



Working together to plan for the future

**COMPASS EXECUTIVE COMMITTEE MEETING
NOVEMBER 12, 2024 – 1:30 P.M.
COMPASS – 2ND FLOOR LARGE CONFERENCE ROOM
700 NE 2ND STREET
MERIDIAN, IDAHO**

ZOOM CONFERENCE CALL

Facebook Live Streaming - <https://www.facebook.com/COMPASSIdaho>
(Subject to availability and functionality of connection.)

Committee members can participate in the meeting in-person or via Zoom conference call. The Second Floor Large Conference Room is open for in-person attendance.

Please specify whether you plan to attend in-person or virtually when RSVPing to Teri Gregory at tgregory@compassidaho.org or 208-475-2225.

****AGENDA****

I. CALL TO ORDER/ROLL CALL (1:30)

II. OPEN DISCUSSION/ANNOUNCEMENTS

III. CONSENT AGENDA

Page 3 **A.* Approve October 15, 2024, Executive Committee Meeting Minutes**

IV. ACTION ITEMS

Page 5 **A.* Establish December 16, 2024, COMPASS Board Meeting Agenda** **Matt Stoll**
Staff proposed agenda items for the regular meeting of the COMPASS Board scheduled December 16, 2024, are attached.

B. Approve COMPASS Board Member Travel **Matt Stoll**
Staff will seek authorization for a board member to attend the National Association of Regional Council (NARC) National Conference of Regions in February 9-12, 2025, in Washington DC.

C. Recommend 2025 COMPASS Board Officer Slate for Annual Meeting

COMPASS staff will seek Executive Committee recommendation of Board officers' slate for presentation at the December 16, 2024, COMPASS Board meeting.

D. Executive Session - Personnel Matter Idaho Code [74-206 (a)]

(a) To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need. This paragraph does not apply to filling a vacancy in an elective office or deliberations about staffing needs in general. Any action will be taken in open session following executive session.

E. Action Related to New Executive Director Search (if any)

V. OTHER

Next Meeting: December 10, 2024

VII. ADJOURNMENT (2:30)

***Enclosures Agenda is subject to change.**

Those needing assistance with COMPASS events or materials, or needing materials in alternate formats, please call 208-855-2558 with 48 hours advance notice.

Si necesita asistencia con una junta de COMPASS, o necesita un documento en otro formato, por favor llame al 208-855-2558 con 48 horas de anticipación.

**EXECUTIVE COMMITTEE MEETING
OCTOBER 15, 2024
COMPASS
SECOND FLOOR LARGE CONFERENCE ROOM AND ZOOM
700 NE 2ND STREET
MERIDIAN, IDAHO**

****DRAFT MINUTES****

ATTENDEES:

Rod Beck, Commissioner, Ada County, **Vice Chair**, in person
Trevor Chadwick, Mayor, City of Star, **Chair**, in person
Jay Gibbons, Commissioner, Highway District #4, **Chair Elect**, via ZOOM
Miranda Gold, Commissioner, Ada County Highway District, in person
Brad Holton, Commissioner, Canyon County, via ZOOM
Dan Hyer, Councilmember, City of Greenleaf, via ZOOM
Debbie Kling, Mayor, City of Nampa, **Immediate Past Chair**, via ZOOM
Mary May, Councilmember, City of Eagle, in person
Kathy Corless for Lauren McLean, Mayor, City of Boise, via ZOOM
Robert Simison, Mayor, City of Meridian, in person
Jarom Wagoner, Mayor, City of Caldwell, **Secretary/Treasurer**, via ZOOM

MEMBERS ABSENT:

Joe Stear, Mayor, City of Kuna

OTHERS PRESENT:

Gregor Deica, in person
Teri Gregory, COMPASS, in person
Rhonda Jalbert, in person
Lindy Lindstrom, Commissioner, Boise County, in person
Amy Luft, COMPASS, in person
Megan Sonnen, COMPASS, in person
Matt Stoll, Executive Director, COMPASS, in person
Clay Tucker, Commissioner, Boise County, in person

CALL TO ORDER

Chair Trevor Chadwick called the meeting to order at 1:30 p.m.

OPEN DISCUSSION/ANNOUNCEMENTS

Trevor Chadwick introduced Gregor Deica, an exchange student from the German Parliament Exchange Program. Trevor Chadwick also introduced Boise County Commission Chair Clay Tucker, Commissioner Lindy Lindstrom, and resident Rhonda Jalbert.

CONSENT AGENDA

A. Approve September 10, 2024, Executive Committee Meeting Minutes

Mary May moved and Miranda Gold seconded approval of the Consent Agenda as presented. Motion passed unanimously.

ACTION ITEMS

A. Consideration of a Recommendation of COMPASS Board of Directors' Approval of Boise County's Request for COMPASS Membership

Matt Stoll presented a request from Boise County for COMPASS Membership.

After discussion, **Robert Simison moved and Mary May seconded to recommend COMPASS Board of Directors' approval of Boise County's request for membership.** Motion passed.

B. Executive Session - Personnel Matter Idaho Code [74-206 (a)]

Robert Simison moved and Mary May seconded to move into Executive Session pursuant to Idaho Code [74-206 (a)] at 1:55 p.m.

Matt Stoll called roll. The following Executive Committee members were present and voted in the affirmative: Rod Beck, Trevor Chadwick, Jay Gibbons, Miranda Gold, Brad Holton, Dan Hyer, Debbie Kling, Mary May, Kathy Corless for Lauren McLean, and Jarom Wagoner.

The committee convened back into session at 2:00 p.m. No action was taken in the Executive Session.

ADJOURNMENT

Chair Trevor Chadwick adjourned the meeting at 2:02 p.m.

Approved this 12th day of November 2024.

By: _____
Trevor Chadwick, Chair
Community Planning Association of
Southwest Idaho

Attest:

By: _____
Matthew J. Stoll, Executive Director
Community Planning Association of
Southwest Idaho

EXECUTIVE COMMITTEE WORKSHEET FOR COMPASS BOARD AGENDA

<i>Item</i>	<i>Title/Description</i>	<i>Mandatory</i>	<i>Additional Information</i>	<i>Agenda Type</i> ¹	<i>Time</i>	<i>Presenter</i>	<i>Proposed Agenda</i>	<i>RTAC Agenda</i>	<i>Program No.</i>
1.	Approve Minutes from most recent Board Meeting	Yes	Meets Idaho Code and various grant requirements.	Consent Agenda	N/A	N/A	Bimonthly	N/A	820
2.	Receive Minutes from most recent Executive Committee Meeting	Yes	Meets Idaho Code and various grant requirements.	Consent Agenda	N/A	N/A	Bimonthly	N/A	820
3.	Receive Minutes from most recent Finance Committee Meeting	Yes	Meets Idaho Code and various grant requirements.	Consent Agenda	N/A	N/A	As Appropriate	N/A	820
4.	Approve List of Records for Destruction	No	Meg Sonnen will seek COMPASS Board of Directors' approval of the list of records to destroy per the guidance in the Records Retention Policy.	Consent Agenda	N/A	N/A	As Appropriate	N/A	991
5.	Status Report – Current Air Quality Issues	No	Mary Ann Waldinger will provide a monthly report on current air quality issues.	Ex. Dir. Report	N/A	N/A	Bimonthly	N/A	801
6.	Status Report – Standing Committee Attendance	No	Per Board request of May 17, 2004.	Ex. Dir. Report	N/A	N/A	Bimonthly	N/A	820
7.	Receive Administrative Modifications to the Regional Transportation Improvement Program	Yes	Toni Tisdale will provide memorandums of approval for Administrative Modifications.	Ex. Dir. Report	N/A	N/A	As Appropriate	N/A	685

¹ Action; Consent Agenda; Executive Director's Report; Information; Special Item; Committee Reports; Open Discussion/Announcements

<i>Item</i>	<i>Title/Description</i>	<i>Mandatory</i>	<i>Additional Information</i>	<i>Agenda Type¹</i>	<i>Time</i>	<i>Presenter</i>	<i>Proposed Agenda</i>	<i>RTAC Agenda</i>	<i>Program No.</i>
8.	Status Report – Staff Activity Reports	No	COMPASS staff will provide an overview of monthly activities.	Information	N/A	N/A	Bimonthly	N/A	
CURRENT AGENDA ITEMS									
9.	Leadership in Motion Awards Presentation	No	Board Chair and Executive Director will present the 2024 COMPASS Leadership in Motion awards.	Pre-meeting	N/A	Chair	December	N/A	653
10.	Confirm Regional Transportation Advisory Committee (RTAC) Membership	Yes	COMPASS Bylaws require the COMPASS Board of Directors' confirmation of RTAC membership.	Consent	N/A	N/A	December	N/A	N/A
11.	Adopt Resolution XX-2025 Amending the FY2024-2030 and FY2025-2031 Regional Transportation Improvement Programs (TIPs)	Yes	Toni Tisdale will seek adoption of a resolution amending the FY2024-2030 and FY2025-2031 TIPs.	Consent	N/A	Toni Tisdale	December	November	685
12.	Virtual Tour of the Idaho Transportation Department's (ITD) Current and Future Planning Projects	No	Vince Trimboli will present a virtual tour of ITD's current and future planning projects in the COMPASS planning area.	Special Item	30	Vince Trimboli, ITD	December	November	661

<i>Item</i>	<i>Title/Description</i>	<i>Mandatory</i>	<i>Additional Information</i>	<i>Agenda Type¹</i>	<i>Time</i>	<i>Presenter</i>	<i>Proposed Agenda</i>	<i>RTAC Agenda</i>	<i>Program No.</i>
13.	Status Report – Finance Committee	No	The Finance Committee Chair will provide a status report on the November 21, and December 12, 2024, Finance Committee meetings.	Special Item	5	Finance Committee Chair	December	N/A	
14.	Adopt Resolution XX-2025 Approving Revision 1 of the FY2025 Unified Planning Work Program and Budget (UPWP)	Yes	Meg Sonnen will seek COMPASS Board of Directors' approval of Revision 1 of the FY2025 UPWP.	Action	10	Meg Sonnen	December	N/A	601
15.	Approve Boise County Membership Request for FY2025	Yes	Matt Stoll will seek COMPASS Board of Directors' approval of a request for COMPASS membership from the Boise County Board of Commissioners.	Action	15	Matt Stoll	December	N/A	
16.	Accept <i>Communities in Motion 2055</i> Population Forecast Growth Allocation	Yes	Austin Miller will seek COMPASS Board of Directors' acceptance of the <i>Communities in Motion 2055</i> population forecast growth allocation.	Action	15	Austin Miller	December	N/A	620

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17.	Approve Metropolitan Transportaiton Planning Memorandum of Understanding with Valley Regional Transit	Yes	Matt Stoll will seek COMPASS Board of Directors' approval of an updated memorandum of understanding with Valley Regional Transit (VRT) describing mutual roles and responsibilities in carrying out the metropolitan transportation planning process in COMPASS' and VRT's joint planning area.	Action	10	Matt Stoll	December	N/A	
18.	Confirm 2025 Board Officer Slate	Yes	COMPASS Bylaws require the Board of Directors confirm ascension of new Board officers and election of a new Secretary-Treasurer.	Action	10	Matt Stoll	December	N/A	
19.	Executive Session – Personnel Matter, Idaho Code [74-206 (a)]	Yes	To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need. No action will be taken in the executive session. Any action will be taken in open session.		15	N/A	December	N/A	
20.	Consider Executive Committee's Recommendation Regarding Executive Director Search	Yes	The Board will consider the Executive Committee's recommendation.	Action	15	N/A	December	N/A	

<i>Item</i>	<i>Title/Description</i>	<i>Mandatory</i>	<i>Additional Information</i>	<i>Agenda Type¹</i>	<i>Time</i>	<i>Presenter</i>	<i>Proposed Agenda</i>	<i>RTAC Agenda</i>	<i>Program No.</i>
21.	Status Report - High-Capacity Transit (Let's Ride Treasure Valley) PEL Study Public Comments Received to Date	No	Lila Klopfenstein will provide a summary of public comments received on the High Capacity Transit (Let's Ride Treasure Valley) PEL Study to date.	Information	15	Lila Klopfenstein	December	N/A	661
UPCOMING AGENDA ITEMS									
22.	Confirm Finance Committee Membership	Yes	Confirm 2025 Finance Committee Membership.	Consent	N/A	N/A	February 2025	N/A	
23.	Introduction to COMPASS	No	COMPASS staff will provide a brief introduction to COMPASS' work products and Board calendar.	Special Item	15	Amy Luft	February	January	653
24.	Member Agency Presentation – Projects of Regional Importance	No	Staff from TBD will present on potential projects in their community.	Special Item	20	TBD	February	N/A	N/A
25.	Status Report – Funding Study	No	Amy Luft will present an overview of COMPASS' transportation funding study.	Special Item	15	Amy Luft	February	December	760
26.	Adopt the COMPASS Regional Safety Action Plan	Yes	Hunter Mulhall will seek the COMPASS Board of Directors' adoption of the COMPASS Regional Safety Action Plan	Action	20	Hunter Mulhall, Kittelson and Associates	February	December	661

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27.	Adopt Resolution XX-2025 Amending the FY2025-2031 Regional Transportation Improvement Program (TIP)	Yes	Toni Tisdale will seek adoption of a resolution amending the FY2025-2031 TIP, if needed.	Action	10	Toni Tisdale	February	December/January	685
28.	Executive Session – Personnel Matter, Idaho Code [74-206 (a)]	Yes	To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need. No action will be taken in the executive session. Any action will be taken in open session.	Action	15	N/A	February	N/A	
29.	Consider Executive Committee’s Recommendation Regarding Executive Director Search	Yes	The Board will consider the Executive Committee’s recommendation.	Action	15	N/A	February	N/A	
30.	Status Report - State and Federal Legislative Issues	No	COMPASS staff will provide an update on the latest legislative developments at the state and federal levels.	Information	15	TBD	February	N/A	760
31.	Review Results of the 2024 Change in Motion Scorecard	No	Hunter Mulhall will provide a summary of the results of the 2024 Change in Motion Scorecard	Information	15	Hunter Mulhall	February	November	661

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32.	<i>Communities in Motion 2055 Public Outreach Demonstration</i>	No	Austin Miller will demonstrate the <i>Communities in Motion 2055</i> public outreach.	Information	10	Austin Miller	February	January	661
33.	Approve Extension Delivery Deadlines for Local Federal-Aid Projects	No	Toni Tisdale will seek COMPASS Board of Directors' approval to extend the deadlines on local federal-aid projects, if needed.	Consent Agenda	N/A	Toni Tisdale	April	March	685
34.	Member Agency Presentation – Projects of Regional Importance	No	Staff from TBD will present on potential projects in their community.	Special Item	15	TBD	April	N/A	N/A
35.	Status Report – Finance Committee	No	The Finance Committee Chair will provide a status report on the March xx, 2025, Finance Committee meeting.	Special Item	5	COMPASS Secretary/Treasurer	April	N/A	N/A
36.	Accept 2025 Population Estimates	Yes	Austin Miller will seek COMPASS Board of Directors' acceptance of the 2025 Population Estimates.	Action	15	Austin Miller	April	N/A	620
37.	Approve FY2026 General and Special Membership Dues	Yes	Meg Sonnen will seek COMPASS Board of Directors' approval of the proposed general and special membership dues for FY2026.	Action	10	Meg Sonnen	April	N/A	601

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38.	Adopt Resolution XX-2025 Amending the FY2025-2031 Regional Transportation Improvement Program (TIP)	Yes	Toni Tisdale will seek the adoption of a resolution amending the FY2025-2031 TIP, if needed.	Action	10	Toni Tisdale	April	February/ March	685
39.	Status Report - State and Federal Legislative Issues	No	COMPASS staff will provide an update on the latest legislative developments at the state and federal levels.	Information /Discussion	15	TBD	April	N/A	760
40.	Summary of Public Comments Received During the High-Capacity Transit (Let's Ride Treasure Valley) PEL Study	No	Lila Klopfenstein will provide a summary of comments received during the February 2025 open houses in Ada and Canyon counties.	Information	15	Lila Klopfenstein	April	N/A	661
41.	<i>Communities in Motion 2055</i> public outreach results	No	Austin Miller will summarize results of <i>Communities in Motion 2055</i> public outreach.	Information	5	Austin Miller	April	April	661
42.	Approve Priorities for the End-of-Year and Redistribution Program	Yes	Toni Tisdale will seek Board of Directors' approval of the End-of-Year and Redistribution Program.	Consent	N/A	Toni Tisdale	June	May	685
43.	Member Agency Presentation – Projects of Regional Importance	No	Staff from TBD will present on potential projects in their community.	Special Item	20	TBD	June	N/A	N/A

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44.	Status Report – Finance Committee	No	The Finance Committee Chair will provide a status report on the June xx, 2025, Finance Committee meeting.	Special Item	5	Finance Committee Chair	June	N/A	N/A
45.	Executive Session – Personnel Matter, Idaho Code [74-206 (a)]	Yes	To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need. No action will be taken in the executive session. Any action will be taken in open session.	Action	15	N/A	June	Exec disc May	
46.	Adopt Resolution XX-2025 Amending the FY2025-2031 Regional Transportation Improvement Program (TIP)	Yes	Toni Tisdale will seek the adoption of a resolution amending the FY2025-2031 TIP, if needed.	Action	10	Toni Tisdale	June	April/May	685
47.	Status Report - Share Alternatives Analysis Methodology and Findings for the High-Capacity Transit (Let's Ride Treasure Valley) PEL Study		The project team will share the alternatives analysis methodology and findings for the High-Capacity Transit (Let's Ride Treasure Valley) PEL Study.	Information	15	Lila Klopfenstein and HDR/Jacobs	June 2025	June 2025	661

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48.	Review Draft FY2026-2032 Regional Transportation Improvement Program (TIP)	Yes	Toni Tisdale will seek Board of Directors' review of the draft FY2026-2032 TIP project list, prior to the public comment period.	Information	15	Toni Tisdale	June	May	685
49.	Approve COMPASS Workgroup Charters	No	Meg Sonnen will seek COMPASS Board of Directors' approval of the COMPASS Workgroup Charters for FY2026.	Consent	N/A	Meg Sonnen	August	N/A	601
50.	Approve the FY2027-2033 COMPASS Application Guide	Yes	Matt Carlson will seek COMPASS Board of Directors' approval of the FY2027-2033 COMPASS Application Guide.	Consent	N/A	Matt Carlson	August	July	685
51.	Adopt Resolution XX-2025 Amending the FY2025-2031 Regional Transportation Improvement Program (TIP)	Yes	Toni Tisdale will seek adoption of a resolution amending the FY2025-2031 TIP, if needed.	Consent	N/A	Toni Tisdale	August	June/July/ August	685
52.	Member Agency Presentation – Projects of Regional Importance	No	Staff from TBD will present on potential projects in their community.	Special Item	20	TBD	August	N/A	N/A
53.	Status Report – Finance Committee	No	The Finance Committee Chair will provide a status report on the July xx, 2025, and August xx, 2025, Finance Committee meetings.	Special Item	5	Finance Committee Chair	August	N/A	N/A

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54.	Adopt Resolution XX-2025 Approving the FY2026 Unified Planning Work Program and Budget (UPWP)	Yes	Meg Sonnen will seek COMPASS Board of Directors' approval of the FY2026 UPWP.	Action	15	Meg Sonnen	August	N/A	601
55.	Executive Session – Personnel Matter, Idaho Code [74-206 (b)]	Yes	The Board of Directors will go into executive session to receive the Executive Committee's performance evaluation and recommendation regarding the Executive Director. No action will be taken in the session.	Action	15	N/A	August	Exec notf. June/disc July	
56.	Approve FY2026 <i>Communities in Motion</i> Implementation Grants and Project Development Program Projects	Yes	Matt Carlson will seek COMPASS Board of Directors' approval of FY2026 <i>Communities in Motion</i> Implementation grants and Project Development Program projects.	Action	15	Matt Carlson	August	July	685
57.	Approve the FY2026-2032 Regional Transportation Improvement Program (TIP)	Yes	Toni Tisdale will seek COMPASS Board of Directors' approval of the FY2026-2032 TIP.	Action	15	Toni Tisdale	August	August	685
58.	Approve 2026 Idaho Legislative Session Position Statements	Yes	Amy Luft will seek COMPASS Board of Directors' approval of the 2026 Idaho legislative positions.	Action	15	Amy Luft	August	N/A	760

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59.	Approve 2026 Federal Transportation Position Statements	Yes	Amy Luft will seek COMPASS Board of Directors' approval of the 2026 federal transportation positions.	Action	15	Amy Luft	August	N/A	760
60.	Accept Alternatives Analysis Methodology and Findings for the High-Capacity Transit (Let's Ride Treasure Valley) PEL Study		The project team will seek acceptance of the alternatives analysis methodology and findings for the High-Capacity Transit (Let's Ride Treasure Valley) PEL Study.	Action	15	Lila Klopfenstein and HDR/Jacobs	August 2025	July 2025	661
61.	Establish 2026 COMPASS Board and Executive Committee Dates and Location. Provide 30 Day Notice of Annual Meeting	Yes	Confirm the 2026 COMPASS Board and Executive Committee dates and location.	Consent	NA	TBD	October	N/A	
62.	Approve Priorities for Rural Projects	Yes	Toni Tisdale will seek COMPASS Board of Directors' adoption of a resolution approving priorities for applications in rural areas.	Consent	NA	Toni Tisdale	October	September	685
63.	Member Agency Presentation – Projects of Regional Importance	No	Staff from TBD will present on potential projects in their community.	Special Item	20	TBD	October	N/A	N/A

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64.	Adopt Resolution Xb-2026 Amending the FY2025-2031 and FY2026-2032 Regional Transportation Improvement Programs (TIPs)	Yes	Toni Tisdale will seek adoption of a resolution amending the FY2025-2031 and FY2026-2032 TIPs, if needed.	Action	10	Toni Tisdale	October	September	685
65.	Approve the FY2026 COMPASS Resource Development Plan	Yes	Matt Carlson will seek COMPASS Board of Directors' approval of the FY2026 Resource Development Plan.	Action	15	Matt Carlson	October	September	685
66.	Leadership in Motion Awards Presentation	No	Board Chair and Executive Director will present the 2025 COMPASS Leadership in Motion awards.	Pre-meeting	N/A	Chair	December	N/A	653
67.	Confirm Regional Transportation Advisory Committee (RTAC) Membership	Yes	COMPASS Bylaws require the COMPASS Board of Directors' confirmation of RTAC membership.	Consent	N/A	N/A	December	N/A	N/A
68.	Member Agency Presentation – Projects of Regional Importance	No	Staff from TBD will present on potential projects in their community.	Special Item	20	TBD	December	N/A	N/A
69.	Status Report – Finance Committee	No	The Finance Committee Chair will provide a status report on the November xx, and December xx, 2025, Finance Committee meetings.	Special Item	5	Finance Committee Chair	December	N/A	

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70.	Adopt Resolution XX-2026 Approving Revision 1 of the FY2026 Unified Planning Work Program and Budget (UPWP)	Yes	Meg Sonnen will seek COMPASS Board of Directors' approval of Revision 1 of the FY2026 UPWP.	Action	10	Meg Sonnen	December	N/A	601
71.	Adopt Resolution XX-2026 Amending the FY2025-2031 and FY2026-2032 Regional Transportation Improvement Programs (TIPs)	Yes	Toni Tisdale will seek adoption of a resolution amending the FY2025-2031 and FY2026-2032 TIPs, if needed.	Action	10	Toni Tisdale	December	October/November	685
72.	Confirm 2026 Board Officer Slate	Yes	COMPASS Bylaws require the Board of Directors confirm ascension of new Board officers and election of a new Secretary-Treasurer.	Action	10	Matt Stoll	December	N/A	