



COMPASS EXECUTIVE COMMITTEE MEETING
FEBRUARY 5, 2019 - 1:30 P.M.
COMPASS, 2nd FLOOR LARGE CONFERENCE ROOM
700 NE 2nd STREET, SUITE 200
MERIDIAN, IDAHO

****AGENDA****

I. CALL TO ORDER (1:30)

II. OPEN DISCUSSION/ANNOUNCEMENTS

III. CONSENT AGENDA

Page 2 * A. Approve November 13, 2018, Executive Committee Meeting Minutes

IV. ACTION ITEMS

1:35 * A. Establish February 25, 2019, COMPASS Board Meeting Agenda
Page 7 COMPASS staff proposed agenda items for the regular meeting of the COMPASS Board scheduled February 25, 2019, are attached.

1:45 B. Approve Board Member Travel
Matt Stoll will present a travel request for COMPASS Board member to attend the National Association of Regional Councils' 2019 Annual Conference from June 9–12, 2019, in Omaha, Nebraska.

V. INFORMATION/DISCUSSION ITEMS

1:50 A. Status Report – 2019 Idaho Legislative Session
Ken Burgess will provide a status report on the 2019 Idaho legislative session.

2:10 B. Status Report – Federal Grant Applications
Matt Stoll will provide a status report on competitive grant applications submitted for and/or anticipated to be pursued for federal funding.

Page 15 * C. Status Report – Regional Transportation Advisory Committee (Memo Only)

VI. OTHER

VII. ADJOURNMENT (2:20)

*Enclosures Agenda is subject to change.

Those needing assistance with COMPASS events or materials, or needing materials in alternate formats, please call 475-2229 with 48 hours advance notice. Si necesita asistencia con una junta de COMPASS, o necesita un documento en otro formato, por favor llame al 475-2229 con 48 horas de anticipación.

**EXECUTIVE COMMITTEE MEETING
NOVEMBER 13, 2018
COMPASS, 2ND FLOOR LARGE CONFERENCE ROOM
MERIDIAN, IDAHO**

****MINUTES****

ATTENDEES: Sara Baker, Commissioner, Ada County Highway District
Dave Case, Commissioner, Ada County, **Chair**
Elaine Clegg, Councilmember, City of Boise, **Vice Chair**
Tom Dale, Commissioner, Canyon County, **Chair Elect**
Tammy de Weerd, Mayor, City of Meridian
Jay Gibbons, Commissioner, Canyon Highway District #4, via telephone
Debbie Kling, Mayor, City of Nampa, via telephone
Nathan Leigh, Mayor, City of Parma
Garret Nancolas, Mayor, City of Caldwell, **Secretary/Treasurer**
Stan Ridgeway, Mayor, City of Eagle
Steve Rule, Commissioner, Canyon County, **Immediate Past Chair**
Joe Stear, Mayor, City of Kuna

OTHERS PRESENT: Nancy Brecks, Community Planning Association
Ken Burgess, Veritas Advisors
Amy Luft, Community Planning Association
Matt Stoll, Executive Director, Community Planning Association
Toni Tisdale, Community Planning Association
David Wallace, Ada County Highway District

CALL TO ORDER:

Chair Dave Case called the meeting to order at 1:30 p.m.

AGENDA ADDITIONS/CHANGES

None.

OPEN DISCUSSION/ANNOUNCEMENTS

General announcements were made.

CONSENT AGENDA

A. Approve September 11, 2018, Executive Committee Meeting Minutes

Nathan Leigh moved and Tom Dale seconded approval of the Consent Agenda as presented. Motion passed unanimously.

ACTION ITEMS

A. Establish December 17, 2018, COMPASS Board of Directors' Annual Meeting Agenda

Matt Stoll presented staff proposed Agenda Items 1-20 and added Item 13b – Adopt Resolution Amending the FY2019-2023 Regional Transportation Improvement Program for the December 17, 2018, COMPASS Board of Directors' annual meeting. Matt requested the latitude to amend the agenda as necessary.

After discussion, **Tom Dale moved and Elaine Clegg seconded approval of Agenda Items 1-20, including Item 13b for the December 17, 2018, COMPASS Board of Directors' annual meeting as presented. Matt Stoll has the latitude to amend the agenda as necessary. Motion passed unanimously.**

B. Adopt Resolution 04-2019 Amending the FY2018-2022 and FY2019-2023 Regional Transportation Programs (TIPs)

Toni Tisdale presented Resolution 04-2019 amending the FY2018-2022 and FY2019-2023 TIPs, to increase construction costs for the State Highway 55, Snake River bridge project, near the City of Marsing, in order for the project to be fully funded in FY2019 and FY2020 with state funds.

After discussion, **Garret Nancolas moved and Joe Stear seconded adoption of Resolution 04-2019 amending the FY2018-2022 and FY2019-2023 Regional Transportation Improvement Programs as presented. Motion passed unanimously.**

C. Recommend 2019 Federal Transportation Policy Positions for COMPASS Board Approval

Ken Burgess presented proposed 2019 federal transportation policy positions for COMPASS Board approval.

REAUTHORIZATION OF FAST ACT

Reauthorization Looming in 2020

COMPASS appreciates Congress passed a longer-term (5-year) transportation authorization bill, but there is much work to do for the next authorization in Fiscal Year 2020.

FEDERAL TRANSPORTATION FUNDING

Stabilization of Federal Highway Trust Fund (HTF)

COMPASS supports a permanent, long-term solution to funding the HTF and discourages temporary infusions of general fund dollars.

Federal Fuel Tax

COMPASS supports an increase in the federal motor fuels tax and indexing the fuel tax rate to inflation.

Funding Diversification

COMPASS supports diversifying transportation user fee concepts to fund the Highway Trust Fund.

OTHER PROVISIONS

Expand Private Investment Incentives

COMPASS supports continued expansion of incentives for private investment in roadway, bridge, and alternative transportation infrastructure.

Public Transportation Programs

COMPASS supports increases in federal funding for public transportation.

Non-Motorized Transportation

COMPASS supports continued federal support for non-motorized transportation based on local needs or desires.

After discussion, Elaine Clegg moved and Tom Dale seconded recommending the proposed 2019 federal transportation policy positions for COMPASS Board approval, with the addition of policy positions on Local Government Flexibility and Control of Funding, Streamlining Regulatory Control, and Rail Corridor Use. Motion passed unanimously.

After discussion, it was agreed the Executive Committee will review the additional policy positions prior to the December 17, 2018, COMPASS Board meeting packet mail out.

D. Recommend Position Statements for 2019 Idaho Legislative Session for COMPASS Board Approval

Ken Burgess presented 2019 Idaho legislative session position statements.

1. Transportation Revenue
The COMPASS Board of Directors' supports increasing and diversifying dedicated revenue for state and local transportation systems, including for transit and alternative transportation modes.
2. Extend "Surplus Eliminator" Provision for Transportation
The COMPASS Board of Directors' supports extending the "surplus eliminator" transportation funding mechanism and maintaining a 60/40 state/local share of those funds.
3. Local Option Sales Tax Authority
The COMPASS Board of Directors' strongly supports local option sales tax authority legislation.
4. Regional Public Transportation Authority Funding Alternatives
The COMPASS Board of Directors' supports a property tax funding mechanism for Idaho's Regional Public Transportation Authorities (RPTA).

5. **High Occupancy Vehicle Lanes**

The COMPASS Board of Directors' supports statutory authority to allow utilization of High Occupancy Vehicle (HOV) lanes on state highways.

6. **Safe Routes to School**

The COMPASS Board of Directors' endorses state support for safe, community-oriented non-motorized transportation.

7. **Local Option Vehicle Registration Fees**

The COMPASS Board of Directors' supports expanding statutory authority for counties and local highway districts to implement additional vehicle registration fees for local capital projects.

After discussion, **Elaine Clegg moved and Tom Dale seconded recommending the 2018 Idaho legislative session position statements for COMPASS Board approval as presented, with changes:**

- **Add wording to No. 3, Local Option Sales Tax Authority, "Such a tool will provide local units of government the ability to request necessary supplemental infrastructure revenue for specific projects, including transportation, as approved by local voters through a local sales tax. The Board recognizes that allowing such funds to be used for roadway and transit projects is beneficial to our region."**
- **Add wording to No. 5, High Occupancy Vehicle Lanes, "...and local" highways.**
- **Delete No. 7, Local Option Vehicle Registration Fees**

Motion passed unanimously.

E. Recommend COMPASS Board Officer Slate for Annual Meeting

Matt Stoll presented the recommended slate of COMPASS Board officers for 2019 for approval at the December 17, 2018, COMPASS Board annual meeting:

Tom Dale, Chair; Elaine Clegg, Chair Elect; Garret Nancolas, Vice Chair; Stan Ridgeway, Secretary/Treasurer, and Sara Baker, Immediate Past Chair.

After discussion, **Garret Nancolas moved and Joe Stear seconded to recommend the 2019 COMPASS Board officer slate as presented for COMPASS Board approval. Motion passed unanimously.**

F. Approve Board Member Travel

Matt Stoll presented a travel request for Garret Nancolas to attend the National Association of Regional Councils' annual meeting February 10-14, 2019, in Washington D.C.

After discussion, **Joe Stear moved and Elaine Clegg seconded approval of the travel request for Garret Nancolas to attend the National Association of Regional Councils' annual meeting February 10-14, 2019, in Washington D.C. as presented. Motion passed unanimously.**

ADJOURNMENT

Tom Dale moved and Debbie Kling seconded to adjourn the meeting. Motion passed unanimously.

Approved this 5th day of February 2019.

By: _____
Tom Dale, Chair
Community Planning Association of
Southwest Idaho

Attest:

By: _____
Matthew J. Stoll, Executive Director
Community Planning Association of
Southwest Idaho

T:\FY19\900 Operations\Exec\2019 agendaminutes\minutes11132018.docx

EXECUTIVE COMMITTEE WORKSHEET FOR COMPASS BOARD AGENDA

<i>Item</i>	<i>Title/Description</i>	<i>Mandatory</i>	<i>Additional Information</i>	<i>Agenda Type¹</i>	<i>Time</i>	<i>Presenter</i>	<i>Proposed Agenda</i>	<i>RTAC Agenda</i>	<i>Program No.</i>
1.	Approve Minutes from most recent Board Meeting	Yes	Meets Idaho Code and various grant requirements.	Consent Agenda	N/A	N/A	Bimonthly	N/A	820
2.	Receive Minutes from most recent Executive Committee Meeting	Yes	Meets Idaho Code and various grant requirements.	Consent Agenda	N/A	N/A	Bimonthly	N/A	820
3.	Receive Minutes from most recent Finance Committee Meeting	Yes	Meets Idaho Code and various grant requirements.	Consent Agenda	N/A	N/A	As Appropriate	N/A	820
4.	Status Report – Current Air Quality Issues	No	Mary Ann Waldinger will provide a monthly report on current air quality issues.	Ex. Dir. Report	N/A	N/A	Bimonthly	N/A	801
5.	Receive Project Milestone Report	No	Toni Tisdale will provide a Project Milestone Report.	Ex. Dir. Report	N/A	N/A	Every Other Meeting	N/A	685
6.	Status Report – Standing Committee Attendance	No	Per Board request of May 17, 2004.	Ex. Dir. Report	N/A	N/A	Bimonthly	N/A	820
7.	Receive Administrative Modifications to the Regional Transportation Improvement Program	Yes	Toni Tisdale will provide memorandums of approval for Administrative Modifications.	Ex. Dir. Report	N/A	N/A	As Appropriate	N/A	685

¹ Action; Consent Agenda; Executive Director's Report; Information; Special Item; Committee Reports; Open Discussion/Announcements

<i>Item</i>	<i>Title/Description</i>	<i>Mandatory</i>	<i>Additional Information</i>	<i>Agenda Type¹</i>	<i>Time</i>	<i>Presenter</i>	<i>Proposed Agenda</i>	<i>RTAC Agenda</i>	<i>Program No.</i>
8.	Approve List of Records for Destruction	No	Megan Larsen will seek COMPASS Board of Directors' approval of the list of records to destroy per the guidance in the Records Retention Policy.	Consent Agenda	N/A	N/A	As Appropriate	N/A	991
CURRENT AGENDA ITEMS									
9.	Confirm Finance Committee Membership	Yes	Finance Committee Bylaws require COMPASS Board confirmation of Finance Committee membership at the first Board meeting following the annual Board meeting.	Consent Agenda	N/A	N/A	February	N/A	N/A
10.	Adopt Resolution XX-2019, amending the FY2019-2023 Regional Transportation Improvement Program (TIP)	Yes	Toni Tisdale will seek COMPASS Board of Directors' adoption of Resolution XX-2019, amending the FY2019-2023 TIP to correct funding for the SH-55, Snake River Bridge project, near Marsing.	Consent Agenda	10	Toni Tisdale	February	January	685
11.	Approve Extension of Delivery Deadlines on Local Federal-Aid Projects	Yes	Toni Tisdale will seek COMPASS Board of Directors' approval to extend deadlines on local federal-aid projects.	Action	10	Toni Tisdale	February	January	685
12.	Approve Updated Transportation Improvement Program (TIP) Policies	No	Toni Tisdale will seek COMPASS Board of Directors' approval to update policies related to the TIP.	Action	10	Toni Tisdale	February	January	685

<i>Item</i>	<i>Title/Description</i>	<i>Mandatory</i>	<i>Additional Information</i>	<i>Agenda Type¹</i>	<i>Time</i>	<i>Presenter</i>	<i>Proposed Agenda</i>	<i>RTAC Agenda</i>	<i>Program No.</i>
13.	Review Proposed Process for Developing the Next Long-Range Plan	Yes	Liisa Itkonen will review a proposed process for developing the next long-range plan update.	Information/ Discussion	30	Liisa Itkonen	February	January	661
14.	Status Report – State and Federal Legislative Issues	No	Ken Burgess will provide a status report on state and federal legislative issues.	Information/ Discussion	15	Ken Burgess	February	N/A	701
15.	Status Report – Federal Competitive Grant Applications	No	Executive Director will review applications for federal competitive grants.	Information/ Discussion	15	Matt Stoll	February	N/A	685
UPCOMING AGENDA ITEMS									
16.	Participate in a Complete Streets workshop (tentative)	No	Federal Highway Administration staff will provide a workshop on Complete Streets.	Pre-Meeting Workshop	75	FHWA Staff (Amy Luft/Liisa Itkonen)	April	N/A	653
17.	Accept 2018 Population Estimates	Yes	Carl Miller will seek acceptance of the 2018 Population Estimates.	Action	15	Carl Miller	April	Demographic Advisory Workgroup March	620
18.	Approve FY2019 Membership Dues	Yes	Megan Larsen will seek approval of the proposed membership dues for FY2019.	Action	15	Megan Larsen	April	N/A	601
19.	Approve Revisions to the COMPASS Employment Policies	No	Megan Larsen will seek COMPASS Board of Directors' approval of revisions to the Employment Policies.	Action	10	Megan Larsen	April	N/A	N/A
20.	Approve Revisions to the COMPASS Records Policy	No	Megan Larsen will seek COMPASS Board of Directors' approval of revisions to the Records Policy.	Action	5	Megan Larsen	April	N/A	N/A
21.	Adopt Resolution Approving Revision 2 of the FY2019 Unified Planning	Yes	Megan Larsen will seek approval of Revision 2 of the FY2019 UPWP.	Action	10	Megan Larsen	April	N/A	601

<i>Item</i>	<i>Title/Description</i>	<i>Mandatory</i>	<i>Additional Information</i>	<i>Agenda Type¹</i>	<i>Time</i>	<i>Presenter</i>	<i>Proposed Agenda</i>	<i>RTAC Agenda</i>	<i>Program No.</i>
	Work Program and Budget (UPWP)								
22.	Review Draft Scope of Work for the Next Long-Range Plan	Yes	Liisa Itkonen will review a draft scope of work and schedule for the next long-range plan update.	Information/ Discussion	30	Liisa Itkonen	April	March	661
23.	Status Report – State and Federal Legislative Issues	No	Ken Burgess will provide a status report on state and federal legislative issues.	Information/ Discussion	15	Ken Burgess	April	N/A	701
24.	Status Report – Finance Committee	No	The Finance Committee Chair will provide a status report on the Finance Committee meeting.	Information/ Discussion	5	Finance Committee Chair	April	N/A	N/A
25.	Executive Session – Personnel Matter Idaho Code [74-206 (b)]	Yes	The Board of Directors will go into executive session to receive the Executive Committee’s performance evaluation and recommendation for the Executive Director. No action will be taken in the session.	Executive Session	TBD	Chair	June	N/A	N/A
26.	Consider Retention and Salary Adjustment of Executive Director	Yes	The Board will consider whether to retain the Executive Director and whether to adjust the salary of the Executive Director.	Action	5	Chair	June	N/A	N/A
27.	Approve End-of-Year Program and Redistribution Priorities	Yes	Toni Tisdale will seek COMPASS Board of Directors’ approval of End-of-Year Program and redistribution priorities.	Action	15	Toni Tisdale	June	May	685

<i>Item</i>	<i>Title/Description</i>	<i>Mandatory</i>	<i>Additional Information</i>	<i>Agenda Type¹</i>	<i>Time</i>	<i>Presenter</i>	<i>Proposed Agenda</i>	<i>RTAC Agenda</i>	<i>Program No.</i>
28.	Approve FY2021-2025 COMPASS Funding Application Guide	Yes	Toni Tisdale and Kathy Parker will seek COMPASS Board of Directors' approval of the FY2021-2025 COMPASS Funding Application Guide.	Action	15	Toni Tisdale Kathy Parker	June	May	685
29.	Approve Scope of Work for the Next Long-Range Plan	Yes	Liisa Itkonen will seek COMPASS Board of Directors' approval of the scope of work for the next long-range plan update.	Action	20	Liisa Itkonen	June	May	661
30.	Review Draft FY2020-2024 Regional Transportation Improvement Program (TIP) Project List	Yes	Toni Tisdale will seek COMPASS Board of Directors' review of the details of the Draft FY2020-2024 TIP, prior to public comment.	Information/ Discussion	20	Toni Tisdale	June	May	685
31.	Approve FY2020 <i>Communities in Motion</i> (CIM) Implementation Grants and Project Development Program Projects	Yes	Kathy Parker will seek COMPASS Board of Directors' approval of FY2020 CIM Implementation Grants and Project Development Program projects.	Action	10	Kathy Parker	August	July	685
32.	Approve FY2020 Resource Development Plan	Yes	Kathy Parker will seek COMPASS Board of Directors' approval of FY2020 Resource Development Plan.	Action	10	Kathy Parker	August	July	685
33.	Adopt Resolution Approving the FY2020 Unified Planning Work Program and Budget (UPWP)	Yes	Megan Larsen will seek approval of the FY2020 UPWP.	Action	15	Megan Larsen	August	N/A	601

<i>Item</i>	<i>Title/Description</i>	<i>Mandatory</i>	<i>Additional Information</i>	<i>Agenda Type¹</i>	<i>Time</i>	<i>Presenter</i>	<i>Proposed Agenda</i>	<i>RTAC Agenda</i>	<i>Program No.</i>
34.	Approve COMPASS Workgroup Charters	No	Megan Larsen will seek approval of the COMPASS Workgroup Charters for FY2020.	Action	5	Megan Larsen	August	N/A	601
35.	Accept Transit Asset Management Targets	No	Carl Miller will seek COMPASS Board of Directors' acceptance of the regional transit asset management targets.	Action	15	Carl Miller	August	May	661
36.	Status Report – Finance Committee	No	The Finance Committee Chair will provide a status report on the Finance Committee meetings.	Information/ Discussion	5	Finance Committee Chair	August	N/A	N/A
37.	Establish 2020 COMPASS Board and Executive Committee Meeting Dates and Location. Provide 30 Day Notice of Annual Meeting	Yes	COMPASS staff will seek approval of COMPASS Board and Executive Committee meeting dates, times, location, and provide 30 day notice of annual meeting.	Consent Agenda	N/A	N/A	October	N/A	N/A
38.	Adopt Resolution Approving FY2020-2024 Regional Transportation Improvement Program (TIP) and Associated Air Quality Conformity Demonstration	Yes	Toni Tisdale will seek COMPASS Board of Directors' adoption of a resolution approving the FY2020-2024 TIP and associated air quality conformity demonstration, after review of public comments.	Action	20	Toni Tisdale	October	August	685
39.	Adopt Resolution Approving Rural Application Prioritization	Yes	Toni Tisdale will seek COMPASS Board of Directors' adoption of a Resolution approving priorities for rural applications.	Action or Consent	10	Toni Tisdale	October	September	685

<i>Item</i>	<i>Title/Description</i>	<i>Mandatory</i>	<i>Additional Information</i>	<i>Agenda Type¹</i>	<i>Time</i>	<i>Presenter</i>	<i>Proposed Agenda</i>	<i>RTAC Agenda</i>	<i>Program No.</i>
40.	Leadership in Motion Awards Presentation	No	Board Chair and Executive Director will present the 2019 COMPASS Leadership in Motion awards.	At luncheon; before meeting	20	Chair/ Matt Stoll	December Luncheon	N/A	653
41.	Confirm Regional Transportation Advisory Committee Membership	Yes	COMPASS Bylaws require the COMPASS Board of Directors' confirmation of RTAC membership.	Consent Agenda	N/A	N/A	December	N/A	N/A
42.	Adopt Resolution Approving Revision 1 of the FY2020 Unified Planning Work Program and Budget (UPWP)	No	Megan Larsen will seek COMPASS Board of Directors' approval of Revision 1 of the FY2020 UPWP.	Action	15	Megan Larsen	December	N/A	601
43.	Approve 2020 Idaho Legislative Session Position Statements	Yes	Ken Burgess will seek COMPASS Board of Directors' approval of 2020 Idaho legislative session position statements.	Action	15	Ken Burgess	December	N/A	701
44.	Approve 2020 Federal Transportation Policy Positions	Yes	Ken Burgess will seek COMPASS Board of Directors' approval of federal transportation policy positions.	Action	15	Ken Burgess	December	N/A	N/A
45.	Confirm 2020 Executive Committee Representatives for Cities under 25,000 in Population	Yes	COMPASS Bylaws require COMPASS Board of Directors' confirm Executive Committee representatives for cities under 25,000 in population.	Action	10	Matt Stoll	December	N/A	N/A
46.	Confirm 2020 Executive Committee Representative from Highway Districts in Canyon County	Yes	COMPASS Bylaws require the COMPASS Board of Directors' confirm the Chair of one of the highway districts located in Canyon County as an Executive Committee	Action	10	Matt Stoll	December	N/A	N/A

<i>Item</i>	<i>Title/Description</i>	<i>Mandatory</i>	<i>Additional Information</i>	<i>Agenda Type¹</i>	<i>Time</i>	<i>Presenter</i>	<i>Proposed Agenda</i>	<i>RTAC Agenda</i>	<i>Program No.</i>
			representative.						
47.	Confirm 2020 Board Officers: Chair, Chair Elect, Vice Chair, Immediate Past Chair. Elect Secretary-Treasurer	Yes	COMPASS Bylaws require the Board confirm ascension of Board officers and election of Secretary-Treasurer.	Action	10	Matt Stoll	December	N/A	N/A

EXECUTIVE COMMITTEE AGENDA ITEM V-C

Date: February 5, 2019

Topic: Status Report - Regional Transportation Advisory Committee (RTAC)

Request/Recommendation:

Information Only.

Background/Summary:

RTAC Bylaws state that the RTAC Chair will submit a monthly status report on RTAC activities to the COMPASS Executive Committee. Below is an outline of agenda items and actions from the **November 28, 2018**, meeting.

ACTION ITEMS

New Proposed Funded Projects in *Communities in Motion 2040 2.0* (CIM 2040 2.0)

RTAC recommended adding two projects to the list of “funded” projects in the draft *Communities in Motion 2040 2.0* plan. The Idaho Transportation Department (ITD) identified funding for these two projects (widen US 20/26 from I-84 to Middleton Road in Canyon County to six lanes and purchase right-of-way to eventually connect State Highway 16 to I-84) after the initial public comment period on the draft plan ended. The two projects comprise portions of the #2 and #5 state priority projects in draft CIM 2040 2.0, respectively. The full draft CIM 2040 2.0 document, including these two projects, will be presented to the COMPASS Board of Directors for adoption in its December 17, 2018, meeting.

CIM 2040 2.0 Update Policy

RTAC recommended COMPASS Board of Directors’ approval of a policy to update project information in the CIM 2040 2.0 document. This item will be brought to the COMPASS Board of Directors for action in its December 17, 2018, meeting. If approved, the implementation of the policy will be reviewed in early 2020.

Amendment to FY2019-2023 Regional Transportation Improvement Programs (TIP)

RTAC recommended COMPASS Board of Directors’ adoption of an amendment to the FY2019-2023 Regional Transportation Improvement Program (TIP) to include several changes, including the two projects that were added to the draft CIM 2040 2.0 plan (above). This item will be brought to the COMPASS Board of Directors for action in its December 17, 2018, meeting.

Transportation Management Area Balancing

RTAC approved actions to balance the Surface Transportation Program and Transportation Alternatives Program in the Transportation Management Area (STP-TMA and TAP-TMA). Four projects are affected by the action. Two projects will be processed through an administrative modification; the other two require a TIP amendment and will be brought to the COMPASS Board of Directors for approval in December as part of the TIP amendment discussed above.

INFORMATION ITEMS

Federal Aid Obligation Deadlines

COMPASS staff reviewed COMPASS' and ITD's federal aid obligation deadlines for STP-TMA, STP-Urban, and TAP-TMA funds. Failure to meet deadlines can result in a loss of funding.

Transit Performance Dashboard

Valley Regional Transit (VRT) staff reviewed VRT's transit performance measure plan and dashboard.

Transit Asset Management Plan and Policy

VRT staff reviewed VRT's transit asset management plan and investment prioritization criteria.

Next Long-Range Transportation Plan

COMPASS staff reviewed COMPASS' proposed planning assumptions and approach for the next long-range transportation plan, due by December 2022. Discussion on this item will continue through spring 2019, to present a complete scope of work to the COMPASS Board of Directors for approval in June 2019.

Updates to the Project Development Program (Memo only)

COMPASS staff provided an informational memo regarding the discussion of the RTAC subcommittee about changes to the Project Development Program.

More Information:

- 1) Contact Liisa Itkonen, COMPASS Principal Planner, at (208) 475-2241 or litkonen@compassidaho.org or Nichoel Baird Spencer, Planner III, City of Eagle, at (208) 489-8772 or nbaird@cityofeagle.org

EXECUTIVE COMMITTEE AGENDA ITEM V-C

Date: February 5, 2019

Topic: Status Report - Regional Transportation Advisory Committee (RTAC)

Request/Recommendation:
Information Only.

Background/Summary:

RTAC Bylaws state that the RTAC Chair will submit a monthly status report on RTAC activities to the COMPASS Executive Committee. Below is an outline of agenda items and actions from the **January 23, 2019**, meeting.

ACTION ITEMS

Elect Chair and Vice Chair

RTAC elected Robb MacDonald from the City of Caldwell as Chair and Maureen Gresham from Ada County Highway District Commuteride as Vice Chair for calendar year 2019.

Adoption of Resolution X-2019, Amending the FY2019-2023 Regional Transportation Improvement Program (TIP)

RTAC recommended adoption of Resolution X-2019, amending the FY2019-2023 TIP to increase the cost of the SH-55, Snake River Bridge construction project near the City of Marsing. The amendment will be brought to the COMPASS Board of Directors for action in its February 25, 2019, meeting.

Updated Transportation Improvement Program Policies

RTAC recommended COMPASS Board of Directors' approval of updated policies relating to amending the TIP, balancing the Surface Transportation Program (STP) and Transportation Alternatives Program (TAP) in the Transportation Management Area (TMA), and eligibility for TMA funds. RTAC also recommended COMPASS Board of Directors' approval of a new policy for TAP-TMA program eligibility. The policy updates will be brought to the COMPASS Board of Directors for action in its February 25, 2019, meeting.

Transportation Management Area Balancing

RTAC approved an action to balance the Surface Transportation Program (STP-TMA). The action to balance the Transportation Alternatives Program in the Transportation Management Area (TAP-TMA) was deferred to the February 25, 2019, RTAC meeting.

Extension of Delivery Deadlines on Local Federal-Aid Projects

RTAC recommended COMPASS Board of Directors' approval to extend the March 1 obligation deadline to April 30, 2019, for a Boise State University project to construct a covered bicycle parking structure. The deadline extension will be brought to the COMPASS Board of Directors for action in its February 25, 2019, meeting.

INFORMATION ITEMS

Transit Asset Management Plan and Targets

Valley Regional Transit (VRT) staff reviewed VRT's transit asset management plan and targets.

Overview of Boise State University (Bronco) Shuttle Program

Boise State University staff provided an overview of the Bronco Shuttle program.

"Explore" Phase of *Communities in Motion 2050*

COMPASS staff reviewed and received feedback on the proposed first phase of the next long-range transportation plan development. The other phases will be discussed in the March 13, 2019, RTAC meeting. The proposed process for the development of the next long-range plan will be brought to the COMPASS Board of Directors for discussion in its February 25, 2019, meeting.

Member Agencies' Submittals for FY2020 Unified Planning Work Program Tasks (Memo only)

COMPASS staff provided an informational memo requesting that member agencies submit their FY2020 requests for COMPASS assistance for tasks over four workdays by February 22, 2019. RTAC will prioritize and recommend the requests in its March 13, 2019, meeting for consideration by the Finance Committee.

More Information:

- 1) Contact Liisa Itkonen, COMPASS Principal Planner, at (208) 475-2241 or litkonen@compassidaho.org or Robb MacDonald, City Engineer, City of Caldwell, at (208) 455-4682 or rmacdonald@cityofcaldwell.org.