



Working together to plan for the future

COMPASS BOARD MEETING PACKET

February 22, 2016



Working together to plan for the future

2016 COMPASS Board Meeting Dates

COMPASS BOARD MEETING DATE/TIME	LOCATION	KEY ITEMS
Monday, April 18, 2016	COMPASS 1 st Floor Board Room 700 NE 2 nd Street Meridian, Idaho	Accept 2016 Population Estimates Approve FY2016 Membership Dues
Monday, June 20, 2016	COMPASS 1 st Floor Board Room 700 NE 2 nd Street Meridian, Idaho	Adopt Resolution Approving Priorities for the End-of-Year Program Approve CIM 2040 2.0 Financial Forecast Approve COMPASS Application Guide Update Approve Policy for STP-TMA Allocation of Funding for CIM 2.0
Monday, August 15, 2016	COMPASS 1 st Floor Board Room 700 NE 2 nd Street Meridian, Idaho	Approve COMPASS Workgroup Charters Adopt Resolution Approving the FY2017 Unified Planning Work Program and Budget Approve FY2017 COMPASS Funding Plan Accept 2016 Change in Motion Report Adopt Resolution Approving the FY2017-2020 TIP and Associated Air Quality Conformity Demonstration
Monday, October 17, 2016	COMPASS 1 st Floor Board Room 700 NE 2 nd Street Meridian, Idaho	Approve 2017 COMPASS Board and Executive Committee Meeting Dates and Provide 30 Day Notice of Annual Meeting Adopt Resolution Approving Priorities for Rural Projects Adopt Resolution Approving the FY2017-2020 TIP and Associated Air Quality Conformity Demonstration Approve Federal Transportation Policy Positions
Monday, December 19, 2016	Nampa Civic Center 311 3rd Street S. Nampa, Idaho	Annual Meeting and Annual Holiday Board Luncheon Confirm 2017 Board Officers: Chair, Chair-Elect, Vice Chair, Immediate Past Chair and Elect Secretary/Treasurer Confirm Executive Committee Representatives for Cities under 25,000 in Population Adopt Resolution Approving Revision 1 of the FY2017 Unified Planning Work Program and Budget Confirm Regional Transportation Advisory Committee Membership Approve 2017 Idaho Legislative Session Position Statements Approve FY2018 – FY2020 COMPASS Strategic Plan



Working together to plan for the future

**Community Planning Association of Southwest Idaho
2016 Board of Directors**

GENERAL MEMBERS	SPECIAL MEMBERS	EX-OFFICIO MEMBERS
Ada County: Commissioner Dave Case Commissioner Jim Tibbs Commissioner Rick Yzaguirre	Boise State University: Drew Alexander, Capital Planner Campus Planning and Facilities	Governor's Office: David Hensley, Chief of Staff
Canyon County: Commissioner Tom Dale Commissioner Craig Hanson Commissioner Steve Rule	Capital City Development Corporation: John Brunelle, Executive Director	Greater Boise Auditorium District: Pat Rice, Executive Director
City of Boise: Mayor Dave Bieter Councilmember Elaine Clegg Councilmember Scot Ludwig	Idaho Department of Environmental Quality: Aaron Scheff, Regional Administrator	Southwest District Health Department: Nikole Zogg, Director
City of Caldwell: Mayor Garret Nancolas Brent Orton, Public Works Director	Idaho Transportation Department: Amy Revis, District 3 Engineer	
City of Eagle: Mayor Stan Ridgeway	Valley Regional Transit: Kelli Fairless, Executive Director	
City of Garden City: Mayor John Evans		
City of Kuna: Mayor Joe Stear		
City of Meridian: Mayor Tammy de Weerd Councilmember Charlie Rountree		
City of Middleton: Mayor Darin Taylor		
City of Nampa: Mayor Bob Henry Councilmember Paul Raymond		
City of Parma: Mayor Nathan Leigh		
City of Star: Mayor Chad Bell		
City of Wilder: Tracy Jones, Public Works Supervisor		
Ada County Highway District: Commissioner Rebecca Arnold Commissioner Sara Baker Commissioner Jim Hansen		
Canyon Highway District #4: Commissioner John McEvoy		

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MAKING A MOTION:

1. **Seek recognition from the chair.**
2. **When you are recognized, say, "I move..."**
State your motion clearly, concisely, and completely.
3. **Wait for someone to "second" your motion.**
A "second" does not imply the person making the second agrees with the motion – only that he/she agrees it should be debated.
4. **Wait while the chair restates the motion.**
Be prepared to provide the motion to the chair in writing, if needed or requested, to ensure the chair accurately restates it.
5. **Respectfully debate your motion.**
As the person making the motion, you have the right to speak first, but do not have to. When you speak, state your opinion then respectfully listen to, and consider, other opinions.
6. **Wait for the chair to take a vote.**
After discussion is complete, the chair will call for a vote.
7. **Listen as the chair announces the result of the vote.**

Motions to Protect Rights:
• Division of the Assembly
• Point of order
• Appeal chair's ruling
• Point of information
• Parliamentary inquiry
Motions to Choose Voting Methods:
• Vote by ballot, roll call, counted vote
• Choose method of nominations
• Open or close nominates or the polls
Motions to Delay Action:
• Refer to a committee
• Postpone to a definite time
• Recess
• Adjourn
• Postpone indefinitely
• Lay on the table
Motions to Vary the Procedures:
• Suspend the rules
• Divide the question
• Request to withdraw a motion
• Request relief from duty – or resign
Motions to Re-examine:
• Reconsider
• Rescind/Amend something previously adopted
• Take from the table
• Discharge a committee

To Change a Proposed Motion:
Amend Motions to Raise Urgent Issues:
• Question of privilege
• Orders of the day
• Object to consideration
Motions to Control Debate:
• Limit debate
• Previous question

TABLE OF RULES RELATING TO MOTIONS:

Motion	Debate?	Amend?	Vote
Adjourn	No	No	Majority
Amend	Yes	Yes	Majority
Amend Something Previously Adopted	Yes	Yes	(a) Majority with notice; or (b) 2/3; or (c) Majority of entire membership
Appeal	Normally	No	Majority in negative required to reverse chair's decision
Commit	Yes	Yes	Majority
Debate, Close (Previous Question)	No	No	2/3
Debate, Limit or Extend Limits of	No	Yes	2/3
Main Motion	Yes	Yes	Majority
Postpone	Yes	Yes	Majority
Previous Question	No	No	2/3
Recess	No	Yes	Majority
Reconsider	If motion to be reconsidered debatable	No	Majority
Rescind	Yes	Yes	(a) Majority with notice; or (b) 2/3; or (c) Majority of entire membership
Refer (Commit)	Yes	Yes	Majority
Suspend the Rules (of Order)	No	No	2/3
Suspend the Rules (standing or convention standing rules)	No	No	Majority
Voting, motions relating to	No	Yes	Majority



COMPASS BOARD OF DIRECTORS' MEETING
FEBRUARY 22, 2016 – 1:30 PM
COMPASS – 1ST FLOOR BOARD ROOM
700 NE 2ND STREET, MERIDIAN, IDAHO

NOTICE: The online document includes bookmarks at the left of the screen that are named to correspond to agenda items that have attachments. Clicking on a bookmark or agenda item will take you directly to the named document.

** AGENDA **

I. CALL TO ORDER (1:30)

II. PLEDGE OF ALLEGIANCE

III. AGENDA ADDITIONS/CHANGES

IV. OPEN DISCUSSION/ANNOUNCEMENTS

V. CONSENT AGENDA

- Page 3 * A. Approve December 21, 2015, Board Meeting Minutes
Page 7 * B. Receive December 8, 2015, Executive Committee Meeting Minutes
Page 10 * C. Receive November 19, 2015, Finance Committee Meeting Minutes
Page 12 * D. Confirm Finance Committee Membership

VI. INFORMATION/DISCUSSION ITEM

- 1:35 *A. Status Report – VRT Bike Share Program Dave Fotsch
Page 13 Dave Fotsch will provided a status report on the VRT Bike Share Program.

VII. ACTION ITEMS

- 1:50 *A. Approve Priorities of New Projects for FY2017-2021 Regional Transportation Improvement Program (TIP) Toni Tisdale
Page 15 Toni Tisdale will seek approval of priorities for new projects for consideration in the FY2017-2021 TIP update.
2:20 B. Discuss 2016 Idaho Legislative Session and Provide Direction Ken Burgess
Ken Burgess review the 2016 Idaho legislative session and seek direction on potential legislation.

- 2:35 *C. **Approve Updates to COMPASS Financial Policies and Procedures** Megan Larsen
Page 24 *Megan Larsen will seek approval of updates to the COMPASS Financial Policies and Procedures.*
- 2:50 *D. **Adopt Resolution 06-2016 Amending the FY2016-2020 Regional Transportation Improvement Program (TIP)** Toni Tisdale
Page 38 *Toni Tisdale will seek adoption of resolution amending the FY2016-2020 TIP.*
- 3:00 *E. **Approve Inclusion of Quarterly Project Status Report** Matt Stoll
Page 48 *Executive Committee seeks Board approval of adding a quarterly project status report to the COMPASS Board packets under the Executive Director's Report.*
- 3:10 *F. **Approve Request to Extend Project Obligation Deadline** Matt Stoll
Page 49 *City of Caldwell and City of Eagle requests extension of project obligation deadline from March 1 to June 1.*

VIII. EXECUTIVE DIRECTOR'S REPORT (INFORMATION ONLY) (3:25)

- Page 53 *A. **Staff Activity Report**
- Page 65 *B. **Status Report – Current Air Quality Efforts**
- Page 67 *C. **Status Report – Regional Transportation Advisory Committee Attendance**
- Page 68 *D. **Status Report – Quarterly Transportation Project Information**
- Page 81 *E. **Status Report – Project Development Program**
- Page 83 *F. **Status Report – CIM Implementation Grant Program**
- Page 85 *G. **Administrative Modifications**

IX. ADJOURNMENT (3:30)

*Enclosures. Times are approximate. Agenda is subject to change.

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**BOARD OF DIRECTORS' ANNUAL MEETING
DECEMBER 21, 2015
COMPASS, 1ST FLOOR BOARD ROOM
700 NE 2ND STREET, MERIDIAN, IDAHO**

****MINUTES****

ATTENDEES:

Rebecca Arnold, Commissioner, Ada County Highway District
Jason Brinkman for Amy Revis, Idaho Transportation Department – District 3
Dave Case, Commissioner, Ada County, **Secretary-Treasurer**
Elaine Clegg, Councilmember, City of Boise
Tom Dale, Commissioner, Canyon County
John Evans, Mayor, Garden City
Kelli Fairless, Valley Regional Transit
Daren Fluke for Dave Bieter, Mayor, City of Boise
Jim Hansen, Commissioner, Ada County Highway District
Bob Henry, Mayor, City of Nampa,
Caleb Hood for Tammy de Weerd, Mayor, City of Meridian
Kathleen Lacey for Scot Ludwig, Councilmember, City of Boise
Nathan Leigh, Mayor, City of Parma
John McEvoy, Commissioner, Canyon Highway District #4
David Meredith for Nicole Nimmons, Boise State University
Garret Nancolas, Mayor, City of Caldwell, **Chair**
Greg Nelson, Mayor, City of Kuna
Brent Orton, City of Caldwell
Jim Reynolds, Mayor, City of Eagle
Charlie Rountree, Councilmember, City of Meridian, **Immediate Past Chair**
Steven Rule, Commissioner, Canyon County, **Vice Chair**
Aaron Scheff, Department of Environmental Quality
Matt Stoll, Executive Director, Community Planning Association, Ex officio
Jim Tibbs, Commissioner, Ada County
Dave Wallace for Sara Baker, Commissioner, Ada County Highway District,
Chair Elect
Rick Yzaguirre, Commissioner, Ada County

**MEMBERS
ABSENT:**

John Brunelle, Capital City Development Corporation
Craig Hanson, Commissioner, Canyon County
David Hensley, Governor's Office, Ex officio
Bruce Krosch, Southwest District Health, Ex officio
Nathan Mitchell, Mayor, City of Star
Paul Raymond, Councilmember, City of Nampa
Patrick Rice, Greater Boise Auditorium District, Ex officio
Darin Taylor, Mayor, City of Middleton

OTHERS: Richard Beck, Ada County
Nancy Brecks, Community Planning Association
Ken Burgess, Veritas Advisors
Julie DeLorenzo, Idaho Transportation Board
Michael Fuss, City of Nampa
Megan Larsen, Community Planning Association
Amy Luft, Community Planning Association
Larry Maneely, Ada County
Joe Stear, Mayor Elect, City of Kuna
Toni Tisdale, Community Planning Association

CALL TO ORDER:

Chair Garret Nancolas called the meeting to order at 1:30 pm.

AGENDA ADDITIONS/CHANGES

None.

OPEN DISCUSSION/ANNOUNCEMENTS

None.

CONSENT AGENDA

- A. Approve October 19, 2015, Board Meeting Minutes**
- B. Receive September 8 and October 13, 2015, Executive Committee Meeting Minutes**
- C. Receive July 30, 2015, Special Finance Committee Meeting Minutes**
- D. Approve List of Records for Destruction**
- E. Confirm Regional Transportation Advisory Committee Membership**
- F. Confirm Executive Committee Adoption of Resolution 03-2016 Amending the FY2015-2019 and FY2016-2020 Regional Transportation Improvement Programs**
- G. Approve Reimbursement to City of Wilder for Project Cost Overruns for a CIM Implementation Grant**

Jim Hansen moved and Bob Henry seconded approval of the Consent Agenda as presented. Motion passed unanimously.

INFORMATION/DISCUSSION ITEMS

A. Status Report - Federal Reauthorization

Ken Burgess provided a status report on federal reauthorization.

B. Status Report - Finance Committee

Finance Committee Chair Dave Case provided a status report on the action taken at the November and December 2015 Finance Committee meetings.

ACTION ITEMS

A. Adopt Resolution 04-2016 Approving Revision 1 of the FY2016 Unified Planning Work Program and Budget

Megan Larsen presented Resolution 04-2016 approving Revision 1 of the FY2016 Unified Planning Work Program and Budget.

After discussion, **Bob Henry moved and Rebecca Arnold seconded adoption of Resolution 04-2016 approving Revision 1 of the FY2016 Unified Planning Work Program and Budget as presented. Motion passed unanimously.**

B. Approve 2016 Idaho Legislative Session Position Statements

Ken Burgess presented the 2016 Idaho legislative session position statements.

After discussion, **Bob Henry moved and Elaine Clegg seconded approval of the 2016 Idaho legislative session position statements as presented. Motion passed with ITD abstaining.**

C. Approve COMPASS Workgroup Charters

Matt Stoll presented nine COMPASS Workgroup charters for FY2016 activities for COMPASS Board approval.

After discussion, **Tom Dale moved and Charlie Rountree seconded approval of the COMPASS Workgroup charters as presented. Motion passed unanimously.**

D. Adopt Resolution 05-2016 Amending the FY2015-2019 and FY2016-2020 Regional Transportation Improvement Programs

Toni Tisdale presented Resolution 05-2016 amending the FY2015-2019 and FY2016-2020 Regional Transportation Improvement Programs as requested by ITD, City of Eagle, and ACHD.

After discussion, **Steve Rule moved and Jim Reynolds seconded adoption of Resolution 05-2016 amending the FY2015-2019 and FY2016-2020 Regional Transportation Improvement Programs as presented. Motion passed unanimously.**

E. Approve COMPASS Board Member Nomination as a Candidate for the National Association of Regional Councils' (NARC) Board of Directors

Matt Stoll stated that the Executive Committee recommended Garret Nancolas as a candidate for the NARC Board of Directors.

After discussion, **Jim Hanson moved and Rebecca Arnold seconded approval of Garret Nancolas as a candidate for the NARC Board of Directors. Motion passed unanimously.**

F. Approve Changes to the TIP Amendment Policy

Toni Tisdale presented changes to the TIP Amendment Policy to incorporate best practices and address requests by the Federal Highway Administration for COMPASS Board approval.

After discussion, **John McEvoy moved and Tom Dale seconded approval to the TIP Amendment Policy as presented. Motion passed unanimously.**

G. Confirm 2016 Board Officers: Chair, Chair Elect, Vice Chair, Immediate Past Chair. Elect Secretary-Treasurer

Matt Stoll presented the 2016 Board officers slate for Board confirmation. Sara Baker, Chair; Steve Rule, Chair Elect; Dave Case, Vice Chair; Garret Nancolas, Immediate Past Chair.

Matt presented the Executive Committee's nomination of Bob Henry for the 2016 Secretary-Treasurer position for Board approval.

After discussion, **Tom Dale moved and Nathan Leigh seconded approval of the 2016 slate of Board officers and Bob Henry as Secretary-Treasurer as presented. Motion passed unanimously.**

H. Confirm 2016 Executive Committee Representatives for Cities under 25,000 in Population

Matt Stoll presented the 2016 Executive Committee representatives for cities under 25,000 in population: John Evans for Ada County and Nathan Leigh for Canyon County.

After discussion, **Bob Henry moved and Elaine Clegg seconded confirmation of the Executive Committee representatives for cities under 25,000 in population as presented. Motion passed unanimously.**

ADJOURNMENT

Bob Henry moved and Dave Case seconded adjournment at 2:45 pm. Motion passed unanimously.

Dated this 22nd day of February 2016.

Approved:

**By: _____
Sara Baker, Chair
Community Planning Association of
Southwest Idaho**

Attest:

**By: _____
Matthew J. Stoll, Executive Director
Community Planning Association of
Southwest Idaho**

**EXECUTIVE COMMITTEE MEETING
DECEMBER 8, 2015
COMPASS, 2ND FLOOR LARGE CONFERENCE ROOM
MERIDIAN, IDAHO**

****MINUTES****

ATTENDEES: Sara Baker, Commissioner, Ada County Highway District, **Chair Elect**
Dave Bieter, Mayor, City of Boise
Dave Case, Commissioner, Ada County, **Secretary-Treasurer**
Jay Gibbons, Commissioner, Canyon Highway District #4
Bob Henry, Mayor, City of Nampa
Nathan Leigh, Mayor, City of Parma
Garret Nancolas, Mayor, City of Caldwell, **Chair**
Jim Reynolds, Mayor, City of Eagle
Charlie Rountree, Councilman, City of Meridian, **Immediate Past Chair**
Steve Rule, Commissioner, Canyon County, **Vice Chair**

OTHERS PRESENT: Nancy Brecks, Community Planning Association
Ken Burgess, Veritas Advisors
Megan Larsen, Community Planning Association
Meg Leatherman, Ada County
Amy Luft, Community Planning Association
Sabrina Minshall, Community Planning Association
Matt Stoll, Executive Director, Community Planning Association

CALL TO ORDER:

Chair Garret Nancolas called the meeting to order at 2:00 pm.

AGENDA ADDITIONS/CHANGES

None.

OPEN DISCUSSION/ANNOUNCEMENTS

Several announcements were made by committee members.

CONSENT AGENDA

A. Approve November 10, 2015, Executive Committee Meeting Minutes

Dave Case moved and Bob Henry seconded approval of the Consent Agenda as presented. Motion passed unanimously.

ACTION ITEMS

A. Establish February 22, 2016, COMPASS Board Meeting Agenda

Matt Stoll presented staff proposed Agenda Items 1-15 for the February 22, 2016, COMPASS Board meeting, and requested the latitude to amend the agenda as necessary.

After discussion, **Nathan Leigh moved and Dave Case seconded approval of Agenda Items 1-15 for the February 22, 2016, COMPASS Board meeting. Matt Stoll has the latitude to amend the agenda as necessary. Motion passed unanimously.**

B. Recommend COMPASS Board Approval of Performance Measure Framework Workgroup Charter

Matt Stoll presented an updated Performance Measure Framework Workgroup charter for COMPASS Board approval.

After discussion, **Dave Case moved and Dave Bieter seconded recommending the updated Performance Measure Framework charter for COMPASS Board approval as presented. Motion passed unanimously.**

C. Recommend Board Officer Slate for Annual Meeting

Matt Stoll presented the 2016 slate of Board officers for COMPASS Board approval at the December 21, 2015, Board meeting: Sara Baker, Chair; Steve Rule, Chair-Elect; Dave Case, Vice Chair; and Garret Nancolas Immediate Past Chair.

Matt stated two nominations from Canyon County were received for the 2016 COMPASS Secretary-Treasurer position: Bob Henry and Darin Taylor.

After discussion, **Dave Case moved and Sara Baker seconded recommending the ascension of Board officers for COMPASS Board approval as presented, and nominated Bob Henry for the Secretary-Treasurer position for COMPASS Board approval. Motion passed unanimously.**

D. Recommend COMPASS Board Approval of COMPASS Board Member for Candidacy on NARC Board of Directors

Matt Stoll presented nominations for COMPASS Board member candidacy on the NARC Board of Directors: Garret Nancolas, Rebecca Arnold, Tom Dale, and Craig Hanson.

After discussion, **Dave Bieter moved and Bob Henry seconded nominating Garret Nancolas for candidacy on the NARC Board of Directors for COMPASS Board approval. Motion passed unanimously.**

E. Approve Board Member Travel

Matt Stoll presented a request for approval of Garret Nancolas attending the 2016 National Conference of Regions, February 7-9, 2016, in Washington, D.C.

After discussion, Steve Rule moved and Jim Reynolds seconded approval of the travel request for Garret Nancolas to attend the 2016 National Conference of Regions, February 7-9, 2016, in Washington, D.C. Motion passed unanimously.

INFORMATION/DISCUSSION ITEM

A. Status Report - Federal Legislation

Ken Burgess provided a status report on the "Fixing America's Surface Transportation Act (FAST Act)" approved by President Obama this month.

OTHER

Ken Burgess recapped discussion he has been having on local option sales tax authority.

After discussion, **it was agreed that annually the Executive Committee will be appraised of potential topics and educational series speakers.**

ADJOURNMENT

Dave Case moved and Bob Henry seconded adjournment at 3:01 pm. Motion passed unanimously.

Dated this 2nd day of February 2016.

Approved:

**By: _____
Sara Baker, Chair
Community Planning Association of
Southwest Idaho**

Attest:

**By: _____
Matthew J. Stoll, Executive Director
Community Planning Association of
Southwest Idaho**

ITEM V-C

**FINANCE COMMITTEE MEETING
NOVEMBER 19, 2015
COMPASS, 2ND FLOOR LARGE CONFERENCE ROOM
MERIDIAN, IDAHO**

****MINUTES****

ATTENDEES: Rebecca Arnold, Commissioner, Ada County Highway District
Dave Case, Commissioner, Ada County, **Chair**
John McEvoy, Commissioner, Canyon Highway District #4
Garret Nancolas, Mayor, City of Caldwell
Rick Yzaguirre, Commissioner, Ada County

MEMBERS ABSENT: Craig Hanson, Commissioner, Canyon County, **Vice Chair**
Charlie Rountree, Councilman, City of Meridian

OTHERS PRESENT: Nancy Brecks, Community Planning Association
Keith Holmes, Community Planning Association
Megan Larsen, Community Planning Association
Amy Luft, Community Planning Association
Matt Stoll, Community Planning Association

CALL TO ORDER:

Chair Dave Case called the meeting to order at 12:00 pm.

AGENDA ADDITIONS/CHANGES

None.

OPEN DISCUSSION/ANNOUNCEMENTS

CONSENT AGENDA

A. Approve July 30, 2015, Finance Committee Meeting Minutes

Rick Yzaguirre moved and John McEvoy seconded approval of the Consent Agenda as presented. Motion passed unanimously.

ACTION ITEMS

A. Approve Variance Report: October 1, 2014 – September 30, 2015

Megan Larsen presented the October 1, 2014 – September 30, 2015 variance report.

After discussion, **staff was directed to add a column showing the cash position from 2014 compared to 2015 and send to the committee electronically.**

After discussion, **Rebecca Arnold moved and Garret Nancolas seconded approval of the October 1, 2014 – September 30, 2015 variance report as presented. Motion passed unanimously.**

B. Recommend COMPASS Board Approval of Revision 1 of the FY2016 Unified Planning Work Program and Budget

Megan Larsen presented Revision 1 of the FY2016 Unified Planning Work Program and Budget.

After discussion, **Garret Nancolas moved and Rick Yzaguirre seconded to recommend Revision 1 of the FY2016 Unified Planning Work Program and Budget for COMPASS Board approval as presented. Motion passed unanimously.**

OTHER

ADJOURNMENT

Garret Nancolas moved and Rick Yzaguirre seconded adjournment at 12:34 pm. Motion passed unanimously.

Dated this 10th day of December 2015.

Approved:

**By: _____
Dave Case, Chair**

Attest:

**By: _____
Craig Hanson, Vice Chair**

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Finance Committee

Item V-D

The purpose of the Finance Committee is to provide guidance to management and to establish reasonable, but not absolute, assurance regarding internal policies, procedures and controls for the sound operation of COMPASS.

The committee is composed of seven COMPASS Board members: the COMPASS Board Secretary/Treasurer, three members from Ada County and three members from Canyon County. The term of office for committee members are two-year staggered terms, except for the Secretary/Treasurer whose term is one year. There is no limit to the number of terms a member may serve. Terms are numbered except for the Secretary/Treasurer as odd-year/even-year terms.

Vacancies on the committee are filled by the Board Chair and presented annually to the COMPASS Board for confirmation at the first meeting following the annual meeting of the Board. In the event that a duly appointed committee member is unable to attend a meeting of the committee, that member may arrange for an alternate to participate in committee deliberations on his/her behalf.

Name	Member Agency	Term
Bob Henry	City of Nampa	One year term ending 1/2017
Ada County		
Rebecca Arnold	Ada County Highway District	Even (expires 1/2018)
John Evans	City of Garden City	Odd (expires 1/2017)
Rick Yzaguirre	Ada County	Even (expires 1/2018)
Canyon County		
Craig Hanson	Canyon County	Odd (expires 1/2017)
John McEvoy	Canyon Highway District No. 4	Even (expires 1/2018)
Garret Nancolas	City of Caldwell	Odd (expires 1/2017)

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February 2, 2016

MEMO:

The COMPASS Board is being provided with a report on the Boise Bike Share (Boise GreenBike) program because the program is applying for additional funding to expand the system by installing additional racks, sign/map panels and possibly purchasing more bikes.

The presentation will describe the progress bike share made in its first year of operations and layout plans to increase membership and ridership in the future.

Questions can be directed to Dave Fotsch, Director of Boise GreenBike. 208-331-9266 or dfotsch@valleyregionaltransit.org



2015 Performance Highlights

System launched April 15, 2015. These figures are from that date to December 31, 2015.

- More than 3,400 members
- 91% of members are Pay As You Go
- Over 12,000 unique trips
- More than 28,000 miles traveled
- More than 1.1 million calories burned
- 25,000 pounds of carbon reduced
- More than \$16,000 saved riding bikes instead of driving cars

Most popular station hubs:

- Grove Plaza
- City Hall
- Borah Post Office
- Boise State – Interactive Learning Center
- Boise State – Student Union Building

For more information contact Dave Fotsch, Director, Boise GreenBike
208-331-9266 or dfotsch@valleyregionaltransit.org

COMPASS BOARD AGENDA ITEM VII-A

DATE: February 22, 2016

Topic: Priorities and Draft Programming Recommendations of New Projects for the FY2017-2021 Regional Transportation Improvement Program (TIP)

Request/Recommendation:

COMPASS staff seeks COMPASS Board approval of the recommended priorities and draft programming for new projects for the FY2017-2021 TIP. This is being requested so staff can begin the inputting and balancing processes with ITD. The Regional Transportation Advisory Committee (RTAC) recommended the priorities on January 27, 2016. Priority recommendations approved by RTAC are provided as Attachment 1. RTAC's motion included a request for the COMPASS Board to appoint a workgroup to develop a policy recommendation regarding how funding in the Transportation Management Area (TMA) be programmed.

Next Steps:

- February 22, 2016 – Request COMPASS Board approve priorities and draft programming to begin input process for TIP.
- March-June 2016- Input and balancing of the TIP, additional funding information from FAST Act.
- July 27, 2016 – Review Draft FY2017-2021 TIP with RTAC.
- August 19 through September 19, 2016 – Public involvement.
- September 28, 2016 – Request RTAC recommend approval of Draft FY2017-2021 TIP.
- **October 17, 2016 – COMPASS Board adoption of the Draft FY2017-2021 TIP. This is the step where project approval occurs.**

Adjustments in timing, funding sources, and funding amounts may change throughout the balancing process.

Background/Summary:

Applications for all COMPASS processed programs were due by December 3, 2015. Twenty applications were received. All applications are available as supplemental information with the Board packet online: <http://www.compassidaho.org/documents/people/rtac/2016/ALLAPPS160121.pdf>.

One project from the City of Nampa was received by the deadline, but inadvertently placed in the wrong file and not considered during prioritization. City of Nampa staff decided to apply for Transportation Alternatives Program funding at the statewide level.

The goal of the application process is for the applicant to focus on the project, and COMPASS staff to focus on the funding sources. Therefore, applications were submitted without pre-determination of a possible funding source. This allowed flexibility to balance applications with all eligible funding sources and maximize awards.

Many projects are eligible for multiple funding sources; therefore, prioritized by multiple scoring committees. The following committees prioritized applications based on eligibility of funds:

- **RTAC Subcommittee** recommended priorities for applications eligible for Transportation Alternatives Program – Transportation Management Area (TAP-TMA) and Communities in Motion Implementation Grant on December 10, 2015.
- **RTAC** recommended priorities for projects eligible for Surface Transportation Program (STP)-TMA funds on December 16, 2015.
- **Valley Regional Transit Board** recommended priorities for all applications eligible for funding through the Federal Transit Administration on January 4, 2016, as presented by the Regional Coordination Council, Valley Regional Transit's technical committee.
- **COMPASS Staff** will select projects for the Project Development Program through a separate process. Periodic status updates will be given to RTAC and COMPASS Board.

An average of the scores from the applicable committees was used to develop an overall ranking of all project applications. COMPASS staff recommended funding priorities based on the ranking and eligibility of projects, as paired with available funds.

Following is a brief summary of the funding recommendations of the 20 applications received:

- 11 applications are recommended for full funding
- 4 applications are recommended for partial funding
- 4 applications are not recommended for funding
- 2 applications are recommended for consideration of funding through the Communities in Motion Implementation Grant (funding amounts are unknown at this time)

Implication (policy and/or financial):

The new transportation bill, Fixing America's Surface Transportation (FAST) Act, was signed into law on December 4, 2015. The FAST Act authorizes all transportation revenues FY2016 through FY2020, and raises funding slightly in all programs. However, the details of the revenue increases are not yet known for most programs. As of early January 2016, staff has received only the funding estimates for the Surface Transportation Program in the Boise Urbanized Area, which was amended for balancing and recommendation purposes. As amounts become available for all programs, staff will recommend a plan to move forward.

The discussion at the February 2016 Executive Committee meeting on prioritizing new projects for the FY2017-2021 Transportation Improvement Plan (TIP) triggered a comprehensive review of all documents, both internal and external to COMPASS, that may have applicability to eligibility, past practices, and federal guidance regarding spending of federal funds tied to the designation of a Transportation Management Area (TMA) by FHWA.

Under federal regulations, funds allocated to the Boise Urbanized Area (the TMA) can be spent anywhere within the MPO planning boundaries. The COMPASS Application guide <http://www.compassidaho.org/documents/prodserv/trans/COMPASSAppGuide.pdf> provides direction and policy regarding applying for, prioritizing, and programming of funds. It was recommended for approval by RTAC on June 24, 2015, and approved by the COMPASS Board on August 17, 2015. In review of policies and documents by COMPASS staff, we recognized a section of the adopted application guide does in fact mirror the federal guidance.

STP – Page 11

Parameters for STP funding is based on the proposed use, and geographic area. Important items to note include:

STP-TMA

- Funds are directly allocated to areas with a population over 200,000 (a TMA). The Boise Urbanized Area is the only TMA in the state of Idaho.
- Funds should be focused and programmed within the TMA - in the Cities of Boise, Eagle, Garden City, and Meridian and portions of unincorporated Ada County; however, funds may also be programmed anywhere in the metropolitan planning area boundary^[1] with COMPASS Board approval.
- Applications and programming are managed by COMPASS.
- ITD provides oversight for project design and construction.

TAP – Page 17

.....Areas of the state with population over 200,000 – Boise Urbanized Area (TAP-TMA). Funds should be focused and programmed within the TMA - in the Cities of Boise, Eagle, Garden City, and Meridian and portions of unincorporated Ada County; however, funds may also be programmed anywhere in the metropolitan planning area boundary^[2] with COMPASS Board approval. This funding is programmed by COMPASS.

While RTAC recommended, and the COMPASS Board adopted, the Application Guide (*including the language below regarding use of STP-TMA funding*), it had not been put into practice. The section of the guide did not register as a deviation from past practices or a new policy with either COMPASS staff, nor was it raised by any RTAC member throughout the deliberation process, as we had believed it was only a statement of the federal regulations. While projects outside the Boise Urbanized Area could always apply for funding, the issue had never arisen until the Kuna downtown project was recommended for STP-TAP funding.

The issue has been brought to the forefront by the way applications were handled this cycle under the new resource development efforts- as all projects apply and are prioritized on their merit, rather than for a specific funding source. By processing applications by project rather than funding sources, many other projects (if prioritized high by the COMPASS Board) are able to pool a variety of funding sources to more fully fund them as we proceed through the programming process.

The recommendation includes funding the City of Kuna Main Street project with TAP-TMA funds. The City of Kuna is outside the Boise Urbanized Area, where the funds are based, but qualifies for these funds due to a federal allowance that TMA funds may be spent within the planning area boundary, which includes the entirety of Ada and Canyon Counties. The recommendation results in the first time TMA funds being programmed outside the Boise Urbanized Area. RTAC recommended this project receive TMA funding, however requested a workgroup to make recommendations for a policy to address the issue moving forward.

[1] STP-TMA Eligible Appropriation: <http://www.gpo.gov/fdsys/pkg/USCODE-2011-title23/pdf/USCODE-2011-title23-chap1-sec133.pdf>

[2] TAP-TMA Eligible Appropriation: <http://uscode.house.gov/view.xhtml?req=granuleid:USC-prelim-title23-section213&num=0&edition=prelim>

More Information:

- 1) Attachment 1 – RTAC Priorities and Draft Programming Recommendations for the Draft FY2017-2021 Regional Transportation Improvement Program
- 2) For detailed information contact: Toni Tisdale, Principal Planner, at 475-2238 or ttisdale@compassidaho.org.

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RTAC Priorities and Draft Programming Recommendations for the Draft FY2017-2021 Regional Transportation Improvement Program, January 27, 2016

1	Boise Urbanized Area Rolling Stock and Support Vehicles Replacement <i>Applicant:</i> Valley Regional Transit
Recommended	<i>Description:</i> To purchase and/or lease replacement rolling stock vehicles for Ada County public transportation fixed route and paratransit services to maintain existing services.
	<i>Total Project:</i> \$1,160,000 <i>Total Request:</i> \$1,160,000
	<i>Recommended:</i> \$1,160,000 <i>Federal Portion:</i> \$1,074,856 <i>Year:</i> 2019
	<i>Comments:</i> Using STP-TMA funds
2	Historic North Nampa/Indian Creek Pathway/Multimodal <i>Applicant:</i> City of Nampa
Recommended	<i>Description:</i> Bike boulevard and shared lane facilities in the Historic North Nampa neighborhood and bike and pedestrian Rectangular Rapid Flashing Beacon at the Sugar Street crossing on the Indian Creek Pathway. Improvements will connect bicyclists and pedestrians to transit stops along Garrity Boulevard, 11th Avenue North, and 16th Avenue North. Includes 1. New bike boulevard on 14th Avenue North from 1st Street North to Garrity Boulevard 2. combination of bike lanes and shared use lanes on Stampede Drive and 11th Avenue North from Garrity Boulevard to Birch Lane, 3. A shared use lane connecting Indian Creek Trail to Garrity Boulevard transit stops, 4. A pedestrian-activated crosswalk on Sugar Street at the Indian Creek Multi-use trail crossing.
	<i>Total Project:</i> \$590,000 <i>Total Request:</i> \$590,000
	<i>Recommended:</i> \$590,000 <i>Federal Portion:</i> \$472,000 <i>Year:</i> 2017/2018
	<i>Comments:</i> Using FTA 5307 Small Urban funds
3	Cutaway Bus Replacement Nampa Urbanized Area Acquisition of Service <i>Applicant:</i> Canyon County Organization on Aging (CCOA)
Recommended	<i>Description:</i> CCOA currently serves small urban areas (Canyon County). Demands for service have increased dramatically over the past two years. In order to maintain levels of service, CCOA needs to replace its still operating 2003 cutaway bus which has over 230,000 miles on its odometer.
	<i>Total Project:</i> \$58,000 <i>Total Request:</i> \$58,000
	<i>Recommended:</i> \$58,000 <i>Federal Portion:</i> \$47,000 <i>Year:</i> 2016
	<i>Comments:</i> Using FTA 5339 Small Urban funds
4	Main Street/Avenue E Project Pedestrian Improvements, Kuna <i>Applicant:</i> City of Kuna
Recommended Partial	<i>Description:</i> The Main Street/ Avenue E project will address safety issues, enhance walkability, and expand and retain businesses with potential job creation. Phase I improvements include sidewalk widening, pedestrian-scale lighting, and street trees along the east side of Avenue E from 4th Street to Main Street. Phase II will extend streetscape improvements from Avenue C to Avenue A along Main Street. Improved crosswalks, bulb-outs at the intersections, landscaping, decorative and functional lighting, benches, bike racks, hardscape sections along sidewalks with roadway paving and striping.
	<i>Total Project:</i> \$2,413,032 <i>Total Request:</i> \$500,000
	<i>Recommended:</i> \$471,000 <i>Federal Portion:</i> \$436,429 <i>Year:</i> 2017/2020
	<i>Comments:</i> Using TAP-TMA funds in two phases. Project is also recommended for CIM Implementation Grant funds to help with the shortage (\$29,000). City is also applying for CDBG funds, ACHD Community funds, and local donations.

5	Safe Routes to School Ada County <i>Applicant:</i> Valley Regional Transit
Recommended	<i>Description:</i> The Treasure Valley YMCA will develop and implement pedestrian and bicycle education and encouragement activities in Boise and Joint Number 2 School Districts. They will utilize partnerships already formed through the Safe Routes to School and YMA to build strong leadership coalitions at each of the school districts and grow the volunteer base. Primary audience is close to 50,000 students enrolled in Boise and West Ada School Districts and 1,700 children enrolled in YMCA child development programs.
	<i>Total Project:</i> \$317,494 <i>Total Request:</i> \$317,494
	<i>Recommended:</i> \$318,000 <i>Federal Portion:</i> \$294,659 Year: 2021/PD
	<i>Comments:</i> Using TAP-TMA funds
6	Ada County Highway District Commuteride Replacement Vans <i>Applicant:</i> Ada County Highway District
Recommended Partial	<i>Description:</i> Replace vans in the Commuteride system.
	<i>Total Project:</i> \$5,098,000 <i>Total Request:</i> \$5,098,000
	<i>Recommended:</i> \$2,326,000 <i>Federal Portion:</i> \$1,892,577 Year: 2016 through 2021
	<i>Comments:</i> Using STP-TMA, FTA 5307 Large Urban, FTA 5307 Small Urban, FTA 5339 Large Urban, and FTA 5339 Small Urban funds
7	Nampa Urbanized Area Demand Response Service <i>Applicant:</i> Treasure Valley Transit
Recommended	<i>Description:</i> There is a segment of service that is within the small urban area of Nampa, Caldwell and Middleton that was not served. TVT has received the Small Urban dollars to continue to fill this gap since FY13. This demand response service goes above and beyond the ADA requirements of the ValleyRide paratransit service which is limited to the 3/4 mile requirement. In addition, this service provides valuable matching dollars through Medicaid reimbursement for rides that meet this eligibility.
	<i>Total Project:</i> \$2,364,000 <i>Total Request:</i> \$2,364,000
	<i>Recommended:</i> \$2,364,000 <i>Federal Portion:</i> \$1,182,000 Year: 2017 through 2021
	<i>Comments:</i> Using FTA 5307 Small Urban funds (local match rate is 50%)
8	Nampa Urbanized Area Purchase of Service, Canyon County <i>Applicant:</i> Valley Regional Transit
Recommended	<i>Description:</i> The 5310 Purchase of Service invoices transportation providers for a flat rate trip charge that is determined to be fair and reasonable. Eligibility includes seniors 65+ and persons with disabilities. Contracts can be with multiple agencies in order to offer effective mobility options in an efficient manner. Technology is being developed to coordinate trips and provide regional connectivity. Trips originating in the small urban areas into the rural Ada and Canyon County are allowable under this program.
	<i>Total Project:</i> \$1,393,750 <i>Total Request:</i> \$1,393,750
	<i>Recommended:</i> \$1,393,750 <i>Federal Portion:</i> \$1,115,000 Year: 2017 through 2021
	<i>Comments:</i> Using FTA 5310 Small Urban funds
9	Transit Oriented Development in Nampa <i>Applicant:</i> Valley Regional Transit
Under Review	<i>Description:</i> To create a transit oriented development in the City of Nampa to improve mobility and stimulate economic development. This project will try to increase the access and mobility of the area/community to jobs, thus enabling people to reach public transportation options and access employment opportunities.
	<i>Total Project:</i> \$125,000 <i>Total Request:</i> \$125,000
	<i>Recommended:</i> \$0 <i>Federal Portion:</i> N/A Year: N/A
	<i>Comments:</i> Review for funding through Project Development Program

10	Bus for Bus Service Replacement and Extension		
	<i>Applicant:</i> Boise State University		
	Not Recommended	<i>Description:</i> To purchase and/or lease replacement rolling stock vehicles for transportation in Ada County focusing on the connectivity from BSU to all of downtown. Goal is be able to replace two aging 14 passenger shuttles with 32 passenger buses to assist in the travel to and around campus, including that of a downtown circulator for the public. (stage 1 - replace 2 buses, stage 2 - purchase new buses to complete full circulator)	
		<i>Total Project:</i>	\$1,500,000
	<i>Recommended:</i>	\$0	<i>Federal Portion:</i> N/A <i>Year:</i> N/A
	<i>Comments:</i> Not recommended for funding		
11	Main Street Station Bicycle Parking Room		
	<i>Applicant:</i> Valley Regional Transit		
	Recommended	<i>Description:</i> To purchase bike racks, bike repair equipment, security infrastructure, and tenant improvement furnishings for a secure bike storage room inside the planned transit hub.	
		<i>Total Project:</i>	\$51,248
	<i>Recommended:</i>	\$53,000	<i>Federal Portion:</i> \$49,110 <i>Year:</i> 2016
	<i>Comments:</i> Using TAP-TMA funds (Main Street Station is the downtown Boise multi-modal center)		
12	Blaine/Iowa Ave Multimodal Improvements		
	<i>Applicant:</i> City of Nampa		
	Recommended	<i>Description:</i> Two segments that enlarge multimodal transportation options, improve safety and enhance access to transit stops in west Nampa. The segments include bike and pedestrian crossing improvements and a combination of bike boulevard, bike lanes, and shared use lane markings to improve access to transit stops along the 12th Avenue South transit corridor.	
		<i>Total Project:</i>	\$579,000
	<i>Recommended:</i>	\$578,750	<i>Federal Portion:</i> \$463,000 <i>Year:</i> 2018/2019
	<i>Comments:</i> Using FTA 5307 Small Urban funds		
13	Bike Share Enhancements		
	<i>Applicant:</i> Valley Regional Transit		
	Recommended Partial	<i>Description:</i> To purchase bike racks, sign/map panels and additional bikes for the bike share system serving downtown Boise and close-in neighborhoods.	
		<i>Total Project:</i>	\$240,000
	<i>Recommended:</i>	\$102,999	<i>Federal Portion:</i> \$95,439 <i>Year:</i> 2018/2020
	<i>Comments:</i> Using TAP-TMA funds in two phases. Project is also recommended for CIM Implementation Grant funds to help with the shortage.		
14	Five Mile Creek Pathway and Bridge		
	<i>Applicant:</i> City of Meridian		
	Recommended	<i>Description:</i> Design and construct a mile-long segment of the City of Meridian's multi-use pathway connecting Black Cat Road to Ten Mile Road. The City's existing File Mile Creek Pathway connects Pine Avenue to Ten Mile Road.	
		<i>Total Project:</i>	\$387,788
	<i>Recommended:</i>	\$388,000	<i>Federal Portion:</i> \$359,521 <i>Year:</i> PD
	<i>Comments:</i> Using TAP-TMA funds. Also considering for Project Development Program for preliminary design.		

15	Ada County Highway District Commuteride Expansion Vans			
	<i>Applicant:</i> Ada County High District			
	Recommended Partial	<i>Description:</i> Add four vans a year starting in 2018 for new routes.		
		<i>Total Project:</i>	\$845,112	<i>Total Request:</i>
<i>Recommended:</i>		\$423,750	<i>Federal Portion:</i>	\$339,000
<i>Comments:</i> Using FTA 5307 Small Urban funds				
16	Covered and Secure Bike Facilities			
	<i>Applicant:</i> Boise State University			
	Recommended	<i>Description:</i> Construction of a bike barn/secured bike parking areas for students/staff/faculty, guests, and visitors (public access).		
		<i>Total Project:</i>	\$72,000	<i>Total Request:</i>
<i>Recommended:</i>		\$72,000	<i>Federal Portion:</i>	\$66,715
<i>Comments:</i> Using TAP-TMA funds				
17	Downtown Boise Bicycle Facilities			
	<i>Applicant:</i> Boise State University			
	Recommended	<i>Description:</i> Construction of a bike barn at City Center Plaza. BSU will relocate the Computer Science Department into the new City Center Plaza, located in the same building as Valley Regional Transit multi-modal center. Goal is to provide bike parking within the current facility and at a later date around the downtown area close to the City Center Plaza where there is a need for additional bike parking.		
		<i>Total Project:</i>	\$102,000	<i>Total Request:</i>
<i>Recommended:</i>		\$102,000	<i>Federal Portion:</i>	\$94,513
<i>Comments:</i> Using TAP-TMA funds. Also considering for Project Development Program for alternative sites.				
18	Boise State University Campus Circulation Study			
	<i>Applicant:</i> Boise State University			
	Not Recommended	<i>Description:</i> Circulation development plan of vehicle, pedestrian, bicycles in and around campus.		
		<i>Total Project:</i>	Unknown	<i>Total Request:</i>
<i>Recommended:</i>		\$0	<i>Federal Portion:</i>	N/A
<i>Comments:</i> Not recommended for funding				
19	Ustick Road, Montana Avenue to Indiana Avenue			
	<i>Applicant:</i> City of Caldwell			
	Not Recommended	<i>Description:</i> Widen Ustick Road from a two-lane roadway to a four-lane roadway with raised median lanes or a five-lane roadway with curb, gutter sidewalk and bike lanes. Two improvements options are considered at the Montana Avenue intersection - a conventional signalized intersection and a roundabout. At the Indianan Avenue intersection, improvements considered consist of widening the single-lane roundabout to a modified dual-lane roundabout or a dual-lane roundabout.		
		<i>Total Project:</i>	\$5,400,000	<i>Total Request:</i>
<i>Recommended:</i>		\$0	<i>Federal Portion:</i>	N/A
<i>Comments:</i> Not recommended for funding				

N/A Not Recommended	Ustick Road, Montana to Indiana			
	<i>Applicant:</i> City of Nampa			
	<i>Description:</i> Project will construct approximately 633 feet of 8-foot-wide, multi-use asphalt pathway to fill a critical gap in Nampa's trail system and enlarge Nampa's multimodal transportation network by connecting to a future shared use lane planned for Sugar Street that would, in turn, lead to transit stops on Garrity Boulevard (pending FY2017 FTA applications).			
	<i>Total Project:</i> \$490,000		<i>Total Request:</i> \$490,000	
	<i>Recommended:</i> \$0		<i>Federal Portion:</i> N/A Year: N/A	
<i>Comments:</i> Not recommended for funding (Inadvertantly not included in prioritization process. City decided to apply for TAP-State funds)				

Acronyms and Key:

- ACHD** - Ada County Highway District
- BSU** - Boise State University
- CDBG** - Community Development Block Grant
- CIM** - Communities in Motion
- FTA** - Federal Transit Administration
- Large Urban** - Boise Urbanized Area
- PD** - Preliminary Development (beyond the first five year of the program)
- Small Urban** - Nampa Urbanized Area
- STP** - Surface Transportation Program
- TAP** - Transportation Alternatives Program
- TMA** - Transportation Management Area (Boise Urbanized Area)
- 5307** - Public transportation formula funds
- 5310** - Public transportation for the elderly and persons with disabilities
- 5339** - Bus and bus facilities funds

Large Number - Project Ranking

Gray Highlight - Recommend to move forward

Gold Highlight - Recommended to move forward with partial and under review for additional funds

Blue Highlight - Under review for Project Development Program funding

Black Highlight - Not recommended to move forward

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COMPASS BOARD AGENDA ITEM VII-C

Date: February 22, 2016

Topic: Financial Policy and Procedure Manual

Request/Recommendation:

Staff seeks COMPASS Board approval of the revised Financial Policy and Procedure Manual.

Background/Summary:

COMPASS staff proposes to update its process for payment of accounts payable items from paper checks to electronic funds transfer (EFT) payments. (Note: payroll is already paid via EFT and no paper checks are issued for payroll).

The Finance Committee recommended Board approval of the proposed changes to the Financial Policy and Procedure Manual at its December 10, 2015, meeting.

An EFT payment process is generally more efficient than a paper check processing system. COMPASS will realize time and money savings in the following areas:

- Secretary/Treasurer signature will not need to be obtained on all checks for semi-monthly check runs
- Extra steps of printing and mailing checks will be eliminated from the payment process
- No need to purchase check stock, envelopes or postage for printing and mailing checks
- Payments will be cleared more quickly, so reconciliation of cash accounts will be faster and easier

In order to transition to an EFT payment process, the Financial Policy and Procedure Manual should be updated to reflect the procedures and controls appropriate to an EFT system. The proposed updates are reflected in the attachment. Those updates include:

- Removal of the paper check specific procedures
- Add review of disbursement list by the Executive Director before payments are uploaded to the banking system
- Add review and comparison of the payments to the approved disbursement list before payments are released by the Director of Operations
- Add reporting of all payments made to the Finance Committee at its regularly scheduled meeting

No changes are proposed to the bank reconciliation process. This will continue to be done in the same way as specified in the Financial Policy and Procedure Manual.

Upon approval of the proposed procedures by the COMPASS Board, staff will begin the process to transition from paper checks to electronic payments and expects to process the first set of electronic payments for the March 4, 2016, disbursement cycle.

Implication (policy and/or financial):

If the Board does not approve the revised Financial Policy and Procedure Manual, staff will continue to use its existing procedures for paper check processing.

More Information:

- 1) Attachment: Proposed Revised Financial Policy and Procedure Manual
- 2) For detailed information contact: Megan Larsen, at 475-2228 or mlarsen@compassidaho.org.

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SECTION I: UNIFIED PLANNING WORK PROGRAM AND BUDGET

The Unified Planning Work Program and Budget (UPWP) is the comprehensive work plan that details federally funded transportation planning and transportation related planning activities in the region and identifies the related budget for those activities.

The UPWP must meet all applicable federal requirements.

The UPWP is developed by following these steps:

- Members are asked to submit requests for projects.
- The Regional Technical Advisory Committee (RTAC) brainstorms regional needs and project ideas and then ranks those ideas.
- Staff prepares five year revenue and expense projections to help support budget decision making.
- Staff prepares an initial draft of the UPWP to use, together with population estimates, to calculate proposed member dues.
- Staff presents the five year projections, the ranked project list and the proposed member dues to the Finance Committee.
- The Finance Committee reviews the ranked projects from RTAC and determines the projects to include in the UPWP.
- The Finance Committee reviews the proposed dues and makes a recommendation to the Board.
- The Board approves the member dues.
- Staff prepares an updated draft of the UPWP and presents it to the Finance Committee for review. The Finance Committee makes a recommendation to the Board.
- The Board approves the UPWP.
- The approved UPWP is sent to ITD and FHWA for approval.

The UPWP provides the basis for procurement and expenditures in the budget period. Processes for procurement and expenditures are described below.

SECTION II: PROCUREMENT POLICY

Idaho Code Title 67, Chapter 28 specifies the procurement law that applies to local governments including cities, counties, and highway districts. COMPASS follows the procurement law specified in Idaho Code Title 67, Chapter 28 for its purchasing. The specific procurement steps are described below.

Funds for the proposed expenditure must be appropriated in the UPWP. The expenditure may be specifically identified, such as for professional services to support a task, or generally identified, such as office supplies. If the UPWP does not include appropriation for the item, the purchase may not be completed without authorization from the Board.

Program managers are authorized to procure items (other than employee salaries and benefits) included in their program budget in the UPWP. Professional service agreements and contracts may only be signed by the Executive Director.

The procurement process for the item depends on the type and amount of the expenditure.

The steps for procurement are as follows:

- 1) Verify that funds for the proposed expenditure are appropriated in the UPWP.
- 2) Determine the type and amount of the proposed expenditure and follow the steps for that category.

Purchases exempt from competitive bidding

Certain categories of purchases are exempt from competitive bidding. These are:

- Payment of wages to an employee
- Personal services (defined below)
- Professional services (such as legal, accounting, auditing, and appraisal services)
- Interest in real property
- Insurance
- Costs of participation in a joint powers agreement with other units of government

Idaho Code 59-514 defines personal services as “performance for remuneration (i.e. compensation) by an individual on a specified contractual basis of specialized professional or consultive expertise germane to administration, maintenance or conduct of governmental activities which require intellectual or sophisticated and varied services, dependent upon facilities, invention, imagination or a specific talent which the state or the taxing entity itself cannot provide or accomplish.” Personal services include but are not limited to planning consultants, digital mapping services, software maintenance, etc.

The purchase may be completed in the manner that the program manager sees fit. Program managers are encouraged, but not required, to seek informal bids to insure that they obtain the best value for the agency.

Purchases of services where the total value of the contract is less than \$10,000 do not require a professional services agreement or contract. Purchases of services where the total value exceeds \$10,000 require a written agreement or contract with the vendor. The Director of Operations prepares the contract for the Executive Director’s signature. The Board has delegated authority to the Executive Director to sign contracts on behalf of the agency.

COMPASS must publish a legal notice in the newspaper of record with the largest circulation within 15 days of entering into a contract in excess of \$10,000 per year for personal services. The notice must include the contracting parties, the amount of compensation and a brief description of the work to be performed.

Purchases of services or property valued at less than \$25,000

Purchases of services, other than personal or professional services as defined above, or property (such as vehicles or equipment) valued at less than \$25,000 may be completed in the manner that the program manager sees fit, provided that such purchases are in the best interest of the agency. Program managers are encouraged, but not required, to seek informal bids to insure that they obtain the best value for the agency.

Purchases of services where the total value of the contract is less than \$10,000 do not require a professional services agreement or contract. Purchases of services where the total value exceeds \$10,000 require a written agreement or contract with the vendor. The Director of Operations prepares the contract for the Executive Director's signature. The Board has delegated authority to the Executive Director to sign contracts on behalf of the agency.

Purchases of property valued at less than \$25,000 do not require a contract.

Purchases of services or property valued at less than \$50,000 but more than \$25,000

Program managers must request written informal bids from at least three vendors for purchases of services (such as janitorial services) or property (such as vehicles or equipment) valued at less than \$50,000 but more than \$25,000. Efforts to obtain three bids must be documented.

The request for bids should include:

- Description of the services or property to be purchased in sufficient detail to allow prospective bidders to understand what COMPASS seeks to procure
- Method for bid submission
- Due date and time for bid submission
- Minimum of three business days to respond to bid request

The Board has delegated authority to program managers to select winning bidders for those expenditures specifically identified in the UPWP for their programs. Program managers approve the winning bid or all bids are rejected and the process starts again.

Purchases of services or property valued at more than \$25,000 require a written agreement or contract with the vendor. The Director of Operations prepares the contract for the Executive Director's signature. The Board has delegated authority to the Executive Director to sign contracts on behalf of the agency.

Purchases of property or services valued at more than \$50,000

Purchases of property or services where the total purchase amount or value of the contract is more than \$50,000 require a competitive sealed bid process.

Two notices soliciting bids must be published in the Idaho Statesman, with the first notice at least two weeks before bid opening and the second notice at least one week prior to bid opening.

The notice must state the property or services sought and instruct prospective bidders how to obtain the specifications, bid forms, instructions, contract documents and other information.

The sealed bids are opened in public at the date, time, and place specified in the bid materials.

The program manager or the Executive Director may approve the winning bid, provided that the lowest bidder is selected. The Director of Operations prepares the contract with the lowest bidder for the Executive Director's signature. The Board has delegated authority to the Executive Director to sign contracts on behalf of the agency.

If COMPASS chooses to award a bidder other than the lowest bidder, the bids are presented to the Board and the Board selects the winning bidder. If the Board chooses a bidder other than the lowest bidder, the Board must document the reasons for the selection, the record must reflect the reasons for selection of a bidder other than the lowest bidder, and those reasons must be ~~and~~ communicated to all bidders.

Purchases of services or property valued at more than \$50,000 require a written agreement or contract with the vendor. The Director of Operations prepares the contract for the Executive Director's signature. The Board has delegated authority to the Executive Director to sign contracts on behalf of the agency.

SECTION III: PAYROLL CYCLE

Exempt and non-exempt employees are required to track time worked each day on a program and sub-task (where appropriate) basis so that actual workdays for each program and task are accurately reflected. Employees are expected to accurately record time worked in each program and task daily.

At the end of each payroll period, employees submit timesheets to their supervisors with a record of all hours worked by program and task, as well as leave hours used, if any.

Supervisors review and sign each timesheet, indicating their concurrence with the accuracy of hours reported. Approved timesheets are turned in to the Financial Assistant by the due date and time for that pay period, as specified by the Financial Assistant.

The Financial Assistant:

- Reviews the timesheets for accuracy as to the number of hours reported. Timesheets with errors are returned to the employee for correction and resubmitted to the supervisor for approval.
- Enters approved timesheets into the accounting software system. The accounting software system automatically prepares the related entries for salaries expense, benefits, taxes, direct deposits and leave accruals.
- Reviews the payroll registers and entries for accuracy and corrects any errors found.
- Posts the payroll entries in the accounting software system to record the expenses and liabilities, update employee leave balances and upload the direct deposit file to the agency's bank.
- Prints the payroll summary and the direct deposit entry for review and approval by the Director of Operations.
- Provides an updated reported of accrued leave time to employees and supervisors
- Files all supporting documentation for the payroll.

The Director of Operations:

- Reviews the payroll summary and verifies that the correct total amount is being paid to each employee.
- Reviews the direct deposit entry for accuracy and releases the direct deposit batch for payment.

Only the Executive Director may authorize changes in employee compensation rates. Notice of changes to employee compensation are provided to the Financial Assistant in writing for entry into the accounting software system.

SECTION IV: CASH DISBURSEMENT CYCLE

Spending authority for all purchases must be included in the UPWP adopted by the Board. The program managers can authorize expenditures for their assigned programs, subject to the procurement requirements detailed in Section II, provided those expenditures are specified in the adopted UPWP.

When contracts are executed for planned expenditures, the contract not-to-exceed amounts are entered into the accounting software system to show that the contract amounts have been encumbered. As the contract dollars are expended and payments are processed through accounts payable, the amounts move from encumbered to expended in the accounting software system. In this way, the financial reports reflect the most accurate picture of the budget to actual results for the agency.

The Director of Operations provides new and updated contract amounts to the Financial Assistant for entry into the accounting software system as the contracts are finalized or updated.

The Financial Assistant receives all invoices for payment. The Financial Assistant adds invoices to the "Invoices to be Paid" tracking sheet upon receipt. The Financial Assistant routes the invoice to the correct program manager for review and approval.

The Financial Assistant enters approved invoices into the accounting software system and prints a cover sheet for each invoice showing the amount, program, and general ledger account for each invoice.

The Financial Assistant attaches the cover sheets to the invoices and forwards them to the Director of Operations.

The Director of Operations reviews each invoice and cover sheet and verifies that the entry was correctly posted to the accounting software system. The Financial Assistant corrects any errors and prints a corrected cover sheet, as needed.

The Director of Operations returns the approved invoices to the Financial Assistant and the Financial Assistant posts the entries in the accounting software system. The Financial Assistant compares the posted entries to the "Invoices to be Paid" tracking sheet and verifies that all invoices have been returned from the program managers.

Payments are processed as needed, but not less than once per month.

~~The Financial Assistant prints the payment checks and attaches the checks to the backup documentation.~~

~~An authorized Board officer then reviews the backup documentation and provides the second signature for each check. All checks require two signatures.~~

~~No one may sign a check that is made out to him or herself. Alternate authorized signers are used for those checks made out to the Executive Director or Board officer, as needed.~~

~~The signed checks are forwarded to the Administrative Assistant. The Administrative Assistant separates the checks from the back up documentation. The Administrative Assistant mails the signed checks and returns the backup documentation to the Financial Assistant.~~

~~The Financial Assistant selects the appropriate items for payment in the accounting system and prints out a disbursement list for the Executive Director's review.~~

~~The disbursement list along with the backup documentation for each listed payment are forwarded to the Executive Director for review.~~

~~The Executive Director reviews the disbursement list and signs off, indicating his approval for payment, then returns the disbursement list and backup documentation to the Financial Assistant.~~

~~The Financial Assistant uploads the payment information from the accounting system to the banking system, then forwards the signed disbursement list to the Director of Operations.~~

~~The Director of Operations compares the signed disbursement list to the payment file in the banking system and verifies that the items match exactly, then releases the payment file from the banking system to complete payment processing.~~

The Financial Assistant files the backup documentation.

A complete listing of payments made in the reporting period is provided to the Finance Committee at its regularly scheduled meeting for their review.

SECTION IV-A: TRAVEL/EDUCATION

An employee wishing to attend a professional meeting or secure additional education or training at the expense of COMPASS will complete a Travel Authorization form with an estimate of all costs involved, and turn it in to the employee's supervisor. Supervisors will review the request and forward it to the Executive Director with their recommendations. If approved by the Executive Director, the employee will be notified and the form will be sent to the Financial Assistant for inclusion in the appropriate check cycle.

An employee may request an advance to cover miscellaneous travel/training related costs (e.g., ground transportation and publications), and should indicate that on the Travel Authorization form.

COMPASS per diem rates are set by the State of Idaho Travel Policies and Procedure guidelines to cover the cost of meals and related tips while out of town for COMPASS purposes. The out-of-state per diem rate will depend upon the destination city. Rates for different cities may be obtained from the Financial Assistant.

Partial day per diem rates are granted for out of town travel when the partial travel day is adjacent to an overnight stay or when the entirety of the trip does not require an

overnight stay. Partial day rates are expressed as a percentage of the full day rate as follows:

Breakfast	25%
Lunch	35%
Dinner	55%

Upon return, the employee must complete an Expense Report to obtain reimbursement for any travel/training costs paid by the employee. A receipt must accompany requested expenses. If an advance was received, it must be indicated on the Expense Report, and subtracted from the total expenses claimed. If the advance was greater than the reported expenses, the employee must reimburse COMPASS for the difference. Failure to reimburse COMPASS will result in a payroll deduction. The Expense Report must be approved by the employee's supervisor and forwarded to the Financial Assistant for processing during the next disbursement cycle. Expense reports from the Executive Director must be approved by the Board Secretary-Treasurer (or other Board officer in the Secretary-Treasurer's absence) before processing for payment.

A Board member may request or be asked to attend a professional meeting or travel for a specific purpose at the expense of COMPASS. Board members will complete a Board Travel Authorization form, with an estimate of all costs involved and submit to the Executive Committee for approval. The Executive Committee will review the request and determine the level of reimbursement based on the level of COMPASS representation.

Board members will be entitled to submit reimbursement for expenses incurred. Reimbursement for per diem will be at the same rate as described above. Expenses reimbursement requests must be accompanied by statements or receipts.

SECTION IV-B: CREDIT CARD USAGE

Credit cards are issued to the Executive Director and the Director of Operations only.

Credit cards may be used for specific agency related expenditures where payment via check is impracticable. Generally, payment via check is the preferred agency method and should be used whenever possible.

All credit card purchases must be documented. Receipts for credit card purchases are provided to the Financial Assistant upon completion of purchase.

The Financial Assistant verifies the receipts against the credit card statements when received. The receipts are attached to the credit card statement. The Executive Director reviews and approves the Director of Operation's credit card statement for payment. The Board Secretary-Treasurer (or other Board officer in the Secretary-Treasurer's absence) reviews and approves the Executive Director's credit card statement for payment. The payment to the issuing bank is processed following the cash disbursement procedures described above.

Use of the credit card for anything other than authorized agency expenses is strictly prohibited, without exception.

SECTION IV-C: PETTY CASH FUND

Minor payments needing immediate attention (e.g., supplies, meeting costs, etc.) may be paid from the petty cash fund. Generally, payment via check is the preferred agency method and should be used whenever possible.

The petty cash fund maintains a balance of \$200. A petty cash receipt is completed by the Financial Assistant and signed by the requester at the time of the draw from petty cash. All draws from petty cash must be accompanied by a receipt for the item purchased. Petty cash draws may not exceed \$50.

Documentation of draws from petty cash are attached to the request to replenish petty cash. The total of the draws from petty cash must match the replenishment request exactly. The replenishment request is then processed according to the cash disbursement procedures above.

The Director of Operations counts the petty cash on hand at least once each month and compares the total to the pending replenishment requests to verify accuracy.

SECTION IV-D: CAPITALIZATION POLICY

Purchases of property, such as land, buildings, or equipment, with a cost of \$1,000 or more for an individual item and a useful life of three or more years are capitalized. Capitalized assets are acquired for use in normal operations and are not for resale. The \$1,000 threshold is applied to an individual item of equipment, not to a group of items purchased together.

The Financial Assistant records capitalized assets as fixed assets in the accounting software system. Fixed assets are depreciated straight line over their useful lives. The accounting software system automatically calculates the depreciation amounts. The Financial Accountant periodically, but not less than annually, reviews these amounts and posts them to the general ledger.

The Financial Accountant removes capitalized assets that have been removed from service from the fixed assets system at the time of disposition.

The Director of Operations periodically, but not less than annually, compares fixed asset records to the actual inventory of assets to verify accuracy.

SECTION V: BILLING

The Financial Accountant prepares grant billings for the agency's grants each month.

The Financial Accountant prints job cost reports from the accounting software system that provide the detail of salary, fringe and direct expenses charged to each program. The job cost reports also show the application of the approved indirect cost rate from the Idaho Transportation Department (ITD) to those costs. The sum of the salary, fringe and direct expenses and the calculated overhead amount, less any expenses not eligible for federal funding, is shown on the job cost reports and is the amount billed for the grants.

The Financial Accountant reviews the job cost reports and reconciles the total expenses shown to the total expenses in the general ledger. The Financial Accountant corrects any errors and prepares the billing summary.

The Director of Operations reviews and approves the billing summary and the job cost reports.

Upon approval, the Financial Accountant submits the billing to ITD.

The billed amount is recorded as revenue and an account receivable in the accounting software system.

When payment is received, the Financial Accountant posts the payment against the outstanding receivable in the accounting software system.

The Financial Accountant follows up with ITD on any billings that remain unpaid thirty days after submission and resolves any issues with those billings.

The Financial Assistant prepares invoices and makes entries into the accounting software system for all other miscellaneous billings, such as map or orthophotography sales.

SECTION VI: CASH RECEIPTS PROCEDURE

Payments to COMPASS may be received through direct deposits into COMPASS bank accounts, via checks received in the mail or via checks or cash from walk in customers.

Payments received through direct deposit

The Financial Accountant reviews the transactions posted to the agency's checking through the online banking system daily. The Financial Accountant prepares and posts entries to the accounting software system for any direct deposits made to the account at the time those deposits are made.

Payments received through the mail or from walk in customers

The Administrative Assistant:

- Opens the mail
- Endorses the back of each check with the "For Deposit Only" stamp
- Makes one copy of the check
- Enters the check on the receipt log
- Enters cash received on the receipt log
- Forwards the checks and cash to the Financial Assistant
- Forwards the check copies and a notation of cash received, if any, to the Financial Accountant

The Financial Assistant:

- Prepares a duplicate bank deposit slip
- Takes the deposit to the bank
- Forwards one copy of the deposit slip to the Financial Accountant

The Financial Accountant:

- Compares the deposit slip to the check copies to verify accuracy
- Enters the deposit to the accounting software system

The Director of Operations:

- Periodically, but not less than monthly, reviews the receipt log and compares to the accounting software system and bank statements to verify accuracy

SECTION VII: BANK RECONCILIATIONS

All agency bank accounts are reconciled monthly.

The Director of Operations:

- Receives the unopened original bank statements
- Opens the bank statements and reviews for any unusual activity
- Forwards the bank statements to the Financial Accountant

The Financial Accountant

- Prepares the bank reconciliations for each account using the accounting software system
- Prints the completed bank reconciliation reports and forwards to the Director of Operations for review

The Director of Operations

- Reviews and approves the completed bank reconciliations

SECTION VIII: GENERAL LEDGER ENTRIES

Most of the general ledger activity is posted from the sub ledgers in the accounting software system. Occasionally, a manual entry in the general ledger will be required for a correction or adjustment.

The Financial Accountant prepares manual journal entries. The entries should include all supporting documentation. The entries are reviewed and approved by the Director of Operations prior to posting.

SECTION XII: INVESTMENTS

COMPASS obtains its funding primarily from membership dues and federal grants. The Finance Committee and management of COMPASS invest with the judgment and care that prudent individuals would exercise in the execution of their own affairs, to maintain the safety of principal, to maintain liquidity to meet cash flow needs, and to provide competitive returns on deposits and investments. These primary objectives in priority order are:

- Safety: Safety of principal is foremost and investments will be made in a manner that ensures the preservation of principal.
- Liquidity: Funds will remain sufficiently liquid in order to meet all anticipated operating expenses.
- Yield: Investments will be made to maximize return, subject to the constraints of safety and liquidity. Yield is always secondary to safety and liquidity.

With these constraints in mind, COMPASS cash is invested in general checking and savings accounts, money market accounts, and certificates of deposit.

COMPASS staff is encouraged, but not required, to keep investments at any one financial institution under the limits of federal deposit insurance. Investments may exceed federal deposit insurance so as not to create undue administrative burden, but still adhere to the investment priorities of safety, liquidity and yield. COMPASS may establish accounts at multiple financial institutions authorized to do business in the State of Idaho as necessary to stay within the limits of federal deposit insurance.

The Executive Director may authorize the opening or closing of accounts to conform to this guidance.

A report of current accounts and the associated financial institutions, balances by account, current rates of return and any accounts opened or closed in the reporting period shall be provided to the Finance Committee with the quarterly financial report.

SECTION XIII: FUND BALANCE

COMPASS shall maintain a fund balance reserve equivalent to not less than three months' expenses. Use of fund balance in excess of the three months' reserve shall be recommended by the Finance Committee as part of the annual UPWP process.

SECTION XIV: FINANCIAL REPORTING

COMPASS shall provide a quarterly report to the Finance Committee that includes the following:

- Year to date budgeted and actual revenues and expenses by line item
- Year to date budgeted and actual expenses by program
- Summary balance sheet as of the last day of the quarter
- Cash summary as of the last day of the quarter

COMPASS shall provide an annual report to the Finance Committee that includes the following:

- Year to date budgeted and actual workdays by program

The Financial Accountant shall provide a monthly report to program managers, the Executive Director, and the Director of Operations that includes the following:

- Year to date budgeted and actual revenues and expenses by line item
- Year to date budgeted and actual expenses by program
- Year to date budgeted and actual workdays by program

The Financial Accountant shall provide other information as requested to the program managers, the Executive Director, and the Director of Operations on an ad hoc basis.

COMPASS BOARD AGENDA ITEM VII-D

Date: February 22, 2016

Topic: Resolution 06-2016 Amending the FY2016-2020 Regional Transportation Improvement Program (TIP)

Request/Recommendation:

COMPASS staff seeks COMPASS Board adoption of Resolution 06-2016 (Attachment 1) amending the FY2016-2020 TIP, as requested by ACHD, City of Boise, ITD, and Western Federal Lands. The Regional Transportation Advisory Committee (RTAC) recommended approval of the amendments in two actions on December 16, 2015 and January 27, 2016.

Public comment periods were held on these proposals November 13 through November 30, 2015, and January 4 through January 18, 2016. One comment was received, and is provided with COMPASS staff responses as Attachment 2.

Background/Summary:

Per ACHD:

- Remove an intelligent transportation system project (Key Number 13901), as ACHD plans to use local funds for construction at a future date.

Per City of Boise:

- Remove a pathway project at Eckert Road in Boise (Key Number 13913), as preliminary cost estimates are much higher than the programmed amount. The City will review options and consider reapplying for federal funds in the future.

Per ITD:

- Remove the intersection project at US 20/26 and Locust Grove Road in Meridian (Key Number 13941), as ITD removed this project in the final balancing of their program after discussions with City of Meridian and ACHD staff. The proposed project does not adequately address the need. This project will likely be re-programmed in the future as a joint effort between ITD and ACHD with a different scope.
- Change the title and description on the projects for the US 20/26 corridor and SH-44 corridor (Key Numbers 07826 and 07827) projects to reflect a change from right-of-way preservation to completing a corridor study. Funds are also moved on these two projects from right-of-way to preliminary engineering consulting.
- Add bridge rehabilitation or repair projects in Ada and Canyon Counties. ITD originally included these projects as "district-wide" bridge repair projects. Once design started, location selection was made.

- Change the description of a project on SH-55 (Key Number 18787). COMPASS staff inadvertently included the project as a new overhead message sign. The project should be described as a mill and overlay on SH-55 from the overhead message sign to Avimor.
- Add three rural public transportation projects. These are all part of larger statewide competitive programs, and ITD's ITIP includes additional detail in other areas of the state. The following are the projects included in Ada and Canyon Counties:
 - Fixed route and demand response service (Key Number 19380) - provided by Treasure Valley Transit
 - Acquisition of service (Key Number 19464) – provided by Valley Regional Transit and Treasure Valley Transit
 - Bus purchase (Key Number 19663) for the Treasure Valley Transit fleet

Per Western Federal Lands:

- Add a roadway maintenance and trailhead project on Bogus Basin Road. The maintenance portion is from milepost 9 to the Bogus Basin Mountain Recreation area (milepost 16.2). The new trailhead will include a new ingress/egress point from the Bogus Basin Road parking area and comfort station. This is a new project requested by the Ada County Highway District, and funded through Western Federal Lands, a division of the Federal Highway Administration, using Federal Lands Access Program funding. The key number is not yet available.

Details of all changes are provided on Attachment 1.

Implication (policy and/or financial):

These amendments allow projects to proceed for obligation of funding or removal from the program.

More Information:

- 1) Attachment 1: Resolution 06-2016
- 2) Attachment 2: Public Comments
- 3) For detailed information contact: Toni Tisdale, Principal Planner, at 475-2238 or ttisdale@compassidaho.org.

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RESOLUTION NO. 06-2016

FOR THE PURPOSE OF AMENDING THE FY2016-2020 REGIONAL TRANSPORTATION IMPROVEMENT PROGRAM

WHEREAS, the Community Planning Association of Southwest Idaho has been designated by the Governor of Idaho as the metropolitan planning organization responsible for transportation planning in Ada and Canyon Counties;

WHEREAS, the Fixing America's Surface Transportation (FAST) Act, Title 23 United States Code Section 134, and Title 49 United States Code Section 5303 requires metropolitan planning organizations to develop and approve a Transportation Improvement Program;

WHEREAS, the FAST Act, Title 23 United States Code Section 134, and Title 49 United States Code Section 5303 require projects contained in the Transportation Improvement Program to be financially constrained;

WHEREAS, the 1990 Clean Air Act Amendments requires all transportation plans and programs in nonattainment or maintenance areas demonstrate conformity to applicable state implementation plans for air quality improvement;

WHEREAS, no additional review for air quality conformity is necessary for this action;

WHEREAS, the FAST Act, Title 23 United States Code Section 134, and Title 49 United States Code Section 5303 requires Transportation Improvement Programs be developed and amended in consultation with all interested parties;

WHEREAS, public comment was open November 13 through November 30, 2015 and January 4 through January 18, 2016 for these actions;

WHEREAS, the Community Planning Association of Southwest Idaho desires to take timely action to ensure the availability of federal funds;

WHEREAS, the Community Planning Association of Southwest Idaho developed this amendment to the FY2016-2020 Regional Transportation Improvement Programs in compliance with all applicable state and federal regulations; and

WHEREAS, the attached table dated October 13, 2015, details the amendment to the FY2016-2020 Regional Transportation Improvement Programs.

NOW, THEREFORE, BE IT RESOLVED, that the Community Planning Association of Southwest Idaho Board of Directors approves the amendment to the FY2016-2020 Regional Transportation Improvement Programs.

DATED this 22nd day of February 2016.

APPROVED:

By: _____
Sara Baker, Chair
Community Planning Association
of Southwest Idaho Board of Directors

ATTEST:

By: _____
Matthew J. Stoll, Executive Director
Community Planning Association
of Southwest Idaho

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Amendment #4 FY2016-2020 Regional Transportation Improvement Program
Per ACHD Staff October 13, 2015

Key No	Project	Scheduled Costs (including Match) (costs in \$1,000)							
		Cost year	PE	PEC	RW	UT	CE	CN	SUM
13901	ITS, Adaptive Signals, Boise Towne Square Mall, ACHD	2016							0
	Funding Source: STP-TMA	2017							0
	Install adaptive signal system technology at 17 intersections in the vicinity of the Boise Towne Square Mall in Boise. (Federal = \$741,000)	2018							0
		2019							0
		2020							0
		PD	5	70			95	630	800
			0	0			0	0	0
SUM	5	70	0	0	95	630	800		
	0	0			0	0	0		
Remove project. ACHD plans to use local funds for construction in the future.									

Per COMPASS Staff Review October 22, 2015

Key No	Project	Scheduled Costs (including Match) (costs in \$1,000)							
		Cost year	PE	PEC	RW	UT	CE	CN	SUM
13941	US 20/26, Locust Grove Road Intersection, Meridian	2016							0
	Funding Source: HSIP	2017					50	450	500
	Add a right turn lane from northbound Locust Grove Road onto US 20/26 (Chinden Boulevard). The improvement will reduce congestion and increase safety. (Federal = \$463,000)		2018					0	0
		2019							0
		2020							0
		PD							0
		SUM	0	0	0	0	50	450	500
		0	0			0	0	0	
Remove project. ITD removed this project in the final balancing of their program and after discussions with City of Meridian and ACHD staff. The proposed project does not adequately address the concern.									

Per City of Boise Staff October 27, 2015

Key No	Project	Scheduled Costs (including Match) (costs in \$1,000)							
		Cost year	PE	PEC	RW	UT	CE	CN	SUM
13913	Pathway, Eckert Road Underpass, Boise	2016	5	45					50
	Funding Source: TAP-TMA	2017			4				4
	Construct a bicycle and pedestrian underpass at Eckert Road on the north side of the Boise River, allowing bicyclists and pedestrians on the Greenbelt to cross Eckert Road separately from vehicles. (Federal = \$448,000)		2018			0			
		2019							
		2020					70	350	420
		PD					0	0	0
								10	10
SUM	5	45	4	0	70	360	484		
	0	0	0		0	0	0		
Remove project. Preliminary cost estimates are much higher than the programmed amount and the City of Boise pulled the project due to lack of funding. The City will review options and reapply for federal funds in the future.									

Key No	Project	Scheduled Costs (including Match) (costs in \$1,000)							
		Cost year	PE	PEC	RW	UT	CE	CN	SUM
07826	US 20/26, Corridor Preservation <u>Study</u> , Caldwell to Boise	2016		0	51				51
	Funding Source: Early Development (ED)	2017		51	0				51
	Acquire right-of-way for corridor preservation. <u>Study the US 20/26 corridor to recommend possible future improvements.</u> (Federal = \$94,513)	2018							0
		2019							0
		2020							0
		PD							0
		SUM	0	0	102	0	0	0	102
Change the title and description of the project to reflect a change from right-of-way preservation to completing a corridor study. Move funds from RW to PEC.			102	0					
07827	SH-44, Corridor Preservation <u>Study</u> , I-84 in Canyon County to Eagle Road	2016		0	51				51
	Funding Source: Early Development (ED)	2017		51	0				51
	Preserve corridor for additional lanes. <u>Study the SH-44 corridor to recommend possible future improvements.</u> (Federal = \$94,513)	2018							0
		2019							0
		2020							0
		PD							0
		SUM	0	0	102	0	0	0	102
Change the title and description of the project to reflect a change from right-of-way preservation to completing a corridor study. Move funds from RW to PEC.			102	0					
13945	I-84, Bridge Deck Life Extension – FY2017	2016							0
	Funding Source: Bridge Preservation	2017					0	0	0
	To preserve and maintain two existing bridges on I-84, at Federal Way in Boise and at Middleton Road in Caldwell. The decks, curbs, and sidewalks will be treated as necessary, and railings will be re-painted. (Federal = \$0)	2018							0
		2019							0
		2020							0
		PD							0
		SUM	0	0	0	0	0	129	1285
Add project. ITD originally showed the project as a district-wide project and started design, selecting two bridges within the COMPASS planning area.									
18787	SH-55, Overhead Message Sign to Avimor, Ada County	2016							0
	Funding Source: Restoration	2017							0
	Add an overhead message sign on SH-55, south of Avimore in Ada County, to relay safety messages to people traveling on SH-55. <u>This project on SH-55 will mill off the old pavement and inlay new asphalt from milepost 50.2 (near the overhead message sign) to milepost 51.7 at Avimor. The project will extend the service life of the roadway. Other improvements include upgrading the guardrails.</u> (Federal = \$1,065,590)	2018						1150	1150
		2019							0
		2020							0
		PD							0
		SUM	0	0	0	0	0	0	1150
Change the description of the project. Staff misinterpreted the project when it was added to the program. No change in total.									

Key No	Project	Scheduled Costs (including Match) (costs in \$1,000)							
		Cost year	PE	PEC	RW	UT	CE	CN	SUM
19010	I-84 Bridge Repairs, FY2018	2016	ϑ <u>20</u>						ϑ <u>20</u>
	Funding Source: Bridge Preservation	2017	ϑ <u>10</u>						ϑ <u>10</u>
	This project will place a preservative seal on the bridge deck at the M-M ramp (Flying Wye) overpass on I-84 at milepost 48.98 in Boise. The treatment will preserve the condition of the bridge. (Federal = \$489,031)	2018					ϑ <u>50</u>	ϑ <u>450</u>	ϑ <u>500</u>
		2019							0
		2020							0
		PD							0
		SUM	ϑ <u>30</u>	0	0	0	ϑ <u>50</u>	ϑ <u>450</u>	ϑ <u>530</u>
Add project. ITD originally showed the project as a district-wide project and started design, selecting a bridge within the COMPASS planning area.									
19064	Bridge Repairs, FY2018	2016	ϑ <u>20</u>						ϑ <u>20</u>
	Funding Source: Bridge Preservation	2017	ϑ <u>10</u>						ϑ <u>10</u>
	This project will place a preservative seal (polyester or epoxy overlays) on the decks of the following five bridges: I-84 and Eagle Road, I-84 and Maple Grove, SH-16 at the Boise River, SH-16 at Joplin Road and Eureka Canal, SH-55 at the North Channel of the Boise River, and SH-55 at the South Channel of the Boise River. The treatment will preserve the condition of these bridges. (Federal = \$2,158,978)	2018					ϑ <u>300</u>	ϑ <u>2000</u>	ϑ <u>2300</u>
		2019							0
		2020							0
		PD							0
		SUM	ϑ <u>30</u>	0	0	0	ϑ <u>300</u>	ϑ <u>2000</u>	ϑ <u>2330</u>
Add project. ITD originally showed the project as a district-wide project and started design, selecting five bridges within the COMPASS planning area.									
19345	Bridge Repair, FY2020	2016	ϑ <u>10</u>	ϑ <u>100</u>					ϑ <u>110</u>
	Funding Source: Bridge Preservation	2017	ϑ <u>10</u>						ϑ <u>10</u>
	This project will place a preservative seal (polyester or epoxy overlays) on the decks of the following bridges in Ada and Canyon Counties: I-84 and Franklin Road, I-84 and Meridian Road, I-84 and Cole/Overland, I-84 and Broadway Road, I-84 and Gowen Spur, I-84 and Boise Valley Rail Road, I-84 and Gowen Road, SH-21 and Mores Creek at Lucky Peak, as well as eight other locations outside the COMPASS planning area. (Federal = \$2,247,005)	2018	ϑ <u>5</u>						ϑ <u>5</u>
		2019							0
		2020					ϑ <u>300</u>	ϑ <u>2000</u>	ϑ <u>2300</u>
		PD							0
		SUM	ϑ <u>25</u>	ϑ <u>10</u>	0	0	ϑ <u>300</u>	ϑ <u>2000</u>	ϑ <u>2425</u>
Add project. ITD originally showed the project as a district-wide project and started design, selecting seven bridges within the COMPASS planning area.									

Key No	Project	Scheduled Costs (including Match) (costs in \$1,000)							
		Cost year	PE	PEC	RW	UT	CE	CN	SUM
19380	Transit – Rural Area Formula Program	2016						ϑ	ϑ
								<u>3886</u>	<u>3886</u>
	Funding Source: FTA 5311	2017							0
		2018							0
	Provides fixed route and demand response service in the rural areas of Ada and Canyon Counties provided by Treasure Valley Transit. This project is part of a statewide project for rural public transportation services. Only the portion of the project in the COMPASS planning area are reflected. ITD's ITIP provides the remaining details. (Federal = \$2,652,276)	2019							0
		2020							0
		PD							0
	SUM	0	0	0	0	0	ϑ	ϑ	
							<u>3886</u>	<u>3886</u>	
19442	Bridge Rehabilitation, FY2019	2016	ϑ	ϑ					ϑ
			<u>10</u>	<u>100</u>					<u>110</u>
	Funding Source: Bridge Preservation	2017	ϑ						ϑ
			<u>10</u>						<u>10</u>
	This project will rehabilitate six bridges on I-84 in Ada and Canyon Counties at: Sand Hollow Road Crossing Interchange and grade separation , Emerald Street Bridge, Galloway Road, Purple Sage, SH-44 (Middleton), and US-20 (Parma), as well as four additional bridges outside the COMPASS planning area. The work will extend the lives of each bridge and provide safer accessible structures. (Federal = \$3,312,595)	2018	ϑ						ϑ
			<u>5</u>						<u>5</u>
		2019					ϑ	ϑ	ϑ
						<u>450</u>	<u>3000</u>	<u>3450</u>	
	2020							0	
	PD							0	
	SUM	ϑ	ϑ	0	0	ϑ	ϑ	ϑ	
		<u>25</u>	<u>100</u>			<u>450</u>	<u>3000</u>	<u>3575</u>	
19464	Transit – 5310 Elderly and Disabled District 3	2016						ϑ	ϑ
								<u>200</u>	<u>200</u>
	Funding Source: FTA 5310 Rural	2017							0
		2018							0
	Provides acquisition of service in the rural areas of Ada and Canyon Counties provided by Valley Regional Transit and Treasure Valley Transit. This project is part of a statewide project for rural public transportation services. Only the portion of the project in the COMPASS planning area are reflected. ITD's ITIP provides the remaining details. (Federal = \$159,920)	2019							0
		2020							0
		PD							0
	SUM	0	0	0	0	0	ϑ	ϑ	
							<u>200</u>	<u>200</u>	

FY2016-2020 Regional Transportation Improvement Program (TIP) January Amendments Public Comments

Number of comments received: 1

Comment (The comments below are verbatim, as submitted by the commenter. As such, typographical errors have not been corrected.)	Staff Response	Zip Code and Name/affiliation (if included)	Format
<p>“US 20/26 corridor and SH-44 corridor (Key Numbers 07826 and 07827) projects to reflect a change from right-of-way preservation to completing a corridor study. Funds are also moved on these two projects from right-of-way to preliminary engineering consulting.” I support the corridor study rather than ROW preservation but don’t understand how we can be doing a study and getting preliminary engineering. Please explain?</p> <p><i>Preliminary engineering consultant (PEC) is the category used to pay the consultant for doing the study work. In this case, the corridor study goes all the way through the environmental process.</i></p> <p>Too bad we’re already needing to do bridge repair on the Flying Wye given how expensive that was. <i>This is regular maintenance (preservative seal) for deck surface preservation. This relatively inexpensive treatment will keep the surface in good condition to help avoid costly repairs in the future.</i></p> <p>I assume the San Hollow is actually “Sand” <i>Yes, you are correct, we will fix that. Thank you</i></p> <p>Most definitely supportive of the rural public transportation requests. <i>Thank you</i></p> <p>Where can I get more information on the Bogus Basin Road project? <i>There is not a lot of information available yet. I got the year of the project and a bit more detail from ITD. I talked with Neal at Western Federal Lands, who said the details are just not available yet, but they will provide them when they complete balancing on the program. The basics I know is that ACHD will rehabilitate the last section of roadway up to Bogus and add a new trailhead. I am uncertain where the trailhead will be located. ACHD is the sponsor for the project. Tom Ferch would be a good contact for additional information regarding the intent of the application. His number is xxx-xxxx, and copied on this email.</i></p>	<p>Responses were lengthy and included in italics with the comment to the left</p> <p>Comments shared with the COMPASS Board, ITD, and ACHD.</p>	<p>83702 Deanna Smith, Idaho Smart Growth</p>	<p>Email</p>

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COMPASS BOARD AGENDA ITEM VII-E
Date: February 22, 2016

Topic: Inclusion of Quarterly Project Status Report

Request/Recommendation:

The COMPASS Executive Committee requests COMPASS Board approval for staff to include quarterly project status reports in the COMPASS Board packets, focusing on project milestones and summary level information for all active projects in the Regional Transportation Improvement Program (TIP). This information will be part of the Executive Director's report.

Background/Summary:

During the February 2, 2016, COMPASS Executive Committee meeting, members discussed the need for a summary level report on the status of projects in the TIP with active phases, providing enough information to keep Board members informed of the progress through federal close-out.

COMPASS staff will request applicable information from member agencies, keeping information requested simple and the process streamlined.

Implication (policy and/or financial):

The report will keep COMPASS Board members informed and aware of progress on projects and improve communication.

More Information:

- 1) For detailed information contact: Toni Tisdale, Principal Planner, at 475-2238 or ttisdale@compassidaho.org.

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COMPASS BOARD AGENDA ITEM VII-F Date: February 22, 2016

Topic: Requests to Extend Project Obligation Deadline

Request/Recommendation:

The City of Caldwell and the City of Eagle seek COMPASS Board approval to extend the obligation deadline of their construction projects. The details of the requests are provided as Attachment 1 for the City of Caldwell and Attachment 2 for the City of Eagle.

Background/Summary:

The COMPASS Application Guide, approved by the COMPASS Board on August 17, 2015, includes a deadline of March 1st for submittal of all documents required for obligation of funds. This deadline was established to allow time for reprogramming of the funds if the sponsor is unable to obligate the funds. The overall intent of this new deadline was to aid in not losing funds in our region; as ITD has strict deadlines if funds are not obligated by local agencies, they will “sweep” the funds and reprogram them into projects in other areas.

21st Avenue, Chicago Street to Cleveland Boulevard, Caldwell (Key Number 13052):

- Total construction funds = \$2,346,000
- Funding Source = STP – Urban
- Request to extend obligation deadline to June 1, 2016

Pathway, Dry Creek Trail and Underpass, Eagle (Key Number 13916):

- Total construction funds = \$218,000
- Funding Source = TAP-TMA
- Request to extend obligation deadline to June 1, 2016

Implication (policy and/or financial):

If projects are not delivered by the extended deadline, it could be too late to reprogram funds to another project.

More Information:

- 1) Attachment 1: Letter from the City of Caldwell
- 2) Attachment 2: Letter from the City of Eagle
- 3) For detailed information contact: Toni Tisdale, Principal Planner, at 475-2238 or ttisdale@compassidaho.org.

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Caldwell, Idaho

Ph: 208.455.3011
(Mayor's Office)
Fax: 208.455.3003
www.cityofcaldwell.com

The Treasure of the Valley

CALDWELL MAYOR
Garret Nancolas

CITY CLERK
Debbie Geyer

For a list of the city
Council Members, visit
www.cityofcaldwell.com

February 1, 2016

COMPASS
700 NE 2nd Street, Suite 200
Meridian, Idaho 83642

Attn: Matt Stoll

Re: Funding Extension Request for 21st Widening Project in Caldwell, Key # 13052

Dear Matt,

As you are aware, the 21st avenue widening project from Indian Creek to Cleveland Blvd. in Caldwell is nearing the construction phase of the project. Funds are already available now in 2016 for this project to move forward. However, because of delays in receiving approval from Union Pacific Railroad for the crossing improvements of their main line, ITD has been notified by the railroad that their approval will most likely come sometime between the middle of March and the middle of April. ITD has expressed to the Railroad our desire to get this agreement finalized and we hope the railroad responds accordingly.

As a result of this delay, the City of Caldwell will be unable to meet the March 1st deadline to submit the final design package, as required by the COMPASS Board. Therefore, we request an extension of the deadline until June 1st. We still expect to have construction started by early summer of this year and know that postponing or losing funding for this project would be detrimental to the City.

Your consideration on this matter is very much appreciated.

Sincerely,

Garret Nancolas, Mayor
City of Caldwell





CITY OF EAGLE

P.O. Box 1520
Eagle, Idaho 83616
(208) 939-6813

February 2, 2016

Matt Stoll
Executive Director
Community Planning Association
700 NE 2nd Street, Suite 200
Meridian, ID 83642

**Re: City of Eagle – Dry Creek Trail, Phase 1 & 2
Key No. 13916**

Dear Mr. Stoll,

The City of Eagle is hereby requesting an extension of the date for funding obligation of the above referenced project. The project is programmed for FY2016 construction, but circumstances as summarized below will prevent the submittal of the plans, specifications, and estimate (PS&E) by the March 1, 2016, COMPASS deadline for obligation of funds.

The City contracted with Holladay Engineering Company (Holladay) as the consultant for the design of the project with the approval of the Idaho Transportation Department (ITD). Holladay submitted a Concept Report for review and approval by ITD on August 26, 2015. The Concept Report was approved by ITD on September 28, 2015, but was not received by Holladay until November 3, 2015.

While awaiting Concept Report approval, Holladay continued working on tasks related to the Environmental Document. As part of the preliminary environmental review, the Army Corps of Engineers required that a wetland delineation be performed for the project area. Wetland delineation was not anticipated as part of the approved contract so Holladay began working with the City, ITD, and COMPASS on obtaining a Supplemental Agreement to perform the work. Additional funds were allocated to engineering and a Supplemental Agreement was submitted for ITD approval on December 9, 2015. Upon receipt of the Supplemental Agreement to perform the wetland delineation, ITD informed Holladay that the agreement could not be approved since Holladay was not on the ITD Term Agreement for the Environmental Report Documentation and Management (Environmental Report) category, despite having an approved contract.

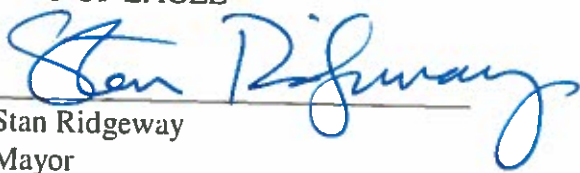
In 2014, Holladay submitted for approval on the ITD Term Agreement for the Environmental Report category, but approval was not received. This fact evidently fell through the cracks for both Holladay and ITD as Holladay's consultant contract for this project, which included the completion of environmental

documentation tasks, was subsequently approved. To remedy the situation, Holladay revised and resubmitted the necessary paperwork to ITD on January 12, 2016, to obtain approval of the Environmental Report category. This approval will allow Holladay to proceed with the Supplemental Agreement for completion of the wetland delineation documents. ITD anticipates that the approval of the Term Agreement category takes approximately 4-6 weeks. In recent discussions with ITD, Holladay's approval for this category is forthcoming.

It is the City's understanding that design can't proceed and be submitted until the Environmental Document is approved and that the Environmental Document can't be submitted until the wetland delineation is completed. Given the status of the project and the approaching COMPASS deadline of March 1, 2016, the City is requesting that the PS&E submittal date be extended to June 1, 2016. This date is consistent with other federally funded projects that are programmed for FY2016. The City and Holladay are confident that, with expedited reviews and assistance by ITD, submittal of the PS&E package can be completed by June 1, 2016.

Thank you for the consideration of this extension request. If you have questions or need additional information, please contact our office.

Respectfully Submitted,
CITY OF EAGLE


Stan Ridgeway
Mayor


Mike Aho
Parks and Recreation Director

JANUARY 2016 - STAFF ACTIVITY REPORT

PROGRAM NO.	
601	<p data-bbox="302 163 1414 228">UNIFIED PLANNING WORK PROGRAM DEVELOPMENT AND FEDERAL ASSURANCES</p> <p data-bbox="1276 237 1537 264" style="text-align: right;">MEGAN LARSEN</p> <ul data-bbox="321 273 1528 407" style="list-style-type: none"> • Processed and tracked revenues and expenditures associated with the FY2016 UPWP. • Tracked changes and announcements in the Federal Register and the Daily Digest.
620	<p data-bbox="302 415 1224 443">GROWTH AND TRANSPORTATION SYSTEM MONITORING</p> <p data-bbox="1308 451 1533 478" style="text-align: right;">CARL MILLER</p> <ul data-bbox="321 487 1528 831" style="list-style-type: none"> • Compiled all 2015 building permits for the Development Monitoring Report. • Began tracking 2016 building permits for the Development Monitoring Report. • Added 2014 data sets to COMPASS Performance Dashboard (30+ new webpages). • Phone conference with Iowa DOT with InfoGroup to discuss employment data collection processes. • Began development of data for the Census Bureau Boundary and Annexation Survey (BAS) program. • Completed two development review checklists for Canyon County and Meridian.
653	<p data-bbox="302 840 883 867">COMMUNICATION AND EDUCATION</p> <p data-bbox="1370 875 1537 903" style="text-align: right;">AMY LUFT</p> <ul data-bbox="321 911 1523 1894" style="list-style-type: none"> • Updated COMPASS web site. • Posted 2 blogs, 16 Facebook messages, and 48 Tweets. • Tracked and facilitated issues related to COMPASS and transportation in and with news media. • Participated in one media interview. • Distributed one news release. • Continued transportation funding outreach campaign – began three-month radio campaign, continued social media campaign, continued work on a video on the importance of maintenance funding. • Continued to work with VRT staff on a “Public Transportation Academy” for local elected officials. • Completed a cartoon “video” describing COMPASS and its role in the Treasure Valley. • Presented “Meridian Growth Trends” to the Meridian Kiwanis on January 20, 2016. • Presented “Ada County Growth Trends” at the Ada County Real Estate Symposium on January 28, 2016. • Continued preparations for the 2016 education series: finalized all preparations for Oklahoma City Mayor Mick Cornett (February 4 and 5); arranged for Federal Highway Administration workshop on freight data (March 1), Peter Lagerwey (Toole Design Group) to present on bike and pedestrian safety and planning (May 3 and 4), and James Corless (Transportation for America) to present on taking public transportation to the next level (September 6 and 7); continued research on a speaker on innovations in stormwater management. • Wrote and distributed the monthly “Keeping Up With COMPASS” newsletter. • Completed preparations for COMPASS 101 training, to be held February 2, 2016.

PROGRAM NO.	
661	<p data-bbox="302 128 704 159">LONG RANGE PLANNING</p> <p data-bbox="1279 163 1539 195" style="text-align: right;">LIISA ITKONEN</p> <ul style="list-style-type: none"> <li data-bbox="302 201 1455 233">• Continued analyzing vehicle classification data (SHRP2 freight component). <li data-bbox="302 237 1419 302">• Continued work with consultant on the performance measure framework (SHRP2 component). <li data-bbox="302 306 1442 338">• Continued work on the <i>Communities in Motion</i> 2040 2.0 financial forecast. <li data-bbox="302 342 1463 443">• Continued working on internal analysis of the public transportation network developed by Kittelson and Associates as part of the public transportation component for CIM 2040 2.0. <li data-bbox="302 447 1484 585">• Continued the "Treasure Valley On the Go!" photo contest to generate public interest in the four components of CIM 2040 2.0 – completed a new portable display to promote the contest and coordinated with the Boise, Caldwell, and Vallivue School Districts to promote the photo contest to their students. <li data-bbox="302 590 1357 621">• Attended the ACHD Bicycle Advisory Committee on January 4, 2016. <li data-bbox="302 625 1484 690">• Un-installed Black History Museum pedestrian counter in Boise on January 4, 2016. <li data-bbox="302 695 1492 795">• Installed four pedestrian counters on 6th Street in Nampa for determining the location of a future advanced bicycle/pedestrian crossing signal on January 6, 2016. <li data-bbox="302 800 1430 903">• Hosted the Active Transportation Workgroup Meeting and determined the locations of two additional permanent bicycle and pedestrian counters in Caldwell and Nampa on January 6, 2016. <li data-bbox="302 907 1409 972">• Participated in Idaho Walk Bike Alliance Summit Planning Committee on January 11, 2016. <li data-bbox="302 976 1528 1041">• Attended the Nampa Bicycle and Pedestrian Advisory Committee on January 14, 2016. <li data-bbox="302 1045 1495 1110">• Completed Strava mapping request of Fairview/Emerald/Franklin corridors for City of Boise on January 14, 2016. <li data-bbox="302 1115 1507 1180">• Assisted with Caldwell's Pathways and Bike Routes Plan update at the Caldwell Pathways and Bike Routes Committee Meeting on January 19, 2016. <li data-bbox="302 1184 1040 1215">• Attended FACTS meeting on January 20, 2016. <li data-bbox="302 1220 1446 1251">• Hosted the APBP webinar on 'All About Guidance #2' on January 20, 2016. <li data-bbox="302 1255 1533 1320">• Installed calibration camera at the Trestle Bridge permanent counter on January 27, 2016. <li data-bbox="302 1325 1533 1390">• Attended multi-jurisdictional meeting regarding regional rails with trails effort at city of Meridian on January 29, 2016. <li data-bbox="302 1394 1398 1425">• Hosted Public Transportation Workgroup meeting on January 27, 2015. <li data-bbox="302 1430 1451 1495">• Reviewed FAST Act for performance measurement implications and shared findings with RTAC on January 27, 2016. <li data-bbox="302 1499 1495 1530">• Attended the Mayor's Boise Bicycle Advisory Committee on January 28, 2016. <li data-bbox="302 1535 1127 1566">• Complied and sent quarterly CIM 2040 email update. <li data-bbox="302 1570 1479 1635">• Consultants completed interviews with the Performance Measure Framework workgroup (funded by SHRP2) and prepared a summary of findings. <li data-bbox="302 1640 1495 1743">• Attended the FHWA/ITD Transportation Performance Management meeting to review MAP-21 proposed rulemaking on January 26, 2016 and impact of the FAST Act.

PROGRAM NO.	
685	<p data-bbox="302 128 909 159">RESOURCE DEVELOPMENT/FUNDING</p> <p data-bbox="1295 163 1539 195" style="text-align: right;">TONI TISDALE</p> <ul data-bbox="302 201 1539 1297" style="list-style-type: none"> • Met with ITD Public Transportation staff regarding the 5310 Small Urban program on January 5, 2016. • Met with ACHD staff to discuss TMA Balancing issues on January 12, 2016. • Attended ITD training on the Office of Transportation of Investment (OTIS) tracking software preparing for the FY2017-2021 TIP update on January 15, 2016. • Met with public transportation providers and ITD public transportation staff regarding the plan to move forward with the 5310 Small Urban program on January 19, 2016. • Met with City of Boise staff regarding TMA Balancing issues on January 25, 2016. • Met with ACHD staff regarding new application priority and recommendations on January 25, 2016. • Developed draft funding recommendations using priorities recommended by RTAC. • Prepared and processed TIP Administrative Modification #23. • Met with multiple stakeholders to discuss bike storage and bike parking project ideas in and around Main Street Station on January 5, 2016. • Presented public transportation project priorities to the Valley Regional Transit Board for priority approval on January 4, 2016. • Held stakeholder meeting with Garden City, ACHD, ITD District 3, and Expo Idaho to review draft Project Development Scope for the Chinden Corridor on January 5, 2016. • Held stakeholder meeting with Meridian, Boise, and ITD District 3, to review draft Project Development Scope for the Eagle Corridor on January 7, 2016. • Provided JUB with additional Eagle Bridge GIS data for project development on January 8, 2016. • Held consultant meeting with Kittelson to review draft Project Development Scope for the Chinden Corridor on January 19, 2016. • Held consultant meeting with Keller to review draft Project Development Scope for the Eagle Corridor on January 19, 2016.
701	<p data-bbox="302 1297 862 1329">GENERAL MEMBERSHIP SERVICES</p> <p data-bbox="1198 1333 1539 1365" style="text-align: right;">SABRINA MINSHALL</p> <ul data-bbox="302 1371 1539 1581" style="list-style-type: none"> • Provided 2015 population estimates to the Caldwell, Meridian, Middleton, Nampa and Star fire departments. • Promoted and hosted an APA webinar (Technology, Data, and Engagement) on January 20, 2016. • Reviewed the city of Boise draft Transportation Action Plan (TAP) and provided comments.
702	<p data-bbox="302 1581 711 1612">AIR QUALITY OUTREACH</p> <p data-bbox="1370 1617 1539 1648" style="text-align: right;">AMY LUFT</p> <ul data-bbox="302 1654 1539 1894" style="list-style-type: none"> • Ran four air quality public service announcements on local television stations. • Provided a status report to the Air Quality Board and Idaho Department of Environmental Quality. • Hosted a meeting with the Air Quality Board and Idaho Department of Environmental Quality to discuss a COMPASS' role in air quality outreach beyond the expiration of the current MOU (October 2016); compiled data on outreach efforts to facilitate the discussion.

PROGRAM NO.	
703	<p data-bbox="302 128 764 159">GENERAL PUBLIC SERVICES</p> <p data-bbox="1370 163 1539 195" style="text-align: right;">AMY LUFT</p> <ul data-bbox="321 201 1484 262" style="list-style-type: none"> • Provided information to the public on demographics, development, funding, and traffic issues.
705	<p data-bbox="302 275 938 306">TRANSPORTATION LIAISON SERVICES</p> <p data-bbox="1330 310 1539 342" style="text-align: right;">MATT STOLL</p> <ul data-bbox="321 348 1523 1501" style="list-style-type: none"> • Met with District Engineer Amy Revis on January 13, 2016 to coordinate efforts between ITD District 3 and COMPASS. • Participated in the Meridian Transportation Commission meeting on January 4, 2016. • Attended the Caldwell Chamber of Commerce Transportation Committee on January 4, 2016. • Attended Canyon County Traffic Safety Advisory Committee meeting on January 6, 2016. • Met with Councilmember Elaine Clegg on January 12, 2016 to coordinate on AMPO and City of Boise issues. • Provided an Introduction to COMPASS presentation to the Meridian Chamber of Commerce Leadership Meridian Class on January 14, 2016. • Met with Deputy Director David Wallace on January 20, 2016 to coordinated ACHD and COMPASS efforts. • Participated in the Idaho APA Annual Conference Planning Committee meeting on January 13, 2016. • Participated in Idaho APA Board meeting on January 14, 2016. • Attended the IT Board meeting on January 20, 2016. • Attended City Club of Boise's "pundit's forum" on January 13, 2016. • Attended the Greater Boise Chamber of Commerce Transportation Committee meeting on January 21, 2016. • Attended the Caldwell Chamber of Commerce Government Affairs Committee meeting on January 21, 2016. • Attended the Association of Canyon County Highway District meeting and presented a COMPASS update on January 21, 2016. • Attended Healthy Communities Summit planning meeting on January 22, 2016. • Met with Diane Kushlan and Kelli Fairless regarding the Urban Land Institute's "Moving People First" summit (April 2016) on January 15, 2016. • Participated in an Idaho Smart Growth Grow Smart Awards Evaluation Task Force meeting on January 20, 2016. • Met with City of Kuna Mayor Stear to introduce him to COMPASS on January 27, 2016.

PROGRAM NO.	
760	<p>LEGISLATIVE SERVICES</p> <p style="text-align: right;">MATT STOLL</p> <ul style="list-style-type: none"> • Participated in relevant activities in support of Board legislative position statements. • Tracked and reported significant activity in federal and state transportation-related legislative issues. • Monitored <i>Moving Ahead for Progress in the 21st Century Act (MAP-21)</i> proposed rule-making to determine implications to COMPASS and its membership. • Continued reviewing <i>Fixing America's Surface Transportation (FAST) Act</i> and its impact upon COMPASS and its' membership. • Hosted Idaho Legislative District 10 (Senator Rice, Representative Hixon and Representative Chaney) at the Boise Metro Chamber of Commerce Annual Legislative Forum on January 14, 2016. • Participated in the City of Meridian's U.S. 20/26 Task Force meeting on January 25, 2016.
761	<p>GROWTH INCENTIVES</p> <p style="text-align: right;">SABRINA MINSHALL</p> <ul style="list-style-type: none"> • No significant activity this month.
801	<p>STAFF DEVELOPMENT</p> <p style="text-align: right;">MEGAN LARSEN</p> <ul style="list-style-type: none"> • Attended "Establishing a Collaborative Approach" webinar on January 06, 2016, sponsored by QSR International. • Attended the 2016 Transportation Research Board annual meeting in Washington, DC from January 10-14, 2016. • Attended the "Pundits Forum" at City Club on January 13, 2016. • Attended "Assertive Communication Skills for Managers" webinar on January 14, 2016. • Attended "Technology, Data and Engagement" webinar on January 20, 2016, sponsored by the American Planning Association. • Attended "Pedestrian Planning for Communities" webinar on January 21, 2016, sponsored by the National Association of Regional Councils. • Attended Urban Land Institute "Investing in Idaho's Future: The Case for Public Finance" on January 26, 2016. • Attended "The Role of Commercial Establishment Surveys in Freight Behavior Research; and the Modeling of Freight Trip Generation, Freight Generation, and Service Trips" webinar on January 28, 2016.
820	<p>COMMITTEE SUPPORT</p> <p style="text-align: right;">MEGAN LARSEN</p> <ul style="list-style-type: none"> • Provided staff support to the COMPASS Board of Directors and standing committees. • Began recruiting additional Public Participation Workgroup members.
836	<p>REGIONAL TRAVEL DEMAND MODEL</p> <p style="text-align: right;">MARYANN WALDINGER</p> <ul style="list-style-type: none"> • Continued to provide modeling assistance to member agencies. • Completed area of influence model runs for three proposed developments. • Continued to make progress on regional travel demand model development, calibration, and validation documentation. • Updated all public transit routes in the model based on recent service changes implemented by VRT. • Completed model runs testing expansion and service changes to the public transportation network based on recommendations from the consultant.

PROGRAM NO.	
838	ON-BOARD TRANSIT and HOUSEHOLD TRAVEL SURVEY MARYANN WALDINGER <ul style="list-style-type: none"> • Completed all data collection. • Continued processing and reviewing data by the consultant.
842	CONGESTION MANAGEMENT SYSTEM PROCESS MARYANN WALDINGER <ul style="list-style-type: none"> • Completed collection of new ideal travel time data on corridors that will reflect the numerous transportation system changes that have occurred over the past several years.
860	GEOGRAPHIC INFORMATION SYSTEM MAINTENANCE ERIC ADOLFSON <ul style="list-style-type: none"> • Maintained and created regional geographic data layers. Focused on regional bicycle and pedestrian data. • Created map documents for member agencies and the public. • Provided technical support for a variety of COMPASS processes. • Began work on Performance Measure Monitoring for 2015. • Created tools and methodologies to support COMPASS UPWP projects. • Collected and developed information for Eagle Road and Chinden Project Development. • Analysis for potential Eagle pedestrian bridge project. • Analysis of potential Vista Road pedestrian improvement.
861	REGIONAL ORTHOPHOTOGRAPHY ERIC ADOLFSON <ul style="list-style-type: none"> • Selected consultant for the regional orthophotography project that is scheduled for March/April 2016.
991	SUPPORT SERVICES LABOR MEGAN LARSEN <ul style="list-style-type: none"> • Provided general accounting, human resources, and administrative support to the agency.

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DECEMBER 2015 - STAFF ACTIVITY REPORT

PROGRAM NO.	
601	<p>UNIFIED PLANNING WORK PROGRAM DEVELOPMENT AND FEDERAL ASSURANCES</p> <p style="text-align: right;">MEGAN LARSEN</p> <ul style="list-style-type: none"> • Presented Revision 1 of the FY2016 UPWP to the Board for approval. • Processed and tracked revenues and expenditures associated with the FY2016 UPWP. • Tracked changes and announcements in the Federal Register and the Daily Digest.
620	<p>GROWTH AND TRANSPORTATION SYSTEM MONITORING</p> <p style="text-align: right;">CARL MILLER</p> <ul style="list-style-type: none"> • Continued tracking 2015 building permits for the Development Monitoring Report. • Provided 8 development checklists including for Boise (Overland Business Park), Garden City (UPS Expansion), Kuna (Journey’s End), Meridian (Augusta Estates, Citadel Storage, Eagle Commons), and Nampa (Franklin Village, Silver Star). • Met with Idaho Department of Labor to review processes. • Reviewed various land use allocation approaches. • Continued geocoding 2015 employment data from the Department of Labor. • Met with staff and Idaho Department of Labor to learn more about the employment data. • Talked with three other MPOs about land use forecasting and allocation techniques.
653	<p>COMMUNICATION AND EDUCATION</p> <p style="text-align: right;">AMY LUFT</p> <ul style="list-style-type: none"> • Updated the COMPASS web site with changes for the new year. • Posted 2 blogs, 17 Facebook messages, and 46 Tweets. • Tracked and facilitated issues related to COMPASS and transportation in and with news media. • Facilitated one media interview. • Distributed one news release. • Continued transportation funding outreach campaign – continued social media campaign, continued work on a video on the importance of maintenance funding, prepared January – March 2016 radio spots, wrote/posted one blog. • Organized and publicized presentation of Leadership in Motion awards. • Continued to work with VRT staff on a “Public Transportation Academy” for local elected officials. • Continued work on a cartoon “video” describing COMPASS and its role in the Treasure Valley. • Continued preparations for the 2016 education series. • Developed a new format for the “Keeping Up With COMPASS” newsletter, following a November survey of newsletter readers. • Continued preparations for COMPASS 101 training, to be held February 2, 2016. • Completed an annual social media audit.

PROGRAM NO.	
661	<p data-bbox="302 128 704 159">LONG RANGE PLANNING</p> <p data-bbox="1279 163 1539 195" style="text-align: right;">LIISA ITKONEN</p> <ul data-bbox="302 201 1511 869" style="list-style-type: none"> • Hosted the Freight Advisory Workgroup meeting on December 15, 2015. • Completed vehicle classification data collection (SHRP2 freight component). • Continued work with consultant on the performance measure framework (SHRP2 component). • Completed bicycle/pedestrian data for Boise Foothills study on December 2, 2015. • Attended the Nampa Bicycle and Pedestrian Advisory Committee on December 10, 2015. • Attended FACTS meeting on December 16, 2015. • Hosted the APBP webinar on 'All About Guidance #1' December 16, 2015. • Participated in Idaho Walk Bike Alliance Summit Planning Committee on December 14, 2015. • Installed Black History Museum pedestrian counter in Boise on December 1, 2015. • Continued work on the <i>Communities in Motion</i> 2040 2.0 financial forecast. • Continued the "Treasure Valley On the Go!" photo contest to generate public interest in the four components of CIM 2040 2.0: bicycle/pedestrian, freight, roadways, and public transportation. Developed a new portable display to promote the contest.

PROGRAM NO.	
685	<p data-bbox="302 128 909 159">RESOURCE DEVELOPMENT/FUNDING</p> <p data-bbox="1295 163 1539 195" style="text-align: right;">TONI TISDALE</p> <ul data-bbox="302 201 1539 1472" style="list-style-type: none"> • Met with Valley Regional Transit and Boise State University staff on December 2 and 3, 2015, regarding coordination efforts on their applications. • Held follow-up meeting with City of Caldwell staff and consultant on Ustick Widening concept under the Project Development Program to review process and lessons learned on December 3, 2015. • Met with ITD Headquarters staff regarding reinstating Transportation Alternatives Program (TAP)-Statewide funding for the Boise pathway project on December 3 and 11, 2015. • Met with City of Meridian staff regarding questions about their application for a pathway on December 8, 2015. • Hosted Valley Regional Transit’s Regional Coordination Council (RCC) subcommittee to score applications on December 9, 2015 and the Regional Transportation Advisory Committee subcommittee to score applications on December 10, 2015. • Met with staff from ITD Headquarters, Valley Regional Transit, and Treasure Valley Transit to discuss the alignment of the 5310 Small Urban program on December 11, 2015. • Reviewed RFP release of “Smart City Challenge” from FHWA and transmitted to member agencies for review. • Held kick-off meeting on December 14, 2015 with City of Eagle and ITD staff for Phase 3 of Boise River Bike/Ped Bridge concept under the Project Development Program. Met with ITD District 3 and Headquarters staff regarding a plan to incorporate additional scoping information in ITD’s Project Scheduling System (PSS) on December 15, 2015. • Held follow-up meeting with Parma Mayor Nathan Leigh and consultant on Main Street Drainage concept under the Project Development Program to review process and lessons learned on December 16, 2015. • Met with ITD District 3 staff on December 17, 2015, to review their TIP advancement strategy regarding how the new funding coming into the state will affect projects and to develop a plan to make the necessary adjustments in the TIP. • Continued work on the process for TIP Achievement, a process to show achievement of <i>Communities in Motion 2040</i> performance measures for each project in the TIP. • Prepared and processed TIP Administrative Modification #20, #21, and #22. • Prepared for January 4 – 18, 2016, TIP amendment public comment period.
701	<p data-bbox="302 1472 862 1503">GENERAL MEMBERSHIP SERVICES</p> <p data-bbox="1198 1514 1539 1545" style="text-align: right;">SABRINA MINSHALL</p> <ul data-bbox="302 1551 1539 1688" style="list-style-type: none"> • Provided review and support letter to ITD for the Interchange Modification Reports for Federal Highway Administration. • Completed additional modeling, financial information, and benefit/cost analysis of the US 20/26 corridor for ITD and City of Meridian.
702	<p data-bbox="302 1688 711 1719">AIR QUALITY OUTREACH</p> <p data-bbox="1370 1730 1539 1761" style="text-align: right;">AMY LUFT</p> <ul data-bbox="302 1768 1539 1864" style="list-style-type: none"> • Ran four air quality public service announcements on local television stations. • Provided a status report to the Air Quality Board and Idaho Department of Environmental Quality.
703	<p data-bbox="302 1864 764 1896">GENERAL PUBLIC SERVICES</p> <p data-bbox="1370 1906 1539 1938" style="text-align: right;">AMY LUFT</p> <ul data-bbox="302 1944 1539 2003" style="list-style-type: none"> • Provided information to the public on demographics, development, funding, and traffic issues.

PROGRAM NO.	
705	<p data-bbox="302 128 938 159">TRANSPORTATION LIAISON SERVICES</p> <p data-bbox="1328 163 1539 195" style="text-align: right;">MATT STOLL</p> <ul data-bbox="321 201 1539 793" style="list-style-type: none"> • Met with District Engineer Amy Revis on December 2, 2015 to coordinate efforts between ITD District 3 and COMPASS. • Participated in the Meridian Transportation Commission meeting on December 7, 2015. • Met with Deputy Director David Wallace on December 3, 2015 to coordinated ACHD and COMPASS efforts. • Participated in Idaho APA Board meeting on December 10 and December 15, 2015. • Attended the IT Board meeting on December 17, 2015. • Met with ACHD communication staff on December 4, 2015, to discuss common issues and coordinate efforts. • Met with ITD District 3 communication staff on December 17, 2015, to discuss common issues and coordinate efforts. • Attended a Healthy Communities Summit planning meeting on December 8, 2015. • Presented to the Local Highway Technical Assistance Council (LHTAC) on how MPOs and LHTAC work together on December 11, 2015.
760	<p data-bbox="302 800 695 831">LEGISLATIVE SERVICES</p> <p data-bbox="1320 835 1531 867" style="text-align: right;">MATT STOLL</p> <ul data-bbox="321 873 1498 1325" style="list-style-type: none"> • Participated in relevant activities in support of Board legislative position statements. • Tracked and reported significant activity in federal and state transportation-related legislative issues. • Reviewed Fixing America’s Surface Transportation (FAST) Act to determine implications to COMPASS and its membership. • Reviewed proposed rule-making for Moving Ahead for Progress in the 21st Century Act (MAP-21) to determine implications to COMPASS and its membership. • Participated in NARC Finance Committee conference call on December 1, 2015. • Participated in City of Meridian’s US 20/26 Task Force meeting on December 21, 2015.
761	<p data-bbox="302 1331 667 1362">GROWTH INCENTIVES</p> <p data-bbox="1198 1367 1539 1398" style="text-align: right;">SABRINA MINSHALL</p> <ul data-bbox="321 1404 862 1436" style="list-style-type: none"> • No significant activity this month.

PROGRAM NO.	
801	<p data-bbox="302 128 656 159">STAFF DEVELOPMENT</p> <p data-bbox="1268 163 1528 195" style="text-align: right;">MEGAN LARSEN</p> <ul data-bbox="321 233 1528 892" style="list-style-type: none"> • Attended “Practical Techniques for Successfully Communicating Technical Information” webinar on December 2, 2015. • Attended “Planning, Economic Development, and the New Normal” webinar on December 2, 2015. • Attended “Coordinating Across Plans” webinar on December 2, 2015, sponsored by the American Planning Association. • Attended “Ethics of Private Practice Consulting” webinar on December 2, 2015, sponsored by the American Planning Association. • Attended “Introduction to Freight Analysis Framework 4” webinar on December 11, 2015. • Attended “Highlighted FHWA Freight Transportation Initiatives” webinar on December 16, 2015. • Completed the webinar training “Time Management Fundamentals” by the Project Management Institute on, 2015. • Completed the webinar training “Presentation Fundamentals” by the Project Management Institute on, 2015. • Attended the webinar, “Methods to Better Account for Land Use in Planning Multimodal Transportation Systems and Sustainable Communities” by the Transportation Research Board on December 10, 2015.
820	<p data-bbox="302 905 662 936">COMMITTEE SUPPORT</p> <p data-bbox="1276 940 1536 972" style="text-align: right;">MEGAN LARSEN</p> <ul data-bbox="321 976 1425 1039" style="list-style-type: none"> • Provided staff support to the COMPASS Board of Directors and standing committees.
836	<p data-bbox="302 1052 889 1083">REGIONAL TRAVEL DEMAND MODEL</p> <p data-bbox="1149 1087 1536 1119" style="text-align: right;">MARYANN WALDINGER</p> <ul data-bbox="321 1123 1528 1318" style="list-style-type: none"> • Continued to provide modeling assistance to member agencies. • Completed area of influence model runs for three proposed developments. • Continued to make progress on regional travel demand model development, calibration, and validation documentation. • Presented information on the regional travel demand model to a class at Boise State at the request of Dr. Khanal.
838	<p data-bbox="302 1335 1203 1367">ON-BOARD TRANSIT and HOUSEHOLD TRAVEL SURVEY</p> <p data-bbox="1149 1371 1536 1402" style="text-align: right;">MARYANN WALDINGER</p> <ul data-bbox="321 1407 1446 1470" style="list-style-type: none"> • Completed data collection of boarding and alighting counts and surveyed riders on most routes.
842	<p data-bbox="302 1482 1068 1514">CONGESTION MANAGEMENT SYSTEM PROCESS</p> <p data-bbox="1149 1518 1536 1549" style="text-align: right;">MARYANN WALDINGER</p> <ul data-bbox="321 1554 1528 1644" style="list-style-type: none"> • Continued to collect new ideal travel time data on corridors that will reflect the numerous transportation system changes that have occurred over the past several years.
860	<p data-bbox="302 1661 1170 1692">GEOGRAPHIC INFORMATION SYSTEM MAINTENANCE</p> <p data-bbox="1263 1696 1536 1728" style="text-align: right;">ERIC ADOLFSON</p> <ul data-bbox="321 1732 1442 2001" style="list-style-type: none"> • Maintained and created regional geographic data layers. • Created map documents for member agencies and the public. • Provided technical support for a variety of COMPASS processes. • Created tools and methodologies to support COMPASS UPWP projects. • Collected and developed information for Eagle Road and Chinden Project Development. • Analysis for potential Eagle pedestrian bridge project. • Analysis of potential Vista Road pedestrian improvement.

PROGRAM NO.	
861	<p data-bbox="300 128 852 163">REGIONAL ORTHOPHOTOGRAPHY</p> <p data-bbox="1263 163 1539 199">ERIC ADOLFSON</p> <ul data-bbox="321 199 1404 233" style="list-style-type: none"> <li data-bbox="321 199 1404 233">• Evaluated RFP/Q responses for the regional orthophotography project.
991	<p data-bbox="300 233 755 268">SUPPORT SERVICES LABOR</p> <p data-bbox="1274 268 1539 304">MEGAN LARSEN</p> <ul data-bbox="321 304 1518 447" style="list-style-type: none"> <li data-bbox="321 304 1518 373">• Provided general accounting, human resources, and administrative support to the agency. <li data-bbox="321 373 1518 447">• Selected consultant for general COMPASS website support and addition of a mobile-friendly version of the COMPASS website.

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COMPASS BOARD AGENDA ITEM VIII-B

Date: February 22, 2016

Topic: Status Report – Current Air Quality Efforts

Background/Summary:

The information below provides an update on Treasure Valley air quality.

January Air Quality Monitoring:

The Idaho Department of Environmental Quality reported eleven days with air quality levels in the moderate category and one day in the unhealthy for sensitive group category in the Treasure Valley during the month of January 2016.

- One day in the unhealthy for sensitive group category was attributable to fine particulate matter (PM_{2.5}) recorded in Canyon County.
- One day in the moderate category was attributable to fine particulate matter (PM_{2.5}) recorded in Ada and Canyon Counties.
- Three days in the moderate category were attributable to fine particulate matter (PM_{2.5}) recorded in Ada County.
- Seven days in the moderate category were attributable to fine particulate matter (PM_{2.5}) recorded in Canyon County.

YEAR TO DATE SUMMARY

The table below summarizes the number of good, moderate, and unhealthy to hazardous days recorded since January 1, 2007.

	Good	Moderate	Unhealthy to Hazardous	Total
2007	227	125	12	364
2008	266	99	1	366
2009	277	83	5	365
2010	321	44	0	365
2011	260	99	6	365
2012	283	72	11	366
2013	276	81	8	365
2014	287	75	3	365
2015	283	64	18	365
2016	19	11	1	31

Notes: 2008 was a Leap Year hence the extra day. In 2007, one day of data is missing for the month of May.

Air Quality Categories:

- Moderate: pollution in this range may pose a moderate health concern for a very small number of individuals.
- Unhealthy for Sensitive Groups: individuals with lung disease, children and older adults are considered sensitive and may experience health effects. The general public is unlikely to be affected.
- Unhealthy / Very Unhealthy: everyone may begin to experience health effects.
- Hazardous: the entire population is more likely to experience serious health effects.

Implication (policy and/or financial):

None.

More Information:

- 1) For more information contact: MaryAnn Waldinger, Principal Planner, at 475-2242 or mwaldinger@compassidaho.org
- 2) For detailed information contact Idaho Department of Environmental Quality: Michael Toole, Regional Airshed Coordinator, at 373-0550 or Michael.Toole@deq.idaho.gov

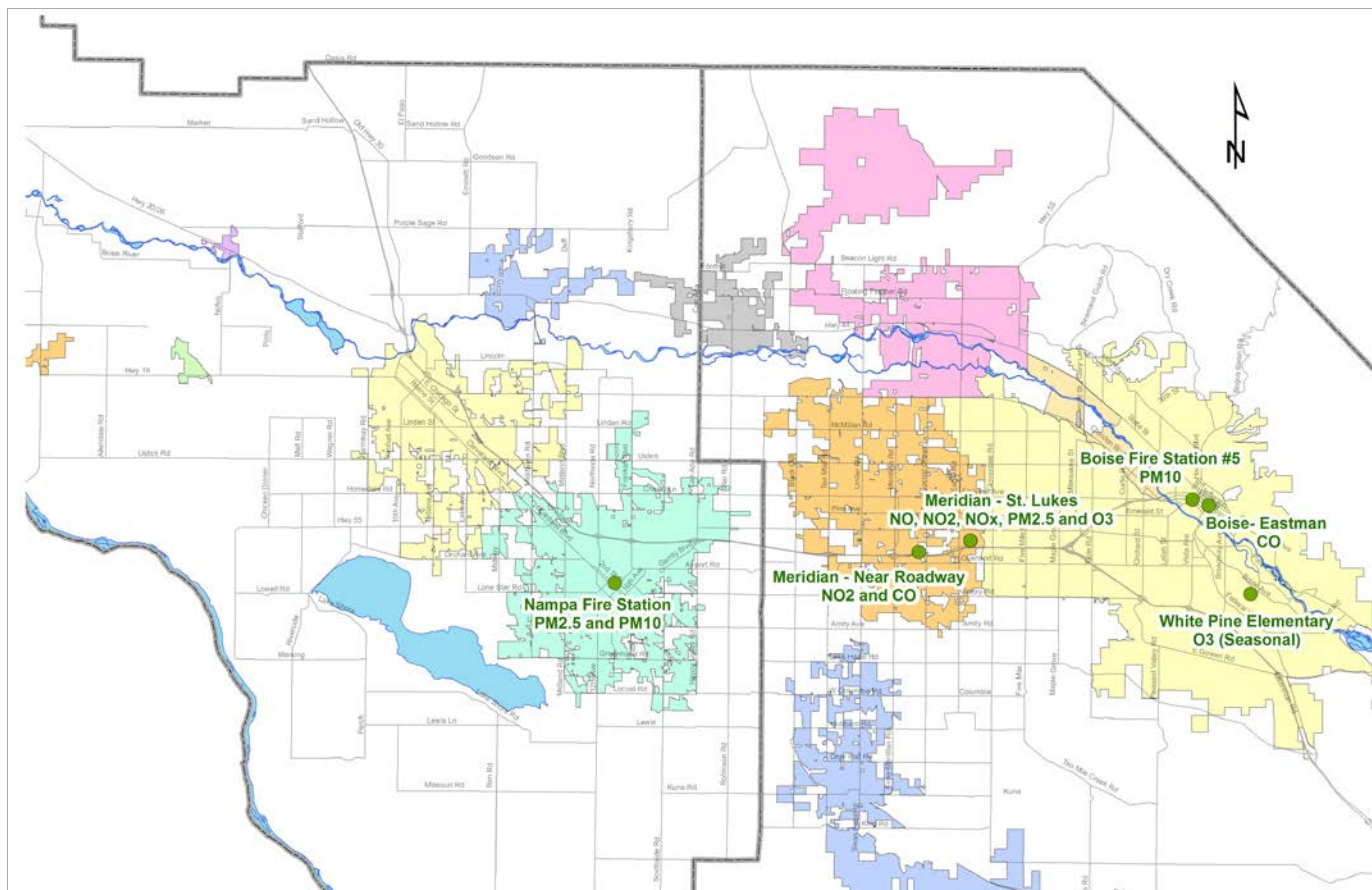


Figure 1: Map of air quality monitoring locations, Ada and Canyon County

Carbon Monoxide (CO)

A colorless, odorless, tasteless gas formed in large part by incomplete combustion of fuel. Human activities (i.e., transportation or industrial processes) are largely the source for CO contamination.

Oxides of nitrogen (NOx)

Oxides of nitrogen; a precursor (building block) of ozone. NOx is a generic term for mono-nitrogen oxides NO and NO₂ (nitric oxide and nitrogen dioxide). They are produced from the reaction of nitrogen and oxygen gases in the air during combustion, especially at high temperatures

Ozone (O3)

A colorless gas with a sweet odor. Ground-level ozone is not a direct emission from transportation sources. It is formed when volatile organic compounds, such as pesticides and solvents, and **NOx** combine in the presence of sunlight. Although the ozone in the upper atmosphere protects us from harmful ultraviolet rays, ground-level ozone is the main component of smog.

PM2.5

Fine particulate matter, particles smaller than 2.5 microns in diameter, which are more likely to lodge in human lungs than larger particles.

PM10

Course particulate matter, particles smaller than 10 microns in diameter, which are more likely to lodge in human lungs than larger particles.

REGIONAL TRANSPORTATION ADVISORY COMMITTEE

ITEM VIII-C

Attendance List

Member Agency/Name	16-Jan	Feb '16	Mar '16	Apr '16	May '16	June '16	July '16	Aug '16	Sept '16	Oct '16	Nov '16	Dec '16	TOTAL
General Members													
ACHD/T.Ferch/ J. Lucas	1												1
Ada County /M. Basham/M. Leatherman	1												1
BSU/N. Nimmmons	1												1
Canyon County / P. Nilsson/D. Root	1												1
Canyon Highway District #4/C. Hopper	1												1
City of Boise/ D. Fluke/ K. Gallagher/Z. Piepmeyer	1												1
City of Caldwell/R. MacDonald	1												1
City of Eagle/N. Baird Spencer	1												1
City of Garden City/J. Thornborrow	1												1
City of Kuna/W. Howell	1												1
City of Meridian/C. Hood/B. Parson	1												1
City of Middleton/R. Falkner	1												1
City of Nampa/J. Barnes/C. Bowman													0
City of Parma/N. Leigh	1												1
City of Star/C. Bell													0
IDEQ/M. Toole													0
ITD/Amy Schroeder	1												1
Public Participation Committee/D. Smith	1												1
Valley Regional Transit/R. Jalbert	1												1
Ex officio Members													
Central District Health/R. Howarth													0
Governor's Office/D. Hensley													0

COMPASS BOARD AGENDA ITEM VIII-D

Date: February 22, 2016

Topic: Status Report – Quarterly Transportation Project Information

Request/Recommendation:

For information only.

Background/Summary:

The information in Attachment 1 provides a quarterly update on transportation trends, issues, and current project status. Historical alternative transportation ridership is provided in Attachment 2.

The next update is scheduled for June 2016. If you have questions about a specific project, please call for more information.

Implication (policy and/or financial):

There are no policy or financial implications.

More Information:

- 1) Attachment 1 – Status Report – Quarterly Transportation Project Information
- 2) Attachment 2 – Historical Alternative Transportation Trip Report
- 3) For detailed information contact: Toni Tisdale, Principal Planner, at 475-2238 or ttisdale@compassidaho.org.

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Status Report – Quarterly Transportation Project Information

Following is the most recent monthly reported statistics compared to the same month a year ago:

STATUS OF PUBLIC TRANSPORTATION PROJECTS

Boise Air Terminal	Dec 2015	Dec 2014	% Change
Monthly Air Passengers (Inbound and Outbound)	270,318	253,362	6.69%
Monthly Air Freight (Inbound and Outbound) (tons)	4,468	4,318	3.48%
Public Transportation Monthly Ridership	Dec 2015	Dec 2014	% Change
ACHD VanPool (Active Routes)	89	100	-11.00%
ACHD VanPool (Trips)	17,314	20,675	-16.26%
*Valley Regional Transit Boise Urbanized Area Services	N/A	N/A	N/A
*Valley Regional Transit Nampa Urbanized Area Services	N/A	N/A	N/A
Total	N/A	N/A	N/A
Other Public Transportation Reporting Average Hourly Ridership	Dec 2015	Dec 2014	% Change
*Valley Regional Transit Boise Urbanized Area Services	N/A	N/A	N/A
*Valley Regional Transit Nampa Urbanized Area Services	N/A	N/A	N/A

*Valley Regional Transit is experiencing technical difficulties collecting ridership data. Data is not available for this report.

QUARTERLY STATUS OF MAJOR PROJECTS

Information as of end of January 2016.

Project	Sponsor	Comments
10 th Avenue Bridge, Caldwell (KN 13055)	Caldwell	This project will replace the bridge on 10 th Avenue over Indian Creek in Caldwell. Design is underway, and construction is scheduled in FY2018.
16 th Avenue Signal Project, Nampa (KN 13958)	Nampa	This project will install crash reduction signalization countermeasures at the following intersections along 16 th Avenue: 3 rd Street North, 2 nd Street South, 3 rd Street South, and 7 th Street South. Construction is underway, and scheduled to be complete by early March 2016.
21 st Avenue, Chicago Avenue to Cleveland Boulevard, Caldwell (KN 13052)	Caldwell	This project will widen 21 st Avenue from Chicago Avenue to Cleveland Boulevard from a two-lane to five-lane arterial. Work will include sidewalks, traffic signals, and railroad crossings. The concept plan is approved, and the project is now in the final design phase and right-of-way acquisition. ITD is working with Union Pacific to execute an Actual Cost Railroad Agreement for rail crossing work and rail easements. Construction is expected to begin by fall FY2016.
Alternatives Analysis for Downtown Boise Circulator System, Phase 1 (KN 13343)	Boise	This discretionary FTA 5309 project will conduct the first phases of an alternatives analysis study for a downtown Boise circulator system. The technical analyses were presented to the Steering Committee in November 2015. The original goal of the meeting was to develop a draft recommendation for a locally preferred alternative, but the recommendation was delayed until February 2016. Once complete, the draft recommendation will be presented to the public for review and comment. Updates of the alternatives analysis process may be found at: http://publicworks.cityofboise.org/circulator .

Project	Sponsor	Comments
Amity Avenue, Nampa (KN 10541)	Nampa	This project is a Congressional earmark to widen Amity Avenue in the City of Nampa. Phases 1 through 3 are complete. Phase 4 is currently underway with earth work activities occurring, as weather permits. The project was delayed as a result of utility relocations. Construction is anticipated to be complete by June 2016. Amity Avenue is closed to traffic during construction.
Bogus Basin Road Improvements, ACHD (KN 14361)	<u>ACHD</u>	This project is complete.
Capital Maintenance, ACHD – FY2015 (KN 12363)	ACHD	<p>This project will supplement the local maintenance program. Proposed road segments include:</p> <ul style="list-style-type: none"> • Bogus Basin Road, Curling Drive to Mile Marker 3 • Fairview Avenue, Cloverdale Road to Five Mile Road • Five Mile Road, Ustick Road to McMillan Road • 13th Street, River Street to Front Street • 13th Street, Shoreline Drive to River Street • River Street, N. 12th Street to N. 9th Street • River Street, Americana Boulevard to N. 12th Street • Fairview Avenue, Eagle Road to Cloverdale Road • Fairview Avenue, Locust Grove Road to Eagle Road • Fairview Avenue, N. Bluff Street to Chinden Boulevard Bridge • Main Street, Chinden Boulevard Bridge to North Garden Street • Fairview Connector, N. Orchard Street to Fairview eastbound I-184 off-ramp • Fairview Connector, Fairview eastbound I-184 off-ramp to Chinden Boulevard Bridge • Westbound I-184 ramp, Chinden Boulevard to Main Street • Catalpa Drive, Collister Drive to N. 35th Street • Curling Drive, Bogus Basin Road to Braemere Road <p>Construction is 36% complete, with an estimated completion date of May 2016.</p>
Capital Maintenance, ACHD – FY2016 (KN 13907)	ACHD	<p>This project will supplement the local maintenance program. Proposed road segment is Capital Boulevard from Rose Hill to 200-feet south of University Avenue. Design is complete. The notice to proceed to construction is expected by April 2017, and construction is expected to be complete by May 26, 2017. Construction is delayed due to Capital Boulevard being an alternate detour route for ITD's Broadway Bridge replacement project.</p>
Capital Maintenance, ACHD – FY2017 (KN 13479)	ACHD	<p>This project will supplement the local maintenance program. Proposed road segments include:</p> <ul style="list-style-type: none"> • 3rd, Myrtle to Front • 3rd, Jefferson to Fort • 4th, State to Washington • 11th, Main to Bannock • 11th, Myrtle to Front • Amity, Production to Market • Cherry, Ten Mile to Meridian • Collister, Hill to Quail Ridge • Curtis, Morris Hill to South off-Ramp • Harrison, Hays to Hill • Hill, Horseshoe Bend to Seaman's Gulch • Irene, 33rd to Harrison • McDermott, McMillan to Chinden • River Run, Park Center to Park Center • Rose Hill, Roosevelt to Vista • Seaman's Gulch, Hill to landfill entrance • Sycamore, State to Taft • Taft, 32nd to 28th • Ten Mile, Deer Flat to Lake Hazel <p>Design is 18% complete and geotechnical work is underway. Construction is scheduled for FY2017.</p>
Capital Maintenance, VRT, Boise – FY2014 (13480)	VRT	This project is complete.
Capital Maintenance, VRT, Boise – FY2015 (KN 13510)	VRT	This project is complete.

Project	Sponsor	Comments
Capital Maintenance, VRT, Boise – FY2016 (KN 13511)	VRT	This is an STP-TMA project for transit buses. Valley Regional Transit requested the funds transfer, but action is on hold until the new Federal Transit Administration obligation software (TrAMS) is working, expected in late February 2016.
Centennial Way Roundabout, Caldwell (KN 13484)	Caldwell	This project will orchestrate an angled intersection of SH-19/Simplot Boulevard, I-84 Business (in two separate legs of a couplet Cleveland Boulevard and Blaine Street) and Simplot Boulevard (a six-leg intersection) into a potential roundabout. The project is currently in the preliminary development phase. Construction is scheduled in preliminary development.
Cherry Lane, Linder Road to Meridian Road, Lighting Improvements, ACHD (KN 18717)	<u>ACHD</u>	This Local Highway Safety Improvement Program project will install continuous street lighting to improve driver safety and reduce nighttime accidents on Cherry Lane from Linder Road to Meridian Road. Design is 95% complete, and the project is on schedule. The notice to proceed to construction is expected by March 23, 2017, with construction complete by June 16, 2017.
Cole Road, I-84 to Franklin Road, Boise (KN RD207-16)	<u>ACHD</u>	This project will widen Cole Road from three lanes to five lanes with curb, gutter, sidewalk, and bike lanes (could be adjusted based on the Cole Road and Franklin Road concept report). Design is 95% complete, and right-of-way acquisition will begin in FY2016.
Cole Road, West Spectrum Street to South Century Way, Medians, ACHD (KN 19685)	<u>ACHD</u>	This project will install a raised concrete median to replace the existing temporary median on Cole Road between Spectrum Street and South Century Way. The temporary median was installed in segments over the last few years, as crash data identified a high number of left-turn crashes. The raised concrete will better delineate the median and the left-turn pockets, and reduce crashes. The design agreement is complete, and the consultant is selected. Construction is scheduled in FY2017.
Colorado Avenue and Holly Street Signal and Pedestrian Improvements, Nampa (KN 13486)	Nampa	This project will install traffic signals and pedestrian-friendly improvements at the intersection of Colorado Avenue and Holly Street in Nampa. Final design is complete, and right-of-way acquisition is almost complete. Construction is scheduled in FY2020.
Deer Flat Regional Bicycle/Pedestrian Plan, Canyon County (KN 13463)	Canyon Highway District/ Nampa Highway District	This Federal Land Access Program project will develop a bicycle/pedestrian plan in the Deer Flat Refuge near Lake Lowell in Canyon County. The proposed bicycle pedestrian network and initial prioritization was considered by the Technical Advisory Committee (TAC) in October 2015. Currently, the network plan, implementation plan, and design standards are being finalized. The study is expected to be complete in early 2016.
Farmway Road and Extension 44 Road Rehabilitation, Canyon County (KN 13054)	Notus-Parma Highway District	This project will reconstruct Farmway Road (US 20/26 to Extension 44 Road and Extension 44 Road from Farmway Road to I-84 ramps). Work includes eliminating abrupt shoulders and corrects sub-standard bridge crossings. Final design is complete, and the consultant is working on revisions to the plans, specifications, and engineer's estimate package. Construction is scheduled in FY2018.
Franklin Road, Black Cat Road to Ten Mile Road (KN 12368)	ACHD	This project will widen Franklin Road from two lanes to five lanes from Black Cat Road to Ten Mile Road. Work includes curb, gutter, sidewalks, bicycle facilities, bio-infiltration swales, and reconstructing the intersection at Franklin Road and Black Cat Road. Design is 81% complete, and the final right-of-ways acquisition is complete. The plans, specifications, and engineer's estimate is scheduled to be submitted in February 2016. Construction is expected to begin in fall of 2016.
Greenhurst Road Signals, Nampa (KN 13959)	Nampa	This project will install crash reduction signalization countermeasures at three successive intersections along East Greenhurst Road. The final plans, specifications, and engineer's estimate were submitted, and construction is scheduled in FY2016.
High Accident Warning Signs, Canyon Highway District (KN 13956)	Canyon Highway District	Work is substantially complete. The contractor installed approximately 475 advance warning signs, chevrons, and advisory speed plaques throughout Canyon Highway District #4.
I-84, Broadway Avenue to Gowen Road Mainline Widening (KN 13812) AND I-84, Gowen Interchange Reconstruction, Boise (KN 09822)	ITD	Project is complete.

Project	Sponsor	Comments
I-84, Broadway Avenue Interchange Reconstruction, Boise (KN 09821) AND I-84, Gowen Railroad Bridge Eastbound Lane(KN 12029) AND Westbound Lane (KN 12379)	ITD	Project is complete.
I-84, Garrity Interchange Eastbound On-Ramp, Nampa (KN 13934)	ITD	This project will add a lane to the eastbound on-ramp (right-on from northbound Garrity Boulevard) to the eastbound on-ramp. It may also include adding another lane (left-on from southbound Garrity Boulevard) to the eastbound on-ramp, as well as possible dual left turn lanes onto the westbound on-ramp, dependent on a cost/benefit analysis. Design is complete, and project is awarded for construction, which is expected to begin in spring or summer 2016.
I-84 and I-184, Various Ramp Improvements (KN 13936)	ITD	Project is complete.
I-84, Meridian Interchange Reconstruction, Meridian (KN 10939) AND I-84, Meridian Interchange to Five Mile Road (KN 13057)	ITD	Project is complete.
I-84, Pavement Striping – FY2016 (KN 13023)	ITD	This project will restripe state highways in District 3. Design is underway, and construction is scheduled in FY2016. This type of work typically occurs between March and October, weather permitting.
I-84, Pavement Striping – FY2017 (KN 13464)	ITD	This project will restripe state highways in District 3. Design is underway, and construction is scheduled in FY2017.
I-84, Pavement Striping – FY2018 (KN13939)	ITD	This project will restripe state highways in District 3. Design is underway, and construction is scheduled in FY2018.
I-84, Ramp Pavement Improvements – FY2016	ITD	Project is complete.
I-84, Sand Hollow Interchange, Canyon County (KN 19047)	ITD	This project will replace the bridge at I-84 and Sand Hollow in Canyon County. Design is underway. Construction is scheduled in FY2017.
I-84, SH-44 to Sand Hollow Interchange, Canyon County (KN 19602)	ITD	This project will rehabilitate I-84 from the intersection with the Sand Hollow Interchange to SH-44 to address cracking and poor road conditions. Improvements include the use of a stress absorbing fiberglass mat layer. Design is scheduled to begin in FY2016, and construction is scheduled in FY2019.
I-84, Sign Structures at US 20/26 and I-84B/Centennial Way, Caldwell (KN 18830)	ITD	This project will replace signage at the I-84 interchanges at US 20/26 and I-84B/Centennial Way in Caldwell to improve safety. Design funds are obligated, but work has not started. Construction is scheduled in FY2018.
I-84, US 20/26 (Franklin Road) in Caldwell to Karcher Road in Nampa (KN 19589)	ITD	This project will reconstruct and realign I-84 from US 20/26 (Franklin Road) in Caldwell to Karcher Road in Nampa. Project will address cracking and poor road condition along 3.7 miles of I-84. ITD plans to remove 2-feet on either side of each crack and replace the section with flowable fill asphalt. Milling the entire section will smooth the surface for resurfacing the roadway. Design is scheduled to begin in FY2016, and construction is scheduled in FY2018.
I-84B, Canyon Street to Grant Avenue, Nampa (KN 13931)	ITD	This project will rehabilitate the pavement and restore the riding surface of the roadway along the I-84 Business Loop in Nampa, between Canyon Street and Grant Avenue. Currently, some areas are in fair condition while others are in very poor condition. This project will improve the pavement, repair deficient curb gutters, and modify pedestrian ramps to current standards. Design is underway, and construction is scheduled in FY2017.
ITS, Northside Boulevard/Kings Road Signal Upgrades, Nampa (KN 18702)	Nampa	This project will install traffic signal crash reduction countermeasures at three signalized intersections by updating signalization hardware and technology to improve turning movement efficiency and safety. Locations: Karcher Road and Northside Boulevard, Northside Boulevard and 6 th Street North, and Kings Road at Garrity Boulevard/Airport Road. Design is scheduled to begin in FY2016, and construction is scheduled in FY2017.

Project	Sponsor	Comments
Lake Hazel Road Extension, Ada County (KN RD213-17)	<u>ACHD</u>	This project is complete.
Linder Road and Deer Flat Road Intersection, Kuna (KN 13492)	ACHD	This project will make improvements to the intersection at Linder Road and Deer Flat Road in Kuna and will include curb, gutter, sidewalk, and bike lanes. The concept report was approved by ITD. Design is 46% complete, with construction scheduled in FY2020.
Linder Road, Franklin Road to Pine Avenue, Meridian (KN RD213-16)	<u>ACHD</u>	This project will widen Linder Road to five lanes with curb, gutter, sidewalk, and bike lanes between Franklin Road and Pine Avenue. Project includes upgrade of the Union Pacific Railroad crossing and replacement and widening of a bridge structure. Design underway, and construction is currently programmed in FY2020.
Middleton Road and Ustick Roundabout, Caldwell (KN 13487)	Caldwell	This project will improve a four-way stop at the Middleton Road and Ustick Road intersection by building a roundabout to help traffic flow and reduce congestion. Design and environmental documentation are underway, with construction scheduled in preliminary development.
Old Highway 30, Plymouth Street Bridge, Caldwell (KN 13494)	Canyon Highway District / Caldwell	This project will replace the Plymouth Street bridge with a new two-lane structure. The existing bridge will remain in place and used as a bicycle and pedestrian bridge. This project is funded with two funding sources. Initial surveying and field work for environmental consideration is nearly complete. Initial public information efforts are being developed. A project newsletter and stakeholder interviews are anticipated during February 2016. Construction is scheduled in preliminary development.
Overland Road and Vista Avenue Lighting, ACHD (KN 19387)	<u>ACHD</u>	This project will install lighting on north and east legs of the Vista Avenue and Overland Road intersection to improve driver safety and reduce nighttime crashes. The safety measure has a crash reduction factor of 37%. The design agreement is complete, and negotiations are underway with the design consultant. Construction is scheduled in FY2017.
Pathway, Dry Creek Trail, Eagle (KN 13916)	Eagle	This project provides a bicycle and pedestrian underpass at SH-44 on the west side of the City of Eagle, connecting the Dry Creek Pathway and the northeast side of the City of Eagle with the Eagle Island Pathway system. The project was combined with its companion project KN 13917. The Project Charter is approved. The environmental document, including wetland delineation, is currently in process. Construction is scheduled in FY2016.
Pathway, Garden City to Americana Boulevard, Boise (KN 13514)	Boise	This project will construct a 12-foot wide paved pathway to fill a 4,100 linear-foot gap in the Greenbelt system on the south side of the river between Main Street and Americana Boulevard with connection to Ann Morrison Park. Construction started on November 9, 2015. Currently, the contractor is constructing greenbelt tunnels at Main Street and Fairview Avenue. Bridge abutments at Settlers Canal are complete, and the greenbelt alignment was excavated to the subgrade level. The project is on schedule for an August 2016 completion.
Pathway, Mill Creek Elementary, Middleton (KN 18838)	Greater Middleton Parks and Recreation	This project will install a 12-foot pathway from Cornell Street to Mill Creek Elementary, which will cross a new bridge and connect to a pathway to Johnson Park Estates and the back entrance to Mill Creek Elementary. An eight-foot pathway will also be constructed from the back entrance to the front of the school with connections to Middleton Road and around the perimeter of the Mill Creek Elementary School parking lot. The state/local agreement was forwarded to the project sponsor for signature on January 11, 2016. Construction is scheduled in FY2017.
Pathway, Orchard Street, Kuna (KN 14342)	ACHD/ Kuna	This project will provide pedestrian and bicycle facilities on the west side of Orchard Street from Avalon south to the Kuna Greenbelt. Work will include curb, gutter, and sidewalk on the north half up to the end of pavement. The southern portion will include a paved six-foot asphalt pathway. This project went to bid and had a high bid returned. ACHD is preparing this project to re-bid in February 2016.

Project	Sponsor	Comments
Pathway, Rail with Trail, Meridian (KN 13918)	Meridian	This project will construct a multi-use pathway either along or parallel to the railroad tracks for approximately one-half mile near downtown Meridian. The state/local agreement for design is currently in process. Design work will use local funds. The city council approved the budget for design and hiring a consultant to assist in securing easements in September 2015. Construction is scheduled in FY2018 and FY2019.
Peckham Road, US-95 to Notus Road, Canyon County (KN 13964)	Greenleaf, Wilder, Golden Gate HD	This project makes improvements on Peckham Road from US-95 to Notus Road in Canyon County. The project is generally road rehabilitation, and also includes curb, gutter, and sidewalk improvements within the cities of Wilder and Greenleaf. The consultant selection process is underway, and construction is scheduled in FY2020.
Pedestrian Improvements, College of Western Idaho, Nampa (KN 18718)	Nampa	This project will construct a pedestrian crossing of the Union Pacific Railroad track between the new College of Western Idaho Park-and-Ride lot and the Idaho Center. Design is scheduled in FY2016, pending obligation of FTA funding.
Pedestrian Improvements, Lake Lowell Pathway, Nampa (KN 19065)	Nampa	This project will install pedestrian and bicycle safety improvements at the Wilson Pathway crossing at Lake Lowell Avenue in Nampa. Improvements include a pedestrian activated signal, wheelchair accessible ramps, sidewalk modifications with guardrail, lighting, crosswalk markings, and signage. Design is scheduled to begin in FY2016, and construction is scheduled in FY2017.
Pedestrian Improvements, Middleton Heights Elementary, Middleton (KN 18954)	Middleton	This project will add missing segments of sidewalk that lead to Heights Elementary on the west side of Cemetery Road in Middleton. The state/local agreement is complete. The City is waiting for the approval of the consultant agreement between Civil Dynamics and ITD. Construction scheduled in FY2016.
Pedestrian Improvements, Near Nampa High, Nampa (KN 18977)	Nampa	This project will design and construct pedestrian improvements on Lake Lowell Avenue near Nampa High School. The project will improve driveway entrances for the high school parking lots, provide better pedestrian crossing, and improve access control. Design is scheduled in FY2016, pending obligation of FTA funding.
Pedestrian Improvements, Near Skyview High, Nampa (KN 19069)	Nampa	This project will design and construct pedestrian safety improvements on East Greenhurst Road near Skyview High School. The project will improve pedestrian crossing at the intersection of Greenhurst and the entrance to Skyview High School (just east of Chestnut Street). Rectangular Rapid Flashing Beacons will be installed to alert drivers and protect pedestrians. Design is scheduled in FY2016, pending obligation of FTA funding.
Pedestrian Improvements, South Midland Boulevard, Nampa (14344)	Nampa	This project will place a HAWK pedestrian-activated signal at the Wilson Pathway where it crosses Midland Boulevard. Pedestrian pre-warning signals and thermoplastic crosswalk markings will also be installed to improve safety concerns at the intersection. Design started in FY2015, and construction is scheduled in FY2017.
Pedestrian Improvements, Stoddard Pathway/Greenhurst Road, Nampa (KN 18867)	Nampa	This project will install pedestrian and bicycle safety improvements at the Stoddard Pathway crossing on East Greenhurst Road. Improvements include a pedestrian activated HAWK signal, wheelchair accessible ramps, pathway realignment, lighting, crosswalk markings, signage, and modifications to the parking lot layout to the north. The draft concept report was submitted for ITD review. Construction is scheduled in FY2016.
Planning, <i>Communities in Motion</i> Update, COMPASS (KN 13047)	COMPASS	This project will fund specific studies and public involvement activities related to updating <i>Communities in Motion</i> , the regional long-range transportation plan. Costs only include direct expenses for the project (no staff time). This project is scheduled in FY2016 through FY2019.
Planning, Travel Survey and Transit On-Board Data Collection (KN 13048)	COMPASS	This project is substantially complete. Final closeout will occur by May 2016.

Project	Sponsor	Comments
Riverside Road and Lake Shore Drive, Rehabilitation, Canyon County (KN 14362)	Canyon Highway District	This Federal Land Access Program project will rehabilitate Riverside Road and Lake Shore Drive near Lake Lowell in Canyon County. Preliminary design was completed and reviewed. Wider paved shoulder widths are being considered, as proposed in the draft Lake Lowell Bike/Pedestrian Plan. The request for additional funding for wider paved shoulders was approved, and a revised agreement is pending. Supplemental surveying is being conducted to evaluate the additional work. Plans are anticipated to be 90% complete by late spring 2016. Construction of this project was delayed to FY2017 to accommodate available funding for other scheduled projects, at the request of Federal Highway Administration.
SH-16 and Beacon Light Road Intersection Improvements, Ada County (KN 18872)	ITD, ACHD	The project will improve the safety at the intersection of SH-16 and Beacon Light Road. Safety improvements include adding a signal and widening the intersection. Design is underway, and construction is scheduled in FY2017.
SH-16, Junction SH-44 in Ada County to Emmett (KN 13467)	ITD	Project is complete.
SH-19, Corridor Plan	ITD	This is a Corridor Management Plan covering 16.1 miles of SH-19 in Canyon and Owyhee Counties. Public meetings will be held in March/April 2016. The draft Corridor Management Plan is expected to be delivered in fall 2016.
SH-19, Simplot Gate 6 to Blaine Street, Caldwell (KN 13937)	ITD	Project is complete.
SH-44, ADA Ramp Improvements, Middleton (KN 19008)	Middleton	This project provides for Americans with Disabilities (ADA) ramp improvements at seven locations on SH-44 between Eaton Road and Marjorie Avenue in the City of Middleton. Additional right-of-way and temporary easements are being pursued by the City at ITD's request. Construction is scheduled in FY2016.
SH-44, Canyon Canal Bridge, Middleton (KN 18950)	ITD	This project will replace the bridge on SH-55 at Canyon Canal Bridge in the City of Middleton. Design funds are obligated, but work has not started. Construction is scheduled in FY2019.
SH-44 Corridor Preservation (KN 07827)	ITD	This project is a feasibility, access management, construction phasing, and National Environmental Policy Act (NEPA) study only. The Finding of No Significant Impact (FONSI) is anticipated in summer 2017.
SH-44, Junction I-84 to Plummer Road in Star, Canyon County (KN 13463)	ITD	This project will rehabilitate SH-44 from I-84 in Canyon County to Plummer Road in Star in order to extend the service life and improve the riding surface. Other improvements include guardrail replacement, ensuring accessibility for people with disabilities at intersections, and replacing two failing culverts. Design is underway, and construction is scheduled in FY2016. Construction start date is currently not scheduled.
SH-44, State Street to SH-55 North, Pavement Preservation, Eagle (KN 13923)	ITD	Project is complete.
SH-45 Corridor Plan	ITD	The Idaho 45 corridor plan will develop a ten-year plan to identify current and future highway needs on SH-45 on an 18-mile section of SH-45 beginning at SH-78 in Owyhee County and extending to the City of Nampa and the I-84 Business Loop. This effort will be coordinated with two City of Nampa initiatives currently in process: a safety study from Amity Avenue North to 7 th Street; and a separate route realignment environmental clearance document. Public meetings and the draft Corridor Management Plan is expected to be delivered in spring 2017.
SH-45 (12 th Avenue), 10 th Street South to 12 th Street South, Nampa (KN 19600)	Nampa	This project will install a Pedestrian Hybrid Beacon on SH-45 (12 th Avenue South) at a location between 10 th Street South and 12 th Street South. These improvements will increase driver awareness and protect pedestrians and bicyclists. The project includes a pedestrian hybrid beacon, lighting, automatic pedestrian signals, pedestrian curb ramps, signage, and striping. Design is scheduled to begin in FY2016, and construction is scheduled in FY2017.

Project	Sponsor	Comments
SH-45 (12 th Avenue), Sherman Avenue to Dewey Avenue, Nampa (KN 19396)	Nampa	This project will install a Pedestrian Hybrid Beacon on SH-45 (12 th Avenue South) at a location between Sherman Avenue and Dewey Avenue. These improvements will increase driver awareness and protect pedestrians and bicyclists. The project includes pedestrian hybrid beacon, lighting, automatic pedestrian signals, pedestrian curb ramps, signage, and striping. Design is scheduled to begin in FY2016, and construction is scheduled in FY2017.
SH-45, Snake River Bridge, Walters Ferry (KN 13389)	ITD	This project will rehabilitate and refurbish the bridge on SH-45 over the Snake River near Walters Ferry to mitigate scouring, or wear, in the riverbed. Design is underway, and construction is scheduled for FY2017. This is a Construction Manager/General Contractor (CMGC) project. Concept level design is underway. Construction is scheduled in FY2017.
SH-55 (Eagle Road) and SH-44 (State Street), CFI Intersection, Eagle (KN 19572)	ITD	This project will help alleviate congestion, improve traffic operations, and increase safety factors for all users of the intersection at SH-55 (Eagle Road) and SH-44 (State Street). Project is in early development stages, and construction is currently considered "unfunded."
SH-55 (Eagle Road), I-84 to SH-44 Micro Seals – FY2015 (KN 13466)	ITD	This project will provide seal coats on SH-55 (Eagle Road) between I-84 and SH-44. Construction was expected in FY2015; however, this project was delayed to FY2017 in order to accommodate developer improvements on Eagle Road, which need to be completed first (see below).
SH-55 (Eagle Road), Meridian Towne Center (KN 13349)	Developer	This project will add one-lane northbound from Franklin Road to Fairview Avenue and add one-lane southbound from River Valley Street to Franklin Road. The project will be constructed by the developer of the Meridian Towne Center shopping center using State Tax Anticipated Revenue (STAR) financing. Construction is scheduled for FY2016. ITD staff is working with the developer to finalize the timeframes. Construction is expected to begin spring or summer 2016 on Phase 2 work.
SH-55 (Karcher Road) and Hoskins, Pride, and Riverside, Canyon County (KN 18779)	ITD	This project will re-design the intersections at Hoskins Road, Pride Lane, and Riverside Road to improve safety on SH-55 northwest of the Deer Flat National Wildlife Refuge (Lake Lowell). A preliminary safety analysis indicates new turn lanes will be warranted. Design is underway, and construction is scheduled in FY2019.
SH-55, Intersection of Karcher Road and Indiana Avenue (KN 13475)	ITD	This is an intersection improvement project near the City of Nampa to rebuild the roadway. The project includes minor widening and adds traffic signals. Irrigation and utility work are expected to begin in February 2016.
SH-55, Intersection of Karcher Road and Lake Road (KN 12383)	ITD	This project is complete.
SH-55, Intersection of Karcher Road and Middleton Road, Nampa (KN 12046)	ITD/ Nampa	This project is complete.
SH-55 (Karcher Road) and Midway Road Intersection, Nampa (KN 13025)	ITD	This is an intersection improvement project near the City of Nampa to rebuild and widen the roadway and add traffic signals. Additional right-of-way acquisition is required. Design activity will be complete in winter 2016, when right-of-way acquisition will begin. The plans, specifications, and engineer's estimate are expected in late summer 2016.
SH-55 (Karcher Road) and Nampa-Caldwell Boulevard (KN 13033)	ITD	This is an intersection improvement project to time signals, add signage, and reconfigure striping and lanes to minimize crashes at the intersection of Karcher Road and Nampa-Caldwell Boulevard. The plans, specifications, and engineer's estimate package was delivered in 2014. Construction is scheduled in FY2016. Work is expected to begin in spring or summer 2016, and will take three months to complete.
SH-55 and Farmway Road Intersection, Canyon County (KN 18841)	ITD	This project will rehabilitate, widen, and signalize the intersection of SH-55 and Farmway Road in Canyon County. Project will increase the turning radii on both corners of the southern leg of the intersection to accommodate larger vehicles and increase the left turn storage capacity on SH-55 to 200-feet. Design is scheduled to begin in FY2016, and construction is scheduled in FY2017.
SH-55, Overhead Message Sign to Avin ⁷⁶ , Ada County (KN 18787)	ITD	This project will rehabilitation SH-55 from the overhead message sign to the Avimor community. Design is underway, and construction is scheduled in FY2018.

Project	Sponsor	Comments
SH-55, Snake River Bridge, Marsing (KN 13387)	ITD	This project will replace the bridge on SH-55 over the Snake River near Marsing. Design is currently in the preliminary stage, and construction is scheduled in FY2017.
SH-69 Corridor Plan	ITD	The SH-69 corridor plan will develop a 10-year plan to identify current and future highway needs on SH-69 beginning at the City of Kuna and extending to the City of Meridian, and the interchange with I-84. The draft Corridor Plan is expected to be delivered in spring 2016.
South Cemetery Road, SH-44 to Willow Creek, Middleton (KN 12048)	Middleton	This project will add a new 0.284-mile roadway segment linking SH-44 and Middleton Road by way of Sawtooth Lake Drive in Middleton. The City submitted additional environmental information and is awaiting ITD approval. When approved, final design will proceed, and the City will begin the right-of-way acquisition process. Construction is expected in FY2018.
South Orchard Access Road, Railroad Crossing, Ada County (KN 12360)	ITD	This project will add a railroad gate and signal at the South Orchard Access Road in Ada County. Union Pacific notified ITD and ACHD on January 11, 2016, that work would begin and be completed by the end of February 2016.
SR2S, VRT, Ada County – FY2015 (KN 13908)	VRT	This Safe Routes to School project will support up to three full-time staff serving schools in Ada County, with a focus on the Boise and Meridian School Districts. The Treasure Valley YMCA will receive pass-through funds for this project.
SR2S, VRT, Ada County – FY2016 (KN 13909)	VRT	This Safe Routes to School project will support up to three full-time staff serving schools in Ada County, with a focus on the Boise and Meridian School Districts. The Treasure Valley YMCA will receive pass-through funds for this project.
State Street and Collister Drive Intersection, ACHD (KN 13481)	ACHD	This project will make geometric and operational improvements to the intersection at State Street and Collister Drive. Design started in March 2014, and is approximately 72% complete with expectations to complete design by February 2017. Construction is scheduled to begin in March 2018.
Transit – Accessible Vehicles, Vehicle Sharing Pool, Boise (KN 18893)	VRT	This project provides accessible vehicles for the vehicle sharing pool that will be used by members of the vehicle sharing program. Obligation on hold pending new Federal Transit Administration software.
Transit – Associated Capital Enhancements, Boise (KN 18788)	VRT	This project provides enhancements including shelters, benches, lighting, landing pads, waste disposal, bicycle benches, or information posting in the Boise Urbanized Area. Obligation on hold pending new Federal Transit Administration software.
Transit – Associated Capital Enhancements, Nampa (KN 18781 and 12754)	VRT	This project provides capital improvements at park and ride lots and bus stops in the Nampa Urbanized Area. Obligation on hold pending new Federal Transit Administration software.
Transit – Associated Capital Improvements, Boise (KN 19081)	VRT	This project provides capital facility and equipment improvements in the Boise Urbanized Area. Obligation on hold pending new Federal Transit Administration software.
Transit – Associated Capital Improvements, Nampa (KN 18911 and 12760)	Nampa	This project includes bicycle and pedestrian improvements at three locations near transit routes in Nampa. The 12 th Avenue and South Valley Drive Signal and Pedestrian Improvement project is complete. The remaining components of this project are on hold pending FTA funding.
Transit – Bike/Pedestrian Improvements, Nampa – FY2014 (KN 14261)	VRT	This project will improve bicycle and pedestrian facilities at South Stanford Street, and will replace a culvert and provide a pathway extension. Obligation on hold pending new Federal Transit Administration software.
Transit – Bicycle and Pedestrian Infrastructure, Nampa – FY2014 (KN 13711)	Nampa	The bike and walk to downtown project will provide bicycle and pedestrian infrastructure, to enlarge access and connectivity by connecting multiple neighborhoods in southeast and north Nampa to the downtown area, and to one of the three transit transfer stations in Nampa. Construction is underway, and is expected to be complete by December 2015.
Transit – Boise State University Maintenance Facility – FY2008	BSU	Provides additional funds for the bus maintenance facility, park and ride lot, bus storage, and bus wash. Obligation on hold pending new Federal Transit Administration software.
Transit – Boise State University Replacement Shuttles, Boise (KN 13277 and 13223)	BSU	To purchase replacement shuttles for Boise State University. Obligation on hold pending new Federal Transit Administration software.

Project	Sponsor	Comments
Transit – Capital Lease or Purchase and Maintenance, Boise (KN 19122, 13827, and 14221)	VRT	Provides vehicle lease or purchase for fixed line, demand response, support vehicles, and associated equipment and maintenance in the Boise Urbanized Area. Obligation on hold pending new Federal Transit Administration software.
Transit – Capital Lease or Purchase and Maintenance, Nampa – FY2013 (KN 13831 and 12779)	VRT	Provides vehicle lease or purchase for fixed line, demand response, support activities, and associated equipment and maintenance in the Nampa Urbanized Area. Funds were obligated and currently being expended.
Transit – Capital Vehicle Purchase, VRT, Nampa – FY2015 (KN 12364)	VRT	Provide up to six replacement vehicles in the Nampa Urbanized Area. Obligation on hold pending new Federal Transit Administration software.
Transit – College of Western Idaho Entrance and Roundabout, VRT, Nampa (KN 19609)	VRT	This project accommodates the need for alternative transportation services, installation of public improvements to facilitate access to a bus transport/park and ride facility located by the College of Western Idaho campus. Obligation on hold pending new Federal Transit Administration software.
Transit – Commuteride Replacement Vans, ACHD (KN 19375)	ACHD	This project will replace three Commuteride vehicles (15-passenger) that are beyond their useful life for Canyon County routes. Obligation on hold pending new Federal Transit Administration software.
Transit – Park and Ride, VRT, Middleton (KN 19297)	VRT	This project will construct a park and ride lot and bus shelter in the City of Middleton at Piccadilly Park, located on SH-44 across from Middleton Middle School. Project includes bus shelter, parking lot, sidewalk, curb, gutter, lighting, drainage, and landscaping and some road/sidewalk improvements on West 4 th Avenue North and SH-44 for safety and connectivity. Obligation on hold pending new Federal Transit Administration software.
Transit – South Nampa Multimodal Connectivity, Nampa (KN 19590)	Nampa	This project provides three bike and pedestrian crossing improvements with bike boulevard connections to transit stops along 12 th Avenue South and East Greenhurst Road. Includes three segments: Powerline Road/Blakeslee Drive rapid flashing beacon crossing and bike boulevard, Lake Lowell Avenue/Mason Lane rapid flashing beacon and shared use bike lanes, and Iowa Avenue/Stanford Street rapid flashing beacon crossing and shared use bike lane.
Transit – University District Multimodal Connectivity, Nampa (KN 19235)	Nampa	This project will improve access to transit through bicycle and pedestrian facility improvements in Nampa's central core near the University District, expanding facilities that provide multimodal transportation by adding a bicycle boulevard and shared use lanes. Obligation on hold pending new Federal Transit Administration software.
Transit – Vehicle Replacement, Kuna Senior Center (19160)	Kuna Senior Center	To replace a vehicle for the Kuna Senior Center. Obligation on hold pending new Federal Transit Administration software.
Transit – Southwest Bus and Bus Facility – FY2015 (KN 19147)	VRT	To replace vehicles in the Nampa Urbanized Area. Obligation on hold pending new Federal Transit Administration software.
US 20/26 Corridor Preservation (KN 07826)	ITD	This project is a feasibility, access management, construction phasing, and National Environmental Policy Act (NEPA) study only. A finding of no significant impact is anticipated in spring 2016. The team conducted meetings with local agencies. The concept report will be complete by the end of March 2016. A Finding of No Significant Impact is anticipated in early 2017.
US 20/26 Broadway Bridge, Boise (KN 11588)	ITD	A new bridge will be constructed to replace the existing structure on US 20/26 over the Boise River in downtown Boise, including reconstruction/widening of Broadway Avenue between Myrtle Street and University Avenue and rehabilitation of the existing pavement between Front Street and Myrtle Street. Construction began in January 2016, and will be completed in fall 2016.
US 20/26 Intersection Improvements, Canyon County (KN 19415)	ITD	This project will add right turn lanes and paved shoulder to three intersections along the US 20/26 corridor (Midland, Northside, and Can-Ada). This will provide a safe place for deceleration and turning movements along a high speed commuting corridor. Design is scheduled to begin in FY2016, and construction is scheduled in FY2019.

Project	Sponsor	Comments
US 20/26, Branstetter Street to Junction I-184, Garden City (KN 13928)	ITD	This project will rehabilitate the pavement on Chinden Boulevard, (US-20/26) in Garden City from Branstetter Street to the junction with I-184, by removing the top layer of asphalt and replacing it with new. The improvement will extend the lifespan of the road pavement. Design is complete, and construction is scheduled in FY2016. The construction start date is not scheduled.
US 20/26, Locust Grove Road Intersection, Meridian (KN 13941)	ITD	Project is in process of being removed from the federal program.
US 20/26, Locust Grove Road to Cloverdale Road, Ada County (KN 13927)	ITD	This project will restore the pavement on US 20/26 between North Locust Grove and Cloverdale Road in Boise and Eagle by grinding off some of the existing asphalt and replacing it with new. This improvement will extend the lifespan of the existing pavement and provide a safer, smoother driving condition. Design is complete, and construction is scheduled in FY2016. This project will be companioned with Key Number 13928, shown above. The start date is not scheduled.
US 20/26, Oregon State Line to I-84, Corridor Study	ITD	This is a Corridor Management Plan covering 22.1 miles of US 20/26 in Canyon County. The draft Corridor Management Plan is expected to be delivered in spring 2016.
US 20/26, Parma Junction to I-84, Seal Coat, Canyon County (KN 19332)	ITD	This project will seal coat US 20/26 from the Parma Junction to I-84 to preserve this section of roadway in good condition. Design is scheduled to begin in FY2016, and construction is scheduled in FY2018.
US 20/26, Smeed Parkway to Middleton Road, Caldwell (KN 13921)	ITD	This project will reconstruct, realign, and widen US 20/26 from Smeed Parkway to Middleton Road in Caldwell. Design is currently underway in the early development program, but construction is considered "unfunded."
US-95 Access Management Plan (South Segment)	ITD	This is a Corridor Management Plan covering 50.8 miles of US-95 in Owyhee and Canyon Counties (south). The draft Corridor Management Plan is expected to be delivered in fall 2016.
US-95, Junction US 20/26 Union Pacific Railroad Overpass (KN 12886)	ITD	This is a bridge replacement project. Roadway and bridge design is underway. Railroad coordination is progressing. Construction is anticipated to begin in spring or summer 2016.
US-95, Wilder to Parma, Seal Coat, Canyon County (KN 19407)	ITD	This project will seal coat SH-95 from Wilder to Parma to preserve the existing pavement that is in good condition. Design is scheduled to begin in FY2016, and construction is scheduled in FY2017.
Ustick Road, Linder Road to Meridian Road, Meridian (KN RD202-35)	ACHD	This project will widen Ustick Road from Linder Road to Meridian Road in Meridian to five lanes and will include curb, gutter, sidewalks, and bike lanes. Design is complete. Right-of-way acquisition is currently underway with 71% of parcels in possession. Construction is scheduled to begin in August 2016, and conclude by September 2017.
Ustick Road, Meridian Road to Locust Grove Road, Meridian (KN RD202-37)	ACHD	This project will widen Ustick Road from Meridian Road to Locust Grove Road from two-lane to five-lane urban section with curbs, gutter, sidewalks and bike lanes. Project will require acquisition of 96-feet of right-of-way. Design is complete. Right-of-way acquisition is currently underway with 81% of parcels in possession. Construction is scheduled to begin in August 2016, and conclude by September 2017.

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CY2015	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Total - Dec	To Date % Change 14-15
ACHD Vanpool (Trips)	20,340	19,224	20,853	21,109	18,549	19,413	19,104	15,839	17,902	18,094	16,434	17,314	224,175	-12.23%
*VRT Boise Urbanized	97,587	105,027	109,985	110,294	96,245	95,604	98,531	N/A	N/A	N/A	N/A	N/A	N/A	N/A
*VRT Nampa Urbanized	16,518	16,822	15,912	17,770	13,682	13,659	13,241	N/A	N/A	N/A	N/A	N/A	N/A	N/A

*Data is not available. This table will be updated when data becomes available.

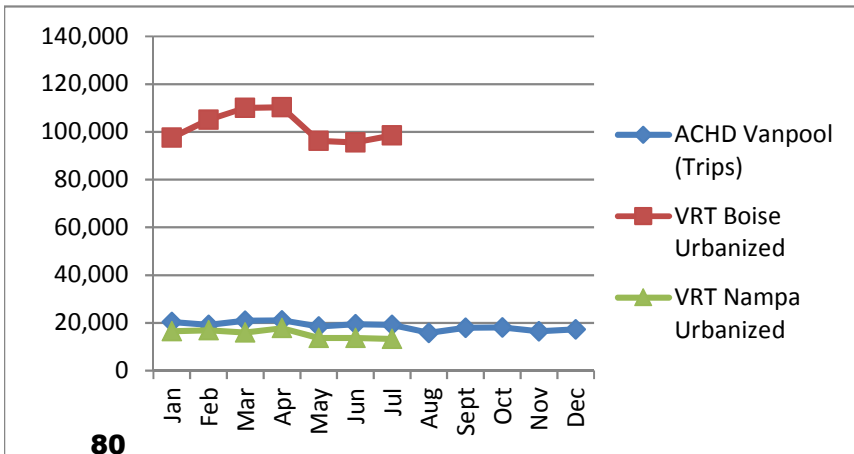
CY2014	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Total - Dec	To Date % Change 13-14
ACHD Vanpool (Trips)	24,139	21,360	22,305	23,405	20,955	20,566	21,693	19,517	20,985	22,149	17,661	20,675	255,410	-6.52%
VRT Boise Urbanized	112,101	109,219	110,125	118,204	103,073	93,007	98,974	96,200	112,883	120,882	98,160	106,720	1,279,548	-0.06%
VRT Nampa Urbanized	17,685	17,528	17,272	19,708	17,317	15,967	15,051	15,432	19,889	21,554	14,159	16,732	208,294	-4.58%

CY2013	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Total - Dec	To Date % Change 12-13
ACHD Vanpool (Trips)	24,820	22,491	23,554	24,362	23,031	21,357	22,832	23,272	22,087	23,366	21,018	21,040	273,230	-0.57%
VRT Boise Urbanized	105,668	118,669	112,729	117,867	111,770	91,450	99,098	94,982	102,585	119,175	104,531	101,757	1,280,281	0.29%
VRT Nampa Urbanized	18,265	19,685	19,112	21,111	18,199	15,513	15,816	18,003	21,988	21,029	14,329	15,251	218,301	1.87%

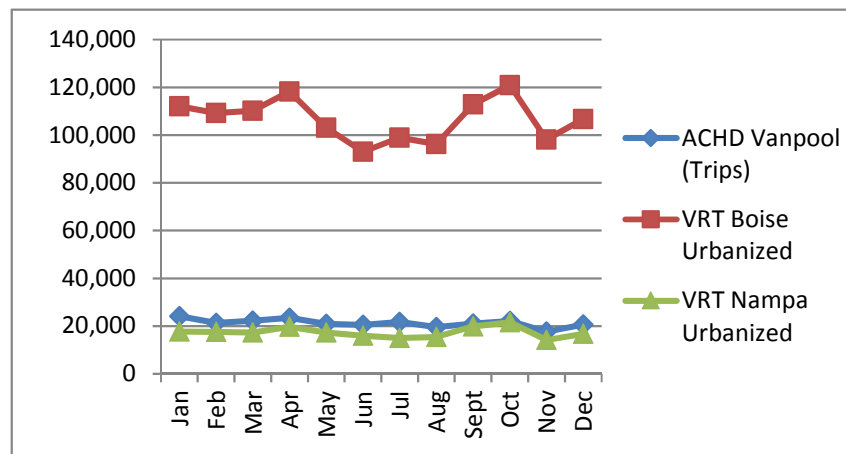
CY2012	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Total - Dec	To Date % Change 11-12
ACHD Vanpool (Trips)	23,327	22,989	23,821	23,245	24,007	22,096	22,500	24,676	21,216	24,475	22,207	20,247	274,806	8.78%
VRT Boise Urbanized	96,100	119,064	106,068	118,989	116,421	92,998	94,139	102,614	105,805	111,715	110,719	102,009	1,276,641	-1.77%
VRT Nampa Urbanized	18,511	16,167	18,379	19,645	14,427	15,501	15,068	17,117	20,330	23,101	19,687	16,368	214,301	3.78%

CY2011	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Total - Dec	To Date % Change 10-11
ACHD Vanpool (Trips)	20,243	22,046	22,121	20,936	20,169	21,510	19,336	23,097	20,347	19,749	22,240	20,832	252,626	8.68%
VRT Boise Urbanized	101,936	101,144	117,704	108,108	111,366	106,275	93,834	115,761	114,726	114,484	110,885	103,464	1,299,687	6.81%
VRT Nampa Urbanized	15,364	16,508	18,362	17,393	16,347	13,325	15,186	19,370	20,998	20,215	18,235	15,202	206,505	-3.43%

2015



2014





COMPASS BOARD AGENDA ITEM VIII-E

Date: February 22, 2016

Topic: Status Report – Project Development Program

Request/Recommendation:

Information only; status update on FY2015/2016 projects, and applications received for FY2017 Project Development Program.

Background/Summary:

The goal of the Project Development Program is to transform ideas into well-defined projects with cost estimates, purpose and need statements, environmental scans, and public information plans. Projects will be developed to ensure readiness for state and federal funding. The COMPASS Board approved \$125,000 in FY2015 and \$100,000 in FY2016 for the Project Development Program.

Projects. Four projects were contracted in FY2015. One FY2015 project has a Phase II carrying into FY2016. FY2015 completed reports can be found on the COMPASS project development web page at: <http://www.compassidaho.org/prodserv/projectdev.html>

Two new projects were selected in FY2016 and are underway. Basic information and status regarding each project from FY2015 and FY2016 is below:

Member Agency	Proposed Project	Type	Year/Status
Boise	Eckert Road Underpass (Construct) Boise River Greenbelt	Pathway	2015- complete
Caldwell	Ustick Road widening (Montana to Indiana) with Montana intersection improvements	Road/ Intersection	2015 - complete
Parma	Main Street Drainage – 5 th to Roswell	Road/Sidewalk	2015- complete
Eagle	Ped/Bike Bridge over North Channel of Boise River (west side of Eagle Road)	Pathway Connectivity (bridge)	2015/2016 – Phase I complete Phase II underway
Garden City and others	Chinden “Green Boulevard” assessment – safety and mobility improvements – Glenwood to Fairview	Complete Streets	2016 – in process
Meridian and others	Eagle Road (SH-55) Complete Street Project – Overland to Chinden	Complete Streets	2016 – in process

Below are the new applications received and being reviewed for FY2017. COMPASS staff will make recommendations to the COMPASS Board for projects to be funded and awards will be made if the Board allocates funds to the Project Development Program in the FY2017 Unified Planning Work Program and Budget.

Applicant	Proposed Project	Type
VRT	Transit Oriented Development (TOD) in Nampa	Site review and recommendation
City of Meridian	Meridian Five Mile Creek Pathway	Pathway and pedestrian bridge
BSU	Downtown Bike Facilities	Determine alternative solution to bike parking in/near Main Street Station

Implication (policy and/or financial):

This program furthers the goals of *Communities in Motion* and helps to ensure quality project development improving funding success rate and quality project delivery.

More Information:

- 1) For more detailed information contact Sabrina Minshall AICP, Director of Planning, at (208) 475-2234 or sminshall@compassidaho.org.

COMPASS BOARD AGENDA ITEM VIII-F

Date: February 22, 2016

Topic: Status Report – CIM Implementation Grant Program

Request/Recommendation:

Information only; status update on project status, and FY2017 applications.

Background/Summary:

The CIM Implementation Grant Program provides direct support to COMPASS member agencies in local priority projects consistent with regional goals in *Communities in Motion 2040*. Projects may be a plan, regulatory tool, construction, maintenance, concept/design, etc., and may be a stand-alone project or a phase/component of a larger project.

To date, the COMPASS Board has approved 13 projects for funding in the CIM Implementation Grant Program, for fiscal years 2014, 2015 and 2016. Eight of the projects are completed and the remaining five are in process. (Attachment A)

For the FY2017 cycle, applications were due in December 2015 as part of COMPASS' annual funding cycle. Projects were prioritized by RTAC at its January 2016 meeting and recommended for COMPASS Board approval at the February 22, 2016, Board meeting. Recommendations will be made to the COMPASS Board for projects to be funded and awards will be made depending on funding levels adopted in the FY2017 Unified Planning Work Program and Budget.

Implication (policy and/or financial):

This program furthers the goals of *Communities in Motion* and helps to align local projects with regional priorities. The grant program specifically addresses three tasks identified to help achieve *Communities in Motion* goals to 1) improve public transportation, bike, and pedestrian facilities, 2) invest in key activity centers, and 3) develop multimodal specific area plans.

More Information:

- 1) Attachment A: Summary of Applications to the CIM Implementation Grant Program, FY2014, FY2015 and FY2016.
- 2) For more detailed information contact Sabrina Minshall, AICP, Director of Planning at (208) 475-2234 or sminshall@compassidaho.org.

COMPASS
CIM Implementation Grants

January 14, 2016

FY	Member Agency	Project	Grant Award	Total Reimb. to date	Funds turned back	Balance	Status
FY2014	Kuna	Greenbelt extension	40,000	23,381	16,619	-	Project Complete
	Middleton	Concord Street Sidewalk & Willow Drive Trail Connection	30,000	29,998	2	-	Project Complete
	Wilder	Chip Sealing	27,427	27,427		-	Project Complete
	Subtotal		97,427	80,806	16,621	-	

FY2015	Eagle	Plaza Street Extension Trail & Landscape design	14,266	13,450	816	-	Project Complete - Final report received 12/16
	Nampa	Library Block Bike Corral	4,605	-	-	4,605	ITD reviewing with ROW permit, and installation on hold for winter
	Parma	Grove Street Pedestrian Accessibility Sidewalk Repair	5,946	-	-	5,946	Tree and concrete removal complete; better weather needed to pour concrete
	Parma	Grove Avenue (Downtown) Plan	8,683	-	-	8,683	Planning process expected to take 6 months or so
	Wilder	3rd St Improvement Project	16,500	16,500	-	-	Project Complete - see request for additional funds below*
	Subtotal		50,000	29,950	816	19,234	

FY2016	Ada County	Greenbelt bollard signage and safety striping	9,210	7,290	-	1,920	Striping/paint, bollards and signs ready for spring installation
	Boise State	Surface mount bike pumps	3,767	3,767	-	-	Project Complete
	Boise State	Contraflow bike lane - Cesar Chavez Blvd	10,729	10,729	-	-	Project Complete
	Boise State	Covered bike parking	13,919	-	-	13,919	Grant agreement under revision - will reduce costs
	Kuna	Downtown Revitalization / Economic Development Plan	16,000	-	-	16,000	Project work completed; presented to Council 11/17; applying for CDBG and TAP funds
Subtotal		53,625	21,786	-	31,839		

Grant Balances, All Years **	201,052	132,542	17,437	51,073	
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FY2016	Additional reimbursement requests for cost overruns	8,898	8,898	-	-	Wilder received additional funds for 3rd Street; see above
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* Amount does not include additional requests/cost overruns
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Memorandum

To: Matt Stoll, Executive Director
From: Jessica Wilson, Data Analyst *JW*
Date: November 23, 2015
Re: **Request for Approval of Administrative Modification #19 for the FY2015-2019 Regional Transportation Improvement Program and Administrative Modification #2 for the FY2016-2020 Regional Transportation Improvement Program**

ACTION REQUESTED:

Approval of Administrative Modification #19 for the FY2015-2019 Regional Transportation Improvement Program and Administrative Modification #2 for the FY2016-2020 Regional Transportation Improvement Program (TIP).

BACKGROUND:

Modifications are requested by ITD, VRT, and COMPASS staff to correct project descriptions, project sponsors, offset right-of-way and utility costs, and process TMA Balancing actions. Also to convert temporary key numbers to permanent key numbers.

STATUS:

Per COMPASS Staff Review:

- **Planning, Travel Survey and Transit On-Board Data Collection (13048) STP-TMA** – Correction on Amendment #8 and #1, move funds from construction to preliminary engineering consultant. Funds were inadvertently placed in the wrong category.
- **Transit - University District Multimodal Connectivity, Nampa (19235) FTA 5339 SU** – Correct project description. Project was awarded partial funding, so all phases of the project application should not be included in the description. The COMPASS Board approved priority of this project based on partial funding.

TMA Balancing Actions:

- **Pathway, Garden City to Americana Boulevard, Boise (13514) STP-TMA** - Increase construction by \$593,000 from local participating to convert local funds to federal funds, per TMA Balancing October 28, 2015.
- **Pathway, Garden City to Americana Boulevard, Boise (13514) Local Participating** - Decrease construction by \$979,000, return \$386,000 to sponsor due to bid savings, and move \$593,000 to STP-TMA funding to convert local funds to federal funds per TMA Balancing October 28, 2015.

Per ITD Review:

- **SH-55 (Karcher Road) and Indiana Avenue Intersection, Caldwell (13475) HSIP** – Decrease right-of-way \$14,000 and increase utilities \$14,000 to cover the cost of utility agreement. Right-of-way funds were obligated in FY2015. No change to total cost.
- **Friends Road Railroad Crossing, Greenleaf (19417) State Rail** – Correct project sponsor to City of Greenleaf.
- **Academy Road Railroad Crossing, Greenleaf (19461) State Rail** – Correct project sponsor to City of Greenleaf.

Per VRT Review:

- **Transit - Capital Vehicle Purchase, VRT, Nampa - FY2015 (12364) FTA 5307 SU** – Correct project description, as requested by VRT.
- **Transit - Park and Ride, VRT, Middleton (19297) FTA 5307 SU** – Decrease construction \$30,000 and move to KN 18805 to cover environmental planning costs. FTA does not allow design work in a capital project. Funds for design must be moved to the planning project.
- **Planning, Transit, VRT, Nampa (18805) FTA 5307 SU** - Increase preliminary engineering consultant \$30,000 to cover environmental planning costs for KN 19297.

The conversion table of temporary to permanent key numbers are provided in Attachment 1.

Approval:

All changes for Administrative Modification #19 and #2, as provided in this memorandum and detailed on Attachment 1, are approved as of November 23, 2015.



**Matthew J. Stoll, Executive Director
Community Planning Association**

Attachment (1)

pc: 685.03

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Administrative Modification #19 FY2015-2019 Regional Transportation Improvement Program
and
Administrative Modification #2 FY2016-2020 Regional Transportation Improvement Program

Per COMPASS Staff Review, October 20, 2015

Key No	Project	Scheduled Costs (including Match) (costs in \$1,000)							
		Cost year	PE	PEC	RW	UT	CE	CN	SUM
13048	Planning, Travel Survey and Transit On-Board Data Collection	2016		0				-192	-192
	Funding Source: STP-TMA	2017		-192				0	0
	This is a minor update to collect household travel characteristics and on-board transit ridership data within Ada County and Canyon County. The study will use a small sample size for use in verification of trip characteristics. (Federal = -\$178,000)	2018							0
		2019							0
		2020							0
		PD							0
	SUM	0	0	-192	0	0	0	-192	-192
Correction on Amendment #8 and #1 to move funds from CN to PEC. Funds were inadvertently placed in the wrong category.									

Per TMA Balancing, October 28, 2015

Key No	Project	Scheduled Costs (including Match) (costs in \$1,000)							
		Cost year	PE	PEC	RW	UT	CE	CN	SUM
13514	Pathway, Garden City to Americana Boulevard, Boise	2015	16	206	101	50	245	1315	1933
	Funding Source: STP-TMA	2016						0	0
	Construct a new 12-foot wide paved pathway south of the Boise River to fill a significant 4,100 linear-foot gap in the greenbelt system. The pathway will extend from Main Street (Joe's Crab Shack) to Ann Morrison Park at Americana Boulevard to serve pedestrians and bicyclists. (Federal = \$2,341,000)	2017						593	593
		2018							0
		2019							0
		PD							0
	SUM	16	206	101	50	245	1315	1908	1933
Increase CN by \$593,000 from local participating to convert local funds to federal funds, per TMA Balancing October 28, 2015.									
13514	Pathway, Garden City to Americana Boulevard, Boise	2015						537	537
	Funding Source: TAP-TMA	2016							0
	Same as above.	2017							0
		2018							0
		2019							0
		PD							0
	SUM	0	0	0	0	0	0	537	537
No change to funding source.									

		Scheduled Costs (including Match) (costs in \$1,000)							
Key No	Project	Cost year	PE	PEC	RW	UT	CE	CN	SUM
13514	Pathway, Garden City to Americana Boulevard, Boise	2015						0	0
	Funding Source: Community Choices	2016						-2	-2
	Same as above. No change to funding source.	2017							0
		2018							0
		2019							0
		PD							0
		SUM	0	0	0	0	0	-2	-2
13514	Pathway, Garden City to Americana Boulevard, Boise	2015						979	979
	Funding Source: Local Participating	2016						0	0
	Same as above. (Federal = \$0) Decrease CN by \$979,000, return \$386,000 to sponsor due to bid savings, and move \$593,000 to STP-TMA funding to convert local funds to federal funds per TMA Balancing October 28, 2015.	2017							0
		2018							0
		2019							0
		PD							0
		SUM	0	0	0	0	0	979	979
							-979	-979	

Per COMPASS Staff Review, November 2, 2015

		Scheduled Costs (including Match) (costs in \$1,000)							
Key No	Project	Cost year	PE	PEC	RW	UT	CE	CN	SUM
19235	Transit - University District Multimodal Connectivity, Nampa	2016						358	358
	Funding Source: FTA 5339 SU	2017							0
	To improve access to transit through bicycle and pedestrian facility improvements in Nampa's central core near the University District, expanding facilities that provide multimodal transportation by adding a bicycle boulevard and shared use lanes and a pedestrian-activated signal. Project uses FY2014 and FY2015 funding. (Federal = \$286,000) Correct project description. Project was awarded partial funding, so all phases of the project application should not be included in the description.	2018							0
		2019							0
		2020							0
		PD							0
		SUM	0	0	0	0	0	358	358

Per VRT, November 5, 2015

		Scheduled Costs (including Match) (costs in \$1,000)							
Key No	Project	Cost year	PE	PEC	RW	UT	CE	CN	SUM
12364	Transit - Capital Vehicle Purchase, VRT, Nampa - FY2015	2016						970	970
	Funding Source: FTA 5307 SU	2017							0
	Provide up to six replacement vehicles for the fixed-line intercounty service in the Nampa Urbanized Area. Project originally funded with STP-U funds, which transferred to FTA. FY2015 project carried over to FY2016. (Federal = \$899,000) Correct project description, per VRT.	2018							0
		2019							0
		2020							0
		PD							0
		SUM	0	0	0	0	0	970	970

Key No	Project	Scheduled Costs (including Match) (costs in \$1,000)							
		Cost year	PE	PEC	RW	UT	CE	CN	SUM
19297	Transit - Park and Ride, VRT, Middleton	2016						1040	1040
	Funding Source: FTA 5307 SU Construct a Park and Ride lot and bus shelter in the City of Middleton at Piccadilly Park, located on SH-44 across from Middleton Middle School. Project will include: bus shelter, parking lot, sidewalk, curb, gutter, lighting, draining, landscaping, and some road/sidewalk improvements on West 4th Avenue North and SH-44 for safety and connectivity. Project uses FY2015 and FY2016 funding. (Federal = \$808,000) Decrease construction \$30,000 and move to KN 18805 to cover environmental planning costs. FTA does not allow design work in a capital project. Funds for design must be moved to the planning project.	2017						1010	1010
		2018							0
		2019							0
		2020							0
		PD							0
		SUM	0	0	0	0	0	0	1040
							1010	1010	
18805	Planning, Transit, VRT, Nampa	2016		326					326
	Funding Source: FTA 5307 SU Supports Valley Regional Transit's planning efforts in the Nampa Urbanized Area. FY2015 funds carried over to FY2016. (Federal = \$828,000) Increase PEC \$30,000 to cover environmental planning costs for KN 19297.	2017		356					356
		2018		169					169
		2019		174					174
		2020		178					178
		PD		178					178
		SUM	0	1025	0	0	0	0	1025
		1035					1035		

Per ITD, November 13, 2015

Key No	Project	Scheduled Costs (including Match) (costs in \$1,000)							
		Cost year	PE	PEC	RW	UT	CE	CN	SUM
13475	SH-55 (Karcher Road) and Indiana Avenue Intersection, Caldwell	2016			0	0	297	2968	3265
	Funding Source: HSIP Rehabilitate, widen, and signalize the intersection of SH-55 (Karcher Road) and Indiana Avenue. Karcher Road will be widened to 5 lanes and Indiana will be widened to 3 lanes. This project will improve safety and mobility. (Federal = \$3,025,000) Decrease ROW \$14,000 and increase UT \$14,000 to cover the cost of utility agreement. ROW funds were obligated in FY2015. No change to total cost.	2017			-14	14			0
		2018							0
		2019							0
		2020							0
		PD							0
		SUM	0	0	0	0	0	297	2968
				-14	14				

Per ITD, November 18, 2015

Key No	Project	Scheduled Costs (including Match) (costs in \$1,000)							
		Cost year	PE	PEC	RW	UT	CE	CN	SUM
19417	Friends Road Railroad Crossing, Greenleaf	2016							0
	Funding Source: State Rail	2017					2	80	82
	Remove existing crossing material (asphalt and gravel) and install new insulated concrete planking. Install new rail crossing signs. (Federal = \$0)	2018							0
		2019							0
		2020							0
		PD							0
		SUM	0	0	0	0	2	80	82
Correct project sponsor to City of Greenleaf.									
19461	Academy Road Railroad Crossing, Greenleaf	2016							0
	Funding Source: State Rail	2017							0
	Remove existing crossing material (asphalt and gravel) and install new insulated concrete planking. Install new rail crossing signs. (Federal = \$0)	2018	3				3	100	106
		2019							0
		2020							0
		PD							0
		SUM	3	0	0	0	3	100	106
Correct project sponsor to City of Greenleaf.									

PE = Preliminary Engineering
 PEC = Preliminary Engineering Consultant
 RW = Right-of-Way

UT = Utilities
 CE = Construction Engineering
 CN = Construction

FY = Fiscal Year
 KN = Key Number

FTA = Federal Transit Administration
 STP-U = Surface Transportation Program - Urban

Temporary to Permanent Key Number Conversions

Temporary Key Number	Permanent Key Number	Project
ORN19462	19609	Transit - College of Western Idaho Entrance and Roundabout, VRT, Nampa
ORN19463	19716	Transit - Bus Stop Enhancement, VRT, Middleton
ORN19464	19297	Transit - Park and Ride, VRT, Middleton
ORN19465	19235	Transit - University District Multimodal Connectivity, Nampa
ORN19466	19590	Transit - South Nampa Multimodal Connectivity, Nampa
ORN19467	19573	Transit - Technology, VRT, Nampa

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Memorandum

To: Matt Stoll, Executive Director
From: Jessica Wilson, Data Analyst *JW*
Date: December 3, 2015
Re: **Request for Approval of Administrative Modification #20 for the FY2015-2019 Regional Transportation Improvement Program and Administrative Modification #3 for the FY2016-2020 Regional Transportation Improvement Program**

ACTION REQUESTED:

Approval of Administrative Modification #20 for the FY2015-2019 Regional Transportation Improvement Program and Administrative Modification #3 for the FY2016-2020 Regional Transportation Improvement Program (TIP).

BACKGROUND:

Modifications are requested by the City of Eagle to decrease construction and increase design costs for wetland delineation.

STATUS:

Per City of Eagle:

- **Pathway, Dry Creek Trail, Phase 1, Eagle (13916) TAP-TMA** – Decrease construction \$6,000 and increase preliminary engineering consultant \$6,000 to cover design costs for wetland delineation. No change to total cost.

Approval:

All changes for Administrative Modification #20 and #3, as provided in this memorandum and detailed on Attachment 1, are approved as of December 3, 2015.



**Matthew J. Stoll, Executive Director
Community Planning Association**

Attachment (1)

pc: 685.03

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Administrative Modification #20 FY2015-2019 Regional Transportation Improvement Program
 and
 Administrative Modification #3 FY2016-2020 Regional Transportation Improvement Program

Per City of Eagle, November 30, 2015

Key No	Project	Scheduled Costs (including Match) (costs in \$1,000)							
		Cost year	PE	PEC	RW	UT	CE	CN	SUM
13916	Pathway, Dry Creek Trail, Phase 1, Eagle	2016		0 6			13	88 82	101
	Funding Source: TAP-TMA Provides a bicycle and pedestrian underpass at SH-44 on the west side of the City of Eagle. It will connect the Dry Creek Pathway and the northeast side of the City of Eagle with the Boise River Greenbelt. (Federal = \$94,000) Decrease CN \$6,000 and increase PEC \$6,000 to cover design costs for wetland delineation. No change to total cost.	2017							0
		2018							0
		2019							0
		2020							0
		PD							0
		SUM	0	0 6	0	0	13	88 82	101

PE = Preliminary Engineering

PEC = Preliminary Engineering Consultant

RW = Right-of-Way

UT = Utilities

CE = Construction Engineering

CN = Construction

FY = Fiscal Year


KN = Key Number

TAP = Transportation Alternatives Program

TMA = Transportation Management Area (Boise Urbanized Area)

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Memorandum

To: Matt Stoll, Executive Director
From: Jessica Wilson, Data Analyst 
Date: December 15, 2015
Re: **Request for Approval of Administrative Modification #21 for the FY2015-2019 Regional Transportation Improvement Program and Administrative Modification #4 for the FY2016-2020 Regional Transportation Improvement Program**

ACTION REQUESTED:

Approval of Administrative Modification #21 for the FY2015-2019 Regional Transportation Improvement Program and Administrative Modification #4 for the FY2016-2020 Regional Transportation Improvement Program (TIP).

BACKGROUND:

Modifications are requested by Ada County Highway District to cover outstanding invoices and future costs, no change to total cost of projects.

STATUS:

Per ACHD:

- **Five Mile Road, Franklin Road to Fairview Avenue, ACHD (11582) STP-TMA** – Decrease right-of-way (land purchase) \$85,000 and increase construction engineering (construction consultant) \$85,000 to cover outstanding invoices and future construction consultant costs. No change to total cost.
- **ACHD Overlays, Arterials and Collectors - FY2014 (12050) STP-TMA** – Decrease construction \$20,000 and increase construction engineering (construction consultant) \$20,000 to cover outstanding invoices and future construction consultant costs. No change to total cost.

Details of these changes are provided in Attachment 1.

Approval:

All changes for Administrative Modification #21 and #4, as provided in this memorandum and detailed on Attachment 1, are approved as of December 15, 2015.



**Matthew J. Stoll, Executive Director
Community Planning Association**

Attachment (1)

pc: 685.03

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Administrative Modification #21 FY2015-2019 Regional Transportation Improvement Program
and
Administrative Modification #4 FY2016-2020 Regional Transportation Improvement Program

Per ACHD, December 8, 2015

Key No	Project	Scheduled Costs (including Match) (costs in \$1,000)							
		Cost year	PE	PEC	RW	UT	CE	CN	SUM
11582	Five Mile Road, Franklin Road to Fairview Avenue, ACHD	2016			0 -85		0 85		0
	Funding Source: STP-TMA	2017							0
	Project includes construction work on Five Mile Road, not including the Fairview intersection. Widen to 5-lane section with shoulder, sidewalk, and railroad crossing improvements.	2018							0
		2019							0
		2020							0
		PD							0
	Decrease RW (LP) \$85,000 and increase CE (CC) \$85,000 to cover outstanding invoices and future CC costs. No change to project total.	SUM	0	0	0 -85	0	0 85	0	0
12050	ACHD Overlays, Arterials and Collectors - FY2014	2016					0 20	0 -20	0
	Funding Source: STP-TMA	2017							0
	Supplement the local overlay program.	2018							0
		2019							0
		2020							0
		PD							0
	Decrease CN \$20,000 and increase CE (CC) \$20,000 to cover outstanding invoices and future CC costs. No change to project total.	SUM	0	0	0	0	0 20	0 -20	0

PE = Preliminary Engineering

PEC = Preliminary Engineering Consultant

RW = Right-of-Way

UT = Utilities

CE = Construction Engineering

CN = Construction

FY = Fiscal Year

KN = Key Number

STP = Surface Transportation Program

TMA = Transportation Management Area (Boise Urbanized Area)

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Memorandum

To: Matt Stoll, Executive Director
From: Jessica Wilson, Data Analyst *JW*
Date: December 23, 2015
Re: **Request for Approval of Administrative Modification #22 for the FY2015-2019 Regional Transportation Improvement Program and Administrative Modification #5 for the FY2016-2020 Regional Transportation Improvement Program**

ACTION REQUESTED:

Approval of Administrative Modification #22 for the FY2015-2019 Regional Transportation Improvement Program and Administrative Modification #5 for the FY2016-2020 Regional Transportation Improvement Program (TIP).

BACKGROUND:

Modifications are requested by Idaho Transportation Department (ITD) to change the funding source of three projects at the request of the ITD Board and to increase costs on a project, and after COMPASS staff review, local participating funding needs to be added to two projects.

STATUS:

Per COMPASS Staff:

- **SH-16 and Beacon Light Road Intersection Improvements, Ada County (18872) Local Participating** – Increase construction \$300,000 to include local participating funds.
- **SH-55 (Karcher Road) and Indiana Avenue Intersection, Caldwell (13475) Local Participating** – Increase construction \$50,000 to include local participating funds.

Per ITD:

- **SH-44, Corridor Preservation, I-84 in Canyon County to Eagle Road (07827) Early Development** – Increase preliminary engineering consultant \$290,000, decrease right-of-way \$51,000 and move to preliminary engineering consultant. \$239,000 is from the statewide balancing fund. Total project cost is \$4,333,000, project is increasing by 6.7%.
- **US 20/26, Locust Grove Road to Cloverdale Road, Ada County (13927) Strategic Initiatives** – Change funding source from Pavement Preservation to Strategic Initiatives and change local match to 100%. No change to project total cost.
- **US 20/26, Branstetter Street to Junction I-184, Garden City (13928) Strategic Initiatives** – Change funding source from Pavement Preservation to Strategic Initiatives and change local match to 100%. No change to project total cost.
- **SH-55 (Karcher Road) and Nampa/Caldwell Blvd. Intersection, Nampa (13033) Strategic Initiatives** – Change funding source from Safety (HSIP) to Strategic Initiatives and change local match to 100%. No change to project total cost.

Details of these changes are provided in Attachment 1.

Approval:

All changes for Administrative Modification #22 and #5, as provided in this memorandum and detailed on Attachment 1, are approved as of December 23, 2015.



**Matthew J. Stoll, Executive Director
Community Planning Association**

Attachment (1)

pc: 685.03

JW: T:\FY16\600 Projects\685 101 TIP\FY1620TIP\Amendments\151223AdminMod22and5ltr.docx

Administrative Modification #22 FY2015-2019 Regional Transportation Improvement Program
 and
 Administrative Modification #5 FY2016-2020 Regional Transportation Improvement Program

Per ITD, December 7, 2015

Key No	Project	Scheduled Costs (including Match) (costs in \$1,000)							
		Cost year	PE	PEC	RW	UT	CE	CN	SUM
07827	SH-44, Corridor Preservation, I-84 in Canyon County to Eagle Road	2016		0	51				51
	Funding Source: Early Development			290	0				290
	Preserve corridor for additional lanes. (Federal = \$315,971)	2017				51			51
		2018							0
		2019							0
		2020							0
		PD							0
SUM	0	0	102	51	0	0	0	102	
Increase PEC \$290,000, decrease RW \$51,000 and move to PEC. \$239,000 is from the statewide balancing fund. Total project cost is \$4,333,000, project is increasing by 6.7%.				290	51				341

Per COMPASS Staff Review, December 8, 2015

Key No	Project	Scheduled Costs (including Match) (costs in \$1,000)							
		Cost year	PE	PEC	RW	UT	CE	CN	SUM
18872	SH-16 and Beacon Light Road Intersection Improvements, Ada County	2016			50				50
	Funding Source: HSIP						100	1000	1100
	Improve safety at the intersection of SH-16 and Beacon Light Road. Safety improvements include adding a signal and widening the intersection. (Federal = \$1,066,000)	2017							0
		2018							0
		2019							0
		2020							0
		PD							0
SUM	0	0	50	0	100	1000	1150		
No change to funding source.									
18872	SH-16 and Beacon Light Road Intersection Improvements, Ada County	2016							0
	Funding Source: Local Participating							0	0
	Improve safety at the intersection of SH-16 and Beacon Light Road. Safety improvements include adding a signal and widening the intersection. (Federal = \$0)	2017						300	300
		2018							0
		2019							0
		2020							0
		PD							0
SUM	0	0	0	0	0	0	0	0	
Increase CN \$300,000 to include local participating funds.							300	300	

Key No	Project	Scheduled Costs (including Match) (costs in \$1,000)							
		Cost year	PE	PEC	RW	UT	CE	CN	SUM
13475	SH-55 (Karcher Road) and Indiana Avenue Intersection, Caldwell	2016			-14	14	297	3018	3315
	Funding Source: HSIP	2017							0
	Rehabilitate, widen, and signalize the intersection of SH-55 (Karcher Road) and Indiana Avenue. Karcher Road will be widened to 5 lanes and Indiana will be widened to 3 lanes. This project will improve safety and mobility. (Federal = \$3,025,000)	2018							0
		2019							0
		2020							0
		PD							0
		SUM	0	0	-14	14	297	3018	3315
No change to funding source.									
13475	SH-55 (Karcher Road) and Indiana Avenue Intersection, Caldwell	2016							0
	Funding Source: Local Participating	2017						0	0
	Same as above. (Federal = \$0)	2018							0
		2019							0
		2020							0
		PD							0
		SUM	0	0	0	0	0	0	0
Increase CN \$50,000 to include local participating funds.									

Per ITD, December 22, 2015

Key No	Project	Scheduled Costs (including Match) (costs in \$1,000)							
		Cost year	PE	PEC	RW	UT	CE	CN	SUM
13927	US 20/26, Locust Grove Road to Cloverdale Road, Ada County	2016					272	1815	2087
	Funding Source: Pavement Preservation	2017							0
	Restore the pavement on US 20/26 between North Locust Grove and Cloverdale Road in Boise and Eagle by grinding off some of the existing asphalt and replacing it with new. This improvement will extend the lifespan of the existing pavement and provide a safer, smoother driving condition. (Federal = \$0)	2018							0
		2019							0
		2020							0
		PD							0
		SUM	0	0	0	0	0	272	1815
Change funding source from Pavement Preservation to Strategic Initiatives and change local match to 100%. No change to project total cost.									

Key No	Project	Scheduled Costs (including Match) (costs in \$1,000)							
		Cost year	PE	PEC	RW	UT	CE	CN	SUM
13928	US 20/26, Branstetter Street to Junction I-184, Garden City	2016					443	2889	3332
	Funding Source: Pavement Preservation	2017							0
	<u>Strategic Initiatives</u>	2018							0
	Rehabilitate the pavement on Chinden Boulevard. (US-20/26) in Garden City from Branstetter Street to the junction with I-184 by removing the top layer of asphalt and replacing it with new. The improvement will extend the lifespan of the road pavement. (Federal = \$0)	2019							0
		2020							0
		PD							0
		SUM	0	0	0	0	443	2889	3332
Change funding source from Pavement Preservation to Strategic Initiatives and change local match to 100%. No change to project total cost.									
13033	SH-55 (Karcher Road) and Nampa/Caldwell Blvd. Intersection, Nampa	2016					49	989	1038
	Funding Source: HSIP	2017							0
	<u>Strategic Initiatives</u>	2018							0
	Install new signage, upgrade pavement markings, optimize signal timing, and coordinate signals with others in the area in order to reduce crashes at the intersection of SH-55 (Nampa-Caldwell Boulevard) and Karcher Road. Traffic channelization and access control measures in the area will also be considered. (Federal = \$0)	2019							0
		2020							0
		PD							0
		SUM	0	0	0	0	49	989	1038
Change funding source from HSIP to Strategic Initiatives and change local match to 100%. No change to project total cost.									

PE = Preliminary Engineering

PEC = Preliminary Engineering Consultant

RW = Right-of-Way

UT = Utilities

CE = Construction Engineering

CN = Construction

FY = Fiscal Year

KN = Key Number

HSIP = Highway Safety Improvement Program

GARVEE = Grant Anticipation Revenue Vehicle

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Memorandum

To: Matt Stoll, Executive Director
From: Jessica Wilson, Data Analyst *fw*
Date: January 12, 2016
Re: **Request for Approval of Administrative Modification #23 for the FY2015-2019 Regional Transportation Improvement Program and Administrative Modification #6 for the FY2016-2020 Regional Transportation Improvement Program**

ACTION REQUESTED:

Approval of Administrative Modification #23 for the FY2015-2019 Regional Transportation Improvement Program and Administrative Modification #6 for the FY2016-2020 Regional Transportation Improvement Program (TIP).

BACKGROUND:

Modifications are requested by Idaho Transportation Department (ITD) to de-obligate multiple projects and release funds to statewide balancing, break out two projects from the GARVEE program, remove the Local Participation funding source and increase match on two TAP-State projects, and increase construction costs on a project. In addition, carry-over two projects for Valley Regional Transit (VRT) and delay construction on a project for Western Federal Lands.

STATUS:

Per ITD:

- **SH 55 (Eagle Road), Fairview Avenue to SH 44 (12044) Restoration** – De-obligate \$452,600 to closely match expenditure and close project. Release funds to statewide balancing and change local match rate to 100%. **Local Participating** - De-obligate \$31,393 to closely match expenditure and close project. Release funds to statewide balancing.
- **I-84 Pavement Striping – FY2014 (12342) Traffic Operations** – De-obligate \$60,505 to closely match expenditure and close project. Release funds to statewide balancing.
- **I-84, Eisenman Interchange to Indian Creek Bridge Eastbound (12352) Restoration** – De-obligate \$331,136 to closely match expenditure and close project. Release funds to statewide balancing. **Non Participating** - De-obligate \$42,826 to closely match expenditure and close project. Release funds to statewide balancing.
- **I-84, Eisenman Interchange to Indian Creek Bridge Westbound (12353) Restoration** – De-obligate \$16,934 to closely match expenditure and close project. Release funds to statewide balancing. **Non Participating** - De-obligate \$44,989 to closely match expenditure and close project. Release funds to statewide balancing.
- **Intersection North Linder Road and SH-44 (State Street), Ada County (13059) Safety** – De-obligate \$315,031 to closely match expenditure and close project. Release funds to statewide balancing. **Local Participating** - De-obligate \$114,932 to closely match expenditure and close project. Release funds to statewide balancing.
- **Meridian Maintenance Yard Replacement Facilities (GARVEE) (NEW) State** – Break out project to a new key number offset from KN 10939 (\$180,000 construction consultant and \$230,000 construction). This will cover long lead time in the GARVEE program that will not be completed before close out.

- **Pollard Lane Realignment (GARVEE) (NEW1) State** – Break out project to a new key number offset from KN 11236 (\$287,000 land purchase) and KN 12917 (\$69,000 construction consultant). This will cover long lead time in the GARVEE program that will not be completed before close out.
- **I-84, Meridian Road Interchange, Meridian (10939) Non-Participating** – Increase construction \$9,000 from statewide balancing to remove gravel piles. **Capacity** - Decrease construction engineering (construction consultant) \$180,000 and construction \$230,000 to offset new key number for the Meridian Maintenance Yard Replacement Facilities (GARVEE) project.
- **SH-16, SH-44 (State Street) to US 20/26 (Chinden Boulevard) River Crossing (11236) Capacity** - Decrease right-of-way (land purchase) \$287,000 to offset new key number for the Pollard Lane Realignment (GARVEE) project.
- **SH-16, Phyllis Canal and South Phase (12917) Capacity** - Decrease construction engineering (construction consultant) \$69,000 to offset new key number for the Pollard Lane Realignment (GARVEE) project.
- **Pathway, Mill Creek Elementary, Middleton (18838) Local Participating** – Decrease construction \$7,000 and move to TAP-State. Remove local participation funding source at the request of ITD. **TAP - State** - Increase construction \$7,000 from Local Participating and change local match rate to 10.13%.
- **Pedestrian Improvements, Middleton Heights Elementary, Middleton (18954) Local Participating** – Decrease construction \$53,000 and move to TAP-State. Remove local participation funding source at the request of ITD. **TAP - State** - Increase construction \$53,000 from Local Participating. Change local match rate to 25%.
- **SH-55, Snake River Bridge, Marsing (13387) Local Participating** – Increase preliminary engineering consultant \$125,000 to cover the cost of city park mitigation. Funds from statewide balancing.

Per VRT:

- **Transit - Associated Capital Enhancements, Nampa - FY2014 (12778) 5307 SU** – Carry-over funds from FY2015 to FY2016 as funds were not obligated.
- **Transit - Associated Capital Improvements, Nampa - FY2013 (12760) 5307 SU** – Carry-over funds from FY2015 to FY2016 as funds were not obligated.

Per Western Federal Lands:

- **Riverside Road and Lake Shore Drive, Rehabilitation, Canyon County (14362) FLAP** – Construction delayed from FY2015 to FY2017.

Details of these changes are provided in Attachment 1.

Approval:

All changes for Administrative Modification #23 and #6, as provided in this memorandum and detailed on Attachment 1, are approved as of January 13, 2016.

**Matthew J. Stoll, Executive Director
Community Planning Association**

Attachment (1)

pc: 685.03

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Administrative Modification #23 FY2015-2019 Regional Transportation Improvement Program
and
Administrative Modification #6 FY2016-2020 Regional Transportation Improvement Program

Per ITD, December 8, 2015

Key No	Project	Scheduled Costs (including Match) (costs in \$1,000)							
		Cost year	PE	PEC	RW	UT	CE	CN	SUM
12044	SH 55 (Eagle Road), Fairview Avenue to SH 44	2016	0				0	0	0
	Funding Source: Restoration Road resurfacing. (Federal = \$0) De-obligate \$452,600 to closely match expenditure and close project. Release funds to statewide balancing and change local match rate to 100%.	2017	-15				-2	-435	-452
		2018							0
		2019							0
		2020							0
		PD							0
		SUM	0	-15	0	0	0	0	-446
12044	SH 55 (Eagle Road), Fairview Avenue to SH 44	2016					0	0	0
	Funding Source: Local Participating Same as above. (Federal = \$0) De-obligate \$31,393 to closely match expenditure and close project. Release funds to statewide balancing.	2017						-31	-31
		2018							0
		2019							0
		2020							0
		PD							0
		SUM	0	0	0	0	0	0	-31
12342	I-84 Pavement Striping – FY2014	2016	0				0	0	0
	Funding Source: Traffic Operations Restripe I-84 corridor. Total cost \$280,000 (59% in Ada County and 41% in Elmore County). (Federal = -\$60,505) De-obligate \$60,505 to closely match expenditure and close project. Release funds to statewide balancing.	2017	-1				-4	-56	-61
		2018							0
		2019							0
		2020							0
		PD							0
		SUM	0	-1	0	0	0	0	-56
12352	I-84, Eisenman Interchange to Indian Creek Bridge Eastbound	2016					0	0	0
	Funding Source: Restoration Rehabilitate the eastbound lanes on I-84 from the Eisenman Interchange to Indian Creek Bridge. (Federal = -\$305,539) De-obligate \$331,136 to closely match expenditure and close project. Release funds to statewide balancing.	2017					-163	-168	-331
		2018							0
		2019							0
		2020							0
		PD							0
		SUM	0	0	0	0	0	0	-163

Key No	Project	Scheduled Costs (including Match) (costs in \$1,000)							
		Cost year	PE	PEC	RW	UT	CE	CN	SUM
12352	I-84, Eisenman Interchange to Indian Creek Bridge Eastbound	2016	0	0					0
			-28	-15					-43
	Funding Source: Non Participating	2017							0
		2018							0
	Same as above. (Federal = \$0)	2019							0
		2020							0
	De-obligate \$42,826 to closely match expenditure and close project. Release funds to statewide balancing.	PD							0
	SUM		0	0	0	0	0	0	
			-28	-15					-43
12353	I-84, Eisenman Interchange to Indian Creek Bridge Westbound	2016	0	0			0	0	0
			-1	-3			-9	-4	-17
	Funding Source: Restoration	2017							0
		2018							0
	Rehabilitate the westbound lanes on I-84 from Eisenman Interchange to Indian Creek Bridge. (Federal = -\$15,625)	2019							0
		2020							0
	De-obligate \$16,934 to closely match expenditure and close project. Release funds to statewide balancing.	PD							0
	SUM		0	0	0	0	0	0	
			-1	-3			-9	-4	-17
12353	I-84, Eisenman Interchange to Indian Creek Bridge Westbound	2016	0						0
			-45						-45
	Funding Source: Non Participating	2017							0
		2018							0
	Same as above. (Federal = \$0)	2019							0
		2020							0
	De-obligate \$44,989 to closely match expenditure and close project. Release funds to statewide balancing.	PD							0
	SUM		0	0	0	0	0	0	
			-45						-45
13059	Intersection North Linder Road and SH-44 (State Street), Ada County	2016	0	0		0	0	0	0
			-1	-24		-24	-298	32	-315
	Funding Source: Safety	2017							0
		2018							0
	Widen the intersection for safety improvements. (Federal = \$0)	2019							0
		2020							0
	De-obligate \$315,031 to closely match expenditure and close project. Release funds to statewide balancing.	PD							0
	SUM		0	0	0	0	0	0	
			-1	-24		-24	-298	32	-315
13059	Intersection North Linder Road and SH-44 (State Street), Ada County	2016						0	0
								-115	-115
	Funding Source: Local Participating	2017							0
		2018							0
	Same as above. (Federal = \$0)	2019							0
		2020							0
	De-obligate \$114,932 to closely match expenditure and close project. Release funds to statewide balancing.	PD							0
	SUM		0	0	0	0	0	0	
									-115
								-115	

Per ITD, December 28, 2015

Key No	Project	Scheduled Costs (including Match) (costs in \$1,000)							
		Cost year	PE	PEC	RW	UT	CE	CN	SUM
NEW	Meridian Maintenance Yard Replacement Facilities (GARVEE)	2016							0
	Funding Source: State	2017	0 10	0 170			0 15	0 215	0 410
	During the design stage of the Meridian Interchange (GARVEE-funded) project ITD received approval from FHWA to replace the maintenance facilities that currently exist at the Meridian Yard in-kind at another location. This action will take longer than the GARVEE program will be open, so a new project is being set up to manage these funds separately. (Federal = \$0)	2018							0
		2019							0
		2020							0
		PD							0
		SUM	0 10	0 170	0	0	0 15	0 215	0 410
Break out project to a new key number offset from KN 10939 (\$180,000 CC and \$230,000 CN). This will cover long lead time in the GARVEE program that will not be completed before close out.									
NEW1	Pollard Lane Realignment (GARVEE)	2016							0
	Funding Source: State	2017					0 356	0 356	0 356
	During the right-of-way negotiations on the SH-16 (GARVEE-funded) project, ITD entered into an agreement with the property owner to purchase an alignment for the realigned Pollard Lane local road. Either ITD will build it with these funds, or ITD will pay the developer this amount when they satisfactorily construct the road and have it accepted by ACHD. This action will take longer than the GARVEE program will be open, so a new project is being set up to manage these funds separately. (Federal = \$0)	2018							0
		2019							0
		2020							0
		PD							0
		SUM	0	0	0	0	0	0 356	0 356
Break out project to a new key number offset from KN 11236 (\$287,000 LP) and KN 12917 (\$69,000 CC). This will cover long lead time in the GARVEE program that will not be completed before close out.									

Key No	Project	Cost year	Scheduled Costs (including Match) (costs in \$1,000)						
			PE	PEC	RW	UT	CE	CN	SUM
10939	I-84, Meridian Road Interchange, Meridian	2016						0	0
	Funding Source: Non-Participating	2017						9	9
	Redesign and rebuild interchange. (Federal = \$0) Increase CN \$9,000 from statewide balancing to remove gravel piles.	2018							0
		2019							0
		2020							0
		PD							0
		SUM	0	0	0	0	0	0	9
10939	I-84, Meridian Road Interchange, Meridian	2016					0	0	0
	Funding Source: Capacity	2017					-180	-230	-410
	Same as above. (Federal = -\$378,307) Decrease CE (CC) \$180,000 and CN \$230,000 to offset new key number for the Meridian Maintenance Yard Replacement Facilities (GARVEE) project.	2018							0
		2019							0
		2020							0
		PD							0
		SUM	0	0	0	0	0	0	-180
11236	SH-16, SH-44 (State Street) to US 20/26 (Chinden Boulevard) River Crossing	2016			0				0
	Funding Source: Capacity	2017			-287				-287
	Project will construct 2.2 miles of four (4) lane divided highway with a new Boise River crossing. The bulk of project funding was in previous years. (Federal = -\$264,815) Decrease RW (LP) \$287,000 to offset new key number for the Pollard Lane Realignment (GARVEE) project.	2018							0
		2019							0
		2020							0
		PD							0
		SUM	0	0	0	0	0	0	0
12917	SH-16, Phyllis Canal and South Phase	2016					0	0	0
	Funding Source: Capacity	2017					-69		-69
	SH-16, SH-44 (State Street) to US 20/26 (Chinden Boulevard) River Crossing. This project includes a bridge over the Phyllis Canal and the south phase. (Federal = -\$63,666) Decrease CE (CC) \$69,000 to offset new key number for the Pollard Lane Realignment (GARVEE) project.	2018							0
		2019							0
		2020							0
		PD							0
		SUM	0	0	0	0	0	0	-69

Per VRT, December 29, 2015

		Scheduled Costs (including Match) (costs in \$1,000)							
Key No	Project	Cost year	PE	PEC	RW	UT	CE	CN	SUM
12778	Transit - Associated Capital Enhancements, Nampa - FY2014	2016						0	0
								144	144
	Funding Source: 5307 SU	2017							0
		2018							0
	Provide enhancements including shelters, benches, lighting, landing pads, waste disposal, bicycle racks, or information posting in the Nampa Urbanized Area. (Federal = \$115,000.)	2019							0
		2020							0
		PD							0
	SUM		0	0	0	0	0	0	0
								144	144
	Carry-over funds from FY2015 to FY2016 as funds were not obligated.								
12760	Transit - Associated Capital Improvements, Nampa - FY2013	2016						0	0
								891	891
	Funding Source: 5307 SU	2017							0
		2018							0
	Provide enhancements including sidewalk enhancements, bicycle facility enhancements, shelters, benches, lighting, landing pads, waste disposal, bicycle racks, or information posting in the Nampa Urbanized Area. Project also includes three bicycle/pedestrian improvement projects in the City of Nampa. (Federal = \$713,000.)	2019							0
		2020							0
		PD							0
	SUM		0	0	0	0	0	0	0
								891	891
	Carry-over funds from FY2015 to FY2016 as funds were not obligated.								

Per Western Federal Lands, December 30, 2015

		Scheduled Costs (including Match) (costs in \$1,000)							
Key No	Project	Cost year	PE	PEC	RW	UT	CE	CN	SUM
14362	Riverside Road and Lake Shore Drive, Rehabilitation, Canyon County	2016							0
	Funding Source: FLAP	2017					0	0	0
							500	2279	2779
	This project will rehabilitate Riverside Road and Lake Shore Drive near Lake Lowell in Canyon County. This is a Federal Land Access Program project managed by Western Federal Lands. (Federal = \$2,575,021.)	2018							0
		2019							0
		2020							0
	PD							0	
	SUM		0	0	0	0	0	0	0
							500	2279	2779
	Delay construction from FY2015 to FY2017.								

Per ITD, December 30, 2015

Key No	Project	Scheduled Costs (including Match) (costs in \$1,000)							
		Cost year	PE	PEC	RW	UT	CE	CN	SUM
18838	Pathway, Mill Creek Elementary, Middleton	2016							0
	Funding Source: Local Participating	2017						7 0	7 0
	Install a 12-foot pathway from Cornell Street to Mill Creek Elementary, which will cross a new bridge and connect to a pathway to Johnson Park Estates and the back entrance to Mill Creek Elementary. An eight-foot pathway will also be constructed from the back entrance to the front of the school with connections to Middleton Road and around the perimeter of the Mill Creek Elementary School parking lot. (Federal = \$0)	2018							0
		2019							0
		2020							0
		PD							0
		SUM	0	0	0	0	0	7 0	7 0
Decrease CN \$7,000 and move to TAP-State. Remove local participation funding source at the request of ITD.									
18838	Pathway, Mill Creek Elementary, Middleton	2016	5	73					78
	Funding Source: TAP - State	2017						231 238	231 238
	Same as above. (Federal = \$283,989) Increase CN \$7,000 from Local Participating and change local match rate to 10.13%.	2018							0
		2019							0
		2020							0
		PD							0
		SUM	5	73	0	0	0	231 238	309 316
18954	Pedestrian Improvements, Middleton Heights Elementary, Middleton	2016							0
	Funding Source: TAP - State	2017						228 281	228 281
	Add missing segments of sidewalk that lead to Middleton Heights Elementary on the west side of Cemetery Road in Middleton. (Federal = \$210,750)	2018							0
		2019							0
		2020							0
		PD							0
		SUM	0	0	0	0	0	228 281	228 281
18954	Pedestrian Improvements, Middleton Heights Elementary, Middleton	2016						53 0	53 0
	Funding Source: Local Participating	2017							0
	Same as above. (Federal = \$0) Decrease CN \$53,000 and move to TAP-State. Remove local participation funding source at the request of ITD.	2018							0
		2019							0
		2020							0
		PD							0
		SUM	0	0	0	0	0	53 0	53 0

Per ITD, January 8, 2016

Key No	Project	Scheduled Costs (including Match) (costs in \$1,000)							
		Cost year	PE	PEC	RW	UT	CE	CN	SUM
13387	SH-55, Snake River Bridge, Marsing	2016	40	0 <u>125</u>	100				140 <u>265</u>
	Funding Source: Bridge Restoration	2017					968	6452	7420
		2018							0
		2019							0
		2020							0
		PD							0
		SUM		40	0 <u>125</u>	100	0	968	6452
	Increase PEC \$125,000 to cover the cost of city park mitigation. Funds from Statewide balancing.								

PE = Preliminary Engineering
 PEC = Preliminary Engineering Consultant
 RW = Right-of-Way
 CC = Construction Consultant

UT = Utilities
 CE = Construction Engineering
 CN = Construction

FY = Fiscal Year
 KN = Key Number
 LP = Land Purchase

5307 = Federal Transit Administration formula funds
 FLAP = Federal Lands Access Program
 GARVEE = Grant Anticipation Revenue Vehicle
 HSIP = Highway Safety Improvement Program
 SU = Small Urban
 TAP = Transportation Alternatives Program

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