

**COMPASS EXECUTIVE COMMITTEE MEETING  
MAY 11, 2021 – 1:30 P.M.  
COMPASS – 2<sup>ND</sup> FLOOR LARGE CONFERENCE ROOM  
700 NE 2<sup>ND</sup> STREET  
MERIDIAN, IDAHO**

**ZOOM CONFERENCE CALL**

Facebook Live Streaming - <https://www.facebook.com/COMPASSIdaho>

**Committee members are encouraged to participate in the meeting via Zoom conference call.** Others may watch the meeting via Live Streaming on Facebook. If you do not have internet access, please call Hailey Townsend at the number below for an alternate to Facebook. The 2<sup>nd</sup> floor conference room is open for in-person attendance, but has limited capacity for physical distancing; for the health and safety of all participants, virtual participation is encouraged. In-person attendees are asked to maintain physical distance and are required to wear a mask at all times in the COMPASS building.

Individuals that intend to attend the meeting in person should RSVP to Hailey Townsend at [htownsend@compassidaho.org](mailto:htownsend@compassidaho.org) or 208-475-2232.

Written comments may be submitted by email to [info@compassidaho.org](mailto:info@compassidaho.org). Comments can also be left by voicemail. Please call 208-475-2232 to record comments. Commenters must provide their name for the record. Comments identified by name that are received by 10:00 am on May 11, 2021 will be provided to the Committee members and read into the record during the meeting.

**\*\*AGENDA\*\***

- I. CALL TO ORDER/ROLL CALL (1:30)**
- II. OPEN DISCUSSION/ANNOUNCEMENTS**
- III. CONSENT AGENDA**

**Page 3      \* A.    Approve April 13, 2021, Executive Committee Meeting Minutes**

**IV. ACTION ITEMS**

**1:35      \*A.    Establish June 21, 2021, COMPASS Board Meeting Agenda**  
**Page 5      *Staff proposed agenda items for the regular meeting of the COMPASS Board scheduled for June 21, 2021, are attached.***

- 1:45      **B.    Executive Session – Personnel Matter Idaho Code [74-206 (b)]**  
*Committee members will go into executive session to discuss the Executive Director's 2021 performance evaluation. No action will be taken in the executive session. Any action will be taken in open session.*
- 2:05      **C.    Consider Recommendation to COMPASS Board of Directors  
Regarding the Executive Director's Annual Performance Review**
- 2:10      **\*D.   Consider Transportation Management Area (TMA) Balancing Plan**  
*Toni Tisdale seeks approval of the balancing actions recommended by the Regional Transportation Advisory Committee on April 28, 2021, to balance the TMA programs using new funding through the FY2021 Highway Infrastructure Program and the FY2021 Coronavirus Response and Relief Supplemental Appropriations Act funds.*
- Page 14
- 2:20      **E.    Status Report – State and Federal Legislative Issues**  
*Ken Burgess will provide a status report on state and federal legislative issues of interest to COMPASS members. COMPASS Executive Committee direction to legislative advisor and staff may result from discussion.*

## **V.    INFORMATION/DISCUSSION ITEM**

- Page 21      **\*A.   Status Report – Regional Transportation Advisory Committee  
(Memo Only)**

## **VI.   OTHER**

## **VII.   ADJOURNMENT (2:30)**

**\*Enclosures      Agenda is subject to change.**

*Those needing assistance with COMPASS events or materials, or needing materials in alternate formats, please call 475-2229 with 48 hours advance notice.*

*Si necesita asistencia con una junta de COMPASS, o necesita un documento en otro formato, por favor llame al 475-2229 con 48 horas de anticipación.*

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## **EXECUTIVE COMMITTEE MEETING APRIL 13, 2021 ZOOM CONFERENCE CALL**

### **\*\*MINUTES\*\***

#### **ATTENDEES:**

Rod Beck, Commissioner, Ada County, via telephone  
Jay Gibbons, Commissioner, Canyon Highway District #4, via telephone  
Debbie Kling, Mayor, **Vice Chair**, City of Nampa, via telephone  
Mary May, Commissioner, **Secretary-Treasurer**, Ada County Highway District, via telephone  
Garret Nancolas, Mayor, **Chair**, City of Caldwell, via telephone  
Jason Pierce, Mayor, City of Eagle, via telephone  
Steve Rule, Mayor, City of Middleton, via telephone  
Robert Simison, Mayor, City of Meridian, via telephone  
Keri Smith, Commissioner, Canyon County, via telephone

**MEMBERS ABSENT:** Elaine Clegg, Councilmember, **Immediate Past Chair**, City of Boise  
Joe Stear, Mayor, **Chair Elect**, City of Kuna

**OTHERS PRESENT:** Ken Burgess, Veritas Advisors, via telephone  
Tevrin Fuller, Community Planning Association, via telephone  
Jim Hansen, Commissioner, Ada County Highway District, via telephone  
Meg Larsen, Community Planning Association, via telephone  
Justin Lucas, Ada County Highway District, via telephone  
Amy Luft, Community Planning Association, via telephone  
Matt Stoll, Executive Director, Community Planning Association, via telephone  
Toni Tisdale, Community Planning Association, via telephone  
Hailey Townsend, Community Planning Association, via telephone

#### **CALL TO ORDER:**

Chair Garret Nancolas called the meeting to order at 1:32 p.m.

#### **OPEN DISCUSSION/ANNOUNCEMENTS**

Garret Nancolas announced that he will be out on medical leave for the next 4-6 weeks and Chair Elect Joe Stear, will be acting in his place during the absence. Additionally, Garret Nancolas announced that he will not be running for reelection in the fall of 2021.

## CONSENT AGENDA

### A. Approve March 9, 2021, Executive Committee Meeting Minutes

Jay Gibbons moved and Mary May seconded approval of the Consent Agenda as presented. Motion passed unanimously.

## ACTION ITEMS

### A. Adopt Resolutions Amending *Communities in Motion 2040 2.0* (CIM 2040 2.0) and the FY2021-2027 Regional Transportation Improvement Program (TIP)

Toni Tisdale reviewed proposed amendments to CIM 2040 2.0 and the FY2021-2027 TIP to add two projects requested by Valley Regional Transit. An amendment only to the FY2021-2027 TIP is also requested to significantly change the scope of work on an Idaho Transportation Department project.

After discussion, **Jason Pierce moved and Rod Beck seconded to adopt Resolution 10-2021, amending *Communities in Motion 2040 2.0* to add two projects requested by Valley Regional Transit. Motion passed unanimously.**

**Keri Smith moved and Mary May seconded to adopt Resolution 11-2021, amending the FY2021-2027 TIP to add two projects requested by Valley Regional Transit and significantly change the scope of work on an Idaho Transportation Department project. Motion passed unanimously.**

### B. Status Report – State and Federal Legislative Issues

Ken Burgess provided a status report on 2021 state and federal legislative issues. No action was taken.

## INFORMATION/DISCUSSION ITEMS

### A. Status Report – Regional Transportation Advisory Committee (Memo Only)

## ADJOURNMENT

Steve Rule moved and Mary May seconded to adjourn the meeting at 2:07 p.m.

Approved this 11th day of May 2021.

By: \_\_\_\_\_  
Joe Stear, Chair Elect  
Community Planning Association of  
Southwest Idaho

Attest:

By: \_\_\_\_\_  
Matthew J. Stoll, Executive Director  
Community Planning Association of  
Southwest Idaho

## EXECUTIVE COMMITTEE WORKSHEET FOR COMPASS BOARD AGENDA

<i>Item</i>	<i>Title/Description</i>	<i>Mandatory</i>	<i>Additional Information</i>	<i>Agenda Type<sup>1</sup></i>	<i>Time</i>	<i>Presenter</i>	<i>Proposed Agenda</i>	<i>RTAC Agenda</i>	<i>Program No.</i>
1.	Approve Minutes from most recent Board Meeting	Yes	Meets Idaho Code and various grant requirements.	Consent Agenda	N/A	N/A	Bimonthly	N/A	820
2.	Receive Minutes from most recent Executive Committee Meeting	Yes	Meets Idaho Code and various grant requirements.	Consent Agenda	N/A	N/A	Bimonthly	N/A	820
3.	Receive Minutes from most recent Finance Committee Meeting	Yes	Meets Idaho Code and various grant requirements.	Consent Agenda	N/A	N/A	As Appropriate	N/A	820
4.	Status Report – Current Air Quality Issues	No	Mary Ann Waldinger will provide a monthly report on current air quality issues.	Ex. Dir. Report	N/A	N/A	Bimonthly	N/A	801
5.	Receive Project Milestone Report	No	Toni Tisdale will provide a Project Milestone Report.	Ex. Dir. Report	N/A	N/A	Every Other Meeting	N/A	685
6.	Status Report – Standing Committee Attendance	No	Per Board request of May 17, 2004.	Ex. Dir. Report	N/A	N/A	Bimonthly	N/A	820

<sup>1</sup> Action; Consent Agenda; Executive Director's Report; Information; Special Item; Committee Reports; Open Discussion/Announcements

<i>Item</i>	<i>Title/Description</i>	<i>Mandatory</i>	<i>Additional Information</i>	<i>Agenda Type<sup>1</sup></i>	<i>Time</i>	<i>Presenter</i>	<i>Proposed Agenda</i>	<i>RTAC Agenda</i>	<i>Program No.</i>
7.	Receive Administrative Modifications to the Regional Transportation Improvement Program	Yes	Toni Tisdale will provide memorandums of approval for Administrative Modifications.	Ex. Dir. Report	N/A	N/A	As Appropriate	N/A	685
8.	Approve List of Records for Destruction	No	Meg Larsen will seek COMPASS Board of Directors' approval of the list of records to destroy per the guidance in the Records Retention Policy.	Consent Agenda	N/A	N/A	As Appropriate	N/A	991
9.	Status Report - State & Federal Legislative Issues	Yes	Ken Burgess will provide an update on the latest legislative developments at the state and federal levels.	Information	15	Ken Burgess	As Appropriate	N/A	760
<b>CURRENT AGENDA ITEMS</b>									
10.	Approve Priorities for the End-of-Year and Redistribution Program	Yes	Toni Tisdale will seek COMPASS Board of Directors' approval of priorities for the End-of-Year and Redistribution Program.	Consent	N/A	Toni Tisdale	June	May	685
11.	Executive Session – Personnel Matter, Idaho Code [74-206 (b)]	Yes	The Board of Directors will go into executive session to receive the Executive Committee's performance evaluation and recommendation regarding the Executive Director. No action will be taken in the session.	N/A	10	Chair	June	N/A	

<i>Item</i>	<i>Title/Description</i>	<i>Mandatory</i>	<i>Additional Information</i>	<i>Agenda Type<sup>1</sup></i>	<i>Time</i>	<i>Presenter</i>	<i>Proposed Agenda</i>	<i>RTAC Agenda</i>	<i>Program No.</i>
12.	Consider Executive Committee's Recommendation Regarding Executive Director	Yes	The Board will consider the Executive Committee's recommendation resulting from the Executive Director's performance review.	Action	5	Chair	June	N/A	
13.	Adopt Resolution Amending the FY2021-2027 Regional Transportation Improvement Program (TIP)	Yes	Toni Tisdale will seek adoption of a resolution to amend the TIP to include balancing items from the Regional Transportation Advisory Committee in April. Recommended priorities for new funding through the FY2021 Coronavirus Response and Relief Supplemental Appropriations Act is included in this item. Amendment also includes a change in scope for an ITD culvert project.	Action	10	Toni Tisdale	June	April and May	685
14.	Approve Updates to the Transportation Improvement Program Amendment Policy	No	Toni Tisdale will seek COMPASS Board of Directors' approval to update the amendment policy for the TIP, at the request of ITD.	Action	10	Toni Tisdale	June	May	685
15.	Approve Locally Favored High-Capacity Transit Alignment and Mode	No	Rachel Haukkala will seek Board of Directors' approval of the locally favored high-capacity transit alignment and mode.	Action	15	Rachel Haukkala	June	May	661

<i>Item</i>	<i>Title/Description</i>	<i>Mandatory</i>	<i>Additional Information</i>	<i>Agenda Type<sup>1</sup></i>	<i>Time</i>	<i>Presenter</i>	<i>Proposed Agenda</i>	<i>RTAC Agenda</i>	<i>Program No.</i>
16.	Approve Fiscal Impact Analysis Protocol	No	Carl Miller will review the fiscal impact analysis phase II tool and request approval of the protocol for use of the tool.	Action	15	Carl Miller	June	May	661
17.	Update on the Travel Survey Data study	No	Mary Ann Waldinger will provide an update on the Travel Survey Data study	Information /Discussion	10	Mary Ann Waldinger	June	Feb (announced under other)	838
18.	Review <i>Communities in Motion 2050</i> Vision Process	No	Carl Miller will review the <i>Communities in Motion 2050</i> Vision development.	Information /Discussion	15	Carl Miller	June	May	661
19.	Overview of Research on Surface Transportation Block Grant Small Urban Funds	No	Clair Bowman and Toni Tisdale will provide an overview of recent research on the STBG-Urban funding and request support to seek changes in Idaho Transportation Board policy to increase funding for small urban.	Information /Discussion	10	Toni Tisdale and Clair Bowman (Nampa)	June	April	685
20.	Review Draft FY2022-2028 Regional Transportation Improvement Program Project List	Yes	Toni Tisdale will seek Board of Directors' review of the Draft FY2022-2028 TIP, prior to the public comment period.	Memo only		Toni Tisdale	June	May	685
<b>UPCOMING AGENDA ITEMS</b>									
21.	Approve COMPASS Workgroup Charters	No	Meg Larsen will seek approval of the COMPASS Workgroup Charters for	Consent	N/A	Meg Larsen	August	N/A	601



Item	Title/Description	Mandatory	Additional Information	Agenda Type <sup>1</sup>	Time	Presenter	Proposed Agenda	RTAC Agenda	Program No.
			FY2022.						
22.	Approve update to COMPASS Integrated Communication Plan	Yes	Amy Luft will seek approval of the updated COMPASS Integrated Communication Plan	Consent	N/A	Amy Luft	August	PPW - July	653
23.	Adopt Resolution XX-2021 Approving the FY2022 Unified Planning Work Program and Budget (UPWP)	Yes	Meg Larsen will seek approval of the FY2022 UPWP.	Action	15	Meg Larsen	August	N/A	601
24.	Approve <i>Communities in Motion 2050</i> (CIM 2050) Funding Policy	No	Toni Tisdale will seek COMPASS Board of Directors' approval <i>Communities in Motion 2050</i> Funding Policy.	Action	20	Toni Tisdale	August	July	661
25.	Adopt <i>Communities in Motion 2050</i> Vision	No	Carl Miller will seek COMPASS Board of Directors' approval of the <i>Communities in Motion 2050</i> Vision.	Action	20	Liisa Itkonen	August	July	661
26.	Approve CIM Implementation Grants and Project Development Program Projects	Yes	Destinie Hart will seek approval of the FY2022 CIM Implementation Grants and Project Development Program projects.	Action	15	Destinie Hart	August	July	685
27.	Adopt the COMPASS Complete Network Policy	No	Carl Miller will seek COMPASS Board of Directors' adoption of the COMPASS Complete Network Policy.	Action	20	Liisa Itkonen	August	July	661

<i>Item</i>	<i>Title/Description</i>	<i>Mandatory</i>	<i>Additional Information</i>	<i>Agenda Type<sup>1</sup></i>	<i>Time</i>	<i>Presenter</i>	<i>Proposed Agenda</i>	<i>RTAC Agenda</i>	<i>Program No.</i>
28.	Approve FY2022 COMPASS Application Guide	Yes	Toni Tisdale will seek approval of the FY2022 COMPASS Application Guide	Action	15	Toni Tisdale	August	July	685
29.	Update on the Travel Survey Data Collection project	No	Mary Ann Waldinger will provide an update on the Travel Survey Data Collection project	Information /Discussion	5	Mary Ann Waldinger	August	June or July	838
30.	Approve the Draft FY2022-2028 Regional Transportation Improvement Program and Associated Air Quality Conformity Demonstration	Yes	Toni Tisdale will seek COMPASS Board of Directors' approval of the FY2022-2028 TIP and association air quality conformity demonstration.	Action	15	Toni Tisdale	October	Sep	685
31.	Approve CIM 2050 Performance Measures and Targets	No	Hunter Mulhall will seek COMPASS Board of Directors' approval of CIM 2050 performance measures and targets.	Action	20	Hunter Mulhall	October	Sep	661
32.	Approve FY2022 Resource Development Plan	Yes	Destinie Hart will review FY2021 Local Program Grants and seek COMPASS Board of Directors' approval of the FY2022 Resource Development Plan.	Action	20	Destinie Hart	October	Aug	685
33.	ADA Parking Presentation	No		Information /Discussion	20	TBD	October	July	N/A

<i>Item</i>	<i>Title/Description</i>	<i>Mandatory</i>	<i>Additional Information</i>	<i>Agenda Type<sup>1</sup></i>	<i>Time</i>	<i>Presenter</i>	<i>Proposed Agenda</i>	<i>RTAC Agenda</i>	<i>Program No.</i>
34.	Leadership in Motion Awards Presentation	No	Board Chair and Executive Director will present the 2021 COMPASS Leadership in Motion awards.	Pre-meeting		Chair	December	N/A	653
35.	Confirm Regional Transportation Advisory Committee Membership	Yes	COMPASS Bylaws require the COMPASS Board of Directors' confirmation of RTAC membership.	Consent Agenda	N/A	N/A	December	N/A	N/A
36.	Adopt Resolution Approving Revision 1 of the FY2022 Unified Planning Work Program and Budget (UPWP)	No	Meg Larsen will seek approval of Revision 1 of the FY2022 UPWP.	Action	15	Meg Larsen	December	N/A	601
37.	Approve 2022 Federal Transportation Position Statements	Yes	Ken Burgess will seek COMPASS Board of Directors' approval of 2022 federal transportation position statements.	Action	15	Ken Burgess	December	N/A	N/A
38.	Confirm 2022 Board officers; Chair, Chair Elect, Immediate Past Chair. Elect Secretary-Treasurer	Yes	COMPASS Bylaws require the Board confirm ascension of new Board officers and election of new Secretary-Treasurer.	Action	10	Matt Stoll	December	N/A	N/A
39.	Approve Coordinated Public Transit-Human Services Transportation Plan	Yes	Rachel Haukkala will seek COMPASS Board of Directors' approval of Coordinated Public Transit-Human Services Transportation Plan	Action	15	Rachel Haukkala	February 2022	Dec	661

Item	Title/Description	Mandatory	Additional Information	Agenda Type <sup>1</sup>	Time	Presenter	Proposed Agenda	RTAC Agenda	Program No.
40.	Review development of <i>Communities in Motion 2050</i>	No	Liisa Itkonen will review progress on developing <i>Communities in Motion 2050</i> .	Information /Discussion	15	Liisa Itkonen	Feb	N/A	661
41.	Review Updated 2021 Information in <i>Communities in Motion 2040 2.0</i> (CIM 2040 2.0)	Yes	Liisa Itkonen will review updated 2021 information in CIM 2040 2.0.	Information /Discussion	10	Liisa Itkonen	Feb	Jan	661
42.	Update on the Travel Survey Data Collection project	No	Mary Ann Waldinger will provide an update on the Travel Survey Data Collection project	Information /Discussion	5	Mary Ann Waldinger	Feb or April 2022	N/A	838
43.	Accept 2022 Population Estimates	Yes	Carl Miller will seek acceptance of the 2022 Population Estimates.	Action	15	Carl Miller	April 2022	Demographic Advisory Workgroup March	620
44.	Approve FY2023 Membership Dues	Yes	Meg Larsen will seek approval of the proposed membership dues for FY2023.	Action	10	Meg Larsen	April	N/A	601
45.	Approve <i>Communities in Motion 2050</i> Unfunded Priorities	No	Liisa Itkonen will seek COMPASS Board of Directors' approval of <i>Communities in Motion 2050</i> unfunded priorities.	Action	20	Liisa Itkonen	April	March	661
46.	Approve <i>Communities in Motion 2050</i> Implementation Policies	No	Liisa Itkonen will seek COMPASS Board of Directors' approval of <i>Communities in Motion 2050</i> implementation policies.	Action	20	Liisa Itkonen	June	May	661

<i>Item</i>	<i>Title/Description</i>	<i>Mandatory</i>	<i>Additional Information</i>	<i>Agenda Type<sup>1</sup></i>	<i>Time</i>	<i>Presenter</i>	<i>Proposed Agenda</i>	<i>RTAC Agenda</i>	<i>Program No.</i>
47.	Approve COMPASS Workgroup Charters	No	Meg Larsen will seek approval of the COMPASS Workgroup Charters for FY2023.	Consent	N/A	Meg Larsen	Aug 2022	N/A	601
48.	Adopt Resolution XX-2022 Approving the FY2023 Unified Planning Work Program and Budget (UPWP)	Yes	Meg Larsen will seek approval of the FY2023 UPWP.	Action	15	Meg Larsen	August	N/A	601
49.	Adopt Resolution xx-2023 Approving Revision 1 of the FY2023 Unified Planning Work Program and Budget (UPWP)	No	Meg Larsen will seek approval of Revision 1 of the FY2023 UPWP.	Action	15	Meg Larsen	Dec 2022	N/A	601
50.	Adopt <i>Communities in Motion 2050</i> (CIM 2050)	Yes	Liisa Itkonen will seek adoption of CIM 2050	Action	15	Liisa Itkonen	Dec 2022	Nov	661

## EXECUTIVE COMMITTEE AGENDA ITEM IV-D

Date: May 11, 2021

### Topic: Transportation Management Area (TMA) Balancing Plan

#### Request/Recommendation:

COMPASS staff seeks COMPASS Executive Committee's approval of a plan (Attachment 1) recommended by the Regional Transportation Advisory Committee (RTAC) on April 28, 2021, to balance the Surface Transportation Block Grant (STBG) - TMA and Transportation Alternatives Program (TAP) - TMA using new funding through the FY2021 Highway Infrastructure Program (HIP) and the FY2021 Coronavirus Response and Relief Supplemental Appropriations Act (CRRSAA).

#### Background/Summary:

The available budget for federal programs fluctuates yearly based on limits to the obligation authority (OA) set by the US Department of Transportation. This year, the OA limitation is impacting federal-aid programs more than most years, causing a significant shortfall. At the same time, additional funding is available through HIP and CRRSAA funds, which can be used to fill that gap. The issues and the recommended programming are provided in the information below.

#### Obligation Authority Limitation:

Each year, Congress passes an appropriations bill for a full fiscal year of funding; however, our budget process starts months prior to the bill being passed. COMPASS and Idaho Transportation Department (ITD) staff budget funds based on an estimated total carried forward from the prior year's appropriations, consistent with the transportation authorization bill. COMPASS budgets up to 100% of the estimated amount. It is normal for the US Department of Transportation to limit OA near the middle of the fiscal year, historically to 94% to 97% of original estimates. In a typical year, the difference in estimates and the OA limitation is made up, in whole or in part, at the end of the fiscal year, through the End-of-Year and Redistribution Plan with funds from other areas of Idaho or other states.

#### TMA Shortfall:

This year, the effective OA limitation is 88.53%, resulting in a federal funding shortfall of over \$1.4 million (Table 1). The shortfall amount includes required local match.

Table 1.

	Planning Allocation	Actual Available	Difference (shortage)
STBG-TMA	\$10,888,000	\$9,509,109	(\$1,378,891)
TAP-TMA	\$480,000	\$423,695	(\$56,305)
Total	\$11,368,000	\$9,932,804	(\$1,435,196)

The funding shortfall does not affect projects that are already obligated. In the March RTAC meeting, action was taken to reduce federal funding for two projects to balance the current programs to available funding. The shortfall was replaced with local funds until additional federal funds could be budgeted:

- STBG-TMA
  - Key Number 20129 - Capital Maintenance, Phase 2, Boise Area - FY2021
    - Federal funding reduced by \$1,378,891
    - Available FY2020 HIP carryover funds of \$153,000 offset part of the reduction for a new shortfall total of \$1,225,891.
- TAP-TMA
  - Key Number 20245 - SR2S, VRT, Ada County - FY2021 and FY2022
    - Federal funding reduced by \$56,305

#### New Available Funding:

For FY2021, two additional funding sources are available (Table 2):

- FY2021 HIP
  - Total available (including required match): \$612,261
  - Eligibility is the same as STBG funds
  - Funds must be obligated by September 30, 2024
- FY2021 CRRSAA
  - Total available (including match): \$4,289,729
  - Eligibility is the same as STBG funds
    - A special provision is also available that allows more flexibility
      - Examples: projects may be on local roads and/or designed to local standards in certain cases
  - Funds are from the general fund, rather than the Highway Trust Fund
    - This will create additional documentation and possible audit through the Office of Inspector General, rather than the Department of Transportation
  - Match is not required by CRRSAA; however, ITD is the direct recipient of the funds and is requiring the same match rate as STBG funds (7.34%)
  - Funds must be obligated by September 30, 2024
- FY2022 TAP-TMA Unbudgeted
  - These funds are not new, but available to use for budgeting

Table 2.

	FY2021 HIP	FY2021 CRRSAA	FY2022 TAP- TMA Unbudgeted	New Total Available
STBG-TMA	\$612,261	\$4,289,729	\$0	\$4,091,990
TAP-TMA	\$0	\$0	\$216,000	\$216,000
Total	\$612,261	\$4,289,729	\$216,000	\$5,117,990

Due to numerous possibilities of using these funds, COMPASS staff reviewed all current funding needs and how they fit in the COMPASS Balancing Policy (Attachment 2). The official agency request letters for each project are provided on the COMPASS website under "supplemental information" at <https://www.compassidaho.org/people/execmeetings.htm>. After consideration of all these needs and lengthy discussion, RTAC recommended the funding plan provided in Attachment 1.

#### Summary of the recommendation:

- Shortfall from OA limitation for the ACHD and VRT projects listed above are budgeted to the full original amounts.
  - Since the TAP-TMA program did not receive additional funding, the TAP-TMA shortfall is covered using STBG-TMA funds.

- The City of Eagle bicycle pedestrian bridge project includes an additional \$80,000 for additional design, plus \$1.5M of the \$2.44M requested for construction.
- Valley Regional Transit's rolling stock, infrastructure, and technology projects have almost \$2.6M converted from formula funds to CRRSAA funds, which allows more flexibility in timing; however no additional funding.
- ACHD's FY2023 roadway and ADA (Americans with Disabilities Act) project receives \$136,000 of the \$300,000 requested for additional design, and \$552,000 is budgeted for the design of the Five Mile Road overpass project to convert local funds to federal. This project scored #3 in the recent COMPASS application process.
- The City of Meridian Rail with Trail pathway project was originally planned to be removed from the federal program; however, with CRRSAA funds, the project has more flexibility in timing and will also be able to use local design standards.
- A new project is recommended for the City of Boise for a multi-use pathway along Garden Street using CRRSAA funds, which allows the project to use local design standards. The project scored #4 in the recent COMPASS application process.

#### End-of-Year and Redistribution Plan:

The End-of-Year and Redistribution Plan is anticipated to bring in approximately \$1.4M. Staff will request RTAC to make a recommendation for the priorities in the End-of-Year and Redistribution Plan in May. This recommendation will be provided to the COMPASS Board of Directors for approval in June. Additional funding through this plan will provide additional funding opportunities. Staff anticipates the cost increase for ACHD's Capital Maintenance project will be a top priority in the End-of-Year and Redistribution Plan.

#### Next Steps:

Since the new funding availability is not within normal expectations, and some of the RTAC recommendations do not follow COMPASS Board of Directors' guidance for regular balancing in order to take advantage of new available funding, staff requests COMPASS Executive Committee approval of the balancing plan. The approval allows changes that affect FY2021 projects to be processed immediately through an Administrative Modification.

Staff will request approval of an amendment to the FY2021-2027 Regional Transportation Improvement Program (TIP) to change the remainder of the projects at the June 21, 2021, COMPASS Board meeting, except the new project in the City of Boise, which will be added into the draft FY2022-2028 TIP.

#### **Implication (policy and/or financial):**

The recommended action allows:

- Two projects to meet the intent of the original program with full federal funding
- Four projects to progress with optimum benefits to sponsor agencies
- City of Meridian to maintain a project that was at risk of being removed
- City of Boise to add a new project
- The ability to fully program available TMA program funds within deadlines

#### **More Information:**

- 1) Attachment 1: RTAC Balancing Recommendation
- 2) Attachment 2: Funding Needs in the Transportation Management Area
- 3) For detailed information contact: Toni Tisdale, Principal Planner,  
[ttisdale@compassidaho.org](mailto:ttisdale@compassidaho.org)



# RTAC Balancing Recommendation

Attachment 1

Agency	Project	Project	Proposal	Funding Recommendation	Source(s)
ACHD	19993	Roadway and ADA Improvements, Part 2, Boise Area – FY2023	release \$197K in design funds per ACHD.	(\$197,000)	FY2021 STBG-TMA
VRT	20245	SR2S. VRT. Ada County - FY2021	covers OA shortfall	\$56,000	FY2021 STBG-TMA
ACHD	20129	Capital Maintenance, Phase 2, Boise Area - FY2021	covers OA shortfall. Creates Advance construction with construction over 2 years.	\$1,226,261	FY2021 STBG-TMA, FY2021 HIP, FY2022 STBG-TMA
Eagle	20841	Bicycle and Pedestrian Bridge over North Channel of Boise River, Eagle	covers design request	\$80,000	FY2022 TAP-TMA
Eagle	20841	Bicycle and Pedestrian Bridge over North Channel of Boise River, Eagle	covers \$1.5M of construction request (total \$2.44M)	\$1,523,000	FY2023 STBG-TMA
VRT	19763 19950	Transit - Rolling Stock, Infrastructure, and Technology, Boise Area, VRT – FY2021-2023	changes funds from STBG-TMA to CRRSAA - allowing flexibility in funding timing/amounts of funding large bus purchase, or other TAM Plan needs (total \$2,548,000)	\$0	FY2021 CRRSAA
ACHD	20259	Roadway and ADA Improvements, Part 1, Boise Area - FY2023	covers part of the additional design cost for new design standards. (TAP funds may only be used for the bike/ped portion of design)	\$136,000	FY2022-TAP-TMA
ACHD	23095	Five Mile Road Overpass and Widening, NEPA, Boise	partial conversion of local to federal for design no limits on modes	\$552,000	FY2022 STBG-TMA
Meridian	13918	Rail with Trail Pathway, Meridian	allows project to delay to a later year, otherwise it will be removed. Could also allow design to local standards through special provision.	\$529,000	FY2021 CRRSAA
Boise	NEW	Garden Street Multi-Use Pathway, Cassia Park to Albion (Boise)	add project, can only move forward at local design level allowed through CRRSAA special provision	\$1,212,729	FY2021 CRRSAA
Total				\$5,117,990	

Total per agency	
ACHD	\$1,717,261
Boise	\$1,212,729
Eagle	\$1,603,000
Meridian	\$529,000
VRT	\$56,000
	\$5,117,990

# Funding Needs in the Transportation Management Area

Attachment 2

Gray highlight = change is not consistent with policy

Green highlight = recommended for funding

Peach highlight = recommended for partial funding

KN	Policy Priority*	Project	FY2021 Request	Notes	Anomaly with Policy
19993	N/A	Roadway and ADA Improvements, Part 2, Boise Area – FY2023	-\$197,000	To release PC funds that are not needed because design for a segment is already complete under different KN. The segment was delayed.	
20245	TOP	SR2S. VRT. Ada County - FY2021	\$56,000	To cover original cost of project. Short due to OA Limitation. Formula available from release from KN 20129	
20129	TOP	Capital Maintenance, Phase 2, Boise Area - FY2021	\$1,226,261	To cover original cost of project. Short due to OA Limitation. Release \$56K in formula for KN 20245.	
20129	1B	Capital Maintenance, Phase 2, Boise Area - FY2021	\$1,028,000	2021 Additional CN/CE funds to cover current estimate.	
20122	3	Pavement Preservation and ADA, Phase 2, Boise Area - FY2022	\$10,000	2021 add ROW funds to cover new design standards	Not consistent with original scope.
20259	3	Roadway and ADA Improvements, Part 1, Boise Area - FY2023	\$500,000	2022 to cover ROW on new design standards.	Not consistent with original scope.
19993	3	Roadway and ADA Improvements, Part 2, Boise Area - FY2023	\$250,000	2022 to cover ROW on new design standards.	Not consistent with original scope.
20674	3	Roadway and ADA Improvements, Part 1, Boise Area - FY2024	\$500,000	2023 to convert local to federal for ROW costs on new design standards.	Not consistent with original scope.
20538	3	Roadway and ADA Improvements, Part 2, Boise Area - FY2024	\$250,000	2023 to convert local to federal for ROW costs on new design standards.	Not consistent with original scope.
21896	3	Roadway and ADA Improvements, Part 1, Boise Area - FY2025	\$500,000	2024 to convert local to federal for ROW costs on new design standards.	Not consistent with original scope. No policy for future year construction, treated as advance year of construction.
19465	4	Pavement Preservation and ADA, Phase 1, Boise Area - FY2022	\$180,000	2021 additional PC to cover new design standards	Not consistent with original scope.

KN	Policy Priority*	Project	FY2021 Request	Notes	Anomaly with Policy
20259	4	Roadway and ADA Improvements, Part 1, Boise Area - FY2023	\$300,000	2021 additional design to cover new design standards.	Not consistent with original scope.
20674	4	Roadway and ADA Improvements, Part 1, Boise Area - FY2024	\$319,000	2022 to cover additional design costs on new design standards.	Not consistent with original scope.
21896	4	Roadway and ADA Improvements, Part 1, Boise Area - FY2025	\$597,000	2023 to convert local to federal for design costs on new design standards.	Not consistent with original scope. No policy for future year construction, treated as advance year of construction.
20841	4	Bicycle and Pedestrian Bridge over North Channel of Boise River, Eagle	\$80,000	2021 additional design	
19465	5	Pavement Preservation and ADA, Phase 1, Boise Area - FY2022	\$500,000	2022 additional construction to cover new design standards.	Not consistent with original scope. No policy for future year construction, treated as advance year of construction.
20259	5	Roadway and ADA Improvements, Part 1, Boise Area - FY2023	\$1,000,000	2023 to cover additional construction on new design standards.	Not consistent with original scope. No policy for future year construction, treated as advance year of construction.
19993	5	Roadway and ADA Improvements, Part 2, Boise Area - FY2023	\$500,000	2023 to cover additional construction on new design standards.	Not consistent with original scope. No policy for future year construction, treated as advance year of construction.
20674	5	Roadway and ADA Improvements, Part 1, Boise Area - FY2024	\$1,000,000	2024 to convert local to federal for construction costs on new design standards.	Not consistent with original scope. No policy for future year construction, treated as advance year of construction.
20538	5	Roadway and ADA Improvements, Part 2, Boise Area - FY2024	\$500,000	2024 to convert local to federal for CN costs on new design standards.	Not consistent with original scope. No policy for future year construction, treated as advance year of construction.
20841	5	Bicycle and Pedestrian Bridge over North Channel of Boise River, Eagle	\$2,435,000	2023 CN increase. (need minimum of \$1.1M)	No policy for future year construction, treated as advance year of construction.
18905	5	Transit - Rolling Stock, Infrastructure, and Technology, Boise Area, VRT – FY2021	\$2,000,000	2021 to date \$931,000	No policy for future year procurement, treated as advance year of construction.
19763	5	Transit - Rolling Stock, Infrastructure, and Technology, Boise Area, VRT – FY2022	\$2,000,000		No policy for future year construction, treated as advance year of construction.

KN	Policy Priority*	Project	FY2021 Request	Notes	Anomaly with Policy
19950	5	Transit - Rolling Stock, Infrastructure, and Technology, Boise Area, VRT – FY2023	\$2,000,000		No policy for future year construction, treated as advance year of construction.
20659	5	Transit - Rolling Stock, Infrastructure, and Technology, Boise Area, VRT – FY2024	\$2,000,000		No policy for future year construction, treated as advance year of construction.
20006	7	Pavement Preservation and ADA, Phase 3, Boise Area - FY2022	\$300,000	2022 to covert local to federal for construction costs.	
20080	7	Roadway and ADA Improvements, Part 3, Boise Area - FY2023	\$300,000	2023 to convert local to federal for construction costs.	
20006	9	Pavement Preservation and ADA, Phase 3, Boise Area - FY2022	\$75,000	2021 to convert local to federal for design costs.	
23095	8	Five Mile Road Overpass and Widening, NEPA, Boise	\$1,131,000	Convert local to federal for ROW. Scored #3 in recent ranking process.	
23095	9	Five Mile Road Overpass and Widening, NEPA, Boise	\$1,550,000	Convert local to federal for design. Scored #3 in recent ranking process.	
13918		Rail with Trail Pathway, Meridian	\$529,000	City requested to remove project due to timing, but consider for CRRSAA funds, which allows more time for ROW acquisition.	No policy for this consideration.
NEW	11	Garden Street Multi-Use Pathway, Cassia Park to Albion (Boise)	\$120,000	Add new project? Scored #4 in recent ranking process. City of Boise requests CRRSAA funds, as project could be construction at local standards and it is 30% designed. Design only.	
NEW	11	Garden Street Multi-Use Pathway, Cassia Park to Albion (Boise)	\$1,613,000	Add new project? Scored #4 in recent ranking process. City of Boise requests CRRSAA funds, as project could be construction at local standards and it is 30% designed. Construction only.	

## EXECUTIVE COMMITTEE AGENDA ITEM V-A

Date: May 11, 2021

### **Topic: Status Report - Regional Transportation Advisory Committee (RTAC)**

#### **Request/Recommendation:**

Information only.

#### **Background/Summary:**

RTAC Bylaws state that the RTAC Chair will submit a monthly status report on RTAC activities to the COMPASS Executive Committee. Below is an outline of agenda items and actions from the April 28, 2021, meeting.

#### **ACTION ITEMS**

##### ***Communities in Motion 2050 (CIM 2050) Performance Measures and Targets***

RTAC formed a subcommittee to review and set targets for proposed CIM 2050 performance measures. The subcommittee will include Brian McClure, City of Meridian; Brent Moore, Ada County; Tom Laws, Ada County Highway District (ACHD); Karen Gallagher, City of Boise; Angela Lively, City of Caldwell; Jeff Barnes, City of Nampa; and Stephen Hunt, Valley Regional Transit (VRT).

##### **TMA Balancing**

RTAC recommended an action to balance the overall Surface Transportation Block Grant (STBG) program and Transportation Alternative Program (TAP) in the Transportation Management Area (TMA), "option 4" as modified to reduce the ACHD Five Mile Overpass project by \$529,000, add the City of Meridian Rail with Trail project for \$529,000 using the Coronavirus Response and Relief Supplemental Appropriations Act (CRRSAA) funds, and exchange \$529,000 in CRRSAA funds for STBG-TMA funds for the VRT rolling stock project.

#### **INFORMATION ITEMS**

##### **Detailed "All Aboard" Survey Results**

COMPASS staff reviewed the results of the "All Aboard" public survey on high-capacity transit and discussed next steps.

##### **Outcomes of the RTAC Performance Measure Review Subcommittee Meetings**

COMPASS staff reviewed the outcomes of the RTAC performance measure subcommittee meetings to improve safety and pathway measures.

##### **Resilience Intern's Report for CIM 2050**

COMPASS intern reviewed "resilience" as it relates to CIM 2050 and its relevance in the Treasure Valley.

##### **Surface Transportation Block Grant Small Urban Funds**

COMPASS and City of Nampa staff provided an overview of recent research on the STBG-Urban funding. This item will be presented to the COMPASS Board of Directors in a future meeting.

**Draft Allocation of House Bill 308 (Memo Only)**

COMPASS staff provided a memo of the draft allocation of the FY2021 House Bill 308.

**More Information:**

- 1) Contact Liisa Itkonen, COMPASS Principal Planner, at [litkonen@compassidaho.org](mailto:litkonen@compassidaho.org) or Lenny Riccio, E.I.T., Staff Engineer/Transportation Planner, Canyon Highway District No. 4, at [LRiccio@canyonhd4.org](mailto:LRiccio@canyonhd4.org) or (208) 454-8135.

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