



Working together to plan for the future

BOARD PACKET

February 23, 2015



Working together to plan for the future

COMPASS BOARD MEETING DATES March 2015 – August 2015

| COMPASS BOARD MEETING DATE/TIME | LOCATION | KEY ITEMS |
|---------------------------------|---|---|
| Monday, March 16, 2015 | COMPASS 1 st Floor Board Room 700 NE 2 nd Street Meridian, Idaho | Accept 2015 Population Estimates Approve FY2016 Membership Dues Approve Minor Updates to the COMPASS Employment Policies and Procedures |
| Monday, April 20, 2015 | COMPASS 1 st Floor Board Room 700 NE 2 nd Street Meridian, Idaho | Adopt Resolution Approving the Updated Joint Powers Agreement and Board Bylaws |
| Monday, May 18, 2015 | COMPASS 1 st Floor Board Room 700 NE 2 nd Street Meridian, Idaho | Approve Transportation Improvement Program (TIP) Application Process and Guide |
| Monday, June 15, 2015 | COMPASS 1 st Floor Board Room 700 NE 2 nd Street Meridian, Idaho | Adopt Resolution Approving the FY2016 Unified Planning Work Program and Budget Approve Priorities for the End-of-Year Program Approve Draft FY2016-2020 Regional Transportation Improvement Program |
| Monday, July 20, 2015 | COMPASS 1 st Floor Board Room 700 NE 2 nd Street Meridian, Idaho | TBD |
| Monday, August 17, 2015 | COMPASS 1 st Floor Board Room 700 NE 2 nd Street Meridian, Idaho | TBD |

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MAKING A MOTION:

1. **Seek recognition from the chair.**
2. **When you are recognized, say, "I move..."**
State your motion clearly, concisely, and completely.
3. **Wait for someone to "second" your motion.**
A "second" does not imply the person making the second agrees with the motion – only that he/she agrees it should be debated.
4. **Wait while the chair restates the motion.**
Be prepared to provide the motion to the chair in writing, if needed or requested, to ensure the chair accurately restates it.
5. **Respectfully debate your motion.**
As the person making the motion, you have the right to speak first, but do not have to. When you speak, state your opinion then respectfully listen to, and consider, other opinions.
6. **Wait for the chair to take a vote.**
After discussion is complete, the chair will call for a vote.
7. **Listen as the chair announces the result of the vote.**

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| Motions to Protect Rights: |
| • Division of the Assembly |
| • Point of order |
| • Appeal chair's ruling |
| • Point of information |
| • Parliamentary inquiry |
| Motions to Choose Voting Methods: |
| • Vote by ballot, roll call, counted vote |
| • Choose method of nominations |
| • Open or close nominates or the polls |
| Motions to Delay Action: |
| • Refer to a committee |
| • Postpone to a definite time |
| • Recess |
| • Adjourn |
| • Postpone indefinitely |
| • Lay on the table |
| Motions to Vary the Procedures: |
| • Suspend the rules |
| • Divide the question |
| • Request to withdraw a motion |
| • Request relief from duty – or resign |
| Motions to Re-examine: |
| • Reconsider |
| • Rescind/Amend something previously adopted |
| • Take from the table |
| • Discharge a committee |

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|--|
| To Change a Proposed Motion: |
| Amend Motions to Raise Urgent Issues: |
| • Question of privilege |
| • Orders of the day |
| • Object to consideration |
| Motions to Control Debate: |
| • Limit debate |
| • Previous question |

TABLE OF RULES RELATING TO MOTIONS:

| Motion | Debate? | Amend? | Vote |
|---|--|--------|--|
| Adjourn | No | No | Majority |
| Amend | Yes | Yes | Majority |
| Amend Something Previously Adopted | Yes | Yes | (a) Majority with notice; or (b) 2/3; or (c) Majority of entire membership |
| Appeal | Normally | No | Majority in negative required to reverse chair's decision |
| Commit | Yes | Yes | Majority |
| Debate, Close (Previous Question) | No | No | 2/3 |
| Debate, Limit or Extend Limits of | No | Yes | 2/3 |
| Main Motion | Yes | Yes | Majority |
| Postpone | Yes | Yes | Majority |
| Previous Question | No | No | 2/3 |
| Recess | No | Yes | Majority |
| Reconsider | If motion to be reconsidered debatable | No | Majority |
| Rescind | Yes | Yes | (a) Majority with notice; or (b) 2/3; or (c) Majority of entire membership |
| Refer (Commit) | Yes | Yes | Majority |
| Suspend the Rules (of Order) | No | No | 2/3 |
| Suspend the Rules (standing or convention standing rules) | No | No | Majority |
| Voting, motions relating to | No | Yes | Majority |



Working together to plan for the future

BOARD OF DIRECTORS' MEETING FEBRUARY 23, 2015 – 1:30 PM COMPASS, 1ST FLOOR BOARD ROOM 700 NE 2ND STREET, SUITE 200, MERIDIAN, IDAHO

NOTICE: The online document includes bookmarks at the left of the screen that are named to correspond to agenda items that have attachments. Clicking on a bookmark or agenda item will take you directly to the named document.

** AGENDA **

I. CALL TO ORDER (1:30)

II. PLEDGE OF ALLEGIANCE

III. AGENDA ADDITIONS/CHANGES

IV. OPEN DISCUSSION/ANNOUNCEMENTS

V. CONSENT AGENDA

- Page 3 * A. Approve January 26, 2015, Board Meeting Minutes
- Page 7 * B. Receive December 16, 2014, Executive Committee Meeting Minutes
- Page 9 * C. Approve List of Records for Destruction

VI. SPECIAL ITEM

- 1:35 **A. Status Report – State and Federal Legislative Issues**
Ken Burgess will provide a status report on state and federal legislative issues.

VII. ACTION ITEMS

- 2:00 * **A. Review Draft Updates to the Joint Powers Agreement and Board Bylaws and Provide 30 Day Notice of Intent to Amend** **Matt Stoll**
Page 11 *Matt Stoll will present updates to the Joint Powers Agreement and Board Bylaws for consideration of approval in April 2015.*
- 2:30 * **B. Approve Priorities of New Projects for FY2016-2020 Regional Transportation Improvement Program (TIP)** **Toni Tisdale**
Page 62 *Toni Tisdale will seek approval of priorities for new projects for the FY2016-2020 TIP update.*

VIII. INFORMATION/DISCUSSION ITEM

- 2:45 * **A. Status Report – Communities in Motion (CIM) Implementation Grant Program** **Don Matson**
Page 69 *Don Matson will provide a status report on the CIM Implementation Grant Program to date.*

IX. EXECUTIVE DIRECTOR'S REPORT (INFORMATION ONLY) (3:00)

Page 70 *A. Staff Activity Report

Page 76 *B. Status Report – Current Air Quality Efforts

Page 78 *C. Status Report – Standing Committees' Attendance

Page 82 *D. Administrative Modification

X. ADJOURNMENT (3:05)

*Enclosures. Times are approximate. Agenda is subject to change.

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**BOARD OF DIRECTORS' MEETING
JANUARY 26, 2015
COMPASS, 1ST FLOOR BOARD ROOM
700 NE 2ND STREET, MERIDIAN, IDAHO**

****MINUTES****

ATTENDEES: Rebecca Arnold, Commissioner, Ada County Highway District
Nichoel Baird Spencer for Jim Reynolds, Mayor, City of Eagle
Sara Baker, Commissioner, Ada County Highway District, **Chair Elect**
John Brunelle, Capital City Development Corporation
Dave Case, Commissioner, Ada County, **Secretary-Treasurer**
Elaine Clegg, Councilwoman, City of Boise
Tom Dale, Commissioner, Canyon County
John Evans, Mayor, Garden City
Kelli Fairless, Valley Regional Transit
Jim Hansen, Commissioner, Ada County Highway District
Craig Hanson, Commissioner, Canyon County
Bruce Krosch, Southwest District Health, Ex officio
Kathleen Lacey for Dave Bieter, Mayor, City of Boise
Nathan Leigh, Mayor, City of Parma
John McEvoy, Commissioner, Canyon Highway District #4
Luke McHenry, City of Wilder
Bryce Millar, Commissioner, Nampa Highway District #1
Garret Nancolas, Mayor, City of Caldwell, **Chair**
Greg Nelson, Mayor, City of Kuna
Nicole Nimmons, Boise State University
Brent Orton, City of Caldwell
Paul Raymond, Councilman, City of Nampa
Amy Revis, Idaho Transportation Department – District 3
Charlie Rountree, Councilman, City of Meridian, **Immediate Past Chair**
Steven Rule, Commissioner, Canyon County, **Vice Chair**
Matt Stoll, Executive Director, Community Planning Association, Ex officio
Darin Taylor, Mayor, City of Middleton
Jim Tibbs, Commissioner, Ada County
Pete Wagner, Department of Environmental Quality
Rick Yzaguirre, Commissioner, Ada County

MEMBERS Tammy de Weerd, Mayor, City of Meridian
ABSENT: Bob Henry, Mayor, City of Nampa
David Hensley, Governor's Office, Ex officio
Maryanne Jordan, Councilwoman, City of Boise
Nathan Mitchell, Mayor, City of Star
Patrick Rice, Greater Boise Auditorium District, Ex officio

OTHERS: Sabrina Anderson, Community Planning Association
Nancy Brecks, Community Planning Association
Ken Burgess, Veritas Advisors
Julie DeLorenzo, Idaho Transportation Board
Michael Fuss, City of Nampa
Jennifer Gonzalez, Idaho Transportation Department
Liisa Itkonen, Community Planning Association
Rhonda Jalbert, Valley Regional Transit
Megan Larsen, Community Planning Association
Megan Leatherman, Ada County
Amy Luft, Community Planning Association
Don Matson, Community Planning Association
Carl Miller, Community Planning Association
Toni Tisdale, Community Planning Association
Dave Wallace, Ada County Highway District

CALL TO ORDER:

Chair Rountree called the meeting to order at 1:32 pm.

AGENDA ADDITIONS/CHANGES

Matt Stoll requested to add Agenda Item VII-F, Authorize COMPASS Staff to Apply for a Strategic Highway Research Program 2 Competitive Grant, to the agenda. Staff just received notification of the grant opportunity and the deadline is before the next Board or Executive Committee meetings.

After discussion, **Elaine Clegg moved and Dave Case seconded approval of adding Agenda Item VII-F, Authorize COMPASS Staff to Apply for a Strategic Highway Research Program 2 Competitive Grant, to the agenda. Motion passed unanimously.**

OPEN DISCUSSION/ANNOUNCEMENTS

None.

CONSENT AGENDA

- A. Approve December 15, 2014, Board Meeting Minutes**
- B. Receive November 18, 2014, Executive Committee Meeting Minutes**
- C. Receive November 20, 2014, Finance Committee Meeting Minutes**
- D. Approve List of Records for Destruction**
- E. Confirm COMPASS Non-Elected Board Members and Alternate Members**
- F. Confirm COMPASS Standing Committees Membership**

Garret Nancolas moved and Dave Case seconded approval of the Consent Agenda as presented. Motion passed unanimously.

SPECIAL ITEM

A. Status Report - State and Federal Legislative Issues

Ken Burgess provided a status report on state and federal legislative issues.

ACTION ITEMS

A. Confirm Board Officers: Chair, Chair Elect, Vice Chair, Immediate Past Chair. Elect Secretary-Treasurer

Matt Stoll stated that the Executive Committee recommended the slate of officers: Charlie Rountree, Immediate Past Chair; Garret Nancolas, Chair; Sara Baker, Chair Elect; Steve Rule, Vice Chair; and Dave Case, Secretary-Treasurer.

After discussion, **Jim Hansen moved and Rick Yzaguirre seconded approval of the slate of officers as recommended by the Executive Committee. Motion passed unanimously.**

Matt presented Charlie Rountree with a plaque of appreciation for his service as the Board Chair in 2014.

Chair Nancolas stated the process used for the elections of officers will be evaluated, and requested that Board members let Matt know of any suggestions for that process.

B. Confirm Executive Committee Representatives for Cities under 25,000 in Population

Greg Nelson moved and John Evans seconded Jim Reynolds as the Ada County small cities representative. Motion passed unanimously.

Darin Taylor moved and Luke McHenry seconded Nathan Leigh as the Canyon County small cities representative. Motion passed unanimously.

C. Adopt Resolution 07-2015 Approving General and Special Membership Dues Formula for COMPASS

Matt Stoll presented Resolution 07-2015 approving a General and Special membership dues formula for COMPASS as recommended by the Finance Committee starting in FY2016.

After discussion, **Steve Rule moved and Darin Taylor seconded adoption of Resolution 07-2015 approving the General and Special membership dues formula for COMPASS as presented. Motion passed.**

D. Adopt Resolution 08-2015 Amending the FY2015-2019 Regional Transportation Improvement Program (TIP)

Toni Tisdale presented Resolution 08-2015 amending the FY2015-2019 Regional Transportation Improvement Program to move the maintenance work on I-84 between US 20/26 (Franklin Road) in Caldwell to Franklin Boulevard in Nampa to preliminary development and increase the total to \$15 million.

After discussion, **Tom Dale moved and Darin Taylor seconded adoption of Resolution 08-2015 amending the FY2015-2019 Regional Transportation Improvement Program as presented. Motion passed unanimously.**

E. Authorize COMPASS Staff to Develop a Proposal for Ensuring the Retention of the Economic Development District (EDD) Designation for Region III

Chair Nancolas presented a request for Board authorization of COMPASS staff developing a proposal for ensuring the retention of the Economic Development District designation for Region III as requested by the Idaho Council of Governments (ICOG) Board.

After discussion, **Darin Taylor moved and Tom Dale seconded directing COMPASS staff to develop a proposal regarding how COMPASS could assume some or all of ICOG's responsibilities as the Economic Development District (EDD) for Region III, and report back to the Board in 90 days. Motion passed. Rebecca Arnold and Paul Raymond voted nay.**

F. Authorize COMPASS Staff to Apply for a Strategic Highway Research Program 2 Competitive Grant

Sabrina Anderson presented a request for approval of COMPASS staff applying for a Strategic Highway Research Program 2 grant to collect additional data on freight and enhance performance-based planning for *Communities in Motion 2040 2.0*.

After discussion, **Elaine Clegg moved and Jim Hansen seconded authorizing staff to apply for the Strategic Highway Research Program 2 grant as presented. Motion passed unanimously.**

ADJOURNMENT

Chair Nancolas adjourned the meeting at 2:58 pm.

Dated this 23rd day of February 2015.

Approved:

By: _____
Garret Nancolas, Chair
Community Planning Association of
Southwest Idaho

Attest:

By: _____
Matthew J. Stoll, Executive Director
Community Planning Association of
Southwest Idaho

**EXECUTIVE COMMITTEE MEETING
DECEMBER 16, 2014
COMPASS, 2ND FLOOR LARGE CONFERENCE ROOM
MERIDIAN, IDAHO**

ITEM V-B

**** AMENDED MINUTES ****

ATTENDEES:

Dave Case, Commissioner, Ada County
Bob Henry, Mayor, City of Nampa
Bryce Millar, Commissioner, Nampa Highway District No.1, **Immediate Past Chair**
Garret Nancolas, Mayor, City of Caldwell, **Chair Elect**
Jim Reynolds, Mayor, City of Eagle
Charlie Rountree, Councilman, City of Meridian, **Chair**
Steve Rule, Commissioner, Canyon County, **Secretary-Treasurer**
Darin Taylor, Mayor, City of Middleton
Dave Wallace for Sara Baker, Commissioner, Ada County Highway District, **Vice Chair**

MEMBERS ABSENT: Dave Bieter, Mayor, City of Boise

OTHERS PRESENT: Sabrina Anderson, Community Planning Association
Nancy Brecks, Community Planning Association
Kelli Fairless, Valley Regional Transit
Kent Goldthorpe, Commissioner-Elect, Ada County Highway District
Megan Larsen, Community Planning Association
Megan Leatherman, Ada County
Amy Luft, Community Planning Association
Matt Stoll, Executive Director, Community Planning Association

CALL TO ORDER:

Chair-Elect Garret Nancolas called the meeting to order at 2:06 pm.

AGENDA ADDITIONS/CHANGES

None.

OPEN DISCUSSION/ANNOUNCEMENTS

None.

CONSENT AGENDA

A. Approve November 18, 2014, Executive Committee Meeting Minutes

Dave Case moved and Bob Henry seconded approval of the Consent Agenda as presented. Motion passed unanimously.

ACTION ITEMS

A. Establish January 26, 2015, COMPASS Board Meeting Agenda

Matt Stoll reviewed staff proposed Agenda Items 1-16 for the annual January 26, 2015, COMPASS Board meeting. Matt requested approval to amend the agenda as necessary.

After discussion, **Darin Taylor moved and Bob Henry seconded approval of Agenda Item 1-16 for the annual January 26, 2015, COMPASS Board meeting as presented. Matt Stoll has the latitude to amend the agenda as appropriate. Motion passed unanimously.**

B. Recommend COMPASS Board Approval of the Revised Joint Powers Agreement and COMPASS Bylaws and Provide 30 Day Notice of Intent to Modify

Matt Stoll reviewed proposed revisions to the COMPASS Bylaws and Joint Powers Agreement, and comments on the proposed revisions submitted by Ada County and the Ada County Highway District.

After discussion, **Darin Taylor moved and Jim Reynolds seconded to recommend COMPASS Board approval of recommended changes as proposed. Motion passed unanimously.**

C. Recommend Board Officer Slate for Annual Meeting

Matt Stoll presented the nominations received for the COMPASS Secretary/Treasurer position; Ada County Commissioner Dave Case and Boise City Councilmember Elaine Clegg.

After discussion, **Bob Henry moved and Darin Taylor seconded to recommend COMPASS Board approval of the nomination of Dave Case for the Secretary/Treasurer position, and the rotation of officers: Garret Nancolas, Chair; Sara Baker, Chair Elect; Steve Rule, Vice Chair. Motion passed unanimously.**

ADJOURNMENT

Meeting adjourned at 3:00 pm.

Dated this 13th day of January 2015.

Approved:

By: _____
**Charlie Rountree, Chair
Community Planning Association
of Southwest Idaho**

Attest:

By: _____
**Matthew J. Stoll, Executive Director
Community Planning Association of
Southwest Idaho**

COMPASS BOARD AGENDA ITEM V-C

Date: February 23, 2015

Topic: Records for Destruction

Background/Summary:

The COMPASS Board approved the Records Retention Policy at the February 24, 2014, meeting.

The policy describes the type of records that COMPASS has and specifies the retention period for those types of records. The policy further describes the process of destruction for those records that have exceeded their retention period.

In compliance with the policy guidance, COMPASS staff proposes to destruct the records listed on the attachment because those records have exceeded their Board-approved retention period.

COMPASS staff has provided a list of records proposed for destruction to the Idaho state archivist and expects that the state archivist will not object to the destruction of the listed records.

COMPASS staff will have the records destructed by a commercial shredding service 30 days from the date that destruction is approved by both the COMPASS Board and the Idaho state archivist. The shredding service will provide a certification of destruction.

Request/Recommendation:

Approve destruction of the records listed in the attachment.

Implication (policy and/or financial):

If both the COMPASS Board and the Idaho state archivist approve the destruction of the listed records, the destruction will be completed as described. If either the COMPASS Board or the Idaho state archivist do not approve destruction of the listed records, the records will be retained.

More Information:

- 1) Attachment
- 2) For detailed information contact: Megan Larsen, at 475-2228 or mlarsen@compassidaho.org.

ML:nb T:\Operations\Admin & Office\Records Management\Records Destruction Board Memo 2-23-2015.docx

COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO
Inventory of Records to be Destroyed

| Description of record | When created* | Retention period for this record in years | Expiration of retention period | Date list to state archivist | Date of request for Board approval | Date approved by Board | Date approved by state archivist | Destruction date |
|---|---------------|---|--------------------------------|------------------------------|------------------------------------|------------------------|----------------------------------|------------------|
| FY2009 subsidiary ledger reports detailing transactions posted in the payroll and accounts payable subsidiary ledgers | 9/30/2009 | 5 | 9/30/2004 | 2/9/2015 | 2/23/2015 | | | |
| FY2009 reports detailing transactions posted in the general ledger | 9/30/2009 | 5 | 9/30/2014 | 2/9/2015 | 2/23/2015 | | | |
| FY2004 and FY2005 member dues billing files | 9/30/2005 | 5 | 9/30/2010 | 2/9/2015 | 2/23/2015 | | | |
| FY1999 to FY2001 Miscellaneous public information records | 9/30/2001 | 5 | 9/30/2008 | 2/9/2015 | 2/23/2015 | | | |

*If the description covers a group of records, the date refers to the most recent record in the group.

COMPASS BOARD AGENDA ITEM VII-A

DATE: FEBRUARY 23, 2015

Topic: Proposed Revisions to Joint Powers Agreement and COMPASS Bylaws

Request/Recommendation:

Staff seeks Board approval of the proposed revisions and notice of intent to amend the Joint Powers Agreement (JPA) and COMPASS Bylaws (Bylaws) at the April 11, 2015, meeting.

Background/Summary:

At the September 15, 2014, meeting, the COMPASS Board of Directors approved moving forward with the proposed Board and committee restructuring process. Per Board direction, the proposed revisions to the Joint Powers Agreement and COMPASS Bylaws were sent to the full Board for comment.

The Executive Committee met on December 16, 2014, and proposed additional revisions based on feedback from member agencies.

The updated proposed revisions to the Joint Powers Agreement and to the Bylaws including the feedback discussed at the December 16, 2014, meeting were sent to the full Board on January 29, 2015.

COMPASS legal counsel reviewed the documents again after the Executive Committee revisions were incorporated but after the documents were sent to the full Board on January 29, 2015. Counsel suggested minor revisions, which are shown in blue in the attached redlines and summarized at the end of this memo.

The proposed revisions are summarized below. Note that only substantive changes are listed here; other minor changes to capitalization of words and the like are proposed but not listed. Complete redline versions showing all proposed changes are provided as attachments.

JPA

- Update the definition of Class 1 General Members in Section 6.1.6 D.1 to include countywide highway districts; Delete Class 4 General Member category, which was just countywide highway districts.
- Delete the reference to use of only 65% of the population estimate for the calculation of countywide highway district member dues. As of fiscal 2005, 100% of the population estimate has been used to calculate countywide highway district member dues. Dues calculated using 100% of the population estimate have been approved by the Board every year since then. The JPA was not updated to reflect the dues formula in use until now.
- Eliminate the reference to Class 4 members in Section 6.1.6 C.4.
- Update the annual meeting date from January to December in Section 6.1.7 G.1.
- Add "Executive Committee authority to appoint work groups" to Section 6.1.7 J.
- Update Section 6.1.12 so that Executive Committee composition reflects what is stated in the Bylaws; the size and composition of the Executive Committee will not change from current actual practice except for the addition of the Chair of one of the highway districts located in Canyon County.
- Inclusion of member dues calculation formula in Section 6.1.6.G.

- In Section 6.1.4.1, add that the Board may re-designate the Registered Agent from time to time.
- Add language in Section 6.1.7.1 that alternate Board members have the authority to vote for the members for whom they are serving.
- Update the Open Meeting Law language in Section 6.1.7 K to include the standing committees and work groups.

Bylaws

- Update Article II, Section 1 to reflect quarterly Board meetings instead of monthly Board meetings.
- Update Article IV, Section 5 to reflect that the Executive Director's report will be placed on the monthly agenda of the Executive Committee.
- Add requirements for the Executive Committee in Article VII, Section 2 E that:
 - The Regional Transportation Advisory Committee (RTAC) provide a monthly report on its activities to the Executive Committee.
 - The Executive Committee may form work groups, approve the charters of those work groups, review and re-approve those charters annually, and receive monthly status updates on the activities of those work groups.
 - Allow the Executive Committee to approve grant applications where COMPASS is applicant, to approve formal responses to issues that affect COMPASS' planning process, approve amendments to the Transportation Improvement Program (TIP) and Unified Planning Work Program and Budget (UPWP), to address local planning issues not identified in the UPWP but where prompt response is essential, and to authorize the Executive Director to enter into agreements, without further action by the Board. The Financial Policy approved by the Board on June 16, 2014 authorizes the Executive Director to sign contracts on behalf of the Agency.
- Other duties of the Executive Committee, such as conducting the annual performance review of the Executive Director, remain unchanged.
- Merge the Finance Committee functions into the Executive Committee; the Executive Committee will be responsible for approving preliminary versions of the UPWP and recommending to the Board, accepting non-policy documents such as the annual audit, receiving quarterly financial reports, and providing guidance to management on matters of internal control. These responsibilities were moved word for word from Finance Committee to Executive Committee in the Bylaws.
- Eliminate Standing Committees other than Executive Committee and RTAC. These functions will be performed by work groups.
- List RTAC's roles and responsibilities in the Bylaws; previously, RTAC had its own bylaws. The roles and responsibilities remain substantively unchanged from current practice.
- Make the definitions of "voting directors" in the JPA consistent with the definitions of "voting board members" and "voting alternate board members" in the Bylaws, Article II, Section 7.
- Delete the requirement that the Executive Committee approve Executive Committee alternates from Article VII, Section 2 D.
- Add Paragraph F to Article VII, Section 2 to include a requirement whereby two or more dissenting votes on an item before the Executive Committee trigger Board action.
- Add "generally" to Article 2, Section 7 as strict adherence to Roberts' Rules is not reasonable
- Article 3, Section 1 should reference "voting directors" only but voting directors should be defined to include alternate voting directors.
- Article 7, Section 1 open meeting language should also be included in the JPA.

It was requested that the Executive Director's monthly reports be distributed to the full Board. The Executive Committee agreed that this level of prescription was not appropriate to the Bylaws. However, COMPASS will continue to distribute the Executive Committee packets to the full Board as it does currently. Board members or member agency staff may attend any Executive Committee meeting.

Revisions proposed by COMPASS counsel

- Bylaws: Article 3, Section 2 update the wording to improve clarity.
- Bylaws: Article 3, Section 6 strike the word "generally."
- JPA: Section 3.1.1 strike the word "the."

Implication (policy and/or financial):

Without COMPASS Board adoption of revisions to the Joint Powers Agreement and Bylaws, the existing documents will remain in place.

More Information:

- 1) Attachments: Redline version of Joint Powers Agreement
Redline version of Bylaws
- 2) For detailed information contact: Matt Stoll, at 475-2266 or mstoll@compassidaho.org.

KH; ML: NB T:\Operations\Accounting & Reporting\UPWP\FY 2015 rev-1\Presentation to Board 12-15-14\Memo.docx

**~~SECOND~~THIRD RESTATED AND AMENDED JOINT POWERS
AGREEMENT AND ARTICLES OF REFORMATION AND ORGANIZATION OF
THE COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO,
A NONPROFIT ASSOCIATION**

~~(Modified 11/15/1999)~~

~~(2/22/2010)~~

~~(_____ /20 _____)~~

~~THIS AGREEMENT is entered into this 15th day of November, 1999, by and among the following public agencies: Ada County whose address is 650 Main Street, Boise ID 83702; Ada County Highway District whose address is 318 E. 37th St., Garden City, ID 83714; City of Boise whose address is~~ THIS THIRD RESTATED AND AMENDED JOINT POWERS AGREEMENT AND ARTICLES OF REFORMATION AND ORGANIZATION OF THE COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO, A NONPROFIT ASSOCIATION (hereinafter "Agreement"), is made effective the _____ day of _____, 2015, to restate and amend that certain Second Restated and Amended Joint Powers Agreement and Articles of Reformation and Organization of the Community Planning Association of Southwest Idaho, a Nonprofit Association, dated February 22, 2010, and is entered into by and among the undersigned Public Agencies, who are Initial Parties and Subsequent Parties; who are General Members (as defined in Section 6.1.6.D) of the Voting Board of Directors.

~~150 N. Capitol Blvd. Boise, ID 83702, City of Eagle whose address is 310 E. State, Eagle, ID 83616, City of Garden City whose address is 201 E. 50th, Garden City, ID 83714, City of Kuna whose address is 329 W. 3rd, Kuna, ID 83634, City of Meridian whose address is 33 E. Idaho, Meridian ID 83642, and City of Star whose address is Star, ID 83669.~~

1. TITLE OF AGREEMENT:

This Agreement shall be known and referred to as the "~~Second~~Third Restated ~~And~~and Amended Joint Powers Agreement and Articles of Reformation and Organization ~~Of The~~of ~~the~~ Community Planning Association of Southwest Idaho, a Nonprofit Association."

2. DEFINITIONS:

For all purposes of this Agreement the following words, terms, and phrases herein contained in this section shall be defined and interpreted as herein provided for, unless the clear context of the presentation of the same requires otherwise:

~~SECOND~~THIRD RESTATED AND AMENDED JOINT POWERS AGREEMENT AND ARTICLES OF REFORMATION AND ORGANIZATION ~~OF~~ THE COMMUNITY PLANNING ASSOCIATION OF ~~SOUTHWESTERN~~SOUTHWEST IDAHO, A NON PROFIT ASSOCIATION - 1

- 2.1 "Ada County"~~,"~~ means and refers to Ada County, a ~~party~~Party to this Agreement, which is a governmental subdivision, organized and existing pursuant to the laws of the State of Idaho, ~~whose address is 650 Main Street, Boise ID 83702.~~
- 2.2 "Ada County Highway District" means and refers to the Ada County Highway District, a ~~party~~Party to this Agreement, which is a governmental subdivision, organized and existing pursuant to the laws of the State of Idaho, ~~whose address is 318 E. 37th St., Garden City, ID 83714.~~
- 2.3 "Association" means and refers to the Community Planning Association of Southwest Idaho, a Nonprofit Association formed pursuant to this ~~agreement~~Agreement.
- 2.4 "Board" means and refers to the Board of Directors of the Community Planning Association of Southwest Idaho, a Nonprofit Association. The Board may also be referred to in this Agreement as the "Board of Directors."
- 2.5 "Boise" means and refers to the City of Boise, a ~~party~~Party to this Agreement, which is a municipal corporation and government subdivision, organized and existing pursuant to the laws of the State of Idaho, ~~whose address is 150 N. Capitol Blvd. Boise, ID 83702.~~
- ~~2.6~~2.6 "Caldwell" means and refers to the City of Caldwell, a Party to this Agreement, which is a municipal corporation and governmental subdivision, organized and existing pursuant to the laws of the State of Idaho.
- ~~2.7~~2.7 "Canyon County" means and refers to Canyon County, a Party to this Agreement, which is a governmental subdivision, organized and existing pursuant to the laws of the State of Idaho.
- ~~2.8~~2.8 "Canyon Highway District #4" means and refers to Canyon Highway District #4, a Party to this Agreement, which is a governmental subdivision, organized and existing pursuant to the laws of the State of Idaho.
- ~~2.9~~2.9 "COMPASS" means and refers to the Community Planning Association of Southwest Idaho, a Nonprofit Association formed pursuant to this ~~agreement~~Agreement.
- ~~2.7~~10 "Countywide highway district" means and refers to a single countywide highway district organized pursuant to Chapter 14, Title 40, Idaho Code or any re-codifications and/or amendments of the same.

- 2.811 "Eagle";" means and refers to the City of Eagle, a ~~party~~Party to this Agreement, which is a municipal corporation and governmental subdivision, organized and existing pursuant to the laws of the State of Idaho, ~~whose address is 310 E. State, Eagle, ID 83616.~~
- 2.912 "Equipment" means, refers to, and includes all that equipment described in Exhibit A, attached hereto, and by this reference incorporated herein as if set forth at length.
- ~~2.10~~2.13 "Executive Committee" means and refers to the Executive Committee appointed by the Board pursuant to Section 6.1.12 of this Agreement and the bylaws.
- 2.14 "Executive Director" means and refers to the Executive Director of the Community Planning Association of Southwest Idaho, a Nonprofit Association.
- 2.1115 "Fiscal Year" means and refers to that certain twelve-month period of time within which budgets are calculated, expenditures are made, and tax and other revenues are collected, as established by state law for the ~~parties~~Parties, which at this time commences October 1st and ends on September 30th of the following calendar year.
- 2.1216 "Garden City" means and refers to the City of Garden City, a ~~party~~Party to this Agreement, which is a municipal corporation and political subdivision, organized and existing pursuant to the laws of the State of Idaho, ~~whose address is 201 E. 50th, Garden City, ID 83714.~~
- 2.1317 "General Member" means and refers to a General Member of the Community Planning Association of Southwest Idaho, a Nonprofit Association.
- 2.1418 "Initial Party" means and refers to the ~~initial parties~~Initial Parties to this ~~agreement~~Agreement being the Cities of Boise, Eagle, Garden City, Kuna, Meridian, and Star and the Ada County Highway District, and Ada County.
- 2.1519 "Kuna" means and refers to the City of Kuna, a ~~party~~Party to this Agreement, which is a municipal corporation and governmental subdivision, organized and existing pursuant to the laws of the State of Idaho ~~whose address is 329 W. 3rd, Kuna, ID 83634.~~
- 2.1620 "Meridian" means and refers to the City of Meridian, a ~~party~~Party to this Agreement, which is a municipal corporation and governmental subdivision, organized and existing pursuant to the laws of the State of Idaho.

~~2.21~~ "Middleton" means and refers to the City of Middleton, a Party to this Agreement, which is a municipal corporation and governmental subdivision, organized and existing pursuant to the laws of the State of Idaho ~~whose address.~~

~~2.22~~ "Nampa" means and refers to the City of Nampa, a Party to this Agreement, which is a municipal corporation and governmental subdivision, organized and existing pursuant to the laws of the State of Idaho ~~33 E. Idaho, Meridian, ID 83642.~~

~~2.17~~ ~~2.23~~ "Nampa Highway District #1" means and refers to the Nampa Highway District #1, a Party to this Agreement, which is a governmental subdivision, organized and existing pursuant to the laws of the State of Idaho.

~~2.24~~ "Parma" means and refers to the City of Parma, a Party to this Agreement, which is a municipal corporation and governmental subdivision, organized and existing pursuant to the laws of the State of Idaho.

~~2.25~~ "Parties" means and refers to any ~~party~~Party to this ~~agreement~~Agreement and shall also mean and refer to subsequent ~~parties~~Parties as ~~members~~General Members of the Community Planning Association of Southwest Idaho, a Nonprofit Association that is formed by the provisions of this ~~agreement~~Agreement.

~~2.18~~~~26~~ "Planning Services" means and refers to coordination and planning activities such as the preparation, review and recommendation of plans, policies and programs which may include, but are not limited to air and water quality, economic development, emergency management, land use, mapping and geographic information systems, population and employment, public services, facilities and utilities, recreation, parks and open space; and transportation for any Public Agency which is entitled to those services as provided in this ~~agreement~~Agreement.

~~2.19~~~~27~~ "Public Agency" means any city or political subdivision of the state of Idaho, including, but not limited to cities, counties, school districts, highway districts; and instrumentalities of counties, cities or any political subdivision created under the laws of the State of Idaho; any agency of the State of Idaho; and any city or political subdivision of any State within the United States of America.

~~2.20~~~~28~~ "Real property" means and refers to certain parcels of real property no matter where located together with the improvements thereon.

~~2.21~~ ~~2.29~~ "Southwest Idaho," as referenced in the name of the nonprofit association, or elsewhere in this Agreement, means and includes the ten-county area comprised of Ada, Adams, Boise, Canyon, Elmore, Gem, Owyhee, Payette, Valley and

Washington Counties.

2.30 "Special Purpose Member" means and refers to a Special Purpose Member of the Community Planning Association of Southwest Idaho, a Nonprofit Association.

2.2231 "Subsequent Party" means and refers to any ~~public agency~~Public Agency that becomes a ~~general member~~General Member of COMPASS which is not an ~~initial party~~Initial Party.

2.2332 "Star" means and refers to the City of Star, a ~~party~~Party to this Agreement, which is a municipal corporation and governmental subdivision, organized and existing pursuant to the laws of the State of Idaho ~~whose address.~~

2.33 "Wilder" means and refers to the City of Wilder, a Party to this Agreement, which is ~~Star,~~a municipal corporation and governmental subdivision, organized and existing pursuant to the laws of the State of Idaho ~~83669.~~

3. RECITALS:

3.1 Powers and Intentions of Parties

3.1.1 WHEREAS, there ~~exists~~existed that certain Amended and Restated Articles of Agreement of the Ada Planning Association, to which ~~the parties~~certain Parties to this ~~agreement are parties;~~Agreement were Parties, as was restated and amended by that certain Second Restated and Amended Joint Powers Agreement and Articles of Reformation and Organization of the Community Planning Association of Southwest Idaho, a Nonprofit Association, to which the certain Parties to this Agreement were Parties; and

3.1.2 WHEREAS it is the intent and purpose of the ~~parties~~Parties to this Agreement to continue and ~~amend and to~~ restate ~~and amend~~ the ~~Amended and Second Restated and Amended Joint Powers Agreement and~~ Articles of Agreement Reformation and Organization of the ~~Ada~~Community Planning Association ~~of Southwest Idaho, a Nonprofit Association~~ to the provisions of this ~~agreement~~Agreement which shall amend and supersede the provisions of the ~~Amended and Second Restated and Amended Joint Powers Agreement and~~ Articles of Agreement Reformation and Organization of the ~~Ada~~Community Planning Association of Southwest Idaho, a Nonprofit Association; and

~~SECOND~~THIRD RESTATED AND AMENDED JOINT POWERS AGREEMENT AND ARTICLES OF REFORMATION AND ORGANIZATION ~~OF THE COMMUNITY PLANNING ASSOCIATION OF SOUTHWESTERN~~SOUTHWEST IDAHO, A NON PROFIT ASSOCIATION - 5

- 3.1.3 WHEREAS, it is the intent and purpose of the ~~parties~~Parties to reform and restate the legal organizational agreement governing the formation and operation ~~and name~~ of the Community Planning Association of Southwest Idaho, a Nonprofit Association (renamed from “Ada Planning Association” by previous amendment) to provide for its separate legal entity status as a nonprofit association in accordance with the provisions of Chapter 7 of Title 53 Idaho Code, ~~and to rename it the Community Planning Association of Southwest Idaho, a Nonprofit Association;~~ and
- 3.1.4 WHEREAS, it is the intent and purpose of the ~~parties~~Parties to exercise their powers and authority jointly in accordance with the provisions of Idaho Code ~~“§§~~ 67-2326 - 67-2330; and
- 3.1.5 WHEREAS, by the provisions of Chapter 65 of Title 67 Idaho Code, the ~~parties~~Parties have certain planning duties and responsibilities and authority, and it is recognized, depending on the party and the authority provided to that party by the Idaho Legislature, that all are in need of Planning Services; and
- 3.1.6 WHEREAS, increasing interdependence among local governments of southwest Idaho has made it advisable to coordinate certain local government planning functions throughout the region; and
- 3.1.7 WHEREAS, the Parties wish to make the most efficient use of their powers by cooperating to their mutual advantage in coordinating local government planning functions; and
- 3.1.8 WHEREAS, there is a demonstrated need for a regional planning and cooperative organization in southwest Idaho to provide a forum for discussion and study of area problems of mutual interest and concern and to facilitate the development of policies, actions, and recommendations for the solution of such problems; and
- 3.1.9 WHEREAS, it is the desire of the Parties that constructive and workable policies and programs for meeting the common and individual problems and concerns of the various ~~public agencies~~Public Agencies within southwest Idaho will be most effectively and expeditiously developed by regular meetings of cities, counties, ~~school districts~~, highway districts and other political subdivisions, together with other agencies and entities concerned with particular problems, in a regional, voluntary and

cooperative association dedicated to the study and solution of these problems; and

3.1.10 WHEREAS, it is the desire of the Parties to establish generalized policies and comprehensive regional plans, while concurrently providing that each member ~~public agency~~Public Agency retain the authority to adopt and implement the detailed plans within its own jurisdictional area in coordination with all of the members for the highest good of the citizens of the region; and

3.1.11 WHEREAS, ~~public agencies~~Public Agencies in southwest Idaho have in common the responsibility for the general welfare of the public to study, discuss and recommend policies for the solution of area problems of direct concern to the performance of their constitutional and statutory powers and responsibilities, and have the right to jointly exercise these powers and responsibilities and expend public funds for these purposes.

NOW THEREFORE, in consideration of the foregoing recitals, considerations and purposes, the ~~parties~~Parties covenant and agree as follows:

4. INCORPORATION OF RECITALS:

4.1 That the above recitals are contractual and binding and are incorporated herein as if set forth in full.

5. DURATION:

5.1 Term: This Agreement is perpetual unless terminated or dissolved as herein provided.

6. ARTICLES OF REFORMATION AND ORGANIZATION OF A NONPROFIT ASSOCIATION:

~~The Ada Planning Association Amended and Restated Articles of Agreement~~The Third Restated and Amended Joint Powers Agreement and Articles of Reformation and Organization of the Community Planning Association of Southwest Idaho, a Nonprofit Association, are hereby further amended and reformed and organized as a separate legal entity as a nonprofit association under the provisions and authority of Chapter 7 of Title 53 Idaho Code¹ which is organized as follows:

¹Note: for purposes of ~~I.C.~~Idaho Code § 53-701(1) these Articles shall also be considered rules or practices of organization.

~~SECOND~~THIRD RESTATED AND AMENDED JOINT POWERS AGREEMENT AND ARTICLES OF REFORMATION AND ORGANIZATION ~~OF THE COMMUNITY PLANNING ASSOCIATION OF SOUTHWESTERN~~SOUTHWEST IDAHO, A NON PROFIT ASSOCIATION - 7

6.1 The Parties, acting as the organizers of a nonprofit association under the Uniform Unincorporated Nonprofit Association Act, adopt the following Articles of Organization for such nonprofit association:

6.1.1 Name: The name of the nonprofit association is the "Community Planning Association of Southwest Idaho, a Nonprofit Association."

6.1.2 Nonprofit Association: This Association is a nonprofit association organized and existing under the Uniform Unincorporated Nonprofit Association Act of the State of Idaho, presently codified at chapter 7 of Title 53 Idaho Code.

6.1.3 Purposes: The purposes for which this ~~association~~Association exists are:

A. Purpose: To conduct and/or coordinate various planning services, activities and functions of and for the ~~parties~~Parties which may include the preparation, review and/or recommendation of plans, policies and programs related to planning and regulatory responsibilities for:

1. Air and water quality;
2. Economic development;
3. Emergency management;
4. Land use, mapping and geographic information systems;
5. Population and employment;
6. Public services, facilities and utilities;
7. Recreation, parks and open space;
8. Transportation; and
9. Such other purposes and authority as are consistent with the conduct of planning services for members or in the pursuit and/or performance of cooperative agreements for regional planning as hereinafter provided.

B. Authority to Enter Into Cooperative Agreements for Regional Planning:

1. The Association, upon authorization of the Board, may enter into agreements with counties, municipalities, and political subdivisions in southwest Idaho for the purpose of jointly

exercising the powers of the Association set forth herein, so long as the purpose of the joint action will, in the judgment of the Board, further the purposes of this Joint Powers Agreement.

2. The Association shall have the authority to manage or administer contracts with agencies of the federal government and other providers of funding when acting jointly with other government entities under this Section.
3. The purpose of any cooperative agreement authorized under this Sub-section shall be to permit the Association to address problems of a regional nature in southwest Idaho, but which may transcend County boundaries, to facilitate joint planning on a regional level and to provide for the administration of contracts with the Federal government or other funding sources for regional planning.

C. This ~~association~~Association shall also be considered an unincorporated association as defined in Idaho Code ~~§~~§ 6-1601(6) and which ~~association~~Association is organized and exists exclusively for nonprofit purposes and for the purpose of bestowing benefits upon the community at large, and no part of the net income, if any, of this ~~association~~Association shall be distributed to its members, directors or officers.

6.1.4 Initial Registered Office and Agent: The address of the initial registered office of this nonprofit association ~~is was~~ 413 W. Idaho Street, Boise, Idaho 83702, and the name of the nonprofit association's initial registered agent at such address ~~is was~~ Clair M. Bowman, Executive Director. The Board may re-designate the regular office and agent from time to time as it sees fit.

6.1.4.1 Current Registered Office and Agent: As of the date of this restated and amended Agreement, the address of the current registered office of this nonprofit association is 700 NE 2nd Street, Suite 200, Meridian, Idaho 83642, and the name of the nonprofit association's current registered agent at such address is Matthew J. Stoll, Executive Director. The Board may re-designate the regular office and agent from time to

time as it sees fit.

- 6.1.5 Dissolution Provisions: In the event this nonprofit association has been inactive for three (3) years or longer, the last General Members who were General Members in good standing during the last calendar year of activity shall for purposes of this section appoint members to the Board to complete dissolution of this Association in accordance with the following:

The Association shall continue its existence but may not carry on any activities except those appropriate to wind up and liquidate its affairs which includes:

- A. To preserve and protect ~~association~~Association assets and to minimize its liabilities;
- B. To discharge or make provision for discharging ~~association~~Association liabilities and obligations;
- C. To dispose of ~~association~~Association properties that will not be distributed in kind;
- D. To return, transfer or convey assets held by the ~~association~~Association upon a condition requiring return, transfer or conveyance, which condition occurs by reason of the dissolution, in accordance with such condition;
- E. To transfer, subject to any contractual or legal requirements, ~~association~~Association assets as provided in or authorized by this ~~agreement~~Agreement and bylaws;
- F. If no provision has been made for distribution of assets on dissolution, it may transfer, subject to any contractual or legal requirement, ~~association~~Association assets to the last General ~~member/s~~Members who were in good standing during the last calendar year the ~~association~~Association was active; and
- G. Doing every other act necessary to wind up and liquidate its assets and affairs.

~~H.~~

Dissolution of the ~~association~~Association does not:

- 1. Transfer title to the ~~association~~Association's property;
- 2. Subject the directors or officers to standards of conduct different from those prescribed in ~~sections~~Idaho Code §§ 30-3-80 and 30-3-85, ~~Idaho Code~~;
- 3. Change quorum or voting requirements for its board or members; change provisions for selection, resignation or

removal of its directors or officers or both; or change provisions for amending its bylaws;

4. Prevent commencement of a proceeding by or against the ~~association~~Association in its ~~association~~Association name;
5. Abate or suspend a proceeding pending by or against the ~~association~~Association on the effective date of dissolution; or
6. Terminate the authority of the registered agent.

6.1.6 Membership: The types and classes of membership of this Association shall be as follows:

- A. Eligibility: Only ~~public agencies~~Public Agencies as defined in ~~I.C.~~Idaho Code § 67-2327 or any re-codifications and/or amendments of the same shall be allowed to become members of the Association.
- B. Establishing Membership: In order to become a member a ~~public agency~~Public Agency shall submit an application to the Board ~~of Directors~~ which shall set forth its willingness to pay the assessment provided for that ~~public agency~~Public Agency and in the case of application for General ~~Member~~ membership that the ~~public agency~~Public Agency is willing to become a ~~party~~Party to this ~~agreement~~Agreement. A ~~public agency~~Public Agency then becomes a member by approval of the Board ~~of Directors~~, and the payment of the initial assessment and, in the case of General ~~Membership~~Member membership, upon that public agency entering into this ~~agreement~~Agreement.
- C. Initial Members: The ~~initial members~~Initial Members of this nonprofit association are the ~~parties~~Initial Parties to this ~~agreement~~Agreement and include: the Cities of Boise, Eagle, Garden City, Kuna, Meridian, and Star and the Ada County Highway District, and Ada County, and all initial members are, for all purposes of this Agreement, General Members.
- D. General Members: Only ~~public agencies~~Public Agencies that are ~~either~~ an incorporated city, a county, or a ~~countywide~~ highway district may be ~~general members~~General Members. There shall be various classes of General Member, which include:
 1. Class 1: General Members which are a county, a countywide highway district, or General Members which are an

incorporated city with a current population greater than 100,000 according to the most recent population estimate adopted by the Board.

2. Class 2: General Members that are an incorporated city with a current population greater than 25,000 and less than 100,000 according to the most recent population estimate adopted by the Board.

3. Class 3: General Members which are an highway districts (other than countywide highway districts) or are incorporated citycities with a current population of 25,000 or fewer according to the most recent population estimate adopted by the Board.

~~4. Class 4: General Members that are a countywide highway district.~~

E. Special Purpose Members: Public agencies that do not qualify to be General Members may request to become Special Purpose Members. Special Purpose Members have all rights of membership except each such member shall only be entitled to one (1) member on the Board ~~of Directors.~~

F. Ex Officio Members: Public agencies that do not qualify to be General Members may become non-voting Ex Officio Members. Ex Officio Members shall have only those rights as authorized by the Board ~~of Directors.~~

~~G. Membership Dues: Membership Each general member agency's proportionate share of general membership dues **for General Members shall be set annually by the Board as is calculated using a per capita fee applied to all General Members. Membership dues for Special Purpose Members and Ex Officio members shall annually be determined by the Board.**~~

~~G. For purposes of this section, formula based on the population for cities and counties shall be one hundred percent (100%) within the member agency's jurisdiction.~~

~~1. County dues = (1/2 of **their most current population estimates as adopted by the Board.**~~

~~2.1. For purposes unincorporated county population + 1/3~~

of ~~this section, the~~ population ~~for countywide highway districts shall be sixty-five percent (65%)~~from incorporated portions of ~~their most current population estimates as adopted by the Board~~(the county) x the dues per person rate.

2. Highway district dues = (1/2 of the unincorporated county population within the highway district boundary + 1/3 of the population from incorporated portions of the county within the highway district boundary) x the dues per person rate.

3. City dues = (1/3 of each city's population within incorporated boundaries) x the dues per person rate.

4. The population data used in the calculation are the population estimates for each jurisdiction developed by COMPASS staff and approved by the Board annually.

5. The dues per person rate is the per capita rate approved by the Board.

6. Special purpose member dues for each special member are equal to 1% of the total general member dues, rounded to the nearest hundred.

H. Termination of Membership: Any membership shall be terminated upon Notice of Withdrawal to the Board given on or before September 1st, effective October 1st of any calendar year and/or upon the failure of a member to pay assessment as authorized by the board in the adoption of the budget. Such event shall terminate the membership and shall be a withdrawal from this ~~agreement~~Agreement in the case of a ~~general member~~General Member.

6.1.7 Board of Directors:

A. The business of this nonprofit association shall be managed by a Board ~~of Directors~~and the number of ~~voting directors~~Voting Members shall equal the number of director representatives there are for General and Special Purpose Members as herein provided for.

B. The Voting ~~Directors~~Members are the only members with a right to

vote on any and all questions submitted to the Board ~~of Directors~~ and shall be selected and elected by the following process:

C. General Members

1. Class 1 General Members shall each select 3 Voting Board Members.
2. Class 2 General Members shall each select 2 Voting Board Members.
3. Class 3 General Members shall each select 1 Voting Board ~~member~~Member.
- ~~4. Class 4 General Members shall each select 3 Voting Board Members. Any commissioner not elected as a Voting Board Member is hereby granted non-voting Ex Officio Membership.~~
54. Voting Board Members shall be selected by the appointing General Member and any vacancy shall be filled by the appointing General Member in a timely manner. It is strongly preferred but not required that Board Members be ~~an~~-elected ~~official~~officials of the General Member.

D. Special Purpose Members

1. Special Purpose Members shall each select one (1) Voting Board Member.
2. Voting Board Members shall be selected by the appointing Special Purpose Member and any vacancy shall be filled by the appointing Special Purpose Member in a timely manner. It is preferred but not required that Special Purpose Member Board Members be ~~an~~-elected ~~official~~officials of the Special Purpose Member.

E. Alternate Members

1. ~~1.~~—Each General Member and Special Purpose Member may also select one or more Alternate Board Member(s) to serve in the absence of an elected Board member.
 - a. ~~2.~~—Alternate Members who are not elected officials are appointed subject to approval by the Board on an

annual basis.

b. Approved Alternate Members shall have the authority to vote as Voting Members on behalf of the members for whom they are serving.

2. General Members and Special Purpose Members shall provide evidence of the appointment of their Board of ~~Directors~~Director(s) Member(s) and Alternate ~~Director~~Member(s) to the Executive Director who shall keep records of the Board ~~of Directors~~election. ~~Directors~~Members and Alternate ~~Directors~~Members who are not elected officials are appointed subject to approval by the Board on an annual basis.
- F. Each voting or non-voting Member of the Board ~~of Directors~~ shall serve without compensation from the Association and at the pleasure of the appointing Member.
- G. Organization of Board of Directors:
1. The Board ~~of Directors~~ shall have an annual meeting at ~~theits~~ principal office ~~of, or at such other place as the Board may order or direct before the Association~~ call of such meeting, on the third Monday of ~~January~~December in each year, beginning with the year ~~2000~~2015, or at such other time as the Board shall announce at least thirty (30) days in advance, for the purpose of electing officers and for the transaction of such other business as may come before the Board.
 2. Notice of the annual meeting shall be given to all ~~Directors~~Voting Members of the Board by mail and/or by phone and/or any other method reasonably calculated to give notice to the Board members, ~~and~~ fourteen (14) days in advance of the annual meeting.
- H. Officers of the Board of Directors:
1. The business of this nonprofit association as authorized by the Board ~~of Directors~~ shall be managed by Officers of the Board ~~of Directors~~ and the number of officers shall be four (4).

2. Manner of Selection. The Officers of the Board ~~of Directors~~ shall be selected and elected at the annual meeting of the Board and whose terms shall expire at the next annual meeting following their election and not until their respective successors are elected and qualified.
 3. Officers. Officers may be appointed or elected to successive terms and the Officers elected shall be the following, to-wit: Chair, Chair-Elect, Vice-Chair and Secretary-Treasurer, who shall be ~~voting members~~ Voting General Members of the Board ~~of Directors~~ and who shall be elected by a majority vote of the Voting ~~members~~ Members of the Board ~~of Directors~~. The duties and responsibilities of the Officers shall be those assigned to them by the Board ~~of Directors~~.
- I. Quorum: Any Board meeting duly called requires a majority of the Voting Members of the Board ~~of Directors~~ to reach a quorum to transact business.
 - J. Committees: The Board ~~of Directors~~ shall have authority to appoint committees of the Board and to establish special task forces, work groups, standing committees and steering committees composed of representatives as designated by the Board ~~of Directors~~ for consideration of general and specific problems assigned to it by the Board ~~of Directors~~. Said representatives to task forces, work groups, or committees shall be selected from the Board ~~of Directors~~ and other elected officials of the government entities of General and/or Special Purpose Members, (including Alternate Members), the boards and commissions of the respective members, the staffs of the respective members, private groups and organizations with a particular interest in the problem, and residents of southwest Idaho. Each committee ~~representative~~ representative may be reimbursed for expenses incurred in the performance of duties for the task force, work group, or committee, in addition to such daily allowance as the Association may hereinafter provide. The Executive Committee, appointed by the Board, shall have the authority to appoint work groups, the members of which shall be appointed by the Executive Committee, to assist the Executive Committee with its specifically delegated functions as established and set forth in the bylaws.

- K.- Open Meeting Law: All Meetings of the Board ~~of Directors and Standing Committees~~ shall be governed under the provisions of what is known as the "Open Meeting Law" including any amendments and/or re-codification of said law which is presently codified at ~~I.C.~~Idaho Code § 67-2340 - 2345.
- L. Public Records: All records of the Association shall be maintained and provided and subject to disclosure under the provisions of the Public Records Law including any amendments and/or re-codification of said law which is presently codified at ~~I.C.~~Idaho Code § 9-337 through 9-347.

6.1.8 Bylaws:

- A.- The power to make, alter, amend or repeal the bylaws of this ~~association~~Association shall be vested in its voting Board members, and the bylaws may contain any provision for the regulation and management of the affairs of this ~~association~~Association not inconsistent with this Agreement and the laws of the State of Idaho. Bylaws may be adopted and amended from time to time by two-thirds (2/3) vote of the Voting Members in attendance at a regularly scheduled meeting of the Board.
- B.- Bylaws shall include specific definition of required committees and task forces.

6.1.9- Initial Voting Board of Directors

The names and agency affiliations of the persons constituting the initial Board ~~of Directors~~ and who ~~are to serve~~served until their successors ~~are~~were elected and ~~qualify, are~~qualified, were:

| NAME | AGENCY |
|-----------------------|---|
| Glen Bentley | ———— City of Meridian |
| Dave Bivens | Ada County Highway District |
| Brent Coles | ———— City of Boise |
| Robert Corrie | ———— City of Meridian |
| Ted Ellis | ———— City of Garden City |
| Paula Forney | ———— City of Boise |
| Anne Hausrath | ———— City of Boise |
| Sherry Huber | ———— Ada County Highway District |
| Grant Kingsford | ———— Ada County |
| Jack Kirtley | City of Star |
| Marlyss Meyer-Routson | ———— Ada County Highway District |
| Greg Nelson | City of Kuna |
| Roger Simmons | ———— Ada County |
| Frank Walker | ———— Ada County |
| Rick Yzaguirre | ———— City of Eagle |

6.1.9.1 Current Voting Board of Directors.

As of the date of this restated and amended Agreement, the names and agency affiliations of the persons constituting the current Voting Board are:

| <u>NAME</u> | <u>AGENCY</u> |
|-----------------------|---|
| <u>Rebecca Arnold</u> | <u>Ada County Highway District</u> |
| <u>Sarah Baker</u> | <u>Ada County Highway District</u> |
| <u>Dave Bieter</u> | <u>City of Boise</u> |
| <u>John Brunelle</u> | <u>Capital City Development Corporation</u> |
| <u>Dave Case</u> | <u>Ada County</u> |
| <u>Elaine Clegg</u> | <u>City of Boise</u> |
| <u>Tom Dale</u> | <u>Canyon County</u> |
| <u>Tammy de Weerd</u> | <u>City of Meridian</u> |
| <u>John Evans</u> | <u>City of Garden City</u> |
| <u>Kelli Fairless</u> | <u>Valley Regional Transit</u> |

| | |
|-------------------------|--|
| <u>Jim Hansen</u> | <u>Ada County Highway District</u> |
| <u>Craig Hanson</u> | <u>Canyon County</u> |
| <u>Bob Henry</u> | <u>City of Nampa</u> |
| <u>Maryanne Jordan</u> | <u>City of Boise</u> |
| <u>Nathan Leigh</u> | <u>City of Parma</u> |
| <u>John McEvoy</u> | <u>Canyon Highway District, #4</u> |
| <u>Luke McHenry</u> | <u>City of Wilder</u> |
| <u>Bryce Millar</u> | <u>Nampa Highway District #1</u> |
| <u>Nathan Mitchell</u> | <u>City of Star</u> |
| <u>Garret Nancolas</u> | <u>City of Caldwell</u> |
| <u>Greg Nelson</u> | <u>City of Kuna</u> |
| <u>Nicole Nimmons</u> | <u>Boise State University</u> |
| <u>Brent Orton</u> | <u>City of Caldwell</u> |
| <u>Paul Raymond</u> | <u>City of Nampa</u> |
| <u>Amy Revis</u> | <u>Idaho Transportation Department</u> |
| <u>James Reynolds</u> | <u>City of Eagle</u> |
| <u>Charlie Rountree</u> | <u>City of Meridian</u> |
| <u>Steve Rule</u> | <u>Canyon County</u> |
| <u>Darin Taylor</u> | <u>City of Middleton</u> |
| <u>Jim Tibbs</u> | <u>Ada County</u> |
| <u>Pete Wagner</u> | <u>Department of Environmental Quality</u> |
| <u>Rick Yzaguirre</u> | <u>Ada County</u> |

6.1.10 Initial Officers

The names ~~and addresses~~ of the persons constituting the initial officers and who ~~are to serve~~ served until the first annual meeting of the Board ~~of Directors~~ held under the provision of this Agreement ~~are~~ were:

| TITLE | NAME |
|---------------------|-----------------------|
| Chairman: | Roger Simmons |
| Vice Chairman: | Sherry Huber |
| Secretary-Treasurer | <u>Rick Yzaguirre</u> |

6.1.11 Work Program and Budget

The Executive Director shall prepare annually a proposed Work Program and Budget for the ensuing fiscal year that shall be prepared and submitted to the Board ~~of Directors~~ for consideration on or before ~~June~~ July 1 of the preceding fiscal year. The Board ~~of Directors~~ shall review the proposed Work Program and Budget, and, on or before the last regularly scheduled

meeting of the Board in the preceding fiscal year, shall approve and adopt a program of work and budget for the next fiscal year, which budget shall set the ~~assessment fee~~membership dues for all classes of General Members, ~~for~~ Special Purpose Members and Ex-officio Members. The basis upon which the ~~assessment fee and/or contribution requirements of Members of membership dues for~~ all categories of Members is ~~determined shall be established and~~ set forth in ~~the Bylaws~~Section 6.1.6.G of this Agreement.

- 6.1.12 Executive Committee: The Board ~~of Directors may shall~~ appoint an executive committee ~~of not fewer than Four (4) Directors which shall consist at a minimum of~~ (“Executive Committee”) pursuant to ~~the Chairman, Chair-Elect, Vice Chairman and the Secretary/Treasurer to serve at its pleasure~~bylaws, to act for it with respect to specifically delegated functions as established and set forth in the ~~Bylaws~~bylaws.
- 6.1.13 Planning Services: Each General or Special Purpose Member may request special services to be performed by the staff and/or any other employees or officers of the Association. Such services ~~shall~~may be provided pursuant to a specific contract executed between the particular member and the Association. Assessments ~~shall~~may be made upon those participating members that are directly benefited by the plan or project, according to said contract. The use of the employees of said participating member ~~shall~~may be taken into consideration when determining their respective share of said assessments.
- 6.1.14 Special Services or Projects: As each special service or project is considered for study, the Association shall determine how the study shall be financed and may recommend to the General and/or Special Purpose Members involved that they finance the study, either by supplying cash or contributed services; and if the members involved accept the recommendations, the study ~~shall~~may proceed under the proposed financing.
- 6.1.15 Executive Director: The Board ~~of Directors~~ shall employ an Executive Director who shall be a non-voting Ex Officio Member of the Board and who shall be under the direction and control of the Board. The Executive Director serves at the pleasure of the Board and may be removed at any time by a two-thirds (2/3) majority vote of the Board. Said Executive Director is hereby empowered to employ staff as authorized in the approved Work Program and Budget and within the provisions of the ~~Bylaws~~bylaws of the Association in accordance with the directives of the Board ~~of~~

Directors.

- 6.1.16 Existing Property Ownership: The initial Board shall cause all titled and/or recorded property whether real or personal that is an asset of "The Ada Planning Association" to be re-titled into the new name of "The Community Planning Association of Southwest Idaho, ~~Aa~~ Nonprofit Association" and all assets and liabilities of the same, including contract rights, and shall cause to be made and kept current a ~~Statement~~statement of authority as to real property as is required by ~~I.C.~~Idaho Code § 53-705 or any re-codifications and/or amendments of the same.
- 6.1.17 Amendments: The power to amend this Agreement is expressly conferred upon the Voting Board ~~of Directors~~ and requires a two thirds (2/3) vote of the entire Voting Board ~~of Directors~~.
- 6.1.18 Real Property Powers: The Association, upon authorization of the Board, may (i) acquire and transfer or dispose of real property or any interest therein, whether by purchase, lease, option, exchange, gift, grant, bequest, devise or otherwise, and (ii) mortgage, pledge, hypothecate or otherwise encumber or dispose of real property or any interest therein, all as subject to applicable constitutional and statutory limitations. Funds of the Association, whether from dues, fees, grants, donations or otherwise, upon authorization of the Board, may be collected, set aside and/or expended in the exercise of the foregoing powers.
- 6.1.19 Disposition upon Dissolution: Notwithstanding anything in Section 6.1.5 or elsewhere in this Agreement to the contrary, upon dissolution of the Association, any real property interest held by the Association shall be (i) transferred, subject to any contractual or legal requirements, to the ~~association~~Association, corporation or other entity that has been designated to replace the Association, if any, or, (ii) if there is no such designated replacement entity, disposed of in the manner approved by the majority vote of the entire Voting Board ~~of Directors~~ as such Board existed on the day immediately preceding the day of dissolution of the Association.

7. GENERAL PROVISIONS:

- 7.1. This Agreement constitutes and contains the entire ~~Agreement~~agreement of the ~~parties~~Parties and supersedes and merges all other prior understandings or agreements between the ~~parties~~Parties on the subject of this Agreement, if any, whether oral or written; and
- 7.2. In the event any provision or section of this Agreement conflicts with applicable law, or is otherwise held to be unenforceable, the remaining provisions shall nevertheless be enforceable and carried into effect; and
- 7.3. This Agreement shall be governed and interpreted by the laws of the State of Idaho; and
- 7.4. Captions appearing under the section number designations of this Agreement are for convenience only, and are not a part of this Agreement, and do not in any way limit ~~of~~or amplify the terms and provisions of this Agreement.

8. NOTICE:

- 8.1 All notices given pursuant to this Agreement or contemplated under this Agreement shall be given by ~~certified~~ mail, ~~return receipt requested~~, ~~postage prepaid~~, ~~addressed~~ and/or by phone and/or any other method reasonably calculated to give notice to the proper ~~party~~Party at the ~~following~~ addresses: set forth next to the Party's signature block below.

~~8.1.1 — Ada County
650 Main Street,
Boise ID 83702;~~

~~8.1.2 — Ada County Highway District
318 E. 37th St.,
Garden City, ID 83714;~~

~~8.1.3 — City of Boise
150 N. Capitol Blvd.
P.O. Box 500
Boise, ID 83701~~

~~8.1.4 — City of Eagle
310 E. State,
P.O. Box 477
Eagle, ID 83616~~

~~8.1.5 — City of Garden City
201 E. 50th,
Garden City, ID 83714~~

~~8.1.6 — City of Kuna
329 W. 3rd.,
P.O. Box 13
Kuna, ID 83634~~

~~8.1.7 — City of Meridian
33 E. Idaho,
Meridian ID 83642~~

~~8.1.8 — City of Star
P.O. Box 130,
Star, ID 83669.~~

8.2 Any notice so given shall be deemed delivered, given served, or received on the date deposited in the United States mail or verified as received by ~~Fax transmission, facsimile or email.~~ Any ~~party~~Party may change the address or designee to who notices shall thereafter be given upon five (5) days prior written notice to the other ~~party~~Party in the manner set forth in this section.

9. SUBSEQUENT PARTIES:

9.1 It is anticipated that there will be Public Agencies joining as General Members of this Association who will be required to sign as ~~parties~~Parties to this ~~agreement~~Agreement as a joint exercise of their powers and there shall be prepared a separate signature sheet for each such ~~party~~Party, the original of which shall upon approval of the Board ~~of Directors~~ for admission as General Member be appended to this Agreement.

10. WITHDRAWAL OF PARTY:

10.1 In the event a General Member ceases to be a member as provided for herein the same shall be considered a withdrawing ~~party~~Party and shall have no more legal interests in and to this ~~association~~Association, including any interest in its dissolution, unless otherwise provided for herein specifically, but in the event the withdrawing ~~party~~Party has any separate legal contract with the ~~association~~Association the same shall not be affected by withdrawal unless such agreement specifically so provides. _____

IN WITNESS WHEREOF, the ~~parties have herein~~undersigned General Members of the Voting Board have executed this Agreement and made it effective as hereinabove provided.

SIGNATURES ON FOLLOWING PAGES

ADA COUNTY

200 W. Front Street, Boise ID 83702

By: _____
Commissioner

Dated: _____

By: _____
Commissioner

Dated: _____

By: _____
Commissioner

Dated: _____

~~SECOND~~THIRD RESTATED AND AMENDED JOINT POWERS AGREEMENT AND ARTICLES OF REFORMATION AND ORGANIZATION ~~OF~~ THE COMMUNITY PLANNING ASSOCIATION OF ~~SOUTHWESTERN~~SOUTHWEST IDAHO, A NON PROFIT ASSOCIATION - 24

ADA COUNTY HIGHWAY DISTRICT

3775 Adams Street, Garden City, ID 83714

By: _____
Commissioner

Dated: : _____

By: _____
Commissioner

Dated: : _____

By: _____
Commissioner

Dated: : _____

CANYON COUNTY

1115 Albany St. Caldwell, ID 83605

By: _____
Commissioner

Dated: : _____

By: _____
Commissioner

Dated: : _____

By: _____
Commissioner

Dated: : _____

CANYON COUNTY HIGHWAY DISTRICT #4

15435 Hwy 44, Caldwell, Idaho 83607

By: _____
Commissioner

Dated: : _____

CITY OF BOISE

150 N. Capitol Blvd. Boise, ID 83702

By: _____

Dated: : _____

~~SECOND~~**THIRD** RESTATED AND AMENDED JOINT POWERS AGREEMENT AND ARTICLES OF REFORMATION AND ORGANIZATION -OF THE COMMUNITY PLANNING ASSOCIATION OF ~~SOUTHWESTERN~~**SOUTHWEST** IDAHO, A NON PROFIT ASSOCIATION - 26

Mayor

By: _____ Dated: _____
Council Member

By: _____ Dated: _____
Council Member

CITY OF CALDWELL

411 Blaine St, PO Box 1179, Caldwell, Idaho 83606

By: _____ Dated: _____
Mayor

By: _____ Dated: _____
Council Member

CITY OF EAGLE

660 E. Civic Lane, Eagle, ID 83616

By: _____ Dated: : _____
Mayor

GARDEN CITY

By: _____ Dated: _____
Mayor

CITY OF KUNA

763 W. Avalon, Kuna, ID 83634

By: _____ Dated: : _____
Mayor

~~SECOND~~^{THIRD} RESTATED AND AMENDED JOINT POWERS AGREEMENT AND ARTICLES OF REFORMATION AND ORGANIZATION -OF THE COMMUNITY PLANNING ASSOCIATION OF ~~SOUTHWESTERN~~^{SOUTHWEST} IDAHO, A NON PROFIT ASSOCIATION - 26

CITY OF MERIDIAN

33 E.

Broadway, Meridian ID 83642

By: _____
Mayor

Dated: _____

By: _____
Council Member

Dated: _____

CITY OF MIDDLETON

6 North Dewey Avenue, PO BOX 487, Middleton, ID 83644

By: _____
Mayor

Dated: _____

CITY OF NAMPA

411 3rd St. S., Nampa, ID 83651

By: _____
Mayor

Dated: _____

By: _____
Council Member

Dated: _____

CITY OF PARMA

P.O. Box 608, 305 N. 3rd Street, Parma, ID 83660

By: _____
Mayor

Dated: _____

CITY OF STAR

10769 West State Street, Star, ID 83669

By: _____
Mayor

Dated: _____

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~~SECOND~~THIRD RESTATED AND AMENDED JOINT POWERS AGREEMENT AND ARTICLES OF REFORMATION AND ORGANIZATION ~~-OF THE COMMUNITY PLANNING ASSOCIATION OF SOUTHWESTERN~~SOUTHWEST IDAHO, A NON PROFIT ASSOCIATION - 26

CITY OF WILDER

219 Third Street, Wilder, Idaho 83676

By: _____

Dated: _____

Mayor

GARDEN CITY

Mayor 6015 N. Glenwood Street, Garden City, ID 83714

By: _____ Dated: _____

Mayor

NAMPA HIGHWAY DISTRICT #1

4507 12th Avenue Rd, Nampa, ID 83686

By: _____ Dated: _____

Commissioner

~~SECOND~~THIRD RESTATED AND AMENDED JOINT POWERS AGREEMENT AND ARTICLES OF REFORMATION AND ORGANIZATION -OF THE COMMUNITY PLANNING ASSOCIATION OF ~~SOUTHWESTERN~~SOUTHWEST IDAHO, A NON PROFIT ASSOCIATION - 29

**BYLAWS AS ADOPTED BY THE BOARD OF
THE COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO**

Initially Adopted: March 1, 2000

Amended: January 22, 2001

Amended: June 18, 2001

Amended: September 27, 2004

Amended: August 17, 2009

Amended: _____, 20

ARTICLE I.

OFFICERS

- Section 1. *Officers of the Board. Officers of the Board shall be elected and serve as provided in Section 6.1.7H of the ~~Second~~**Third** Restated And Amended Joint Powers Agreement and Articles of Reformation and Organization ~~Of The~~**of the** Community Planning Association of Southwest Idaho, a Nonprofit Association. The following subsections provide additional detail to Section 6.1.7H as provided in Section 6.1.7H(3).*
- Section 2. *Terms of Office. Officers of the Board shall be elected at the annual meeting and shall serve terms of one year (or until their successors are elected and qualified) as provided in Section 6.1.~~7.H7H~~ of the ~~Second~~**Third** Restated and Amended Joint Powers Agreement and Articles of Reformation and Organization of the Community Planning Association of Southwest Idaho, a Nonprofit Association.*
- Section 3. *Succession. Unless other officers are elected by a majority vote of the Voting Members of the Board at the annual meeting (or special meeting called for the purpose of electing one or more officers, in compliance with the ~~Second~~**Third** Restated and Amended Joint Powers Agreement and Articles of Reformation and Organization of the Community Planning Association of Southwest Idaho, a Nonprofit Association) the person serving as Secretary/Treasurer shall be elected to the office of Vice Chair, the person serving as Vice Chair shall be elected as Chair-Elect and the person serving as Chair-Elect shall be elected Chair.*
- Section 4. *Duties.*
- a. *Chair: The Chair shall be the chief executive officer of COMPASS. The Chair shall preside over all meetings of the Board, and shall see that all orders and resolutions of the Board are carried into effect, subject, however, to the right of the Board to delegate any specific power or authority. The Chair shall be a member of and chair the Executive Committee.*

As Amended **August 17, 2009** _____, 20
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b. *Chair-Elect: The Chair-Elect shall perform the duties and exercise the powers of the Chair in case of the Chair's illness, disability or temporary absence and shall perform such other duties as may, from time to time, be granted or requested by the Board. The Chair-Elect shall be a member ~~of and serve as vice chair~~ of the Executive Committee.*

c. *Vice Chair: The Vice Chair shall perform the duties and exercise the powers of the Chair in case of the Chair and Chair-Elect's mutual illness, disability or temporary absence and shall perform such other duties as may, from time-to-time, be granted or requested by the Board. The Vice Chair shall be a member of the Executive Committee.*

d. *Secretary/Treasurer: The Secretary/Treasurer shall:*

- * *Give, or cause to be given, notice of all meetings of the Board and its standing committees in compliance with the open meeting law;*
- * *Keep, or cause to be kept, the minutes, books, and records of the financial statements and accounts of COMPASS;*
- * *Oversee COMPASS' compliance with the public records law;*
- * *Monitor, or cause to be monitored, the financial affairs of COMPASS and report periodically to the Executive Committee;*
- * *Create, or cause to be created, at the beginning of each meeting of the Board a roster of Voting ~~Directors~~Members and Alternate Voting ~~Directors~~Members who are in attendance; and*
- * *Be a member of the Executive Committee.*

Section 5. *Removal of Officers. The Board may remove from office any officer upon two-thirds (2/3) majority vote. -If any member of the Board wishes to remove an officer, that Board member shall give at least thirty (30) ~~days~~days' notice of intent to remove such officer to both the officer and to the Board. -Any officer subject to removal proceedings shall not take part in the voting to remove them.- An officer who is removed shall continue on the Board and retain full voting privileges as long as they remain a Voting ~~Director~~Member.*

Section 6. *Appointment of Officers upon Removal or Resignation. Upon the removal or resignation of an officer, the Board shall appoint a Board member to fill such vacant office. -The appointed officer shall serve out the remainder of the term of the removed officer or the officer who resigned.*

Section 7. *Delegation of Powers. The Board may delegate any of the powers and duties appropriate to the functioning of COMPASS to any officer, employee, or agent of*

COMPASS.

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ARTICLE II.

MEETINGS

- Section 1. *Place of Meetings. All meetings of the Board shall be held at its principal office, or at such other place as the Board may order or direct before the call of such meeting. The time and place of such meetings shall be stated in the notice or call for the meetings.*
- Section 2. *Regular Meetings. Regular meetings of the Board shall be held on the third Monday of ~~each month~~ December, March, June and September of each year, if not a legal holiday, and if a legal holiday, then on the first Monday following which is not a legal holiday. -All business, which the Board is authorized and empowered to take up at such a meeting, may be transacted without further or special notice.*
- Section 3. *Special Meetings. Special meetings of the Board may be called at any time by the representatives of any three (3) General or Special Purpose Members serving notice upon the Secretary/Treasurer of COMPASS; provided however, that all General and Special Purpose Members of the Board be given adequate notification as provided herein.*
- Section 4. *Notice or Call for Meetings: Association representatives shall be notified of each regular or special meeting of the Board at least forty-eight (48) hours in advance of each meeting. Notification shall include, at a minimum, the meeting location, meeting time and proposed agenda. Notification may be delivered via email, regular mail, ~~facsimile~~ or hand delivery. Annually, at the last regular meeting of a calendar year, a schedule of regular meetings for the following year shall be adopted and distributed in a manner determined by the Board.*
- Section 5. *Quorum. A quorum shall consist of a ~~simple~~ majority of all the Association representatives of General and Special Purpose Members.*
- Section 6. *Presiding Officer. The ~~Chairperson~~ Chair shall preside at all meetings. -In the absence of the ~~Chairperson~~ Chair, the Chair Elect shall preside. -In the absence of the ~~Chairperson~~ Chair and the Chair Elect, the Vice ~~Chairperson~~ Chair shall preside. -In the absence of all these officers, the Board shall select a temporary ~~Chairperson~~ Chair for the meeting.- The Secretary/Treasurer shall act as Secretary at all meetings of the Association, but in the Secretary/Treasurer's absence, the presiding officer may appoint any person to act as Secretary for that meeting. Should the Secretary/Treasurer be the presiding officer, as provided above, the Secretary/Treasurer may appoint any person to act in the capacity of Secretary for that meeting.*

Section 7. *Rules of Order. The rules contained in the current edition of Roberts Rules Newly Revised generally shall govern in all cases to which they are applicable and in which they are not inconsistent with these Bylaws, the ~~Second~~Third Restated And Amended Joint Powers Agreement and Articles of Reformation and Organization ~~Of~~ ~~The~~of the Community Planning Association of Southwest Idaho, a Nonprofit Association, and any special order that may be adopted by the Board.*

ARTICLE III.

VOTING

Section 1. Voting ~~Directors~~Members. Voting ~~Directors~~Members and Alternate Voting ~~Directors~~Members shall be selected by their appointing agency and approved, when required, by the COMPASS Board as provided in Section 6.1.7 of the ~~Second~~Third Restated ~~And~~and Amended Joint Powers Agreement and Articles of Reformation and Organization ~~Of The~~of the Community Planning Association of Southwest Idaho, a Nonprofit Association, except that the following stipulation may apply to Special Purpose Members. Namely, each Special Purpose Member shall be represented by one (1) Voting ~~Director~~Member, except that the total number of Voting ~~Directors~~Members from a single class of special districts with similar responsibilities and authorities shall not exceed three (3) Voting ~~Directors~~Members. In the event that more than three (3) membership applications are received from Special Purpose Members with similar responsibilities and authorities, the Board shall apportion the representation for the class of Special Purpose Members in an appropriate and equitable manner through resolution of the Board.

Section 2. Authority to Vote. -A Voting ~~Director~~Member is entitled to vote on any matter which comes before the Board or before any COMPASS committee or task force of which the Voting ~~Director~~Member is a duly appointed member, provided the Voting ~~Director's~~Member's member agency is current in the payment of its membership dues and all other proper assessments. ~~Similarly, All general~~Aan approved ~~Alternate Members, as provided in Section 6.1.7.E of the Third Restated and Amended Joint Powers Agreement and Articles of Reformation and Organization of the Community Planning Association of Southwest Idaho, a Nonprofit Association, shall have the authority to vote as a Voting Members on behalf of the members for whom he or she is they are serving, provided the Voting Member's member is current in the payment of its dues and other proper assessments. All~~ membership dues assessments are due and payable upon receipt of each invoice. Any ~~General Member~~member agency that fails to pay any assessment in full within thirty (30) days (or such other period of time as may be requested by the ~~General Member~~member and approved by the COMPASS Board) after the due date shall be considered delinquent and in violation of this section. Written notice of delinquency shall be sent ~~by certified mail, return receipt requested,~~ to the Mayor and City Clerk, or Chair of the Commission and County Auditor of the ~~General Member~~member agency involved. Upon non-payment of the full assessment within thirty (30) days of receipt of the delinquency notice, that ~~General Member~~member agency will be deemed to have voluntarily withdrawn its

membership in COMPASS. No representative of that government agency shall thereafter be allowed to vote on any matter coming before the COMPASS Board or any COMPASS subcommittee until and unless ~~general~~ membership dues assessments are fully paid retroactively or until the COMPASS Board takes some alternative action to reinstate the government's status as a ~~General Member~~member agency.

Section 3. Voting. All matters before the Board shall be disposed of by ~~simple~~ majority vote of all votes cast by Voting ~~Directors~~Members present at the meeting unless otherwise provided in these Bylaws, the ~~Second~~Third Restated ~~And~~and Amended Joint Powers Agreement and Articles of Reformation and Organization ~~Of The~~of the Community Planning Association of Southwest Idaho, a Nonprofit Association, and any special order that may be adopted by the Board.

Section 4. Votes ~~Per~~per Voting ~~Director~~Member. Three voting alternatives exist. Unless otherwise provided, Alternative A (one vote per Voting ~~Director~~Member) shall be used.

- A. One vote per Voting ~~Director~~Member:
Each Voting ~~Director~~Member casts one and only one vote.
- B. Weighted Voting:
Voting ~~Directors~~Members from each General and Special Purpose Member cast a number of votes equal to the member agency's Association membership dues as provided below.
- C. Intra-County Voting:
Only Voting ~~Directors~~Members from within one county cast a vote.

Section 5. Weighted Voting. Weighted voting may be used when all Voting ~~Directors~~Members from any General Member ~~requests~~request weighted voting after a matter is properly before the Board and before the question is called or the vote is held. In the event weighted voting is requested:

- A. Each General and Special Purpose Member represented at the Board meeting by one or more Voting ~~Directors~~Members will be granted one vote for each dollar it contributes as its membership dues to COMPASS in the current fiscal year as provided in the most recently adopted COMPASS Unified Planning Work Program and Budget.
- B. In the event more than one Voting ~~Director~~Member is present for a General Member, the votes for that General Member shall be divided equally

among the member's Voting ~~Directors~~Members present at the time the vote is held.

- C. The Secretary/Treasurer will determine and announce, or cause to be determined and announced, the number of votes assigned to each Voting ~~Director~~Member. The Chair will read the number of votes assigned to each member agency before the vote.
- D. A roll-call vote will be held.

Section 6. *Intra-County Voting. Intra-county voting may be used according to the provisions of this section when any matter properly before the Board pertains overwhelmingly within the borders of one county. Examples of such matters include, but are not limited to:*

- * *Setting transportation project priorities when all such projects are within the borders of one county;*
- * *Approving a Transportation Improvement Program when the program applies only within the borders of one county;*
- * *Approving a ~~Long Range Transportation Plan~~long range transportation plan when the plan applies only within the borders of one county;*
- * *Approving an expenditure of funds when the funds are both generated and expended within the borders of one county; and*
- * *Adopting air or water quality recommendations or strategies for inclusion in official State Implementation Plans when the recommendations or strategies apply only within the borders of one county.*

The Chair may optionally determine, before distributing an agenda for any regular or special meeting of the Board, whether any item on the agenda is likely to qualify for intra-county voting and shall so designate on the agenda. In addition any Voting ~~Director~~Member may, at any meeting of the Board, request consideration of intra-county voting for any item on the agenda.

In either case, before such a matter may properly be placed before the Board, the Chair shall determine in a manner generally provided by Roberts Rules of Order whether to invoke intra-county voting. In the event intra-county voting is used:

- A. *The Chair will announce that intra-county voting will be used to resolve the matter before the Board and designate which county's Voting ~~Directors~~Members may vote.*

- B. Only Voting ~~Directors~~Members present and representing General and Special Purpose Members in that county may cast a vote on the matter.
- C. A **simple** majority of Voting ~~Directors~~Members present from that county is required to approve the matter before the Board.
- D. Weighted voting within the county may be utilized as provided elsewhere in this section.

ARTICLE IV.

EXECUTIVE DIRECTOR

- Section 1. *Appointment.* The Board shall appoint an Executive Director as provided in Section 6.1.15 of the ~~Second~~Third Restated ~~And~~and Amended Joint Powers Agreement and Articles of Reformation and Organization ~~Of The~~of the Community Planning Association of Southwest Idaho, a Nonprofit Association.
- Section 2. *Powers and Duties.* The Executive Director may enter into any contract or execute in the name of COMPASS all deeds, bonds, mortgages, contracts, and other documents and agreements as may be authorized by the Board in the approved ~~work program and budget~~Unified Planning Work Program and Budget or by other action of the Board. The Executive Director shall be the disbursing officer of COMPASS for all funds made available thereto. -The Executive Director shall also have the general powers and duties of supervision and management, including but not limited to, employment, hiring and dismissal of members of the staff. The Executive Director shall have the emergency authority to act to protect the rights and interests of COMPASS as they relate to the approved ~~work program and budget~~Unified Planning Work Program and Budget, pending confirmation by the Board.
- Section 3. *Committee Assignments.* The Executive Director or a designated delegate shall be an ex-officio member of any special committee or task force of COMPASS and each General and Special Purpose Member and shall periodically attend meetings of organizations involved in planning within southwest Idaho.
- Section 4. *Conditions of Employment.* Salary and other conditions of employment for the Executive Director shall be established by the Board upon recommendation by the Executive Committee.
- Section 5. *Regular Reporting Required.* The Executive Director shall monthly prepare a summary of significant staff activities which have taken place during the prior month and provide it as an item on the agenda of each regular meeting of the ~~Board~~Executive Committee. The packet for each regular meeting of the Executive Committee shall be distributed to the entire Board.

ARTICLE V.

MEMBERSHIP DUES

Section 1. General Members. Membership dues for General and Special Purpose Members shall be determined consistently with Section 6.1.6G of the ~~Second~~Third Restated ~~And~~and Amended Joint Powers Agreement and Articles of Reformation and Organization ~~Of The~~of the Community Planning Association of Southwest Idaho, a Nonprofit Association. ~~At the time of adoption of these Bylaws, the per capita fee is seventy-five cents (\$.75).~~

Section 2. ~~Special Purpose Members. Membership dues for Special Purpose Members shall be annually determined by the Board.~~

~~Section 3.~~ Ex-Officio Members. Ex-Officio members pay no membership dues.

Article VI.

AUTHORITY

The Board of Directors has the primary responsibilities listed below. The Board may take other actions not listed here as appropriate to govern the Association.

- Elect Board officers
- Approve the addition of new members to the Association, if any
- Approve regional long range transportation plan and amendments to the regional long-range transportation plan
- Approve Transportation Improvement Program
- Approve the Unified Planning Work Program and Budget and revisions to the Unified Planning Work Program and Budget
- Hire and oversee the Executive Director
- Review and approve the annual performance review of the Executive Director conducted by the Executive Committee, and approve a salary adjustment or other compensation arrangements, if any.
- Approve annual state and federal legislative positions
- Approve three year strategic plan, as needed
- Approve grant applications, where COMPASS is grantor.
- Approve annual population estimates.
- Approve annual membership dues
- Approve membership on standing committees
- Approve COMPASS integrated communications plan as needed, but not less than every three years.

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- Approve updates to Financial Policy, as needed.
- Approve updates to Personnel Policy, as needed.
- Review and approve Board policies, as needed

ARTICLE ~~VII~~VIII.

STANDING COMMITTEES

Section 1. *Open Meetings and Public Records. All meetings of committees established and authorized under this section shall be conducted according to and be subject to the same open meeting law and public records provisions as provided in Sections 6.1.7K and 6.1.7L, respectively, of the ~~Second~~Third Restated ~~And~~and Amended Joint Powers Agreement and Articles of Reformation and Organization ~~Of The~~of the Community Planning Association of Southwest Idaho, a Nonprofit Association.*

Section 2. *-Executive Committee:*

- A. *Establishment. An Executive Committee is hereby established as a standing committee of the Board.*
- B. *Membership. The Executive Committee shall be composed of the following Voting Directors:*
 - 1. *All four Board Officers;*
 - 2. *The mayor of each General Member that is an incorporated city with a current population greater than 25,000 according to the most recent population estimates adopted by the Board;*
 - 3. *The chair of each county commission;*
 - 4. *The president of each single county-wide highway district commission;*
 - 5. *Two (2) mayors of General Members who are incorporated cities with a current population of 25,000 or fewer according to the most recent population estimates adopted by the Board and who shall annually be selected by the representatives of the cities who fit into that classification; provided, however, that the total number of mayors on the Executive Committee from this grouping of smaller cities shall not exceed two (2); and provided, further, that one of the selected cities*

must be located in Canyon County and the other selected city must be located in Ada County;

6.- The Chair of one of the highway districts located in Canyon County;
and

7. The immediate past Chair;

7.—C. Limitation. Notwithstanding Sections 2.B.2 through 2.B.-6, there shall be no more than one Voting **Director**Member on the Executive Committee from any member agency.

8.—D. Elected Official; Alternate. All Executive Committee members shall be currently elected local government officials. Elected officials from the same member agency may serve as an alternate for an absent Executive Committee member at the direction of the absent Executive Committee member. Non-elected officials on the list of alternates approved annually by the Board may also serve in place of an absent Executive Committee member at the direction of the absent Executive Committee member.

G. E. Authority. The Executive Committee is empowered to act on behalf of the COMPASS Board only in the following instances:

_____ **1.*** To **authorize**receive monthly status updates from the **Chairman**Regional Transportation Advisory Committee (RTAC) chair on the work of the RTAC committee.

* To form work groups to work with COMPASS as needed to provide input, technical support and/or feedback on planning activities. Each work group shall have a charter approved by the Executive **Director to execute grant documents**Committee, specifying the type of members to include, the tasks to accomplish and **other agreements necessary**the timeline for **the conduct of COMPASS business**;those tasks.

_____ **2.*** To receive periodic status updates from staff liaisons to the active authorized work groups on the activities of those work groups.

* To review the charter of each work group at least once per year and update as appropriate.

- * To receive periodic status updates from staff on the status of tasks and activities identified in the annual Unified Planning Work Program and Budget.
- * To provide guidance to management and to establish reasonable, but not absolute, assurance regarding internal policies, procedures and controls for the sound operation of COMPASS.
- * To approve grant applications, ~~pending confirmation by~~where COMPASS is the ~~Board;~~applicant.
- ~~3.*~~ To approve formal responses to local, state, regional and federal issues affecting COMPASS' planning process; ~~pending confirmation by the Board;~~
- ~~4.*~~ To authorize the ~~Chairman~~Chair and/or Executive Director to enter into agreements with other local, state, regional, federal and private agencies which expedite COMPASS' planning process; ~~pending confirmation by the Board;~~
- ~~5.*~~ To commit COMPASS staff to address local planning issues, which are outside the current ~~work program~~Unified Planning Work Program and ~~budget~~Budget but for which prompt response is essential and for which COMPASS participation is deemed desirable, pending confirmation by the Board;
- ~~6.*~~ To approve ~~minor amendments to the Transportation Improvement Program and the current work program and budget,~~ pending confirmation by the Board;
- 7. ~~To approve~~ preliminary versions of the ~~work program and budget~~Unified Planning Work Program and Budget for purposes of federal grant application and distribution to members for their use in budgeting, pending confirmation by the Board;
- 8. * ~~To~~ accept non-policy documents such as the annual audit, Development Monitoring Reports, Quarterly Status Reports, Financial Reports, etc.; ~~and.~~

* To approve minor amendments to the current Unified Planning Work Program and Budget.

* To approve amendments to and priorities in the Transportation Improvement Program.

* To conduct an annual performance review of the Executive Director ~~and recommend any proposed changes in~~, report the results of its evaluation and make a recommendation for salary ~~and adjustment or other conditions of employment~~ compensation arrangements, if any, to the full Board for its approval at the regularly scheduled June Board meeting.

9. F. Dissenting Votes. If there are two or more dissenting votes from the voting members of the Executive Committee present when an action item is voted upon, that action item shall be referred to the full Board for consideration and action.

Section 3. Other Standing Committees:

~~A.~~ Establishment. The following are hereby established as other standing committees of the Board:

~~1. Demographic Advisory Committee. The purpose of this committee is to assist COMPASS staff and the Board by preparing and recommending population estimates and forecasts to the Board for application in all COMPASS' planning activities.~~

~~2. Finance Committee. The purpose of this committee is to provide guidance to management and to establish reasonable, but not absolute, assurance regarding internal policies, procedures and controls for the sound operation of COMPASS.~~

~~3. Public Participation Committee. The purpose of this committee is to encourage community involvement in transportation planning issues in the COMPASS planning area.~~

~~4. Regional Geographic Information System Advisory Committee. The purpose of this committee is to be a~~

~~coordinated body of co-operative geographic information systems professionals providing a technical forum to promote compatibility of data and the expansion of data and to advise COMPASS on investment in and policies regarding geographic information systems. The committee will also be a forum for exchanging ideas and data related to regional geographic information.~~

~~5. Regional Technical Advisory Committee. Regional Transportation Advisory Committee. The purpose of this committee is to assist COMPASS staff and the Board by reviewing and recommending appropriate action(s) to the Board with regard to all transportation-related matters to come before the Board. RTAC is charged with the following responsibilities:~~

~~6. Transportation Modeling Advisory Committee. The purpose of this committee is to assist COMPASS staff in maintaining and improving the bi-county transportation forecast model.~~

~~* RTAC has major responsibility in the development and review of the regional long range transportation plan. During periods of an update, a subcommittee may meet frequently in order to provide timely input into the development process. Amendments and other necessary review will be completed by the committee as a whole.~~

~~* RTAC has major responsibility in the development of the Transportation Improvement Program (TIP). Work in this area includes the review and recommendations of priorities for federal funding requests, review of the TIP and related documents, development of prioritization criteria, review of TIP schedules, and balancing Transportation Management Area funds.~~

~~* RTAC contributes to the development of the Unified Planning Work Program (UPWP) by presenting a realistic perspective of the program needs of the various implementing and planning agencies. Work in this area includes identifying tasks and activities to be considered for inclusion in the UPWP and prioritization of those tasks.~~

* RTAC follows the approved Unified Planning Work Program and Budget and schedule of activities. If any agency identifies a need to deviate from the adopted Unified Planning Work Program and Budget or initiate any special studies that have any bearing on the present or proposed transportation system, it will be the responsibility of the agency to bring this to the attention of RTAC for consideration. Actions, if any, are recommended to the Executive Committee for consideration.

* The Executive Committee may use RTAC to review and comment on a variety of special transportation related projects, Comprehensive Plan Amendments, major zoning reviews, public and/or private development/redevelopment projects, etc. Work in this area is anticipated to be of a short-term nature and shall be authorized by the Executive Committee prior to RTAC and staff involvement.

* RTAC members constitute a primary communications link between COMPASS and its members. As such RTAC members are expected to represent their respective agencies' at the meetings and to communicate to their agencies information regarding COMPASS plans, studies, and other activities.

* The RTAC chair, on behalf of RTAC, will submit a monthly status report on its activities to the Executive Committee.

~~B.~~ Membership. The number and appointment of membership on other standing committees shall be reviewed and approved annually by the Board at the first regular Board meeting of each calendar year.

~~C. **Bylaws. Bylaws for other standing committees shall be prepared and may be amended from time to time by each standing committee. Bylaws provisions become effective only upon ratification by the Board.**~~

Section 4. Other Committees. The Board may from time to time create other committees ~~and~~, work groups, or task forces as it sees fit. ~~Such committees and, work groups, or task forces shall be composed of such individuals as the Board may direct and shall have only the authority, powers, duties, and responsibilities as may be necessary and as the Board may determine. COMPASS maintains a policy of meaningful participation by the public in all of its activities. The Board shall, therefore, consider the inclusion of members of the public in the committees, work groups, and task forces it establishes.~~

ARTICLE VII.

GENERAL PROVISIONS

Section 1. *Books and Records.* COMPASS shall maintain adequate and correct books, records and accounts of all its obligations, properties, assignments, and other such records or accounts as are generated. -All such books, records and accounts shall be kept at its main office and shall be open to inspection by any General or Special Purpose Member or Voting Director at any time.

Section 2. *Amendment.* These Bylaws may be amended or repealed and replaced by the adoption of such new Bylaws as may be approved by a two-thirds (2/3) vote of the Board at any regular meeting provided, however, that such amendment(s) shall be introduced at one regular meeting of the Board and may not be voted upon before the next subsequent regular meeting of the Board.

~~ADOPTED: March 1, 2000~~

~~Amended: January 22, 2001~~

~~Amended: June 18, 2001~~

~~Amended: September 27, 2004~~

As Amended ~~August 17, 2009~~ _____, 20

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COMPASS BOARD AGENDA ITEM VII-B

DATE: February 23, 2015

Topic: New Project Priorities for FY2016-2020 Regional Transportation Improvement Program (TIP)

Request/Recommendation:

COMPASS staff seeks Board approval of new project priorities for the Draft FY2016-2020 TIP as presented in Attachment 1. Priorities are recommended as presented by Valley Regional Transit's (VRT) Regional Coordination Council (RCC), the VRT Board, and the Regional Technical Advisory Committee.

Background/Summary:

Applications for new projects for the FY2016-2020 TIP were due November 14, 2014. Priorities (including project summaries) for the following Federal Transit Administration (FTA) programs are provided in Attachment 1:

- FTA 5310 (funds for the elderly and persons with disabilities) - Boise Urbanized Area
- FTA 5307 (formula funds), 5310, and 5339 (capital funds) - Nampa Urbanized Areas
- FTA 5310 and 5311 (rural formula funds) - rural areas

Applications were not accepted for the following programs for this cycle:

- FTA 5307 and FTA 5339 in the Boise Urbanized Area
 - All funds recommended to cover overages for the multimodal center.
- Surface Transportation Program (STP) – Transportation Management Area (TMA)
 - Applications will be accepted three years prior to funds becoming available.
- STP – Urban
 - This program is over programmed at this time.
- Transportation Alternative Program (TAP) - TMA
 - The TMA Balancing Committee requested COMPASS not accept new applications.

A scoring summary is provided in Attachment 2, including additional details on the scoring process. The financial worksheet, Attachment 3, shows how each program balances.

Implication (policy and/or financial):

This is the first step for adding new projects in the Draft FY2016-2020 TIP update process. Projects cannot move forward if they are not included in the Draft FY2016-2020 TIP.

More Information:

- 1) Attachment 1 – Recommended Priorities
- 2) Attachment 2 – Scoring Summary
- 3) Attachment 3 – Financial Worksheet
- 4) For detailed information contact: Toni Tisdale, Principal Planner, at 475-2238 or ttisdale@compassidaho.org.

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Recommended Priorities

New Projects for the FY2016-2020 Transportation Improvement Program
(highlighted projects are recommended for funding)

FTA 5310 Large Urban (Boise Urbanized Area)

| Project / Applicant | Description | Total Application | Priority |
|--|---|--|--|
| Acquisition of Service – Eagle, Meridian, Garden City, and Boise (FY2016) Valley Regional Transit | The 5310 Acquisition of Service invoices transportation providers for a flat rate trip charge that is determined to be fair and reasonable. Eligibility includes seniors 65+ and persons with disabilities. Contracts can be with multiple agencies in order to offer effective mobility options in an efficient manner. Technology is being developed to coordinate trips and provide regional connectivity. Trips originating in the large urban areas into the rural Ada and Canyon County (Greenleaf, Kuna, Melba, Notus, Parma, Star, Wilder, and the unincorporated area) are allowable under this program. | \$311,096 \$259,246 federal \$51,850 local | 1 |
| Acquisition of Service – Eagle, Meridian, Garden City, and Boise (FY2017) Valley Regional Transit | The 5310 Acquisition of Service invoices transportation providers for a flat rate trip charge that is determined to be fair and reasonable. Eligibility includes seniors 65+ and persons with disabilities. Contracts can be with multiple agencies in order to offer effective mobility options in an efficient manner. Technology is being developed to coordinate trips and provide regional connectivity. Trips originating in the large urban areas into the rural Ada and Canyon County (Greenleaf, Kuna, Melba, Notus, Parma, Star, Wilder, and the unincorporated area) are allowable under this program. | \$342,000 \$273,600 federal \$68,400 local | *FY2017 Not accepted in urban area |

*The application guide outlined that only FY2016 applications would be accepted for the large urban area in this cycle. Future application cycles will likely recommend funding projects multiple funding years.

FTA 5307 Small Urban (Nampa Urbanized Area)

| Project / Applicant | Description | Total Application | Priority |
|--|---|---|----------|
| Bus Stop Enhancement, Middleton Valley Regional Transit | Relocate the bus stop on SH-44 and install a shelter. | \$20,000 \$16,000 federal \$4,000 local | 1 |
| Rideshare Platform ACHD Commuteride/ Valley Regional Transit | To purchase a rideshare platform with modifications to assist current transit providers with increasing ridership. The platform will be a single source for members of the community to find smart transportation options to include: carpooling, vanpooling, bus routes and bike buddies. The back end of the platform will provide transit providers with necessary data to increase routes based on demand as well as assist with marketing efforts. | \$59,500 \$47,600 federal \$11,900 local | 2 |
| Commuteride Replacement Vans ACHD | Replace three Commuteride vehicles (15-passenger) that are beyond their useful life. | \$127,500 \$102,000 federal \$25,500 local | 3 |
| College of Western Idaho Entrance and Roundabout, Nampa Valley Regional Transit | To accommodate the burgeoning need for alternative transportation services, installation of public improvements to facilitate access to a bus transport/park & ride facility located by the CWI campus. | \$779,064 \$623,251 federal \$155,813 local | 4 |

| Project / Applicant | Description | Total Application | Priority |
|---|---|---|----------|
| Park and Ride, Middleton Valley Regional Transit/ City of Middleton | Construct a Park & Ride lot and bus shelter in the City of Middleton at Piccadilly Park, which is located on SH-44 across the street from the Middleton Middle School. The proposed project would include: bus shelter, parking lot, sidewalk, curb, gutter, lighting, drainage, and some landscaping and some road/sidewalk improvements on West 4 th Avenue North and SH-44 for added safety and connectivity. The City recently purchased the 5.5 acre parcel to develop a park, 1.5 acres of which is designated for the Park and Ride lot. The bus shelter would be adjacent to the park. | \$1,040,492 \$832,394 federal \$208,098 local | 4 |
| University District Multimodal Connectivity, Nampa City of Nampa | This project will improve access to transit through bicycle and pedestrian facility improvements in Nampa's central core near the University District, expanding facilities that provide multimodal transportation by adding a bicycle boulevard, shared use lanes, and a pedestrian-activated signal at a busy crossing. Includes three sub-applications: Sherman Street Shared Use Lane, 10 th Avenue South Bike Boulevard from South Nampa to Downtown Nampa, and Seventh Street South Multimodal Safe Crossing. | \$478,000 \$382,400 federal \$95,600 local Partial funding of \$358,000 total, \$286,400 federal | 6 |
| South Nampa Multimodal Connectivity City of Nampa | This project consists of three bike and pedestrian crossing improvements with bike boulevard connects to transit stops along 12 th Avenue South and East Greenhurst Road. Includes three sub-applications: Powerline Road/Blakeslee Drive Rapid Flashing Beacon Crossing and Bike Boulevard, Lake Lowell Avenue/Mason Lane Rapid Flashing Beacon and Shared Use Bike Lanes, and Iowa Avenue/Stanford Street Rapid Flashing Beacon Crossing and Shared Use Bike Lane. | \$520,000 \$416,000 federal \$104,000 local | 7 |
| YMCA Bus Stop Path and Sidewalk, Caldwell City of Caldwell | Asphalt path behind the Caldwell YMCA and Sidewalk on both Indiana and Ustick connecting schools and neighborhoods to bus stop. | \$493,000 \$394,000 federal \$98,600 local | 8 |

FTA 5310 Small Urban (Nampa Urbanized Area)

| Project / Applicant | Description | Total Application | Priority |
|---|---|---|----------|
| Acquisition of Service – Caldwell, Nampa, and Middleton (FY2016) Valley Regional Transit | The 5310 Acquisition of Service invoices transportation providers for a flat rate trip charge that is determined to be fair and reasonable. Eligibility includes seniors 65+ and persons with disabilities. Contracts can be with multiple agencies in order to offer effective mobility options in an efficient manner. Technology is being developed to coordinate trips and provide regional connectivity. Trips originating in the small urban areas into the rural Ada and Canyon County (Greenleaf, Kuna, Melba, Notus, Parma, Star, Wilder, and the unincorporated area) are allowable under this program. | \$150,000 \$125,000 federal \$25,000 local | 1 |
| *Demand Response – Caldwell, Nampa, and Middleton (FY2016) Treasure Valley Transit | There is a segment of service that is within the small urban area of Nampa and Caldwell that includes Middleton that was not served, and TVT has received the 5310 Small Urban dollars to continue to fill this gap since FY2013. This Demand Response service goes above and beyond the ADA requirements of the ValleyRide paratransit service which is limited to the ¾ mile requirement. In addition, this service provides valuable matching dollars through Medicaid reimbursement for riders that meet this eligibility. | \$320,000 \$160,000 federal \$160,000 local | 1 |
| Mobility Management Coordinated Marketing, Nampa (FY2016) 64 | This project will provide a mechanism to coordinate the marketing of the transportation network being coordinated through Valley Regional Transit and Treasure Valley Transit to support the transportation needs of older adults and persons with disabilities in the small urban area. The Canyon County Office on Aging (CCOA) will provide services. This grant will support marketing | \$70,000 \$56,000 federal \$14,000 local | 3 |

| Project / Applicant | Description | Total Application | Priority |
|---|---|---|-------------------------------------|
| Valley Regional Transit | those services to the target populations. | | |
| Acquisition of Service – Caldwell, Nampa, and Middleton (FY2017) Valley Regional Transit | The 5310 Acquisition of Service invoices transportation providers for a flat rate trip charge that is determined to be fair and reasonable. Eligibility includes seniors 65+ and persons with disabilities. Contracts can be with multiple agencies in order to offer effective mobility options in an efficient manner. Technology is being developed to coordinate trips and provide regional connectivity. Trips originating in the small urban areas into the rural Ada and Canyon County (Greenleaf, Kuna, Melba, Notus, Parma, Star, Wilder, and the unincorporated area) are allowable under this program. | \$165,000 \$132,000 federal \$33,000 local | **FY2017 Not accepted in urban area |
| *Demand Response – Caldwell, Nampa, and Middleton (FY2017) Treasure Valley Transit | There is a segment of service that is within the small urban area of Nampa and Caldwell that includes Middleton that was not served, and TVT has received the 5310 Small Urban dollars to continue to fill this gap since FY2013. This Demand Response service goes above and beyond the ADA requirements of the ValleyRide paratransit service which is limited to the ¾ mile requirement. In addition, this service provides valuable matching dollars through Medicaid reimbursement for riders that meet this eligibility. | \$352,000 \$176,000 federal \$176,000 local | **FY2017 Not accepted in urban area |

*Demand Response is a door-to-door service for the elderly or persons with a disability, who are unable to use the fixed route transit system.

**The application guide outlined only FY2016 applications would be accepted for the small urban area in this cycle. Future application cycles will likely recommend funding projects in multiple funding years.

Transit funding in rural areas is in competition with other areas, and final priorities are determined by ITD. The following are local priorities for consideration ITD's public transportation rural prioritization process.

5310 Rural (FY2016)

| Project / Applicant | Description | Total Application | Priority |
|--|---|--|----------|
| Acquisition of Service – Canyon County (FY2016) Treasure Valley Transit | The 5310 Acquisition of Service invoices transportation providers for a flat rate trip charge that is determined to be fair and reasonable. Eligibility includes seniors 65+ and persons with disabilities. Contracts can be with multiple agencies in order to offer effective mobility options in an efficient manner. Technology is being developed to coordinate trips and provide regional connectivity. Trips originating in the rural areas (Greenleaf, Kuna, Melba, Notus, Parma, Star, Wilder, and the unincorporated area) into the Small or Large Urban jurisdictions of Ada and Canyon counties are allowable under this program. | \$120,000 \$100,000 federal \$20,000 local | 1 |

5310 Rural (FY2017)

| Project / Applicant | Description | Total Application | Priority |
|--|---|--|----------|
| Acquisition of Service – Canyon County (FY2017) Treasure Valley Transit | The 5310 Acquisition of Service invoices transportation providers for a flat rate trip charge that is determined to be fair and reasonable. Eligibility includes seniors 65+ and persons with disabilities. Contracts can be with multiple agencies in order to offer effective mobility options in an efficient manner. Technology is being developed to coordinate trips and provide regional connectivity. Trips originating in the rural areas (Greenleaf, Kuna, Melba, Notus, Parma, Star, Wilder, and the unincorporated area) into the Small or Large Urban jurisdictions of Ada and Canyon counties are allowable under this program. | \$132,000 \$110,000 federal \$22,000 local | 1 |

5311 Rural (FY2016)

| Project / Applicant | Description | Total Application | Priority |
|---|---|---|-----------------|
| *Demand Response, Canyon County (FY2016) Treasure Valley Transit | This is a demand response service that is open to the general public. This service is critical to the rural programs, as it brings in the Medicaid dollars, which are allowable as match. | \$891,692 \$588,976 federal \$302,716 local | 1 |
| Fixed Route Service, Kuna (FY2016) Treasure Valley Transit | Fixed route service with approximately 780 hours of service annually. | \$53,040 \$34,279 federal \$18,761 local | 2 |

*Demand Response is a door-to-door service for the elderly or persons with a disability, who are unable to use the fixed route transit system.

5311 Rural (FY2017)

| Project / Applicant | Description | Total Application | Priority |
|---|---|---|-----------------|
| *Demand Response, Canyon County (FY2017) Treasure Valley Transit | This is a demand response service that is open to the general public. This service is critical to the rural programs, as it brings in the Medicaid dollars, which are allowable as match. | \$1,001,207 \$657,371 federal \$343,836 local | 1 |
| Fixed Route Service, Kuna (FY2017) Treasure Valley Transit | Fixed route service with approximately 780 hours of service annually. | \$58,344 \$37,707 federal \$20,637 local | 2 |

*Demand Response is a door-to-door service for the elderly or persons with a disability, who are unable to use the fixed route transit system.

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Scoring Summary FY2016-2020

COMPASS staff hosted a scoring subcommittee for Valley Regional Transit (VRT), as the Regional Coordination Committee (RCC) (VRT's technical committee) is made up of transit professionals and users, who consider all facets of public transportation projects, and the VRT Board is focused on public transportation issues. The COMPASS Board has final approval authority for projects included in the TIP.

The RCC scoring subcommittee met on December 9, 2014, to prioritize transit applications. During the scoring meeting, VRT requested \$400,000 from FTA 5339 Small Urban funds to cover cost overruns on current technology projects. No new applications were submitted for the FTA 5339 program, although the cost overrun project was added to this program. The University District Multimodal Connectivity project in Nampa was moved from the FTA 5307 Small Urban program to the FTA 5339 Small Urban program. The financial worksheet, showing funding recommendations by program, is provided as Attachment 3.

Applications were not accepted for the following programs for this cycle:

- FTA 5307 and FTA 5339 Large Urban (Boise Urbanized Area)
 - The VRT Board recommended all available funds for these programs to cover the overages on the multi-modal center in downtown Boise.
- Surface Transportation Program (STP) – Transportation Management Area (TMA)
 - RTAC requested applications for the set-aside funds for maintenance projects to occur three years prior to funds becoming available for more efficient programming of maintenance funds. Applications for the FY2019 set aside funds will occur in the next application cycle.
- STP – Urban
 - This program is over programmed at this time. If projects advance from preliminary development (PD) to a funded year, a maintenance set-aside project will be recommended for future application opportunities.
- Transportation Alternative Program (TAP) - TMA
 - The TMA Balancing Committee requested COMPASS not accept new applications for this program for the FY2016-2019 TIP update because of the need for funding flexibility, as there are two large pathway projects programmed in FY2018 and FY2019 that could incur cost overruns.

| Project Name | FY2016 5310 Large Urban | FY2017 5310 Large Urban | FY2016 5310 Small Urban | FY2017 5310 Small Urban | FY2016 5310 Rural | FY2017 5310 Rural | FY2016 5311 Rural | FY2017 5311 Rural | FY2016 5307 Small Urban | FY2016 5339 Small Urban |
|--|----------------------------------|----------------------------------|----------------------------------|----------------------------------|-------------------------|-------------------------|-------------------------|-------------------------|-------------------------------|----------------------------------|
| Acquisition of Service - Eagle, Meridian, Garden City, and Boise, VRT (FY2016) | \$259,000 | | | | | | | | | |
| Acquisition of Service - Eagle, Meridian, Garden City, and Boise, VRT (FY2017) | | \$273,600 | | | | | | | | |
| Acquisition of Service - Caldwell, Nampa, and Middleton, VRT (FY2016) | | | \$125,000 | | | | | | | |
| Acquisition of Service - Caldwell, Nampa, and Middleton, VRT (FY2017) | | | | \$132,000 | | | | | | |
| Acquisition of Service - Canyon County, VRT (FY2016) | | | | | \$100,000 | | | | | |
| Acquisition of Service - Canyon County, VRT (FY2017) | | | | | | \$110,000 | | | | |
| Demand Response - Caldwell, Nampa, and Middleton, TVT (FY2016) | | | \$160,000 | | | | | | | |
| Demand Response - Caldwell, Nampa, and Middleton, TVT (FY2017) | | | | \$176,000 | | | | | | |
| Demand Response, Canyon County, TVT (FY2016) | | | | | | | \$589,000 | | | |
| Demand Response, Canyon County, TVT (FY2017) | | | | | | | | \$657,000 | | |
| Fixed Route Service, Kuna, TVT (FY2016) | | | | | | | \$34,000 | | | |
| Fixed Route Service, Kuna, TVT (FY2017) | | | | | | | | \$38,000 | | |
| Mobility Management Coordinated Marketing, Nampa, VRT (FY2016) | | | \$56,000 | | | | | | | |
| Commuteride Replacement Vans, ACHD | | | | | | | | | \$102,000 | |
| College of Western Idaho Entrance and Roundabout, Nampa | | | | | | | | | \$623,000 | |
| Bus Stop Enhancement, Middleton | | | | | | | | | \$16,000 | |
| Park and Ride, Middleton | | | | | | | | | \$832,000 | |
| Rideshare Platform, ACHD/VRT | | | | | | | | | \$47,600 | |
| *University District Multimodal Connectivity, Nampa | | | | | | | | | \$0 | \$286,400 |
| South Nampa Multimodal Connectivity | | | | | | | | | \$416,000 | |
| **YMCA Bus Stop Path and Sidewalk, Caldwell | | | | | | | | | \$0 | |
| VRT Cost Overruns on Technology Projects | | | | | | | | | | \$400,000 |
| Total | \$259,000 | \$273,600 | \$341,000 | \$308,000 | \$100,000 | \$110,000 | \$623,000 | \$695,000 | \$2,036,600 | \$686,400 |
| ***Estimated Available | \$295,000 | | \$502,000 | | Unknown | Unknown | Unknown | Unknown | \$2,081,000 | \$693,000 |
| Difference | \$36,000 | | \$161,000 | | | | | | \$44,400 | \$6,600 |

Amounts shown in federal portion only

Gray = FY2017 urban applications not accepted

Large Urban = Boise Urbanized Area

Small Urban = Nampa Urbanized Area

* = Project recommended for partial funding, and funds moved from FTA 5307 to FTA 5339

** = Project not recommended for funding due to lack of funding

*** = Remaining funds from previous years is unknown; therefore, COMPASS is unable to provide realistic estimated available amounts.

COMPASS BOARD AGENDA ITEM VIII-A

Date: February 26, 2015

Topic: Communities in Motion 2040 (CIM) Implementation Grant Program Update

Request/Recommendation:

This is an information item.

Summary:

The CIM Implementation Grant Program provides direct support to COMPASS member agencies in local projects consistent with regional goals in *Communities in Motion 2040* (CIM 2040). Grants are provided from local funds that are set aside for matching federal funds spent in the Treasure Valley and directly supporting regional initiatives.

Projects may be a plan, regulatory tool, construction, concept/design, etc., and may be a stand-alone project or a phase/component of a larger project. Board approved basic project eligibility requirements are:

- Located in a downtown area or major activity center identified in CIM 2040
 - Cannot be generic or large-scale (for a corridor or city-wide code application)
- Sponsored by COMPASS General or Special member agency
- Fulfilling at least one of three tasks identified in CIM 2040:
 - Provide better access to transit, bike, and pedestrian facilities to offset congestion
 - Invest in town centers, main streets, and existing infrastructure as identified in CIM 2040
 - Develop specific area plans for activity centers consistent with CIM 2040 and with planned integration of alternative transportation systems

The genesis for the program was in the development of CIM 2040, where a need was identified for a “grant implementation program for member agencies.” After budget adjustments, the program was funded for \$97,000 in FY2014. Three projects were funded; City of Middleton, City of Wilder and City of Kuna.

COMPASS staff will provide a presentation at the February 2015 COMPASS Board meeting as to the status of the three 2014 awards and plans for the 2015 and 2016 programs, including adjusting the application timeline. Staff will also present information describing how the CIM Implementation Grant Program fits in the overall context of implementing the long range transportation plan, the new Project Development Program, and efforts to improve project delivery and timeliness.

Implication (policy and/or financial):

Receiving quality applications for the CIM Implementation Grant Program and adjusting the application timeline for the CIM implementation grants will improve project delivery and success.

More Information:

For detailed information contact Don Matson, at 475-2240 or dmatson@compassidaho.org.

JANUARY 2015 - STAFF ACTIVITY REPORT

| PROGRAM NO. | |
|-------------|--|
| 601 | <p data-bbox="310 170 1373 228">UNIFIED PLANNING WORK PROGRAM DEVELOPMENT AND FEDERAL ASSURANCES</p> <p data-bbox="1263 237 1511 264" style="text-align: right;">MEGAN LARSEN</p> <ul data-bbox="331 273 1495 741" style="list-style-type: none"> • Processed and tracked revenues and expenditures associated with the FY2015 UPWP. • Tracked changes and announcements in the Federal Register and the Daily Digest. • Tracked announcements from funding resources to identify potential grants for COMPASS and member agencies. • Presented a formal policy stipulating the calculation of general membership dues to the Board on January 26, 2015, who approved it. • Started work on a proposal for the Board to consider whether COMPASS should assume the Economic Development District designation for District 3 after receiving authorization to do so from the Board at the January 26, 2015 meeting. • Started work on the five year financial projections for the Finance Committee, which will help to inform the FY2016 UPWP and Budget. |
| 605 | <p data-bbox="310 747 873 774">MULTI-MODAL PLANNING SUPPORT</p> <p data-bbox="1198 783 1511 810" style="text-align: right;">WALT SATTERFIELD</p> <ul data-bbox="331 819 1495 1482" style="list-style-type: none"> • Participated in weekly GoRide coordination meetings with Valley Regional Transit. • Attended the Interagency Working Group meeting on January 13, 2015. • Participated in Meridian Transit Service Committee meeting on January 16, 2015. • Finalized the data plan for the Healthcare Transportation Access working group which met on January 21st and January 27th, 2015. • Presented the rider and non-rider survey results to the Valley Regional Transit Board at their bi-annual meeting on January 21, 2015. • Participated in Regional Park and Ride Committee meeting on January 23, 2015. • Interviewed with Mass Transit Magazine regarding working relationship between MPO and Regional Transit Authority on January 23, 2015. • Received and mapped vendor data for bicycling and pedestrian trips. • Hosted the Active Transportation workgroup meeting to discuss the Regional Bicycle/Pedestrian Plan and Counter Technology Deployment on January 14, 2015. • Hosted the Foundation for Ada/Canyon Trails System meeting on January 21, 2015. • Attended the Activate Treasure Valley meeting on January 21, 2015. |

| PROGRAM NO. | |
|-------------|---|
| 620 | <p data-bbox="310 128 1195 163">GROWTH AND TRANSPORTATION SYSTEM MONITORING</p> <p data-bbox="1300 163 1516 199">CARL MILLER</p> <ul data-bbox="334 199 1516 772" style="list-style-type: none"> • Completed tracking 2014 building permits for the Development Monitoring Report. • Continued geocoding 2014 employment data. • Continued developing “on hold” performance measures, including jobs access, bicycle and pedestrian volumes, intersection density, and automobile level of service. • Invited Demographic Advisory Committee and previous census workshop attendees to complete an online survey regarding potential census training options and schedules. • Provided COMPASS Performance Dashboard training to approximately 20 participants on January 9, 2015. • Presented COMPASS Performance Dashboard to the Regional Technical Advisory Committee on January 28, 2015. • Reviewed FHWA Pavement and Bridge Condition Notice of Proposed Rulemaking on January 22, 2015. • Met with City of Nampa staff to discuss Nampa-specific Performance Dashboard training. |
| 647 | <p data-bbox="310 772 987 808">REGIONAL GROWTH ISSUES AND OPTIONS</p> <p data-bbox="1300 808 1516 844">CARL MILLER</p> <ul data-bbox="334 844 1516 1010" style="list-style-type: none"> • Continued evaluation of Impacts 2050 tool to develop alternative demographic forecasts for the update to CIM 2040. • Completed comprehensive plan review to identify potential conflicts and updates for CIM 2040 Vision. • Updated preliminary plat database. |
| 653 | <p data-bbox="310 1010 870 1045">COMMUNICATION AND EDUCATION</p> <p data-bbox="1354 1045 1516 1081">AMY LUFT</p> <ul data-bbox="334 1081 1516 1650" style="list-style-type: none"> • Prepared the <i>Keeping Up With COMPASS</i> newsletter. • Updated the COMPASS web site. • Posted 1 blog entry, 16 Facebook messages, and 75 Tweets. • Tracked and facilitated issues related to COMPASS and transportation in and with news media. Issued one news release; facilitated two interviews (<i>Idaho Press Tribune</i> on the farm freight study and <i>Mass Transit</i> magazine on the COMPASS/Valley Regional Transit relationship). • Continued transportation funding outreach campaign – initiated radio ads, posted one blog, submitted guest opinion by Councilman Rountree to the local news media, continue social media campaign, updated web page, continued work on a funding display. • Continued work on COMPASS integrated communication plan. • Prepared for the 2015 COMPASS education series; the first speaker (Todd Litman) will speak on February 5 and 6, 2015. • Prepared for the annual COMPASS 101 orientation, to be held February 3, 2015. • Prepared nomination for COMPASS for WTS “Employer of the Year” and developed talking points for acceptance speech. |

| PROGRAM NO. | |
|-------------|---|
| 661 | <p data-bbox="310 128 737 163">COMMUNITIES IN MOTION</p> <p data-bbox="1263 163 1516 199" style="text-align: right;">LIISA ITKONEN</p> <ul data-bbox="331 199 1516 569" style="list-style-type: none"> • Sent an online survey to agricultural producers and processors in southwest Idaho to gather additional data from them for the farm freight study. • Received and reviewed responses to the Request for Cost for consulting services to evaluate the baseline public transportation network and long term public transportation network for <i>Communities in Motion 2040 2.0</i>. • Review Work to Date for CIM 2040 2.0 with the Regional Technical Advisory Committee on January 28, 2015. • Sent first CIM 2040 2.0 quarterly email. • Received the final hard copy of CIM 2040 from the printer. • Continued to work with editor and graphic artist on final CIM 2040 online (interactive PDF) document, summary, and CD to prepare for printing. |
| 685 | <p data-bbox="310 569 1289 604">REGIONAL TRANSPORTATION IMPROVEMENT PROGRAM (TIP)</p> <p data-bbox="1284 604 1516 640" style="text-align: right;">TONI TISDALE</p> <ul data-bbox="331 640 1516 1314" style="list-style-type: none"> • Met with VRT to review projects on January 6, 2015. • Met with ITD and Ada County staff to discuss the Warm Springs pathway project on January 6, 2015. • Met with ACHD staff to discuss funding issues in the STP-Urban program on January 6, 2015. • Met with VRT and Treasure Valley Transit staff regarding a possible project idea for the TIGER program on January 7, 2015. • Met with VRT staff regarding the FTA 5310 program (elderly and persons with disabilities) on January 12 and 26, 2015. Staff is developing new strategies for this program in the urban and rural areas. • Met with ACHD staff on January 23, 2015 to discuss changes to the National Highway System Functional Classification map, maintained by FHWA. • Met with ITD and Ada County regarding the Duck Island pathway rehabilitation project on January 26, 2015. • Created a flow chart for funding and implementing projects. • Analyzed the final Idaho Transportation Investment Program and started working on changes to the TIP based on final program amounts. • Continued developing a new TIP application guide. • Continued training staff who are new to working with TIP tasks. • Continued developing a series of new TIP brochures. |
| 686 | <p data-bbox="310 1314 987 1350">PROJECT/SCOPE DEVELOPMENT PROGRAM</p> <p data-bbox="1295 1350 1516 1386" style="text-align: right;">DON MATSON</p> <ul data-bbox="331 1386 1451 1520" style="list-style-type: none"> • Continued outreach to member agencies to discuss project needs, program goals, data needs, and member funding needs. • Scheduled program discussions with member agencies to occur during February, 2015. |
| 692 | <p data-bbox="310 1520 1208 1556">REGIONAL ASSET and RESOURCE MAINTENANCE REPORT</p> <p data-bbox="1295 1556 1516 1591" style="text-align: right;">DON MATSON</p> <ul data-bbox="331 1591 691 1633" style="list-style-type: none"> • No significant activity. |
| 693 | <p data-bbox="310 1633 883 1669">GRANT RESEARCH AND ASSISTANCE</p> <p data-bbox="1295 1669 1516 1705" style="text-align: right;">DON MATSON</p> <ul data-bbox="331 1705 1490 1871" style="list-style-type: none"> • Monitored grant sources for new grant opportunities and shared with member agencies as appropriate. • Notified grant interest group that the USDOT was authorized \$500 million for TIGER discretionary grants in 2015, continued to monitor program for a Notice of Funds Available (NOFA/grant announcement). |

| PROGRAM NO. | |
|-------------|---|
| 701 | <p data-bbox="310 134 846 163">GENERAL MEMBERSHIP SERVICES</p> <p data-bbox="1182 170 1515 199" style="text-align: right;">SABRINA ANDERSON</p> <ul data-bbox="331 205 1515 730" style="list-style-type: none"> • Hosted the nation-wide webinar <i>Safe Mobility Planning</i> from the American Planning Association on January 21, 2015. • Completed development checklists for White Cloud (Boise), Granton Square (Meridian), Bel Air (Eagle), and St. Luke's Master Plan (Boise). • Met with ITD D3 Staff on Project Design issues on Jan 13, 2015. • Attended Nampa State of the City address on January 21, 2015. • Hosted a monthly coordination meeting with COMPASS and ITD staff on January 14, 2015. • Presented COMPASS Development Protocol and Checklist to the Regional Technical Advisory Committee on January 28, 2015. • Provided CommunityViz support for the City of Nampa. • Attended the Association of Canyon County Highway District's quarterly meeting on January 15, 2015 and introduced the Project Development Program. • Participated in a telephone stakeholder interview for the Deer Flat Regional Bicycle/Pedestrian Plan project sponsored by Canyon Highway District and Nampa Highway District on January 28, 2015. |
| 702 | <p data-bbox="310 743 703 772">AIR QUALITY OUTREACH</p> <p data-bbox="1357 779 1515 808" style="text-align: right;">AMY LUFT</p> <ul data-bbox="331 814 1490 903" style="list-style-type: none"> • Ran three air quality public service announcements on local television stations. • Provided a status report to the Air Quality Board and Idaho Department of Environmental Quality. |
| 703 | <p data-bbox="310 915 751 945">GENERAL PUBLIC SERVICES</p> <p data-bbox="1357 951 1515 980" style="text-align: right;">AMY LUFT</p> <ul data-bbox="331 987 1507 1108" style="list-style-type: none"> • Provided information to the public on demographics, development, funding, and traffic issues. • Completed "Cohort Survival Projection Methods, Assumptions, and Results" for the College of Western Idaho. |
| 705 | <p data-bbox="310 1121 919 1150">TRANSPORTATION LIAISON SERVICES</p> <p data-bbox="1317 1157 1515 1186" style="text-align: right;">MATT STOLL</p> <ul data-bbox="331 1192 1515 1988" style="list-style-type: none"> • Participated in the Caldwell Chamber of Commerce Transportation Committee and the Meridian Transportation Commission. • Attended ITD Board workshop and meeting on January 21 and 22, 2015. Remotely watched ITD's budget presentation to the Joint Senate and House Transportation Committee meeting on January 22, 2015. • Attended the Caldwell Chamber of Commerce Government Affairs Committee meeting. • Attended the Boise Chamber of Commerce Transportation Committee meeting. • Participated in the monthly Activate Treasure Valley meeting. • Participated in Idaho APA Board meeting. • Met with Dave Wallace on January 14, 2015 to discuss issues of interest to COMPASS and ACHD. • Met with Councilmember Elaine Clegg on January 22, 2015 to discuss issues of interest to COMPASS and the City of Boise. • Facilitated a meeting between ITD and IDEQ staff on January 23, 2015 to discuss air quality and its' potential impact upon the transportation system funding in the Treasure Valley. • Provided a presentation to the ACHD Commission regarding COMPASS and what it can do on January 23, 2015. • Participated in Bishop Kelly's Career Day on January 23, 2015. • Attended Urban Land Institute's "Transportation Funding Action Now" in Boise on January 29, 2015. • Attended the WTS annual awards gala on January 29, 2015; COMPASS received the "Employer of the Year" award. |

| PROGRAM NO. | |
|-------------|---|
| 720 | <p>STATE STREET TRANSIT CORRIDOR IMPLEMENTATION</p> <p style="text-align: right;">DON MATSON</p> <ul style="list-style-type: none"> • Attended project team meeting for Collister intersection project on January 15, 2015. |
| 760 | <p>LEGISLATIVE SERVICES</p> <p style="text-align: right;">MATT STOLL</p> <ul style="list-style-type: none"> • Participated in relevant activities in support of Board legislative position statements. • Tracked and reported significant activity in federal and state transportation-related legislative issues. • Continued reviewing Moving Ahead for Progress in the 21st Century Act (MAP-21) and proposed rule-making to determine implications to COMPASS and its membership. • Participated in National Association Regional Councils' monthly Finance Committee and Executive Committee meetings. • Met with Idaho District 12 Senator and Representatives on January 7, 2015 to discuss transportation funding needs within the State of Idaho. • Hosted Idaho Representatives and Senator from District 10 at the Boise Metro Chamber of Commerce Annual Legislative Forum on January 13, 2015. • Met with various Idaho District 14 Senator, Idaho District 20 Senator, and Idaho District 15 Representative on January 30, 2015 to discuss transportation funding needs within the State of Idaho. |
| 761 | <p>BLUEPRINT FOR GOOD GROWTH</p> <p style="text-align: right;">SABRINA ANDERSON</p> <ul style="list-style-type: none"> • Held annual meeting of Blueprint for Good Growth Consortium on January 8, 2015. • Worked on topics and format for future work group |
| 801 | <p>STAFF DEVELOPMENT</p> <p style="text-align: right;">MEGAN LARSEN</p> <ul style="list-style-type: none"> • Attended "Pavement and Bridge Condition Notice of Proposed Rule Making" webinar from FHWA Office of Transportation Performance Management on January 8, 2015. • Attended the Transportation Research Board annual meeting in Washington, DC, January 10 – 15, 2015. • Attended "Level of Service for Pedestrians and Cyclists" webinar from the Association of Pedestrian and Bicycle Professionals on January 21, 2015. • Attended the monthly meeting of the Human Resources Association of the Treasure Valley in Boise on January 21, 2015. • Attended "Safe Mobility Planning" webinar sponsored by the American Planning Association on January 21, 2015. • Attended Microsoft Project training in Boise, January 27-28, 2015. • Attended "Tools for Pedestrian and Bicycle Volume Data Collection" webinar from the Transportation Research Board on January 29, 2015. • Attended "Transportation Funding Action Now" presented by the Urban Land Institute in Boise on January 29, 2015. |
| 820 | <p>COMMITTEE SUPPORT</p> <p style="text-align: right;">MEGAN LARSEN</p> <ul style="list-style-type: none"> • Provided staff support to the COMPASS Board of Directors and standing committees. |
| 836 | <p>REGIONAL TRAVEL DEMAND MODEL</p> <p style="text-align: right;">MARYANN WALDINGER</p> <ul style="list-style-type: none"> • Presented preliminary calibration and validation results of the regional travel demand models – daily, 4pm to 5pm and 5pm to 6pm. • Continued to develop and refine a 7am to 8am model. • Updated traffic count database. |

| PROGRAM NO. | |
|--------------------|---|
| 838 | ON-BOARD TRANSIT and HOUSEHOLD TRAVEL SURVEY MARYANN WALDINGER <ul style="list-style-type: none"> Scheduled for spring 2015. |
| 842 | CONGESTION MANAGEMENT SYSTEM PROCESS MARYANN WALDINGER <ul style="list-style-type: none"> Developed framework and context for the congestion management process, and how that fits within the COMPASS work program. |
| 860 | GEOGRAPHIC INFORMATION SYSTEM MAINTENANCE ERIC ADOLFSON <ul style="list-style-type: none"> Maintained and created regional geographic data layers with a focus on community infrastructure points where basic services can be obtained. Created map documents for member agencies and the public. Provided technical support for a variety of COMPASS processes. Created tools and methodologies to support COMPASS UPWP projects. |
| 862 | REGIONAL DATA CENTER IMPLEMENTATION ERIC ADOLFSON <ul style="list-style-type: none"> Continued work on Regional Data Center setup and server configuration. |
| 991 | SUPPORT SERVICES LABOR MEGAN LARSEN <ul style="list-style-type: none"> Provided general accounting, human resources and administrative support to the agency. |

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COMPASS BOARD AGENDA ITEM IX-B

Date: February 23, 2015

Topic: Status Report – Current Air Quality Efforts

Background/Summary:

The information below provides an update on Treasure Valley air quality.

January Air Quality Monitoring:

The Idaho Department of Environmental Quality reported twelve days with air quality levels in the moderate category and three days with air quality levels in the unhealthy for sensitive groups category in the Treasure Valley during the month of January 2015.

- Six moderate days were attributable to fine particulate (PM_{2.5}) recorded in Ada and Canyon County.
- Six moderate days were attributable to fine particulate (PM_{2.5}) recorded in Canyon County.
- Three unhealthy for sensitive groups were attributable to fine particulate (PM_{2.5}) recorded in Canyon County.

YEAR TO DATE SUMMARY

The table below summarizes the number of good, moderate, and unhealthy to hazardous days recorded since January 1, 2006.

| | Good | Moderate | Unhealthy to Hazardous | Total |
|------|------|----------|------------------------|-------|
| 2006 | 273 | 91 | 1 | 365 |
| 2007 | 227 | 125 | 12 | 364 |
| 2008 | 266 | 99 | 1 | 366 |
| 2009 | 277 | 83 | 5 | 365 |
| 2010 | 321 | 44 | 0 | 365 |
| 2011 | 260 | 99 | 6 | 365 |
| 2012 | 283 | 72 | 11 | 366 |
| 2013 | 276 | 81 | 8 | 365 |
| 2014 | 287 | 75 | 3 | 365 |
| 2015 | 16 | 12 | 3 | 31 |

Notes: 2008 was a Leap Year hence the extra day. In 2007, one day of data is missing for the month of May.

Air Quality Categories:

- Moderate: pollution in this range may pose a moderate health concern for a very small number of individuals.
- Unhealthy for Sensitive Groups: individuals with lung disease, children and older adults are considered sensitive and may experience health effects. The general public is unlikely to be affected.
- Unhealthy / Very Unhealthy: everyone may begin to experience health effects.
- Hazardous: the entire population is more likely to experience serious health effects.

Implication (policy and/or financial):

None.

More Information:

- 1) For more information contact: MaryAnn Waldinger, Principal Planner, at 475-2242 or mwaldinger@compassidaho.org
- 2) For detailed information contact Idaho Department of Environmental Quality: Michael Toole, Regional Airshed Coordinator, at 373-0550 or Michael.Toole@deq.idaho.gov

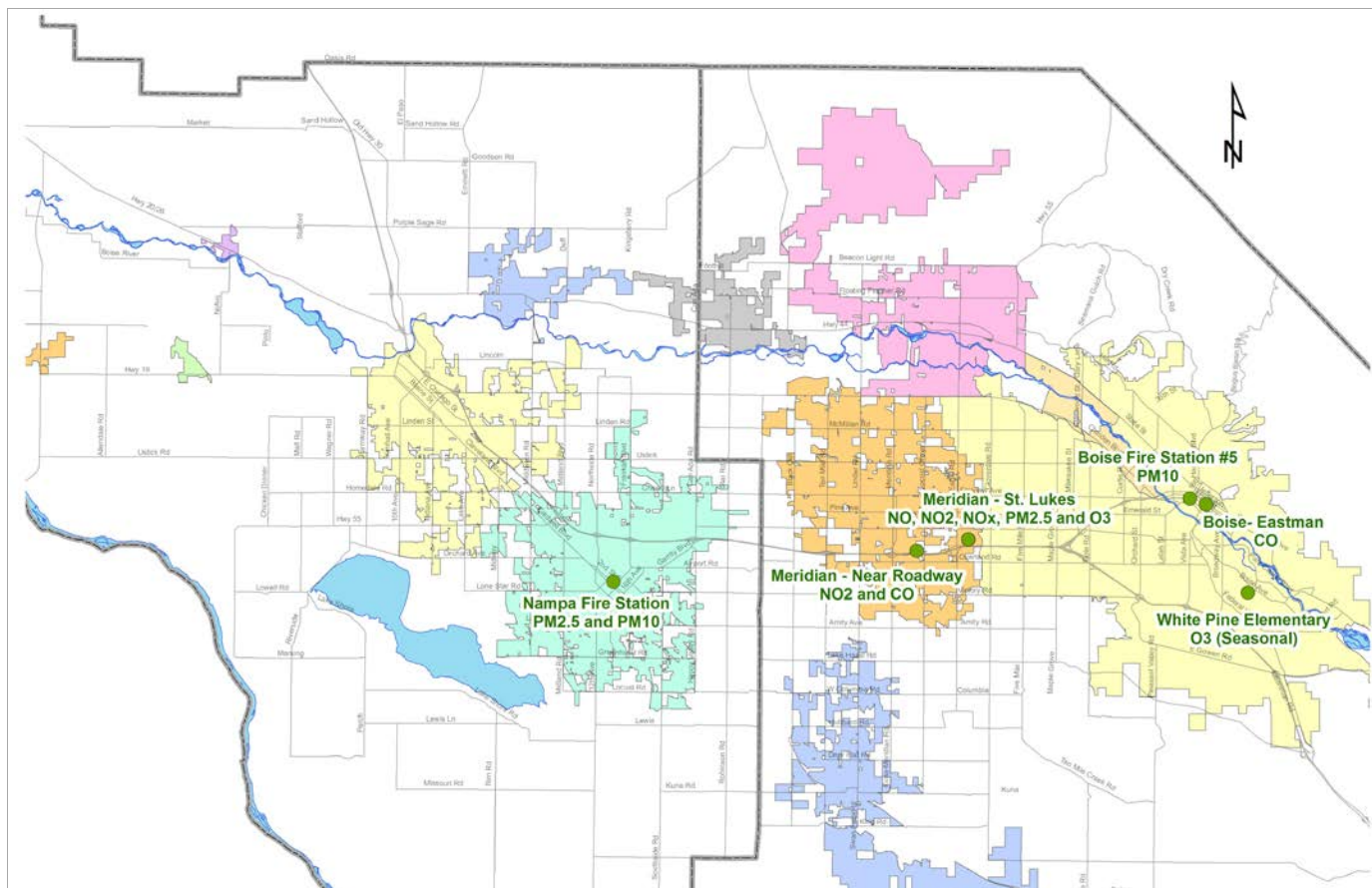


Figure 1: Map of air quality monitoring locations, Ada and Canyon County

Carbon Monoxide (CO)

A colorless, odorless, tasteless gas formed in large part by incomplete combustion of fuel. Human activities (i.e., transportation or industrial processes) are largely the source for CO contamination.

Oxides of nitrogen (NOx)

Oxides of nitrogen; a precursor (building block) of ozone. NOx is a generic term for mono-nitrogen oxides NO and NO₂ (nitric oxide and nitrogen dioxide). They are produced from the reaction of nitrogen and oxygen gases in the air during combustion, especially at high temperatures

Ozone (O3)

A colorless gas with a sweet odor. Ground-level ozone is not a direct emission from transportation sources. It is formed when volatile organic compounds, such as pesticides and solvents, and [NOx](#) combine in the presence of sunlight. Although the ozone in the upper atmosphere protects us from harmful ultraviolet rays, ground-level ozone is the main component of smog.

PM2.5

Fine particulate matter, particles smaller than 2.5 microns in diameter, which are more likely to lodge in human lungs than larger particles.

PM10

Course particulate matter, particles smaller than 10 microns in diameter, which are more likely to lodge in human lungs than larger particles.

DEMOGRAPHIC ADVISORY COMMITTEE

ITEM IX-C

Attendance List

| Member Agency/Name | Jan '15 No Mtg | Feb '15 | Mar '15 | Apr '15 | May '15 | June '15 | July '15 | Aug '15 | Sept '15 | Oct '15 | Nov '15 | Dec '15 | TOTAL |
|---|----------------|---------|---------|---------|---------|----------|----------|---------|----------|---------|---------|---------|-------|
| Nampa Highway District #4/E. Shannon | | | | | | | | | | | | | |
| ACHD/ C. Little | | | | | | | | | | | | | |
| Ada County/R.Beck/B.Danielson | | | | | | | | | | | | | |
| BSU/P. Zhu | | | | | | | | | | | | | |
| Canyon Co. Dev. Services /J. Almeida/P. Nilsson/J. Van Dyke | | | | | | | | | | | | | |
| Canyon Highway District No. 4/K. Knapp | | | | | | | | | | | | | |
| City of Boise/ B. Eggleston | | | | | | | | | | | | | |
| City of Caldwell/B. Billingsley | | | | | | | | | | | | | |
| City of Eagle/ N. Baird Spencer | | | | | | | | | | | | | |
| City of Garden City/J. Thornborrow | | | | | | | | | | | | | |
| City of Kuna/W. Howell | | | | | | | | | | | | | |
| City of Meridian/ B. McClure | | | | | | | | | | | | | |
| City of Middleton/ D. Taylor | | | | | | | | | | | | | |
| City of Nampa/ N. Holm | | | | | | | | | | | | | |
| City of Parma/N. Leigh | | | | | | | | | | | | | |
| City of Star/ N. Mitchell | | | | | | | | | | | | | |
| IDEQ/ D. Luft | | | | | | | | | | | | | |
| ITD / M. Wasdahl | | | | | | | | | | | | | |
| Nampa Highway District #4/E. Shannon | | | | | | | | | | | | | |
| Public Participation Committee/J. Ross | | | | | | | | | | | | | |
| Valley Regional Transit/M. Havey | | | | | | | | | | | | | |
| Ex officio Members | | | | | | | | | | | | | |
| Chamber of Commerce - Ada County/M.Tate | | | | | | | | | | | | | |
| Chamber of Commerce- Canyon Co./T. Kasper | | | | | | | | | | | | | |
| Development Community - Ada County/C.Findlay | | | | | | | | | | | | | |
| Major Utilities / B. Snow/B. Defenbach | | | | | | | | | | | | | |
| Development Community - Canyon County/ G. Manship | | | | | | | | | | | | | |

REGIONAL TECHNICAL ADVISORY COMMITTEE

Attendance List

| Member Agency/Name | Jan '15 | Feb '15 | Mar '15 | Apr '15 | May '15 | June '15 | July '15 | Aug '15 | Sept '15 | Oct '15 | Nov '15 | Dec '15 | TOTAL |
|---|----------------|----------------|----------------|----------------|----------------|-----------------|-----------------|----------------|-----------------|----------------|----------------|----------------|--------------|
| General Members | | | | | | | | | | | | | |
| <i>ACHD/T.Ferch/ J. Lucas</i> | 1 | | | | | | | | | | | | 1 |
| <i>Ada County /R. Beck/M. Leatherman</i> | 1 | | | | | | | | | | | | 1 |
| <i>BSU/N. Nimmmons</i> | 1 | | | | | | | | | | | | 1 |
| <i>Canyon County / P. Nilsson/D. Root/C. Samples</i> | | | | | | | | | | | | | 0 |
| <i>Canyon Highway District #4/C. Hopper</i> | 1 | | | | | | | | | | | | 1 |
| <i>City of Boise/ D. Fluke/ K. Lacey/K. Gallagher</i> | 1 | | | | | | | | | | | | 1 |
| <i>City of Caldwell/R. MacDonald</i> | 1 | | | | | | | | | | | | 1 |
| <i>City of Eagle/N. Baird Spencer</i> | 1 | | | | | | | | | | | | 1 |
| <i>City of Garden City/J. Thornborrow</i> | | | | | | | | | | | | | 0 |
| <i>City of Kuna/W. Howell</i> | 1 | | | | | | | | | | | | 1 |
| <i>City of Meridian/C. Hood</i> | 1 | | | | | | | | | | | | 1 |
| <i>City of Middleton/D. Taylor</i> | | | | | | | | | | | | | 0 |
| <i>City of Nampa/C. Bowman/L. Grady</i> | 1 | | | | | | | | | | | | 1 |
| <i>City of Parma/N. Leigh</i> | | | | | | | | | | | | | 0 |
| <i>City of Star/N. Mitchell</i> | | | | | | | | | | | | | 0 |
| <i>IDEQ/M. Toole</i> | 1 | | | | | | | | | | | | 1 |
| <i>ITD/Amy Schroeder</i> | | | | | | | | | | | | | 0 |
| <i>Nampa Highway District #1/E. Shannon</i> | | | | | | | | | | | | | 0 |
| <i>Public Participation Committee/D. Smith</i> | 1 | | | | | | | | | | | | 1 |
| <i>Valley Regional Transit/R. Jalbert</i> | 1 | | | | | | | | | | | | 1 |
| Ex officio Members | | | | | | | | | | | | | |
| <i>Central District Health/R. Howarth</i> | 1 | | | | | | | | | | | | 1 |
| <i>Governor's Office/D. Hensley</i> | | | | | | | | | | | | | 0 |

TRANSPORTATION MODEL ADVISORY COMMITTEE

Attendance List

| Member Agency/Name | Jan '15 | Feb '15 | Mar '15 | April '15 | May '15 | June '15 | July '15 | Aug '15 | Sept '15 | Oct '15 | Nov '15 | Dec '15 | TOTAL |
|--|----------------|----------------|----------------|------------------|----------------|-----------------|-----------------|----------------|-----------------|----------------|----------------|----------------|--------------|
| Nampa Highway District #1/E. Shannon | | | | | | | | | | | | | |
| <i>ACHD/ S. Martin</i> | 1 | | | | | | | | | | | | 1 |
| <i>Ada County Development Services/M. Basham</i> | | | | | | | | | | | | | 0 |
| <i>Canyon County/P. Nilsson/J. Van Dyke</i> | 1 | | | | | | | | | | | | 1 |
| <i>Canyon Highway District/No. 4/T. Richard</i> | 1 | | | | | | | | | | | | 1 |
| <i>City of Boise/ K. Gallagher or A. Tuning</i> | 1 | | | | | | | | | | | | 1 |
| <i>City of Meridian/A. Petersen</i> | 1 | | | | | | | | | | | | 1 |
| <i>City of Nampa/ /C. Bowman/J. Barnes</i> | 1 | | | | | | | | | | | | 1 |
| <i>IDEQ/ D. Luft</i> | | | | | | | | | | | | | 0 |
| <i>ITD/ K. Sablan/M. Wasdahl</i> | 1 | | | | | | | | | | | | 1 |
| <i>Nampa Highway District #1/E. Shannon</i> | | | | | | | | | | | | | |
| <i>Public Participation Committee/J. Madsen</i> | 1 | | | | | | | | | | | | 1 |
| <i>Valley Regional Transit/M. Havey</i> | | | | | | | | | | | | | 0 |
| Appointed Transportation/Land Use/Air Quality Professionals | | | | | | | | | | | | | |
| <i>Stephen Lewis , Keller Associates</i> | 1 | | | | | | | | | | | | 1 |
| <i>Jim Pline , Pline Engineering</i> | 1 | | | | | | | | | | | | 1 |
| <i>Jay Witt , AECOM</i> | 1 | | | | | | | | | | | | 1 |

REGIONAL GEOGRAPHIC ADVISORY COMMITTEE

Attendance List

| Member Agency/Name | Jan '15 No Mtg | Feb '15 | Mar '15 | Apr '15 | May '15 | Jun '15 | July '15 | Aug '15 | Sept '15 | Oct '15 | Nov '15 | Dec '15 | TOTAL |
|---|---------------------------|----------------|----------------|----------------|----------------|----------------|-----------------|----------------|-----------------|----------------|----------------|----------------|--------------|
| Nampa Highway Distr. #1/Eric Shannon | | | | | | | | | | | | | |
| Ada County Assessors/A .Kawalec | | | | | | | | | | | | | 0 |
| Ada County Development Services/M. Basham | | | | | | | | | | | | | |
| Ada County Highway District/C. Spencer | | | | | | | | | | | | | 0 |
| Ada County Sheriff Office/T. Tyson | | | | | | | | | | | | | |
| Canyon County Development Services/S. Higuera | | | | | | | | | | | | | 0 |
| Canyon Highway District No. 4/K. Knapp | | | | | | | | | | | | | |
| Canyon County Sheriff Office/F. Smith | | | | | | | | | | | | | 0 |
| City of Boise/J. Hetherington | | | | | | | | | | | | | 0 |
| City of Caldwell/D. Marston | | | | | | | | | | | | | 0 |
| City of Eagle/R. Dodge | | | | | | | | | | | | | 0 |
| City of Garden City/E.Akin | | | | | | | | | | | | | 0 |
| City of Kuna/M. Borzick | | | | | | | | | | | | | 0 |
| City of Meridian/R. Jack | | | | | | | | | | | | | 0 |
| City of Nampa/C. Tarter | | | | | | | | | | | | | 0 |
| ITD/B. Lacabanne | | | | | | | | | | | | | 0 |
| Nampa Highway Distr. #1/Eric Shannon | | | | | | | | | | | | | 0 |
| Public Participation Committee/K. Watkins | | | | | | | | | | | | | 0 |

Memorandum

To: Matt Stoll, Executive Director
From: Jessica Wilson, Data Analyst
Date: January 15, 2015
Re: **Request for Approval of Administrative Modification #3 for the FY2015-2019 Regional Transportation Improvement Program**

ACTION REQUESTED:

Approval of Administrative Modification #3 for the FY2015-2019 Regional Transportation Improvement Program (TIP). These changes will also be reflected in the FY2014-2018 TIP because the FY2015-2019 TIP is not yet officially approved by federal agencies.

BACKGROUND:

Modifications are needed due to changes requested by ACHD staff to de-obligate and re-program funds to cover change orders and cost increases. Carry over funds on two projects from Western Federal Land's staff as well as adding a project and increasing construction of two projects per ITD staff.

STATUS:

Per TMA Balancing, December 22, 2014:

- **Federal Aid Overlay Arterials and Collectors - FY2013 (11581)** – De-obligate \$125,000, as project is near closing. Move \$87,000 to KN 11582 and \$38,000 to KN 13481.
- **Five Mile Road, Franklin Road to Fairview Avenue (11582)** – Increase construction by \$87,000 to cover approved change orders in construction. Funds from KN 11581.
- **State Street and Collister Drive Intersection (13481)** – Increase preliminary engineering consultant by \$38,000 to cover additional design work needed. Funds from KN 11581.
- **Set-Aside for STP-TMA Cost-Increases – FY2015 (15001)** - Decrease construction by \$57,000 to offset over-programming and update key number from CL150.
- **State Street ITS, SH-16 to 23rd Street, Boise ACHD (12366)** - Correction on de-obligation amount, adding \$6,000 in construction. A billing was received after action was taken, requiring an adjustment to the project.

Per ITD Staff, December 26, 2014:

- **SH-55, Bridge Deck Life Extension, Canyon County – (12341)** – Add project, \$777,000 in 2015. The project scope changed during the update process, and the project was not added to the TIP. Per COMPASS policy, bridge rehabilitation projects may be added via Administrative Modification.
- **SH-55 (Eagle Road), I-84 to SH-44 Micro Seals – FY2015 – (13466)** - Increase construction by \$82,000 to match current cost estimate, per ITD staff.

Per Western Federal Lands Staff, December 31, 2014:

- **Bogus Basin Road Improvements, ACHD – (14361)** - Carry over funds from FY2014 to FY2015, as funds were not obligated. \$39,000 in preliminary engineering and \$200,000 in construction. Information from Western Federal Lands program of projects.
- **Riverside Road and Lake Shore Drive, Rehabilitation, Canyon County (14362)** – Correction of FY2015 programmed funds per Western Federal Lands program of projects. Decreasing \$14,000 in preliminary engineering.

Details of the changes are provided in Attachment 1.

Approval:

All changes for Administrative Modification #3, as provided in this memorandum and detailed on Attachment 1, are approved as of January 15, 2015.



**Matthew J. Stoll, Executive Director
Community Planning Association of
Southwest Idaho**

Attachment (1)
pc: 685.03

JW: T:\FY15\600 Projects\685 TIP\FY1519TIP\Amendments\150115mmoAdminMod3.docx

Administrative Modification #3
 FY2015-2019 Regional Transportation Improvement Program
 Per TMA Balancing, December 22, 2014

| Key No | Project | Scheduled Costs (including Match) (costs in \$1,000) | | | | | | | | |
|--------|--|--|----|-----|-----|-----|----|------|------|------|
| | | Cost year | PE | PEC | RW | UT | CE | CN | SUM | |
| 11581 | Federal Aid Overlay Arterials and Collectors – FY2013 | 2015 | | | | | | 0 | 0 | |
| | Funding Source: STP-TMA Supplement the local overlay program. De-obligate \$125,000, as project is near closing. Move \$87,000 to KN 11582 and \$38,000 to KN 13481. | 2016 | | | | | | -125 | -125 | |
| | | 2017 | | | | | | | 0 | |
| | | 2018 | | | | | | | 0 | |
| | | 2019 | | | | | | | 0 | |
| | | PD | | | | | | | 0 | |
| | | SUM | 0 | 0 | 0 | 0 | 0 | 0 | 0 | -125 |
| 11582 | Five Mile Road, Franklin Road to Fairview Avenue, ACHD | 2015 | | 1 | 178 | | | 6 | 22 | 207 |
| | Funding Source: STP-TMA Project includes construction work on Five Mile Road, not including the Fairview intersection. Widen to 5-lane section with shoulder, sidewalk, and railroad crossing improvements. Increase construction by \$87,000 to cover approved change orders in construction. Funds from KN 11581. | 2016 | | | | | | | | 0 |
| | | 2017 | | | | | | | | 0 |
| | | 2018 | | | | | | | | 0 |
| | | 2019 | | | | | | | | 0 |
| | | PD | | | | | | | | 0 |
| | | SUM | 0 | 1 | 178 | 0 | 6 | 22 | 109 | 207 |
| 12366 | State Street ITS, SH-16 to 23 rd Street, Boise ACHD | 2015 | -5 | -9 | | | | -8 | -186 | -208 |
| | Funding Source: STP-TMA Install intelligent transportation system (ITS) devices on State Street, including closed circuit television cameras, speed detection systems, fiber optic communications cable, dynamic message signs, upgraded traffic signal controllers, and re-time traffic signals. Correction on de-obligation amount. A billing was received after action was taken, requiring an adjustment to the project. | 2016 | | | | | | | | 0 |
| | | 2017 | | | | | | | | 0 |
| | | 2018 | | | | | | | | 0 |
| | | 2019 | | | | | | | | 0 |
| | | PD | | | | | | | | 0 |
| | | SUM | -5 | -9 | 0 | 0 | -8 | -186 | -180 | -208 |
| 13481 | State Street and Collister Drive Intersection, ACHD | 2015 | | 0 | 385 | | | | | 385 |
| | Funding Source: STP-TMA Intersection improvements at State Street and Collister Drive in the City of Boise. Increase PEC by \$38,000 to cover additional design work needed. Funds from KN 11581. | 2016 | | 38 | | | | | | 423 |
| | | 2017 | | | | 125 | | | | 125 |
| | | 2018 | | | | | | 610 | 4030 | 4640 |
| | | 2019 | | | | | | | | 0 |
| | | PD | | | | | | | | 0 |
| | | SUM | 0 | 0 | 38 | 510 | 0 | 610 | 4030 | 5150 |

| Key No | Project | Scheduled Costs (including Match) (costs in \$1,000) | | | | | | | |
|----------------|---|--|----|-----|----|----|----|----|-----|
| | | Cost year | PE | PEC | RW | UT | CE | CN | SUM |
| 15001 CL150 | Set-Aside for STP-TMA Cost-Increases - FY2015 | 2015 | | | | | | 57 | 57 |
| | Funding Source: STP-TMA | 2016 | | | | | | 0 | 0 |
| | | 2017 | | | | | | | 0 |
| | Set-aside for STP-TMA cost increases. | 2018 | | | | | | | 0 |
| | | 2019 | | | | | | | 0 |
| | | PD | | | | | | | 0 |
| | Decrease CN by \$57,000 to offset over-programming and update key number. | SUM | | 0 | 0 | 0 | 0 | 0 | 57 |
| | | | | | | | | 0 | 0 |

Per ITD Staff, December 26, 2014

| Key No | Project | Scheduled Costs (including Match) (costs in \$1,000) | | | | | | | | |
|--------|--|--|----|-----|----|----|-----|------|------|------|
| | | Cost year | PE | PEC | RW | UT | CE | CN | SUM | |
| 12341 | SH-55, Bridge Deck Life Extension, Canyon County | 2015 | | | | | 0 | 0 | 0 | |
| | Funding Source: Bridge Preservation | 2016 | | | | | 68 | 709 | 777 | |
| | | 2017 | | | | | | | 0 | |
| | This project provides deck rehabilitation on five bridge structures on SH-55 in Canyon County. | 2018 | | | | | | | 0 | |
| | | 2019 | | | | | | | 0 | |
| | | PD | | | | | | | 0 | |
| | Add project. | SUM | | 0 | 0 | 0 | 0 | 0 | 68 | 709 |
| 13466 | SH-55 (Eagle Road), I-84 to SH-44 Micro Seals - FY2015 | 2015 | | | | | 174 | 1732 | 1906 | |
| | Funding Source: Pavement Preservation | 2016 | | | | | | 1814 | 1988 | |
| | | 2017 | | | | | | | 0 | |
| | Preventive maintenance (seal coats) on SH-55 (Eagle Road). | 2018 | | | | | | | 0 | |
| | | 2019 | | | | | | | 0 | |
| | | PD | | | | | | | 0 | |
| | Increase CN by \$82,000 to match current cost estimate, per ITD staff. | SUM | | 0 | 0 | 0 | 0 | 174 | 1732 | 1906 |
| | | | | | | | | 1814 | 1988 | |

Per Western Federal Lands Staff, December 31, 2014

| Key No | Project | Scheduled Costs (including Match) (costs in \$1,000) | | | | | | | |
|--------|--|--|----|-----|----|----|-----|-----|-----|
| | | Cost year | PE | PEC | RW | UT | CE | CN | SUM |
| 14361 | Bogus Basin Road Improvements, ACHD | 2015 | 0 | | | | 163 | 0 | 163 |
| | Funding Source: FLAP | 2016 | 39 | | | | | 200 | 402 |
| | | 2017 | | | | | | | 0 |
| | This project will make improvements on Bogus Basin Road. This is a Federal Land Access Program managed by Western Federal Lands. | 2018 | | | | | | | 0 |
| | | 2019 | | | | | | | 0 |
| | | PD | | | | | | | 0 |
| | Carry over funds from FY2014 to FY2015, as funds were not obligated. Information from Western Federal Lands program of projects. | SUM | | 0 | 0 | 0 | 0 | 163 | 0 |
| | | | 39 | | | | | 200 | 402 |

| Key No | Project | Scheduled Costs (including Match) (costs in \$1,000) | | | | | | | |
|--------|---|--|-------------------|-------------------|----|----|-----|------|---------------------|
| | | Cost year | PE | PEC | RW | UT | CE | CN | SUM |
| 14362 | Riverside Road and Lake Shore Drive, Rehabilitation, Canyon County | 2015 | 376 <u>362</u> | | | | 250 | 2750 | 3376 <u>3362</u> |
| | Funding Source: FLAP | 2016 | | | | | | | 0 |
| | This project will rehabilitate Riverside Road and Lake Shore Drive near Lake Lowell in Canyon county. This is a Federal Land Access Program managed by Western Federal Lands. Correction of FY2015 programmed funds per Western Federal Lands program of projects. | 2017 | | | | | | | 0 |
| | | 2018 | | | | | | | 0 |
| | | 2019 | | | | | | | 0 |
| | | PD | | | | | | | 0 |
| | | SUM | | 376 <u>362</u> | 0 | 0 | 0 | 250 | 2750 |

PE = Preliminary Engineering

PC = Preliminary Engineering Consultant

RW = Right-of-Way

UT = Utilities

CE = Construction Engineering

CN = Construction

FY = Fiscal Year

KN = Key Number

STP-TMA = Surface Transportation Program - Transportation Management Area

FLAP = Federal Lands Access Program

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