



# Working together to plan for the future

**COMPASS EXECUTIVE COMMITTEE MEETING  
SEPTEMBER 12, 2023 – 1:30 P.M.  
COMPASS – 2ND FLOOR LARGE CONFERENCE ROOM  
700 NE 2<sup>ND</sup> STREET  
MERIDIAN, IDAHO**

## **ZOOM CONFERENCE CALL**

Facebook Live Streaming - <https://www.facebook.com/COMPASSIdaho>  
(Subject to availability and functionality of connection.)

**Committee members can participate in the meeting in-person or via Zoom conference call.** The Second Floor Large Conference Room is open for in-person attendance.

Please specify whether you plan to attend in-person or virtually when RSVPing to Teri Gregory at [tgregory@compassidaho.org](mailto:tgregory@compassidaho.org) or 208-475-2225.

### **\*\* AGENDA \*\***

**I. CALL TO ORDER/ROLL CALL (1:30)**

**II. OPEN DISCUSSION/ANNOUNCEMENTS**

**III. CONSENT AGENDA**

Page 3 **A.\* Approve August 8, 2023, Executive Committee Meeting Minutes**

**IV. ACTION ITEMS**

Page 6 **A.\* Establish October 16, 2023, COMPASS Board Meeting Agenda** **Matt Stoll**  
*Staff proposed agenda items for the regular meeting of the COMPASS Board scheduled for October 16, 2023, are attached.*

Page 16 **B.\* Approve Letter to EPA Administrator Concerning Background Ozone** **Matt Stoll**  
*Matt Stoll will discuss a letter to EPA Administrator Concerning Background Ozone.*

Page 19 **C.\* Recommend 2024 State Legislative Positions for COMPASS Board Approval** **Jacob Miller**  
*Jacob Miller will review the draft state legislative positions for the 2024 Idaho Legislative session.*

- Page 22 **D. \* Recommend 2024 Federal Transportation Positions for COMPASS Board Approval** **Jacob Miller**  
*Jacob Miller will review draft the 2024 federal transportation positions.*
- E. Authorize Call for 2024 COMPASS Board of Directors' Secretary/ Treasurer Nominations** **Matt Stoll**  
*Matt Stoll will seek Executive Committee authorization to solicit nominations for the open 2024 Board officer position per COMPASS Bylaws.*
- Page 25 **F. \* Approve Revision 4 of the FY2023 UPWP and Budget** **Meg Larsen**  
*Meg Larsen will seek approval of Revision 4 of the FY2023 UPWP and budget.*

**V. INFORMATION/DISCUSSION ITEMS**

- Page 53 **A. \* Status Report – Regional Transportation Advisory Committee – August (Memo Only)**

**VI. OTHER**

**Next Meeting:** October 10, 2023

**VII. ADJOURNMENT (2:30)**

**\*Enclosures      Agenda is subject to change.**

*Those needing assistance with COMPASS events or materials, or needing materials in alternate formats, please call 208-855-2558 with 48 hours advance notice.*

*Si necesita asistencia con una junta de COMPASS, o necesita un documento en otro formato, por favor llame al 208-855-2558 con 48 horas de anticipación.*



**EXECUTIVE COMMITTEE MEETING  
AUGUST 8, 2023  
COMPASS SECOND FLOOR LARGE CONFERENCE ROOM AND ZOOM  
700 NE 2<sup>ND</sup> STREET  
MERIDIAN, IDAHO**

**\*\*DRAFT MINUTES\*\***

**ATTENDEES:** Rod Beck, Commissioner, **Secretary-Treasurer**, Ada County, in person  
Trevor Chadwick, Mayor, **Chair Elect**, City of Star, in person  
Jay Gibbons, Commissioner, Canyon Highway District #4, **Vice Chair**, via ZOOM  
Jim Hansen, Commissioner, Ada County Highway District, in person  
Brad Holton, Commissioner, Canyon County, via ZOOM  
Debbie Kling, Mayor, City of Nampa, **Chair**, in person  
Lauren McLean, Mayor, City of Boise, via ZOOM  
Jason Pierce, Mayor, City of Eagle, via ZOOM  
Steve Rule, Mayor, City of Middleton, via ZOOM  
Robert Simison, Mayor, City of Meridian, in person  
Joe Stear, Mayor, City of Kuna, **Immediate Past Chair**, in person  
Jarom Wagener, Mayor, City of Caldwell, in person

**MEMBERS ABSENT:** None

**OTHERS PRESENT:** Teri Gregory, COMPASS, in person  
Megan Larsen, COMPASS, in person  
Amy Luft, COMPASS, in person  
Jacob Miller, COMPASS, in person  
Matt Stoll, Executive Director, COMPASS, in person  
Toni Tisdale, COMPASS, in person

**CALL TO ORDER**

Chair Debbie Kling called the meeting to order at 1:30 p.m.

**OPEN DISCUSSION/ANNOUNCEMENTS**

Matt Stoll announced that the 2023 Leadership in Motion nominations are open until September 29, 2023.

## CONSENT AGENDA

### A. Approve July 11, 2023, Executive Committee Meeting Minutes

Trevor Chadwick moved and Joe Stear seconded approval of the Consent Agenda as presented. Motion passed unanimously.

## ACTION ITEMS

### A. Adopt Resolution 15-2023 Amending the FY2023-2029 Regional Transportation Improvement Program (TIP)

Toni Tisdale presented Resolution 15-2023 modifying the FY2023-2029 TIP at the request of Golden Gate Highway District to adjust two projects.

After discussion, **Joe Stear moved and Rod Beck seconded Executive Committee adoption of Resolution 15-2023 modifying the FY2023-2029 TIP.** Motion passed unanimously.

### B. Approve Amended End-of-Year and Redistribution Program Priorities

Toni Tisdale presented the amended End-of-Year and Redistribution Program priorities.

**Joe Stear moved and Jim Hansen seconded Executive Committee approval of the amendments to the End-of-Year and Redistribution Program priorities.** Motion passed unanimously.

### C. Recommend 2024 State Legislative Policy Positions for COMPASS Board Approval

Jacob Miller presented draft 2024 state legislative policy positions.

After discussion, **Robert Simison moved and Trevor Chadwick seconded to direct staff to revise the 2024 state legislative policy positions as discussed in the meeting and bring revised position statements back to the Executive Committee in September.** Motion passed unanimously.

### D. Recommend 2024 Federal Transportation Policy Positions for COMPASS Board Approval

Agenda item was tabled until the September 12, 2023, Executive Committee meeting.

**ADJOURNMENT**

Chair Debbie Kling adjourned the meeting at 2:31 p.m.

**Approved this 12th day of September 2023.**

**By:** \_\_\_\_\_  
**Debbie Kling, Chair**  
**Community Planning Association of**  
**Southwest Idaho**

**Attest:**

**By:** \_\_\_\_\_  
**Matthew J. Stoll, Executive Director**  
**Community Planning Association of**  
**Southwest Idaho**

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## EXECUTIVE COMMITTEE WORKSHEET FOR COMPASS BOARD AGENDA

<i>Item</i>	<i>Title/Description</i>	<i>Mandatory</i>	<i>Additional Information</i>	<i>Agenda Type</i> <sup>1</sup>	<i>Time</i>	<i>Presenter</i>	<i>Proposed Agenda</i>	<i>RTAC Agenda</i>	<i>Program No.</i>
1.	Approve Minutes from most recent Board Meeting	Yes	Meets Idaho Code and various grant requirements.	Consent Agenda	N/A	N/A	Bimonthly	N/A	820
2.	Receive Minutes from most recent Executive Committee Meeting	Yes	Meets Idaho Code and various grant requirements.	Consent Agenda	N/A	N/A	Bimonthly	N/A	820
3.	Receive Minutes from most recent Finance Committee Meeting	Yes	Meets Idaho Code and various grant requirements.	Consent Agenda	N/A	N/A	As Appropriate	N/A	820
4.	Status Report – Current Air Quality Issues	No	Mary Ann Waldinger will provide a monthly report on current air quality issues.	Ex. Dir. Report	N/A	N/A	Bimonthly	N/A	801
5.	Status Report – Standing Committee Attendance	No	Per Board request of May 17, 2004.	Ex. Dir. Report	N/A	N/A	Bimonthly	N/A	820
6.	Receive Administrative Modifications to the Regional Transportation Improvement Program	Yes	Toni Tisdale will provide memorandums of approval for Administrative Modifications.	Ex. Dir. Report	N/A	N/A	As Appropriate	N/A	685

<sup>1</sup> Action; Consent Agenda; Executive Director's Report; Information; Special Item; Committee Reports; Open Discussion/Announcements

<i>Item</i>	<i>Title/Description</i>	<i>Mandatory</i>	<i>Additional Information</i>	<i>Agenda Type<sup>1</sup></i>	<i>Time</i>	<i>Presenter</i>	<i>Proposed Agenda</i>	<i>RTAC Agenda</i>	<i>Program No.</i>
7.	Approve List of Records for Destruction	No	Meg Larsen will seek COMPASS Board of Directors' approval of the list of records to destroy per the guidance in the Records Retention Policy.	Consent Agenda	N/A	N/A	As Appropriate	N/A	991
8.	Status Report – Staff Activity Reports	No	COMPASS staff will provide an overview of monthly activities.	Information	N/A	N/A	Bimonthly	N/A	
<b>CURRENT AGENDA ITEMS</b>									
9.	Establish 2024 COMPASS Board and Executive Committee Dates and Location. Provide 30 Day Notice of Annual Meeting	Yes	Confirm the 2024 COMPASS Board and Executive Committee Dates and Location.	Consent	NA	Matt Stoll	October		
10.	Approve Changes to the Transportation Improvement Program (TIP) Amendment Policy	No	Toni Tisdale will seek COMPASS Board of Directors' approval of changes to the TIP Amendment Policy.	Consent	NA	Toni Tisdale	October	September	685
11.	Approve Priorities for Rural Projects	Yes	Toni Tisdale will seek COMPASS Board of Directors' adoption of a resolution approving priorities for applications in rural areas.	Consent	NA	Toni Tisdale	October	September	685

<i>Item</i>	<i>Title/Description</i>	<i>Mandatory</i>	<i>Additional Information</i>	<i>Agenda Type<sup>1</sup></i>	<i>Time</i>	<i>Presenter</i>	<i>Proposed Agenda</i>	<i>RTAC Agenda</i>	<i>Program No.</i>
12.	Ratify Revision 4 of the FY2023 UPWP and Budget	Yes	Meg Larsen will seek COMPASS Board of Director's ratification of Revision 4 of the FY2023 UPWP and Budget. The Executive Committee will be requested to adopt the revision on September 12, 2023.	Consent	NA	Meg Larsen	October	Exec September	601
13.	Adopt Resolution amending the FY2023-2029 and FY2024-2030 Regional Transportation Improvement Programs (TIPs)	Yes	Toni Tisdale will seek COMPASS Board of Directors' adoption of Resolution X-2024 amending the FY2023-2029 and FY2024-2030 TIPs, at the request of the Ada County Highway District and the City of Middleton.	Consent	na	Toni Tisdale	October	September	685
14.	Member Agency Presentation – Projects of Regional Importance	No	Staff from the City of Kuna will present on potential projects in their community	Special Item	15	City of Kuna Staff	October	N/A	N/A
15.	Present findings of the Regional Housing Coordination Plan	Yes	Austin Miller and Madeline Baron will review the Regional Housing Coordination Plan.	Special Item	20	Austin Miller and/or Madeline Baron	October	August	661
16.	Approve Adjusted Urban Area Boundaries	Yes	Mary Ann Waldinger will seek COMPASS Board of Directors' acceptance of the Adjusted Urban Areas.	Action	15	Mary Ann Waldinger	October	Sept	701/ 836



<i>Item</i>	<i>Title/Description</i>	<i>Mandatory</i>	<i>Additional Information</i>	<i>Agenda Type<sup>1</sup></i>	<i>Time</i>	<i>Presenter</i>	<i>Proposed Agenda</i>	<i>RTAC Agenda</i>	<i>Program No.</i>
17.	Approve FY2024 COMPASS Resource Development Plan	Yes	Matt Carlson will seek COMPASS Board of Directors' approval of the FY2024 Resource Development Plan, which outlines projects the Resource Development Team may work on to seek funding.	Action	15	Matt Carlson	October	September	685
18.	Approve Communities in Motion 2055 Goals and Objectives	Yes	Austin Miller will seek COMPASS Board of Directors' acceptance of the Communities is Motion 2055 goals and objectives.	Action	15	Austin Miller	October	September	661
19.	Approve 2024 Idaho Legislative Session Positions Statements	Yes	Jacob Miller will seek COMPASS Board of Directors' approval of 2024 Idaho legislative position statements.	Action	15	Jacob Miller	October	N/A	760
20.	Approve 2024 Federal Transportation Position Statements	Yes	Jacob Miller will seek COMPASS Board of Directors' approval of 2024 federal transportation position statements.	Action	10	Jacob Miller	October	N/A	760
<b>UPCOMING AGENDA ITEMS</b>									
21.	Leadership in Motion Awards Presentation	No	Board Chair and Executive Director will present the 2023 COMPASS Leadership in Motion awards.	Pre-meeting	N/A	Chair	December	N/A	653

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22.	Confirm Regional Transportation Advisory Committee (RTAC) Membership	Yes	COMPASS Bylaws require the COMPASS Board of Directors' confirmation of RTAC membership.	Consent Agenda	N/A	N/A	December	N/A	N/A
23.	Member Agency Presentation – Projects of Regional Importance	No	Staff from the Cities of Middleton and Star will present on potential projects in their community	Special Item	20	Cities of Middleton and Star Staff	December	N/A	N/A
24.	Status Report – Finance Committee	No	The Finance Committee Chair will provide a status report on the November 30 and December 14, 2023, Finance Committee meetings.	Special Item	5	Finance Committee Chair	December		
25.	Approve Metropolitan Transportation Planning Memorandum of Understanding with the Idaho Transportation Department	Yes	Matt Stoll will seek COMPASS Board of Directors' approval of an updated memorandum of understanding with the Idaho Transportation Department of mutual roles and responsibilities in carrying out the metropolitan transportation planning process in COMPASS' planning area	Action	15	Matt Stoll/Caleb Lakey	December	Executive Committee : October/November	601
26.	Adopt Resolution XX-2024 Approving Revision 1 of the FY2024 Unified Planning Work Program and Budget (UPWP)	Yes	Meg Larsen will seek COMPASS Board of Directors' approval of Revision 1 of the FY2024 UPWP.	Action	10	Meg Larsen	December	N/A	601

<i>Item</i>	<i>Title/Description</i>	<i>Mandatory</i>	<i>Additional Information</i>	<i>Agenda Type<sup>1</sup></i>	<i>Time</i>	<i>Presenter</i>	<i>Proposed Agenda</i>	<i>RTAC Agenda</i>	<i>Program No.</i>
27.	Confirm 2024 Board Officer Slate	Yes	COMPASS Bylaws require the Board of Directors confirm ascension of new Board officers and election of new Secretary-Treasurer.	Action	10	Matt Stoll	December	N/A	
28.	Accept <i>Communities in Motion 2055</i> population forecast control total	Yes	Austin Miller will seek COMPASS Board of Directors' acceptance of the <i>Communities in Motion 2055</i> population forecast control total.	Action	15	Austin Miller	December	Demographic Advisory Workgroup November	620
29.	Confirm Finance Committee Membership	Yes	Confirm 2024 Finance Committee Membership	Consent Agenda		Matt Stoll	February 2024	N/A	
30.	Introduction to COMPASS	No	COMPASS staff will provide a brief introduction to COMPASS' work products and Board calendar	Information	15	Amy Luft	February	January	653
31.	Status Report - State and Federal Legislative Issues	No	COMPASS staff will provide an update on the latest legislative developments at the state and federal levels.	Information	15	Jacob Miller	February	N/A	760
32.	Accept 2024 Population Estimates	Yes	Austin Miller will seek COMPASS Board of Directors' acceptance of the 2024 Population Estimates.	Action	15	Austin Miller	April	Demographic Advisory Workgroup March	620

<i>Item</i>	<i>Title/Description</i>	<i>Mandatory</i>	<i>Additional Information</i>	<i>Agenda Type<sup>1</sup></i>	<i>Time</i>	<i>Presenter</i>	<i>Proposed Agenda</i>	<i>RTAC Agenda</i>	<i>Program No.</i>
33.	Approve FY2025 Membership Dues	Yes	Meg Larsen will seek COMPASS Board of Directors' approval of the proposed membership dues for FY2025.	Action	10	Meg Larsen	April	N/A	601
34.	Status Report - State and Federal Legislative Issues	No	COMPASS staff will provide an update on the latest legislative developments at the state and federal levels.	Information /Discussion	15	Jacob Miller	April	N/A	760
35.	Status Report – Finance Committee	No	The Finance Committee Chair will provide a status report on the June XX, 2024, Finance Committee meeting.	Information / Discussion	5	Finance Committee Chair	June	N/A	N/A
36.	Approve Priorities for the End-of-Year and Redistribution Program	Yes	Toni Tisdale will seek Board of Directors' approval of the End-of-Year and Redistribution Program.	Consent	10	Toni Tisdale	June	May	685
37.	Status Report - State and Federal Legislative Issues	No	COMPASS staff will provide an update on the latest legislative developments at the state and federal levels.	Information	15	Jacob Miller	June	N/A	760
38.	Approve COMPASS Workgroup Charters	No	Meg Larsen will seek COMPASS Board of Directors' approval of the COMPASS Workgroup Charters for FY2025.	Consent	N/A	Meg Larsen	August	N/A	601

<i>Item</i>	<i>Title/Description</i>	<i>Mandatory</i>	<i>Additional Information</i>	<i>Agenda Type<sup>1</sup></i>	<i>Time</i>	<i>Presenter</i>	<i>Proposed Agenda</i>	<i>RTAC Agenda</i>	<i>Program No.</i>
39.	Status Report – Finance Committee	No	The Finance Committee Chair will provide a status report on the July XX, 2024, and August xx, 2024, Finance Committee meetings.	Information / Discussion	5	Finance Committee Chair	August	N/A	N/A
40.	Adopt Resolution XX-2024 Approving the FY2025 Unified Planning Work Program and Budget (UPWP)	Yes	Meg Larsen will seek COMPASS Board of Directors' approval of the FY2025 UPWP.	Action	15	Meg Larsen	August	N/A	601
41.	Executive Session – Personnel Matter, Idaho Code [74-206 (b)]	Yes	The Board of Directors will go into executive session to receive the Executive Committee's performance evaluation and recommendation regarding the Executive Director. No action will be taken in the session.	Action	15	N/A	August	Exec notf. June/disc July	
42.	Consider Executive Committee's Recommendation Regarding Executive Director	Yes	The Board will consider the Executive Committee's recommendation resulting from the Executive Director's performance review.	Action	5	N/A	August	N/A	
43.	Approve Updates to the FY2026-2032 COMPASS Application Guide	Yes	Matt Carlson will seek COMPASS Board of Directors' approval of the FY2026-2032 COMPASS Application Guide.	Action	15	Matt Carlson	August	July	685

Item	Title/Description	Mandatory	Additional Information	Agenda Type <sup>1</sup>	Time	Presenter	Proposed Agenda	RTAC Agenda	Program No.
44.	Approve FY2025 <i>Communities in Motion</i> Implementation grants and Project Development Program projects	Yes	Matt Carlson will seek COMPASS Board of Directors' approval of FY2025 <i>Communities in Motion</i> Implementation grants and Project Development Program projects.	Action	20	Matt Carlson	August	July	685
45.	Approve an Amendment to <i>Communities in Motion</i> 2050 (if needed), and the Draft FY2025-2031 Regional Transportation Improvement Program (TIP)	Yes	Austin Miller and Toni Tisdale will seek COMPASS Board of Directors' approval of an Amendment to <i>Communities in Motion</i> 2050 (if needed), and the FY2025-2031 TIP.	Action	15	Austin Miller/ Toni Tisdale	August	August	685
46.	Approve 2025 Federal Transportation Position Statements	Yes	Jacob Miller will seek COMPASS Board of Directors' approval of 2025 federal transportation position statements.	Action	15	Jacob Miller	August	N/A	760
47.	Approve 2025 Idaho Legislative Session Positions Statements	Yes	Jacob Miller will seek COMPASS Board of Directors' approval of 2025 Idaho legislative position statements.	Action	15	Jacob Miller	August	N/A	760
48.	Status Report - State and Federal Legislative Issues	No	COMPASS staff will provide an update on the latest legislative developments at the state and federal levels, as appropriate.	Information	15	Jacob Miller	August	N/A	760

<i>Item</i>	<i>Title/Description</i>	<i>Mandatory</i>	<i>Additional Information</i>	<i>Agenda Type<sup>1</sup></i>	<i>Time</i>	<i>Presenter</i>	<i>Proposed Agenda</i>	<i>RTAC Agenda</i>	<i>Program No.</i>
49.	Status Report - State and Federal Legislative Issues	No	COMPASS staff will provide an update on the latest legislative developments at the state and federal levels.	Information	15	Jacob Miller	October	N/A	760

## EXECUTIVE COMMITTEE AGENDA ITEM IV-B

DATE: September 12, 2023

### **Topic: Letter to US Environmental Protection Agency Regarding Background Ozone**

#### **Request/Recommendation:**

COMPASS staff requests Executive Committee authorization to sign a letter to the Administrator of the US Environmental Protection Agency (EPA) concerning background levels of ozone and the potential impact on the region's ability to meet air quality standards.

#### **Background/Summary:**

The US EPA sets health-based standards for specific air pollutants and periodically reviews those standards based on health impacts to determine if they should be changed. Failure to attain the standards results in an area being determined "nonattainment," which results in additional regulations and economic impact.

The US EPA is considering lowering the standard for ground-level ozone. Ground-level ozone is formed through a chemical reaction in the atmosphere, and the chemicals in that reaction, known as precursors, come from many sources, including both human-caused and natural sources, such as wildfires and even certain types of plants. These chemicals can travel great distances in the atmosphere – including international transport from as far away as Asia – thus causing elevated ozone levels in locations far from where the precursors originated. Ground-level ozone generated by natural sources, or sources outside of an area, is referred to as "background ozone" and is generally beyond the control of local agencies. High levels of background ozone are especially prevalent in the Intermountain West, with levels often approaching the current federal standard.

While the Treasure Valley is in compliance with the current ozone standard, if it were to be lowered, continued compliance could prove difficult if the impact of background ozone is not addressed.

Metropolitan planning organizations (MPOs) in the Intermountain West, including COMPASS, have been discussing this issue and would like the US EPA to develop a reasonable approach to addressing elevated background levels when considering changes to the ozone standard. Each MPO is drafting an individual letter to the EPA Administrator expressing its concerns regarding background ozone levels to encourage the US EPA to develop a reasonable solution.

A draft letter from COMPASS is attached for your review, and staff requests authorization to sign and deliver the letter on behalf of COMPASS. We have also sent a draft of this letter to the Idaho Department of Environmental Quality for their review and an offer to be a joint signatory on the letter if they choose.

#### **Implication (policy and/or financial):**

Your authorization to sign the letter will allow COMPASS to join other Intermountain West MPOs in presenting a unified voice in encouraging the US EPA to consider the impact of background ozone when making a decision regarding changes to the ozone standard.

#### **More Information:**

- 1) Attachment – Draft Background Ozone Letter to US EPA
- 2) For detailed information, contact: Matt Stoll, Executive Director, at 208-475-2266 or [mstoll@compassidaho.org](mailto:mstoll@compassidaho.org)

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**DATE**, 2023

The Honorable Michael Regan  
U.S. Environmental Protection Agency  
Office of the Administrator  
1200 Pennsylvania Avenue, N.W.  
Washington, D.C. 20460

RE: Consideration of Background Ozone in National Ambient Air Quality Standards (NAAQS)

Dear Administrator Regan,

On behalf of the Community Planning Association of Southwest Idaho (COMPASS), the metropolitan planning organization for Ada and Canyon Counties, Idaho, I am writing to share our region's concerns about the ability to meet more stringent ground-level ozone standards, due to background ozone levels beyond our control.

Our planning area encompasses the state's most populated area, including Idaho's three largest cities. We are the fastest growing region in the second fastest growing state in the nation. Even with this tremendous growth, our region is in full compliance with the national ambient air quality standards.

However, using local control measures to address ozone poses a unique challenge. While we are currently attaining the ozone standard, a preponderance of background ozone indicates that local control measures would only have a minimal impact on overall ozone levels.

Data from south central Idaho indicate that a significant percentage of ozone in southwest Idaho is likely attributable to background sources. An ozone monitor located in a pristine area of Idaho at Craters of the Moon National Monument, in extremely rural Butte County, Idaho (2020 population 2,575 spread over 2,234 square miles), has a 2020 – 2022 design value of 65 ppb. This rural design value from south central Idaho is consistent with values noted for high-elevation locations in the western US presented in "Scientific assessment of background ozone over the U.S.: Implications for air quality management," by Jaffe et al.<sup>1</sup>.

In light of such high levels of background ozone, even the current standard of 70 ppb is difficult to attain. This is true not only in Idaho but throughout the Intermountain West. Regions face the risk of incurring economic costs without the ability to achieve the desired health benefits, thus unduly penalizing areas that are not able to attain the standard due to sources beyond their control.

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<sup>1</sup> Scientific assessment of background ozone over the U.S.: Implications for air quality management Collections: Knowledge Domain: Atmospheric Science, Daniel A. Jaffe, Owen R. Cooper, Arlene M. Fiore, Barron H. Henderson, Gail S. Tonnesen, Armistead G. Russell, Daven K. Henze, Andrew O. Langford, Meiyun Lin, Tom Moore.  
<https://online.ucpress.edu/elementa/article/doi/10.1525/elementa.309/112835/Scientific-assessment-of-background-ozone-over-the>

Exacerbating this issue is ever-increasing wildfire smoke and its effects on ozone production – something that will only get worse. Additional data on background ozone and its sources, including wildfire smoke, is needed to better understand, and by extension, better control ground-level ozone to protect human health.

Please consider these fundamental issues and challenges when contemplating changes to the ozone standard. Thank you.

Sincerely,

Matthew J. Stoll  
Executive Director

c: The Honorable Senator Mike Crapo  
The Honorable Representative Russ Fulcher  
The Honorable Senator Jim Risch  
The Honorable Representative Mike Simpson  
COMPASS Board of Directors  
Jess Byrne, Director, Idaho Department of Environmental Quality  
Tiffany Floyd, Air Quality Administrator, Idaho Department of Environmental Quality

## EXECUTIVE COMMITTEE AGENDA ITEM IV-C

DATE: September 12, 2023

### **Topic: Draft 2024 State Legislative Positions**

#### **Request/Recommendation:**

COMPASS staff requests Executive Committee recommendation of the draft 2024 state legislative positions (attached) for COMPASS Board of Directors' approval.

#### **Background/Summary:**

Before each legislative session, the COMPASS Executive Committee reviews, revises, and recommends a set of state legislative positions. The state legislative positions provide direction and guidance to COMPASS' government affairs staff regarding the policy preferences and priorities of the COMPASS Board.

COMPASS staff presented an initial version of the draft 2024 state legislative positions at the August 8, 2023, meeting of the COMPASS Executive Committee. After deliberation, the Executive Committee directed COMPASS staff to revise the 2024 state legislative positions as discussed in the meeting and bring revised positions back to the Executive Committee in September.

Notable changes to the aforementioned previously presented draft 2024 state legislative positions include:

#### **Transportation Revenues:**

- The individual "Transportation Revenue" position statements have been combined into a single statement. Whereas previous position statements identified specific revenue sources to be expanded, authorized, or dedicated for certain purposes, the revised draft 2024 state legislative position statements more broadly and simply express COMPASS' support for enhancing transportation revenues in a stable and predictable fashion.
- Correspondingly, the revenue-related position statements regarding gas taxes, alternative user-charge concepts, the Strategic Initiatives Grant Program, local option taxing authority, child pedestrian and bicycle safety, and dedicated funding for public transportation have all been removed.

#### **Growth:**

- A new subheading labeled "Growth" has been added to logically group and organize the property tax and impact fee position statements under a common category. Additionally, this framing more strategically conveys these position statements in terms of COMPASS' support of policies that allow growth to pay for itself.
- The "Property Tax" position statement has been revised to more directly express COMPASS' support for removing the cap on local taxing districts.

- The previously removed “Impact Fee Flexibility” position statement was reincluded and revised to more concisely express COMPASS’ support for allowing impact fees to be expended on pedestrian, bicycle, and public transportation facilities.

**State Transportation Policy:**

- The “State Transportation Policy” position statements regarding high-occupancy vehicle (HOV) lanes, speed limits, and the restoration of interstate passenger rail service were revised to express COMPASS’s desired policy changes more plainly and succinctly.

**Implication (policy and/or financial):**

The 2024 state legislative positions will provide guidance and direction for COMPASS’ government affairs staff during the 2024 legislative session.

**More Information:**

- 1) Attachment – DRAFT 2024 State Legislative Positions
- 2) 2023 State Legislative Positions: [https://compassidaho.org/wp-content/uploads/2023\\_State\\_Legislative\\_Positions.pdf](https://compassidaho.org/wp-content/uploads/2023_State_Legislative_Positions.pdf)
- 3) For detailed information, contact: Jacob Miller, Government Affairs Coordinator, at [JMiller@COMPASSIdaho.org](mailto:JMiller@COMPASSIdaho.org)

JM:tg [T:\FY23\700\\_Services\760\\_Government\\_Affairs\Policy\Legislative\\_Positions\2024\\_Legislative\\_Positions\Executive\\_Committee\September 12 Executive Committee IV-C State Legislative Positions Memo.docx](T:\FY23\700_Services\760_Government_Affairs\Policy\Legislative_Positions\2024_Legislative_Positions\Executive_Committee\September_12_Executive_Committee_IV-C_State_Legislative_Positions_Memo.docx)

## **DRAFT 2024 COMPASS State Legislative Positions**

### **Transportation Revenue**

**COMPASS supports continued investment in Idaho's state and local transportation systems.** Idaho's current transportation investment level remains inadequate to address the state's growing infrastructure needs. State and local transportation entities face critical funding shortfalls for safety, maintenance, and expansion projects. An additional \$193 million investment per year in the transportation system is needed in the Treasure Valley alone to expand and maintain the system to meet the region's future safety and mobility needs.

- **Enhanced transportation revenues.** COMPASS supports enhancing state transportation revenues in a stable and predictable fashion to address Idaho's long-term infrastructure funding needs, including but not limited to local roadways, highways, public transportation, active transportation, and child pedestrian safety projects.

### **Growth**

**COMPASS supports policies that allow for growth to pay for growth.** Ada and Canyon Counties' combined population is forecast to grow to nearly 1.1 million by 2050. An increase of over 300,000 people in 26 years will further strain a transportation system that is already congested and lacks mobility options for the region's residents. COMPASS supports policies that allow local jurisdictions to meet the increasing demands for infrastructure in Idaho.

- **Property tax cap.** COMPASS supports removing the property tax cap on local taxing districts to meet the increasing infrastructure needs associated with new development.
- **Impact fee flexibility.** COMPASS supports expanding the statutorily allowable uses of impact fees to include additional capital improvements such as sidewalks, bicycle lanes, and public transportation improvements.

### **State Transportation Policy**

**COMPASS supports policies to augment state and local transportation entities' abilities to meet the transportation needs of the state and region,** including but not limited to:

- **High occupancy vehicle (HOV) lanes.** COMPASS supports changing existing statutory authority to allow HOV lanes to be considered by the Idaho Transportation Department (ITD) Director in any region in Idaho.
- **Speed limits on state highways.** COMPASS supports improved coordination and cooperation between ITD and local governments in establishing speed limits on state highways within local jurisdictional boundaries.
- **Interstate passenger rail service.** COMPASS supports the restoration of Amtrak passenger rail service in Idaho.

## EXECUTIVE COMMITTEE AGENDA ITEM IV-D

DATE: September 12, 2023

### Topic: Draft 2024 Federal Transportation Positions

#### Request/Recommendation:

COMPASS staff requests Executive Committee recommendation of the draft 2024 federal transportation positions (attached) for COMPASS Board of Directors' approval.

#### Background/Summary:

Each year, the COMPASS Executive Committee reviews, revises, and recommends a set of federal transportation positions. The federal transportation positions provide direction and guidance to COMPASS' government affairs staff regarding the policy preferences and priorities of the COMPASS Board.

The draft 2024 federal transportation positions are almost identical to the 2023 positions, except for a few minor changes in wording. The vast majority of COMPASS' federal transportation positions depend upon a single piece of legislation, namely, the surface transportation reauthorization bill. Given the fact that the Infrastructure Investment and Jobs Act (IIJA) will not expire until 2026, there is no urgent need to make significant revisions to our federal transportation positions.

**Implication (policy and/or financial):** The 2024 federal transportation positions will provide guidance and direction for COMPASS' government affairs staff regarding the federal policy preferences and priorities of the COMPASS Board.

#### More Information:

- 1) Attachment – DRAFT 2024 Federal Transportation Positions
- 2) 2023 Federal Legislative Position Statements: [https://compassidaho.org/wp-content/uploads/2023\\_Federal\\_Legislative\\_Positions.pdf](https://compassidaho.org/wp-content/uploads/2023_Federal_Legislative_Positions.pdf)
- 3) For detailed information, contact: Jacob Miller, Government Affairs Coordinator, at [JMiller@COMPASSIdaho.org](mailto:JMiller@COMPASSIdaho.org)

JM:tg [T:\FY23\700\\_Services\760\\_Government\\_Affairs\Policy\Legislative\\_Positions\2024\\_Legislative\\_Positions\Executive\\_Committee\September\\_12\\_Executive\\_Committee\\_IV-D\\_Federal\\_Transportation\\_Positions\\_Memo.docx](T:\FY23\700_Services\760_Government_Affairs\Policy\Legislative_Positions\2024_Legislative_Positions\Executive_Committee\September_12_Executive_Committee_IV-D_Federal_Transportation_Positions_Memo.docx)

## **DRAFT 2024 COMPASS Federal Transportation Positions**

**COMPASS encourages long-term reauthorization of the Infrastructure Investment and Jobs Act (IIJA).** IIJA expires on September 30, 2026. Consistent, predictable federal investments through a new long-term surface transportation reauthorization bill will allow state and local governments to address much-needed infrastructure improvements. Starting discussions on the reauthorization of IIJA early will allow for the identification of the nation's most pressing issues and the vetting of possible and appropriate solutions.

**Congress must solve the perennial Highway Trust Fund funding shortfall in a permanent, meaningful way, eliminating the need for short-term infusions of general fund dollars.**

- **Support a federal fuel excise tax increase.** The federal fuel tax has not been increased since 1993 (31 years) and remains the most readily available user-pay solution to stabilizing the Highway Trust Fund.
- **Add additional road user charge concepts.** Improvements in fuel efficiency and the development of alternative fuel vehicles have had a negative effect on the Highway Trust Fund. Additional user fee concepts, such as mileage-based user fees, are necessary to capture evolving trends and changes in relation to transportation infrastructure funding.

**Provide more direct funding to local governments and increase local decision-making authority.** COMPASS encourages more flexibility in funding and direct allocation to regions, metropolitan planning organizations (MPOs), counties, cities, and public transportation authorities with transportation infrastructure responsibilities. The IIJA made some progress in this regard while placing greater responsibility on those entities to develop and meet system performance goals. MPOs should be direct recipients of federal transportation funding for all transportation planning and program efforts in metropolitan areas.

**Provide local flexibility.** COMPASS supports local flexibility to build, operate, and maintain local and regional transportation projects. Federal policy should allow MPOs and local governments to plan projects that use alternative design standards while meeting environmental objectives when the use of rigid federal design standards is inconsistent with local needs.

**Increase federal funding for public transportation.** Public transportation providers in both urban and rural areas of Idaho operate on very limited funding. Congress should provide more robust growth in federal public transportation programs to help these systems meet the needs of their communities. Local match requirements for Federal Transit Administration and Federal Highway Administration funding should be the same within each state.

**Increase federal support for non-motorized transportation options.** COMPASS supports increasing federal funding and incentives to provide safe bicycle and pedestrian mobility options designed to move toward zero deaths.

**Increase set-aside for off-system bridges.** Nearly 80% of the nation's bridges are the responsibility of local entities (not on the federal-aid highway system). Funding for off-system bridges is crucial for local entities to safely operate and maintain these bridge structures.

**Oppose federal aid turnback proposals.** COMPASS opposes any proposals to dismantle the federal transportation funding system by turning back all or a portion of the federal aid to the states.

**Inter-City Passenger Rail Service.** COMPASS encourages the Federal Rail Administration and Amtrak to study the feasibility of resuming Amtrak's "Pioneer Route" passenger rail service through the Treasure Valley. The Pioneer Route provided service from Seattle to Denver through Portland, Boise, and Salt Lake City for 20 years until it was discontinued in 1997. Given the recent economic and population growth in these areas of the Northwest, it is reasonable to study the feasibility of resuming Pioneer Route passenger rail service.



## EXECUTIVE COMMITTEE AGENDA ITEM IV-F

Date: September 12, 2023

### **Topic: Revision 4 of the FY2023 Unified Planning Work Program and Budget**

#### **Request/Recommendation:**

Adopt Resolution 19-2023, approving Revision 4 of the FY2023 Unified Planning Work Program and Budget (UPWP).

#### **Background/Summary:**

Federal metropolitan planning rules require that COMPASS produce a UPWP, which is periodically amended to accommodate changes in revenues, expenses, staffing, and scope. These amendments are usually accomplished through resolution with subsequent distribution of the approved resolution and documents to the appropriate funding agencies.

The total FY2023 Consolidated Planning Grant (CPG) funding available for obligation exceeds the amount in Revision 3 of the FY2023 UPWP by approximately \$40,000. The amount of obligation currently pending is the Federal Transit Administration (FTA) share of the FY2023 CPG funding, which totals about \$424,000, including local match. This FTA funding has been transferred to Federal Highway Administration (FHWA), but FHWA is unable to obligate this funding due to the discrepancy between the amount pending obligation and the amount shown in the UPWP. Revision 4 of the FY2023 UPWP is proposed to correct this discrepancy and capture all available funding.

The remaining FY2023 CPG funding should be obligated before the fiscal year ends on September 30, 2023. Due to this tight time constraint, staff have bypassed the typical process of asking the Finance Committee to review and recommend revisions to the UPWP. Instead, the Executive Committee is asked to approve this revision to the UPWP. If the Executive Committee approves Revision 4 of the FY2023 UPWP, the COMPASS Board of Directors will be asked to ratify the Executive Committee action at its October 16, 2023, meeting.

The following revisions to revenues are proposed in Revision 4 of the FY2023 UPWP:

- Increase FY2023 CPG revenue by \$40,843 to correspond to the total amount pending obligation.
- Decrease the draw from fund balance by \$1,139. This use of local funds was replaced by the available FY2023 CPG funds.

The following revision to expenses is proposed in Revision 4 of the FY2023 UPWP:

- Increase professional services expense for consultant support to develop the transportation funding study by \$39,704.

**Implication (policy and/or financial):**

Without Executive Committee adoption of Revision 4 of the FY2023 UPWP, Revision 3 of the UPWP will remain in effect and the remaining FY2023 CPG funding will not be obligated.

**More Information:**

- 1) Attachments
- 2) For detailed information contact: Meg Larsen, at 208-475-2228 or [mlarsen@compassidaho.org](mailto:mlarsen@compassidaho.org)



**RESOLUTION NO. 19-2023**

**FOR THE PURPOSE OF APPROVING REVISION 4 OF THE  
FY2023 UNIFIED PLANNING WORK PROGRAM AND BUDGET**

**WHEREAS**, Revision 3 of the FY2023 Unified Planning Work Program and Budget was adopted by the Community Planning Association of Southwest Idaho Board of Directors under Resolution 13-2023, dated June 26, 2023;

**WHEREAS**, the Community Planning Association of Southwest Idaho desires to amend the annual Unified Planning Work Program and Budget as part of timely reviews;

**WHEREAS**, the Community Planning Association of Southwest Idaho desires to incorporate funding and program revisions in the Unified Planning Work Program and Budget to recognize federal dollars for both COMPASS and pass-through agreements to other agencies; and

**WHEREAS**, the attached memorandum and supporting documentation summarizes the adjustments included in Revision 4 of the FY2023 Unified Planning Work Program and Budget and is made a part hereof.

**NOW, THEREFORE, BE IT RESOLVED**, that the Community Planning Association of Southwest Idaho Board of Directors approves by resolution, Revision 4 of the FY2023 Unified Planning Work Program and Budget; and

**BE IT FURTHER RESOLVED**, that the Chair and Executive Director are authorized to submit all grant and contract revisions and sign all necessary documents for grant and contract purposes.

**DATED** this 12<sup>th</sup> day of September 2023.

**APPROVED:**

**By:** \_\_\_\_\_  
**Debbie Kling, Chair**  
**Community Planning Association**  
**of Southwest Idaho Board of Directors**

**ATTEST:**

**By:** \_\_\_\_\_  
**Matthew J. Stoll, Executive Director**  
**Community Planning Association**  
**of Southwest Idaho**

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**COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO**

**Recommended Changes to FY2023 - Revision 4**

**Summary**

<b>Revision 3 FY2023 UPWP Revenues</b>		<b>4,823,879</b>	<b>Revision 3 FY2023 UPWP Expenses</b>		<b>4,823,879</b>
1	Increase FY2023 Consolidated Planning Grant funds, KN22108 to correspond to the actual obligation amount	40,843	Increase budget for the Transportation Funding Study		39,704
2	Decrease fund balance draw required to cover budget shortfall; this use of local funds was replaced by CPG funds.	(1,139)			
<b>Recommended Adjustments to Revenues</b>		<b>39,704</b>	<b>Recommended Adjustments to Expenses</b>		<b>39,704</b>
<b>Adjusted Revenues - Revision 4</b>		<b>4,863,583</b>	<b>Adjusted Expenses - Revision 4</b>		<b>4,863,583</b>

**COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO  
FY2023 UNIFIED PLANNING WORK PROGRAM AND BUDGET - REVISION 4  
REVENUE AND EXPENSE SUMMARY**

REVENUE	FY2023 Rev 3	FY2023 Rev 4
<b>GENERAL MEMBERSHIP</b>		
Ada County	249,479	249,479
Ada County Highway District	249,479	249,479
Canyon County	122,508	122,508
Canyon Highway District No. 4	47,092	47,092
Golden Gate Highway District No.3	-	-
City of Boise	107,392	107,392
City of Caldwell	29,298	29,298
City of Eagle	14,973	14,973
City of Garden City	5,749	5,749
City of Greenleaf	370	370
City of Kuna	12,116	12,116
City of Meridian	58,848	58,848
City of Melba	256	256
City of Middleton	4,727	4,727
City of Nampa	48,112	48,112
City of Notus	273	273
City of Parma	935	935
City of Star	6,711	6,711
City of Wilder	714	714
Subtotal	959,032	959,032
<b>SPECIAL MEMBERSHIP</b>		
Boise State University	9,600	9,600
Capital City Development Corporation	9,600	9,600
Idaho Department of Environmental Quality	9,600	9,600
Idaho Transportation Department	9,600	9,600
Valley Regional Transit	9,600	9,600
Subtotal	48,000	48,000
<b>GRANTS AND SPECIAL PROJECTS</b>		
<b>FHWA/FTA - Consolidated Planning Grants</b>		
CPG - FY2022 K# 20640 Ada County (carryover from FY22 YE)	323,578	323,578
CPG - FY2022 K# 20640 Canyon County (carryover from FY22 YE)	113,690	113,690
CPG - FY2023 K# 22108; Ada County	1,280,846	1,311,070
CPG - FY2023 K# 22108; Canyon County	450,027	460,646
Sub Total CPG Grants	2,168,141	2,208,984
STBG-TMA & STBG-U - K# 20560; FY2023 off-the-top funds for Planning	306,705	306,705
STBG-U - K# 23026 Permanent Automated Counters	36,137	36,137
STBG-TMA - K# 22395 Fiscal Impact Analysis Phase 3	55,596	55,596
STP TMA - K# 19571, CIM 2050 (carryover of remaining obligated funds)	99,302	99,302
STBG TMA - K# 20271, CIM Minor Update	169,568	169,568
FHWA Safe Streets and Roads for All Action Plan	392,000	392,000
Subtotal	1,059,308	1,059,308
<b>OTHER REVENUE SOURCES</b>		
Idaho Department of Environmental Quality	55,000	55,000
Ada County Air Quality Board	55,000	55,000
Air Quality Operations - Management Fee	70,000	70,000
Cities of Star and Nampa - Project Dev reimb; consultant refund	41,945	41,945
Orthophotography - Participant Contributions	125,000	125,000
Interest Income	38,953	38,954
Subtotal	385,898	385,899
<b>TOTAL REVENUE; Dues, Federal Funds, and Other miscellaneous</b>	<b>4,620,379</b>	<b>4,661,223</b>
Draw From Fund Balance (CIM Implementation Grants)	50,000	50,000
Draw From Fund Balance (funds set aside for orthophotography flight)	37,500	37,500
Draw From Fund Balance (20% match on Safe Streets for All Action Plan)	98,000	98,000
Draw From Fund Balance to cover shortfall	18,000	16,860
Subtotal	203,500	202,360
<b>TOTAL REVENUE, ALL RESOURCES</b>	<b>4,823,879</b>	<b>4,863,583</b>

EXPENSE	FY2023 Rev 3	FY2023 Rev 4
<b>SALARY, FRINGE &amp; CONTINGENCY</b>		
Salary	1,767,151	1,767,151
Fringe	822,100	822,100
Contingency (Overtime, Bonus, and Sick Time Trade)	19,000	19,000
Subtotal	2,608,251	2,608,251
<b>INDIRECT OPERATIONS &amp; MAINTENANCE</b>		
Indirect Costs	217,900	217,900
Subtotal	217,900	217,900
<b>DIRECT OPERATIONS &amp; MAINTENANCE</b>		
620001, Demographics and Growth Monitoring	2,500	2,500
653001, Communication and Education	49,100	49,100
661001, Long-Range Planning	598,514	638,218
661005, Safe Streets and Roads for All	490,000	490,000
661008, Bike Counter Management	67,330	67,330
685001, Transportation Improvement Program	6,000	6,000
685002, Project Development Program	115,632	115,632
685004, CIM Implementation Grants	50,000	50,000
702001, Air Quality Outreach	100,000	100,000
760001, Government Affairs (was Legislative Services)	18,000	18,000
801001, Staff Development	60,000	60,000
820001, Committee Support	2,000	2,000
836001, Regional Travel Demand Model	37,200	37,200
838001, Travel Survey Data Collection	15,148	15,148
860001, Geographic Information System Maintenance	223,800	223,800
990001, Direct Operations and Maintenance	162,504	162,504
Subtotal	1,997,728	2,037,432
<b>TOTAL EXPENSE</b>	<b>4,823,879</b>	<b>4,863,583</b>

REVENUE AND EXPENSE SUMMARY		
TOTAL REVENUE	4,823,879	4,863,583
LESS: TOTAL EXPENSES	4,823,879	4,863,583
REVENUE EXCESS/(DEFICIT)	-	-

**COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO  
FY2023 UNIFIED PLANNING WORK PROGRAM AND BUDGET - REVISION 4  
EXPENSES BY WORK PROGRAM NUMBER AND FUNDING SOURCE**

WORK PROGRAM NUMBER	EXPENSES				FUNDING SOURCES										MATCH, LOCAL & OTHER FUNDING				TOTAL FUNDING SOURCES	
	Work Days	Labor & Indirect Cost	Direct Cost	Total Cost	FY22 CPG Ada County K# 20640 (74%)	FY22 CPG Canyon County K# 20640 (26%)	FY23 CPG Ada County K# 22108 (74%)	FY23 CPG Canyon County K# 22108 (26%)	STP-TMA Off The Top K# 20560	STBG-U Bike Counters K# 20326	STBG-TMA Fiscal Impact Analysis K# 22395	STP-TMA CIM 2050 K# 19751	STBG-TMA CIM Minor Update K# 20271	FHWA Safe Streets and Roads for All	Total Federal Funds	Required Match	Local Funds/FB	Other Revenue		Total Local & Other
601001 UPWP/Budget Development and Federal Assurances	83	69,724	-	69,724	3,700	1,300	21,908	7,698	30,000						64,606	5,118			5,118	69,724
620001 Demographics and Growth Monitoring	46	33,680	2,500	36,180	2,220	780	4,088	1,436	25,000						33,524	2,656			2,656	36,180
620005 Safe and Accessible Transportation (development reviews)	35	17,105	-	17,105	1,480	520	1,246	438	10,000						13,684	3,421			3,421	17,105
653001 Communication and Education Long-Range Planning	193	122,936	49,100	172,036											-		172,036		172,036	172,036
661001 General Project Management	670	491,566	638,218	1,129,784	74,000	26,000	478,846	168,243			55,596	74,604	169,568		1,046,857	82,927			82,927	1,129,784
661005 Safe and Accessible Transportation	157	99,884	490,000	589,884	7,400	2,600	51,731	18,176						392,000	471,907	19,977	98,000		117,977	589,884
661008 Bike Counter Management Resource Development/Funding	304	146,204	67,330	213,534			100,250	35,223		36,137					171,610	13,594	28,330		41,924	213,534
685001 Transportation Improvement Program	418	277,605	6,000	283,605	1,480	520	100,483	35,305	125,000						262,788	20,817			20,817	283,605
685002 Project Development Program	36	26,420	115,632	142,052	740	260	13,302	4,674	75,000						93,976	7,444		40,632	48,076	142,052
685003 Grant Research and Development	188	144,158	-	144,158											-		144,158		144,158	144,158
685004 CIM Implementation Grants	25	17,621	50,000	67,621			12,082	4,245							16,327	1,294	50,000		51,294	67,621
685005 Safe and Accessible Transportation (safety grant application)	7	5,824	-	5,824	370	130	3,078	1,081							4,659	1,165			1,165	5,824
<b>TOTAL PROJECTS</b>	<b>2,162</b>	<b>1,452,727</b>	<b>1,418,780</b>	<b>2,871,507</b>	<b>91,390</b>	<b>32,110</b>	<b>787,014</b>	<b>276,519</b>	<b>265,000</b>	<b>36,137</b>	<b>55,596</b>	<b>74,604</b>	<b>169,568</b>	<b>392,000</b>	<b>2,179,938</b>	<b>158,413</b>	<b>492,524</b>	<b>40,632</b>	<b>691,569</b>	<b>2,871,507</b>
701001 Membership Services	50	39,495	-	39,495	7,400	2,600	19,681	6,915							36,596	2,899			2,899	39,495
702001 Air Quality Outreach	7	10,000	100,000	110,000											-			110,000	110,000	110,000
703001 Public Services	62	46,993	-	46,993											-		46,993		46,993	46,993
704001 Air Quality Operations	128	118,276	-	118,276											-		48,276	70,000	118,276	118,276
705001 Transportation Liaison Services	38	33,511	-	33,511	7,400	2,600	15,578	5,473							31,051	2,460			2,460	33,511
760001 Government Affairs	253	224,422	18,000	242,422											-		242,422		242,422	242,422
<b>TOTAL SERVICES</b>	<b>538</b>	<b>472,697</b>	<b>118,000</b>	<b>590,697</b>	<b>14,800</b>	<b>5,200</b>	<b>35,259</b>	<b>12,388</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>67,647</b>	<b>5,359</b>	<b>337,691</b>	<b>180,000</b>	<b>523,050</b>	<b>590,697</b>
801001 Staff Development	133	94,146	60,000	154,146	22,200	7,800	83,496	29,336							142,832	11,314			11,314	154,146
820001 Committee Support	254	168,665	2,000	170,665	29,600	10,400	87,422	30,716							158,138	12,527			12,527	170,665
836001 Regional Travel Demand Model	302	251,285	37,200	288,485	37,000	13,000	146,010	51,301	20,000						267,311	21,174			21,174	288,485
838001 Travel Survey Data Collection	-	-	15,148	15,148				10,387							14,036	1,112			1,112	15,148
842001 Congestion Management Process	137	113,994	-	113,994	51,800	18,200	26,364	9,263							105,627	8,367			8,367	113,994
842002 I-84 Corridor Operations Plan	10	8,321	-	8,321	2,960	1,040	2,745	965							7,710	611			611	8,321
860001 Geographic Information System Maintenance	374	253,580	223,800	477,380	70,300	24,700	129,546	45,516	21,705						291,767	23,113	37,500	125,000	185,613	477,380
860005 Safe and Accessible Transportation (mapping)	18	10,736	-	10,736	3,528	1,240	2,827	993							8,588	2,148			2,148	10,736
<b>TOTAL SYSTEM MAINTENANCE</b>	<b>1,228</b>	<b>900,727</b>	<b>338,148</b>	<b>1,238,875</b>	<b>217,388</b>	<b>76,380</b>	<b>488,797</b>	<b>171,739</b>	<b>41,705</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>996,009</b>	<b>80,366</b>	<b>37,500</b>	<b>125,000</b>	<b>242,866</b>	<b>1,238,875</b>
990001 Direct Operations / Maintenance	-	-	162,504	162,504											24,698	1,956	95,583	40,267	137,806	162,504
991001 Support Services Labor	1,012	-	-	-											-				-	-
999001 Indirect Operations/Maintenance	-	-	-	-											-				-	-
<b>TOTAL INDIRECT/OVERHEAD</b>	<b>1,012</b>	<b>-</b>	<b>162,504</b>	<b>162,504</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>24,698</b>	<b>1,956</b>	<b>95,583</b>	<b>40,267</b>	<b>137,806</b>	<b>162,504</b>	

**COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO  
FY2023 UNIFIED PLANNING WORK PROGRAM AND BUDGET - REVISION 4  
DIRECT EXPENSE SUMMARY**

DESCRIPTION	TOTAL DIRECT	PROFESSIONAL SERVICES (830)	EQUIPMENT / SOFTWARE (834)	TRAVEL / EVENTS / EDUCATION (840)	PRINTING (860)	OTHER (863)	PUBLIC INVOLVEMENT (864)	MEETING SUPPORT (865)	LEGAL / LOBBYING (872)	CARRY- FORWARD
620001 Demographics and Growth Monitoring	2,500					2,500				
653001 Communication and Education	49,100	24,000			1,300		23,800			
661001 Long-Range Planning	638,218	617,218			2,000		19,000			
661005 Safe Streets and Roads for All	490,000	490,000								
661008 Bike Counter Management	67,330		67,330							
685001 Transportation Improvement Program	6,000						6,000			
685002 Project Development Program	115,632	115,632								
685004 CIM Implementation Grants	50,000	50,000								
702001 Air Quality Outreach	100,000	100,000								
760001 Government Affairs	18,000			18,000						
801001 Staff Development	60,000			60,000						
820001 Committee Support	2,000							2,000		
836001 Regional Travel Demand Model	37,200	37,200								
838001 Travel Survey Data Collection	15,148	15,148								
860001 Geographic Information System Maintenance	223,800	162,500	61,300							
990001 Direct Operations / Maintenance	26,654									26,654
Consultant support for salary/benefits survey	10,000	10,000								
Migrate website from Dreamweaver	8,000	8,000								
New/replacement hardware and software	10,000		10,000							
Phone System (carry over)	20,000		20,000							
Workspace buildout (carry over)	18,000		18,000							
Transit network planning software	19,250		19,250							
Cube renewal; Cube Land	15,000		15,000							
AICP and APBP Webinar series	1,600			1,600						
NARC Executive Directors' Conf Sponsorship	10,000			10,000						
Membership dues for COMPASS	17,000								17,000	
Other: board lunch, staff gifts, meeting refreshments, misc.	7,000							7,000		
<b>GRAND TOTAL</b>	<b>2,037,432</b>	<b>1,629,698</b>	<b>210,880</b>	<b>89,600</b>	<b>3,300</b>	<b>2,500</b>	<b>48,800</b>	<b>9,000</b>	<b>17,000</b>	<b>26,654</b>

**COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO  
 FY2023 UNIFIED PLANNING WORK PROGRAM AND BUDGET - REVISION 4  
 INDIRECT OPERATIONS AND MAINTENANCE EXPENSE SUMMARY**

CATEGORY	ACCOUNT CODE	FY2023 Rev 3	FY2023 Rev 4
Professional Services	930	30,000	30,000
Equipment Repair / Maintenance	936	500	500
Publications	943	2,000	2,000
Employee Professional Membership	945	4,500	4,500
Postage	950	600	600
Telephone	951	14,000	14,000
Building Maintenance and Reserve for Major Repairs	955	63,550	63,550
Printing	960	1,500	1,500
Advertising	962	1,500	1,500
Audit	970	17,000	17,000
Insurance	971	17,250	17,250
Legal Services	972	5,000	5,000
General Supplies	980	3,500	3,500
Computer Supplies	982	9,000	9,000
Computer Software / Maintenance	983	29,500	29,500
Vehicle Maintenance	991	3,000	3,000
Utilities	992	9,000	9,000
Local Travel	993	1,500	1,500
Other / Miscellaneous	995	5,000	5,000
<b>TOTAL</b>		<b>217,900</b>	<b>217,900</b>



**COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO  
FY2023 UNIFIED PLANNING WORK PROGRAM AND BUDGET - REVISION 4  
WORKDAY ALLOCATION SUMMARY**

WORK PROGRAM DESCRIPTION		LEAD STAFF	DIRECTORS	PLANNING	COMMUNICATIONS	OPERATIONS	TOTAL
601001	UPWP/Budget Development and Federal Assurances	ML	21	19	2	41	83
620001	Demographics and Growth Monitoring	AM	-	39	7	-	46
620005	Safe and Accessible Transportation (development reviews)	AM	-	35	-	-	35
653001	Communication and Education	AL	8	10	175	-	193
	Long-Range Planning	AM					
661001	General Project Management	AM	14	596	60	-	670
661005	Safe and Accessible Transportation	AM	-	157	-	-	157
661008	Bike Counter Management	AM	-	304	-	-	304
	Resource Development/Funding	TT					
685001	Transportation Improvement Program	TT	11	364	43	-	418
685002	Project Development Program	MC	-	36	-	-	36
685003	Grant Research and Development	MC	8	170	10	-	188
685004	CIM Implementation Grants	MC	-	25	-	-	25
685005	Safe and Accessible Transportation (safety grant application)	TT	-	7	-	-	7
<b>TOTAL PROJECTS</b>			<b>62</b>	<b>1,762</b>	<b>297</b>	<b>41</b>	<b>2,162</b>
701001	Membership Services	AM	1	43	6	-	50
702001	Air Quality Outreach	AL	-	-	7	-	7
703001	Public Services	MW	-	55	7	-	62
704001	Air Quality Operations	ML	67	-	12	49	128
705001	Transportation Liaison Services	MS	10	15	13	-	38
760001	Government Affairs	MS	38	-	215	-	253
<b>TOTAL SERVICES</b>			<b>116</b>	<b>113</b>	<b>260</b>	<b>49</b>	<b>538</b>
801001	Staff Development	ML	6	102	19	6	133
820001	Committee Support	ML	7	118	129	-	254
836001	Regional Travel Demand Model	MW	-	302	-	-	302
838001	Travel Survey Data Collection	MW	-	-	-	-	-
842001	Congestion Management Process	MW	-	137	-	-	137
842002	I-84 Corridor Operations Plan	MW	-	10	-	-	10
860001	Geographic Information System Maintenance	EA	-	374	-	-	374
860005	Safe and Accessible Transportation (mapping)	AM	-	18	-	-	18
<b>TOTAL SYSTEM MAINTENANCE</b>			<b>13</b>	<b>1,061</b>	<b>148</b>	<b>6</b>	<b>1,228</b>
<b>TOTAL DIRECT</b>			<b>191</b>	<b>2,936</b>	<b>705</b>	<b>96</b>	<b>3,928</b>
991001	Support Services Labor	ML	269	164	215	364	1,012
<b>TOTAL INDIRECT/OVERHEAD</b>			<b>269</b>	<b>164</b>	<b>215</b>	<b>364</b>	<b>1,012</b>
<b>TOTAL LABOR</b>			<b>460</b>	<b>3,100</b>	<b>920</b>	<b>460</b>	<b>4,940</b>

<b>PROGRAM NO.</b>	601				<b>CLASSIFICATION:</b>	Project	
<b>TITLE:</b>	UPWP Budget Development and Monitoring						
<b>TASK / PROJECT DESCRIPTION:</b>	Monitor and amend, as necessary, the FY2023 Unified Planning Work Program and Budget (UPWP) and related transportation grants for the metropolitan planning organization (MPO). Develop and obtain COMPASS Board approval for the FY2024 UPWP. Attain compliance on all federal requirements of transportation planning implemented under applicable federal transportation bills.						
<b>PURPOSE, SIGNIFICANCE, AND REGIONAL VALUE:</b>	The UPWP is a comprehensive work plan that coordinates federally funded transportation planning and transportation related planning activities in the region and identifies the related planning budget.						
<b>FEDERAL REQUIREMENT, RELATIONSHIP TO OTHER ACTIVITIES, FEDERAL CERTIFICATION REVIEW</b>	Federal Code 23 CFR § 450.308 (b) An MPO shall document metropolitan transportation planning activities performed with funds provided under title 23 U.S.C. and title 49 U.S.C. Chapter 53 in a unified planning work program (UPWP) or simplified statement of work in accordance with the provisions of this section and 23 CFR part 420.						
<b>FY2023 BENCHMARKS</b>							
<b>MILESTONES / PRODUCTS</b>							
<b>FY2023 UPWP</b>							
Process and track revenues and expenditures for the FY2023 UPWP and related transportation grants Process required state and local agreements and other required paperwork for transportation grants							Ongoing As Needed
<b>Process and obtain Board approval of FY2023 UPWP revisions</b>							
Distribute revisions of the FY2023 UPWP to the Idaho Transportation Department for tracking purposes Distribute revisions of the FY2023 UPWP to the Federal Highway Administration and the Federal Transit Administration for approval							As Needed
<b>FY2024 UPWP Development</b>							
Develop process and schedule for the FY2024 UPWP Solicit membership input on possible transportation planning projects and associated needs for FY2024 Submit initial revenue assessment for FY2024 to the Finance Committee for input Obtain Board approval on FY2024 General and Special membership dues							Nov Jan-Feb Mar Apr
<b>Present FY2024 UPWP</b>							
Present draft FY2024 UPWP to Finance Committee for input and feedback Present draft FY2024 UPWP to Finance Committee for recommendation Submit FY2024 UPWP to Board for adoption Submit and obtain approval from Federal Highway Administration of FY2024 UPWP Distribute FY2024 UPWP to the Idaho Transportation Department and Federal Transit Administration							Jun Jul Aug Aug Aug
<b>Track Federal requirements as related to Self-Certification</b>							
Compliance with federal requirements							Ongoing
<b>Track federal requirements as related to Regional Transportation Improvement Program and the Long-Range Transportation Plan</b>							
Monitor federal changes through the Federal Register							Ongoing
<b>LEAD STAFF:</b> Meg Larsen							
<b>END PRODUCTS:</b> FY2022 UPWP revisions; FY2023 UPWP; and maximize funding opportunities.							
<b>Expense Summary</b>							
Total Workdays:							83
Salary							\$ 43,919
Fringe							19,843
Overhead							5,961
Total Labor Cost:							69,724
<b>ESTIMATED DATE OF COMPLETION:</b> September-2023							
<b>DIRECT EXPENDITURES:</b>							
Professional Services \$ -							
Legal / Lobbying							
Equipment Purchases							
Travel / Education							
Printing							
Public Involvement							
Meeting Support							
Other							
Total Direct Cost:							\$ -
601							Total Cost: \$ 69,724
<b>Funding Sources</b>				<b>Participating Agencies</b>			
	Ada	Canyon	Special	Total	Member Agencies		
CPG, K20640	\$ 3,700	\$ 1,300		\$ 5,000	Federal Highway Administration		
CPG, K22108	21,908	7,698		29,606	Federal Transit Administration		
STP-TMA, K20560			30,000	30,000			
Local / Fund Bal	3,787	1,331		5,118			
<b>Total:</b>	<b>\$ 29,395</b>	<b>\$ 10,329</b>	<b>\$ 30,000</b>	<b>69,724</b>			

<b>PROGRAM NO.</b>	620		<b>CLASSIFICATION:</b>		Project
<b>TITLE:</b>	<b>Demographics and Growth Monitoring</b>				
<b>TASK / PROJECT DESCRIPTION:</b>	To collect, analyze, and report on growth and transportation patterns related to goals in the regional long-range transportation plan. This includes providing demographic data, such as population and employment estimates, providing relevant information for local decision-making, and updating demographic forecasts based on new entitlements and policies.				
<b>PURPOSE, SIGNIFICANCE, AND REGIONAL VALUE:</b>	Tracking and monitoring growth and system demands are critical to several planning efforts: 1) <i>Communities in Motion</i> as well as other corridor, subarea, and alternative analyses depend on accurate data and assumptions about current and future transportation, housing, and infrastructure demands; 2) The travel demand model also requires current and accurate housing and employment data; 3) Accessing, mapping, and disseminating census data and training enables member agencies to have data for studies, grants, land use allocation demonstration modeling, and other analyses, and is an often requested member service; 4) Development review, including the fiscal impact analysis, enables local decision-makers to bridge regional and local planning efforts to provide growth supportive of <i>Communities in Motion</i> , and 5) developing a housing coordination plan to better integrate affordable housing, employment, and transportation planning.				
<b>FEDERAL REQUIREMENT, RELATIONSHIP TO OTHER ACTIVITIES, FEDERAL CERTIFICATION REVIEW:</b>	Federal Code 23 CFR § 450.322 (b) -- Long-range plans require valid forecasts of future demand for transportation services that are based on existing conditions that can be included in the travel demand model. In updating the transportation plan, the MPO shall use the latest available estimates and assumptions for population, land use, travel, employment, congestion, and economic activity. "The metropolitan transportation plan shall, at a minimum, include (1) The projected transportation demand of persons and goods in the metropolitan planning area over the period of the transportation plan...."				
<b>FY2023 BENCHMARKS</b>					
<b>MILESTONES / PRODUCTS</b>					
<b>Population and Employment Estimates</b>					
Data collection and geocoding of building permits					Ongoing
Complete 2022 employment data					Mar
Complete 2022 Development Monitoring Report					Mar
Complete 2023 population estimates and receive Board acceptance					Apr
<b>Development Forecasting, Tracking, and Reconciliation</b>					
Update preliminary plat files and other entitled development					Ongoing
Reconcile CIM 2050 preferred growth scenario with entitlements					Ongoing
Develop population, housing, and employment forecasts for long-range transportation plan					Summer
<b>Demographics Support</b>					
Respond to member requests for census data					Ongoing
Provide development and policy reviews and checklists					Ongoing
Include fiscal impact analysis with development checklist per policy					Ongoing
Development checklist report					Spring
<b>LEAD STAFF:</b> Austin Miller					
<b>END PRODUCT:</b> Demographic products: 1) 2023 population estimates; 2) 2022 employment estimates; 3) 2021 Development Monitoring Report updated; 4) annual demographic reconciliation; 5) population, housing, and employment forecast; 6) development checklist report; and 7) housing coordination plan.					
<b>Expense Summary</b>					
<b>Total Workdays:</b>					81
Salary					\$ 31,990
Fringe					14,453
Overhead					4,342
<b>Total Labor Cost:</b>					50,785
<b>ESTIMATED DATE OF COMPLETION:</b> September-2023					
<b>DIRECT EXPENDITURES:</b>					
Professional Services					
Legal / Lobbying					
Equipment Purchases					
Travel / Education					
Printing					
Public Involvement					
Meeting Support					
Other 2,500					
<b>Total Direct Cost:</b>					\$ 2,500
<b>Total:</b>					620
<b>Total Cost:</b>					\$ 53,285
<b>Funding Sources</b>		<b>Participating Agencies</b>			
	Ada	Canyon	Special	Total	Member Agencies
CPG, K20640	\$ 3,700	\$ 1,300		\$ 5,000	Housing authorities and other housing stakeholders
CPG, K22108	5,334	1,874		7,208	
STP-TMA, K20560			35,000	35,000	
Local / Fund Bal	4,497	1,580		6,077	
<b>Total:</b>	<b>\$ 13,531</b>	<b>\$ 4,754</b>	<b>\$ 35,000</b>	<b>53,285</b>	

<b>PROGRAM NO.</b>	653			<b>CLASSIFICATION:</b>	Project	
<b>TITLE:</b>	Communication and Education					
<b>TASK / PROJECT DESCRIPTION:</b>	The Communication and Education task broadly includes external communications, public relations, public involvement, public education, and ongoing COMPASS Board education. Specific elements of the task include, but are not limited to, managing the ongoing COMPASS education series, the annual COMPASS 101 workshop, periodic Board workshops, and the Leadership in Motion awards program; writing the annual report, <i>Keeping Up With COMPASS</i> newsletter, brochures, web content, news releases, and other documents; managing COMPASS' social media channels; supporting the Public Participation Workgroup; and representing COMPASS at open houses and other events.					
<b>PURPOSE, SIGNIFICANCE, AND REGIONAL VALUE:</b>	The Communication and Education program helps COMPASS facilitate public involvement in, and understanding of, transportation and related planning efforts by planning and implementing an integrated communications/education and public involvement strategy.					
<b>FEDERAL REQUIREMENT, RELATIONSHIP TO OTHER ACTIVITIES, FEDERAL CERTIFICATION REVIEW:</b>	Federal Code 23 CFR § 450.316 requires public input and involvement in metropolitan planning organization planning activities. Public involvement for specific programs (e.g., regional transportation improvement program, regional long-range transportation plan [ <i>Communities in Motion</i> ]) is planned and budgeted under those programs. The Communication and Education task supports that outreach and involvement through developing and updating the COMPASS participation plan, coordinating outreach efforts, and providing more general (non-program specific) opportunities for the public to learn about transportation, planning, financial, and related issues to support federally required public involvement efforts.					
<b>FY2023 BENCHMARKS</b>						
<b>MILESTONES / PRODUCTS</b>						
<b>General</b> Continue work with media -- set up interviews, develop story ideas, respond to inquiries, write/distribute news releases Support work of Public Participation Workgroup Implement, and potentially update, the COMPASS participation plan; work toward goals established in the plan Provide outreach/public speaking support and training to staff					Ongoing Ongoing Ongoing	
<b>Develop tools, such as electronic and print materials, designed for most effective means of communication</b> Maintain and enhance COMPASS social media channels Continually update the COMPASS website to improve usability and keep content up to date Develop the FY2022 annual report, annual budget summary, and annual communication summary Write and distribute monthly Keeping Up With COMPASS newsletter Update/develop other print materials as appropriate					Ongoing Ongoing Oct - Dec Ongoing Ongoing	
<b>Education and community outreach</b> Develop and implement FY2023 public education series Support and collaborate with other agencies' outreach and education efforts and programs Participate in community events to share planning-related information Attend/support member agencies at public meetings Manage/support Leadership in Motion awards program Plan and host annual "COMPASS 101" workshop Sponsor "Look! Save a Life" bicycle/pedestrian safety campaign (coordinated through the City of Boise Police Department) Present information about COMPASS and our programs to stakeholders and community groups as requested					Jan - Sep Ongoing Ongoing Ongoing Aug - Dec Jan - Feb Mar - Jun Ongoing	
<b>LEAD STAFF:</b> Amy Luft					<b>Expense Summary</b>	
<b>END PRODUCT:</b> Public involvement in, and understanding of, transportation planning and related issues.						
					Total Workdays: 193	
					Salary \$ 77,437	
					Fringe 34,988	
					Overhead 10,511	
					Total Labor Cost: 122,936	
<b>ESTIMATED DATE OF COMPLETION:</b> September-2023					<b>DIRECT EXPENDITURES:</b> Professional Services \$ 24,000 Legal / Lobbying Equipment Purchases Travel / Education Printing 1,300 Public Involvement 23,800 Meeting Support Other	
<b>Funding Sources</b>				<b>Participating Agencies</b>		
	Ada	Canyon	Special	Total		Member Agencies
CPG, K20640 STP-TMA, K19920				\$ -		
Local / Fund Bal			172,036	172,036		
				-		
	\$ -	\$ -	\$ 172,036	\$ 172,036		
					Total Direct Cost: \$ 49,100	
					653 Total Cost: 172,036	

<b>PROGRAM NO.</b>	661			<b>CLASSIFICATION:</b>	Project	
<b>TITLE:</b>	Long Range Planning					
<b>TASK / PROJECT DESCRIPTION:</b>	This project encompasses the activities to identify regional transportation needs and solutions, and prepare a regional long-range transportation plan, <i>Communities in Motion</i> (CIM), for Ada and Canyon Counties. This task also incorporates implementation support for the adopted long-range transportation plan and ongoing long-range planning activities.					
<b>PURPOSE, SIGNIFICANCE, AND REGIONAL VALUE:</b>	<i>Communities in Motion</i> (CIM) is developed in cooperation with member agencies, local governments and the Idaho Transportation Department by a continuing, cooperative, and comprehensive planning process. This performance and outcome-based planning will help guide resources to infrastructure and service projects that collectively help achieve the regional (CIM) goals.					
<b>FEDERAL REQUIREMENT, RELATIONSHIP TO OTHER ACTIVITIES, FEDERAL CERTIFICATION REVIEW:</b>	Federal Code 23 CFR § 450 "Infrastructure Investment and Jobs Act" (IIJA) requires that the regional long-range transportation plan be updated every four years in air quality maintenance areas, otherwise every five years. 23 USC 150-- establishes national goals and a performance program, in consultation with stakeholders, including metropolitan planning organizations. The purpose is to provide a means to the most efficient investment of federal transportation funds.					
<b>FY2023 BENCHMARKS</b>						
<b>MILESTONES / PRODUCTS</b>						
<b>General Project Management</b>						
Work with the Regional Transportation Advisory Committee and the COMPASS Board of Directors to finalize and adopt CIM 2050					Oct-Dec	
Monitor legislative, funding, etc. changes and provide updates					Ongoing	
Draft work plan, schedule and budget for next plan update					June	
Integrate complete network policy to transportation planning and improvements					Oct-Sep	
Update environmental data for further analyses and mapping					Ongoing	
Integrate equitable and sustainable practices in transportation planning and to inform land use planning and decision-making					Oct-Sep	
Funding study re: mechanisms for local roadway and active transportation projects, public transportation projects, and mileage-based funding					Jul-Sep	
<b>Housing Coordination Plan</b>						
Select consultant for housing coordination plan					Oct	
Partnership outreach and kickoff meeting					Winter	
<b>Roadways</b>						
Integrate results of congestion management process					Feb	
Identify barriers to and opportunities for increasing transportation resiliency					Oct-Sep	
Research needs and opportunities to deploy/expand electric vehicle charging infrastructure					Oct-Sep	
Develop Safe Streets and Roads for All Action Plan					Apr-Sep	
<b>Freight</b>						
Investigate freight first/last mile needs and impacts					Mar	
Identify needs and goals for rail freight in the region					Apr	
Assist member agencies in freight funding applications					Dec	
Follow up on past freight project implementation					Spring	
Integrate freight needs into Complete Network Policy implementation					Ongoing	
<b>Active Transportation (bicycle and pedestrian)</b>						
Integrate active transportation needs into Complete Network Policy implementation					Ongoing	
Develop regional pathway implementation/funding plan/strategy (including rails with trails)					Feb	
Investigate active transportation first/last mile needs					Mar	
Research regional safe-route needs and explore development of metrics					Apr	
<b>Public Transportation</b>						
Update High Capacity Transit Study for 2020/2050 data					Dec	
Continue high-capacity transit planning per COMPASS Board's direction					Oct-Sep	
Develop Park and Ride implementation plan					May	
Investigate transit-supportive infrastructure and transportation-land use nexus (includes first/last mile considerations)					Oct-Sep	
<b>Performance Management</b>						
Update asset management information as needed					Oct-Sep	
Update federally required performance targets as needed					Ongoing	
Complete TIP Achievement reporting process					Aug	
Document criteria for analyzing impact of long-term unfunded transportation needs on various travel modes and users					Oct-Sep	
Update Fiscal Impact Tool (FIT)					Summer	
<b>Public Involvement</b>						
Conduct public involvement according to the work plan					Ongoing	
<b>Bike Counter Management</b>						
Manage portable counter requests					Ongoing	
Manage permanent counter program and COMPASS Data Bike					Ongoing	
Manage and report data					Ongoing	
<b>LEAD STAFF:</b> Austin Miller						
<b>END PRODUCT:</b> Final and adopted <i>Communities in Motion 2050</i> plan, including financial forecast; workplan for next plan update; bicycle and pedestrian data; projects to address new planning emphasis areas and prepare for federal grant opportunities.					<b>Expense Summary</b>	
					Total Workdays: 1,131	
					Salary \$ 464,648	
					Fringe 209,936	
					Overhead 63,069	
					Total Labor Cost: 737,654	
<b>ESTIMATED DATE OF COMPLETION:</b> September-2023						
<b>Funding Sources</b>				<b>Participating Agencies</b>		<b>DIRECT EXPENDITURES:</b> Professional Services \$ 1,107,218 Legal / Lobbying Equipment Purchases 67,330 Travel / Education Printing 2,000 Public Involvement 19,000 Meeting Support Carry-Forward  Total Direct Cost: \$ 1,195,548 661 Total Cost: 1,933,202
	Ada	Canyon	Special	Total	Member Agencies	
CPG, K20040	81,400	28,600		110,000	ITD	
CPG, K22108	630,827	221,642		852,469	FHWA	
STBG-U, K20326			36,137	36,137	FTA	
STP-TMA, K19751			74,604	74,604		
STBG-TMA, K20271			169,568	169,568		
STBG-TMA, K22395			55,596	55,596		
FHWA SS4A			392,000	392,000		
Local / Fund Bal	86,209	30,289	126,330	242,828		
<b>Total:</b>	<b>798,436</b>	<b>280,531</b>	<b>854,235</b>	<b>1,933,202</b>		

<b>PROGRAM NO.</b>	685			<b>CLASSIFICATION:</b>	Project		
<b>TITLE:</b>	Resource Development/Funding						
<b>TASK / PROJECT DESCRIPTION:</b>	Develop a FY2024-2030 Regional Transportation Improvement Program (TIP) for Ada and Canyon Counties that complies with all federal, state, and local regulations and policies for the purpose of funding transportation projects. Process amendments and provide project tracking and monitoring for the FY2023-2029 TIP. COMPASS staff, with consultant assistance, will assist member agencies in taking project ideas and transforming them into well-defined projects with cost estimates, purpose and need statements, environmental scans, and public information plans. Grant research, development and grant administration is expected to secure additional funding into the region. COMPASS will award <i>Communities in Motion</i> (CIM) Implementation Grants to member agencies after appropriate outreach, prioritization, and contract due diligence.						
<b>PURPOSE, SIGNIFICANCE, AND REGIONAL VALUE:</b>	Implement requested projects by member agencies, and leverage local dollars. Well defined and scoped projects with accurate project costs and schedules allow strong grant applications, linked closely with CIM 2040 goals and performance measures, increase the delivery of funded projects on time and on budget. These efforts provide the necessary federal documentation for member agencies to obtain federal funding for transportation projects. Staff provides assistance to member agencies to ensure projects meet deadlines and do not lose federal funding through project monitoring and committee participation.						
<b>FEDERAL REQUIREMENT, RELATIONSHIP TO OTHER ACTIVITIES, FEDERAL CERTIFICATION REVIEW:</b>	The task is designed to help identify additional revenue sources for member agencies to assist in funding improvements and on-going maintenance of the transportation system; also assists member agencies in implementing the regional long-range transportation plan and the annual TIP. Under 23 CFR § 450, COMPASS is required to develop a TIP in cooperation with ITD and public transportation operators. Certain additional requirements are required in the Boise Urbanized Area because it is considered a Transportation Management Area (TMA). The TIP is required to be updated every four years; however, COMPASS follows the update cycle of ITD's Statewide Transportation Improvement Program (STIP), which is updated annually. All projects receiving federal funding or considered regionally significant must be consistent with the regional long-range transportation plan. The TIP is tied to the Air Quality Conformity Demonstration to ensure funded projects do not violate budgets set in the State Implementation Plan (SIP) (air quality budgets for the State of Idaho). The TIP is also scrutinized in the federal Certification Review.						
<b>FY2023 BENCHMARKS</b>							
<b>MILESTONES / PRODUCTS</b>							
<b>685001 Transportation Improvement Program</b> Update funding application process Conduct member outreach Solicit project applications Assist members with developing complete applications Facilitate ranking of project applications Assign projects to funding programs through prioritization process Develop the final FY2024-2030 Regional Transportation Improvement Program Incorporate reporting methods for federal performance targets, prior to deadlines Monitor and track FY2023-2029 Regional Transportation Improvement Program Balance federal-aid programs managed by COMPASS, as changes occur Provide assistance to member agencies with federal-aid funding concerns Provide funding and programming assistance to Valley Regional Transit (VRT) Update the Resource Development Plan					Oct-Sept		
<b>685002 Project Development Program</b> Select, contract with, and manage consultants Manage project development teams Review/revise, approve, and disseminate reports					Oct-Sept		
<b>685003 Grant Research and Development</b> Seek funding for project needs listed in the Resource Development Plan Monitor grant sources; share grant information Match grant sources with unfunded members needs Write/assist member agencies with grant applications - INFRA, RAISE, CDBG, etc.					Oct-Sept		
<b>685004 CIM Implementation Grants</b> Administer contracting/reporting/billing processes Manage projects to ensure completion on time and on budget					Oct-Sept		
<b>LEAD STAFF:</b> Toni Tisdale				<b>Expense Summary</b>			
<b>END PRODUCTS:</b> Current-year TIP amendments and TIP update. Annual Resource Development Plan. Project Development Program pre-concept reports. Application assistance. CIM Implementation Grants.							
				Total Workdays: 674			
				Salary \$ 297,078			
				Fringe 134,225			
				Overhead 40,324			
				Total Labor Cost: 471,628			
<b>ESTIMATED DATE OF COMPLETION:</b> September-2023				<b>DIRECT EXPENDITURES:</b>			
<b>Funding Sources</b>						<b>Participating Agencies</b>	
	Ada	Canyon	Special			Total	Member Agencies
CPG, K20640	\$ 2,590	910				\$ 3,500	
CPG, K22108	128,945	45,305				174,250	
STP-TMA, K20560			200,000			200,000	
						-	
						-	
Local / Fund Bal	22,733	7,987	234,790			265,510	
						-	
<b>Total:</b>	<b>\$ 154,268</b>	<b>\$ 54,202</b>	<b>\$ 434,790</b>	<b>\$ 643,260</b>			
				Total Direct Cost: \$ 171,632			
				685 Total Cost: \$ 643,260			



<b>PROGRAM NO.</b>	702			<b>CLASSIFICATION:</b>	Service
<b>TITLE:</b>	Air Quality Outreach				
<b>TASK / PROJECT DESCRIPTION:</b>	The Air Quality Outreach program supports the Idaho Department of Environmental Quality (DEQ) and the Air Quality Board in their outreach efforts regarding air quality in the Treasure Valley through coordinating a multi-agency outreach and education program.				
<b>PURPOSE, SIGNIFICANCE, AND REGIONAL VALUE:</b>	Air quality has been an ongoing issue in the Treasure Valley for over 30 years. While many steps have been taken to limit the release of air quality pollutants, individual behaviors must also change to achieve an improvement, or even a lack of degradation, in air quality. Outreach and education on air quality issues and steps individuals can take to curb individual air quality emissions are necessary to bring about this change.				
<b>FEDERAL REQUIREMENT, RELATIONSHIP TO OTHER ACTIVITIES, FEDERAL CERTIFICATION REVIEW:</b>	COMPASS will assist DEQ and the Air Quality Board in fulfilling requirements for outreach and education as outlined in Title 39, Section 116B of Idaho code (effective until July 1, 2023), which states, (1) The board shall...provide for the implementation of a motor vehicle inspection and maintenance program...[and]...provide for: ... (g) A fee, bond or insurance which is necessary to carry out the provisions of this section and <u>to fund an air quality public awareness and outreach program.</u>				
<b>FY2023 BENCHMARKS</b>					
<b>MILESTONES / PRODUCTS</b>					
<b>Outreach</b> Coordinate a multi-agency air quality outreach and education program, focusing on how individuals can help curb air pollution					Ongoing
<b>LEAD STAFF:</b> Amy Luft					<b>Expense Summary</b>
<b>END PRODUCT:</b> Increased public understanding of air quality issues and an individual's role in curbing air pollution through assisting DEQ and the Air Quality Board in outreach and communication efforts.					<b>Total Workdays:</b> 7
					Salary \$ 6,299 Fringe 2,846 Overhead 855
					<b>Total Labor Cost: \$ 10,000</b>
<b>ESTIMATED DATE OF COMPLETION:</b> September-2023					<b>DIRECT EXPENDITURES:</b>
<b>Funding Sources</b>				<b>Participating Agencies</b>	
	Ada	Canyon	Special	Total	Department of Environmental Quality
				\$ -	Ada County Air Quality Board
DEQ/AQB			110,000	110,000	
				-	
<b>Total:</b>	\$ -	\$ -	\$ 110,000	\$ 110,000	
					<b>Total Direct Cost: \$ 100,000</b>
					<b>702 Total Cost: \$ 110,000</b>



<b>PROGRAM NO.</b>	<b>703</b>				<b>CLASSIFICATION:</b>	<b>Service</b>	
<b>TITLE:</b>	<b>Public Services</b>						
<b>TASK / PROJECT DESCRIPTION:</b>	To provide data, mapping, demographic, and other assistance to the public and non-member entities, as appropriate. For some products, such as maps, there is a charge for the product. When data or other information are not "off-the-shelf" and staff time is needed for research, a labor charge may be applied consistent with COMPASS policy.						
<b>PURPOSE, SIGNIFICANCE, AND REGIONAL VALUE:</b>	COMPASS responds to questions from the public and provides a number of products to the public and other entities: demographic data, development information, traffic counts and projections, maps, and geographic information system analyses.						
<b>FEDERAL REQUIREMENT, RELATIONSHIP TO OTHER ACTIVITIES, FEDERAL CERTIFICATION REVIEW:</b>	There are no federal or state requirements concerning provision of services to the public. However, these services support COMPASS' vision, mission, roles, and values, including: "...serve as a source of information and expertise..." (COMPASS Mission), "serve as the regional technical resource..." (Role #3 Expert), and "perform and share quality analyses" (Role #3 Expert).						
<b>FY2023 BENCHMARKS</b>							
<b>MILESTONES / PRODUCTS</b>							
<b>Provide assistance to public and non-member entities, as requested, in the areas of:</b> Geographic Information Systems (GIS) (maps, data, and analyses) Data and travel demand modeling for proposed developments Demographic, development, and related information Traffic counts and related information Travel time data and analysis Other general requests for information						Ongoing	
<b>LEAD STAFF:</b>	Mary Ann Waldinger					<b>Expense Summary</b>	
<b>END PRODUCT:</b>	Information assistance to the general public.						
						<b>Total Workdays:</b>	62
						Salary	\$ 29,601
						Fringe	13,374
						Overhead	4,018
						<b>Total Labor Cost:</b>	46,993
<b>ESTIMATED DATE OF COMPLETION:</b>						September-2023	
<b>Funding Sources</b>				<b>Participating Agencies</b>			
	Ada	Canyon	Special	Total	Member Agencies		
				\$ -			
Local / Fund Bal			46,993	\$ 46,993			
<b>Total:</b>	\$ -	\$ -	\$ 46,993	\$ 46,993			
						<b>DIRECT EXPENDITURES:</b>	\$ -
						Professional Services	
						Legal / Lobbying	
						Equipment Purchases	
						Travel / Education	
						Printing	
						Public Involvement	
						Meeting Support	
						Other	
						<b>Total Direct Cost:</b>	\$ -
						<b>703</b>	<b>Total Cost:</b> \$ 46,993

<b>PROGRAM NO.</b>	704			<b>CLASSIFICATION:</b>	Service	
<b>TITLE:</b>	Air Quality Operations					
<b>TASK / PROJECT DESCRIPTION:</b>	To provide COMPASS labor support for the administrative needs of Air Quality Board. Areas include: personnel management, financial management, information technology management, procurement, contracting, and general administration. Work with independent auditor on annual audit.					
<b>PURPOSE, SIGNIFICANCE, AND REGIONAL VALUE:</b>	Assisting COMPASS's members in meeting and improving air quality is one of the many planning services that COMPASS currently provides. Providing administrative support to the Air Quality Board for its operating functions enables the Air Quality Board to perform its functions in a more cost-effective manner.					
<b>FEDERAL REQUIREMENT, RELATIONSHIP TO OTHER ACTIVITIES, FEDERAL CERTIFICATION REVIEW</b>	There is no federal requirement for this service.					
<b>FY2023 BENCHMARKS</b>						
<b>MILESTONES / PRODUCTS</b>						
<b>General Administration</b> Provide meeting coordination, materials, and follow-up to the Board Conduct appropriate procurement processes and prepare contracts, as needed Facilitate updates to Air Quality Rules and Regulations, as needed Monitor general workplace and personnel needs Provide administrative assistance for agency needs  <b>Personnel Management</b> Prepare and complete recruitment processes Conduct employee annual evaluations  <b>Financial Management</b> Close FY2022 financial records and begin FY2023 Provide annual audit support and complete financial reports Complete AQB annual Audit Report Prepare and distribute year-end payroll reports Prepare financial reports for review by the Air Quality Board Maintain inventory of furniture, equipment, hardware and software  <b>Information Technology</b> Work with software provider to meet program needs and implement improvements and updates Prioritize needs, analyze costs, make recommendations and implement system improvements Coordinate with staff to configure equipment and software to meet the needs of each position					Ongoing As needed As needed Ongoing Ongoing  As needed   Oct-Nov Oct-Dec Jan Jan Quarterly Ongoing  Ongoing	
<b>LEAD STAFF:</b> Meg Larsen					<b>Expense Summary</b>	
End Product: Using the skills of COMPASS staff, provide for the administrative functions of the Air Quality Board.					Total Workdays: 128 Salary \$ 74,502 Fringe 33,661 Overhead 10,113 Total Labor Cost: 118,276	
<b>ESTIMATED DATE OF COMPLETION:</b> September-2023					<b>DIRECT EXPENDITURES:</b>	
<b>Funding Sources</b>				<b>Participating Agencies</b>		
	Ada	Canyon	Special	Total	Air Quality Board	
Air Quality Board			\$ 118,276	\$ 118,276	Professional Services \$ - Legal / Lobbying Equipment Purchases Travel / Education Printing Public Involvement Meeting Support Other	
<b>Total:</b>					Total Direct Cost: \$ - 704 Total Cost: \$ 118,276	

<b>PROGRAM NO.</b>	705			<b>CLASSIFICATION:</b>	Service
<b>TITLE:</b>	Transportation Liaison Services				
<b>TASK / PROJECT DESCRIPTION:</b>	To provide adequate staff liaison time at member agency meetings and coordinate transportation-related planning activities with member agencies.				
<b>PURPOSE, SIGNIFICANCE, AND REGIONAL VALUE:</b>	Transportation liaison services ensure staff representation and coordination with membership on transportation-related planning. Requests that exceed four days may require COMPASS Board approval of a new work program.				
<b>FEDERAL REQUIREMENT, RELATIONSHIP TO OTHER ACTIVITIES, FEDERAL CERTIFICATION REVIEW:</b>	Achieve better inter-jurisdictional coordination of transportation and land use planning. Documentation of other significant transportation planning projects occurring within the Treasure Valley through the Unified Planning Work Program and Budget.				
<b>FY2023 BENCHMARKS</b>					
<b>MILESTONES / PRODUCTS</b>					
Attend member agency meetings and coordinate transportation-related planning activities with member agencies					Ongoing
<b>LEAD STAFF:</b> Matt Stoll				<b>Expense Summary</b>	
<b>END PRODUCT:</b> Ongoing staff liaison role to member agencies.				Total Workdays: 38	
				Salary \$ 21,109	
				Fringe 9,537	
				Overhead 2,865	
				Total Labor Cost: 33,511	
<b>ESTIMATED DATE OF COMPLETION:</b> September-2023				<b>DIRECT EXPENDITURES:</b>	
<b>Funding Sources</b>				<b>Participating Agencies</b>	
	Ada	Canyon	Special	Total	Member Agencies
CPG, K20640	\$ 7,400	\$ 2,600		\$ 10,000	
CPG, K22108	15,578	5,473		21,051	
STP-TMA, K20560					
Local / Fund Bal	1,820	640		2,460	
				-	
<b>Total:</b>	<b>\$ 24,798</b>	<b>\$ 8,713</b>		<b>\$ 33,511</b>	
					Total Direct Cost: \$ -
					705 Total Cost: \$ 33,511

<b>PROGRAM NO.</b>	760			<b>CLASSIFICATION:</b>	Service	
<b>TITLE:</b>	Government Affairs					
<b>TASK / PROJECT DESCRIPTION:</b>	Identify, review, monitor, advocate and report to the COMPASS Board on pending state and federal legislation that directly or indirectly relates to COMPASS priorities and activities.					
<b>PURPOSE, SIGNIFICANCE, AND REGIONAL VALUE:</b>	To secure funding and influence policies on relevant transportation-related legislation at the federal and state levels.					
<b>FEDERAL REQUIREMENT, RELATIONSHIP TO OTHER ACTIVITIES, FEDERAL CERTIFICATION REVIEW:</b>	There is no federal requirement for this process. The Board works together to identify and prioritize needs and projects.					
<b>FY2023 BENCHMARKS</b>						
<b>MILESTONES / PRODUCTS</b>						
<b>Federal Legislative Priorities</b> Work with COMPASS Executive Committee to identify priorities and position statements for federal legislation Obtain COMPASS Board approval of federal legislative priorities Educate and advocate on federal legislative priorities Evaluate possible legislative priorities for next federal legislative session					Oct-Nov Nov-Dec Dec-Sep May-Sep	
<b>State Legislative Priorities</b> Work with Executive Committee to identify possible priorities and position statements for FY2023 legislative session Obtain Board endorsement of FY2023 legislative priorities Educate and advocate on FY2023 legislative priorities Evaluate possible legislative priorities for FY2023 legislative session					Oct-Nov Nov-Dec Dec-Apr May-Sep	
<b>LEAD STAFF:</b>	Matt Stoll				<b>Expense Summary</b>	
<b>END PRODUCT:</b>	An effective advocacy program for legislative issues and positions that have been approved by the Board.				Total Workdays: 253 Salary \$ 141,363 Fringe 63,871 Overhead 19,188 Total Labor Cost: 224,422	
<b>ESTIMATED DATE OF COMPLETION:</b>	September-2023				<b>DIRECT EXPENDITURES:</b>	
<b>Funding Sources</b>				<b>Participating Agencies</b>		
	Ada	Canyon	Special	Total	Member Agencies Professional Services Legal / Lobbying Equipment Purchases Travel / Education Printing Public Involvement Meeting Support Other 18,000 Total Direct Cost: \$ 18,000 Total Cost: 242,422	
				\$ -		
Local / Fund Bal			242,422	\$ 242,422		
<b>Total:</b>	\$ -	\$ -	\$ 242,422	\$ 242,422		
					760	Total Cost: 242,422

<b>PROGRAM NO.</b>	801			<b>CLASSIFICATION:</b>	System Maintenance
<b>TITLE:</b>	Staff Development				
<b>TASK / PROJECT DESCRIPTION:</b>	To provide staff with resources necessary to keep them informed of federal and state regulations, current transportation planning technologies, and best practices and activities nationally.				
<b>PURPOSE, SIGNIFICANCE, AND REGIONAL VALUE:</b>	The activities of this task are part of the overall continuous process to enhance technical and professional capacity. It is important that staff be informed and educated on new regulations and practices to develop and maintain a responsive transportation program.				
<b>FEDERAL REQUIREMENT, RELATIONSHIP TO OTHER ACTIVITIES, FEDERAL CERTIFICATION REVIEW:</b>	There are no federal or state requirements concerning provision of staff training; however, COMPASS provides staff with opportunities for training and education. Training examples include attending workshops and conferences sponsored by Federal Highway Administration, National Association of Regional Councils, American Planning Association, Western Planner, Association of Metropolitan Planning Organizations, the Transportation Research Board, etc., to keep staff well informed.				
<b>FY2023 BENCHMARKS</b>					
<b>MILESTONES / PRODUCTS</b>					Ongoing
Staff training and development					
<b>LEAD STAFF:</b> Meg Larsen					<b>Expense Summary</b>
<b>END PRODUCT:</b> Maintain staff knowledge of federal grant requirement needs and changes and build a strong team through national and local seminars, workshops, conferences, and educational classes.					Total Workdays: 133
					Salary \$ 59,303
					Fringe 26,794
					Overhead 8,049
					Total Labor Cost: 94,146
<b>ESTIMATED DATE OF COMPLETION:</b>				September-2023	
<b>Funding Sources</b>				<b>Participating Agencies</b>	
	Ada	Canyon	Special	Total	
CPG, K20640	\$ 22,200	\$ 7,800		\$ 30,000	Federal Highway Administration
CPG, K22108	83,496	29,336		112,832	Federal Transit Administration
STP-TMA, K20560					
Local / Fund Bal	8,372	2,942		11,314	
				-	
<b>Total:</b>	<b>\$ 114,068</b>	<b>\$ 40,078</b>	<b>\$ -</b>	<b>\$ 154,146</b>	
					<b>DIRECT EXPENDITURES:</b>
					Professional Services \$ -
					Legal / Lobbying
					Equipment Purchases
					Travel / Education 60,000
					Printing
					Public Involvement
					Meeting Support
					Other
					Total Direct Cost: \$ 60,000
					801 Total Cost: \$ 154,146

<b>PROGRAM NO.</b>	820			<b>CLASSIFICATION:</b>	System Maintenance	
<b>TITLE:</b>	Committee Support					
<b>TASK / PROJECT DESCRIPTION:</b>	To provide support to the COMPASS Board and standing committees as defined by the COMPASS Bylaws and Joint Powers Agreement. As lead agency, COMPASS also provides support to the Interagency Consultation Committee.					
<b>PURPOSE, SIGNIFICANCE, AND REGIONAL VALUE:</b>	Provide coordination and communication among member agencies' staff and elected officials in transportation and land use planning, through meeting materials, agendas, and minutes, which are a historical record of events leading to the decision-making processes.					
<b>FEDERAL REQUIREMENT, RELATIONSHIP TO OTHER ACTIVITIES, FEDERAL CERTIFICATION REVIEW:</b>	The COMPASS Joint Powers Agreement, Section 4.1.6(K), states, Open Meeting Law: All meetings of the Board shall be governed under the provisions of the Open Meeting Law, Chapter 2, Title 74, Idaho Code, and any amendments and/or recodification thereof.					
<b>FY2023 BENCHMARKS</b>						
<b>MILESTONES / PRODUCTS</b>						
Provide meeting coordination, materials, and follow-up to the Board, standing committees and workgroups						Ongoing
<b>LEAD STAFF:</b> Meg Larsen						
<b>END PRODUCT:</b> Ongoing support of committees to promote involvement and communication.						<b>Expense Summary</b>
						Total Workdays: 254
						Salary \$ 106,242
						Fringe 48,002
						Overhead 14,421
						Total Labor Cost: 168,665
<b>ESTIMATED DATE OF COMPLETION:</b>				September-2023		<b>DIRECT EXPENDITURES:</b>
<b>Funding Sources</b>				<b>Participating Agencies</b>		Professional Services \$ -
	Ada	Canyon	Special	Total	Member Agencies	Legal / Lobbying
CPG, K20640	\$ 29,600	\$ 10,400		\$ 40,000		Equipment Purchases
CPG, K22108	87,422	30,716		118,138		Travel / Education
STP-TMA, K20560						Printing
Local / Fund Bal	9,270	3,257		12,527		Public Involvement
				-		Meeting Support
				-		Other
<b>Total:</b>	<b>\$ 126,292</b>	<b>\$ 44,373</b>		<b>\$ 170,665</b>		Total Direct Cost: \$ 2,000
						820 Total Cost: 170,665

<b>PROGRAM NO.</b>	836			<b>CLASSIFICATION:</b>	System Maintenance	
<b>TITLE:</b>	Technical Support: Regional Travel Demand Model					
<b>TASK / PROJECT DESCRIPTION:</b>	Upkeep of the regional travel demand model is an ongoing task needed to maintain the model as a useful tool in planning activities. It also provides vital information for the required process of air quality conformity demonstration and all benefit-cost evaluations.					
<b>PURPOSE, SIGNIFICANCE, AND REGIONAL VALUE:</b>	The model outputs are used to test and plan transportation projects, support capital improvement plans and impact fee and/or proportionate share programs for member agencies, conduct air quality conformity of the Regional Transportation Improvement Program (TIP) and regional long-range transportation plan, provide area of influence model runs to inform the traffic impact study process, and respond to various special member requests.					
<b>FEDERAL REQUIREMENT, RELATIONSHIP TO OTHER ACTIVITIES, FEDERAL CERTIFICATION REVIEW:</b>	Federal Code 23 CFR § 450.324 -- Long-range transportation plans require valid forecasts of future demand for transportation services which are provided by a travel demand model. Outputs from the model are also necessary for transportation conformity determinations of the TIP and long-range plan and evaluating the impacts of alternative transportation investments. In updating the transportation plan, (e) "the MPO shall base the update on the latest available estimates and assumptions for population, land use, travel, employment, congestion, and economic activity" (f) "The metropolitan transportation plan shall, at a minimum, include (1) The current and projected transportation demand of persons and goods in the metropolitan planning area over the period of the transportation plan;..."					
<b>FY2023 BENCHMARKS</b>						
<b>MILESTONES / PRODUCTS</b>						
<b>Key Elements</b>						
Maintain and update traffic count database Maintain the structure and integrity of the regional travel demand model for air quality conformity and use in the Transportation Economic Development Impact System (TREDIS) Provide travel demand modeling assistance to support member agency needs and special projects Maintain the input and output files for air quality conformity process and model (MOVES) and conduct conformity for regional TIP and/or long-range transportation plan Provide project and program evaluations using TREDIS for grant applications and ITD's Safety and Capacity Program Reconcile demographic data and integrate in the current and forecast years of the regional model Develop and update parameters for calibration of the regional model using data from the 2021 Household Travel Survey Support ACHD's Capital Improvement Plan update Provide technical and modeling support as needed for regional long range transportation plan Work with and use ITD's required protocols to update of the Federal Aid and possibly the Planning Functional Classification Systems after urbanized boundaries are released					Ongoing Ongoing Ongoing Apr - Jul Oct - Aug Oct - Dec Oct - Sept Jan - Apr Ongoing Oct-Aug	
<b>Special Tasks and Model Improvements</b>						
Provide technical analysis on member agency requests vetted through RTAC Provide modeling and technical assistance to ITD's corridor and environmental studies Provide technical analysis on unanticipated member agency requests Maintain the data foundation system and continue to incorporate into other data sources					Ongoing Ongoing Ongoing Ongoing	
<b>LEAD STAFF:</b> Mary Ann Waldinger						
<b>END PRODUCT:</b> Reasonable and reliable regional travel demand model using the latest available information and forecasts for various types of projects, studies, and analyses.						
<b>Expense Summary</b>						
					Total Workdays:	302
					Salary	\$ 158,284
					Fringe	71,516
					Overhead	21,485
					Total Labor Cost:	251,285
<b>ESTIMATED DATE OF COMPLETION:</b> September-2023						
<b>Funding Sources</b>				<b>Participating Agencies</b>		
	Ada	Canyon	Special	Total	Highway Districts	
CPG, K20640	\$ 37,000	\$ 13,000		\$ 50,000	Member Agencies	
CPG, K22108	146,010	51,301		197,311	Federal Highways Administration	
STP-TMA, K20560			20,000	20,000	Idaho Transportation Department	
				-	Valley Regional Transit	
Local / Fund Bal	15,669	5,505		21,174	Department of Environmental Quality	
				-		
<b>Total:</b>	<b>\$ 198,679</b>	<b>\$ 69,806</b>	<b>\$ 20,000</b>	<b>\$ 288,485</b>		
					<b>DIRECT EXPENDITURES:</b>	
					Professional Services	\$ 37,200
					Legal / Lobbying	
					Equipment Purchases	
					Travel / Education	
					Printing	
					Public Involvement	
					Meeting Support	
					Other	
					Total Direct Cost:	\$ 37,200
					836	Total Cost: \$ 288,485

<b>PROGRAM NO.</b>		<b>838</b>			<b>CLASSIFICATION:</b>		<b>System Maintenance</b>	
<b>TITLE:</b>		<b>Travel Data Survey</b>						
<b>TASK / PROJECT DESCRIPTION:</b>		Upkeep of the regional travel demand model is an ongoing task needed to maintain the model as a useful tool in planning activities. Travel survey data are used to update various inputs and parameters necessary to facilitate the calibration and validation of the regional travel demand model. The data are also used to support other planning activities that benefit from high quality local data not available from any other source.						
<b>PURPOSE, SIGNIFICANCE, AND REGIONAL VALUE:</b>		The model outputs are used to test and plan transportation projects, support Ada County Highway District's impact fee program, conduct air quality conformity of the Regional Transportation Improvement Program (TIP) and regional long-range transportation plan, review proposed developments and traffic impact studies, provide area of influence, and respond to various special member requests.						
<b>FEDERAL REQUIREMENT, RELATIONSHIP TO OTHER ACTIVITIES, FEDERAL CERTIFICATION REVIEW:</b>		Federal Code 23 CFR § 450.322 -- Long-range transportation plans require valid forecasts of future demand for transportation services which are provided by a travel demand model. Outputs from the model are also necessary for transportation conformity determinations of the TIP and long-range plan and evaluating the impacts of alternative transportation investments. In updating the transportation plan, the MPO shall use the latest available estimates and assumptions for population, land use, travel, employment, congestion, and economic activity. "The metropolitan transportation plan shall, at a minimum, include (1) The projected transportation demand of persons and goods in the metropolitan planning area over the period of the transportation plan...."						
<b>FY2022 BENCHMARKS</b>								
<b>MILESTONES / PRODUCTS</b>								
<b>Key Elements</b>								
Process final payment on Travel Data Survey Collection completed in fiscal year 2022								April
<b>LEAD STAFF:</b>		Mary Ann Waldinger			<b>Expense Summary</b>			
<b>END PRODUCT:</b> Reasonable and reliable regional travel demand model using the latest available information and forecasts for various types of projects, studies, and analyses.								
<b>ESTIMATED DATE OF COMPLETION:</b>					September-2022			
<b>Funding Sources</b>					<b>Participating Agencies</b>			
	Ada	Canyon	Special	Total	Highway Districts Member Agencies Federal Highways Administration Idaho Transportation Department Valley Regional Transit Department of Environmental Quality			
CPG, K22108	\$ 10,387	\$ 3,649		\$ 14,036				
CPG, K20640				-				
Local / Fund Bal	824	288		1,112				
<b>Total:</b>	<b>\$ 11,211</b>	<b>\$ 3,937</b>	<b>\$ -</b>	<b>\$ 15,148</b>	<b>DIRECT EXPENDITURES:</b>			
					Professional Services \$ 15,148			
					Legal / Lobbying			
					Equipment Purchases			
					Travel / Education			
					Printing			
					Public Involvement			
					Meeting Support			
					Other			
					<b>Total Direct Cost: \$ 15,148</b>			
					<b>838</b>	<b>Total Cost: \$ 15,148</b>		



<b>PROGRAM NO.</b>	842			<b>CLASSIFICATION:</b>	System Maintenance																																																							
<b>TITLE:</b>	Congestion Management Process																																																											
<b>TASK / PROJECT DESCRIPTION:</b>	Maintain a functional congestion management process (CMP) for the Treasure Valley. Conduct data collection, update the congestion management process as needed, produce the Annual Congestion Management Report, maintain regional intelligent transportation system (ITS) architecture and inventory. Research, provide, and monitor transportation demand management (TDM) strategies. Work with member agencies to identify regional congestion issues, identify congestion management needs, and recommend congestion management strategies.																																																											
<b>PURPOSE, SIGNIFICANCE, AND REGIONAL VALUE:</b>	The Congestion Management Process (CMP) is a systematic, cyclical, and regionally accepted approach for managing congestion that generates current information regarding regional congestion, outlines methods for identifying congestion management needs, identifies strategies to mitigate congestion, defines performance measures and targets related to congestion, and defines the path for implementing strategies through COMPASS' transportation improvement program (TIP) and regional long-range transportation plan.																																																											
<b>FEDERAL REQUIREMENT, RELATIONSHIP TO OTHER ACTIVITIES, FEDERAL CERTIFICATION REVIEW:</b>	Federal Code 23 CFR § 450.322 -- A congestion management process is federally required for areas with populations exceeding 200,000, known as Transportation Management Areas. While only a portion of COMPASS' planning area is subject to this requirement (the Boise Urbanized Area), COMPASS' CMP covers its entire planning area. (a) "The transportation planning process in a TMA shall address congestion management through a process that provides for safe and effective integrated management and operation of the multimodal transportation system, based on a cooperatively developed and implemented metropolitan-wide strategy, of new and existing transportation facilities eligible for funding under title 23 U.S.C. and title 49 U.S.C. Chapter 53 through the use of travel demand reduction (including intercity bus operators, employer-based commuting programs such as a carpool program, vanpool program, transit benefit program, parking cash-out program, shuttle program, or telework program), job access projects, and operational management strategies..."																																																											
<b>FY2023 BENCHMARKS</b>																																																												
<b>MILESTONES / PRODUCTS</b>																																																												
<b>Congestion Management and Travel Time Data</b> Complete the Congestion Management Annual Report using the National Performance Measure Research Data Set (NPMRDS) for 2022 Complete Tier 2 analysis for the 2022 Congestion Management Annual Report using INRIX travel time data Maintain the Congestion Management Process Technical Document Publish congestion management annual report to digital format (web map/story map) Work with Regional Operations Workgroup and other COMPASS workgroups to identify congestion issues, congestion management needs, and congestion management strategies						June-Sept June-Sept Ongoing June-Sept Ongoing																																																						
<b>NPMRDS Travel Time Data and Process</b> Develop process for evaluating effectiveness of congestion mitigation projects using the NPMRDS and INRIX travel time data sets						Ongoing																																																						
<b>Transportation System Management and Ops (TSMO) and ITS Plan Update</b> Maintain the regional ITS inventory and TSMO/ITS projects list Refine the integration of management and operation strategies and TSMO projects into the long range plan						Ongoing Ongoing																																																						
<b>I-84 Corridor Operations Plan</b> Complete I-84 Corridor Operations Plan HOV Analysis						Oct-Dec																																																						
<b>LEAD STAFF:</b> Mary Ann Waldinger						<b>Expense Summary</b>																																																						
END PRODUCT: Maintenance of the congestion management process, congestion management annual report (congestion issues, needs, strategies), 2022 travel time data collection and analysis, Updated TSMO/ITS projects list and inventory, I-84 corridor operations plan including the managed-lane analysis.																																																												
ESTIMATED DATE OF COMPLETION: September-2023						Total Workdays: 147																																																						
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="4">Funding Sources</th> <th colspan="2">Participating Agencies</th> </tr> <tr> <th></th> <th>Ada</th> <th>Canyon</th> <th>Special</th> <th>Total</th> <th></th> </tr> </thead> <tbody> <tr> <td>CPG, K20640</td> <td>\$ 54,760</td> <td>\$ 19,240</td> <td></td> <td>\$ 74,000</td> <td>Highway Districts</td> </tr> <tr> <td>CPG, K22108</td> <td>29,109</td> <td>10,228</td> <td></td> <td>39,337</td> <td>Member Agencies</td> </tr> <tr> <td>STP-TMA, K20560</td> <td></td> <td></td> <td></td> <td>-</td> <td>Federal Highways Administration</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td>-</td> <td></td> </tr> <tr> <td>Local / Fund Bal</td> <td>6,644</td> <td>2,334</td> <td></td> <td>8,978</td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td>-</td> <td></td> </tr> <tr> <td><b>Total:</b></td> <td><b>\$ 90,513</b></td> <td><b>\$ 31,802</b></td> <td><b>\$ -</b></td> <td><b>\$ 122,315</b></td> <td></td> </tr> </tbody> </table>						Funding Sources				Participating Agencies			Ada	Canyon	Special	Total		CPG, K20640	\$ 54,760	\$ 19,240		\$ 74,000	Highway Districts	CPG, K22108	29,109	10,228		39,337	Member Agencies	STP-TMA, K20560				-	Federal Highways Administration					-		Local / Fund Bal	6,644	2,334		8,978						-		<b>Total:</b>	<b>\$ 90,513</b>	<b>\$ 31,802</b>	<b>\$ -</b>	<b>\$ 122,315</b>		Total Labor Cost: 122,315
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<b>PROGRAM NO.</b>	860			<b>CLASSIFICATION:</b>	System Maintenance	
<b>TITLE:</b>	Geographical Information System Maintenance (GIS)					
<b>TASK / PROJECT DESCRIPTION:</b>	Planning activities depend on current and accurate geographic information. For data to be available in a quality suitable for planning, continual data acquisition is necessary. This involves partnering with other GIS stakeholders, data maintenance, editing, and creating new data from GPS and orthophotography.					
<b>PURPOSE, SIGNIFICANCE, AND REGIONAL VALUE:</b>	GIS data and technology are used for internal budget support. COMPASS also provides this geographic information to its members and the general public in the form of maps, data, and analysis. COMPASS works in conjunction with its member agencies via the Regional Geographic Advisory Workgroup (RGAWG) to create regional data that can be used for many purposes.					
<b>FEDERAL REQUIREMENT, RELATIONSHIP TO OTHER ACTIVITIES, FEDERAL CERTIFICATION REVIEW, REFERENCE TO STRATEGIC PLAN:</b>	Federal Code 23 CFR § 450.324 (f)-- In updating the transportation plan, the MPO shall use the latest available estimates and assumptions for population, land use, travel, employment, congestion, and economic activity. "The metropolitan transportation plan shall, at a minimum, include (1) The projected transportation demand of persons and goods in the metropolitan planning area over the period of the transportation plan...."					
<b>FY2023 BENCHMARKS</b>						
<b>MILESTONES / PRODUCTS</b>						
<b>Provide GIS Data Maintenance and Support for COMPASS Projects</b> Data analysis, and maintenance for performance reporting and other planning needs Enterprise database maintenance Data integration GIS Technology Census BAS						Ongoing
<b>GIS Cooperation</b> Continue participation in the Treasure Valley GIS User Group and Canyon Spatial Data Cooperative (SDC) meetings						Quarterly/as needed
<b>Regional Geographic Advisory Committee</b> Host the Regional Geographic Advisory Workgroup to enable regional cooperation of GIS data						Quarterly/as needed
<b>Regional Data Center</b> Expand and maintain authoritative regional GIS data Conduct data accuracy checks and metadata on regional data sets						Ongoing
<b>Transportation Improvement Program</b> Provide ongoing support						Ongoing
<b>2022 Orthophotography Project</b> Finalize 2022 orthophotography acquisition Distribute final data products to participants						December
<b>2023 Orthophotography Project</b> Conduct 2023 orthophotography flight Conduct QC on preliminary data Continue to plan for future orthophotography acquisition and funding						March - October
<b>LEAD STAFF:</b> Eric Adolfson						<b>Expense Summary</b>
<b>END PRODUCT:</b> 1) An expanded use of GIS technology and data for regional planning; and 2) Continued GIS coordination and development of the most accurate and up-to-date information possible.						
<b>ESTIMATED DATE OF COMPLETION:</b> September-2023						<b>Total Workdays:</b> 392
<b>Funding Sources</b>						Salary \$ 166,493
						<b>Participating Agencies</b>
<b>All Member Agencies</b>						
						<b>CPG, K20640</b>
<b>CPG, K22108</b>						
						<b>STP-TMA, K20560</b>
<b>Local / Fund Bal</b>						
						<b>Total:</b>
<b>\$ 224,894</b>						
						<b>\$ 79,017</b>
<b>\$ 184,205</b>						
						<b>\$ 488,116</b>
<b>\$ 223,800</b>						
						<b>\$ 488,116</b>
<b>860</b>						
						<b>860</b>

<b>PROGRAM NO.</b>	990			<b>CLASSIFICATION:</b>	Indirect / Overhead
<b>TITLE:</b>	Direct Operations & Maintenance				
<b>TASK / PROJECT DESCRIPTION:</b>	To provide local dollars for expenditures that do not qualify for reimbursement under the federal guidelines. Program dollars for professional services for COMPASS Board related events, meeting expenses, and equipment/software needs.				
<b>PURPOSE, SIGNIFICANCE, AND REGIONAL VALUE:</b>	Adequately cover expenses needed to support the Board, Executive Director, and agency outside of federally funded projects.				
<b>FEDERAL REQUIREMENT, RELATIONSHIP TO OTHER ACTIVITIES, FEDERAL CERTIFICATION REVIEW:</b>	There are no federal or state requirements concerning these provisions; however, the Finance Committee oversees and approves these accounts and expenditures.				
<b>FY2023 BENCHMARKS</b>					
				<b>MILESTONES / PRODUCTS</b>	
Provide local dollars for expenditures not federally funded.					Ongoing
<b>LEAD STAFF:</b> Meq Larsen					<b>Expense Summary</b>
<b>END PRODUCT:</b> Adequately cover the direct expenses needed to support the Board, Executive Director, equipment needs, and COMPASS operations.					Total Workdays: 0
					Salary \$ -
					Fringe -
					Overhead -
					Total Labor Cost: \$ -
<b>ESTIMATED DATE OF COMPLETION:</b>				September-2023	
<b>Funding Sources</b>				<b>Participating Agencies</b>	
	Ada	Canyon	Special	Total	Member Agencies
CPG, K20640					Professional Services 18,000
CPG, K22108				\$ -	Legal / Lobbying \$ 17,000
STP-TMA, K19571			24,698	24,698	Equipment Purchases 82,250
Other			1,956	1,956	Travel / Education 11,600
Local / Fund Bal			135,850	135,850	Printing
				-	Public Involvement
				-	Meeting Support 7,000
				-	Carryforward 26,654
<b>Total:</b>	\$ -	\$ -	\$ 162,504	\$ 162,504	<b>Total Direct Cost: \$ 162,504</b>
					990 <b>Total Cost: \$ 162,504</b>

<b>PROGRAM NO.</b>	991			<b>CLASSIFICATION:</b>	Indirect / Overhead	
<b>TITLE:</b>	Support Services Labor					
<b>TASK / PROJECT DESCRIPTION:</b>	To provide labor to support the ongoing administrative functions of COMPASS. Areas include: personnel management, financial management, information technology management, procurement, contracting, and general administration. Work with independent auditor on annual audit.					
<b>PURPOSE, SIGNIFICANCE, AND REGIONAL VALUE:</b>	To maintain payroll, accounts payable/receivable, benefits, recruitment, building and vehicle maintenance, general ledger bank reconciliation, cash flow, annual audit, and development of the computer system.					
<b>FEDERAL REQUIREMENT, RELATIONSHIP TO OTHER ACTIVITIES, FEDERAL CERTIFICATION REVIEW:</b>	<p>The Office of Management and Budget (OMB) requires that a single audit be performed to ensure federal funds are being expended properly. The most recent OMB regulation issued for this purpose is Title 2 U.S. Code of Federal Regulations (CFR) Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance). It includes uniform cost principles and audit requirements for federal awards to nonfederal entities and administrative requirements for all federal grants and cooperative agreements.</p> <p>Memorandum of Understanding 04-01, Operation and Financing of the Metropolitan Planning Organization in the Boise and Nampa Urbanized Areas -- between COMPASS and the Idaho Transportation Department states and agrees to allow indirect costs as outlined in the agreement.</p>					
<b>FY2023 BENCHMARKS</b>						
<b>MILESTONES / PRODUCTS</b>						
<p><b>General Administration</b></p> <ul style="list-style-type: none"> <li>Review standing agreements</li> <li>Conduct appropriate procurement processes and prepare contracts, as needed</li> <li>Update COMPASS operational policies as needed</li> <li>Monitor general workplace and personnel needs</li> <li>Provide administrative assistance for agency needs</li> </ul> <p><b>Personnel Management</b></p> <ul style="list-style-type: none"> <li>Prepare and complete recruitment processes</li> <li>Conduct employee annual evaluations</li> <li>Renew insurance policies</li> <li>Pursue FY2023 benefit options</li> </ul> <p><b>Financial Management</b></p> <ul style="list-style-type: none"> <li>Close FY2022 financial records and begin FY2023</li> <li>Provide annual audit support and complete financial reports</li> <li>Complete COMPASS annual Audit Report</li> <li>Prepare and distribute year-end payroll reports</li> <li>Complete budget variance information and report to the Finance Committee quarterly</li> <li>Maintain inventory of furniture, equipment, hardware and software</li> </ul> <p><b>Information Technology</b></p> <ul style="list-style-type: none"> <li>Manage Information Technology consultant and coordinate work efforts</li> <li>Prioritize needs, analyze costs, make recommendations and implement system improvements</li> <li>Coordinate with staff to configure equipment and software to meet the needs of each position</li> <li>Maintain security and integrity of IT systems, and perform appropriate back ups</li> <li>Coordinate systems with member agencies</li> <li>Migrate COMPASS website from Dreamweaver to a new platform</li> </ul>					<p>Aug As needed As needed Ongoing Ongoing</p> <p>As needed</p> <p>Oct-Nov Oct-Dec Jan Jan Quarterly Ongoing</p> <p>Ongoing</p> <p>Oct - Dec</p>	
<b>LEAD STAFF:</b> Meg Larsen					<b>Expense Summary</b>	
<b>END PRODUCT:</b> An agency where administrative support, personnel management, financial management, and general administrative needs are fully met and whose activities are effectively monitored and communicated to the Board.					<p>Total Workdays: 1,012</p> <p>Salary \$ -</p> <p>Fringe -</p> <p>Overhead -</p> <p>Total Labor Cost: \$ -</p>	
<b>ESTIMATED DATE OF COMPLETION:</b> September-2023					<b>DIRECT EXPENDITURES:</b>	
<b>Funding Sources</b>				<b>Participating Agencies</b>		
	Ada	Canyon	Special	Total	Member Agencies	
				\$ -	Idaho Transportation Department	
				-	Equipment Purchases	
				-	Travel / Education	
				-	Printing	
				-	Public Involvement	
				-	Meeting Support	
				-	Other	
<b>Total:</b>	\$ -	\$ -		\$ -	<p>Total Direct Cost: \$ -</p> <p>991 Total Cost: \$ -</p>	

## EXECUTIVE COMMITTEE AGENDA ITEM V-A

Date: September 12, 2023

### **Topic: Status Report - Regional Transportation Advisory Committee (RTAC)**

#### **Request/Recommendation:**

Information only.

#### **Background/Summary:**

RTAC Bylaws state that the RTAC Chair will submit a monthly status report on RTAC activities to the COMPASS Executive Committee. Below is an outline of agenda items and actions from the August 9, 2023, meeting.

#### **ACTION ITEMS**

#### **Amendment to *Communities in Motion 2050* (CIM 2050), FY2024-2030 Regional Transportation Improvement Program (TIP), and Associated Air Quality Conformity Demonstration**

RTAC recommended COMPASS Board of Directors' approval of an amendment to CIM 2050 to add five new funded projects, the FY2024-2030 TIP, and the associated air quality conformity demonstration for northern Ada County.

#### **Proposal to Add Three Projects to the TIP**

RTAC accepted a proposal to request public comment to add three projects to the TIP at the request of the City of Middleton and Ada County Highway District. The public comment period will be held in early September; RTAC will receive the proposed TIP amendment and public comments for recommendation in its September meeting.

#### **INFORMATION/DISCUSSION ITEM**

#### **Status Report – Present Findings of the Regional Housing Coordination Plan**

RTAC received an overview of COMPASS' draft Regional Housing Coordination Plan and discussed the findings.

#### **More Information:**

1) Contact Amy Luft, COMPASS Communication Coordinator, at [aluft@compassidaho.org](mailto:aluft@compassidaho.org) or Lee Belt, City of Greenleaf, at [clerk@greenleaf-idaho.us](mailto:clerk@greenleaf-idaho.us).

AL:tg T:\FY23\800 System Maintenance\820 Committee Support\RTAC\Monthly Executive Report\Aug 2023 Exec Committee Status Report.docx