



Working together to plan for the future

COMPASS BOARD OF DIRECTORS' MEETING PACKET

December 21, 2020

Community Planning Association of Southwest Idaho 2020 COMPASS Board of Directors

GENERAL MEMBERS	SPECIAL MEMBERS	EX-OFFICIO MEMBERS
Ada County: Commissioner Kendra Kenyon Commissioner Diana Lachiondo Commissioner Patrick Malloy	Boise State University: Vacant	Governor's Office: Andrew Mitzel, Senior Advisor of Intergovernmental Affairs
Ada County Highway District: Commissioner Kent Goldthorpe Commissioner Sara Baker Commissioner Mary May	Capital City Development Corporation: John Brunelle, Executive Director	Greater Boise Auditorium District: Pat Rice, Executive Director
Canyon County: Commissioner Tom Dale Commissioner Leslie Van Beek Commissioner Pam White	Idaho Department of Environmental Quality: Aaron Scheff, Regional Administrator	Southwest District Health Department: Nikole Zogg, District Director
Canyon Highway District No. 4: Commissioner Jay Gibbons	Idaho Transportation Department: Caleb Lakey, District 3 Engineer	
City of Boise: Mayor Lauren McLean Councilmember Elaine Clegg Councilmember Holli Woodings	Valley Regional Transit: Kelli Badesheim, Executive Director	
City of Caldwell: Mayor Garret Nancolas Brent Orton, Public Works Director		
City of Eagle: Mayor Jason Pierce Nichoel Baird Spencer, Planner III		
City of Garden City: Mayor John Evans		
City of Greenleaf: Councilmember Kurt Kopadt		
City of Kuna: Mayor Joe Stear		
City of Melba: Councilmember Parkie Stapleton		
City of Meridian: Mayor Robert Simison Councilmember Jessica Perreault Charlie Rountree		
City of Middleton: Mayor Steve Rule		
City of Nampa: Mayor Debbie Kling Councilmember Victor Rodriguez Tom Points, Public Works Director		
City of Notus: Mayor David Porterfield		
City of Parma: Nathan Leigh		
City of Star: Mayor Trevor Chadwick		
City of Wilder: Chelsie Johnson, Public Works Superintendent		
Golden Gate Highway District No. 3: Commissioner David Lincoln		

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MAKING A MOTION:

1. **Seek recognition from the chair.**
2. **When you are recognized, say, "I move..."**
State your motion clearly, concisely, and completely.
3. **Wait for someone to "second" your motion.**
A "second" does not imply the person making the second agrees with the motion – only that he/she agrees it should be debated.
4. **Wait while the chair restates the motion.**
Be prepared to provide the motion to the chair in writing, if needed or requested, to ensure the chair accurately restates it.
5. **Respectfully debate your motion.**
As the person making the motion, you have the right to speak first, but do not have to. When you speak, state your opinion then respectfully listen to, and consider, other opinions.
6. **Wait for the chair to take a vote.**
After discussion is complete, the chair will call for a vote.
7. **Listen as the chair announces the result of the vote.**

Motions to Protect Rights:
• Division of the Assembly
• Point of order
• Appeal chair's ruling
• Point of information
• Parliamentary inquiry
Motions to Choose Voting Methods:
• Vote by ballot, roll call, counted vote
• Choose method of nominations
• Open or close nominates or the polls
Motions to Delay Action:
• Refer to a committee
• Postpone to a definite time
• Recess
• Adjourn
• Postpone indefinitely
• Lay on the table
Motions to Vary the Procedures:
• Suspend the rules
• Divide the question
• Request to withdraw a motion
• Request relief from duty – or resign
Motions to Re-examine:
• Reconsider
• Rescind/Amend something previously adopted
• Take from the table
• Discharge a committee

To Change a Proposed Motion:
Amend Motions to Raise Urgent Issues:
• Question of privilege
• Orders of the day
• Object to consideration
Motions to Control Debate:
• Limit debate
• Previous question

TABLE OF RULES RELATING TO MOTIONS:

Motion	Debate?	Amend?	Vote
Adjourn	No	No	Majority
Amend	Yes	Yes	Majority
Amend Something Previously Adopted	Yes	Yes	(a) Majority with notice; or (b) 2/3; or (c) Majority of entire membership
Appeal	Normally	No	Majority in negative required to reverse chair's decision
Commit	Yes	Yes	Majority
Debate, Close (Previous Question)	No	No	2/3
Debate, Limit or Extend Limits of	No	Yes	2/3
Main Motion	Yes	Yes	Majority
Postpone	Yes	Yes	Majority
Previous Question	No	No	2/3
Recess	No	Yes	Majority
Reconsider	If motion to be reconsidered debatable	No	Majority
Rescind	Yes	Yes	(a) Majority with notice; or (b) 2/3; or (c) Majority of entire membership
Refer (Commit)	Yes	Yes	Majority
Suspend the Rules (of Order)	No	No	2/3
Suspend the Rules (standing or convention standing rules)	No	No	Majority
Voting, motions relating to	No	Yes	Majority

2021 COMPASS BOARD MEETING DATES

COMPASS BOARD MEETING DATE/TIME	LOCATION	KEY ITEMS
February 22, 2021 1:30 pm – 3:30 pm	COMPASS 700 NE 2nd Street Meridian, Idaho	<ul style="list-style-type: none"> • Confirm Finance Committee Membership • Approve Extension of Delivery Deadlines on Local Federal-Aid Projects • Adopt Resolution Amending the FY2021-2027 Regional Transportation Improvement Program (TIP) • Approve Revisions to the COMPASS Employment Policies • Approve Revisions to the COMPASS Records Policy • Approve Updated Transportation Improvement Program (TIP) Policies
April 19, 2021 1:30 pm – 3:30 pm	COMPASS 700 NE 2nd Street Meridian, Idaho	<ul style="list-style-type: none"> • Accept 2021 Population Estimates • Approve FY2021 General and Special Membership Dues
June 21, 2021 1:30 pm – 3:30 pm	COMPASS 700 NE 2nd Street Meridian, Idaho	<ul style="list-style-type: none"> • Consider Executive Committee's Recommendation Regarding the Executive Director's Annual Performance Evaluation • Approve End-of-Year Program and Redistribution Priorities • Approve FY2023-2029 COMPASS Funding Application Guide
August 16, 2021 1:30 pm – 3:30 pm	COMPASS 700 NE 2nd Street Meridian, Idaho	<ul style="list-style-type: none"> • Approve FY2022 <i>Communities in Motion</i> (CIM) Implementation Grants and Project Development Program Projects • Approve FY2022 Resource Development Plan • Adopt Resolution Approving the FY2022 Unified Planning Work Program and Budget (UPWP) • Approve COMPASS Workgroup Charters
October 18, 2021 1:30 pm – 3:30 pm	COMPASS 700 NE 2nd Street Meridian, Idaho	<ul style="list-style-type: none"> • Establish 2022 COMPASS Board and Executive Committee Meeting Dates and Location. Provide 30 Day Notice of Annual Meeting • Adopt Resolution Approving FY2022-2028 Regional Transportation Improvement Program (TIP) and Associated Air Quality Conformity Demonstration • Adopt Resolution Approving Rural Application Prioritization
December 20, 2021 Holiday Luncheon 12:00 pm Annual Meeting 1:30 pm – 3:30 pm	Nampa Civic Center 311 3rd Street South Nampa, Idaho	<ul style="list-style-type: none"> • Confirm 2022 Board Officers: Chair, Chair Elect, Vice Chair, Immediate Past Chair. Elect Secretary-Treasurer • Confirm Regional Transportation Advisory Committee Membership • Approve 2022 Federal Transportation Policy Positions • Approve 2022 Idaho Legislative Session Position Statements • Adopt Resolution Approving Revision 1 of the FY2022 Unified Planning Work Program and Budget (UPWP)

**COMPASS BOARD OF DIRECTORS' MEETING
DECEMBER 21, 2020 – 1:30 PM
COMPASS – 2ND FLOOR LARGE CONFERENCE ROOM
700 NE 2ND STREET
MERIDIAN, IDAHO**

ZOOM CONFERENCE CALL

Facebook Live Streaming - <https://www.facebook.com/COMPASSIdaho>

REMINDER: COMPASS Board members are invited to log in at 1:00 PM for the virtual Leadership in Motion Award recipient presentation and recognition of outgoing Board members.

Board members are encouraged to participate in the meeting via Zoom conference call. Others may watch the meeting via Live Streaming on Facebook. The 2nd floor large conference room is open for in-person attendance, but has limited capacity for physical distancing; for the health and safety of all participants, virtual participation is encouraged. In-person attendees are asked to maintain physical distance and are required to wear a mask at all times in the COMPASS building.

Individuals that intend to attend the meeting in person should RSVP to Hailey Townsend at htownsend@compassidaho.org or 208-475-2232.

Written comments may be submitted by email to info@compassidaho.org. Comments can also be left by voicemail. Please call 208-475-2232 to record comments. Commenters must provide their name for the record. Comments identified by name that are received by 10:00 am on December 21, 2020, will be provided to the Board members and read into the record during the meeting.

****AGENDA****

I. CALL TO ORDER (1:30)

II. OPEN DISCUSSION/ANNOUNCEMENTS

III. CONSENT AGENDA

- Page 8 *A. Approve October 19, 2020, COMPASS Board Meeting Minutes
- Page 12 *B. Receive Approved September 8 and October 13, 2020, Executive Committee Meeting Minutes
- Page 18 *C. Receive Approved August 27, 2020, Finance Committee Meeting Minutes
- Page 20 *D. Confirm Regional Transportation Advisory Committee Membership
- E. Appoint Meg Larsen, COMPASS Director of Operations, to the Board of Trustees of the Boise Municipal Health Care Trust
- Page 22 *F. Ratify Adoption of Resolution Amending the FY2020-2026 and FY2021-2027 Regional Transportation Improvement Programs

IV. INFORMATION/DISCUSSION ITEMS

1:35 *A. **Preview Public Involvement #3 Survey for *Communities in Motion 2050*** Rachel Haukkala
Page 41

Rachel Haukkala will preview the survey about high-capacity transit options.

1:50 *B. **Review the Idaho Policy Institute's Transportation Infrastructure Study** Vanessa Fry
Page 42

Vanessa Fry will report on the Idaho Policy Institute's study examining the financial needs of the transportation infrastructure in Idaho and the revenue available to meet those needs.

2:05 C. **Status Report – Finance Committee** Debbie Kling

The Finance Committee Chair will provide a status report on the Finance Committee meetings.

V. ACTION ITEMS

2:15 *A. **Confirm 2021 Board Officer Slate** Matt Stoll
Page 44

COMPASS Bylaws require the Board of Directors' confirm ascension of Board officers and election of Secretary-Treasurer.

2:20 *B. **Approve 2021 Federal Transportation Position Statements** Ken Burgess
Page 46

Ken Burgess will seek COMPASS Board of Directors' approval of 2021 federal transportation position statements.

2:35 *C. **Approve 2021 Idaho Legislative Session Position Statements** Ken Burgess
Page 48

Ken Burgess will seek COMPASS Board of Directors' approval of 2021 Idaho legislative session position statements.

2:50 *D. **Adopt Resolution Approving Revision 1 of the FY2021 Unified Planning Work Program and Budget (UPWP)** Megan Larsen
Page 50

Meg Larsen will seek COMPASS Board of Directors' approval of Revision 1 of the FY2021 UPWP.

3:00 *E. **Approve the *Communities in Motion 2050* Draft Goals and Objectives** Liisa Itkonen
Page 78

*Liisa Itkonen will seek COMPASS Board of Directors' approval of *Communities in Motion 2050* draft goals and objectives.*

3:15 *F. **Accept the 2020 Change in Motion Scorecard** Hunter Mulhall
Page 80

Hunter Mulhall will seek COMPASS Board of Directors' acceptance of the 2020 Change in Motion Scorecard.

VI. EXECUTIVE DIRECTOR'S REPORT (INFORMATION ONLY) (3:25)

Page 91 *A. **Staff Activity Reports**

Page 102 *B. **Status Report – Current Air Quality Efforts**

Page 107 *C. **Status Report – Regional Transportation Advisory Committee Attendance**

Page 108 *D. **Administrative Modifications**

VII. ADJOURNMENT (3:30)

***Enclosures. Times are approximate. Agenda is subject to change.**

Those needing assistance with COMPASS events or materials, or needing materials in alternate formats, please call 475-2229 with 48 hours advance notice.

Si necesita asistencia con una junta de COMPASS, o necesita un documento en otro formato, por favor llame al 475-2229 con 48 horas de anticipación.

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COMPASS BOARD OF DIRECTORS' MEETING OCTOBER 19, 2020 ZOOM CONFERENCE CALL

****MINUTES****

ATTENDEES: Kelli Badesheim, Valley Regional Transit, via telephone
Nichoel Baird Spencer, City of Eagle, via telephone
Sara Baker, Commissioner, Ada County Highway District, via telephone
Bre Brush for Lauren McLean, Mayor, City of Boise, via telephone
Elaine Clegg, Councilmember, City of Boise, **Chair**, via telephone
Tom Dale, Commissioner, Canyon County, **Immediate Past Chair**, via telephone
Matt Edmond for John Brunelle, Capital City Development Corporation, via telephone
Jay Gibbons, Commissioner, Canyon Highway District No. 4, via telephone
Kent Goldthorpe, Commissioner, Ada County Highway District, via telephone
Vanessa Fry, Boise State University, via telephone
Kendra Kenyon, Commissioner, Ada County, via telephone
Debbie Kling, Mayor, City of Nampa, **Secretary-Treasurer**, via telephone
Diana Lachiondo, Commissioner, Ada County, via telephone
Caleb Lakey, Idaho Transportation Department – District 3, via telephone
David Lincoln, Commissioner, Golden Gate Highway District No. 3, via telephone
Mary May, Commissioner, Ada County Highway District, via telephone
Garret Nancolas, Mayor, City of Caldwell, **Chair Elect**, via telephone
Brent Orton, City of Caldwell, via telephone
Tom Points, City of Nampa, via telephone
Victor Rodriguez, Councilmember, City of Nampa, via telephone
Aaron Scheff, Idaho Department of Environmental Quality, via telephone
Robert Simison, Mayor, City of Meridian, via telephone
Joe Stear, Mayor, City of Kuna, **Vice Chair**, via telephone
Matt Stoll, Executive Director, Community Planning Association, Ex officio, via telephone
Pam White, Commissioner, Canyon County, via telephone
Holli Woodings, Councilmember, City of Boise, via telephone
Nikole Zogg, Southwest District Health, Ex officio, via telephone

MEMBERS

ABSENT: Trevor Chadwick, City of Star
John Evans, Mayor, City of Garden City
Chelsie Johnson, City of Wilder
Kurt Kopadt, City of Greenleaf
Nathan Leigh, City of Parma
Patrick Malloy, Commissioner, Ada County

Andrew Mitzel, Senior Advisor, Governor's Office, Ex officio
Jessica Perreault, Councilmember, City of Meridian
Cory Pickard, Mayor, City of Melba
Jason Pierce, Mayor, City of Eagle
David Porterfield, Mayor, City of Notus
Patrick Rice, Greater Boise Auditorium District, Ex officio
Charlie Rountree, City of Meridian
Steve Rule, Mayor, City of Middleton
Leslie Van Beek, Commissioner, Canyon County

OTHERS:

Ken Burgess, Veritas Advisors, via telephone
Liisa Itkonen, Community Planning Association, via telephone
Meg Larsen, Community Planning Association, via telephone
Amy Luft, Community Planning Association, via telephone
Dan McElhinney, Idaho Transportation Department, via telephone
Carl Miller, Community Planning Association, via telephone
Kathy Parker, Community Planning Association, via telephone
Toni Tisdale, Community Planning Association, via telephone
Hailey Townsend, Community Planning Association, via telephone
Dave Wallace, Ada County Highway District, via telephone

CALL TO ORDER:

Chair Elaine Clegg called the meeting to order at 1:31 p.m.

OPEN DISCUSSION/ANNOUNCEMENTS

Matt Stoll announced that the December 21, 2020, Annual Board Meeting will be held virtually, with the in-person location as the COMPASS office. Additionally, Matt Stoll announced that Kathy Parker will be retiring, effective January 21, 2021, and that the position is currently open for hire.

CONSENT AGENDA

- A. Approve August 17, 2020, COMPASS Board Meeting Minutes**
- B. Receive Approved July 14, 2020, Executive Committee Meeting Minutes**
- C. Receive Approved July 16, 2020, Finance Committee Meeting Minutes**
- D. Establish 2021 COMPASS Board and Executive Committee Meeting Dates and Location. Provide 30 Day Notice of Annual Meeting**
- E. Approve List of Records for Destruction**
- F. Adopt Resolution Approving Rural Project Prioritization**

Joe Stear moved and Mary May seconded approval of the Consent Agenda as presented. Motion passed unanimously.

SPECIAL ITEM

- A. Introduce Dan McElhinney, Idaho Transportation Department Chief Operations Officer**

Dan McElhinney, the new Idaho Transportation Department Chief Operations Officer, was introduced to the Board members.

ACTIONS ITEMS

A. Adopt Resolution Amending *Communities in Motion 2040 2.0*

Liisa Itkonen reviewed and sought COMPASS Board of Directors' adoption of a resolution amending *Communities in Motion 2040 2.0* to reflect local agencies' funded projects.

After discussion, **Tom Dale moved and Nichoel Baird-Spencer seconded the adoption of a resolution amending *Communities in Motion 2040 2.0*. Motion passed unanimously.**

B. Adopt Resolution Approving the FY2021-2027 Regional Transportation Improvement Program (TIP) and Associated Air Quality Conformity Demonstration

Toni Tisdale reviewed and sought COMPASS Board of Directors' adoption of a resolution approving the FY2021-2027 TIP and associated air quality conformity demonstration.

After discussion, **Joe Stear moved and Debbie Kling seconded to adopt a resolution approving the FY2021-2027 TIP and associated air quality conformity demonstration. Motion passed unanimously.**

C. Accept Buildout Forecast

Carl Miller reviewed and sought COMPASS Board of Directors' acceptance of the *Communities in Motion 2050* buildout forecast based on comprehensive plans.

After discussion, **Garret Nancolas moved and Joe Stear seconded to accept the *Communities in Motion 2050* buildout forecast. Motion passed unanimously.**

D. Approve FY2021 Resource Development Plan

Kathy Parker reviewed and sought COMPASS Board of Directors' approval of the FY2021 Resource Development Plan.

After discussion, **Sara Baker moved and Debbie Kling seconded approval of the FY2021 Resource Development Plan. Motion passed unanimously.**

INFORMATION/DISCUSSION ITEMS

A. Review the *Communities in Motion 2050* Draft Goals and Objectives

Liisa Itkonen reviewed the *Communities in Motion 2050* draft goals and objectives and requested feedback from the Board.

B. Status Report - State and Federal Legislative Issues

Ken Burgess provided a status report on state and federal legislative issues.

C. Status Report – Finance Committee - Memo Only

D. Status Report - Past *Communities in Motion* Implementation Grant and Project Development Program Projects - Memo Only

ADJOURNMENT

The meeting was adjourned at 3:18 p.m.

Approved this 21st day of December 2020.

By: _____
Elaine Clegg, Chair
Community Planning Association of
Southwest Idaho

Attest:

By: _____
Matthew J. Stoll, Executive Director
Community Planning Association of
Southwest Idaho

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EXECUTIVE COMMITTEE MEETING SEPTEMBER 8, 2020 ZOOM CONFERENCE CALL

MINUTES

ATTENDEES: Sara Baker, Commissioner, Ada County Highway District, via telephone
Elaine Clegg, Councilmember, City of Boise, **Chair**, via telephone
Tom Dale, Commissioner, Canyon County, via telephone
Debbie Kling, Mayor, City of Nampa, **Secretary-Treasurer**, via telephone
Garret Nancolas, Mayor, City of Caldwell, **Chair Elect**, via telephone
Jason Pierce, Mayor, City of Eagle, via telephone
Robert Simison, Mayor, City of Meridian, via telephone
Joe Stear, Mayor, City of Kuna, **Vice Chair**, via telephone

MEMBERS ABSENT: Jay Gibbons, Commissioner, Canyon Highway District #4
Kendra Kenyon, Commissioner, Ada County
Steve Rule, Mayor, City of Middleton

OTHERS PRESENT: Ken Burgess, Veritas Advisors, via telephone
David Corcoran, Ada County, via telephone
Amy Luft, Community Planning Association, via telephone
Mary May, Commissioner, Ada County Highway District, via telephone
Matt Stoll, Executive Director, Community Planning Association, via telephone
Toni Tisdale, Community Planning Association, via telephone
Hailey Townsend, Community Planning Association, via telephone
Dave Wallace, Ada County Highway District, via telephone

CALL TO ORDER:

Chair Elaine Clegg called the meeting to order at 1:32 p.m.

OPEN DISCUSSION/ANNOUNCEMENTS

Action Item IV-D, to consider amending the FY2020-2026 Regional Transportation Improvement Program (TIP), was removed from the agenda. The Idaho Transportation Department (ITD) did not have additional projects in Ada and Canyon Counties and its safety program did not have enough funding to advance projects further.

CONSENT AGENDA

A. Approve July 14, 2020, Executive Committee Meeting Minutes

Tom Dale moved and Joe Stear seconded approval of the Consent Agenda as presented. Motion passed unanimously.

ACTION ITEMS

A. Establish October 19, 2020, COMPASS Board Meeting Agenda

Matt Stoll presented staff proposed Agenda Items 1-21 for the October 19, 2020, COMPASS Board of Directors' meeting. Matt requested the latitude to amend the agenda as necessary.

After discussion, **Debbie Kling moved and Joe Stear seconded approval of Agenda Items 1-21 for the October 19, 2020, COMPASS Board of Directors' meeting as presented, with the edit that the Finance Committee Meeting update will be provided as "Memo Only."** Matt Stoll has the latitude to amend the agenda as necessary. Motion passed unanimously.

B. Determine Format for December 21, 2020, COMPASS Board Annual Meeting

After discussion, **Tom Dale moved and Sara Baker seconded to authorize Matt Stoll to coordinate with the Nampa Civic Center and Debbie Kling to determine format options for the December 21, 2020, COMPASS Board Annual Meeting. The action item will be brought to the October 13, 2020, COMPASS Executive Committee meeting for a final recommendation to the full Board of Directors. Motion passed unanimously.**

C. Authorize Call for 2021 COMPASS Board of Directors' Secretary/Treasurer Nominations

After discussion, **Garret Nancolas moved and Joe Stear seconded to authorize the solicitation of nominations for the open 2021 Board officer position per COMPASS Bylaws. Motion passed unanimously.**

INFORMATION/DISCUSSION ITEMS

A. Review Proposed FY2021 Education Series Topics

Amy Luft reviewed proposed FY2021 Education Series topics.

B. State and Federal Legislative Issues

Ken Burgess provided a status report on the latest legislative developments at the state and federal levels.

C. Status Report - Regional Transportation Advisory Committee – Memo Only

ADJOURNMENT

Chair Elaine Clegg adjourned the meeting at 2:23 p.m.

Approved this 13th day of October 2020.

By: _____
Elaine Clegg, Chair
Community Planning Association of
Southwest Idaho

Attest:

By: _____
Matthew J. Stoll, Executive Director
Community Planning Association of
Southwest Idaho

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EXECUTIVE COMMITTEE MEETING OCTOBER 13, 2020 ZOOM CONFERENCE CALL

****MINUTES****

ATTENDEES: Sara Baker, Commissioner, Ada County Highway District, via telephone
Elaine Clegg, Councilmember, City of Boise, **Chair**, via telephone
Tom Dale, Commissioner, Canyon County, via telephone
Jay Gibbons, Commissioner, Canyon Highway District #4, via telephone
Debbie Kling, Mayor, City of Nampa, **Secretary-Treasurer**, via telephone
Garret Nancolas, Mayor, City of Caldwell, **Chair Elect**, via telephone
Jason Pierce, Mayor, City of Eagle, via telephone
Steve Rule, Mayor, City of Middleton, via telephone
Robert Simison, Mayor, City of Meridian, via telephone
Joe Stear, Mayor, City of Kuna, **Vice Chair**, via telephone

MEMBERS ABSENT: Kendra Kenyon, Commissioner, Ada County

OTHERS PRESENT: Ken Burgess, Veritas Advisors, via telephone
Kelli Badesheim, Valley Regional Transit, via telephone
David Corcoran, Ada County, via telephone
Amy Luft, Community Planning Association, via telephone
Mary May, Commissioner, Ada County Highway District, via telephone
Matt Stoll, Executive Director, Community Planning Association, via telephone
Hailey Townsend, Community Planning Association, via telephone

CALL TO ORDER:

Chair Elaine Clegg called the meeting to order at 1:33 p.m.

OPEN DISCUSSION/ANNOUNCEMENTS

Matt Stoll reported to the Executive Committee that COMPASS staff member, Kathy Parker, will be retiring, effective January 21, 2021. COMPASS will be looking for her replacement and has posted a job opening on the COMPASS website. Additionally, Matt Stoll will be serving as the keynote speaker for the Pacific Northwest Transportation Conference on Friday, October 16, 2020, and will be serving as the moderator for a panel discussion on mobility trends and research in the same conference.

CONSENT AGENDA

A. Approve September 8, 2020, Executive Committee Meeting Minutes

Joe Stear moved and Tom Dale seconded approval of the Consent Agenda as presented. Motion passed unanimously.

ACTION ITEMS

A. Determine Format for December 21, 2020, COMPASS Board Annual Meeting

Matt Stoll reviewed logistics and costs for holding the annual COMPASS Board meeting at the Nampa Civic Center on December 21, 2020.

After discussion, **Garret Nancolas moved and Tom Dale seconded approval to hold the December 21, 2020, COMPASS Board Annual Meeting virtually, with the primary meeting place at the COMPASS office, 2nd Floor Conference Room. Motion passed unanimously. This announcement will be made at the October 19, 2020, COMPASS Board Meeting.**

B. Approve Board Member Travel Request

Matt Stoll presented a training request for Councilmember Clegg to attend the 2020 AMPO Virtual Conference from October 27 – 29, 2020.

After discussion, **Sara Baker moved and Joe Stear seconded to authorize COMPASS to pay registration for Councilmember Clegg to attend the 2020 AMPO Virtual Conference. Motion passed unanimously.**

C. Discuss and Provide Input on Priorities for 2021 State and Federal Legislative Sessions

Ken Burgess reviewed draft 2021 state and federal positions which will be brought back to the Executive Committee at its November meeting for a recommendation for COMPASS Board approval at the December Board meeting.

After discussion, **it was unanimously agreed to review the draft position statements with Executive Committee Members' colleagues, after edits recommended in the meeting have been incorporated, and provide comments to Ken Burgess and COMPASS. Ken Burgess will bring the revised position statements to the Executive Committee in its November meeting for recommendation to the COMPASS Board of Directors.**

INFORMATION/DISCUSSION ITEMS

A. Review FY2020 COMPASS Outreach Summary

Amy Luft provided a summary of COMPASS' FY2020 outreach efforts.

B. Status Report – Amtrak Pioneer Line Feasibility Study

Matt Stoll reviewed an opportunity to receive funding for a passenger rail service feasibility study and requested member agency letters of support.

C. Status Report - Regional Transportation Advisory Committee – Memo Only

ADJOURNMENT

Debbie Kling moved and Tom Dale seconded to adjourn. Motion passed unanimously. Meeting was adjourned at 2:31 p.m.

Approved this 10th day of November 2020.

By: _____
Elaine Clegg, Chair
Community Planning Association of
Southwest Idaho

Attest:

By: _____
Matthew J. Stoll, Executive Director
Community Planning Association of
Southwest Idaho

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FINANCE COMMITTEE MEETING AUGUST 27, 2020 ZOOM CONFERENCE CALL

****MINUTES****

ATTENDEES: Jay Gibbons, Commissioner, Canyon Highway District #4, via telephone
Debbie Kling, Mayor, City of Nampa, **Chair**, via telephone
Diana Lachiondo, Commissioner, Ada County, via telephone
Mary May, Commissioner, Ada County Highway District, via telephone
Garret Nancolas, Mayor, City of Caldwell, **Vice Chair**, via telephone
Holli Woodings, Councilmember, City of Boise, via telephone

MEMBERS ABSENT: Pam White, Commissioner, Canyon County

OTHERS PRESENT: Richard Beck, Ada County, via telephone
Kevin Congo, Harris CPA, via telephone
Meg Larsen, Community Planning Association, via telephone
Amy Luft, Community Planning Association, via telephone
Matt Stoll, Community Planning Association, via telephone
Hailey Townsend, Community Planning Association, via telephone
Josh Tyree, Harris CPA, via telephone

CALL TO ORDER:

Chair Debbie Kling called the meeting to order at 12:00 p.m.

OPEN DISCUSSION/ANNOUNCEMENTS

None.

CONSENT AGENDA

A. Approve July 16, 2020, Finance Committee Meeting Minutes

Mary May moved and Jay Gibbons seconded approval of the Consent Agenda as presented. Motion passed unanimously.

INFORMATION/DISCUSSION ITEM

A. Review Report of Disbursements Made in the Reporting Period

The report of disbursements made in the reporting period, July 4, 2020, to August 5, 2020, was provided in the packet for information.

ACTION ITEM

A. Approve FY2020 Audit Process

Josh Tyree with Harris CPA presented the FY2020 audit process for approval by the Finance Committee.

After discussion, **Garret Nancolas moved and Mary May seconded to approve the FY2020 audit process as presented. Motion passed unanimously.**

B. Approve Variance Report for October 1, 2019 – June 30, 2020

Meg Larsen presented the Variance Report for October 1, 2019 – June 30, 2020, for approval by the Finance Committee.

After discussion, **Diana Lachiondo moved and Holli Woodings seconded to approve the variance report as presented. Motion passed unanimously.**

ADJOURNMENT

Chair Debbie Kling adjourned the meeting at 12:31 p.m.

Approved this 3rd day of December 2020.

**By: _____
Debbie Kling, Chair**

Attest:

**By: _____
Garret Nancolas, Vice Chair**

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ITEM III-D

2021 Regional Transportation Advisory Committee

The Regional Transportation Advisory Committee (“RTAC”) is intended to provide advice to the COMPASS Board of Directors (“Board”) on regional transportation and related planning issues.

RTAC shall be composed of key staff or otherwise qualified representatives of members of COMPASS, preferably having a transportation-related technical background.

The Board shall appoint members to RTAC. COMPASS members shall have the right to designate the individuals to be appointed to RTAC by the Board. The number of appointments by a COMPASS member shall be limited to the number of Board seats allotted to the requesting COMPASS member under that certain Third Restated and Amended Joint Powers Agreement and Articles of Reformation and Organization of COMPASS, as amended. Additionally, the COMPASS Public Participation Workgroup shall be entitled to appoint one member to sit on RTAC.

Member Agency	Participants	Votes
Ada County Development Services	David Corcoran Jason Boal Brent Moore	3
Ada County Highway District	Tom Ferch Ryan Head Justin Lucas	3
Boise State University	Drew Alexander	1
Canyon County Development Services	Kate Dahl Dan Lister Patricia Nilsson	3
Canyon Highway District No. 4	Lenny Riccio	1
City of Boise	Karen Gallagher Zach Piepmeyer Bre Brush	3
City of Caldwell	Robb MacDonald Angela Lively	2
City of Eagle	Nichoel Baird Spencer Bill Vaughan	2
City of Garden City	Jenah Thornborrow	1
City of Greenleaf	Lee Belt	1
City of Kuna	Jace Hellman	1
City of Melba	Darrell Romine	1
City of Meridian	Caleb Hood Brian McClure Al Christy	3
City of Middleton	Becky Crofts	1
City of Nampa	Rodney Ashby Jeff Barnes Clair Bowman	3

City of Notus	Vacant	
City of Parma	Angie Lee	1
City of Star	Shawn Nickel	1
City of Wilder	Vacant	1
Golden Gate Highway District No. 3	Gordon Bates	1
Idaho Department of Environmental Quality	Michael Toole	1
Idaho Transportation Department	Jayme Coonce	1
Public Participation Workgroup	TBD	1
Valley Regional Transit	Stephen Hunt	1
Ex Officio Members	Participants	Votes
Central District Health Department	Rob Howarth	N/A
COMPASS	Liisa Itkonen	N/A
Governor's Office	Andrew Mitzel	N/A

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COMPASS BOARD AGENDA ITEM III-F

Date: December 21, 2020

Topic: Amendment to the FY2020-2026 and FY2021-2027 Regional Transportation Improvement Programs (TIPs)

Request/Recommendation:

COMPASS staff seeks COMPASS Board of Directors' ratification of Resolution 4-2021 (Attachment 1) amending the FY2020-2026 and FY2021-2027 TIPs. The Regional Transportation Advisory Committee (RTAC) recommended approval on October 28, 2020, and the COMPASS Executive Committee adopted the resolution on November 10, 2020.

Background/Summary:

COMPASS Policy 2020-01, COMPASS Regional Transportation Improvement Program (TIP) Amendments and Board Administrative Modifications, requires COMPASS Board of Directors' approval under the following situations and public involvement on the marked criteria:

No.	Criteria	Public Involvement
1	Add new project	X
2	Remove project	X
3	Significant change to project termini or scope	X
4	Change that affects air quality conformity demonstration	X
5	Advance or delay funds across fiscal years outside the first four years of the program	
6	Transfer funding from the Federal Highway Administration (FHWA) to the Federal Transit Administration (FTA) or vice versa	
7	Increase in project cost, if project total increases >30% (minimum change > \$50,000 for local projects or \$500,000 for state projects) or \$2,000,000, whichever is less.	
8	Conversion of funds from local to federal using limitations in #7	

A summary of the actions in the amendment is provided below, including a reference to the criteria number requiring an amendment from the table above. Financial details are provided in the resolution. Letters from sponsor agencies requesting to increase project costs are provided in Attachment 2.

- Valley Regional Transit (VRT) was awarded a nationally competitive grant for bus and bus facilities, **Transit – Fueling Station and Parking Lot, Boise** (Key Number NEW). This grant would allow renovation of a compressed natural gas (CNG) fueling island, extending its life through the transition period to electric vehicles. Additionally, this grant would help to accommodate a larger fleet through parking lot rehabilitation and expansion at the Orchard maintenance facility in the City of Boise. Although VRT is beginning to convert its fleet to battery-electric vehicles, it will take up to 20 years before operation without CNG fueled vehicles. Meanwhile, conversion to electric vehicles will require installation of

electric charging equipment in a portion of the current parking lot. This demand for space, along with plans for transit service expansion, puts even more pressure on the existing parking lot. (TIP amendment criteria #1)

- VRT requested up to \$2 million per year to maintain public transportation assets in the Boise Urbanized Area system for the **Transit Asset Management, VRT, Boise Area – FY2021** project (Key Number 18905). Funding would be used for assets identified in VRT's Transit Asset Management Plan with scores between 0.0 and 2.5. (TIP amendment criteria #6 and #7)
- **ACHD's Capital Maintenance, Phase 3, Boise Area – FY2020** project (Key Number 19847) needs \$153,000 to cover a more complex treatment based on the geotechnical report recommendations. (TIP amendment criteria #7)

A public comment period on the new VRT project was held September 29 through October 13, 2020. Verbatim public comments are provided in Attachment 3. Eleven comments were received; staff does not recommend changes based on public comments.

Implication (policy and/or financial):

This amendment will add one new project and increase funding for two projects in FY2021 in the FY2020-2026 and FY2021-2027 TIPs to allow funds to be ready for immediate obligation.

More Information:

- 1) Attachment 1: Resolution 4-2021
- 2) Attachment 2: Letters from Sponsor Agencies
- 3) Attachment 3: Verbatim Public Comments
- 4) For detailed information contact: Toni Tisdale, Principal Planner, at ttisdale@compassidaho.org.

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RESOLUTION NO. 4-2021

FOR THE PURPOSE OF AMENDING THE FY2020-2026 AND FY2021-2027 REGIONAL TRANSPORTATION IMPROVEMENT PROGRAMS

WHEREAS, the Community Planning Association of Southwest Idaho has been designated by the Governor of Idaho as the metropolitan planning organization responsible for transportation planning in Ada and Canyon Counties;

WHEREAS, the Fixing America’s Surface Transportation (FAST) Act, Title 23 United States Code Section 134, and Title 49 United States Code Section 5303 requires metropolitan planning organizations to develop and approve a Transportation Improvement Program;

WHEREAS, the FAST Act, Title 23 United States Code Section 134, and Title 49 United States Code Section 5303 require projects contained in the Transportation Improvement Program to be financially constrained;

WHEREAS, the FAST Act, Title 23 United States Code Section 134, and Title 49 United States Code Section 5303 requires Transportation Improvement Programs be developed and amended in consultation with all interested parties;

WHEREAS, a public comment period was held September 29 through October 13, 2020;

WHEREAS, the Community Planning Association of Southwest Idaho desires to take timely action to ensure the availability of federal funds;

WHEREAS, the Community Planning Association of Southwest Idaho developed this amendment to the FY2020-2026 and FY2021-2027 Regional Transportation Improvement Programs in compliance with all applicable state and federal regulations; and

WHEREAS, the attached table details the amendment to FY2020-2026 and FY2021-2027 Regional Transportation Improvement Programs.

NOW, THEREFORE, BE IT RESOLVED, that the Community Planning Association of Southwest Idaho’s Executive Committee approves the amendment to the FY2020-2026 and FY2021-2027 Regional Transportation Improvement Programs.

ADOPTED this 10th day of November 2020.

By: 
Elaine Clegg, Chair
Community Planning Association
of Southwest Idaho Board of Directors

ATTEST:

By: 
**Matthew J. Stoll, Executive Director
Community Planning Association
of Southwest Idaho**

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COMPASS Amendment #6 for the
FY2020-2026 Regional Transportation Improvement Program (TIP) and
Amendment #1 for the FY2021-2027 TIP

Valley Regional Transit, August 18, 2020

		Scheduled Costs (including Match) (costs in \$1,000)							
Key No	Project	Cost year	PE	PC	RW	UT	CE	CN	SUM
NEW	Transit – Fueling Station and Parking Lot, Boise	2020							
	Funding Source: 5339 (c)	2021						0	0
	To renovate the compressed national gas fueling island (installed in 1995) and rehabilitate and expand the parking lot at the Orchard maintenance facility in the City of Boise. This project is funded with a nationally-competitive grant for bus and bus facilities. (Federal = \$2,140,000) Add project.	2022						2675	2675
		2023							0
		2024							0
		2025							0
		SUM		0	0	0	0	0	0
								2675	2675

Regional Transportation Advisory Committee (RTAC), October 28, 2020

		Scheduled Costs (including Match) (costs in \$1,000)							
Key No	Project	Cost year	PE	PC	RW	UT	CE	CN	SUM
18905	Transit – Rolling Stock, Infrastructure, and Technology, Boise Area, VRT – FY2021	2020							
	Funding Source: STBG-TMA	2021						1542	1542
	Fund capital replacement projects, such as rolling stock, infrastructure, and technology, identified in the Transit Asset Management Plan in FY2021 in the Boise Urbanized Area. (Federal = \$2,313,000) Increase CN by \$954,000 to meet more of the deferred maintenance need. Per RTAC balancing on October 28, 2020, using available STBG-TMA funds and to mirror the FY2021-2027 TIP. 61.87% increase.	2022						2496	2496
		2023							0
		2024							0
		2025							0
		SUM		0	0	0	0	0	1542
								2496	2496
19847	Capital Maintenance, Phase 3, Boise Area – FY2020	2020					39	366	405
	Funding Source: STBG-TMA	2021						0	0
	Supplement the local pavement preservation program to complete pavement improvements on federal-aid highways in the Boise Urbanized Area. Work includes improvements to meet Americans with Disabilities Act (ADA) requirements to adjoining sidewalks. Segments include: Owyhee Street from Cherry Lane to Overland Road. (Federal = \$517,000)	2022						153	153
		2023							0
		2024							0
		2025							0
		SUM		0	0	0	0	39	366
								519	558

Key No	Project	Scheduled Costs (including Match) (costs in \$1,000)							
		Cost year	PE	PC	RW	UT	CE	CN	SUM
	<p>Increase construction by \$153,000 to cover a more complex treatment (complete replacement of pavement rather than mill and inlay). Per RTAC balancing on October 28, 2020, using available STBG-TMA (2020 HIP) funds.</p> <p>Previous obligations = \$62,000 Total project cost = \$620,000 32.77% overall increase</p>								

5339 (c) = Bus and Bus Facilities
CE = Construction Engineering
CN = Construction
FY = Fiscal Year
HIP = Highway Investment Program
HSIP = Highway Safety Improvement Program
PE = Preliminary Engineering

PC = Preliminary Engineering Consultant
RTAC = Regional Transportation Advisory Committee
RW = Right-of-Way
STBG = Surface Transportation Block Grant
TMA = Transportation Management Area (Boise Urbanized Area)
UT = Utilities

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TO: Matt Stoll, Executive Director, COMPASS
FROM: Kelli Badesheim, Executive Director, VRT
SUBJECT: Request for Surface Transportation Funding
DATE: July 8, 2019

Summary: Per COMPASS staff, \$668,747 funded in FY2020

As the Regional Public Transportation Authority (RPTA) for Ada and Canyon counties, Valley Regional Transit (VRT) is responsible for developing a list of funded and unfunded public transportation capital needs in the region. The VRT Board of Directors adopted the Transit Asset Management (TAM) Plan in 2018. The plan requires an analytical process to prioritize all regional public transportation assets. VRT uses this prioritization process to improve and maintain all public transportation assets in a State of Good Repair (SGR). The following outlines the process for asset management and the findings of our current replacement and maintenance priorities for capital required to support existing services in the region.

VRT adopted a policy to establish the TAM target of 2.5 for most of the asset categories. VRT defines the assets below 2.5 as either delayed replacement or deferred maintenance. VRT completed an analysis to determine the level of investment required to replace all assets under the 2.5 score in a five-year replacement/improvement scale. VRT score assets and update the analysis each year.

VRT staff provided the details of the analysis to the Regional Technical Advisory Committee (RTAC) on June 26, 2019. The information provided in the packet outlined the details of the annual investment required to reach the five-year replacement/improvement goal. The total need to address the capital backlog for the region is \$35 million. VRT has federal funding to address the issues in the small urban area. VRT requires up to \$2 million annually in additional federal funding in the large urban area to meet the replacement goal.

Recommendation/Request:

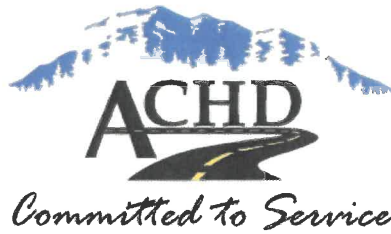
Based on the average annual need, VRT requests up to \$2 million each year to address assets in the Boise system with scores between 0.0 through 2.5. VRT would fund projects identified in the Transit Asset Management Plan including rollingstock replacement, CNG fueling system improvements, and infrastructure improvements. In addition, the projects represented in these categories are “shovel ready” and can be selected and scaled based on the additional federal funding secured. The local match

has been identified and is currently being secured through VRT's annual budgeting process.

Implication (policy and/or financial):

Maintaining public transportation assets in a state of good repair is critical to ensure the continuity and cost effective delivery of regional public transportation services. The asset management system provides a data-drive approach to achieving priorities that ensure assets are replaced at the optimal time.

Please contact me if you have any questions. Thank you in advance for considering this request.



Mary May, President
Kent Goldthorpe, Vice-President
Rebecca W. Arnold, Commissioner
Sara M. Baker, Commissioner
Jim D. Hansen, Commissioner

June 12, 2020
Matt Stoll, Executive Director
COMPASS
700 NE 2nd Street, Suite 200
Meridian, ID 83642

Matt

Dear Mr Stoll:

ACHD would like to request additional STP/TMA funds for the FY2020 Capital Maintenance Phase III project (KN 19847). KN 19847 is currently programmed and funded as a \$300,000 STP-TMA construction project. The segment that was selected for this project is Owyhee Street between Overland Road and Cherry Lane, in Boise. ACHD would like to request \$153,000 in STP/TMA funds to cover an increase in the estimated construction costs for the project. The planning level pavement treatment called for a mill and inlay treatment, and the pavement treatment recommended by the geotechnical report calls for the complete removal of existing pavement and replacing with a 4" layer of asphalt. This more significant pavement treatment increased the cost of the construction.

Please distribute funds within the project like this:

CN - \$300,000 + \$153,000 = \$453,000

If you have any questions, please feel free to contact Tom Ferch, Transportation Funding Coordinator, at tferch@achdidaho.org or 208-387-6157.

Sincerely,

David G. Wallace
Deputy Director, Planning and Projects
Ada County Highway District

Public Comments Received (Verbatim)

For amendments to:

FY2020-2026 and FY2021-2027 Regional Transportation Improvement Programs

Public Comment Period: September 29 through October 13, 2020

Total number of comments received by COMPASS: 11

Outreach methods: Three email blasts; legal notices placed in *Idaho Statesman* and *Idaho Press Tribune*; public comment information posted to COMPASS website and social media channels

Comment (The comments below are verbatim, as submitted by the commenter. As such, typographical errors have not been corrected.)	Staff Response	Zip Code (City) Name Affiliation	Format
<p>As a senior citizen I am concerned that not enough attention is paid to those of us on foot. It appears that so much attention is paid to auto traffic, even bike traffic and now electric scooters that so-called improvements have actually diminished safety and convenience of pedestrians. It has become worse with the addition of scooters. Many bike riders will at least ring a bell or announce "on your left". I have never received any such warning from a scooter rider who are traveling much faster than pedal powered bikes.</p> <p>Contractors are allowed to close sidewalks for months, often with no good detour except having to walk in a busy street. I had to use a walker after hip surgery and found I had to take a four block detour to get to a destination one block away. It stayed that way for weeks with no sign of work on the project for several days.</p> <p>The road changes for St Lukes is another example. I kept seeing reports of solving issues for auto and bike traffic but things are worse for those on foot.</p> <p>I keep seeing that we want to reduce auto use but, for seniors at least, more hurdles keep showing up for foot traffic.</p> <p>Before the pandemic I regularly met with fellow BSU Emeriti and found that many of us shared the same concerns.</p>	<p>Thank you for your comments; they will be shared with the COMPASS Board of Directors and the Ada County Highway District.</p>	<p>83716 (Boise) Richard Rapp</p>	<p>Email</p>

<p align="center">Comment</p> <p>(The comments below are verbatim, as submitted by the commenter. As such, typographical errors have not been corrected.)</p>	<p align="center">Staff Response</p>	<p align="center">Zip Code (City) Name Affiliation</p>	<p align="center">Format</p>
<p>I'm not a big fan of the mostly empty buses running around the Valley.</p> <p>But I am in favor of this change.</p> <p>Trust you are doing well & staying safe</p>	<p>Thank you for your comments; they will be shared with the COMPASS Board of Directors and Valley Regional Transit.</p>	<p>Mac McOmber</p>	<p>Email</p>
<p>I would be happier to hear that the Treasure Valley was working to design an electrically powered light rail system or electrically powered bus network.</p> <p>Thank you for asking for community input,</p>	<p>Thank you for your comments; they will be shared with the COMPASS Board of Directors and Valley Regional Transit.</p> <p>While the project presented in the public comment period is for improvements to a fuel island and parking lot extension, the overall need for these improvements is due to the transition to an electric-powered bus fleet. However, compressed natural gas-powered buses will be used as the fleet is converted.</p>	<p>Alex McKinley</p>	<p>Email</p>
<p>We need transport FROM & TO downtown Eagle Area.</p> <p>I'm only 48 w/rare brain & autoimmune diseases & trouble getting transport as local Senior/Disabled Van is overused by local ABLE BODIED seniors to get to non essential services- while I have to fight to get to essential medical services- not ok!</p> <p>(The organizers do their best- it isn't their fault- PRIORITY seating needs to be put in place until more options r available. Those able bodied & w/financial means should be using Uber & Lyft as well as drive themselves when they r perfectly capable!)</p>	<p>Thank you for your comments; they will be shared with the COMPASS Board of Directors and Valley Regional Transit.</p>	<p>83616 (Eagle) Lisa Schweiter</p>	<p>Email</p>
<p>To whom it may concern</p> <p>Please vote YES on the proposed CNG fueling station. I can see it would result in greater efficiencies for the current bus system and hopefully the station will be accessible to the public. While few in number the closeness to the interstate would enhance the use of this under utilized cleaner air fuel</p> <p>Thank You</p>	<p>Thank you for your comments; they will be shared with the COMPASS Board of Directors and Valley Regional Transit.</p>	<p>83686 (Nampa) Hubert Osborne</p>	<p>Email</p>

<p align="center">Comment</p> <p align="center">(The comments below are verbatim, as submitted by the commenter. As such, typographical errors have not been corrected.)</p>	<p align="center">Staff Response</p>	<p align="center">Zip Code (City) Name Affiliation</p>	<p align="center">Format</p>
<p>To keep up with the explosive population growth in the Treasure Valley, the addition and expansion of public transportation in densely populated areas are crucial, in the form of public buses using compressed natural gasses, and the reinstatement of the light rail system.</p> <p>Bicycles or scooters made available in the Boise area are useful for those who are not impaired mobility-wise. Those who are mobility-impaired need other forms of transportation, such as accessible buses or vans.</p> <p>Expansion of roads is a temporary solution to explosive growth. More creative mass transit is needed to move more people into smaller geographical areas.</p> <p>Any questions or comments, please feel free to contact me via this email or phone</p>	<p>Thank you for your comments; they will be shared with the COMPASS Board of Directors and Valley Regional Transit.</p>	<p align="center">(Eagle) Fely A. Brooks</p>	<p align="center">Email</p>
<p>Hello, I support VRT applying for the competitive grant to make improvements to the compressed natural gas fueling system and the parking lot at the Orchard maintenance facility in the City of Boise.</p>	<p>Thank you for your comments; they will be shared with the COMPASS Board of Directors and Valley Regional Transit.</p>	<p align="center">Caile Spear</p>	<p align="center">Email</p>
<p>Regional transportation</p> <p>I support the proposed TIP amendment to add a project for Valley Regional Transit for improvements to the compressed natural gas fueling system and the parking lot at the Orchard maintenance facility in the City of Boise.</p> <p>I also support the Come Together senecio. I am an Idaho native and have lived here the majority of my life, however I lived in Alexandria, Virginia for almost 6 years. I commuted to the Smithsonian via the metro system, and used public buses to travel about DC. The commute worked so well for me, and will work for the commuters of the Treasure Valley.</p> <p>The benefits of a Fully intagrated transit system include; speed, ease of use, avoiding traffic hassles, parking expense, better mental well being, and a bit of exercise to get to transit hubs.</p> <p>Of course the BIG WIN is reduction of greenhouse gases.</p>	<p>Thank you for your comments; they will be shared with the COMPASS Board of Directors and Valley Regional Transit.</p>	<p align="center">(Caldwell) Carol Prentice</p>	<p align="center">Email</p>
<p>Thanks for pushing forward to electric vehicles. The amendment to update the fueling station for to help accomplish this goal seems a good idea.</p>	<p>Thank you for your comments; they will be shared with the COMPASS Board of Directors and Valley Regional Transit.</p>	<p align="center">(Boise) Liz Vavricka</p>	<p align="center">Email</p>

Comment (The comments below are verbatim, as submitted by the commenter. As such, typographical errors have not been corrected.)	Staff Response	Zip Code (City) Name Affiliation	Format
I support any and all amendments or proposals that would expand and bring forward to next year any project that supports or enhances public transportation infrastructure.	Thank you for your comments; they will be shared with the COMPASS Board of Directors and Valley Regional Transit.	83703 (Boise) Gary Roeder	Email
Please built a freeway off and on-ramp on Middleton rd while there is still space... I would ease congestion on Karcher and Cleveland blvd	Thank you for your comments; they will be shared with the COMPASS Board of Directors and the Idaho Transportation Department.		Email

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COMPASS BOARD AGENDA ITEM III-G

Date: December 21, 2020

Topic: Amendment to the FY2020-2026 and FY2021-2027 Regional Transportation Improvement Programs (TIPs)

Request/Recommendation:

COMPASS staff seeks COMPASS Board of Directors' adoption of Resolution 5-2021 (Attachment 1) amending the FY2020-2026 and FY2021-2027 TIPs. The Regional Transportation Advisory Committee (RTAC) recommended approval on November 18, 2020.

Background/Summary:

COMPASS Policy 2020-01, COMPASS Regional Transportation Improvement Program (TIP) Amendments and Board Administrative Modifications, requires COMPASS Board of Directors' approval under the following situations and public involvement on the marked criteria:

No.	Criteria	Public Involvement
1	Add new project	X
2	Remove project	X
3	Significant change to project termini or scope	X
4	Change that affects air quality conformity demonstration	X
5	Advance or delay funds across fiscal years outside the first four years of the program	
6	Transfer funding from the Federal Highway Administration (FHWA) to the Federal Transit Administration (FTA) or vice versa	
7	Increase in project cost, if project total increases >30% (minimum change > \$50,000 for local projects or \$500,000 for state projects) or \$2,000,000, whichever is less.	
8	Conversion of funds from local to federal using limitations in #7	

A summary of the action in the amendment is provided below, including a reference to the criteria number requiring an amendment from the table above. Financial details are provided in the resolution.

An Ada County Highway District (ACHD) project for **bicycle and pedestrian signage** was partially funded in FY2021. After consideration, ACHD determined that a larger project would bid more competitively. ACHD has requested to add local funds to the project (Attachment 2), resulting in a total increase of more than 30%. (TIP amendment criteria #7)

No public comment was required for this action.

Implication (policy and/or financial):

This amendment will increase funding for one project in FY2021 in the FY2020-2026 and FY2021-2027 TIPs to allow for a more competitive bid.

More Information:

- 1) Attachment 1: Resolution 5-2021
- 2) Attachment 2: Request from ACHD
- 3) For detailed information contact: Toni Tisdale, Principal Planner, at ttisdale@compassidaho.org.

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RESOLUTION NO. 5-2021

**FOR THE PURPOSE OF AMENDING THE FY2020-2026 AND FY2021-2027
REGIONAL TRANSPORTATION IMPROVEMENT PROGRAMS**

WHEREAS, the Community Planning Association of Southwest Idaho has been designated by the Governor of Idaho as the metropolitan planning organization responsible for transportation planning in Ada and Canyon Counties;

WHEREAS, the Fixing America's Surface Transportation (FAST) Act, Title 23 United States Code Section 134, and Title 49 United States Code Section 5303 requires metropolitan planning organizations to develop and approve a Transportation Improvement Program;

WHEREAS, the FAST Act, Title 23 United States Code Section 134, and Title 49 United States Code Section 5303 require projects contained in the Transportation Improvement Program to be financially constrained;

WHEREAS, the FAST Act, Title 23 United States Code Section 134, and Title 49 United States Code Section 5303 requires Transportation Improvement Programs be developed and amended in consultation with all interested parties;

WHEREAS, no public comment was required for this action;

WHEREAS, the Community Planning Association of Southwest Idaho desires to take timely action to ensure the availability of federal funds;

WHEREAS, the Community Planning Association of Southwest Idaho developed this amendment to the FY2020-2026 and FY2021-2027 Regional Transportation Improvement Programs in compliance with all applicable state and federal regulations; and

WHEREAS, the attached table details the amendment to FY2020-2026 and FY2021-2027 Regional Transportation Improvement Programs.

NOW, THEREFORE, BE IT RESOLVED, that the Community Planning Association of Southwest Idaho's Board of Directors approves the amendment to the FY2020-2026 and FY2021-2027 Regional Transportation Improvement Programs.

ADOPTED this 21st day of December 2020.

By: _____
Elaine Clegg, Chair
Community Planning Association
of Southwest Idaho Board of Directors

ATTEST:

By: _____
Matthew J. Stoll, Executive Director
Community Planning Association
of Southwest Idaho

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COMPASS Amendment #7 for the
 FY2020-2026 Regional Transportation Improvement Program (TIP) and
 Amendment #2 for the FY2021-2027 TIP

Ada County Highway District, November 10, 2020

Key No	Project	Scheduled Costs (including Match) (costs in \$1,000)								
		Cost year	PE	PC	RW	UT	CE	CN	SUM	
22995	Bicycle Improvements, Signs and Pavement Markings, Ada County	2020							0	
	Funding Source: TAP-TMA	2021	1					81	82	
	Create approximately five low-stress bicycle routes by adding wayfinding signs and pavement markings in the Boise Urbanized Area. These routes will maximize safety, provide connectivity, and support the bicycle as a viable transportation option for Ada County residents. (Federal = \$76,000)	2022							0	
		2023							0	
		2024							0	
		2025							0	
		SUM	1	0	0	0	0	81	82	
	No change to this source.									
	Funding Source: Local Non-Participating	2020								
	Same as above. (Federal = \$0)	2021		ϕ					ϕ	
				<u>20</u>					<u>98</u>	<u>118</u>
		2022							0	
		2023							0	
		2024							0	
Add local funds to bring total cost of the project up to \$200,000 to enable a more competitive project.	2025							0		
	SUM	0	ϕ		0	0	0	ϕ		
Overall total = \$200,000										
Total increase = 143.9%										
			<u>20</u>		0	0	0	<u>98</u>	<u>118</u>	

CE = Construction Engineering
 CN = Construction
 FY = Fiscal Year
 PE = Preliminary Engineering
 PC = Preliminary Engineering Consultant

RW = Right-of-Way
 TAP = Transportation Alternatives Program
 TMA = Transportation Management Area (Boise Urbanized Area)
 UT = Utilities

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From: [Tom Ferch](#)
To: [Toni Tisdale](#)
Cc: [Tevrin Fuller](#)
Subject: KN 22995 - Bicycle Improvements, Signs and Pavement Markings Project Increase
Date: Tuesday, November 10, 2020 8:52:28 AM

Toni,

ACHD would like to increase the FY2021 budget for KN 22995 to \$200,000, and make up the increase with local funds. The project manager provided the following funding amounts for KN 22995: PC - \$20,000 and CN - \$180,000.

Let me know if you have any questions,

Tom Ferch

Transportation Funding Coordinator
Planning & Programming
Ada County Highway District
3775 Adams Street
Garden City, ID 83714
(208) 387-6157
www.achdidaho.org

"We drive quality transportation for all Ada County -- Anytime...Anywhere!"

BOARD AGENDA ITEM IV-A

Date: December 21, 2020

Topic: Public Involvement Survey #3 for *Communities in Motion 2050*

Request/Recommendation:

This is an information item only.

Background/Summary:

The results of the first two public surveys for *Communities in Motion 2050* (CIM 2050) indicated that the public has an interest in high-capacity transit service in the region. A third survey, scheduled for early 2021, will further explore the region's values and needs regarding high-capacity transit service. COMPASS staff has worked with the Public Transportation Workgroup, Environmental Review Workgroup, and Public Participation Workgroup to refine the survey approach and develop the draft survey. Staff reviewed the draft survey with the Regional Transportation Advisory Committee (RTAC) in its November 18, 2020, meeting.

The goal of the survey is to gain a better understanding of the public's interest in, and need for, high-capacity transit service in the Treasure Valley. It will build on the [Treasure Valley High Capacity Transit Study Update](#), which was presented to the COMPASS Board of Directors in the August 17, 2020, Board meeting. The results of the survey will aid in identifying a "locally favored option" and influence further narrowing of alternatives as planning continues for the high-capacity transit corridor. The results will also feed into multiple aspects of CIM 2050, including the overall public transportation system.

COMPASS staff will review the high-capacity transit survey, which is available in preview mode at the link below. The preview mode is updated in real time as changes are made, so there may be minor changes between receipt of this packet and the meeting. Also note that while the preview survey has the same functionality as the final survey, no results are collected in "preview" mode. Please wait for the final version, with a different web address, to take the survey and share it with others.

Following this meeting, COMPASS staff will finalize the survey in preparation for release in mid-January 2021. Survey results will be presented to RTAC in March 2021 and the COMPASS Board in April 2021.

More Information:

- 1) Link to *Treasure Valley High Capacity Transit Study Update*:
https://www.compassidaho.org/documents/planning/studies/Treasure_Valley_High_Capacity_Transit_Study_2020_Update_Final0907.pdf
- 2) Preview of online survey:
<https://live.metroquestsurvey.com/?u=9lh2x#!/?p=web&pm=dynamic&s=1&popup=WTD>
- 3) For detailed information contact: Rachel Haukkala at rhaukkala@compassidaho.org or Amy Luft at aluft@compassidaho.org.

IDAHO'S TRANSPORTATION INFRASTRUCTURE: MOVING IDAHO FORWARD

IDAHO'S TRANSPORTATION SYSTEM AND INFRASTRUCTURE ARE VITAL TO THE STATE'S ECONOMY. The state's vast network of critical infrastructure, from its roads and bridges to the systems that support transit, bikes, and pedestrians, enables personal freedom and spurs responsible growth in employment, job creation, business retention, and property development. However, Idaho must determine how to properly fund this essential system to ensure it is maintained and accommodates the state's unprecedented growth. In 2010, a task force appointed by Governor C.L. "Butch" Otter and led by then Lieutenant Governor Brad Little began addressing these issues. In 2011 the group released a report, *Modernizing Transportation Funding in Idaho*. Since then, the Idaho legislature has passed revenue enhancements, while the state's population has grown significantly. These changes have spurred a diverse group of stakeholders to re-examine Idaho's transportation infrastructure and identify alternatives available to meet the needs of the state now and in the future. These stakeholders engaged Idaho Policy Institute, a nonpartisan research organization, to conduct an independent analysis for this report.



POPULATION GROWTH
14%
2010-2019

31%
INCREASE IN REGISTERED VEHICLES
2010-2018

ANNUAL REVENUE ENHANCEMENT
over \$130 MILLION
SINCE 2015

BY THE NUMBERS

FREIGHT BY TRUCK
24,227 REGISTRATIONS



256 million tons of products are transported annually on Idaho roads

BIKES/PEDESTRIANS



Nearly 27,000 of Idaho's commuters walk or bike to work

TRANSIT



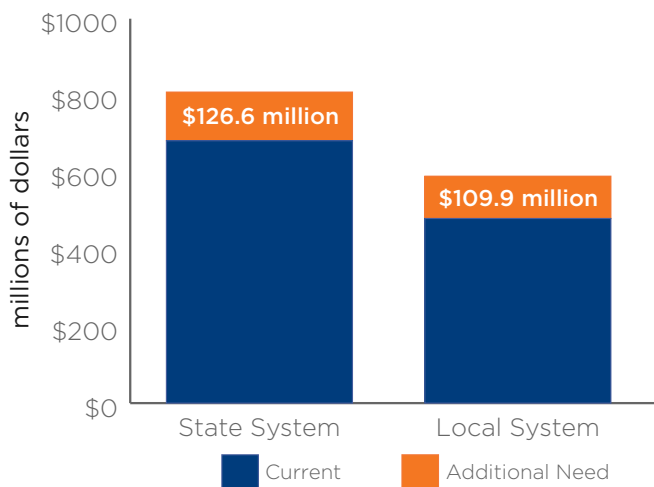
3.7 million passenger trips are taken each year on public transportation

PASSENGER VEHICLES
1.8 MILLION REGISTRATIONS



The average Idahoan drives 12,480 miles per year on Idaho's roads

ESTIMATED REVENUE REQUIREMENTS



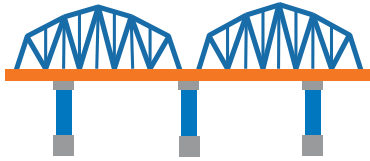
\$241.8 MILLION

Idaho needs an *additional \$236.5 million per year* in revenue in order to meet preservation and restoration goals of the state and local systems. If funding is not available and maintenance is deferred, then this annual figure compounds making the funding requirement significantly larger in the future.

At least an *additional \$5.3 million per year* is needed to maintain existing transit equipment and infrastructure.

This additional revenue requirement does not include equipment replacement or unfunded expansion and related operations for all infrastructure (road, bridge, bike, pedestrian, and transit).

CONSEQUENCES OF DEFERRED MAINTENANCE



239 of **3,761**
bridges greater than
20 feet in span are
in poor condition



\$427 annual cost
per motorist
of driving on
infrastructure in
need of repair

ALTERNATIVES FOR CONSIDERATION

Modernizing how Idaho funds the maintenance and operations of its transportation system and provides for safety and capacity enhancement requires examination of current funding mechanisms and close consideration of new alternatives. In some cases, efficiencies could be gained through re-prioritizing maintenance and restoration and facilitating transit-oriented development, but additional funding is still necessary to meet the transportation needs of the state.

FUNDING AND FINANCING ALTERNATIVES	
Current User Fees	Modify Fuel Tax
	Modify Registration Fees
New User Fees	Implement Road Usage Charge/Vehicle Miles Traveled Fee
	Implement Tolling
Statewide Funding	General Fund Use
	Modify Sales Tax
Local Funding	Expand Local Option Tax
	Modify Impact Fee Structure
Financing	Expand Public-Private Partnerships
	Enable State Infrastructure Bank
Expand Modes	Dedicate Funding for Transit
	Dedicate Funding for Bike/Ped

CONCLUSION

Idaho must identify the most effective, safe, and efficient ways to address transportation needs of its growing population. It must also provide the infrastructure essential to a healthy economy that attracts and retains businesses. This requires maintenance of the current transportation system and identifying and securing the technology, operations, regulations, funding, financing, and energy required to modernize it. However, revenue instability continues to hinder the ability to maintain the system in a state of good repair and prevent any expansion efforts or significant operational changes. This applies not only to roads and bridges, but also public transportation and bicycle and pedestrian infrastructure. By engaging Idaho residents and key transportation stakeholders, Idaho can move toward determining the alternative revenue and financing sources best equipped to both support the state's transportation infrastructure and modernize it. This effort is critical to Idaho's future economic competitiveness and vitality.



BOISE STATE UNIVERSITY
IDAHO POLICY INSTITUTE

Updated 14 August 2020
Lantz McGinnis-Brown, Research Associate
Gabe Osterhout, Research Associate
Emily Pape, Research Assistant
Vanessa Crossgrove Fry, PhD, Interim Director

FY2018 data was utilized for this report. All underlying data and citations are available at boisestate.edu/sps-ipi/

COMPASS BOARD AGENDA ITEM V-A

Date: December 21, 2020

Topic: 2021 COMPASS Board Officer Slate

Request/Recommendation:

Approve 2021 COMPASS Board Officer slate as recommended by COMPASS Executive Committee.

Background/Summary:

The COMPASS Bylaws specify the succession, nomination, consideration, election, and duties of Board Officers as follows:

5.7 Succession. Unless other Officers are elected by a majority vote of the Voting Board Members at the annual meeting (or special meeting called for the purpose of electing one or more Officers) the person serving as Secretary-Treasurer shall be elected to the office of Vice Chair, the person serving as Vice Chair shall be elected as Chair-Elect and the person serving as Chair-Elect shall be elected Chair.

5.8 Nomination of Officers. The Executive Committee shall identify and screen individuals qualified to become Officers and recommend officers for approval by the Board in accordance with the provisions of this Section.

5.8.1 Nomination. Not less than three (3) months prior to the Board's annual meeting, the Executive Committee shall submit a call for nominations to all Voting Board Members for any Officer position to be voted upon that year. Any Voting Board Member may submit a nomination for one or more of the Officer positions. All nominations shall be submitted, in writing, to the Executive Committee no later than forty-eight (48) hours prior to the Executive Committee's regularly scheduled meeting that occurs just prior to the Board's annual meeting. Any nomination received after this deadline shall not be considered.

5.8.2 Consideration. The Executive Committee shall review all nominations, compare the nominees against the qualifications, qualities, skills and other expertise identified by the Board, if any, and nominate a slate of candidates to succeed the Officers whose terms are expiring or vacant ("Nominated Officers"). The slate may include current Officers for re-election. The Executive Committee shall recommend the Nominated Officers to the Board for approval.

5.8.3 Additional Nominations. In addition to the Nominated Officers, other nominations for any Officer's position may be submitted by any five (5) Voting Board Members if filed with the Board not less than fifteen (15) days prior the Board's annual meeting.

5.8.4 Election Procedure. No new nominations from the floor shall be accepted at the Board's annual meeting. If the Nominated Officer's slate is the only list of nominees under consideration, election of the entire slate shall be decided by a majority vote of Voting Board Members present and voting. If there are additional nominees qualifying pursuant to Section 5.8.3, the Board shall consider and vote for each Officer position individually. The nominee for each Officer position which garners the greatest number of votes shall be elected.

The COMPASS Executive Committee met on Tuesday, November 10, 2020, to consider the nominations submitted for the COMPASS Secretary-Treasurer and the succession of the current Board Officers for 2021. The Executive Committee nominates the following slate of Board Officers for 2021 for the COMPASS Board of Directors' consideration at the annual meeting on Monday, December 21, 2020:

- **Chair – Mayor Garret Nancolas, City of Caldwell**
- **Chair-Elect – Mayor Joe Stear, City of Kuna**
- **Vice Chair – Mayor Debbie Kling, City of Nampa**
- **Secretary-Treasurer – Commissioner Mary May, Ada County Highway District**
- **Immediate Past Chair – Councilmember Elaine Clegg, City of Boise**

Per the COMPASS Bylaws, any additional nominations need to be filed with the Board by any five (5) Voting Board Members no later than December 6, 2020, which is 15 days prior to the annual Board of Directors' meeting on Monday, December 21, 2020. No additional nominations were received by December 6, 2020.

Implication (policy and/or financial):

If the Executive Committee recommended Board Officer slate is not approved, the existing officers would continue in their positions until new Board Officers can be elected by the Board of Directors.

More Information:

- 1) For detailed information contact: Matt Stoll, Executive Director, at (208) 475-2266 or mstoll@compassidaho.org.

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COMPASS BOARD AGENDA ITEM V-B
Date: December 21, 2020

2021 COMPASS Federal Transportation Position Statements

REAUTHORIZATION OF FAST ACT

COMPASS encourages long-term reauthorization of the FAST Act.

The Fixing America's Surface Transportation (FAST) Act has been extended by Congress and expires September 30, 2021. Consistent federal investment through a new long-term surface transportation reauthorization, developed in consultation with federal, state, and local partners, would allow local governments to address much-needed infrastructure improvements. Any new reauthorization must adequately reflect the role local governments play in the national transportation network.

FEDERAL TRANSPORTATION FUNDING

Provide more direct funding to local governments and increase local decision-making authority: The FAST Act made some progress toward more direct funding to local governments, while placing greater responsibility on those entities to develop and meet system performance goals. COMPASS encourages more direct allocation and flexibility to regions, MPOs, cities, and counties with transportation infrastructure responsibilities.

Maintain and increase set-aside for off-system bridges: Nearly eighty percent of the nation's bridges are the responsibility of local entities (not on the federal-aid highway system). This funding is needed for local entities to safely operate and maintain these bridge structures.

Streamline the federal permitting process (One Federal Decision): COMPASS supports the streamlining of the federal transportation project delivery process to facilitate timely construction of federally funded projects and reduce project delays and expense.

Increase federal funding for public transportation: Public transportation providers in both urban and rural areas of Idaho operate on very limited funding. Congress should provide more robust growth in federal public transportation programs to help public transportation systems meet the needs of their communities.

Maintain federal support for non-motorized transportation options: Encouragement to participate in, and incentives to provide safe bicycle and pedestrian mobility options should remain a priority for Congress. Federally funded transportation projects should incorporate safe bicycle and pedestrian pathways.

Support maintaining fiscal constraint requirement on long-range plans: Long range transportation plans are required to be limited to projects that can be completed with the level of funding reasonably expected to be available. This is a responsible approach to transportation planning, and mitigates unreasonable expectations that projects could be completed when funding is inadequate. COMPASS opposes eliminating the fiscal restraint requirements for long-range plans.

OTHER PROVISIONS

Congress must solve the perennial Highway Trust Fund funding problem in a permanent, meaningful way, eliminating the need for short-term infusion of general fund dollars. Reauthorization proposals must address Highway Trust Fund funding to meet national transportation demands.

Support federal fuel excise tax increase: The federal fuel tax has not been increased since 1993 (27 years), and remains the most readily available “user-pay” solution to stabilizing the Highway Trust Fund.

Index federal fuel tax to rate of inflation: Indexing the motor fuels tax to rate of inflation will mitigate many of the political challenges associated with funding the Highway Trust Fund into the future.

Add additional Road User Charge concepts: Improvements in fuel efficiency and development of alternative fuel vehicles have a negative effect on the Highway Trust Fund. Additional user fee concepts such as a mileage-based user fees, are necessary to capture evolving trends and changes in relation to transportation infrastructure funding.

Rail Corridor Use: COMPASS urges Congress and the Federal Railroad Administration (FRA) to ensure the expectations set in the Rail Passenger Service Act of 1970 (RPSA) for reasonable cooperation between intercity passenger rail providers and railroad companies is upheld. Agreements for local use of rail owned by rail companies should not be subjected to unreasonable compensation requests and unjustifiable delay, and the FRA should utilize their authority to achieve the intent of law.

Resume Amtrak Passenger Rail Service: COMPASS encourages Congress to provide the necessary tools and funding to study the feasibility of resuming AMTRAK’s “Pioneer Route” passenger rail service to the Treasure Valley. The Pioneer Route provided varying service from Seattle to Denver, through Portland, Boise, and Salt Lake City for twenty years until it was discontinued in 1997. Given the recent economic and population growth of these areas of the Northwest, it is reasonable to study the feasibility of resuming the Pioneer Line passenger rail service.

COMPASS BOARD AGENDA ITEM V-C Date: December 21, 2020

2021 COMPASS State Legislative Positions

COMPASS supports increasing state and local transportation revenue.

Idaho's current transportation funding level remains inadequate to address the state's needs. State and local transportation entities still face critical funding shortfalls for maintenance and expansion projects.

- **Increase state motor fuels excise tax:** The state fuel excise tax is currently the most effective "user-fee" mechanism available to secure additional adequate funding for state and local transportation needs. COMPASS supports increasing the state fuel excise tax to meet the infrastructure needs of Idahoans, reduce congestion, increase safety, and improve the flow of freight.
- **Index state fuels excise tax to rate of inflation:** Indexing the state fuels tax to rate of inflation would mitigate the challenges of increasing costs of construction over time, and the perceived political risk of active rate changes on the part of the legislature.
- **Consider alternative user-charge concepts:** New automotive technologies and increased fuel efficiency necessitate expanding transportation user-fee concepts beyond fuel excise tax and automobile registration. A mileage-based user fee is reasonable to ensure all users of Idaho's roads and bridges pay a share of those costs.
- **Reinstitute Strategic Initiatives "surplus eliminator" provision for transportation:** The Strategic Initiatives funding mechanism proved to be a useful mechanism for state and local maintenance projects. COMPASS supports reinstating this transportation funding mechanism and maintaining a 60-40 state/local share of those funds.

Support Local Option Sales Tax Authority.

Local Option Sales Tax Authority legislation could provide local units of government a tool to request supplemental infrastructure revenue for specific projects as approved by voters. COMPASS recognizes the value of such a tool to enhance roadway and/or transit projects to the benefit of our region.

Support dedicated funding source for public transportation.

Idaho is one of few states in the country that does not provide a dedicated funding source for public transportation needs. As the population of the state and region continues to grow and diversify, both urban and rural public transportation entities struggle to meet the mobility needs of their communities.

Support statutory authority to implement High Occupancy Vehicle (HOV) lanes.

Current statutory language restricts locations in which HOV lanes may be utilized.

Support dedicated funding for safe, community-oriented bicycle and pedestrian options. Safe community and neighborhood-oriented bicycle and pedestrian options should be a priority for the state.

Support implementation of a weight/distance fee for heavy commercial and farm vehicles.

COMPASS supports implementation of a mileage-based fee structure for heavy vehicles traveling on state and local roadways to include out-of-state vehicles traveling through the state. Heavier axle weights exert proportionately more wear on Idaho roadways. An updated fee structure for heavier vehicles should account for the maintenance costs of such wear.

COMPASS supports realistic, sustainable property tax reform that still allows local taxing districts the ability to deliver infrastructure and services the community needs and expects.

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COMPASS BOARD AGENDA ITEM V-D

Date: December 21, 2020

Topic: Revision 1 of the FY2021 Unified Planning Work Program and Budget

Request/Recommendation:

COMPASS staff seeks COMPASS Board of Directors' adoption of Resolution 6-2021 approving Revision 1 of the FY2021 Unified Planning Work Program and Budget (UPWP).

Background/Summary:

Federal metropolitan planning rules require that COMPASS produce a UPWP, which is periodically amended to accommodate changes in revenues, expenses, staffing, and scope. These amendments are usually accomplished through a Board resolution with subsequent distribution of the approved resolution and documents to the appropriate funding agencies.

The Finance Committee reviewed the proposed amendments at its December 3, 2020, meeting and recommended approval of Revision 1 of the FY2021 UPWP as presented.

The following revisions to revenues are proposed in Revision 1 of the FY2021 UPWP:

- Add \$169,693 of STP-TMA funds from key number 19258, FY2020 Consolidated Planning Grant Funds. These are unspent funds that were obligated for expenditure in FY2020 and carried forward to FY2021.
- Add \$253,638 of STP-TMA funds from key number 19571, *Communities in Motion 2050* (CIM 2050). These are unspent funds that were obligated for expenditure in FY2020 and carried forward to FY2021.
- Add \$138,610 of STP-TMA funds from key number 19303, Travel Survey Data Collection. These are unspent funds that were obligated for expenditure in FY2020 and carried forward to FY2021.
- Add \$26,250 of funds from the Idaho Transportation Department for the expansion of the public outreach survey software to a state-wide contract.
- Add \$9,839 of funds from the City of Boise to reimburse COMPASS for costs over the \$24,000 awarded for their Project Development Program project.
- Add \$33,250 of participant contributions to fund the production of building and vegetation polygons from LIDAR data acquired in 2019.
- Reduce the estimate of interest income by \$13,980 to reflect the downward trend of interest rates on cash and short term investment accounts.
- Reduce the fund balance draw by \$15,252 for the match requirement of CIM 2050 grant and by \$30,000 for local funding of CIM 2050. With the addition of carry-over of federal grants to total available FY2021 revenues, staff is able to apply federal funds to other expenditures, freeing up more current year local funds for CIM 2050, and reducing the need to use fund balance.
- Add \$20,849 of funds from ACHD Commuteride for the park and ride study for CIM 2050. The ACHD contribution was recognized in FY2020, and the unexpended portion was carried over to FY2021 to complete the project.

- Add \$4,000 from fund balance for CIM Implementation Grants for the City of Melba carried over from FY2020.
- Remove \$79,738 from the draw from fund balance that was budgeted to cover the revenue shortfall in the FY2021 UPWP. With the addition of carry-over of federal grants to total available FY2021 revenues, the revenue shortfall was reduced, and therefore the need to use fund balance was reduced.

The following revisions to expenses are proposed in Revision 1 of the FY2021 UPWP:

- Add \$192,045 to program number 661001, CIM 2050, for various expenses. These include: completion of the park and ride study and phase two of the fiscal impact analysis, which were initiated in FY2020. Funds for the financial forecast assumptions analysis and pavement scoring calibration project were carried forward from FY2020. The remaining \$21,461 is for graphics, editing, and public outreach expenses.
- Include a carry-forward amount of \$67,177 in program number 661001, CIM 2050. This reflects the CIM 2050 funds that have been obligated, including match, but will not be expended until a future year.
- Add \$150,000 to program number 838001, Travel Survey Data Collection to begin work on this project that was delayed due to the effects of COVID-19 on travel patterns.
- Add \$25,000 to program number 661001, Long Range Planning to expand the public outreach survey software to a state-wide contract in partnership with Idaho Transportation Department.
- Add \$9,839 to program number 685002, Project Development Program to pay for the City of Boise's Broadway/Federal Way Pedestrian Improvements.
- Add \$33,250 to project 860001, GIS to fund a special project to produce building and vegetation polygons from LIDAR data acquired in 2019.
- Add \$35,849 to project 661001, Long Range Planning for completion of the park and ride study that was initiated in FY2020.
- Add \$4,000 to program number 685004, CIM Implementation Grants to pay for the City of Melba's grant that was carried forward from FY2020.

Implication (policy and/or financial):

Without the COMPASS Board of Directors' adoption of Revision 1 of the FY2021 UPWP, the agency cannot make full use of available revenues.

More Information:

- 1) Attachments
- 2) For detailed information contact: Meg Larsen, at 208-475-2228 or mlarsen@compassidaho.org



RESOLUTION NO. 6-2021

**FOR THE PURPOSE OF APPROVING REVISION 1 OF THE
FY2021 UNIFIED PLANNING WORK PROGRAM AND BUDGET**

WHEREAS, the FY2021 Unified Planning Work Program and Budget was adopted by the Community Planning Association of Southwest Idaho Board of Directors under Resolution 10-2020, dated August 17, 2020;

WHEREAS, the Community Planning Association of Southwest Idaho desires to amend the annual Unified Planning Work Program and Budget as part of timely reviews;

WHEREAS, the Community Planning Association of Southwest Idaho desires to incorporate funding and program revisions in the Unified Planning Work Program and Budget to recognize federal dollars for both COMPASS and pass-through agreements to other agencies; and

WHEREAS, the attached memorandum and supporting documentation summarizes the adjustments included in Revision 1 of the FY2021 Unified Planning Work Program and Budget and is made a part hereof.

NOW, THEREFORE, BE IT RESOLVED, that the Community Planning Association of Southwest Idaho Board of Directors approves by resolution Revision 1 of the FY2021 Unified Planning Work Program and Budget; and

BE IT FURTHER RESOLVED, that the Chair and Executive Director are authorized to submit all grant and contract revisions and sign all necessary documents for grant and contract purposes.

DATED this 21st day of December 2020.

APPROVED:

By: _____
Elaine Clegg, Chair
Community Planning Association
of Southwest Idaho Board of Directors

ATTEST:

By: _____
Matthew J. Stoll, Executive Director
Community Planning Association
of Southwest Idaho

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COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO
Recommended Changes to FY2021 - Revision 1
Summary

FY2021 Original UPWP Revenues		4,145,635	FY2021 Original UPWP Expenses	4,145,635
1	Consolidated Planning Grant, key number 19258; Ada County - carry over \$125,576 of unspent funds from FY2020.	125,573		
	Consolidated Planning Grant, key number 19258; Canyon County - carry over \$44,120 of unspent funds from FY2020.	44,120		
2	STP-TMA, key number 19571; <i>Communities in Motion 2050</i> - carry over \$253,638 of unspent funds from FY2020.	253,638	661001 - Long Range Planning	
			Professional Services. Carry over \$455 for Translation Services from FY2020.	455
			Professional Services. Add \$12,320 for Graphics and Editing.	12,320
			Professional Services. Complete Fiscal Impact Analysis, Phase II.	151,584
			Professional Services. Carry over \$15,000 for Pavement Scoring Calibration.	15,000
			Professional Services. Carry over \$4000 for Financial Forecast Assumptions consultant support.	4,000
			Public Involvement. Carry over \$3,686 for outreach from FY2020 and add \$5000 for Human Services Coordination Plan outreach.	8,686
	Carry-Forward to FY2022 (obligated funds from key number 19571 that will not be used until FY2022).	67,177		
3	STP-TMA, key number 19303; Travel Survey Data Collection - carry over \$138,610 of unspent funds from FY2020.	138,610	838001 - Travel Survey Data Collection; Data Collection Project; project postponed to FY2021 to collect data when travel patterns return to normal.	150,000
4	Idaho Transportation Department (survey software).	26,250	661001 - Long Range Planning; Expansion of survey software to state-wide contract in partnership with ITD.	25,000
	City of Boise; Broadway/Federal Way Pedestrian Improvements. The City of Boise has agreed to reimburse COMPASS for costs over the \$24,000 awarded for this project as part of the Project Development Program.	9,839	Professional Services. Add \$9,839 to cover estimated costs in excess of \$24,000 that is allowed to the City of Boise under the Project Development Program. Total cost of this project is estimated to be \$33,839.	9,839
	Orthophotography - Participant Contributions for special project.	33,250	860001 - GIS; Special Project to derive building and vegetation polygons from lidar data acquired in 2019.	33,250
	Reduce anticipated interest income to reflect declining rates.	(13,980)		
5	Draw From Fund Balance (match for CIM 2050); match will be provided from current year local funds rather than fund balance.	(15,252)		
	Draw From Fund Balance (local funding for CIM 2050); match will be provided from current year local funds rather than fund balance.	(30,000)		
	Draw From Fund Balance ACHD Commuterride funds received in FY2020; for CIM 2050.	20,849	Professional Services; Complete Park & Ride study; carried over from FY2020.	35,849
	Draw From Fund Balance for CIM Implementation Grants for City of Melba; carried over from FY2020.	4,000	Add \$4,000 to the CIM Implementation Grant Program for the City of Melba; carried over from FY2020	4,000
	Draw From Fund Balance for Revenue Shortfall; the amount of the revenue shortfall is \$79,738 less than previously anticipated.	(79,738)		
Recommended Adjustments to Revenues		517,159	Recommended Adjustments to Expenses	517,159
Adjusted Revenues - Revision 1		4,662,794	Adjusted Expenses - Revision 1	4,662,794
Remaining Revenue		(0)		

**COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO
FY2021 UNIFIED PLANNING WORK PROGRAM and Budget - Rev 1
REVENUE AND EXPENSE SUMMARY (total)**

REVENUE	FY2021 Final	FY2021 Rev 1
GENERAL MEMBERSHIP		
Ada County	235,317	235,317
Ada County Highway District	235,317	235,317
Canyon County	114,775	114,775
Canyon Highway District No. 4	42,784	42,784
Golden Gate Highway District No.3	5,718	5,718
City of Boise	105,986	105,986
City of Caldwell	26,988	26,988
City of Eagle	14,356	14,356
City of Garden City	5,494	5,494
City of Greenleaf	384	384
City of Kuna	10,974	10,974
City of Meridian	52,622	52,622
City of Melba	260	260
City of Middleton	4,312	4,312
City of Nampa	47,115	47,115
City of Notus	251	251
City of Parma	952	952
City of Star	5,229	5,229
City of Wilder	798	798
Subtotal	909,632	909,632
SPECIAL MEMBERSHIP		
Boise State University	9,100	9,100
Capital City Development Corporation	9,100	9,100
Idaho Department of Environmental Quality	9,100	9,100
Idaho Transportation Department	9,100	9,100
Valley Regional Transit	9,100	9,100
Subtotal	45,500	45,500
GRANTS AND SPECIAL PROJECTS		
FHWA/FTA - Consolidated Planning Grants		
CPG - FY2020 K# 19258 Ada County		125,573
CPG - FY2020 K# 19258 Canyon County		44,120
CPG - FY2021 K# 20050 Ada County	1,023,420	1,023,420
CPG - FY2021 K# 20050 Canyon County	359,580	359,580
Sub Total CPG Grants	1,383,000	1,552,693
STP TMA & STPU - K# 19389, FY2021 off-the-top funds for Planning	306,705	306,705
STP TMA - K# 19571, <i>Communities in Motion 2050</i>	192,548	446,186
STP TMA - K# 19303, Travel Survey Data Collection	649,000	787,610
Subtotal	1,148,253	1,540,501
OTHER REVENUE SOURCES		
Idaho Department of Environmental Quality	55,000	55,000
Ada County Air Quality Board	55,000	55,000
Air Quality Operations - Management Fee	76,278	76,278
Idaho Transportation Department (share of TREDIS purchase)	16,200	16,200
Idaho Transportation Department (Metroquest Survey Software)		26,250
City of Boise - Funding in Excess of \$24,000 for Project Development (Broadway-Federal Way)		9,839
Orthophotography - Participant Contributions (inc. ITD funds for GeoTera)	83,333	116,583
Interest Income	20,980	7,000
Subtotal	306,791	362,150
TOTAL REVENUE; Dues, Federal Funds, and Other miscellaneous	3,793,176	4,410,475
Draw from Fund Balance (Match for CIM 2050)	15,252	
Draw from Fund Balance (Local Funding for CIM 2050)	30,000	
Draw From Fund Balance (ITD Funds Received 1-84 Operations Study)	150,000	150,000
Draw From Fund Balance (ACHD Commuterride Funds Received for Park & Ride)		20,849
Draw From Fund Balance (CIM Implementation Grants)	50,000	50,000
Draw From Fund Balance (CIM Implementation Grants - Melba)		4,000
Draw From Fund Balance (to fund revenue shortfall)	107,207	27,469
Subtotal	352,459	252,318
TOTAL REVENUE, ALL RESOURCES	4,145,635	4,662,794

EXPENSE	FY2021 Final	FY2021 Rev 1
SALARY, FRINGE & CONTINGENCY		
Salary	1,387,200	1,387,200
Fringe	654,151	654,151
Contingency (Overtime, Bonus, and Sick Time Trade)	19,000	19,000
Subtotal	2,060,351	2,060,351
INDIRECT OPERATIONS & MAINTENANCE		
Indirect Costs	203,950	203,950
Subtotal	203,950	203,950
DIRECT OPERATIONS & MAINTENANCE		
620001, Demographics and Growth Monitoring	2,500	2,500
653001, Communication and Education	45,300	45,300
661001, Long-Range Planning	387,800	707,871
661008, Bike Counter Management	19,800	19,800
685001, Transportation Improvement Program	5,600	5,600
685002, Project Development Program	75,000	84,839
685004, CIM Implementation Grants	50,000	54,000
702001, Air Quality Outreach	100,000	100,000
760001, Legislative Services	115,050	115,050
801001, Staff Development	40,000	40,000
820001, Committee Support	2,000	2,000
836001, Regional Travel Demand Model	22,200	22,200
838001, Travel Survey Data Collection	700,000	850,000
860001, Geographic Information System Maintenance	140,133	173,383
990001, Direct Operations and Maintenance	175,950	175,950
Subtotal	1,881,333	2,398,493
TOTAL EXPENSE	4,145,635	4,662,794

REVENUE AND EXPENSE SUMMARY		
TOTAL REVENUE	4,145,635	4,662,794
LESS: TOTAL EXPENSES	4,145,635	4,662,794
REVENUE EXCESS/(DEFICIT)	0	0

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**COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO
FY2021 UNIFIED PLANNING WORK PROGRAM and Budget - Rev 1
EXPENSES BY WORK PROGRAM NUMBER AND FUNDING SOURCE**

WORK PROGRAM NUMBER	EXPENSES												MATCH, LOCAL & OTHER FUNDING				TOTAL FUNDING SOURCES
	Work Days	Labor & Indirect Cost	Direct Cost	Total Cost	FY20 CPG Ada County K# 19258 (74%)	FY20 CPG Lanyon County K# 19258 (26%)	FY21 CPG Ada County K# 20050 (74%)	FY21 CPG Lanyon County K# 20050 (26%)	STP-TMA Off The Top K# 20113/19389	STP-TMA CIM 2050 K# 19751	STP-TMA Travel Survey Data Collection K# 19303	Total Federal Funds	Required Match	Local Funds/FB	Other Revenue	Total Local & Other	
601001 UPWP/Budget Development and Federal Assurance	102	90,459	-	90,459	25,491	8,956	14,335	5,037	30,000			83,819	6,640			6,640	90,459
620001 Demographics and Growth Monitoring	72	53,362	2,500	55,862	37	13	16,067	5,645	30,000			51,762	4,100			4,100	55,862
620002 Development Monitoring	23	17,046	-	17,046	1,328	467	2,960	1,040	10,000			15,795	1,251			1,251	17,046
620003 Census 2020	19	13,409	-	13,409	737	259	8,458	2,972				12,425	984			984	13,409
653001 Communication and Education Long-Range Planning	141	99,078	45,300	144,378								-		144,378		144,378	144,378
661001 General Project Management	208	151,763	707,871	859,634	23,081	8,110	98,459	34,594		446,186		610,430	48,355	30,000	170,849	249,204	859,634
661003 Roadways	61	42,129	-	42,129	62	22	28,825	10,128				39,037	3,092			3,092	42,129
661004 Freight	16	10,513	-	10,513	151	53	7,058	2,480				9,742	772			772	10,513
661005 Bicycles/Pedestrians	154	71,557	-	71,557			49,065	17,239				66,304	5,252			5,252	71,557
661006 Public Transportation	113	59,327	-	59,327	854	300	39,826	13,993				54,973	4,355			4,355	59,327
661007 Performance Management	94	64,288	-	64,288	109	38	43,972	15,450				59,569	4,719			4,719	64,288
661008 Bike Counter Management	99	44,158	19,800	63,958	14,645	5,145	29,210	10,263				59,264	4,695			4,695	63,958
661009 Public Involvement	48	30,107	-	30,107	1,521	534	19,123	6,719				27,897	2,210			2,210	30,107
661010 Human Services Transportation Plan Update Resource Development/Funding	40	20,123	-	20,123	290	102	13,509	4,746				18,646	1,477			1,477	20,123
685001 Transportation Improvement Program	380	230,000	5,600	235,600	1,175	413	71,572	25,147	120,000			218,307	17,293			17,293	235,600
685002 Project Development Program	33	23,449	84,839	108,288			16,079	5,649				21,728	1,721	75,000	9,839	86,560	108,288
685003 Grant Research and Development	172	114,518	-	114,518								-		114,518		114,518	114,518
685004 CIM Implementation Grants	18	12,332	54,000	66,332			8,456	2,971				11,427	905	54,000		54,905	66,332
TOTAL PROJECTS	1,793	1,147,618	919,910	2,067,528	69,481	24,412	466,973	164,072	190,000	446,186	-	1,361,124	107,821	417,896	180,688	706,404	2,067,528
701001 Membership Services	131	88,349	-	88,349	8,108	2,849	52,471.51	18,435.93				81,865	6,484.85			6,485	88,349
702001 Air Quality Outreach	14	10,000	100,000	110,000								-			110,000	110,000	110,000
703001 Public Services	33	22,777	-	22,777								-		22,777		22,777	22,777
704001 Air Quality Operations	131	117,651	-	117,651								-	41,372.73	76,278		117,651	117,651
705001 Transportation Liaison Services	52	39,014	-	39,014			26,751	9,399				36,150	2,864			2,864	39,014
760001 Legislative Services	58	58,182	115,050	173,232								-		173,232		173,232	173,232
TOTAL SERVICES	419	335,973	215,050	551,023	8,108	2,849	79,223	27,835	-	-	-	118,015	9,348	237,382	186,278	433,008	551,023
801001 Staff Development	101	64,599	40,000	104,599	17,149	6,025	54,573	19,174				96,921	7,678			7,678	104,599
820001 Committee Support	206	116,523	2,000	118,523			81,270	28,554				109,824	8,700			8,700	118,523
836001 Regional Travel Demand Model	287	212,707	22,200	234,907			146,272	51,393	20,000			217,665	17,242			17,242	234,907
838001 Travel Survey Data Collection	31	22,303	850,000	872,303			15,293	5,373			787,610	808,276	64,027			64,027	872,303
842001 Congestion Management Process	90	66,703	-	66,703			45,737	16,070				61,807	4,896			4,896	66,703
842002 I-84 Corridor Operations Plan	40	29,646	-	29,646			20,328	7,142				27,470	2,176			2,176	29,646
860001 Geographic Information System Maintenance	454	268,229	173,383	441,612	30,835	10,834	113,752	39,967	96,705			292,092	23,857	9,080	116,583	149,520	441,612
TOTAL SYSTEM MAINTENANCE	1,209	780,710	1,087,583	1,868,293	47,983	16,859	477,224	167,673	116,705	-	787,610	1,614,054	128,575	9,080	116,583	254,238	1,868,293
990001 Direct Operations / Maintenance	-	-	175,950	175,950								-		152,750	23,200	175,950	175,950
991001 Support Services Labor	719	-	-	-								-		-	-	-	-
999001 Indirect Operations/Maintenance	-	-	-	-								-		-	-	-	-
TOTAL INDIRECT/OVERHEAD	719	-	175,950	175,950	-	-	-	-	-	-	-	-	-	152,750	23,200	175,950	175,950
G R A N D T O T A L	4,140	2,264,301	2,398,493	4,662,794	125,573	44,120	1,023,420	359,580	306,705	446,186	787,610	3,093,194	245,745	817,107	506,749	1,569,600	4,662,794

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EXPENSES BY WORK PROGRAM NUMBER AND FUNDING SOURCE

**COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO
FY2021 UNIFIED PLANNING WORK PROGRAM and Budget - Rev 1
DIRECT EXPENSE SUMMARY**

DESCRIPTION	TOTAL DIRECT	PROFESSIONAL SERVICES (830)	EQUIPMENT / SOFTWARE (834)	TRAVEL / EVENTS / EDUCATION (840)	PRINTING (860)	OTHER (863)	PUBLIC INVOLVEMENT (864)	MEETING SUPPORT (865)	LEGAL / LOBBYING (872)	CARRY-FORWARD
620001 Demographics and Growth Monitoring	2,500					2,500				
620003 Census 2020	-									
653001 Communication and Education	45,300	19,900			600		24,800			
661001 Long-Range Planning	707,871	572,008					68,686			67,177
661008 Bike Counter Management	19,800	5,000	14,800							
685001 Transportation Improvement Program	5,600						5,600			
685002 Project Development Program	84,839	84,839								
685004 CIM Implementation Grants	54,000	54,000								
702001 Air Quality Outreach	100,000	100,000								
760001 Legislative Services	115,050			18,000		11,100			85,950	
801001 Staff Development	40,000			40,000						
820001 Committee Support	2,000							2,000		
836001 Regional Travel Demand Model	22,200	22,200								
838001 Travel Survey Data Collection	850,000	850,000								
842001 Congestion Management Process	-									
860001 Geographic Information System Maintenance	173,383		90,050							83,333
990001 Direct Operations / Maintenance										
New/replacement hardware and software	10,000		10,000							
Phone System (CISCO is at end of life)	20,000		20,000							
Transit network planning software	19,250		19,250							
TREDIS renewal	81,000		81,000							
Cube renewal; Cube Land	14,100		14,100							
Tools of the Trade' Sponsorship	6,000		6,000							
AICP and APBP Webinar series	1,600			1,600						
Membership dues for COMPASS	17,000								17,000	
Other: board lunch, staff gifts, meeting refreshments, misc.	7,000							7,000		
GRAND TOTAL	2,398,493	1,707,947	255,200	59,600	600	13,600	99,086	9,000	102,950	150,510

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**COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO
 FY2021 UNIFIED PLANNING WORK PROGRAM and Budget - Rev 1
 INDIRECT OPERATIONS AND MAINTENANCE EXPENSE SUMMARY**

CATEGORY	ACCOUNT CODE	FY2021 Final	FY2021 Rev 1
Professional Services	930	31,000	31,000
Equipment Repair / Maintenance	936	200	200
Publications	943	3,000	3,000
Employee Professional Membership	945	7,500	7,500
Postage	950	750	750
Telephone	951	13,000	13,000
Building Maintenance and Reserve for Major Repairs	955	55,150	55,150
Printing	960	2,250	2,250
Advertising	962	1,500	1,500
Audit	970	15,500	15,500
Insurance	971	13,100	13,100
Legal Services	972	5,000	5,000
General Supplies	980	6,000	6,000
Computer Supplies	982	12,500	12,500
Computer Software / Maintenance	983	20,000	20,000
Vehicle Maintenance	991	1,500	1,500
Utilities	992	9,000	9,000
Local Travel	993	2,000	2,000
Other / Miscellaneous	995	5,000	5,000
TOTAL		203,950	203,950

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**COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO
FY2021 UNIFIED PLANNING WORK PROGRAM and Budget - Rev 1
WORKDAY ALLOCATION SUMMARY**

WORK PROGRAM DESCRIPTION		LEAD STAFF	DIRECTORS	PLANNING	COMMUNICATIONS	OPERATIONS	TOTAL
601001	UPWP/Budget Development and Federal Assurances	ML	33	12	2	55	102
620001	Demographics and Growth Monitoring	CM	-	70	2	-	72
620002	Development Monitoring	CM	-	22	1	-	23
620003	Census 2020	CM	-	17	2	-	19
653001	Communication and Education	AL	12	14	115	-	141
	Long-Range Planning	LI					
661001	General Project Management	LI	29	159	20	-	208
661003	Roadways	LI	-	59	2	-	61
661004	Freight	LI	-	16	-	-	16
661005	Bicycles/Pedestrians	BC	-	150	4	-	154
661006	Public Transportation	RH	-	111	2	-	113
661007	Performance Management	CM	-	94	-	-	94
661008	Bike Counter Management	BC	-	99	-	-	99
661009	Public Involvement	LI	-	12	36	-	48
661010	Human Services Transportation Plan Update	RH	-	28	12	-	40
	Resource Development/Funding	TT					
685001	Transportation Improvement Program	TT	12	339	29	-	380
685002	Project Development Program	KP	-	33	-	-	33
685003	Grant Research and Development	KP	8	160	4	-	172
685004	CIM Implementation Grants	KP	-	18	-	-	18
TOTAL PROJECTS			94	1,413	231	55	1,793
701001	Membership Services	LI	2	118	11	-	131
702001	Air Quality Outreach	AL	-	-	14	-	14
703001	Public Services	MW	-	30	3	-	33
704001	Air Quality Operations	ML	70	2	10	49	131
705001	Transportation Liaison Services	MS	13	32	7	-	52
760001	Legislative Services	MS	56	-	2	-	58
TOTAL SERVICES			141	182	47	49	419
801001	Staff Development	ML	4	75	16	6	101
820001	Committee Support	ML	9	96	101	-	206
836001	Regional Travel Demand Model	MW	-	286	1	-	287
838001	Travel Survey Data Collection	MW	-	25	6	-	31
842001	Congestion Management Process	MW	-	88	2	-	90
842002	I-84 Corridor Operations Plan	MW	-	40	-	-	40
860001	Geographic Information System Maintenance	EA	-	454	-	-	454
TOTAL SYSTEM MAINTENANCE			13	1,064	126	6	1,209
TOTAL DIRECT			248	2,659	404	110	3,421
991001	Support Services Labor	ML	212	101	56	350	719
TOTAL INDIRECT/OVERHEAD			212	101	56	350	719
TOTAL LABOR			460	2,760	460	460	4,140

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PROGRAM NO.	601				CLASSIFICATION:	Project
TITLE:	UPWP Budget Development and Monitoring					
TASK / PROJECT DESCRIPTION:	Monitor and amend, as necessary, the FY2021 Unified Planning Work Program and Budget (UPWP) and related transportation grants for the metropolitan planning organization (MPO). Develop and obtain COMPASS Board approval for the FY2022 UPWP. Attain compliance on all federal requirements of transportation planning implemented under applicable federal transportation bills.					
PURPOSE, SIGNIFICANCE, AND REGIONAL VALUE:	The UPWP is a comprehensive work plan that coordinates federally funded transportation planning and transportation related planning activities in the region and identifies the related planning budget.					
FEDERAL REQUIREMENT, RELATIONSHIP TO OTHER ACTIVITIES, FEDERAL CERTIFICATION REVIEW	Federal Code 23 CFR § 450.308 (b) An MPO shall document metropolitan transportation planning activities performed with funds provided under title 23 U.S.C. and title 49 U.S.C. Chapter 53 in a unified planning work program (UPWP) or simplified statement of work in accordance with the provisions of this section and 23 CFR part 420.					
FY2021 BENCHMARKS						
MILESTONES / PRODUCTS						
FY2021 UPWP Process and track revenues and expenditures for the FY2021 UPWP and related transportation grants Process required state and local agreements and other required paperwork for transportation grants						Ongoing As Needed
Process and obtain Board approval of FY2021 UPWP revisions Distribute revisions of the FY2021 UPWP to the Idaho Transportation Department for tracking purposes Distribute revisions of the FY2021 UPWP to the Federal Highway Administration and the Federal Transit Administration for approval						As Needed
FY2022 UPWP Development Develop process and schedule for the FY2022 UPWP Solicit membership input on possible transportation planning projects and associated needs for FY2022 Submit initial revenue assessment for FY2022 to the Finance Committee for input Obtain Board approval on FY2022 General and Special membership dues						Nov Jan-Feb Mar Apr
Present FY2022 UPWP Present draft FY2022 UPWP to Finance Committee for input and feedback Present draft FY2022 UPWP to Finance Committee for recommendation Submit FY2022 UPWP to Board for adoption Submit and obtain approval from Federal Highway Administration of FY2022 UPWP Distribute FY2022 UPWP to the Idaho Transportation Department and Federal Transit Administration						Jun Jul Aug Aug Aug
Track Federal requirements as related to Self-Certification Compliance with federal requirements						Ongoing
Track federal requirements as related to Regional Transportation Improvement Program and the Long-Range Transportation Plan Document and prepare for Federal Certification Review Monitor federal changes through the Federal Register						Ongoing
LEAD STAFF: Meg Larsen					Expense Summary	
END PRODUCTS: FY2021 UPWP revisions; FY2022 UPWP; and maximize funding opportunities.					Total Workdays: 102	
					Salary \$ 60,905	
					Fringe 28,720	
					Overhead 834	
					Total Labor Cost: \$ 90,459	
ESTIMATED DATE OF COMPLETION: September-2021					DIRECT EXPENDITURES:	
Funding Sources				Participating Agencies		Professional Services \$ -
	Ada	Canyon	Special	Total	Member Agencies	Legal / Lobbying
CPG, K20050	\$ 14,335	\$ 5,037		\$ 19,372	Federal Highway Administration	Equipment Purchases
CPG, K19258	25,491	8,956		34,447	Federal Transit Administration	Travel / Education
STP-TMA, K20113			30,000	30,000		Printing
Local / Fund Bal	4,913	1,726		6,640		Public Involvement
						Meeting Support
						Other
Total:	\$ 44,739	\$ 15,719	\$ 30,000	\$ 90,459		Total Direct Cost: \$ -
					601	Total Cost: \$ 90,459

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PROGRAM NO.	620				CLASSIFICATION:	Project
TITLE:	Demographics and Growth Monitoring					
TASK / PROJECT DESCRIPTION:	To collect, analyze, and report on growth and transportation patterns related to goals in the regional long-range transportation plan. This includes providing demographic data, such as population and employment estimates, Census 2020 data review and dissemination, providing relevant information for local decision-making, and updating demographic forecasts based on new entitlements and policies.					
PURPOSE, SIGNIFICANCE, AND REGIONAL VALUE:	Tracking and monitoring growth and system demands are critical to several planning efforts: 1) <i>Communities in Motion</i> as well as other corridor, subarea, and alternative analyses depend on accurate data and assumptions about current and future transportation, housing, and infrastructure demands; 2) The travel demand model also requires current and accurate housing and employment data; 3) Accessing, mapping, and disseminating census data and training enables member agencies to have data for studies, grants, land use allocation demonstration modeling, and other analyses, and is an often requested member service; 4) Development review enables local decision-makers to bridge regional and local planning efforts to provide growth supportive of <i>Communities in Motion</i> ; and 5) Census data review enables COMPASS data to reflect the results of the 2020 Census.					
FEDERAL REQUIREMENT, RELATIONSHIP TO OTHER ACTIVITIES, FEDERAL CERTIFICATION REVIEW:	<p>Federal Code 23 CFR § 450.322 (b) -- Long-range plans require valid forecasts of future demand for transportation services that are based on existing conditions that can be included in the travel demand model. In updating the transportation plan, the MPO shall use the latest available estimates and assumptions for population, land use, travel, employment, congestion, and economic activity. "The metropolitan transportation plan shall, at a minimum, include (1) The projected transportation demand of persons and goods in the metropolitan planning area over the period of the transportation plan...."</p> <p>Tasks are included to complete the following <i>Communities in Motion</i> 2040 tasks:</p> <p>1.1.1.a. Annually monitor local land use plans and transportation agencies subarea and corridor plans; identify gaps in meeting goals of linking land use and transportation.</p> <p>2.1.1.c. Annually compile a development monitoring report.</p>					
FY2021 BENCHMARKS						
MILESTONES / PRODUCTS						
<p>Population and Employment Estimates</p> <p>Data collection and geocoding of building permits Complete 2020 employment data Complete 2020 Development Monitoring Report Complete 2021 population estimates and receive Board acceptance</p> <p>Census Liaison/Clearinghouse</p> <p>Complete the Census Boundary and Annexation Survey (BAS) Integrate Census data in related projects</p> <p>Development Forecasting, Tracking, and Reconciliation</p> <p>Update preliminary plat files and other entitled development Develop CIM 2050 preferred growth scenario and receive Board approval</p> <p>Demographics Support</p> <p>Respond to member requests for census data Provide development and policy reviews and checklists Development checklist report</p>						<p>Ongoing Mar Mar Apr</p> <p>Mar Ongoing</p> <p>Ongoing Apr</p> <p>Ongoing Ongoing Mar</p>
LEAD STAFF: Carl Miller						Expense Summary
END PRODUCT: Demographic products: 1) 2021 population estimates; 2) 2020 employment estimates; 3) Census 2020 data review; 4) develop CIM 2050 forecast and allocation; 5) updated annual demographic reconciliation; and 6) demographic data and support for member agencies and the media.						<p>Total Workdays: 114</p> <p>Salary \$ 56,434</p> <p>Fringe 26,611</p> <p>Overhead 773</p> <p>Total Labor Cost: \$ 83,818</p>
ESTIMATED DATE OF COMPLETION: September-2021						DIRECT EXPENDITURES: Professional Services Legal / Lobbying Equipment Purchases Travel / Education Printing Public Involvement Meeting Support Other 2,500 Total Direct Cost: \$ 2,500 620 Total Cost: \$ 86,318
Funding Sources				Participating Agencies		
	Ada	Canyon	Special	Total	Member Agencies	
CPG, K20050	\$ 27,485	\$ 9,656		\$ 37,141		
CPG, K19258	2,102	739		2,841		
STP-TMA, K20113			40,000	40,000		
Local / Fund Bal	4,688	1,647		6,336		
Total:	\$ 34,275	\$ 12,042	\$ 40,000	86,318		

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PROGRAM NO.	653				CLASSIFICATION:	Project
TITLE:	Communication and Education					
TASK / PROJECT DESCRIPTION:	The Communication and Education task broadly includes external communications, public relations, public involvement, public education, and ongoing COMPASS Board education. Specific elements of the task include, but are not limited to, managing the ongoing COMPASS education series, the annual COMPASS 101 workshop, periodic Board workshops, and the Leadership in Motion awards program; writing the annual report, <i>Keeping Up With COMPASS</i> newsletter, brochures, web content, news releases, and other documents; managing COMPASS' social media channels; supporting the Public Participation Workgroup; and representing COMPASS at open houses and other events.					
PURPOSE, SIGNIFICANCE, AND REGIONAL VALUE:	The Communication and Education program helps COMPASS facilitate public involvement in, and understanding of, transportation and related planning efforts by planning and implementing an integrated communications/education and public involvement strategy.					
FEDERAL REQUIREMENT, RELATIONSHIP TO OTHER ACTIVITIES, FEDERAL CERTIFICATION REVIEW:	Federal Code 23 CFR § 450.316 requires public input and involvement in metropolitan planning organization planning activities. Public involvement for specific programs (e.g., Regional Transportation Improvement Program, regional long-range transportation plan [<i>Communities in Motion</i>]) is planned/budgeted under those programs. The Communication and Education task supports that outreach and involvement through developing /updating the COMPASS <i>Integrated Communication Plan</i> and Public Involvement Plan every three years, coordinating outreach efforts, and providing more general (non-program specific) opportunities for the public to learn about transportation, planning, financial, and related issues to support federally required public involvement efforts.					
FY2021 BENCHMARKS						
MILESTONES / PRODUCTS						
General Continue work with media -- set up interviews, develop story ideas, respond to inquiries, write/distribute news releases Support work of Public Participation Workgroup Provide outreach/public speaking support and training to staff Update COMPASS Integrated Communication Plan / Public Participation Plan						Ongoing Ongoing Ongoing Apr - Aug
Develop tools, such as electronic and print materials, designed for most effective means of communication Maintain and enhance COMPASS social media channels Continually update COMPASS website to keep content up to date; continue to track COMPASS website traffic Develop FY2020 annual report, annual budget summary, and annual communication summary Write and distribute monthly update handout Write and distribute monthly Keeping Up With COMPASS newsletter Update/develop other print materials as appropriate						Ongoing Ongoing Oct - Dec Ongoing Ongoing Ongoing
Education and community outreach Develop and implement FY2021 public education series Support and collaborate with other agencies' outreach and education efforts and programs Participate in community events to share planning-related information Attend/support member agencies at public meetings Manage/support Leadership in Motion awards program Plan and host annual "COMPASS 101" workshop Sponsor "Look! Save a Life" bicycle/pedestrian safety campaign (coordinated through the City of Boise Police Department) Present information about COMPASS and our programs to stakeholders and community groups as requested						Jan - Sep Ongoing Ongoing Ongoing Aug - Dec Jan - Feb Mar - Jun Ongoing
LEAD STAFF: Amy Luft						Expense Summary
END PRODUCT: Public involvement in, and understanding of, transportation planning and related issues.						
Total Workdays: 141						
Salary \$ 66,708 Fringe 31,456 Overhead 913 Total Labor Cost: \$ 99,078						
ESTIMATED DATE OF COMPLETION: September-2021						DIRECT EXPENDITURES:
Funding Sources				Participating Agencies		
	Ada	Canyon	Special	Total	Member Agencies	
CPG, K20050 CPG, K19258 STP-TMA, K20113				\$ -	Professional Services \$ 19,900 Legal / Lobbying	
Local / Fund Bal			144,378	144,378	Equipment Purchases Travel / Education Printing 600 Public Involvement 24,800 Meeting Support Other	
	\$ -	\$ -	\$ 144,378	\$ 144,378	Total Direct Cost: \$ 45,300	
						653 Total Cost: \$ 144,378

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PROGRAM NO.	661				CLASSIFICATION:	Project		
TITLE:	Long Range Planning							
TASK / PROJECT DESCRIPTION:	This project encompasses the activities to identify regional transportation needs and solutions, and prepare a regional long-range transportation plan, <i>Communities in Motion</i> (CIM), for Ada and Canyon Counties. This task also incorporates implementation support for the adopted long-range transportation plan and ongoing long-range planning activities.							
PURPOSE, SIGNIFICANCE, AND REGIONAL VALUE:	<i>Communities in Motion</i> (CIM) is developed in cooperation with member agencies, local governments and the Idaho Transportation Department by a continuing, cooperative, and comprehensive planning process. This performance and outcome-based planning will help guide resources to infrastructure and service projects that collectively help achieve the regional (CIM) goals.							
FEDERAL REQUIREMENT, RELATIONSHIP TO OTHER ACTIVITIES, FEDERAL CERTIFICATION REVIEW:	Federal Code 23 CFR § 450 "Fixing America's Surface Transportation Act" (FAST Act) requires that the regional long-range transportation plan be updated every four years in areas with more than 200,000 people or with air quality issues. Since the area meets the test on both criteria, a new plan has to be adopted by 2019. 23 USC 150-- establishes national goals and a performance program, in consultation with stakeholders, including metropolitan planning organizations. The purpose is to provide a means to the most efficient investment of federal transportation funds.							
FY2021 BENCHMARKS								
MILESTONES / PRODUCTS								
661001 General Project Management								
Work with the Regional Transportation Advisory Committee, workgroups and the COMPASS Board to develop CIM 2050						Oct-Dec		
Manage contracts related to CIM 2050						Oct-Sep		
Monitor legislative, funding, etc. changes						Ongoing		
Compile updates to CIM 2040 2.0						Jan		
Develop CIM 2050 Vision and the preferred growth and transportation scenario						May		
Identify growth incentive strategies that could be implemented locally to achieve CIM 2050 Vision						May-Sep		
Draft technical documents						Sep		
661003 Roadways								
Integrate results of congestion management process						May		
Integrate complete network policy to transportation improvements						June		
Develop transportation demand management (TDM) strategies						June		
Develop a list of needed roadway improvements						June		
661004 Freight								
Work with Freight Advisory Workgroup to identify freight related needs for CIM 2050						June		
Help member agencies identify freight projects and develop funding applications						Ongoing		
661005 Active Transportation (bicycle and pedestrian)								
Develop Rails with Trails plan/strategy						Dec		
Develop CIM 2050 Regional Pathway Plan						Apr		
Develop a list of needed active transportation improvements								
661006 Public Transportation								
Define locally favored fixed guideway option based on PI#3 survey results						May		
Develop list of public transportation investments and a phasing plan						June		
Develop prioritized premium service implementation plan						Sep		
661007 Performance Management								
Update asset management information						Aug		
Develop fiscal impact analysis for community-level analysis (Phase II)						May		
Complete the 2020 Change in Motion scorecard						Aug		
Complete TIP Achievement reporting process						Aug		
Assess impacts of growth and transportation scenario and needed transportation investments						Sep		
661008 Bike Counter Management								
Manage portable counter requests						Ongoing		
Manage permanent counter program and COMPASS Data Bike						Ongoing		
Manage and report data						Ongoing		
661009 Public Involvement								
Conduct public involvement according to the work plan						Oct-Sep		
661010 Coordinated Public Transit-Human Services Transportation Plan Update								
Work with stakeholders to identify transportation service needs and strategies						Dec		
Conduct public involvement period and outreach activities for draft plan						Mar		
Finalize plan incorporating public and stakeholder input						May		
Adopt plan through committee and board review processes at COMPASS and VRT						Sep		
LEAD STAFF: Liisa Itkonen								
END PRODUCT: Implementation of <i>Communities in Motion 2050</i> work plan, including two public involvement opportunities; CIM 2050 Vision and implementation strategies; fiscal impact analysis and tool for community-level analysis (Phase II); lists of needed transportation improvements; summary of project updates in CIM 2040 2.0; bicycle and pedestrian data; Coordinated Public Transit-Human Services Transportation Plan.						Expense Summary		
						Total Workdays:		833
						Salary		\$ 332,582
						Fringe		156,829
						Overhead		4,554
Total Labor Cost:		493,965						
ESTIMATED DATE OF COMPLETION: September-2021								
Funding Sources				Participating Agencies				
	Ada	Canyon	Special	Total	Member Agencies			
CPG, K20050	\$ 329,047	\$ 115,612		\$ 444,659	ITD			
CPG, K19258	40,713	14,303		55,016	FHWA			
STP-TMA, K20113					FTA			
STP-TMA, K19571			446,186	446,186				
ITD			170,849	170,849				
Local / Fund Bal	55,445.09	19,480.71	30,000	104,926				
				-				
Total:	\$ 425,205	\$ 149,396	\$ 647,035	\$1,221,636				
					Total Direct Cost: \$ 727,671			
					661	Total Cost: \$ 1,221,636		

PROGRAM NO.	685				CLASSIFICATION:	Project		
TITLE:	Resource Development/Funding							
TASK / PROJECT DESCRIPTION:	Develop a FY2022-2028 Regional Transportation Improvement Program (TIP) for Ada and Canyon Counties that complies with all federal, state, and local regulations and policies for the purpose of funding transportation projects. Process amendments and provide project tracking and monitoring for the FY2021-2027 TIP. COMPASS staff, with consultant assistance, will assist member agencies in taking project ideas and transforming them into well-defined projects with cost estimates, purpose and need statements, environmental scans, and public information plans. Grant research, development and grant administration is expected to secure additional funding into the region. COMPASS will award <i>Communities in Motion</i> (CIM) Implementation Grants to member agencies after appropriate outreach, prioritization, and contract due diligence.							
PURPOSE, SIGNIFICANCE, AND REGIONAL VALUE:	Implement requested projects by member agencies, and leverage local dollars. Well defined and scoped projects with accurate project costs and schedules allow strong grant applications, linked closely with CIM 2040 goals and performance measures, increase the delivery of funded projects on time and on budget. These efforts provide the necessary federal documentation for member agencies to obtain federal funding for transportation projects. Staff provides assistance to member agencies to ensure projects meet deadlines and do not lose federal funding through project monitoring and committee participation.							
FEDERAL REQUIREMENT, RELATIONSHIP TO OTHER ACTIVITIES, FEDERAL CERTIFICATION REVIEW:	The task is designed to help identify additional revenue sources for member agencies to assist in funding improvements and on-going maintenance of the transportation system; also assists member agencies in implementing the regional long-range transportation plan, <i>Communities in Motion 2040 2.0</i> , and the annual TIP. Under 12 CFR § 450.306 and 23 CFR § 450.324, COMPASS is required to develop a TIP in cooperation with ITD and public transportation operators. Certain additional requirements are required in the Boise Urbanized Area because it is considered a Transportation Management Area (TMA). The TIP is required to be updated every four years; however, COMPASS follows the update cycle of ITD's Idaho Transportation Investment Program (ITIP), which is updated annually. All projects receiving federal funding or considered regionally significant must be consistent with the regional long-range transportation plan. The TIP is tied to the Air Quality Conformity Demonstration to ensure funded projects do not violate budgets set in the State Implementation Plan (SIP) (air quality budgets for the State of Idaho). The TIP is also scrutinized in the federal Certification Review.							
FY2021 BENCHMARKS								
MILESTONES / PRODUCTS								
685001 Transportation Improvement Program Update funding application process Conduct member outreach Solicit project applications Assist members with developing complete applications Facilitate ranking of project applications Assign projects to funding programs Develop the final FY2022-2028 Regional Transportation Improvement Program Incorporate reporting methods for federal performance targets, prior to deadlines Monitor and track FY2021-2027 Regional Transportation Improvement Program Balance federal-aid programs managed by COMPASS, as changes occur Provide assistance to member agencies with federal-aid funding concerns Provide assistance to Valley Regional Transit (VRT) Update the Resource Development Plan						Oct-Sept		
685002 Project Development Program Select, contract with, and manage consultants Manage project development teams Review/revise, approve, and disseminate reports						Oct-Sept		
685003 Grant Research and Development Seek funding for project needs listed in the Resource Development Plan Monitor grant sources; share grant information Match grant sources with unfunded members needs Write/assist member agencies with grant applications - BUILD, FASTLANE, CDBG, etc.						Oct-Sept		
685004 CIM Implementation Grants Administer contracting/reporting/billing processes Manage projects to ensure completion on time and on budget						Oct-Sept		
LEAD STAFF: Toni Tisdale					Expense Summary			
END PRODUCTS: Current-year TIP amendments and TIP update. Annual Resource Development Plan. Project Development Program pre-concept reports. Application assistance. CIM Implementation Grants.								
Total Workdays:							603	
Salary							\$ 256,051	
Fringe					120,741			
Overhead					3,506			
Total Labor Cost:					\$ 380,299			
ESTIMATED DATE OF COMPLETION: September-2021					DIRECT EXPENDITURES:			
Funding Sources				Participating Agencies				
	Ada	Canyon	Special	Total			Member Agencies	
CPG, K20050	\$ 96,107	\$ 33,766		\$ 129,873				
CPG, K19258	1,175	413		1,588				
STP-TMA, K20113			120,000	120,000				
				-				
City of Boise			9,839	9,839				
Local / Fund Bal	14,740	5,179	243,518	263,437				
				-				
Total:	\$ 112,022	\$ 39,358	\$ 373,356	\$ 524,738				
					685	Total Cost: \$ 524,738		

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PROGRAM NO.	702			CLASSIFICATION:	Service
TITLE:	Air Quality Outreach				
TASK / PROJECT DESCRIPTION:	The Air Quality Outreach program supports the Idaho Department of Environmental Quality (DEQ) and the Air Quality Board in their outreach efforts regarding air quality in the Treasure Valley through coordinating an multi-agency outreach and education program.				
PURPOSE, SIGNIFICANCE, AND REGIONAL VALUE:	Air quality has been an ongoing issue in the Treasure Valley for over 30 years. While many steps have been taken to limit the release of air quality pollutants, individual behaviors must also change to achieve an improvement, or even a lack of degradation, in air quality. Outreach and education on air quality issues and steps individuals can take to curb individual air quality emissions are necessary to bring about this change.				
FEDERAL REQUIREMENT, RELATIONSHIP TO OTHER ACTIVITIES, FEDERAL CERTIFICATION REVIEW:	COMPASS will assist DEQ and the Air Quality Board in fulfilling requirements for outreach and education as outlined in Title 39, Section 116B of Idaho code, which states, (1) The board shall...provide for the implementation of a motor vehicle inspection and maintenance program...[and]...provide for: ...(g) A fee, bond or insurance which is necessary to carry out the provisions of this section and <u>to fund an air quality public awareness and outreach program.</u> (http://www.legislature.idaho.gov/idstat/Title39/T39CH1SECT39-116B.htm).				
FY2021 BENCHMARKS					
MILESTONES / PRODUCTS					
Outreach Coordinate a multi-agency air quality outreach and education program, focusing on how individuals can help curb air emissions					Ongoing
LEAD STAFF: Amy Luft					Expense Summary
END PRODUCT: Increased public understanding of air quality issues and an individual's role in curbing air emissions, through assisting DEQ and the Air Quality Board in outreach and communication efforts					Total Workdays: 14
					Salary \$ 6,733
					Fringe 3,175
					Overhead 92
					Total Labor Cost: \$ 10,000
ESTIMATED DATE OF COMPLETION: September-2021					DIRECT EXPENDITURES:
Funding Sources				Participating Agencies	
	Ada	Canyon	Special	Total	Department of Environmental Quality
				\$ -	Ada County Air Quality Board
Special			110,000	110,000	
				-	
Total:	\$ -	\$ -	\$ 110,000	\$ 110,000	
					Total Direct Cost: \$ 100,000
					702 Total Cost: \$ 110,000

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PROGRAM NO.	703	CLASSIFICATION:	Service
TITLE:	Public Services		
TASK / PROJECT DESCRIPTION:	To provide data, mapping, demographic, and other assistance to the public and non-member entities, as appropriate. For some products, such as maps, there is a charge for the product. When data or other information are not "off-the-shelf" and staff time is needed for research, a labor charge may be applied consistent with COMPASS policy.		
PURPOSE, SIGNIFICANCE, AND REGIONAL VALUE:	COMPASS responds to questions from the public and provides a number of products to the public and other entities: demographic data, development information, traffic counts and projections, maps, and geographic information system analyses.		
FEDERAL REQUIREMENT, RELATIONSHIP TO OTHER ACTIVITIES, FEDERAL CERTIFICATION REVIEW:	There are no federal or state requirements concerning provision of services to the public. However, these services support COMPASS' vision, mission, roles, and values, including: "...serve as a source of information and expertise..." (COMPASS Mission), "serve as the regional technical resource..." (Role #3 Expert), and "perform and share quality analyses" (Role #3 Expert).		

FY2021 BENCHMARKS **MILESTONES / PRODUCTS**

Provide assistance to public and non-member entities, as requested, in the areas of: Geographic Information Systems (GIS) (maps, data, and analyses) Data and travel demand modeling for proposed developments Demographic, development, and related information Traffic counts and related information Travel time data and analysis Other general requests for information	Ongoing
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LEAD STAFF: Mary Ann Waldinger					Expense Summary	
END PRODUCT: Information assistance to the general public.					Total Workdays: 33	
					Salary	\$ 15,335
					Fringe	7,231
					Overhead	210
					Total Labor Cost:	\$ 22,777
ESTIMATED DATE OF COMPLETION: September-2021					DIRECT EXPENDITURES: \$ -	
Funding Sources				Participating Agencies		
	Ada	Canyon	Special	Total	Member Agencies	
				\$ -		
Local / Fund Bal			22,777	\$ 22,777		
Total:	\$ -	\$ -	\$ 22,777	\$ 22,777	703	Total Cost: \$ 22,777

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PROGRAM NO.	704	CLASSIFICATION:	Service
TITLE:	Air Quality Operations		
TASK / PROJECT DESCRIPTION:	To provide COMPASS labor supporting the ongoing administrative functions related to the operations of Air Quality Board. Areas include: personnel management, financial management, information technology management, procurement, contracting, and general administration. Work with independent auditor on annual audit.		
PURPOSE, SIGNIFICANCE, AND REGIONAL VALUE:	Assisting COMPASS's members in meeting and improving air quality is one of the many planning services that COMPASS currently provides. Providing administrative support to the Air Quality Board for its operating functions enables the Air Quality Board to perform its functions in a more cost-effective manner.		
FEDERAL REQUIREMENT, RELATIONSHIP TO OTHER ACTIVITIES, FEDERAL CERTIFICATION REVIEW	There is no federal requirement for this service.		

FY2021 BENCHMARKS **MILESTONES / PRODUCTS**

<p>General Administration Review standing agreements Conduct appropriate procurement processes and prepare contracts, as needed Facilitate updates to Air Quality Rules and Regulations, as needed Monitor general workplace and personnel needs Provide administrative assistance for agency needs</p> <p>Personnel Management Prepare and complete recruitment processes Conduct employee annual evaluations Renew insurance policies</p> <p>Financial Management Close FY2020 financial records and begin FY2021 Provide annual audit support and complete financial reports Complete AQB annual Audit Report Prepare and distribute year-end payroll reports Prepare financial reports for review by the Air Quality Board Maintain inventory of furniture, equipment, hardware and software</p> <p>Information Technology Manage Information Technology consultant and coordinate work efforts Prioritize needs, analyze costs, make recommendations and implement system improvements Coordinate with staff to configure equipment and software to meet the needs of each position Maintain security and integrity of IT systems, and perform appropriate back ups</p>	<p>Aug As needed As needed Ongoing Ongoing</p> <p>As needed</p> <p>Oct-Nov Oct-Dec Jan Jan Quarterly Ongoing</p> <p>Ongoing</p>
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LEAD STAFF: Meg Larsen	Expense Summary
End Product: Using the skills of COMPASS staff, provide for the administrative functions of the Air Quality Board.	
	Total Workdays: 131
	Salary \$ 51,357
	Fringe 24,218
	Overhead 703
	Total Labor Cost: \$ 76,278

ESTIMATED DATE OF COMPLETION: September-2021					DIRECT EXPENDITURES: Professional Services \$ - Legal / Lobbying Equipment Purchases Travel / Education Printing Public Involvement Meeting Support Other Total Direct Cost: \$ -	
Funding Sources				Participating Agencies		
	Ada	Canyon	Special	Total		Air Quality Board
Air Quality Board			\$ 76,278	\$ 76,278		
Total:	\$ -	\$ -	\$ 76,278	76,278		
						Total Cost: \$ 76,278
						704

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PROGRAM NO.	705	CLASSIFICATION:	Service
TITLE:	Transportation Liaison Services		
TASK / PROJECT DESCRIPTION:	To provide adequate staff liaison time at member agency meetings and coordinate transportation-related planning activities with member agencies.		
PURPOSE, SIGNIFICANCE, AND REGIONAL VALUE:	Transportation liaison services ensure staff representation and coordination with membership on transportation-related planning. Requests that exceed four days may require COMPASS Board approval of a new work program.		
FEDERAL REQUIREMENT, RELATIONSHIP TO OTHER ACTIVITIES, FEDERAL CERTIFICATION REVIEW:	Achieve better inter-jurisdictional coordination of transportation and land use planning. Documentation of other significant transportation planning projects occurring within the Treasure Valley through the Unified Planning Work Program and Budget.		

FY2021 BENCHMARKS	MILESTONES / PRODUCTS
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Attend member agency meetings and coordinate transportation-related planning activities with member agencies.	Ongoing
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LEAD STAFF: Matt Stoll	Expense Summary
END PRODUCT: Ongoing staff liaison role to member agencies.	
	Total Workdays: 52
	Salary \$ 26,268
	Fringe 12,387
	Overhead 360
	Total Labor Cost: \$ 39,014
ESTIMATED DATE OF COMPLETION: September-2021	DIRECT EXPENDITURES:
	Professional Services \$ -
	Legal / Lobbying
	Equipment Purchases
	Travel / Education
	Printing
	Public Involvement
	Meeting Support
	Other
	Total Direct Cost: \$ -
	705 Total Cost: \$ 39,014

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PROGRAM NO.	760			CLASSIFICATION:	Service	
TITLE:	Legislative Services					
TASK / PROJECT DESCRIPTION:	Work with and manage the contract for legislative services. Identify, review, monitor, advocate and report to the COMPASS Board on pending state and federal legislation that directly or indirectly relates to COMPASS priorities and activities.					
PURPOSE, SIGNIFICANCE, AND REGIONAL VALUE:	To secure funding and influence policies on relevant transportation-related legislation at the federal and state levels.					
FEDERAL REQUIREMENT, RELATIONSHIP TO OTHER ACTIVITIES, FEDERAL CERTIFICATION REVIEW:	There is no federal requirement for this process. The Board works together to identify and prioritize needs and projects.					
FY2021 BENCHMARKS						
MILESTONES / PRODUCTS						
Federal Legislative Priorities Work with COMPASS Executive Committee to identify priorities and position statements for federal legislation Obtain COMPASS Board approval of federal legislative priorities Educate and advocate on federal legislative priorities Evaluate possible legislative priorities for next federal legislative session					Oct-Nov Nov-Dec Dec-Sep May-Sep	
State Legislative Priorities Work with Executive Committee to identify possible priorities and position statements for FY2021 legislative session Obtain Board endorsement of FY2021 legislative priorities Educate and advocate on FY2021 legislative priorities Evaluate possible legislative priorities for FY2021 legislative session					Oct-Nov Nov-Dec Dec-Apr May-Sep	
LEAD STAFF:	Matt Stoll				Expense Summary	
END PRODUCT:	An effective advocacy program for legislative issues and positions that have been approved by the Board.				Total Workdays: 58 Salary \$ 39,174 Fringe 18,472 Overhead 536 Total Labor Cost: \$ 58,182	
ESTIMATED DATE OF COMPLETION:	September-2021				DIRECT EXPENDITURES:	
Funding Sources				Participating Agencies		
	Ada	Canyon	Special	Total	Member Agencies Professional Services Legal / Lobbying \$ 85,950 Equipment Purchases Travel / Education 18,000 Printing Public Involvement Meeting Support Other 11,100 Total Direct Cost: \$ 115,050 Total Cost: \$ 173,232	
Local / Fund Bal			173,232	\$ 173,232		
				-		
Total:	\$ -	\$ -	\$ 173,232	\$ 173,232		
					760	

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PROGRAM NO.	801			CLASSIFICATION:	System Maintenance
TITLE:	Staff Development				
TASK / PROJECT DESCRIPTION:	To provide staff with resources necessary to keep them informed of federal and state regulations, current transportation planning technologies, and best practices and activities nationally.				
PURPOSE, SIGNIFICANCE, AND REGIONAL VALUE:	The activities of this task are part of the overall continuous process to enhance technical and professional capacity. It is important that staff be informed and educated on new regulations and practices to develop and maintain a responsive transportation program.				
FEDERAL REQUIREMENT, RELATIONSHIP TO OTHER ACTIVITIES, FEDERAL CERTIFICATION REVIEW:	There are no federal or state requirements concerning provision of staff training; however, COMPASS provides staff with opportunities for training and education. Training examples include attending workshops and conferences sponsored by Federal Highway Administration, National Association of Regional Councils, American Planning Association, Western Planners, Association of Metropolitan Planning Organizations, and the Transportation Research Board, etc., to keep staff well informed.				
FY2021 BENCHMARKS					
				MILESTONES / PRODUCTS	
Staff training and development				Ongoing	
LEAD STAFF: Meg Larsen				Expense Summary	
END PRODUCT: Maintain staff knowledge of federal grant requirement needs and changes and build a strong team through national and local seminars, workshops, conferences, and educational classes.				Total Workdays: 101	
				Salary \$ 43,494	
				Fringe 20,510	
				Overhead 596	
				Total Labor Cost: \$ 64,599	
ESTIMATED DATE OF COMPLETION: September-2021				DIRECT EXPENDITURES:	
Funding Sources				Participating Agencies	
	Ada	Canyon	Special	Total	Federal Highway Administration
CPG, K20050	\$ 54,573	\$ 19,174		\$ 73,747	Federal Transit Administration
CPG, K19258	17,149	6,025		23,174	
STP-TMA, K20113					
Local / Fund Bal	5,681	1,996		7,678	
				-	
Total:	\$ 77,403	\$ 27,195	\$ -	\$ 104,599	801
				Professional Services \$ -	
				Legal / Lobbying	
				Equipment Purchases	
				Travel / Education 40,000	
				Printing	
				Public Involvement	
				Meeting Support	
				Other	
				Total Direct Cost: \$ 40,000	
				801 Total Cost: \$ 104,599	

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PROGRAM NO.	820			CLASSIFICATION:	System Maintenance
TITLE:	Committee Support				
TASK / PROJECT DESCRIPTION:	To provide support to the COMPASS Board and standing committees as defined by the COMPASS Bylaws and Joint Powers Agreement. As lead agency, COMPASS also provides support to the Interagency Consultation Committee.				
PURPOSE, SIGNIFICANCE, AND REGIONAL VALUE:	Provide coordination and communication among member agencies' staff and elected officials in transportation and land use planning, through meeting materials, agendas, and minutes, which are a historical record of events leading to the decision-making processes.				
FEDERAL REQUIREMENT, RELATIONSHIP TO OTHER ACTIVITIES, FEDERAL CERTIFICATION REVIEW:	The COMPASS Joint Powers Agreement, Section 4.1.6(K), states, Open Meeting Law: All meetings of the Board shall be governed under the provisions of the Open Meeting Law, Chapter 2, Title 74, Idaho Code, and any amendments and/or recodification thereof.				
FY2021 BENCHMARKS					
MILESTONES / PRODUCTS					
Provide meeting coordination, materials, and follow-up to the Board, standing committees and workgroups.					Ongoing
LEAD STAFF: Meg Larsen					
END PRODUCT: Ongoing support of committees to promote involvement and communication.					Expense Summary
					Total Workdays: 206
					Salary \$ 78,454
					Fringe 36,995
					Overhead 1,074
					Total Labor Cost: \$ 116,523
ESTIMATED DATE OF COMPLETION:				September-2020	
Funding Sources				Participating Agencies	
	Ada	Canyon	Special	Total	Member Agencies
CPG, K20050	\$ 81,270	\$ 28,554		\$ 109,824	
CPG, K19258				-	
STP-TMA, K20113					
Local / Fund Bal	6,438	2,262		8,700	
				-	
Total:	\$ 87,707	\$ 30,816		\$ 118,523	
					DIRECT EXPENDITURES:
					Professional Services \$ -
					Legal / Lobbying
					Equipment Purchases
					Travel / Education
					Printing
					Public Involvement
					Meeting Support 2,000
					Other
					Total Direct Cost: \$ 2,000
					820 Total Cost: \$ 118,523

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PROGRAM NO.	836			CLASSIFICATION:	System Maintenance				
TITLE:	Technical Support: Regional Travel Demand Model								
TASK / PROJECT DESCRIPTION:	Upkeep of the regional travel demand model is an ongoing task needed to maintain the model as a useful tool in planning activities. It also provides vital information for the required process of air quality conformity demonstration and all benefit-cost evaluations.								
PURPOSE, SIGNIFICANCE, AND REGIONAL VALUE:	The model outputs are used to test and plan transportation projects, support Ada County Highway District's impact fee program, conduct air quality conformity of the Regional Transportation Improvement Program (TIP) and regional long-range transportation plan, review proposed developments and traffic impact studies, provide area of influence, and respond to various special member requests.								
FEDERAL REQUIREMENT, RELATIONSHIP TO OTHER ACTIVITIES, FEDERAL CERTIFICATION REVIEW:	Federal Code 23 CFR § 450.322 -- Long-range transportation plans require valid forecasts of future demand for transportation services which are provided by a travel demand model. Outputs from the model are also necessary for transportation conformity determinations of the TIP and long-range plan and evaluating the impacts of alternative transportation investments. In updating the transportation plan, the MPO shall use the latest available estimates and assumptions for population, land use, travel, employment, congestion, and economic activity. "The metropolitan transportation plan shall, at a minimum, include (1) The projected transportation demand of persons and goods in the metropolitan planning area over the period of the transportation plan...."								
FY2021 BENCHMARKS									
MILESTONES / PRODUCTS									
Key Elements									
Maintain and update traffic count database					Ongoing				
Maintain the structure and integrity of the regional travel demand model for air quality conformity and use in the Transportation Economic Development Impact System (TREDIS)					Ongoing				
Provide travel demand modeling assistance to support member agency needs and special projects					Ongoing				
Maintain the input and output files for air quality conformity process and model (MOVES) and conduct conformity for regional TIP and/or long-range transportation plan					Apr - Jul				
Provide project and program evaluations using TREDIS for grant applications and ITD's Safety and Capacity Program					Oct - Aug				
Reconcile demographic data and integrate in the current and forecast years of the regional model					Mar - May				
2050 Plan Technical Support									
Provide technical and modeling support as needed for 2050 Plan.					Ongoing				
Provide annual review of the National Highway System, Federal Aid and Planning Functional Classification Systems (Task 661 Roadways)									
Special Tasks and Model Improvements									
Provide technical analysis on member agency requests vetted through RTAC					Ongoing				
Provide modeling and technical assistance to ITD's corridor and environmental studies					Ongoing				
Provide technical analysis on unanticipated member agency requests					Ongoing				
Maintain the data foundation system and continue to incorporate into other data sources					Ongoing				
LEAD STAFF: Mary Ann Waldinger									
END PRODUCT: Reasonable and reliable regional travel demand model using the latest available information and forecasts for various types of projects, studies, and analyses.					Expense Summary				
					Total Workdays: 287				
					Salary \$ 143,214				
					Fringe 67,532				
					Overhead 1,961				
Total Labor Cost: \$ 212,707									
ESTIMATED DATE OF COMPLETION: September-2021									
Funding Sources					Participating Agencies				
	Ada	Canyon	Special	Total	Highway Districts				
CPG, K20050	\$ 146,272	\$ 51,393		\$ 197,665	Member Agencies				
CPG, K19258				-	Federal Highways Administration				
STP-TMA, K20113			20,000	20,000	Idaho Transportation Department				
				-	Valley Regional Transit				
Local / Fund Bal	12,759	4,483		17,242	Department of Environmental Quality				
				-					
Total:	\$ 159,031	\$ 55,876	\$ 20,000	\$ 234,907					
					DIRECT EXPENDITURES:				
					Professional Services \$ 22,200				
					Legal / Lobbying				
					Equipment Purchases				
					Travel / Education				
					Printing				
					Public Involvement				
					Meeting Support				
					Other				
					Total Direct Cost: \$ 22,200				
					Total Cost: \$ 234,907				

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PROGRAM NO.	838	CLASSIFICATION:	System Maintenance
TITLE:	Technical Support: 2020/21 Travel Data Survey (key no. 19303)		
TASK / PROJECT DESCRIPTION:	Upkeep of the regional travel demand model is an ongoing task needed to maintain the model as a useful tool in planning activities. Travel survey data are used to update various inputs and parameters necessary to facilitate the calibration and validation of the regional travel demand model. The data are also used to support other planning activities that benefit from high quality local data not available from any other source.		
PURPOSE, SIGNIFICANCE, AND REGIONAL VALUE:	The model outputs are used to test and plan transportation projects, support Ada County Highway District's impact fee program, conduct air quality conformity of the Regional Transportation Improvement Program (TIP) and regional long-range transportation plan, review proposed developments and traffic impact studies, provide area of influence, and respond to various special member requests.		
FEDERAL REQUIREMENT, RELATIONSHIP TO OTHER ACTIVITIES, FEDERAL CERTIFICATION REVIEW:	Federal Code 23 CFR § 450.322 -- Long-range transportation plans require valid forecasts of future demand for transportation services which are provided by a travel demand model. Outputs from the model are also necessary for transportation conformity determinations of the TIP and long-range plan and evaluating the impacts of alternative transportation investments. In updating the transportation plan, the MPO shall use the latest available estimates and assumptions for population, land use, travel, employment, congestion, and economic activity. "The metropolitan transportation plan shall, at a minimum, include (1) The projected transportation demand of persons and goods in the metropolitan planning area over the period of the transportation plan...."		

FY2021 BENCHMARKS	MILESTONES / PRODUCTS
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Key Elements Draft Request for Qualification/Proposal Project management of the Travel Survey Data Collection project	Oct Ongoing
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LEAD STAFF: Mary Ann Waldinger END PRODUCT: Reasonable and reliable regional travel demand model using the latest available information and forecasts for various types of projects, studies, and analyses.					Expense Summary	
					Total Workdays: 31	
					Salary \$ 15,016 Fringe 7,081 Overhead 206 Total Labor Cost: \$ 22,303	
ESTIMATED DATE OF COMPLETION: September-2021					DIRECT EXPENDITURES:	
Funding Sources				Participating Agencies		
	Ada	Canyon	Special	Total	Highway Districts	Professional Services \$ 850,000
CPG, K20050	\$ 15,293	\$ 5,373		\$ 20,666	Member Agencies	Legal / Lobbying
CPG, K19258				-	Federal Highways Administration	Equipment Purchases
STP-TMA, K20113			787,610	787,610	Idaho Transportation Department	Travel / Education
STP-TMA, K19303				-	Valley Regional Transit	Printing
Local / Fund Bal	47,380	16,647		64,027	Department of Environmental Quality	Public Involvement
				-		Meeting Support
				-		Other
Total:	\$ 62,673	\$ 22,020	\$ 787,610	\$ 872,303		Total Direct Cost: \$ 850,000
					838	Total Cost: \$ 872,303

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PROGRAM NO.	842			CLASSIFICATION:	System Maintenance
TITLE:	Congestion Management Process				
TASK / PROJECT DESCRIPTION:	Maintain a functional congestion management system (CMS) for the Treasure Valley. Conduct data collection, update the congestion management process as needed, produce an annual Transportation System Monitoring Report, maintain regional intelligent transportation system (ITS) architecture. Research, provide, and monitor transportation demand management (TDM) strategies. Develop strategy for congestion management data collection.				
PURPOSE, SIGNIFICANCE, AND REGIONAL VALUE:	Provides annual CMS report of the congestion levels on major corridors that compares previous year results, and explains the reason for the change. Typically, reason for change is improvements needed such as signal timing and ITS. Periodic needs are: baseline data collection of vehicle occupancy rates, additional research and evaluation of possible transportation demand management strategies.				
FEDERAL REQUIREMENT, RELATIONSHIP TO OTHER ACTIVITIES, FEDERAL CERTIFICATION REVIEW:	Federal Code 23 CFR § 450.322 -- Congestion Management Process is one of the Planning Factors and is required in Transportation Management Areas (TMA). COMPASS has been collecting travel time data since 2003, which provides a summary of how the major roads are functioning during the am and pm peak hours. This process and its results have been integrated into the transportation improvement program prioritization process. Travel time data collection and a data management plan are also required for MPOs in federal legislation. Furthermore, FHWA Final Rule and FTA Policy on ITS requires that all ITS projects funded by highway trust fund or Mass Transit Account conform to the National ITS Architecture.				
FY2021 BENCHMARKS					
MILESTONES / PRODUCTS					
Congestion Management and Travel Time Data Complete the Congestion Management Annual (CMA) report using the National Performance Measure Research Data Set (NPMRDS) for 2020 Complete Tier 2 analysis for the 2020 Congestion Management Annual (CMA) report using INRIX travel time data Present new Congestion Management plan to ROWG, RTAC, and COMPASS Board					Jan-Mar Jan-Mar Oct-Dec
NPMRDS Travel Time Data and Process Update reference table to link the NPMRDS travel time data to the COMPASS unique ID (PMID) system Set up a process to match accident log data to the crash data and NPMRDS travel time data to evaluate system performance, recovery times and non-reoccurring congestion Set up a process to evaluate and integrate the impact of major roadway projects into the CMA report per the new CMP Refine the process to calculate average speeds using the NPMRDS data for use in other planning activities					Ongoing
Transportation System Management and Ops (TSMO) and ITS Plan Update Update the regional ITS inventory and TSMO/ITS projects list Refine the integration of management and operation strategies and TSMO projects into the long range plan (2050 plan) Project management of the I-84 Corridor Operations Study (start in summer 2020 extend into FY21)					Dec-Jan Ongoing Oct-Sept
LEAD STAFF: Mary Ann Waldinger				Expense Summary	
END PRODUCT: Update of the Congestion Management Process and 2018 travel time data collection, analysis and report.				Total Workdays: 130	
				Salary \$ 64,870	
				Fringe 30,589	
				Overhead 888	
				Total Labor Cost: \$ 96,348	
ESTIMATED DATE OF COMPLETION: September-2021				DIRECT EXPENDITURES:	
Funding Sources				Participating Agencies	
	Ada	Canyon	Special	Total	Highway Districts
CPG, K20050	\$ 66,064	\$ 23,212		\$ 89,276	Member Agencies
CPG, K19258				-	Federal Highways Administration
STP-TMA, K20113				-	
Local / Fund Bal	5,233	1,839		7,072	
				-	
Total:	\$ 71,298	\$ 25,051	\$ -	\$ 96,348	
				Total Direct Cost: \$ -	
				842 Total Cost: \$ 96,348	

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PROGRAM NO.	860	CLASSIFICATION:	System Maintenance		
TITLE:	Geographical Information System Maintenance (GIS)				
TASK / PROJECT DESCRIPTION:	Planning activities depend on current and accurate geographic information. For data to be available in a quality suitable for planning, continual data acquisition is necessary. This involves partnering with other GIS stakeholders, data maintenance, editing, and creating new data from GPS and orthophotography.				
PURPOSE, SIGNIFICANCE, AND REGIONAL VALUE:	GIS data and technology are used for internal budget support. COMPASS also provides this geographic information to its members and the general public in the form of maps, data, and analysis. COMPASS works in conjunction with its member agencies via the Regional Geographic Advisory Workgroup (RGAWG) to create regional data that can be used for many purposes.				
FEDERAL REQUIREMENT, RELATIONSHIP TO OTHER ACTIVITIES, FEDERAL CERTIFICATION REVIEW, REFERENCE TO STRATEGIC PLAN:	Federal Code 23 CFR § 450.324 (f)-- In updating the transportation plan, the MPO shall use the latest available estimates and assumptions for population, land use, travel, employment, congestion, and economic activity. "The metropolitan transportation plan shall, at a minimum, include (1) The projected transportation demand of persons and goods in the metropolitan planning area over the period of the transportation plan...."				
FY2021 BENCHMARKS					
MILESTONES / PRODUCTS					
Provide GIS Data Maintenance and Support for COMPASS Projects. Data analysis, and maintenance for performance reporting and other planning needs Enterprise database creation Data integration GIS Technology Census BAS			Ongoing		
GIS Cooperation Continue participation in the Canyon Spatial Data Cooperative (SDC) and Ada County Special Interest Group (SIG) meetings			Quarterly/as needed		
Regional Geographic Advisory Committee Host the Regional Geographic Advisory Workgroup to enable regional cooperation of GIS data			Quarterly/as needed		
Regional Data Center Expand and maintain authoritative regional GIS data COMPASS staff will conduct data accuracy checks and metadata on regional data sets			Ongoing		
FY21 CIM 2040 2.0 GIS Data and Mapping Support Active Transportation: maintain and update the regional bike/ped pathway plan			Apr		
Transportation Improvement Program Provide ongoing support			Ongoing		
Orthophotography Provide orthophotography data to private sector as needed Continue to plan for future orthophotography acquisition and funding			Ongoing		
LEAD STAFF: Eric Adolphson END PRODUCT: 1) An expanded use of GIS technology and data for regional planning; and 2) Continued GIS coordination and development of the most accurate and up-to-date information possible.			Expense Summary		
			Total Workdays: 454		
			Salary \$ 180,596		
			Fringe 85,160		
			Overhead 2,473		
			Total Labor Cost: \$ 268,229		
ESTIMATED DATE OF COMPLETION: September-2021			DIRECT EXPENDITURES:		
Funding Sources		Participating Agencies			
	Ada	Canyon	Special	Total	All Member Agencies Professional Services Legal / Lobbying Equipment Purchases 90,050 Travel / Education Printing Public Involvement Meeting Support Other Carry-Forward \$ 83,333 Total Direct Cost: \$ 173,383
CPG, K20050	\$ 113,752	\$ 39,967		\$ 153,719	
CPG, K19258	30,835	10,834		41,669	
STP-TMA, K20113			96,705	96,705	
				-	
Local / Fund Bal	17,654	6,203	125,663	149,520	
Total:	\$ 162,241	\$ 57,004	\$ 222,367	\$ 441,612	860
			Total Cost: \$ 441,612		

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PROGRAM NO.	990			CLASSIFICATION:	Indirect / Overhead
TITLE:	Direct Operations & Maintenance				
TASK / PROJECT DESCRIPTION:	To provide local dollars for expenditures that do not qualify for reimbursement under the federal guidelines. Program dollars for professional services for COMPASS Board related events, meeting expenses, and equipment/software needs.				
PURPOSE, SIGNIFICANCE, AND REGIONAL VALUE:	Adequately cover expenses needed to support the Board, Executive Director, and agency outside of federally funded projects.				
FEDERAL REQUIREMENT, RELATIONSHIP TO OTHER ACTIVITIES, FEDERAL CERTIFICATION REVIEW:	There are no federal or state requirements concerning these provisions; however, the Finance Committee oversees and approves these accounts and expenditures.				
FY2021 BENCHMARKS					
				MILESTONES / PRODUCTS	
Provide local dollars for expenditures not federally funded.				Ongoing	
LEAD STAFF: Meq Larsen				Expense Summary	
END PRODUCT: Adequately cover the direct expenses needed to support the Board, Executive Director, equipment needs, and COMPASS operations.				Total Workdays: 0	
				Salary \$ -	
				Fringe -	
				Overhead -	
				Total Labor Cost: \$ -	
ESTIMATED DATE OF COMPLETION: September-2021				DIRECT EXPENDITURES:	
Funding Sources				Participating Agencies	
	Ada	Canyon	Special	Total	Member Agencies
			23,200	23,200	
Other			152,750	152,750	
Local / Fund Bal				-	
Total:	\$ -	\$ -	\$ 175,950	\$ 175,950	
				990	Total Direct Cost: \$ 175,950
					Total Cost: \$ 175,950

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PROGRAM NO.	991	CLASSIFICATION:	Indirect / Overhead
TITLE:	Support Services Labor		
TASK / PROJECT DESCRIPTION:	To provide labor to support the ongoing administrative functions related to the operations of COMPASS. Areas include: personnel management, financial management, information technology management, procurement, contracting, and general administration. Work with independent auditor on annual audit.		
PURPOSE, SIGNIFICANCE, AND REGIONAL VALUE:	To maintain payroll, accounts payable/receivable, benefits, recruitment, building and vehicle maintenance, general ledger bank reconciliation, cash flow, annual audit, and development of the computer system.		
FEDERAL REQUIREMENT, RELATIONSHIP TO OTHER ACTIVITIES, FEDERAL CERTIFICATION REVIEW:	<p>The Office of Management and Budget (OMB) requires that a single audit be performed to ensure federal funds are being expended properly. The most recent OMB regulation issued for this purpose is Title 2 U.S. Code of Federal Regulations (CFR) Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance). It includes uniform cost principles and audit requirements for federal awards to nonfederal entities and administrative requirements for all federal grants and cooperative agreements.</p> <p>Memorandum of Understanding 04-01, Operation and Financing of the Metropolitan Planning Organization in the Boise and Nampa Urbanized Areas -- between COMPASS and the Idaho Transportation Department states and agrees to allow indirect costs as outlined in the agreement.</p>		
FY2021 BENCHMARKS		MILESTONES / PRODUCTS	
General Administration		Review standing agreements	Aug
		Conduct appropriate procurement processes and prepare contracts, as needed	As needed
		Update COMPASS operational policies as needed	As needed
		Monitor general workplace and personnel needs	Ongoing
		Provide administrative assistance for agency needs	Ongoing
Personnel Management		Prepare and complete recruitment processes	As needed
		Conduct employee annual evaluations	
		Renew insurance policies	
		Pursue FY2021 benefit options	
Financial Management		Close FY2020 financial records and begin FY2021	Oct-Nov
		Provide annual audit support and complete financial reports	Oct-Dec
		Complete COMPASS annual Audit Report	Jan
		Prepare and distribute year-end payroll reports	Jan
		Complete budget variance information and report to the Finance Committee quarterly.	Quarterly
		Maintain inventory of furniture, equipment, hardware and software	Ongoing
Information Technology		Manage Information Technology consultant and coordinate work efforts	Ongoing
		Prioritize needs, analyze costs, make recommendations and implement system improvements	
		Coordinate with staff to configure equipment and software to meet the needs of each position	
		Maintain security and integrity of IT systems, and perform appropriate back ups	
		Coordinate systems with member agencies	
LEAD STAFF:		Meg Larsen	
END PRODUCT:		An agency where administrative support, personnel management, financial management, and general administrative needs are fully met and whose activities are effectively monitored and communicated to the Board.	
		Expense Summary	
		Total Workdays:	719
		Salary	-
		Fringe	-
		Overhead	-
		Total Labor Cost:	\$ -
ESTIMATED DATE OF COMPLETION:		September-2021	
Funding Sources		Participating Agencies	
	Ada	Canyon	Special
			Total
			\$ -
			-
			-
			-
Total:	\$ -	\$ -	\$ -
			Member Agencies
			Idaho Transportation Department
			DIRECT EXPENDITURES:
			Professional Services \$ -
			Legal / Lobbying
			Equipment Purchases
			Travel / Education
			Printing
			Public Involvement
			Meeting Support
			Other
			Total Direct Cost: \$ -
			991 Total Cost: \$ -

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COMPASS BOARD AGENDA ITEM V-E

Date: December 21, 2020

Topic: *Communities in Motion 2050* Draft Goals and Objectives

Request/Recommendation:

COMPASS staff seeks COMPASS Board of Directors' approval of the *Communities in Motion 2050* (CIM 2050) draft goals and objectives, as recommended by the Regional Transportation Advisory Committee on November 18, 2020.

Background/Summary:

As outlined in the CIM 2050 work plan, the CIM 2050 goals and objectives were drafted taking into account public input from the first two surveys for CIM 2050, the *Communities in Motion 2040/2040 2.0* goals, and federal requirements. COMPASS staff reviewed the draft CIM 2050 regional goals and objectives with the Regional Transportation Advisory Committee (RTAC) in its September 23, 2020, meeting and with the COMPASS Board of Directors in its October 19, 2020, meeting. Feedback from the COMPASS Board and one change from an RTAC representative were incorporated in the revised draft goals and objectives, which were presented to RTAC in its October 28, 2020, meeting. RTAC provided no additional feedback in the meeting. RTAC recommended the COMPASS Board's approval of the CIM 2050 draft goals and objectives in its November 18, 2020, meeting.

COMPASS staff requests that the COMPASS Board of Directors approve the draft goals and objectives for CIM 2050.

Implication (policy and/or financial):

The goals and objectives will guide implementation of CIM 2050, focus regional performance measures for the plan, and help tie together all plan elements.

More Information:

- 1) Attachment: Draft CIM 2050 Goals and Objectives
- 2) For detailed information contact Liisa Itkonen at litkonen@compassidaho.org

DRAFT *Communities in Motion 2050* Goals and Objectives

Through providing transportation options and an effective transportation system, *Communities in Motion 2050* will support growth management, affordability, economic vitality, outdoor lifestyle, environmental health, and choices in where people live.

Goal	Objectives	Description
Economic Vitality	Economic Vitality ¹	Develop a multimodal transportation system, including public transportation, bicycle, pedestrian, and auto modes, that promotes economic vitality to enable people and business to prosper.
	Freight Accessibility and Mobility ^{1 2}	Promote freight accessibility and mobility via truck and rail improvements to support the efficient movement of goods and encourage economic development.
	Preservation ¹ and Infrastructure Condition ²	Preserve and maintain existing transportation infrastructure .
	Reliability ^{1 2}	Provide for a reliable transportation system to ensure all users can count on consistent travel times for all modes.
	Travel and Tourism ¹	Promote transportation improvements and scenic byways that support the Treasure Valley as a regional hub for travel and tourism .
	Growth Management ⁴	Develop and implement a regional vision to manage the impacts of growth through quantitative tools and objective feedback.
	Farmland Preservation ³	Protect and preserve farmland to support the region's economy, provide a local and sustainable food supply, and retain the cultural heritage of the valley.
Safety	Safety ¹	Provide a safe transportation system for all users.
	Security ¹	Proactively assess risks and safeguard the security of all transportation users and infrastructure.
	Resiliency ¹	Support a resilient transportation system by anticipating societal, climatic, and other changes; maintaining plans for response and recovery; and adapting to changes as they arise.
Convenience	Accessibility and Mobility ¹	Develop a regional transportation system that provides access and mobility for all users via safe, efficient, and convenient transportation options.
	Connectivity ¹	Develop a transportation system with high connectivity that preserves capacity of the regional system and encourages walk and bike trips.
	Efficiency ¹ and Congestion Reduction ²	Manage and reduce congestion with cost-effective solutions to improve efficiency of the transportation system.
Quality of Life	Environment ^{1 2}	Develop and implement a regional vision and transportation system that protect and preserve the natural environment .
	Health ³	Develop and implement a regional vision and transportation system that enhance public health .
	Open Space ³	Develop and implement a regional vision and transportation system that preserve open space and promote connectivity to open space areas, natural resources, and trails.
	Housing and Affordability ⁴	Promote development patterns and a transportation system that provide for affordable housing and transportation options for all residents.
	Equity ⁴	Provide equitable access to safe, affordable, and reliable transportation options.

¹—FAST Act requirements

²—National goals

³—CIM 2040 goal areas (only noted if not covered in 1 or 2)

⁴—CIM 2050 new goal area/objective

COMPASS BOARD AGENDA ITEM V-F

Date: December 21, 2020

Topic: 2020 Change in Motion Scorecard

Request/Recommendation:

COMPASS staff seeks COMPASS Board of Directors' acceptance of the 2020 Change in Motion Scorecard (attached).

Background/Summary:

A key component of COMPASS' performance reporting is a "scorecard" compiled every other year to illustrate regional progress toward meeting the goals and targets established in the long-range transportation plan, *Communities in Motion*.

The scorecard evaluates 34 performance metrics, representing transportation and other elements addressed in *Communities in Motion*. It highlights a mix of results with 13 metrics "on track" to meet targets, two making progress but not at a rate to meet targets, and nine not making progress. Ten metrics have not been assigned targets.

To address metrics that are not on track, the Regional Transportation Advisory Committee has formed a subcommittee of six volunteers to review the underperforming metrics and develop recommendations for improvement. Final recommendations will be presented to the COMPASS Board of Directors at the conclusion of the subcommittee process.

Implication (policy and/or financial):

The 2020 Change in Motion Scorecard highlights progress and illustrates areas where additional work is needed toward reaching *Communities in Motion* goals. It can help identify policy issues that need additional resources, funding, or planning efforts.

More Information:

- 1) Attachment: 2020 Change in Motion Scorecard
- 2) For detailed information contact: Hunter Mulhall, Principal Planner, at hmulhall@compassidaho.org

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2020 CHANGE IN MOTION SCORECARD: RESULTS SUMMARY



COMPASS TRANSPORTATION

PERFORMANCE MEASURE <small>(see definitions at end of document)</small>	2017 Results	2019 Results	TARGET	PROGRESS ¹
Safety (PM I) 5 year rolling averages				
Number of Auto Fatalities	37.80	43.60	< Previous Result ²	
Number of Auto Serious Injuries	484.40	484.00	< Previous Result ²	
Rate of Auto Fatalities (100M VMT)	0.87	0.97	< Previous Result ²	
Rate of Auto Serious Injuries (100M VMT)	11.15	10.79	< Previous Result ²	
Non-Motorized Fatalities and Serious Injuries	64.80	67.00	< Previous Result ²	
Pavement and Bridge (PM II) Target Year FY2022				
Interstate Pavement in "Good" Condition	31.70%	42.00%	> 50% ³ (FY2022)	
Interstate Pavement in "Poor" Condition	1.20%	0.00%	< 4% ³ (FY2022)	
Non-Interstate NHS Pavement in "Good" Condition	37.40%	39.00%	> 50% ³ (FY2022)	
Non-Interstate NHS Pavement in "Poor" Condition	2.00%	0.00%	< 8% ³ (FY2022)	
Bridges in "Good" Condition	38.7%	29.09%	> 19% ³ (FY2022)	
Bridges in "Poor" Condition	0.60%	0.45%	< 3% ³ (FY2022)	



On Track to Meet Target



Progress but not on Track to Meet Target



No Progress



N/A Not Applicable

2020 CHANGE IN MOTION SCORECARD: RESULTS SUMMARY



COMPASS TRANSPORTATION









PERFORMANCE MEASURE <small>(see definitions at end of document)</small>	2017 Results	2019 Results	TARGET	PROGRESS ¹
System Performance (PM III)				
Interstate Reliability	92.70%	90.40%	> 90% ³ (FY2022)	
Non-Interstate Reliability	78.60%	76.20%	> 70% ³ (FY2022)	
Truck Reliability (Interstate)	1.47	1.50	< 1.3 ³ (FY2022)	
Active Transportation				
Bicycle/Pedestrian Volumes ⁴	236,000	289,000	N/A ⁵	
Miles of Bikeways	N/A	227	N/A ⁵	
Auto				
Volumes on the Interstate system ⁶	↑ 11.5%	↑ 7.1%	N/A ⁵	
Volumes on the State Hwy System ⁶	↑ 5.0%	↑ 9.2%	N/A ⁵	
Volumes on the Arterial System ⁶	↑ 1.5%	↑ 5.4%	N/A ⁵	
Public Transportation				
Transit Passenger Ridership ⁷	1.35 Million	1.21 Million	N/A ⁵	
Vanpools	82	80	N/A ⁵	
Non-SOV Mode Share ⁸	18.9%	18.9%	N/A ⁵	

RESULTS SUMMARY



PERFORMANCE MEASURE <small>(see definitions at end of document)</small>	2017 Results	2019 Results	TARGET	PROGRESS ¹
Transit State of Good Repair (Rolling Stock)	21.25%	27.60% ⁹	< 24.67% ¹⁰ (FY2021)	
Transit State of Good Repair (Equipment)	38.50%	5.00% ⁹	< 12.70% ¹⁰ (FY2021)	
Transit State of Good Repair (Facilities)	33.33%	37.50% ⁹	< 42.86% ¹⁰ (FY2021)	
Employment Near Transit	64%	57%	> 70% (2040)	
Households Outside Area of Impact	4.40%	4.80%	< 6% (2040)	
Grocery Store Walkability	17.90%	16.80%	> 11% (2040)	
Public School Walkability	41.40%	41.60%	> 34% (2040)	

RESULTS SUMMARY

	PERFORMANCE MEASURE <small>(see definitions at end of document)</small>	2017 Results	2019 Results	TARGET	PROGRESS ¹
 <p>HOUSING</p>	Households Near Transit	32.40%	36.00%	> 20% (2040)	
	Major Activity Center Population	21.20%	28.30%	> 28% (2040)	
 <p>LAND USE</p>	Job Accessibility (Auto)	N/A	227,198	N/A ⁵	
	Job Accessibility (Transit)	N/A	6,938	N/A ⁵	
 <p>OPEN SPACE</p>	Miles of Trails and Pathways	565	577	> 754 (2040)	

ENDNOTES

¹ The progress field indicates whether or not the target will be met by the target year if the reported trend continues. A green "✓" indicates that if the reported trend continues the target will be met by the target year. A yellow "✓" indicates that progress is moving in the right direction, but the reported trend won't meet the target by the target year. A red "X" indicates that no progress was made and the target will not be met by the target year if the reported trend continues.

² COMPASS has adopted Idaho Transportation Department's (ITD) targets for the Performance Measure I, safety measures. These measures are required by the Moving Ahead for Progress in the 21st Century Act and the Fixing America's Surface Transportation Act (MAP-21/FAST Acts). The targets for these measures are the five-year averages for the years 2018 through 2022 and encompass the entire state. COMPASS's goal is to support ITD's targets.

Performance Measure	2013-2017	2014-2018	FY2022 Idaho Statewide Target
Number of Auto Fatalities	223	243	< 247
Number of Auto Serious Injuries	1,293	1,290	< 1287
Rate of Auto Fatalities per 100M Vehicle Miles Traveled	1.33	1.35	< 1.41
Rate of Auto Serious Injuries per 100M Vehicle Miles Traveled	7.74	7.59	< 7.30
Non-Motorized Fatalities and Serious Injuries	117	120	< 120

Performance Measure I Idaho statewide

³ COMPASS has adopted Idaho Transportation Department's (ITD) targets for the Performance Measure II pavement and bridge conditions and Performance Measure III system performance measures. These measures are required by the MAP-21/FAST Acts. The targets for these measures encompass the entire state and are set for fiscal year 2022. COMPASS's goal is to support ITD's targets.

Performance Measure	2018	2019	FY2022 Idaho Statewide Target
Interstate Pavement in "Good" Condition	50.70%	59.00%	> 50%
Interstate Pavement in "Poor" Condition	1.40%	1.00%	< 4%
Non-Interstate National Highway System Pavement in "Good" Condition	46.10%	41.00%	> 50%
Non-Interstate National Highway System Pavement in "Poor" Condition	2.10%	1.00%	< 8%
Bridges in "Good" Condition	18.90%	17.75%	> 19%
Bridges in "Poor" Condition	2.30%	4.30%	< 3%
Percent of Person Mile Traveled on Interstate Considered Reliable	97.90%	97.20%	> 90%
Percent of Person Mile Traveled Non-Interstate Considered Reliable	91.50%	84.80%	> 70%
Truck Reliability (Interstate)	1.17	1.2	< 1.3

PMII and PMIII Idaho Statewide performance measures

⁴ Selected counters used for this measure include: Boise - Anne Frank, Boise - Eckert Bridge, Boise - Friendship Bridge, Boise - Trestle Bridge, Caldwell – Greenbelt, Eagle – Greenbelt, and Nampa - Wilson Pathway. Measures are the average annual volume of bicyclists and pedestrians for these select seven counters. The average volume increased by ~ 22% from 2017 to 2019.

⁵ Target not yet set for this measure.

⁶ Measures reflect the percentage changes in volumes from the volumes two years prior. For example, the 2017 measures reflect the percentage of change from the 2015 reporting period, the 2019 measures reflect the percentage change from 2017, etc.

⁷ Ridership calculated for fixed routes only in Ada and Canyon Counties. Data collected using fare box transactions. Automatic Passenger Counters were installed on fix routes and will be used in future reporting.

⁸ Non-Single Occupancy Vehicle Mode Share is calculated for the Boise Urbanized Area only, per MAP-21/FAST Acts performance measures requirements.

⁹ Valley Regional Transit staff found significant variances from prior year measures due to staffing changes and understanding of how to score rolling stock assets; corrections were made.

¹⁰ These measures are required by the MAP-21/FAST Acts. The targets for these measures were developed by Valley Regional Transit and are set for fiscal year 2021.

Definition of Performance Measures

Performance Measure	Description
Auto Safety: Number of Auto Fatalities	Five-year rolling average of auto fatalities. This number excludes bicycle and pedestrian fatalities in auto accidents.
Auto Safety: Number of Auto Serious Injuries	Five-year rolling average of auto serious injuries. This number excludes bicycle and pedestrian serious injuries in auto accidents.
Auto Safety: Rate of Auto Fatalities	Five-year rolling average of the rate of auto fatalities. The rate is calculated by auto fatalities per 100,000,000 vehicle miles traveled in Ada and Canyon Counties.
Auto Safety: Rate of Auto Serious Injuries	Five-year rolling average of the rate of auto serious injuries. The rate is calculated by auto serious injuries per 100,000,000 vehicle miles traveled for the year in Ada and Canyon Counties.
Non-motorized Safety: Number of Fatalities	Five-year rolling average of bicycle and pedestrian fatalities.
Non-motorized Safety: Number of Serious Injuries	Five-year rolling average of bicycle and pedestrian serious injuries.
Interstate Pavement in GOOD Condition	Percentage of pavement on the interstate system considered to be in good condition.
Interstate Pavement in POOR Condition	Percentage of pavement on the interstate system considered to be in poor condition.
Non-Interstate NHS Pavement in GOOD Condition	Percentage of pavement on the national highway system (excluding interstate) considered to be in good condition.
Non-Interstate NHS Pavement in Poor Condition	Percentage of pavement on the national highway system (excluding interstate) considered to be in poor condition.
Bridges in GOOD Condition	Percentage of bridges on the national highway system considered to be in good condition.
Bridges in POOR Condition	Percentage of bridges on the national highway system considered to be in poor condition.

Performance Measure	Description
Percentage of Person Miles Traveled Reliable on the Interstate System	Percentage of person miles traveled (volume X occupancy X vehicle miles traveled) on the interstate considered reliable for the year. Reliability for a roadway is calculated by comparing the 80 th percentile travel time to the 50 th percentile travel time for peak periods for the year.
Percentage of Person Miles Traveled Reliable on the Non-Interstate System	Percentage of person miles traveled (volume X occupancy X vehicle miles traveled) on the national highway system (excluding interstate) considered reliable for the year. Reliability for a roadway is calculated by comparing the 80 th percentile travel time to the 50 th percentile travel time for peak periods for the year.
Truck Travel Time Reliability for Interstate	Weighted (length) average truck travel time reliability measure for the Interstate system. Reliability for a roadway is calculated by comparing the 95 th percentile travel time to the 50 th percentile travel times for peak periods for the year.
Multimodal Use: Bicycle and Pedestrian Volumes	Average of annual volumes from selected fixed bike pedestrian counters (seven counters included in the average).
Miles of Bikeway	The miles of bikeways as defined as a division of a road marked off with painted lines, for use by cyclists, not including sharrows or other markings within automobile lanes.
Auto Volumes	Percentage change in volume for interstate, state highway, and arterial roads. Data comes from automatic traffic recorders owned by the Idaho Transportation Department.
Transit Passenger Ridership	Number of passengers for the year on fixed route transit. Data come from Valley Regional Transit's automatic passenger counters.
Vanpools	Average number of vanpools operating for the year.
Non-SOV Mode Share	Percentage of commutes completed using modes other than single occupancy vehicle for five-year period based on American Community Survey estimates for Boise Urbanized Area.

Performance Measure	Description
Transit State of Good Repair: Rolling Stock	Percentage of rolling stock that has reached or exceed its useful life (age).
Transit State of Good Repair: Facilities	Percentage of facilities with a condition rating below 3. Criteria for rating facilities developed by Valley Regional Transit.
Transit State of Good Repair: Equipment	Percentage of equipment that has reached or exceed its useful life (age).
Employment Near Transit	Percentage of employment within a 1/4-mile walking distance of a bus stop.
Households Outside Area of Impact	Percent of total households outside of the defined city areas of impact.
Walkability: Grocery Store	Percentage of households within ½ mile network distance to a grocery store.
Walkability: Public Schools	Percentage of households within ½ mile network distance walk to a public school.
Households Near Transit	Percent of households within ½ mile network distance of an existing ValleyRide stop.
Major Activity Center Population	Percentage of the total population living within a traffic-generating major activity center (large commercial areas, freight hubs, centers of employment, etc.).
Jobs Accessibility: Auto	Average number of jobs accessible by automobile within 30 minutes on average weekday.
Jobs Accessibility: Multimodal	Average number of jobs accessible by transit within 30 minutes on average weekday.
Miles of Trails and Pathways	Total miles of trails and pathways.

OCTOBER 2020 - STAFF ACTIVITY REPORT

PROGRAM NO.	
601	<p>UNIFIED PLANNING WORK PROGRAM (UPWP) DEVELOPMENT AND FEDERAL ASSURANCES</p> <p style="text-align: right;">MEG LARSEN</p> <ul style="list-style-type: none"> • Completed end-of-year work for FY2020 and began development of Revision 1 of the FY2021 UPWP. • Processed and tracked revenues and expenditures associated with the FY2021 UPWP. • Tracked changes and announcements in the Federal Register and the Daily Digest.
620	<p>DEMOGRAPHICS AND GROWTH MONITORING</p> <p style="text-align: right;">CARL MILLER</p> <ul style="list-style-type: none"> • Completed 6 development checklists for Boise, Caldwell, Eagle, Kuna, Meridian, and Star. • Presented the buildout calculation for Communities in Motion 2050 to the COMPASS Board of Directors on October 19, 2020 for acceptance. • Began development of the Communities in Motion 2050 Vision. • Began development of the 2020 Development Monitoring Report. • Presented "The 2020 Census: A Road to Change" at the American Planning Association, Idaho Chapter, conference on October 7, 2020.
653	<p>COMMUNICATION AND EDUCATION</p> <p style="text-align: right;">AMY LUFT</p> <ul style="list-style-type: none"> • Posted 12 Facebook messages, 11 Tweets, 12 Instagram messages, and 10 LinkedIn messages. • Tracked issues related to COMPASS and transportation in the news media; responded to one media request. • Updated the COMPASS website. • Distributed the monthly "Keeping Up With COMPASS" newsletter. • Closed nominations for 2020 COMPASS Leadership in Motion awards; prepared nominations for review by the selection committee. • Met with prospective Public Participation Workgroup members Alberto Gonzalez and Lara Disney on October 8 and 9, 2020, respectively, to discuss COMPASS and the role of the Public Participation Workgroup. • Met with Kris and Grace Crookham on October 15, 2020, to discuss their work to use the "Cities Skylines" tool to educate about farmland preservation, based on COMPASS' four growth scenarios from the "Where do we grow from here?" survey? • Served as Keynote Speaker for 2020 PacTrans CSET (Pacific Northwest Transportation and Center for Safety Equity in Transportation) Region 10 Transportation Conference on October 16, 2020. • Hosted a virtual COMPASS booth at the City of Boise's "Energize Our Neighborhoods" event on October 20 and 21, 2020. • Served on Transportation Panel for Leadership Boise's Infrastructure/Environmental Day on October 21, 2020. • Presented "Driving the Future: Using online public input to shape a region" at the Association of Metropolitan Planning Organizations' annual conference on October 29, 2020. • Began planning for a December 2020 education series webinar on parking. • Began drafting the FY2020 COMPASS annual report.

PROGRAM NO.	
661	<p data-bbox="293 163 1528 210">LONG-RANGE PLANNING</p> <p data-bbox="1256 199 1528 231" style="text-align: right;">LIISA ITKONEN</p> <ul data-bbox="331 235 1490 1260" style="list-style-type: none"> • Continued work with consultant on the park and ride study. • Continued to work with a consultant on illustrations for the Complete Network Policy. • Hosted 24 fiscal impact analysis meetings with stakeholders to gather data for the community-level (phase II) fiscal impact tool. • Uninstalled one pyro-box counter for the City of Nampa. • Performed maintenance on Permanent Counter in Tully Park (City of Meridian). • Hosted the Complete Network RTAC Subcommittee meeting on October 5, 2020. • Presented "What's This Going to Cost Me? Fiscal Analysis of Land Use Patterns" at the American Planning Association, Idaho Chapter conference on October 7, 2020. • Hosted an Active Transportation Workgroup meeting on October 12, 2020. • Held a Park and Ride Study stakeholder working group meeting on October 20, 2020. • Hosted "Association of Professional Bicyclists and Pedestrians" Webinar on October 21, 2020. • Hosted a Public Transportation Workgroup meeting on October 26, 2020. • Held a Park and Ride Study project management team meeting on October 27, 2020. • Hosted a virtual meeting for the Foundation for Ada/Canyon Trail System (FACTS) on October 28, 2020. • Presented to League of American Bicyclists regarding Bike/Ped data on October 28, 2020. • Began building a public survey on high-capacity transit, to open in January 2021. • Began developing a public participation plan for the January 2021 high-capacity transit survey.
685	<p data-bbox="293 1260 1528 1302">RESOURCE DEVELOPMENT/FUNDING</p> <p data-bbox="1273 1297 1528 1329" style="text-align: right;">TONI TISDALE</p> <ul data-bbox="331 1333 1511 2005" style="list-style-type: none"> • Hosted a virtual meeting of the Grant Professionals Association – Idaho chapter on October 7, 2020. • Hosted a sponsor meeting to discuss projects within programs managed by COMPASS staff on October 8, 2020. • Prepared balancing proposal for Surface Transportation Block Grant Program in the Boise Urbanized Area for the October 28, 2020, Regional Transportation Advisory Committee action. • Met virtually with staff of 16 member agencies to discuss their funding needs for transportation projects and encourage application through the COMPASS application cycle. Staff from the Ada County Highway District, Idaho Transportation Department (ITD), and Local Highway Technical Assistance Council also attended many of these meetings for partnership opportunities. • Updated the COMPASS application process in preparation for the October 14, 2020, Call for Projects. • Met with member agency staff regarding project-specific issues and programming updates. • Submitted the final FY2021-2027 Transportation Improvement Program document to ITD and federal agencies for approval.

PROGRAM NO.	
	<ul style="list-style-type: none"> Hosted meetings with ITD staff to discuss possible projects to apply for future federal grant opportunities (Infrastructure for Rebuilding America [INFRA] and Better Utilizing Investments to Leverage Development [BUILD]). Closed a public comment period for an amendment to the FY2020-FY2026 and FY2021 – 2027 Regional Transportation Improvement Programs on Tuesday, October 13, 2020.
701	<p>GENERAL MEMBERSHIP SERVICES</p> <p style="text-align: right;">LIISA ITKONEN</p> <ul style="list-style-type: none"> Participated in the quarterly coordination meeting between Valley Regional Transit and COMPASS staff on October 12, 2020. Attended a Transit Provider Meeting, hosted by Valley Regional Transit, on October 16, 2020. Reviewed the planning functional classification map update process with RTAC and began working directly with effected transportation agencies.
702	<p>AIR QUALITY OUTREACH</p> <p style="text-align: right;">AMY LUFT</p> <ul style="list-style-type: none"> Provided a status report to the Idaho Department of Environmental Quality (DEQ) and Air Quality Board (AQB). Developed a 2021 media plan; met with DEQ and AQB staff on October 15, 2020, to review media plan. Began executing the 2021 media plan – contacted radio stations, Valley Regional Transit, and Canyon Roadside Media to request proposals (currently in various stages of approval); began work on design for visual media and scripts for on-air messages.
703	<p>GENERAL PUBLIC SERVICES</p> <p style="text-align: right;">MARYANN WALDINGER</p> <ul style="list-style-type: none"> Responded to questions from the public. Completed five special model runs for proposed developments located throughout Ada County.
704	<p>AIR QUALITY OPERATIONS</p> <p style="text-align: right;">MEG LARSEN</p> <ul style="list-style-type: none"> Worked with staff at ITD, software vendor, and DEQ to address issues associated with implementation of ITD’s GEM software system that affected vehicle registration data. Developed proposals for Air Quality Board consideration to invest in program improvements including software fixes, analyzer maintenance and technician training. Provided general support for emission testing notification, billing, and payment cycles.

PROGRAM NO.	
705	<p data-bbox="310 163 946 197">TRANSPORTATION LIAISON SERVICES</p> <p data-bbox="1312 201 1511 235" style="text-align: right;">MATT STOLL</p> <ul data-bbox="331 239 1511 1224" style="list-style-type: none"> • Attended Boise State Hazard and Climate Resilience Institute monthly meeting on October 1, 2020. • Attended the Idaho Transportation Department Public Transportation Advisory Council meeting on October 1, 2020. • Attended the Valley Regional Transit Executive Board and Board meetings on October 2, 2020. • Attended the Nampa Bicycle & Pedestrian Advisory Committee meeting on October 8, 2020. • Attended the Canals Connect Community Coalition meeting on October 8, 2020. • Participated in the Meridian Transportation Commission meeting on October 12, 2020. • Attended the Idaho Transportation Board meeting on October 15, 2020. • Met with Bre Brush, City of Boise, on October 6, 2020, to discuss COMPASS and transportation issues. • Met with Jennifer Gonzalez, HDR, on October 13, 2020, to discuss transportation issues. • Attended the Boise Chamber Transportation Committee meeting on October 15, 2020. • Met with Aubrie Spence, ITD, on October 16, 2020, to discuss COMPASS and transportation issues. • Attended the Valley Regional Transit Regional Advisory Council meeting on October 20, 2020. • Attended the Valley Regional Transit State Street Technical Team meeting on October 22, 2020. • Met with Maureen Gresham, Federal Highway Administration (FHWA), on October 29, 2020, to discuss potential technical assistance for exploring freight last mile issues.
760	<p data-bbox="310 1224 704 1260">LEGISLATIVE SERVICES</p> <p data-bbox="1304 1264 1511 1297" style="text-align: right;">MATT STOLL</p> <ul data-bbox="331 1302 1511 1581" style="list-style-type: none"> • Participated in relevant activities in support of Board legislative position statements. • Tracked and reported significant activity in federal and state transportation-related legislative issues. • Monitored proposed rule-making to determine implications to COMPASS and its membership. • Continued reviewing <i>Fixing America's Surface Transportation (FAST) Act</i> and its impact upon COMPASS and its membership.
761	<p data-bbox="310 1581 675 1617">GROWTH INCENTIVES</p> <p data-bbox="1312 1621 1511 1654" style="text-align: right;">MATT STOLL</p> <ul data-bbox="331 1659 873 1684" style="list-style-type: none"> • No significant activity this month.

PROGRAM NO.	
801	<p data-bbox="305 163 667 197">STAFF DEVELOPMENT</p> <p data-bbox="1300 201 1516 235" style="text-align: right;">MEG LARSEN</p> <ul data-bbox="329 239 1511 1079" style="list-style-type: none"> • Participated in Leadership Boise program. • Participated virtually in NARC Executive Directors Conference on October 5 – 6, 2020. • Attended Idaho Transportation Department virtual Public Transportation Summit sessions on multiple days between October 6 - 29, 2020. • Attended Idaho Smart Growth virtual Citizens Planning Academy on October 7, 2020. • Attended American Planning Association Idaho Chapter virtual annual conference on October 7 - 9, 2020. • Attended the Local Highway Technical Assistance Council funding workshop on October 13 and 21, 2020. • Attended the Women in Transportation Seminar (WTS) Lunch and Learn workshop on presenting better virtual meetings on October 13, 2020. • Attended 2020 PacTrans CSET (Pacific Northwest Transportation and Center for Safety Equity in Transportation) Region 10 Transportation Conference virtual sessions on October 16 - 28, 2020. • Attended American Planning Association virtual “Regional Futures Forum” on October 20, 2020. • Attended the virtual Rail~Volution conference on October 21 and 28 - 29, 2020. • Attended the Association of Metropolitan Planning Organizations (AMPO) virtual annual conference on October 27 - 29, 2020. • Attended the WTS Lunch and Learn workshop on Idaho Transportation Department’s “Innovate ITD Initiative” on October 29, 2020.
820	<p data-bbox="305 1083 675 1117">COMMITTEE SUPPORT</p> <p data-bbox="1300 1121 1516 1155" style="text-align: right;">MEG LARSEN</p> <ul data-bbox="329 1159 1433 1222" style="list-style-type: none"> • Provided staff support to the COMPASS Board of Directors and standing committees.
836	<p data-bbox="305 1226 899 1260">REGIONAL TRAVEL DEMAND MODEL</p> <p data-bbox="1130 1264 1516 1297" style="text-align: right;">MARYANN WALDINGER</p> <ul data-bbox="329 1302 1451 1474" style="list-style-type: none"> • Continued to provide modeling assistance to member agencies. • Provided additional modeling assistance and analysis to ITD’s consultant working on the SH 44 Environmental Assessment. • Provided additional modeling assistance to Canyon Highway District’s consultant working on the impact fee feasibility study.
842	<p data-bbox="305 1478 938 1512">CONGESTION MANAGEMENT PROCESS</p> <p data-bbox="1130 1516 1516 1549" style="text-align: right;">MARYANN WALDINGER</p> <ul data-bbox="329 1554 1471 1682" style="list-style-type: none"> • Posted the I-84 Corridor Operations Plan Request for Proposal and responded to questions. • Presented the Congestion Management Process to RTAC and provided the draft document for review and comment.

PROGRAM NO.	
860	<p data-bbox="310 163 1511 233">GEOGRAPHIC INFORMATION SYSTEM (GIS) MAINTENANCE ERIC ADOLFSON</p> <ul data-bbox="331 233 1507 554" style="list-style-type: none"> • Maintained and created regional geographic data layers and map documents for member agencies and the public. • Continued Complete Streets Network Policy project mapping and data support. • Continued development of Lidar data derivatives such as building footprints. • Created High Capacity Transit maps. • Updated traffic counts web application. • Updated TIP map application. • Pulled COMPASS library database from archived location.
991	<p data-bbox="310 554 1511 623">SUPPORT SERVICES LABOR MEG LARSEN</p> <ul data-bbox="331 623 1490 693" style="list-style-type: none"> • Provided general accounting, human resources, and administrative support to the agency.

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NOVEMBER 2020 - STAFF ACTIVITY REPORT

PROGRAM NO.	
601	<p>UNIFIED PLANNING WORK PROGRAM (UPWP) DEVELOPMENT AND FEDERAL ASSURANCES</p> <p style="text-align: right;">MEG LARSEN</p> <ul style="list-style-type: none"> • Processed and tracked revenues and expenditures associated with the FY2021 UPWP. • Tracked changes and announcements in the Federal Register and the Daily Digest.
620	<p>DEMOGRAPHICS AND GROWTH MONITORING</p> <p style="text-align: right;">CARL MILLER</p> <ul style="list-style-type: none"> • Completed 5 development checklists for Boise, Kuna, Meridian, and Star. • Received 2020 Idaho Department of Labor employment data and began geocoding work. • Continued development of the <i>Communities in Motion 2050</i> Vision. • Continued development of the 2020 Development Monitoring Report.
653	<p>COMMUNICATION AND EDUCATION</p> <p style="text-align: right;">AMY LUFT</p> <ul style="list-style-type: none"> • Posted seven Facebook messages, seven Tweets, seven Instagram messages, and four LinkedIn messages. • Tracked issues related to COMPASS and transportation in the news media. • Updated the COMPASS website. • Distributed the monthly "Keeping Up With COMPASS" newsletter. • Began preparations for Leadership in Motion awards presentation. • Continued planning for a December 9, 2020, education series webinar on parking. • Began planning for a January 26, 2021, education series webinar on high-capacity transit.
661	<p>LONG-RANGE PLANNING</p> <p style="text-align: right;">LIISA ITKONEN</p> <ul style="list-style-type: none"> • Continued work with consultant on the park and ride study. • Continued to work with a consultant on illustrations for the Complete Network Policy. • Continued to develop a public survey on high-capacity transit, to open in January 2021; began developing outreach materials to promote the survey. • Held a kick off meeting for the Coordinated Public Transit-Human Services Transportation Plan update on November 3, 2020. • Hosted Freight Advisory Workgroup meeting on November 5, 2020. • Hosted Active Transportation Workgroup meeting on November 16, 2020. • Developed a plan to update the funding policy and introduced the concept to the Regional Transportation Advisory Committee (RTAC) on November 18, 2020. A survey to RTAC members will follow to gather their thoughts on the funding policy. • Participated in State Street Corridor Executive Team meeting on November 19, 2020. • Hosted a virtual meeting for the Foundation for Ada/Canyon Trail System (FACTS) on November 25, 2020. • Met with FTA and FHWA about the high-capacity transit project on November 30, 2020. • Developed land use profiles and service area maps for fiscal impact tool. • Hosted Complete Network RTAC Subcommittee meeting on November 17, 2020.
685	<p>RESOURCE DEVELOPMENT/FUNDING</p>

PROGRAM NO.	
	<p style="text-align: right;">TONI TISDALE</p> <ul style="list-style-type: none"> • Held the project team kickoff meeting on November 4, 2020 for the City of Garden City’s Chinden South Side Sidewalk Projects as part of the Project Development Program. • Met virtually with Idaho Transportation Department staff regarding preparation for an upcoming Infrastructure for Rebuilding America (INFRA) grant on November 4, 2020. • Coordinated the Kickoff Meeting for the Project Team spearheading the City of Greenleaf’s Project Development Program project, Friends Road Improvements on November 5, 2020. • Prepared for and virtually hosted the Urban Balancing Committee and Federal Transit Administration Balancing Committee on November 5, 2020. • Facilitated a debriefing from the US Department of Transportation on November 9, 2020 regarding the recent ITD/COMPASS Better Utilizing Investments to Leverage Development (BUILD) grant application submitted to fund a portion of US 20/26. • Hosted a virtual meeting of the Grant Professionals Association – Idaho chapter on November 11, 2020. • Requested a subcommittee of the Regional Transportation Advisory Committee to discuss updates to the COMPASS Balancing Policy on November 18, 2020. • Hosted the final meeting of the Project Team working on the Broadway/Federal Way Bicycle/Pedestrian Improvements to review the final draft of the pre-concept report on November 19, 2020. • Provided technical support for member agency staff during the COMPASS funding application Call for Projects period. • Met virtually with staff of four member agencies to discuss their funding needs for transportation projects and encourage application through the COMPASS application cycle. Staff from the Idaho Transportation Department (ITD), the Ada County Highway District, and Local Highway Technical Assistance Council also attended many of these meetings for partnership opportunities. • Met with member agency staff regarding project-specific issues and programming updates. • Processed two administrative modifications and one amendment to the transportation improvement programs and developed a second amendment for future action by the COMPASS Board of Directors.
701	<p style="text-align: right;">LIISA ITKONEN</p> <p>GENERAL MEMBERSHIP SERVICES</p> <ul style="list-style-type: none"> • Attended ACHD/COMPASS quarterly meeting on November 12, 2020. • Attended COMPASS/Nampa quarterly meeting on November 18, 2020. • Attended a Transit Provider Meeting, hosted by Valley Regional Transit, on November 20, 2020.

PROGRAM NO.	
702	<p>AIR QUALITY OUTREACH</p> <p style="text-align: right;">AMY LUFT</p> <ul style="list-style-type: none"> • Provided a status report to the Idaho Department of Environmental Quality and Air Quality Board. • Prepared for the “winter” outreach campaign, including radio ads, roadside billboards, and targeted online digital ads. The campaign will run January – February 2021. • Finalized bus billboards for the exterior of Valley Regional Transit buses. Billboards have been installed and will remain on buses through September 2021.
703	<p>GENERAL PUBLIC SERVICES</p> <p style="text-align: right;">MARYANN WALDINGER</p> <ul style="list-style-type: none"> • Responded to questions from the public. • Completed eight special model runs for proposed developments located throughout Ada County.
704	<p>AIR QUALITY OPERATIONS</p> <p style="text-align: right;">MEG LARSEN</p> <ul style="list-style-type: none"> • Continued to work with staff at ITD, software vendor and DEQ to address issues associated with implementation of ITD’s GEM software system that affected vehicle registration data. • Presented Revision 1 of the FY2021 budget to the Air Quality Board. • Provided general support for emission testing notification, billing, and payment cycles.
705	<p>TRANSPORTATION LIAISON SERVICES</p> <p style="text-align: right;">MATT STOLL</p> <ul style="list-style-type: none"> • Attended the Valley Regional Transit Joint Executive Board meeting and Regional Advisory Council on November 2, 2020. • Attended Boise State Hazard and Climate Resilience Institute monthly meeting on November 6, 2020. • Attended the Nampa Bicycle & Pedestrian Advisory Committee meeting on October 8, 2020. • Attended the Canals Connect Community Coalition meeting on October 8, 2020. • Attended the Idaho Transportation Board meeting on November 19, 2020. • Attended the Boise Chamber Transportation Committee meeting on November 19, 2020. • Served on judges’ panel for ITD’s Excellence in Construction Partnering Awards.
760	<p>LEGISLATIVE SERVICES</p> <p style="text-align: right;">MATT STOLL</p> <ul style="list-style-type: none"> • Participated in relevant activities in support of Board legislative position statements. • Tracked and reported significant activity in federal and state transportation-related legislative issues. • Monitored proposed rule-making to determine implications to COMPASS and its membership. • Continued reviewing Fixing America’s Surface Transportation (FAST) Act and its impact upon COMPASS and its membership.
761	<p>GROWTH INCENTIVES</p> <p style="text-align: right;">MATT STOLL</p> <ul style="list-style-type: none"> • No significant activity this month.

PROGRAM NO.	
801	<p data-bbox="310 163 667 197">STAFF DEVELOPMENT</p> <p data-bbox="1300 201 1515 235" style="text-align: right;">MEG LARSEN</p> <ul data-bbox="329 239 1507 1050" style="list-style-type: none"> • Participated in Leadership Boise program. • Attended FHWA webinar, "Talking Freight: Curbside Management and Freight Deliveries" on November 1, 2020. • Participated in the Grant Professional Association Annual Conference November 4-6, 2020. • Attended the ZEPHER Foundation webinar, "How Transportation Data Scientists Approach Data Workflows" on November 12, 2020. • Attended the Rail~Volution virtual conference wrap up on November 12, 2020. • Attended the WTS virtual Lunch and Learn workshop on "Safe Transportation for Every Pedestrian" on November 17, 2020. • Attended Eno Foundation webinar, "Reimagining Regulations for a Changing Mobility Landscape" on November 17, 2020. • Attended the National Association of Regional Councils (NARC) webinar, "Let's Talk Infrastructure: Broadband" on November 18, 2020. • Attended the National Economic Partnerships webinar, "Sun Corridor Value Impact Analysis" on November 18, 2020. • Attended the FHWA webinar "Curbside Management and Freight Deliveries" on November 18, 2020. • Attended the Real Estate Advisors webinar, "2020: The Year of the Suburb?" on November 19, 2020. • Attended the American Planning Association (APA) webinar, "Planning for Freight/Logistics and Industrial Development" on November 20, 2020.
820	<p data-bbox="310 1050 675 1083">COMMITTEE SUPPORT</p> <p data-bbox="1300 1087 1515 1121" style="text-align: right;">MEG LARSEN</p> <ul data-bbox="329 1125 1433 1192" style="list-style-type: none"> • Provided staff support to the COMPASS Board of Directors and standing committees.
836	<p data-bbox="310 1192 899 1226">REGIONAL TRAVEL DEMAND MODEL</p> <p data-bbox="1130 1230 1515 1264" style="text-align: right;">MARYANN WALDINGER</p> <ul data-bbox="329 1268 1401 1371" style="list-style-type: none"> • Continued to provide modeling assistance to member agencies. • Provided additional modeling assistance to Canyon Highway District's consultant working on the impact fee feasibility study.
842	<p data-bbox="310 1371 938 1404">CONGESTION MANAGEMENT PROCESS</p> <p data-bbox="1130 1409 1515 1442" style="text-align: right;">MARYANN WALDINGER</p> <ul data-bbox="329 1446 1507 1549" style="list-style-type: none"> • Received four proposals for the I-84 Corridor Operations Plan. • Reviewed, scored and selected a consultant for the I-84 Corridor Operations Plan.
860	<p data-bbox="310 1549 1281 1583">GEOGRAPHIC INFORMATION SYSTEM (GIS) MAINTENANCE</p> <p data-bbox="1243 1587 1515 1621" style="text-align: right;">ERIC ADOLFSON</p> <ul data-bbox="329 1625 1507 1902" style="list-style-type: none"> • Maintained and created regional geographic data layers and map documents for member agencies and the public. • Continued Complete Streets Network Policy project mapping and data support. • Continued development of Lidar data derivatives such as building footprints. • Continued work on cooperative Building footprint project. • Began update of long range Functional Class data. • Created storymap and survey combination for VRT.

PROGRAM NO.	
991	SUPPORT SERVICES LABOR <p style="text-align: right;">MEG LARSEN</p> <ul style="list-style-type: none">• Provided general accounting, human resources, and administrative support to the agency.

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COMPASS BOARD AGENDA ITEM VI-B

Date: December 21, 2020

Topic: Status Report – Current Air Quality Efforts

Background/Summary:

The information below provides an update on Treasure Valley air quality.

October Air Quality Monitoring:

The Idaho Department of Environmental Quality reported twelve days in the moderate air quality category, two days in the unhealthy for sensitive groups and one day in the unhealthy category in the Treasure Valley during the month of October 2020.

Moderate Category:

- Five days were attributable to coarse particulate matter (PM₁₀) recorded in Canyon County and fine particulate matter (PM_{2.5}) recorded in both counties.
- Two days were attributable to coarse particulate matter (PM₁₀) recorded in Canyon County.
- Two days were attributable to fine particulate matter (PM_{2.5}) recorded in Canyon County.
- One day was attributable to coarse particulate matter (PM₁₀) recorded in Ada County.
- One day was attributable to fine particulate matter (PM_{2.5}) recorded in both counties.
- One day was attributable to fine particulate matter (PM_{2.5}) and coarse particulate matter (PM₁₀) recorded in both counties.

Unhealthy for sensitive group category:

- Two days were attributable to fine particulate matter (PM_{2.5}) recorded in Ada County.

Unhealthy category:

- One day was attributable to fine particulate matter (PM_{2.5}) recorded in Canyon County.

YEAR TO DATE SUMMARY

The table below summarizes the number of good, moderate, and unhealthy to hazardous days recorded since January 1, 2010.

Year	Good	Moderate	Unhealthy to Hazardous	Total
2010	321	44	0	365
2011	260	99	6	365
2012	283	72	11	366
2013	276	81	8	365
2014	287	75	3	365
2015	283	64	18	365
2016	236	120	10	366
2017	209	127	29	365
2018	260	97	8	365
2019	299	65	1	365
2020	218	67	20	305

Notes: 2012, 2016 and 2020 were Leap Years hence the extra day.

Air Quality Categories:

- Moderate: pollution in this range may pose a moderate health concern for a very small number of individuals.
- Unhealthy for Sensitive Groups: individuals with lung disease, children and older adults are considered sensitive and may experience health effects. The general public is unlikely to be affected.
- Unhealthy / Very Unhealthy: everyone may begin to experience health effects.
- Hazardous: the entire population is more likely to experience serious health effects.

Implication (policy and/or financial):

None.

More Information:

- 1) For more information contact: MaryAnn Waldinger, Principal Planner, at 475-2242 or mwaldinger@compassidaho.org
- 2) For detailed information contact Idaho Department of Environmental Quality: Michael Toole, Regional Airshed Coordinator, at 373-0550 or Michael.Toole@deq.idaho.gov

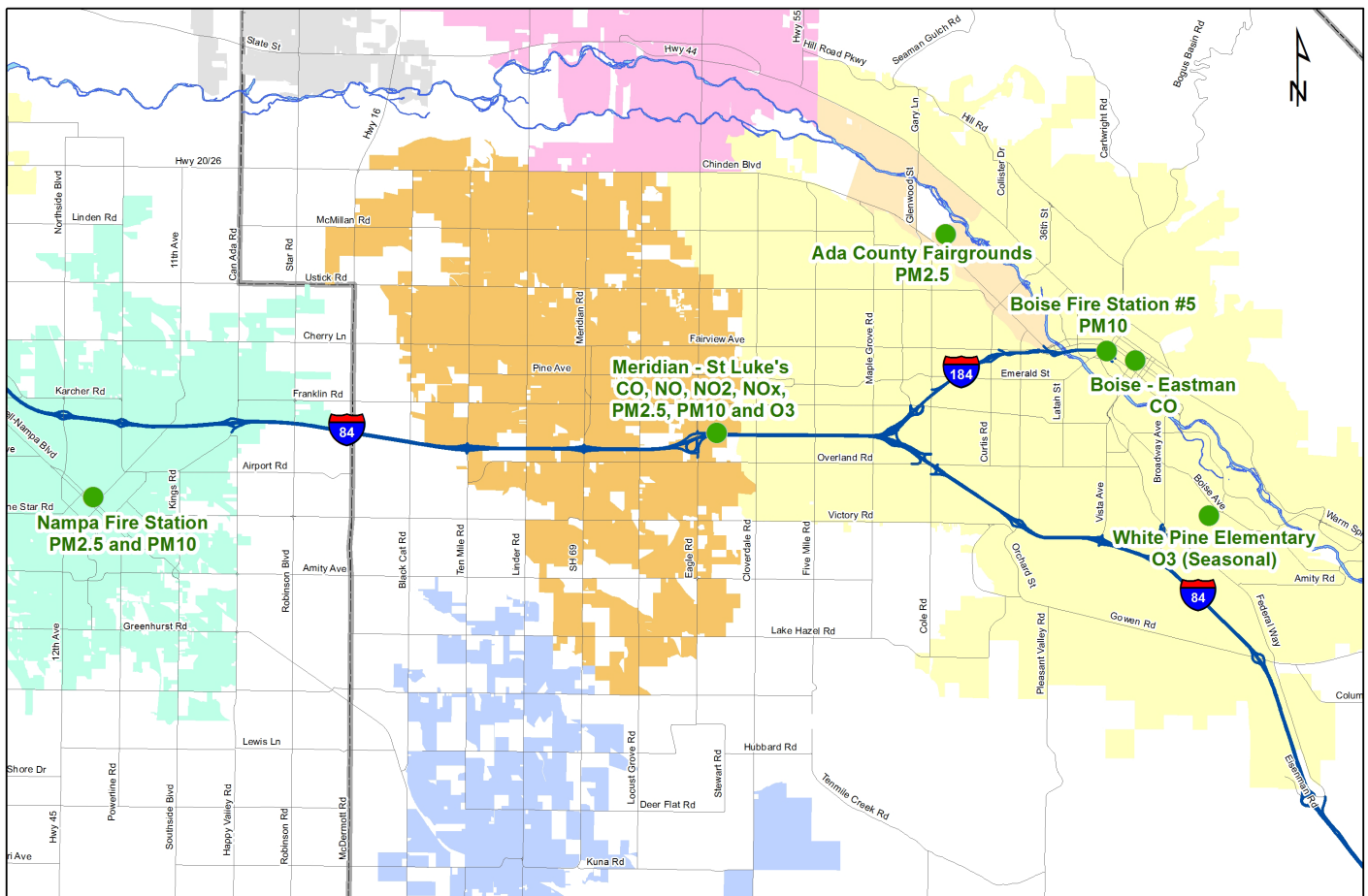


Figure 1: Map of air quality monitoring locations, Ada and Canyon County

Carbon Monoxide (CO)

A colorless, odorless, tasteless gas formed in large part by incomplete combustion of fuel. Human activities (i.e., transportation or industrial processes) are largely the source for CO contamination.

Oxides of nitrogen (NO_x)

Oxides of nitrogen; a precursor (building block) of ozone. NO_x is a generic term for mono-nitrogen oxides NO and NO₂ (nitric oxide and nitrogen dioxide). They are produced from the reaction of nitrogen and oxygen gases in the air during combustion, especially at high temperatures

Ozone (O₃)

A colorless gas with a sweet odor. Ground-level ozone is not a direct emission from transportation sources. It is formed when volatile organic compounds, such as pesticides and

solvents, and [NOx](#) combine in the presence of sunlight. Although the ozone in the upper atmosphere protects us from harmful ultraviolet rays, ground-level ozone is the main component of smog.

PM2.5

Fine particulate matter, particles smaller than 2.5 microns in diameter, which are more likely to lodge in human lungs than larger particles.

PM10

Course particulate matter, particles smaller than 10 microns in diameter, which are more likely to lodge in human lungs than larger particles.

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COMPASS BOARD AGENDA ITEM VI-B

Date: December 21, 2020

Topic: Status Report – Current Air Quality Efforts

Background/Summary:

The information below provides an update on Treasure Valley air quality.

October Air Quality Monitoring:

The Idaho Department of Environmental Quality reported thirteen days in the moderate air quality category in the Treasure Valley during the month of November 2020.

Moderate Category:

- Seven days were attributable to fine particulate matter (PM_{2.5}) recorded in both counties.
- Three days were attributable to fine particulate matter (PM_{2.5}) recorded in Ada County.
- Two days were attributable to coarse particulate matter (PM₁₀) recorded in Canyon County and fine particulate matter (PM_{2.5}) recorded in both counties.
- One day was attributable to fine particulate matter (PM_{2.5}) and coarse particulate matter (PM₁₀) recorded in both counties.

YEAR TO DATE SUMMARY

The table below summarizes the number of good, moderate, and unhealthy to hazardous days recorded since January 1, 2010.

Year	Good	Moderate	Unhealthy to Hazardous	Total
2010	321	44	0	365
2011	260	99	6	365
2012	283	72	11	366
2013	276	81	8	365
2014	287	75	3	365
2015	283	64	18	365
2016	236	120	10	366
2017	209	127	29	365
2018	260	97	8	365
2019	299	65	1	365
2020	235	80	20	335

Notes: 2012, 2016 and 2020 were Leap Years hence the extra day.

Air Quality Categories:

- Moderate: pollution in this range may pose a moderate health concern for a very small number of individuals.
- Unhealthy for Sensitive Groups: individuals with lung disease, children and older adults are considered sensitive and may experience health effects. The general public is unlikely to be affected.
- Unhealthy / Very Unhealthy: everyone may begin to experience health effects.
- Hazardous: the entire population is more likely to experience serious health effects.

Implication (policy and/or financial):

None.

More Information:

- 1) For more information contact: MaryAnn Waldinger, Principal Planner, at 475-2242 or mwaldinger@compassidaho.org
- 2) For detailed information contact Idaho Department of Environmental Quality: Michael Toole, Regional Airshed Coordinator, at 373-0550 or Michael.Toole@deq.idaho.gov

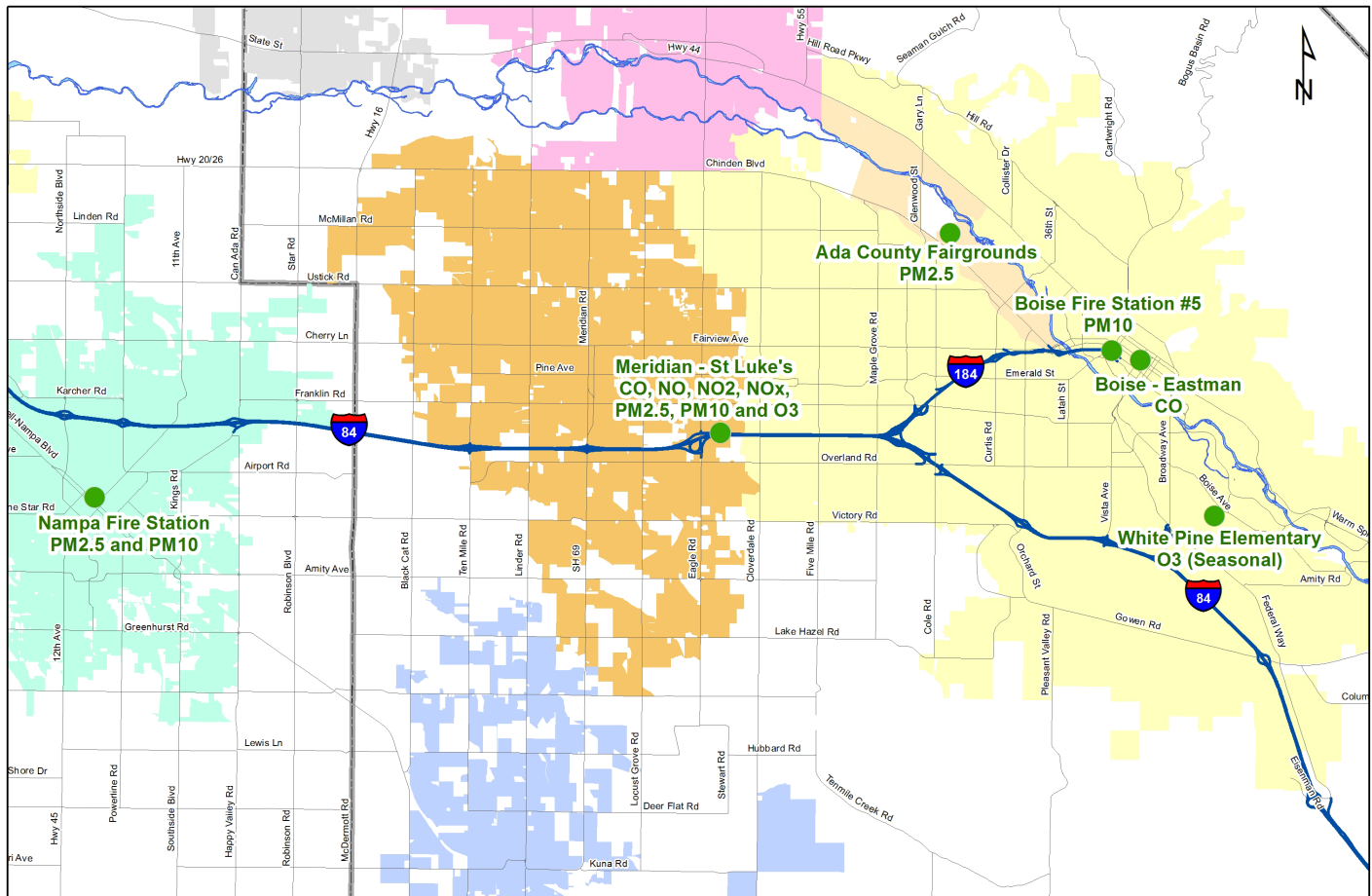


Figure 1: Map of air quality monitoring locations, Ada and Canyon County

Carbon Monoxide (CO)

A colorless, odorless, tasteless gas formed in large part by incomplete combustion of fuel. Human activities (i.e., transportation or industrial processes) are largely the source for CO contamination.

Oxides of nitrogen (NOx)

Oxides of nitrogen; a precursor (building block) of ozone. NOx is a generic term for mono-nitrogen oxides NO and NO₂ (nitric oxide and nitrogen dioxide). They are produced from the reaction of nitrogen and oxygen gases in the air during combustion, especially at high temperatures

Ozone (O3)

A colorless gas with a sweet odor. Ground-level ozone is not a direct emission from transportation sources. It is formed when volatile organic compounds, such as pesticides and solvents, and [NOx](#) combine in the presence of sunlight. Although the ozone in the upper atmosphere protects us from harmful ultraviolet rays, ground-level ozone is the main component of smog.

PM2.5

Fine particulate matter, particles smaller than 2.5 microns in diameter, which are more likely to lodge in human lungs than larger particles.

PM10

Course particulate matter, particles smaller than 10 microns in diameter, which are more likely to lodge in human lungs than larger particles.

REGIONAL TRANSPORTATION ADVISORY COMMITTEE

VI-C

Attendance List

Member Agency/Name	Jan '20	Feb '20	Mar '20	Apr '20	May '20	June '20	July '20	Aug '20	Sept '20	Oct '20	Nov '20	Dec '20	TOTAL
ACHD/T.Ferch/ M.Gresham/J. Lucas	1	1	1	1	1		1	1	1	1	1		10
Ada County/D.Corcoran/M.Mehta-Cooper/B.Moore	1	1	1	1	1		1	1	1	1	1		10
Boise State/D. Alexander		1		1			1	1	1	1			6
Canyon County/K.Dahl/P. Nilsson/D.Lister		1	1	1	1		1	1		1	1		8
Canyon Highway District #4/L. Riccio	1	1	1	1	1		1	1	1	1	1		10
City of Boise/D. Fluke/K. Gallagher/Z. Piepmeyer	1	1	1	1	1		1	1	1	1	1		10
City of Caldwell/R. MacDonald/	1			1			1	1	1	1	1		7
City of Eagle/N. Baird Spencer/B. Vaughan	1	1	1	1	1		1	1	1	1	1		10
City of Garden City/J. Thornborrow													0
City of Greenleaf L. Belt	1	1			1			1		1	1		6
City of Kuna/W. Howell	1	1		1	1		1	1	1	1	1		9
City of Melba/P. Bandy/D. Romine	1	1	1	1	1			1	1	1	1		9
City of Meridian/C. Hood/B. McClure/A.Christy	1	1	1	1	1		1	1	1	1	1		10
City of Middleton/Bruce Bayne													0
City of Nampa/J. Barnes/C. Bowman/R.Ashby	1	1	1	1	1		1	1	1	1	1		10
City of Notus/Vacant													0
City of Parma/N. Leigh	1	1		1			1						4
City of Star/S. Nickel	1	1	1	1				1			1		6
City of Wilder/Chelsie Johnson													0
Golden Gate Highway District. # 3/G. Bates	1	1	1	1	1		1	1		1			8
IDEQ/M. Toole		1		1	1		1	1	1	1	1		8
ITD/Jayne Coonce	1	1	1	1	1		1	1	1	1	1		10
Public Participation Committee/D. Smith	1	1	1	1	1		1	1	1				8
Valley Regional Transit/Stephen Hunt	1	1	1	1	1		1	1	1	1			9
Central District Health/R. Howarth													0
Governor's Office/A. Mitzel													0



Community Planning Association (COMPASS)
Administrative Modification #16 for FY2020-2026 Transportation Improvement Program (TIP)
Administrative Modification #1 for FY2021-2027 Transportation Improvement Program (TIP)

Key	Project	Sponsor	Scheduled Funding for Project Lifetime			Program/ Funding Source	Funding Year	Revision	Brief Explanation
			*Current Total	*Revised Total	**Percent Change				
18728	Capital Maintenance, Phase 1, Boise Area - FY2020	ACHD	\$4,718,000	\$4,718,000	0.00%	STBG-TMA	2020	Decrease PE by \$879. Increase CC by \$879.	Move funds within project to partially cover additional expenses for materials testing (405 specifications), as requested by a Governor's Task Force.
22102	Franklin Boulevard and Karcher Road, Intersection Improvements, Nampa	City of Nampa	\$1,674,186	\$1,955,094	16.78%	Freight	2021	Increase PC by \$280,908.	To cover negotiated design contract, funds from KN 22103.
22103	Franklin Boulevard, Freight Improvements near 3rd Avenue North, Nampa	City of Nampa	\$5,880,000	\$5,599,092	-4.78%	Freight	2021	Decrease PC by \$280,908.	To cover negotiated design contract, move funds to KN 22012.
22509	Transit-Asset-Management, Boise Area, VRT Rolling Stock and Infrastructure, Boise Area, VRT - FY2020	VRT	\$3,750,000	\$3,750,000	0.00%	N/A	N/A	N/A	To change title name and change description to, "Funds will be used to replace rolling stock as outlined in the Transit Asset Management Plan, expand rolling stock, and add electric charging stations in the Boise Urbanized Area." Requested change by FTA for more clarification.
19122	Transit - Rolling Stock, Infrastructure, and Technology, Boise Area, VRT	VRT	\$5,013,000	\$5,013,000	0.00%	FTA 5339 LU	2020	Decrease CN by \$645,274.	To carry over funds from FY2020 to FY2021.
						FTA 5339 LU	2021	Increase CN by \$645,274.	
19380a	Transit - Nampa Transit-Oriented Development, Design, and Property, TVT	TVT	\$860,000	\$860,000	0.00%	FTA 5311	2020	Decrease PE by \$384,000 and RW by \$476,000.	To carry over funds from FY2020 to FY2021.
							2021	Increase PE by \$384,000 and RW by \$476,000.	
20136d	Transit - Nampa Transit - Oriented Development, Property, TVT	TVT	\$649,000	\$649,000	0.00%	FTA 5339 R	2020	Decrease RW by \$649,000.	To carry over funds from FY2020 to FY2021.
							2021	Increase RW by \$649,000.	
22593	South 4th Avenue, Indian Creek Bridge, Caldwell	City of Caldwell	\$1,773,000	\$1,773,000	0.00%	Bridge Discretionary	2020	Increase PC by \$159,665.	To advance funds from FY2021 to FY2020 to cover design contract.
						Bridge Discretionary	2021	Decrease CN by \$159,665.	
22237	I-84, East Boise Port of Entry Ramps, Ada County	ITD	\$457,000	\$545,500	19.37%	State	2021	Increase CE by \$100,000. Decrease CN by \$11,500.	To match current ITD estimates.
22258	Culvert Replacements, Canyon County	ITD	\$188,000	\$274,000	45.74%	State	2021	Decrease CE by \$23,000. Increase CC by \$22,500 and CN by \$86,500.	To match current ITD estimates.
22619	I-84, Ustick Road Overpass, Canyon County	ITD	\$14,372,000	\$12,111,328	-15.73%	State (Mobility)	2020	Decrease CE by \$142,000.	To match current ITD estimates and carry funds from FY2020 to FY2021.
						State (Restoration)	2020	Decrease CN by \$1,140,000.	
						State (Restoration)	2021	Increase CN by \$227,305.	
						TECM	2020	Increase CC by \$132 and CN by \$432,775.	
						TECM	2021	Increase CN by \$461,527.	
						INFRA	2020	Decrease CE by \$30,000, CC by \$720,000, and CN by \$6,071,000.	
INFRA	2021	Increase CE by \$30,000, CC by \$283,698, and CN by \$4,406,891.							
19462 108	Pavement Preservation and ADA, Phase 1, Boise Area - FY2022	ACHD	\$5,970,000	\$5,970,700	0.01%	Local Participation	2021	Increase PC by \$700.	To cover a design supplemental.

Key	Project	Sponsor	Scheduled Funding for Project Lifetime			Program/ Funding Source	Funding Year	Revision	Brief Explanation
			*Current Total	*Revised Total	**Percent Change				
13463	SH-44, Junction I-84 to Plummer Road in Star, Canyon County	ITD	\$300,000	\$350,000	16.67%	Restoration	2021	Increase CC by \$50,000.	Project in closeout and needs additional funds to cover claim settlements. Funds from statewide balancing.
22715	SH-55 (Karcher Road), Indiana Avenue to Lake Avenue, Caldwell	ITD	\$0	\$14,720,015	100%	State (Capacity)	2021	Increase PE by \$472,497.	Add project, per mirroring, to prepare for first quarter obligation.
						State (Capacity)	2022	Increase PE by \$472,498.	
						State (Capacity)	2023	Increase RW by \$3,734,379.	
						State (Capacity)	2027	Increase CE by \$1,133,994 and CN by \$8,906,647.	
22716	SH-55 (Karcher Road), Lake Avenue to Midway Road, Caldwell	ITD	\$0	\$14,897,327	100.00%	State (Capacity)	2021	Increase PE by \$506,594.	Add project, per mirroring, to prepare for first quarter obligation.
						State (Capacity)	2022	Increase PE by \$506,594.	
						State (Capacity)	2023	Increase RW by \$3,118,944.	
						State (Capacity)	2027	Increase CE by \$1,215,826 and CN by \$9,549,369.	
22717	SH-45 and Locust Lane Intersection, Nampa	ITD	\$0	\$2,687,779	100.00%	State (Capacity)	2021	Increase PE by \$20,000.	Add project, per mirroring, to prepare for first quarter obligation.
						State (Capacity)	2022	Increase PE by \$146,717.	
						State (Capacity)	2023	Increase RW by \$147,001.	
						State (Capacity)	2027	Increase CE by \$200,060 and CN by \$1,553,744.	
						Local Participating	2023	Increase RW by \$620,257.	
22718	SH-44 (State Street), Palmer Lane Intersection Improvements, Star	Private Developer	\$0	\$850,000	100.00%	Local (Regionally Significant)	2021	Increase PE by \$70,000.	Add project, per mirroring, to prepare for first quarter obligation.
							2027	Increase CE by \$85,000 and CN by \$695,000.	
22878	Homedale Road, Curve Improvements, Canyon Highway District	Canyon Highway District	\$0	\$999,000	100.00%	HSIP (Local)	2021	Increase PE by \$4,000, PC by \$98,000, PL by \$30,000.	Add project, per mirroring, to prepare for first quarter obligation.
							2023	Increase RW by \$21,000.	
							2024	Increase CE by \$4,000, CL by \$30,000, CC by \$163,000, CN by \$649,000.	
22944	Pedestrian Improvements, Stoddard Pathway, Nampa	City of Nampa	\$0	\$492,000	100.00%	TAP-State	2021	Increase PE by \$10,000, PC by \$58,000, and PL by \$10,000.	Add project, per mirroring, to prepare for first quarter obligation.
							2022	Increase PE by \$12,000, PC by \$44,000, CE by \$348,000, CL by \$10,000.	
22995	Bicycle Improvements, Signs and Pavement Markings, Ada County	ACHD	\$0	\$82,365	100.00%	TAP-TMA	2021	Increase PE by \$1,000 and CN by \$81,365.	Add project, per mirroring, to prepare for first quarter obligation.
23071	Study, SH-45 Realignment Alternatives Analysis, NEPA, Nampa	City of Nampa	\$405,000	\$405,000	0.00%	Local (Regionally Significant)	2020	Decrease PE by \$5,000 and PC by \$200,000.	To carry over \$5,000 from FY2020 to FY2021 and change the funding source.
						State	2021	Increase PE by \$5,000 and PC by \$200,000.	

*Totals are based on amounts used on FY2020-2026 TIP

Key	Project	Sponsor	Scheduled Funding for Project Lifetime		**Percent Change	Program/ Funding Source	Funding Year	Revision	Brief Explanation
			*Current Total	*Revised Total					

Change all temporary key numbers to permanent key numbers by removing the "ORN" from the key number.

ACHD = Ada County Highway District
 ADA = Americans with Disabilities Act
 CC = Construction Engineering Consultant
 CE = Construction Engineering
 CN = Construction
 FTA = Federal Transit Administration
 FY = Fiscal Year
 HSIP = Highway Safety Improvement Program

I = Interstate
 INFRA = Infrastructure for Rebuilding America
 ITD = Idaho Transportation Department
 KN = Key Number
 LU = Large Urban
 NEPA = National Environmental Policy Act
 PC = Preliminary Construction
 PE = Preliminary Engineering

R = Rural
 RW = Right of Way
 STBG = Surface Transportation Block Grant
 TAP = Transportation Alternatives Program
 TECM = Transportation Expansion and Congestion Mitigation
 TIP = Transportation Improvement Program
 TMA = Transportation Management Area
 TVT = Treasure Valley Transit
 VRT = Valley Regional Transit

Staff Recommendation:

/s/ Tevrin Fuller
 Tevrin Fuller, Data Specialist
 COMPASS

Approval: 
 Matthew J. Stoll, Executive Director
 COMPASS

Date: 11/3/2020

Community Planning Association (COMPASS)
Administrative Modification #17 for FY2020-2026 Transportation Improvement Program (TIP)
Administrative Modification #2 for FY2021-2027 Transportation Improvement Program (TIP)

Key	Project	Sponsor	Scheduled Funding for Project Lifetime			Program/ Funding Source	Funding Year	Revision	Brief Explanation
			*Current Total	*Revised Total	**Percent Change				
20159	Capital Maintenance, Phase 3, Boise Area - FY2021	ACHD	\$391,000	\$993,000	153.96%	Local Participating	2021	Decrease CN by \$144,000.	To mirror the FY2021-2027 TIP and convert local funds to federal-aid, per TMA balancing, RTAC 10/28/2020 (no overall increase to project based on approved FY2021-2027 total).
						STBG-TMA	2021	Increase CN by \$458,000.	
18728	Capital Maintenance, Phase 1, Boise Area - FY2020	ACHD	\$4,718,000	\$4,833,000	2.44%	STBG-TMA	2021	Increase CC by \$109,000.	To cover a cost increase due to governors task force specifications, per TMA balancing, RTAC 10/28/2020.
						STBG-TMA (HIP 2020)	2021	Increase CC by \$6,000.	
13481	State Street and Collister Drive Intersection, Boise	ACHD	\$13,820,000	\$13,705,000	-0.83%	STBG-TMA	2021	Decrease CN by \$115,000.	To release funds, per TMA balancing, RTAC 10/28/2020.
20003	Capital Maintenance, Phase 2, Boise Area - FY2019	ACHD	\$2,200,000	\$2,500,000	13.64%	STBG-TMA (HIP 2020)	2021	Increase CN by \$270,000 and CC by \$30,000.	To cover additional cost of milling, asphalt quantities, and trucking costs based on density testing and the additional consultant costs that accompany the construction increase for additional inspections. Per TMA balancing, RTAC 10/20/2020.
20095	Boise State University, Secure Bike Facility	Boise State University	\$115,000	\$125,500	9.13%	STBG-TMA	2021	Increase CC by \$10,000 and PL by \$500.	To cover construction inspection and oversight by LHTAC, per TMA balancing, RTAC 10/28/2020.
21913	Boise State University, Covered Bike Facility	Boise State University	\$38,000	\$41,500	9.21%	STBG-TMA	2021	Increase CC by \$3,000 and PL by \$500.	To cover construction inspection and oversight by LHTAC, per TMA balancing, RTAC 10/28/2020.
12048	South Cemetery Road, Highland Drive to Willow Creek, Middleton	City of Middleton	\$3,469,000	\$4,683,000	35.00%	STP-U	2021	Increase PE by \$2,000, PC by \$28,000, CL by \$36,303, CC by \$320,000, and CN by \$1,153,636. Decrease PL by \$2,000 and CE by \$323,939.	To mirror the FY2021-2027 TIP, adjust fund categories to match final estimate, and increase PC (\$28,000) to cover purchase of wetland mitigation credits, per Urban Balancing 11/5/2020 (0.60% increase based on approved FY2021-2027 total).
13484	Centennial Way Roundabout, Caldwell	City of Caldwell	\$3,318,000	\$3,380,000	1.87%	STP-U	2023	Increase PC by \$3,000, PE by \$3,000, CL by \$1,000, CE by \$7,000, and CN by \$48,000.	To mirror the FY2021-2027 TIP and increase PE and PC to cover overages, per Urban Balancing 11/5/2020 (0.15% increase based on approved FY2021-2027 total).
13905	10th Avenue ITS and Overlay, Caldwell	City of Caldwell	\$1,446,000	\$1,477,000	2.14%	STP-U	PD	Increase PC by \$7,000, CE by \$3,000, and CN by \$21,000.	To mirror the FY2021-2027 TIP and increase PC to cover design agreement, per Urban Balancing 11/5/2020 (0.48% increase based on approved FY2021-2027 total).
20060	I-84, Sand Hollow Interchange to Farmers Sebree Canal, Seal Coat, Canyon	ITD	\$1,426,000	\$1,847,252	29.54%	IM	2020	Increase PE by \$10,000.	To mirror the FY2021-2027 TIP and adjust amounts to meet final engineers estimate. Correct an advance of PE funds.
						IM	2021	Increase CE by \$56,457 and CN by \$364,795. Decrease PE by \$10,000.	
22016	Midway Road, SH-55 (Karcher Road) to I-84B, Rehabilitation, Canyon County	Canyon HD/City of Caldwell	\$1,413,000	\$1,459,000	3.26%	STP-U	PD	Increase PL by \$25,000, CC by \$44,000, and CN by \$17,000. Decrease CE by \$40,000.	To mirror the FY2021-2027 TIP and increase PL to cover LHTAC oversight, per Urban Balancing 11/5/2020 (1.74% increase based on approved FY2021-2027 total).
22017	Cherry Lane, Franklin Boulevard to 11th Avenue North, Rebuild, Nampa	City of Nampa	\$1,349,000	\$1,400,000	3.78%	STP-U	PD	Increase PL by \$30,000, CC by \$85,000, CN by \$16,000. Decrease CE by \$80,000.	To mirror the FY2021-2027 TIP and increase PL to cover LHTAC oversight, per Urban Balancing 11/5/2020 (2.19% increase based on approved FY2021-2027 total).

Key	Project	Sponsor	Scheduled Funding for Project Lifetime		**Percent Change	Program/ Funding Source	Funding Year	Revision	Brief Explanation
			*Current Total	*Revised Total					
22132	Holly Street/Northwest Nazarene University Roadway Reconfiguration, Nampa	City of Nampa	\$429,000	\$454,000	5.83%	STP-U	PD	Increase PL by \$20,000, CL by \$11,000, and CN by \$5,000. Decrease CE by \$11,000.	To mirror the FY2021-2027 TIP and increase PL to cover LHTAC oversight, per Urban Balancing 11/5/2020 (4.61% increase based on approved FY2021-2027 total).
20251	I-84, Bridge Repairs, District 3 - FY2021	ITD	\$1,543,000	\$1,251,915	-18.86%	STP-State	2021	Decrease PE by \$58,000, CE by \$312,790, and CN by \$20,295. Increase CC by \$100,000.	To adjust costs to match final estimate in the STIP.
20367	US 20/26 (Chinden), Phyllis Canal Bridge to SH-16, Ada County	ITD	\$5,750,000	\$10,158,000	76.66%	TECM	2021	Increase PE by \$30,000, RW by \$50,000 and LP by \$1,650,000.	To mirror the FY2021-2027 TIP and adjust amounts to match the STIP. Also remove \$1,700,000 in ROW in the FY2021-2027 TIP in State Restoration funds in FY2021. (no change in total based on approved FY2021-2027 total, although funding sources did change).
						TECM	2023	Increase CE by \$378,000 and CN by \$2,300,000.	
20428	SH-21, Technology Way to Surprise Way, Boise	ITD	\$5,300,000	\$4,150,000	-21.70%	HB132 & HB312	2020	Decrease PE by \$146,000 and PC by \$4,000.	To mirror the FY2021-2027 TIP and adjust amounts to match the STIP.
						HB132 & HB312	2022	Decrease CN by \$1,000,000.	
20537	Railroad Crossing, Benjamin Lane, Boise	ACHD	\$320,000	\$330,000	3.13%	Fed RRX	2021	Increase PE by \$10,000.	To adjust costs to match STIP.
20738	I-84, Broadway Avenue to Eisenman Road, Seal Coat, Boise	ITD	\$1,973,000	\$2,009,660	1.86%	IM	2021	Decrease CE by \$1,000, CC by \$77,000. Increase CN by \$114,660.	To adjust costs to match STIP.
21849	SH-45, SH-78 to Melba Road, Canyon and Owyhee Counties	ITD	\$6,500,000	\$6,619,600	1.84%	NHPP	2020	Decrease PE by \$8,600. Increase PC by \$8,600.	To adjust costs to match STIP. Includes correction in FY2021-2027 TIP to increase total cost 9.96%.
						NHPP	2025	Increase CE by \$15,600 and CN by \$104,000.	
21867	SH-55 (Karcher Road), Midway Road to Middleton Road, Nampa	ITD	\$6,210,000	\$6,410,000	3.22%	TECM	2020	Decrease PE by \$250,000. Increase PC by \$200,000.	To adjust costs to match STIP.
						TECM	2021	Increase PE by \$50,000 and PC by \$200,000	
						TECM	2022	Increase PC by \$250,000.	
22237	I-84, East Boise Port of Entry Ramps, Ada County	ITD	\$545,000	\$545,500	0.09%	State	2021	Increase CN by \$500.	To adjust costs to match STIP.
22593	South 4th Avenue, Indian Creek Bridge, Caldwell	LHTAC	\$1,774,000	\$1,772,695	-0.07%	Bridge (Local) - Off System	2021	Decrease PC by \$150,000 CE by \$2,000, and CL by \$48,000. Increase CC by \$50,000 and CN by \$150,000.	To adjust costs to match STIP.
						Bridge (Local)- Discretionary	2020	Decrease PE by \$500, PC by \$159,893, and PL by \$435.	
						Bridge (Local)- Discretionary	2021	Increase CN by \$165,500. Decrease CN by \$5,477.	
						Local Participating	2021	Decrease CN by \$500.	
22619	I-84, Ustick Road Overpass, Canyon County	ITD/City of Caldwell	\$12,111,000	\$8,112,080	-33.02%	State (Restoration)	2020	Decrease CN by \$227,000.	To adjust costs to match STIP.
						State (Restoration)	2021	Increase CN by \$227,305.	
						Local Participating	2020	Decrease CN by \$4,000,000.	
						TECM	2020	Increase CN by \$775.	

Key	Project	Sponsor	Scheduled Funding for Project Lifetime		**Percent Change	Program/Funding Source	Funding Year	Revision	Brief Explanation
			*Current Total	*Revised Total					
13055	10th Avenue Bridge, Caldwell	City of Caldwell	\$3,436,000	\$3,446,000	0.29%	Bridge - Local	2021	Increase CL \$10,000.	To cover additional inspection costs.
20430	Middleton Road and Cornell Street, Intersection Improvements, Middleton	City of Middleton	\$303,000	\$553,000	82.51%	HSIP (Local)	2020	Decrease PE by \$2,000, PC by \$30,000, and PL by \$10,000.	To mirror and to match final construction estimates. (no increase based on approved FY2021-2027 total).
						HSIP (Local)	2021	Increase CE by \$308, CC by \$33,865, CL by \$8,853, and CN by \$196,974.	
						Previous	N/A	Increase by \$52,000.	
20613	Lone Star Road and Middleton Road, Intersection Improvements, Nampa	City of Nampa	\$2,655,000	\$2,658,300	0.12%	HSIP (Local)	2021	Increase PL by \$3,300, CC by \$67,436. Decrease CN by \$67,436.	To cover overages in oversight and inspections.
22076	Pathway, Grimes Pathway, Nampa	City of Nampa	\$264,000	\$295,829	12.06%	TAP-U	2021	Increase CN by 37,138, CE by \$500, and PL by \$1,917. Decrease CC by \$7,726.	To match construction contract award, offset from KN 20141.
20141	Pathway, Indian Creek, Taffy Drive to Peppermint Drive, Nampa	City of Nampa	\$598,000	\$566,171	-5.32%	TAP-U	2021	Decrease CN by \$31,829.	To release funds to KN 22076.

*Totals are based on amounts used on FY2020-2026 TIP

ACHD = Ada County Highway District
 CC = Construction Engineering Consultant
 CE = Construction Engineering
 CN = Construction
 FY = Fiscal Year
 HB = House Bill
 HD = Highway District
 HSIP = Highway Safety Improvement Program
 I = Interstate
 IM = Interstate Maintenance
 ITD = Idaho Transportation Department

KN = Key Number
 LHTAC = Local Highway Technical Assistance Council
 LP = Land Purchase
 NHPP = National Highway Performance Program
 PC = Preliminary Construction
 PD = Preliminary Development
 PE = Preliminary Engineering
 PL = Preliminary Engineering (LHTAC)
 R = Rural
 RRX = Railroad Crossing
 RW = Right of Way

SH = State Highway
 STBG = Surface Transportation Block Grant
 STIP = Statewide Transportation Improvement Program
 STP = Surface Transportation Program
 TAP = Transportation Alternatives Program
 TECM = Transportation Expansion and Congestion Mitigation
 TIP = Transportation Improvement Program
 TMA = Transportation Management Area
 U = Urban
 US = United States

Staff Recommendation:

/s/ Tevrin Fuller
 Tevrin Fuller, Data Specialist
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Approval: 
 Matthew J. Stoll, Executive Director
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