed to test and plan transportation projects, support capital e programs for member agencies, conduct air quality confo P) and regional long-range transportation plan, provide are is, and respond to various special member requests.	ormity of the Regional Tran	nsportation
FEDERAL DEGUE	PAPAT	F-1 C-1- 22 CED C 450	0.224		
	(EMEN), 'O OTHER ACTIVITIES, ICATION REVIEW:	transportation services whitransportation conformity of transportation investments estimates and assumptions metropolitan transportation	0.324 Long-range transportation plans require valid fore ich are provided by a travel demand model. Outputs from determinations of the TIP and long-range plan and evaluat s. In updating the transportation plan, (e) "the MPO shall b s for population, land use, travel, employment, congestion n plan shall, at a minimum, include (1) The current and pretropolitan planning area over the period of the transport	the model are also necessing the impacts of alternates the update on the late, and economic activity" (rojected transportation der	sary for itive est available f)"The
FY2025 BENCHM/	ARKS				
You Floments		N	MILESTONES / PRODUCTS		
Key Elements Maintain and upo	date traffic count databas	se			Ongoing
			odel for use in the Transportation Economic Development I	mpact System (TREDIS)	Ongoing
Provide travel de Provide technical	emand modeling assistan I and modeling support a	ce to support member agenc is needed for regional long ra	cy needs and special projects		Ongoing Ongoing Oct-Aug
Provide technical	d Model Improvements Lanalysis on member ag				
Provide technical	g and technical assistanc I analysis on unanticipat	ency requests vetted through e to ITD's corridor and envirced ed member agency requests continue to incorporate into	onmental studies		Ongoing Ongoing Ongoing Ongoing
Provide technical Maintain the data LEAD STAFF: END PRODUCT: Re	g and technical assistanc I analysis on unanticipat a foundation system and Mary Ann W	e to ITD's corridor and environd member agency requests continue to incorporate into the continue t	onmental studies	Expense Sumr Total Workdays:	Ongoing Ongoing Ongoing
Provide technical Maintain the data Maintain the Provide the state of	g and technical assistance I analysis on unanticipate a foundation system and Mary Ann Weasonable and reliable re	e to ITD's corridor and environd member agency requests continue to incorporate into the continue t	onmental studies other data sources	Total Workdays:	Ongoing Ongoin
Provide technical Maintain the data Maintain the Provide the state of	g and technical assistance I analysis on unanticipate a foundation system and Mary Ann Weasonable and reliable re	e to ITD's corridor and environd member agency requests continue to incorporate into the continue t	onmental studies other data sources	Total Workdays: Salary Fringe Overhead	Ongoing Ongoing Ongoing Ongoing States \$ 42,088 19,384 7,244
Provide technical Maintain the data EAD STAFF: END PRODUCT: Re various types of pro	g and technical assistance I analysis on unanticipate a foundation system and Mary Ann Weasonable and reliable reojects, studies, and analy	e to ITD's corridor and environd member agency requests continue to incorporate into the continue t	onmental studies other data sources	Total Workdays: Salary Fringe	Ongoing Ongoing Ongoing Ongoing States \$ 42,088 19,384 7,244
Provide technical Maintain the data Maintain the data EAD STAFF: END PRODUCT: Re various types of pro	g and technical assistance I analysis on unanticipate a foundation system and Mary Ann Weasonable and reliable reojects, studies, and analy	e to ITD's corridor and environd member agency requests continue to incorporate into a large request on the continue to incorporate into a large request of the continue to incorporate into a large request of the continue to incorporate into a large request of the continue to incorporate into a large request of the continue to incorporate into a large request of the continue to incorporate into a large request of the continue to incorporate into a large request of the continue to incorporate into a large request of the continue to incorporate into a large request of the continue to incorporate into a large request of the continue to incorporate into a large request of the continue to incorporate into a large request of the continue to incorporate into a large request of the continue to incorporate into a large request of the continue to incorporate into a large request of the continue to incorporate into a large request of the continue to incorporate into a large request of the continue to incorporate into a large request of the continue to incorporate into a large request of the continue to a large request of the conti	other data sources using the latest available information and forecasts for	Total Workdays: Salary Fringe Overhead Total Labor Cost: DIRECT EXPENDITURES: Professional Services	Ongoing Ongoing Ongoing Ongoing S 42,08: 19,38: 7,24: 68,71:
Provide technical Maintain the data LEAD STAFF: END PRODUCT: Re	g and technical assistance I analysis on unanticipate a foundation system and Mary Ann Weasonable and reliable reojects, studies, and analysis of COMPLETION:	e to ITD's corridor and envirced member agency requests continue to incorporate into addinger gional travel demand model /ses.	using the latest available information and forecasts for September-2025 Participating Agencies Highway Districts Member Agencies Federal Highways Administration	Total Workdays: Salary Fringe Overhead Total Labor Cost: DIRECT EXPENDITURES:	Ongoing Ongoing Ongoing Ongoing \$ 42,088 19,384 7,244 68,716

PROGRAM NO. TITLE:			CLASSIFICATION:	System Mainte	enance	
	842 Congestion	Management Process	CLASSIFICATION.	Зузсені манісе	silalice	
ASK / PROJECT DESCR		Maintain a functional conge management process as ne system (ITS) architecture a	estion management process (CMP) is eeded, produce the Annual Congest and inventory. Research, provide, a es to identify regional congestion is rategies.	ion Management Report, maint nd monitor transportation dem	tain regional intelligent to land management (TDM)	ransportation) strategies.
PURPOSE, SIGNIFICANO REGIONAL VALUE:	CE, AND	generates current informati identifies strategies to mitig	nt Process (CMP) is a systematic, c ion regarding regional congestion, o gate congestion, defines performan s through COMPASS' transportation	outlines methods for identifying ce measures and targets relate	g congestion management and to congestion, and de	nt needs, fines the path
EDERAL REQUIREMENT RELATIONSHIP TO OTH EDERAL CERTIFICATIO	ER ACTIVITIES,	200,000, known as Transpo (the Boise Urbanized Area), address congestion manage multimodal transportation s existing transportation facil demand reduction (includin	0.322 A congestion management ortation Management Areas. While , COMPASS' CMP covers its entire penent through a process that provisystem, based on a cooperatively dities eligible for funding under title ig intercity bus operators, employer param, parking cash-out program, strategies"	only a portion of COMPASS' pla llanning area. (a) "The transpo des for safe and effective integ eveloped and implemented me 23 U.S.C. and title 49 U.S.C. C based commuting programs s	anning area is subject to ortation planning process grated management and etropolitan-wide strategy Chapter 53 through the u such as a carpool prograi	this requirement in a TMA shall operation of the transfer of new and use of travel m, vanpool
Y2025 BENCHMARKS		L				
Congestion Managemen	nt and Travel Tim	e Data	MILESTONES / PRODUCTS		1	
Complete the Congestion Maintain the Congestion Publish congestion mana	on Management An n Management Prod agement annual re erations Workgroup	nual Report using the Natior cess Technical Document eport to digital format (web r	nal Performance Measure Research map/story map) roups to identify congestion issues,	, ,	ds, and congestion	June-Sept Ongoing June-Sept Ongoing
	aluating effectivene		projects using the NPMRDS and INI	RIX travel time data sets		Ongoing
Maintain the regional IT	S inventory and TS		 			0
Refine the integration o	t management and	a operation strategies and 12	SMO projects into the long range pl	an		Ongoing Ongoing
Refine the integration o	t management and	a operation strategies and 12	SMO projects into the long range pl	an		
EAD STAFF:	- Mary Ann Wa	ldinger			Expense Sun	Ongoing
EAD STAFF: ND PRODUCT: Maintenan	Mary Ann Wa	ldinger on management process, co	ngestion management annual repo	rt (congestion issues, needs,	Expense Sun Total Workdays:	Ongoing
EAD STAFF: ND PRODUCT: Maintenan	Mary Ann Wa	ldinger on management process, co		rt (congestion issues, needs,	Total Workdays: Salary Fringe	Ongoing nmary \$ 41,45 19,09
EAD STAFF: ND PRODUCT: Maintenan trategies), current year tr	Mary Ann Wa nce of the congesti ravel time data col	ldinger on management process, co	ngestion management annual repo updated TSMO/ITS projects list an	rt (congestion issues, needs,	Total Workdays: Salary Fringe Overhead Total Labor Cost:	Ongoing nmary \$ 41,45 19,09 7,13 67,69
EAD STAFF: ND PRODUCT: Maintenan trategies), current year tr	Mary Ann Wa nce of the congesti ravel time data col	ldinger on management process, col lection and analysis, and an	ngestion management annual repo updated TSMO/ITS projects list an September-2025	rt (congestion issues, needs,	Total Workdays: Salary Fringe Overhead	Ongoing nmary \$ 41,45 19,09 7,13 67,69
EAD STAFF: ND PRODUCT: Maintenan trategies), current year tr	Mary Ann Wa nce of the congesti ravel time data col IPLETION: Funding Sources	ldinger on management process, co lection and analysis, and an	ngestion management annual repo updated TSMO/ITS projects list an September-2025 Participating Agencies	rt (congestion issues, needs,	Total Workdays: Salary Fringe Overhead Total Labor Cost: DIRECT EXPENDITURES Professional Services Legal / Lobbying	Ongoing nmary \$ 41,45 19,09 7,13 67,69
.EAD STAFF: END PRODUCT: Maintenan	Mary Ann Wance of the congestiravel time data col	ldinger on management process, col lection and analysis, and an	ngestion management annual repo updated TSMO/ITS projects list an September-2025	rt (congestion issues, needs,	Total Workdays: Salary Fringe Overhead Total Labor Cost: DIRECT EXPENDITURES Professional Services	Ongoing nmary \$ 41,45; 19,09; 7,13; 67,696
.EAD STAFF: ND PRODUCT: Maintenan trategies), current year tr .STIMATED DATE OF COM .PG, K22998 .TP-TMA, 22387	Mary Ann Wance of the congestiravel time data col	Idinger on management process, coilection and analysis, and an Special Total \$47,041	ngestion management annual repo updated TSMO/ITS projects list an September-2025 Participating Agencies Highway Districts Member Agencies	rt (congestion issues, needs,	Total Workdays: Salary Fringe Overhead Total Labor Cost: DIRECT EXPENDITURES Professional Services Legal / Lobbying Equipment Purchases Travel / Education Printing Public Involvement	nmary \$ 41,45 19,09 7,13 67,69

TITLE: Geographical Information System Maintenance (GIS) TASK / PROJECT DESCRIPTION: Planning activities depend on current and accurate geographic information. For data to be available in a quality planning, continual data acquisition is necessary. This involves partnering with other GIS stakeholders, data mai and creating even data from GIPS and orthophotography. GIS data and and reating new data from GIPS and orthophotography. GIS data and and technology are used for internal budget support. COMPASS also provides this geographic information and the general public in the form of maps, data, and analysis. COMPASS who is no conjunction with its member Regional Activities. FEDERAL REQUIREMENT, RELEATIONSHIP TO OTHER ACTIVITIES, RELEATIONSHIP TO OTHER ACTIVITIES, PEDERAL REQUIREMENT, RELEATIONSHIP TO OTHER ACTIVITIES, PEDERAL CERTIFICATION REVIEW, APPRIENCE TO STRATEGIC PLAN. PREVENCE TO STRATEGIC PLAN. PREVENCE TO STRATEGIC PLAN. MILESTONES / PRODUCTS Provide GIS Data Maintenance and Support for COMPASS Projects Dohn analysis, and maintenance for performance reporting and other planning needs Data integration. GIS Technology Centures ACRS GIS Cooperation Continue participation in the Treasure Valley GIS User Group and Canyon Spatial Data Cooperative (SDC) meetings Regional Data Center Regional Data Center Provide GIS Data Maintenance and Support for COMPASS Projects Data integration GIS Technology Centures ACRS GIS Cooperation Continue paticipation in the Treasure Valley GIS User Group and Canyon Spatial Data Cooperative (SDC) meetings Regional Data Center Provide GIS Data Maintenance and Support for COMPASS Projects Formation Company Project Formation Company Project Formation Sources For	M NO.	860		CLASSIFICATION:	System Maintenance	
Planning activities depend on current and accurate geographic information. For data to be available in a quality planning, continual data acquisities in excession. This involves partnering with other GIS stakeholders, data maind creating new data from GPS and orthophotography. URPOSE, SIGNIFICANCE, AND GIS data and technology are used for internal budget support. COMPASS also provides this geographic information and the general public in the form of maps, data, and analysis. COMPASS who is no companyers and the general public in the form of maps, data, and analysis. COMPASS who is no companyers and the general public in the form of maps, data, and analysis. COMPASS who is no companyers and the general public in the form of maps, data, and analysis. COMPASS who is no companyers and the general public in the form of maps, data, and analysis. COMPASS who is no companyers and the general public in the form of maps, data, and analysis. COMPASS who is no companyers regional GISS data and technology are used for internal budget support. COMPASS also provides this geographic information of control regional companyers. COMPASS who is no companyers of the provides of the public publ		Geographica	al Information System	Maintenance (GIS)		
And the general public in the form of maps, data, and aniaysis. COMPASS works in conjunction with its member Regional Geographic Advisory Workproup (RGAWG) to create regional data that can be used for many purposes. Federal Code 23 CFR § 450-324 (f)— In updating the transportation plan, the MPO shall use the latest available seasuraptions for population, land use, travel, employment, congestion, and economic activity. The metropolitar plan in the period of the transportation plan, the MPO shall use the latest available over the period of the transportation plan and provided GIS Data Maintenance and Support for COMPASS Protects Provide GIS Data Maintenance and Support for COMPASS Protects Data analysis, and maintenance for performance reporting and other planning needs Categories the company of the period of the transportation plan. **STECONARTION** Troubles of the period of the transportation plan in the metropolitar plan and protection in the Treasure Valley GIS User Group and Canyon Spatial Data Cooperative (SDC) meetings (Stational) Cooperation of GIS data (Stational) Cooperation (Stational) Cooperation of GIS data (Stational) Cooperation (Stational) Cooperation of GIS data (Stational) Cooperation of GIS data (Stational) Cooperation (Stational) Coope	ROJECT DESCRI		Planning activities deper planning, continual data	nd on current and accurate geograp acquisition is necessary. This invo		
Regional Geographic Advisory Workgroup (RGAWG) to create regional data that can be used for many purposes. REATIONSHIP TO OTHER ACTIVITIES, Pederal Code 23 CFR § 450.324 (f)— In updating the transportation plan, the MPO shall use the latest available submitted for the period of the transportation plan, the MPO shall use the latest available submitted for the period of the transportation plan, the MPO shall use the latest available submitted for the period of the transportation demand of persons and goods in the metrope that plan shall be a minimum, include (1) The projected transportation demand of persons and goods in the metrope that plan shall be a minimum, include (1) The projected transportation demand of persons and goods in the metrope of the transportation demand of persons and goods in the metrope of the transportation demand of persons and goods in the metrope of the transportation demand of persons and goods in the metrope of the transportation demand of persons and goods in the metrope of the transportation demand of persons and goods in the metrope of the transportation demand of persons and goods in the metrope of the transportation demand of persons and goods in the metrope of the transportation demand of persons and goods in the metrope of the transportation of the transportation demand of persons and goods in the metrope of the transportation of the persons and goods in the metrope of the transportation of the persons and goods in the metrope of the transportation of the transportation of the persons and goods in the metrope of the transportation of the transportation of the persons and goods and transportation of the transportation of the persons and goods and transportation of the transpor		E, AND				
SELATIONSHIP TO OTHER ACTIVITIES, TEPEDRAL CERTIFICATION REVIEW, and an assumptions for population, land use, travel, employment, congestion, and economic activity, "The metropolitar PEPERAL CERTIFICATION REVIEW, plan shall, at a minimum, include (1) The projected transportation demand of persons and goods in the metropolitary projects of the period of the transportation plan" FY2025 BENCHMARKS MILESTONES / PRODUCTS Provide GIS Data Maintenance and Support for COMPASS Projects Data analysis, and maintenance for performance reporting and other planning needs Enterprise database maintenance GIS Technology GIS Technology GIS Technology GIS Technology Census BAS 215 Cooperation Continue participation in the Treasure Valley GIS User Group and Canyon Spatial Data Cooperative (SDC) meetings 226 ST SECONDATION (SDC) 227 ST SECONDATION (SDC) 228 ST SECONDATION (SDC) 229 ST SECONDATION (SDC) 239 ST SECONDATION (SDC) 230 ST SECONDATION (SDC) 230 ST SECONDATION (SDC) 230 ST SECONDATION (SDC) 230 ST SECONDATION (SDC) 231 ST SECONDATION (SDC) 232 ST SECONDATION (SDC) 233 ST SECONDATION (SDC) 234 ST SECONDATION (SDC) 235 ST SECONDATION (SDC) 236 ST SECONDATION (SDC) 237 ST SECONDATION (SDC) 238 ST SECONDATION (SDC) 239 ST SECONDATION (SDC) 239 ST SECONDATION (SDC) 239 ST SECONDATION (SDC) 230 ST SECONDATION (
Provide GIS Data Maintenance and Support for COMPASS Protects Data analysis, and maintenance for performance reporting and other planning needs Enterprise database maintenance for performance reporting and other planning needs Enterprise database maintenance Data integration Continue participation in the Treasure Valley GIS User Group and Canyon Spatial Data Cooperative (SDC) meetings Resional Geographic Advisory Committee Host the Regional Geographic Advisory Workgroup to enable regional cooperation of GIS data Regional Data Center Expand and maintain authoritative regional GIS data Conduct data accuracy checks and metadata on regional data sets Transportation Improvement Program Provide ongoing support 2024 Orthophotography Protect Finalize 2024 Orthophotography acquisition Distribute final data products to participants 2025 Orthophotography Protect Conduct 2025 orthophotography Protect Conduct 2025 orthophotography Protect Finalize 2024 Orthophotography acquisition and funding 2025 Orthophotography Protect Conduct 2025 orthophotography acquisition and funding EAD STAFF: Eric Adolfson END PRODUCT: 1) An expanded use of GIS technology and data for regional planning; and 2) Continued GIS coordination and evelopment of the most accurate and up-to-date information possible. EAD STAFF: Eric Adolfson Salar Sala	NSHIP TO OTHE CERTIFICATION	R ACTIVITIES, N REVIEW,	assumptions for populati plan shall, at a minimum	ion, land use, travel, employment, n, include (1) The projected transp	congestion, and economic activity. "The metropolitar	transportation
Provide GIS Data Maintenance and Support for COMPASS Projects Data analysis, and maintenance for performance reporting and other planning needs Enterprise database maintenance Data integration GIS Technology Continue participation in the Treasure Valley GIS User Group and Canyon Spatial Data Cooperative (SDC) meetings Regional Geographic Advisory Committee Host the Regional Geographic Advisory Workgroup to enable regional cooperation of GIS data Regional Data Center Expand and maintain authoritative regional GIS data Conduct data accuracy checks and metadata on regional data sets Tensportation Improvement Program Provide origing Support 2024 Orthophotography acculsition Distribute final data products to participants 2025 Orthophotography Project Conduct 2025 orthophotography acquisition and funding END STAFF: Eric Addition Conduct QC on preliminary data C	ENCHMARKS			MILECTONES / PRODUCTS		
Enterprise database maintenance Data integration GIS Technology Census BAS SIS Cooperation Continue participation in the Treasure Valley GIS User Group and Caryon Spatial Data Cooperative (SDC) meetings Regional Geographic Advisory Committee Host the Regional Geographic Advisory Workgroup to enable regional cooperation of GIS data Regional Data Center Regional Geographic Advisory Workgroup to enable regional cooperation of GIS data Regional Data Center Repand and maintain authoritative regional GIS data Conduct data accuracy checks and metadata on regional data sets Iransportation Improvement Program Provide ongoing support 1032 Orthophotography Project Finalize 2024 orthophotography acquisition Distribute final data products to participants 1025 Orthophotography Project Conduct 2025 orthophotography flight Conduct 2025 orthophotography data Conduct QC on preliminary data Conduct QC on preliminary data Conduct QC on preliminary data Conduct 2025 orthophotography acquisition and funding EAD STAFE: Eric Adolfson ND PRODUCT: 1) An expanded use of GIS technology and data for regional planning; and 2) Continued GIS coordination and evelopment of the most accurate and up-to-date information possible. EAD STAFE: Find Adolfson STIMATED DATE OF COMPLETION: September-2025 DIRECT EXPENDITURE Funding Sources Participating Agencies Find Professional Service Legal / Lobbyini P				ects		Ongoing
Continue participation in the Treasure Valley GIS User Group and Canyon Spatial Data Cooperative (SDC) meetings Regional Geographic Advisory Workgroup to enable regional cooperation of GIS data Regional Data Center Expand and maintain authoritative regional GIS data Conduct data accuracy checks and metadata on regional data sets Fransportation Improvement Program Provide ongoing support 2024 Orthophotography Project Finalize 2024 orthophotography acquisition Distribute final data products to participants 2025 Orthophotography Project Conduct 2025 orthophotography acquisition and funding EAD STAFF: Eric Adolfson Finalize 2025 Orthophotography acquisition and funding EAD STAFF: Eric Adolfson Finalize 2025 Orthophotography acquisition and funding EAD STAFF: Eric Adolfson Finalize 2025 Orthophotography acquisition and funding EXPENSE STIMATED DATE OF COMPLETION: September-2025 Funding Sources Funding Sources Participating Agencies Participating Agencies Funding Sources Funding Sources Funding Sources Funding Sources Participating Agencies Funding Sources Funding Sourc	ise database main tegration thnology		mance reporting and othe	er planning needs		
Regional Data Center Expand and maintain authoritative regional GIS data Conduct data accuracy checks and metadata on regional data sets Transportation Improvement Program Provide ongoing support 2024 Orthophotography Project Finalize 2024 orthophotography Project Conduct 2025 orthophotography Project Conduct 2025 orthophotography Project Conduct 2025 orthophotography acquisition and funding EAD STAFF: Eric Adolfson Continue to plan for future orthophotography acquisition and funding EAD STAFF: Eric Adolfson ND PRODUCT: 1) An expanded use of GIS technology and data for regional planning; and 2) Continued GIS coordination and levelopment of the most accurate and up-to-date information possible. ESTIMATED DATE OF COMPLETION: September-2025 Funding Sources Professional Service Funding Sources Professional Service Legal / Lobbyin Start, Ada Canyon Special Total Printing Agencies Prof. K22998 TR-TMA, 22387 Tray Ada Canyon Special Total Printing Sources Prof. K22998 Tr-TMA, 22387 Tray Ada Canyon Special Total Printing Sources Prof. K22998 Tr-TMA, 22387 Tray Ada Canyon Special Total Printing Sources Trayel Education Printing Support Professional Service Trayel Education Printing Support Professional Service Professional Service Professional Service Legal / Lobbyin Printing Support Profit Service Ser		he Treasure Valle	ey GIS User Group and Ca	nyon Spatial Data Cooperative (SE	DC) meetings	Quarterly/as needed
Expanse of and maintain authoritative regional GIS data Conduct data accuracy checks and metadata on regional data sets				l cooperation of GIS data		Quarterly/as needed
Provide ongoing support 2024 Orthophotography Project Finalize 2024 orthophotography acquisition Distribute final data products to participants 2025 Orthophotography Project Conduct 2025 orthophotography flight Conduct 2025 orthophotography acquisition and funding EAD STAFF: Eric Adolfson Continue to plan for future orthophotography acquisition and funding EXPENSE STIMATED DATE OF COMPLETION: September-2025 Funding Sources Funding Sources Funding Sources Participating Agencies 2025 Orthophotography Project Conduct 2025 orthophotography flight Conduct QC on preliminary data Continue to plan for future orthophotography acquisition and funding EXPENSE STIMATED DATE OF COMPLETION: September-2025 Funding Sources Funding Sources Participating Agencies Participating Agencies Eq. (X.2998 STIP-TMA, 22387 P.58,033 \$ 23,703	and maintain author					Ongoing
Finalize 2024 orthophotography acquisition Distribute final data products to participants 2025 Orthophotography Project Conduct 2025 orthophotography flight Conduct QC on preliminary data Continue to plan for future orthophotography acquisition and funding EAD STAFF: Eric Adolfson END PRODUCT: 1) An expanded use of GIS technology and data for regional planning; and 2) Continued GIS coordination and development of the most accurate and up-to-date information possible. Total Workdays Salar Fring Overheae ESTIMATED DATE OF COMPLETION: September-2025 Punding Sources Funding Sources Participating Agencies Participating Agencies Professional Service Legal / Lobbyine Equipment Purchase Travel / Education Printing Public Involvement Public Involvement Public Involvement Meeting Support M		ment Program				Ongoing
Conduct 20.25 orthophotography flight Conduct QC on preliminary data Continue to plan for future orthophotography acquisition and funding EAD STAFF: Eric Adolfson END PRODUCT: 1) An expanded use of GIS technology and data for regional planning; and 2) Continued GIS coordination and development of the most accurate and up-to-date information possible. EXPENSE S Total Workday: Salar Fring: Overhea: Total Labor Cos Funding Sources Funding Sources Participating Agencies Participating Agencies Ada Canyon Special Total PCR, K2298 STP-TMA, 22387 Find: Total Workday: September-2025 Participating Agencies Funding Sources Participating Agencies Funding Sources Participating Agencies Travel / Education Printing Public Involvemen Meeting Suppor	2024 orthophotog	graphy acquisition				December
END PRODUCT: 1) An expanded use of GIS technology and data for regional planning; and 2) Continued GIS coordination and development of the most accurate and up-to-date information possible. Total Workday: Salar Fring: Overheae Total Labor Cos ESTIMATED DATE OF COMPLETION: September-2025 Participating Agencies Participating Agencies Participating Agencies Equipment Purchase STP-TMA, 22387 All Member Agencies Funding Sources Participating Agencies Equipment Purchase Travel / Education Printing Public Involvemen Meeting Support Othe	t 2025 orthophoto t QC on prelimina	ography flight ry data	phy acquisition and fundin	ng		March - Octobe
EXPENSE S Total Workday: Total Workday: September-2025 Funding Sources Funding Sources Funding Sources For Canyon Special Total Member Agencies Participating Agencies For Canyon Special Total Member Agencies For Canyon Special Total Member Agencies For Canyon Special Total Member Agencies For Canyon Special Total Special Total Printing Agencies For Canyon Special Total Member Agencies For Canyon Special Total Special Total Printing Agencies For Canyon Special Total Special Total Printing Agencies For Canyon Special Total Special Total Printing Agencies For Canyon Special						
Revelopment of the most accurate and up-to-date information possible. Total Workday: Salar Fring: Overhead				regional planning; and 2) Continue	ed GIS coordination and	ummary
Fring Overhear Total Labor Cos September-2025 Professional Service Legal / Lobbyin Professional Service Legal / Lobbyin Professional Service Legal / Lobbyin Professional Service Professional Service Legal / Lobby					Total Workday	
Funding Sources Funding Sources Funding Sources Ada Canyon Special Total STP-TMA, 22387 Participating Agencies Ada Canyon Special Total STP-TMA, 22387 Participating Agencies All Member Agencies All Member Agencies Funding Sources Participating Agencies All Member Agencies Funding Sources Participating Agencies All Member Agencies Fravel / Education Printing Public Involvemen Meeting Support Othe					Fring Overhea	e 96,777 d 36,165
Funding Sources Participating Agencies Professional Service Legal / Lobbyin Eq. K22998 TTP-TMA, 22387 Possional Service Legal / Lobbyin Special Total Service Legal / Lobbyin Equipment Purchase Travel / Education Printing Public Involvemen Meeting Suppor Othe	D DATE OF COMP	PLETION:		September-2025		
Legal / Lobbyin Legal / Lobbyin Equipment Purchase FOR, K22998 \$ 58,033 \$ 23,703 \$ 81,736 STP-TMA, 22387 79,471 79,471 - Printing Public Involvemen Meeting Suppor					Professional Service	s \$ 125,000
Othe	Ada 98 \$ 58,03	Canyon	\$ 81,736	ī i	Equipment Purchase Travel / Educatio Printin	s 66,080 n g
	d Bal 4,59	97 1,878	- - 366,465 372,940		Meeting Suppor Othe Carry-Forwa	t r rd
- Total Direct Cos otal: \$ 62,630 \$ 25,581 \$ 445,936 \$ 534,147 860 Total Cos	\$ 62.63	30 \$ 25.581	- \$ 445.936			

PROGRAM NO. TITLE:		990 Direct Opera	ations & Mair	ntenance	CLASSIFICATION:	Indirect /	Overhead	
TASK / PROJEC	T DESCRIPT		To provide lo	cal dollars for exp	penditures that do not qualify PASS Board related events, m		der the federal guidelines. Progra equipment/software needs.	am dollars for
PURPOSE, SIGN REGIONAL VALU		AND	Adequately c	over expenses ne	eeded to support the Board, Ex	xecutive Director, and	agency outside of federally fund	ed projects.
FEDERAL REQUI RELATIONSHIP FEDERAL CERTI	TO OTHER A			federal or state i ts and expenditu		e provisions; however,	, the Finance Committee oversee	s and approves
FY2025 BENCHI	MARKS			N.	IILESTONES / PRODUCTS			
Provide local dol	lars for exper	nditures not fe	derally funded		ILESTONES / PRODUCTS			Ongoing
Transit Transp Benefit Transp	network plan ortation impro -cost analysis	ment and softvining software overheat programs from the control of						
LEAD STAFF: END PRODUCT: /	Adequately co		expenses nee	ded to support th	ne Board, Executive Director, e	equipment needs,	Expense Summa	iry
and COMPASS op							Total Workdays	
							Salary Fringe Overhead	-
ESTIMATED DATE	OF COMPLET	TION:			September-2025		Total Labor Cost: DIRECT EXPENDITURES:	\$ -
		unding Source	!S		Participating Agencies		Professional Services Legal / Lobbying	1,440
CPG, K22108 CPG, K22494 CIM2055 KN20271	Ada	Canyon	Special 251,982	* - \$ 251,982	Member Agencies		Legal / Lobbying Equipment Purchases Travel / Education Printing Public Involvement	\$ 17,000 169,687 1,600
Other Local / Fund Bal	Carry IOFWARD C	niiy	232,638	232,638			Public Involvement Meeting Support Othei CIM 2055 carry forward Total Direct Cost:	\$ 271,943
Total:	\$ -	\$ -	\$ 484,620	\$ 484,620			990 Total Cost	

PROGRAM NO.	991			CLASSIFICATION: I	ndirect / Overh	ead	
TITLE:	Support Ser				•		
TASK / PROJECT DESCRIPT	ION:	financial m	anagement	oport the ongoing administrative functions , information technology management, pr t auditor on annual audit.			
PURPOSE, SIGNIFICANCE, / REGIONAL VALUE:	AND			ccounts payable/receivable, benefits, recr ion, cash flow, annual audit, and develop			, general
FEDERAL DEGUTDEMENT		The Office	- 6 M	and and Budget (OMB) we will a size that a size		:	
FEDERAL REQUIREMENT, RELATIONSHIP TO OTHER A FEDERAL CERTIFICATION R		expended p (CFR) Part (Uniform G and admini Memorandu and Nampa	oroperly. The 200, Unifor uidance). It strative recum of Unde Urbanized	nent and Budget (OMB) requires that a sire most recent OMB regulation issued for the Administrative Requirements, Cost Principles and auduirements for all federal grants and cooperstanding 04-01, Operation and Financing Areas between COMPASS and the Idah ed in the agreement.	this purpose is Ti nciples, and Audi it requirements f erative agreemen of the Metropoli	tle 2 U.S. Code of Federal Requirements for Federa or federal awards to nonfents. tan Planning Organization	Regulations Awards deral entities in the Boise
FY2025 BENCHMARKS							
General Administration Review standing agreement: Conduct appropriate procure Update COMPASS operation. Monitor general workplace a Provide administrative assis Personnel Management	ement processe al policies as n and personnel r	eeded needs	are contract	MILESTONES / PRODUCTS s, as needed			Aug As needed As needed Ongoing Ongoing
Prepare and complete recrui Conduct employee annual er Renew insurance policies Pursue FY2025 benefit optio	valuations	es					
Close FY2024 financial recor Provide annual audit suppor Complete COMPASS annual Prepare and distribute year- Complete budget variance in Maintain inventory of furnitu	t and complete Audit Report end payroll rep nformation and	e financial re ports I report to th	ne Finance (Oct-Nov Oct-Dec Jan Jan Quarterly Ongoing
Information Technology Manage Information Techno Prioritize needs, analyze cos Coordinate with staff to con Maintain security and integr Coordinate systems with me	its, make recor figure equipme ity of IT systen	mmendation ent and softv ms, and perf	s and imple vare to mee	ement system improvements at the needs of each position			Ongoing Oct - Dec
LEAD STAFF:	Meg Larsen					Expense Sumn	nary
				management, financial management, are ly monitored and communicated to the		Total Workdays:	989
				,		Salary Fringe Overhead	\$ - - -
ESTIMATED DATE OF COMPLET	TON:			September-2025		Total Labor Cost: DIRECT EXPENDITURES:	\$ -
Funding Sources Participating Agencies Professional Services Legal / Lobbying Ada Canyon Special Total Member Agencies Equipment Purchases							\$ -
			\$ - - -	Idaho Transportation Department		Travel / Education Printing Public Involvement Meeting Support Other	
Total: \$ -	\$ -		\$ -			Total Direct Cost: 991 Total Cost:	\$ - \$ -

 $T:\ Y25\ 900\ Operations\ Finance\ Packets\ August\ 2025\ [V\ C\ 4\ Rev\ 3\ FY2025\ -\ Program\ Worksheets.xlsx] 760$



Working together to plan for the future

FINANCE COMMITTEE AGENDA ITEM V-D

Date: August 14, 2025

Topic: Draft FY2026 Unified Planning Work Program and Budget (UPWP)

Request/Recommendation:

COMPASS staff seeks a recommendation of the updated FY2026 UPWP for COMPASS Board of Directors' approval.

Background/Summary:

The FY2026 Unified Planning Work Program and Budget (UPWP) was presented to the Finance Committee at its July 10, 2025, meeting for recommendation. Finance Committee recommended approval of the FY2026 UPWP as presented at the July 10, 2025, meeting.

Staff propose one change to the previously recommended FY2026 UPWP. Direct expense for Government Affairs has been increased from \$10,000 to \$100,000. These additional funds will allow for a more robust effort at the state level, as well as advocacy and outreach at the federal level.

To fund these additional expenditures, the draw from fund balance has been increased by \$90,000.

The complete updated draft of FY2026 UPWP is included in the packet and includes the following items:

Revenue and Expense Summary – A one-page summary of all revenue estimates and related expenses.

Direct Expense Summary – A one-page spreadsheet showing direct expenses budgeted for each work program.

Indirect Operations and Maintenance Expense Summary – A one-page spreadsheet showing indirect expenses budgeted for each category.

Workday Allocation – A one-page spreadsheet showing the distribution of staff workdays to each program.

Program Worksheets – A one-page worksheet for each program describing the purpose of the program, the planned tasks in that program for the year, and the expenses and funding sources for that program.

Implication (policy and/or financial):

Federal approval of the UPWP by October 1, 2025, is required to begin work in FY2026.

More Information:

- 1) Attachments
- 2) For detailed information contact: Meg Sonnen at 208-475-2228 or msonnen@compassidaho.org

COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO FY2026 UNIFIED PLANNING WORK PROGRAM AND BUDGET REVENUE AND EXPENSE SUMMARY

REVENUE	FY2025 Rev 2 UPWP	FY2026
GENERAL MEMBERSHIP	OPWP	UPWP
Ada County	259,594	266,101
Ada County Highway District	259,594	266,101
Boise County	7,665	10,738
Canyon County	128,633	133,580
Canyon Highway District No. 4	50,240	53,163
City of Boise	110,254	111,792
City of Caldwell	32,371	34,219
City of Eagle	16,556	17,160
City of Garden City	5,899	6,054
City of Greenleaf City of Kuna	362 13,884	362 14,881
City of Meridian	62,975	64,963
City of Melba	309	309
City of Middleton	5,816	6,159
City of Nampa	52,565	54,329
City of Notus	278	278
City of Parma	979	988
City of Star	8,981	9,863
City of Wilder	776	780
Subtotal	1,017,731	1,051,820
SPECIAL MEMBERSHIP		
Boise State University	10,100	10,500
Capital City Development Corporation	10,100	10,500
Idaho Department of Environmental Quality	10,100	10,500
Idaho Transportation Department	10,100	10,500
Valley Regional Transit	10,100	10,500
West Ada School District	10,100	10,500
Subtotal GRANTS AND SPECIAL PROJECTS	60,600	63,000
FHWA/FTA - Consolidated Planning Grants		
CPG - FY2025 K# 22998 Ada County	1,255,426	
CPG - FY2025 K# 22998 Canyon County	512,779	
CPG - FY2026 K# 23401 Ada County	312,773	1,274,450
CPG - FY2026 K# 23401 Canyon County		520,550
Sub Total CPG Grants	1,768,205	1,795,000
STBG-TMA & STBG-U - K# 22800; FY2025 off-the-top funds for Planning	306,705	306,705
STBG-U - K# 23026/23313 Permanent Automated Counters	7,413	-
STBG TMA - K# 20271, CIM 2055	543,606	361,397
STBG-TMA K#13046 PEL, High-Capacity Transit Corridor	720,974	338,538
CRP-TMA K#24233 Carbon Reduction Strategy	166,788	-
FHWA Regional Safety Action Plan	122,703	-
FHWA Spears	276,000	276,000
STBG-TMA K#22394 Big Data Purchase	138,990	-
STBG-TMA K#23312 Coordinate Local Waterway-Pathway Plans	111,192	77,834
Subtotal	2,394,371	1,360,474
OTHER REVENUE SOURCES		
Orthophotography - Participant Contributions FY25 Flight	125,000	125,000
Interest Income	60,000	60,000
Subtotal Total British	185,000	185,000
TOTAL REVENUE; Dues, Federal Funds, and Other miscellaneous	5,425,907	4,455,294
Draw From Fund Balance (CIM Implementation Grants)	80,000	100,000
Draw From Fund Balance - CIM 2055 carry forward match	19,961	21,104
Draw From Fund Balance (match on PEL high capacity transit) Draw From Fund Balance match on transportation funding study	57,112 1,866	26,817
Draw From Fund Balance (20% match safe streets and roads for all)	91,365	_
Draw From Fund Balance - 20% match on SS4A SPEARS	71,303	69,000
Draw From Fund Balance - match on carbon reduction strategy	13,212	-
Draw From Fund Balance - match waterway pathway plan	8,808	6,166
Draw From Fund Balance - match data purchase	11,010	-
Draw from Fund Balance - amortize expense annually	33,317	33,317
Draw From Fund Balance to cover shortfall	409,013	385,037
		· · · · · · · · · · · · · · · · · · ·
Supplied to so the supplied to	725,664	641,441

EXPENSE	FY2025 Rev 2	FY2026
	UPWP	UPWP
SALARY, FRINGE & CONTINGENCY		
Salary	1,780,254	1,831,054
Payroll taxes and employee benefits	830,066	847,315
Contingency (Overtime, Bonus, and Sick Time Trade)	22,000	22,000
Subtotal	2,632,320	2,700,369
INDIRECT OPERATIONS & MAINTENANCE		
Indirect Costs	310,190	316,500
Subtotal	310,190	316,500
	,	
DIRECT OPERATIONS & MAINTENANCE		
653001, Communication and Education	61,250	48,100
661001, Long-Range Planning	867,093	474,025
661005, Safe Streets and Roads for All	456,825	345,000
661006, High Capacity Transit PEL	778,086	365,355
661008, Bike Counter Management	29,300	21,300
685001, Transportation Improvement Program	6,500	5,000
685002, Project Development Program	100,000	150,000
685003, Grant Research and Development	30,000	30,000
685004, CIM Implementation Grants	80,000	100,000
760001, Government Affairs	44,250	119,250
801001, Staff Development	50,000	45,000
820001, Committee Support	2,000	2,000
836001, Regional Travel Demand Model	300,000	60,000
860001, Geographic Information System Maintenance	191,080	175,500
990001, Direct Operations and Maintenance	212,677	139,336
Subtotal	3,209,061	2,079,866
TOTAL EXPENSE	6,151,571	5,096,735

REVENUE AND EXPENSE SUMMARY		
TOTAL REVENUE	6,151,571	5,096,735
LESS: TOTAL EXPENSES	6,151,571	5,096,735
REVENUE EXCESS/(DEFICIT)	-	-

COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO EXPENSES BY WORK PROGRAM NUMBER AND FUNDING SOURCE

	WORK PROGRAM NUMBER		FX	PENSES											·	LOCAL &		
	WORK I ROGINALI NOPIDER	Work Days	Labor & Indirect Cost	Direct Cost	Total Cost	FY26 CPG Ada County K#23401 (71%) 0% match AT; 7.34% match other	FY26 CPG Canyon County K# 23401 (29%) 0% match AT 7.34%	STP-TMA Off The Top K# 22800 7.34% match	STBG-TMA CIM 2055 K# 20271; 7.34% match	STBG-TMA PEL, High Capacity Transit KN13046	STBG-TMA Local Waterways Pathway Plans K# 23312; 7.34% Match	FHWA SS4A SPEARS 20% match	Total Federal Funds	Required Match	Local Funds/FB	Other Revenue	Total Local & Other	TOTAL FUNDING SOURCES
601001	UPWP/Budget Development and Federal Assurances	76	85,280	-	85,280	42,078	17,187	19,755					79,020	6,260			6,260	85,280
601002	Certification Review	28	31,804	-	31,804	20,923	8,546						29,469	2,335			2,335	31,804
620001	Demographics and Growth Monitoring	109	88,243	-	88,243	58,054	23,712						81,766	6,477			6,477	88,243
653001	Communication and Education (Local only) Long-Range Planning	291	228,809	48,100	276,909								-		276,909		276,909	276,909
661001	General Project Management	626	512,826	474,025	986,851	84,345	34,451	118,796	361,397		77,834		676,823	53,614	256,414		310,028	986,851
661002	Active Transportation	90	52,953	-	52,953	24,850	10,150	16,635					51,635	1,318			1,318	52,953
661005	Safe and Accessible Transportation	40	40,978	345,000	385,978	20,219	8,259	9,493				276,000	313,971	72,007			72,007	385,978
661006	High-Capacity Transit PEL	101	105,998	365,355	471,353	52,301	21,362	24,554		338,538			436,755	34,598			34,598	471,353
661008	Bike Counter Management Resource Development/Funding	225	133,536	21,300	154,836	65,889	26,912	30,934					123,735	9,801	21,300		31,101	154,836
685001	Transportation Improvement Program	398	323,738	5,000	328,738	163,026	66,588	74,994					304,608	24,130			24,130	328,738
685002	Project Development Program	21	21,052	150,000	171,052	109,070	44,550	4,877					158,497	12,555			12,555	171,052
685003	Grant Research and Development (Local Only)	187	183,699	30,000	213,699								-		213,699		213,699	213,699
685004	CIM Implementation Grants	18	17,979	100,000	117,979	8,871	3,623	4,165					16,659	1,320	100,000		101,320	117,979
		2,210	1,826,895	1,538,780	3,365,675	649,626	265,340	304,203	361,397	338,538	77,834	276,000	2,272,938	224,415	868,322	-	1,092,737	3,365,675
701001 702001 703001 705001	Membership Services Boise County Services (Local Only) Public Services (Local Only) Transportation Liaison Services	73 33 12 55	75,759 29,945 12,294 60,277	-	75,759 29,945 12,294 60,277	48,064 39,655	19,632 16,197	2,502					70,198 - - 55,852	5,561 4,425	12,294	29,945	5,561 29,945 12,294 4,425	75,759 29,945 12,294 60,277
760001	Government Affairs (Local Only)	92	126,177	119,250	245,427	07.740	25.020	2 502					426.050	0.006	245,427	20.045	245,427	245,427
		265	304,452	119,250	423,702	87,719	35,829	2,502	-	-	-	-	126,050	9,986	257,721	29,945	297,652	423,702
801001 820001	Staff Development Committee Support	126 231	114,309 189,499	45,000 2,000	159,309 191,499	75,202 124,669	30,716 50,921						105,918 175,590	8,391 13,909	45,000 2,000		53,391 15,909	159,309 191,499
836001	Regional Travel Demand Model Congestion Management Process	100	102,446	60,000	162,446	80,153	32,739						112,892	8,942 5 414	40,612		49,554	162,446
842001	Congestion Management Process Geographic Information System Maintenance	96 415	98,348 363,588	- 175,500	98,348 539,088	48,526 208,555	19,821 85,184						68,347 293,739	5,414 23,266	24,587 97,083	125,000	30,001 245,349	98,348 539,088
	GIS - Orthophotography processing for sales	20	17,332	1/3,300	17,332	200,333	03,104						233,/39	23,200	17,332	123,000	17,332	
TOTAL DI		988	885,522	282,500	1,168,022	537,105	219,381	_	_	_	_	_	756,486	59,922	226,614	125,000		1,168,022
990001	Direct Operations/Maintenance	-	-	139,336	139,336	337,103	223,301						-	-	109,281	30,055	139,336	
991001	Support Services Labor	907 907	_	139,336	139,336	_	_	_	_	_		_	-	_	109,281	30,055	139,336	139,336
		30,		200,000	200,000										103,201	20,033	100,000	200,000
GRAND	49 TAL	4,370	3,016,869	2,079,866	5,096,735	1,274,450	520,550	306,705	361,397	338,538	77,834	276,000	3,155,474	294,323	1,461,938	185,000	1,941,261	5,096,735

	DESCRIPTION	TOTAL DIRECT	PROFESSIONAL SERVICES	EQUIPMENT / SOFTWARE	TRAVEL / EVENTS / EDUCATION	PRINTING	OTHER	PUBLIC INVOLVEMENT	MEETING SUPPORT	LEGAL / LOBBYING	CARRY- FORWARD
		DIRECT	(830)	(834)	(840)	(860)	(863)	(864)	(865)	(872)	
653001	Communication and Education	48,100	26,500			700		20,900			
661001	Long Range Planning: CIM 2055	474,025	186,500								287,525
661005	LRP: SS4A SPEARS	345,000	345,000								
661006	LRP: PEL High Capacity Transit	365,355	365,355								
661008	Bike Counter Maintenance	21,300		21,300							
685001	Transportation Improvement Program	5,000						5,000			
685002	Project Development Program	150,000	150,000								
685003	Grant Research and Development	30,000	30,000								
685004	CIM Implementation Grants	100,000	100,000								
760001	Government Affairs	119,250	100,000		18,000					1,250	
801001	Staff Development	45,000			45,000						
820001	Committee Support	2,000							2,000		
836001	Regional Travel Demand Model	60,000	60,000								
860001	Geographic Information System Maintenance	175,500	125,000	50,500							
990001	Direct Operations / Maintenance										
	Website Maintenance	2,000	2,000								
	New/replacement hardware and software	6,000		6,000							
	Transit network planning software	22,844		22,844							
	TIP Software	20,000		20,000							
	TREDIS Renewal, CUBE Pattens software	59,442		59,442							
	AICP and APBP Webinar series	1,600			1,600						
	Membership dues for COMPASS	17,000								17,000	
	Other: board lunch, staff gifts, meeting refreshments, misc.	10,450						3,450	7,000		
	GRAND TOTAL	2,079,866	1,490,355	180,086	64,600	700	-	29,350	9,000	18,250	287,525

COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO FY2026 UNIFIED PLANNING WORK PROGRAM AND BUDGET INDIRECT OPERATIONS AND MAINTENANCE EXPENSE SUMMARY

CATEGORY	ACCOUNT CODE	FY2025 Rev 2	FY2026
Professional Services	930	71,700	79,000
Equipment Repair / Maintenance	936	510	500
Publications	943	2,570	2,500
Employee Professional Membership	945	3,600	2,500
Postage	950	920	600
Telephone	951	16,000	17,100
Building Maintenance and Reserve for Major Repairs	955	69,800	72,000
Printing	960	1,540	4,000
Advertising	962	3,090	3,000
Audit	970	22,000	24,000
Insurance	971	26,590	27,000
Legal Services	972	5,000	5,000
General Supplies	980	7,720	5,000
Computer Supplies	982	14,420	10,000
Software Subscriptions and Licensing	983	36,050	43,000
Vehicle Maintenance	991	8,750	3,000
Utilities	992	13,900	11,300
Local Travel	993	1,030	2,000
Other / Miscellaneous	995	5,000	5,000
TOTAL		310,190	316,500

COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO FY2026 UNIFIED PLANNING WORK PROGRAM AND BUDGET WORKDAY ALLOCATION SUMMARY

		LEAD	DIRECTORS	PLANNING	RESOURCE	TECHNICAL	COMMUNICATIONS	OPERATIONS	TOTAL
	WORK PROGRAM DESCRIPTION	STAFF			DEVELOPMENT	SERVICES			
601001	LIDMD/D. doub Double and a Foderal Assurance	MC	24		-	2	2	21	76
601001	UPWP/Budget Development and Federal Assurances	MS	34	-	5	3	3	31	76
601002	Certification Review	AL	8	8	2	4	6	-	28
620001	Demographics and Growth Monitoring	AM	-	75	-	24	10	-	109
653001	Communication and Education (Local only)	AL	10	18	9	4	250	-	291
	Long-Range Planning	AM	-	-	-			-	-
661001	General Project Management	AM	10	505	8	70	33	-	626
661002	Active Transportation	AM	-	90	-	-	-	-	90
661005	Safe and Accessible Transportation	HM	_		-	40		-	40
661006	High-Capacity Transit PEL	LK	5	88	-	5	3	-	101
661008	Bike Counter Management	AM	-	225	-	-	-	-	225
	Resource Development/Funding		-	-	-	-	-	-	-
685001	Transportation Improvement Program	TT	12	-	353	5	28	-	398
685002	Project Development Program	MC	-	-	21	-	-	-	21
685003	Grant Research and Development (Local Only)	MC	10	-	152	10	15	-	187
685004	CIM Implementation Grants	MC		-	18	-	-	<u>-</u>	18
TOTAL PR	DJECTS		89	1,009	568	165	348	31	2,210
701001	Membership Services	MW	5	5	13	40	10	-	73
702001	Boise County Services (Local Only)	TT	-	-	21	4	8	-	33
703001	Public Services (Local Only)	MW	-	-	-	10	2	-	12
705001	Transportation Liaison Services	TT	16	13	7	5	14	-	55
760001	Government Affairs (Local Only)	AL	65	-	-	-	27	-	92
TOTAL SE	RVICES		86	18	41	59	61	-	265
801001	Staff Development	MS	18	35	22	15	22	14	126
820001	Committee Support	AL	10	28	24	10	159	-	231
836001	Regional Travel Demand Model	MW	-	-	-	100	-	-	100
842001	Congestion Management Process	MW	-	-	-	96	-	-	96
860001	Geographic Information System Maintenance	EA	-	-	-	415	-	-	415
860002	GIS - Orthophotography processing for sales	EA	-	-	-	20	-	-	20
	STEM MAINTENANCE		28	63	46	656	181	14	988
TOTAL DI	RECT		203	1,090	655	880	590	45	3,463
991001	Support Services Labor	MS	257	60	35	40	100	415	907
	DIRECT/OVERHEAD		257	60	35	40	100	415	907
	·								
TOTAL LAI	BOR		460	1,150	690	920	690	460	4,370

PROGRAM NO.	60)1			CLASSIFICATION: Project		
TITLE:				nent and Mon			
TASK / PROJECT DES	SCRIPTION		grants for th	ne metropolitar	cessary, the FY2026 Unified Planning Work Progra n planning organization (MPO). Develop and obtai deral requirements of transportation planning im	in COMPASS Board approval for the FY20	27 UPWP.
PURPOSE, SIGNIFIC	ANCE, AND				sive work plan that coordinates federally funded t	transportation planning and transportatio	n related
REGIONAL VALUE:			planning act	ivities in the re	egion and identifies the related planning budget.		
FEDERAL REQUIREM TO OTHER ACTIVITI CERTIFICATION REV	ES, FEDERA	\L	provided un	der title 23 U.S	0.308 (b) An MPO shall document metropolitan tr 6.C. and title 49 U.S.C. Chapter 53 in a unified place le provisions of this section and 23 CFR part 420.	anning work program (UPWP) or simplifie	
FY2026 BENCHMARK	(S				MILESTONES / PRODUCTS		
FY2026 UPWP					·		
					d related transportation grants work for transportation grants		Ongoing As Needed
	of the FY202	26 UPWP to t	the Idaho Tr	ansportation D	epartment for tracking purposes histration and the Federal Transit Administration f	for approval	As Needed
FY2027 UPWP Devel	opment						
Develop process and							Nov
Submit initial revenu			•		and associated needs for FY2027 see for input		Jan-Feb Mar
Obtain Board approv					•		Apr
Present FY2027 UPW	VP						
Present draft FY202		inance Comi	mittee for in	put and feedba	ack		Jun
Present draft FY202				commendation	1		Jul
Submit FY2027 UPW		•		nictration of EV	2027 LIDWD		Aug
Submit and obtain a Distribute FY2027 U					Federal Transit Administration		Aug Aug
Track Federal require Compliance with fed			Self-Certific	<u>cation</u>			Ongoing
Track federal require				ansportation	Improvement Program and the Long-Range	Transportation Plan	Ongoing
Certification Review							
Work with federal ag		t up review					Mar
Respond to question				•	person review		Mar
Host the certification				view			Apr
Receive final report Inform the COMPAS				ion review			Jul Aug
Develop correctectiv							Aug
							Aug
LEAD STAFF: END PRODUCTS: FY20:		eg Sonnen visions; FY20	027 UPWP;	completed cer	tification review. Maximize funding opportunities	Expense Summa	ary
		•	,		5	Total Workdays:	104
						Salary	
						Fringe Overhead	32,884 12,283
						Total Labor Cost:	117,084
ESTIMATED DATE OF C	COMPLETION	l:			September-2026	DIRECT EXPENDITURES:	
	Fundin	g Sources			Participating Agencies	Professional Services Legal / Lobbying	\$ -
	Ada	Canyon	Special	Total	Member Agencies	Equipment Purchases	
CPG, K23401 \$	63,001 \$			\$ 88,734	Federal Highway Administration	Travel / Education	
STP-TMA, 22800			\$ 19,755	19,755	Federal Transit Administration	Printing	
						Public Involvement Meeting Support	
						Meeting Support Other	
Local Match	4,992	2,038	1,565	8,595			
Total: \$	67,993 \$	27,771	\$ 21,320	117,084		Total Direct Cost: 601 Total Cost:	
. o.u.i. p	J, 1555 \$	21,111	¥ 21,320	117,004		Total Cost.	Ψ 117,004

 $T:\FY25\900\ Operations\\Finance\Packets\August\ 2025\\[V\ D\ 3\ FY2026\ -\ Program\ Worksheets.xlsx]\\Check\ figures$

PROGRAM NO.	620			CLASSIFICATION: Project		
TITLE:	Demograph		wth Monitori	ng		
TASK / PROJECT DESCRIP	TION:	transportati	on plan. This	eport on growth and transportation patterns related to includes providing demographic data, such as populati ocal decision-making, and updating demographic forec	on and employment estimates	s, providing
PURPOSE, SIGNIFICANCE, REGIONAL VALUE:	AND	well as other future trans accurate ho member ago an often rec	er corridor, subsportation, hou sportation, hou using and em encies to have quested memb	growth and system demands are critical to several plan barea, and alternative analyses depend on accurate da using, and infrastructure demands; 2) The travel dema ployment data; 3) Accessing, mapping, and disseminal e data for studies, grants, land use allocation demonstr ber service, and 4) Development review, including the e regional and local planning efforts to provide growth	a and assumptions about cur nd model also requires currer ing census data and training ation modeling, and other an fiscal impact analysis, enable	rent and nt and enables alyses, and is s local
FEDERAL REQUIREMENT, RELATIONSHIP TO OTHER FEDERAL CERTIFICATION	•	transportati transportati transportati estimates a metropolita	on services whom conformity on investment of assumption transportation	50.324 Long-range transportation plans require vali hich are provided by a travel demand model. Outputs is determinations of the TIP and long-range plan and ev ts. In updating the transportation plan, (e) "the MPO's ns for population, land use, travel, employment, conge on plan shall, at a minimum, include (1) The current a metropolitan planning area over the period of the transportation.	rom the model are also neces aluating the impacts of altern nall base the update on the la stion, and economic activity" nd projected transportation d	ssary for lative litest available (f)"The
FY2026 BENCHMARKS						
Population and Employme	nt Estimatos			MILESTONES / PRODUCTS	T	
Data collection and geococ Complete 2025 employme Complete 2025 Developme Complete 2026 population Development Forecasting, Update preliminary plat file Demographics Support Respond to member reque Provide development and placed in the provide development and placed in the provide development checklist rep	nt data ent Monitoring R estimates and I Tracking, and es and other ent ests for census d colicy reviews a sis with develop	Report receive Board Reconciliat titled develop ata nd checklists	ion oment			Ongoing Mar Mar Apr Ongoing Ongoing Ongoing Ongoing Ongoing Mar
LEAD STAFF: END PRODUCT: Demograph	Austin Miller ic products: 1)	2026 popula	ition estimate:	s; 2) 2025 employment estimates; 3) 2025	Expense Summ	nary
				nciliation; and 5) development checklist report	Total Workdays:	10
					Salary Fringe Overhead	\$ 54,202 24,784 9,258
ESTIMATED DATE OF COMPL	TION:			September-2026	Total Labor Cost: DIRECT EXPENDITURES:	88,243
	ınding Sources			Participating Agencies	Professional Services	
Ada CPG, K23401 \$ 58,054	Canyon \$ 23,712	Special	Total \$ 81,766	Member Agencies Housing authorities and other housing stakeholders	Legal / Lobbying Equipment Purchases Travel / Education Printing	
	1	1	1	1	1	
Local Match 4 FO	1 070		- - 6 477		Public Involvement Meeting Support Other	
_ocal Match 4,599	1,878	-	- - 6,477		Meeting Support	\$ -

PROGRAM NO.	653			CLASSIFICATION:	Project	
TITLE:		ication and Ed	ucation			
FASK / PROJECT DESCR		The Communi education, and ongoing COMI Motion awards releases, and	cation and Edu d ongoing COM PASS educatior s program; wri other documer	PASS Board education. Specific series, the annual COMPASS 10 ting the annual report, <i>Keeping</i> (ernal communications, public relations, public ir elements of the task include, but are not limited of workshop, periodic Board workshops, and the Up With COMPASS newsletter, brochures, web comedia channels; supporting the Public Participals.	to, managing th Leadership in ontent, news
PURPOSE, SIGNIFICAN REGIONAL VALUE:	CE, AND		and related p		facilitate public involvement in, and understand mplementing an integrated communications/edu	
FEDERAL REQUIREMEN RELATIONSHIP TO OTH ACTIVITIES, FEDERAL CERTIFICATION REVIEV	IÉR	activities. Pub transportation Education task coordinating of	olic involvemen oplan [<i>Commu</i> k supports that outreach efforts	t for specific programs (e.g., reg nities in Motion]) is planned and outreach and involvement throus, and providing more general (n	olvement in metropolitan planning organization pional transportation improvement program, reg I budgeted under those programs. The Communugh developing and updating the COMPASS partion-program specific) opportunities for the publiport federally required public involvement effort	ional long-range cation and cipation plan, c to learn about
FY2026 BENCHMARKS				MILECTONES / PROPUSES		
General				MILESTONES / PRODUCTS		1
	Participation SS participat	Workgroup ion plan; work t	coward goals es	s, respond to inquiries, write/distablished in the plan	stribute news releases	Ongoing Ongoing Ongoing Ongoing
Develop tools, such as o	electronic a	nd print mate	rials, designe	d for most effective means of	communication	
Maintain and enhance C		-	_	a ror most enecuve means or	<u>communication</u>	Ongoing
Continually update the	COMPASS w	ebsite to improv	ve usability and	keep content up to date		Ongoing
Develop the FY2026 and	nual report,	annual budget s	summary, and	annual communication summary	1	Oct - Dec
Write and distribute the	monthly Ke	eping Up With (COMPASS news	letter		Ongoing
Update/develop other p						Ongoing
Continue to produce the	e "In Motion'	' COMPASS pod	cast			Ongoing
= 1						
Education and commun	-					
Develop and implement		•		ion efforts and programs		Jan - Sep
Participate in communit		-				Ongoing
Attend/support member	•			acion		Ongoing Ongoing
Manage/support the Lea	-					Aug - Dec
Plan and host the annua	•		-			Jan - Feb
				olders and community groups as	requested	Ongoing
Continue to lead an inte	eragency "Go	ood Move" regio	nal safety educ	cation campaign		Ongoing
LEAD STAFF:	Amy Luft				Expense Si	ımmary
END PRODUCT: Public in	ivolvement ii	n, and understa	nding of, trans	portation planning and related is	Total Workda	ys: 29
					Sala	
					Frin	
					Overhe	_
					Total Labor Co	
ESTIMATED DATE OF COM	IPLETION:			September-2026	DIRECT EXPENDITURE	
	Funding Sou	ırces		Participating Agencies	Professional Service	es \$ 26,500
	Tunung 500			r dracipating rigencies	Legal / Lobbyi	ng
Ada	Canyon	Special	Total	Member Agencies	Equipment Purchas	
			\$ -		Travel / Educati	
					Printi	-
					Public Involveme	
					Meeting Supp	
L		276 000	276 000		Oth	ier
Local Funds/FB	1	276,909	276,909			
					Total D:+ C:	
\$ -	\$ -	\$ 276,909	\$ 276,909		Total Direct Co	

PROGRAM NO.	661	llannin-		CLASSIFICATION: Project		
TITLE: TASK / PROJECT DESCRIPTIO	Long Range F		passes the act	ivities to identify regional transportation needs and solution	ns, and prepare a regional long-	range
·		transportation plan the adopted long-ra	, <i>Communities</i> ange transport	in Motion (CIM), for Ada and Canyon Counties. This task ation plan and ongoing long-range planning activities.	also incorporates implementation	n support for
PURPOSE, SIGNIFICANCE, AN ALUE:	ID REGIONAL	Department by a co	ontinuing, coop	leveloped in cooperation with member agencies, local gove perative, and comprehensive planning process. This perfort and service projects that collectively help achieve the regic	mance and outcome-based plan	
EDERAL REQUIREMENT, REL				structure Investment and Jobs Act" (IIJA) requires that the		
OTHER ACTIVITIES, FEDERAL REVIEW:	CERTIFICATION	performance progra	am, in consulta	uality maintenance areas, otherwise every five years. 23 U ation with stakeholders, including metropolitan planning or If federal transportation funds.		
FY2026 BENCHMARKS			М	ILESTONES / PRODUCTS		
General Project Management Monitor legislative, funding, et	c changes and provi	de undates				Ongoing
Update financial analysis Update Communities in Motion		ac apadics				Oct-Mar Ongoing
Land Use Review comprehensive plans						Ongoing
Active Transportation (bicycle	e and nedestrian)					FY25-FY26
Review micromobility	_					1123 1120
Update regional pathway netw Develop coordinated regional v		an				
Intergrate bicycle pedestrian c						
<u>Freight</u>						FY25-FY26
Incorporate freight into projec Develop freight rail analysis	t prioritization					
Public Transportation						FY25-FY26
Coordinate high capacity trans Update regional public transpo		onmental linkages (PEL) study			
Update coordinated plan						
Monitor park and ride usage, p	per coordination plan					
Roadways Update congestion manageme	nt process, strategies	and implementation	n			FY25-FY26
Update regional transportation	demand manageme	nt policy/strategy				
Analyze smart cities/intelligen	t transportation syste	ms corridor intergra	ation opportun	ities		D/25 D/26
<u>Safety</u> Coordinate Safe Pedestrian Int	tersection Prioritization	n for Enhanced Roa	nd Safety supp	lemental planning		FY25-FY26
Equity Analysis of transportation und Update equity index	erfunding					FY25-FY26
Environment, Natural Resource Update environmental mitigati						FY25-FY26
Develop resiliency improveme	nt plan					D/05 D/06
Economic Activity Update travel and tourism						FY25-FY26
Emerging technology and sec Develop regional transportatio Develop electric vehicles alteri	n security education		udv			FY25-FY26
Performance Management			•			
Update asset management info Update federally required perfo		eeded				Mar Ongoing
Public Involvement	ormanee targets as n	ccucu				Origonia
Conduct public involvement ac	ccording to the work	olan				Ongoing
dousing Update Housing Resources we	b page					Ongoing
Organize relevant presentation Update Housing Underproduct	ns to Affordable Hous		roup			Ongoing
Bike Counter Management	ion and Neeus Andlys	יס עעע				Nov
Manage portable counter requ						Ongoing
Manage permanent counter pr Manage and report data	ogram and COMPASS	Data Bike				Ongoing Ongoing
EAD STAFF:	Austin Miller				Expense Summ	
END PRODUCT: Continue develop grant opportunities; collect bicycl			orojects to add	ress new planning emphasis areas and prepare for federal	Total Workdays:	1,08
					Salary	\$ 519,818
					Fringe Overhead	237,688 88,784
				6 1 1 2025	Total Labor Cost:	846,291
ESTIMATED DATE OF COMPLETION				September-2026	DIRECT EXPENDITURES: Professional Services	\$ 896,855
A -1-	Funding Sources	Special	Total	Participating Agencies	Legal / Lobbying	
	,754 90,984	Special	313,738	Member Agencies ITD	Equipment Purchases Travel / Education	21,300
	,850 10,150	200,412	35,000 200,412	FHWA FTA	Printing Public Involvement	
STBG-TMA, K20271 STBG-TMA, K13046		361,397 338,538	361,397 338,538	Housing authorities and other housing stakeholders	Carry-Forward	287,52
		77,834	77,834			
	1	276,000	276,000			
			-			
			- - -			
STBG-TMA, K23312 SS4A Local Match 17	,645 7,207	146,486				

PROGRAM NO.	le	685			CLASSIFICATION:	Project		
TITLE:	ı	Resource De	velopment/l			•		
TASK / PROJECT D	DESCRIPTION:		federal, state and monitoring project ideas information p COMPASS wil	, and local regul ng for the FY202 into well-define lans. Grant rese	onal Transportation Improvement Pri lations and policies to fund transports 26-2032 TIP. With consultant assistar d projects with cost estimates, purpo earch, development, and grant admin nities in Motion (CIM) Implementation use diligence.	ation projects. Process nce, COMPASS staff will use and need statement distration are expected	amendments and provide pro I assist member agencies in t ts, environmental scans, and to secure additional funding f	oject tracking ransforming public or the region.
PURPOSE, SIGNIF VALUE:	ICANCE, AND	REGIONAL	project costs the delivery of agencies to o	and schedules a of funded projec btain federal fur	s by member agencies, and leverage illow strong grant applications, linked ts on time and on budget. These effo nding for transportation projects. Sta se federal funding through project m	d closely with CIM 2050 orts provide the necess iff provides assistance t	goals and performance measury federal documentation for to member agencies to ensure	sures, increase member
FEDERAL REQUIRE TO OTHER ACTIVI' CERTIFICATION R	TIES, FEDERAI		maintenance plan and the transportation Management Statewide Tra considered re	of the transport annual TIP. Und n operators. Cer Area (TMA). The ansportation Imp	identify additional revenue sources for cation system, and assist member ago der 23 CFR § 450.326, COMPASS is tain additional requirements are requestion e TIP is required to be updated every provement Program (STIP), which is ant must be consistent with the region ew.	encies in implementing required to develop a T uired in the Boise Urba ofour years; however, updated annually. All p	the regional long-range trans IP in cooperation with ITD an nized Area because it is a Tra COMPASS follows the update projects receiving federal fund	sportation d public nsportation cycle of ITD's ling or
FY2026 BENCHMA	RKS							
685001 Transporta	ation Improve	ment Progra	ım		MILESTONES / PRODUCTS			Oct-Sept
Update funding at Conduct member Solicit project app. Assist members w Facilitate ranking Assign projects to Develop the final Incorporate repor Monitor, track, an Balance federal-ail Provide assistance Provide funding at Update the Resou	outreach olications with developing of project appli of funding progra FY2027-2033 R ting methods fo d process chang id programs ma e to member as und programming urce Developmen	complete approactions Ims through a egional Trans or federal per ges to the FY naged by CO encies with fi g assistance in	a prioritization sportation Imp formance targ 2026-2032 Re MPASS, as cha ederal-aid funda	orovement Progrets, prior to dea ets, prior to dea gional Transpor anges occur ding concerns	adlines tation Improvement Program			Opt Cont
Award projects th Select, contract w Manage project de Review/revise, ap	rough a prioritize vith, and manag evelopment tea	zation proces e consultants ms	;					Oct-Sept
685003 Grant Rese Seek funding for I Monitor grant sour Match grant source Write/assist mem	project needs lis irces; share grai ces with unfunde	sted in the Re nt informatio ed members	n needs		E, etc.			Oct-Sept
685004 CIM Imple Award projects th Administer contra Manage projects t	rough a prioritiz acting/reporting/	zation proces /billing proces	sses	et				Oct-Sept
LEAD STAFF:		Toni Tisdale	and TIP	a Ammu-LD-	Development Nov. Burdent S	lammant Durania	Expense Summa	nry
concept reports. App					urce Development Plan. Project Deve	nopment riogram pre-	Total Workdays:	624
							Salary Fringe Overhead	\$ 335,658 153,480 57,330
ESTIMATED DATE O	F COMPLETION:	:			September-2026		Total Labor Cost: DIRECT EXPENDITURES:	546,468
	Fund	ing Sources			Participating Agencies			\$ 280,000
	Ada	Canyon	Special	Total	Member Agencies		Legal / Lobbying Equipment Purchases	
CPG, K23401 STP-TMA, 22800 Local Match Fund Balance/Other	\$ 280,967 22,257	9,091	84,036 6,657 313,700	\$ 395,728 84,036 - - 38,004 313,700			Travel / Education Printing Public Involvement Meeting Support Other	5,000
a balance/outlet	-		313,700	313,700			Total Direct Costs	¢ 20E 000

PROGRAM NO.			701			CLASSIFICATION:	Service			
TITLE:				lembership						
TASK / PROJEC	CT DI	SCRIPT	ION:			MPASS members, including demogra vel demand modeling, and other pro		: information sys	stem	
PURPOSE, SIGI REGIONAL VAL		CANCE, A	AND	members'	studies and ca	plementation of the regional long-rain become more familiar with their as lous studies and plans conducted by	sumptions and recommendation	s. Use of consis	tent (
FEDERAL REQU RELATIONSHIF FEDERAL CERT	то	OTHER A		review con agencies fi	nments, correculfilling activities	ate requirements concerning provisi tive actions or recommendations rela es related to <i>Communities in Motion</i> s corridor studies.	ated to this program. Member su	pport provides	assist	ance to
FY2026 BENCH	MAR	KS				MILESTONES / PRODUCTS				
Provide genera	l ass	istance	to member	agencies as	requested in				0	ngoing
Data and trave Demographic, Traffic counts Travel time da Other request: Specifically req State Highway *ITD fu	developed develo	mand mo elopment, related in nd analys budget all red assis	deling and related formation is lows tance: Extension to , kickoff antic	d information		ange (planning-level connevity study	·)*			Needed ug-Apr
LEAD STAFF:			Mary Ann					Expense Sumr	narv	
END PRODUCT: I		mapping	g, and mode	ling assistand	ce to COMPASS	members. Support for member ager	1	otal Workdays: Salary Fringe Overhead	\$	7. 46,534 21,278 7,948
ESTIMATED DAT	E OF	COMPLET	TION:			September-2026		tal Labor Cost: XPENDITURES:		75,759
LSTIMATED DAT	L OF		iding Source)C		Participating Agencies		sional Services		
CPG, K23401 STP-TMA, 22800	\$	Ada 48,064	Canyon \$ 19,632	Special	Total 67,696 2,502	Member Agencies ITD ACHD	Equipn	egal / Lobbying nent Purchases vel / Education Printing		
Local Match		3,807	1,55		-	Canyon County Ada County Highway District 4 Cities of Middleton, Caldwell, Star,	М	ic Involvement eeting Support Other		
Tabali		E1 074	4 24 42	7 4 2 702	-	1		tal Direct Cost:		-
Total:	\$	51,871	\$ 21,18	7 \$ 2,700	\$ 75,759	1	701	Total Cost:	\$	75,75

PROGRAM NO.		703			CLASSIFICATION:	Service		
TITLE:		Public Serv	vices		CLASSIFICATION:	Service		
TASK / PROJECT	DESCRIPTIO	N:	To provide o some produ	cts, such as r	g, demographic, and other assis maps, there is a charge for the research, a labor charge may be	product. When data or of	ther information are not "of	
PURPOSE, SIGNI REGIONAL VALU					uestions from the public and pro opment information, traffic cour			
FEDERAL REQUI RELATIONSHIP FEDERAL CERTIF	TO OTHER ACT	TIVITIES, 'IEW:	COMPASS' v	ision, missio	state requirements concerning p n, roles, and values, including: egional technical resource" (R	"serve as a source of i	nformation and expertise'	(COMPASS
FY2026 BENCHM	AADVS							
I I ZUZU BENCHM	CARAI				MILESTONES / PRODUCTS			
Data and travel Demographic, d Traffic counts a Travel time data Other general re	levelopment, ar nd related infor a and analysis	nd related in mation		pments				
LEAD STAFF:		Mary Ann W	/aldinger				Eventure Co.	
	Information ass			rublic and me	mber agencies outside the metr	ropolitan planning area.	Expense Sum	,
	Information ass			ublic and me	ember agencies outside the meti	ropolitan planning area.	Total Workdays: Salary	\$ 25,944
	Information ass			oublic and me	ember agencies outside the meti	ropolitan planning area.	Total Workdays: Salary Fringe	\$ 25,944 11,863
END PRODUCT: I		sistance to th		rublic and me		ropolitan planning area.	Total Workdays: Salary Fringe Overhead Total Labor Cost:	\$ 25,944 11,863 4,431 42,239
	OF COMPLETIC	sistance to the		ublic and me	September-2026	ropolitan planning area.	Total Workdays: Salary Fringe Overhead Total Labor Cost: DIRECT EXPENDITURES:	\$ 25,944 11,863 4,431 42,239
END PRODUCT: I	OF COMPLETIC Fundir	on: og Sources	ne general p		September-2026 Participating Agencies	ropolitan planning area.	Total Workdays: Salary Fringe Overhead Total Labor Cost: DIRECT EXPENDITURES: Professional Services Legal / Lobbying	\$ 25,944 11,863 4,431 42,239
END PRODUCT: I	OF COMPLETIC	sistance to the		Total	September-2026	ropolitan planning area.	Total Workdays: Salary Fringe Overhead Total Labor Cost: DIRECT EXPENDITURES: Professional Services	\$ 25,944 11,863 4,431 42,239
END PRODUCT: I	OF COMPLETIC Fundir Ada	on: og Sources	ne general p	Total	September-2026 Participating Agencies	ropolitan planning area.	Total Workdays: Salary Fringe Overhead Total Labor Cost: DIRECT EXPENDITURES: Professional Services Legal / Lobbying Equipment Purchases Travel / Education Printing Public Involvement Meeting Support	\$ 25,944 11,863 4,431 42,239 \$ -

PROGRAM NO. TITLE:		705			CLASSIFICATION:		Service		
		Transportati			•				
TASK / PROJECT	DESCRIPTI	ION:			staff liaison time at member a er agencies.	igency mee	tings and coord	inate transportation-related	l planning
PURPOSE, SIGNI REGIONAL VALU					n services ensure staff represe nat exceed four days may requ				
FEDERAL REQUI RELATIONSHIP [*] FEDERAL CERTIF	TO OTHER A	CTIVITIES,	significan		urisdictional coordination of tr tion planning projects occurrir				
FY2026 BENCHM	IARKS				MY ESTANG (PRODUCT				
					MILESTONES / PRODUCT	S			1
	ngoing staff!	<u>Craig Raborn</u>	member 20	nencies				Expense Sumr	nary
	ngoing staff l		nember aç	gencies.				Total Workdays:	
	ngoing staff l		nember aç	gencies.				Total Workdays: Salary Fringe	\$ 37,0 16,9
END PRODUCT: Or	J J	iaison role to r	nember aç	gencies.				Total Workdays: Salary Fringe Overhead Total Labor Cost:	\$ 37,0
END PRODUCT: Or	OF COMPLET	iaison role to r	member ag	gencies.	September-2026			Total Workdays: Salary Fringe Overhead	\$ 37,0 16,9 6,3 60,2
LEAD STAFF: END PRODUCT: Or ESTIMATED DATE	OF COMPLET	iaison role to r	Special	Total \$ 55,852	September-2026 Participating Agencies Member Agencies			Total Workdays: Salary Fringe Overhead Total Labor Cost: DIRECT EXPENDITURES:	\$ 37,0 16,9 6,3 60,2
ESTIMATED DATE	OF COMPLET Fundi Ada \$ 39,655	ION: ng Sources Canyon \$ 16,197	Special	Total \$ 55,852 - -	Participating Agencies			Total Workdays: Salary Fringe Overhead Total Labor Cost: DIRECT EXPENDITURES: Professional Services Legal / Lobbying Equipment Purchases Travel / Education	\$ 37,0 16,9 6,3 60,2
STIMATED DATE CPG, K23401 .ocal Match	OF COMPLET Fundi Ada	ION: ng Sources Canyon \$ 16,197	Special	Total	Participating Agencies			Total Workdays: Salary Fringe Overhead Total Labor Cost: DIRECT EXPENDITURES: Professional Services Legal / Lobbying Equipment Purchases Travel / Education Printing Public Involvement Meeting Support	\$ 37,0 16,9 6,3 60,2 \$

TITLE: TASK / PROJECT DESCRIP PURPOSE, SIGNIFICANCE, REGIONAL VALUE: FEDERAL REQUIREMENT, RELATIONSHIP TO OTHER FEDERAL CERTIFICATION	AND To secure fundin There is no feder	to COMPASS priorities and activities. g and influence policies on relevant transports	SS Board on pending state and federal legislation that the federal and state leve to identify and prioritize needs and pro	els.
PURPOSE, SIGNIFICANCE, REGIONAL VALUE: EDERAL REQUIREMENT, RELATIONSHIP TO OTHER EDERAL CERTIFICATION	AND To secure fundin There is no feder	to COMPASS priorities and activities. g and influence policies on relevant transports	tation-related legislation at the federal and state leve	els.
EGIONAL VALUE: EDERAL REQUIREMENT, ELATIONSHIP TO OTHER EDERAL CERTIFICATION	AND To secure fundin There is no feder	g and influence policies on relevant transport	•	
EGIONAL VALUE: EDERAL REQUIREMENT, ELATIONSHIP TO OTHER EDERAL CERTIFICATION	There is no feder		•	
EGIONAL VALUE: EDERAL REQUIREMENT, ELATIONSHIP TO OTHER EDERAL CERTIFICATION	There is no feder		•	
EGIONAL VALUE: EDERAL REQUIREMENT, ELATIONSHIP TO OTHER EDERAL CERTIFICATION	There is no feder		•	
EDERAL REQUIREMENT, RELATIONSHIP TO OTHER EDERAL CERTIFICATION	ACTIVITIES,	ral requirement for this process. The Board wo	orks together to identify and prioritize needs and pro	ojects.
RELATIONSHIP TO OTHER EDERAL CERTIFICATION	ACTIVITIES,	al requirement for this process. The Board wo	orks together to identify and prioritize needs and pro	ojects.
RELATIONSHIP TO OTHER EDERAL CERTIFICATION	ACTIVITIES,	ral requirement for this process. The Board wo	orks together to identify and prioritize needs and pro	ojects.
EDERAL CERTIFICATION				
	REVIEW:			
VY2026 BENCHMARKS				
V2026 BENGUMARY				
VADOR DENGUINADAS				
V2026 BENGUMARY				
V2026 DENCUMARYS				
V2026 DENCUMARKS				
VACAGE DENCHMANCE				
Y2026 BENCHMARKS	•			
adoual Louislation But 19		MILESTONES / PRODUCTS		1
ederal Legislative Prioriti Obtain COMPASS Board ap	<u>es</u> proval of 2026 federal legislative	priorities		Oct
	026 federal legislative priorities			Oct-Aug
	tive Committee to identify 2027			Apr-Jul
Obtain COMPASS Board ap	proval of 2027 federal legislative	priorities		Aug
teres de minimum de la minimum				
State Legislative Priorities Educate and advocate on 2				Ongoing
	-	es and position statements for 2027 legislative	e session	Apr-Aug
	of 2027 legislative priorities			Aug
EAD STAFF:	Craig Pahorn			
EAD STAFF: ND PRODUCT: An effective a	Craig Raborn dvocacy program for legislative	issues and positions that have been approved	Expense Sum	nmary
		issues and positions that have been approved	d by the Board. Total Workdays	:
		issues and positions that have been approved	d by the Board. Total Workdays Salary	: ' \$ 77,50
		issues and positions that have been approved	d by the Board. Total Workdays Salary Fringe Overhead	: / \$ 77,50 e 35,43 l 13,23
ND PRODUCT: An effective a	dvocacy program for legislative		d by the Board. Total Workdays Salary Fringe Overhead Total Labor Cost	: 77,50 : 35,43 : 13,23 : 126,17
ND PRODUCT: An effective a	dvocacy program for legislative	September-2026	d by the Board. Total Workdays Salary Fringe Overhead Total Labor Cost DIRECT EXPENDITURES?	: 7 \$ 77,50 2 35,43 1 13,23 : 126,17
ND PRODUCT: An effective a	dvocacy program for legislative TION: Funding Sources	September-2026 Participating Agencies	d by the Board. Total Workdays Salary Fringe Overhead Total Labor Cost DIRECT EXPENDITURES: Professional Services Legal / Lobbying	: 77,50 \$ 77,50 \$ 35,43 1 13,23 : 126,17 : 100,00 \$ 1,25
ND PRODUCT: An effective a	dvocacy program for legislative	September-2026 Participating Agencies Total Member Agencies	d by the Board. Total Workdays Salary Fringe Overhead Total Labor Cost DIRECT EXPENDITURES: Professional Services Legal / Lobbying Equipment Purchases	: 77,50 : 35,43 ! 13,23 :: 126,17 : 100,00 \$ 1,25
ND PRODUCT: An effective a	dvocacy program for legislative TION: Funding Sources	September-2026 Participating Agencies	d by the Board. Total Workdays Salary Fringe Overhead Total Labor Cost DIRECT EXPENDITURES: Professional Services Legal / Lobbying	; \$ 77,50 2 35,43 1 13,23 : 126,17 : 100,00 1 1,25 6 18,00
ND PRODUCT: An effective a	dvocacy program for legislative TION: Funding Sources	September-2026 Participating Agencies Total Member Agencies	d by the Board. Total Workdays Salary Fringe Overhead Total Labor Cost DIRECT EXPENDITURES: Professional Services Legal / Lobbying Equipment Purchases Travel / Education Printing Public Involvement	; \$ 77,50 2 35,43 1 13,23 2 126,17 3 100,00 4 1,25 18,00
ND PRODUCT: An effective a	dvocacy program for legislative TION: Funding Sources	September-2026 Participating Agencies Total Member Agencies	d by the Board. Total Workdays Salary Fringe Overhead Total Labor Cost DIRECT EXPENDITURES: Professional Services Legal / Lobbying Equipment Purchases Travel / Education Printing Public Involvement Meeting Support	: 77,50 2 35,43 1 13,23 : 126,17 : 100,000 \$ 1,25 : 18,000
ND PRODUCT: An effective a	dvocacy program for legislative TION: Funding Sources	September-2026 Participating Agencies Total Member Agencies	d by the Board. Total Workdays Salary Fringe Overhead Total Labor Cost DIRECT EXPENDITURES: Professional Services Legal / Lobbying Equipment Purchases Travel / Education Printing Public Involvement	: 77,50 2 35,41 1 13,22 : 126,17 : 100,00 \$ 1,25 6 18,00

PROGRAM NO.		801			CLASSIFICATION:	System Mainten	ance	
TITLE:		Staff Develo						
TASK / PROJEC	T DESCRIPTIO	ON:			s necessary to keep them informers and activities nationally.	ed of federal and state reg	julations, current transport	ation planning
PURPOSE, SIGN REGIONAL VALI		ND			eart of the overall continuous pro- cated on new regulations and pro-			
FEDERAL REQU	TDEMENT		There are no f	foderal or state re	equirements concerning provision	of staff training: howeve	r COMPASS provides staff	with
FEDERAL CERTI	TO OTHER AC	-,	opportunities Highway Adm	for training and e inistration, Nation	education. Training examples incl nal Association of Regional Counc ations,the Transportation Researc	ude attending workshops cils, American Planning Ass	and conferences sponsored sociation, Western Planner,	d by Federal
FY2026 BENCHI	MARKS							
Staff training a				M	ILESTONES / PRODUCTS			Ongoing
ND PRODUCT: M	1aintain staff kr				and changes and build a strong	team through national	Expense Sumn	
ND PRODUCT: M	1aintain staff kr	nowledge of fe			and changes and build a strong	team through national	Total Workdays: Salary Fringe	\$ 70,212 32,10
ND PRODUCT: M	1aintain staff kr	nowledge of fe			and changes and build a strong	team through national	Total Workdays: Salary Fringe Overhead	\$ 70,213 \$ 32,100 11,990
END PRODUCT: Mand local seminar	Maintain staff kr rs, workshops, o	nowledge of fe conferences, a			and changes and build a strong September-2026	team through national	Total Workdays: Salary Fringe Overhead Total Labor Cost: DIRECT EXPENDITURES:	\$ 70,21 \$ 2,10 11,99 114,30
END PRODUCT: Mand local seminar	Maintain staff kr s, workshops, o	nowledge of fe conferences, a	and educationa		September-2026	team through national	Total Workdays: Salary Fringe Overhead Total Labor Cost: DIRECT EXPENDITURES: Professional Services	\$ 70,21 32,10 11,99 114,30
ESTIMATED DATE	Maintain staff kr rs, workshops, of E OF COMPLETI Fu Ada 75,202	ON: Canyon 30,716	and educationa	Total \$ 105,918			Total Workdays: Salary Fringe Overhead Total Labor Cost: DIRECT EXPENDITURES: Professional Services Legal / Lobbying Equipment Purchases Travel / Education Printing Public Involvement Meeting Support	\$ 70,21 \$ 2,10 11,99 114,30
END PRODUCT: Noted that the second seminar sem	Maintain staff kr rs, workshops, d E OF COMPLETI Fu Ada	owledge of fectoriferences, and own of the conferences, and own of the conference of	and educationa	l classes.	September-2026 Participating Agencies Federal Highway Administration		Total Workdays: Salary Fringe Overhead Total Labor Cost: DIRECT EXPENDITURES: Professional Services Legal / Lobbying Equipment Purchases Travel / Education Printing Public Involvement	\$ 70,21 32,10 11,99 114,30

PROGRAM NO.		820	~		CLASSIFICATION:	System Mainten	ance	
TITLE: TASK / PROJE	CT DESCRIPT	Committee S		ort to the CON	MPASS Board and standing com	mittees as defined by the (COMPASS Bylaws and Join	Powers
,			Agreement.			, , , , , , , , , , , , , , , , , , , ,	,	
			B II					
PURPOSE, SIG		AND			munication among member age terials, agendas, and minutes, v			
			making process				-	
FEDERAL BEOL	ITDEMENT		The COMPACE	laint Dawara A	greement, Section 4.1.6(K), sta	tee "Onen Meeting Law A	Il mantings of the Deard of	aall ba
FEDERAL REQUESTIONSHI		ACTIVITIES,			s of the Open Meeting Law, Cha			
FEDERAL CERT	TIFICATION R	EVIEW:	recodification th	nereof."				
FY2026 BENCH	HMARKS			М	ILESTONES / PRODUCTS			
Duranida urrant	:d: k :_			de a Daniel Intern	- di			Ongoing
Provide meet	ing coordinatio	n, materiais, a	na rollow-up to	ine Board, star	nding committees, and workgro	ups.		Origoning
LEAD STAFF:		Amy Luft						
	Ongoing suppo		ees to promote i	nvolvement an	d communication.		Expense Sum	
			•				Total Workdays: Salary	\$ 116,396
							Fringe	53,223
							Overhead Total Labor Cost:	19,880 189,499
ESTIMATED DA	TE OF COMPLET	TION:			September-2026		DIRECT EXPENDITURES:	
	F	unding Source	S		Participating Agencies		Professional Services Legal / Lobbying	\$
	Ada	Canyon	Special	Total	Member Agencies		Equipment Purchases	
CPG, K23401	124,669	50,921		\$ 175,590			Travel / Education Printing	
							Public Involvement	
Local Match	9,876	4,034		13,909			Meeting Support Other	2,000
Local Funds/FB	3,5.0	.,551	2,000	2,000				
Total:	\$ 134,545	\$ 54,955	\$ 2,000	\$ 191,499			Total Direct Cost: 820 Total Cost:	
				1 202/100				201110

PROGRAM NO.	8	336			CLASSIFICATION: System Mainten	ance	
TITLE:	T	Technical Su			emand Model		
TASK / PROJECT	T DESCRIPTIO	ON:		also provides v	vel demand model is an ongoing task needed to maintain vital information for the required process of air quality coi		
DUDDOCE CICN	TETCANCE A	ND	The model o	itaiita ara iiaa	d to toot and plan transportation projects, grapher conital	improvement plans and i	manat foo
PURPOSE, SIGN REGIONAL VALU		ND	and/or propo Improvemen	rtionate share t Program (TIF	d to test and plan transportation projects, support capital programs for member agencies, conduct air quality conform and regional long-range transportation plan, provide ares, and respond to various special member requests.	ormity of the Regional Tra	nsportation
FEDERAL REQUI	REMENT,		Federal Code	23 CFR § 450	0.324 Long-range transportation plans require valid for	ecasts of future demand	for
RELATIONSHÎP FEDERAL CERTII		•	transportatio transportatio transportatio estimates an metropolitan	on services which conformity conf	ich are provided by a travel demand model. Outputs from determinations of the TIP and long-range plan and evalua is. In updating the transportation plan, (e) "the MPO shall is for population, land use, travel, employment, congestion plan shall, at a minimum, include (1) The current and penetropolitan planning area over the period of the transpor	the model are also necesting the impacts of altern base the update on the lan, and economic activity" rojected transportation de	sary for ative test available (f)"The
FY2026 BENCHM	1ARKS			_			
Kev Elements				<u> </u>	MILESTONES / PRODUCTS	1	
Maintain and up Maintain the sti (TREDIS) Provide travel of Provide technic Complete the provide Division Special Tasks ar Provide technic Provide technic Provide technic Provide technic	ructure and interest of the second se	tegrity of the ing assistance as support as D to update of the provenents member age all assistance unanticipated	regional trav e to support needed for r f the Statew ncy requests to ITD's corr d member ag	member agenc egional long ra ide Functional vetted through idor and envirc ency requests	onmental studies		Ongoing Ongoing Ongoing Oct-Dec Ongoing Ongoing Ongoing Ongoing Ongoing Ongoing
	Reasonable and		ional travel d	emand model	using the latest available information and forecasts for	Expense Sum Total Workdays:	mary 100
various types of p	rojects, studie	s, and analys	ses.			Salary	\$ 62,925
						Fringe Overhead	28,773 10,748
						Total Labor Cost:	102,446
ESTIMATED DATE	OF COMPLETI	ON:		-	September-2026	DIRECT EXPENDITURES	
	Fund	ding Sources			Participating Agencies	Professional Services Legal / Lobbying	\$ 60,000
CPG, K23401	Ada 80,153	Canyon 32,739	Special	Total \$ 112,892 - -	Highway Districts Member Agencies Federal Highways Administration Idaho Transportation Department	Equipment Purchases Travel / Education Printing Public Involvement	
Local Match Local Funds/FB	6,349	2,593	40.612	8,943	Valley Regional Transit Department of Environmental Quality	Meeting Support Other	
Local Fullus/FB			40,612	40,612		Total Direct Cost:	\$ 60,000

PROGRAM NO.	842			CLASSIFICATION:	System Ma	intenance	
TITLE:	Congestion	Management P					
TASK / PROJECT	DESCRIPTION:	management p system (ITS) ar	rocess as ne rchitecture a nber agencie	stion management process (CM eded, produce the Annual Cong ind inventory. Research, provide s to identify regional congestior rategies.	estion Management Report, me, and monitor transportation	naintain regional intelligent t demand management (TDM	transportation) strategies.
PURPOSE, SIGNI REGIONAL VALUI		generates curre identifies strate	ent informati gies to mitig	nt Process (CMP) is a systematic ion regarding regional congestio gate congestion, defines perforn through COMPASS' transportat	on, outlines methods for identi mance measures and targets re	fying congestion management elated to congestion, and de	ent needs, efines the path
•	/ITIES, FEDERAL	200,000, know (the Boise Urba address conges multimodal tran existing transpo demand reducti	n as Transpo inized Area), tion manage insportation sortation facil ion (includin it benefit pro	.322 A congestion managem ortation Management Areas. Wh . COMPASS' CMP covers its entirement through a process that present through a cooperativel ities eligible for funding under tig intercity bus operators, emplogram, parking cash-out prograin rategies"	ille only a portion of COMPASS re planning area. (a) "The trar rovides for safe and effective i ly developed and implemented itle 23 U.S.C. and title 49 U.S byer-based commuting prograi	of planning area is subject to subject to sportation planning process integrated management and ill metropolitan-wide strategy. C. Chapter 53 through the ms such as a carpool progra	o this requirements in a TMA shall operation of the properties of the properties of travelum, vanpool
FY2026 BENCHM	ARKS						
				MILESTONES / PRODUCTS			
Complete the Co Maintain the Co Publish congesti	ngestion Management Pro ion management annual ro onal Operations Workgrou	nual Report using cess Technical Do eport to digital for	cument mat (web m	al Performance Measure Researc ap/story map) oups to identify congestion issue			June-Sept Ongoing June-Sept Ongoing
NDMDDS Travel T							
Develop process	Time Data and Process s for evaluating effectiveners system Management and	_		rojects using the NPMRDS and I Update	NRIX travel time data sets		Ongoing
Develop process Fransportation Someon Maintain the reg	s for evaluating effectivend System Management and Gional ITS inventory and T	l Ops (TSMO) an SMO/ITS projects	d ITS Plan				Ongoing Ongoing Ongoing
Develop process Fransportation S: Maintain the reg Refine the integ	s for evaluating effectiven. Existem Management and gional ITS inventory and T gration of management an	I Ops (TSMO) an SMO/ITS projects d operation strate	d ITS Plan	<u>Update</u>			Ongoing
Develop process Fransportation S: Maintain the reg Refine the integ	s for evaluating effectiven. Experiment and gional ITS inventory and T pration of management and T manageme	LOps (TSMO) an SMO/ITS projects d operation strate	id ITS Plan list gies and TSI	Update MO projects into the long range	plan	Expense Su	Ongoing Ongoing
Develop process Fransportation S: Maintain the reg Refine the integ LEAD STAFF: END PRODUCT: Ma	s for evaluating effectiven. Experiment and gional ITS inventory and T pration of management and T manageme	LOps (TSMO) an SMO/ITS projects d operation strate	id ITS Plan list gies and TSI	<u>Update</u>	plan	Total Workdays:	Ongoing Ongoing
Develop process Fransportation S: Maintain the reg Refine the integ LEAD STAFF: END PRODUCT: Ma	S for evaluating effectiven. Existem Management and gional ITS inventory and Turation of management and the state of the state of the state of the congestion.	LOps (TSMO) an SMO/ITS projects d operation strate	id ITS Plan list gies and TSI	Update MO projects into the long range	plan	5,	Ongoing Ongoing Ongoing Mmary \$ 60,40 27,62
Develop process Fransportation S: Maintain the reg Refine the integ LEAD STAFF: END PRODUCT: Mattrategies), update	Stor evaluating effectiven. System Management and gional ITS inventory and Taration of management and the state of the state of the state of the congestion of the congest	LOps (TSMO) an SMO/ITS projects d operation strate	id ITS Plan list gies and TSI	Update MO projects into the long range	plan	Total Workdays: Salary Fringe Overhead Total Labor Cost:	Ongoing Ongoing * 60,40 27,62 10,31 98,34
Develop process Fransportation S: Maintain the reg Refine the integ LEAD STAFF: END PRODUCT: Mattrategies), update	Mary Ann Waintenance of the congestion of the co	I Ops (TSMO) an SMO/ITS projects d operation strate and operation strategy a	id ITS Plan list gies and TSI	Update MO projects into the long range gestion management annual re	plan	Total Workdays: Salary Fringe Overhead	Ongoing Ongoing State of the s
Develop process Fransportation S: Maintain the reg Refine the integ EAD STAFF: ND PRODUCT: Mattrategies), update	Mary Ann Waintenance of the congestion Mary Ann Waintenance of the congestion OF COMPLETION: Funding Source	I Ops (TSMO) an SMO/ITS projects d operation strate and operation strategy	d ITS Plan list gies and TSI	Update MO projects into the long range gestion management annual re September-2026 Participating Agencies	plan	Total Workdays: Salary Fringe Overhead Total Labor Cost: DIRECT EXPENDITURES Professional Services Legal / Lobbying	Ongoing Ongoing Ongoing \$ 60,40 27,62 10,31 98,34
Develop process Transportation S: Maintain the reg Refine the integ LEAD STAFF: END PRODUCT: Ma	Mary Ann Waintenance of the congestion of the co	Smo/ITS projects d operation strate	d ITS Plan list gies and TSI	Update MO projects into the long range gestion management annual re	plan port (congestion issues, needs	Total Workdays: Salary Fringe Overhead Total Labor Cost: DIRECT EXPENDITURES Professional Services Legal / Lobbying Equipment Purchases Travel / Education Printing Public Involvement	Ongoing Ongoing * 60,40 27,62 10,31 98,34
Develop process Transportation Si Maintain the reg Refine the integ Refine the integ LEAD STAFF: END PRODUCT: Mastrategies), update	Mary Ann W aintenance of the congestied TSMO/ITS projects list OF COMPLETION: Funding Source Ada Canyon	Special \$	d ITS Plan list gies and TSI	Update MO projects into the long range rigestion management annual re September-2026 Participating Agencies Highway Districts Member Agencies	plan port (congestion issues, needs	Total Workdays: Salary Fringe Overhead Total Labor Cost: DIRECT EXPENDITURES Professional Services Legal / Lobbying Equipment Purchases Travel / Education Printing	Ongoing Ongoing Ongoing \$ 60,40 27,62 10,31 98,34

PROGRAM NO.		860			CLASSIFICATION:	System Maint	enance		
TTLE:			al Informatio	n System M	aintenance (GIS)	_ , 500			
ASK / PROJECT	DESCRIPTIO		Planning acti planning, cor	vities depend ntinual data a	I on current and accurate geograp acquisition is necessary. This invol im GPS and orthophotography.				
UDBOCE CTONT		D DECTORAL	CIC data and	l bardara la sur		COMPACE also movides the			
URPOSE, SIGNII ALUE:	-ICANCE, ANI	D REGIONAL	and the gene	eral public in	are used for internal budget supp the form of maps, data, and anal sory Workgroup (RGAWG) to crea	ysis. COMPASS works in conjun	ction with its member ag		
EDERAL REQUIR O OTHER ACTIVE ERTIFICATION I TRATEGIC PLAN	ITIES, FEDER REVIEW, REF	AL	assumptions plan shall, at	for population a minimum,	50.324 (f) In updating the trans in, land use, travel, employment, include (1) The projected transpo nsportation plan"	congestion, and economic activ	vity. "The metropolitan	transport	tation
Y2026 BENCHMA	ARKS				MALESTANES / PRODUCTS				
rovide GIS Data	Maintenance	and Sunnor	for COMPAG	S Projects	MILESTONES / PRODUCTS			One	going
Data analysis, ar Enterprise datab Data integration GIS Technology Census BAS	nd maintenanc	e for performa			anning needs			One	gomg
IS Cooperation Continue participa	ition in the Tre	asure Valley (GIS User Grou	p Meetings				-	terly/as eded
egional Geograp Host the Regional			roup to enable	e regional co	operation of GIS data				terly/as eded
Regional Data Cer Expand and maint Conduct data accu Maintain and impr	ain authoritati Iracy checks a	nd metadata d	on regional da					Ong	going
ransportation In Provide ongoing s		Program Program						Ong	going
025 Orthophoto Finalize procession Distribute final d	ng on 2025 ort	hophotograph	y acquisition					Dece	ember
2026 Orthophotog Conduct 2026 or Conduct QC on p Continue to plan	thophotograph reliminary dat	ny flight a	y acquisition a	nd funding				March -	- Octobe
EAD CTAFF.		Trio Adolfoon							
			chnology and		onal planning; and 2) Continued (GIS coordination and	Expense Sur		
evelopment of the	most accurate	e and up-to-da	ate informatio	n possible.			Total Workdays: Salary Fringe Overhead	\$	435 233,973 106,985 39,962
STIMATED DATE (OF COMPLETIO	N:			September-2026		Total Labor Cost: DIRECT EXPENDITURES		380,920
		ing Sources			Participating Agencies		Professional Services		125,000
PG, K23401	Ada \$ 208,555	Canyon \$ 85,184	Special	Total \$ 293,739 - -	All Member Agencies		Legal / Lobbying Equipment Purchases Travel / Education Printing Public Involvement		50,500
ocal Match und Balance/Other	16,521	6,748	239,415	23,268 239,415			Meeting Support Other Carry-Forward		175 500
otal:	¢ 225.076	¢ 01.022	¢ 220 /15	+ FFC 420			Total Direct Cost:		175,500

PROGRAM NO. TITLE:	990	ovations 0 M-1	ntonanca	CLASSIFICATION:	Indirect / Overhead	
TASK / PROJECT DESC			ocal dollars for ex		reimbursement under the federal guidelines. Prog eeting expenses, and equipment/software needs	
PURPOSE, SIGNIFICAN REGIONAL VALUE:	ICE, AND	Adequately o	cover expenses no	eeded to support the Board, Execu	tive Director, and agency outside of federally fun	ded projects.
FEDERAL REQUIREMENTS OTHER ACTIVITIES CERTIFICATION REVIEW	, FEDERAL		o federal or state ese accounts and		ovisions; however, the Finance Committee overs	ees and
FY2026 BENCHMARKS						
Provide local dollars for Planned FY2026 Transit networ Transportation Benefit-cost ar	expenditures not i equipment and sof k planning softwar improvement pro- alysis software modeling software	tware expenditu e gram manageme	ires	ILLESTONES / PRODUCTS		Ongoing
LEAD STAFF:	Meg Sonne			B 15 11 B1 1	Expense Summ	ary
COMPASS operations.	ely cover the direc	t expenses need	ded to support the	e Board, Executive Director, equipr	ment needs, and Total Workdays	3: (
					Salary Fringe Overhead	y \$ - e - d -
ESTIMATED DATE OF CO	MPLETION:			September-2026	Total Labor Cost DIRECT EXPENDITURES:	t: \$ -
	Funding Sour	ces		Participating Agencies	Professional Services	
CPG, K22108 CPG, K22494	da Canyon	Special	Total	Member Agencies	Legal / Lobbying Equipment Purchases Travel / Education Printing Public Involvemen	s 108,286 n 1,600
Fund Balance/Other		139,336	- 139,336		Meeting Suppor	

Total Direct Cost: \$
Total Cost: \$

PROGRAM NO.	991		CLASSIFICATION:	Indirect / Overhead			
TITLE:	Support Sei	rvices Labor		•			
TASK / PROJECT DESC	RIPTION:	financial managem		ve functions of COMPASS. Areas include: persongerment, procurement, contracting, and gener			
PURPOSE, SIGNIFICAN REGIONAL VALUE:	To maintain payroll, accounts payable/receivable, benefits, recruitment, building and vehicle maintenance ledger bank reconciliation, cash flow, annual audit, and development of the computer system.						
FEDERAL REQUIREMEN RELATIONSHIP TO OTI FEDERAL CERTIFICATI	HER ACTIVITIES,	being expended pr Regulations (CFR) Awards (Uniform C entities and admin Memorandum of U and Nampa Urbani	operly. The most recent OMB regu Part 200, Uniform Administrative Guidance). It includes uniform cost histrative requirements for all fede Inderstanding 04-01, Operation an	es that a single audit be performed to ensure for alation issued for this purpose is Title 2 U.S. Con Requirements, Cost Principles, and Audit Requit principles and audit requirements for federal ral grants and cooperative agreements. d Financing of the Metropolitan Planning Organ and the Idaho Transportation Department state	ode of Federal irements for Federal awards to nonfederal nization in the Boise		
FY2026 BENCHMARKS							
General Administration			MILESTONES / PRODUCTS	5			
Conduct appropriate pr Update COMPASS oper Monitor general workp Provide administrative	rocurement process rational policies as i lace and personnel	needed needs	tracts, as needed		As needed As needed Ongoing Ongoing		
Personnel Managemen Prepare and complete Conduct employee ann Renew insurance polici Pursue FY2026 benefit	recruitment process ual evaluations es	ses			As needed		
Financial Management Close FY2025 financial Provide annual audit si Complete COMPASS ar Prepare and distribute Complete budget varia Maintain inventory of f	upport and complet nnual Audit Report year-end payroll re nce information and	e financial reports ports d report to the Finar	nce Committee quarterly tware		Oct-Nov Oct-Dec Jan Jan Quarterly Ongoing		
	echnology consultar ze costs, make reco o configure equipm ntegrity of IT syste	mmendations and in ent and software to ms, and perform ap	mplement system improvements meet the needs of each position		Ongoing Oct - Dec		
			nnel management, financial manatively monitored and communicat	ed to the Board. Total Wor	Salary \$ -		
					Fringe - erhead - r Cost: \$ -		
ESTIMATED DATE OF COI	MPLETION:		September-2026	DIRECT EXPENDIT	URES:		
	Funding Sources		Participating Agencies	Professional Se Legal / Lot			
Ad	a Canyon	Special Tota	Member Agencies Idaho Transportation Departr	Equipment Purc nent Travel / Edu	chases cation rinting ement		
		<u> </u>		Total Direc			
Total: \$	- \$ -	\$ -		991 Tota	l Cost: \$ -		

 $T:\ FY25\ 900\ Operations\ Finance\ Packets\ August\ 2025\ [V\ D\ 3\ FY2026\ -\ Program\ Worksheets. xlsx]\ Check\ figures$