

**FINANCE COMMITTEE MEETING
DECEMBER 10, 2025 — 12:00 PM
COMPASS 2ND FLOOR LARGE CONFERENCE ROOM
700 NE 2ND STREET, SUITE 200
MERIDIAN, IDAHO**

YouTube Live Streaming - <https://www.youtube.com/@COMPASSIdaho>
(Subject to availability and functionality of connection.)

Committee members can participate in the meeting in-person or via Zoom conference call. The 2nd floor large conference room is open for in-person attendance.

Please specify whether you plan to attend in-person or virtually when RSVPing to Teri Gregory at tgregory@compassidaho.org or 208-475-2225.

****AGENDA****

I. CALL TO ORDER/ROLL CALL

II. OPEN DISCUSSION/ANNOUNCEMENTS

III. CONSENT AGENDA

Page 2 **A.* Approve November 20, 2025, Finance Committee Meeting Minutes**

IV. INFORMATION/DISCUSSION ITEM

Page 4 **A.* Review Report of Disbursements Made in the Reporting Period**

V. ACTION ITEMS

Page 6 **A.* Accept Fiscal Year 2025 Audit Report**

Page 64 **B.* Establish 2026 Finance Committee Meeting Dates**

VI. OTHER

A. Next Meeting: March 26, 2026

VII. ADJOURNMENT

***Enclosures Agenda is subject to change.**

Those needing assistance with COMPASS events or materials, or needing materials in alternate formats, please call 208-855-2558 with 48 hours advance notice.

Si necesita asistencia con una junta de COMPASS, o necesita un documento en otro formato, por favor llame al 208-855-2558 con 48 horas de anticipación.

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**FINANCE COMMITTEE MEETING
NOVEMBER 20, 2025
COMPASS
2ND FLOOR LARGE CONFERENCE ROOM AND ZOOM
700 NE 2ND STREET
MERIDIAN, IDAHO**

****DRAFT MINUTES****

ATTENDEES:

Rod Beck, Commissioner, Ada County, in person
Trevor Chadwick, Mayor, City of Star, **Vice Chair**, in person
Debbie Kling, Mayor, City of Nampa, in person
Mary May, Councilmember, City of Eagle, **Chair**, in person
John Overton, Councilmember, City of Meridian, in person
Victor Rodriguez, Councilmember, City of Nampa, via ZOOM

MEMBERS ABSENT:

Zach Brooks, Commissioner, Canyon County

OTHERS PRESENT:

Ashley Cannon, COMPASS, in person
Teri Gregory, COMPASS, in person
Amy Luft, COMPASS, in person
Craig Raborn, Executive Director, COMPASS, in person
Meg Sonnen, COMPASS, in person

CALL TO ORDER:

Chair Mary May called the meeting to order at 12:00 p.m.

OPEN DISCUSSION/ANNOUNCEMENTS

Craig Raborn announced that Brody Aston, with Westerberg and Associates, has been retained as COMPASS' government affairs contractor. COMPASS continues to work to get the December Legislative Forum scheduled.

CONSENT AGENDA

A. Approve August 14, 2025, Finance Committee Meeting Minutes

Trevor Chadwick moved and Rod Beck seconded approval of the Consent Agenda as presented. Motion passed unanimously.

INFORMATION/DISCUSSION ITEM

A. Review Report of Disbursements Made in the Reporting Period

Meg Sonnen presented the disbursements made in the reporting period, August 6, 2025, through November 5, 2025, which was provided in the packet for information.

ACTION ITEM

A. Approve Variance Report October 1, 2024 – September 30, 2025

Meg Sonnen presented the variance report from October 1, 2024 – September 30, 2025.

After discussion, **Debbie Kling moved and Victor Rodriguez seconded to approve the variance report as presented.** Motion passed unanimously.

B. Recommend Approval of Revision 1 of the FY2026 Unified Planning Work Program and Budget

Meg Sonnen presented Revision 1 of the FY2026 Unified Planning Work Program and Budget.

Trevor Chadwick moved and Rod Beck seconded to recommend COMPASS Board of Directors' approval of Revision 1 of the FY2026 Unified Planning Work Program and Budget as presented. Motion passed unanimously.

ADJOURNMENT

Chair Mary May adjourned the meeting at 12:22 p.m.

Approved this 10th day of December 2025.

By: _____
Mary May, Chair

Attest:

By: _____
Trevor Chadwick, Vice Chair

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Check History Report
Sorted By Vendor Name
Activity From: 11/6/2025 to 11/20/2026

Community Planning Association (CPA)

Bank Code	Description	Check Number	Check Date	Check Amount	Check Type
Vendor Number: BOICHA BOISE AREA CHAMBER OF COMMERCE					
A	ICCU - Checking	E000001817	12/5/2025	1,250.00	Electronic Payment
Vendor BOISE AREA CHAMBER OF COMMERCE Total:				1,250.00	
Vendor Number: ZBOIMUN Boise Municipal Health Care					
A	ICCU - Checking	E000001816	11/20/2025	31,060.83	Electronic Payment
Vendor Boise Municipal Health Care Total:				31,060.83	
Vendor Number: COALITI Coalition for Amer's Gateways					
A	ICCU - Checking	E000001810	11/20/2025	7,500.00	Electronic Payment
Vendor Coalition for Amer's Gateways Total:				7,500.00	
Vendor Number: DKSACCO DKS Associates					
A	ICCU - Checking	E000001811	11/20/2025	10,780.00	Electronic Payment
Vendor DKS Associates Total:				10,780.00	
Vendor Number: ZEMPOWE Empower					
A	ICCU - Checking	W000000899	11/20/2025	6,997.24	Wire Transfer
A	ICCU - Checking	W000000905	12/5/2025	6,435.49	Wire Transfer
Vendor Empower Total:				13,432.73	
Vendor Number: GOODHEA Good Heart Technology, Incorporated					
A	ICCU - Checking	E000001818	12/5/2025	120.00	Electronic Payment
Vendor Good Heart Technology, Incorporated Total:				120.00	
Vendor Number: ZHARTF HARTFORD					
A	ICCU - Checking	W000000902	11/20/2025	1,100.22	Wire Transfer
Vendor HARTFORD Total:				1,100.22	
Vendor Number: HDRENGI HDR Engineering, Inc.					
A	ICCU - Checking	E000001812	11/20/2025	5,934.95	Electronic Payment
A	ICCU - Checking	E000001819	12/5/2025	77,258.50	Electronic Payment
Vendor HDR Engineering, Inc. Total:				83,193.45	
Vendor Number: HIGHSTR High Street Consulting Group, LLC.					
A	ICCU - Checking	E000001813	11/20/2025	24,588.00	Electronic Payment
Vendor High Street Consulting Group, LLC. Total:				24,588.00	
Vendor Number: IDCENT IDAHO CENTRAL CREDIT UNION					
A	ICCU - Checking	0000007684	12/5/2025	5,990.11	Auto
Vendor IDAHO CENTRAL CREDIT UNION Total:				5,990.11	
Vendor Number: IDPOWE IDAHO POWER CO.					
A	ICCU - Checking	0000007677	11/20/2025	659.45	Auto
Vendor IDAHO POWER CO. Total:				659.45	
Vendor Number: IDPRES IDAHO PRESS-TRIBUNE					
A	ICCU - Checking	0000007685	12/5/2025	227.64	Auto
Vendor IDAHO PRESS-TRIBUNE Total:				227.64	
Vendor Number: IDPROEN Idaho Society of Professional Engineers Foundation					
A	ICCU - Checking	0000007678	11/20/2025	500.00	Auto
Vendor Idaho Society of Professional Engineers Foundation Total:				500.00	
Vendor Number: ZIDSTX IDAHO STATE TAX COMMISSION					
A	ICCU - Checking	W000000901	11/20/2025	4,923.00	Wire Transfer
Vendor IDAHO STATE TAX COMMISSION Total:				4,923.00	
Vendor Number: ZSTAUD INTERNAL REVENUE SERVICE					
A	ICCU - Checking	W000000897	11/20/2025	17,737.18	Wire Transfer
A	ICCU - Checking	W000000903	12/5/2025	17,739.94	Wire Transfer
Vendor INTERNAL REVENUE SERVICE Total:				35,477.12	
Vendor Number: RABORN John Craig Raborn					
A	ICCU - Checking	E000001822	12/5/2025	271.60	Electronic Payment
Vendor John Craig Raborn Total:				271.60	

Check History Report
Sorted By Vendor Name
Activity From: 11/6/2025 to 11/20/2026

Community Planning Association (CPA)

Bank Code	Description	Check Number	Check Date	Check Amount	Check Type
Vendor Number: KITTELS Kittelson & Associates, Inc.					
A	ICCU - Checking	E000001820	12/5/2025	10,105.49	Electronic Payment
		Vendor Kittelson & Associates, Inc. Total:		10,105.49	
Vendor Number: MCCLATC McClatchy Company					
A	ICCU - Checking	0000007679	11/20/2025	62.18	Auto
A	ICCU - Checking	0000007686	12/5/2025	113.20	Auto
		Vendor McClatchy Company Total:		175.38	
Vendor Number: NAMCHA NAMPA CHAMBER OF COMMERCE					
A	ICCU - Checking	0000007680	11/20/2025	230.00	Auto
		Vendor NAMPA CHAMBER OF COMMERCE Total:		230.00	
Vendor Number: NARC National Association of Regional Councils					
A	ICCU - Checking	E000001814	11/20/2025	695.00	Electronic Payment
A	ICCU - Checking	E000001821	12/5/2025	1,470.00	Electronic Payment
		Vendor National Association of Regional Councils Total:		2,165.00	
Vendor Number: ZBYERL NCPERS Group Life Ins. (M605)					
A	ICCU - Checking	W000000900	11/20/2025	96.96	Wire Transfer
		Vendor NCPERS Group Life Ins. (M605) Total:		96.96	
Vendor Number: OFFMAX Office Depot					
A	ICCU - Checking	0000007681	11/20/2025	10.19	Auto
A	ICCU - Checking	0000007687	12/5/2025	335.08	Auto
		Vendor Office Depot Total:		345.27	
Vendor Number: ZPERET PUBLIC EMPLOYEES RETIREMENT					
A	ICCU - Checking	W000000898	11/20/2025	13,509.35	Wire Transfer
A	ICCU - Checking	W000000904	12/5/2025	13,413.64	Wire Transfer
		Vendor PUBLIC EMPLOYEES RETIREMENT Total:		26,922.99	
Vendor Number: SORREN Sorren					
A	ICCU - Checking	E000001823	12/5/2025	18,000.00	Electronic Payment
		Vendor Sorren Total:		18,000.00	
Vendor Number: STERICY Stericycle, Inc.					
A	ICCU - Checking	0000007688	12/5/2025	60.00	Auto
		Vendor Stericycle, Inc. Total:		60.00	
Vendor Number: SYRINGA Syringa Networks, LLC					
A	ICCU - Checking	E000001815	11/20/2025	700.00	Electronic Payment
		Vendor Syringa Networks, LLC Total:		700.00	
Vendor Number: TOTALCA TotalCare IT, Inc.					
A	ICCU - Checking	E000001824	12/5/2025	6,021.60	Electronic Payment
		Vendor TotalCare IT, Inc. Total:		6,021.60	
Vendor Number: TREAVA TREASURE VALLEY COFFEE					
A	ICCU - Checking	0000007689	12/5/2025	86.35	Auto
		Vendor TREASURE VALLEY COFFEE Total:		86.35	
Vendor Number: CHADWIC Trevor Chadwick					
A	ICCU - Checking	0000007683	12/5/2025	665.36	Auto
		Vendor Trevor Chadwick Total:		665.36	
Vendor Number: VERIZON Verizon					
A	ICCU - Checking	0000007682	11/20/2025	38.48	Auto
		Vendor Verizon Total:		38.48	
		Report Total:		286,687.03	

FINANCE COMMITTEE AGENDA ITEM V-A

Date: December 10, 2025

Topic: FY2025 Audit Report

Request/Recommendation:

Accept the FY2025 Audit Report

Background/Summary:

Each year, COMPASS' annual financial statements are audited. The completed audit report is then presented to the Finance Committee for review and acceptance by the audit firm.

The completed FY2025 Audit Report is included in the packet as an attachment. The audit report includes the opinion of Sorren CPAs, the audit firm, that the COMPASS financial statements for the year ended September 30, 2025, are presented fairly in all material respects. Staff from Sorren CPAs will attend the Finance Committee meeting to present the audit report to the Finance Committee.

Upon the Finance Committee's acceptance of the FY2025 Audit Report, it will be made available to the public by posting it to the COMPASS website. The audit report will be distributed to the COMPASS Board via email.

Implication (policy and/or financial):

The annual audit and the Finance Committee review thereof provides important oversight of COMPASS' financial activities.

More Information:

- 1) Attachments
- 2) For detailed information contact: Meg Sonnen, at 208-475-2228 or msonnen@compassidaho.org.

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Board of Directors
Community Planning Association of Southwest Idaho
Meridian, Idaho

We have audited the financial statements of Community Planning Association of Southwest Idaho (the Association) as of and for the year ended September 30, 2025 and have issued our report thereon dated December 10, 2025. Professional standards require that we advise you of the following matters relating to our audit.

Our Responsibility in Relation to the Financial Statement Audit

As communicated in our engagement letter dated July 14, 2025, our responsibility, as described by professional standards, is to form and express an opinions about whether the financial statements that have been prepared by management with your oversight are presented fairly, in all material respects, in accordance with accounting principles generally accepted in the United States of America. Our audit of the financial statements does not relieve you or management of your respective responsibilities.

Our responsibility, as prescribed by professional standards, is to plan and perform our audit to obtain reasonable, rather than absolute, assurance about whether the financial statements are free of material misstatement. An audit of financial statements includes consideration of internal control over financial reporting as a basis for designing audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control over financial reporting. Accordingly, as part of our audit, we considered the internal control of Community Planning Association of Southwest Idaho solely for the purpose of determining our audit procedures and not to provide any assurance concerning such internal control.

We are also responsible for communicating significant matters related to the audit that are, in our professional judgment, relevant to your responsibilities in overseeing the financial reporting process. However, we are not required to design procedures for the purpose of identifying other matters to communicate to you.

Planned Scope and Timing of the Audit

We conducted our audit consistent with the planned scope and timing we previously communicated to you.

Compliance with All Ethics Requirements Regarding Independence

The engagement team, others in our firm, as appropriate, our firm have complied with all relevant ethical requirements regarding independence. As a part of the engagement, we assisted in preparing the financial statements, and related notes to the financial statements of the Association in conformity with U.S. generally accepted accounting principles. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services were not conducted in accordance with *Government Auditing Standards*.

In order to ensure we maintain our independence for performing these nonaudit services certain safeguards were applied to this engagement. Management assumed responsibility for the financial statements, and related notes to the financial statements and any other nonaudit services we provided. Management acknowledged in the management representation letter our assistance with the preparation of the financial statements, and related notes to the financial statements and that these items were reviewed and approved prior to their issuance and accepted responsibility for them. Further, the nonaudit services were overseen by an individual within management that has the suitable skill, knowledge, or experience; evaluated the adequacy and results of the services; and accepted responsibility for them.

Significant Risks Identified

We have identified the following significant risks:

- Revenue and Receivables – Governmental Funds and Membership Revenue (Including Deferred Revenue)
- Grants and Similar Programs
- Expenses / Expenditures, Accounts Payable, and Cash Distributions
- Payroll Expenses and Related Liabilities
- Fund Balance
- Significant Estimates Related to Pensions

Qualitative Aspects of the Entity's Significant Accounting Practices

Significant Accounting Policies

Management has the responsibility to select and use appropriate accounting policies. A summary of the significant accounting policies adopted by Community Planning Association of Southwest Idaho is included in Note A to the financial statements. There have been no initial selection of accounting policies and no changes in significant accounting policies or their application during 2025. No matters have come to our attention that would require us, under professional standards, to inform you about (1) the methods used to account for significant unusual transactions and (2) the effect of significant accounting policies in controversial or emerging areas for which there is a lack of authoritative guidance or consensus.

Significant Accounting Estimates

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's current judgments. Those judgments are normally based on knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ markedly from management's current judgments.

The most sensitive estimates affecting the Association's financial statements were:

Management's estimate of the Net Pension Liability, and related deferred outflows and inflows are based on the amounts that are actuarially determined. We evaluated the key factors and assumptions used to develop the NPL in determining that it is reasonable in relation to the basic financial statements as a whole and in relation to the applicable opinion units.

Management's estimate of depreciation expenses for capital assets are based on useful lives of the related assets along with management judgement. We evaluated the key factors and assumptions used to develop the estimates in determining that it is reasonable in relation to the basic financial statements taken as a whole and in relation to the applicable opinion units.

Financial Statement Disclosures

Certain financial statement disclosures involve significant judgment and are particularly sensitive because of their significance to financial statement users. The financial statement disclosures are neutral, consistent, and clear.

Significant Difficulties Encountered during the Audit

We encountered no significant difficulties in dealing with management relating to the performance of the audit.

Uncorrected and Corrected Misstatements

For purposes of this communication, professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that we believe are trivial, and communicate them to the appropriate level of management. Further, professional standards require us to also communicate the effect of uncorrected misstatements related to prior periods on the relevant classes of transactions, account balances or disclosures, and the financial statements as a whole and each applicable opinion unit.. There were no identified misstatements noted during the audit.

Disagreements with Management

For purposes of this letter, professional standards define a disagreement with management as a matter, whether or not resolved to our satisfaction, concerning a financial accounting, reporting, or auditing matter, which could be significant to Community Planning Association of Southwest Idaho's financial statements or the auditor's report. No such disagreements arose during the course of the audit.

Representations Requested from Management

We have requested certain written representations from management, which are included in the attached letter dated December 10, 2025.

Management's Consultations with Other Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters. Management informed us that, and to our knowledge, there were no consultations with other accountants regarding auditing and accounting matters.

Other Significant Matters, Findings, or Issues

In the normal course of our professional association with Community Planning Association of Southwest Idaho, we generally discuss a variety of matters, including the application of accounting principles and auditing standards, operating and regulatory conditions affecting the entity, and operational plans and strategies that may affect the risks of material misstatement. None of the matters discussed resulted in a condition to our retention as Community Planning Association of Southwest Idaho's auditors.

Other Matters

Pursuant to professional standards, our responsibility as auditors for other information in documents containing Community Planning Association of Southwest Idaho's audited financial statements does not extend beyond the financial information identified in the audit report, and we are not required to perform any procedures to corroborate such other information. However, in accordance with such standards, we have:

Applied certain limited procedures to the Management's Discussion and Analysis, Budgetary Comparison Schedule and the Schedule of Employer's Share of Net Pension Liability and of Employer Contributions, which are required supplementary information (RSI) that supplement the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.

This report is intended solely for the information and use of the Board of Directors, and management of Community Planning Association of Southwest Idaho and is not intended to be and should not be used by anyone other than these specified parties.

Meridian, Idaho
December 10, 2025



Working together to plan for the future

Financial Statements – Fiscal Year 2025

Report No. 02-2025

Report Date: December 10, 2025

Table of Contents

Independent Auditors' Report	3
Management's Discussion and Analysis	7
Financial Statements	
Statement of Net Position and Governmental Fund Balance Sheet	17
Statement of Activities and Governmental Fund Statement of Revenues, Expenditures, and Changes in Fund Balances	18
Notes to Financial Statements	19
Required Supplementary Information	
Budgetary Comparison Schedule – General Fund	41
Schedule of Employer's Share of Net Pension Liability and Employer Contributions	42
Independent Auditors' Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with <i>Government Auditing Standards</i>	45
Independent Auditors' Report on Compliance for Each Major Program and on Internal Control over Compliance Required by the Uniform Guidance	47
Schedule of Expenditures of Federal Awards	50
Notes to Schedule of Expenditures of Federal Awards	51
Schedule of Findings and Questioned Costs	52

INDEPENDENT AUDITORS' REPORT

Board of Directors
Community Planning Association of Southwest Idaho
Meridian, Idaho

Report on the Financial Statements

Opinions

We have audited the financial statements of the governmental activities, and the general fund of Community Planning Association of Southwest Idaho (The Association) as of and for the year ended September 30, 2025, and the related notes to the financial statements, which collectively comprise the Association's basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the governmental activities and the general fund, of the Association as of September 30, 2025, and the respective changes in financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Association and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Responsibilities of Management for the Financial Statements

The Association's management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Association's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with *Generally Accepted Auditing Standards* (GAAS) and *Government Auditing Standards* (GAS) will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS and GAS, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Association's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Association's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, the budgetary comparison schedule-general fund and the schedule of employer's share of net pension liability and employer contributions pension information as listed in the table of contents, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of the financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context.

We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquires of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquires, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise Community Planning Association of Southwest Idaho's basic financial statements. The accompanying schedule of expenditures of federal awards, as required by *Title 2 U.S. Code of Federal Regulations (CFR) Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, is presented for purposes of additional analysis and is not a required part of the basic financial statements

The schedule of federal expenditures is the responsibility of management and was derived from and related directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statement or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal awards is fairly stated in all material respects in relation to the basic financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated December 10, 2025, on our consideration of Community Planning Association of Southwest Idaho's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Association's internal control over financial reporting and compliance.

Meridian, Idaho
December 10, 2025

MANAGEMENT'S DISCUSSION AND ANALYSIS

COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO MANAGEMENT'S DISCUSSION AND ANALYSIS September 30, 2025

Our discussion and analysis of Community Planning Association of Southwest Idaho's financial performance provides an overview of the agency's financial activities for the year ended September 30, 2025.

FINANCIAL HIGHLIGHTS

- The assets of Community Planning Association of Southwest Idaho (COMPASS) exceeded its liabilities at September 30, 2025 by \$1,733,643.
- As of September 30, 2025, COMPASS' governmental funds reported an ending fund balance of \$2,357,422. Of this amount, \$370,611 has been assigned for specific future use as identified in the Financial Analysis of the Government's Funds section of the Management's Discussion and Analysis.

FINANCIAL ANALYSIS OF THE GOVERNMENT'S FUNDS

- COMPASS recorded revenues of \$2,901,434 in federal operating grants.

OVERVIEW OF THE FINANCIAL STATEMENTS

This discussion and analysis is intended to serve as an introduction to COMPASS' basic financial statements. The financial statements are comprised of four components:

- 1) Government-wide financial statements
- 2) Fund financial statements
- 3) Notes to the financial statements
- 4) Required supplementary information

GOVERNMENT-WIDE FINANCIAL STATEMENTS

The government-wide financial statements are designed to provide readers with a broad overview of COMPASS' finances, in a manner similar to a private-sector business.

The statement of net position presents information on all of COMPASS' assets and liabilities, with the difference between the two reported as net position. Over time, increases or decreases in assets may serve as a useful indicator of whether the financial position of the agency is improving or deteriorating.

The statement of activities presents information showing how the agency's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods.

COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO
MANAGEMENT'S DISCUSSION AND ANALYSIS
September 30, 2025

GOVERNMENT-WIDE FINANCIAL STATEMENTS (Continued)

The government-wide financial statements include functions of COMPASS that are primarily supported by grants, contributions, and inter-governmental revenues.

FUND FINANCIAL STATEMENTS

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. COMPASS uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. COMPASS uses governmental funds as its only fund type.

Governmental funds are used to account for essentially the same functions reported as government activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of available resources, as well as on balances of resources available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing arrangements.

Because the focus of general governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for general governmental funds with similar information presented for activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund Balance Sheet and the governmental fund Statement of Revenues, Expenditures, and Changes in Fund Balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

NOTES TO THE FINANCIAL STATEMENTS

The notes provide additional information that is necessary to fully understand the data presented in the government-wide and fund financial statements.

REQUIRED SUPPLEMENTARY INFORMATION

This section has information that further explains and supports the information in the financial statements by including a comparison of the budget data for the year and pension related schedules required by GASB.

COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO
MANAGEMENT'S DISCUSSION AND ANALYSIS
September 30, 2025

GOVERNMENT-WIDE FINANCIAL ANALYSIS

The following condensed financial information was derived from the government-wide Statement of Net Position. As noted earlier, increases or decreases in assets may serve over time as a useful indicator of a government's financial position. In the case of COMPASS, assets exceeded liabilities by \$1,733,643 at September 30, 2025, as shown in Table A-1.

Table A-1

	Governmental Activities <u>FY2025</u>	Governmental Activities <u>FY2024</u>
Current and Other Assets	\$ 2,782,732	\$ 3,266,894
Capital Assets	806,992	712,901
Total Assets	<u>3,589,724</u>	<u>3,979,795</u>
Deferred Outflows of Resources - Pensions	<u>217,571</u>	<u>340,093</u>
Current Liabilities	665,343	713,798
Subscription liability, net of current portion	72,622	
Net Pension Liability	809,937	1,376,922
Total Liabilities	<u>1,547,902</u>	<u>2,090,720</u>
Deferred Inflows of Resources - Pensions	<u>525,750</u>	<u>58,202</u>
Net Position		
Net investment in capital assets	683,677	712,901
Unrestricted	1,049,966	1,458,065
	<u>\$ 1,733,643</u>	<u>\$ 2,170,966</u>

The overall decrease in total assets is primarily due to an excess of expenditures over revenues for the year ended of September 30, 2025. Excess of expenditures over revenues totaled \$(473,084) for fiscal year ended September 30, 2025.

The overall decrease in total liabilities is primarily a result of a lower net pension liability as of September 30, 2025 compared to the previous fiscal year due lower amounts reported at the state level.

COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO
MANAGEMENT'S DISCUSSION AND ANALYSIS
September 30, 2025

GOVERNMENTAL ACTIVITIES

The following condensed financial information was derived from the government-wide Statement of Activities and reflects how COMPASS' net position changed during the year.

Table A-2

	Governmental Activities <u>FY2025</u>	Governmental Activities <u>FY2024</u>
Revenue		
Program Revenue		
Operating Grants	\$ 2,901,434	\$ 3,085,490
Membership Dues	1,078,331	1,036,660
Other Program Revenue	147,945	213,074
General Revenue		
Other Revenue	<u>100,050</u>	<u>121,606</u>
Total Program and General Revenue	<u>4,227,760</u>	<u>4,456,830</u>
Expenses		
Transportation Planning and Development	4,665,083	4,763,412
Change in Net Position	(437,323)	(306,582)
Net Position - Beginning	<u>2,170,966</u>	<u>2,477,548</u>
Fund Balance / Net Position - Ending	<u>\$ 1,733,643</u>	<u>\$ 2,170,966</u>

Over the course of the year, fund balance in the general fund for COMPASS decreased by \$316,683.

Over the course of the year, net position in the statement of activities for COMPASS decreased by \$437,323.

Revenues for operating grants are recognized when an allowable expenditure is made and billed to the Idaho Transportation Department. For FY2025, expenditures related to federal grants were lower compared to FY2024 due to decreased project activity.

**COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO
MANAGEMENT'S DISCUSSION AND ANALYSIS
September 30, 2025**

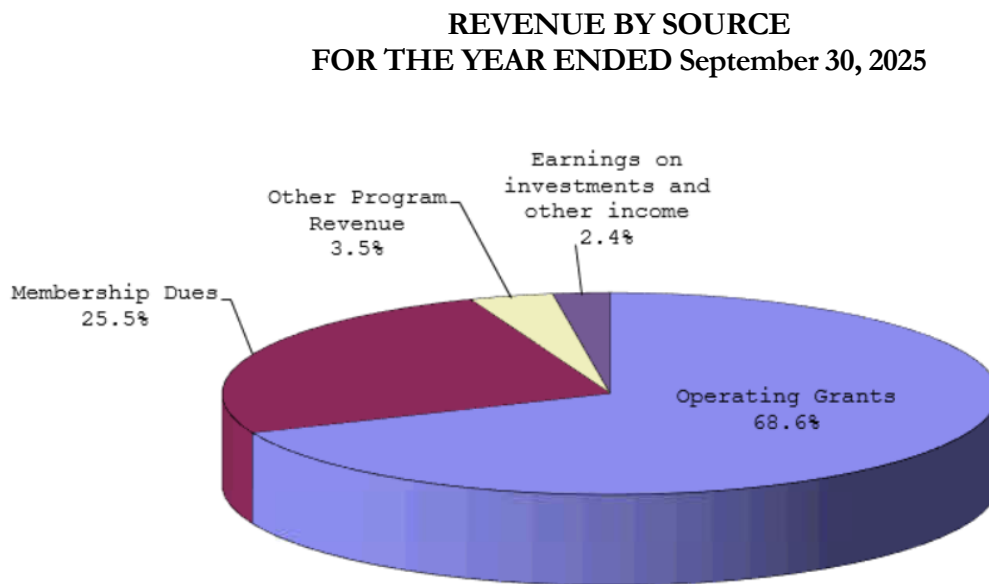
GOVERNMENTAL ACTIVITIES (Continued)

Overall expenses for transportation planning and development activities were 4.0% lower in FY2025 compared to FY2024 due to decreases in salaries and benefits expense. Expenses for planning activities can vary significantly from year to year, depending on the type of projects the COMPASS undertakes.

Indirect costs were \$5,626 lower in FY2025 compared to FY2024.

GOVERNMENTAL ACTIVITIES - REVENUES

COMPASS' major revenue sources are federal operating grants, membership dues, contract revenue, and other revenue as shown in the following chart:



Operating grants revenues are received primarily from two sources:

- Consolidated Planning Grant Funds (Federal Highway Administration and Federal Transit Administration), and
- Surface Transportation Block Grant Funds

The COMPASS Board of Directors assesses membership dues annually.

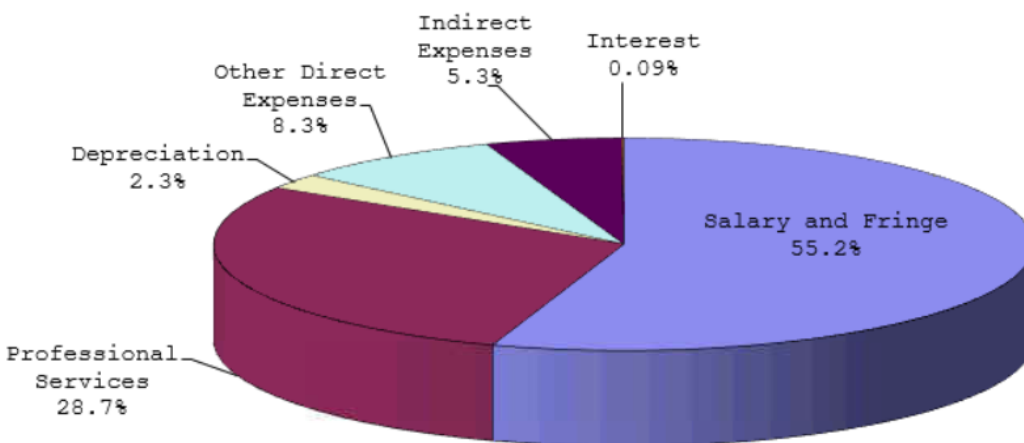
Other revenue includes interest income, sales of maps, geographic information systems data, modeling revenue, and other miscellaneous revenue.

**COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO
MANAGEMENT'S DISCUSSION AND ANALYSIS
September 30, 2025**

GOVERNMENTAL ACTIVITIES - EXPENSES

The following chart depicts the expenses of COMPASS' government activities for the year:

**EXPENSE BY CATEGORY
FOR THE YEAR ENDED September 30, 2025**



The largest expense category in FY2025 was salary and fringe. At the end of the fiscal year, the staff of COMPASS was comprised of seventeen full-time employees, and one part-time employee, including directors, planners and operations staff.

The second largest expense category in FY2025 was professional services.

COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO
MANAGEMENT'S DISCUSSION AND ANALYSIS
September 30, 2025

FINANCIAL ANALYSIS OF THE GOVERNMENT'S FUNDS

As noted earlier, COMPASS uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. COMPASS classifies fund balance as follows:

Nonspendable:

\$68,877	Prepaid expenses
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Assigned To:

\$121,104	CIM Implementation Grant Program
\$216,524	Orthophotography costs
\$32,983	Transportation Studies or Plans

Unassigned:

\$1,917,934

General Fund Budgetary Highlights

Budget development begins with the assistance of the Regional Transportation Advisory Committee and is then approved by the Finance Committee and Board of Directors. Over the course of the year, COMPASS revised the Unified Planning Work Program and Budget three times.

Budget adjustments are completed to incorporate funding sources, to add carry-over funds from the prior year budget, to update revenue and expense assumptions; and to incorporate significant changes as a result of timely reviews. Revisions are presented to the Finance Committee and the Board of Directors for approval.

Salaries and fringe expense ended the year \$145,581 below budget. This variance is attributable to several staff vacancies during the year.

Direct expense budget ended the year with \$1,537,998 of positive variance. The direct expense budget included \$271,943 in grant funds for transportation studies or plans that will be carried forward to a future year.

Indirect expenses ended the year with approximately \$22,131 of positive variance.

COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO MANAGEMENT'S DISCUSSION AND ANALYSIS September 30, 2025

CAPITAL ASSET AND DEBT ADMINISTRATION

Capital Assets

COMPASS' net investment in capital assets for governmental activities as of September 30, 2025, amounts to \$683,677 (net of accumulated depreciation and amortization). This investment in capital assets includes office equipment, office furniture, software, vehicles, buildings and improvements, and subscription-based information technology (IT) arrangements..

Investment in capital assets decreased by \$29,224 during the fiscal year primarily due to the inception of new IT subscription right of use assets. See notes F and G within the notes to the financial statements for details.

Debt Administration

At year-end COMPASS had a total liability of \$123,315 in long-term debt related to the inception of new IT subscription agreements. Of this total amount, \$50,693 is considered a current liability or due within one year as of September 30, 2025. See note G within the notes to the financial statements for details.

ECONOMIC FACTORS AND NEXT YEAR'S BUDGET

COMPASS considered many factors when setting the FY2026 budget, including funding from federal agencies and program requests from member agencies.

The following revenue assumptions were considered when adopting the FY2026 Unified Planning Work Program and Budget:

- Total member dues increased from FY2025 levels. The per-capita rate remained the same; the increase was due to population growth.
- \$2,073,840 is budgeted for Consolidated Planning Grant funds. This includes \$278,840 expected to be carried over from FY2025 funds, and \$1,795,000, which reflects the amount scheduled for FY2026 in the Regional Transportation Improvement Program.

COMPASS continues to rely on federal grants that are provided as pass through funds from the Idaho Transportation Department. The "Infrastructure Investment & Jobs Act" (IIJA) is the current Highway Transportation act that was signed into law on November 15, 2021. To partially fund fiscal year 2026 apportionments Congress passed a short-term ladder, continuing resolution providing funding for transportation through December 20, 2025. Staff will continue to closely monitor federal funding issues and their potential impact on COMPASS.

**COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO
MANAGEMENT'S DISCUSSION AND ANALYSIS
September 30, 2025**

Requests for Information

This financial report is designed to provide a general overview of COMPASS' finances for all those with an interest in the agency's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to:

Director of Operations
Community Planning Association of Southwest Idaho
700 NE 2nd Street, Suite 200
Meridian, ID 83642

FINANCIAL STATEMENTS

COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO
STATEMENT OF NET POSITION AND
GOVERNMENTAL FUND BALANCE SHEET
September 30, 2025

	<u>Governmental Fund</u>	<u>Adjustments Note B</u>	<u>Statement of Net Position</u>
ASSETS			
Cash and cash equivalents	\$ 1,587,874	\$	\$ 1,587,874
Investments	514,476		514,476
Due from other governments	611,505		611,505
Prepaid expenses	68,877		68,877
Capital assets, net of accumulated depreciation and amortization		806,992	806,992
Deferred Outflows of Resources – Pensions		217,571	217,571
Total Assets and Deferred Outflows	<u>\$ 2,782,732</u>		<u>3,807,295</u>
LIABILITIES			
Accounts payable	\$ 320,326		320,326
Accrued interest		4,196	4,196
Accrued payroll	89,809		89,809
Advanced revenue	15,175		15,175
Compensated absences		185,144	185,144
Current portion of subscription liability		50,693	50,693
Subscription liability, net of current portion		72,622	72,622
Net pension liability		809,937	809,937
Total Liabilities	<u>425,310</u>		<u>1,547,902</u>
Deferred Inflows of Resources – Pensions		525,750	525,750
FUND BALANCE/NET POSITION			
FUND BALANCES:			
Nonspendable - Prepaid Expenses	68,877		
Assigned To:			
CIM Implementation Grant Program	121,104		
Orthophotography Costs	216,524		
Transportation Studies or Plans	32,983		
Unassigned	<u>1,917,934</u>		
Total Fund Balance	<u>2,357,422</u>		
Total Liabilities, Deferred Inflows of Resources and Fund Balances	<u>\$ 2,782,732</u>		
Net Position:			
Net Investment in Capital Assets			683,677
Unrestricted			<u>1,049,966</u>
Total Net Position			<u>\$ 1,733,643</u>
See notes to financial statements.			

COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO
STATEMENT OF ACTIVITIES AND GOVERNMENTAL FUND STATEMENT OF
REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES
For the Year Ended September 30, 2025

	Governmental Fund	Adjustments Note C	Statement of Activities
Expenditures			
Transportation Planning and Development			
Salary and fringe benefits	\$ 2,486,739	\$ 87,218	\$ 2,573,957
Professional service expenditures	1,340,111		1,340,111
Other direct expenditures	388,630		388,630
Indirect expenditures	<u>249,449</u>		<u>249,449</u>
Total Transportation Planning and Development	4,464,929		4,552,147
Depreciation expense		108,510	108,510
Capital outlay	202,599	(202,599)	
Debt Service Program			
Principal - Subscriptions	33,086	(33,086)	
Interest - Subscriptions	<u>230</u>	4,196	<u>4,426</u>
Total Expenditures	4,700,844		4,665,083
Revenue			
Program Revenues			
Membership dues	1,078,331		1,078,331
Operating grants	2,901,434		2,901,434
Program revenue - Other	<u>147,945</u>		<u>147,945</u>
Total program revenue	4,127,710		4,127,710
General revenue			
Earnings on investments and other income	<u>100,050</u>		<u>100,050</u>
Total Revenue	<u>4,227,760</u>		<u>4,227,760</u>
Excess of expenditures over revenues	(473,084)		
Other financing source			
Subscriptions	<u>156,401</u>	(156,401)	
Change in fund balance/net position	(316,683)		(437,323)
FUND BALANCE/NET POSITION			
Beginning of Year	<u>2,674,105</u>		<u>2,170,966</u>
End of Year	<u><u>\$ 2,357,422</u></u>		<u><u>\$ 1,733,643</u></u>

See notes to financial statements.

COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO

NOTES TO FINANCIAL STATEMENTS

Note A – Summary of Significant Accounting Policies

General Statement

Community Planning Association of Southwest Idaho (the Association) was organized November 1, 1999, under the provisions of Idaho Code Section 67-2326 (joint powers agreements). The Association is supported by membership dues and federal pass-through grants from the State of Idaho. Under the direction of the Association's Board of Directors, staff provides technical support services that are useful for mapping and related data, monitoring growth and development, transportation planning, and other intergovernmental services.

General members:

Ada County
Ada County Highway Association
City of Boise
City of Caldwell
Canyon County
Highway District No. 4
City of Eagle
City of Garden City
City of Greenleaf
City of Kuna
City of Melba
City of Meridian
City of Middleton
City of Nampa
City of Notus
City of Parma
City of Star
City of Wilder

Special purpose members:

Boise State University
Capital City Development Corporation
Idaho Department of Environmental Quality
Idaho Transportation Department
Valley Regional Transit

Ex officio members:

Office of the Governor of the State of Idaho
Central/Southwest District Health Departments
Greater Boise Auditorium Association

Financial Reporting Entity

The Association's financial statements include the accounts of all Association operations. The Association has no component units based on the criteria for including organizations as component units within the Association's reporting entity.

Government-Wide and Fund Financial Statements

As allowed under GASB 34, the Association is reported as a single purpose entity. This allows for the government-wide financial statements to be combined with the fund-level financial statements (i.e., the statement of net position and governmental fund balance sheet and, the statement of activities and governmental fund statement of revenues, expenditures, and changes in fund balances).

COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO

NOTES TO FINANCIAL STATEMENTS

Note A – Summary of Significant Accounting Policies (Continued)

Government-Wide and Fund Financial Statements (Continued)

The government-wide column of the financial statements (the statement of net position and the statement of activities) reports information on all of the nonfiduciary activities of the Association. The statement of activities demonstrates the degree to which the direct expenses are offset by program revenues.

Measurement Focus, Basis of Accounting, and Financial Statement Presentation

The government-wide column of the financial statements is reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded at the time the liabilities are incurred, regardless of when the related cash flow takes place. Revenue from grants is recognized when an expenditure under the terms of the grant has been satisfied.

The governmental fund column of the financial statements is reported using the current financial resource measurement focus and the modified accrual basis of accounting. Under this method, revenues are recognized when measurable and available. The Association considers all revenues reported in the governmental funds available if the revenues are collected within sixty days after year-end. Federal grant revenue, member dues, and interest are considered to be susceptible to accrual. Expenditures are recorded when the related fund liability is incurred, except for principal and interest on long-term debt and compensated absences, which are recognized as expenditures to the extent they have matured. General capital assets acquisitions are reported as expenditures in government funds. Acquisitions under capital leases are reported as other financing sources.

The Association is accounted for as a special-purpose government engaged in a single governmental program. The combined statement of net position and the statement of activities display information about the Association. These statements include the financial activities of the overall reporting entity. Governmental activities generally are financed through federal grant monies and member dues. The Association is a special-purpose government engaged in a single governmental program. Therefore, it accounts for all of its financial resources under the general fund. The major sources of revenue are membership dues and federal grants passed through from the State of Idaho.

Budgets and Budgetary Accounting

The Association follows these procedures in establishing budgetary data reflected in the financial statements.

1. Prior to August, the Association submits the next fiscal year's proposed Unified Planning Work Program and Budget to the Association Finance Committee where they recommend Association Board adoption.
2. The Executive Director is the disbursement officer for all funds in accordance with the budget.

COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO

NOTES TO FINANCIAL STATEMENTS

Note A – Summary of Significant Accounting Policies (Continued)

Budgets and Budgetary Accounting (Continued)

3. Formal budgetary integration is employed as a management control device during the year for the General Fund.
4. The budgets are adopted on a basis consistent with generally accepted accounting principles (GAAP).

The Association is required to have an annual budget under state law. Annual budgets are adopted on a basis consistent with state code and generally accepted accounting principles for all governmental funds.

Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results may differ from those estimates.

Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, cash in banks, and highly liquid investments with maturity dates of less than three months. The carrying value of cash and cash equivalents approximates fair value because of the short-term maturities.

Investments

Idaho Code provides authorization for the investment of funds as well as specific direction regarding allowable investments. The Association's policy is consistent with this direction. The Association currently invests in interest bearing bank accounts, certificates of deposit, and the State of Idaho local government investment pool.

Prepaid Items

Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items.

Capital Assets

The accounting treatment over property, plant, and equipment depends on whether the assets are used in governmental fund operations and whether they are reported in the government-wide or fund financial statements.

COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO

NOTES TO FINANCIAL STATEMENTS

Note A – Summary of Significant Accounting Policies (Continued)

Government-wide statements - In the government-wide financial statements, fixed assets are accounted for as capital assets. All capital assets are valued at historical cost or estimated historical cost if actual is unavailable. Assets costing more than \$1,000 with a useful life of three or more years are included in capital assets. Depreciation of all exhaustible fixed assets is recorded as an allocated expense in the statement of activities, with accumulated depreciation reflected in the statement of net position. Depreciation is provided over the assets' estimated useful lives using the straight-line method of depreciation. The range of estimated useful lives by type of asset is as follows:

Buildings and Improvements	10–45 years
Office Equipment, furniture, software and vehicles	3–8 years
Subscription IT assets	2-5 years

Right-to-use information technology (IT) subscription assets are recognized at the subscription commencement date and represent the Association's right to use the underlying IT asset for the subscription term. Right to use subscription IT assets are measured at the initial value of the subscription liability plus any payments made to the vendor at the commencement of the subscription term, less any subscription incentives received from the vendor at or before the commencement of the subscription term, plus any capitalizable initial implementation costs necessary to place the subscription asset into service. Right-to-use subscription IT assets are amortized over the shorter of the subscription term or useful lives of the underlying asset using the straight-line method or the same method amortizing the debt. The amortization period varies from 2 to 5 years.

Fund Financial Statements - In the fund financial statements, capital assets used in governmental fund operations are accounted for as capital outlay expenditures of the governmental fund upon acquisition.

Long-term Obligations

Subscription liabilities, represent the Association's obligation to make subscription payments arising from the subscription contract. Subscription liabilities are recognized at the subscription commencement date based on the present value of future subscription payments expected to be made during the subscription term. The present value of subscription payments is discounted based on a borrowing rate determined by the Association.

Adoption of New Standard

As of October 1, 2024, the Association adopted GASB Statement No. 101, Compensated Absences. The provisions of this standard modernize the types of leave that are considered a compensated absences and provides guidance for a consistent recognition and measurement of the compensated absence liability. There was not a significant effect on the Association's financial statements as a result of the implementation of this standard.

COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO

NOTES TO FINANCIAL STATEMENTS

Note A – Summary of Significant Accounting Policies (Continued)

Compensated Absences

The Association provides vacation and sick leave to its employees. Earned vacation is paid to employees when taken or paid to employees upon the employee's termination or retirement. In the governmental fund, only the amount that normally would be liquidated with expendable available financial resources is accrued as current year expenditures. Vacation and sick leave and other compensated absences with similar characteristics are accrued as a liability in the government-wide financial statements as the benefits are earned by the employee if both the following conditions are met:

- The employee's right to receive compensation is attributable to services already rendered.
- The leave accumulates.
- The leave is more likely than not to be used for time off or otherwise paid in cash or settled through noncash means

Deferred Outflows and Inflows of Resources

In addition to assets and liabilities, the statement of net position will sometimes report a separate section for deferred outflows and inflows of resources. Deferred outflows of resources, represents a consumption of net position or fund balance that applies to a future periods and thus, will not be recognized as an outflow of resources (expense/expenditure) until then. Deferred inflows of resources, represents an acquisition of net position or fund balance that applies to a future period and so will not be recognized as an inflow of resources (revenue) until that time. The Association's deferred outflows and deferred inflows of resources relate to pension obligations.

Unavailable and Advanced Revenue

The Association reports unavailable and advanced revenues on its Statement of Net Position and Governmental Fund Balance Sheet. Advanced revenues arise when resources are received by the Association before it has a legal claim to them, such as when grant monies are received prior to the occurrence of qualifying expenditures. In subsequent periods, when the Association has a legal claim to the resources, the liability for advanced revenue is removed from the balance sheet and the revenue is recognized.

Pensions

For purposes of measuring the net pension liability and pension expense, information about the fiduciary net position of the Public Employee Retirement System of Idaho Base Plan (Base Plan) and additions to/deductions from the Base Plan's fiduciary net position have been determined on the same basis as they are reported by the Base Plan. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO **NOTES TO FINANCIAL STATEMENTS** ---

Note B – Explanation of Differences Between the Statement of Net Position and Governmental Fund Balance Sheet

Total fund balances in the Association’s governmental fund may differ from the net position of the governmental activities reported in the statement of net position as a result of the long-term economic focus of the statement of net position versus the current financial resources focus of the governmental fund balance sheet.

Total fund balance - total governmental funds	\$ 2,357,422
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Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds. These assets, net of accumulated depreciation and amortization, consist of:

Office equipment, furniture, software, and vehicle	614,774	
Building and improvements	932,248	
Subscription assets	177,646	
Accumulated depreciation and amortization	<u>(917,676)</u>	
		806,992

Deferred outflows and inflows of resources related to pension obligations are not reported in the funds:

Pension related deferred outflows	217,571	
Pension related deferred inflows	<u>(525,750)</u>	
Total pension deferred outflows and inflows of resources		(308,179)

Long-term liabilities, applicable to governmental activities are not due and payable in the current period and therefore are not reported as fund liabilities. These liabilities consist of:

Compensated absences	(185,144)	
Accrued interest liability - Subscriptions	(4,196)	
Subscription liability	(123,315)	
Net pension liability	<u>(809,937)</u>	
Total long-term liabilities		<u>(1,122,592)</u>

Total net position of governmental activities	<u><u>\$ 1,733,643</u></u>
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COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO

NOTES TO FINANCIAL STATEMENTS

Note C – Explanation of Differences Between the Statement of Activities and Governmental Fund Statement of Revenues, Expenditures, and Changes in Fund Balance

The net change in fund balances for governmental funds may differ from the change in net position for governmental activities reported in the statement of activities as a result of the long-term economic focus of the statement of activities versus the current financial resource focus of the governmental funds.

Net change in fund balances - total governmental funds	\$ (316,683)
Net pension expense	(23,083)

Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets are allocated over their estimated useful lives as depreciation expense. In the current period, these amounts are:

Capital outlay	202,599
Depreciation and amortization expense	<u>(108,510)</u>
Excess of capital outlay over depreciation and amortization	94,089

Subscription liability reductions are recorded as expenditures in the governmental fund financial statements but treated as a reduction of liabilities in the statement of net position.	33,086
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Subscription proceeds provide other financing sources in the governmental fund financial statements, but are reported as a subscription liability in the government-wide financial statements.	(156,401)
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Other liabilities are not due and payable in the current period; and therefore, are not reported in governmental funds:

Interest payable	(4,196)
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In the Statement of Activities, compensated absences are measured by the amounts earned during the year. In the governmental funds, however, expenditures for these items are measured by the amount of financial resources used. This year, compensated absences earned is more than the amounts used.

(64,135)

Change in Net Position of Governmental Activities	<u><u>\$ (437,323)</u></u>
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COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO

NOTES TO FINANCIAL STATEMENTS

Note D – Deposits with Financial Institutions and Investments

Idaho Code provides authorization for the investment of funds as well as specific direction regarding allowable investments. The Association's policy is consistent with this direction.

Banking and Investment Policy

The Association obtains its funding from membership dues and federal grants. The finance committee and management of the Association will strive to invest with the judgment and care that prudent individuals would exercise in the execution of their own affairs, to maintain the safety of principal, maintain liquidity to meet cash flow needs, and to provide competitive returns on deposits and investments. These primary objectives in priority order are:

- a. Safety – Safety of principal is foremost. Deposits and investments will be undertaken in a manner that seeks to ensure the preservation of funds.
- b. Liquidity – Dollars will remain sufficiently liquid in order to meet all anticipated operating expenses. The Association will strive to maintain a liquid cash balance of at least three months operating costs.
- c. Yield – Deposits and investments will be designed with the objective of attaining a market rate of return taking into account the investment risk constraints and liquidity needs. Yield is secondary to safety and liquidity.

As of September 30, 2025 the Association had deposits or investments in the following accounts:

1. Idaho Central Credit Union – Business Checking (federally insured)
2. Idaho Central Credit Union – Share Savings (federally insured)
3. Idaho Central Credit Union – Business Premium Money Market Savings (federally insured)
4. Idaho Central Credit Union – Business Promo Certificate of Deposit (federally insured)
5. State of Idaho – Local Government Investment Pool (not applicable)
6. Banner Bank – Certificate of Deposit Account Registry Service Program (federally insured)

The Association considers highly liquid investments with an original maturity of three months or less when purchased to be cash equivalents and they are carried at cost, which approximates market value.

COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO

NOTES TO FINANCIAL STATEMENTS

Note D – Deposits with Financial Institutions and Investments (Continued)

The level of risk assumed by the Association is shown below:

	Carrying Amount	Bank Balance
Cash and Investments		
Bank deposits	\$ 73,446	\$ 73,413
Local Government Investment Pool	1,514,428	1,514,428
	<u>\$ 1,587,874</u>	<u>\$ 1,587,841</u>
Investments		
Certificates of Deposit	<u>\$ 514,476</u>	<u>\$ 514,476</u>

Investments in LGIP are valued using the net asset per share as they do not have readily obtainable fair values and are instead valued based on the Association's pro-rata share of the pool's net position. The Association values these investments based on information provided by the State of Idaho's Treasurer's Office. The LGIP is not rated for by a national recognized rating agency for the purpose of credit risk. The following table presents unfunded commitments, redemption frequency and the redemption notice period for the District's investments measured at net asset value.

	Net Asset Value	Unfunded Commitments	Redemption Frequency	Redemption Notice Period
Local Government Investment Pool	\$ 1,514,428	None	Next Business Day	3 Days; Over \$10,000,000

Credit Risk

Credit risk is the risk that an issuer of debt securities or another counterparty to an investment will not fulfill its obligation and is commonly expressed in terms of the credit quality rating issued by a nationally recognized statistical rating organization such as Moody's, Standard & Poor's, and Fitch's.

COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO

NOTES TO FINANCIAL STATEMENTS

Note D – Deposits with Financial Institutions and Investments (Continued)

Interest Rate Risk

Interest rate risk is the risk that the changes in market interest rates will adversely impact the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value to change in market interest rates. The Association's investment in the State Treasurer's Investment Pool has a weighted average maturity of 68 days as of September 30, 2025. The Association's banking and investment policy ranks yield behind safety and liquidity when making deposit and investment decisions, and invests accordingly to meet these policy requirements.

Custodial Credit Risk - Deposits

For deposits and investments, custodial credit risk is the risk that, in the event of the failure of the counterparty, the Association will not be able to recover the value of its deposits, investments, or collateral securities that are in the possession of an outside party. The Association's policy maintains that safety of principal is the foremost consideration in deposits and investments, and invests accordingly to meet this policy requirement. The Association has some of its investments held through the Certificate of Deposit Account Registry Service (CDARS) program, administered by Banner Bank. The deposits at the bank are placed in certificates of deposit among several other banks, all under the \$250,000 FDIC insurance limit. The certificates of deposits have varying terms and interest rates, however, all remain FDIC insured. As of September 30, 2025 all of the Association's deposits were insured by the FDIC and the CDARS program.

Concentration of Credit Risk

When investments are concentrated in one issuer, this concentration represents heightened risk of potential loss. No specific percentage identifies when concentration risk is present. The GASB has adopted a principal that governments should provide note disclosure when five percent of the total entities investments are concentrated in any one issuer. Investments in obligations specifically guaranteed by the U.S. government, mutual funds, and other pooled investments are exempt from disclosure. The Association does not place a limit on the amount it may invest in any one issuer.

COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO **NOTES TO FINANCIAL STATEMENTS**

Note E – Due from Other Governments

Amounts due from other governments at September 30, 2025, consist of amounts billed to the state or federal grant agencies that have not yet been received. No provision for an allowance for bad debt has been made since the Association has never had any bad debt.

Federal sources	\$ 602,990
Local sources	1,656
Interest	<u>6,859</u>
	<u>\$ 611,505</u>

Note F – Capital Assets

A summary of changes in capital assets follows:

	Balance at September 30, 2024	Additions	Retirements	Balance at September 30, 2025
Office equipment, furniture, software, and vehicle	\$ 609,937	\$ 24,953	\$ (20,116)	\$ 614,774
Building and improvements	932,248			932,248
Subscription assets	<u> </u>	<u>177,646</u>	<u> </u>	<u>177,646</u>
Total Capital Assets	1,542,185	202,599	(20,116)	1,724,668
Accumulated Depreciation and Amortization	<u>(829,282)</u>	<u>(108,510)</u>	<u>20,116</u>	<u>(917,676)</u>
Net Capital Assets	<u>\$ 712,903</u>	<u>\$ 94,089</u>	<u>\$</u>	<u>\$ 806,992</u>

COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO

NOTES TO FINANCIAL STATEMENTS

Note G – Subscription-Based Information Technology Arrangements

The Association has arrangements with two vendors who provide subscription-based information technology services. At September 30, 2025 the Association reported a subscription liability with two different companies for software and user licenses.

The first subscription is with Remix Technologies LLC, for a full transit planning platform with software subscriptions for unlimited users. The agreement with Remix is for a five year term starting in January 1, 2025 and ending December 31, 2029. Annual payments start at \$21,245, increasing by approximately 7.5% annually, and a discount rate of 4.38%.

The second subscription is with TREDIS Software, for software licenses for the TREDIS platform and economic data models. The agreement with TREDIS Software is for a two year term starting in November 18, 2024 and ending November 17, 2026. Annual payments are made in the amount of \$33,317 and a discount rate of 4.25%.

	Balance at September 30, 2024	Additions	Reductions	Balance at September 30, 2025	Due Within A Year
Subscription liabilities	\$	\$ 156,401	\$ (33,086)	\$ 123,315	\$ 50,693

Future minimum payments required under the remaining subscription terms are as follows:

<u>Year Ending September 30,</u>	<u>Principal</u>	<u>Interest</u>	<u>Total Payments</u>
2026	\$ 50,693	\$ 5,468	\$ 56,161
2027	21,318	3,245	24,563
2028	24,119	2,293	26,412
2029	27,185	1,215	28,400
	<u>\$ 123,315</u>	<u>\$ 12,221</u>	<u>\$ 135,536</u>

COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO

NOTES TO FINANCIAL STATEMENTS

Note H – Compensated Absences

Compensated absences activity for the year ended September 30, 2025 was as follows:

	Balance at October 1, 2024	Additions	Reductions	Balance at September 30, 2025	Due Within A Year
Compensated absences*	\$ 121,009	\$ 64,135	\$	\$ 185,144	\$ 185,144

* The roll-forward schedule only reports the net change in the compensated absences liability.

Note I – Pension Plan

Plan Description

The Association contributes to the Base Plan which is a cost-sharing multiple-employer defined benefit pension plan administered by Public Employee Retirement System of Idaho (PERSI or System) that covers substantially all employees of the State of Idaho, its agencies and various participating political subdivisions. The cost to administer the plan is financed through the contributions and investment earnings of the plan. PERSI issues a publicly available financial report that includes financial statements and the required supplementary information for PERSI. That report may be obtained on the PERSI website at www.persi.idaho.gov.

Responsibility for administration of the Base Plan is assigned to the Board comprised of five members appointed by the Governor and confirmed by the Idaho Senate. State law requires that two members of the Board be active Base Plan members with at least ten years of service and three members who are Idaho citizens not members of the Base Plan except by reason of having served on the Board.

Pension Benefits

The Base Plan provides retirement, disability, death and survivor benefits of eligible members or beneficiaries. Benefits are based on members' years of service, age, and highest average salary. Members become fully vested in their retirement benefits with five years of credited service (5 months for elected or appointed officials). Members are eligible for retirement benefits upon attainment of the ages specified for their employment classification. The annual service retirement allowance for each month of credited service is 2.0% (2.3% for police/firefighters) of the average monthly salary for the highest consecutive 42 months.

COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO

NOTES TO FINANCIAL STATEMENTS

Note I – Pension Plan (Continued)

Pension Benefits (Continued)

The benefit payments for the Base Plan are calculated using a benefit formula adopted by the Idaho Legislature. The Base Plan is required to provide a 1% minimum cost of living increase per year provided the Consumer Price Index increases 1% or more. The PERSI Board has the authority to provide higher cost of living increases to a maximum of the Consumer Price Index movement or 6%, whichever is less; however, any amount above the 1% minimum is subject to review by the Idaho Legislature.

Member and Employer Contributions

Member and employer contributions paid to the Base Plan are set by statute and are established as a percent of covered compensation and earnings from investments. Contribution rates are determined by the PERSI Board within limitations, as defined by state law. The Board may make periodic changes to employer and employee contribution rates (expressed as percentages of annual covered payroll) if current rates are actuarially determined to be inadequate or in excess to accumulate sufficient assets to pay benefits when due.

The contribution rates for employees are set by statute at 60% of the employer rate for general employees and 72% for public safety. As of June 30, 2025 it was 7.16% for general employees and 9.13% for police and firefighters. The employer contribution rate as a percent of covered payroll is set by the Retirement Board and was 11.94% general employees and 12.28% for police and firefighters. The Association's contributions were \$201,488 for the year ended September 30, 2025.

Pension Liabilities (assets), Pension Expense (Revenue), and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions

At September 30, 2025, the Association reported an liability for its proportionate share of the net pension liability. The net pension liability was measured as of June 30, 2025, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date. The Association's proportion of the net pension liability was based on the Association's share of contributions in the Base Plan pension plan relative to the total contributions of all participating PERSI Base Plan employers. At June 30, 2025, the Association's proportion was 0.0334939 percent.

COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO

NOTES TO FINANCIAL STATEMENTS

Note I – Pension Plan (Continued)

Pension Liabilities (assets), Pension Expense (Revenue), and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions (Continued)

For the year ended September 30, 2025, the Association recognized pension expense of \$23,083. At September 30, 2025 the Association reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience changes in assumptions or other inputs	\$ 152,628	\$ 142,425
Net difference between projected and actual earnings on pension plan investments		208,207
Changes in the employer's proportion and differences between the employer's contributions and the employer's proportionate contributions		175,118
Community Planning Association of Southwest Idaho contributions subsequent to the measurement date	7,318 <u>57,625</u>	<u> </u>
Total	<u>\$ 217,571</u>	<u>\$ 525,750</u>

\$57,625 reported as deferred outflows of resources related to pensions resulting from employer contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ending September 30, 2026.

The average of the expected remaining service lives of all employees that are provided with pensions through the System (active and inactive employees) determined at July 1, 2024 the beginning of the measurement period ended June 30, 2024 is 4.4 and 4.4 for the measurement period June 30, 2025.

COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO

NOTES TO FINANCIAL STATEMENTS

Note I – Pension Plan (Continued)

Pension Liabilities (assets), Pension Expense (Revenue), and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions (Continued)

Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense (revenue) as follows:

<u>Year Ending June 30,</u>	<u>Amount</u>
2026	\$ 77,673
2027	(194,476)
2028	(162,474)
2029	(86,527)

Actuarial Assumptions

Valuations are based on actuarial assumptions, the benefit formulas, and employee groups. Level percentages of payroll normal costs are determined using the Entry Age Normal Cost Method. Under the Entry Age Normal Cost Method, the actuarial present value of the projected benefits of each individual included in the actuarial valuation is allocated as a level percentage of each year's earnings of the individual between entry age and assumed exit age. The Base Plan amortizes any unfunded actuarial accrued liability based on a level percentage of payroll. The maximum amortization period for the Base Plan permitted under Section 59-1322, Idaho Code, is 25 years.

The total pension liability in the June 30, 2025 actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation	2.30%
Salary increases	3.05%
Salary inflation	3.05%
Investment rate of return, net of investment expenses	6.35%
Cost-of-living adjustments	1.00%.

COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO

NOTES TO FINANCIAL STATEMENTS

Note I – Pension Plan (Continued)

Actuarial Assumptions (Continued)

Contributing Members, Service Retirement Members, and Beneficiaries:

General Employees and All Beneficiaries -Males	Pub-2010 General Tables, increased 11%.
General Employees and All Beneficiaries -Females	Pub-2010 General Tables, increased 21%.
Teachers - Males	Pub-2010 Teacher Tables, increased 12%.
Teachers - Females	Pub-2010 Teacher Tables, increased 21%.
Fire & Police - Males	Pub-2010 Safety Tables, increased 21%.
Fire & Police - Females	Pub-2010 Safety Tables, increased 26%.
Disabled Members - Males	Pub-2010 Disabled Tables, increased 38%.
Disabled Members - Females	Pub-2010 Disabled Tables, increased 36%.

Actuarial valuation involves estimates of the reported amounts and assumptions about the probability of occurrence of events far into the future. Amounts determined regarding the net pension asset are subject to continual revision as actual results are compared with past expectations and new estimates are made about the future. Economic assumptions were studied in an experience study performed for the period 2015 through 2020. Demographic assumptions, including mortality were studied for the period 2015 through 2020.

The long-term expected rate of return on pension plan investments was determined using the building block approach and a forward-looking model in which best estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighing the expected future real rates of return by the target asset allocation percentage and by adding expected inflation.

Even though history provides a valuable perspective for setting the investment return assumption, the System relies primarily on an approach which builds upon the latest capital market assumptions. Specifically, the System uses consultants, investment managers and Directors to develop capital market assumptions in analyzing the System's asset allocation. The assumptions and the System's formal policy for asset allocation are shown below. The formal asset allocation policy is somewhat more conservative than the current allocation of System's assets.

COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO

NOTES TO FINANCIAL STATEMENTS

Note I – Pension Plan (Continued)

Actuarial Assumptions (Continued)

The best-estimate range for the long-term expected rate of return is determined by adding expected inflation to expected long-term real returns and reflecting expected volatility and correlation. The capital market assumptions are as of 2025.

<u>Asset Class</u>	<u>DB Plans</u>	<u>Sick Leave</u>
Fixed Income	30.0%	50.0%
US/Global Equity	55.0%	39.3%
International Equity	15.0%	10.7%
Cash	<u>0.0%</u>	<u>0.00%</u>
Total	<u>100%</u>	<u>100%</u>

Discount Rate

The discount rate used to measure the total pension liability was 6.55%. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current contribution rate. Based on these assumptions, the pension plan's net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability. The long-term expected rate of return was determined net of pension plan investment expense but without reduction for pension plan administrative expense.

Sensitivity of the Employer's proportionate share of the net pension liability to changes in the discount rate.

The following presents the Employer's proportionate share of the net pension liability calculated using the discount rate of 6.55 percent, as well as what the Employer's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1-percentage-point lower (5.55 percent) or 1-percentage-point higher (7.55 percent) than the current rate:

	1% Decrease <u>(5.55%)</u>	Current Discount Rate <u>(6.55%)</u>	1% Increase <u>(7.55%)</u>
Employer's proportionate share of the net pension liability	<u>\$ 1,948,713</u>	<u>\$ 809,937</u>	<u>\$ (120,392)</u>

COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO

NOTES TO FINANCIAL STATEMENTS

Note I – Pension Plan (Continued)

Pension plan fiduciary net position

Detailed information about the pension plan's fiduciary net position is available in the separately issued PERSI financial report.

PERSI issues a publicly available financial report that includes financial statements and the required supplementary information for PERSI. That report may be obtained on the PERSI website at www.persi.idaho.gov.

Payables to the pension plan

At September 30, 2025, Community Planning Association of Southwest Idaho reported no payables to the defined benefit pension plan for legally required employer contributions which had been withheld from employee wages but not yet remitted to PERSI.

Note J – Deferred Compensation Plan

Employees of the Association may elect to participate in a deferred compensation plan created in accordance with Internal Revenue Code Section 457. The Plan is available to all employees and permits them to defer a portion of their salary until future years. The deferred compensation is not available to employees until termination, death, retirement or unforeseeable emergency.

Note K – 401(k) Plan

All employees of the Association that are also an active member of the PERSI pension plan may also join the PERSI Choice 401(k) Plan. An employee may defer from 1 – 100% of their gross income as long as the deferral stays within the annual contribution limits established by the Internal Revenue Service. The Plan allows participants to borrow against their account balance within certain limits set by the plan. The Plan also allows hardship withdrawals upon satisfying the conditions established by the Plan.

Note L – Contingencies

The Association receives grants that are subject to review and audit by federal and state agencies. Such audits could result in a request for reimbursement by the agencies for expenditures disallowed under the terms and conditions of the appropriate agency. In the opinion of the Association, such disallowances, if any, will not be significant.

COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO

NOTES TO FINANCIAL STATEMENTS

Note M – Economic Dependency

The Association receives a major portion of its revenue from government grants. The management of the Association is of the opinion that the grants will continue to be funded but feel they would be able to operate for a period of three months even if all the funding sources were not available.

Note N – Risk Management

The Association is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The Association purchases liability, medical and disability insurance through a commercial insurance carrier. Workers compensation insurance is maintained through the State Insurance Fund.

There were no significant reductions in insurance coverage from the prior year, and there have been no settlements that exceed the Association's insurance coverage.

Note O – Fund Balance

As of September 30, 2025, fund balances of the governmental funds are classified as follows:

Non-Spendable - includes balance amounts that cannot be spent either because they are not in spendable form or because of legal or contractual constraints. As of September 30, 2025, prepaid expenses have been classified as non-spendable fund balance.

Restricted For - includes fund balance amounts that are constrained for specific purposes which are externally imposed by providers, such as creditors or amounts constrained due to constitutional provisions or enabling legislation. As of September 30, 2025, there are no balances that should be classified as restricted for fund balance.

Committed To - includes fund balance amounts that are constrained for specific purposes that are internally imposed by the government through formal action of the highest level of decision making authority and does not lapse at year end. As of September 30, 2025, there are no balances that should be classified as committed fund balance.

Assigned To – includes fund balance amounts that are intended to be used for specific purposes that are neither considered restricted or committed. Fund balance may be assigned by the finance committee or executive director. As of September 30, 2025, balances are assigned for future orthophotography costs, CIM Implementation Grant Program, and Transportation Studies or Plans.

COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO

NOTES TO FINANCIAL STATEMENTS

Note O – Fund Balance (Continued)

Unassigned – includes positive fund balance within the general fund which has not been classified within the above mentioned categories.

When an expenditure is incurred for purposes for which both restricted and unrestricted fund balance is available, the Association considers restricted funds to have been spent first. When an expenditure is incurred for which committed, assigned, or unassigned fund balances are available, the Association considers amounts to have been spent first out of committed funds, then assigned funds, and finally unassigned funds, as needed, unless the Board of Directors or the finance committee has provided otherwise in its commitment or assignment actions.

REQUIRED SUPPLEMENTARY INFORMATION

COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO
BUDGETARY COMPARISON SCHEDULE - GENERAL FUND
For the Year Ended September 30, 2025

	Budgeted	Amounts		
	<u>Original</u>	<u>Final</u>	<u>Actual</u>	<u>Variance</u>
Revenues				
Membership dues	\$ 1,070,666	\$ 1,078,331	\$ 1,078,331	\$
Operating grants	4,000,968	4,375,694	2,901,434	(1,474,260)
Orthophotography	125,000	125,000	118,764	(6,236)
Other revenue	<u>672,528</u>	<u>525,546</u>	<u>129,231</u>	<u>(396,315)</u>
 Total Revenue	 5,869,162	 6,104,571	 4,227,760	 (1,876,811)
Expenditures				
Salary and fringe benefits	2,692,894	2,632,320	2,486,739	145,581
Professional service expenditures	2,230,150	2,382,776	1,340,111	1,042,665
Other direct expenditures	361,135	483,842	404,580	79,262
Indirect expenditures	311,243	310,190	288,059	22,131
Capital outlay	23,040	23,500	24,954	(1,454)
Carry forward	<u>250,700</u>	<u>271,943</u>	<u> </u>	<u>271,943</u>
 Total Expenditures	 5,869,162	 6,104,571	 4,544,443	 1,560,128
 Excess of expenditures over revenues	 <u>\$</u>	 <u>\$</u>	 <u>\$ (316,683)</u>	 <u>\$ (316,683)</u>

COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO
SCHEDULE OF EMPLOYER'S SHARE OF NET PENSION LIABILITY AND
EMPLOYER CONTRIBUTIONS
For the Year Ended September 30, 2025

	2025	2024	2023	2022	2021
Employer's portion of net pension liability	0.0334939%	0.0368097%	0.0415641%	0.0390362%	0.0405133%
Employer's proportionate share of the net pension liability	\$ 809,937	\$1,376,922	\$1,658,686	\$1,537,543	\$ (31,997)
Employer's covered payroll	\$1,769,725	\$1,803,909	\$1,818,523	\$1,642,087	\$1,545,487
Employer's proportionate share of net pension liability as a percentage of its covered payroll	45.77%	76.33%	91.21%	93.63%	-2.07%
Plan fiduciary net position as a percentage of total pension liability	90.89%	85.54%	83.83%	83.09%	100.36%

	2020	2019	2018	2017	2016
Employer's portion of net pension liability	0.0390804%	0.0369380%	0.0379955%	0.0380018%	0.0414087%
Employer's proportionate share of the net pension liability	\$ 907,499	\$ 421,637	\$ 560,440	\$ 597,323	\$ 839,418
Employer's covered payroll	\$1,464,699	\$1,279,922	\$1,234,087	\$1,184,349	\$1,198,960
Employer's proportionate share of net pension liability as a percentage of its covered payroll	61.96%	32.94%	45.41%	50.43%	70.01%
Plan fiduciary net position as a percentage of total pension liability	88.22%	93.79%	91.69%	50.61%	87.26%

Data reported is measured as of June 30, 2025 (measurement date)

COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO
SCHEDULE OF EMPLOYER'S SHARE OF NET PENSION LIABILITY AND
EMPLOYER CONTRIBUTIONS (Continued)
For the Year Ended September 30, 2025

	2025	2024	2023	2022	2021
Statutorily required contribution	\$ 201,488	\$ 203,148	\$ 210,390	\$ 183,801	\$ 180,521
Contributions in relation to					
statutorily required contribution	\$ 201,488	\$ 203,148	\$ 210,390	\$ 183,801	\$ 180,521
Contribution (deficiency) excess					
Employer's covered payroll	\$1,727,655	\$1,803,909	\$1,818,523	\$1,642,087	\$1,545,487
Contributions as a percentage of					
covered-employee payroll	11.66%	11.26%	11.57%	11.19%	11.68%
	2020	2019	2018	2017	2016
Statutorily required contribution	\$ 167,176	\$ 146,270	\$ 132,137	\$ 134,068	\$ 136,544
Contributions in relation to					
statutorily required contribution	\$ 167,176	\$ 146,270	\$ 132,137	\$ 134,068	\$ 136,544
Contribution (deficiency) excess					
Employer's covered payroll	\$1,464,699	\$1,279,922	\$1,234,087	\$1,184,349	\$1,198,960
Contributions as a percentage of					
covered-employee payroll	11.41%	11.43%	10.71%	11.32%	11.39%

Data reported is measured as of September 30, 2025 (fiscal year end)

FEDERAL REPORTS

**INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN
ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS***

Board of Directors
Community Planning Association of Southwest Idaho
Meridian, Idaho

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities and the general fund of Community Planning Association of Southwest Idaho (The Association) as of and for the year ended September 30, 2025, and the related notes to the financial statements, which collectively comprise the Association's basic financial statements, and have issued our report thereon dated December 10, 2025.

Report on Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Association's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Association's internal control. Accordingly, we do not express an opinion on the effectiveness of the Association's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the Association's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that have not been identified.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Association's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Association's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Association's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Meridian, Idaho
December 10, 2025

INDEPENDENT AUDITORS' REPORT ON COMPLIANCE FOR EACH MAJOR PROGRAM AND REPORT ON INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH THE UNIFORM GUIDANCE

To the Board of Directors
Community Planning Association of Southwest Idaho
Meridian, Idaho

Report on Compliance for Each Major Federal Program

Opinion on Each Major Federal Program

We have audited Community Planning Association of Southwest Idaho's (The Association's) compliance with the types of compliance requirements identified as subject to audit in the OMB *Compliance Supplement* that could have a direct and material effect on each of the Association's major federal programs for the year ended September 30, 2025. The Association's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

In our opinion, the Association complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended September 30, 2025.

Basis for Opinion on Each Major Federal Program

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America (GAAS); the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States (*Government Auditing Standards*); and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditor's Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of the Association and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination of the Association's compliance with the compliance requirements referred to above.

Responsibilities of Management for Compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules and provisions of contracts or grant agreements applicable to the Association's federal programs.

Auditor's Responsibilities for the Audit of Compliance

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on the Association's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material, if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about the Association's compliance with the requirements of each major federal program as a whole.

In performing an audit in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the Association's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of the Association's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of the Association's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

Report on Internal Control Over Compliance

A *deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis.

A significant deficiency in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance

Our consideration of internal control over compliance was for the limited purpose described in the Auditor's Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Meridian, Idaho
December 10, 2025

COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
For the Year Ended September 30, 2025

<u>Federal Grantor/Pass-Through Grantor/Program or Cluster Title</u>	<u>Assistance Listing Number</u>	<u>Pass-Through Entity Identifying Number</u>	<u>Federal Expenditures</u>
U.S. DEPARTMENT OF TRANSPORTATION:			
Passed Through the State			
Department of Transportation:		Key# 22800,	
Federal-Aid Highway Program -		22387, 20271,	
Surface Transportation		13046, 23313,	
Program	20.205	24233, 23312	\$ 1,294,867
Federal-Aid Highway Program -			
Consolidated Planning Grant	20.205	Key# 22998	<u>1,489,366</u>
Subtotal Federal-Aid Highway Program			2,784,233
Direct Award from the Federal Highway Administration:			
Sage Streets and Roads for All	20.939	N/A	<u>117,201</u>
TOTAL U.S. DEPARTMENT TRANSPORTATION			<u>2,901,434</u>
Total expenditures of federal awards			<u><u>\$ 2,901,434</u></u>

See notes to schedule of expenditures of federal awards.

COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO

NOTES TO THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

Note A – Basis of Presentation

The accompanying schedule of expenditures of federal awards include the federal grant activity of the Association under program of the federal government for the year ended September 30, 2025. The information in this schedule is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Because this schedule presents only a selected portion of the operations of the Community Planning Association of Southwest Idaho, it is not intended to and does not present the financial position, changes in financial position of Community Planning Association of Southwest Idaho.

Note B – Summary of Significant Accounting Policies

Expenditures reported on this schedule are reported on the accrual basis of accounting. Such expenditures are recognized following the costs principals contained in the Uniform Guidance, wherein certain types of expenditure are not allowable or are limited to reimbursement.

Note C – Indirect Cost Rate

Community Planning Association of Southwest Idaho has elected not to use the 10 percent de minimis indirect cost rate as allowed under the Uniform Guidance.

COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
For the Year Ended September 30, 2025

Section I – Summary of Audit Results

Financial Statements:

Type of auditors' report issued:	Unmodified
Internal control over financial reporting:	
• Material weakness identified?	_____ yes <u> X </u> no
• Significant deficiencies identified that are not considered to be material weaknesses?	_____ yes <u> X </u> none reported
Noncompliance material to the financial statements noted?	_____ yes <u> X </u> no

Federal Awards:

Internal control over major programs:	
• Material weakness identified?	_____ yes <u> X </u> no
• Significant deficiencies identified that are not considered to be material weaknesses?	_____ yes <u> X </u> none reported
Type of auditors' report issued on compliance for major programs:	Unmodified
Any audit findings disclosed that are required to be reported in accordance with Uniform Guidance 2 CFR 200.516?	_____ yes <u> X </u> no

Identification of major programs:

<u>Assistance Listing Number</u>	<u>Name of Federal Program or Cluster</u>
20.205	Highway Planning and Construction Program

Dollar threshold used to distinguish between type A and type B programs:	\$ 750,000
Auditee qualified as a low-risk auditee?	<u> X </u> yes _____ no

COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO
SCHEDULE OF FINDINGS AND QUESTIONED COSTS (Continued)
For the Year Ended September 30, 2025

Section II – Financial Statement Findings

No findings related to the financial statements were noted which would be required to be reported under generally accepted governmental auditing standards (GAGAS).

Section III – Federal Award Findings and Questioned Costs

No findings related to the federal awards were noted which would be required to be reported under generally accepted governmental auditing standards (GAGAS) and the Uniform Guidance.

COMPASS Finance Committee
Proposed Meeting Dates for Calendar Year 2026

Agenda Items - Tentative		MEETING DATES	
		Proposed Finance Committee Dates	COMPASS Board
1	a. Review five year revenue and expense estimates and assumptions. b. Review and recommend proposed member dues for FY2027 UPWP. c. Review and approve Q1 Variance Report.	Thursday, March 26, 2026	
2	Approve FY2027 membership dues		Monday, April 20, 2026
3	a. Results of annual salary/benefit survey b. Review FY2027 UPWP budget worksheets. Recommend changes as necessary. c. Review and approve Q2 Variance Report.	Thursday, June 18, 2026	
4	Request recommendation of Board adoption of the FY2027 UPWP.	Thursday, July 23, 2026	
6	Adopt FY2027 UPWP		Monday, August 17, 2026
5	a. Review and approve Q3 Variance Report. b. Discuss audit planning with external auditor.	Thursday, August 13, 2026	
7	a. Review and approve Q4 Variance Report. b. Review and recommend Board approval of Revision 1 of the FY2027 UPWP.	Thursday, November 19, 2026	
8	Review and approve FY2026 Audited Financial Statements.	Thursday, December 10, 2026	
9	Adopt Revision 1 of the FY2027 UPWP.		Monday, December 14, 2026

Notes: - Meeting times are from 12:00 pm to 1:30 pm
- As in prior years, it may be necessary to call additional meetings. Staff will make every effort to notify COMPASS Finance Committee members in a timely manner so they can adjust their schedules.