



Working together to plan for the future

**COMPASS EXECUTIVE COMMITTEE MEETING
NOVEMBER 14, 2023 – 1:30 P.M.
COMPASS – 2ND FLOOR LARGE CONFERENCE ROOM
700 NE 2ND STREET
MERIDIAN, IDAHO**

ZOOM CONFERENCE CALL

Facebook Live Streaming - <https://www.facebook.com/COMPASSIdaho>
(Subject to availability and functionality of connection.)

Committee members can participate in the meeting in-person or via Zoom conference call. The Second Floor Large Conference Room is open for in-person attendance.

Please specify whether you plan to attend in-person or virtually when RSVPing to Teri Gregory at tgregory@compassidaho.org or 208-475-2225.

**** AGENDA ****

I. CALL TO ORDER/ROLL CALL (1:30)

II. OPEN DISCUSSION/ANNOUNCEMENTS

III. CONSENT AGENDA

Page 3 **A.* Approve September 12, 2023, Executive Committee Meeting Minutes**

IV. ACTION ITEMS

Page 6 **A.* Establish December 18, 2023, COMPASS Board Meeting Agenda** **Matt Stoll**
Staff proposed agenda items for the regular meeting of the COMPASS Board scheduled for December 18, 2023, are attached.

B. Recommend 2024 COMPASS Board Officer Slate for Annual Meeting **Matt Stoll**
Staff will seek Executive Committee recommendation of the COMPASS Board officers' slate for presentation at the December 18, 2023, COMPASS Board meeting.

C. Approve COMPASS Board Member Travel

Matt Stoll

Staff will seek authorization for a board member to attend the National Association of Regional Council (NARC) National Conference of Regions from February 11 to 15, 2024, in Washington DC.

V. INFORMATION/DISCUSSION ITEMS

Page 16

A. * Status Report – Regional Transportation Advisory Committee – September (Memo Only)

B. Review Membership Services Request for FY2024

Matt Stoll

Staff will review a membership services request received from the City of Nampa and associated next steps.

VI. OTHER

Next Meeting: December 12, 2023

VII. ADJOURNMENT (2:30)

***Enclosures Agenda is subject to change.**

Those needing assistance with COMPASS events or materials, or needing materials in alternate formats, please call 208-855-2558 with 48 hours advance notice.

Si necesita asistencia con una junta de COMPASS, o necesita un documento en otro formato, por favor llame al 208-855-2558 con 48 horas de anticipación.



Working together to plan for the future

EXECUTIVE COMMITTEE MEETING SEPTEMBER 12, 2023 COMPASS SECOND FLOOR LARGE CONFERENCE ROOM AND ZOOM 700 NE 2ND STREET MERIDIAN, IDAHO

****DRAFT MINUTES****

ATTENDEES: Rod Beck, Commissioner, **Secretary-Treasurer**, Ada County, in person
Trevor Chadwick, Mayor, **Chair Elect**, City of Star, in person
Jay Gibbons, Commissioner, Canyon Highway District #4, **Vice Chair**, via ZOOM
Miranda Gold for Jim Hansen, Commissioner, Ada County Highway District, in person
Brad Holton, Commissioner, Canyon County, via ZOOM
Debbie Kling, Mayor, City of Nampa, **Chair**, in person
Jason Pierce, Mayor, City of Eagle, via ZOOM
Steve Rule, Mayor, City of Middleton, via ZOOM
Robert Simison, Mayor, City of Meridian, in person
Joe Stear, Mayor, City of Kuna, **Immediate Past Chair**, in person
Jarom Wagoner, Mayor, City of Caldwell, via ZOOM

MEMBERS ABSENT: Lauren McLean, Mayor, City of Boise

OTHERS PRESENT: Ashley Cannon, COMPASS, in person
Teri Gregory, COMPASS, in person
Megan Larsen, COMPASS, in person
Jacob Miller, COMPASS, in person
Matt Stoll, Executive Director, COMPASS, in person

CALL TO ORDER

Chair Debbie Kling called the meeting to order at 1:30 p.m.

OPEN DISCUSSION/ANNOUNCEMENTS

Matt Stoll announced he will be out of the office September 27 – October 7, 2023. Meg Larsen will be available if needed.

Matt Stoll announced COMPASS is anticipating applying for a Thriving Communities Grant.

CONSENT AGENDA

A. Approve August 8, 2023, Executive Committee Meeting Minutes

Joe Stear moved and Trevor Chadwick seconded approval of the Consent Agenda as presented. Motion passed unanimously.

ACTION ITEMS

A. Establish October 16, 2023, COMPASS Board Meeting Agenda

Matt Stoll presented agenda items 1-20 for the upcoming October 16, 2023, COMPASS Board of Directors' meeting.

Joe Stear moved and Trevor Chadwick seconded approval of items 1 – 20, with the removal of item 10, for the October 16, 2023, COMPASS Board of Directors' meeting. Matt Stoll has the latitude to amend the agenda as necessary. Motion passed unanimously.

B. Approve Letter to EPA Administrator Concerning Background Ozone

Matt Stoll presented a letter to the EPA Administrator concerning background ozone.

After discussion, Trevor Chadwick moved and Robert Simison seconded approving the letter to the EPA Administrator concerning background ozone. Motion passed unanimously.

C. Recommend 2024 State Legislative Positions for COMPASS Board Approval

Jacob Miller presented the draft 2024 state legislative positions.

After discussion, Robert Simison moved and Trevor Chadwick seconded approval of the 2024 state legislative positions with the addition of the word "transportation" in front of "impact fees" in the Growth section of the document. Motion passed unanimously.

D. Recommend 2024 Federal Transportation Positions for COMPASS Board Approval

Jacob Miller presented the draft 2024 federal transportation positions.

Trevor Chadwick moved and Joe Stear seconded approval of the 2024 federal transportation positions. Motion passed unanimously.

E. Authorize Call for 2024 COMPASS Board of Directors' Secretary/ Treasurer Nominations

Matt Stoll requested Executive Committee authorization to solicit nominations for the open 2024 Board officer position per COMPASS Bylaws.

After discussion, **Trevor Chadwick moved and Joe Stear seconded to authorize Matt Stoll to solicit nominations from Canyon County for the open 2024 Board of Directors' Secretary/ Treasurer position.** Motion passed unanimously.

F. Approve Revision 4 of the FY2023 UPWP and Budget

Meg Larsen presented Revision 4 of the FY2023 UPWP and budget for approval.

Trevor Chadwick moved and Joe Stear seconded approval of Revision 4 of the FY2023 UPWP and budget. Motion passed unanimously.

ADJOURNMENT

Robert Simison moved and Joe Stear seconded adjournment of the meeting. Motion passed unanimously.

Chair Debbie Kling adjourned the meeting at 2:11 p.m.

Approved this 10th day of October 2023.

By: _____
**Debbie Kling, Chair
Community Planning Association of
Southwest Idaho**

Attest:

By: _____
**Matthew J. Stoll, Executive Director
Community Planning Association of
Southwest Idaho**

EXECUTIVE COMMITTEE AGENDA ITEM IV-A

EXECUTIVE COMMITTEE WORKSHEET FOR COMPASS BOARD AGENDA

<i>Item</i>	<i>Title/Description</i>	<i>Mandatory</i>	<i>Additional Information</i>	<i>Agenda Type</i> ¹	<i>Time</i>	<i>Presenter</i>	<i>Proposed Agenda</i>	<i>RTAC Agenda</i>	<i>Program No.</i>
1.	Approve Minutes from most recent Board Meeting	Yes	Meets Idaho Code and various grant requirements.	Consent Agenda	N/A	N/A	Bimonthly	N/A	820
2.	Receive Minutes from most recent Executive Committee Meeting	Yes	Meets Idaho Code and various grant requirements.	Consent Agenda	N/A	N/A	Bimonthly	N/A	820
3.	Receive Minutes from most recent Finance Committee Meeting	Yes	Meets Idaho Code and various grant requirements.	Consent Agenda	N/A	N/A	As Appropriate	N/A	820
4.	Status Report – Current Air Quality Issues	No	Mary Ann Waldinger will provide a monthly report on current air quality issues.	Ex. Dir. Report	N/A	N/A	Bimonthly	N/A	801
5.	Status Report – Standing Committee Attendance	No	Per Board request of May 17, 2004.	Ex. Dir. Report	N/A	N/A	Bimonthly	N/A	820
6.	Receive Administrative Modifications to the Regional Transportation Improvement Program	Yes	Toni Tisdale will provide memorandums of approval for Administrative Modifications.	Ex. Dir. Report	N/A	N/A	As Appropriate	N/A	685

¹ Action; Consent Agenda; Executive Director's Report; Information; Special Item; Committee Reports; Open Discussion/Announcements

<i>Item</i>	<i>Title/Description</i>	<i>Mandatory</i>	<i>Additional Information</i>	<i>Agenda Type¹</i>	<i>Time</i>	<i>Presenter</i>	<i>Proposed Agenda</i>	<i>RTAC Agenda</i>	<i>Program No.</i>
7.	Approve List of Records for Destruction	No	Meg Larsen will seek COMPASS Board of Directors' approval of the list of records to destroy per the guidance in the Records Retention Policy.	Consent Agenda	N/A	N/A	As Appropriate	N/A	991
8.	Status Report – Staff Activity Reports	No	COMPASS staff will provide an overview of monthly activities.	Information	N/A	N/A	Bimonthly	N/A	
CURRENT AGENDA ITEMS									
9.	Leadership in Motion Awards Presentation	No	Board Chair and Executive Director will present the 2023 COMPASS Leadership in Motion awards.	Pre-meeting	N/A	Chair	December	N/A	653
10.	Confirm Regional Transportation Advisory Committee (RTAC) Membership	Yes	COMPASS Bylaws require the COMPASS Board of Directors' confirmation of RTAC membership.	Consent	N/A	N/A	December	N/A	N/A
11.	Approve changes to the Transportation Improvement Program (TIP) Amendment Policy	No	Toni Tisdale will seek COMPASS Board of Directors' approval of changes to the TIP Amendment Policy.	Consent	N/A	Toni Tisdale	December	November	685
12.	Approve changes to the Transportation Management Area (TMA) Funding Eligibility Policy	No	Toni Tisdale and MaryAnn Waldinger will seek COMPASS Board of Directors' approval of changes to the TMA Funding Eligibility Policy.	Consent	N/A	Toni Tisdale and MaryAnn Waldinger	December	November	685

<i>Item</i>	<i>Title/Description</i>	<i>Mandatory</i>	<i>Additional Information</i>	<i>Agenda Type¹</i>	<i>Time</i>	<i>Presenter</i>	<i>Proposed Agenda</i>	<i>RTAC Agenda</i>	<i>Program No.</i>
13.	Member Agency Presentation – Projects of Regional Importance	No	Staff from the City of Kuna will present on potential projects in their community	Special Item	20	City of Kuna Staff	December	N/A	N/A
14.	Status Report – Legislative Preview	No	Jacob Miller will provide a Legislative Preview	Special Item	15	Jacob Miller	December	N/A	760
15.	Status Report – Finance Committee	No	The Finance Committee Chair will provide a status report on the November 30 and December 14, 2023, Finance Committee meetings.	Special Item	5	Finance Committee Chair	December	N/A	N/A
16.	Adopt Resolution XX-2024 Approving Revision 1 of the FY2024 Unified Planning Work Program and Budget (UPWP)	Yes	Meg Larsen will seek COMPASS Board of Directors' approval of Revision 1 of the FY2024 UPWP.	Action	10	Meg Larsen	December	N/A	601
17.	Approve <i>Communities in Motion 2055</i> Goals and Objectives	Yes	Austin Miller will seek COMPASS Board of Directors' acceptance of the <i>Communities in Motion 2055</i> goals and objectives.	Action	15	Austin Miller	December	November	661
18.	Adopt Resolution XX-2024 Modifying the FY2023-2029 and FY2024-2030 Regional Transportation Improvement Programs (TIPs)		Toni Tisdale will seek Board of Directors' adoption of Resolution XX-2024, modifying the FY2023-2029 and FY2024-2030 TIPs at the request of ITD and the City of Nampa.	Action	10	Toni Tisdale	December	November	685

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19.	Accept <i>Communities in Motion 2055</i> population forecast control total	Yes	Austin Miller will seek COMPASS Board of Directors' acceptance of the <i>Communities in Motion 2055</i> population forecast control total.	Action	15	Austin Miller	December	Demographic Advisory Workgroup November	620
20.	Confirm 2024 Board Officer Slate	Yes	COMPASS Bylaws require the Board of Directors confirm ascension of new Board officers and election of new Secretary-Treasurer.	Action	10	Matt Stoll	December	N/A	
UPCOMING AGENDA ITEMS									
21.	Confirm Finance Committee Membership	Yes	Confirm 2024 Finance Committee Membership	Consent Agenda		Matt Stoll	February 2024	N/A	
22.	Introduction to COMPASS	No	COMPASS staff will provide a brief introduction to COMPASS' work products and Board calendar	Information	15	Amy Luft	February	January	653
23.	Member Agency Presentation – Projects of Regional Importance	No	Trevor Chadwick from the City of Star will present on potential projects in the communities of Star and Middleton	Special Item	15	Trevor Chadwick	February	N/A	N/A

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24.	Approve Metropolitan Transportation Planning Memorandum of Understanding with the Idaho Transportation Department	Yes	Matt Stoll will seek COMPASS Board of Directors' approval of an updated memorandum of understanding with the Idaho Transportation Department of mutual roles and responsibilities in carrying out the metropolitan transportation planning process in COMPASS' planning area	Action	15	Matt Stoll/TBD	February	Executive Committee January	601
25.	Status Report - State and Federal Legislative Issues	No	COMPASS staff will provide an update on the latest legislative developments at the state and federal levels.	Information	15	Jacob Miller	February	N/A	760
26.	Review the 2022 Treasure Valley Annual Congestion Management System Report	No	Hunter Mulhall will review the contents and congestion performance measures in the annual congestion management system report.	Information	15	Hunter Mulhall	February	Dec	842
27.	Review Scope of Carbon Reduction Strategy	No	Hunter Mulhall will review the scope of the COMPASS carbon reduction strategy	Information	10	Hunter Mulhall	February	Dec	661
28.	Accept 2024 Population Estimates	Yes	Austin Miller will seek COMPASS Board of Directors' acceptance of the 2024 Population Estimates.	Action	15	Austin Miller	April	Demographic Advisory Workgroup March	620

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29.	Approve FY2025 Membership Dues	Yes	Meg Larsen will seek COMPASS Board of Directors' approval of the proposed membership dues for FY2025.	Action	10	Meg Larsen	April	N/A	601
30.	Status Report - State and Federal Legislative Issues	No	COMPASS staff will provide an update on the latest legislative developments at the state and federal levels.	Information /Discussion	15	Jacob Miller	April	N/A	760
31.	Status Report – Finance Committee	No	The Finance Committee Chair will provide a status report on the June XX, 2024, Finance Committee meeting.	Information /Discussion	5	Finance Committee Chair	June	N/A	N/A
32.	Approve Priorities for the End-of-Year and Redistribution Program	Yes	Toni Tisdale will seek Board of Directors' approval of the End-of-Year and Redistribution Program.	Consent	10	Toni Tisdale	June	May	685
33.	Status Report - State and Federal Legislative Issues	No	COMPASS staff will provide an update on the latest legislative developments at the state and federal levels.	Information	15	Jacob Miller	June	N/A	760
34.	Approve COMPASS Workgroup Charters	No	Meg Larsen will seek COMPASS Board of Directors' approval of the COMPASS Workgroup Charters for FY2025.	Consent	N/A	Meg Larsen	August	N/A	601

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35.	Status Report – Finance Committee	No	The Finance Committee Chair will provide a status report on the July XX, 2024, and August xx, 2024, Finance Committee meetings.	Information / Discussion	5	Finance Committee Chair	August	N/A	N/A
36.	Adopt Resolution XX-2024 Approving the FY2025 Unified Planning Work Program and Budget (UPWP)	Yes	Meg Larsen will seek COMPASS Board of Directors' approval of the FY2025 UPWP.	Action	15	Meg Larsen	August	N/A	601
37.	Executive Session – Personnel Matter, Idaho Code [74-206 (b)]	Yes	The Board of Directors will go into executive session to receive the Executive Committee's performance evaluation and recommendation regarding the Executive Director. No action will be taken in the session.	Action	15	N/A	August	Exec notf. June/disc July	
38.	Consider Executive Committee's Recommendation Regarding Executive Director	Yes	The Board will consider the Executive Committee's recommendation resulting from the Executive Director's performance review.	Action	5	N/A	August	N/A	
39.	Approve Updates to the FY2026-2032 COMPASS Application Guide	Yes	Matt Carlson will seek COMPASS Board of Directors' approval of the FY2026-2032 COMPASS Application Guide.	Action	15	Matt Carlson	August	July	685

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40.	Approve FY2025 <i>Communities in Motion</i> Implementation grants and Project Development Program projects	Yes	Matt Carlson will seek COMPASS Board of Directors' approval of FY2025 <i>Communities in Motion</i> Implementation grants and Project Development Program projects.	Action	20	Matt Carlson	August	July	685
41.	Approve an Amendment to <i>Communities in Motion</i> 2050 (if needed), and the Draft FY2025-2031 Regional Transportation Improvement Program (TIP)	Yes	Austin Miller and Toni Tisdale will seek COMPASS Board of Directors' approval of an Amendment to <i>Communities in Motion</i> 2050 (if needed), and the FY2025-2031 TIP.	Action	15	Austin Miller/ Toni Tisdale	August	August	685
42.	Accept <i>Communities in Motion</i> 2055 population forecast growth allocation and buildout analysis.	Yes	Austin Miller will seek COMPASS Board of Directors' acceptance of the <i>Communities in Motion</i> 2055 population forecast growth allocation and buildout analysis.	Action	15	Austin Miller	August	Demographic Advisory Workgroup July	620
43.	Approve 2025 Federal Transportation Position Statements	Yes	Jacob Miller will seek COMPASS Board of Directors' approval of 2025 federal transportation position statements.	Action	15	Jacob Miller	August	N/A	760

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44.	Approve 2025 Idaho Legislative Session Positions Statements	Yes	Jacob Miller will seek COMPASS Board of Directors' approval of 2025 Idaho legislative position statements.	Action	15	Jacob Miller	August	N/A	760
45.	Status Report - State and Federal Legislative Issues	No	COMPASS staff will provide an update on the latest legislative developments at the state and federal levels, as appropriate.	Information	15	Jacob Miller	August	N/A	760
46.	Status Report - State and Federal Legislative Issues	No	COMPASS staff will provide an update on the latest legislative developments at the state and federal levels.	Information	15	Jacob Miller	October	N/A	760
47.	Establish 2025 COMPASS Board and Executive Committee Dates and Location. Provide 30 Day Notice of Annual Meeting	Yes	Confirm the 2025 COMPASS Board and Executive Committee Dates and Location.	Consent	NA	Matt Stoll	October		
48.	Approve Priorities for Rural Projects	Yes	Toni Tisdale will seek COMPASS Board of Directors' adoption of a resolution approving priorities for applications in rural areas.	Consent	NA	Toni Tisdale	October	September	685
49.	Leadership in Motion Awards Presentation	No	Board Chair and Executive Director will present the 2024 COMPASS Leadership in Motion awards.	Pre-meeting	N/A	Chair	December	N/A	653

<i>Item</i>	<i>Title/Description</i>	<i>Mandatory</i>	<i>Additional Information</i>	<i>Agenda Type¹</i>	<i>Time</i>	<i>Presenter</i>	<i>Proposed Agenda</i>	<i>RTAC Agenda</i>	<i>Program No.</i>
50.	Confirm Regional Transportation Advisory Committee (RTAC) Membership	Yes	COMPASS Bylaws require the COMPASS Board of Directors' confirmation of RTAC membership.	Consent Agenda	N/A	N/A	December	N/A	N/A
51.	Status Report – Finance Committee	No	The Finance Committee Chair will provide a status report on the November XX and December XX, 2024, Finance Committee meetings.	Special Item	5	Finance Committee Chair	December	N/A	
52.	Adopt Resolution XX-2025 Approving Revision 1 of the FY2025 Unified Planning Work Program and Budget (UPWP)	Yes	Meg Larsen will seek COMPASS Board of Directors' approval of Revision 1 of the FY2025 UPWP.	Action	10	Meg Larsen	December	N/A	601
53.	Confirm 2025 Board Officer Slate	Yes	COMPASS Bylaws require the Board of Directors confirm ascension of new Board officers and election of new Secretary-Treasurer.	Action	10	Matt Stoll	December	N/A	



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EXECUTIVE COMMITTEE AGENDA ITEM V-A

Date: November 14, 2023

Topic: Status Report - Regional Transportation Advisory Committee (RTAC)

Request/Recommendation:

Information only.

Background/Summary:

RTAC Bylaws state that the RTAC Chair will submit a monthly status report on RTAC activities to the COMPASS Executive Committee. Below is an outline of agenda items and actions from the September 27, 2023, meeting.

CONSENT AGENDA

Approve August 9, 2023, RTAC Meeting Minutes

Recommend Support of Priorities for Rural Projects

RTAC approved the consent agenda.

ACTION ITEMS

Recommend the FY2024 COMPASS Resource Development Plan

RTAC recommended COMPASS Board of Directors' approval of the FY2024 Resource Development Plan as presented.

Recommend *Communities in Motion 2055* Goals and Objectives

After discussion, RTAC voted to defer this item and requested staff to hold a workshop with an RTAC subcommittee to update the proposed goals and objectives. This item will be brought back to RTAC in the future.

Recommend *Communities in Motion 2050* and the FY2023-2029 and FY2024-2030

Regional Transportation Improvement Programs (TIPs)

RTAC recommended COMPASS Board of Directors' adoption of a resolution amending *Communities in Motion 2050* and a resolution amending the FY2023-2029 and FY2024-2030 TIPs as presented.

Recommend Adjusted Urban Area Boundaries

RTAC recommended COMPASS Board of Directors' adoption of a resolution approving adjusted urban area boundaries as presented.

More Information:

1) Contact Toni Tisdale, Principal Planner, at ttisdale@compassidaho.org or Lee Belt, City of Greenleaf, at clerk@greenleaf-idaho.us.

TT: tg T:\FY24\800 System Maintenance\820 Committee Support\Monthly Executive Report\Sep 2023 Exec Committee Status Report RTAC.docx