



Working together to plan for the future

**COMPASS EXECUTIVE COMMITTEE MEETING
FEBRUARY 15, 2022 1:30 P.M.
COMPASS – 2ND FLOOR LARGE CONFERENCE ROOM
700 NE 2ND STREET
MERIDIAN, IDAHO**

ZOOM CONFERENCE CALL

Facebook Live Streaming - <https://www.facebook.com/COMPASSIdaho>

Committee members can participate in the meeting in-person or via Zoom conference call. The 2nd Floor Large Conference room is open for in-person attendance, but has limited capacity. In-person attendees must maintain physical distance and should wear a mask at all times in the COMPASS building, if not fully vaccinated.

Please specify whether you plan to attend in-person or virtually when RSVPing to Hailey Townsend at htownsend@compassidaho.org or 208-475-2232.

Written comments may be submitted by email to info@compassidaho.org. Comments can also be left by voicemail. Please call 208-475-2232 to record comments. Commenters must provide their name for the record. Comments identified by name that are received by 10:00 am on February 15, 2022 will be provided to the Committee members and read into the record during the meeting.

****AGENDA****

I. CALL TO ORDER (1:30)

II. OPEN DISCUSSION/ANNOUNCEMENTS

III. CONSENT AGENDA

Page 3 *** A. Approve January 11, 2022, Executive Committee Meeting Minutes**

IV. ACTION ITEMS

Page 6 *** A. Adopt Resolution Modifying the FY2022-2028 Regional Transportation Improvement Program (TIP)**

Toni Tisdale will seek COMPASS Executive Committee's adoption of Resolution 09-2022, modifying the FY2022-2028 TIP to increase the cost of a pedestrian crossing, at the request of the Ada County Highway District (ACHD). The Regional Transportation Advisory Committee recommended approval on January 26, 2022.

V. INFORMATION/DISCUSSION ITEMS

A. Status Report – 2022 Idaho Legislative Session

Ken Burgess will provide a status report on the 2022 Idaho legislative session.

Page 11 ***B. Status Report – COMPASS Federal Transportation Planning Certification Review**
Matt Stoll will review the federal certification review process and timelines.

Page 13 ***C. Status Report – Regional Transportation Advisory (Memo Only)**
Committee

VI. OTHER

VII. ADJOURNMENT (2:30)

***Enclosures Agenda is subject to change.**

Those needing assistance with COMPASS events or materials, or needing materials in alternate formats, please call 475-2229 with 48 hours advance notice.

Si necesita asistencia con una junta de COMPASS, o necesita un documento en otro formato, por favor llame al 475-2229 con 48 horas de anticipación. \\cpa-file01\Shared\FY22\900 Operations\Exec\2022 Packets\02-2022\agenda 01112022.docx

**EXECUTIVE COMMITTEE MEETING
JANUARY 11, 2022
COMPASS 2ND FLOOR LARGE CONFERENCE ROOM
700 NE 2ND STREET
MERIDIAN, ID 83642**

****MINUTES****

ATTENDEES: Rod Beck, Commissioner, Ada County, via telephone
Trevor Chadwick, Mayor, City of Star, in person
Elaine Clegg, Councilmember, **Immediate Past Chair**, City of Boise, via telephone
Jay Gibbons, Commissioner, **Secretary-Treasurer**, Canyon Highway District #4, via telephone
Debbie Kling, Mayor, **Chair Elect**, City of Nampa, via telephone
Mary May, Commissioner, **Vice Chair**, Ada County Highway District, in person
Jason Pierce, Mayor, City of Eagle, via telephone
Robert Simison, Mayor, City of Meridian, via telephone
Keri Smith, Commissioner, Canyon County, via telephone
Joe Stear, Mayor, **Chair**, City of Kuna, in person
Jarom Wagoner, Mayor, City of Caldwell, via telephone

MEMBERS ABSENT: Steve Rule, Mayor, City of Middleton

OTHERS PRESENT: Ken Burgess, Veritas Advisors, via telephone
Meg Larsen, Community Planning Association, via telephone
Justin Lucas, Ada County Highway District, via telephone
Amy Luft, Community Planning Association, via telephone
Matt Stoll, Executive Director, Community Planning Association, in person
Toni Tisdale, Community Planning Association, via telephone
Hailey Townsend, Community Planning Association, via telephone

CALL TO ORDER:

Chair Joe Stear called the meeting to order at 1:30 p.m.

OPEN DISCUSSION/ANNOUNCEMENTS

Matt Stoll announced COMPASS hired a new Assistant Planner who will begin on February 1, 2022. Additionally, COMPASS is now hiring for a Grant Writer position.

CONSENT AGENDA

A. Approve November 9, 2021, Executive Committee Meeting Minutes

Mary May moved and Trevor Chadwick seconded approval of the Consent Agenda as presented. Motion passed unanimously.

ACTION ITEMS

A. Establish February 28, 2022, COMPASS Board Meeting Agenda

Matt Stoll reviewed the proposed agenda items for the COMPASS Board meeting scheduled for February 28, 2022.

After discussion, **Debbie Kling moved and Trevor Chadwick seconded approval of items 1-19 for the COMPASS Board of Directors meeting on February 28, 2022. Matt Stoll has the latitude to amend the agenda as necessary. Motion passed unanimously.**

B. Adopt Resolution 08-2022 to Approve Revision 2 of the FY2022 Unified Planning Work Program and Budget (UPWP)

Megan Larsen reviewed Revision 2 of the FY2022 UPWP.

After discussion, **Elaine Clegg moved and Mary May seconded to adopt Resolution 08-2022 to approve Revision 2 of the FY2022 UPWP. Motion passed unanimously. The COMPASS Board of Directors will be asked to ratify this action in its February 28, 2022, meeting.**

C. Consider Moving COMPASS Board Meeting Scheduled on June 20, 2022, to June 27, 2022

Matt Stoll recommended that the COMPASS Board of Directors move the June 2022 Board of Directors' meeting from June 20 to June 27, 2022, in observance of the Juneteenth holiday on June 20, 2022. This item will be brought to the Board for action under the Consent Agenda at its February 28, 2022, Board meeting.

After discussion, **Trevor Chadwick moved and Mary May seconded to recommend COMPASS Board of Directors move the June 2022 Board of Directors' meeting from June 20 to June 27, 2022, in observance of the Juneteenth holiday on June 20, 2022. Motion passed unanimously.**

INFORMATION ITEMS

A. Status Report – 2022 Idaho Legislative Session

Ken Burgess provided a status report on the 2022 Idaho state legislative session.

ADJOURNMENT

Chair Joe Stear adjourned the meeting at 1:58 p.m.

Approved this 15th day of February 2022.

By: _____
Joe Stear, Chair
Community Planning Association of
Southwest Idaho

Attest:

By: _____
Matthew J. Stoll, Executive Director
Community Planning Association of
Southwest Idaho

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EXECUTIVE COMMITTEE AGENDA ITEM IV-A

February 15, 2022

Topic: Adopt Resolution Modifying the FY2022-2028 Regional Transportation Improvement Program (TIP)

Request/Recommendation:

COMPASS staff requests COMPASS Executive Committee's adoption of Resolution 09-2022 (Attachment 1) modifying the FY2022-2028 TIP to increase the cost of a pedestrian crossing, at the request of the Ada County Highway District (ACHD). The Regional Transportation Advisory Committee recommended approval on January 26, 2022.

The COMPASS Board of Directors will be requested to ratify the Executive Committee's action at its February 28, 2022, meeting.

Background/Summary:

ACHD proposes modification of the FY2022-2028 TIP to increase the cost of a pedestrian crossing at US 20/26 (Chinden Boulevard) and 43rd Street. The design cost increased based on negotiations with the design consultant. ACHD also requests to increase the construction costs to match current estimates. The increase will be covered with local funds, which will be replaced with federal-aid funds in the future, if possible. ACHD's letter of request is provided in Attachment 2.

Public comment is not required for this action.

Implication (policy and/or financial):

This modification will increase the cost of one project in the FY2022-2028 TIP to enable continued work on the project.

More Information:

- 1) Attachment 1 – Resolution 09-2022
- 2) Attachment 2 – Letter of Request
- 3) For detailed information contact: Toni Tisdale, Principal Planner, at ttisdale@compassidaho.org.

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RESOLUTION NO. 09-2022

FOR THE PURPOSE OF MODIFYING THE FY2022-2028 REGIONAL TRANSPORTATION IMPROVEMENT PROGRAM

WHEREAS, the Community Planning Association of Southwest Idaho (COMPASS) has been designated by the Governor of Idaho as the metropolitan planning organization responsible for transportation planning in Ada and Canyon Counties;

WHEREAS, the Infrastructure Investment and Jobs Act (IIJA), Title 23 United States Code Section 134, and Title 49 United States Code Section 5303 require metropolitan planning organizations to develop and approve a transportation improvement program;

WHEREAS, the IIJA, Title 23 United States Code Section 134, and Title 49 United States Code Section 5303 require projects contained in the transportation improvement program to be financially constrained;

WHEREAS, the IIJA, Title 23 United States Code Section 134, and Title 49 United States Code Section 5303 require the transportation improvement program be developed and amended in consultation with all interested parties;

WHEREAS, the Community Planning Association of Southwest Idaho desires to take timely action to ensure the availability of federal funds;

WHEREAS, the Community Planning Association of Southwest Idaho developed this Board Administrative Modification to the FY2022-2028 Regional Transportation Improvement Program in compliance with all applicable state and federal regulations; and

WHEREAS, the attached table details the Board Administrative Modification to the FY2022-2028 Regional Transportation Improvement Program.

NOW, THEREFORE, BE IT RESOLVED, that the Community Planning Association of Southwest Idaho’s Board of Directors approves the Board Administrative Modification to the FY2022-2028 Regional Transportation Improvement Program.

ADOPTED this 15th day of February 2022.

By: _____
Joe Stear, Chair
Community Planning Association
of Southwest Idaho Board of Directors

ATTEST:

By: _____
Matthew J. Stoll, Executive Director
Community Planning Association
of Southwest Idaho

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COMPASS Board Administrative Modification #1 for the FY2022-2028 Regional Transportation Improvement Program

Ada County Highway District, January 2022

Key No	Project	Scheduled Costs (including Match) (costs in \$1,000)							
		Cost year	PE	PC	RW	UT	CE	CN	SUM
20549	Pedestrian Improvements, US 20/26 (Chinden) at 43rd Street, Garden City	2022							0
	Funding Source: TAP-TMA	2023					35	130	165
	Install a pedestrian hybrid beacon-controlled crossing on US 20/26 (Chinden Boulevard) at 43rd Street in the City of Garden City. (Federal = \$153,000)	2024							0
		2025							0
		2026							0
		PD							0
		SUM	0	0	0	0	35	130	165
<p style="color: red;">No change to this funding source.</p> <p style="color: red;">Previous obligation: \$56,000 Original total: \$221,000 New total: \$303,000 Percent increase: 37.10%</p>									
20549	Pedestrian Improvements, US 20/26 (Chinden) at 43rd Street, Garden City	2022		0 <u>72</u>					0 <u>72</u>
	Funding Source: Local Participating	2023					0 <u>10</u>		0 <u>10</u>
	Same as above. (Federal = \$0)	2024							0
		2025							0
		2026							0
		PD							0
		SUM	0	0 <u>72</u>	0	0	0	0 <u>10</u>	0 <u>82</u>
<p style="color: red;">Increase design costs by \$72,000 to cover negotiated contract and construction by \$10,000 to cover new engineer's estimate. Local funds will convert to federal-aid in the future, if possible.</p>									

CE = Construction Engineering
 CN = Construction
 FY = Fiscal Year
 PE = Preliminary Engineering
 PC = Preliminary Engineering Consultant
 RW = Right-of-Way
 TIP = Transportation Improvement Program
 TMA=Transportation Management Area (Boise Urbanized Area)
 US = United State (highway)
 UT = Utilities

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Mary May, President
 Alexis Pickering, Vice-President
 Jim D. Hansen, 2nd Vice President
 Kent Goldthorpe, Commissioner
 Dave McKinney, Commissioner

January 12, 2022
 Matt Stoll, Executive Director
 COMPASS
 700 NE 2nd Street, Suite 200
 Meridian, ID 83642

Dear Mr. Stoll:

ACHD would like to submit an updated request for additional TAP/TMA funds to cover the cost of design and construction for the Chinden Blvd & 43rd St Pedestrian Improvements project (KN 20549). The enhanced crossing that is being designed will include pedestrian ramps, railing, pedestrian signals and additional luminaires. The consultant estimate for full design is \$120,000, which includes evaluation of multiple design options, a full environmental process, public outreach, right-of-way, survey and reflects the current cost of labor. The project currently has \$48,000 in TAP/TMA funds for design and ACHD would like to request an additional \$72,000.

In addition, ACHD's most recent estimate for construction has increased to \$140,000, which also reflects the current cost of labor and materials. The project presently has \$130,000 in TAP/TMA funds budgeted for construction and ACHD would like to request an additional \$10,000.

Please distribute available TAP/TMA funds within the project like this:

PC - \$48,000 + \$72,000 = \$120,000
 CN - \$130,000 + \$10,000 = \$140,000

If you have any questions, please feel free to contact Tom Ferch, Transportation Funding Coordinator, at tferch@achdidaho.org or 208-387-6157.

Sincerely,

Justin Lucas
 Deputy Director, Planning and Projects
 Ada County Highway District

EXECUTIVE COMMITTEE AGENDA ITEM V-B



U. S. DEPARTMENT OF TRANSPORTATION

**FEDERAL HIGHWAY ADMINISTRATION
IDAHO DIVISION**
3050 LAKEHARBOR LANE, SUITE 126
BOISE, IDAHO 83703-6217

FEDERAL TRANSIT ADMINISTRATION
915 SECOND AVENUE, SUITE 3142
SEATTLE, WA 98174

January 25, 2022

Reply To: HPR-ID

Mayor Joe Stear, Chair
Community Planning Association of Southwest Idaho (COMPASS)
700 NE 2nd Street, Suite 200
Meridian, Idaho 83642

Dear Mayor Stear:

Subject: COMPASS Federal Transportation Planning Certification Review

The Federal Highway Administration (FHWA) and Federal Transit Administration (FTA) is performing a certification review of the transportation planning process conducted by the MPO, the State, public transportation operators and local governments.

The Bipartisan Infrastructure Law continues the requirements for certification of the transportation planning process in urbanized areas over 200,000 population once every four years. Certification reviews are conducted with the objective of evaluating the regional transportation planning process, highlighting good practices, and identifying opportunities for improvements.

The certification process relies on knowledge gained throughout the year from routine contact with the MPO and ongoing review of the regional planning process. In addition, we will conduct a desk review of your planning and organizational documents, solicit public input, and conduct certification review meetings. We selected the dates May 3rd – 5th, 2022 for the certification review meetings, in consultation with your staff. While we expect staff from the MPO, the state DOT (ITD), and the public transportation provider (VRT) to attend these meetings, policy board members and other participants in the planning process are also welcome to attend.

In preparation for this review, we ask that COMPASS provide the FHWA/FTA Review Team a brief update on how they have addressed the corrective actions and recommendations identified in the 2018 Certification Review by February 18, 2022.

If you have any questions concerning this review, please contact Maureen Gresham, FHWA at Maureen.gresham@dot.gov or 208-617-2140 or Ned Conroy at FTA at ned.conroy@dot.gov or 206-220-4318.

Sincerely yours,

Peter J. Hartman
Division Administrator
Federal Highway Administration

Linda M. Gehrke
Regional Administrator
Federal Transit Administration

cc:

Kelly Badensheim, Valley Regional Transit Executive Director
Brian Ness, ITD Director
Blake Rindlisbacher, ITD Chief Engineer
Ken Kanownik, ITD District 3 Planning and Scoping Manager
Cecilia Arritola, ITD Senior Transportation Planner

EXECUTIVE COMMITTEE AGENDA ITEM V-C

Date: February 15, 2022

Topic: Status Report - Regional Transportation Advisory Committee (RTAC)

Request/Recommendation:

Information only.

Background/Summary:

RTAC Bylaws state that the RTAC Chair will submit a monthly status report on RTAC activities to the COMPASS Executive Committee. Below is an outline of agenda items and actions from the January 26, 2022, meeting.

ACTION ITEMS

Chair and Vice Chair

RTAC elected Brent Moore, Ada County, as Chair and Lee Belt, City of Greenleaf, as Vice Chair.

Communities in Motion 2050 Project Scoring Process

RTAC recommended COMPASS Board of Directors' approval of a process to prioritize projects for *Communities in Motion 2050* (CIM 2050), divided into five project lists: state roadways, local roadways, public transportation, pathways, and studies. This item will be brought to the COMPASS Board of Directors for action in its February 28, 2022, meeting.

Amendment to *Communities in Motion 2040 2.0* and the FY2022-2028 Regional Transportation Improvement Program

RTAC recommended COMPASS Board of Directors' adoption of resolutions amending *Communities in Motion 2040 2.0* (CIM 2040 2.0) and the FY2022-2028 Regional Transportation Improvement Program (TIP) to add a study of the realignment of the State Highway 69 (Meridian Road) and Kuna Road intersection and an extension of Meridian Road south to Kuna Mora Road to both CIM 2040 2.0 and the TIP, and to add an Ada County Highway District (ACHD) pavement preservation project to the FY2022-2028 TIP that had been inadvertently removed during the TIP update. The action also included recommendation of a Board Administrative Modification to approve large cost increases for three projects. This item will be brought to the COMPASS Board of Directors for action in its February 28, 2022, meeting.

Transportation Management Area (TMA) Balancing

RTAC approved an action to balance the Surface Transportation Block Grant program in the Transportation Management Area (TMA). The action released funds from one project and applied the released funds to three projects.

INFORMATION ITEMS

Communities in Motion 2050 (CIM 2050)

COMPASS staff reviewed work completed on CIM 2050 to date and outlined final steps to complete the draft plan for public comment in fall 2022 and Board of Directors' adoption in December 2022. This information will be shared with the COMPASS Board of Directors in its February 28, 2022, meeting.

Communities in Motion 2050 (CIM 2050) Projects and Needs

COMPASS staff reviewed initial CIM 2050 funded projects and unfunded needs, in preparation for project prioritization, pending Board of Directors' approval of the prioritization process, as recommended earlier in the meeting.

Communities in Motion 2040 2.0 (CIM 2040 2.0) Updates

COMPASS staff provided the 2021 factual updates of costs and descriptions of funded projects in CIM 2040 2.0. This information will be shared with the COMPASS Board of Directors at its February 28, 2022, meeting and updated in the online plan.

Member Agencies' FY2023 Unified Planning Work Program (UPWP) Proposals

COMPASS staff provided notice that the window for submitting requests for COMPASS staff time of five days or more for the FY2023 Unified Planning Work Program and Budget (UPWP) is open. Requests are due to COMPASS no later than February 16, 2022.

More Information:

- 1) Contact Liisa Itkonen, COMPASS Principal Planner, at litkonen@compassidaho.org or Brent Moore, Community & Regional Planner, Ada County, at bmoore@adacounty.id.gov.

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