



**FINANCE COMMITTEE MEETING
DECEMBER 1, 2022
COMPASS 2ND FLOOR LARGE CONFERENCE ROOM AND ZOOM**

****MINUTES****

ATTENDEES: Jay Gibbons, Commissioner, Canyon Highway District #4, **Chair**, in person
Jim Hansen, Commissioner, Ada County Highway District, **Vice Chair**, via telephone
Kendra Kenyon, Commissioner, Ada County, via telephone
Victor Rodriguez, Councilmember, City of Nampa, via telephone
Holli Woodings, Councilmember, City of Boise, via telephone

MEMBERS ABSENT: Steve Rule, Mayor, City of Middleton
Keri Smith, Commissioner, Canyon County

OTHERS PRESENT: Teri Gregory, COMPASS, in person
Keith Holmes, COMPASS, via telephone
Meg Larsen, COMPASS, in person
Amy Luft, COMPASS, in person
Jacob Miller, COMPASS, in person
Matt Stoll, COMPASS, in person

CALL TO ORDER:

Chair Jay Gibbons called the meeting to order at 12:00 p.m.

OPEN DISCUSSION/ANNOUNCEMENTS

Matt Stoll introduced Jacob Miller, the new Government Affairs Coordinator.

CONSENT AGENDA

A. Approve August 18, 2022, Finance Committee Meeting Minutes

Jim Hansen moved and Kendra Kenyon seconded approval of the Consent Agenda, as presented. Motion passed unanimously.

INFORMATION/DISCUSSION ITEMS

A. Review Report of Disbursements Made in the Reporting Period

Meg Larsen reviewed the report of disbursements made in the reporting period, August 6 through November 18, 2022, which was provided in the packet for information.

ACTION ITEMS**A. Approve Variance Report for October 1, 2021 – September 30, 2022**

Meg Larsen presented the variance report for October 1, 2021 – September 30, 2022, for approval by the Finance Committee.

After discussion, **Jim Hansen moved and Holli Woodings seconded to approve the variance report as presented. Motion passed unanimously.**

B. Recommend Approval of Revision 1 of the FY2023 Unified Planning Work Program and Budget (UPWP)

Meg Larsen reviewed Revision 1 of the FY2023 UPWP.

After discussion, **Holli Woodings moved and Kendra Kenyon seconded to recommend COMPASS Board of Directors' approval of Revision 1 of the FY2023 UPWP. Motion passed unanimously.**

C. Recommend Approval of Resolution 0X-2023 to Increase the Credit Limit on the COMPASS Credit Card

Meg Larsen presented a resolution to increase the credit limit on the COMPASS credit card from \$12,000 to \$20,000.

After discussion, **Jim Hansen moved and Victor Rodriguez seconded to recommend Board of Directors' approval of the credit limit increase on the COMPASS credit card from \$12,000 to \$20,000. Motion passed unanimously.**

ADJOURNMENT

Chair Jay Gibbons reminded everyone the next Finance Committee Meeting will be December 15, 2022, at noon, at which time the recent audit will be presented. The meeting adjourned at 12:29 p.m.

Approved this 15th day of December 2022.

By: 
Jay Gibbons, Chair

Attest:

By: 
Jim Hansen, Vice Chair

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