



Working together to plan for the future

FINANCE COMMITTEE MEETING AUGUST 8, 2019 COMPASS, 2ND FLOOR LARGE CONFERENCE ROOM MERIDIAN, IDAHO

MINUTES

ATTENDEES: Rebecca Arnold, Commissioner, Ada County Highway District
John Evans, Mayor, City of Garden City, **Vice Chair**
Jay Gibbons, Commissioner, Canyon Highway District #4, via telephone
Diana Lachiondo, Commissioner, Ada County
Garret Nancolas, Mayor, City of Caldwell
Stan Ridgeway, Mayor, City of Eagle, **Chair**

MEMBERS ABSENT: Pam White, Commissioner, Canyon County

OTHERS PRESENT: Morgan Andrus, Community Planning Association
Kevin Congo, Harris CPAs
Keith Holmes, Community Planning Association
Meg Larsen, Community Planning Association
Amy Luft, Community Planning Association
Matt Stoll, Community Planning Association

CALL TO ORDER:

Chair Stan Ridgeway called the meeting to order at 12:00 p.m.

OPEN DISCUSSION/ANNOUNCEMENTS

General announcements were made.

CONSENT AGENDA

A. Approve May 23, 2019, Finance Committee Meeting Minutes

John Evans moved and Rebecca Arnold seconded approval of the Consent Agenda as presented. Motion passed unanimously.

INFORMATION/DISCUSSION ITEMS

A. Review Report of Disbursements Made in the Reporting Period

Meg Larsen noted the Report of Disbursements for the period May 4, 2019 to July 19, 2019, is included in the meeting packet for information.

ACTION ITEMS

A. Approve FY2019 Audit Process

Kevin Congo, Harris CPAs, outlined the process and procedures to be used for the FY2019 audit.

After discussion, **Garret Nancolas moved and Rebecca Arnold seconded approval of the FY2019 audit process. Motion passed unanimously.**

B. Approve Variance Report for October 1, 2018 – June 30, 2019

Meg Larsen presented the October 1, 2018 – June 30, 2019, Variance Report.

After discussion, **Garret Nancolas moved and Diana Lachiondo seconded approval of the Variance Report as presented. Motion passed unanimously.**

C. Recommend COMPASS Board Approval of Revision 4 of the FY2019 Unified Planning Work Program and Budget

Meg Larsen presented Revision 4 of the FY2019 Unified Planning Work Program and Budget.

After discussion, **John Evans moved and Diana Lachiondo seconded to recommend COMPASS Board of Directors' approval of Revision 4 of the FY2019 Unified Planning Work Program and Budget as presented. Motion passed unanimously.**

D. Recommend COMPASS Board Approval of the draft FY2020 Unified Planning Work Program and Budget

Meg Larsen presented the draft FY2020 Unified Planning Work Program and Budget.

After discussion, **Garret Nancolas moved and John Evans seconded to recommend COMPASS Board of Directors' approval of the FY2020 Unified Planning Work Program and Budget. Motion passed unanimously.**

E. Recommend COMPASS Board Approval of the Updated COMPASS Procurement Policy

Meg Larsen noted the updates to the COMPASS Procurement Policy.

After discussion, **Diana Lachiondo moved and Garret Nancolas seconded to recommend COMPASS Board of Directors' approval of the updated COMPASS Procurement Policy. Motion passed unanimously.**

ADJOURNMENT

Garret Nancolas moved and Diana Lachiondo seconded adjournment at 1:03 p.m. Motion passed unanimously.

Approved this 21st day of November 2019.

By: _____
Stan Ridgeway, Chair

Attest:

By: _____
John Evans, Vice Chair

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