



Working together to plan for the future

**COMPASS BOARD OF DIRECTORS' MEETING
AUGUST 16, 2021 – 1:30 PM
COMPASS – 1ST FLOOR BOARD ROOM
700 NE 2ND STREET
MERIDIAN, IDAHO**

ZOOM CONFERENCE CALL

Facebook Live Streaming - <https://www.facebook.com/COMPASSIdaho>

Board members can participate in the meeting in-person or via Zoom conference call. The 1st floor Board room is open for in-person attendance, but has limited capacity. In-person attendees must maintain physical distance and should wear a mask at all times in the COMPASS building, if not fully vaccinated.

Please specify whether you plan to attend in-person or virtually when RSVPing to Hailey Townsend at htownsend@compassidaho.org or 208-475-2232.

Written comments may be submitted by email to info@compassidaho.org. Comments can also be left by voicemail. Please call 208-475-2232 to record comments. Commenters must provide their name for the record. Comments identified by name that are received by 10:00 am on August 16, 2021, will be provided to the Board members and read into the record during the meeting.

****AGENDA****

I. CALL TO ORDER (1:30)

II. OPEN DISCUSSION/ANNOUNCEMENTS

III. CONSENT AGENDA

- Page 4 *A. Approve June 21, 2021, COMPASS Board Meeting Minutes
- Page 8 *B. Receive Approved May 11, 2021, Executive Committee Meeting Minutes and March 18, 2021, Finance Committee Meeting Minutes
- Page 13 *C. Approve List of Records for Destruction
- Page 17 *D. Approve FY2022 COMPASS Workgroup Charters
- Page 28 *E. Approve Update to COMPASS Participation Plan
- Page 30 *F. Approve FY2023-2029 COMPASS Funding Application Guide
- Page 31 *G. Ratify Approval of Revisions to the End-of-Year and Redistribution Program Priorities
- Page 36 *H. Approve New Regional Transportation Advisory Committee Members

IV. ACTION ITEMS

- 1:35 A. **Executive Session – Personnel Matter, Idaho Code [74-206 (b)]**
The Board of Directors will go into executive session to follow up on the Boards' discussion of the Executive Committee's performance evaluation and recommendation regarding the Executive Director at the June 2021 Board meeting. No action will be taken in the session.

- 1:45 B. Consider Executive Committee’s Recommendation Regarding Executive Director**
The Board will consider the Executive Committee’s recommendation resulting from the Executive Director’s performance review.
- 1:50 *C. Adopt Resolution 14-2021 Amending Communities in Motion 2040 2.0 (CIM 2040 2.0) and Resolution 15-2021 Amending the FY2021-2027 Regional Transportation Improvement Program (TIP) and Approval of a COMPASS Board Administrative Modification** **Liisa Itkonen**
Liisa Itkonen will seek COMPASS Board of Directors’ adoption of resolutions amending CIM 2040 2.0 and the FY2021-2027 TIP, and approval of a COMPASS administrative modification to the FY2021-2027 TIP.
- 2:05 *D. Adopt Resolution 16-2021 Approving the FY2022 Unified Planning Work Program and Budget (UPWP)** **Meg Larsen**
Meg Larsen will seek COMPASS Board of Directors’ adoption of the FY2022 UPWP.
- 2:15 *E. Adopt Communities in Motion 2050 (CIM 2050) Vision** **Liisa Itkonen**
Liisa Itkonen will seek COMPASS Board of Directors’ approval of the CIM 2050 Vision.
- 2:30 *F. Approve FY2022 Communities in Motion (CIM) Implementation Grants and Project Development Program Projects** **Destinie Hart**
Destinie Hart will seek COMPASS Board of Directors’ approval of the FY2022 CIM Implementation Grants and Project Development Program projects.

V. INFORMATION/DISCUSSION ITEMS

- 2:45 A. Overview of Boise State University’s Annual Statewide & Treasure Valley Survey** **Matthew May**
Matthew May, Survey Director for Boise State University’s School of Public Service, will provide an overview of the University’s annual public policy survey, implications for the Treasure Valley and seek input from local governments on policy issues of interest for possible inclusion in this year’s survey.
- 3:00 B. Status Report – State and Federal Legislative Priorities** **Ken Burgess**
Ken Burgess will provide a status report on state and federal legislative priorities.
- 3:10 C. Update on the Travel Survey Data Collection Project** **Mary Ann Waldinger**
Mary Ann Waldinger will provide an update on the Travel Survey Data Collection project.
- 3:15 *D. Review Draft Complete Network Policy** **Liisa Itkonen**
Liisa Itkonen will review the draft Complete Network Policy.

VI. EXECUTIVE DIRECTOR’S REPORT (INFORMATION ONLY) (3:25)

- Page 84 *A. Staff Activity Reports**
Page 943 *B. Status Report – Current Air Quality Efforts
Page 99 *C. Status Report – Regional Transportation Advisory Committee Attendance
Page 100 *D. Administrative Modifications

VII. ADJOURNMENT (3:30)

*Enclosures. Times are approximate. Agenda is subject to change.

Those needing assistance with COMPASS events or materials, or needing materials in alternate formats, please call 475-2229 with 48 hours advance notice.

Si necesita asistencia con una junta de COMPASS, o necesita un documento en otro formato, por favor llame al 475-2229 con 48 horas de anticipación.

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COMPASS BOARD OF DIRECTORS' MEETING JUNE 21, 2021 ZOOM CONFERENCE CALL

MINUTES

ATTENDEES:

Kelli Badesheim, Valley Regional Transit, via telephone
Bill Vaughan for Nichol Baird Spencer, City of Eagle, via telephone
Leon Letson for Rod Beck, Commissioner, Ada County, via telephone
Jimmy Hallyburton for Elaine Clegg, Councilmember, City of Boise,
Immediate Past Chair, via telephone
Brent Moore for Ryan Davidson, Commissioner, Ada County, via telephone
Matt Edmond for John Brunelle, Capital City Development Corporation, in person
John Evans, Mayor, City of Garden City, in person
Jay Gibbons, Commissioner, Canyon Highway District No. 4, via telephone
Jim Hansen, Commissioner, Ada County Highway District, in person
Stacey Yarrington for Kendra Kenyon, Commissioner, Ada County, via telephone
Debbie Kling, Mayor, City of Nampa, **Vice Chair**, via telephone
Caleb Lakey, Idaho Transportation Department – District 3, via telephone
Mary May, Commissioner, Ada County Highway District, **Secretary-Treasurer** in person
Lauren McLean, Mayor, City of Boise, via telephone
Garret Nancolas, Mayor, City of Caldwell, **Chair**, via telephone
Tom Points, City of Nampa, via telephone
Victor Rodriguez, Councilmember, City of Nampa, via telephone
Charlie Rountree, City of Meridian, in person
Aaron Scheff, Idaho Department of Environmental Quality, via telephone
Robert Simison, Mayor, City of Meridian, via telephone
Keri Smith, Commissioner, Canyon County, via telephone
Joe Stear, Mayor, City of Kuna, **Chair Elect**, in person
Matt Stoll, Executive Director, Community Planning Association, Ex officio, in person
Holli Woodings, Councilmember, City of Boise, in person

MEMBERS ABSENT:

Trevor Chadwick, City of Star
Kurt Kopadt, City of Greenleaf
Chelsie Johnson, City of Wilder
Angie Lee, City of Parma
David Lincoln, Commissioner, Golden Gate Highway District No. 3
Dave McKinney, Commissioner, Ada County Highway District
Brent Orton, City of Caldwell
Jessica Perreault, Councilmember, City of Meridian

Cory Dickard, Mayor, City of Melba
Jason Pierce, Mayor, City of Eagle
David Porterfield, Mayor, City of Notus
Steve Rule, Mayor, City of Middleton
Marlene Tromp, Boise State University
Leslie Van Beek, Commissioner, Canyon County
Pam White, Commissioner, Canyon County
Nikole Zogg, Southwest District Health, Ex officio

OTHERS:

Bre Brush, City of Boise, via telephone
Ken Burgess, Veritas Advisors, via telephone
Tevrin Fuller, Community Planning Association, via telephone
Destinie Hart, Community Planning Association, via telephone
Liisa Itkonen, Community Planning Association, via telephone
Lila Klopfenstein, Community Planning Association, via telephone
Meg Larsen, Community Planning Association, in person
Justin Lucas, Ada County Highway District, via telephone
Amy Luft, Community Planning Association, via telephone
Colin McAweeney, TischlerBise, via telephone
Carl Miller, Community Planning Association, via telephone
Toni Tisdale, Community Planning Association, via telephone
Hailey Townsend, Community Planning Association, via telephone
Mary Ann Waldinger, Community Planning Association, via telephone

CALL TO ORDER:

Chair Elect Joe Stear called the meeting to order at 1:35 p.m.

OPEN DISCUSSION/ANNOUNCEMENTS

Matt Stoll announced that Chair Garret Nancolas received the President's Award from the National Association of Regional Councils (NARC) in recognition of his service to the region and his leadership on the NARC Board. Additionally, Matt Stoll announced that COMPASS recently welcomed Lila Klopfenstein as Assistant Planner. Vice Chair Debbie Kling announced that the Snake River Stampede Rodeo in Nampa will be taking place next month, from July 20-24.

CONSENT AGENDA

- A. Approve April 19, 2021, COMPASS Board Meeting Minutes**
- B. Receive Approved March 9 and April 13, 2021, Executive Committee Meeting Minutes**
- C. Approve List of Records for Destruction**
- D. Approve Priorities for the End-of-Year and Redistribution Program**
- E. Approve New Regional Transportation Advisory Committee Members**

Charlie Rountree moved and Jay Gibbons seconded approval of the Consent Agenda as presented. Motion passed unanimously.

ACTIONS ITEMS

A. Executive Session – Personnel Matter, Idaho Code [74-206 (b)]

Garret Nancolas moved and Lauren McLean seconded to move into Executive Session pursuant to Idaho Code [74-206 (b)] at 1:50 p.m.

Matt Stoll called roll. The following COMPASS Board members were present and voted in the affirmative: Kelli Badesheim, Bill Vaughan for Nichoel Baird Spencer, Leon Letson for Rod Beck, Matt Edmond for John Brunelle, Jimmy Hallyburton for Elaine Clegg, Brent Moore for Ryan Davidson, John Evans, Jay Gibbons, Jim Hansen, Stacey Yarrington for Kendra Kenyon, Debbie Kling, Caleb Lakey, Mary May, Lauren McLean, Garret Nancolas, Tom Points, Victor Rodriguez, Charlie Rountree, Aaron Scheff, Robert Simison, Joe Stear, and Holli Woodings. Motion passed unanimously.

Convened back into regular session at 2:15 p.m.

B. Consider Executive Committee’s Recommendation Regarding Executive Director

After discussion, Garret Nancolas moved and Debbie Kling seconded to retain Matt Stoll as Executive Director and to defer the amount of salary raise until the COMPASS Board has reviewed the Unified Planning Work Program (UPWP) and the recommendations from the COMPASS Finance Committee. Motion passed unanimously.

C. Adopt Resolution Amending the FY2021-2027 Regional Transportation Improvement Program (TIP)

Toni Tisdale presented Resolution 12-2021 amending the FY2021-2027 TIP to change the scope of work on one project, increase funding for three projects, change the funding source on four projects and remove one project to program all available funding and allow projects to be ready for obligation. The actions include balancing items from the Regional Transportation Advisory Committee meeting in April 2021.

After discussion, Holli Woodings moved and Charlie Rountree seconded to adopt Resolution 12-2021 amending the FY2021-2027 Regional Transportation Improvement Program. Motion passed unanimously.

D. Approve Locally Favored High-Capacity Transit Alignment and Mode

Liisa Itkonen presented the locally favored high-capacity transit alignment and mode option for the Board of Directors’ approval.

After discussion, John Evans moved and Mary May seconded to approve the locally favored high-capacity transit option, regional rail on the Boise Cutoff alignment. Motion passed unanimously.

E. Approve Fiscal Impact Analysis Policy

Carl Miller and Colin McAweeney reviewed the fiscal impact analysis phase II tool and presented the corresponding use policy for the Board of Directors’ approval.

After discussion, Holli Woodings moved and John Evans seconded to approve the Fiscal Impact Tool Use Policy, which establishes how and when COMPASS will use the Fiscal Impact Tool as a member service. Motion passed unanimously.

INFORMATION/DISCUSSION ITEMS

A. Status Report - State and Federal Legislative Issues

Ken Burgess provided a status report on state and federal legislative issues.

B. Status Report - Travel Survey Data Study

Mary Ann Waldinger provided an update on the Travel Survey Data study.

C. Review *Communities in Motion 2050* Vision Process

Carl Miller reviewed the *Communities in Motion 2050* vision process.

D. Review Draft FY2022-2028 Regional Transportation Improvement Program (TIP) Project List (Memo Only)

ADJOURNMENT

The meeting was adjourned at 3:41 p.m.

Approved this 16th day of August 2021.

By: _____
Garret Nancolas, Chair
Community Planning Association of
Southwest Idaho

Attest:

By: _____
Matthew J. Stoll, Executive Director
Community Planning Association of Southwest Idaho

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Working together to plan for the future

EXECUTIVE COMMITTEE MEETING MAY 11, 2021 ZOOM CONFERENCE CALL

****MINUTES****

ATTENDEES:

Rod Beck, Commissioner, Ada County, via telephone
Trevor Chadwick, Mayor, City of Star, via telephone
Elaine Clegg, Councilmember, **Immediate Past Chair**, City of Boise, via telephone
Jay Gibbons, Commissioner, Canyon Highway District #4, via telephone
Debbie Kling, Mayor, **Vice Chair**, City of Nampa, via telephone
Mary May, Commissioner, **Secretary-Treasurer**, Ada County Highway District, via telephone
Steve Rule, Mayor, City of Middleton, via telephone
Robert Simison, Mayor, City of Meridian, via telephone
Keri Smith, Commissioner, Canyon County, via telephone
Joe Stear, Mayor, **Chair Elect**, City of Kuna, via telephone
Bill Vaughan for Jason Pierce, Mayor, City of Eagle, via telephone

MEMBERS ABSENT: Garret Nancolas, Mayor, **Chair**, City of Caldwell

OTHERS PRESENT:

Ken Burgess, Veritas Advisors, via telephone
Tevrin Fuller, Community Planning Association, via telephone
Jim Hansen, Commissioner, Ada County Highway District, via telephone
Destinie Hart, Community Planning Association, via telephone
Meg Larsen, Community Planning Association, via telephone
Justin Lucas, Ada County Highway District, via telephone
Amy Luft, Community Planning Association, via telephone
Matt Stoll, Executive Director, Community Planning Association, via telephone
Toni Tisdale, Community Planning Association, via telephone
Hailey Townsend, Community Planning Association, via telephone

CALL TO ORDER:

Chair Elect Joe Stear called the meeting to order at 1:30 p.m.

OPEN DISCUSSION/ANNOUNCEMENTS

None.

CONSENT AGENDA

A. Approve April 13, 2021, Executive Committee Meeting Minutes

Jay Gibbons moved and Mary May seconded approval of the Consent Agenda as presented. Motion passed with two abstentions.

ACTION ITEMS

A. Establish June 21, 2021, COMPASS Board Meeting Agenda

Matt Stoll reviewed the COMPASS Board Meeting agenda for the June 21, 2021 meeting.

After discussion, Trevor Chadwick moved and Debbie Kling seconded approval of items 1-20, with the exception of item 14, for the June 21, 2021, COMPASS Board of Directors meeting. Matt Stoll has the latitude to amend the agenda as necessary. Motion passed unanimously.

B. Executive Session – Personnel Matter Idaho Code [74-206 (b)]

Debbie Kling moved and Elaine Clegg seconded to move into Executive Session pursuant to Idaho Code [74-206 (b)] at 1:48 p.m.

Matt Stoll called roll. The following Executive Committee members were present and voted in the affirmative: Elaine Clegg, Robert Simison, Jay Gibbons, Debbie Kling, Steve Rule, Bill Vaughan for Jason Pierce, Joe Stear, Keri Smith, Rod Beck, Mary May, and Trevor Chadwick.

Convened back into session at 2:07 p.m. No action was taken in Executive Session.

After discussion, Steve Rule moved and Trevor Chadwick seconded to recommend the COMPASS Board of Directors retain the employment of COMPASS Executive Director, Matt Stoll, and consider an increase in salary, following a discussion at the June 21, 2021, COMPASS Board of Directors' meeting. Motion passed unanimously.

D. Consider Transportation Management Area (TMA) Balancing Plan

Toni Tisdale requested approval of the balancing actions recommended by the Regional Transportation Advisory Committee (RTAC) on April 28, 2021, to balance the TMA programs using new funding through the FY2021 Highway Infrastructure Program and the FY2021 Coronavirus Response and Relief Supplemental Appropriations Act funds.

After discussion, Mary May moved and Debbie Kling seconded to approve the plan to balance the Surface Transportation Block Grant (STBG) – TMA and Transportation Alternatives Program (TAP) – TMA programs using new available funding, as recommended by RTAC.

E. Status Report – State and Federal Legislative Issues

Ken Burgess provided a status report on 2021 state and federal legislative issues. No action was taken.

INFORMATION/DISCUSSION ITEMS

A. Status Report – Regional Transportation Advisory Committee (Memo Only)

ADJOURNMENT

Chair Elect Joe Stear adjourned the meeting at 2:39 p.m.

Approved this 8th day of June 2021.

By: 

**Joe Stear, Chair Elect
Community Planning Association of
Southwest Idaho**

Attest:

By: 

**Matthew J. Stoll, Executive Director
Community Planning Association of
Southwest Idaho**

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**FINANCE COMMITTEE MEETING
MARCH 18, 2021
ZOOM CONFERENCE CALL**

****MINUTES****

ATTENDEES: John Evans, Mayor, City of Garden City, via telephone
Jay Gibbons, Commissioner, Canyon Highway District #4, via telephone
Kendra Kenyon, **Vice Chair**, Commissioner, Ada County, via telephone
Mary May, **Chair**, Commissioner, Ada County Highway District, via telephone
Garret Nancolas, Mayor, City of Caldwell, via telephone
Holly Woodings, City of Boise, via telephone

MEMBERS ABSENT: Keri Smith, Commissioner, Canyon County

OTHERS PRESENT: Meg Larsen, Community Planning Association, via telephone
Matt Stoll, Community Planning Association, via telephone
Hailey Townsend, Community Planning Association, via telephone

CALL TO ORDER:

Chair Mary May called the meeting to order at 12:03 p.m.

OPEN DISCUSSION/ANNOUNCEMENTS

None.

CONSENT AGENDA

A. Approve December 17, 2020, Finance Committee Meeting Minutes

Holli Woodings moved and Garret Nancolas seconded approval of the Consent Agenda as presented. Motion passed unanimously.

INFORMATION/DISCUSSION ITEM

A. Review Report of Disbursements Made in the Reporting Period

Meg Larsen reviewed the report of disbursements made in the reporting period, December 5, 2020 to March 5, 2021, which was provided in the packet for information.

B. Discuss Five-Year Revenue and Expense Projections

Meg Larsen reviewed the five-year revenue and expense projections, which were provided in the packet for information.

ACTION ITEM

A. Elect Finance Committee Vice Chair

Mary May facilitated the election of the Finance Committee Vice Chair for 2021.

After discussion, **Holli Woodings moved and John Evans seconded to elect Kendra Kenyon as the 2021 Finance Committee Vice Chair. Motion passed unanimously.**

B. Approve Variance Report for October 1, 2020 – December 31, 2020

Meg Larsen presented the Variance Report for October 1, 2020 – December 31, 2020, for approval by the Finance Committee.

After discussion, **Jay Gibbons moved and Holli Woodings seconded to approve the variance report as presented. Motion passed unanimously.**

C. Recommend COMPASS Board Approval of the FY2022 General and Special Membership Dues

Meg Larsen reviewed FY2022 general and special membership dues for recommendation by the Finance Committee for approval by the COMPASS Board of Directors.


After discussion, **Holli Woodings moved and Garret Nancolas seconded to recommend the FY2022 General and Special Membership Dues for COMPASS Board of Directors' approval. Motion passed unanimously.**

ADJOURNMENT

Garret Nancolas moved and John Evans seconded to adjourn the meeting at 12:43 p.m. Motion passed unanimously.

Approved this 17th day of June 2021.

By: 
for **Mary May, Chair**

Attest:

By: **Kendra Kenyon, Vice Chair**

COMPASS BOARD AGENDA ITEM III-C

Date: August 16, 2021

Topic: Records to be Destroyed

Request/Recommendation:

Staff seeks COMPASS Board approval of destruction of the records listed in the attachment.

Background/Summary:

The COMPASS Board approved the updated Records Retention Policy at the September 21, 2015, meeting.

The policy describes the type of records that COMPASS has and specifies the retention period for those types of records. The policy further describes the process of destruction for those records that have exceeded their retention period.

In compliance with the policy guidance, COMPASS staff proposes to destroy the records listed on the attachment because those records have exceeded their Board-approved retention period.

COMPASS staff will have the records destroyed by a commercial shredding service following approval by the COMPASS Board. The shredding service will provide a certification of destruction.

Implication (policy and/or financial):

If the COMPASS Board approves the destruction of the listed records, the destruction will be completed as described. If the COMPASS Board does not approve destruction of the listed records, the records will be retained.

More Information:

- 1) Attachment
- 2) For detailed information contact: Meg Larsen, at 208-475-2228 or mlarsen@compassidaho.org.

COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO
Inventory of Records to be Destroyed

Description of record	When created	Retention period for this record in years	Expiration of retention period	Date of request for Board approval	Destruction date
FY2007 "Reading" files; these files include copies of correspondence issued during the fiscal year related to Program 611, US 20/26 Corridor Preservation Study	9/30/2007	1	9/30/2008	8/16/2021	
FY2007 "Reading" files; these files include copies of correspondence issued during the fiscal year related to Program 610, SH44 Corridor Preservation Study	9/30/2007	1	9/30/2008	8/16/2021	
FY2007 US 20/26 Corridor Preservation Committee Meeting Packets (agendas and minutes are permanent items; only packet items are included here)	9/30/2007	5	9/30/2012	8/16/2021	
FY2007 "Reading" files; these files include copies of correspondence issued during the fiscal year related to Program 620, Growth & Transportation System Monitoring	9/30/2007	1	9/30/2008	8/16/2021	
FY2007 "Reading" files; these files include copies of correspondence issued during the fiscal year related to Program 631, Rail Corridor Feasibility Study	9/30/2007	1	9/30/2008	8/16/2021	
FY2007 Demographic Advisory Committee Meeting Packets (agendas and minutes are permanent items; only packet items are included here)	9/30/2007	5	9/30/2012	8/16/2021	
FY2007 "Reading" files; these files include copies of correspondence issued during the fiscal year related to Program 647, Regional Growth Issues and Options	9/30/2007	1	9/30/2008	8/16/2021	
FY2007 COMPASS 101 Packets and sign in sheets	9/30/2007	5	9/30/2012	8/16/2021	
FY2007 "Reading" files; these files include copies of correspondence issued during the fiscal year related to Program 661 Communities in Motion	9/30/2007	1	9/30/2008	8/16/2021	
FY2008 Public comments on 10 Mile Interchange	9/30/2008	5	9/30/2013	8/16/2021	
FY2007 Transportation Management Balancing Committee Meeting Packets (agendas and minutes are permanent items; only packet items are included here)	9/30/2007	5	9/30/2012	8/16/2021	

COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO
Inventory of Records to be Destroyed

Description of record	When created	Retention period for this record in years	Expiration of retention period	Date of request for Board approval	Destruction date
FY2007 Urban Balancing Committee Meeting Packets (agendas and minutes are permanent items; only packet items are included here)	9/30/2007	5	9/30/2012	8/16/2021	
FY2007 Urban Balancing Committee Meeting Packets (agendas and minutes are permanent items; only packet items are included here)	9/30/2007	5	9/30/2012	8/16/2021	
FY2007 "Reading" files; these files include copies of correspondence issued during the fiscal year related to <u>Program 685 Transportation Improvement Program</u>	9/30/2007	1	9/30/2008	8/16/2021	
FY2007 "Reading" files; these files include copies of correspondence issued during the fiscal year related to <u>Program 694 High Volume Intersection Study Program</u>	9/30/2007	1	9/30/2008	8/16/2021	
FY2007 "Reading" files; these files include copies of correspondence issued during the fiscal year related to <u>Program 687 Treasure Valley Truck Freight Study Program</u>	9/30/2007	1	9/30/2008	8/16/2021	
FY2007 "Reading" files; these files include copies of correspondence issued during the fiscal year related to <u>Program 701 General Membership Services Program</u>	9/30/2007	1	9/30/2008	8/16/2021	
FY2007 "Reading" files; these files include copies of correspondence issued during the fiscal year related to <u>Program 703 General Public Services Program</u>	9/30/2007	1	9/30/2008	8/16/2021	
FY2007 "Reading" files; these files include copies of correspondence issued during the fiscal year related to <u>Program 705 Transportation Liaison Services Program</u>	9/30/2007	1	9/30/2008	8/16/2021	
FY2007 "Reading" files; these files include copies of correspondence issued during the fiscal year related to <u>Program 757 Regional Functional Classification Typologies Program</u>	9/30/2007	1	9/30/2008	8/16/2021	
FY2007 "Reading" files; these files include copies of correspondence issued during the fiscal year related to <u>Program 760 Regional Legislative Services Program</u>	9/30/2007	1	9/30/2008	8/16/2021	
FY2007 "Reading" files; these files include copies of correspondence issued during the fiscal year related to <u>Program 764 Land Use/Transportation Coordination</u>	9/30/2007	1	9/30/2008	8/16/2021	
FY2007 "Reading" files; these files include copies of correspondence issued during the fiscal year related to <u>Program 820 Committee Support</u>	9/30/2007	1	9/30/2008	8/16/2021	
FY2007 "Reading" files; these files include copies of correspondence issued during the fiscal year related to <u>Program 836 Regional Model Maintenance</u>	9/30/2007	1	9/30/2008	8/16/2021	

COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO
Inventory of Records to be Destroyed

Description of record	When created	Retention period for this record in years	Expiration of retention period	Date of request for Board approval	Destruction date
FY2007 "Reading" files; these files include copies of correspondence issued during the fiscal year related to Program 842 Congestion Management System Maintenance	9/30/2007	1	9/30/2008	8/16/2021	
FY2007 "Reading" files; these files include copies of correspondence issued during the fiscal year related to Program 860 GIS Maintenance	9/30/2007	1	9/30/2008	8/16/2021	
FY2007 "Reading" files; these files include copies of correspondence issued during the fiscal year related to Program 861 Orthophotography	9/30/2007	1	9/30/2008	8/16/2021	
FY2007 Sign sheets for public meetings with Title VI demographic information	9/30/2007	5	9/30/2012	8/16/2021	
FY 2007 Invoices and Accounts Receivable Records	9/30/2007	5	9/30/2012	8/16/2021	

COMPASS BOARD AGENDA ITEM III-D

DATE: August 16, 2021

Topic: FY2022 COMPASS Workgroup Charters

Request/Recommendation:

COMPASS staff seeks COMPASS Board of Directors' approval of the workgroup charters for FY2022 activities.

Background/Summary:

The Board approved the Bylaws at its September 21, 2015, meeting. Section 7.2.10 (b) specifies that:

"Each task force or workgroup shall have a charter recommended by the Executive Committee for final approval by the Board, specifying the type of members to include, the tasks to accomplish, and the timeline for completion of those tasks."

The proposed workgroup charters that meet the requirements of Section 7.2.10 (b) are attached:

- Active Transportation
- Demographic Advisory
- Environmental Review
- Freight Advisory
- Public Participation
- Public Transportation
- Regional Geographic Advisory
- Regional Operations
- Rural Prioritization

The Executive Committee recommended COMPASS Board approval at its July 13, 2021, meeting.

Implication (policy and/or financial):

In the absence of COMPASS Board approval, the workgroup activities would be suspended until a revised charter could be approved by the Board.

More Information:

- 1) Attachments: Workgroup charters
- 2) For detailed information contact: Meg Larsen at 208-475-2228 or mlarsen@compassidaho.org



Working together to plan for the future

Work Group: Active Transportation Workgroup (ATWG)
Staff Liaison: Braden Cervetti

Purpose:

The purpose of the Active Transportation Workgroup is to provide guidance in the development, integration, and implementation of regional active transportation (bicycle/pedestrian) planning. This encompasses stakeholder coordination, data collection and analysis, regional infrastructure mapping, needs identification, and member agency decision support.

Tasks:

1. Review and provide feedback on COMPASS bicycle/pedestrian counter program and data analysis, including characteristics, seasonality/weather, new technology, etc.
2. Review and provide feedback on COMPASS Data Bike deployment and reporting
3. Support development of a rails with trails implementation plan that builds on the results of the *Rails with Trails Feasibility and Probable Cost Study*. Implementation will be ongoing
4. Submit an application for regional rails with trails projects
5. Review and provide feedback on the annual rails with trails report
6. Review and provide ongoing feedback for Bike/Walk COMPASS Map
7. Review and provide feedback for the 2050 Pathways & Bikeways Plan
8. Develop Regional Safe Routes Plan

Deliverables, Schedule:

1. COMPASS Data Bike Report (December 2021)
2. Annual Rails with Trails Report (December 2021)
3. Completed 2050 Pathways & Bikeways Plan (February 2022)
4. Regional Safe Routes Plan (March 2022)
5. Rails with Trails Implementation Plan (September 2022)
6. Updated Bike/Walk COMPASS online map (Ongoing)

Membership:

Membership in the ATWG will be drawn from COMPASS member agency staff, health-related organization staff, and representation from the Foundation for Ada/Canyon Trails System (FACTS), advocacy group representatives, and at least one member of the Public Participation Workgroup.

Charter recommended by Executive Committee:

_____ Date

Charter approved by COMPASS Board:

_____ Date

Next planned review of charter by Executive Committee: June 2022

All decisions and recommendations of COMPASS workgroups are reached through consensus and there are no quorum requirements for workgroups. All workgroup meetings are open to anyone interested in attending. Individuals interested in attending should contact the staff liaison to obtain the scheduled meeting dates and planned agendas.



Working together to plan for the future

Work Group: Demographic Advisory Workgroup (DAWG)
Staff Liaison: Carl Miller

Purpose:

The purpose of the Demographic Advisory Workgroup is to provide expert guidance and feedback on COMPASS demographic and growth tracking projects.

Tasks:

1. Recommend 2022 population estimates to the COMPASS Board of Directors
2. Review and provide feedback on the 2021 Development Monitoring Report to COMPASS staff
3. Review and provide feedback on Development Checklist report
4. Review housing data inventory and analysis
5. Establish DAWG subcommittee for selection and oversight of affordable housing consultant

Deliverables, Schedule:

1. 2022 population estimates (March 2022)
2. 2021 Development Monitoring Report (March 2022)
3. Development Checklist report (March 2022)
4. Review housing data inventory and analysis (Summer 2022)
5. DAWG affordable housing subcommittee (Summer 2022)

Membership:

Membership in the DAWG will be drawn from: member agency staff with appropriate expertise, chambers of commerce, major utilities, and the development community.

Charter recommended by Executive Committee:

_____ Date

Charter approved by COMPASS Board:

_____ Date

Next planned review of charter by Executive Committee: June 2022

All decisions and recommendations of COMPASS workgroups are reached through consensus and there are no quorum requirements for workgroups. All workgroup meetings are open to anyone interested in attending. Individuals interested in attending should contact the staff liaison to obtain the scheduled meeting dates and planned agendas.



Working together to plan for the future

Work Group: Environmental Review Workgroup (ERWG)
Staff Liaison: Liisa Itkonen

Purpose:

The purpose of the Environmental Review Workgroup is to share data, consider environmental goals and community values early in the long-range planning process, and identify potential environmental mitigation strategies to help restore and maintain environmental functions affected by projects in the long-range transportation plan, *Communities in Motion 2050* (CIM 2050). The environmental review is aimed at creating a seamless decision-making process that minimizes duplication of effort, promotes environmental stewardship, and reduces delays in project implementation.

Tasks:

1. Share (provide access to) the most up-to-date regional data available about the environment and natural resources in Ada and Canyon Counties that could impact, or be impacted by, transportation projects
2. Advise about potential impacts to protected resources or conservation and restoration priorities associated with transportation projects in CIM 2050
3. Help identify strategies to avoid or minimize direct, indirect, and cumulative impacts of transportation projects
4. Help identify areas where partners may be able to work together to mitigate transportation impacts across multiple resources of concern
5. Participate in meetings as scheduled

Deliverables, Schedule:

1. Data updates (Ongoing)
2. Description of potential environmental impacts associated with transportation projects in CIM 2050 (April 2022)
3. Draft of strategies to avoid or minimize direct, indirect, and cumulative impacts of transportation projects, including areas for coordination among partners (May 2022)

Membership in the ERWG will be drawn from federal, state, and local environmental and resource agencies and organizations, and member agency staff with appropriate expertise.

Charter recommended by Executive Committee:

_____ Date

Charter approved by COMPASS Board:

_____ Date

Next planned review of charter by Executive Committee: June 2022

All decisions and recommendations of COMPASS workgroups are reached through consensus and there are no quorum requirements for workgroups. All workgroup meetings are open to anyone interested in attending. Individuals interested in attending should contact the staff liaison to obtain the scheduled meeting dates and planned agendas.



Working together to plan for the future

Work Group: Freight Advisory Workgroup (FAWG)
Staff Liaison: Liisa Itkonen

Purpose:

The purpose of the Freight Advisory Workgroup is to advise and provide input on freight-related issues and needs, and help integrate freight into the *Communities in Motion 2050* (CIM 2050) long-range transportation plan. The workgroup will facilitate information sharing and coordination among organizations, and advocate for freight considerations in transportation project prioritization and implementation.

Tasks:

1. Review freight improvement projects for 2022 Resource Development Plan for submittal by December 2021
2. Provide input into freight related projects in CIM 2050
3. Help identify and implement regional freight priorities
4. Share information about regional freight and the long-range transportation plan with constituents; provide feedback to COMPASS

Deliverables, Schedule:

1. Freight improvement projects for the Resource Development Plan (December 2021)
2. Input into freight related project in CIM 2050 (Jan 2022)
3. Update of regional freight priorities and implementation strategies (May 2022)
4. Participate in meetings as scheduled

Membership:

Membership in the FAWG will be drawn from: local/regional producers and processors, trucking companies and major shippers, rail companies, chambers of commerce, highway districts, and other agencies as appropriate.

Charter recommended by Executive Committee:

Date

Charter approved by COMPASS Board:

Date

Next planned review of charter by Executive Committee: June 2022

All decisions and recommendations of COMPASS workgroups are reached through consensus and there are no quorum requirements for workgroups. All workgroup meetings are open to anyone interested in attending. Individuals interested in attending should contact the staff liaison to obtain the scheduled meeting dates and planned agendas.

Work Group: Public Participation Workgroup (PPWG)
Staff Liaison: Amy Luft

Purpose:

The purpose of the Public Participation Workgroup is to advise COMPASS staff on COMPASS public participation and outreach activities; serve as a conduit for sharing information from COMPASS with Ada and Canyon County residents; and provide a forum for communication staff from COMPASS member agencies to share information, assist one another in public participation and outreach activities, collaborate on regional projects, and receive input on outreach activities from the general public and interested stakeholders.

Tasks:

1. Review and provide feedback on how the regional transportation improvement program (TIP) describes the transportation funding “story”
2. Assist in selecting 2021 Leadership in Motion award recipients (one workgroup representative)
3. Review and provide input into the draft Transportation Service Coordination Plan and its associated public involvement plan
4. Appoint a representative to serve on the Regional Transportation Advisory Committee (RTAC) for CY2022
5. Review and provide feedback on a *Communities in Motion 2050* “master map” concept and draft
6. Appoint a representative to assist in selecting 2022 Leadership in Motion award recipients
7. Review and provide input into the outreach plan to solicit public and stakeholder feedback on a draft *Communities in Motion 2050* plan
8. Review and provide feedback on proposed updates to the TIP Amendment Policy, as needed
9. Review, provide input, and assist with COMPASS outreach, education, and public participation activities as requested

Deliverables, Schedule:

1. Feedback on TIP funding “story” provided (December 2021)
2. 2021 Leadership in Motion recipients selected (December 2021)
3. Input into Transportation Service Coordination Plan and its public involvement plan provided (December 2021)
4. Representative to serve on RTAC for CY2022 appointed (December 2021)
5. Feedback on the *Communities in Motion 2050* “master map” provided (December 2021)
6. Representative to assist in selecting 2022 Leadership in Motion recipients appointed (August 2022)
7. Feedback on *Communities in Motion 2050* outreach plan provided (August 2022)

Membership:

Membership in the PPWG will include: COMPASS member agency communication (or related) staff, up to four individuals representing the general public/stakeholders (e.g., under-represented populations, environmental, transportation, health, etc.), and one member of the press. Public/stakeholder and press representatives shall serve terms no longer than four years and shall be appointed by the COMPASS Executive Director through an application process.

Charter recommended by Executive Committee:

_____ Date

Charter approved by COMPASS Board:

_____ Date

Next planned review of charter by Executive Committee: June 2022

All decisions and recommendations of COMPASS workgroups are reached through consensus and there are no quorum requirements for workgroups. All workgroup meetings are open to anyone interested in attending. Individuals interested in attending should contact the staff liaison to obtain the scheduled meeting dates and planned agendas.



Working together to plan for the future

Work Group: Public Transportation Workgroup (PTWG)
Staff Liaison: Liisa Itkonen

Purpose:

The purpose of the Public Transportation Workgroup is to develop and recommend components and phasing of the long-range public transportation system in Ada and Canyon Counties. Work will focus on meeting regional public transportation needs in the two counties to improve mobility, access, and to maximize effectiveness of transportation investments.

Tasks:

1. Assist in planning for public transportation in *Communities in Motion 2050* (CIM 2050)
2. Assist with development and coordination of service areas concept for public transportation investments
3. Support development of a comprehensive 2050 public transportation system that encompasses all public transportation elements and integrates with the other modes
4. Support next steps for high-capacity transit planning and inclusion in CIM 2050
5. Contribute to the update of the Coordinated Public Transit-Human Services Transportation Plan

Deliverables, Schedule:

1. Final service area concept (November 2021)
2. Final 2050 public transportation system concept (December 2021)
3. Updated Coordinated Public Transit-Human Services Transportation Plan (April 2022)

Membership:

Membership in the PTWG will be drawn from member agency staff from Ada County, Ada County Highway District (ACHD), ACHD Commuteride, Canyon County, City of Boise, City of Caldwell, City of Eagle, City of Garden City, City of Meridian, City of Middleton, City of Nampa, Boise State University, Federal Highway Administration, Idaho Transportation Department, Valley Regional Transit, and other member agencies planning for public transportation.

Charter recommended by Executive Committee: _____
Date

Charter approved by COMPASS Board: _____
Date

Next planned review of charter by Executive Committee: June 2022

All decisions and recommendations of COMPASS workgroups are reached through consensus and there are no quorum requirements for workgroups. All workgroup meetings are open to anyone interested in attending. Individuals interested in attending should contact the staff liaison to obtain the scheduled meeting dates and planned agendas.



Working together to plan for the future

Work Group: Regional Geographic Advisory Workgroup (RGAWG)
Staff Liaison: Eric Adolfson

Purpose:

The purpose of the Regional Geographic Advisory Workgroup is to provide input and guidance on regional Geographic Information System (GIS) issues and tasks, such as orthophotography and the Regional Data Center.

Tasks:

1. Plan for and conduct spring FY2022 orthophotography project given new technology options and funding needs
2. Provide a forum in which to continue to improve regional GIS cooperation, while forming GIS policy and technical solutions
3. Advise COMPASS staff, workgroups, and the COMPASS Board of Directors on GIS investments and policies
4. Report to either the Regional Transportation Advisory Committee or Executive Committee on topics such as investments and policies related to improving GIS outputs (as needed)
5. Provide feedback to COMPASS staff on regional GIS planning activities (ongoing)

Deliverables, Schedule:

1. Provide requirements, create scope, and review orthophotography project requests for proposals (September 2021)
2. Provide technical review of orthophotography project proposals and selection of contractor (November 2021)
3. Provide quality control and review of orthophotography project deliverables (spring/summer 2022)

Membership:

Membership in the RGAWG will be drawn from: representatives from member agencies and those with an interest in regional geographic data. Members shall have information system technical experience or knowledge and active contribution to our region's data ecosystem with agency administrative authority.

Charter recommended by Executive Committee:

_____ Date

Charter approved by COMPASS Board:

_____ Date

Next planned review of charter by Executive Committee: June 2022

All decisions and recommendations of COMPASS workgroups are reached through consensus and there are no quorum requirements for workgroups. All workgroup meetings are open to anyone interested in attending. Individuals interested in attending should contact the staff liaison to obtain the scheduled meeting dates and planned agendas.



Working together to plan for the future

Work Group: Regional Operations Workgroup (ROWG)
Staff Liaison: Mary Ann Waldinger and Hunter Mulhall

Purpose:

The purpose of the Regional Operations Workgroup is to promote awareness and integration of transportation operations and management, focusing on multimodal transportation system efficiency, reliability, safety, and ease of use. The workgroup supports the regional planning process, including planning for operations through a coordinated approach to multimodal system operations, intelligent transportation systems (ITS) deployment and data management, and maintenance of related planning documents.

Tasks:

1. Update Intelligent Transportation (ITS) and Transportation Systems Management and Operations (TSMO) projects list and inventory
2. Share successes and lessons learned from recent ITS/TSMO deployments
3. Review outcomes of the I-84 Corridor Operations Plan and identify other corridors with needs for TSMO/ITS planning

Deliverables, Schedule:

1. Updated ITS/TSMO Projects list (excel) and inventory (GIS) (spring/summer 2022)
2. I-84 Corridor Operations Plan (spring 2022)

Membership:

Membership in the ROWG will be drawn from: representatives of transportation and emergency management agencies from across Ada and Canyon Counties that are active in the planning, funding, design, operation, and maintenance of the region’s multi-modal transportation infrastructure.

Charter recommended by Executive Committee:

_____ Date

Charter approved by COMPASS Board:

_____ Date

Next planned review of charter by Executive Committee: June 2022

All decisions and recommendations of COMPASS workgroups are reached through consensus and there are no quorum requirements for workgroups. All workgroup meetings are open to anyone interested in attending. Individuals interested in attending should contact the staff liaison to obtain the scheduled meeting dates and planned agendas.



Working together to plan for the future

Work Group: Rural Prioritization Workgroup (RPWG)
Staff Liaison: Toni Tisdale

Purpose:

The purpose of the Rural Prioritization Workgroup is to develop a recommended priority list for rural programs managed by the Local Highway Technical Assistance Council (LHTAC). Work will focus on determining the most beneficial rural projects in Ada and Canyon Counties to maximize rural transportation funding and bring more funding into the region.

Tasks:

1. Discuss and determine recommendations for the most beneficial rural projects for funding programs managed by LHTAC using the prioritization process approved by the COMPASS Board on August 20, 2012

Deliverables, Schedule:

1. Meet to prioritize rural projects (August 2022)
2. Provide priority recommendations to RTAC for rural project priorities in each LHTAC rural program. The recommendation will include a signature from each participating agency on (September 2022)
3. Provide RTAC’s recommendation to the COMPASS Board of Directors for approval (October 2022)

Membership:

Membership in the RPWG will draw from: mayors, staff, or contract engineers from all rural agencies in Ada and Canyon Counties with transportation jurisdiction.

Charter recommended by Executive Committee:

_____ Date

Charter approved by COMPASS Board:

_____ Date

Next planned review of charter by Executive Committee: June 2022

All decisions and recommendations of COMPASS workgroups are reached through consensus and there are no quorum requirements for workgroups. All workgroup meetings are open to anyone interested in attending. Individuals interested in attending should contact the staff liaison to obtain the scheduled meeting dates and planned agendas.

COMPASS BOARD AGENDA ITEM III-E

Date: August 16, 2021

Topic: COMPASS Participation Plan

Request/Recommendation:

COMPASS staff seeks COMPASS Board of Directors' adoption of Resolution 13-2021 (attached), adopting the updated COMPASS Participation Plan, as recommended by the COMPASS Public Participation Workgroup on July 21, 2021. The draft plan is posted under "supplemental information" on the Board of Directors' web page at www.compassidaho.org/people/boardmeetings.htm.

Summary:

Federal law requires that all metropolitan planning organizations, such as COMPASS, develop a participation plan. The current participation plan was adopted in 2018; the 2021 version is an update to that plan.

The participation plan describes COMPASS' public participation processes for its long-range transportation plan (*Communities in Motion*), regional transportation improvement program (TIP), participation plan, and other plans and programs, as well as how to become involved with COMPASS in general.

It is designed to assist the public in understanding how they can be involved with COMPASS planning activities, describe how and when COMPASS requests input into different plans and programs, explain how public input is used, and articulate COMPASS' commitment to seeking and using public input.

COMPASS staff worked closely with the COMPASS Public Participation Workgroup throughout the development of the plan, and the workgroup reviewed and provided feedback on multiple drafts as the plan was written. In addition, the draft plan was released for a 48-day public comment period from May 19 – July 5, 2021. Thirty comments were received. The Public Participation Workgroup reviewed the public comments and changes made to the plan based on those comments on July 21, 2021, and recommended adoption.

A description of the public comment process, a summary of comments received and changes made to the plan based on those comments, quantitative responses, and all open-ended comments, verbatim, can be found in the appendix of the document beginning on page 30 (see link above).

Implication (policy and/or financial):

A Board of Directors-adopted participation plan is necessary for COMPASS to continue to meet federal public participation requirements.

More Information:

- 1) Attachment: Resolution 13-2021
- 2) For detailed information contact Amy Luft, Communication Coordinator, at 208/475-2229 or aluft@compassidaho.org.

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RESOLUTION NO. 13-2021

FOR THE PURPOSE OF ADOPTING THE COMPASS PARTICIPATION PLAN

WHEREAS, the Community Planning Association of Southwest Idaho has been designated by the Governor of Idaho as the metropolitan planning organization responsible for transportation planning in Ada and Canyon Counties;

WHEREAS, the Fixing America’s Surface Transportation (FAST) Act, Title 23 United States Code Section 134, and Title 49 United States Code Section 5303 require that metropolitan planning organizations develop participation plans that provide reasonable opportunities for interested parties to comment on transportation plans;

WHEREAS, the FAST Act, Title 23 United States Code Section 134, and Title 49 United States Code Section 5303 require that participation plans be developed in consultation with all interested parties;

WHEREAS, the Community Planning Association of Southwest Idaho has developed a participation plan in consultation with the COMPASS Public Participation Workgroup and other interested parties;

WHEREAS, the Community Planning Association of Southwest Idaho will consider and implement the principles of equality for all citizens as formulated in Title VI of the Civil Rights Act of 1964 and Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations, to the extent possible; and

WHEREAS, the public and stakeholders were invited to review and provide feedback on the draft participation plan from May 19 – July 5, 2021, following all requirements and best practices outlined for public involvement in the 2018 COMPASS Public Participation Plan.

NOW, THEREFORE, BE IT RESOLVED, that the Community Planning Association of Southwest Idaho Board of Directors adopts the COMPASS Participation Plan.

ADOPTED this 16th day of August 2021.

By: _____
Garret Nancolas, Chair
Community Planning Association
of Southwest Idaho Board of Directors

ATTEST:

By: _____
Matthew J. Stoll, Executive Director
Community Planning Association
of Southwest Idaho

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COMPASS BOARD AGENDA ITEM III-F

Date: August 16, 2021

Topic: FY2023-2029 COMPASS Funding Application Guide

Request/Recommendation:

COMPASS staff seeks COMPASS Board of Directors' approval of the FY2023-2029 COMPASS Funding Application Guide. The Regional Transportation Advisory Committee recommended approval on July 28, 2021.

Background/Summary:

Each year, in preparation for soliciting funding applications, COMPASS staff update the application guide to incorporate timely dates and other information for the application process. Staff propose only minor updates to the FY2023-2029 COMPASS Funding Application Guide, including updated deadlines and estimated available amounts of funding. The process outlined in the FY2023-2029 COMPASS Funding Application Guide remains the same as the process for the FY2022-2028 funding cycle, including the online vendor for the application.

The draft FY2023-2029 COMPASS Funding Application Guide is provided on the COMPASS website under "supplemental information" at <https://www.compassidaho.org/people/board.htm> (35 pages). A red-line, strike-out version providing detailed changes from FY2022-2028 is available upon request.

Staff anticipates more objective criteria will be needed in the future to support the focus on performance-based planning measures, which are a high priority for federal programs. COMPASS staff are currently updating the COMPASS Complete Network Policy, which we anticipate will be a driving factor in the future ranking of federal-aid projects. Approval of the updated Complete Network Policy is anticipated in fall 2021. An updated funding policy for *Communities in Motion 2050* will also play a large role in future project prioritization.

A full restructuring of the FY2024-2030 COMPASS Funding Application Guide, to accommodate these policy changes, is expected, and will likely be drafted in winter/spring 2022, with the assistance of an RTAC subcommittee.

Implication (policy and/or financial):

Approval of the FY2023-2029 COMPASS Funding Application Guide will allow COMPASS staff to assist member agency staff in applying for projects to further *Communities in Motion* goals.

More Information:

- 1) For detailed information contact: Toni Tisdale, Principal Planner, at 208/475-2238 or ttisdale@compassidaho.org or Destinie Hart, Principal Planner, at 208/475-2240 or dhart@compassidaho.org.

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COMPASS BOARD AGENDA ITEM III-G

Date: August 16, 2021

Topic: Revisions to the End-of-Year and Redistribution Program Priorities

Request/Recommendation:

COMPASS staff requests that the COMPASS Board of Directors' ratify approval by the Executive Committee to revise the End-of-Year and Redistribution Program priorities, provided in Attachment 1 (revisions shown in red text). Due to timing constraints, the Regional Transportation Advisory Committee (RTAC) did not review the revisions.

The COMPASS Executive Committee approved the revisions in its July 13, 2021 meeting.

Background/Summary:

On June 21, 2021, the COMPASS Board of Directors approved the End-of-Year and Redistribution Program priorities, at the recommendation of the Regional Transportation Advisory Committee.

Shortly after that date, COMPASS staff learned of an additional need for consideration: the Old Highway 30/ Plymouth Street Bridge project on the western border of the City of Caldwell, co-sponsored by the Canyon Highway District and the City of Caldwell. This project involves replacing the current one-lane bridge over the Boise River with a new structure, designed to current urban standards. The new bridge will span the river and three canals. The old bridge will remain in place for use as a bicycle and pedestrian bridge.

The project has been delayed due to the time needed to complete an ethnographic study, requested during tribal review, as well as the pandemic. It is also experiencing tremendous cost increases based on the fact that costs for bridge structures have risen approximately 60% over the last year, according to Idaho Transportation Department cost reports (as of fall 2020).

Construction will be delayed and significant additional construction funding will be needed. In order to make the project as competitive as possible for additional future federal funding, it is desired to continue design and right-of-way acquisition, which will require additional funding and a supplemental agreement to cover needs identified in the environmental study and ethnographic report.

During the Urban Balancing Committee meeting on July 8, 2021, the Old Highway 30/Plymouth Street Bridge was prioritized as the number one project for the Urban End-of-Year and Redistribution priority list. The Urban Balancing Committee also added the COMPASS Bicycle and Pedestrian, Permanent Automated Counters project to the prioritized list. It is desirable to include smaller projects on a balancing list when available funding is uncertain, to ensure there are projects on the list that can fit within any funding amount, no matter how small. This project was approved by the COMPASS Executive Committee to be added as priority number five on the COMPASS list.

The overall Urban Balancing Committee End-of-Year list includes projects from all small urban areas across the state. The approved statewide list is provided in Attachment 2. While we are

currently unsure of the amount the State of Idaho will receive through redistribution, a preliminary estimate for the small urban program is around \$1 million.

Implication (policy and/or financial):

Approval of revised End-of-Year and Redistribution Program priorities allows the Old Highway 30/Plymouth Street Bridge and the bicycle and pedestrian counter project to be eligible for funds, if funding becomes available. COMPASS policy allows all actions related to approved priorities to occur via administrative modification, which will occur in September 2021.

More Information:

- 1) Attachment 1: Revised COMPASS FY2021 End-of-Year and Redistribution Program Priorities
- 2) Attachment 2: Urban Balancing Committee 2021 End-of-Year and Redistribution Program Priorities
- 3) For detailed information contact: Toni Tisdale, Principal Planner, at 208/475-2238 or ttisdale@compassidaho.org.

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COMPASS FY2021 End-of-Year and Redistribution Program Priorities

COMPASS Board of Directors approved June 21, 2021

Updated June 23, 2021 (RTAC balancing), July 28, 2021 (RTAC balancing)

Revision July 13, 2021 (additional projects) approved by COMPASS Executive Committee

Priority	Key Number	Project	Sponsor	Current Program	Phase/ Amount Needed	Comments
Overall						
1	Increase all program obligation authority to 100% of allocation. (STBG-TMA \$1,378,891; STBG-Urban- \$1,002,000; TAP-TMA - \$56,305)					
Boise Urbanized Area (TMA) (STBG and TAP)						
1	20129	Capital Maintenance, Phase 2, Boise Area - FY2021	ACHD	STBG-TMA	CN/\$473,000	To cover original cost of project. Short due to obligation authority limitation. Funded in FY2022 through Advance Construction.
2	20129	Capital Maintenance, Phase 2, Boise Area - FY2021	ACHD	STBG-TMA	CE/\$127,000 CE/\$28,000 CN/\$953,000	Needs additional construction funds to cover current engineer's estimate.
3	20091	Capital Maintenance, Phase 3, Boise Area - FY2019	ACHD	STBG-TMA	CC/\$23,000	Needs additional construction inspection funds due to new materials testing requirements.
4	19887	Capital Maintenance, Phase 2, Boise Area - FY2020	ACHD	STBG-TMA	CC/\$60,000	Needs additional construction inspection funds due to new materials testing requirements.
5	19847	Capital Maintenance, Phase 3, Boise Area - FY2020	ACHD	STBG-TMA	CC/\$17,000	Needs additional construction inspection funds due to new materials testing requirements.
6	20729	Commuteride, ACHD - FY2022	ACHD	STBG-TMA	CN/\$220,000	Advance construction project for early start.
7	20122	Pavement Preservation and ADA, Phase 2, Boise Area - FY2022	ACHD	STBG-TMA	RW/\$10,000	Needs right-of-way funds to cover new design standards.
8	20841	Bicycle and Pedestrian Bridge over North Channel of Boise River, Eagle	Eagle	STBG-TMA / TAP-TMA	PC/\$80,000 PC/\$10,354	Needs additional PC
9	19465	Pavement Preservation and ADA, Phase 1, Boise Area - FY2022	ACHD	STBG-TMA	PC/\$180,000	Needs additional design to cover new design standards.
10	20259	Roadway and ADA Improvements, Part 1, Boise Area - FY2023	ACHD	STBG-TMA	PC/\$300,000	Needs additional design to cover new design standards.
11	19920	COMPASS Planning - FY2022	COMPASS	STBG-TMA	PC/\$232,000	Advance planning project for early start.
12	20006	Pavement Preservation and ADA, Phase 3, Boise Area - FY2022	ACHD	Local	PC/\$75,000	Convert local to federal for design costs.
13	23095	Five Mile Road Overpass and Widening, NEPA, Boise	ACHD	Local	PC/\$1,550,000	Convert local to federal for design. Scored #3 in recent ranking process. (Partially funded in FY2022)

Priority	Key Number	Project	Sponsor	Current Program	Phase/ Amount Needed	Comments
Nampa Urbanized Area (Urban) (STBG)						
1	13494	Old Highway 30, Plymouth Street Bridge, Caldwell	Canyon Highway District / Caldwell	STBG-U	PC/\$640,000	Needs additional PC to cover a supplemental agreement.
2	22438	Cherry Lane, 11th Avenue North to Idaho Center Boulevard, Nampa	Nampa	STBG-U	PE/\$5,000 PC/\$128,000 PL/\$38,000	Advance design, currently budgeted in FY2023.
3	23025	Pathway, Grimes City Pathway Extension, Nampa	Nampa	STBG-U	PE/\$1,000 PC/\$66,000 PL/\$10,000	Advance design, currently budgeted in PD and recommended in FY2023 in the Update.
4	20729	Commuteride, ACHD – FY2022 (Canyon County)	ACHD	STBG-U	CN/\$55,000	Advance construction project for early start.
5	23026	Bicycle and Pedestrian, Permanent Automated Counters, COMPASS	COMPASS	STBG-U	CN/\$39,000	Advance construction project for early start.
6	19920	COMPASS Planning – FY2022	COMPASS	STBG-U	PC/\$99,000	Advance planning project for early start.

Red text = projects considered for the revision

~~Strike through~~ = need already funded through other means

Acronym Key:

ACHD = Ada County Highway District
 ADA = Americans with Disabilities Act
 CN = Construction
 COMPASS = Community Planning Association
 CPA = Community Planning Association (combined key number)
 FY = Fiscal Year
 PE = Preliminary Engineering (ITD's design review)
 PC = Preliminary Engineering Consultant (consultant services for design)
 PL = Preliminary Engineering (LHTAC oversight)
 RW = Right-of-Way
 STBG-TMA = Surface Transportation Block Grant – Transportation Management Area (Boise Urbanized Area)
 STBG-U = Surface Transportation Block Grant – Urban (Nampa Urbanized Area)
 TAP-TMA = Transportation Alternatives Program – Transportation Management Area (Boise Urbanized Area)

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Priority	Key Number	Project	MPO Area	Amount Needed
1	13494	Old Highway 30/Plymouth Street Bridge	COMPASS	\$640,000
2	19344	Corridor Purchase in Kootenai County	KMPO	\$400,000
3	22438	Cherry Lane, 11 th Avenue to Idaho Center, Nampa	COMPASS	\$171,000
4	23025	Grimes Pathway Extension, Nampa	COMPASS	\$77,000
5	12310	Roadway widening in Kootenai County	KMPO	\$1,700,000
6	20729	FY2022 ACHD Commuteride	COMPASS	\$55,000
7	23026	Bike/Pedestrian Counters, COMPASS	COMPASS	\$39,000
8	12099	Intersection in Pocatello	BTPO	\$3,494,000
9	12098	Railroad Underpass in Pocatello	BTPO	\$4,584,000
10	13864	Intersection in Rathdrum	LHTAC	\$2,425,000
11	14024	Intersection in Idaho Falls	BMPO	\$3,093,000
12	19920	FY2022 COMPASS Planning	COMPASS	\$99,000

Blue highlight = COMPASS projects

Acronyms:

- BMPO = Bonneville Metropolitan Planning Organization
- BTPO = Bannock Transportation Planning Organization
- COMPASS = Community Planning Association of Southwest Idaho
- KMPO = Kootenai Metropolitan Planning Organization
- LHTAC = Local Highway Technical Council

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COMPASS BOARD AGENDA ITEM III-H

Date: August 16, 2021

From: [Matt Stoll](#)
To: [Anita Herman](#)
Cc: [Hailey Townsend](#); [Liisa Itkonen](#)
Subject: RE: Representative
Date: Thursday, July 22, 2021 1:23:31 PM
Attachments: [image008.png](#)
[image009.png](#)
[image010.png](#)
[image011.png](#)
[image012.png](#)

Thank you, Anita. I assume this appointment applies to both the COMPASS Board and COMPASS Regional Transportation Advisory Committee. Let me know if I am wrong in my assumption.

Matt



Matt Stoll | Executive Director

Community Planning Association (COMPASS)
700 NE 2nd Street, Suite 200
Meridian, ID 83642
Direct: 208-475-2266 | Main: 208-855-2558
<http://www.compassidaho.org>



From: Anita [mailto:office@gghd3.org]
Sent: Thursday, July 22, 2021 1:17 PM
To: Matt Stoll <MStoll@compassidaho.org>
Subject: Representative

Hello Matt,

At our last Board meeting the Commissioners appointed Bob Watkins our new Work Director to be the representative and Commissioner Andy Bishop will also try to make most of the meetings. Let me know if you need anything else.

Thank you.

Anita Herman

Clerk/Treasurer
Golden Gate Highway District #3
500 Golden Gate Ave.
Wilder, ID 83676
(208)482-6267

COMPASS BOARD AGENDA ITEM IV-C

August 16, 2021

Topic: Resolution 14-2021 Amending *Communities in Motion 2040 2.0* (CIM 2040 2.0) and Resolution 15-2021 Amending the FY2021-2027 Regional Transportation Improvement Program (TIP), and a COMPASS Board Administrative Modification

Request/Recommendation:

COMPASS staff requests COMPASS Board of Directors' adoption of Resolutions 14-2021 and 15-2021 (Attachments 1 and 2) amending *Communities in Motion 2040 2.0* (CIM 2040 2.0) and the FY2021-2027 Regional Transportation Improvement Program (TIP), and approval of a COMPASS Board administrative modification to the FY2021-2027 TIP, as recommended by the Regional Transportation Advisory Committee in its July 28, 2021, meeting.

Background/Summary:

When funding is identified to pay for a new project, *Communities in Motion* must be amended to reflect the change and add the project as "funded." For projects to be added within the next five to seven years, the TIP must be amended as well. Proposed amendments to both CIM 2040 2.0 and the FY2021-2027 TIP would add four new funded projects – three requested by the Idaho Transportation Department (ITD) and one requested by the City of Nampa (details of all in Attachment 2).

Requested by ITD:

- I-84, Centennial Way and Franklin Road in the City of Caldwell
 - Design and purchase right-of-way in preparation for future widening (construction currently unfunded)
- I-84, Karcher Road Interchange in the City of Nampa
 - Design and purchase right-of-way in preparation for future widening (construction currently unfunded)
- I-84, State Highway 44 to Centennial Way in the City of Caldwell
 - Study corridor to determine needed improvements

Requested by the City of Nampa:

- Study to determine needs and weigh options for a southern connection from the City of Nampa to I-84, between McDermott Road and Robinson Road
 - The request from the City of Nampa to add this project is provided in Attachment 3.

In addition, the proposed amendment to the FY2021-2027 TIP (only) would add the following projects (details in Attachment 2):

- State Highway 16, I-84 to US 20/26 in Ada and Canyon Counties
 - Design for "Phase 3," in preparation for future interchanges along the corridor (construction currently unfunded)
- State Highway 55, Pear Lane to Indiana Avenue in Canyon County
 - Design and purchase right-of-way in preparation for future widening (construction currently unfunded)

- US 20/26, Middleton Road in the City of Caldwell to Star Road in Ada County
 - Design and purchase right-of-way in preparation for future widening (construction currently unfunded)
- Milwaukee Street railroad crossing in the City of Boise
 - Add safety improvements

A public comment period on the proposed amendments was held between July 6 and 20, 2021. COMPASS received 17 comments. Staff does not recommend changes based on public comments received. Verbatim public comments are posted under "Supplemental Information" on the COMPASS Board webpage: <https://www.compassidaho.org/people/boardmeetings.htm>

Finally, a proposed COMPASS Board administrative modification to the FY2021-2027 TIP would increase the cost of one project (details in Attachment 2):

- South 4th Avenue, Indian Creek Bridge, Caldwell
 - Increase construction costs based on final engineer's estimate (increase of 58.65%; requires Board action, but not public involvement)
 - The city's letter requesting to increase the project funding is provided in Attachment 3.

In total, the proposed amendments would add four projects to CIM 2040 2.0 and eight projects to the FY2021-2027 TIP, and the proposed COMPASS Board administrative modification would increase the cost of one project in the FY2021-2027 TIP.

Implication (policy and/or financial):

The amendments to CIM 2040 2.0 and the FY2021-2027 TIP and the Board administrative modification to the FY2021-2027 TIP enable work on the projects to begin immediately.

More Information:

- 1) Attachment 1 – Resolution 14-2021
- 2) Attachment 2 – Resolution 15-2021
- 3) Attachment 3 – Request Letters
- 4) For detailed information contact: Liisa Itkonen, Principal Planner, at litkonen@compassidaho.org or Toni Tisdale, Principal Planner, at ttisdale@compassidaho.org.

RESOLUTION NO. 14-2021

FOR THE PURPOSE OF AMENDING *COMMUNITIES IN MOTION 2040 2.0*

WHEREAS, the Community Planning Association of Southwest Idaho (COMPASS) has been designated by the Governor of Idaho as the metropolitan planning organization responsible for transportation planning in Ada and Canyon Counties;

WHEREAS, the Fixing America's Surface Transportation (FAST) Act, Title 23 United States Code Section 134, and Title 49 United States Code Section 5303 requires metropolitan planning organizations to prepare regional long-range transportation plans covering a period of no less than 20 years;

WHEREAS, the FAST Act, Title 23 United States Code Section 134, and Title 49 United States Code Section 5303 require projects contained in the regional long-range transportation plan to be financially constrained;

WHEREAS, COMPASS proposed an amendment to *Communities in Motion 2040 2.0* to add three Idaho Transportation Department funded planning and design projects for Interstate 84 (I-84), and a City of Nampa funded project to study a southern connection from the City of Nampa to I-84 between McDermott Road and Robinson Road (details attached);

WHEREAS, the FAST Act, Title 23 United States Code Section 134, and Title 49 United States Code Section 5303 requires regional long-range transportation plans be developed and amended in consultation with all interested parties;

WHEREAS, a public comment period was held between July 6 and July 20, 2021, and comments were shared with the COMPASS Board of Directors for consideration;

WHEREAS, the Community Planning Association of Southwest Idaho developed this amendment to *Communities in Motion 2040 2.0* in compliance with all applicable state and federal regulations; and

NOW, THEREFORE, BE IT RESOLVED, that the Community Planning Association of Southwest Idaho's Board of Directors approves the amendment to *Communities in Motion 2040 2.0*.

ADOPTED this 16th day of August, 2021.

By: _____
Garrett Nancolas, Chair
Community Planning Association
of Southwest Idaho Board of Directors

ATTEST:

By: _____
Matthew J. Stoll, Executive Director
Community Planning Association
of Southwest Idaho

Communities in Motion 2040 2.0 Proposed Amendment #6

This proposed amendment adds three projects requested by the Idaho Transportation Department (ITD), and one project requested by the City of Nampa:

ITD requested projects:

- A project to design an additional lane for the **I-84, Karcher Road Interchange in the City of Nampa**. Project would also include funds for right-of-way acquisition (total funds: \$3 million). Construction currently unfunded. (FY2022)
- A project to study the needed improvements on **I-84 between State Highway 44 in Canyon County to Centennial Way in the City of Caldwell (Exit 25-27)**(\$2 million). Construction currently unfunded. (FY2022)
- A project to design additional lanes on **I-84 between Centennial Way and Franklin Road (Exit 27-29)**. Project would also include funds for right-of-way acquisition (total funds: \$10 million). Construction currently unfunded. (FY2022)

City of Nampa requested project:

- A study to determine needs and weigh options for **a southern connection from the City of Nampa to I-84 between McDermott Road and Robinson Road**.

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RESOLUTION NO. 15-2021

**FOR THE PURPOSE OF AMENDING THE FY2021-2027
REGIONAL TRANSPORTATION IMPROVEMENT PROGRAM**

WHEREAS, the Community Planning Association of Southwest Idaho (COMPASS) has been designated by the Governor of Idaho as the metropolitan planning organization responsible for transportation planning in Ada and Canyon Counties;

WHEREAS, the Fixing America's Surface Transportation (FAST) Act, Title 23 United States Code Section 134, and Title 49 United States Code Section 5303 requires metropolitan planning organizations to develop and approve a transportation improvement program;

WHEREAS, the FAST Act, Title 23 United States Code Section 134, and Title 49 United States Code Section 5303 require projects contained in the transportation improvement program to be financially constrained;

WHEREAS, the FAST Act, Title 23 United States Code Section 134, and Title 49 United States Code Section 5303 requires transportation improvement programs be developed and amended in consultation with all interested parties;

WHEREAS, a public comment period was held between July 6 and 20, 2021, and comments were shared with the COMPASS Board of Directors for consideration;

WHEREAS, the Community Planning Association of Southwest Idaho desires to take timely action to ensure the availability of federal funds;

WHEREAS, the Community Planning Association of Southwest Idaho developed this amendment to the FY2021-2027 Regional Transportation Improvement Programs in compliance with all applicable state and federal regulations; and

WHEREAS, the attached table details the amendment to FY2021-2027 Regional Transportation Improvement Program.

NOW, THEREFORE, BE IT RESOLVED, that the Community Planning Association of Southwest Idaho's Board of Directors approves the amendment to the FY2021-2027 Regional Transportation Improvement Program.

ADOPTED this 16th day of August 2021.

By: _____
Garret Nancolas, Chair
Community Planning Association
of Southwest Idaho Board of Directors

ATTEST:

By: _____
Matthew J. Stoll, Executive Director
Community Planning Association
of Southwest Idaho

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COMPASS Amendment #7 for the
FY2021-2027 Regional Transportation Improvement Program (TIP)

ITD and City of Nampa June 2021

Key No	Project	Scheduled Costs (including Match) (costs in \$1,000)							
		Cost year	PE	PC	RW	UT	CE	CN	SUM
20351	I-84, Karcher Road Interchange in the City of Nampa to the City of Caldwell	2021							0
	Funding Source: State (TECM)	2022	ϑ 1000	ϑ 8000	ϑ 1000				ϑ 10000
	Environmental study and design, and right-of-way and construction on Interstate 84 between the Karcher Road Interchange in the City of Nampa to the City of Caldwell. Actual termini and improvements will be determined through the environmental process. Construction projects will be split out once the phasing is determined. (Federal = \$0)	2023							0
		2024							0
		2025							0
		PD							0
		SUM	ϑ 1000	ϑ 8000	ϑ 1000	0	0	0	ϑ 10000
Increase design \$10,000,000 to add Centennial Way to Franklin Road in the City of Caldwell and purchase right-of-way needed for the project.									
Previously obligated: \$3,970,000 Overall total project cost: \$13,981,000 Total percent change: 251.19%									
20351	I-84, Karcher Road Interchange in the City of Nampa to the City of Caldwell	2021		11					11
	Funding Source: State (Restoration)	2022							0
	Same as above. (Federal = \$0) No change to this funding source.	2023							0
		2024							0
		2025							0
		PD							0
		SUM	0	11	0	0	0	0	11
23336	I-84, Karcher Road Interchange, Nampa	2021							0
	Funding Source: State (TECM)	2022	ϑ 250	ϑ 1750	ϑ 1000				ϑ 3000
	Preliminary engineering and right-of-way acquisition to widen the Karcher Interchange on I-84 in the City of Nampa. Work will include adding a free running right turn lane on the westbound off-ramp and continue the new lane across the I-84 and Union Pacific Railroad/Indian Creek structure to Caldwell Boulevard. Construction is currently unfunded. (Federal = \$0)	2023							0
		2024							0
		2025							0
		PD							0
		SUM	ϑ 250	ϑ 1750	ϑ 1000	0	0	0	ϑ 3000
Add project.									

Key No	Project	Scheduled Costs (including Match) (costs in \$1,000)							
		Cost year	PE	PC	RW	UT	CE	CN	SUM
23341	Study, I-84, SH-44 to Centennial Way, Caldwell	2021							0
	Funding Source: State (TECM)	2022	ϕ 100	ϕ 1900					ϕ 2000
	Corridor study on I-84 from SH-44 (Exit 25) to Centennial Way (Exit 27) in the City of Caldwell to determine what improvements are needed to address safety and mobility in this corridor. (Federal = \$0)	2023							0
		2024							0
		2025							0
		PD							0
		SUM	ϕ 100	ϕ 1900	0	0	0	0	ϕ 2000
Add project.									
NAM02	Study, Southern Connection to I-84 at SH-16 Interchange, Nampa	2021							0
	Funding Source: Local Non-Participating	2022		ϕ 200					ϕ 200
	Corridor study to determine needs and weigh options for a southern connection to the future Interstate 84 Interchange at State Highway 16. A connection to local roads would be between McDermott Road and Robinson Road in the City of Nampa. Community outreach and engagement will be limited to information updates, as no decisions regarding specific design, location, impacts, or mitigation are intended as part of the study. (Federal = \$0)	2023							0
		2024							0
		2025							0
		PD							0
		SUM	0	ϕ 200	0	0	0	0	ϕ 200
Add project.									
20788	SH-16, I-84 to US 20/26 and SH-44, Ada and Canyon Counties	2021	ϕ 100	ϕ 15000	591 491	50			641 15641
	Funding Source: State (GARVEE)	2022							
	Preliminary engineering and right-of-way acquisition, and construction to extend State Highway 16 between Interstate 84 and US Highway 20/26 (Chinden Boulevard) and State Highway 44 (State Street) in Ada and Canyon Counties. Construction is currently unfunded. Construction projects will be added and split out once the phasing is determined. (Federal = \$0)	2023							0
		2024							0
		2025							0
		PD							0
		SUM	ϕ 100	ϕ 15000	591 491	50	0	0	641 15641
Make corrections to work phases and increase design by \$15,000,000 to increase scope to design phase 3 of the corridor improvements (grade separated interchanges). Funds available through cost savings on other GARVEE projects.									
Previously obligated: \$125,140,000 Overall total project cost: \$148,281,375 Total percent change: 11.25%									

Key No	Project	Scheduled Costs (including Match) (costs in \$1,000)							
		Cost year	PE	PC	RW	UT	CE	CN	SUM
20788	SH-16, I-84 to US 20/26 and SH-44, Ada and Canyon Counties	2021			7500				7500
	Funding Source: IM	2022							0
	Same as above. (Federal = \$6,950,000) No change to this funding source.	2023							0
		2024							0
		2025							0
		PD							0
		SUM	0	0	7500	0	0	0	7500
23335	SH-55, Pear Lane to Indiana Avenue, Canyon County	2021							0
	Funding Source: State (TECM)	2022	ϕ <u>1000</u>	ϕ <u>9000</u>	ϕ <u>30000</u>				ϕ <u>40000</u>
	Preliminary engineering and right-of-way acquisition to improve safety and mobility on SH-55 by widening the corridor from two lanes to five lanes (two through lanes each direction and a center turn lane) from Pear Lane to Indiana Avenue in Canyon County. Construction is currently unfunded. (Federal = \$0) Add project.	2023							0
		2024							0
		2025							0
		PD							0
		SUM	ϕ <u>1000</u>	ϕ <u>9000</u>	ϕ <u>30000</u>	0	0	0	ϕ <u>40000</u>
23337	US 20/26, Middleton Road to Star Road, Ada and Canyon Counties	2021							0
	Funding Source: State (TECM)	2022	ϕ <u>1000</u>	ϕ <u>11000</u>	ϕ <u>40000</u>				ϕ <u>52000</u>
	Preliminary engineering and right-of-way acquisition to widen US 20/26 from Middleton Road in the City of Caldwell to Star Road in Ada County. Work will include widening the corridor from two lanes to five lanes (two through lanes each direction and a center turn lane). Construction is currently unfunded. (Federal = \$0) Add project.	2023							0
		2024							0
		2025							0
		PD							0
		SUM	ϕ <u>1000</u>	ϕ <u>11000</u>	ϕ <u>40000</u>	0	0	0	ϕ <u>52000</u>
23389	Railroad Crossing, Milwaukee Street, Boise	2021							0
	Funding Source: Strategic Initiatives	2022						ϕ <u>200</u>	ϕ <u>200</u>
	Resurface the railroad crossing on Milwaukee Street in the City of Boise. Work will also include improvements to the concrete planking, ballasts, ties, and rails at the intersection. Costs will be shared with the railroad. (Federal = \$0) Add project. Overall total project cost: \$400,000	2023							0
		2024							0
		2025							0
		PD							0
		SUM	0	0	0	0	0	0	ϕ <u>200</u>

Key No	Project	Scheduled Costs (including Match) (costs in \$1,000)							
		Cost year	PE	PC	RW	UT	CE	CN	SUM
23389	Railroad Crossing, Milwaukee Street, Boise	2021							0
	Funding Source: Private Company	2022						0	0
	Same as above. (Federal = \$0)	2023							0
		2024							0
		2025							0
		PD							0
		SUM	0	0	0	0	0	0	0
							0	0	

COMPASS Board Administrative Modification #2 for the
FY2021-2027 Regional Transportation Improvement Program (TIP)

City of Caldwell July 2021

Key No	Project	Scheduled Costs (including Match) (costs in \$1,000)							
		Cost year	PE	PC	RW	UT	CE	CN	SUM
22593	South 4 th Avenue, Indian Creek Bridge, Caldwell	2021						899	899
	Funding Source: Bridge (Discretionary)	2022							0
	Improve bridge on South 4th Avenue over Indian Creek in the City of Caldwell. The bridge is in poor condition. Funds will come from the Competitive Highway Bridge Program, as well as formula funds. (Federal = \$833,034)	2023							0
		2024							0
		2025							0
		PD							0
		SUM							899
Previously obligated: \$278,173 Overall total project cost: \$2,817,771 Total percent change: 58.65%									
22593	South 4th Avenue, Indian Creek Bridge, Caldwell	2021	2	166			277 472	141 1001	586 1641
	Funding Source: Bridge (Local)	2022							0
	Same as above. (Federal = \$1,521.000) Increase construction phase by \$1,055,575 to cover current engineer's estimate.	2023							0
		2024							0
		2025							0
		PD							0
		SUM	2	166	0	0	277 462	141 1001	586 1641
22593	South 4th Avenue, Indian Creek Bridge, Caldwell	2021						13 0	13 0
	Funding Source: Local Participating	2022							0
	Same as above. (Federal = \$0) Remove local participating, as local funds are already incorporated into the required local match.	2023							0
		2024							0
		2025							0
		PD							0
		SUM	0	0	0	0	0	0	13 0

CE = Construction Engineering
CN = Construction
FY = Fiscal Year
GARVEE = Grant Anticipation Revenue Vehicle
(Type of bonding)
I = Interstate
PE = Preliminary Engineering
PC = Preliminary Engineering Consultant
RW = Right-of-Way
SH = State Highway
US = United States Highway
UT = Utilities

**DEBBIE KLING
MAYOR**



**CITY HALL
411 3RD STREET SOUTH
NAMPA, ID 83651
(208) 468-5401**

OFFICE OF THE MAYOR

June 24, 2021

Matt Stoll, Director
COMPASS
700 NE 2nd Street, Suite 200
Meridian, ID 83642

Dear Mr. Stoll:

The City of Nampa requests that you add a project to the Regional Transportation Improvement Program that is pending approval. This project is currently funded solely by the City. All our effort, however, is oriented to Federal Highway Administration requirements in case federal funds might later be available. Further, considering potential availability of such funds, we are contemplating adding City funding to increase its scope and become a Planning and Environmental Linkages (PEL) study. Details are as follows:

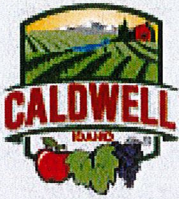
- Project Title:
 - Southerly Connection to I-84 between McDermott Road and Robinson Road
- Funding:
 - \$200,000 in FY2021 funds from City of Nampa. No others currently committed.
- Project Description:
 - The purpose of this process is to begin the planning for a SH-16 South Connection in Nampa. At this time, no specific environmental or planning process is preferred – this planning study will explore options and consider pros and cons of each. Community outreach and engagement will be limited to informational updates, as no decisions regarding specific design, location, impacts, or mitigation are intended as part of this study. Information from this study can be used to accompany funding or grant requests. This project is anticipated to be complete in February 2022.

Thank you, in advance, for your consideration.

Sincerely,

A handwritten signature in blue ink that reads "Debbie Kling". The signature is fluid and cursive, with a long vertical stroke extending downwards from the end of the name.

Debbie Kling, Mayor
City of Nampa



GARRET NANCOLAS
Mayor

208.455.3011
(7) 208.455.3008

City Hall
411 Balma Street
Caldwell, Idaho 83605

Post Office Box
P.O. Box 1179
Caldwell, Idaho 83605

For a list of the City
Council members, visit:
Website
www.cityofcaldwell.org

CITY OF *Caldwell, Idaho*

July 15, 2021

RE: Key Number 22593

Bundled Bridge Project – Caldwell 4th Avenue Indian Creek Bridge

Dear Friends on the Regional Technical Advisory Council and COMPASS Board:

We are so appreciative to have this needed bridge project included in this bundled effort. The 4th Avenue Bridge when last examined for load rating produced alarming results. It is in Caldwell's downtown and having it replaced is an important project.

Unfortunately, estimated construction costs have come up as the design of the project has approached completion. May we have RTAC's and the COMPASS Board's consideration to increase the funding to meet those demands?

Thank you!

Sincerely,

Robb MacDonald, PE, MSCE

Caldwell City Engineer
City of Caldwell, Idaho
208 455 3060

Rmacdonald@cityofcaldwell.org

Brent Orton PE, MSCE

Public Works Director
City of Caldwell, Idaho
208-455-4734

Borton@cityofcaldwell.org

"The Treasure of the Valley"

COMPASS BOARD AGENDA ITEM IV-D

Date: August 16, 2021

Topic: FY2022 Unified Planning Work Program and Budget (UPWP)

Request/Recommendation:

COMPASS staff seeks COMPASS Board of Directors' adoption of Resolution 16-2021, approving the FY2022 UPWP.

Background/Summary:

The Finance Committee recommended COMPASS Board of Directors' approval of the attached FY2022 UPWP at its July 15, 2020, meeting.

The documents included in the preliminary draft of the FY2022 UPWP include the following items:

Revenue and Expense Summary – A one-page summary of all revenue estimates and related expenses.

Direct Expense Summary – A one-page spreadsheet showing direct expenses budgeted for each work program.

Indirect Operations and Maintenance Expense Summary – A one-page spreadsheet showing indirect expenses budgeted for each category.

Workday Allocation – A one-page spreadsheet showing the distribution of staff workdays to each program.

Program Worksheets - A one-page worksheet for each program describing the purpose of the program, the planned tasks in that program for the year, and the expenses and funding sources for that program.

The draft FY2022 UPWP contains the following assumptions for revenues and expenses:

1. Total membership dues shown reflect the amount approved by the Board at its April 19, 2021, meeting. Although the per capita rate has remained the same since FY2015, the total dues increased compared to FY2021. The increase is entirely attributable to year-over-year population growth in the jurisdictions.
2. Projected revenue of \$1,417,000 from the FY2022 Consolidated Planning Grant (CPG) reflects the amount included in the FY2021-FY2027 Regional Transportation Improvement Program (TIP).
3. Revenue of \$306,705 from off-the-top STBG-TMA and STBG-U funds, as approved by the COMPASS Board on April 19, 2010, continues.
4. Revenues include \$45,589 from STP-TMA funds for *Communities in Motion 2050* (CIM 2050).
5. Revenues include \$110,000 committed by the Department of Environmental Quality and Air Quality Board for the air quality outreach program. There are corresponding direct expenses of \$100,000 associated with these revenues, and COMPASS retains 10% of the revenues for the cost of administering the program.
6. Revenues include \$66,475 from Air Quality Board to reimburse COMPASS for support services provided for Air Quality Board operations. The reimbursement amount is the greater of actual costs, or 10% of revenues. The amount shown is a conservative estimate of 10% of anticipated revenues.
7. Revenues include \$137,050 from participant contributions for the FY2022 orthophotography flight. COMPASS has \$112,951 on hand in fund balance from revenues generated from the 2019 flight that will also be applied to the total cost, reducing the required contributions from participants.
8. Interest income is estimated as \$5,031 in FY2022, reflecting declining interest rates.
9. Revenues include \$50,000 from fund balance for the CIM Implementation Grant Program for new grants in FY2022, and \$50,000 for CIM grants carried over from FY2021.
10. Revenues include \$148,836 from fund balance to cover the shortfall and balance the budget.
11. Salary costs cover 19 full time and one half-time employee. This includes a temporary staffing increase of one full time employee. COMPASS anticipates retirement of a senior staff member in FY2023, and proposes bringing new staff aboard in FY2022 to prepare for that transition. The new person may be at the Assistant, Associate, or Principal Planner level, depending on the quality of the applicant pool. The total number of employees is expected to return to the FY2021 level of 18.5 in FY2023.
12. Salary costs include a 3% across-the-board adjustment to salaries for cost of living. Staff believes the salary data collected support an adjustment to salary ranges to remain competitive for quality employees in the current environment.

13. Salary costs include a 3% merit pool. Salary adjustments from this pool made during the year would be performance based, and the distribution of those individual salary adjustments is determined by the Executive Director.
14. Fringe expenses include an allowance for a 7% increase in the cost of health insurance and a 3% increase in the cost of disability benefits for FY2022. PERSI contribution rates are not expected to change in FY2022.
15. Indirect expenses increase by just over \$1,600 (about 1%) to a total of \$205,599. Staff continues to closely manage indirect expenses in an effort to control the organization's overall costs.
16. Total direct expenses decline significantly compared to FY2021. Substantial work was done on CIM 2050, the household travel survey, and on board transit surveys in FY2021, and these projects will be wrapped up in FY2022, with total expenses being much lower as they wind down.
17. Direct expenses include \$250,000 for an orthophotography flight. The last flight was completed in FY2019. This will be funded with fund balance on hand and participant contributions, as described above.
18. Direct expenses include \$18,000 to build out the remaining modular work spaces in the COMPASS office with hard walled spaces.
19. Direct expenses include \$10,200 to migrate the COMPASS website from its current Dreamweaver platform to a more user-friendly platform that will allow staff to be more efficient and responsive with web updates.
20. The Project Development Program is proposed to be funded in FY2022, its eighth year, at \$75,000. This is the same amount as FY2021.
21. Direct expenses for all other programs are fairly stable and consistent with current year activities.

Implication (policy and/or financial):

Federal approval of the UPWP by October 1, 2021, is required in order to begin work in FY2022.

More Information:

- 1) Attachments
- 2) For detailed information contact: Meg Larsen at 208-475-2228 or mlarsen@compassidaho.org



RESOLUTION NO. 16-2021

FOR THE PURPOSE OF APPROVING THE FY2022 UNIFIED PLANNING WORK PROGRAM AND BUDGET

WHEREAS, federal transportation planning guidelines under Title 23CFR require development of a Unified Planning Work Program that shows the programming of federal funds and includes references to all transportation planning efforts regardless of funding sources as a condition of receiving federal planning funds;

WHEREAS, the Community Planning Association of Southwest Idaho staff prepared the draft FY2022 Unified Planning Work Program and Budget and submitted it to the Finance Committee for their review; and

WHEREAS, the Community Planning Association of Southwest Idaho desires to incorporate final funding and program allocations in the Unified Planning Work Program and Budget prior to the beginning of FY2022.

NOW, THEREFORE, BE IT RESOLVED, that the Community Planning Association of Southwest Idaho Board of Directors adopts the FY2022 Unified Planning Work Program and Budget, including reference to all transportation planning studies;

BE IT FURTHER RESOLVED, that the Community Planning Association of Southwest Idaho assures the appropriate necessary local matching funds are budgeted for the Unified Planning Work Program and Budget, Federal Transit Administration grants, Federal Highway Administration grants and all other grants and contracts as noted in the FY2022 Unified Planning Work Program and Budget of the Community Planning Association of Southwest Idaho, a copy of which is attached hereto and incorporated as an integral part of the Resolution; and

BE IT FURTHER RESOLVED, that the Executive Director is authorized to submit all related grant and contract applications, and sign all necessary documents for grant and contract purposes.

ADOPTED this 16th day of August 2021.

By: _____
Garret Nancolas, Chair
Community Planning Association
of Southwest Idaho Board of Directors

ATTEST:

By: _____
Matthew J. Stoll, Executive Director
Community Planning Association
of Southwest Idaho

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**COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO
FY2022 UNIFIED PLANNING WORK PROGRAM AND BUDGET - DRAFT
REVENUE AND EXPENSE SUMMARY (TOTAL)**

REVENUE	FY2021 Rev 1	FY2022 Draft
GENERAL MEMBERSHIP		
Ada County	235,317	241,931
Ada County Highway District	235,317	241,931
Canyon County	114,775	118,802
Canyon Highway District No. 4	42,784	44,458
Golden Gate Highway District No.3	5,718	5,906
City of Boise	105,986	106,519
City of Caldwell	26,988	28,112
City of Eagle	14,356	15,198
City of Garden City	5,494	5,542
City of Greenleaf	384	397
City of Kuna	10,974	12,156
City of Meridian	52,622	56,388
City of Melba	260	260
City of Middleton	4,312	4,594
City of Nampa	47,115	48,932
City of Notus	251	251
City of Parma	952	974
City of Star	5,229	5,904
City of Wilder	798	807
Subtotal	909,632	939,062
SPECIAL MEMBERSHIP		
Boise State University	9,100	9,400
Capital City Development Corporation	9,100	9,400
Idaho Department of Environmental Quality	9,100	9,400
Idaho Transportation Department	9,100	9,400
Valley Regional Transit	9,100	9,400
Subtotal	45,500	47,000
GRANTS AND SPECIAL PROJECTS		
FHWA/FTA - Consolidated Planning Grants		
CPG - FY2020 K# 19258 Ada County 125,573 1	125,573	
CPG - FY2020 K# 19258 Canyon County	44,120	
CPG - FY2021 K# 20050 Ada County	1,023,420	
CPG - FY2021 K# 20050 Canyon County	359,580	
CPG - FY2022 K# 20640 Ada County		1,048,580
CPG - FY2022 K# 20640 Canyon County		368,420
Sub Total CPG Grants	1,552,693	1,417,000
STP TMA & STPU - K# 19389, FY2021 off-the-top funds for Planning	306,705	
STBG-TMA & STBG-U - K# 19920, FY2021 off-the-top funds for Planning		306,705
STP TMA - K# 19571, <i>Communities in Motion 2050</i>	446,186	
STP TMA - K# 19571, <i>Communities in Motion 2050</i>		45,589
STBG TMA - K# 19303, Travel Survey Data Collection	787,610	
Subtotal	1,540,501	352,294
OTHER REVENUE SOURCES		
Idaho Department of Environmental Quality	55,000	55,000
Ada County Air Quality Board	55,000	55,000
Air Quality Operations - Management Fee	76,278	66,475
Idaho Transportation Department (share of TREDIS purchase)	16,200	
Idaho Transportation Department (Metroquest Survey Software)	26,250	
City of Boise - Funding in Excess of \$24,000 for Project Development (Broadway-Federal V	9,839	
Orthophotography - Participant Contributions	116,583	137,050
Interest Income	7,000	5,031
Subtotal	362,150	318,556
TOTAL REVENUE; Dues, Federal Funds, and Other miscellaneous	4,410,476	3,073,912
Draw From Fund Balance (ITD Funds Received I-84 Operations Study)	150,000	
Draw From Fund Balance (ACHD Commuteride Funds Received for Park & Ride)	20,849	
Draw From Fund Balance (CIM Implementation Grants)	50,000	100,000
Draw From Fund Balance (CIM Implementation Grants - Melba)	4,000	
Draw From Fund Balance (funds set aside for orthophotography flight)		112,951
Draw From Fund Balance (to fund revenue shortfall)	27,469	148,836
Subtotal	252,318	361,787
TOTAL REVENUE, ALL RESOURCES	4,662,794	3,435,699

EXPENSE	FY2021 Rev 1	FY2022 Draft
SALARY, FRINGE & CONTINGENCY		
Salary	1,387,200	1,526,300
Fringe	654,151	706,900
Contingency (Overtime, Bonus, and Sick Time Trade)	19,000	19,000
Subtotal	2,060,351	2,252,200
INDIRECT OPERATIONS & MAINTENANCE		
Indirect Costs	203,950	205,599
Subtotal	203,950	205,599
DIRECT OPERATIONS & MAINTENANCE		
620001, Demographics and Growth Monitoring	2,500	2,500
653001, Communication and Education	45,300	40,800
661001, Long-Range Planning	707,871	50,700
661008, Bike Counter Management	19,800	24,800
685001, Transportation Improvement Program	5,600	5,800
685002, Project Development Program	84,839	75,000
685004, CIM Implementation Grants	54,000	100,000
702001, Air Quality Outreach	100,000	100,000
760001, Legislative Services	115,050	115,050
801001, Staff Development	40,000	40,000
820001, Committee Support	2,000	2,000
836001, Regional Travel Demand Model	22,200	17,200
838001, Travel Survey Data Collection	850,000	
860001, Geographic Information System Maintenance	173,383	300,000
990001, Direct Operations and Maintenance	175,950	104,050
Subtotal	2,398,493	977,900
TOTAL EXPENSE	4,662,794	3,435,699

REVENUE AND EXPENSE SUMMARY		
TOTAL REVENUE	4,662,794	3,435,699
LESS: TOTAL EXPENSES	4,662,794	3,435,699
REVENUE EXCESS/(DEFICIT)	0	0

**COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO
FY2022 UNIFIED PLANNING WORK PROGRAM AND BUDGET - DRAFT
EXPENSES BY WORK PROGRAM NUMBER AND FUNDING SOURCE**

WORK PROGRAM NUMBER	EXPENSES				FUNDING SOURCES					MATCH, LOCAL & OTHER FUNDING				TOTAL FUNDING SOURCES
	Work Days	Labor & Indirect Cost	Direct Cost	Total Cost	FY22 CPG Ada County K# 20640 (74%)	FY22 CPG Canyon County K# 20640 (26%)	STP-TMA Off The Top K# 19920	STP-TMA CIM 2050 K# 19751	Total Federal Funds	Required Match	Local Funds/FB	Other Revenue	Total Local & Other	
601001 UPWP/Budget Development and Federal Assur	91	70,029	-	70,029	25,818	9,071	30,000		64,889	5,140			5,140	70,029
601002 UPWP/Certification Review	37	29,260	-	29,260	20,063	7,049			27,113	2,148			2,148	29,260
620001 Demographics and Growth Monitoring	100	72,365	2,500	74,865	27,420	9,634	30,000		67,053	5,312	2,500		7,812	74,865
620002 Development Monitoring	74	56,418	-	56,418	31,285	10,992	10,000		52,277	4,141			4,141	56,418
620003 Census 2020	23	16,232	-	16,232	11,130	3,910			15,040	1,191			1,191	16,232
653001 Communication and Education Long-Range Planning	184	114,172	40,800	154,972					-		154,972		154,972	154,972
661001 General Project Management	848	547,933	50,700	598,633	302,737	106,367		45,589	454,693	43,940	100,000		143,940	598,633
661008 Bike Counter Management Resource Development/Funding	95	43,454	24,800	68,254	29,796	10,469			40,265	3,190	24,800		27,990	68,254
685001 Transportation Improvement Program	390	247,361	5,800	253,161	80,812	28,393	120,000		229,205	18,156	5,800		23,956	253,161
685002 Project Development Program	35	26,444	75,000	101,444	18,132	6,371			24,503	1,941	75,000		76,941	101,444
685003 Grant Research and Development	176	122,302	-	122,302					-		122,302		122,302	122,302
685004 CIM Implementation Grants	15	11,820	100,000	111,820	8,104	2,848			10,952	868	100,000		100,868	111,820
TOTAL PROJECTS	2,068	1,357,789	299,600	1,657,389	555,296	195,104	190,000	45,589	985,989	86,026	585,374	-	671,400	1,657,389
701001 Membership Services	159	112,045	-	112,045	76,827	26,993			103,821	8,224.10			8,224	112,045
702001 Air Quality Outreach	14	10,000	100,000	110,000					-		110,000		110,000	110,000
703001 Public Services	64	47,782	-	47,782					-	47,782			47,782	47,782
704001 Air Quality Operations	126	103,839	-	103,839					-	37,364	66,475		103,839	103,839
705001 Transportation Liaison Services	39	30,942	-	30,942	21,216	7,454			28,670	2,271			2,271	30,942
760001 Legislative Services	53	56,061	115,050	171,111					-		171,111		171,111	171,111
TOTAL SERVICES	455	360,669	215,050	575,719	98,044	34,448	-	-	132,491	10,495	256,257	176,475	443,227	575,719
801001 Staff Development	107	68,891	40,000	108,891	48,867	17,169			66,037	2,855	40,000		42,855	108,891
820001 Committee Support	233	140,136	2,000	142,136	96,089	33,761			129,850	10,286	2,000		12,286	142,136
836001 Regional Travel Demand Model	178	140,259	17,200	157,459	81,373	28,591	20,000		129,964	10,295	17,200		27,495	157,459
838001 Travel Survey Data Collection	47	37,035	-	37,035	25,394	8,922			34,316	2,718			2,718	37,035
842001 Congestion Management Process	96	74,888	-	74,888	51,350	18,042			69,392	5,497			5,497	74,888
842002 I-84 Corridor Operations Plan	35	27,579	-	27,579	18,910	6,644			25,555	2,024			2,024	27,579
860001 Geographic Information System Maintenance	402	250,553	300,000	550,553	73,257	25,739	96,705		195,700	30,351	187,451	137,050	354,852	550,553
TOTAL SYSTEM MAINTENANCE	1,098	739,341	359,200	1,098,541	395,240	138,868	116,705	-	650,813	64,026	246,651	137,050	447,728	1,098,541
990001 Direct Operations / Maintenance	-	-	104,050	104,050					-		99,019	5,031	104,050	104,050
991001 Support Services Labor	859	-	-	-					-				-	-
999001 Indirect Operations/Maintenance	-	-	-	-					-				-	-
TOTAL INDIRECT/OVERHEAD	859	-	104,050	104,050	-	-	-	-	-	-	99,019	5,031	104,050	104,050
GRAND TOTAL	4,480	2,457,799	977,900	3,435,699	1,048,580	368,420	306,705	45,589	1,769,294	160,547	1,187,302	318,556	1,666,405	3,435,699

**COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO
FY2022 UNIFIED PLANNING WORK PROGRAM AND BUDGET - DRAFT
DIRECT EXPENSE SUMMARY**

DESCRIPTION	TOTAL DIRECT	PROFESSIONAL SERVICES (830)	EQUIPMENT / SOFTWARE (834)	TRAVEL / EVENTS / EDUCATION (840)	PRINTING (860)	OTHER (863)	PUBLIC INVOLVEMENT (864)	MEETING SUPPORT (865)	LEGAL / LOBBYING (872)	CARRY- FORWARD
620001 Demographics and Growth Monitoring	2,500					2,500				
653001 Communication and Education	40,800	19,900			600		20,300			
661001 Long-Range Planning	50,700	14,200			1,500		35,000			
661008 Bike Counter Management	24,800	5,000	19,800							
685001 Transportation Improvement Program	5,800						5,800			
685002 Project Development Program	75,000	75,000								
685004 CIM Implementation Grants	100,000	100,000								
702001 Air Quality Outreach	100,000	100,000								
760001 Legislative Services	115,050			18,000		11,100			85,950	
801001 Staff Development	40,000			40,000						
820001 Committee Support	2,000							2,000		
836001 Regional Travel Demand Model	17,200	17,200								
860001 Geographic Information System Maintenance	300,000	250,000	50,000							
990001 Direct Operations / Maintenance										
Workspace buildout	18,000		18,000							
New/replacement hardware and software	10,000		10,000							
Transit network planning software	19,250		19,250							
Cube renewal; Cube Land	15,000		15,000							
Migrate website from Dreamweaver	10,200	10,200								
AICP and APBP Webinar series	1,600			1,600						
Tools of the Trade sponsorship	6,000			6,000						
Membership dues for COMPASS	17,000								17,000	
Other: board lunch, staff gifts, meeting refreshments, misc.	7,000							7,000		
GRAND TOTAL	977,900	591,500	132,050	65,600	2,100	13,600	61,100	9,000	102,950	-

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**COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO
FY2022 UNIFIED PLANNING WORK PROGRAM AND BUDGET - DRAFT
INDIRECT OPERATIONS AND MAINTENANCE EXPENSE SUMMARY**

CATEGORY	ACCOUNT CODE	FY2021 Rev 1	FY2022 Draft
Professional Services	930	31,000	29,000
Equipment Repair / Maintenance	936	200	200
Publications	943	3,000	2,500
Employee Professional Membership	945	7,500	7,500
Postage	950	750	750
Telephone	951	13,000	13,500
Building Maintenance and Reserve for Major Repairs	955	55,150	61,199
Printing	960	2,250	2,250
Advertising	962	1,500	1,500
Audit	970	15,500	16,200
Insurance	971	13,100	14,000
Legal Services	972	5,000	5,000
General Supplies	980	6,000	4,000
Computer Supplies	982	12,500	10,500
Computer Software / Maintenance	983	20,000	20,000
Vehicle Maintenance	991	1,500	1,500
Utilities	992	9,000	9,000
Local Travel	993	2,000	2,000
Other / Miscellaneous	995	5,000	5,000
TOTAL		203,950	205,599

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**COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO
FY2022 UNIFIED PLANNING WORK PROGRAM AND BUDGET - DRAFT
WORKDAY ALLOCATION SUMMARY**

WORK PROGRAM DESCRIPTION		LEAD STAFF	DIRECTORS	PLANNING	COMMUNICATIONS	OPERATIONS	TOTAL
601001	UPWP/Budget Development and Federal Assurances	ML	29	5	2	55	91
601002	UPWP/Certification Review	AL	6	22	9	-	37
620001	Demographics and Growth Monitoring	CM	-	95	5	-	100
620002	Development Monitoring	CM	-	71	3	-	74
620003	Census 2020	CM	-	23	-	-	23
653001	Communication and Education	AL	12	17	155	-	184
	Long-Range Planning	LI					
661001	General Project Management	LI	10	749	89	-	848
661008	Bike Counter Management	BC	-	94	1	-	95
	Resource Development/Funding	TT					
685001	Transportation Improvement Program	TT	12	346	32	-	390
685002	Project Development Program	DH	-	35	-	-	35
685003	Grant Research and Development	DH	8	164	4	-	176
685004	CIM Implementation Grants	DH	-	15	-	-	15
TOTAL PROJECTS			77	1,636	300	55	2,068
701001	Membership Services	LI	-	152	7	-	159
702001	Air Quality Outreach	AL	-	-	14	-	14
703001	Public Services	MW	-	58	6	-	64
704001	Air Quality Operations	ML	65	-	13	48	126
705001	Transportation Liaison Services	MS	12	22	5	-	39
760001	Legislative Services	MS	53	-	-	-	53
TOTAL SERVICES			130	232	45	48	455
801001	Staff Development	ML	6	77	18	6	107
820001	Committee Support	ML	10	100	123	-	233
836001	Regional Travel Demand Model	MW	-	178	-	-	178
838001	Travel Survey Data Collection	MW	-	47	-	-	47
842001	Congestion Management Process	MW	-	94	2	-	96
842002	I-84 Corridor Operations Plan	MW	-	35	-	-	35
860001	Geographic Information System Maintenance	EA	-	402	-	-	402
TOTAL SYSTEM MAINTENANCE			16	933	143	6	1,098
TOTAL DIRECT			223	2,801	488	109	3,621
991001	Support Services Labor	ML	237	189	82	351	859
TOTAL INDIRECT/OVERHEAD			237	189	82	351	859
TOTAL LABOR			460	2,990	570	460	4,480

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WORKDAY ALLOCATION

PROGRAM NO.	601				CLASSIFICATION:	Project
TITLE:	UPWP Budget Development and Monitoring					
TASK / PROJECT DESCRIPTION:	Monitor and amend, as necessary, the FY2022 Unified Planning Work Program and Budget (UPWP) and related transportation grants for the metropolitan planning organization (MPO). Develop and obtain COMPASS Board approval for the FY2023 UPWP. Attain compliance on all federal requirements of transportation planning implemented under applicable federal transportation bills.					
PURPOSE, SIGNIFICANCE, AND REGIONAL VALUE:	The UPWP is a comprehensive work plan that coordinates federally funded transportation planning and transportation related planning activities in the region and identifies the related planning budget.					
FEDERAL REQUIREMENT, RELATIONSHIP TO OTHER ACTIVITIES, FEDERAL CERTIFICATION REVIEW	Federal Code 23 CFR § 450.308 (b) An MPO shall document metropolitan transportation planning activities performed with funds provided under title 23 U.S.C. and title 49 U.S.C. Chapter 53 in a unified planning work program (UPWP) or simplified statement of work in accordance with the provisions of this section and 23 CFR part 420.					
FY2022 BENCHMARKS						
MILESTONES / PRODUCTS						
FY2022 UPWP Process and track revenues and expenditures for the FY2022 UPWP and related transportation grants Process required state and local agreements and other required paperwork for transportation grants						Ongoing As Needed
Process and obtain Board approval of FY2022 UPWP revisions Distribute revisions of the FY2022 UPWP to the Idaho Transportation Department for tracking purposes Distribute revisions of the FY2022 UPWP to the Federal Highway Administration and the Federal Transit Administration for approval						As Needed
FY2023 UPWP Development Develop process and schedule for the FY2023 UPWP Solicit membership input on possible transportation planning projects and associated needs for FY2023 Submit initial revenue assessment for FY2023 to the Finance Committee for input Obtain Board approval on FY2023 General and Special membership dues						Nov Jan-Feb Mar Apr
Present FY2023 UPWP Present draft FY2023 UPWP to Finance Committee for input and feedback Present draft FY2023 UPWP to Finance Committee for recommendation Submit FY2023 UPWP to Board for adoption Submit and obtain approval from Federal Highway Administration of FY2023 UPWP Distribute FY2023 UPWP to the Idaho Transportation Department and Federal Transit Administration						Jun Jul Aug Aug Aug
Track Federal requirements as related to Self-Certification Compliance with federal requirements						Ongoing
Track federal requirements as related to Regional Transportation Improvement Program and the Long-Range Transportation Plan Document and prepare for Federal Certification Review Monitor federal changes through the Federal Register						Ongoing
Certification Review Work with federal agencies to set up review Respond to questions and prepare materials for submission prior to in-person review Host the certification review team for the certification review Receive final report and prepare necessary responses Inform the COMPASS Board of Directors of the certification review Develop corrective action plan as necessary						Mar Mar Apr Jul Aug Aug Aug
LEAD STAFF: Meg Larsen					Expense Summary	
END PRODUCTS: FY2022 UPWP revisions; FY2023 UPWP; 2022 certification review, and maximize funding opportunities.					Total Workdays: 128	
					Salary \$ 62,542	
					Fringe 28,258	
					Overhead 8,489	
					Total Labor Cost: 99,289	
ESTIMATED DATE OF COMPLETION: September-2022					DIRECT EXPENDITURES:	
Funding Sources				Participating Agencies		Professional Services \$ -
	Ada	Canyon	Special	Total	Member Agencies	Legal / Lobbying
CPG, K20640	\$ 45,881	\$ 16,120		\$ 62,001	Federal Highway Administration	Equipment Purchases
STP-TMA, K19920			30,000	30,000	Federal Transit Administration	Travel / Education
				-		Printing
Local / Fund Bal	5,393	1,895		7,288		Public Involvement
						Meeting Support
						Other
Total:	\$ 51,274	\$ 18,015	\$ 30,000	\$ 99,289	Total Direct Cost: \$ -	
					601	Total Cost: \$ 99,289

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PROGRAM NO.	620				CLASSIFICATION:	Project		
TITLE:	Demographics and Growth Monitoring							
TASK / PROJECT DESCRIPTION:	To collect, analyze, and report on growth and transportation patterns related to goals in the regional long-range transportation plan. This includes providing demographic data, such as population and employment estimates, Census 2020 data review, providing relevant information for local decision-making, and updating demographic forecasts based on new entitlements and policies.							
PURPOSE, SIGNIFICANCE, AND REGIONAL VALUE:	Tracking and monitoring growth and system demands are critical to several planning efforts: 1) <i>Communities in Motion</i> as well as other corridor, subarea, and alternative analyses depend on accurate data and assumptions about current and future transportation, housing, and infrastructure demands; 2) The travel demand model also requires current and accurate housing and employment data; 3) Accessing, mapping, and disseminating census data and training enables member agencies to have data for studies, grants, land use allocation demonstration modeling, and other analyses, and is an often requested member service; 4) Development review, including the fiscal impact analysis, enables local decision-makers to bridge regional and local planning efforts to provide growth supportive of <i>Communities in Motion</i> ; and 5) Census data review enables COMPASS data to reflect the results of the 2020 Census.							
FEDERAL REQUIREMENT, RELATIONSHIP TO OTHER ACTIVITIES, FEDERAL CERTIFICATION REVIEW:	Federal Code 23 CFR § 450.322 (b) -- Long-range plans require valid forecasts of future demand for transportation services that are based on existing conditions that can be included in the travel demand model. In updating the transportation plan, the MPO shall use the latest available estimates and assumptions for population, land use, travel, employment, congestion, and economic activity. "The metropolitan transportation plan shall, at a minimum, include (1) The projected transportation demand of persons and goods in the metropolitan planning area over the period of the transportation plan...."							
FY2022 BENCHMARKS								
MILESTONES / PRODUCTS								
Population and Employment Estimates Data collection and geocoding of building permits Compare and align population estimates with 2020 census counts Complete 2021 employment data Complete 2021 Development Monitoring Report Complete 2022 population estimates and receive Board acceptance						Ongoing Oct Mar Mar Apr		
Development Forecasting, Tracking, and Reconciliation Update preliminary plat files and other entitled development Reconcile CIM 2050 preferred growth scenario with entitlements Evaluate land use models and scenario planning tools for next long-range plan						Ongoing Apr		
Housing Analysis Develop housing and demographic profile Establish steering committee for housing evaluation Issue Request For Proposals, and select consultant						Mar June Sept		
Demographics Support Respond to member requests for census data Provide development and policy reviews and checklists Provide fiscal impact analysis per policy Development checklist report						Ongoing Ongoing Ongoing Mar		
LEAD STAFF: Carl Miller					Expense Summary			
END PRODUCT: Demographic products: 1) 2022 population estimates; 2) 2021 employment estimates; 3) Census 2020 data review; 4) 2021 Development Monitoring Report updated; 5) annual demographic reconciliation; 5) housing analysis RFP; and 6) development checklist report.					Total Workdays: 197			
					Salary \$ 91,345			
					Fringe 41,271			
					Overhead 12,399			
					Total Labor Cost: 145,015			
ESTIMATED DATE OF COMPLETION: September-2022					DIRECT EXPENDITURES: Professional Services Legal / Lobbying Equipment Purchases Travel / Education Printing Public Involvement Meeting Support Other 2,500 Total Direct Cost: \$ 2,500			
Funding Sources				Participating Agencies				
	Ada	Canyon	Special	Total			Member Agencies Housing authorities and other housing stakeholders	
CPG, K20640 STP-TMA, K19920	\$ 69,834	\$ 24,536	40,000	\$ 94,371 40,000 -				
Local / Fund Bal	7,877	2,767	2,500	13,144				

PROGRAM NO.	653				CLASSIFICATION:	Project
TITLE:	Communication and Education					
TASK / PROJECT DESCRIPTION:	The Communication and Education task broadly includes external communications, public relations, public involvement, public education, and ongoing COMPASS Board education. Specific elements of the task include, but are not limited to, managing the ongoing COMPASS education series, the annual COMPASS 101 workshop, periodic Board workshops, and the Leadership in Motion awards program; writing the annual report, <i>Keeping Up With COMPASS</i> newsletter, brochures, web content, news releases, and other documents; managing COMPASS' social media channels; supporting the Public Participation Workgroup; and representing COMPASS at open houses and other events.					
PURPOSE, SIGNIFICANCE, AND REGIONAL VALUE:	The Communication and Education program helps COMPASS facilitate public involvement in, and understanding of, transportation and related planning efforts by planning and implementing an integrated communications/education and public involvement strategy.					
FEDERAL REQUIREMENT, RELATIONSHIP TO OTHER ACTIVITIES, FEDERAL CERTIFICATION REVIEW:	Federal Code 23 CFR § 450.316 requires public input and involvement in metropolitan planning organization planning activities. Public involvement for specific programs (e.g., regional transportation improvement program, regional long-range transportation plan [<i>Communities in Motion</i>]) is planned and budgeted under those programs. The Communication and Education task supports that outreach and involvement through developing and updating the COMPASS participation plan, coordinating outreach efforts, and providing more general (non-program specific) opportunities for the public to learn about transportation, planning, financial, and related issues to support federally required public involvement efforts.					
FY2022 BENCHMARKS						
MILESTONES / PRODUCTS						
General						
Continue work with media -- set up interviews, develop story ideas, respond to inquiries, write/distribute news releases						Ongoing
Support work of Public Participation Workgroup						Ongoing
Implement the COMPASS participation plan; work toward goals established in the plan						
Provide outreach/public speaking support and training to staff						Ongoing
Develop tools, such as electronic and print materials, designed for most effective means of communication						
Maintain and enhance COMPASS social media channels						Ongoing
Continually update the COMPASS website to improve usability and keep content up to date						Ongoing
Develop the FY2021 annual report, annual budget summary, and annual communication summary						Oct - Dec
Write and distribute monthly update handout						Ongoing
Write and distribute monthly Keeping Up With COMPASS newsletter						Ongoing
Update/develop other print materials as appropriate						Ongoing
Education and community outreach						
Develop and implement FY2022 public education series						Jan - Sep
Support and collaborate with other agencies' outreach and education efforts and programs						Ongoing
Participate in community events to share planning-related information						Ongoing
Attend/support member agencies at public meetings						Ongoing
Manage/support Leadership in Motion awards program						Aug - Dec
Plan and host annual "COMPASS 101" workshop						Jan - Feb
Sponsor "Look! Save a Life" bicycle/pedestrian safety campaign (coordinated through the City of Boise Police Department)						Mar - Jun
Present information about COMPASS and our programs to stakeholders and community groups as requested						Ongoing
LEAD STAFF: Amy Luft					Expense Summary	
END PRODUCT: Public involvement in, and understanding of, transportation planning and related issues.						
					Total Workdays: 184	
					Salary	\$ 71,917
					Fringe	32,493
					Overhead	9,762
					Total Labor Cost: 114,172	
ESTIMATED DATE OF COMPLETION: September-2022					DIRECT EXPENDITURES:	
Funding Sources				Participating Agencies		
CPG, K20640 STP-TMA, K19920	Ada	Canyon	Special	Total	Member Agencies	
				\$ -		
Local / Fund Bal			154,972	154,972		
				-		
	\$ -	\$ -	\$ 154,972	\$ 154,972		
					Total Direct Cost: \$ 40,800	
					653	Total Cost: \$ 154,972

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PROGRAM NO.	661				CLASSIFICATION:	Project
TITLE:	Long Range Planning					
TASK / PROJECT DESCRIPTION:	This project encompasses the activities to identify regional transportation needs and solutions, and prepare a regional long-range transportation plan, <i>Communities in Motion</i> (CIM), for Ada and Canyon Counties. This task also incorporates implementation support for the adopted long-range transportation plan and ongoing long-range planning activities.					
PURPOSE, SIGNIFICANCE, AND REGIONAL VALUE:	<i>Communities in Motion</i> (CIM) is developed in cooperation with member agencies, local governments and the Idaho Transportation Department by a continuing, cooperative, and comprehensive planning process. This performance and outcome-based planning will help guide resources to infrastructure and service projects that collectively help achieve the regional (CIM) goals.					
FEDERAL REQUIREMENT, RELATIONSHIP TO OTHER ACTIVITIES, FEDERAL CERTIFICATION REVIEW:	Federal Code 23 CFR § 450 "Fixing America's Surface Transportation Act" (FAST Act) requires that the regional long-range transportation plan be updated every four years in areas with more than 200,000 people or with air quality issues. Since the area meets the test on both criteria, a new plan has to be adopted by 2019. 23 USC 150-- establishes national goals and a performance program, in consultation with stakeholders, including metropolitan planning organizations. The purpose is to provide a means to the most efficient investment of federal transportation funds.					
FY2022 BENCHMARKS						
MILESTONES / PRODUCTS						
661001 General Project Management						
Work with the Regional Transportation Advisory Committee, workgroups and the COMPASS Board to develop CIM 2050						Oct-Dec
Monitor legislative, funding, etc. changes						Ongoing
Compile 2021 updates to CIM 2040 2.0						Jan
Update financial forecast						Apr
Describe needed transportation investments						May
Identify likely environmental concerns and mitigation strategies						May
Draft technical documents						May
Prepare draft plan for public comment						Aug
Roadways						
Integrate results of congestion management process						Feb
Integrate complete network policy to transportation improvements						Mar
Develop transportation demand management (TDM) strategies						Mar
Identify needed roadway improvements						Apr
Freight						
Work with Freight Advisory Workgroup to identify freight related needs for CIM 2050						Mar
Help member agencies identify freight projects and develop funding applications						Ongoing
Active Transportation (bicycle and pedestrian)						
Develop estimate of pathway maintenance needs						Jan
Develop regional pathway implementation plan/strategy (including rails with trails)						Jan
Identify needed active transportation improvements						Apr
Public Transportation						
Update High Capacity Transit Study for 2020/2050 data						Dec
Develop list of public transportation investments and a phasing plan						Apr
Develop park and ride implementation plan						May
Performance Management						
Update asset management information						Jan
Update federally required performance targets as needed						May
Complete TIP Achievement reporting process						Aug
Assess impacts of growth and transportation scenario and needed transportation investments						June
Share performance information with stakeholders and decision-makers						Sep
Public Involvement						
Conduct public involvement according to the work plan						Oct-Sep
Coordinated Public Transit-Human Services Transportation Plan Update						
Work with stakeholders to identify transportation service needs and strategies						Oct
Conduct public involvement period and outreach activities for draft plan						Jan
Finalize plan incorporating public and stakeholder input						Mar
Adopt plan through committee and Board review processes at COMPASS and VRT						Apr
661008 Bike Counter Management						
Manage portable counter requests						Ongoing
Manage permanent counter program and COMPASS Data Bike						Ongoing
Manage and report data						Ongoing
LEAD STAFF: Liisa Itkonen						
END PRODUCT: Implementation of <i>Communities in Motion 2050</i> work plan, including financial forecast, lists of needed transportation improvements, and draft plan documents; summary of project updates in CIM 2040 2.0; bicycle and pedestrian data; Coordinated Public Transit-Human Services Transportation Plan.						Expense Summary
						Total Workdays: 943
						Salary \$ 372,515
						Fringe 168,309
						Overhead 50,564
						Total Labor Cost: 591,387
ESTIMATED DATE OF COMPLETION: September-2022						
Funding Sources				Participating Agencies		
	Ada	Canyon	Special	Total	Member Agencies	
CPG, K20640	\$ 332,533	\$ 116,836		\$ 449,369	ITD	
STP-TMA, K19920				-	FHWA	
STP-TMA, K19571			45,589	45,589	FTA	
Local / Fund Bal	34,875.59	12,253.58	124,800	171,929		
Total:	\$ 367,408	\$ 129,089	\$ 170,389	\$ 666,887		
						Professional Services \$ 19,200
						Legal / Lobbying
						Equipment Purchases 19,800
						Travel / Education
						Printing 1,500
						Public Involvement 35,000
						Meeting Support
						Carry-Forward
						Total Direct Cost: \$ 75,500
						661 Total Cost: \$ 666,887

PROGRAM NO.	685				CLASSIFICATION:	Project
TITLE:	Resource Development/Funding					
TASK / PROJECT DESCRIPTION:	Develop a FY2023-2029 Regional Transportation Improvement Program (TIP) for Ada and Canyon Counties that complies with all federal, state, and local regulations and policies for the purpose of funding transportation projects. Process amendments and provide project tracking and monitoring for the FY2022-2028 TIP. COMPASS staff, with consultant assistance, will assist member agencies in taking project ideas and transforming them into well-defined projects with cost estimates, purpose and need statements, environmental scans, and public information plans. Grant research, development and grant administration is expected to secure additional funding into the region. COMPASS will award <i>Communities in Motion</i> (CIM) Implementation Grants to member agencies after appropriate outreach, prioritization, and contract due diligence.					
PURPOSE, SIGNIFICANCE, AND REGIONAL VALUE:	Implement requested projects by member agencies, and leverage local dollars. Well defined and scoped projects with accurate project costs and schedules allow strong grant applications, linked closely with CIM 2040 goals and performance measures, increase the delivery of funded projects on time and on budget. These efforts provide the necessary federal documentation for member agencies to obtain federal funding for transportation projects. Staff provides assistance to member agencies to ensure projects meet deadlines and do not lose federal funding through project monitoring and committee participation.					
FEDERAL REQUIREMENT, RELATIONSHIP TO OTHER ACTIVITIES, FEDERAL CERTIFICATION REVIEW:	The task is designed to help identify additional revenue sources for member agencies to assist in funding improvements and on-going maintenance of the transportation system; also assists member agencies in implementing the regional long-range transportation plan, <i>Communities in Motion 2040 2.0</i> , and the annual TIP. Under 12 CFR § 450.306 and 23 CFR § 450.324, COMPASS is required to develop a TIP in cooperation with ITD and public transportation operators. Certain additional requirements are required in the Boise Urbanized Area because it is considered a Transportation Management Area (TMA). The TIP is required to be updated every four years; however, COMPASS follows the update cycle of ITD's Idaho Transportation Investment Program (ITIP), which is updated annually. All projects receiving federal funding or considered regionally significant must be consistent with the regional long-range transportation plan. The TIP is tied to the Air Quality Conformity Demonstration to ensure funded projects do not violate budgets set in the State Implementation Plan (SIP) (air quality budgets for the State of Idaho). The TIP is also scrutinized in the federal Certification Review.					
FY2022 BENCHMARKS						
MILESTONES / PRODUCTS						
685001 Transportation Improvement Program Update funding application process Conduct member outreach Solicit project applications Assist members with developing complete applications Facilitate ranking of project applications Assign projects to funding programs Develop the final FY2023-2029 Regional Transportation Improvement Program Incorporate reporting methods for federal performance targets, prior to deadlines Monitor and track FY2022-2028 Regional Transportation Improvement Program Balance federal-aid programs managed by COMPASS, as changes occur Provide assistance to member agencies with federal-aid funding concerns Provide assistance to Valley Regional Transit (VRT) Update the Resource Development Plan						Oct-Sept
685002 Project Development Program Select, contract with, and manage consultants Manage project development teams Review/revise, approve, and disseminate reports						Oct-Sept
685003 Grant Research and Development Seek funding for project needs listed in the Resource Development Plan Monitor grant sources; share grant information Match grant sources with unfunded members needs Write/assist member agencies with grant applications - INFRA, RAISE, CDBG, etc.						Oct-Sept
685004 CIM Implementation Grants Administer contracting/reporting/billing processes Manage projects to ensure completion on time and on budget						Oct-Sept
LEAD STAFF: Toni Tisdale					Expense Summary	
END PRODUCTS: Current-year TIP amendments and TIP update. Annual Resource Development Plan. Project Development Program pre-concept reports. Application assistance. CIM Implementation Grants.					Total Workdays: 616	
					Salary \$ 256,953	
					Fringe 116,096	
					Overhead 34,878	
					Total Labor Cost: 407,927	
ESTIMATED DATE OF COMPLETION: September-2022					DIRECT EXPENDITURES:	
Funding Sources				Participating Agencies		
	Ada	Canyon	Special	Total	Member Agencies	
CPG, K20640	\$ 107,048	\$ 37,612		\$ 144,660		
STP-TMA, K19920			120,000	120,000		
				-		
				-		
Local / Fund Bal	15,514	5,451	303,101	324,066		
				-		
Total:	\$ 122,562	\$ 43,062	\$ 423,101	\$ 588,727		
					685	Total Cost: \$ 588,727

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PROGRAM NO.	701				CLASSIFICATION:	Service
TITLE:	General Membership Services					
TASK / PROJECT DESCRIPTION:	Provides assistance to COMPASS members, including demographic data, mapping, geographic information system assistance/education, travel demand modeling, and other project support.					
PURPOSE, SIGNIFICANCE, AND REGIONAL VALUE:	This service promotes implementation of the regional long-range transportation plan. COMPASS staff are engaged in the members' studies and can become more familiar with their assumptions and recommendations. Use of consistent data and methodologies in the various studies and plans conducted by member agencies is beneficial to the region as well.					
FEDERAL REQUIREMENT, RELATIONSHIP TO OTHER ACTIVITIES, FEDERAL CERTIFICATION REVIEW:	There are no federal or state requirements concerning provision of services to member agencies. There are no certification review comments, corrective actions or recommendations related to this program. Member support provides assistance to agencies fulfilling activities related to <i>Communities in Motion</i> , air quality evaluations, and more detailed transportation planning activities such as corridor studies.					
FY2022 BENCHMARKS						
MILESTONES / PRODUCTS						
Provide general assistance to member agencies as requested in the areas of:						Ongoing
Specific assistance determined per member agency requests, may include: Geographic Information Systems (GIS) (maps, data, and analyses) Data and travel demand modeling Demographic, development, and related information Traffic counts and related information Travel time data and analysis Other requests as budget allows						As Needed
Specifically requested assistance:						As Needed
<i>FY2022 Member Requests; as ranked by RTAC</i> <i>Canyon Highway District #4- Traffic Impact Fee Study, Phase 2 (7 workdays)</i> <i>Meridian - Linder Road Overpass, next step facilitation (5 workdays)</i> <i>Meridian -Fields Transportation Work (14 workdays)</i> <i>Meridian - Regional Pathway and Waterway Planning (14 workdays)</i>						
LEAD STAFF: Liisa Itkonen						Expense Summary
END PRODUCT: Data, mapping, and modeling assistance to COMPASS members. Support for member agency studies and planning activities.						Total Workdays: 159
						Salary \$ 70,577
						Fringe 31,888
						Overhead 9,580
						Total Labor Cost: 112,045
ESTIMATED DATE OF COMPLETION: September-2022						DIRECT EXPENDITURES:
Funding Sources				Participating Agencies		Professional Services
	Ada	Canyon	Special	Total	Member Agencies	
CPG, K20640	\$ 76,827	\$ 26,993		\$ 103,821		
STP-TMA, K19920				-		
Local / Fund Bal	6,086	2,138		8,224		
				-		
Total:	\$ 82,913	\$ 29,132	\$ -	\$ 112,045	701	Total Cost: \$ 112,045

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PROGRAM NO.	702			CLASSIFICATION:	Service
TITLE:	Air Quality Outreach				
TASK / PROJECT DESCRIPTION:	The Air Quality Outreach program supports the Idaho Department of Environmental Quality (DEQ) and the Air Quality Board in their outreach efforts regarding air quality in the Treasure Valley through coordinating an multi-agency outreach and education program.				
PURPOSE, SIGNIFICANCE, AND REGIONAL VALUE:	Air quality has been an ongoing issue in the Treasure Valley for over 30 years. While many steps have been taken to limit the release of air quality pollutants, individual behaviors must also change to achieve an improvement, or even a lack of degradation, in air quality. Outreach and education on air quality issues and steps individuals can take to curb individual air quality emissions are necessary to bring about this change.				
FEDERAL REQUIREMENT, RELATIONSHIP TO OTHER ACTIVITIES, FEDERAL CERTIFICATION REVIEW:	COMPASS will assist DEQ and the Air Quality Board in fulfilling requirements for outreach and education as outlined in Title 39, Section 116B of Idaho code, which states, (1) The board shall...provide for the implementation of a motor vehicle inspection and maintenance program...[and]...provide for: ...(g) A fee, bond or insurance which is necessary to carry out the provisions of this section and <u>to fund an air quality public awareness and outreach program.</u> (http://www.legislature.idaho.gov/idstat/Title39/T39CH1SECT39-116B.htm).				
FY2022 BENCHMARKS					
MILESTONES / PRODUCTS					
Outreach Coordinate a multi-agency air quality outreach and education program, focusing on how individuals can help curb air pollution.					Ongoing
LEAD STAFF: Amy Luft					Expense Summary
END PRODUCT: Increased public understanding of air quality issues and an individual's role in curbing air pollution through assisting DEQ and the Air Quality Board in outreach and communication efforts.					Total Workdays: 14
					Salary \$ 6,299
					Fringe 2,846
					Overhead 855
					Total Labor Cost: \$ 10,000
ESTIMATED DATE OF COMPLETION: September-2022					DIRECT EXPENDITURES:
Funding Sources				Participating Agencies	
	Ada	Canyon	Special	Total	Department of Environmental Quality
				\$ -	Ada County Air Quality Board
DEQ/AQB			110,000	110,000	
				-	
Total:	\$ -	\$ -	\$ 110,000	\$ 110,000	
					Total Direct Cost: \$ 100,000
					702 Total Cost: \$ 110,000

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PROGRAM NO.	703				CLASSIFICATION:	Service
TITLE:	Public Services					
TASK / PROJECT DESCRIPTION:	To provide data, mapping, demographic, and other assistance to the public and non-member entities, as appropriate. For some products, such as maps, there is a charge for the product. When data or other information are not "off-the-shelf" and staff time is needed for research, a labor charge may be applied consistent with COMPASS policy.					
PURPOSE, SIGNIFICANCE, AND REGIONAL VALUE:	COMPASS responds to questions from the public and provides a number of products to the public and other entities: demographic data, development information, traffic counts and projections, maps, and geographic information system analyses.					
FEDERAL REQUIREMENT, RELATIONSHIP TO OTHER ACTIVITIES, FEDERAL CERTIFICATION REVIEW:	There are no federal or state requirements concerning provision of services to the public. However, these services support COMPASS' vision, mission, roles, and values, including: "...serve as a source of information and expertise..." (COMPASS Mission), "serve as the regional technical resource..." (Role #3 Expert), and "perform and share quality analyses" (Role #3 Expert).					
FY2022 BENCHMARKS						
MILESTONES / PRODUCTS						
Provide assistance to public and non-member entities, as requested, in the areas of: Geographic Information Systems (GIS) (maps, data, and analyses) Data and travel demand modeling for proposed developments Demographic, development, and related information Traffic counts and related information Travel time data and analysis Other general requests for information						Ongoing
LEAD STAFF: Mary Ann Waldinger					Expense Summary	
END PRODUCT: Information assistance to the general public.					Total Workdays: 64	
					Salary \$ 30,098	
					Fringe 13,599	
					Overhead 4,085	
					Total Labor Cost: 47,782	
ESTIMATED DATE OF COMPLETION: September-2022					DIRECT EXPENDITURES: \$ -	
Funding Sources				Participating Agencies		
	Ada	Canyon	Special	Total	Member Agencies	
				\$ -		
Local / Fund Bal			47,782	\$ 47,782		
Total:	\$ -	\$ -	\$ 47,782	\$ 47,782	Total Direct Cost: \$ -	
					703	Total Cost: \$ 47,782

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PROGRAM NO.	704	CLASSIFICATION:	Service		
TITLE:	Air Quality Operations				
TASK / PROJECT DESCRIPTION:	To provide COMPASS labor supporting the ongoing administrative functions related to the operations of Air Quality Board. Areas include: personnel management, financial management, information technology management, procurement, contracting, and general administration. Work with independent auditor on annual audit.				
PURPOSE, SIGNIFICANCE, AND REGIONAL VALUE:	Assisting COMPASS's members in meeting and improving air quality is one of the many planning services that COMPASS currently provides. Providing administrative support to the Air Quality Board for its operating functions enables the Air Quality Board to perform its functions in a more cost-effective manner.				
FEDERAL REQUIREMENT, RELATIONSHIP TO OTHER ACTIVITIES, FEDERAL CERTIFICATION REVIEW	There is no federal requirement for this service.				
FY2022 BENCHMARKS					
MILESTONES / PRODUCTS					
General Administration Provide meeting coordination, materials, and follow-up to the Board Conduct appropriate procurement processes and prepare contracts, as needed Facilitate updates to Air Quality Rules and Regulations, as needed Monitor general workplace and personnel needs Provide administrative assistance for agency needs Personnel Management Prepare and complete recruitment processes Conduct employee annual evaluations Financial Management Close FY2021 financial records and begin FY2022 Provide annual audit support and complete financial reports Complete AQB annual Audit Report Prepare and distribute year-end payroll reports Prepare financial reports for review by the Air Quality Board Maintain inventory of furniture, equipment, hardware and software Information Technology Work with software provider to meet program needs and implement improvements and updates Prioritize needs, analyze costs, make recommendations and implement system improvements Coordinate with staff to configure equipment and software to meet the needs of each position			Ongoing As needed As needed Ongoing Ongoing As needed Oct-Nov Oct-Dec Jan Jan Quarterly Ongoing Ongoing		
LEAD STAFF: Meg Larsen		Expense Summary			
End Product: Using the skills of COMPASS staff, provide for the administrative functions of the Air Quality Board.					
		Total Workdays: 126			
		Salary \$ 65,408			
		Fringe 29,553			
		Overhead 8,878			
		Total Labor Cost: 103,839			
ESTIMATED DATE OF COMPLETION: September-2022		DIRECT EXPENDITURES: Professional Services \$ - Legal / Lobbying Equipment Purchases Travel / Education Printing Public Involvement Meeting Support Other Total Direct Cost: \$ - 704 Total Cost: \$ 103,839			
Funding Sources				Participating Agencies	
	Ada			Canyon	Special
Air Quality Board					Total
					\$ 103,839
Total:	\$ -	\$ -	\$ 103,839		

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PROGRAM NO.	705	CLASSIFICATION:	Service
TITLE:	Transportation Liaison Services		
TASK / PROJECT DESCRIPTION:	To provide adequate staff liaison time at member agency meetings and coordinate transportation-related planning activities with member agencies.		
PURPOSE, SIGNIFICANCE, AND REGIONAL VALUE:	Transportation liaison services ensure staff representation and coordination with membership on transportation-related planning. Requests that exceed four days may require COMPASS Board approval of a new work program.		
FEDERAL REQUIREMENT, RELATIONSHIP TO OTHER ACTIVITIES, FEDERAL CERTIFICATION REVIEW:	Achieve better inter-jurisdictional coordination of transportation and land use planning. Documentation of other significant transportation planning projects occurring within the Treasure Valley through the Unified Planning Work Program and Budget.		

FY2022 BENCHMARKS	MILESTONES / PRODUCTS
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Attend member agency meetings and coordinate transportation-related planning activities with member agencies.	Ongoing
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LEAD STAFF: Matt Stoll	Expense Summary																													
END PRODUCT: Ongoing staff liaison role to member agencies.	<table border="1"> <tr> <td>Total Workdays:</td> <td>39</td> </tr> <tr> <td>Salary</td> <td>\$ 19,490</td> </tr> <tr> <td>Fringe</td> <td>8,806</td> </tr> <tr> <td>Overhead</td> <td>2,645</td> </tr> <tr> <td>Total Labor Cost:</td> <td>30,942</td> </tr> </table>		Total Workdays:	39	Salary	\$ 19,490	Fringe	8,806	Overhead	2,645	Total Labor Cost:	30,942																		
Total Workdays:	39																													
Salary	\$ 19,490																													
Fringe	8,806																													
Overhead	2,645																													
Total Labor Cost:	30,942																													
ESTIMATED DATE OF COMPLETION: September-2022	DIRECT EXPENDITURES:																													
Funding Sources	Participating Agencies	<table border="1"> <tr> <td>Professional Services</td> <td>\$ -</td> </tr> <tr> <td>Legal / Lobbying</td> <td></td> </tr> <tr> <td>Equipment Purchases</td> <td></td> </tr> <tr> <td>Travel / Education</td> <td></td> </tr> <tr> <td>Printing</td> <td></td> </tr> <tr> <td>Public Involvement</td> <td></td> </tr> <tr> <td>Meeting Support</td> <td></td> </tr> <tr> <td>Other</td> <td></td> </tr> <tr> <td>Total Direct Cost:</td> <td>\$ -</td> </tr> </table>	Professional Services	\$ -	Legal / Lobbying		Equipment Purchases		Travel / Education		Printing		Public Involvement		Meeting Support		Other		Total Direct Cost:	\$ -										
Professional Services	\$ -																													
Legal / Lobbying																														
Equipment Purchases																														
Travel / Education																														
Printing																														
Public Involvement																														
Meeting Support																														
Other																														
Total Direct Cost:	\$ -																													
<table border="1"> <thead> <tr> <th></th> <th>Ada</th> <th>Canyon</th> <th>Special</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>CPG, K20640</td> <td>\$ 21,216</td> <td>\$ 7,454</td> <td></td> <td>\$ 28,670</td> </tr> <tr> <td>STP-TMA, K19920</td> <td></td> <td></td> <td></td> <td>-</td> </tr> <tr> <td>Local / Fund Bal</td> <td>1,681</td> <td>590</td> <td></td> <td>2,271</td> </tr> <tr> <td>Total:</td> <td>\$ 22,897</td> <td>\$ 8,045</td> <td></td> <td>\$ 30,942</td> </tr> </tbody> </table>		Ada	Canyon	Special	Total	CPG, K20640	\$ 21,216	\$ 7,454		\$ 28,670	STP-TMA, K19920				-	Local / Fund Bal	1,681	590		2,271	Total:	\$ 22,897	\$ 8,045		\$ 30,942	Member Agencies	<table border="1"> <tr> <td>705</td> <td>Total Cost:</td> <td>\$ 30,942</td> </tr> </table>	705	Total Cost:	\$ 30,942
	Ada	Canyon	Special	Total																										
CPG, K20640	\$ 21,216	\$ 7,454		\$ 28,670																										
STP-TMA, K19920				-																										
Local / Fund Bal	1,681	590		2,271																										
Total:	\$ 22,897	\$ 8,045		\$ 30,942																										
705	Total Cost:	\$ 30,942																												

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PROGRAM NO.	760			CLASSIFICATION:	Service	
TITLE:	Legislative Services					
TASK / PROJECT DESCRIPTION:	Work with and manage the contract for legislative services. Identify, review, monitor, advocate and report to the COMPASS Board on pending state and federal legislation that directly or indirectly relates to COMPASS priorities and activities.					
PURPOSE, SIGNIFICANCE, AND REGIONAL VALUE:	To secure funding and influence policies on relevant transportation-related legislation at the federal and state levels.					
FEDERAL REQUIREMENT, RELATIONSHIP TO OTHER ACTIVITIES, FEDERAL CERTIFICATION REVIEW:	There is no federal requirement for this process. The Board works together to identify and prioritize needs and projects.					
FY2022 BENCHMARKS						
MILESTONES / PRODUCTS						
Federal Legislative Priorities Work with COMPASS Executive Committee to identify priorities and position statements for federal legislation Obtain COMPASS Board approval of federal legislative priorities Educate and advocate on federal legislative priorities Evaluate possible legislative priorities for next federal legislative session					Oct-Nov Nov-Dec Dec-Sep May-Sep	
State Legislative Priorities Work with Executive Committee to identify possible priorities and position statements for FY2022 legislative session Obtain Board endorsement of FY2022 legislative priorities Educate and advocate on FY2022 legislative priorities Evaluate possible legislative priorities for FY2022 legislative session					Oct-Nov Nov-Dec Dec-Apr May-Sep	
LEAD STAFF:	Matt Stoll				Expense Summary	
END PRODUCT:	An effective advocacy program for legislative issues and positions that have been approved by the Board.				Total Workdays: 53	
					Salary \$ 35,313	
					Fringe 15,955	
					Overhead 4,793	
					Total Labor Cost: 56,061	
ESTIMATED DATE OF COMPLETION:	September-2022				DIRECT EXPENDITURES:	
Funding Sources				Participating Agencies		
	Ada	Canyon	Special	Total	Professional Services Legal / Lobbying \$ 85,950 Equipment Purchases Travel / Education 18,000 Printing Public Involvement Meeting Support Other 11,100 Total Direct Cost: \$ 115,050	
			171,111	\$ 171,111		
Local / Fund Bal				-		
Total:	\$ -	\$ -	\$ 171,111	\$ 171,111		
					760	Total Cost: 171,111

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PROGRAM NO.	801			CLASSIFICATION:	System Maintenance
TITLE:	Staff Development				
TASK / PROJECT DESCRIPTION:	To provide staff with resources necessary to keep them informed of federal and state regulations, current transportation planning technologies, and best practices and activities nationally.				
PURPOSE, SIGNIFICANCE, AND REGIONAL VALUE:	The activities of this task are part of the overall continuous process to enhance technical and professional capacity. It is important that staff be informed and educated on new regulations and practices to develop and maintain a responsive transportation program.				
FEDERAL REQUIREMENT, RELATIONSHIP TO OTHER ACTIVITIES, FEDERAL CERTIFICATION REVIEW:	There are no federal or state requirements concerning provision of staff training; however, COMPASS provides staff with opportunities for training and education. Training examples include attending workshops and conferences sponsored by Federal Highway Administration, National Association of Regional Councils, American Planning Association, Western Planners, Association of Metropolitan Planning Organizations, and the Transportation Research Board, etc., to keep staff well informed.				
FY2022 BENCHMARKS					
				MILESTONES / PRODUCTS	
Staff training and development				Ongoing	
LEAD STAFF: Meg Larsen				Expense Summary	
END PRODUCT: Maintain staff knowledge of federal grant requirement needs and changes and build a strong team through national and local seminars, workshops, conferences, and educational classes.				Total Workdays: 107	
				Salary \$ 43,395	
				Fringe 19,606	
				Overhead 5,890	
				Total Labor Cost: 68,891	
ESTIMATED DATE OF COMPLETION: September-2022				DIRECT EXPENDITURES:	
Funding Sources				Participating Agencies	
	Ada	Canyon	Special	Total	Professional Services \$ -
CPG, K20640 STP-TMA, K19920	\$ 48,867	\$ 17,169		\$ 66,037	Legal / Lobbying
				-	Equipment Purchases
Local / Fund Bal	2,112	742	40,000	42,855	Travel / Education 40,000
				-	Printing
				-	Public Involvement
				-	Meeting Support
				-	Other
Total:	\$ 50,979	\$ 17,912	\$ 40,000	\$ 108,891	Total Direct Cost: \$ 40,000
					801 Total Cost: \$ 108,891

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PROGRAM NO.	820			CLASSIFICATION:	System Maintenance
TITLE:	Committee Support				
TASK / PROJECT DESCRIPTION:	To provide support to the COMPASS Board and standing committees as defined by the COMPASS Bylaws and Joint Powers Agreement. As lead agency, COMPASS also provides support to the Interagency Consultation Committee.				
PURPOSE, SIGNIFICANCE, AND REGIONAL VALUE:	Provide coordination and communication among member agencies' staff and elected officials in transportation and land use planning, through meeting materials, agendas, and minutes, which are a historical record of events leading to the decision-making processes.				
FEDERAL REQUIREMENT, RELATIONSHIP TO OTHER ACTIVITIES, FEDERAL CERTIFICATION REVIEW:	The COMPASS Joint Powers Agreement, Section 4.1.6(K), states, Open Meeting Law: All meetings of the Board shall be governed under the provisions of the Open Meeting Law, Chapter 2, Title 74, Idaho Code, and any amendments and/or recodification thereof.				
FY2022 BENCHMARKS					
MILESTONES / PRODUCTS					
Provide meeting coordination, materials, and follow-up to the Board, standing committees and workgroups.					Ongoing
LEAD STAFF: Meg Larsen					
END PRODUCT: Ongoing support of committees to promote involvement and communication.					Expense Summary
					Total Workdays: 233
					Salary \$ 88,272
					Fringe 39,883
					Overhead 11,982
					Total Labor Cost: 140,136
ESTIMATED DATE OF COMPLETION:				September-2022	
Funding Sources				Participating Agencies	
	Ada	Canyon	Special	Total	Member Agencies
CPG, K20640 STP-TMA, K19920	\$ 96,089	\$ 33,761		\$ 129,850	
				-	
Local / Fund Bal	7,612	2,674	2,000	12,286	
				-	
Total:	\$ 103,701	\$ 36,435		\$ 142,136	
					DIRECT EXPENDITURES:
					Professional Services \$ -
					Legal / Lobbying
					Equipment Purchases
					Travel / Education
					Printing
					Public Involvement
					Meeting Support 2,000
					Other
					Total Direct Cost: \$ 2,000
					820 Total Cost: 142,136

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PROGRAM NO.	836				CLASSIFICATION:	System Maintenance							
TITLE:	Technical Support: Regional Travel Demand Model												
TASK / PROJECT DESCRIPTION:	Upkeep of the regional travel demand model is an ongoing task needed to maintain the model as a useful tool in planning activities. It also provides vital information for the required process of air quality conformity demonstration and all benefit-cost evaluations.												
PURPOSE, SIGNIFICANCE, AND REGIONAL VALUE:	The model outputs are used to test and plan transportation projects, support Ada County Highway District's impact fee program, conduct air quality conformity of the Regional Transportation Improvement Program (TIP) and regional long-range transportation plan, review proposed developments and traffic impact studies, provide area of influence, and respond to various special member requests.												
FEDERAL REQUIREMENT, RELATIONSHIP TO OTHER ACTIVITIES, FEDERAL CERTIFICATION REVIEW:	Federal Code 23 CFR § 450.322 -- Long-range transportation plans require valid forecasts of future demand for transportation services which are provided by a travel demand model. Outputs from the model are also necessary for transportation conformity determinations of the TIP and long-range plan and evaluating the impacts of alternative transportation investments. In updating the transportation plan, the MPO shall use the latest available estimates and assumptions for population, land use, travel, employment, congestion, and economic activity. "The metropolitan transportation plan shall, at a minimum, include (1) The projected transportation demand of persons and goods in the metropolitan planning area over the period of the transportation plan...."												
FY2022 BENCHMARKS													
MILESTONES / PRODUCTS													
Key Elements													
Maintain and update traffic count database							Ongoing						
Maintain the structure and integrity of the regional travel demand model for air quality conformity and use in the Transportation Economic Development Impact System (TREDIS)							Ongoing						
Provide travel demand modeling assistance to support member agency needs and special projects							Ongoing						
Maintain the input and output files for air quality conformity process and model (MOVES) and conduct conformity for regional TIP and/or long-range transportation plan							Apr - Jul						
Provide project and program evaluations using TREDIS for grant applications and ITD's Safety and Capacity Program							Oct - Aug						
Reconcile demographic data and integrate in the current and forecast years of the regional model							Mar - May						
2050 Plan Technical Support													
Provide technical and modeling support as needed for 2050 Plan.							Ongoing						
Provide annual review of the National Highway System, Federal Aid and Planning Functional Classification Systems (Task 661 Roadways)							Jan-Apr						
Special Tasks and Model Improvements													
Provide technical analysis on member agency requests vetted through RTAC							Ongoing						
Provide modeling and technical assistance to ITD's corridor and environmental studies							Ongoing						
Provide technical analysis on unanticipated member agency requests							Ongoing						
Maintain the data foundation system and continue to incorporate into other data sources							Ongoing						
LEAD STAFF: Mary Ann Waldinger													
END PRODUCT: Reasonable and reliable regional travel demand model using the latest available information and forecasts for various types of projects, studies, and analyses.							Expense Summary						
							Total Workdays:						178
							Salary						\$ 88,349
							Fringe						39,918
							Overhead						11,992
Total Labor Cost:						140,259							
ESTIMATED DATE OF COMPLETION: September-2022													
Funding Sources					Participating Agencies								
	Ada	Canyon	Special	Total	Highway Districts Member Agencies Federal Highways Administration Idaho Transportation Department Valley Regional Transit Department of Environmental Quality								
CPG, K20640	\$ 81,373	\$ 28,591		\$ 109,964									
STP-TMA, K19920			20,000	20,000									
				-									
Local / Fund Bal	7,618	2,677	17,200	27,495									
Total:	\$ 88,991	\$ 31,267	\$ 37,200	\$ 157,459									
						DIRECT EXPENDITURES:							
						Professional Services	\$ 17,200						
						Legal / Lobbying							
						Equipment Purchases							
						Travel / Education							
						Printing							
						Public Involvement							
						Meeting Support							
						Other							
						Total Direct Cost:	\$ 17,200						
						Total Cost:	\$ 157,459						

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PROGRAM NO.	838	CLASSIFICATION:	System Maintenance
TITLE:	Technical Support: 2020/21 Travel Data Survey (key no. 19303)		
TASK / PROJECT DESCRIPTION:	Upkeep of the regional travel demand model is an ongoing task needed to maintain the model as a useful tool in planning activities. Travel survey data are used to update various inputs and parameters necessary to facilitate the calibration and validation of the regional travel demand model. The data are also used to support other planning activities that benefit from high quality local data not available from any other source.		
PURPOSE, SIGNIFICANCE, AND REGIONAL VALUE:	The model outputs are used to test and plan transportation projects, support Ada County Highway District's impact fee program, conduct air quality conformity of the Regional Transportation Improvement Program (TIP) and regional long-range transportation plan, review proposed developments and traffic impact studies, provide area of influence, and respond to various special member requests.		
FEDERAL REQUIREMENT, RELATIONSHIP TO OTHER ACTIVITIES, FEDERAL CERTIFICATION REVIEW:	Federal Code 23 CFR § 450.322 -- Long-range transportation plans require valid forecasts of future demand for transportation services which are provided by a travel demand model. Outputs from the model are also necessary for transportation conformity determinations of the TIP and long-range plan and evaluating the impacts of alternative transportation investments. In updating the transportation plan, the MPO shall use the latest available estimates and assumptions for population, land use, travel, employment, congestion, and economic activity. "The metropolitan transportation plan shall, at a minimum, include (1) The projected transportation demand of persons and goods in the metropolitan planning area over the period of the transportation plan...."		

FY2022 BENCHMARKS	MILESTONES / PRODUCTS
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Key Elements Project management of the Travel Survey Data Collection project key elements: Administration of the Household Travel Survey (HTS) main survey Review HTS data - QA/QC and expansion Review HTS documentation and analysis Administration of the On-Board survey Review On-Board data - QA/QC and expansion Review On-Board documentation and analysis Review and analyze external trip data	Oct - May Oct - May Dec - May May - Jun Oct Nov-Dec Jan Jan-Apr
---	--

LEAD STAFF: Mary Ann Waldinger					Expense Summary	
END PRODUCT: Reasonable and reliable regional travel demand model using the latest available information and forecasts for various types of projects, studies, and analyses.					Total Workdays: 47 Salary \$ 23,328 Fringe 10,540 Overhead 3,166 Total Labor Cost: 37,035	
ESTIMATED DATE OF COMPLETION: September-2022					DIRECT EXPENDITURES:	
Funding Sources				Participating Agencies		
	Ada	Canyon	Special	Total	Highway Districts	Professional Services
CPG, K20640	\$ 25,394	\$ 8,922		\$ 34,316	Member Agencies	Legal / Lobbying
STP-TMA, K19920				-	Federal Highways Administration	Equipment Purchases
				-	Idaho Transportation Department	Travel / Education
				-	Valley Regional Transit	Printing
				-	Department of Environmental Quality	Public Involvement
Local / Fund Bal	2,012	707		2,718		Meeting Support
				-		Other
Total:	\$ 27,406	\$ 9,629	\$ -	\$ 37,035		Total Direct Cost: \$ -
					838	Total Cost: \$ 37,035

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PROGRAM NO.	842			CLASSIFICATION:	System Maintenance
TITLE:	Congestion Management Process				
TASK / PROJECT DESCRIPTION:	Maintain a functional congestion management system (CMS) for the Treasure Valley. Conduct data collection, update the congestion management process as needed, produce an annual Transportation System Monitoring Report, maintain regional intelligent transportation system (ITS) architecture. Research, provide, and monitor transportation demand management (TDM) strategies. Develop strategy for congestion management data collection.				
PURPOSE, SIGNIFICANCE, AND REGIONAL VALUE:	Provides annual CMS report of the congestion levels on major corridors that compares previous year results, and explains the reason for the change. Typically, reason for change is improvements needed such as signal timing and ITS. Periodic needs are: baseline data collection of vehicle occupancy rates, additional research and evaluation of possible transportation demand management strategies.				
FEDERAL REQUIREMENT, RELATIONSHIP TO OTHER ACTIVITIES, FEDERAL CERTIFICATION REVIEW:	Federal Code 23 CFR § 450.322 -- Congestion Management Process is one of the Planning Factors and is required in Transportation Management Areas (TMA). COMPASS has been collecting travel time data since 2003, which provides a summary of how the major roads are functioning during the am and pm peak hours. This process and its results have been integrated into the transportation improvement program prioritization process. Travel time data collection and a data management plan are also required for MPOs in federal legislation. Furthermore, FHWA Final Rule and FTA Policy on ITS requires that all ITS projects funded by highway trust fund or Mass Transit Account conform to the National ITS Architecture.				
FY2022 BENCHMARKS					
MILESTONES / PRODUCTS					
Congestion Management and Travel Time Data Complete the Congestion Management Annual (CMA) report using the National Performance Measure Research Data Set (NPMRDS) for 2021 Complete Tier 2 analysis for the 2021 Congestion Management Annual (CMA) report using INRIX travel time data Complete the Congestion Management Process Document Convert congestion management annual report to digital format (webmap/storymap)					Jan-Mar Jan-Mar Oct-Dec Mar-Apr
NPMRDS Travel Time Data and Process Develop process for evaluating effectiveness of congestion mitigation projects using the NPMRDS and INRIX travel time data sets					Ongoing
Transportation System Management and Ops (TSMO) and ITS Plan Update Update the regional ITS inventory and TSMO/ITS projects list Refine the integration of management and operation strategies and TSMO projects into the long range plan (2050 plan)					Feb-Mar Ongoing
I-84 Corridor Operations Plan Complete I-84 Corridor Operations Plan					Jan-Feb
LEAD STAFF: Mary Ann Waldinger					Expense Summary
END PRODUCT: Update of the congestion management process, annual congestion management report, 2021 travel time data collection and analysis, Updated TSMO/ITS projects list and inventory, I-84 corridor operations plan.					Total Workdays: 131
					Salary \$ 64,544 Fringe 29,162 Overhead 8,761 Total Labor Cost: 102,467
ESTIMATED DATE OF COMPLETION: September-2022					DIRECT EXPENDITURES:
Funding Sources				Participating Agencies	
	Ada	Canyon	Special	Total	Highway Districts Member Agencies Federal Highways Administration
CPG, K20640 STP-TMA, K19920	\$ 70,260	\$ 24,686		\$ 94,946	
				-	
				-	
Local / Fund Bal	5,566	1,955		7,521	
				-	
Total:	\$ 75,826	\$ 26,642	\$ -	\$ 102,467	
					Total Direct Cost: \$ -
					842 Total Cost: \$ 102,467

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PROGRAM NO.	860	CLASSIFICATION:	System Maintenance
TITLE:	Geographical Information System Maintenance (GIS)		
TASK / PROJECT DESCRIPTION:	Planning activities depend on current and accurate geographic information. For data to be available in a quality suitable for planning, continual data acquisition is necessary. This involves partnering with other GIS stakeholders, data maintenance, editing, and creating new data from GPS and orthophotography.		
PURPOSE, SIGNIFICANCE, AND REGIONAL VALUE:	GIS data and technology are used for internal budget support. COMPASS also provides this geographic information to its members and the general public in the form of maps, data, and analysis. COMPASS works in conjunction with its member agencies via the Regional Geographic Advisory Workgroup (RGAWG) to create regional data that can be used for many purposes.		
FEDERAL REQUIREMENT, RELATIONSHIP TO OTHER ACTIVITIES, FEDERAL CERTIFICATION REVIEW, REFERENCE TO STRATEGIC PLAN:	Federal Code 23 CFR § 450.324 (f)-- In updating the transportation plan, the MPO shall use the latest available estimates and assumptions for population, land use, travel, employment, congestion, and economic activity. "The metropolitan transportation plan shall, at a minimum, include (1) The projected transportation demand of persons and goods in the metropolitan planning area over the period of the transportation plan...."		

FY2022 BENCHMARKS		MILESTONES / PRODUCTS	
Provide GIS Data Maintenance and Support for COMPASS Projects. Data analysis, and maintenance for performance reporting and other planning needs Enterprise database maintenance Data integration GIS Technology Census BAS		Ongoing	
GIS Cooperation Continue participation in the Treasure Valley GIS User Group and Canyon Spatial Data Cooperative (SDC) meetings		Quarterly/as needed	
Regional Geographic Advisory Committee Host the Regional Geographic Advisory Workgroup to enable regional cooperation of GIS data		Quarterly/as needed	
Regional Data Center Expand and maintain authoritative regional GIS data COMPASS staff will conduct data accuracy checks and metadata on regional data sets		Ongoing	
Transportation Improvement Program Provide ongoing support		Ongoing	
2022 Orthophotography Project Conduct 2022 orthophotography flight Issue Request for Proposals Continue to plan for future orthophotography acquisition and funding		Ongoing	

LEAD STAFF: Eric Adolfsen	Expense Summary
END PRODUCT: 1) An expanded use of GIS technology and data for regional planning; and 2) Continued GIS coordination and development of the most accurate and up-to-date information possible.	
	Total Workdays: 402
	Salary \$ 157,823
	Fringe 71,307
	Overhead 21,422
	Total Labor Cost: 250,553

ESTIMATED DATE OF COMPLETION: September-2022					DIRECT EXPENDITURES:
Funding Sources					
	Participating Agencies				Legal / Lobbying
CPG, K20640	Ada	Canyon	Special	Total	Equipment Purchases 50,000
STP-TMA, K19920	\$ 73,257	\$ 25,739	96,705	\$ 98,996	Travel / Education
					Printing
					Public Involvement
					Meeting Support
					Other
Local / Fund Bal	22,460	7,891	324,501	354,853	Carry-Forward
					Total Direct Cost: \$ 300,000
Total:	\$ 95,717	\$ 33,630	\$ 421,206	\$ 550,553	860 Total Cost: 550,553

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PROGRAM NO.	990			CLASSIFICATION:	Indirect / Overhead
TITLE:	Direct Operations & Maintenance				
TASK / PROJECT DESCRIPTION:	To provide local dollars for expenditures that do not qualify for reimbursement under the federal guidelines. Program dollars for professional services for COMPASS Board related events, meeting expenses, and equipment/software needs.				
PURPOSE, SIGNIFICANCE, AND REGIONAL VALUE:	Adequately cover expenses needed to support the Board, Executive Director, and agency outside of federally funded projects.				
FEDERAL REQUIREMENT, RELATIONSHIP TO OTHER ACTIVITIES, FEDERAL CERTIFICATION REVIEW:	There are no federal or state requirements concerning these provisions; however, the Finance Committee oversees and approves these accounts and expenditures.				
FY2022 BENCHMARKS					
				MILESTONES / PRODUCTS	
Provide local dollars for expenditures not federally funded.				Ongoing	
LEAD STAFF: Meq Larsen				Expense Summary	
END PRODUCT: Adequately cover the direct expenses needed to support the Board, Executive Director, equipment needs, and COMPASS operations.				Total Workdays: 0	
				Salary \$ -	
				Fringe -	
				Overhead -	
				Total Labor Cost: \$ -	
ESTIMATED DATE OF COMPLETION: September-2022				DIRECT EXPENDITURES:	
Funding Sources				Participating Agencies	
	Ada	Canyon	Special	Total	Member Agencies
			5,031	5,031	
Other			99,019	99,019	
Local / Fund Bal			-	-	
Total:	\$ -	\$ -	\$ 104,050	\$ 104,050	
				990	Total Cost: \$ 104,050

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PROGRAM NO.	991	CLASSIFICATION:			Indirect / Overhead
TITLE:	Support Services Labor				
TASK / PROJECT DESCRIPTION:	To provide labor to support the ongoing administrative functions related to the operations of COMPASS. Areas include: personnel management, financial management, information technology management, procurement, contracting, and general administration. Work with independent auditor on annual audit.				
PURPOSE, SIGNIFICANCE, AND REGIONAL VALUE:	To maintain payroll, accounts payable/receivable, benefits, recruitment, building and vehicle maintenance, general ledger bank reconciliation, cash flow, annual audit, and development of the computer system.				
FEDERAL REQUIREMENT, RELATIONSHIP TO OTHER ACTIVITIES, FEDERAL CERTIFICATION REVIEW:	<p>The Office of Management and Budget (OMB) requires that a single audit be performed to ensure federal funds are being expended properly. The most recent OMB regulation issued for this purpose is Title 2 U.S. Code of Federal Regulations (CFR) Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance). It includes uniform cost principles and audit requirements for federal awards to nonfederal entities and administrative requirements for all federal grants and cooperative agreements.</p> <p>Memorandum of Understanding 04-01, Operation and Financing of the Metropolitan Planning Organization in the Boise and Nampa Urbanized Areas -- between COMPASS and the Idaho Transportation Department states and agrees to allow indirect costs as outlined in the agreement.</p>				
FY2022 BENCHMARKS					
MILESTONES / PRODUCTS					
General Administration Review standing agreements Conduct appropriate procurement processes and prepare contracts, as needed Update COMPASS operational policies as needed Monitor general workplace and personnel needs Provide administrative assistance for agency needs Personnel Management Prepare and complete recruitment processes Conduct employee annual evaluations Renew insurance policies Pursue FY2022 benefit options Financial Management Close FY2021 financial records and begin FY2022 Provide annual audit support and complete financial reports Complete COMPASS annual Audit Report Prepare and distribute year-end payroll reports Complete budget variance information and report to the Finance Committee quarterly. Maintain inventory of furniture, equipment, hardware and software Information Technology Manage Information Technology consultant and coordinate work efforts Prioritize needs, analyze costs, make recommendations and implement system improvements Coordinate with staff to configure equipment and software to meet the needs of each position Maintain security and integrity of IT systems, and perform appropriate back ups Coordinate systems with member agencies Migrate COMPASS website from Dreamweaver to a new platform					Aug As needed As needed Ongoing Ongoing As needed Oct-Nov Oct-Dec Jan Jan Quarterly Ongoing Ongoing Oct - Dec
LEAD STAFF: Meg Larsen					Expense Summary
END PRODUCT: An agency where administrative support, personnel management, financial management, and general administrative needs are fully met and whose activities are effectively monitored and communicated to the Board.					Total Workdays: 859
					Salary \$ -
					Fringe -
					Overhead -
					Total Labor Cost: \$ -
ESTIMATED DATE OF COMPLETION: September-2022					DIRECT EXPENDITURES:
Funding Sources					Professional Services \$ -
Participating Agencies					Legal / Lobbying
	Ada	Canyon	Special	Total	Equipment Purchases
				\$ -	Travel / Education
				-	Printing
				-	Public Involvement
				-	Meeting Support
				-	Other
Total:	\$ -	\$ -		\$ -	Total Direct Cost: \$ -
					991 Total Cost: \$ -

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BOARD AGENDA ITEM IV-E

Date: August 16, 2021

Topic: *Communities in Motion 2050 (CIM 2050) Vision*

Request/Recommendation:

COMPASS staff requests COMPASS Board of Directors' approval of the CIM 2050 Vision as recommended by the Regional Transportation Advisory Committee on July 28, 2021.

Summary:

COMPASS began work on CIM 2050 with a 2050 growth forecast of 1,075,000 people, approved by the COMPASS Board of Directors in December 2019. That growth forecast, combined with public input gathered through three public surveys, was used to develop a regional vision for growth and transportation to the year 2050.

The CIM 2050 Vision, or preferred growth and transportation scenario, allocates growth to the year 2050 by mapping the forecasted locations of new population, households, employment, activity centers, and more, across the two counties. Essentially, it will show what the region could look like in the year 2050, based on the population forecast and public input from the three surveys. It has been compared against local land use plans to ensure the regional forecast reflects local planning efforts. The CIM 2050 Vision provides the official demographic assumptions for CIM 2050 travel modeling and other transportation analyses.

COMPASS staff worked with COMPASS workgroups and the Regional Transportation Advisory Committee to develop the CIM 2050 Vision. The COMPASS Public Participation Workgroup provided feedback on the CIM 2050 Vision map and visual elements on May 4, 2021. The Demographic Advisory Workgroup recommended the demographic allocation on July 15, 2021. The demographic allocation was then mapped to develop the complete CIM 2050 Vision, which the Regional Transportation Advisory Committee recommended on July 28, 2021.

Implication (policy and/or financial):

The CIM 2050 Vision will establish the official growth scenario and demographic assumptions for CIM 2050 transportation analyses. Timely approval will allow the planning process to move forward and remain on schedule for plan adoption by December 2022.

More Information:

- 1) CIM 2050 Vision Map (Attached)
- 2) For detailed information contact Liisa Itkonen at litkonen@compassidaho.org.

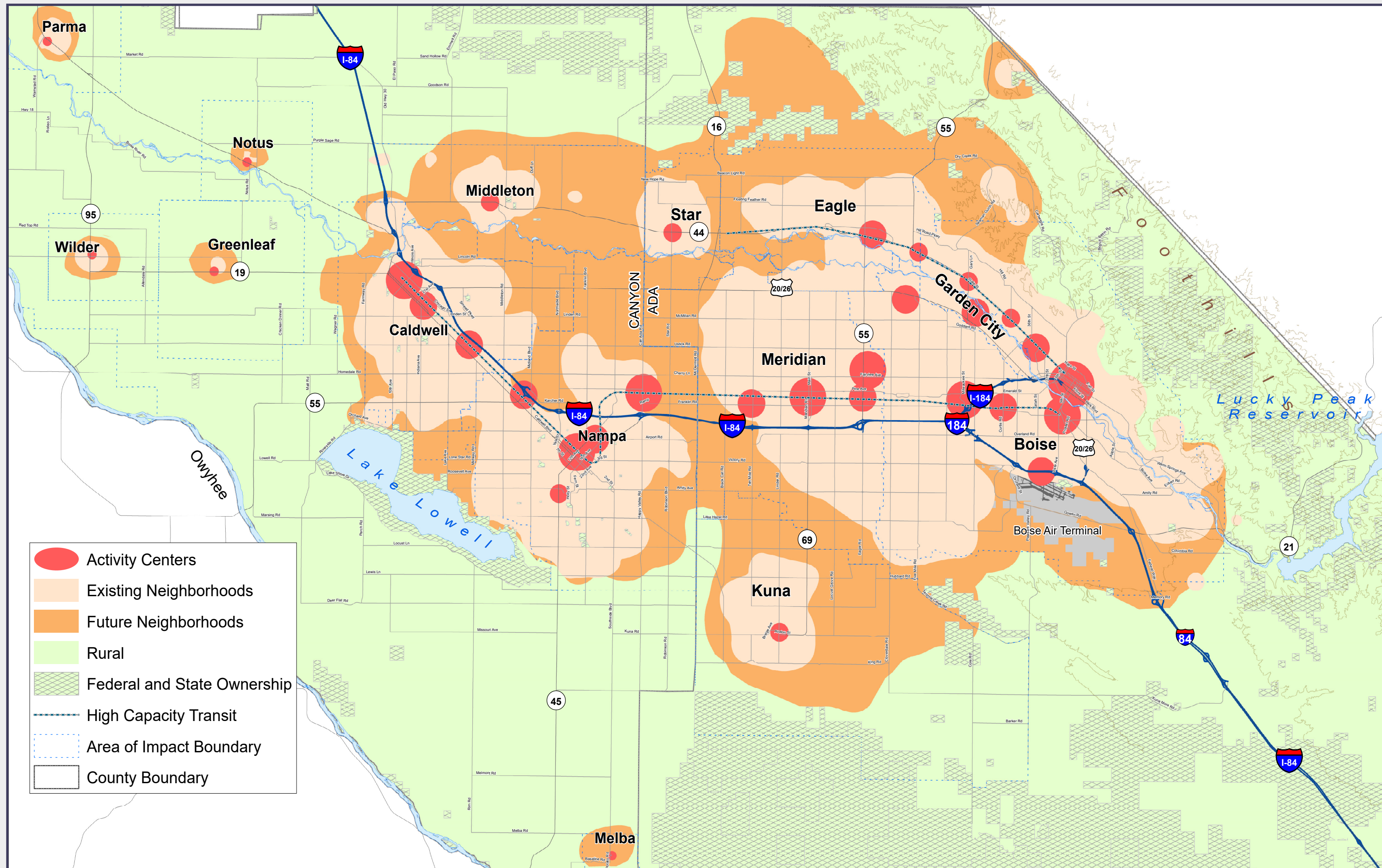
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COMMUNITIES IN MOTION 2050

COMMUNITIES IN MOTION 2050 VISION

The *Communities in Motion 2050* Vision illustrates the preferred growth scenario to the year 2050 for Ada and Canyon Counties, ID. Created using input from local stakeholders, including the public, the Vision guides development of the long-range transportation plan, *Communities in Motion 2050*. Both the *Communities in Motion 2050* plan and Vision support safety, convenience, economic vitality, and quality of life for all residents.



COMPASS
COMMUNITY PLANNING ASSOCIATION
of Southwest Idaho

The Community Planning Association of Southwest Idaho (COMPASS) is an association of local governments working together to plan for the future of Ada and Canyon Counties. COMPASS members coordinate regional efforts and set priorities for spending federal transportation funding.

This map depicts how the region is forecasted to look in 2050, based on the *Communities in Motion 2050* Vision.

The corresponding color-coded illustrations and descriptions below provide details about each development type.



ACTIVITY CENTERS

Activity centers are concentrations of residential and commercial areas, such as downtowns, office parks, and shopping centers. They represent the highest densities and most diverse land uses in the region and support a robust mix of transportation modes.



EXISTING NEIGHBORHOODS

Existing neighborhoods comprise most of the built environment and have opportunities for reuse and infill. These are primarily urban residential areas, but also include services such as parks, schools, and shopping. A balance of transportation options is needed, depending on the location and specific land uses.



FUTURE NEIGHBORHOODS

Future neighborhoods are anticipated to be developed as urban neighborhoods by the year 2050. They are mostly located near existing infrastructure to avoid consuming farmland. A balance of transportation options will be needed, depending on the location and specific land uses.

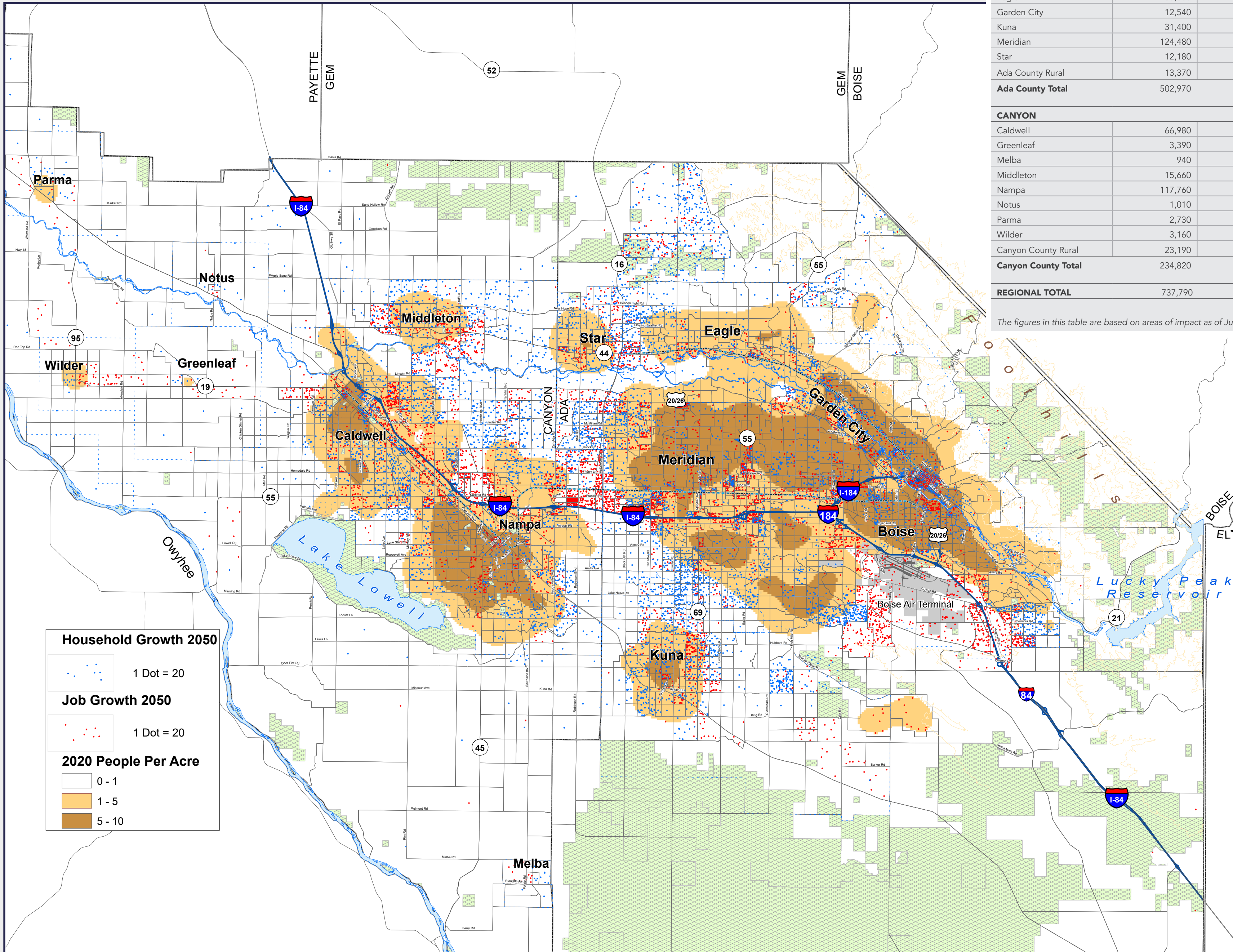


RURAL

Rural areas include farmland and open space. Most arterial roads in rural areas are regional and are meant for longer trips.

FORECASTED GROWTH

COMPASS forecasts that 1,075,000 people will live in in Ada and Canyon Counties by 2050. The map below shows the location and density of households and jobs in the region in 2020 and where new growth is likely to occur by 2050. The year 2020 is represented by solid colors, with darker shades indicating more densely populated areas. Dots reflect the additional households and jobs forecasted by 2050, with each dot representing 20 new households (blue) or jobs (red). The table reflects similar information, comparing 2020 and 2050 population and jobs for each municipality.



	2020 Population	2020 Jobs	2050 Population	2050 Jobs
ADA				
Boise	273,320	149,330	314,520	198,130
Eagle	35,680	9,850	54,670	15,740
Garden City	12,540	8,340	19,000	11,520
Kuna	31,400	4,700	72,020	14,130
Meridian	124,480	46,970	192,540	80,270
Star	12,180	1,240	22,380	5,300
Ada County Rural	13,370	2,580	40,690	8,670
Ada County Total	502,970	223,010	715,820	333,760
CANYON				
Caldwell	66,980	18,720	111,190	35,000
Greenleaf	3,390	890	4,170	1,570
Melba	940	200	1,700	420
Middleton	15,660	1,900	40,570	9,750
Nampa	117,760	40,560	168,140	71,710
Notus	1,010	200	1,460	370
Parma	2,730	890	3,330	1,250
Wilder	3,160	730	3,620	1,850
Canyon County Rural	23,190	3,750	25,000	4,200
Canyon County Total	234,820	67,840	359,180	126,120
REGIONAL TOTAL	737,790	290,850	1,075,000	459,880

The figures in this table are based on areas of impact as of July 2021.

COMPASS BOARD AGENDA ITEM IV-F

DATE: August 16, 2021

Topic: FY2022 *Communities in Motion* (CIM) Implementation Grants and Project Development Program

Request/Recommendation:

COMPASS staff seeks COMPASS Board of Directors' approval of FY2022 CIM Implementation Grant and Project Development Program project selections (Attachment 1), as recommended by the Regional Transportation Advisory Committee (RTAC) on July 22, 2020.

Background/Summary:

Between May 12 and May 24, 2021, RTAC ranked 6 applications for CIM Implementation Grants and 12 applications for the Project Development Program using a paired comparison process. The resulting rankings are shown in Attachment 1.

Communities in Motion Implementation Grants:

The CIM Implementation Grant program was developed to support COMPASS member agencies in their efforts to implement *Communities in Motion*. These grant funds are for locally important projects in downtowns or major activity centers that also help achieve regional goals.

In recent years, \$50,000 has been budgeted for this program. If \$50,000 is again budgeted for FY2022, the top two ranked projects could be fully funded.

Project Development Program:

The Project Development Program transforms member agency needs into well-defined projects with cost estimates, purpose and need statements, environmental scans, and public involvement information to ensure readiness for funding applications.

In recent years, \$75,000 has been budgeted for this program. If \$75,000 is budgeted again for FY2022, the top three ranked projects could be fully funded.

In the meeting, COMPASS staff will review the top ranked FY2022 projects, request Board approval of those projects for funding, and provide an update on FY2021 projects in both programs.

Implication (policy and/or financial):

Funding these projects will help "move the needle" for *Communities in Motion* performance measures.

More Information:

- 1) Attachment 1: FY2022 RTAC recommended project priorities for CIM Implementation Grants and the Project Development Program
- 2) For detailed information, contact Destinie Hart, Principal Planner, at 208-258-4033 or dhart@compassidaho.org

Preliminary Ranking of Local-Aid Eligible Applications

In preliminary rank order by funding program, based on results from online paired comparison process and July 2021 RTAC recommendations.

Preliminary Rank	Total Selections	Sponsor	Project
Communities In Motion Implementation Grants			
1	94	City of Wilder	Golden Gate Avenue Sidewalk Project
2	66	City of Kuna	ADA Sidewalk Connector Between Downtown Main Street and Kuna Senior Center
3	63	City of Wilder	2 nd Street East Sidewalk Installation
4	41	City of Boise	Capitol Boulevard Bike Counter with Digital Display
5	40	Boise State University	Bicycle and Pedestrian Counters
6	39	City of Wilder	Road Reconstruction Following Irrigation Repairs
Project Development Program			
1	178	City of Garden City	52nd Street Pedestrian Bridge
2	174	City of Star	Safe Route to School Floating Feather Road to Star Middle School
3	174	City of Eagle	Grade Separated Bicycle and Pedestrian Crossing of State Highway 44 – Phase 2
3	165	City of Boise	I-184 Liberty Street Bike/Ped Bridge
4	149	City of Star	Star Greenbelt Planning
5	142	City of Meridian	Linder Road Overpass
6	138	City of Notus	Notus Comprehensive Street Rebuild Project
7	125	City of Nampa	Nampa’s Historic Downtown Master Plan
8	95	City of Meridian	East 2 nd Street Placemaking
9	87	City of Nampa	Airport Perimeter Pathway
10	46	City of Star	State Highway 44 Sidewalks Feasibility Study
11	45	City of Star	Star Downtown Parking Study

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BOARD AGENDA ITEM V-D

Date: August 16, 2021

Topic: Draft Complete Network Policy

Request/Recommendation:

This is a discussion item only.

Summary:

In 2009, the COMPASS Board of Directors adopted the [COMPASS Complete Streets policy](#) as a way to communicate an approach to providing multimodal streets. However, that policy did not address the broad spectrum of user needs or surrounding land uses, nor did it provide implementation strategies.

The 2009 policy is being updated as part of the *Communities in Motion 2050* planning process to address these deficiencies. The new COMPASS Complete Network policy will help articulate the vision for a regional transportation system; provide a framework for performance-based planning and programming; integrate congestion management strategies to support local decision-making; and describe how different roadway types work together to form a complete, multi-modal transportation network. The change from a complete “streets” policy to a complete “network” policy reflects the change from trying to design all streets for all users in all locations (one-size-fits-all), to designing a transportation network to more deliberately consider disparate needs and varying land uses to create a “network” that works for all.

In July of 2019, RTAC established a complete network subcommittee to oversee this work. In addition, COMPASS staff have been working with the Active Transportation, Freight Advisory, Public Transportation, and Environmental Review Workgroups to ensure individual modes and related issues are properly addressed in the policy.

COMPASS staff will provide a status update on the draft policy and will review the purpose, organization, and anticipated uses. At the October Board of Directors’ meeting, COMPASS staff will request adoption of the Complete Network Policy.

More Information:

- 1) For detailed information contact Liisa Itkonen at litkonen@compassidaho.org.

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JUNE 2021 - STAFF ACTIVITY REPORT

PROGRAM NO.	
601	<p>UNIFIED PLANNING WORK PROGRAM (UPWP) DEVELOPMENT AND FEDERAL ASSURANCES</p> <p style="text-align: right;">MEG LARSEN</p> <ul style="list-style-type: none"> • Prepared the draft FY2022 UPWP and Budget for presentation to the Finance Committee. The June 2021 Finance Committee was canceled due to a lack of quorum. • Developed draft work group charters for FY2022. • Met with staff from the Federal Highway and Transit Administrations to discuss the FY2022 UPWP on June 9, 2021. • Processed and tracked revenues and expenditures associated with Revision 1 of the FY2021 UPWP. • Tracked changes and announcements in the Federal Register and the Daily Digest.
620	<p>DEMOGRAPHICS AND GROWTH MONITORING</p> <p style="text-align: right;">CARL MILLER</p> <ul style="list-style-type: none"> • Completed 11 development checklists for the Cities of Boise, Eagle, Meridian, Middleton, Nampa, and Star. • Continued development of the <i>Communities in Motion 2050</i> (CIM 2050) demographic allocation. Reviewed demographic allocation near the locally favored high-capacity transit stations with Boise, Caldwell, Meridian, and Nampa. • Reviewed the CIM 2050 Vision process with the Board of Directors on June 21, 2021.
653	<p>COMMUNICATION AND EDUCATION</p> <p style="text-align: right;">AMY LUFT</p> <ul style="list-style-type: none"> • Posted 13 Facebook posts, 13 Tweets, 13 Instagram posts, and 6 LinkedIn posts. • Tracked issues related to COMPASS and transportation in the news media; distributed three news releases, facilitated two interviews, and responded to two requests for information from the news media. • Updated the COMPASS website. • Hosted a COMPASS Education Series presentation on the new Fiscal Impact Tool on June 8, 2021. • Continued to solicit public comment on the draft updated COMPASS Participation Plan. The public comment period will remain open through July 5, 2021. • Continued research into a potential COMPASS podcast. • Continue work to prepare for a planned migration of the COMPASS website to a new platform. • Took photos throughout the region in support of multiple COMPASS programs and projects. • Continued to sponsor the Boise Police Department's "Look! Save a Life!" television public service announcements in support of the safety of cyclists on the road. • Met with a member of the public about accessibility features for COMPASS' website.

PROGRAM NO.	
661	<p data-bbox="310 163 716 197">LONG-RANGE PLANNING</p> <p data-bbox="1256 201 1511 235" style="text-align: right;">LIISA ITKONEN</p> <ul data-bbox="329 239 1500 1188" style="list-style-type: none"> • Hosted a Freight Advisory Workgroup meeting on June 3, 2021. • Met with Boise, Meridian, Nampa, and VRT staff to discuss potential station locations for regional rail along the Boise Cutoff. • Hosted a Rail with Trail workgroup meeting on June 30, 2021. • Attended ACHD Bicycle Advisory Committee meeting on June 7, 2021. • Attended ACHD Pedestrian Advisory Group meeting on June 17, 2021. • Hosted Active Transportation Workgroup meeting on June 14, 2021. • Hosted APBP Webinar on June 16, 2021. • Hosted the Foundation for Ada and Canyon Counties Trail Systems (FACTS) meeting on June 23, 2021. • Continued work with a consultant on graphics for CIM 2050. • Continued developing the financial analysis for CIM 2050. • Counters: <ul style="list-style-type: none"> ○ Installed one PyroBox counter for Boise Parks & Rec. ○ Uninstalled three TrafX infrared counters for Boise Parks & Rec. ○ Installed one TrafX infrared counter for Boise Parks & Rec. ○ Installed four Pyrobox counters for the City of Nampa. ○ Uninstalled two Pyrobox counters for the City of Nampa. ○ Installed two JAMAR Pneumatic tube counters for ACHD. • Continued to write technical documents and web content for CIM 2050. • Presented the Fiscal Impact Tool and Use Policy to the Board of Directors on June 21, 2021. • Hosted three user trainings for the Fiscal Impact Tool on June 22, 23, and 30, 2021. • Continued development of the Fiscal Impact Tool web-based interface. • Participated as a panelist in an FHWA webinar on the Effectiveness of Performance-based Planning and Programming on June 28 and 30, 2021.
685	<p data-bbox="310 1188 915 1222">RESOURCE DEVELOPMENT/FUNDING</p> <p data-bbox="1273 1226 1511 1260" style="text-align: right;">TONI TISDALE</p> <ul data-bbox="329 1264 1500 1965" style="list-style-type: none"> • Met with representatives from the consultant firm, Canyon Highway District #4, City of Caldwell, and the Local Highway Technical Assistance Council on June 28, 2021, to discuss the budget and schedule of the Old Highway 30/Plymouth Street Bridge project in the City of Caldwell. The project will need to delay and additional funding obtained due to project delays and significant cost increases. • Processed one administrative modification and one amendment to the regional transportation improvement program. Developed an additional amendment for future public involvement and approval. • Met with member agency staff regarding project-specific issues and programming updates. • Continued developing the draft FY2022-2028 Regional Transportation Improvement Program (TIP). • Prepared needs and packet materials for the July Urban Balancing Committee. • Worked with ITD, Garden City, and Nampa on 2021 Rebuilding American Infrastructure with Sustainability and Equity (RAISE) grant applications. • Met with Project Development Program teams to review design alternatives. • Met with member agency staff to view FY2021 <i>Communities in Motion</i> Implementation Grant project area.

PROGRAM NO.	
701	<p data-bbox="310 163 870 195">GENERAL MEMBERSHIP SERVICES</p> <p data-bbox="1256 201 1511 233" style="text-align: right;">LIISA ITKONEN</p> <ul data-bbox="331 237 1511 369" style="list-style-type: none"> • Attended a Transit Provider Meeting, hosted by Valley Regional Transit, on June 11, 2021. • Attended the Ada County Transportation Action Plan Stakeholder Meeting on June 20, 2021.
702	<p data-bbox="310 378 719 409">AIR QUALITY OUTREACH</p> <p data-bbox="1349 415 1511 447" style="text-align: right;">AMY LUFT</p> <ul data-bbox="331 451 1511 726" style="list-style-type: none"> • Provided a status report to the Idaho Department of Environmental Quality and Air Quality Board. • Continued placement of billboards and posters on the exterior and interior of Valley Regional Transit buses; these will remain in place through September 2021. • Continued the summer air quality outreach campaign, consisting of radio ads, digital ads, and roadside billboards. The summer campaign will run through September 30, 2021.
703	<p data-bbox="310 735 769 766">GENERAL PUBLIC SERVICES</p> <p data-bbox="1122 772 1511 804" style="text-align: right;">MARY ANN WALDINGER</p> <ul data-bbox="331 808 1511 1010" style="list-style-type: none"> • Responded to questions from the public. • Completed ten special model runs for proposed developments; nine located in Ada County and one located in Canyon County. This brings the total count for this fiscal year to 55 special model runs. • Participated in the Urban Land Institute Urban Plan Committee Meeting on June 1, 2021.
704	<p data-bbox="310 1018 756 1050">AIR QUALITY OPERATIONS</p> <p data-bbox="1300 1056 1511 1087" style="text-align: right;">MEG LARSEN</p> <ul data-bbox="331 1092 1398 1157" style="list-style-type: none"> • Provided general support for emission testing notification, billing, and payment cycles.
705	<p data-bbox="310 1165 943 1197">TRANSPORTATION LIAISON SERVICES</p> <p data-bbox="1308 1203 1511 1234" style="text-align: right;">MATT STOLL</p> <ul data-bbox="331 1239 1511 1759" style="list-style-type: none"> • Attended the Valley Regional Transit Executive Board meeting on June 7, 2021. • Hosted the Foundation for Ada/Canyon Trail Systems (FACTS) meeting on June 23, 2021. • Hosted the Caldwell Chamber Transportation Committee meeting on June 7, 2021. COMPASS staff serves as the Chair for this committee. • Attended the Meridian Transportation Commission on June 7, 2021. • Attended the Idaho Transportation Board meeting on June 24, 2021. • Attended a Boise Chamber Transportation Committee meeting on June 17, 2021. • Met with Lindsay Moser, new communication manager for the City of Boise's Planning and Development Services department on June 22, 2021, to introduce COMPASS. • Met with Stephany Galbreath, new communication manager for the City of Meridian on June 29, 2021, to introduce COMPASS.

PROGRAM NO.	
760	<p>LEGISLATIVE SERVICES</p> <p style="text-align: right;">MATT STOLL</p> <ul style="list-style-type: none"> • Participated in relevant activities in support of Board legislative position statements. • Tracked and reported significant activity in federal and state transportation-related legislative issues. • Monitored proposed rule-making to determine implications to COMPASS and its membership. • Continued reviewing <i>Fixing America's Surface Transportation (FAST) Act</i> and its impact upon COMPASS and its membership. • Met with Allen Hodges, Executive Director for the Idaho Trucking Association, on June 22, 2021.
761	<p>GROWTH INCENTIVES</p> <p style="text-align: right;">MATT STOLL</p> <ul style="list-style-type: none"> • No significant activity this month.
801	<p>STAFF DEVELOPMENT</p> <p style="text-align: right;">MEG LARSEN</p> <ul style="list-style-type: none"> • Attended ITE Idaho ASCE Virtual Conference on June 7, 2021. • Attended a one-day online class, "Creative Leadership" on June 16, 2021. • Attended an U.S. Department of Transportation Public Information webinar session on Equity on June 18, 2021. • Attended virtual National Justice Conference, "Visualizing Equity Through NEPA" on June 21, 2021. • Attended Statewide and Metropolitan Transportation Programming webinar presented by the National Highway Institute on June 21, 2021. • Attended a Smart Growth webinar, "New Mobilities: Smart Planning for Emerging Transportation Technologies" on June 24, 2021. • Attended a Federal Highway Administration webinar, "Role of MPO's in ADA [Americans with Disabilities Act] Transition Plan Implementation" on June 30, 2021. • Attended (virtually) the National Association Regional Councils' (NARC) 55th Annual Conference from June 14 - 17, 2021.
820	<p>COMMITTEE SUPPORT</p> <p style="text-align: right;">MEG LARSEN</p> <ul style="list-style-type: none"> • Provided staff support to the COMPASS Board of Directors and standing committees.
836	<p>REGIONAL TRAVEL DEMAND MODEL</p> <p style="text-align: right;">MARYANN WALDINGER</p> <ul style="list-style-type: none"> • Continued to provide modeling assistance to member agencies. • Completed development of the model networks for the air quality conformity demonstration for the regional transportation improvement program (applies to northern Ada County only). • Completed development of the base and future-year model networks for the new "feedback" model that include recently funded projects. • Provided model outputs for the Idaho Department of Environmental Quality for the 2020 National Emissions Inventory. • Completed an additional model and traffic analysis for Idaho Transportation Department for the State Highway 44 environmental analysis.

PROGRAM NO.	
838	<p data-bbox="310 163 678 195">TRAVEL DATA SURVEY</p> <p data-bbox="1117 201 1515 233" style="text-align: right;">MARY ANN WALDINGER</p> <ul data-bbox="329 237 1468 512" style="list-style-type: none"> • Reviewed draft survey questions for both the household travel survey and on-board transit survey. • Reviewed and provided feedback on the travel survey logo options. • Began testing the rmove app that will be used for the "7-day" travel data collection option. • Tested the online version that will be used for the "one-day" travel data collection option. • Provided pictures to the consultant for outreach materials.
842	<p data-bbox="310 520 938 552">CONGESTION MANAGEMENT PROCESS</p> <p data-bbox="1211 558 1515 590" style="text-align: right;">HUNTER MULHALL</p> <ul data-bbox="329 594 1468 800" style="list-style-type: none"> • Shared the Congestion Management Toolkit with the Freight Advisory and Active Transportation Workgroups. • Held an I-84 Corridor Operations Stakeholder meeting to discuss and rank potential TSMO/ITS strategies for further analysis. • Published the 2020 Congestion Management Annual Report. • Updated the congestion web map with new features and 2020 data.
860	<p data-bbox="310 840 1279 871">GEOGRAPHIC INFORMATION SYSTEM (GIS) MAINTENANCE</p> <p data-bbox="1243 877 1515 909" style="text-align: right;">ERIC ADOLFSON</p> <ul data-bbox="329 913 1503 1503" style="list-style-type: none"> • Maintained and created regional geographic data layers and map documents for member agencies and the public. • Continued the Complete Streets Network Policy project mapping and data support. • Continued work on CIM 2050 Vision map. • Continued work on updated Current Land Use layer. • Continued to provide development checklist reports. • Created 20 maps for the RAISE grant. • Continued regional GIS outreach and support. • Filled three orthophotography/Lidar orders. • Continued to make updates to CIM Vision Map. • Created flood inundation maps for Ada County Emergency Management. • Continued update of Regional Centerline dataset. • Continued Regional Data Center Software updates. • Began conversion of Fiscal Impact Calculator to enable web access by member agencies. Finished developing a process and scripts to allow it to function in an online environment.
991	<p data-bbox="310 1512 760 1543">SUPPORT SERVICES LABOR</p> <p data-bbox="1300 1549 1515 1581" style="text-align: right;">MEG LARSEN</p> <ul data-bbox="329 1585 1495 1713" style="list-style-type: none"> • Provided general accounting, human resources, and administrative support to the agency. • Continued work to update COMPASS' Environmental Justice, Limited English Proficiency, and Title VI plans.

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JULY 2021 - STAFF ACTIVITY REPORT

PROGRAM NO.	
601	<p data-bbox="297 216 1409 279">UNIFIED PLANNING WORK PROGRAM (UPWP) DEVELOPMENT AND FEDERAL ASSURANCES</p> <p data-bbox="1304 285 1511 310" style="text-align: right;">MEG LARSEN</p> <ul data-bbox="329 317 1490 520" style="list-style-type: none"> • Presented the FY2022 UPWP and Budget to Finance Committee for recommendation to the COMPASS Board on July 15, 2021. • Processed and tracked revenues and expenditures associated with Revision 1 of the FY2021 UPWP. • Tracked changes and announcements in the Federal Register and the Daily Digest.
620	<p data-bbox="297 531 1057 556">DEMOGRAPHICS AND GROWTH MONITORING</p> <p data-bbox="1295 562 1511 588" style="text-align: right;">CARL MILLER</p> <ul data-bbox="329 594 1490 772" style="list-style-type: none"> • Completed 7 development checklists for the Cities of Caldwell, Eagle, Kuna, Meridian, and Star. • Presented CIM 2050 Vision for RTAC recommendations on July 28, 2021. • Reviewed the revised Development Checklist format with the Public Participation Workgroup on July 21, 2021.
653	<p data-bbox="297 783 894 808">COMMUNICATION AND EDUCATION</p> <p data-bbox="1352 814 1511 840" style="text-align: right;">AMY LUFT</p> <ul data-bbox="329 846 1511 1413" style="list-style-type: none"> • Posted 16 Facebook posts, 15 Tweets, 16 Instagram posts, and 6 LinkedIn posts. • Tracked issues related to COMPASS and transportation in the news media; facilitated one interview and responded to one request for information from the news media. • Updated the COMPASS website. • Closed a public comment period on the draft updated COMPASS Participation Plan on July 6, 2021; incorporated comments into the plan. • Held a Public Participation Workgroup meeting on July 21, 2021. • Continued research into a potential COMPASS podcast. • Continue work to prepare for a planned migration of the COMPASS website to a new platform. • Took photos throughout the region in support of multiple COMPASS programs and projects. • Reviewed a Transportation Research Board case study on transportation and housing featuring COMPASS and member agencies.

PROGRAM NO.	
661	<p data-bbox="293 163 716 199">LONG-RANGE PLANNING</p> <p data-bbox="1256 199 1511 233" style="text-align: right;">LIISA ITKONEN</p> <ul data-bbox="329 237 1490 1224" style="list-style-type: none"> • Hosted Freight Advisory Workgroup meeting on July 14, 2021. • Attended ACHD Pedestrian Advisory Group meeting on July 15, 2021. • Hosted Active Transportation Workgroup meeting on July 26, 2021. • Hosted APBP Webinar on July 21, 2021. • Hosted the Foundation for Ada and Canyon Counties Trail Systems (FACTS) meeting on July 28, 2021. • Continued work with a consultant on graphics for <i>Communities in Motion 2050</i> (CIM 2050). • Continued to edit and finalize format of the draft Complete Network Policy document. • Discussed high capacity station locations with the Public Transportation Workgroup on July 22, 2021. • Began quality testing of the project cost estimation tool for use in forecasting CIM 2050 unfunded projects. • Continued developing the financial analysis for CIM 2050. • Counters: <ul style="list-style-type: none"> ○ Uninstalled two PyroBox counters for Boise Parks & Rec. ○ Uninstalled one EcoCounter tube counter for Boise Parks & Rec. ○ Installed one PyroBox counter for Boise Parks & Rec. ○ Uninstalled one TrafX infrared counter for Boise Parks & Rec. ○ Installed four PyroBox counters for the City of Nampa. ○ Uninstalled four Pyrobox counters for the City of Nampa. ○ Unstalled two JAMAR Pneumatic tube counters for ACHD. • Continued to write technical documents and web content for CIM 2050. • Began outreach for the Fiscal Impact Tool and Use Policy to member agencies and stakeholders. • Continued development of the Fiscal Impact Tool web-based interface. • Started developing targets for CIM 2050 performance measures.
685	<p data-bbox="293 1224 915 1260">RESOURCE DEVELOPMENT/FUNDING</p> <p data-bbox="1273 1264 1511 1297" style="text-align: right;">TONI TISDALE</p> <ul data-bbox="329 1302 1495 2005" style="list-style-type: none"> • Participated in the Urban Balancing Committee on July 8, 2021. The major topics were balancing the program and determining priorities for the End-of-Year and Redistribution Program. • Developed and forwarded the meeting packet for the Rural Prioritization Workgroup, which is scheduled for August 5, 2021. • Processed three administrative modifications to the regional transportation improvement program. Developed an amendment for public involvement and future approval. • Met with member agency staff regarding project-specific issues and programming updates. • Finalized the draft FY2022-2028 Regional Transportation Improvement Program and prepared materials for public involvement, which will be open during the month of August 2021. • Worked with Garden City to submit the 2021 Rebuilding American Infrastructure with Sustainability and Equity (RAISE) grant application. • Provided assistance and review for Ada County Highway District and Nampa 2021 Rebuilding American Infrastructure with Sustainability and Equity (RAISE) grant applications. • Presented 2021 Local Programs Grants paired comparison results for RTAC recommendations.

PROGRAM NO.	
	<ul style="list-style-type: none"> Met with member agency Project Development Teams to finalize design reports.
701	<p>GENERAL MEMBERSHIP SERVICES</p> <p style="text-align: right;">LIISA ITKONEN</p> <ul style="list-style-type: none"> Met with City of Star to review demographics on July 7, 2021. Participated in proposal review for the Valley Regional Transit's Integrated Mobility Plan on July 7, 2021. Participated in the Valley Regional Transit/COMPASS quarterly meeting on July 14, 2021. Provided a letter of support for Valley Regional Transit's new bike-share program. Provided comments on a proposed change to the City of Middleton's comprehensive plan to remove a State Highway 44 bypass. Participated in the Idaho Transportation Department's Glenwood Corridor scenario planning meeting on July 29, 2021.
702	<p>AIR QUALITY OUTREACH</p> <p style="text-align: right;">AMY LUFT</p> <ul style="list-style-type: none"> Provided a status report to the Idaho Department of Environmental Quality and Air Quality Board. Continued placement of billboards and posters on the exterior and interior of Valley Regional Transit buses; these will remain in place through September 2021. Continued the summer air quality outreach campaign, consisting of radio ads, digital ads, and roadside billboards. The summer campaign will run through September 30, 2021.
703	<p>GENERAL PUBLIC SERVICES</p> <p style="text-align: right;">MARY ANN WALDINGER</p> <ul style="list-style-type: none"> Responded to questions from the public. Completed four special model runs for proposed developments located throughout Ada County, bringing the total for this fiscal year to 59. Participated in the Urban Land Institute Urban Plan Committee meeting on July 6, 2021. Developed a Multimodal Level of Service article for the FHWA Connectivity newsletter.
704	<p>AIR QUALITY OPERATIONS</p> <p style="text-align: right;">MEG LARSEN</p> <ul style="list-style-type: none"> Issued more than 35,000 notices to catch up on missed notices from January to July 2021. Notices were missed due to issues with integrating with the Idaho Transportation Department's GEM platform. Provided general support for emission testing notification, billing, and payment cycles.

PROGRAM NO.	
705	<p data-bbox="310 163 946 197">TRANSPORTATION LIAISON SERVICES</p> <p data-bbox="1312 201 1515 235" style="text-align: right;">MATT STOLL</p> <ul data-bbox="329 239 1503 688" style="list-style-type: none"> • Attended the Valley Regional Transit Regional Advisory Committee meeting on July 20, 2021. • Met with Erin Johansen, Ada County Highway District's new Business and Community Relations Coordinator, on July 20, 2021, to introduce COMPASS. • Attended the Idaho Transportation Board meeting on July 22, 2021. • Attended Valley Regional Transit Regional Vanpool Study internal project team meeting on July 23, 2021. • Met with Bianca Stevenson, the City of Caldwell's new Communication Manager, on July 28, 2021, to introduce COMPASS. • Attended the Ada County External Communications Group meeting on July 29, 2021. • Attended webinar called, "How to Make Your Bike Data Count" on July 20, 2021.
760	<p data-bbox="310 695 703 728">LEGISLATIVE SERVICES</p> <p data-bbox="1304 732 1507 766" style="text-align: right;">MATT STOLL</p> <ul data-bbox="329 770 1503 1052" style="list-style-type: none"> • Participated in relevant activities in support of Board legislative position statements. • Tracked and reported significant activity in federal and state transportation-related legislative issues. • Monitored proposed rule-making to determine implications to COMPASS and its membership. • Continued reviewing <i>Fixing America's Surface Transportation (FAST) Act</i> and its impact upon COMPASS and its membership.
761	<p data-bbox="310 1083 675 1117">GROWTH INCENTIVES</p> <p data-bbox="1312 1121 1515 1155" style="text-align: right;">MATT STOLL</p> <ul data-bbox="329 1159 873 1192" style="list-style-type: none"> • No significant activity this month.
801	<p data-bbox="310 1192 667 1226">STAFF DEVELOPMENT</p> <p data-bbox="1304 1230 1507 1264" style="text-align: right;">MEG LARSEN</p> <ul data-bbox="329 1268 1503 1858" style="list-style-type: none"> • Attended "Covid-19 Mobility Adaptations: Building a Knowledge Base for New Practices" webinar on July 8, 2021, sponsored by ENO Center for Transportation. • Attended FHWA "Freight Peer Exchange and Partner Roundtable" on July 13, 15, 20 and 22, 2021. • Attended "Surging Rivers: The Impact of River Flooding Regions" webinar on July 13, 2021, sponsored by the National Association of Regional Councils. • Attended "The Top Five Missing Housing Implementation Mistakes and How to Avoid Them" webinar on July 15, 2021, sponsored by the Maryland Department of Planning. • Attended the "How to Make Your Bike Data Count" webinar on July 20, 2021, sponsored by Eco Counter. • Attended the "Trucking Industry Resilience During Disruption Events" webinar on July 21, 2021, sponsored by the Association of Metropolitan Planning Organizations. • Attended the Boise Regional Realtors Ada County Housing Summit on July 23, 2021.
820	<p data-bbox="310 1866 675 1900">COMMITTEE SUPPORT</p> <p data-bbox="1304 1904 1507 1938" style="text-align: right;">MEG LARSEN</p> <ul data-bbox="329 1942 1430 2003" style="list-style-type: none"> • Provided staff support to the COMPASS Board of Directors and standing committees.

PROGRAM NO.	
836	<p data-bbox="310 163 899 197">REGIONAL TRAVEL DEMAND MODEL</p> <p data-bbox="1130 201 1515 235" style="text-align: right;">MARYANN WALDINGER</p> <ul data-bbox="329 239 1463 411" style="list-style-type: none"> Continued to provide modeling assistance to member agencies. Completed travel demand model runs and the air quality conformity demonstration for both the regional transportation improvement program and CIM 2040 2.0 amendments (applies to northern Ada County only). Continued work on model input files for the new "feedback" model.
838	<p data-bbox="310 447 678 480">TRAVEL DATA SURVEY</p> <p data-bbox="1122 485 1515 518" style="text-align: right;">MARY ANN WALDINGER</p> <ul data-bbox="329 522 1479 764" style="list-style-type: none"> Completed the review of the final set of questions for both the household travel survey and on-board transit survey. Completed second round of testing the rmove app that will be used for the "7-day" travel data collection option. Completed second round of testing online version that will be used for the "one-day" travel data collection option. Completed review of the final Travel Survey outreach materials
842	<p data-bbox="310 768 938 802">CONGESTION MANAGEMENT PROCESS</p> <p data-bbox="1214 806 1515 840" style="text-align: right;">HUNTER MULHALL</p> <ul data-bbox="329 844 1430 947" style="list-style-type: none"> Updated the Congestion Management Toolkit with input from COMPASS workgroups. Began initial strategy screening phase of I-84 Corridor Operations Plan.
860	<p data-bbox="310 982 1281 1016">GEOGRAPHIC INFORMATION SYSTEM (GIS) MAINTENANCE</p> <p data-bbox="1243 1020 1515 1054" style="text-align: right;">ERIC ADOLFSON</p> <ul data-bbox="329 1058 1507 1757" style="list-style-type: none"> Maintained and created regional geographic data layers and map documents for member agencies and the public. Continued Complete Streets Network Policy project mapping and data support. Completed <i>Communities in Motion 2050</i> Vision map. Continued work on updated Current Land Use layer. Continued to provide development checklist reports. Updated State Highway 16 linework to reflect the Idaho Transportation Department's Idaho 16 Vision map. Conducted research on an equity index. Completed a demographics analysis for six park planning areas for the City of Boise. Completed custom map request. Finished revised flood inundation map for Ada County Emergency Management. Continued update of Regional Centerline dataset. Completed Regional Data Center Software Updates. Continued conversion of Fiscal Impact Calculator to enable web access by member agencies. Updated Traffic Counts web map.
991	<p data-bbox="310 1761 761 1795">SUPPORT SERVICES LABOR</p> <p data-bbox="1300 1799 1515 1833" style="text-align: right;">MEG LARSEN</p> <ul data-bbox="329 1837 1487 1898" style="list-style-type: none"> Provided general accounting, human resources, and administrative support to the agency.

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COMPASS BOARD AGENDA ITEM VI-B

Date: August 16, 2021

Topic: Status Report – Current Air Quality Efforts

Background/Summary:

The information below provides an update on Treasure Valley air quality.

June Air Quality Monitoring:

The Idaho Department of Environmental Quality reported ten days in the moderate air quality category in the Treasure Valley during the month of June 2021.

Moderate Category:

- One day was attributable to fine particulate matter (PM_{2.5}) recorded in Ada County and coarse particulate matter (PM₁₀) recorded in Canyon County.
- Nine days were attributable to ozone (O₃) recorded in Ada County.

YEAR TO DATE SUMMARY

The table below summarizes the number of good, moderate, and unhealthy to hazardous days recorded since January 1, 2011.

Year	Good	Moderate	Unhealthy to Hazardous	Total
2011	260	99	6	365
2012	283	72	11	366
2013	276	81	8	365
2014	287	75	3	365
2015	283	64	18	365
2016	236	120	10	366
2017	209	127	29	365
2018	260	97	8	365
2019	299	65	1	365
2020	248	97	21	366
2021	148	33	0	181

Notes: 2012, 2016 and 2020 were Leap Years hence the extra day.

Air Quality Categories:

- Moderate: pollution in this range may pose a moderate health concern for a very small number of individuals.
- Unhealthy for Sensitive Groups: individuals with lung disease, children and older adults are considered sensitive and may experience health effects. The general public is unlikely to be affected.
- Unhealthy / Very Unhealthy: everyone may begin to experience health effects.
- Hazardous: the entire population is more likely to experience serious health effects.

Implication (policy and/or financial):

None.

More Information:

- 1) For more information contact: MaryAnn Waldinger, Principal Planner, at 475-2242 or mwaldinger@compassidaho.org
- 2) For detailed information contact Idaho Department of Environmental Quality: Michael Toole, Regional Airshed Coordinator, at 373-0550 or Michael.Toole@deq.idaho.gov

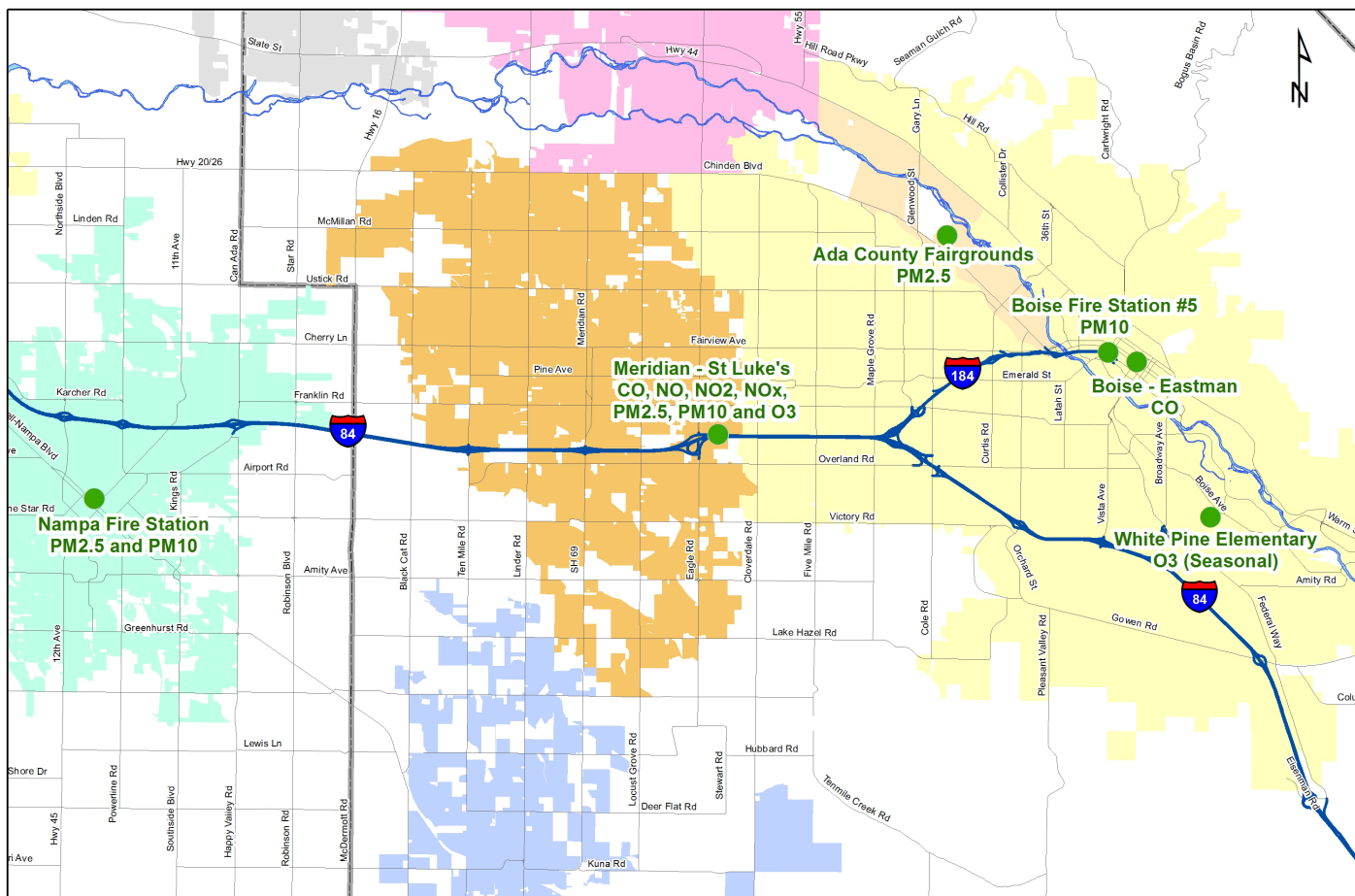


Figure 1: Map of air quality monitoring locations, Ada and Canyon County

- Carbon Monoxide (CO)** A colorless, odorless, tasteless gas formed in large part by incomplete combustion of fuel. Human activities (i.e., transportation or industrial processes) are largely the source for CO contamination.
- Oxides of nitrogen (NOx)** Oxides of nitrogen; a precursor (building block) of ozone. NOx is a generic term for mono-nitrogen oxides NO and NO₂ (nitric oxide and nitrogen dioxide). They are produced from the reaction of nitrogen and oxygen gases in the air during combustion, especially at high temperatures
- Ozone (O3)** A colorless gas with a sweet odor. Ground-level ozone is not a direct emission from transportation sources. It is formed when volatile organic compounds, such as pesticides and solvents, and [NOx](#) combine in the presence of sunlight. Although the ozone in the upper atmosphere protects us from harmful ultraviolet rays, ground-level ozone is the main component of smog.
- PM2.5** Fine particulate matter, particles smaller than 2.5 microns in diameter, which are more likely to lodge in human lungs than larger particles.
- PM10** Course particulate matter, particles smaller than 10 microns in diameter, which are more likely to lodge in human lungs than larger particles.

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COMPASS BOARD AGENDA ITEM VI-B

Date: August 16, 2021

Topic: Status Report – Current Air Quality Efforts

Background/Summary:

The information below provides an update on Treasure Valley air quality.

July Air Quality Monitoring:

The Idaho Department of Environmental Quality reported twenty-two days in the moderate air quality category and seven days in the unhealthy for sensitive group category in the Treasure Valley during the month of July 2021.

Moderate Category:

- One day was attributable to fine particulate matter (PM_{2.5}) recorded in both counties.
- One day was attributable to ozone (O₃) recorded and fine particulate matter (PM_{2.5}) recorded in Ada County.
- Two days were attributable to fine particulate matter (PM_{2.5}) recorded in Ada County.
- Three days were attributable to ozone (O₃) recorded in Ada County and fine particulate matter (PM_{2.5}) recorded in both counties.
- Three days were attributable to ozone (O₃) recorded in Ada County, fine particulate matter (PM_{2.5}) recorded in both counties and coarse particulate matter (PM₁₀) recorded in Canyon County.
- Four days were attributable to ozone (O₃) recorded in Ada County, and fine particulate matter (PM_{2.5}) and coarse particulate matter (PM₁₀) recorded in both counties.
- Eight days were attributable to ozone (O₃) recorded in Ada County.

Unhealthy for Sensitive Group Category:

- Six days were attributable to ozone (O₃) recorded in Ada County.
- One day was attributable to ozone (O₃) recorded in Ada County, and fine particulate matter (PM_{2.5}) recorded in both counties.

YEAR TO DATE SUMMARY

The table below summarizes the number of good, moderate, and unhealthy to hazardous days recorded since January 1, 2011.

Year	Good	Moderate	Unhealthy to Hazardous	Total
2011	260	99	6	365
2012	283	72	11	366
2013	276	81	8	365
2014	287	75	3	365
2015	283	64	18	365
2016	236	120	10	366
2017	209	127	29	365
2018	260	97	8	365
2019	299	65	1	365
2020	248	97	21	366
2021	150	55	7	212

Notes: 2012, 2016 and 2020 were Leap Years hence the extra day.

Air Quality Categories:

- Moderate: pollution in this range may pose a moderate health concern for a very small number of individuals.
- Unhealthy for Sensitive Groups: individuals with lung disease, children and older adults are considered sensitive and may experience health effects. The general public is unlikely to be affected.
- Unhealthy / Very Unhealthy: everyone may begin to experience health effects.
- Hazardous: the entire population is more likely to experience serious health effects.

Implication (policy and/or financial):

None.

More Information:

- 1) For more information contact: MaryAnn Waldinger, Principal Planner, at 475-2242 or mwaldinger@compassidaho.org
- 2) For detailed information contact Idaho Department of Environmental Quality: Michael Toole, Regional Airshed Coordinator, at 373-0550 or Michael.Toole@deq.idaho.gov

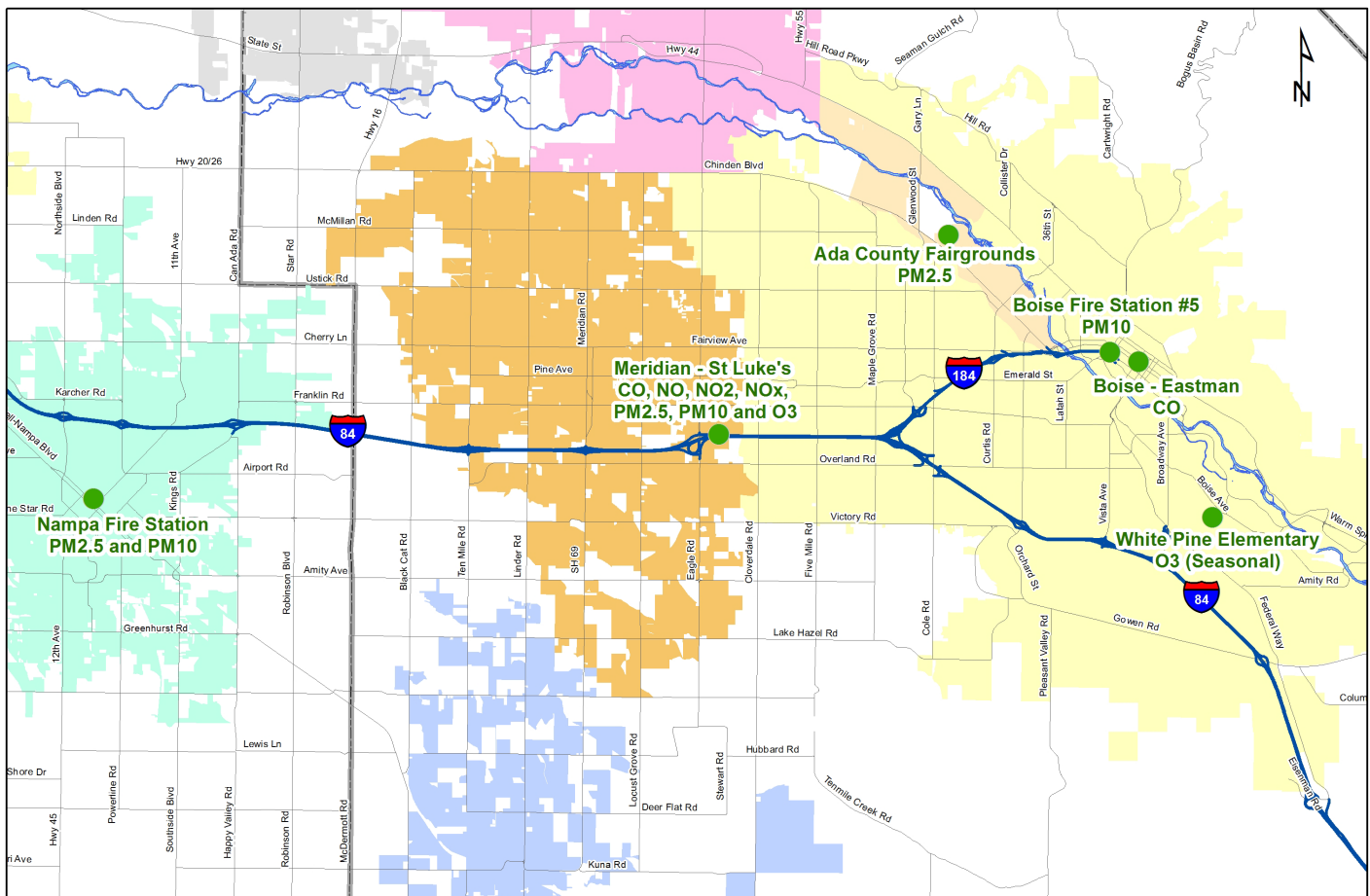


Figure 1: Map of air quality monitoring locations, Ada and Canyon County

Carbon Monoxide (CO)

A colorless, odorless, tasteless gas formed in large part by incomplete combustion of fuel. Human activities (i.e., transportation or industrial processes) are largely the source for CO contamination.

Oxides of nitrogen (NO_x)

Oxides of nitrogen; a precursor (building block) of ozone. NO_x is a generic term for mono-nitrogen oxides NO and NO₂ (nitric oxide and nitrogen dioxide). They are produced from the reaction of nitrogen and oxygen gases in the air during combustion, especially at high temperatures

Ozone (O₃)

A colorless gas with a sweet odor. Ground-level ozone is not a direct emission from transportation sources. It is formed when volatile organic compounds, such as pesticides and

solvents, and [NOx](#) combine in the presence of sunlight. Although the ozone in the upper atmosphere protects us from harmful ultraviolet rays, ground-level ozone is the main component of smog.

PM2.5

Fine particulate matter, particles smaller than 2.5 microns in diameter, which are more likely to lodge in human lungs than larger particles.

PM10

Course particulate matter, particles smaller than 10 microns in diameter, which are more likely to lodge in human lungs than larger particles.

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REGIONAL TRANSPORTATION ADVISORY COMMITTEE

VI-C

Attendance List

Member Agency/Name	Jan '21	Feb '21	Mar '21	Apr '21	May '21	June '21	July '21	Aug '21	Sept '21	Oct '21	Nov '21	Dec '21	TOTAL
ACHD/T. Ferch/R. Head/T. Laws	1	1	1	1	1	1	1						7
Ada County/B.Moore/S.Yarrington/Vacant	1	1	1	1	1	1	1						7
Boise State/D. Alexander	1	1	1	1	0	1	1						6
Canyon County/K.Dahl/S.Fultz/D.Lister	1	0	1	0	1	0	1						4
Canyon Highway District #4/L. Riccio	1	1	0	1	1	0	1						5
City of Boise/K. Gallagher/B. Brush/Vacant	1	1	1	1	1	1	1						7
City of Caldwell/A. Lively	1	1	1	1	1	0	0						5
City of Eagle/N. Baird Spencer/B. Vaughan	1	1	1	1	1	1	1						7
City of Garden City/J. Thornborrow	1	0	0	0	0	0	0						1
City of Greenleaf L. Belt	1	0	1	1	1	1	1						6
City of Kuna/J. Hellman	1	1	1	1	1	0	1						6
City of Melba/D. Romine	1	1	1	0	0	1	1						1
City of Meridian/C. Hood/B. McClure/A.Christy	1	1	1	1	1	1	1						7
City of Middleton/B. Crofts	1	1	0	0	1	1	0						4
City of Nampa/J. Barnes/C. Bowman/R. Ashby	1	1	1	1	1	1	1						7
City of Notus/Vacant	0	0	0	0	0	0	0						0
City of Parma/A. Lee	0	0	0	0	0	0	0						0
City of Star/S. Nickel	0	1	0	0	1	0	0						2
City of Wilder/Vacant	0	0	0	0	0	0	0						0
Golden Gate Highway District. # 3/B. Watkins	1	1	1	0	0	0	1						4
IDEQ/M. Toole	1	1	1	1	1	0	0						5
ITD/J. Coonce	1	1	1	1	1	1	1						7
Public Participation Committee/Lara Disney	0	0	0	0	1	1	1						3
Valley Regional Transit/S. Hunt	0	1	1	1	1	1	1						6
Central District Health/R. Howarth	0	0	0	0	0	0	0						0
Governor's Office/Vacant	1	0	0	0	0	0	0						1

Key	Project	Sponsor	Scheduled Funding for Project Lifetime			Program/ Funding Source	Funding Year	Revision	Brief Explanation
			*Current Total	*Revised Total	**Percent Change				
21999	Greenhurst Road, Sunnybrook Drive to Canyon Street, Nampa	City of Nampa	\$1,195,000	\$1,210,496	1.30%	HSIP (Local)	2021	Decrease PC by \$2,474. Increase CN by \$17,970.	To increase cost for additional construction to cover change orders. Offset from released funds from key number 20516.
22618	I-84, Middleton Road Overpass, Canyon County	ITD	\$7,504,000	\$6,935,185	-7.58%	INFRA	2021	Decrease CE by \$908.	To decrease cost to provide offset for key number 23081 and to match current estimates in OTIS.
						TECM	2021	Increase CE by \$18,728. Decrease CC by \$105,551 and CN by \$482,900.	
20674	Roadway and ADA Improvements, Boise Area - FY2024	ACHD	\$5,673,000	\$5,673,000	0.00%	STBG-TMA	2022	Decrease PE by \$20,000.	To advance preliminary engineering and move funds so that state local agreements can start early.
						Local Participating	2021	Increase PE by \$20,000.	
20538	Roadway and ADA Improvements, Part 2, Boise Area - FY2024	ACHD	\$2,431,000	\$2,431,000	0.00%	STBG-TMA	2022	Decrease PE by \$20,000.	To advance preliminary engineering and move to local funds so that state local agreements can start early.
						Local Participating	2021	Increase PE by \$20,000.	
23081	I-84, Franklin Interchange to Karcher Interchange, Widen Eastbound, Nampa	ITD	\$57,545,000	\$48,030,214	-16.53%	Mobility	2021	Decrease CE by \$187,000.	To set up new work authority and obligate funds, offset from key numbers 20315, 20798, 20799, 22154, and 22618. Also, to match current estimates in OTIS.
						TECM	2021	Increase CE by \$211,113 and CN by \$221,238.	
						INFRA	2021	Increase CE by \$36,169 and CN by \$332,357.	
						GARVEE	2021	Decrease CN by \$10,128,663.	
20315	I-84, Karcher Interchange to Franklin Boulevard Corridor, Nampa (Design)	ITD	\$14,370,000	\$13,500,621	-6.05%	INFRA	2021	Decrease PC by \$42,436 and LP by \$47,854. Increase UT by \$48,000.	To decrease cost to provide offset for key number 23081 and to match current estimates in OTIS.
						TECM	2021	Decrease PE by \$96,663, ROW by \$24,909, LP by \$3,902, and UT by \$34,120.	
						State (Strategic Initiatives)	2021	Increase PE by \$2,111. Decrease PC by \$484,291 and ROW by \$185,315.	
20798	I-84, Franklin Boulevard to Northside Boulevard, Nampa	ITD	\$74,528,000	\$74,528,000	0.00%	TECM	2021	Increase CE by \$540,000. Decrease CC by \$540,000.	To adjust cost to provide offset for key number 23081 and to match current estimates in OTIS.
20799	I-84, Karcher Road Interchange to Northside Boulevard, Nampa	ITD	\$28,544,000	\$28,558,000	0.05%	TECM	2021	Increase CN by \$14,000.	To adjust cost to provide offset for key number 23081 and to match current estimates in OTIS.
22154	I-84, Middleton Road and Ustick Road Overpasses, Canyon County (Design)	City of Caldwell/ITD	\$5,693,000	\$4,482,438	-21.26%	TECM	2021	Decrease PE by \$18,729.	To decrease cost to provide offset for key number 23081 and to match current estimates in OTIS.
						INFRA	2021	Decrease PE by \$28,092, LP by \$842,093, and UT by \$48,000.	
						Mobility	2021	Decrease PE by \$40,000, PC by \$613, and LP by \$233,035.	

Key	Project	Sponsor	Scheduled Funding for Project Lifetime			Program/ Funding Source	Funding Year	Revision	Brief Explanation
			*Current Total	*Revised Total	**Percent Change				
22593	South 4th Avenue, Indian Creek Bridge, Caldwell	City of Caldwell	\$1,773,000	\$1,776,173	0.18%	Bridge (Local)	2021	Increase PE by \$2,000.	To cover overage for ITD oversight for design. Offset from KN 12445, outside the COMPASS planning area.
						Previous Expenditures	N/A	Increase by \$1,173.	
13964	Peckham Road, US-95 to Notus Road, Canyon County	Golden Gate HD	\$4,301,000	\$4,316,000	0.35%	STBG-R	2021	Increase PL by \$15,000.	To cover overage for LHTAC oversight for design. Offset from KN 10555 and KN 12445, both outside the COMPASS planning area.

ACHD = Ada County Highway District
 ADA = Americans with Disabilities Act
 CC = Construction Engineering Consultant
 CE = Construction Engineering
 CN = Construction
 FY = Fiscal Year
 GARVEE = Grant Anticipation Revenue Vehicle
 HSIP = Highway Safety Improvement Program
 HD = Highway District


I = Interstate
 INFRA = Infrastructure for Rebuilding America
 ITD = Idaho Transportation Department
 KN = Key Number
 LHTAC = Local Highway Technical Assistance Council
 PC = Preliminary Construction
 PE = Preliminary Engineering
 R = Rural
 RW = Right of Way

STBG = Surface Transportation Block Grant
 TECM = Transportation Expansion and Congestion Mitigation
 TIP = Transportation Improvement Program
 TMA = Transportation Management Area

Staff Recommendation:

/s/ Tevrin Fuller
 Tevrin Fuller, Data Specialist
 COMPASS

Approval:


 Matthew J. Stoll, Executive Director
 COMPASS

Date:

6/22/2021



**Community Planning Association (COMPASS)
Administrative Modification #14 for FY2021-2027 Transportation Improvement Program (TIP)**

Key	Project	Sponsor	Scheduled Funding for Project Lifetime			Program/ Funding Source	Funding Year	Revision	Brief Explanation
			*Current Total	*Revised Total	**Percent Change				
18701	Capital Maintenance, Phase 1, Boise Area - FY2021	ACHD	\$5,441,000	\$5,243,087	-3.64%	STBG-TMA	2021	Decrease PE by \$13,000, PC by \$69,463, CE by \$210,000, and CC by \$10,300. Increase CN by \$104,850.	To make adjustments to obligation based on bid.
20091	Capital Maintenance, Phase 3, Boise Area - FY2019	ACHD	\$588,000	\$611,000	3.91%	STBG-TMA	2021	Increase CC by \$23,000.	To cover cost overruns on construction inspections. Funds from KN 18701. Per balancing at RTAC, June 23, 2021.
19887	Capital Maintenance, Phase 2, Boise Area - FY2020	ACHD	\$1,682,333	\$1,742,333	3.57%	STBG-TMA	2021	Increase CC by \$60,000.	To cover cost overruns on construction inspections. Funds from KN 18701. Per balancing at RTAC, June 23, 2021.
19847	Capital Maintenance, Phase 3, Boise Area - FY2020	ACHD	\$620,000	\$637,000	2.74%	STBG-TMA	2021	Increase CC by \$17,000.	To cover cost overruns on construction inspections. Funds from KN 18701. Per balancing at RTAC, June 23, 2021.
20129	Capital Maintenance, Phase 2, Boise Area - FY2021	ACHD	\$3,390,000	\$3,390,000	0.00%	Local Participating	2021	Decrease CN by \$98,913.	Increase STBG-TMA by \$98,193 and reduce local participating by same amount to help cover estimated costs. Funds from KN 18701. Per balancing at RTAC, June 23, 2021.
						STBG-TMA	2021	Increase CN by \$98,913.	
20841	Bicycle and Pedestrian Bridge over North Channel of Boise River Eagle	City of Eagle	\$3,702,000	\$3,704,000	0.05%	TAP-TMA	2022	Increase PC by \$80,000.	To correct errors on Board Administrative Modification #1.
						TAP-State	2022	Decrease PC by \$80,000	
						Local Participating	2023	Increase CC by \$2,000.	
20266	SH-44 (State Street), SH-16 to Linder Road, Ada County	ITD	\$8,963,000	\$9,053,000	1.00%	TECM	2021	Increase PC by \$90,000.	To increase cost for additional design work for early public outreach. Funds from statewide balancing.
20315	I-84, Karcher Interchange to Franklin Boulevard Corridor, Nampa (Design)	ITD	\$13,501,000	\$13,508,880	0.06%	TECM	2021	Increase UT by \$3,080.	To increase cost for additional utility work. Funds from KN 20799.
						INFRA	2021	Increase UT by \$4,800.	
20738	I-84, Broadway Avenue to Eisenman Road, Seal Coat, Boise	ITD	\$2,250,000	\$2,700,689	20.03%	IM	2021	Increase CN by \$450,689.	To increase cost for additional construction to cover change orders. Offset from statewide balancing.
22619	I-84, Ustick Road Overpass, Canyon County	City of Caldwell/ITD	\$15,772,000	\$15,584,180	-1.19%	TECM	2021	Decrease CN by \$8,479.	To adjust cost to match detailed estimate for contract award. \$2,000 offset from KN 20351.
						State (Restoration)	2021	Decrease CN by \$167,196. Increase CN by \$2,000.	
						INFRA	2021	Decrease CN by \$14,145.	
20799	I-84, Karcher Road Interchange to Northside Boulevard, Nampa	ITD	\$28,558,000	\$28,550,000	-0.03%	INFRA	2021	Decrease CN by \$4,800.	To release funds to KN 20315.
						TECM	2021	Decrease CN by \$3,200.	
20351	I-84, Karcher Road Interchange in the City of Nampa to the City of Caldwell	ITD	\$3,981,000	\$3,979,000	-0.05%	State	2022	Decrease PC by \$2,000.	To release funds to KN 22619.
20538	Roadway and ADA Improvements, Part 2, Boise Area - FY2024	ACHD	\$2,442,000	\$0	-100.00%	STBG-TMA	2022	Decrease PC by \$212,000.	Move funds and combine project with KN 20674.
						STBG-TMA	2024	Decrease CE by \$96,000, CC by \$192,000 and CN by \$1,922,000.	
						Local Participating	2021	Decrease PE by \$20,000.	

Key	Project	Sponsor	Scheduled Funding for Project Lifetime			Program/ Funding Source	Funding Year	Revision	Brief Explanation
			*Current Total	*Revised Total	**Percent Change				
20674	Roadway and ADA Improvements, Boise Area - FY2024	ACHD	\$5,673,000	\$8,629,000	52.11%	Local Participating	2021	Increase PE by \$9,000.	Move funds from KN 20538 to combine the projects. Correction to Administrative Modification #13 (decrease PE by \$11,000) and increases design with local funds to match estimate in the FY2022-2028 TIP to allow for accurate design agreements. Increase for "Suite of Projects" is 6.33%.
						Local Participating	2022	Increase PC by \$525,000.	
						STBG-TMA	2022	Increase PC by \$212,000.	
						STBG-TMA	2024	Increase CE by \$96,000, CC by \$192,000, and CN by \$1,922,000.	
23081	I-84, Franklin Interchange to Karcher Interchange, Widen Eastbound, Nampa	ITD	\$48,029,000	\$48,042,478	0.03%	TECM	2021	Increase CE by \$5,391.	To cover cost overruns for ITD oversight. Funds from KN 20797.
						INFRA	2021	Increase CE to \$8,087.	
20797	I-84, Karcher Overpass, Nampa	ITD	\$4,636,000	\$4,622,804	-0.28%	TECM	2021	Decrease CE by \$7,918.	To release funds to KN 23081.
						INFRA	2021	Decrease CE by \$5,278.	

ACHD = Ada County Highway District
 CC = Construction Engineering Consultant
 CE = Construction Engineering
 CN = Construction
 FY = Fiscal Year
 I = Interstate

IM = Interstate Maintenance
 INFRA = Infrastructure for Rebuilding America
 ITD = Idaho Transportation Department
 KN = Key Number
 PC = Preliminary Construction
 PE = Preliminary Engineering

SH = State Highway
 STBG = Surface Transportation Block Grant
 TAP = Transportation Alternatives Program
 TECM = Transportation Expansion and Congestion Mitigation
 TIP = Transportation Improvement Program
 TMA = Transportation Management Area
 UT = Utilities

Staff Recommendation:



Toni G. Tisdale, Principal Planner
 COMPASS

Approval:



Matthew J. Stoll, Executive Director
 COMPASS

Date:





**Community Planning Association (COMPASS)
Administrative Modification #15 for FY2021-2027 Transportation Improvement Program (TIP)**

Key	Project	Sponsor	Scheduled Funding for Project Lifetime		**Percent Change	Program/ Funding Source	Funding Year	Revision	Brief Explanation
			*Current Total	*Revised Total					
13494	Old Highway 30, Plymouth Street Bridge, Caldwell	Canyon HD/City of Caldwell	\$11,063,000	\$11,113,000	0.45%	STBG-U	2021	Increase PL by \$50,000.	To cover cost increases for LHTAC oversight of design per Urban Balancing on 7/8/2021.
22017	Cherry Lane, Franklin Boulevard to 11th Avenue North, Rebuild, Nampa	City of Nampa	\$1,400,000	\$1,500,000	7.14%	STBG-U	2021	Increase PC by \$100,000.	To cover cost increase on design based on the negotiated contract per Urban Balancing on 7/8/2021.
12048	South Cemetery Road, Highland Drive to Willow Creek, Middleton	City of Middleton	\$4,683,000	\$4,683,000	0.00%	STBG-U	2021	Increase PL by \$12,000, CE by \$61, and CL by \$303. Decrease CN by \$12,364.	To correct totals to match ITD's database.

CE = Construction Engineering
 CL = Construction Engineering (LHTAC)
 CN = Construction
 FY = Fiscal Year
 HD = Highway District

ITD = Idaho Transportation Department
 LHTAC = Local Highway Technical Assistance Council
 KN = Key Number
 PC = Preliminary Construction
 PL = Preliminary Engineering (LHTAC)

STBG = Surface Transportation Block Grant
 TIP = Transportation Improvement Program
 U = Urban

Staff Recommendation:

/s/ Teverin Fuller
 Teverin Fuller, Data Specialist
 COMPASS

Approval:

Matthew J. Stoll
 Matthew J. Stoll, Executive Director
 COMPASS

Date:

7/16/2021



**Community Planning Association (COMPASS)
Administrative Modification #16 for FY2021-2027 Transportation Improvement Program (TIP)**

Key	Project	Sponsor	Scheduled Funding for Project Lifetime		**Percent Change	Program/ Funding Source	Funding Year	Revision	Brief Explanation
			*Current Total	*Revised Total					
22995	Bicycle Improvements, Signs and Pavement Markings, Ada County	ACHD	\$200,000	\$200,365	0.18%	TAP-TMA	2021	Decrease PE by \$1,000 and CN by \$81,000.	To release Transportation Alternatives program funding and convert to local funding due to insufficient time to complete the design work.
						Non-Participating (Local)	2021	Increase PE by \$1,000. Decrease CN by \$72,000.	
						Non-Participating (Local)	2022	Increase CN by \$153,365.	
20122	Pavement Preservation and ADA, Phase 2, Boise Area - FY2022	ACHD	\$2,559,000	\$2,569,000	0.39%	TAP-TMA	2022	Increase RW by \$10,000.	To add right-of-way funds to cover new design standards with work on Americans with Disabilities Act ramps and sidewalks.
20841	Bicycle and Pedestrian Bridge over North Channel of Boise River, Eagle	City of Eagle	\$3,704,000	\$3,704,000	0.00%	TAP-TMA	2021	Increase PC by \$69,646.	To fulfill request for additional design supplemental (originally funded in 2022).
						TAP-TMA	2022	Decrease PC by \$69,646.	
23095	Five Mile Road Overpass and Widening, NEPA, Boise	ACHD/ITD	\$2,686,000	\$2,686,000	0.00%	Local Participating	2021	Decrease PC by \$245,000.	To delay funds to 2022 to allow additional time to develop the cooperative agreement, at the request of ACHD.
						Local Participating	2022	Increase PC by \$245,000.	
						State	2021	Decrease PC by \$101,000.	
						State	2022	Increase PC by \$101,000.	

ACHD = Ada County Highway District
 ADA = Americans with Disabilities Act
 CN = Construction
 FY = Fiscal Year
 ITD = Idaho Transportation Department

KN = Key Number
 NEPA = National Environmental Policy Act
 PC = Preliminary Construction
 PE = Preliminary Engineering
 RW = Right of Way

STBG = Surface Transportation Block Grant
 TAP = Transportation Alternatives Program
 TIP = Transportation Improvement Program
 TMA = Transportation Management Area

Staff Recommendation:

/s/ Tevrin Fuller
 Tevrin Fuller, Data Specialist
 COMPASS

Approval: 
 Matthew J. Stoll, Executive Director
 COMPASS

Date: 7/28/2021