



Working together to plan for the future

**COMPASS EXECUTIVE COMMITTEE MEETING
MARCH 8, 2022 1:30 P.M.
COMPASS – 2ND FLOOR LARGE CONFERENCE ROOM
700 NE 2ND STREET
MERIDIAN, IDAHO**

ZOOM CONFERENCE CALL

Facebook Live Streaming - <https://www.facebook.com/COMPASSIdaho>
(Subject to availability and functionality of connection.)

Committee members can participate in the meeting in-person or via Zoom conference call. The 2nd Floor Large Conference room is open for in-person attendance, but has limited capacity. In-person attendees must maintain physical distance and should wear a mask at all times in the COMPASS building, if not fully vaccinated.

Please specify whether you plan to attend in-person or virtually when RSVPing to Hailey Townsend at htownsend@compassidaho.org or 208-475-2232.

Written comments may be submitted by email to info@compassidaho.org. Comments can also be left by voicemail. Please call 208-475-2232 to record comments. Commenters must provide their name for the record. Comments identified by name that are received by 10:00 am on March 8, 2022 will be provided to the Committee members and read into the record during the meeting.

****AGENDA****

I. CALL TO ORDER (1:30)

II. OPEN DISCUSSION/ANNOUNCEMENTS

III. CONSENT AGENDA

Page 3 ***A. Approve February 15, 2021, Executive Committee Meeting Minutes**

IV. ACTION ITEMS

Page 5 ***A. Establish April 18, 2022, COMPASS Board Meeting Agenda**

COMPASS staff proposed agenda items for the COMPASS Board meeting scheduled April 18, 2022, are attached.

B. Approve Board Member Travel Request

Matt Stoll will request Executive Committee authorization for Commissioner Mary May to attend the National Association of Regional Councils' (NARC's) 2022 Annual Conference from June 12-15, 2022, in Columbus, OH.

V. INFORMATION/DISCUSSION ITEMS

A. Status Report – 2022 Idaho Legislative Session

Ken Burgess will provide a status report on the 2022 Idaho legislative session.

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***B. Status Report – Regional Transportation Advisory Committee (Memo Only)**

VI. OTHER

VII. ADJOURNMENT (2:30)

***Enclosures Agenda is subject to change.**

Those needing assistance with COMPASS events or materials, or needing materials in alternate formats, please call 475-2229 with 48 hours advance notice.

Si necesita asistencia con una junta de COMPASS, o necesita un documento en otro formato, por favor llame al 475-2229 con 48 horas de anticipación.

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**EXECUTIVE COMMITTEE MEETING
FEBRUARY 15, 2022
COMPASS 2ND FLOOR LARGE CONFERENCE ROOM
700 NE 2ND STREET
MERIDIAN, ID 83642**

****MINUTES****

ATTENDEES:

Trevor Chadwick, Mayor, City of Star, in person
Elaine Clegg, Councilmember, **Immediate Past Chair**, City of Boise, via telephone
Jay Gibbons, Commissioner, **Secretary-Treasurer**, Canyon Highway District #4, via telephone
Debbie Kling, Mayor, **Chair Elect**, City of Nampa, via telephone
Mary May, Commissioner, **Vice Chair**, Ada County Highway District, in person
Steve Rule, Mayor, City of Middleton, via telephone
Robert Simison, Mayor, City of Meridian, via telephone
Keri Smith, Commissioner, Canyon County, via telephone
Joe Stear, Mayor, **Chair**, City of Kuna, via telephone

MEMBERS ABSENT: Rod Beck, Commissioner, Ada County
Jason Pierce, Mayor, City of Eagle
Jarom Wagoner, Mayor, City of Caldwell

OTHERS PRESENT: Ken Burgess, Veritas Advisors, via telephone
Meg Larsen, Community Planning Association, via telephone
Justin Lucas, Ada County Highway District, via telephone
Amy Luft, Community Planning Association, via telephone
Matt Stoll, Executive Director, Community Planning Association, in person
Toni Tisdale, Community Planning Association, via telephone
Hailey Townsend, Community Planning Association, in person

CALL TO ORDER:

Chair Elect Debbie Kling called the meeting to order at 1:32 p.m.

OPEN DISCUSSION/ANNOUNCEMENTS

Matt Stoll announced COMPASS is continuing its search to fill the Grant Writer position.

CONSENT AGENDA

A. Approve January 11, 2022, Executive Committee Meeting Minutes

Trevor Chadwick moved and Mary May seconded approval of the Consent Agenda as presented. Motion passed unanimously.

ACTION ITEMS

A. Adopt Resolution Modifying the FY2022-2028 Regional Transportation Improvement Program (TIP)

Toni Tisdale reviewed Resolution 09-2022, modifying the FY2022-2028 TIP to increase the cost of a pedestrian crossing project, at the request of the Ada County Highway District.

After discussion, **Trevor Chadwick moved and Joe Stear seconded to adopt Resolution 09-2022 modifying the FY2022-2028 TIP. Motion passed unanimously. This item will be brought to the COMPASS Board of Directors for ratification at its February meeting.**

INFORMATION ITEMS

A. Status Report – 2022 Idaho Legislative Session

Ken Burgess provided a status report on the 2022 Idaho state legislative session.

B. Status Report – COMPASS Federal Transportation Planning Certification Review

Matt Stoll reviewed the federal certification review process and timelines.

ADJOURNMENT

Trevor Chadwick moved and Mary May seconded to adjourn the meeting at 2:06 p.m.

Approved this 8th day of March 2022.

By: _____
Joe Stear, Chair
Community Planning Association of
Southwest Idaho

Attest:

By: _____
Matthew J. Stoll, Executive Director
Community Planning Association of
Southwest Idaho

EXECUTIVE COMMITTEE WORKSHEET FOR COMPASS BOARD AGENDA

<i>Item</i>	<i>Title/Description</i>	<i>Mandatory</i>	<i>Additional Information</i>	<i>Agenda Type¹</i>	<i>Time</i>	<i>Presenter</i>	<i>Proposed Agenda</i>	<i>RTAC Agenda</i>	<i>Program No.</i>
1.	Approve Minutes from most recent Board Meeting	Yes	Meets Idaho Code and various grant requirements.	Consent Agenda	N/A	N/A	Bimonthly	N/A	820
2.	Receive Minutes from most recent Executive Committee Meeting	Yes	Meets Idaho Code and various grant requirements.	Consent Agenda	N/A	N/A	Bimonthly	N/A	820
3.	Receive Minutes from most recent Finance Committee Meeting	Yes	Meets Idaho Code and various grant requirements.	Consent Agenda	N/A	N/A	As Appropriate	N/A	820
4.	Status Report – Current Air Quality Issues	No	Mary Ann Waldinger will provide a monthly report on current air quality issues.	Ex. Dir. Report	N/A	N/A	Bimonthly	N/A	801
5.	Receive Project Milestone Report	No	Toni Tisdale will provide a Project Milestone Report.	Ex. Dir. Report	N/A	N/A	Every Other Meeting	N/A	685
6.	Status Report – Standing Committee Attendance	No	Per Board request of May 17, 2004.	Ex. Dir. Report	N/A	N/A	Bimonthly	N/A	820

¹ Action; Consent Agenda; Executive Director’s Report; Information; Special Item; Committee Reports; Open Discussion/Announcements

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7.	Receive Administrative Modifications to the Regional Transportation Improvement Program	Yes	Toni Tisdale will provide memorandums of approval for Administrative Modifications.	Ex. Dir. Report	N/A	N/A	As Appropriate	N/A	685
8.	Approve List of Records for Destruction	No	Meg Larsen will seek COMPASS Board of Directors' approval of the list of records to destroy per the guidance in the Records Retention Policy.	Consent Agenda	N/A	N/A	As Appropriate	N/A	991
9.	Status Report - State & Federal Legislative Issues	Yes	Ken Burgess will provide an update on the latest legislative developments at the state and federal levels.	Information	15	Ken Burgess	As Appropriate	N/A	760

CURRENT AGENDA ITEMS

10.	Adopt Resolution Approving Revision 3 of the FY2022 UPWP	Yes	Meg Larsen will seek COMPASS Board of Directors' adoption of a Resolution approving Revision 3 to the FY2022 Unified Planning Work Program and Budget (UPWP).	Consent Agenda	N/A	N/A	April	N/A	601
11.	Adopt Resolution Modifying the FY2022-2028 Regional Transportation Improvement Program (TIP)	Yes	Toni Tisdale seeks COMPASS Board of Directors' adoption of a Resolution modifying the FY2022-2028 TIP to increase two ITD projects.	Consent Agenda	N/A	N/A	April	March (Exec April)	685

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12.	Water Capacity Issues in the Treasure Valley	No	Neeley Miller (or TBD) from the Idaho Department of Water Resources will discuss current and future water capacity issues and implications for local jurisdictions.	Special Item	20	Neeley Miller (or TBD), Idaho Department of Water Resources	April	NA	NA
13.	Accept 2022 Population Estimates	Yes	Carl Miller will seek COMPASS Board of Directors' acceptance of the 2022 Population Estimates.	Action	15	Carl Miller	April	Demographic Advisory Workgroup March	620
14.	Approve FY2023 Membership Dues	Yes	Meg Larsen will seek COMPASS Board of Directors' approval of the proposed membership dues for FY2023.	Action	10	Meg Larsen	April	N/A	601
15.	Review <i>Communities in Motion 2050</i> (CIM 2050) Priorities and Approve Funded Projects	No	Mary Ann Waldinger will review CIM 2050 priorities and seek COMPASS Board of Directors' approval of funded projects.	Action	10	Mary Ann Waldinger	April	March	661
16.	Consider Approval of High-Capacity Planning Task for Inclusion in Draft FY2023 UPWP and Draft FY2023-2029 TIP	No	Lila Klopfenstein will seek the COMPASS Board of Directors' approval to consider a high-capacity planning task for inclusion in the draft FY2023 UPWP and draft FY2023-2029 TIP.	Action	10	Lila Klopfenstein	April	March	661

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17.	Accept Updated Congestion Management Process	No	Hunter Mulhall will seek COMPASS Board of Directors' acceptance of the updated Congestion Management Process.	Action	10	Hunter Mulhall	April	Feb	842
18.	Status Report – 2022 COMPASS Federal Transportation Planning Certification Review	No	Matt Stoll will provide an update on the certification review process and upcoming timelines.	Information /Discussion	10	Matt Stoll	April	N/A	
19.	Status Report - Travel Survey Data Collection Project	No	Mary Ann Waldinger will provide an update on the Travel Survey Data Collection project	Information /Discussion	10	Mary Ann Waldinger	April	N/A	838
20.	Status Report – Infrastructure Investment and Jobs Act (IIJA)	No	COMPASS staff will provide an update on planning requirements and new funding programs in the new transportation authorization bill.	Information /Discussion	15	Carl Miller Toni Tisdale	April	April	661 685
UPCOMING AGENDA ITEMS									
21.	Executive Session – Personnel Matter, Idaho Code [74-206 (b)]	Yes	The Board of Directors will go into executive session to receive the Executive Committee's performance evaluation and recommendation regarding the Executive Director. No action will be taken in the session.	Executive Session	15	N/A	June	N/A	

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22.	Consider Executive Committee's Recommendation Regarding Executive Director	Yes	The Board will consider the Executive Committee's recommendation resulting from the Executive Director's performance review.	Action	5	N/A	June	N/A	
23.	Approve <i>Communities in Motion 2050</i> (CIM 2050) Priorities	No	Mary Ann Waldinger will seek COMPASS Board of Directors' approval of CIM 2050 priorities.	Action	20	Mary Ann Waldinger	June	May	661
24.	Approve <i>Communities in Motion 2050</i> (CIM 2050) Implementation Policies	No	Liisa Itkonen will seek COMPASS Board of Directors' approval of CIM 2050 implementation policies.	Action	20	Liisa Itkonen	June	May	661
25.	Approve Priorities for the End-of-Year and Redistribution Program	Yes	Toni Tisdale will seek COMPASS Board of Directors' approval of the End-of Year and Redistribution Program.	Action	10	Toni Tisdale	June	May	685
26.	Review Draft FY2023-2029 Regional Transportation Improvement Program	Yes	Toni Tisdale will seek COMPASS Board of Directors' review of the Draft FY2023-2029 TIP, prior to the public comment period.	Information / Discussion	15	Toni Tisdale	June	May	685
27.	Approve COMPASS Workgroup Charters	No	Meg Larsen will seek COMPASS Board of Directors' approval of the COMPASS Workgroup Charters for FY2023.	Consent	N/A	Meg Larsen	August	N/A	601

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28.	Receive 2022 COMPASS Federal Transportation Planning Certification Review Report	Yes	Peter Hartman, FHWA-Idaho Administrator, will review the 2022 COMPASS Federal Transportation Planning Certification Review Report for COMPASS Board of Directors' acceptance.	Special Item	15	Peter Hartman	August	N/A	
29.	Adopt Resolution XX-2022 Approving the FY2023 Unified Planning Work Program and Budget (UPWP)	Yes	Meg Larsen will seek COMPASS Board of Directors' approval of the FY2023 UPWP.	Action	15	Meg Larsen	August	N/A	601
30.	Approve Coordinated Public Transit-Human Services Transportation Plan	Yes	Lila Klopfenstein will seek COMPASS Board of Directors' approval of Coordinated Public Transit-Human Services Transportation Plan.	Action	15	Lila Klopfenstein	August	July	661
31.	Approve FY2023 <i>Communities in Motion</i> (CIM) Implementation Grants and Project Development Program Projects	Yes	Toni Tisdale will seek COMPASS Board approval of FY2023 CIM Implementation Grant and Project Development Program projects.	Action	10	Toni Tisdale	August	July	685
32.	Approve Updates to FY2024-2030 COMPASS Application Guide	Yes	Toni Tisdale will seek RTAC recommendation for COMPASS Board of Directors' approval of FY2024-2030 COMPASS Application Guide.	Action	15	Toni Tisdale	August	July	685

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33.	Adopt Resolution Supporting Priorities for Rural Projects	Yes	Toni Tisdale will seek COMPASS Board of Directors' adoption of a resolution supporting priorities for applications in rural areas.	Consent	N/A	Toni Tisdale	Oct	Sept	685
34.	Adopt Resolution Approving the Draft FY2023-2029 Regional Transportation Improvement Program and Associated Air Quality Conformity Demonstration	Yes	Toni Tisdale will seek RTAC recommendation for COMPASS Board of Directors' approval of the FY2023-2029 TIP and association air quality conformity demonstration.	Action	15	Toni Tisdale	Oct	Sept	685
35.	Review FY2022 <i>Communities in Motion (CIM)</i> Implementation Grants and Project Development Program Projects	No	Toni Tisdale will seek COMPASS Board review of FY2022 CIM Implementation and Project Development Program Project outcomes.	Information	10	Toni Tisdale	Oct	N/A	685
36.	Approve the FY2023 Resource Development Plan	Yes	Toni Tisdale will seek COMPASS Board approval of the FY2023 Resource Development Plan	Action	10	Toni Tisdale	Oct	Sept	685
37.	Leadership in Motion Awards Presentation	No	Board Chair and Executive Director will present the 2022 COMPASS Leadership in Motion awards.	Pre-meeting		Chair	Dec	N/A	653

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38.	Confirm Regional Transportation Advisory Committee (RTAC) Membership	Yes	COMPASS Bylaws require the COMPASS Board of Directors' confirmation of RTAC membership.	Consent Agenda	N/A	N/A	Dec	N/A	N/A
39.	Adopt Resolution XX-2023 Approving Revision 1 of the FY2023 Unified Planning Work Program and Budget (UPWP)	Yes	Meg Larsen will seek COMPASS Board of Directors' approval of Revision 1 of the FY2023 UPWP.	Action	10	Meg Larsen	Dec	N/A	601
40.	Confirm 2023 Board Officer Slate	Yes	COMPASS Bylaws require the Board of Directors confirm ascension of new Board officers and election of new Secretary-Treasurer.	Action	10	Matt Stoll	Dec	N/A	N/A
41.	Approve 2023 Federal Transportation Position Statements	Yes	Ken Burgess will seek COMPASS Board of Directors' approval of 2023 federal transportation position statements.	Action	15	Ken Burgess	Dec	N/A	N/A
42.	Approve 2023 Idaho Legislative Session Positions Statements	Yes	Ken Burgess will seek COMPASS Board of Directors' approval of 2023 Idaho legislative position statements.	Action	15	Ken Burgess	Dec	N/A	N/A
43.	Adopt <i>Communities in Motion 2050</i> (CIM 2050)	Yes	Liisa Itkonen will seek adoption of CIM 2050.	Action	15	Liisa Itkonen	Dec	Nov	661
44.	Approval of <i>Communities in Motion 2050</i> (CIM 2050) Update Policy.	Yes	Liisa Itkonen will seek COMPASS Board of Directors' approval of CIM 2050 update policy.	Action	10	Liisa Itkonen	Dec	Nov	661

EXECUTIVE COMMITTEE AGENDA ITEM V-B

Date: March 8, 2022

Topic: Status Report - Regional Transportation Advisory Committee (RTAC)

Request/Recommendation:

Information only.

Background/Summary:

RTAC Bylaws state that the RTAC Chair will submit a monthly status report on RTAC activities to the COMPASS Executive Committee. Below is an outline of agenda items and actions from the February 23, 2022, meeting.

ACTION ITEMS

Federal-Aid Rankings

RTAC recommended project rankings for COMPASS federal-aid funding programs to guide COMPASS staff in developing a funding plan for those programs. An optional workshop to review the funding recommendations will be held on March 2, 2022. RTAC will be asked to recommend the draft federal-aid programs, which will feed into the draft FY2023-2029 Regional Transportation Improvement Program, in its March 16, 2022, meeting.

Updated Congestion Management Process (CMP)

RTAC recommended COMPASS Board of Directors' acceptance of the updated Congestion Management Process. This item will be brought to the COMPASS Board of Directors for action in its April 18, 2022, meeting.

Transportation Management Area (TMA) Balancing

RTAC approved an action to balance the Surface Transportation Block Grant program in the Transportation Management Area (TMA). The action released funds from one project and applied the released funds to two projects.

INFORMATION ITEMS

Communities in Motion 2050 (CIM 2050) "Bin 1" Projects and Needs

COMPASS staff reviewed long-term funded projects and unfunded needs to include in "Bin 1" (needed by year 2030) to undergo technical analysis and prioritization for *Communities in Motion 2050* (CIM 2050).

More Information:

- 1) Contact Liisa Itkonen, COMPASS Principal Planner, at litkonen@compassidaho.org or Brent Moore, Community & Regional Planner, Ada County, at bmoore@adacounty.id.gov.