# **MEMO**

Date: August 11, 2021

**To:** Robb MacDonald, Engineering Department

T.J. Frans, Engineering Department

Alan Perry, Fire Marshal

Chris Bryant, Building Department Dave Wright, Police Department Dave Marston, Mapping Department Angie Hopf, Mapping Department

Vallivue School District Caldwell School District Pioneer Irrigation District

Compass Idaho

Caldwell Transportation Brown Bus Company

Canyon Highway District #4
Idaho Transportation Department

Valley Regional Transit

Idaho Power Intermountain Gas

Bureau of Reclamation, Snake River Area Office

**USPS Caldwell** 

From: Debbie Root, Senior Planner

Caldwell P & Z Department

RE: Case Number SUB21-000010 Virginia 4-Plexes

Please review the attached application and information and provide us with your written input. We request that you e-mail any comments as soon as possible but no later than **Friday, September 3, 2021.** 

E-mail: P&Z@cityofcaldwell.org

**Case Number: SUB21-000010/SUP21-000010:** A request by Open Door Rentals LLC for a Subdivision and a Special Use Permit for Virginia Park 4-Plexes, a 64 unit multi-family development with 10 common lots in a C-2 (Community Commercial) zone consisting of 7.15 acres on parcel R34101010F. The property is located on the northwest corner of HWY 20/26 and Ward Road.

This case is scheduled to be presented before the Caldwell Hearing Examiner on Tuesday, September 14, 2021 at 7:00 pm.

We will assume that you have no objections, concerns or comments if you do not reply to this request within the requested timeframe. If you have any questions, you may contact me at 208-455-4662.



# CITY OF Caldwell, Idaho

Planning & Zoning Hearing Review Application

Type of Review Req	uested				
() Annexation/Deannexa () Appeal/Amendment () Comprehensive Plan I () Design Review () Ordinance Amendmen () Rezone () Special Use Permit () Subdivision- Prelimina () Subdivision- Final Plat () Subdivison- Short Plat () Time Extension () Variance () Other	Map Change nt ary Plat t	STAFF USE ON File Number(s):  Project Name: Date Filed: Related Files:	SUPZ SUBZ irginia	1-0000 1-0000 2 Park e Complete:	10 10 4 plays
Subject Property In	formation				
Address: 0 KCID RDCALDWELL, ID 83605		Parc(s):	cel Number	R34101010	F0
Subdivison: Block:	Lot: Acreage: 7.15				Zoning:
Prior Use of the Property:	vacant land				
Proposed Use of the Property:	Sixteen 4-plex lots, open	space and amenties			
Applicant Information	on				
Applicant Name: Jane Su	uggs	Phone: 208-6	602-6941		
Address: 9840 W. Overla	nd Road, Suite 120	City	: Boise	State: <u>ID</u> Z	ip: <u>83709</u>
Email: jane@gemstatepla	anning.com		Cell: 208-60	2-6941	
Owner Name: OPEN DO	OR RENTALS LLC	Phone:			
Address: 1977 E OVERLAMERIDIAN, ID 8	AND RD 33642-6649	City: MERIDIAN	State: ID	Zip: 83642	2-6649
Email:				Cell	:
Agent Name: (e.g., architrepresentative)	ect, engineer, developer,	Gem State Pla	nning		
Address: 9840 W. Overland Road, Suite 120 Suite 120			City: Boise	State: ID	Zip: <u>83709</u>
Email: jane@gemstateplanning.com Cell:					Cell: _
Authorization					
Print Applicant Name: Ja	ane Suggs				
Applicant Signature: Date: 04/30/2021					
621 Cleveland Bouley	vard • Caldwell, Idaho 83605 •	Phone: (208) 455-3021	<ul> <li>www.cityo</li> </ul>	fcaldwell.com/F	lanningZoning

# **Gem State Planning, LLC**

April 30, 2021

Mr. Jerome Mapp, Planning Director Caldwell Planning and Zoning Department 621 Cleveland Boulevard Caldwell, Idaho 83605

Subject:

Virginia Park 4plexes

Preliminary Plat and Special Use Permit applications

Dear Mr. Mapp:

Please accept the attached applications and support materials for Virginia Park 4plexes, located north of Hwy 20/26, between Cabot Avenue and Ward Road (4N, 2W, Section 19). These new 4plex homes will provide an additional housing type and residential opportunity in the popular Virginia Park neighborhood.

This new subdivision is 5.99 acres and is already annexed into the City of Caldwell. The property is zoned C-2. Multi-family land use is allowed with a special use permit. The new development will include sixteen (16) 4plex lots or 64 dwelling units, and 10 common lots. The subdivision also features open space, a play structure and 2 picnic shelters/pergola. The overall density is 10.68 du/acre, which is appropriate next to Hwy 20/26.

#### **Preliminary Plat**

As noted above, the Virginia Park 4plex Subdivision include 16 lots for 4plex buildings. The adjacent Virginia Park development currently consists of all single family detached homes. The 4plexes will provide for a new housing option in this desirable neighborhood.

The 4plexes are accessed via a privately maintained driveway, Leesburg Lane, that will connect to Ward Road on the east end and Cabot Avenue cul-de-sac on the west end. Parking is provided in front of the 4plex building in Leesburg Lane. We are providing 130 parking spaces for residents and guests or 2.03 parking spaces per dwelling unit; more than minimum 96 spaces per du. We are also providing bike racks for up to 40 bicycles.

Additional right of way will be dedicated and the Ward Road frontage will be improved with curb, gutter and sidewalk as noted on page 2 of the preliminary plat.

#### **Special Use Permit**

Since this lot is zoned C-2, a special use permit (SUP) is required for development of four-, five-, or six-family dwellings (CCC 10-02-02: Land Use Schedule). The location and shape of this property support the use of the property for multi-family residential use.

9839 W. Cable Car Street, Suite 101, Boise, Idaho 83709



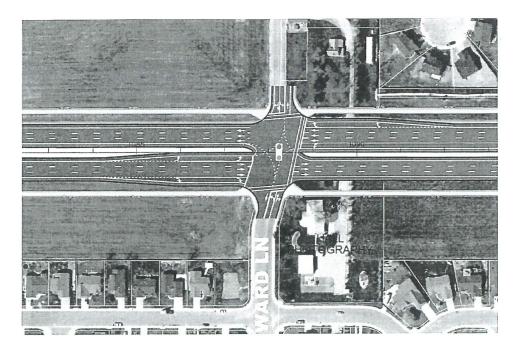
The 4plexes provide an appropriate transition in land use between the single family homes in Virginia Park to the north and Hwy 20/26 to the south. Community Commercial (C-2) uses, including general shopping and retail, would be incompatible since they would back up to the single family homes.

The shape of this lot, longer east to west, would restrict the use of this property for commercial use as well. The 30' buffer along Highway 20/26 and the required landscape buffer between homes (Class I) and commercial uses (Class IV) would reduce the portion of the lot that is developable for C-2 uses.

In addition, commercial uses depend on convenient ingress/egress and parking. The access at Hwy 20/26 and Ward Road may also preclude a successful commercial endeavor since the access is located before the commercial/retail buildings as traffic moves westward.

### Neighborhood meeting and Redesign of the 4plex buildings

A virtual neighborhood meeting was held on December 22, 2020. One of the biggest concerns was traffic at Ward and Hwy 20/26. This section of the Hwy 20/26 improvement project is currently being designed and construction is expected to begin this year. The planned intersection is shown below:



Some of the Quincy Street neighbors were concerned with 4plex residents being able to see into their backyards. We listened to these concerns and the architect and home builder established a new 4plex design that will be constructed along the north side of Leesburg Lane. These 4plex units will not have balconies that face north toward the Quincy Street neighbors.

The balconies of these building will be on the south side of the units, away from the Quincy Street neighbors. The north facing windows of these 4plexes have also been redesigned so that the windowsills are 5'6" high; much higher than typical windows. This redesign will limit the opportunity for 4plex residents to view the Quincy Street homes and yards. The floor plans for the 4plexes are shown on the preliminary plat.

#### Landscaping and Open Space

A landscape plan and landscape plan rendering are included with our application. The plan shows significant landscaping along the north boundary to provide even more buffering with the Quincy Street neighbors.

We are providing 0.75 acres of qualified open space, which is more than the zoning code requires. Qualified open space does not include required buffers and drainage lots. As shown on the landscape plans, a playground structure and picnic shelter will be conveniently located on the open space lot in the middle of the development, Lot 5, Block 1. We are also providing a picnic shelter/pergola in the open space next to the Cabot Avenue cul-de-sac, Lot 25, Block 1.

#### Summary

Virginia Park 4plex Subdivision will provide an alternative and attractive housing option folks who desire to live in the popular Virginia Park neighborhood.

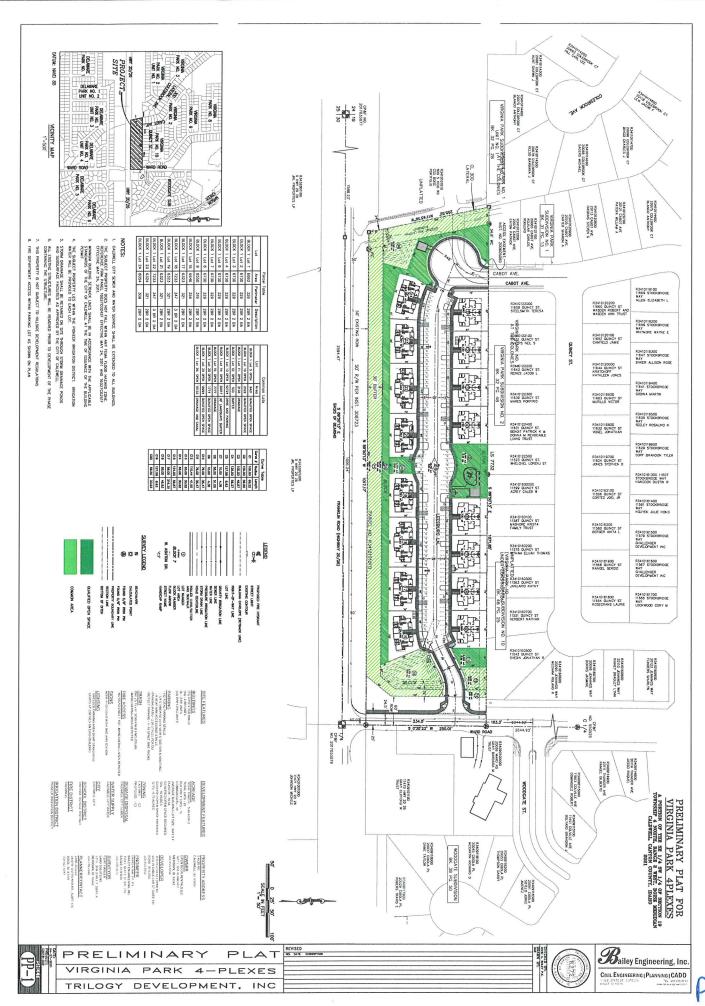
We look forward to working with you and the staff through the approval process. Please contact me if you have questions about Virginia Park 4plexes or our applications.

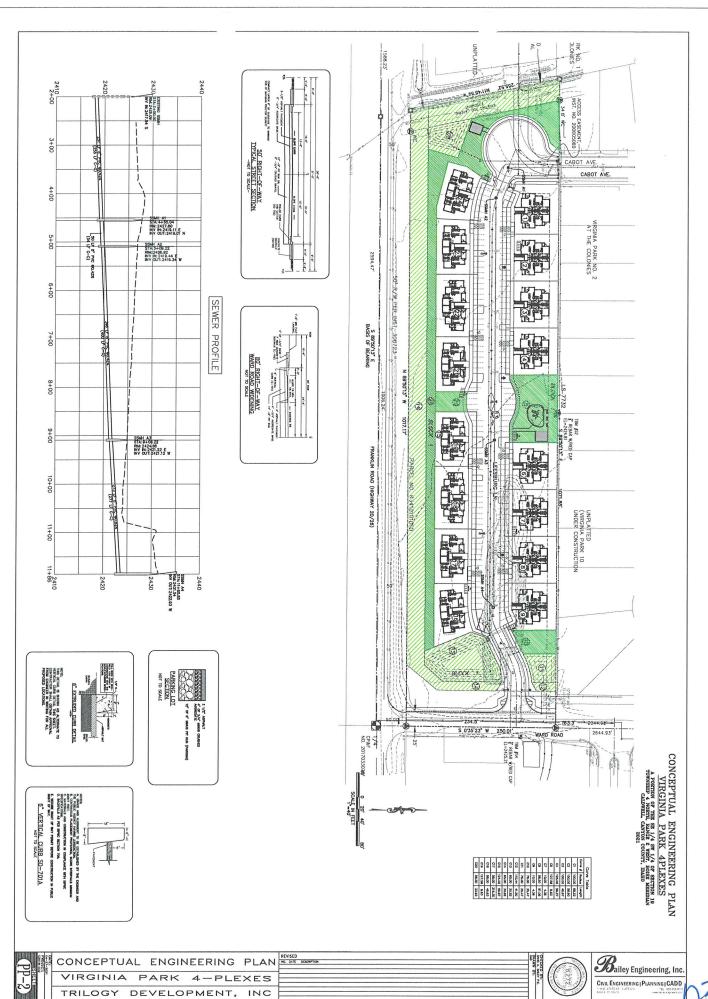
Sincerely,

Jane Suggs

cc:

Shawn Brownlee, Trilogy Development

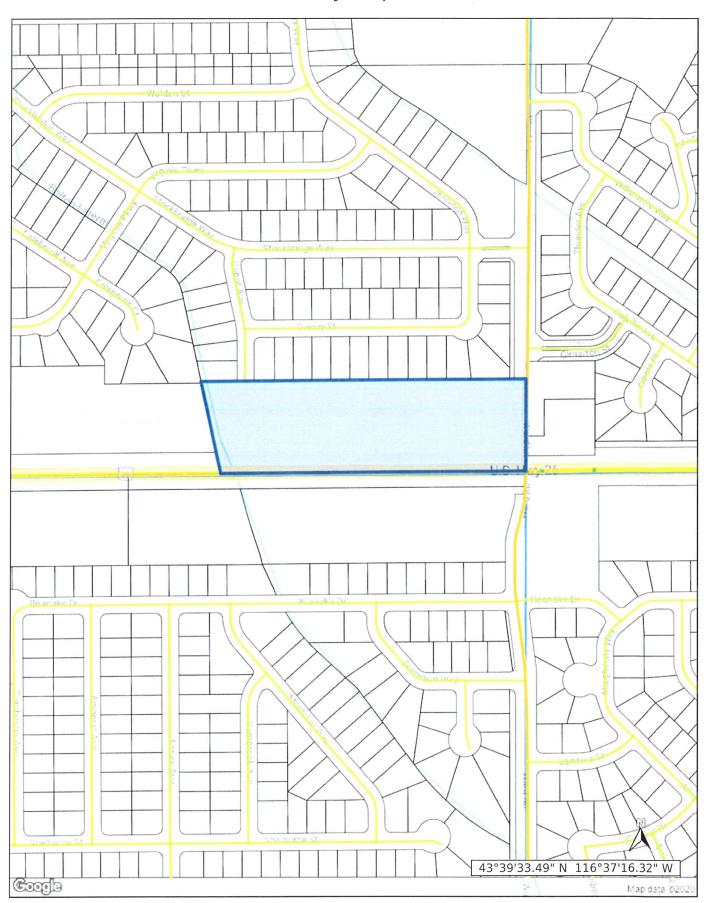






# Virginia Park 4-plexes

Vicinity Map



# Virginia Park 4Plexes Tuesday, December 22, 2020 Virtual Meeting 6 pm

Name	Address	Email / Phone
1Allison Baker	11647 Stockbridge Way	
2Teresa Steelsmith	11659 Quincy Street	
3Michele & Nathan Herbers	11551 Quincy Street	
4Paula Wolford	11568 Roanoke Drive	
5Roland Mecham	20090 Jennings Way	Manager and the second
6. Christina & Caleb Acrey	11599 Quincy Street	leavell.christina@gmail.com
7. Ann Wasden	11660 Quincy Street	
8. <u>Kathy Januario</u>	11563 Quincy Street	kjanuario@cox.net
9		
10		
11. email contact:		
12. <u>Kathleen Tessman</u>	5118 Lasher Lane	tessmankat1948@gmail.com
13Paul Morgan	522 Borchers Lane	polmor283@gmail.com
14Donna Bisbee	11407 Willamette Way	donnabisbee7@gmail.com_
15		
16		
17		
18		
19		
20		





# ACCOMMODATION RECORDING

2019-029390

RECORDED

07/01/2019 03:27 PM

CHRIS YAMAMOTO
CANYON COUNTY RECORDER

Pgs=5 EHOWELL TYPE: DEED TITLEONE BOISE ELECTRONICALLY RECORDED

Order Number: 19334183

# Warranty Deed

For Value Received,

JRL Properties L.P., an Idaho limited partnership and Glasgow Enterprises, L.L.C., an Idaho limited liability company, the Grantor, does hereby grant, bargain sell and convey unto, Open Door Rentals, LLC, an Idaho limited liability company, whose current address is 1977 E. Overland Rd., Meridian, ID 83642, the Grantee, the following described premises, in Canyon County, Idaho, To Wit:

#### **EXHIBIT "A" ATTACHED HERETO AND MADE APART HEREOF**

TO HAVE AND TO HOLD the said premises, with their appurtenances unto the said Grantee, its heirs and assigns forever. And the said Grantor does hereby covenant to and with the said Grantee, that Grantor is the owner in fee simple of said premises; that they are free from all encumbrances EXCEPT those to which this conveyance is expressly made subject and those made, suffered or done by the Grantee; and subject to all existing patent reservations, easements, right(s) of way, protective covenants, zoning ordinances, and applicable building codes, laws and regulations, general taxes and assessments, including irrigation and utility assessments (if any) for the current year, which are not due and payable, and that Grantor will warrant and defend the same from all lawful claims whatsoever. Whenever the context so requires, the singular number includes the plural.

Dated: 6/24/19

By:

John A. Lauge Sr., General Partner

Glasgow Enterprises, L.L.C., an Idaho limited liability company

Lloyd W. Glasgow, Manager

Warranty Deed Page 1 of 2





Order Number: 19334183

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Dated: 6/24/19

JRL Properties L.P., an Idaho limited partnership

By:
John A. Laude Sr., General Partner

Glasgow Enterprises, L.L.C., an Idaho limited liability company

By:
Lloyd W. Glasgow, Manager

Warranty Deed Page 1 of 2

A6



Order Number: 19334183

# Warranty Deed

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Dated: 6/24/15
JRL Properties L.P., an Idaho limited partnership
Ву:
John A. Laude Sr., General Parther
Glasgow Enterprises, L.L.C., an Idaho limited liability company
By:Lloyd W. Glasgow, Manager

Warranty Deed Page 1 of 2

Ale

State of Idaho, County of Ada, ss.	
On this day of in the ye Public in and for said State, personally appeared John A. L General Partner of the partners in the partnership of JRL P said partnership's name to the foregoing instrument, and a	aude Sr., known or identified to me to be the roperties L.P. and the partner(s) who subscribed
same in said partnership name.	MINIMUM.
Residing at: Boise TD  My Commission Expires: 9/6/2019  (seal)	MY COMMISSION EXPIRES 9-6-2019  ATE OF IDATIONAL MANAGEMENT OF IDATIONAL MANAG
	SSION NUMBER HITT
State of Idaho, County of Ada, ss.	William III
On this day of, 2019, b for said State, personally appeared Lloyd W. Glasgow, kn limited liability company that executed the within instrumer same for and on behalf of said limited liability company an	efore me, the undersigned, a Notary Public in and own or identified to me to be a Manager of the and acknowledged to me that he executed the
IN WITNESS WHEREOF, I have hereunto set my year in this certificate first above written.	hand and affixed my official seal the day and
Notary Public for Idaho	
Residing In:	
My Commission Expires:	

State of Idaho, County of Ada, ss. in the year of 2019, before me, the undersigned, a Notary On this day of Public in and for said State, personally appeared John A. Laude Sr., known or identified to me to be the General Partner of the partners in the partnership of JRL Properties L.P. and the partner(s) who subscribed said partnership's name to the foregoing instrument, and acknowledged to me that he/she/they executed the same in said partnership name. , Notary Public Residing at: My Commission Expfres: (seal) State of Idaho, County of Ada, ss. On this day of June, 2019, before me, the undersigned, a Notary Public in and for said State, personally appeared Lloyd W. Glasgow, known or identified to me to be a Manager of the limited liability company that executed the within instrument and acknowledged to me that he executed the same for and on behalf of said limited liability company and that such limited liability company executed it. IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal the day and year in this certificate first above written. Notary Public for Idaho Residing In: My Commission Expires: residing: Boise, id COMMISSION EXPIRES: 11-28-19

# <u>Legal Description</u> Virginia Park 4-Plex Site

A parcel of land located in the SE ¼ of the SW ¼ of Section 19, Township 4 North, Range 2 West, Boise Meridian, City of Caldwell, Canyon County, Idaho, and more particularly described as follows:

BEGINNING at an Aluminum Cap monument marking the southeast corner of the SW ¼ (S ¼ corner) of said Section 19, from which an Aluminum Cap monument marking the southwest corner of said Section 19 bears N 89°50′13" W a distance of 2594.47 feet;

Thence N 89°50'13" W along the south boundary of said SW ¼ a distance of 1006.24 feet to a point on the centerline of the 300 Lateral;

Thence leaving said south boundary and along said centerline N 11°45′59" W a distance of 51.10 feet to a point on the northerly right-of-way of Franklin Road (Highway 20/26) as shown in Highway Right-of-Way Deed Instrument No. 308723, records of Canyon County;

Thence continuing along said centerline N 11°45′59″ W, being partially also along the easterly boundary of Virginia Park Subdivision No. 1 At The Colonies, as filed for record in Book 31 of Plats at Page 13, records of Canyon County, Idaho (formerly described thereon as N 11°45′52″ W), a distance of 255.52 feet to the southwesterly corner of Virginia Park Subdivision No. 2 at The Colonies, as filed for record in Book 32 of Plats at Page 48, records of Canyon County, Idaho;

Thence along the southerly boundary of said Virginia Park Subdivision No. 2 at The Colonies and the projection thereof S 89°50'13" E (formerly S 89°50'21" E) a distance of 1071.85 feet to a point on the east boundary of the SW ¼ of said Section 19;

Thence along said boundary S 0°35'23" W a distance of 250.01 feet to a point on said northerly right-of-way of Franklin Road (Highway 20/26);

Thence continuing along said boundary S 0°35'23" W a distance of 50.00 feet to the **POINT OF BEGINNING.** 

This parcel contains 7.16 acres and is subject to any easements or right-of-way existing or in use.

Clinton W. Hansen, PLS Land Solutions, PC April 26, 2019

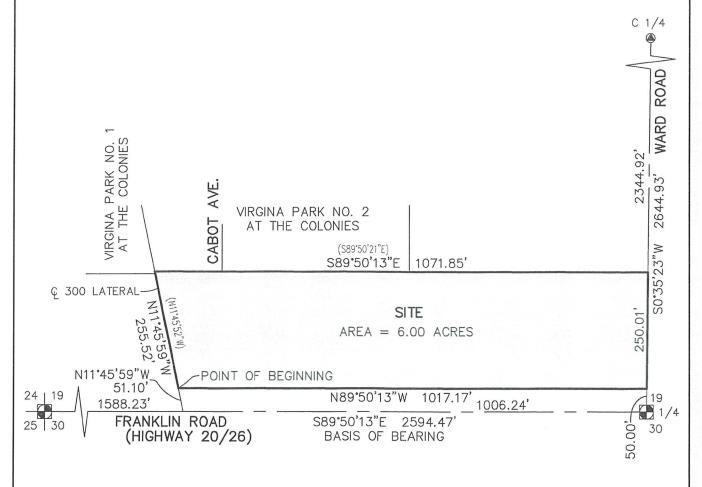
OB 5.3.19

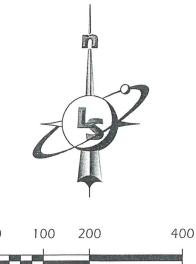
Virginia Park 4-Plex Site Job No. 19-02 Page 1 of 1

Ale

# VIRGINIA PARK 4-PLEX SITE

LOCATED IN THE SE 1/4 OF THE SW 1/4 OF SECTION 19, T.4N., R.2W., B.M. CITY OF CALDWELL, CANYON COUNTY, IDAHO









231 E. 5TH ST., STE. A MERIDIAN, ID 83642 (208) 288-2040 (208) 288-2557 fax www.landsolutions.biz

JOB NO. 19-02



# <u>Legal Description</u> <u>Virginia Park 4-Plex Site</u>

A parcel of land located in the SE ¼ of the SW ¼ of Section 19, Township 4 North, Range 2 West, Boise Meridian, City of Caldwell, Canyon County, Idaho, and more particularly described as follows:

Commencing at an Aluminum Cap monument marking the southwest corner of said Section 19, from which an Aluminum Cap monument marking the southeast corner of the SW ¼ (S ¼ corner) of said Section 19 bears S 89°50'13" E a distance of 2594.47 feet;

Thence S 89°50'13" E along the south boundary of said SW ¼ a distance of 1588.23 feet to a point on the centerline of the 300 Lateral;

Thence leaving said south boundary and along said centerline N 11°45'59" W a distance of 51.10 feet to a point on the northerly right-of-way of Franklin Road (Highway 20/26) as shown in Highway Right-of-Way Deed Instrument No. 308723, records of Canyon County, the **POINT OF BEGINNING**;

Thence continuing along said centerline N 11°45′59" W, being partially also along the easterly boundary of Virginia Park Subdivision No. 1 At The Colonies, as filed for record in Book 31 of Plats at Page 13, records of Canyon County, Idaho (formerly described thereon as N 11°45′52" W), a distance of 255.52 feet to the southwesterly corner of Virginia Park Subdivision No. 2 at The Colonies, as filed for record in Book 32 of Plats at Page 48, records of Canyon County, Idaho;

Thence along the southerly boundary of said Virginia Park Subdivision No. 2 at The Colonies and the projection thereof S 89°50'13" E (formerly S 89°50'21" E) a distance of 1071.85 feet to a point on the east boundary of the SW ¼ of said Section 19;

Thence along said boundary S 0°35'23" W a distance of 250.01 feet to a point on said northerly right-of-way of Franklin Road (Highway 20/26);

Thence along said right-of-way N 89°50'13" W a distance of 1017.17 feet to the **POINT OF BEGINNING**.

This parcel contains 6.00 acres and is subject to any easements existing or in use.

Clinton W. Hansen, PLS Land Solutions, PC February 27, 2019





plo-



# Property Owner Acknowledgement

ı, Open Door Rentals LLC		, the record owner for real property addressed			
as _0 KCID Road /	R34101010F0	, am aware of, in agreement with, and give			
my permission to	Gem State Planning	, to submit the			
accompanying app	lication(s) pertaining the t	hat property.			
1. I agree to indemnify, defend and hold the City of Caldwell and its employees harmless from any claim or liability resulting from any dispute as to the statement(s) contained herein or as to the ownership of the property which is the subject of the application.					
2. I hereby grant permission to City of Caldwell staff to enter the subject property for the purpose of site inspection(s) related to processing said application(s).					
Dated this18	day of	February , 20 dl (Signature)			
CERTIFICATE OF VERIFICATION					
STATE OF IDAHO  County of Canyon	) ) ss. )				
February, to be the person w	Adair Kultes, a 2020, personally appeare whose name is subscribed at she signed the foregoing	Notary Public, do hereby certify that on this day of d before me <u>Corey Barton</u> , known or identified to me to the foregoing instrument, who, being by me first duly g document, and that the statements therein contained are			
NOTARY PUBLIC FO Residing at	mps, ID	MY COMMISSION EXPIRES 6-5-2022			



#### Lori Colligan

From:

Jane Suggs <jane@gemstateplanning.com>

Sent:

Tuesday, May 11, 2021 11:39 AM

To:

Lori Colligan

Cc:

info; Shawn Brownlee FW: Virginia Park 4plexes

Subject: Attachments:

Sub and street name plan (002).pdf

Hi Lori,

Thanks for your email. See below email from Angie. Approval of subdivision and street name.

The approval was on an older version of the plat, before we made some adjustments for the neighbors.

Thanks,

Jane

Jane Suggs

## **Gem State Planning, LLC**

9839 W. Cable Car Street, Suite 101

Boise, ID 83709 208-602-6941

From: Jane Suggs

Sent: Tuesday, February 23, 2021 2:19 PM

To: Angie Hopf

Cc: Dave Marston; Shawn Brownlee; David Bailey; Katie Miller

Subject: RE: Virginia Park 4plexes

Angie,

Here you go!

We will add the street name to our preliminary plat upon submittal.

Thank you for your quick response!

Jane

Jane Suggs

#### **Gem State Planning, LLC**

9839 W. Cable Car Street, Suite 101

Boise, ID 83709 208-602-6941

From: Angie Hopf <a href="mailto:ahopf@cityofcaldwell.org">ahopf@cityofcaldwell.org</a> Sent: Tuesday, February 23, 2021 2:14 PM
To: Jane Suggs <jane@gemstateplanning.com>

Cc: Dave Marston < dmarston@cityofcaldwell.org>; Angie Hopf <a href="mailto:ahopf@cityofcaldwell.org">hopf@cityofcaldwell.org</a>

Subject: Virginia Park 4plexes

Both the subdivision name and the street name Leesburg are approved, however it will need to carry the suffix Ln as that is how the City designates private roads. Please make the appropriate change and resubmit, I will add it to the reserved list once that is complete. Thank you.

# Angie Hopf

GIS Analyst, City of Caldwell Phone 208.455.4685 Fax 208.455.3012

Email ahopf@cityofcaldwell.org

P/2



From: Jane Suggs < jane@gemstateplanning.com > Sent: Tuesday, February 23, 2021 11:46 AM

To: Angie Hopf < ahopf@cityofcaldwell.org > Con Assaurta Parallala de la control de la control

**Cc:** Accounts Payable < <a href="mailto:hannah@trilogyidaho.com">hannah@trilogyidaho.com</a>>

Subject: New Subdivision and "street"

Hi Angie,

I am preparing applications for the Virginia Park 4plex Subdivision. see attached map.

I understand that you are in charge of approving the "street" name. I put "street" in quotes because this street is actually a Lot in the subdivision and will be maintained by the Property Owners Association.

On other development projects, the City has requested a name for the street/driveway to assist with addressing.

We propose **Leesburg Street**. (Leesburg is a city in Virginia ①)

Do you also approve the Subdivision Name?

The 4plexes will be constructed by CBH, who also built the homes in Virginia Park.

Please let me know.

Thank you,

Jane

Jane Suggs

Gem State Planning, LLC

9839 W. Cable Car Street, Suite 101

Boise, ID 83709 208-602-6941

Total Control Panel

Login

To: lcolligan@cityofcaldwell.org

Remove this sender from my allow list

From: jane@gemstateplanning.com

You received this message because the sender is on your allow list.

