



Working together to plan for the future

Work Group: Grant Resource Alignment Workgroup (GRAWG)
Staff Liaison: Matt Carlson

Purpose:

The purpose of the Grant Resource Alignment Workgroup is to strategize and collaborate among partnering agencies in creating an annual calendar for grant resources to maximize funding for projects that meet the goals of the *Communities in Motion 2050* (CIM 2050) long-range transportation plan. The workgroup will facilitate information sharing and coordination among organizations and advocate for grant considerations in transportation project prioritization and implementation.

Tasks:

1. Identify, review, and discuss federal, state, local, public, and private grant opportunities to assemble a list of prioritized funding opportunities for the current and next fiscal year.
2. Review unfunded projects for the current and next year's Resource Development Plan to identify prioritized regional needs and develop a prioritized list of unfunded or underfunded projects suitable for grant submission in the immediate and upcoming year.
3. Match grant opportunities with unfunded needs on a calendar basis to establish annual grant writing workflow, making sure all projects contribute to CIM 2050 goals.
4. Collaborate with involved parties to develop a comprehensive annual grant writing calendar with timelines and assigned primary and support roles to maximize total grant submission outputs while distributing workloads over time for improved grant submission outcomes.
5. Review grant writing calendar on a quarterly basis to adapt, change, and/or update based on emerging notices of funding opportunities as well as the obligation of grant funds.
6. Share information about the annual grant calendar, funding priorities, mid-year changes or updates and the overarching contributions to the long-range transportation plan with member agencies; provide feedback to the COMPASS Board of Directors.

Deliverables, Schedule:

1. Prioritized grant opportunities list (November 2023)
2. Prioritized unfunded projects list (December 2023)
3. Annual grant writing calendar with timeline and agreed-to roles and responsibilities (January 2024)
4. Development of FY2025 grant writing calendar prior to next fiscal year (April 2024 and July 2024)
5. Quarterly review of grant writing calendar, considering current grant developments (October 2023, January 2024, April 2024, and July 2024)

Membership:

Membership in the GRAWG will be drawn from member agency staff who are grant writers and/or those assigned to locate, write, review, and/or submit grants who wish to participate in a region-wide grant calendar process.

Charter recommended by Executive Committee: June 13, 2023

Charter approved by COMPASS Board: August 21, 2023

Next planned review of charter by Executive Committee: June 2024

All decisions and recommendations of COMPASS workgroups are reached through consensus and there are no quorum requirements for workgroups. All workgroup meetings are open to anyone interested in attending. Individuals interested in attending should contact the staff liaison to obtain the scheduled meeting dates and planned agendas.