



*Working together to plan for the future*

# **COMPASS BOARD OF DIRECTORS' MEETING PACKET**

**February 25, 2019**



# Working together to plan for the future

## 2019 COMPASS BOARD MEETING DATES

COMPASS BOARD MEETING DATE/TIME	LOCATION	KEY ITEMS
April 15, 2019 1:30 pm – 3:30 pm	COMPASS 700 NE 2 <sup>nd</sup> Street Meridian, Idaho	<ul style="list-style-type: none"> <li>• Accept 2018 Population Estimates</li> <li>• Approve FY2019 Membership Dues</li> <li>• Approve Revisions to the COMPASS Employment Policies</li> <li>• Approve Revisions to the COMPASS Records Policy</li> <li>• Adopt Resolution Approving Revision 2 of the FY2019 Unified Planning Work Program and Budget</li> </ul>
June 17, 2019 1:30 pm – 3:30 pm	COMPASS 700 NE 2 <sup>nd</sup> Street Meridian, Idaho	<ul style="list-style-type: none"> <li>• Consider Retention and Salary Adjustment of Executive Director</li> <li>• Approve End-of-Year Program and Redistribution Priorities</li> <li>• Approve FY2021-2025 COMPASS Funding Application Guide</li> <li>• Approve Scope of Work for the next Long-Range Plan</li> </ul>
August 26, 2019 1:30 pm – 3:30 pm	COMPASS 700 NE 2 <sup>nd</sup> Street Meridian, Idaho	<ul style="list-style-type: none"> <li>• Approve FY2020 <i>Communities in Motion</i> (CIM) Implementation Grants and Project Development Program Projects</li> <li>• Approve FY2020 Resource Development Plan</li> <li>• Adopt Resolution Approving the FY2020 Unified Planning Work Program and Budget (UPWP)</li> <li>• Approve COMPASS Workgroup Charters</li> <li>• Accept Transit Asset Management Targets</li> </ul>
October 21, 2019 1:30 pm – 3:30 pm	COMPASS 700 NE 2 <sup>nd</sup> Street Meridian, Idaho	<ul style="list-style-type: none"> <li>• Establish 2020 COMPASS Board and Executive Committee Meeting Dates and Location. Provide 30 Day Notice of Annual Meeting</li> <li>• Adopt Resolution Approving FY2020-2024 Regional Transportation Improvement Program (TIP) and Associated Air Quality Conformity Demonstration</li> <li>• Adopt Resolution Approving Rural Application Prioritization</li> </ul>
December 16, 2019 1:30 pm – 3:30 pm	Nampa Civic Center 311 3 <sup>rd</sup> Street South Nampa, Idaho	<ul style="list-style-type: none"> <li>• Confirm 2020 Board Officers: Chair, Chair Elect, Vice Chair, Immediate Past Chair. Elect Secretary-Treasurer</li> <li>• Confirm 2020 Executive Committee Representatives for Cities under 25,000 in Population</li> <li>• Confirm 2020 Executive Committee Representative from Highway Districts in Canyon County</li> <li>• Confirm Regional Transportation Advisory Committee Membership</li> <li>• Approve 2020 Federal Transportation Policy Positions</li> <li>• Approve 2020 Idaho Legislative Session Position Statements</li> <li>• Adopt Resolution Approving Revision 1 of the FY2020 Unified Planning Work Program and Budget (UPWP)</li> </ul>



*Working together to plan for the future*

**Community Planning Association of Southwest Idaho  
2019 COMPASS Board of Directors**

GENERAL MEMBERS	SPECIAL MEMBERS	EX-OFFICIO MEMBERS
<b>Ada County:</b> Commissioner Kendra Kenyon Commissioner Diana Lachiondo Commissioner Rick Visser	<b>Boise State University:</b> Corey Cook, Dean School of Public Service	<b>Governor's Office:</b> Andrew Mitzel, Senior Advisor
<b>Ada County Highway District:</b> Commissioner Rebecca Arnold Commissioner Sara Baker Commissioner Mary May	<b>Capital City Development Corporation:</b> John Brunelle, Executive Director	<b>Greater Boise Auditorium District:</b> Pat Rice, Executive Director
<b>Canyon County:</b> Commissioner Tom Dale Commissioner Leslie Van Beek Commissioner Pam White	<b>Idaho Department of Environmental Quality:</b> Aaron Scheff, Regional Administrator	<b>Southwest District Health Department:</b> Nikole Zogg, Director
<b>Canyon Highway District No. 4:</b> Commissioner Jay Gibbons	<b>Idaho Transportation Department:</b> Amy Revis, District 3 Engineer	
<b>City of Boise:</b> Mayor Dave Bieter Councilmember Elaine Clegg Councilmember Holli Woodings	<b>Valley Regional Transit:</b> Kelli Badesheim, Executive Director	
<b>City of Caldwell:</b> Mayor Garret Nancolas Brent Orton, Public Works Director		
<b>City of Eagle:</b> Mayor Stan Ridgeway Nichoel Baird Spencer, Planner III		
<b>City of Garden City:</b> Mayor John Evans		
<b>City of Greenleaf:</b> Councilmember Kurt Kopadt		
<b>City of Kuna:</b> Mayor Joe Stear		
<b>City of Melba:</b> Councilmember Parkie Stapleton		
<b>City of Meridian:</b> Councilmember Treg Bernt Mayor Tammy de Weerd Charlie Rountree		
<b>City of Middleton:</b> Mayor Darin Taylor		
<b>City of Nampa:</b> Mayor Debbie Kling Councilmember Victor Rodriguez		
<b>City of Notus:</b> Mayor David Porterfield		
<b>City of Parma:</b> Mayor Nathan Leigh		
<b>City of Star:</b> Mayor Chad Bell		
<b>City of Wilder:</b> De Enrico, Public Works Superintendent		
<b>Golden Gate Highway District No. 3:</b> Commissioner David Lincoln		

T:\FY19\900 Operations\Board\2019 Board Members.docx

**MAKING A MOTION:**

1. **Seek recognition from the chair.**
2. **When you are recognized, say, "I move..."**  
*State your motion clearly, concisely, and completely.*
3. **Wait for someone to "second" your motion.**  
*A "second" does not imply the person making the second agrees with the motion – only that he/she agrees it should be debated.*
4. **Wait while the chair restates the motion.**  
*Be prepared to provide the motion to the chair in writing, if needed or requested, to ensure the chair accurately restates it.*
5. **Respectfully debate your motion.**  
*As the person making the motion, you have the right to speak first, but do not have to. When you speak, state your opinion then respectfully listen to, and consider, other opinions.*
6. **Wait for the chair to take a vote.**  
*After discussion is complete, the chair will call for a vote.*
7. **Listen as the chair announces the result of the vote.**

<b>Motions to Protect Rights:</b>
• Division of the Assembly
• Point of order
• Appeal chair's ruling
• Point of information
• Parliamentary inquiry
<b>Motions to Choose Voting Methods:</b>
• Vote by ballot, roll call, counted vote
• Choose method of nominations
• Open or close nominates or the polls
<b>Motions to Delay Action:</b>
• Refer to a committee
• Postpone to a definite time
• Recess
• Adjourn
• Postpone indefinitely
• Lay on the table
<b>Motions to Vary the Procedures:</b>
• Suspend the rules
• Divide the question
• Request to withdraw a motion
• Request relief from duty – or resign
<b>Motions to Re-examine:</b>
• Reconsider
• Rescind/Amend something previously adopted
• Take from the table
• Discharge a committee

<b>To Change a Proposed Motion:</b>
<b>Amend Motions to Raise Urgent Issues:</b>
• Question of privilege
• Orders of the day
• Object to consideration
<b>Motions to Control Debate:</b>
• Limit debate
• Previous question

**TABLE OF RULES RELATING TO MOTIONS:**

Motion	Debate?	Amend?	Vote
Adjourn	No	No	Majority
Amend	Yes	Yes	Majority
Amend Something Previously Adopted	Yes	Yes	(a) Majority with notice; or (b) 2/3; or (c) Majority of entire membership
Appeal	Normally	No	Majority in negative required to reverse chair's decision
Commit	Yes	Yes	Majority
Debate, Close (Previous Question)	No	No	2/3
Debate, Limit or Extend Limits of	No	Yes	2/3
Main Motion	Yes	Yes	Majority
Postpone	Yes	Yes	Majority
Previous Question	No	No	2/3
Recess	No	Yes	Majority
Reconsider	If motion to be reconsidered debatable	No	Majority
Rescind	Yes	Yes	(a) Majority with notice; or (b) 2/3; or (c) Majority of entire membership
Refer (Commit)	Yes	Yes	Majority
Suspend the Rules (of Order)	No	No	2/3
Suspend the Rules (standing or convention standing rules)	No	No	Majority
Voting, motions relating to	No	Yes	Majority



COMPASS BOARD OF DIRECTORS' MEETING
FEBRUARY 25, 2019 – 1:30 PM
COMPASS – 1ST FLOOR BOARD ROOM
700 NE 2ND STREET
MERIDIAN, IDAHO

NOTICE: The online document includes bookmarks at the left of the screen that are named to correspond to agenda items that have attachments. Clicking on a bookmark or agenda item will take you directly to the named document.

\*\* AGENDA \*\*

I. CALL TO ORDER (1:30)

II. PLEDGE OF ALLEGIANCE

III. OPEN DISCUSSION/ANNOUNCEMENTS

IV. CONSENT AGENDA

- Page 3 \*A. Approve December 17, 2018, COMPASS Board Meeting Minutes
Page 8 \*B. Receive Approved September 11, 2018, Executive Committee Meeting Minutes
Page 11 \*C. Confirm COMPASS Finance Committee Membership
Page 12 \*D. Adopt Resolution 08-2019 Amending the FY2019-2023 Regional Transportation Improvement Program (TIP)

V. INFORMATION/DISCUSSION ITEMS

- 1:35 A. Status Report – State and Federal Legislative Issues Ken Burgess
Ken Burgess will provide a status report on state and federal legislative issues.
1:50 B. Status Report – Federal Competitive Grant Applications Matt Stoll
Matt Stoll will review applications for federal competitive grants.
2:05 \* C. Review Proposed Process for Developing the Next Long-Range Liisa Itkonen
Page 16 Transportation Plan
Liisa Itkonen will review a proposed process for developing the next long-range transportation plan update.

VI. ACTION ITEMS

- 2:35 A. Consider Establishing Board Legislative Position Regarding Ken Burgess
Legislation Limiting PERSI Participation
HB 69 has been reported, printed, and referred to the House Commerce & Human Resources Committee. The stated purpose of the legislation "is to improve the tax-payer's liability in relation to PERSI by eventually, through attrition, removing non-governmental employees from the system." It is unknown, at present, whether or not the legislation would apply to a joint powers agreement agency, such as COMPASS.

2:50 \* **B. Approve Updated Transportation Improvement Program Policies** Toni Tisdale  
Page 18 *Toni Tisdale will seek COMPASS Board of Directors' approval of updated Transportation Improvement Program policies.*

3:00 \* **C. Approve Extension of Delivery Deadlines on Local Federal-Aid Projects** Toni Tisdale  
Page 41 *Toni Tisdale will seek COMPASS Board of Directors' approval to extend deadlines on local federal-aid projects.*

**VII. EXECUTIVE DIRECTOR'S REPORT (INFORMATION ONLY) (3:10)**

Page 45 \* **A. Staff Activity Reports**  
Page 55 \* **B. Status Report – Current Air Quality Efforts**  
Page 59 \* **C. Status Report – Regional Transportation Advisory Committee Attendance**  
Page 60 \* **D. Administrative Modifications**  
Page 65 \* **E. Milestone Report**

**VIII. ADJOURNMENT (3:15)**

\*Enclosures. Times are approximate. Agenda is subject to change.

*Those needing assistance with COMPASS events or materials, or needing materials in alternate formats, please call 475-2229 with 48 hours advance notice.*

*Si necesita asistencia con una junta de COMPASS, o necesita un documento en otro formato, por favor llame al 475-2229 con 48 horas de anticipación.*

T:\FY19\900 Operations\Board\2019 agendaminutes\agenda02252019.docx

**COMPASS BOARD OF DIRECTORS' MEETING  
DECEMBER 17, 2018  
COMPASS, 1<sup>ST</sup> FLOOR BOARD ROOM  
700 NE 2<sup>ND</sup> STREET, MERIDIAN, IDAHO**

**\*\*MINUTES\*\***

**ATTENDEES:** Rebecca Arnold, Commissioner, Ada County Highway District  
Kelli Badesheim, Valley Regional Transit  
Nichole Baird Spencer, City of Eagle  
Chad Bell, Mayor, City of Star  
Treg Bernt, Councilmember, City of Meridian  
Dave Bieter, Mayor, City of Boise  
Dave Case, Commissioner, Ada County, **Chair**  
Elaine Clegg, Councilmember, City of Boise, **Vice Chair**  
Cory Cook, Boise State University  
Tom Dale, Commissioner, Canyon County, **Chair Elect**  
Matt Edmond for John Brunelle, Capital City Development Corporation  
John Evans, Mayor, Garden City  
Jay Gibbons, Commissioner, Canyon Highway District No. 4  
Kent Goldthorpe, Commissioner, for Paul Woods, Commissioner, Ada County Highway District  
Caleb Hood for Tammy de Weerd, Mayor, City of Meridian  
Debbie Kling, Mayor, City of Nampa  
Kurt Kopadt, Councilmember, City of Greenleaf  
Nathan Leigh, Mayor, City of Parma  
David Lincoln, Commissioner, Golden Gate Highway District No. 3  
David Luft for Aaron Scheff, Department of Environmental Quality  
Garret Nancolas, Mayor, City of Caldwell, **Secretary-Treasurer**  
Brent Orton, City of Caldwell  
David Porterfield, Mayor, City of Notus  
Amy Revis, Idaho Transportation Department – District 3  
Stan Ridgeway, Mayor, City of Eagle  
Victor Rodriguez, Councilmember, City of Nampa  
Charlie Rountree, City of Meridian  
Steven Rule, Commissioner, Canyon County, **Immediate Past Chair**  
Joe Stear, Mayor, City of Kuna  
Matt Stoll, Executive Director, Community Planning Association, Ex officio  
Jim Tibbs, Commissioner, Ada County  
Rick Visser, Commissioner, Ada County  
Dave Wallace for Sara Baker, Commissioner, Ada County Highway District  
Pam White, Commissioner, Canyon County  
Holli Woodings, Councilmember, City of Boise  
Nikole Zogg, Southwest District Health, Ex officio

**MEMBERS**

De Enrico, City of Wilder

**ABSENT:**

David Hensley, Governor's Office, Ex officio

Patrick Rice, Greater Boise Auditorium District, Ex officio

Parkie Stapleton, Councilmember, City of Melba

Darin Taylor, Mayor, City of Middleton

**OTHERS:**

Jeff Barnes, City of Nampa

Nancy Brecks, Community Planning Association

Ken Burgess, Veritas Advisors

Julie DeLorenzo, IT Board Member

Jim Hansen, Commissioner, Ada County Highway District

Daniel Hernandez, Community Planning Association

Liisa Itkonen, Community Planning Association

Rhonda Jalbert, Valley Regional Transit

Michael Keys, City of Star

Meg Larsen, Community Planning Association

Meg Leatherman, Ada County

Amy Luft, Community Planning Association

Larry Maneely, Ada County

Mac McOmber, Citizen

Kim Nokes, Jacobs

Kathy Parker, Community Planning Association

Tom Points, City of Nampa

George Quenzer, Citizen

Jennifer Salmonsens, Citizen

Amy Schroeder, Idaho Transportation Department

Toni Tisdale, Community Planning Association

MaryAnn Waldinger, Community Planning Association

**CALL TO ORDER:**

Chair Dave Case called the meeting to order at 1:40 p.m.

**AGENDA ADDITIONS/CHANGES**

None.

**OPEN DISCUSSION/ANNOUNCEMENTS**

None.

**CONSENT AGENDA**

- A. Approve October 15, 2018, COMPASS Board Meeting Minutes**
- B. Receive Approved September 11, 2018, Executive Committee Meeting Minutes**
- C. Receive Approved August 23, 2018, Finance Committee Meeting Minutes**
- D. Confirm Regional Transportation Advisory Committee Membership**
- E. Appoint Meg Larsen, COMPASS Director of Operations, to the Board of Trustees of the Boise Municipal Health Care Trust**
- F. Ratify Adoption of Resolution 04-2019 Amending the FY2018-2022 and FY2019-2023 Regional Transportation Improvement Programs**
- G. Approve List of Records for Destruction**

Tom Dale moved and Charlie Rountree seconded approval of the Consent Agenda as presented. Motion passed unanimously.



## INFORMATION/DISCUSSION ITEM

### A. Status Report - Finance Committee

Finance Committee Chair Garret Nancolas presented a status report on action taken at the November 27 and December 13, 2018, COMPASS Finance Committee meetings.

## ACTION ITEMS

### A. Adopt Resolution 05-2019 Approving *Communities in Motion 2040 2.0* (CIM 2040 2.0)

Liisa Itkonen presented Resolution 05-2019 approving *Communities in Motion 2040 2.0.*, the regional long-range transportation plan for Ada and Canyon Counties with the associated air quality demonstration for Northern Ada County.

After discussion, **Debbie Kling moved and Nathan Leigh seconded COMPASS Board of Directors' adoption of Resolution 05-2019 adopting *Communities in Motion 2040 2.0* as the regional long-range transportation plan for Ada and Canyon Counties as presented. Motion passed.**

### B. Approve Policy to Update *Communities in Motion 2040 2.0*

Liisa Itkonen presented COMPASS Board Policy 2019-01 for updating information in the online CIM 2040 2.0 document.

After discussion, **Rebecca Arnold moved and Elaine Clegg seconded approval of COMPASS Board Policy 2019-01 with changes to language in the major changes to long-term funded and unfunded projects to read, "These changes will be added according to an approved Regional Transportation Improvement Program (TIP) amendment or TIP update and by the COMPASS Board of Directors' approval. All changes will be documented for the public and COMPASS Board." Motion passed unanimously.**

### C. Adopt Resolution 06-2019 Amending the FY2019-2023 Regional Transportation Improvement Program

Toni Tisdale presented Resolution 06-2019 amending the FY2019-2023 Regional Transportation Improvement Program to add one project, advance and increase one project, decrease two projects, and increase seven projects.

After discussion, **Garret Nancolas moved and Charlie Rountree seconded adoption of Resolution 06-2019 amending the FY2019-2023 Regional Transportation Improvement Program as presented. Motion passed unanimously.**

### D. Approval 2019 Federal Transportation Policy Positions

Ken Burgess presented draft 2019 federal transportation policy positions recommended by the Executive Committee for COMPASS Board approval. Positions address reauthorization of the FAST Act, federal transportation funding, private investment incentives, streamlining the federal project delivery process, funding for public transportation, non-motorized transportation, the role of local governments, and rail corridor use.

After discussion, **Elaine Clegg moved and Joe Stear seconded approval of the 2019 federal transportation policy positions as presented. Motion passed with 1 abstention.**

**E. Approve 2019 Idaho Legislative Session Position Statements**

Ken Burgess presented 2019 Idaho legislative session position statements recommended by the Executive Committee for COMPASS Board approval. Positions address transportation revenue, extension of "surplus eliminator" funding, local option sales tax authority, a funding mechanism for public transportation authorities, high occupancy vehicle lanes, and non-motorized transportation/Safe Routes to School.

After discussion, **Elaine Clegg moved and Chad Bell seconded approval of the 2019 Idaho legislative session position statements as presented. Motion passed. Rebecca Arnold voted nay and there was 1 abstention.**

**F. Adopt Resolution 07-2019 Approving Revision 1 of the FY2019 Unified Planning Work Program and Budget**

Meg Larsen presented Revision 1 of the FY2019 Unified Planning Work Program and Budget as recommended by the Finance Committee for COMPASS Board approval.

After discussion, **John Evans moved and Charlie Rountree seconded adoption of Resolution 07-2019 approving Revision 1 of the FY2019 Unified Planning Work Program and Budget as presented. Motion passed unanimously.**

**G. Confirm 2019 Executive Committee Representatives for Cities under 25,000 in Population**

Matt Stoll stated that the cities under 25,000 in population nominated their Executive Committee representatives as: Joe Stear for Ada County and Nathan Leigh for Canyon County.

**H. Confirm 2019 Executive Committee Representative from Highway Districts in Canyon County**

Jay Gibbons was nominated by the highway districts in Canyon County as their 2019 COMPASS Executive Committee representative.

**I. Confirm 2019 Board Officers: Chair, Chair Elect, Vice Chair, Immediate Past Chair. Elect Secretary-Treasurer**

The COMPASS Executive Committee recommended COMPASS Board approval of the 2019 Board officers: Tom Dale, Chair; Elaine Clegg, Chair Elect; Garret Nancolas, Vice Chair; Stan Ridgeway, Secretary-Treasurer; and Sara Baker, Immediate Past Chair.

After discussion, **Dave Bieter moved and John Evans seconded approval of Agenda Items G-I as submitted. Motion passed unanimously.**

**OTHER**

Matt Stoll presented Commissioner Dave Case with a plaque in appreciation of his service as the 2018 COMPASS Board Chair.

**ADJOURNMENT**

The meeting was adjourned at 3:24 p.m.

Approved this 25th day of February 2019.

By: \_\_\_\_\_  
Tom Dale, Chair  
Community Planning Association of  
Southwest Idaho

Attest:

By: \_\_\_\_\_  
Matthew J. Stoll, Executive Director  
Community Planning Association of  
Southwest Idaho

**EXECUTIVE COMMITTEE MEETING  
SEPTEMBER 11, 2018  
COMPASS, 2<sup>ND</sup> FLOOR LARGE CONFERENCE ROOM  
MERIDIAN, IDAHO**

**\*\*MINUTES\*\***

**ATTENDEES:** Sara Baker, Commissioner, Ada County Highway District  
Treg Bernt, Councilmember for Tammy de Weerd, Mayor, City of Meridian  
Dave Case, Commissioner, Ada County, **Chair**  
Elaine Clegg, Councilmember, City of Boise, **Vice Chair**  
Debbie Kling, Mayor, City of Nampa, via telephone  
Nathan Leigh, Mayor, City of Parma  
Garret Nancolas, Mayor, City of Caldwell, **Secretary-Treasurer**  
Tim Richard for Jay Gibbons, Commissioner, Canyon Highway District #4  
Stan Ridgeway, Mayor, City of Eagle  
Steve Rule, Commissioner, Canyon County, **Immediate Past Chair**

**MEMBERS ABSENT:** Tom Dale, Commissioner, Canyon County, **Chair Elect**  
Joe Stear, Mayor, City of Kuna

**OTHERS PRESENT:** Nancy Brecks, Community Planning Association  
Ken Burgess, Veritas Advisors  
Megan Larsen, Community Planning Association  
Amy Luft, Community Planning Association  
Matt Stoll, Executive Director, Community Planning Association  
David Wallace, Ada County Highway District

**CALL TO ORDER:**

Chair Dave Case called the meeting to order at 1:30 p.m.

**AGENDA ADDITIONS/CHANGES**

None.

**OPEN DISCUSSION/ANNOUNCEMENTS**

None.

## **CONSENT AGENDA**

### **A. Approve August 14, 2018, Executive Committee Meeting Minutes**

Steve Rule moved and Stan Ridgeway seconded approval of the Consent Agenda as presented. Motion passed unanimously.

## **ACTION ITEM**

### **A. Establish October 15, 2018, COMPASS Board of Directors' Meeting Agenda**

Matt Stoll presented staff proposed Agenda Items 1-13 for the October 15, 2018, COMPASS Board of Directors' meeting. Matt requested latitude to amend the agenda as necessary.

After discussion, **Garret Nancolas moved and Sara Baker seconded approval of Agenda Items 1-13 for the October 15, 2018, COMPASS Board meeting as presented. Matt Stoll has the latitude to amend the agenda as necessary. Motion passed unanimously.**

### **B. Authorize Call for 2019 COMPASS Board of Directors' Secretary/Treasurer Nominations**

Matt Stoll requested approval to solicit nominations for the 2019 Board of Directors' Secretary/Treasurer position on behalf of the Executive Committee.

After discussion, **Sara Baker moved and Nathan Leigh seconded approval for Matt Stoll to solicit nominations for the 2019 COMPASS Board of Directors' Secretary/Treasurer position. Motion passed unanimously.**

## **INFORMATION/DISCUSSION ITEMS**

### **A. Discuss Potential Areas of Focus for 2019 Idaho Legislative Session**

Ken Burgess discussed seven potential areas of focus for the 2019 Idaho Legislative Session.

### **B. Review Proposed 2019 COMPASS Board of Directors and Executive Committee Meeting Dates and Location**

Matt Stoll reviewed proposed 2019 COMPASS Board of Directors and Executive Committee meeting dates and location.

After discussion, **by general consensus it was agreed to move the August 2019 COMPASS Board meeting to August 26, 2019.**

**ADJOURNMENT**

**Garret Nancolas moved and Elaine Clegg seconded to adjourn the meeting at 2:20 p.m.  
Motion passed unanimously.**

**Approved this 13th day of November 2018.**

**By: \_\_\_\_\_  
David L. Case, Chair  
Community Planning Association of  
Southwest Idaho**

**Attest:**

**By: \_\_\_\_\_  
Matthew J. Stoll, Executive Director  
Community Planning Association of  
Southwest Idaho**

T:\FY18\900 Operations\Executive\2018 agendasminutes\minutes09112018.docx

## Finance Committee

## ITEM IV-C

The purpose of the Finance Committee is to provide guidance to management and to establish reasonable, but not absolute, assurance regarding internal policies, procedures and controls for the sound operation of COMPASS.

The committee is composed of seven COMPASS Board members: the COMPASS Board Secretary-Treasurer, three members from Ada County and three members from Canyon County. The term of office for committee members are two-year staggered terms, except for the Secretary-Treasurer whose term is one year. There is no limit to the number of terms a member may serve. Terms are numbered except for the Secretary-Treasurer as odd-year/even-year terms.

Vacancies on the committee are filled by the Board Chair and presented annually to the COMPASS Board for confirmation at the first meeting following the annual meeting of the Board. In the event that a duly appointed committee member is unable to attend a meeting of the committee, that member may arrange for an alternate to participate in committee deliberations on his/her behalf.

<b>Name</b>	<b>Member Agency</b>	<b>Term</b>
Stan Ridgeway	City of Eagle	One year term ending 1/2020
<b>Ada County</b>		
Rebecca Arnold	Ada County Highway District	Even (expires 1/2020)
John Evans	City of Garden City	Odd (expires 1/2021)
Diana Lachiondo	Ada County	Even (expires 1/2020)
<b>Canyon County</b>		
Pam White	Canyon County	Odd (expires 1/2021)
Jay Gibbons	Canyon Highway District No. 4	Even (expires 1/2020)
Garret Nancolas	City of Caldwell	Odd (expires 1/2021)

T:\FY19\900 Operations\Finance\2019 Finance Committee Members.docx

## COMPASS BOARD AGENDA ITEM IV-D

Date: February 25, 2019

### **Topic: Amendment to the FY2019-2023 Regional Transportation Improvement Program (TIP)**

#### **Request/Recommendation:**

COMPASS staff seeks COMPASS Board of Directors' adoption of Resolution 08-2019 (attached) amending the FY2019-2023 TIP, as recommended by the Regional Transportation Advisory Committee on January 23, 2019.

#### **Background/Summary:**

A summary of the action in the amendment is provided below; details are provided in the attachment.

Idaho Transportation Department (ITD) staff requested a significant increase to the construction cost of the State Highway 55, Snake River Bridge project near the City of Marsing to match the construction contract awarded in October 2018. The additional funding was obtained through statewide balancing. Construction is funded with state funding, scheduled over two fiscal years.

An amendment to address this increase was approved by the COMPASS Executive Committee on November 13, 2018, and ratified by the COMPASS Board of Directors on December 17, 2018. When processing the original amendment COMPASS staff received incorrect information. The construction amount is actually \$2.8 million more in FY2020 than shown in the original amendment, so a second amendment is needed to account for the full cost.

Public comment is not required for this action.

#### **Implication (policy and/or financial):**

This amendment allows the project's construction costs to increase in order to be fully funded in FY2019 and FY2020 using state funds.

#### **More Information:**

- 1) Attachment: Resolution 08-2019
- 2) For detailed information contact: Toni Tisdale, Principal Planner, at 208/475-2238 or [ttisdale@compassidaho.org](mailto:ttisdale@compassidaho.org).

TT:AL:nb T:\FY19\600 Projects\685 TIP\FY1923TIP\190225mmoBDTIPamend.docx



**RESOLUTION NO. 08-2019**

**FOR THE PURPOSE OF AMENDING THE FY2019-2023 REGIONAL  
TRANSPORTATION IMPROVEMENT PROGRAM**

**WHEREAS**, the Community Planning Association of Southwest Idaho has been designated by the Governor of Idaho as the metropolitan planning organization responsible for transportation planning in Ada and Canyon Counties;

**WHEREAS**, the Fixing America's Surface Transportation (FAST) Act, Title 23 United States Code Section 134, and Title 49 United States Code Section 5303 requires metropolitan planning organizations to develop and approve a Transportation Improvement Program;

**WHEREAS**, the FAST Act, Title 23 United States Code Section 134, and Title 49 United States Code Section 5303 require projects contained in the Transportation Improvement Program to be financially constrained;

**WHEREAS**, the 1990 Clean Air Act Amendments requires all transportation plans and programs in nonattainment or maintenance areas demonstrate conformity to applicable state implementation plans for air quality improvement;

**WHEREAS**, no additional review for air quality conformity is necessary for this action;

**WHEREAS**, the FAST Act, Title 23 United States Code Section 134, and Title 49 United States Code Section 5303 requires Transportation Improvement Programs be developed and amended in consultation with all interested parties;

**WHEREAS**, no additional public involvement is necessary for this action;

**WHEREAS**, the Community Planning Association of Southwest Idaho desires to take timely action to ensure the availability of federal funds;

**WHEREAS**, the Community Planning Association of Southwest Idaho developed this amendment to the FY2019-2023 Regional Transportation Improvement Program in compliance with all applicable state and federal regulations; and

**WHEREAS**, the attached table details the amendment to the FY2019-2023 Regional Transportation Improvement Program.

**NOW, THEREFORE, BE IT RESOLVED**, that the Community Planning Association of Southwest Idaho's Board of Directors approves the amendment to the FY2019-2023 Regional Transportation Improvement Program.

**ADOPTED** this 25th day of February 2019.

**By:** \_\_\_\_\_  
**Tom Dale, Chair**  
**Community Planning Association**  
**of Southwest Idaho Board of Directors**

**ATTEST:**

**By:** \_\_\_\_\_  
**Matthew J. Stoll, Executive Director**  
**Community Planning Association**  
**of Southwest Idaho**

T:\FY19\900 Operations\Board\2019 Resolutions\Resolution 08-2019.docx

COMPASS Amendment #3  
 FY2019-2023 Regional Transportation Improvement Program

Per COMPASS Staff Review

Key No	Project	Scheduled Costs (including Match) (costs in \$1,000)							
		Cost year	PE	PEC	RW	UT	CE	CN	SUM
13387	SH-55, Snake River Bridge, Marsing	2019	0	0		180	625	4436	5241
			9	-9			603		5219
	Funding Source: Bridge State	2020						8378	8378
								11187	11187
	Replace bridge on SH-55 over the Snake River near the City of Marsing. (69% Canyon County and 31% Owyhee County). (Federal = \$0)	2021							0
		2022							0
		2023							0
	PD							0	
		SUM	0	0	0	180	625	12814	13619
			9	-9			603	15623	16406
	Decrease PEC by \$9,319 and CE by \$22,000 in FY2019. Increase PE by \$8,502 in FY2019 and CN by \$2,809,000 in FY2020. Changes to match final bid. Funds through statewide balancing. (18.67% increase) Previous expenditures = \$1,309,000 Total cost = \$17,715,000								

PE = Preliminary Engineering  
 PEC = Preliminary Engineering Consultant  
 RW = Right-of-Way

UT = Utilities  
 CE = Construction Engineering  
 CN = Construction

FY = Fiscal Year  
 KN = Key Number  
 PD = Preliminary Development

SH = State Highway

T:\FY19\600 Projects\685 TIP\FY1923TIP\Amend\Amend3.docx

## COMPASS BOARD AGENDA ITEM V-C

Date: February 25, 2019

### **Topic: Next Regional Long-Range Transportation Plan**

**Request/Recommendation:**  
Information/discussion.

### **Summary:**

The regional long-range transportation plan, *Communities in Motion* (CIM), is required to be updated in 2022. The four-year process to complete that update will begin in 2019. COMPASS staff will present a high-level overview of the proposed process (attached) for discussion and feedback. The proposed process was presented to the Regional Transportation Advisory Committee (RTAC) in its November 2018 meeting, and the first phase was discussed in the January 2019 RTAC meeting.

Per federal requirements, the horizon year of the next CIM update must extend to at least the year 2042 for a 20-year horizon. COMPASS staff recommends extending the horizon year to 2050 for this next update. That would provide for an almost 30-year planning horizon, with forecasted growth in 5-year increments.

Per federal requirements and the COMPASS certification review, major focus areas of the CIM update will include:

- a clear integration among the transportation modes in the regional transportation system
- the use of the congestion management process and congestion reduction measures, including transportation system management and operations, to address regional needs
- the inclusion of walking and biking as unique and separate modes
- a detailed look at transportation/land-use nexus, especially for providing transit-supportive infrastructure
- an analysis of long-term public transportation funding needed to support a significant mode shift
- the consequences of significant unfunded long-term needs, including impacts on transportation modes, employers and economic activity, and vulnerable populations

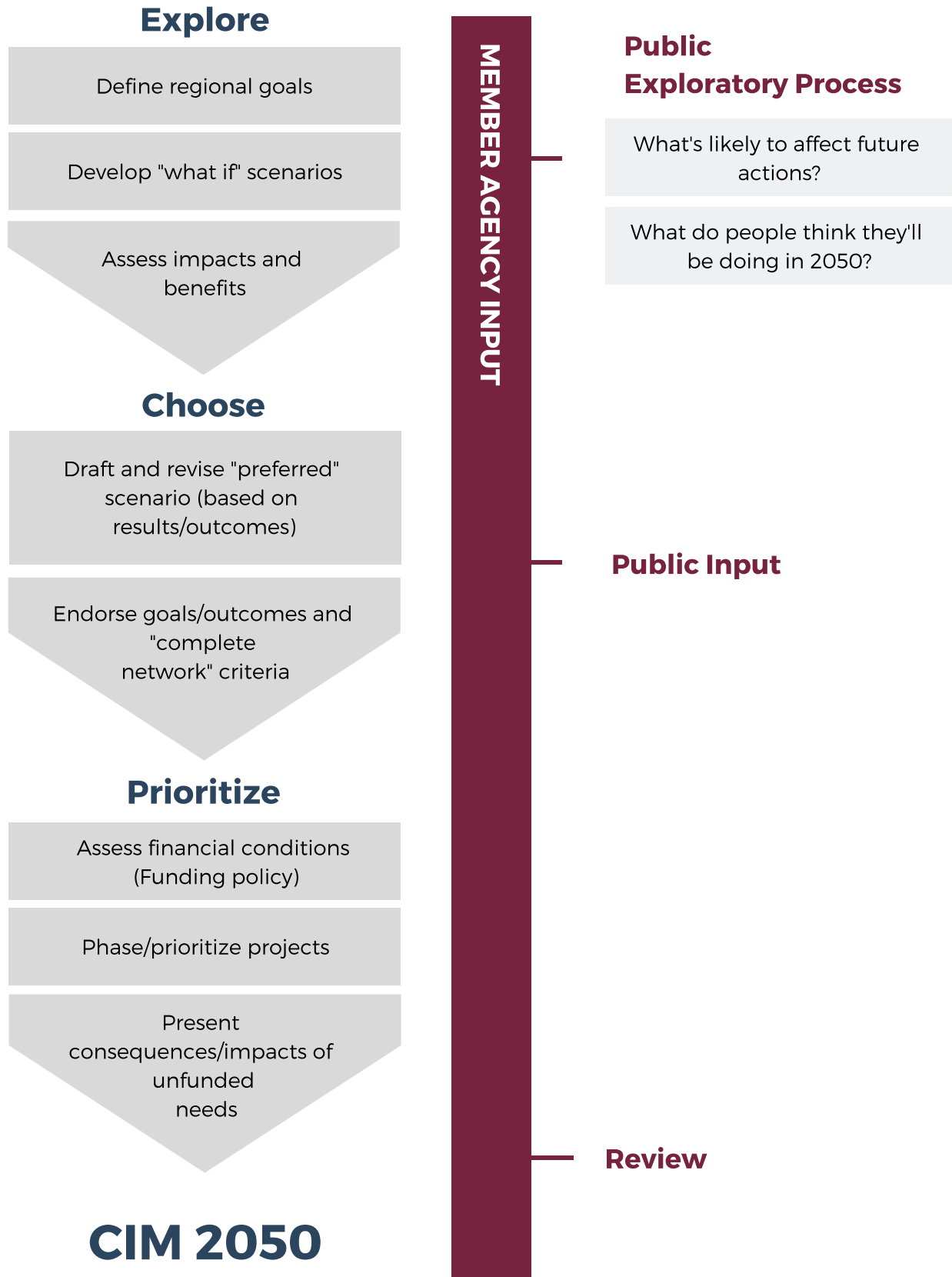
COMPASS staff will continue to work with RTAC on a draft scope of work and schedule throughout the spring. The draft scope of work will identify federally required elements, items needed to accomplish required elements, and items based on the federal certification review of the COMPASS program in September 2018. The draft scope and schedule will be presented to the COMPASS Board of Directors for discussion in its April 2019 meeting. RTAC will be asked to recommend Board approval of the draft scope in May 2019, and it is expected to come to the COMPASS Board of Directors for action in June 2019.

### **More Information:**

- 1) Attachment: Proposed CIM 2050 Process
- 2) For detailed information contact Liisa Itkonen, at 475-2241 or [litkonen@compassidaho.org](mailto:litkonen@compassidaho.org)

LI:AL:nb T:\FY19\600 Projects\661 CIM\2. New Scope\CIM20XX Overview mmo Board Feb25 2019.docx

# Proposed CIM 2050 Process



## COMPASS BOARD AGENDA ITEM VI-B

Date: February 25, 2019

### Topic: Updated Transportation Improvement Program Policies

#### Request/Recommendation:

COMPASS staff seeks COMPASS Board of Directors' approval of updated policies relating to the Regional Transportation Improvement Program (TIP). The Regional Transportation Advisory Committee recommended approval of the policy updates with a minor wording changes (noted in the document), as well as one new policy, on January 23, 2019.

#### Background/Summary:

The TIP policies direct staff and RTAC on matters related to management and operations of programs within the TIP. Staff periodically reviews the policies and recommends changes to ensure they meet the needs of member agencies. At this time, COMPASS staff is recommending updates to three policies, as well as the addition of one new policy.

Two versions of each policy are provided in Attachments 1-3 – one "clean" version of the revised document and one version with changes tracked. Attachment 4 is a new policy, so there is not a corresponding "track changes" version. A brief summary of each policy and recommended significant changes follows (many minor changes are also included for correction or clarification):

- **COMPASS Regional Transportation Improvement Program (TIP) Amendments** (Policy 2019-02) (Attachment 1)
  - Provides guidance and criteria for all changes to the TIP and the process used for specific actions
  - Significant changes from COMPASS staff:
    - Revise format to match other COMPASS policies
    - Changes to criteria for administrative modifications:
      - Add:
        - Changes within a "Suite of Projects" that fit criteria within the overall corridor
        - ITD changes through the End-of-Year program and redistribution
        - Action for an emergency situation
      - Remove:
        - Increase project total using local funds
    - No additional changes from RTAC
- **Balancing Surface Transportation Program (STP) and Transportation Alternatives Program (TAP) Funds** (Policy 2019-03) (Attachment 2)
  - Provides guidance and prioritization for balancing programs that COMPASS manages through normal balancing actions, as well as through the End-of-Year Program and redistribution
  - Significant changes from COMPASS staff:
    - Add guidance regarding how to manage a tie using prioritization criteria
  - Additional change recommended by RTAC:
    - Change the word "philosophy" to "rationale" in two locations

- **Transportation Management Area (TMA) Funding Eligibility** (Policy 2019-04) (Attachment 3)
  - Provides guidance on where and when TMA funds may be used
  - No significant changes from COMPASS staff
  - Additional change recommended by RTAC:
    - Add that funds must be used within the COMPASS planning area boundary
- **Transportation Alternatives Program – Transportation Management Area (TAP-TMA) Program Eligibility** (Policy 2019-05) (Attachment 4)
  - Provides guidance on eligibility requirements for the TAP-TMA program
  - ITD is updating their TAP manual and requested that COMPASS provide a policy for the TAP-TMA program so they can reference the policy in the ITD TAP manual
  - Summary of the policy:
    - COMPASS will follow the same program qualifications as the Federal Highway Administration for TAP funds allocated in the Boise Urbanized Area, with no additional limitations
    - Selection criteria includes a review of delivery and performance of past projects administered by the project sponsor and their ability to deliver a new project on time and on budget

**Implication (policy and/or financial):**

The recommended policy updates will help ensure clarity and transparency in funding decisions regarding program amendment protocols, eligibility, project selection, and balancing priorities.

**More Information:**

- 1) Attachment 1: COMPASS Regional Transportation Improvement Program (TIP) Amendments
- 2) Attachment 2: Balancing Surface Transportation Program (STP) and Transportation Alternatives Program (TAP) Funds
- 3) Attachment 3: Transportation Management Area (TMA) Funding Eligibility
- 4) Attachment 4: Transportation Alternatives Program – Transportation Management Area (TAP-TMA) Program Eligibility
- 5) For detailed information contact: Toni Tisdale, Principal Planner, at 208/475-2238 or [ttisdale@compassidaho.org](mailto:ttisdale@compassidaho.org).

## **POLICY STATEMENT**

### **No. Board 2019-02**

**Adopted:** XX  
**By:** COMPASS Board of Directors  
**Last Revision:** December 21, 2015

### **Policy Statement:**

#### **COMPASS Regional Transportation Improvement Program (TIP) Amendments**

### **Background:**

COMPASS updates the TIP on an annual basis, similar to the Idaho Transportation Department's (ITD's) Statewide Transportation Investment Program (STIP) update schedule. COMPASS works closely with ITD, Valley Regional Transit, and member agencies to keep the TIP as accurate as possible throughout the fiscal year, as changes to projects are certain to occur.

### **Process:**

Changes are processed either through an amendment, which requires approval by the COMPASS Board of Directors and possibly public involvement, depending on the nature of the change, or an administrative modification, which requires approval by the COMPASS Executive Director.

- Amendments
  - Triggered by:
    - Notification of changes from ITD, the Local Highway Technical Assistance Council (LHTAC), or Valley Regional Transit
    - Balancing actions, following Urban or Transportation Management Area (TMA) Balancing Guidelines
  - Other considerations:
    - Could require notification of the Interagency Consultation Committee, if change triggers an amendment to the air quality conformity demonstration – up to 60 days
    - Could require a public comment period – open for minimum 15 days
- Administrative Modifications
  - Triggered by:
    - Notification of changes from ITD, LHTAC, or Valley Regional Transit
    - Balancing actions, following Urban or TMA Balancing Guidelines
  - Other considerations:
    - Included as information item in next COMPASS Board packet
    - Emailed to Regional Transportation Advisory Committee



For the purposes of the TIP, state funds are treated the same as federal-aid funds. Therefore, projects funded with state funds follow the process outlined here.

Changes to projects obligated in previous years, but not included in the current TIP, will be processed as existing projects.

The process matrix on the next page provides criteria to determine how a requested change is processed in the TIP.

### **Previous Policy:**

This policy replaces the original TIP Amendment Policy approved by the COMPASS Board of Directors on December 17, 2007, and amended on February 25, 2008, December 10, 2010, April 21, 2014, and December 21, 2015. There was no policy number on the original policy.

### **Links to More Information:**

Additional information about related information can be found on the COMPASS website.

- Link to Glossary of Terms: <http://www.compassidaho.org/comm/glossary.htm>
- Link to ITD's STIP/TIP Amendment and Administrative Modification Process: [https://apps.itd.idaho.gov/apps/Fund/stip2018/amendments/STIP TIP Amendment Modification Process.pdf](https://apps.itd.idaho.gov/apps/Fund/stip2018/amendments/STIP_TIP_Amendment_Modification_Process.pdf)
- Link to Interagency Consultation Committee webpage: <http://www.compassidaho.org/people/icc.htm>
- Link to Public Involvement webpage: <http://www.compassidaho.org/people/publicinvolvement.htm>
- Link to TIP policies and procedures: <http://www.compassidaho.org/prodserv/transimprovement.htm#TIPAmendPol>

## Process Matrix

Tasks	Amendment	Administrative Modification	Needs Public Involvement	No Action Needed
<b>AMENDMENTS</b>				
1. Add new project	X		X	
2. Remove project	X		X	
3. Advance or delay funds across fiscal years outside the first four years of the program	X			
4. Significant* change to project termini or scope	X		X	
5. Change that affects air quality conformity demonstration	X		X	
6. Transfer funding from the Federal Highway Administration (FHWA) to the Federal Transit Administration (FTA) or vice versa	X			
7. Change in project costs, if project total increases by more than > 30% or \$2,000,000, whichever is less, with minimum change amount of \$25,000	X			
8. Conversion of funds from local to federal using limitations in #7	X			
<b>ADMINISTRATIVE MODIFICATIONS</b>				
9. Mirror existing TIP with a new TIP to align first quarter obligations, after COMPASS Board of Directors' approval of the new TIP		X		
10. Changes within a "Suite of Projects" that fit criteria within the overall corridor**		X		
11. COMPASS changes through the End-of-Year program and redistribution funded by ITD, after COMPASS Board of Directors' approval of local priorities		X		
12. ITD changes through the End-of-Year program and redistribution***		X		
13. Action for an emergency situation ****		X		
14. Any change not specifically listed above that does not trigger an amendment		X		
<b>NO ACTION REQUIRED</b>				
15. Spelling or grammatical corrections				X
16. Add detail or clarification to the description, if the scope of the project is not affected				X
17. Change match rate, if the total is not affected by the change				X
18. Change status of informational items (such as inflation, performance measure, funding allocation, or project type)				X
19. Clarify title of the project if scope is not affected				X

### \*Definition of "significant"

- Construction: termini change greater than ¼ mile, or scope change that is inconsistent with the National Environmental Policy Act (NEPA) documentation or will alter the NEPA determination, or that would be functionally different from current expectations, such as a change in modal improvements, increase or decrease in number of lanes, or change the type of intersection (traditional vs. roundabout).
- Public transportation: change in use of funds, such as changing from a capital project to an operations project.
- If significance is unclear, the COMPASS Executive Director will determine.

\*\*A "Suite of Projects" includes projects that started as one key number for improvements to an overall corridor and later split into multiple key numbers for efficiency in design and management.

\*\*\*ITD changes for the end-of-year program and redistribution could fluctuate until the last minute. This policy allows for waiver of possible amendment criteria in order to allow flexibility at the end of the fiscal year. The COMPASS Board of Directors will be notified of action via email.

\*\*\*\*Emergency situation to be determined by COMPASS Executive Director. An example: action taken to begin work on a project due to extenuating circumstances, such as damage to a facility due to extreme weather or a vehicle crash. The COMPASS Board of Directors will be notified of action via email.

## **POLICY STATEMENT**

### **No. Board 2019-02**

**Adopted:** XX  
**By:** COMPASS Board of Directors  
**Last Revision:** December 21, 2015

### **Policy Statement:**

#### **COMPASS Regional Transportation Improvement Program (TIP) Amendments**

### **Background:**

COMPASS updates the TIP on an annual basis, similar to the Idaho Transportation Department's (ITD's) Statewide Transportation Investment Program (STIP) update schedule. COMPASS works closely with ITD, Valley Regional Transit, and member agencies to keep the TIP as accurate as possible throughout the fiscal year, as changes to projects are certain to occur.

### **Process:**

Changes are processed either through an amendment, which requires approval by the COMPASS Board of Directors and possibly public involvement, depending on the nature of the change, or an administrative modification, which requires approval by the COMPASS Executive Director.

- Amendments
  - Triggered by:
    - Notification of changes from ITD, the Local Highway Technical Assistance Council (LHTAC), or Valley Regional Transit
    - Balancing actions, following Urban or Transportation Management Area (TMA) Balancing Guidelines
  - Other considerations:
    - Could require notification of the Interagency Consultation Committee, if change triggers an amendment to the air quality conformity demonstration - up to 60 days
    - Could require a public comment period - open for minimum 15 days
- Administrative Modifications
  - Triggered by:
    - Notification of changes from ITD, LHTAC, or Valley Regional Transit
    - Balancing actions, following Urban or TMA Balancing Guidelines
  - Other considerations:
    - Included as information item in next COMPASS Board packet
    - Emailed to Regional Transportation Advisory Committee

For the purposes of the TIP, state funds are treated the same as federal-aid funds. Therefore, projects funded with state funds follow the process outlined here.

Changes to projects obligated in previous years, but not included in the current TIP, will be processed as existing projects.

The process matrix on the next page provides criteria to determine how a requested change is processed in the TIP.

### **Previous Policy:**

This policy replaces the original TIP Amendment Policy approved by the COMPASS Board of Directors on December 17, 2007, and amended on February 25, 2008, December 10, 2010, April 21, 2014, and December 21, 2015. There was no policy number on the original policy.

### **Links to More Information:**

Additional information about related information can be found on the COMPASS website.

- Link to Glossary of Terms: <http://www.compassidaho.org/comm/glossary.htm>
- Link to ITD's STIP/TIP Amendment and Administrative Modification Process: [https://apps.itd.idaho.gov/apps/Fund/stip2018/amendments/STIP TIP Amendment Modification Process.pdf](https://apps.itd.idaho.gov/apps/Fund/stip2018/amendments/STIP_TIP_Amendment_Modification_Process.pdf)
- Link to Interagency Consultation Committee webpage: <http://www.compassidaho.org/people/icc.htm>
- Link to Public Involvement webpage: <http://www.compassidaho.org/people/publicinvolvement.htm>
- Link to TIP policies and procedures: <http://www.compassidaho.org/prodserv/transimprovement.htm#TIPAmendPol>

## Process Matrix

Tasks	Amendment	Administrative Modification	Needs Public Involvement	No Action Needed
<b>AMENDMENTS</b>				
1. Add new project	X		X	
2. Remove project	X		X	
3. Advance or delay funds across fiscal years outside the first four years of the program	X			
4. Significant* change to project termini or scope	X		X	
5. Change that affects air quality conformity demonstration	X		X	
6. Transfer funding from the <b>Federal Highway Administration (FHWA)</b> to the <b>Federal Transit Administration (FTA)</b> or vice versa	X			
7. <b>Change in project costs, if project total increases by more than &gt; 30% or \$2,000,000, whichever is less, with minimum change amount of \$25,000</b>	X			
8. Conversion of funds from local to federal using limitations in #7	X			
<b>ADMINISTRATIVE MODIFICATIONS</b>				
9. <del>Mirroring of existing TIP with the a new TIP for to alignment of 1<sup>st</sup> first quarter obligations, after COMPASS Board of Directors' approval of the new TIP</del>		X		
10. <del>Increase project total using local funds</del>		X		
11. <del>Changes within a "Suite of Projects" that fit criteria within the overall corridor**</del>		X		
12. <del>COMPASS Changes through the End-of-Year program and redistribution funded by ITD, after COMPASS Board of Directors' approval of local priorities</del>		X		
13. <del>ITD changes through the End-of-Year program and redistribution***</del>		X		
14. <del>Action for an emergency situation *****</del>		X		
15. Any change not specifically listed above that does not trigger an <b>a</b> Amendment		X		
<b>NO ACTION REQUIRED</b>				
16. Spelling or grammatical corrections				X
17. Add detail or clarification to the description, if the scope of the project is not affected				X
18. Change match rate, if the total is not affected by the change				X
19. Change status of informational items (such as inflation, performance measure, funding allocation, or project type)				X
20. Clarify title of the project if scope is not affected				X

\*Definition of "significant"

- Construction: termini change greater than ¼ mile, ~~or S~~scope change that is inconsistent with the **National Environmental Policy Act (NEPA)** documentation or will alter the NEPA determination, or that would be functionally different from current expectations, such as a change in multi-modal improvements, increase or decrease in number of lanes, or change the type of intersection (traditional vs. roundabout).
- Public transportation: change ~~of in~~ use of funds, such as changing from a capital project to an operations project.
- If significance is unclear, the COMPASS Executive Director will determine.

\*\*A "Suite of Projects" includes projects that started as one key number for improvements to an overall corridor and later split into multiple key numbers for efficiency in design and management.

\*\*\*ITD changes for the end-of-year program and redistribution could fluctuate until the last minute. This policy allows for waiver of possible amendment criteria in order to allow flexibility at the end of the fiscal year. The COMPASS Board of Directors will be notified of action via email.

\*\*\*\*Emergency situation to be determined by COMPASS Executive Director. An example: action taken to begin work on a project due to extenuating circumstances, such as damage to a facility due to extreme weather or a vehicle crash. The COMPASS Board of Directors will be notified of action via email.

## **POLICY STATEMENT**

Attachment 2

**No. Board 2019-03**

**Adopted:** XX  
**By:** COMPASS Board of Directors  
**Last Revision:** June 20, 2016

**Policy Statement:**

### **Balancing Surface Transportation Program (STP) and Transportation Alternatives Program (TAP) Funds**

**Background:**

STP and TAP funds are directly allocated to areas with populations over 200,000 (Transportation Management Areas [TMAs]). The Regional Transportation Advisory Committee (RTAC) is responsible for balancing the programs.

STP funds for areas 5,000 to 200,000 population are managed by the Idaho Transportation Department (ITD); however, the Urban Balancing Committee is responsible for balancing the program.

TAP funds for areas 5,000 to 200,000 population are managed by ITD and awarded through a competitive process. TAP funds managed by ITD are typically not allowed to change once a project is added to the program.

This policy provides direction to prioritize funds available through cost savings and through the End-of-Year Program and redistribution for current-year projects.

**Programming Available Funding in the Current Year and Transportation Improvement Program Update:**

As funding needs are known, sponsors should submit requests to COMPASS staff to add the projects to COMPASS' lists of funding needs. COMPASS maintains two lists – one for projects funded with TMA funds, which is shared with RTAC, and one for projects funded with STP-Urban funds, which is shared with the Urban Balancing Committee.

The rationale of these priorities is to target funds towards current construction, then use funds for design or right-of-way needs in an effort to minimize the delay of scheduled projects.

Projects currently funded in the STP and TAP programs are the top priorities for funds in order to fully develop and build projects in the programs. Project needs in other programs may be funded with STP and TAP funds if projects meet program eligibility and if no other projects are ready to use the funds within the programs at the appropriate time.

COMPASS staff will recommend funding actions for both the TMA and Urban programs, based on the following order of priorities for balancing:

1. Cover cost overruns/project needs in the construction phase for projects in the STP or TAP programs consistent with the original project scope
2. Remove or reduce an "advance construction" situation (where construction costs are spread over two or more funding years) on projects in the STP or TAP programs
3. Cover cost overruns/project needs or advance design or right-of-way phases on construction projects in the STP or TAP programs consistent with original project scope
4. Advance the construction phase on projects in the STP or TAP programs
5. Cover cost overruns/project needs or advance planning projects in the STP or TAP programs consistent with original project scope
6. Cover cost overruns/project needs in the construction phase on projects in non-STP or TAP programs consistent with original project scope
7. Cover non-construction cost overruns/project needs or advance design or right-of-way phases on construction projects in non-STP or TAP programs consistent with original project scope
8. Cover cost overruns/project needs or advance planning projects in non-STP or TAP programs consistent with original project scope
9. Add new projects as prioritized by the COMPASS Board of Directors
  - New projects should align with the goals, vision, and direction of the long-range transportation plan
  - Construction for new projects is typically added in preliminary development (PD). Other phases of the project (design and right-of-way) may be added in earlier years of the program, if funds are available
  - The limit for PD in STP-TMA is two times the projected funding allocation in the last year of the program
  - The limit for PD in STP-Urban is \$5,000,000 per metropolitan planning organization or the Local Highway Technical Assistance Council. Projects are added in coordination with the Urban Balancing Committee
    - The construction phase may not advance into a funded year until the concept report is approved by ITD

If there is a tie using the above prioritization criteria:

- RTAC will determine how the TMA programs will be balanced, without a recommendation from COMPASS staff
- The COMPASS Executive Director, in coordination with the Urban Balancing Committee, will determine how the Urban program will be balanced, after discussions with sponsor agencies involved in the tie

Capital improvements for alternative transportation, such as bus or van replacements, are considered "construction" projects.

STP and TAP programs should balance as close to 100% of the estimated allocation as possible.



## **Prioritizing End-of-Year and Redistribution Requests:**

Redistribution funds coming to the State of Idaho are allocated using ITD's formula and distributed to the appropriate programs.

End-of-Year funds are funds "swept" by ITD when projects were unable to obligate prior to deadlines – July 1 for design or right-of-way and August 1 for construction.

End-of-Year Program and redistribution funds are first made available to projects within each program. If there are not enough projects in the program ready for obligation, funds may become available for other programs.

The COMPASS Board of Directors approves the priority order of requests submitted for consideration of funding through the End-of-Year Program and redistribution, based on ITD's rationale of "construction first." The priority order is:

1. Obtain 100% of the estimated allocation
  - Congress historically limits obligation authority to 92%-97% of the estimated allocation
2. Cover cost overruns/project needs on projects obligated in a previous year or currently under contract
3. Advance the construction phase of projects
  - Projects must be ready for advertisement, including submittal of all agreements, and a check for local match, by August 1 of the programmed year
4. Cover cost overruns/project needs or advance design or right-of-way phases on construction projects
5. Cover cost overruns/projects needs or advance planning projects

Public transportation projects requiring funds to transfer to the Federal Transit Administration are not eligible for this program because the deadline for a transfer is June 1. The End-of-Year Program and redistribution occur in late August and early September.

### **Adjustments within a project:**

Sponsoring agencies may adjust funding among funding categories within a project budget in a fiscal year, if there is no net change to the funding total for the year of change.

### **Previous Policy:**

This policy replaces original policy 16-02, approved by the COMPASS Board of Directors on June 20, 2016.

T:\FY19\600 Projects\685 TIP\Policies and Procedures\BalancingPolicyDRAFT.docx



# Working together to plan for the future

## POLICY STATEMENT

Attachment 2

No. Board ~~16-02~~**2019-03**

Adopted: ~~June 20, 2016~~**XX**  
By: COMPASS Board of Directors  
~~Recommended by: RTAC, May 25, 2016~~  
Last Revision: June 20, 2016

### Policy Statement:

#### Balancing ~~Policy for~~ Surface Transportation Program (STP) and Transportation Alternatives ~~s~~ Program (TAP) Funds

### Policy Statement~~Background:~~

STP and TAP funds are directly allocated to areas with populations over 200,000 (Transportation Management Areas [TMAs]). The Regional Transportation Advisory Committee (RTAC) is responsible for ~~making recommendations to balance~~ing the programs.

STP funds for areas 5,000 to 200,000 population are managed by the Idaho Transportation Department (ITD); however, the Urban Balancing Committee is responsible for balancing the program.

TAP funds for areas 5,000 to 200,000 population are managed by ITD and awarded through a competitive basis process. TAP funds managed by ITD are typically not allowed to change once a project is added to the program.

This policy provides direction to prioritize funds available through cost savings and through the End-of-Year Program and redistribution for current-year projects. ~~The policy is based on the current Rule Book for MPO STP-Urban Committee Meetings and Idaho Transportation Department (ITD) Administrative Policy 5011, as well as past TMA Balancing Committee Guidelines.~~

### Programming Available Funding in the Current Year and ~~TIP~~ Transportation Improvement Program (TIP) Update:

As funding needs are known, sponsors should submit a requests to COMPASS staff to add the projects to the COMPASS' lists of funding needs. COMPASS maintains two lists – one for projects funded with TMA funds, which is shared with RTAC, and one for projects funded with STP-Urban funds, which is shared with the Urban Balancing Committee, and one for projects funded with TMA funds, which is shared with RTAC. ~~notify COMPASS staff to include requests on the needs list, a list of known funding needs, providing a transparent process. The STP-Urban needs list is shared with the Urban Balancing Committee and the TMA needs list is shared with RTAC for reference regarding balancing recommendations.~~

The ~~rational~~ of these priorities is to target funds towards current construction, then use funds for design or right-of-way needs in an effort to minimize the delay of scheduled projects.

**Commented [TT1]:** RTAC recommended changing the word "philosophy" to "rational."

Projects currently funded in the STP and TAP programs are the top priorities for funds in order to fully develop and build projects in the programs. Project needs in other programs may be funded with STP and TAP funds if projects meet program eligibility and if no other projects are ready to use the funds within the programs at the appropriate time.

COMPASS staff will recommend funding actions for both the TMA and Urban programs, based on the following ~~order of P~~priorities for balancing:

1. Cover cost overruns/project needs ~~on-in the~~ construction phase ~~on-for~~ projects in the STP or TAP programs consistent with the original project scope
2. Remove or reduce an "advance construction" situation (where construction costs are-is spread over two- or more funding years) on projects in the STP or TAP programs
3. Cover ~~\*cost~~ overruns/project needs or advance design or right-of-way phases on construction projects in the STP or TAP programs consistent with original project scope
4. Advance the construction phase on projects in the STP or TAP programs
5. Cover ~~\*cost~~ overruns/project needs or advance planning projects ~~on-projects-~~in the STP or TAP programs consistent with original project scope
6. Cover ~~\*cost~~ overruns/project needs ~~on-in the~~ construction phase on projects in non-STP or TAP programs consistent with original project scope
7. Cover ~~\*non-construction~~ cost overruns/project needs or advance design or right-of-way phases on construction projects in non-STP or TAP programs consistent with original project scope
8. Cover ~~\*cost~~ overruns/project needs or advance ~~on-~~planning projects in non-STP or TAP programs consistent with original project scope
9. Add new projects as prioritized by the COMPASS Board of Directors
  - New projects should align with the goals, vision, and direction of the long-range transportation plan
  - Construction for new projects is typically added in preliminary development (PD). Other phases of the project (design and right-of-way) may be added in earlier years of the program, if funds are available
  - The limit for PD in STP-TMA is ~~threetwo-~~times the projected funding allocation in the last year of the program
  - The limit for PD in STP-Urban is \$5,000,000 per metropolitan planning organization or the Local Highway Technical Assistance Council. Projects are added in coordination with the Urban Balancing Committee
    - o The construction phase may not advance into a funded year until the concept report is approved by ITD

~~\*Funds requested for a cost overrun must be consistent with the original scope of the project.~~

If there is a tie using the above prioritization criteria:

- RTAC will determine how the TMA programs will be balanced, without a recommendation from COMPASS staff
- The COMPASS Executive Director, in coordination with the Urban Balancing Committee, will determine how the Urban program will be balanced, after discussions with sponsor agencies involved in the tie

~~The philosophy of these priorities is to target funds towards current construction, then use funds for design or right of way needs in an effort to minimize the delay of scheduled projects.~~

~~Projects currently funded in the STP and TAP programs are the top priorities for funds in order to fully develop and build projects in the programs. Project needs in other programs may be funded with STP and TAP funds, if projects meet program eligibility, and if no other projects are ready to use the funds within the programs at the appropriate time.~~

Capital improvements for alternative transportation, such as bus or van replacements, are considered "construction" projects.

STP and TAP programs should balance as close to 100% of the estimated allocation as possible.

### Prioritizing End-of-Year and Redistribution Requests:

Redistribution funds coming to the State of Idaho are allocated using ITD's formula and distributed to the appropriate programs.

End-of-Year funds are funds "swept" by ITD ~~because-when~~ projects were unable to obligate prior to deadlines – July 1 for design or right-of-way and August 1 for construction.

End-of-Year Program and redistribution funds are first made available to projects within each program. If there are not enough projects in the program ready for obligation, funds may ~~be made-become~~ available for other programs.

The COMPASS Board ~~of Directors~~ approves the priority order of requests submitted for consideration of funding through the End-of-Year Program and redistribution, based on ITD's ~~philosophy-rationale~~ of "construction first." The ~~priorities include~~priority order is:

1. Obtaining 100% of the estimated allocation ~~is the top priority~~
  - Congress historically limits obligation authority to ~~94~~92%-97% of the estimated allocation
2. Cover cost overruns/project needs on projects obligated in a previous year ~~- or currently~~ under contract
3. Advance the construction phase of projects
  - Projects must be ready for advertisement, including submittal of all agreements, and a check for local match, by August 1 of the programmed year
4. Cover cost overruns/project needs or advance design or right-of-way phases on construction projects
5. Cover cost overruns/projects needs or advance ~~on~~ planning projects

Public transportation projects requiring funds to transfer to the Federal Transit Administration FTA are not eligible for this program because the deadline for a transfer is June 1. The End-of-Year Program and redistribution occur in late August and early September.

### ~~Other considerations~~Adjustments within a project:

Sponsoring agencies may adjust funding ~~between-among~~ funding categories within a project budget in a fiscal year, if there is no net change to the funding total for the year of change.

### Previous Policy:

This policy replaces original policy 16-02, approved by the COMPASS Board of Directors on June 20, 2016.

Commented [TT2]: RTAC recommended changing the word "philosophy" to "rationale."

## POLICY STATEMENT

### No. Board 2019-04

**Adopted:** XX  
**By:** COMPASS Board of Directors  
**Last Revision:** April 18, 2016

### Policy Statement:

#### Transportation Management Area (TMA) Funding Eligibility

##### Background:

Surface Transportation Program (STP) and Transportation Alternatives Program (TAP) funds are directly allocated to areas with populations over 200,000 (Transportation Management Areas [TMAs]). Currently, the Boise Urbanized Area is the only TMA in the State of Idaho.

Funds directly allocated to a TMA will be programmed within the TMA, as defined by the adjusted urbanized area map adopted by the COMPASS Board of Directors on August 19, 2013 (Attachment). However, funds may be considered for programming outside the TMA, but within the COMPASS planning area boundary, if all of the following conditions are met:

1. A comprehensive\* call for project applications was conducted, and
2. Qualified project applications meeting the appropriate program criteria\*\* were not received for projects within the TMA boundary, and
3. Qualified project applications meeting the adopted program criteria\*\* were submitted from outside the TMA boundary, and
4. Funding is available.

A qualified project application is defined as any application that:

1. Meets the goals and vision of the long-range transportation plan, and
2. Leverages other sources of funds to the extent possible, and
3. Provides a description of how the project benefits the region, and especially the TMA, and
4. Demonstrates project readiness, defined as ability to meet obligation deadlines, and is within the budget presented.

At least the first three years of the TMA programs will be fully programmed.

\*A comprehensive call for project applications includes outreach to all eligible applicants, including COMPASS members and non-members.

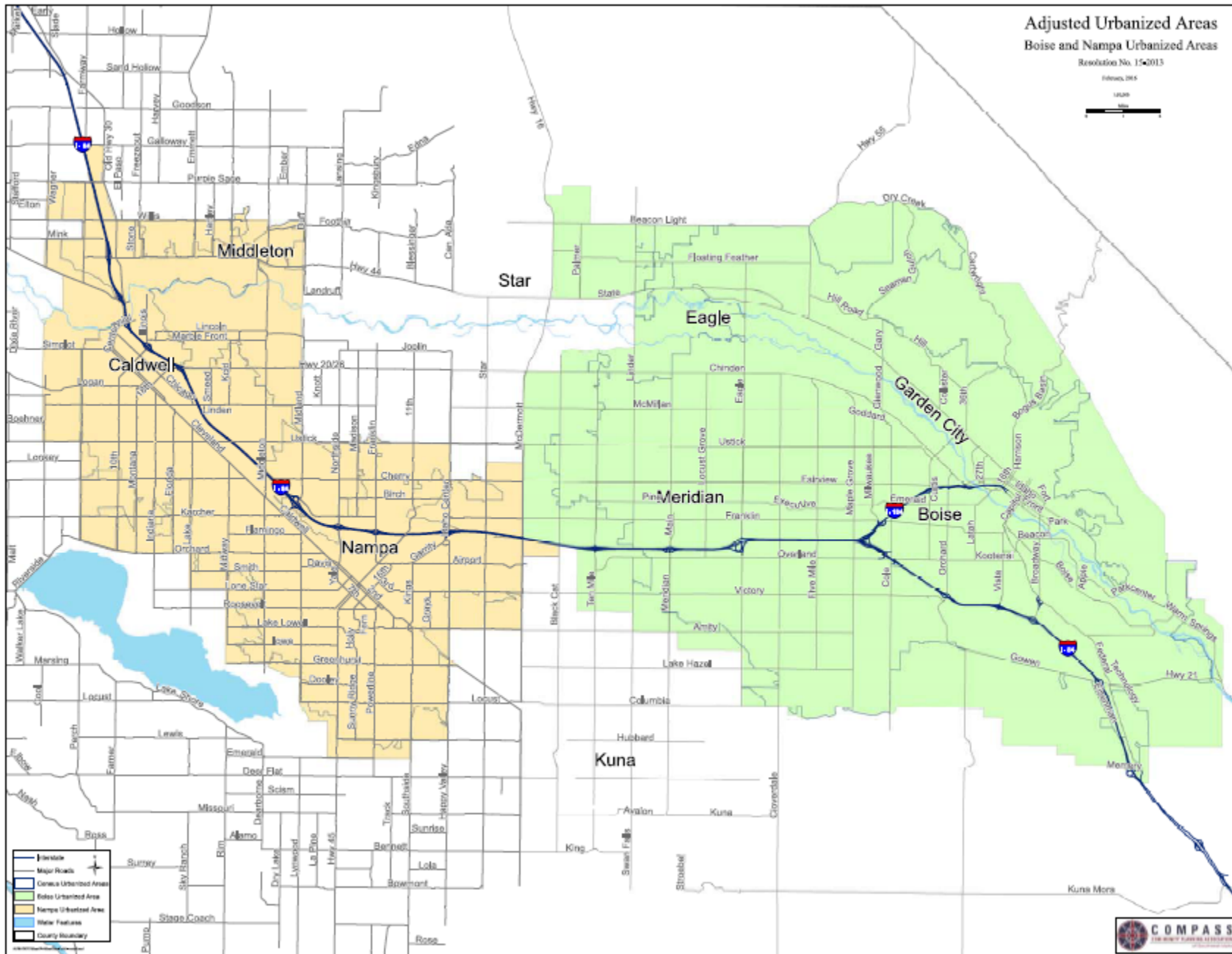
\*\*Program criteria for the STP and TAP programs are included with the application materials and incorporate the goals and vision of the long-range transportation plan.

**Previous Policy:**

This policy replaces original policy 16-01, approved by the COMPASS Board of Directors on April 18, 2016.

T:\FY19\600 Projects\685 TIP\Policies and Procedures\TMAFundingEligibilityPolicyDRAFT.docx

Attachment







POLICY STATEMENT

No. Board ~~46-04~~2019-04

Adopted: ~~April 18, 2016~~XX  
By: COMPASS Board of Directors  
Last Revision: ~~None~~April 18, 2016

Policy Statement:

Transportation Management Area (TMA) Funding Eligibility

Background:

Surface Transportation Program (STP) and Transportation Alternatives Program (TAP) funds are directly allocated to areas with populations over 200,000 (Transportation Management Areas [TMAs]). Currently, the Boise Urbanized Area is the only TMA in the Sstate of Idaho.

Funds directly allocated to a TMA will be ~~focused and~~ programmed within the TMA, as defined by the adjusted urbanized area map adopted by the COMPASS Board of Directors on August 19, 2013 (~~Exhibit A~~Attachment). However, Funds may be considered for programming outside the TMA, but within the COMPASS planning area boundary, ~~only if all of under~~ the following conditions are met:

Commented [TT1]: Added limitation of using funds only in the COMPASS planning area boundary at recommendation of RTAC.

1. A comprehensive\* call for project applications was conducted<sub>+</sub> and
2. Qualified project applications meeting the appropriate program criteria\*\* ~~are were~~ not received for projects within the TMA boundary<sub>+</sub> and
3. Qualified project applications meeting the adopted program criteria\*\* ~~are were~~ submitted from outside the TMA boundary<sub>+</sub> and
4. Funding is available<sub>+</sub>

A qualified project application is defined as any application that:

1. Meets the goals and vision of the long-range transportation plan<sub>+</sub> and
2. Leverages other sources of funds to the extent possible<sub>+</sub> and
3. Provides a description of how the project benefits the region, and especially the TMA<sub>+</sub> and
4. Demonstrates project readiness, defined as ability to meet obligation deadlines<sub>+</sub> and is within the budget presented<sub>+</sub>

~~Full programming of~~ At least the first three years of the TMA programs ~~will occur~~ will be fully programmed at least the first three years of the program.

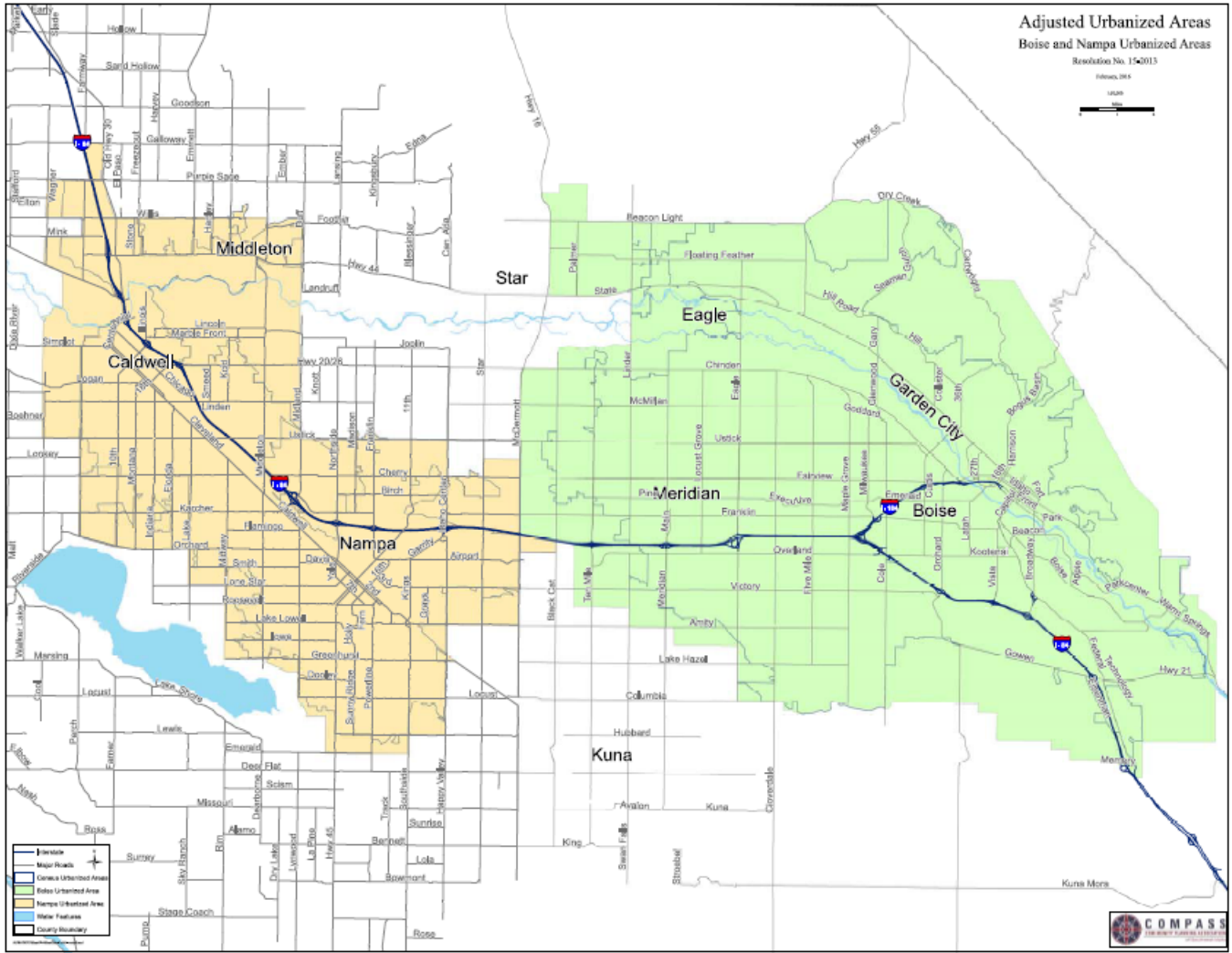
\*A comprehensive call for project applications includes outreach to all eligible applicants, including COMPASS members and non-members.  
\*\*Program criteria for the STP and TAP programs are included with the application materials and incorporate the goals and vision of the long-range transportation plan.

**Previous Policy:**

This policy replaces original policy 16-01, approved by the COMPASS Board of Directors on April 18, 2016.

T:\FY19\600 Projects\685 TIP\Policies and Procedures\TMAFundingEligibilityPolicyDRAFT.docx

Exhibit A Attachment





**POLICY STATEMENT**

**No. Board 2019-05**

**Adopted:** XX  
**By:** COMPASS Board of Directors  
**Last Revision:** None

**Policy Statement:**

**Transportation Alternatives Program - Transportation Management Area (TAP-TMA) Program Eligibility**

**Background:**

Transportation Alternatives Program (TAP) funds are directly allocated to areas with populations over 200,000 (Transportation Management Areas [TMAs]). Currently, the Boise Urbanized Area is the only TMA in the State of Idaho.

**Eligibility:**

The COMPASS Board of Directors follows the same program qualification guidance as the Federal Highway Administration (FHWA) for TAP funds allocated in the Boise Urbanized Area, with no additional limitations. FHWA provides detailed guidance regarding eligible projects and other requirements online:

[https://www.fhwa.dot.gov/environment/transportation\\_alternatives/guidance/guidance\\_2016.cfm](https://www.fhwa.dot.gov/environment/transportation_alternatives/guidance/guidance_2016.cfm).

Selection criteria includes a review of delivery and performance of past projects administered by the project sponsor and their ability to deliver a new project on time and on budget.

Additional information is provided in COMPASS Board of Directors' Policy No. 2019-04, Transportation Management Area (TMA) Funding Eligibility, which is located on the COMPASS website: <http://www.compassidaho.org/prodserv/transimprovement.htm#TIPAmendPol>.

\\cpa.local\dfs\Shared\FY19\600 Projects\685 TIP\Policies and Procedures\TAP-TMApolicyDRAFT.docx

## COMPASS BOARD AGENDA ITEM VI-C

Date: February 25, 2019

### **Topic: Extension of Delivery Deadlines for Local Federal-Aid Projects**

#### **Request/Recommendation:**

COMPASS staff seeks COMPASS Board of Directors' approval to extend deadlines on local federal-aid projects. The Regional Transportation Advisory Committee (RTAC) recommended action for the Boise State University extension on January 23, 2019. Additional requests, submitted by the Ada County Highway District (ACHD), were received after the RTAC meeting, so have not been reviewed by the committee.

#### **Background/Summary:**

The COMPASS Funding Application Guide FY2020-2024, approved on August 20, 2018, includes a deadline of March 1 for obligation of funds in programs managed by COMPASS. ITD has deadlines to "sweep," or remove, unobligated funds prior to the end of the fiscal year, and reprogram them to other projects that can obligate funds immediately. The March 1 deadline was established to allow time to reprogram the funds within the region if the sponsor is unable to obligate funds before ITD's sweep.

COMPASS received one extension request from Boise State University and three extension requests from ACHD (request letters attached):

#### **Bicycle Parking, Covered Bicycle Facility, Boise State University** (Key Number 21913)

- Total project cost (FY2019) = \$30,000
- Funding source = Transportation Alternatives Program – Transportation Management Area (TMA)
- Reason: Delay in project start
- Requested deadline for obligation: April 30, 2019
  - Boise State University originally requested the extension through June 30, 2019. After discussion with University staff, it was clear they meant construction of the project could be complete by June 30, 2019, rather than the obligation of funds.

#### **Capital Maintenance, Phase 1, Boise Area – FY2019 (ACHD)** (Key Number 13903)

- Total project cost = \$5,541,000
- Total construction cost (FY2019) = \$5,038,000
- Funding source = Surface Transportation Program (STP) – TMA
- Reason: Delay in finalizing final documents
- Requested deadline for obligation: May 1, 2019

**Capital Maintenance, Phase 2, Boise Area – FY2019 (ACHD)** (Key Number 20003)

- Total project cost = \$2,392,000
- Total construction cost (FY2019) = \$2,165,000
- Funding source = STP-TMA
- Reason: Delay in finalizing final documents
- Requested deadline for obligation: May 1, 2019

**Capital Maintenance, Phase 3, Boise Area – FY2019 (ACHD)** (Key Number 20091)

- Total project cost = \$350,000
- Total construction cost (FY2019) = \$300,000
- Funding source = STP-TMA
- Reason: Delay in finalizing final documents
- Requested deadline for obligation: May 1, 2019

**Implication (policy and/or financial):**

If projects are not delivered by the extended deadline, it could be too late to reprogram funds to another project, which could result in a loss of funding in the region.

**More Information:**

- 1) Attachment: Request letters from Boise State University and ACHD
- 2) For detailed information contact: Toni Tisdale, Principal Planner, at 208/475-2238 or [ttisdale@compassidaho.org](mailto:ttisdale@compassidaho.org).

TT:AL:nb T:\FY19\600 Projects\685 TIP\FY1923TIP\190225mmoBDEExtension.docx



**BOISE STATE UNIVERSITY**  
**CAMPUS PLANNING AND FACILITIES**

January 11, 2019

Matt Stoll  
 Executive Director  
 Community Planning Association  
 700 NE 2<sup>nd</sup> St, Suite 200  
 Meridian, ID 83642

**Re: Delay of Obligation – KN 21913, Covered Bike Facility**

Dear Mr. Stoll,

Boise State would like to request a delay in obligation of funds for **KN – 21913: Covered Bike Facility** until June 30, 2019. There has been a delay in getting the State & Local agreements finalized, which pushed project implementation back. However, we are in a good position with the project: The site is identified, a design is in place, and we are actively working with LHTAC and COMPASS staffs to complete all necessary agreements.

Anticipated projects dates:

- State & Local Agreement: January 2019
- Payment for Local Match: Ongoing – Project reimburses invoices
- Right-of-way Acquisition: Not required
- Construction: March/April 2019

Our hope is to complete the project well before the June date, with work commencing once weather conditions improve for foundation pours. However, we are seeking this duration to account for any unknown circumstances.

Please contact me with any questions. Thanks in advance for your consideration of this request.

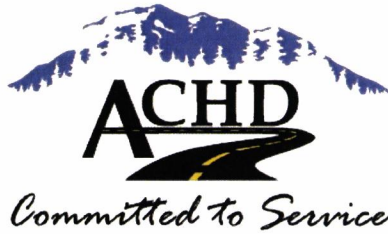
Sincerely,

Drew Alexander  
 Capital Asset and Development Manager  
 Boise State University  
 (208) 426-1268

1910 University Drive Boise, Idaho 83725-1275

Phone (208) 426-5169 [operations.boisestate.edu/campus-planning/](http://operations.boisestate.edu/campus-planning/)

*This letter is an electronic communication from Boise State University*



Rebecca W. Arnold, President  
Mary May, 1<sup>st</sup> Vice-President  
Sara M. Baker, 2<sup>nd</sup> Vice-President  
Jim D. Hansen, Commissioner  
Kent Goldthorpe, Commissioner

January 29, 2019

Matt Stoll, Executive Director  
COMPASS  
700 NE 2nd Street, Suite 200  
Meridian, ID 83642

Dear Mr. ~~Stoll~~: *Matt*

ACHD is working diligently with our consultants and ITD staff to complete PS&E approvals and subsequent State and Local Agreements for the following projects:

- KN 13903 – FY19 Phase I Federal Maintenance Project
- KN 20003 – FY19 Phase II Federal Maintenance Project
- KN 20091 – FY19 Phase III Federal Maintenance Project

ACHD requests a new funding obligation deadline of no later than May 1 for these three projects.

If you have any questions, please feel free to contact Tom Ferch, Transportation Funding Coordinator, at [tferch@achdidaho.org](mailto:tferch@achdidaho.org) or 208-387-6157.

Sincerely,

David G. Wallace  
Deputy Director, Planning and Projects  
Ada County Highway District



## DECEMBER 2018 - STAFF ACTIVITY REPORT

PROGRAM NO.	
601	<p><b>UNIFIED PLANNING WORK PROGRAM (UPWP) DEVELOPMENT AND FEDERAL ASSURANCES</b></p> <p style="text-align: right;"><b>MEG LARSEN</b></p> <ul style="list-style-type: none"> <li>• Presented Revision 1 of the FY2019 UPWP to the COMPASS Board for adoption.</li> <li>• Processed and tracked revenues and expenditures associated with the FY2019 UPWP.</li> <li>• Tracked changes and announcements in the Federal Register and the Daily Digest.</li> </ul>
620	<p><b>DEMOGRAPHICS AND GROWTH MONITORING</b></p> <p style="text-align: right;"><b>CARL MILLER</b></p> <ul style="list-style-type: none"> <li>• Completed 3 development checklists for Cities of Nampa and Meridian.</li> <li>• Continued work on the 2018 Development Monitoring Report.</li> <li>• Updated entitled developments and preliminary plat records.</li> <li>• Completed review of the 2018 Idaho Department of Labor employment records.</li> <li>• Met with Greg Hill, Boise State University, about the 2020 Census on December 12, 2018.</li> <li>• Attended a City of Boise 2020 Census Complete Count Committee meeting on December 14, 2018.</li> <li>• Met with the City of Boise, City of Meridian, and Idaho Department of Labor to assist cities in receiving employment and income data on December 28, 2018.</li> </ul>
653	<p><b>COMMUNICATION AND EDUCATION</b></p> <p style="text-align: right;"><b>AMY LUFT</b></p> <ul style="list-style-type: none"> <li>• Posted 23 Facebook messages, 5 Tweets, 23 Instagram messages, and 1 blog.</li> <li>• Tracked issues related to COMPASS and transportation in the news media; issued two news releases and facilitated one interview.</li> <li>• Updated the COMPASS website.</li> <li>• Continued preparations for the 2019 COMPASS education series.</li> <li>• Presented on COMPASS' role in the Treasure Valley to a Southwest District Health septic system installers class on December 12, 2018.</li> <li>• Presented the 2018 Leadership in Motion awards on December 17, 2018.</li> <li>• Prepared for COMPASS 101, to be held on January 29, 2019.</li> </ul>
661	<p><b>LONG-RANGE PLANNING</b></p> <p style="text-align: right;"><b>LIISA ITKONEN</b></p> <ul style="list-style-type: none"> <li>• Received COMPASS Board adoption of the <i>Communities in Motion 2040 2.0</i> plan on December 17, 2018.</li> <li>• Finalized <i>Communities in Motion 2040 2.0</i> online plan; prepared summary brochure for printing.</li> <li>• Received FHWA T2 grant to acquire COMPASS Data Bicycle to collect pavement data on pathways and bicycle lanes.</li> </ul>

PROGRAM NO.	
685	<p style="text-align: right;"><b>TONI TISDALE</b></p> <p><b>RESOURCE DEVELOPMENT/FUNDING</b></p> <ul style="list-style-type: none"> <li>• Processed one Transportation Improvement Program (TIP) administrative modification and one TIP amendment.</li> <li>• Developed and posted the FY2018 Annual Listing of Projects.</li> <li>• Met with the City of Eagle and consultants to discuss the creation of the Scope of Work for the Grade Separated Bike/Ped Crossing, a Project Development Program project, on December 3, 2018.</li> <li>• Hosted a Grant Professionals Association Idaho (GPAID) meeting at COMPASS on December 5, 2018, where the group formally created an Idaho chapter of the Grant Professionals Association.</li> <li>• Hosted a meeting on December 12, 2018, with City of Meridian, Ada County Highway District, and Idaho Transportation Department staff to begin discussions on a possible future Linder Road Overpass and funding mechanisms, at the request of the City of Meridian.</li> <li>• Met with City of Caldwell staff on December 17, 2018, to provide further guidance on how to ensure applications are eligible for multiple funding sources.</li> <li>• Participated in a Volkswagen Settlement funds and Electric Vehicle update workshop on December 19, 2018.</li> <li>• Informed Regional Transportation Advisory Committee and member staff of available funding sources through <i>Funding News</i> emails.</li> <li>• Updated procedures for the Project Development Program.</li> <li>• Completed Agreements and Task Orders for CIM Implementation Grants and Project Development Program projects.</li> <li>• Received and processed 56 applications from members for COMPASS-managed funding.</li> </ul>
701	<p style="text-align: right;"><b>LIISA ITKONEN</b></p> <p><b>GENERAL MEMBERSHIP SERVICES</b></p> <ul style="list-style-type: none"> <li>• Attended Meridian Comprehensive Plan Transportation Focus Group on December 3, 2018.</li> <li>• Attended Ada County Highway District Bicycle Advisory Committee on December 3, 2018.</li> <li>• Attended the VRT Public Transportation Provider Group meeting on December 14, 2018.</li> <li>• Attended Ada County Highway District Pedestrian Advisory Committee on December 13, 2018.</li> <li>• Attended Nampa Bicycle and Pedestrian Advisory Committee on December 13, 2018.</li> </ul>
702	<p style="text-align: right;"><b>AMY LUFT</b></p> <p><b>AIR QUALITY OUTREACH</b></p> <ul style="list-style-type: none"> <li>• Provided a status report to the Idaho Department of Environmental Quality and Air Quality Board.</li> </ul>
703	<p style="text-align: right;"><b>AMY LUFT</b></p> <p><b>GENERAL PUBLIC SERVICES</b></p> <ul style="list-style-type: none"> <li>• Attended "Farmland Preservation in Ada County" meeting hosted by Ada Soil and Water Conservation District on December 5, 2018.</li> </ul>

PROGRAM NO.	
705	<p data-bbox="298 239 935 268"><b>TRANSPORTATION LIAISON SERVICES</b></p> <p data-bbox="1330 275 1536 304" style="text-align: right;"><b>MATT STOLL</b></p> <ul data-bbox="321 310 1528 982" style="list-style-type: none"> <li>• Attended the VRT Executive Board meeting on December 3, 2018.</li> <li>• Attended the Caldwell Chamber Transportation Committee on December 3, 2018.</li> <li>• Attended the Meridian Transportation Commission on December 3, 2018.</li> <li>• Met with Boise City Councilmember Elaine Clegg on December 3, 2018 regarding regional transportation issues.</li> <li>• Met with Ada County Highway District communication staff on December 4, 2018, to discuss transportation issues.</li> <li>• Attended a Facilitators' Roundtable on December 5, 2018, to share facilitation techniques and issues.</li> <li>• Attended Idaho Transportation Department's public hearing for new 129,000-pound truck routes on SH-55 and SH-69 on December 5, 2018.</li> <li>• Attended Ada County Local Emergency Planning Committee's quarterly meeting on December 12, 2018.</li> <li>• Attended the VRT Regional Advisory Council meeting on December 18, 2018.</li> <li>• Met with Amy Revis, ITD District 3 Engineer, on December 19, 2018 regarding transportation issues.</li> <li>• Met with Kelli Badesheim, VRT Executive Director, on December 19, 2018 regarding public transportation issues.</li> </ul>
720	<p data-bbox="298 1020 727 1050"><b>STATE STREET CORRIDOR</b></p> <p data-bbox="1312 1056 1528 1085" style="text-align: right;"><b>MEG LARSEN</b></p> <ul data-bbox="321 1092 1304 1157" style="list-style-type: none"> <li>• Attended bi-weekly project team conference calls.</li> <li>• Participated in Technical Team meeting on December 10, 2018.</li> </ul>
760	<p data-bbox="298 1163 691 1192"><b>LEGISLATIVE SERVICES</b></p> <p data-bbox="1321 1199 1528 1228" style="text-align: right;"><b>MATT STOLL</b></p> <ul data-bbox="321 1234 1503 1583" style="list-style-type: none"> <li>• Participated in relevant activities in support of Board legislative position statements.</li> <li>• Tracked and reported significant activity in federal and state transportation-related legislative issues.</li> <li>• Monitored proposed rule-making to determine implications to COMPASS and its membership.</li> <li>• Continued reviewing <i>Fixing America's Surface Transportation (FAST) Act</i> and its impact upon COMPASS and its membership.</li> <li>• Attended ITD Board legislative outreach meeting for District 3 on December 14, 2018.</li> </ul>
761	<p data-bbox="298 1589 665 1619"><b>GROWTH INCENTIVES</b></p> <p data-bbox="1330 1625 1536 1654" style="text-align: right;"><b>MATT STOLL</b></p> <ul data-bbox="321 1661 862 1692" style="list-style-type: none"> <li>• No significant activity this month.</li> </ul>
801	<p data-bbox="298 1698 656 1728"><b>STAFF DEVELOPMENT</b></p> <p data-bbox="1315 1734 1528 1764" style="text-align: right;"><b>MEG LARSEN</b></p> <ul data-bbox="321 1770 1523 1936" style="list-style-type: none"> <li>• Attended the webinar "23 CFR 771 &amp; 23 CFR 774 Final Rule – Implementing NEPA and Section 4(f)," on December 20, 2018.</li> <li>• Attended HRATV Lunch and Learn session on Employee Wellness programs on December 20, 2018.</li> <li>• Completed online training on ArcGIS Basics in Transportation.</li> </ul>

PROGRAM NO.	
820	<p data-bbox="298 239 662 268"><b>COMMITTEE SUPPORT</b></p> <p data-bbox="1321 275 1536 304" style="text-align: right;"><b>MEG LARSEN</b></p> <ul data-bbox="321 310 1422 373" style="list-style-type: none"> <li>• Provided staff support to the COMPASS Board of Directors and standing committees.</li> </ul>
836	<p data-bbox="298 380 889 409"><b>REGIONAL TRAVEL DEMAND MODEL</b></p> <p data-bbox="1149 415 1536 445" style="text-align: right;"><b>MARYANN WALDINGER</b></p> <ul data-bbox="321 451 1528 625" style="list-style-type: none"> <li>• Continued to provide modeling assistance to member agencies.</li> <li>• Completed two area of influence model runs for proposed developments – one located north of Star and one located south of Boise.</li> <li>• Conducted scenario testing of the mode choice component of the model for calibration purposes.</li> </ul>
842	<p data-bbox="298 632 927 661"><b>CONGESTION MANAGEMENT PROCESS</b></p> <p data-bbox="1149 667 1536 697" style="text-align: right;"><b>MARYANN WALDINGER</b></p> <ul data-bbox="321 703 1528 835" style="list-style-type: none"> <li>• Held kick-off meeting with the consultant team selected for the updates to the <i>Treasure Valley Transportation System: Operations, Management and ITS</i>, and the Congestion Management Process update to consultant team (TSMO/ITS/CMP update).</li> </ul>
860	<p data-bbox="298 842 1170 871"><b>GEOGRAPHIC INFORMATION SYSTEM MAINTENANCE</b></p> <p data-bbox="1263 877 1536 907" style="text-align: right;"><b>ERIC ADOLFSON</b></p> <ul data-bbox="321 913 1511 1514" style="list-style-type: none"> <li>• Maintained and created regional geographic data layers and map documents for member agencies and the public.</li> <li>• Updated <i>Communities in Motion 2040 2.0</i> online maps, data services, and static maps to include changes.</li> <li>• Began contract negotiations for 2019 Orthophotography and Lidar acquisition project.</li> <li>• Continued updating current land use dataset.</li> <li>• Began geocoding Idaho Department of Labor data.</li> <li>• Began geocoding and integrating the 2017 crash data.</li> <li>• Calculated state roadway miles in Ada County for Ada County Emergency Management.</li> <li>• Created functional class map for Golden Gate Highway District.</li> <li>• Worked with ITD to identify and fix issues with the 2025 Federal Aid Functional Class roadways.</li> <li>• Completed 3 development checklist GIS analysis for Cities of Nampa and Meridian.</li> <li>• Updated entitled and preliminary plat dataset.</li> </ul>
991	<p data-bbox="298 1520 751 1549"><b>SUPPORT SERVICES LABOR</b></p> <p data-bbox="1321 1556 1536 1585" style="text-align: right;"><b>MEG LARSEN</b></p> <ul data-bbox="321 1591 1520 1652" style="list-style-type: none"> <li>• Provided general accounting, human resources, and administrative support to the agency.</li> </ul>

T:\FY19\900 Operations\Board\2019 Staff Activity Report\December 2018.docx

## JANUARY 2019 - STAFF ACTIVITY REPORT

PROGRAM NO.	
601	<p data-bbox="298 201 1398 268"><b>UNIFIED PLANNING WORK PROGRAM (UPWP) DEVELOPMENT AND FEDERAL ASSURANCES</b></p> <p data-bbox="1321 275 1536 302" style="text-align: right;"><b>MEG LARSEN</b></p> <ul data-bbox="318 308 1507 443" style="list-style-type: none"> <li>• Processed and tracked revenues and expenditures associated with Revision 1 of the FY2019 UPWP.</li> <li>• Tracked changes and announcements in the Federal Register and the Daily Digest.</li> </ul>
620	<p data-bbox="298 449 1045 476"><b>DEMOGRAPHICS AND GROWTH MONITORING</b></p> <p data-bbox="1308 483 1528 510" style="text-align: right;"><b>CARL MILLER</b></p> <ul data-bbox="318 516 1484 835" style="list-style-type: none"> <li>• Completed 7 development checklists for cities of Garden City, Meridian, Nampa, and Star.</li> <li>• Completed the 2018 Development Monitoring Report.</li> <li>• Updated entitled developments and preliminary plat records.</li> <li>• Met with Canyon County small cities to initiate preparation for the 2020 Census on January 16, 2019.</li> <li>• Hosted the Census Advisory Workgroup on January 23, 2019.</li> <li>• Presented <i>Communities in Motion 2040</i> Development Review to the Canyon County Planning and Zoning Commission on January 24, 2019.</li> </ul>
653	<p data-bbox="298 842 883 869"><b>COMMUNICATION AND EDUCATION</b></p> <p data-bbox="1370 875 1536 903" style="text-align: right;"><b>AMY LUFT</b></p> <ul data-bbox="318 909 1463 1333" style="list-style-type: none"> <li>• Posted 11 Facebook messages, 5 Tweets, 11 Instagram messages, and 1 blog; initiated a COMPASS LinkedIn account and published 2 posts.</li> <li>• Tracked issues related to COMPASS and transportation in the news media; issued one news release and facilitated three interviews.</li> <li>• Updated the COMPASS website.</li> <li>• Continued preparations for the 2019 COMPASS education series.</li> <li>• Hosted COMPASS 101 on January 29, 2019.</li> <li>• Attended two meetings (January 14 and 30, 2019) to discuss coordinating COMPASS education series events with other transportation-related educational events in spring/summer 2019.</li> <li>• Distributed monthly "Keeping Up With COMPASS" newsletter.</li> <li>• Finalized text for a new COMPASS display.</li> </ul>
661	<p data-bbox="298 1339 708 1367"><b>LONG-RANGE PLANNING</b></p> <p data-bbox="1276 1373 1536 1400" style="text-align: right;"><b>LIISA ITKONEN</b></p> <ul data-bbox="318 1407 1528 1793" style="list-style-type: none"> <li>• Received the <i>Communities in Motion 2040 2.0</i> summary brochure from the printers; began distribution.</li> <li>• Hosted a Freight Advisory Workgroup meeting on January 15, 2019.</li> <li>• Received ITD Excellence in Transportation Awards for "Moneyball for MPOs" on January 17, 2019.</li> <li>• Presented "Explore" Phase of <i>Communities in Motion 2050</i> to RTAC on January 23, 2019.</li> <li>• Hosted Canyon County Pavement meeting on January 23, 2019.</li> <li>• Hosted the Foundation for Ada/Canyon Trail Systems (F.A.C.T.S.) meeting on January 23, 2019.</li> <li>• Hosted a Public Transportation Workgroup meeting on January 28, 2019.</li> </ul>

- Hosted a sponsor meeting to discuss projects within programs managed by COMPASS staff on January 3, 2019.
- Participated in Idaho State Transportation Innovation Council (ISTIC) meeting on January 8, 2019 regarding EDC-5 Innovations priorities and progress on funded projects.
- Hosted the first official Grant Professionals Association-Idaho chapter meeting on January 9, 2019.
- Met with City of Boise staff on January 14, 2019 to discuss potential Infrastructure for Rebuilding America (INFRA) grant projects.
- Hosted a debrief with the US Department of Transportation on January 16, 2019, regarding potential improvements to the US 20/26 Better Utilizing Investments to Leverage Development (BUILD) application submitted in July 2018.
- Met with Idaho Transportation Department staff on January 17, 2019, to define the "ask" for an INFRA grant application to be submitted by March 4, 2019.
- Hosted a follow up meeting with City of Meridian, Ada County Highway District and Idaho Transportation Department staff regarding a possible Linder Road Overpass on January 30, 2019.
- Processed one administrative modification.
- Developed a report for the Federal Highway Administration regarding FY2018 projects in the Transportation Alternatives Program in the Transportation Management Area.
- Informed Regional Transportation Advisory Committee and member staff of available funding sources through *Funding News* e-mails.
- Met with various member agencies regarding project and program development.
- Began internal discussions on mechanisms for better analysis of projects for federal performance measures in Transportation Improvement Program achievement.
- Secured one free admission for a COMPASS member to attend a two-day Grant Writing workshop to be held February 21 and 22, 2019, in Nampa. Out of six member staff interested, Noni Stapleton, City Clerk of Melba, was selected to receive the free registration.
- Currently conducting research on the pros and cons of forming a COMPASS nonprofit spinoff to be eligible for a wider variety of funding sources.
- Submitted a grant application to the Blue Cross of Idaho Employee Community Fund for a bicycle/pedestrian counter.
- Received a total of 16 Phase II applications from members for federal-aid funding and prepared them for the paired comparison process.

701	<p><b>GENERAL MEMBERSHIP SERVICES</b></p> <p style="text-align: right;"><b>LIISA ITKONEN</b></p> <ul style="list-style-type: none"> <li>• Attended Meridian Comprehensive Plan Steering Committee meeting on January 9, 2019.</li> <li>• Attended the VRT Public Transportation Provider Group meeting on January 11, 2019.</li> <li>• Attended the Nampa Airport’s Technical Advisory Committee (TAC) on January 14, 2019.</li> <li>• Attended Nampa Comprehensive Plan Steering Committee on January 24, 2019.</li> <li>• Presented demographic trends at the Ada County Assessor's 2019 Real Estate Symposium Agenda on January 24, 2019.</li> <li>• Attended a kick off meeting for Ada County’s Master Facilities Plan Public Transportation Access project on January 24, 2019.</li> <li>• Attended a City of Boise Census Complete Count Committee meeting on January 31, 2019.</li> </ul>
702	<p><b>AIR QUALITY OUTREACH</b></p> <p style="text-align: right;"><b>AMY LUFT</b></p> <ul style="list-style-type: none"> <li>• Provided a status report to the Idaho Department of Environmental Quality and Air Quality Board.</li> <li>• Aired television and radio public service announcements.</li> </ul>
703	<p><b>GENERAL PUBLIC SERVICES</b></p> <p style="text-align: right;"><b>AMY LUFT</b></p> <ul style="list-style-type: none"> <li>• Served as a judge for the Idaho State Future Cities competition on January 12, 2019.</li> <li>• Met with the Urban Land Institute-Idaho (ULI) on January 31, 2019, to assist in planning for a ULI educational event on transportation and land use in May 2019.</li> <li>• Responded to questions from the public.</li> </ul>

705	<p><b>TRANSPORTATION LIAISON SERVICES</b></p> <p style="text-align: right;"><b>MATT STOLL</b></p> <ul style="list-style-type: none"> <li>• Provided COMPASS updates at the Caldwell Chamber of Commerce Transportation Committee meeting on January 7, 2019.</li> <li>• Participated in the Meridian Transportation Commission meeting on January 7, 2019.</li> <li>• Attended the VRT Board and Executive Board meetings on January 7, 2019.</li> <li>• Provided COMPASS updates at the Caldwell Chamber Transportation Committee meeting on January 7, 2019.</li> <li>• Attended Canyon County Local Emergency Planning Committee’s quarterly meeting on January 9, 2019.</li> <li>• Met with Councilmember Clegg on January 10, 2019 regarding regional transportation issues.</li> <li>• Attended the Nampa Bicycle and Pedestrian Advisory Committee meeting on January 10, 2019.</li> <li>• Met with Commissioner Dale on January 11, 2019 regarding his role as COMPASS Board Chair and associated logistics.</li> <li>• Attended the VRT Regional Advisory Council meeting on January 15, 2019.</li> <li>• Attended the Association of Canyon County Highway District quarterly meeting on January 17, 2019.</li> <li>• Attended the Urban Land Institute Idaho Women’s Leadership Initiative “Urban Brain Bites” event on January 22, 2019.</li> <li>• Attended the Boise Chamber of Commerce Transportation Committee meeting on January 16, 2019.</li> <li>• Met with Amy Revis, ITD District 3 Engineer, on January 30, 2019 regarding regional transportation issues.</li> <li>• Met with Joe Decker, Canyon County Public Information Officer, on January 31, 2019, to discuss ways to work together.</li> <li>• Met with Dave Wallace, ACHD Deputy Director, on January 31, 2019 regarding transportation issues.</li> </ul>
720	<p><b>STATE STREET CORRIDOR</b></p> <p style="text-align: right;"><b>MEG LARSEN</b></p> <ul style="list-style-type: none"> <li>• Attended bi-weekly project team conference calls.</li> <li>• Participated with the Project Management Team.</li> </ul>
760	<p><b>LEGISLATIVE SERVICES</b></p> <p style="text-align: right;"><b>MATT STOLL</b></p> <ul style="list-style-type: none"> <li>• Participated in relevant activities in support of Board legislative position statements.</li> <li>• Tracked and reported significant activity in federal and state transportation-related legislative issues.</li> <li>• Monitored proposed rule-making to determine implications to COMPASS and its membership.</li> <li>• Continued reviewing <i>Fixing America’s Surface Transportation (FAST) Act</i> and its impact upon COMPASS and its membership.</li> <li>• Hosted Senator Den Hartog, Representative Vander Woude, Representative Monks, Commissioner Dale, Councilmember Clegg and Mayor Stear at the Boise Metro Chamber of Commerce Legislative Forum on January 9, 2019.</li> <li>• Attended ITD Board meeting on January 17, 2019.</li> </ul>
761	<p><b>GROWTH INCENTIVES</b></p> <p style="text-align: right;"><b>MATT STOLL</b></p> <ul style="list-style-type: none"> <li>• No significant activity this month.</li> </ul>



801	<p><b>STAFF DEVELOPMENT</b></p> <p style="text-align: right;"><b>MEG LARSEN</b></p> <ul style="list-style-type: none"> <li>• Attended Office of Transportation Investment System (OTIS) Training at the Idaho Transportation Department on January 9, 2019.</li> <li>• Attended Transportation Research Board annual meeting in Washington, D.C. January 13-17, 2019. Staff provided a presentation during one session.</li> <li>• Attended "Federal Lands Access Program" webinar on January 16, 2019.</li> <li>• Attended "Purchasing Services with Federal Grant Funds" webinar sponsored by Federal Fund Management Advisor on January 22, 2019.</li> <li>• Attended "Infrastructure for Rebuilding America (INFRA)" webinar on January 24, 2019.</li> <li>• Attended the American Planning Association Idaho Legislative reception on January 28, 2019.</li> <li>• Attended "Public Engagement at All Scales" webinar on January 30, 2019.</li> </ul>
820	<p><b>COMMITTEE SUPPORT</b></p> <p style="text-align: right;"><b>MEG LARSEN</b></p> <ul style="list-style-type: none"> <li>• Provided staff support to the COMPASS Board of Directors and standing committees.</li> </ul>
836	<p><b>REGIONAL TRAVEL DEMAND MODEL</b></p> <p style="text-align: right;"><b>MARYANN WALDINGER</b></p> <ul style="list-style-type: none"> <li>• Continued to provide modeling assistance to member agencies.</li> <li>• Completed one area of influence model run for proposed development near downtown Boise and additional analysis for one completed in December.</li> <li>• Continued scenario testing of the mode choice component of the model for calibration purposes.</li> <li>• Completed initial analysis and provided a summary to ACHD, ITD and City of Meridian for a Linder Road Overpass.</li> <li>• Completed initial benefit-cost analysis for the I-84 Caldwell to Karcher Interchange widening project for the INFRA grant 2019 submittal.</li> </ul>
842	<p><b>CONGESTION MANAGEMENT PROCESS</b></p> <p style="text-align: right;"><b>MARYANN WALDINGER</b></p> <ul style="list-style-type: none"> <li>• Held first meeting of the Regional Operations Workgroup on January 16, 2019 with stakeholders and the consultant team selected for the updates to the <i>Treasure Valley Transportation System: Operations, Management and ITS</i>, and the Congestion Management Process update to consultant team (TSMO/ITS/CMP update).</li> <li>• Conducted two agency outreach meetings for the TSMO/ITS/CMP update – one with ITD Headquarters and one with ITD District 3.</li> <li>• Began processing the 2018 travel time data for the Congestion Management Annual Report.</li> <li>• Developed a time line for the update of the Congestion Management Plan with the consultant.</li> </ul>

<p><b>860</b></p>	<p><b>GEOGRAPHIC INFORMATION SYSTEM MAINTENANCE</b></p> <p style="text-align: right;"><b>ERIC ADOLFSON</b></p> <ul style="list-style-type: none"> <li>• Maintained and created regional geographic data layers and map documents for member agencies and the public.</li> <li>• Finalized contract for 2019 Orthophotography and Lidar acquisition project.</li> <li>• Continued updating current land use dataset.</li> <li>• Finalized geocoding Idaho Department of Labor data.</li> <li>• Finished geocoding 2018 building permits.</li> <li>• Analyzed data and created maps to support the INFRA grant application.</li> <li>• Finished geocoding the 2017 crash data and reorganized historical ITD crash data.</li> <li>• Updated the TIP interactive map.</li> <li>• Provided data for the Canyon Highway District Transportation Plan.</li> <li>• Performed maintenance on the Regional Bike and Pedestrian database.</li> <li>• Created web map application for the City of Eagle.</li> <li>• Provided data for the Plantation Island Bridge/Path Replacement Project.</li> <li>• Maintained COMPASS Open Data Site to assist in providing data to several public and private projects.</li> <li>• Worked with ITD to identify and fix issues with the 2025 Federal-Aid Functional Class roadways.</li> <li>• Updated entitled and preliminary plat dataset.</li> </ul>
<p><b>991</b></p>	<p><b>SUPPORT SERVICES LABOR</b></p> <p style="text-align: right;"><b>MEG LARSEN</b></p> <ul style="list-style-type: none"> <li>• Provided general accounting, human resources, and administrative support to the agency.</li> </ul>

T:\FY19\900 Operations\Board\2019 Staff Activity Report\January 2019.docx

## COMPASS BOARD AGENDA ITEM VII-B

Date: February 25, 2019

### Topic: Status Report – Current Air Quality Efforts

#### Background/Summary:

The information below provides an update on Treasure Valley air quality.

#### December Air Quality Monitoring:

The Idaho Department of Environmental Quality reported nine days in the moderate air quality category in the Treasure Valley during the month of December 2018.

- Five days were attributable to fine particulate matter (PM<sub>2.5</sub>) recorded in both counties.
- Four days were attributable to fine particulate matter (PM<sub>2.5</sub>) recorded in Canyon County.

#### YEAR TO DATE SUMMARY

The table below summarizes the number of good, moderate, and unhealthy to hazardous days recorded since January 1, 2008.

Year	Good	Moderate	Unhealthy to Hazardous	Total
2008	266	99	1	366
2009	277	83	5	365
2010	321	44	0	365
2011	260	99	6	365
2012	283	72	11	366
2013	276	81	8	365
2014	287	75	3	365
2015	283	64	18	365
2016	236	120	10	366
2017	209	127	29	365
2018	270	97	8	365

Notes: 2008, 2012, and 2016 were Leap Years hence the extra day.

#### Air Quality Categories:

- Moderate: pollution in this range may pose a moderate health concern for a very small number of individuals.
- Unhealthy for Sensitive Groups: individuals with lung disease, children and older adults are considered sensitive and may experience health effects. The general public is unlikely to be affected.
- Unhealthy / Very Unhealthy: everyone may begin to experience health effects.
- Hazardous: the entire population is more likely to experience serious health effects.

**Implication (policy and/or financial):**

None.

**More Information:**

- 1) For more information contact: MaryAnn Waldinger, Principal Planner, at 475-2242 or [mwaldinger@compassidaho.org](mailto:mwaldinger@compassidaho.org)
- 2) For detailed information contact Idaho Department of Environmental Quality: Michael Toole, Regional Airshed Coordinator, at 373-0550 or [Michael.Toole@deq.idaho.gov](mailto:Michael.Toole@deq.idaho.gov)

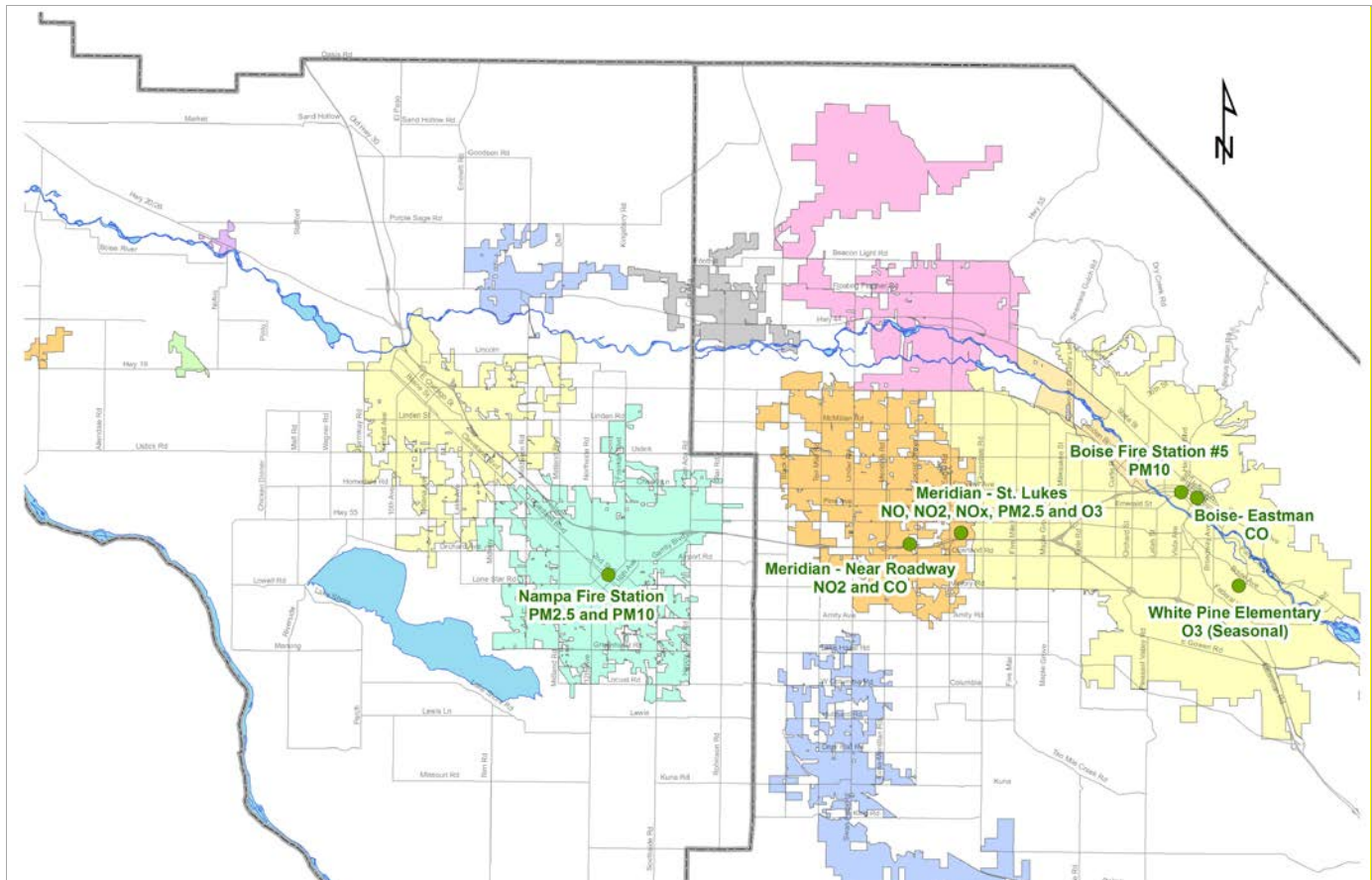


Figure 1: Map of air quality monitoring locations, Ada and Canyon County

- Carbon Monoxide (CO)** A colorless, odorless, tasteless gas formed in large part by incomplete combustion of fuel. Human activities (i.e., transportation or industrial processes) are largely the source for CO contamination.
- Oxides of nitrogen (NOx)** Oxides of nitrogen; a precursor (building block) of ozone. NOx is a generic term for mono-nitrogen oxides NO and NO<sub>2</sub> (nitric oxide and nitrogen dioxide). They are produced from the reaction of nitrogen and oxygen gases in the air during combustion, especially at high temperatures
- Ozone (O3)** A colorless gas with a sweet odor. Ground-level ozone is not a direct emission from transportation sources. It is formed when volatile organic compounds, such as pesticides and solvents, and **NOx** combine in the presence of sunlight. Although the ozone in the upper atmosphere protects us from harmful ultraviolet rays, ground-level ozone is the main component of smog.
- PM2.5** Fine particulate matter, particles smaller than 2.5 microns in diameter, which are more likely to lodge in human lungs than larger particles.
- PM10** Course particulate matter, particles smaller than 10 microns in diameter, which are more likely to lodge in human lungs than larger particles.

## COMPASS BOARD AGENDA ITEM VII-B

Date: February 25, 2019

### Topic: Status Report – Current Air Quality Efforts

#### Background/Summary:

The information below provides an update on Treasure Valley air quality.

#### January Air Quality Monitoring:

The Idaho Department of Environmental Quality reported four days in the moderate air quality category in the Treasure Valley during the month of January 2019.

- Four days were attributable to fine particulate matter (PM<sub>2.5</sub>) recorded in Canyon County.

#### YEAR TO DATE SUMMARY

The table below summarizes the number of good, moderate, and unhealthy to hazardous days recorded since January 1, 2008.

Year	Good	Moderate	Unhealthy to Hazardous	Total
2008	266	99	1	366
2009	277	83	5	365
2010	321	44	0	365
2011	260	99	6	365
2012	283	72	11	366
2013	276	81	8	365
2014	287	75	3	365
2015	283	64	18	365
2016	236	120	10	366
2017	209	127	29	365
2018	270	97	8	365
2019	27	4	0	31

Notes: 2008, 2012, and 2016 were Leap Years hence the extra day.

#### Air Quality Categories:

- Moderate: pollution in this range may pose a moderate health concern for a very small number of individuals.
- Unhealthy for Sensitive Groups: individuals with lung disease, children and older adults are considered sensitive and may experience health effects. The general public is unlikely to be affected.
- Unhealthy / Very Unhealthy: everyone may begin to experience health effects.
- Hazardous: the entire population is more likely to experience serious health effects.

## Implication (policy and/or financial):

None.

## More Information:

- 1) For more information contact: MaryAnn Waldinger, Principal Planner, at 475-2242 or [mwaldinger@compassidaho.org](mailto:mwaldinger@compassidaho.org)
- 2) For detailed information contact Idaho Department of Environmental Quality: Michael Toole, Regional Airshed Coordinator, at 373-0550 or [Michael.Toole@deq.idaho.gov](mailto:Michael.Toole@deq.idaho.gov)

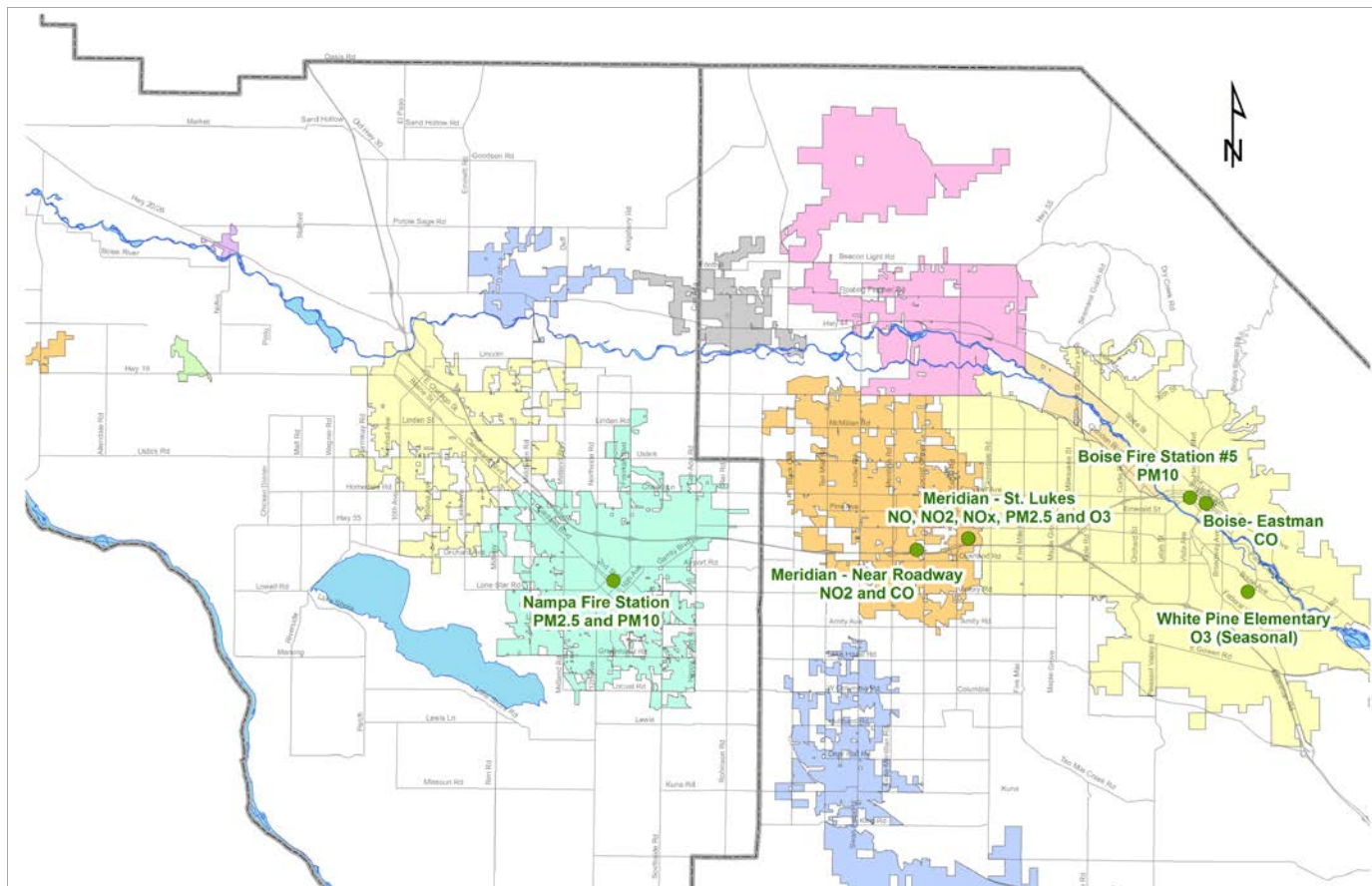


Figure 1: Map of air quality monitoring locations, Ada and Canyon County

### **Carbon Monoxide (CO)**

A colorless, odorless, tasteless gas formed in large part by incomplete combustion of fuel. Human activities (i.e., transportation or industrial processes) are largely the source for CO contamination.

### **Oxides of nitrogen (NOx)**

Oxides of nitrogen; a precursor (building block) of ozone. NOx is a generic term for mono-nitrogen oxides NO and NO<sub>2</sub> (nitric oxide and nitrogen dioxide). They are produced from the reaction of nitrogen and oxygen gases in the air during combustion, especially at high temperatures

### **Ozone (O3)**

A colorless gas with a sweet odor. Ground-level ozone is not a direct emission from transportation sources. It is formed when volatile organic compounds, such as pesticides and solvents, and **NOx** combine in the presence of sunlight. Although the ozone in the upper atmosphere protects us from harmful ultraviolet rays, ground-level ozone is the main component of smog.

### **PM2.5**

Fine particulate matter, particles smaller than 2.5 microns in diameter, which are more likely to lodge in human lungs than larger particles.

### **PM10**

Course particulate matter, particles smaller than 10 microns in diameter, which are more likely to lodge in human lungs than larger particles.

REGIONAL TRANSPORTATION ADVISORY COMMITTEE

VII-C

Attendance List

Member Agency/Name	Jan '19	Feb '19	Mar '19	Apr '19	May '19	June '19	July '19	Aug '19	Sept '19	Oct '19	Nov '19	Dec '19	TOTAL
<i>ACHD/T.Ferch/ M.Gresham/J. Lucas</i>	1												1
<i>Ada County/M. Leatherman/M. Mehta-Cooper/K. Woodworth</i>	1												1
<i>Boise State/D. Alexander</i>	1												1
<i>Canyon County/P. Nilsson</i>	1												1
<i>Canyon Highway District #4/L. Riccio</i>	1												1
<i>City of Boise/D. Fluke/K. Gallagher/Z. Piepmeyer</i>	1												1
<i>City of Caldwell/R. MacDonald/ S. Tipuric</i>	1												1
<i>City of Eagle/N. Baird Spencer/B. Vaughan</i>	1												1
<i>City of Garden City/J. Thornborrow</i>													0
<i>City of Greenleaf/ L. Belt</i>	1												1
<i>City of Kuna/W. Howell</i>	1												1
<i>City of Melba/P. Bandy</i>	1												1
<i>City of Meridian/C. Hood/B. McClure/R.Simison</i>	1												1
<i>City of Middleton/R. Falkner</i>	1												1
<i>City of Nampa/J. Barnes/C. Bowman</i>	1												1
<i>City of Notus/R. Wallace Jr.</i>													0
<i>City of Parma/N. Leigh</i>	1												1
<i>City of Star/C. Bell</i>													0
<i>City of Wilder/D. Enrico</i>													5
<i>Golden Gate Highway District. # 3/G. Bates</i>	1												1
<i>IDEQ/M. Toole</i>													0
<i>ITD/Caleb Lakey</i>	1												1
<i>Public Participation Committee/D. Smith</i>	1												1
<i>Valley Regional Transit/R. Jalbert</i>	1												1
<i>Central District Health/R. Howarth</i>	1												1
<i>Governor's Office/Z. Hague</i>													0



**Community Planning Association (COMPASS)**  
**Administrative Modification #20 for FY2018-2022 Regional Transportation Improvement Program (TIP)**  
**Administrative Modification #3 for FY2019-2023 TIP**

Key	Project	Sponsor	Scheduled Funding for Project Lifetime		**Percent Change	Program/ Funding Source	Program Year	Revision	Offset	Brief Explanation
			*Current Total	*Revised Total						
13916	Pathway, Dry Creek Trail and Underpass, City of Eagle	ACHD	\$541,000	\$566,000	4.62%	TAP-TMA	2018	Increase CN by \$25,000.	TMA Balancing	To cover costs for unforeseen circumstances during CN.
20003	Capital Maintenance, Phase 2, Boise Area - FY2019	ACHD	\$2,383,000	\$2,388,000	0.21%	STP-TMA	2019	Increase PC by \$5,000.	TMA Balancing	To cover design costs related to ADA ramps and environmental review.
20842	Cloverdale Road, Camas Drive to Trutina Avenue and Overpass, City of Boise	ACHD and ITD	\$16,744,000	\$13,381,350	-20.08%	Local Participating	2019	Increase CC by \$172,462. Decrease CN by \$434,731.	Adjust based on bid	Change funding source from Bridge to Strategic Initiatives. Adjust overall costs based on actual bid. ITD needs to increase the Local Participating funding source as follows: PEC by \$457,000, RW by \$241,000, and UT by \$200,000 to match ACHD's expenses.
						Bridge-Strategic Initiatives	2019	Increase CC by \$165,000. Decrease PE by \$230,000, PC by \$55,000, and CN by \$2,980,001.		
13476	SH-44 (State Street) and SH-55 (Eagle Road) Intersection, 1/2 CFI, City of Eagle	ITD	\$6,806,000	\$6,831,000	0.37%	NHPP	2021	Increase PC by \$25,000.	Statewide Balancing	Adjust for additional design work through a supplemental agreement.
20594	US 20/26 (Chinden), Linder Road to Locust Grove, City of Meridian and City of Eagle	ITD	\$14,350,000	\$14,350,000	0.00%	TECM	2022	Decrease CE by \$850,000 and CN by \$8,500,000.	GARVEE Office Balancing	Advance construction from FY2022 to FY2021. Overall balancing changes to adjust to federal request in preparing for INFRA funds.
						TECM	2021	Increase CE by \$850,000 and CN by \$8,500,000.		
12363	FY2015 Capital Maintenance, ACHD	ACHD	\$3,974,099	\$3,627,765	-8.71%	STP-TMA	2015	Decrease PE by \$13,398, CE by \$35,365, CC by \$30,256, and CN by \$267,313.	TMA Balancing	Close out project.
15001	Cost Increase Set-Aside	COMPASS	\$182,000	\$141,000	-22.53%	STP-TMA	2019	Decrease CN by \$41,000.	TMA Balancing	Reprogram funds to other projects.
20141	Pathway, Indian Creek, Taffy Drive to Peppermint Drive, City of Nampa	Nampa	\$531,000	\$536,000	0.94%	Local Participating	2019	Increase PC by \$4,575.	Mirror	To cover additional design work in a supplemental agreement.
19645	US-95, Oregon State Line to City of Wilder, Seal Coat, Canyon County	ITD	\$3,143,000	\$3,143,000	0.00%	STP-State	2019	Increase CE by \$148,000 and CN by \$2,986,000.	Statewide Balancing	Change funding source from NHPP to STP-State. Advance construction from FY2020 to FY2019.
						NHPP	2020	Decrease CE by \$148,000 and CN by \$2,986,000.		
19856	SH-19, Oregon State Line to City of Caldwell, Seal Coat, Canyon and Owyhee	ITD	\$1,294,000	\$1,294,000	0.00%	STP-State	2019	Increase CE by \$61,000 and CN by \$1,224,000.	Statewide Balancing	Advance construction from FY2020 to FY2019.
						STP-State	2020	Decrease CE by \$61,000 and CN by \$1,224,000.		



Key	Project	Sponsor	*Current Total	*Revised Total	**Percent Change	Program/ Funding Source	Program Year	Revision	Offset	Brief Explanation
20351	I-84, Karcher Road Interchange in the City of Nampa to the City of Caldwell	ITD	\$188,794,000	\$176,797,000	-6.35%	State (Restoration)	2019	Increase PC by \$1,000,000.	GARVEE Office Balancing	Adjust to mirror ITD, and move total of \$2.3 million to KN 22154, included in the I-84 suite of projects. Decrease in FY2021 GARVEE 2017 is to correct a clerical input error in the FY2019-2023 TIP from Administrative Modification #15.
						State (Restoration)	2020	Decrease PC by \$500,000.		
						State (Capacity)	2019	Decrease PC by \$4,200,000.		
						GARVEE 2017	2019	Decrease PC by \$1,600,000.		
						GARVEE 2017	2021	Decrease CN by \$6,697,000.		
22154	I-84, Middleton Road and Ustick Road Overpasses	ITD	\$15,500,000	\$17,800,000	14.84%	State (Restoration)	2019	Increase PC by \$200,000.	GARVEE Office Balancing	To cover additional design work in a supplemental agreement. Delay construction from FY2019 to FY2020 to match current project schedule. Funds from KN 220351, included in the I-84 suite of projects.
						State (Restoration)	2020	Increase PC by \$500,000.		
						GARVEE 2017	2019	Increase PC by \$1,600,000. Decrease CE by \$1,200,000 and CN by \$13,000,000.		
						GARVEE 2017	2020	Increase CE by \$1,200,000 and CN by \$13,000,000.		

\* Includes federal and local portions.

\*\* Amendment needed if project total increases 30% or more or \$2,000,000.

Assumed total costs from FY2019-2023 TIP.

ACHD = Ada County Highway District  
 CC = Construction Engineering Consultant  
 CE = Construction Engineering  
 CN = Construction  
 FY = Fiscal Year  
 GARVEE = Grant Anticipation Revenue Vehicle  
 I = Interstate


ITD = Idaho Transportation Department  
 KN = Key Number  
 LP = Land Purchase  
 NHPP = National Highway Performance Program  
 PC = Preliminary Engineering Consultant  
 PE = Preliminary Engineering ITD  
 PL = Preliminary Engineering LHTAC

ROW = Right-of-Way  
 SH = State Highway  
 STP = Surface Transportation Program  
 TAP = Transportation Alternative Program  
 TECM = Transportation Expansion Congestion Mitigation  
 TMA = Transportation Management Area  
 US = United States (highway)  
 UT = Utilities

Staff Recommendation:

  
 Daniel Hernandez, Assistant Planner  
 COMPASS

Approval:

  
 Matthew J. Stoll, Executive Director  
 COMPASS

Date:

12/14/2018



**Community Planning Association (COMPASS)  
Administrative Modification #4 for FY2019-2023 Transportation Improvement Program (TIP)**

Key	Project	Sponsor	Scheduled Funding for Project Lifetime		**Percent Change	Program/ Funding Source	Program Year	Revision	Offset	Brief Explanation
			*Current Total	*Revised Total						
12048	South Cemetery Road, Highland Drive to Willow Creek, City of Middleton	Middleton	\$3,274,000	\$3,326,000	1.59%	N/A	Previous Expenditures	Increase by \$52,000.	Mirror	Increase previous expenditures by \$52,000, as FY2018 funds were obligated. Adjust to mirror ITD's FY2019-2025 STIP.
12363	FY2015 Capital Maintenance, ACHD	ACHD	\$3,974,000	\$3,974,000	0.00%	STP-TMA	2015	Decrease PE by \$13,398, CE by \$35,365, CC by \$30,256 and CN by \$267,313.	N/A	Correction to Administrative Modification #20/#3. Funds should have been added to FY2019, rather than the "construction year" of FY2015.
							2019	Increase PE by \$13,398, CE by \$35,365, CC by \$30,256 and CN by \$267,313.		
13476	SH-44 (State Street) and SH-55 (Eagle Road) Intersection, 1/2 CFI, City of Eagle	ITD	\$6,831,000	\$6,831,000	0.00%	NHPP	2019	Increase CN by \$25,000.	N/A	Correction to Administrative Modification #20/#3. Funds should have been added to FY2019, rather than the "construction year" of FY2021.
							2021	Decrease CN by \$25,000.		
13487	Middleton Road and Ustick Road, Roundabout, City of Caldwell	Caldwell	\$1,342,000	\$1,356,000	1.04%	N/A	Previous Expenditures	Increase by \$14,000.	Mirror	Increase previous expenditure by \$14,000, as FY2018 funds were obligated. Adjust to mirror ITD's FY2019-2025 STIP.
13905	10th Avenue ITS and Overlay, City of Caldwell	Caldwell	\$1,380,000	\$1,422,000	3.04%	N/A	Previous Expenditures	Increase by \$42,000.	Mirror	Increase previous expenditure by \$42,000, as FY2018 funds were obligated. Adjust to mirror ITD's FY2019-2025 STIP.
13916	Pathway, Dry Creek Trail and Underpass, City of Eagle	Eagle	\$541,000	\$541,000	0.00%	TAP-TMA	2018	Decrease CN by \$25,000.	N/A	Correction to Administrative Modification #20/#3. Funds should have been added to FY2019, rather than the "construction year" of FY2018.
						TAP-TMA	2019	Increase CN by \$25,000.		
13964	Peckham Road, US-95 to Notus Road, Canyon County	Golden Gate Highway District	\$3,672,000	\$3,720,000	1.31%	N/A	Previous Expenditures	Increase by 48,000.	Mirror	Increase previous expenditure by \$48,000, as FY2018 funds were obligated. Adjust to mirror ITD's FY2019-2025 STIP.
18781	Transit - Rolling Stock, Infrastructure, and Technology, Nampa Area	VRT	\$7,255,000	\$7,445,000	2.62%	FTA 5307 SU	2019	Increase CN by \$190,000.	Mirror	FY2018 funds that were not obligated. Carried forward to FY2019.
18788	Transit - Rolling Stock, Infrastructure, and Technology, Boise Area	VRT	\$1,770,000	\$1,970,000	11.30%	FTA 5307 SU	2019	Increase CN by \$200,000.	Mirror	FY2018 funds that were not obligated. Carried forward to FY2019.
18884	Transit - Capital, Rolling Stock, Infrastructure, and Technology, Boise Area	VRT	\$0	\$75,000	100.00%	FTA 5339 LU	2019	Increase by \$75,000.	Mirror	FY2018 funds that were not obligated. Project not included in FY2019-2023 TIP. Carried forward from FY2018-2022 TIP.
19041	Transit - Mobility Management Operations, Boise Area	VRT	\$4,998,000	\$4,284,000	-14.29%	N/A	Previous Expenditures	Decrease by \$714,000.	Mirror	Decrease previous expenditures by \$714,000 to show only total in current program. Key number remains same for all service years.
19122	Transit - Capital, Rolling Stock, Infrastructure, and Technology, Boise Area	VRT	\$2,364,000	\$3,077,000	30.16%	FTA 5339 LU	2019	Increase CN by \$713,000.	Mirror	FY2018 funds that were not obligated. Carried forward to FY2019.

Key	Project	Sponsor	*Current Total	*Revised Total	**Percent Change	Program/ Funding Source	Program Year	Revision	Offset	Brief Explanation
19464	Transit - Acquisition of Service, Nampa Area	VRT	\$849,000	\$1,415,000	66.67%	FTA 5310 SU	2019	Increase CN by \$566,000.	Mirror	FY2018 funds that were not obligated. Carried forward to FY2019.
19609	Transit - College of Western Idaho Entrance and Roundabout, City of Nampa	VRT	\$0	\$1,079,000	100.00%	FTA 5307 SU	2019	Increase by \$1,079,000.	N/A	Project not included in FY2019-2023 TIP. Carried forward from FY2018-2022 TIP.
19691	Transit - Acquisition of Service, Boise Area	VRT	\$1,008,000	\$1,680,000	66.67%	FTA 5310 LU	2019	Increase CN by \$672,000.	Mirror	FY2018 funds that were not obligated. Carried forward to FY2019.
19709	SH-44, I-84 near Caldwell to Junction SH-55 North in Eagle	ITD	\$2,141,000	\$2,331,000	8.87%	State	2019	Increase CE by \$54,212 and CN by \$138,718.	Statewide Balancing	Increase to match bid.
19959	Pedestrian Improvements, Historic North Nampa Pathway, City of Nampa	VRT/Nampa	\$0	\$590,000	100.00%	FTA 5307 SU	2019	Increase CN by \$590,000.	N/A	FY2018 funds that were not obligated. Project not included in FY2019-2023 TIP. Carried forward from FY2018-2022 TIP.
20003	Capital Maintenance, Phase 2, Boise Area - FY2019	ACHD	\$2,388,000	\$2,388,000	0.00%	STP-TMA	2019	Decrease PC by \$4,215. Increase PE by \$4,215.	N/A	Correction to Administrative Modification #20/#3. ACHD received \$5,000 through balancing to cover increases in design costs. ITD also moved \$4,215 from PE to PC to cover the overage. This action replaces the PE funds that were moved.
20043	Transit - Above and Beyond ADA Paratransit, Nampa Area	TVT/VRT	\$582,000	\$1,032,000	77.32%	FTA 5307 SU	2019	Increase CN by \$450,000.	Mirror	FY2018 funds that were not obligated. Carried forward to FY2019. Decrease previous expenditures by \$450,000.
20105	Transit - Vehicle Replacement, Metro Community Service, City of Nampa	VRT	\$0	\$71,000	100.00%	FTA 5339 SU	2019	Increase CN by \$13,000.	N/A	FY2018 funds that were not obligated. Project not included in FY2019-2023 TIP. Carried forward from FY2018-2022 TIP. Increase previous expenditures by \$58,000.
20153	Commuteride, Van Replacement Vehicles, City of Nampa - FY2018	VRT/ACHD	\$0	\$337,000	100.00%	FTA 5307 SU	2019	Increase CN by \$271,000.	N/A	FY2018 funds that were not obligated. Project not included in FY2019-2023 TIP. Carried forward from FY2018-2022 TIP. Increase previous expenditures by \$66,000.
20315	I-84, Karcher Interchange to Franklin Boulevard Corridor, City of Nampa (Design)	ITD	\$14,386,000	\$14,386,000	0.00%	TECM	2019	Increase PC by \$17,000.	Mirror	Make adjustments within the project to match ITD.
						Restoration	2019	Decrease PC by \$17,000.		
20639	Pathway, Fairview Avenue Greenbelt Ramp, City of Boise	Boise	\$147,000	\$201,000	36.73%	N/A	Previous Expenditures	Increase by \$54,000.	Mirror	Increase previous expenditure by \$200,000, as FY2018 funds were obligated. Adjust to mirror ITD's FY2019-2025 STIP.
20789	Transit - Nampa Transit Oriented Development	VRT	\$0	\$310,000	100.00%	FTA 5307 SU	2019	Increase by \$310,000.	Mirror	FY2018 funds that were not obligated. Project not included in FY2019-2023 TIP. Carried forward from FY2018-2022 TIP.

Key	Project	Sponsor	*Current Total	*Revised Total	**Percent Change	Program/ Funding Source	Program Year	Revision	Offset	Brief Explanation
21858	US 20/26 (Chinden), <del>Tree-Farm-Way-to-Linder-Road-SH-16 to Linder Road</del> , Ada County	Private	\$7,770,000	\$14,270,000	83.66%	STAR	2021	Increase CN by \$6,500,000.	Funds from KN 28164	Merge project with KN 28164, at request of the private developer. Net decrease of \$10,000 on overall project cost for ITD review.
21864	US 20/26 (Chinden), SH-16 to Tree Farm Way, Ada County	Private	\$6,510,000	\$0	-100.00%	STAR	2021	Decrease CN by \$6,500,000.	Funds to KN 21858	Merge project with KN 21858, at the request of the private developer. ITD's costs were removed from this portion of the project.
						State	2021	Decrease PE by \$10,000.		
<del>NEW</del> 22165	US 20/26 (Chinden), I-84 to Middleton Road, Canyon County	ITD	\$34,300,000	\$34,300,000	0.00%	TECM	2021	No change to dollar amount.	Mirror	Add permanent key number to match ITD's FY2019-2025 STIP.

\* Includes federal and local portions.

\*\* Amendment needed if project total increases 30% or more or \$2,000,000.

Assumed total costs from FY2019-2023 TIP.

ACHD = Ada County Highway District

CC = Construction Engineering Consultant

CE = Construction Engineering

CN = Construction

FTA = Federal Transit Administration

FY = Fiscal Year

I = Interstate

ITD = Idaho Transportation Department

ITS = Intelligent Transportation System

KN = Key Number

LU = Large Urban

NHPP = National Highway Performance Program

PC = Preliminary Engineering Consultant

PE = Preliminary Engineering ITD

SH = State Highway

STAR = State Tax Anticipated Revenue

STIP = Statewide Transportation Improvement Program

STP = Surface Transportation Program

SU = Small Urban

TAP = Transportation Alternative Program

TECM = Transport Expansion Congestion Mitigation

TMA = Transportation Management Area

TVT = Treasure Valley Transit


US = United States (Highway)

VRT = Valley Regional Transit

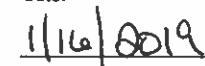
Staff Recommendation:

  
Daniel Hernandez, Assistant Planner  
COMPASS

Approval:

  
Matthew J. Stoll, Executive Director  
COMPASS

Date:

  
1/16/2019

<T:\FY19\600 Projects\685 TIP\FY1923TIP\Amend\AdminMod4.xlsx>

## COMPASS BOARD AGENDA ITEM VII-E

Date: February 25, 2019

### **Topic: Status Report – Project Milestone Report**

#### **Background/Summary:**

On February 22, 2016, the COMPASS Board of Directors directed COMPASS staff to develop a milestone report of projects funded through COMPASS (Attachment 1).

A summary of airport and alternative transportation usage statistics is provided in Attachment 2, including historical ridership data. This section includes all services with reporting data available.

The next report will be in the June 2019 Board meeting packet. If you have questions about a specific project, please call for more information.

#### **More Information:**

- 1) Attachment 1 – Project Milestone Report
- 2) Attachment 2a – Trip Report
- 3) Attachment 2b – Yearly Alternative Transportation Trip Report
- 4) For detailed information contact: Toni Tisdale, Principal Planner, at 208/475-2238 or [ttisdale@compassidaho.org](mailto:ttisdale@compassidaho.org).

TT:nb T:\FY19\600 Projects\685 TIP\Milestone\190225mmoBdStatus.docx

## Project Milestone Report

As of 2/7/19

Green cell = obligation already occurred.

Pink cell = funds programmed in current fiscal year but not yet obligated.

Blank cell = obligation is scheduled for a future fiscal year.

Project/Comments	Sponsor	Initial Board Approval Year/Cost	Total Cost YTD	Funding Obligation Milestones (FY)		
				Design	Right-of-Way	Construction
<b>Capital Maintenance, Local, Boise Area - FY2020 (KN 19847)</b>	ACHD	2017	\$362,000	2018	N/A	2020
Funded with local funds that could convert to federal if funding is available in order to keep goals for maintenance projects. Conducting design Scope of Work.		\$320,000		Obligated	N/A	
<b>Capital Maintenance, Local, Boise Area - FY2021 (KN 20159)</b>	ACHD	2017	\$355,000	2019	N/A	2021
Funded with local funds that could convert to federal if funding is available in order to keep goals for maintenance projects. Design work is underway.		\$320,000			N/A	
<b>Capital Maintenance, Phase 1, Boise Area - FY2019 (KN 13903)</b>	ACHD	2014	\$5,541,000	2017	N/A	2019
Plans, specifications, and engineer's estimate is under final review.		\$5,921,000		Obligated	N/A	
<b>Capital Maintenance, Phase 1, Boise Area - FY2020 (KN 18728)</b>	ACHD	2015	\$5,804,000	2018	N/A	2020
Design is underway.		\$6,259,000		Obligated	N/A	
<b>Capital Maintenance, Phase 1, Boise Area - FY2021 (KN 18701)</b>	ACHD	2014	\$5,442,000	2019	N/A	2021
Design is underway.		\$6,259,000		Obligation in Process	N/A	
<b>Capital Maintenance, Phase 2, Boise Area - FY2019 (KN 20003)</b>	ACHD	2017	\$2,388,000	2017	N/A	2019
Plans, specifications, and engineer's estimate is under final review.		\$2,383,000		Obligated	N/A	
<b>Capital Maintenance, Phase 2, Boise Area - FY2020 (KN 19887)</b>	ACHD	2017	\$2,507,000	2018	N/A	2020
Design is underway.		\$2,489,000		Obligated	N/A	
<b>Capital Maintenance, Phase 3, Boise Area - FY2019 (KN 20091)</b>	ACHD	2016	\$350,000	2017	N/A	2019
Plans, specifications, and engineer's estimate is under final review.		\$320,000		Obligated	N/A	
<b>Cole Road, I-84 to Franklin Road, Boise (KN IN203-14 and RD207-16)</b>	ACHD	2014	\$12,074,000	N/A	N/A	2019
Construction is underway.		N/A		N/A	N/A	Obligated
<b>Cole Road, McGlochlin Street to Victory Road, Boise (KN IN205-97)</b>	ACHD	N/A	\$3,063,000	N/A	2019	2020
In right-of-way acquisition process.		N/A		N/A	Obligated	

<b>Commuteride, Rideshare Program, Boise and Nampa Areas (CPA3)</b>	ACHD	2019	\$1,650,000	N/A	N/A	2019-PD
Project funds \$220,000 each year in the Boise Urbanized Area and \$55,000 each year in the Nampa Urbanized Area.		\$1,650,000		N/A	N/A	2019 Obligated
<b>Commuteride, Van Replacements, Boise Area - FY2017 (20173)</b>	ACHD	2016	\$315,130	N/A	N/A	2017
Federal agreements approved by ACHD Commission on February 14, 2018.		\$315,000		N/A	N/A	Funds Transferred to FTA (Obligated)
<b>Commuteride, Van Replacements, Boise Area - FY2019 (20046)</b>	ACHD	2016	\$331,000	N/A	N/A	2019
STP-TMA funds need to transfer for FTA. Agreement approved by ACHD Commission on 10/24/2018.		\$326,000		N/A	N/A	Transfer in process
<b>Commuteride, Van Replacements, Canyon County - FY2019-2021 (20136a)</b>	ACHD	2019	\$1,062,000	N/A	N/A	2019-2021
Funding agreement approved by ACHD Commission on 10/24/2018.		\$1,062,000		N/A	N/A	
<b>Commuteride, Van Replacements, Nampa Area - FY2018 (KN 20153)</b>	ACHD	2017	\$271,000	N/A	N/A	2019
Federal agreement approved by ACHD Commission on June 6, 2018. FY2018 funds carried over to FY2019.		\$759,000		N/A	N/A	
<b>Eagle Road, Amity road to Victory Road, Meridian (RD207-33)</b>	ACHD	N/A	\$4,515,000	2018	2019	2020
Design is underway.		N/A		Obligated		
<b>ITS, Advanced Signalization, Ada County, ACHD (KN 22100)</b>	ACHD	2019	\$1,790,000	2019	N/A	2020
State/Local agreement under review.		\$1,790,000			N/A	
<b>ITS, Smart Arterial Management, Ada County (KN 20782)</b>	ACHD	2018	\$4,337,000	N/A	N/A	2018-2019
Design is underway.		\$4,337,000		N/A	N/A	2018 Obligated
<b>Linder Road and Deer Flat Road Intersection, Kuna (KN 13492)</b>	ACHD	2013	\$4,531,000	2013-2019	2018	2020
In right-of-way acquisition process.		\$1,936,000		Obligation in Process	Obligated	
<b>Linder Road, Franklin Road to Pine Avenue, Meridian (RD213-16)</b>	ACHD	2015	\$3,425,000	2016	2017	2020
In right-of-way acquisition process.		\$3,026,000		Obligated	Obligated	
<b>State Street and Collister Drive Intersection, Boise (KN 13481)</b>	ACHD	2012	\$13,520,000	2015	2017	2018
Construction is underway.		\$5,000,000		Obligated	Obligated	Obligated

<b>State Street Lighting, 16th Street to 23rd Street, Boise (KN 20275)</b>	<b>ACHD</b>	<b>2017</b>	\$360,000	2018	N/A	2019
Plans, specifications, and engineer's estimate is under final review.		\$360,000		Obligated	N/A	
<b>Ten Mile Road, McMillan Road to US 20/26 (Chinden Boulevard), Meridian (KN RD202-31)</b>	<b>ACHD</b>	<b>2016</b>	\$3,310,000	2020	2020	2020
In right-of-way acquisition process.		\$3,310,000				
<b>Ten Mile Road, Ustick Road to McMillan Road, Meridian (RD202-32)</b>	<b>ACHD</b>	<b>2016</b>	\$3,850,000	N/A	N/A	PD
In right-of-way acquisition process.		\$3,850,000		N/A	N/A	
<b>Pathway, Fairview Avenue Greenbelt Ramp, Boise (KN 20639)</b>	<b>Boise</b>	<b>2018</b>	\$201,000	2018	N/A	2020
Design consultant was selected and prepared a preliminary scope, schedule, and estimate, which are under review. Final scope, schedule, and estimate should be completed by end of January 2019, with notice to proceed shortly thereafter. Design anticipated to be completed summer/fall 2019.		\$81,000		Obligated	N/A	
<b>Bicycle Parking, Covered Bicycle Facility, Boise State (KN 21913)</b>	<b>Boise State</b>	<b>2018</b>	\$30,000	2019	N/A	2019
In process of preparing the state/local agreement.		\$30,000			N/A	
<b>Bicycle Parking, Secure Bicycle Facilities, Boise State (KN 20095)</b>	<b>Boise State</b>	<b>2017</b>	\$110,000	2019	N/A	2018
		\$72,000		Obligated	N/A	Obligated
<b>10<sup>th</sup> Avenue Bridge, Caldwell (KN 13055)</b>	<b>Caldwell</b>	<b>2011</b>	\$2,959,000	2013	N/A	2019
Project was bid on 11/20/2018. Low bid exceeded engineer's estimate by more than 10%. Bid is being analyzed and additional funding is being sought.		\$595,000		Obligated	N/A	Obligated
<b>10th Avenue ITS and Overlay, Caldwell (KN 13905)</b>	<b>Caldwell</b>	<b>2014</b>	\$1,380,000	2018	N/A	PD
Design is underway.		\$1,196,000		Obligated	N/A	
<b>ADA Ramps, Caldwell (KN 19885)</b>	<b>Caldwell</b>	<b>2017</b>	\$60,000	N/A	N/A	2018
		\$60,000		N/A	N/A	Obligated
<b>Centennial Way Roundabout, Caldwell (KN 13484)</b>	<b>Caldwell</b>	<b>2013</b>	\$3,206,000	2014-2018	2020	PD
Design is underway.		\$2,231,000		2014-2018 Obligated	N/A	
<b>Middleton Road and Ustick Roundabout, Caldwell (KN 13487)</b>	<b>Caldwell</b>	<b>2013</b>	\$1,342,000	2014-2016	2020	2021
Design is underway.		\$950,000		2014-2016 Obligated		
<b>Pathway, Indian Creek, 4th Avenue to the Greenbelt, Caldwell (KN 20076)</b>	<b>Caldwell</b>	<b>2017</b>	\$704,000	2017-2018	N/A	2019
Final design and environmental documentation is underway.		\$473,000		2017-2018 Obligated	N/A	



<b>Highway 30, Goodson Road to Oasis Road, Canyon County (KN 19951)</b>	<b>Canyon Highway District</b>	<b>2017</b>	\$2,435,000	2018-2019	N/A	PD
State/Local Agreement is complete. Professional Services Agreement for design negotiated. Approval pending funding authorization.		\$2,029,000		2018 Obligated	N/A	
<b>Old Highway 30, Plymouth Street Bridge, Caldwell (KN 13494)</b>	<b>Canyon Highway District / Caldwell</b>	<b>2013</b>	\$10,664,000	2015-2017	2020	2023
Alternatives and environmental analysis underway. Project is in Tribal Consultation.		\$9,104,000		Obligated		
<b>Planning, Communities in Motion Update, COMPASS (KN 19571)</b>	<b>COMPASS</b>	<b>2016</b>	\$262,000	2019-2022	N/A	N/A
Study is underway. Expect completion in December 2022.		\$232,000		2019 Obligated	N/A	N/A
<b>Planning, COMPASS (KN CPA1)</b>	<b>COMPASS</b>	<b>2019</b>	\$1,887,000	2019-PD	N/A	N/A
Project funds total \$331,000 each year in the Boise Urbanized Area and the Nampa Urbanized Area.		\$1,887,000		2019 Obligated	N/A	N/A
<b>Planning, Metropolitan Planning Funds, COMPASS (KN CPA2)</b>	<b>COMPASS</b>	<b>2019</b>	\$7,438,000	2019-2023	N/A	N/A
Due to continuing resolution, only partial funding is obligated. Federal Transit Administration funds will be transferred to the Federal Highway Administration for obligation once a full-year appropriation bill is signed.		\$7,438,000		2019 Partially Obligated	N/A	N/A
<b>Planning, Transportation Operations and ITS Plan Update, COMPASS (KN 18694)</b>	<b>COMPASS</b>	<b>2015</b>	\$250,000	2019-2020	N/A	N/A
Study is underway. Expect completion in December 2019.		\$250,000		2019 Obligated	N/A	N/A
<b>Bicycle and Pedestrian Bridge over North Channel of Boise River, Eagle (KN 20841)</b>	<b>Eagle</b>	<b>2018</b>	\$1,299,000	2018	2020	2023
Developing preliminary design plans and working on the environmental document.		\$1,299,000		Obligated		
<b>Pathway, Dry Creek Trail and Underpass, Eagle (KN 13916)</b>	<b>Eagle</b>	<b>2014</b>	\$541,000	2014-2016	N/A	2017-2019
Construction is underway. Small changes in project construction were realized due to unknown subsurface conditions. Construction is scheduled for completion in September 2018.		\$150,000		2014-2016 Obligated	N/A	2017-2018 Obligated 2019 in Process
<b>Peckham Road, US-95 to Notus Road, Canyon County (KN 13964)</b>	<b>Golden Gate HD</b>	<b>2014</b>	\$3,672,000	2016	2019	2020
Final Design review comments are being addressed. The plans, specifications, and engineer's estimates package is under review. Right-of-way plans being revised in response to comments. Right-of-way purchase to be completed in 2019. Construction State/Local agreement submittal and bidding are expected in late 2019, with construction expected in early summer 2020.		\$2,194,000		Obligated		
<b>Safety Improvements at 62 Intersections, Canyon County (KN 20249)</b>	<b>Golden Gate HD</b>	<b>2017</b>	\$39,000	N/A	N/A	2018
The intent to award letter was sent to the contractor - awaiting return of documents to award the contract.		\$39,000		N/A	N/A	Obligated
<b>Pathway, Mill Creek Elementary, Middleton (KN 18838)</b>	<b>Greater Middleton Parks and Recreation</b>	<b>2014</b>	\$323,000	2016	N/A	2017
		\$316,000		Obligated	N/A	Obligated

<b>Bridge Rehabilitation, Ada and Canyon Counties - FY2019 (KN 19442)</b>	<b>ITD</b>	<b>2015</b>	\$3,859,000	2016	N/A	2019
Design is complete. The plans, specifications, and engineer's estimate was submitted December 1, 2017.		\$3,575,000		Obligated	N/A	Obligated
<b>Bridge Repairs, Ada and Boise Counties - FY2017 (KN 19345)</b>	<b>ITD</b>	<b>2016</b>	\$3,277,000	2017	N/A	2017
Construction is underway and is expected to be completed by August 2018. (no update provided)		\$2,585,000		Obligated	N/A	Obligated
<b>Cloverdale Road, Camas Drive to Trutina Avenue and Overpass, Boise (KN 20842)</b>	<b>ITD/ACHD</b>	<b>2018</b>	\$13,382,000	2019	N/A	2019
Construction is underway with bridge opening planned for June 2019 and completion in late August 2019.		\$6,656,000		Obligated	N/A	Obligated
<b>ITS, Port of Entry License Plate Readers, Ada County (KN 20288)</b>	<b>ITD</b>	<b>2016</b>	\$500,000	N/A	N/A	2017
		\$500,000		N/A	N/A	Obligated
<b>I-84, Blacks Creek Road Interchange, Ada County (KN 19874)</b>	<b>ITD</b>	<b>2017</b>	\$13,088,000	2018-2019	N/A	2019
Design is underway. Delivery of plans, specifications, and engineers estimate by March 2019.		\$12,100,000		Obligated	N/A	Partially obligated
<b>I-84, Broadway Avenue to Eisenman Road, Seal Coat, Boise (KN 20738)</b>	<b>ITD</b>	<b>2017</b>	\$1,795,000	2018	N/A	2021
Design is underway.		\$1,760,000		Obligated	N/A	
<b>I-84, Eisenman Interchange to Mt. Home Interchange, Ada and Elmore Counties (KN 20203)</b>	<b>ITD</b>	<b>2019</b>	\$2,168,000	2017-2019	N/A	2020
		\$2,168,000		2017 Obligated	N/A	
<b>I-84, Farmers Sebree Canal (near Parma Exit) to Franklin Road, Caldwell (KN 19696)</b>	<b>ITD</b>	<b>2016</b>	\$3,728,000	2016-2018	N/A	PD
		\$730,000		2016-2018 Obligated	N/A	
<b>I-84, Five Mile Road to Orchard Road and Ramps, Boise (KN 19289)</b>	<b>ITD</b>	<b>2016</b>	\$2,246,000	2017	N/A	2017
Project is currently in the construction phase and is on schedule.		\$3,073,000		Obligated	N/A	Obligated
<b>I-84, Franklin Boulevard to Northside Boulevard, Nampa (KN 20798)</b>	<b>ITD</b>	<b>2018</b>	\$83,890,000	2018	N/A	2018-2021
Design is shown under Key Number 20315.		\$87,600,000		Obligated	N/A	Partially obligated
<b>I-84, Garrity Interchange to Ten Mile Interchange, Ada County (KN 20212)</b>	<b>ITD</b>	<b>2017</b>	\$4,863,000	2017-2019	N/A	2021
Design is underway.		\$4,770,000		2017 - 2018 Obligated	N/A	
<b>I-84, Karcher Interchange to Franklin Boulevard Corridor, Nampa (KN 20315)</b>	<b>ITD</b>	<b>2017</b>	\$14,386,000	2017-2018	2018	2018
Project was split into five separate key numbers for work efficiencies. This project now includes design, right-of-way, and utilities only for the entire corridor. (See key numbers 20796, 20797, 20798, and 20799 for construction.)		\$150,000,000		2017 - 2018 Obligated	Obligated	(Utilities) Obligated

<b>I-84, Karcher Overpass, Nampa (KN 20797)</b>	ITD	2018	\$5,507,000	N/A	N/A	2018-2019
Design is shown under Key Number 20315. Construction contract was awarded. Construction is anticipated to begin in late February or March 2019.		\$5,500,000		N/A	N/A	2018-2019 Obligated
<b>I-84, Karcher Interchange in the City of Nampa to the City of Caldwell (KN 20351)</b>	ITD	2017	\$176,797,000	2018-2019	2019-2020	2020-2021
Environmental process is underway. Programmed amount may not fund all improvements recommended in the environmental study; unfunded projects will be prioritized for future programming. Design, right-of-way, and construction will be split into separate phases based upon findings of environmental study.		\$1,000,000		2018 Obligated		
<b>I-84, Karcher Interchange Modification, Nampa (KN 19814)</b>	ITD/ Nampa	2014	\$3,681,000	2016	N/A	2017
Change order work is pending.		\$2,210,000		Obligated	N/A	Obligated
<b>I-84, Middleton Road and Ustick Road Overpasses. Canyon County (KN 22154)</b>	ITD	2018	\$17,800,000	2019-2020	N/A	2020
		\$15,500,000		Partially obligated	N/A	
<b>I-84, Northside Boulevard to Karcher Road Interchange, Nampa (KN 20799)</b>	ITD	2018	\$37,400,000	N/A	N/A	2019
Design is shown under Key Number 20315.		\$37,400,000		N/A	N/A	
<b>I-84, Oregon State Line to City of Caldwell, Bridge Rehabilitation (KN 19442)</b>	ITD	2016	\$3,859,000	2016-2017	N/A	2019
		\$3,795,000		2016-2017 Obligated	N/A	Obligated
<b>I-84, Sand Hollow Interchange to Farmer Sebree Canal, Seal Coat, Canyon (KN 20060)</b>	ITD	2016	\$1,036,000	2017-2019	N/A	2021
Design is underway.		\$1,015,000		2017 Obligated	N/A	
<b>I-84, Temporary Paving Shoulder Widening, Karcher to Franklin, Nampa (KN 20796)</b>	ITD	2018	\$6,043,000	N/A	N/A	2018-2019
Design is shown under Key Number 20315.		\$5,500,000		N/A	N/A	2018-019 Obligated
<b>ITS, SH-55 (Eagle Road) Signal Equipment Upgrades, Ada County (KN 18833)</b>	ITD / ACHD	2015	\$583,000	2015	N/A	2018-2019
ACHD has a Cooperative Agreement with ITD for Key Number 20782 (a companion project).		\$463,000		Obligated	N/A	2018-2019 Obligated
<b>Microseals, Ada and Canyon Counties (KN 20536)</b>	ITD	2018	\$7,725,000	2018	N/A	2022
Design is underway.		\$7,575,000		Obligated	N/A	
<b>Railroad Crossing, Academy Road, Greenleaf (KN 19461)</b>	ITD/ Greenleaf	2018	\$92,000	2018	N/A	N/A
Boise Valley Railroad has track sections staged to or-work the railroad crossings.		\$106,000		Obligated	N/A	N/A
<b>Railroad Crossing, Friends Road, Greenleaf (KN 19417)</b>	ITD/ Greenleaf	2016	\$65,000	2017	N/A	2017
Boise Valley Railroad has track sections staged to re-work the railroad crossings.		\$85,000		Obligated	N/A	Obligated
<b>Railroad Crossing, Look Lane, Caldwell (KN 20355)</b>	ITD/ Caldwell	2018	\$590,000	2018-2019	N/A	2019
		\$270,000		2018 Obligated	N/A	

<b>Railroad Crossing, SH-19 and Roedel Avenue, Caldwell (KN 19627)</b>	<b>ITD / Caldwell</b>	<b>2015</b>	\$633,000	2017	N/A	2018
Agreement with City of Caldwell is complete. The railroad agreement is pending. Project is currently in the design phase and is on schedule for construction in FY2018.		\$388,000		Obligated	N/A	Obligated
<b>Railroad Crossing, South Black Cat Road, Ada County (KN 20014)</b>	<b>ITD/ACHD</b>	<b>2016</b>	\$315,000	2017	N/A	2018
ITD is the lead on this project. Design is underway.		\$425,000		Obligated	N/A	Obligated
<b>SH-16, I-84 to US 20/26, Ada and Canyon Counties (KN 20788)</b>	<b>ITD</b>	<b>2018</b>	\$96,440,000	2018-2019	2019-2021	N/A
Refinement of modified selected alternative is ongoing.		\$6,200,000		2018-2019 Obligated		N/A
<b>SH-19, Oregon State Line to Caldwell, Seal Coat, Canyon and Owyhee (KN 19856)</b>	<b>ITD</b>	<b>2016</b>	\$1,294,000	2017-2018	N/A	2019
Contract awarded. Anticipated start date in July 2019.		\$1,285,000		2017-2018 Obligated	N/A	Obligated
<b>SH-21, Technology Way to Surprise Way, Boise (KN 20428)</b>	<b>ITD</b>	<b>2018</b>	\$5,650,000	2018	N/A	2022
Design is underway.		\$6,250,000			N/A	
<b>SH-44 (State Street) and SH-55 (Eagle Road) Intersection, 1/2 CFI, Eagle (KN 13476)</b>	<b>ITD</b>	<b>2016</b>	\$6,831,000	2013-2019	N/A	2021
Working through final design and right-of-way acquisition. Anticipated delivery of plans, specifications, and engineer's estimate in late August 2019.		\$5,750,000		2013 - 2019 Obligated	N/A	
<b>SH-44 (State Street), SH-16 to Linder Road, Ada County (KN 20266)</b>	<b>ITD</b>	<b>2018</b>	\$9,663,000	2018	2020	2023
In preliminary design phase, completing environmental document.		\$10,250,000		Obligated		
<b>SH-44 (State Street), Star Road to SH-16, Ada County (KN 20574)</b>	<b>ITD</b>	<b>2018</b>	\$7,700,000	2018	2020	2023
In preliminary design phase, completing environmental document.		\$8,700,000		Obligated		
<b>SH-44, Canyon Canal Bridge, Middleton (KN 18950)</b>	<b>ITD</b>	<b>2015</b>	\$1,486,000	2015 - 2017	N/A	2018-2019
Plans, specifications, and engineer's estimate complete. Bid opening expected in June 2018.		\$720,000		2015-2017 Obligated	N/A	2018-2019 Obligated
<b>SH-44, Corridor Study, I-84 in Canyon County to Eagle Road (KN 07827)</b>	<b>ITD</b>	<b>1998</b>	\$4,755,933	1999-2018	N/A	N/A
Traffic Study was submitted to Federal Highway Administration on 1/14/2019. Supplemental to update study based upon new traffic results is in process.		\$2,500,000		1999-2018 Obligated	N/A	N/A
<b>SH-44, I-84 near Caldwell to Junction SH-55 North in Eagle (KN 19709)</b>	<b>ITD</b>	<b>2016</b>	\$2,141,000	2017-2018	N/A	2019
Plans, specifications, and engineer's estimate complete. Awaiting advertisement.		\$2,100,000		2017-2018 Obligated	N/A	Obligated
<b>SH-45, Deer Flat Road to I-84B (3rd Street), Seal Coat, Nampa (KN 20225)</b>	<b>ITD</b>	<b>2016</b>	\$1,197,000	2017	N/A	2017-2018
Construction is underway.		\$1,400,000		Obligated	N/A	2017-2018 Obligated

<b>SH-45, Snake River Bridge, Walters Ferry (KN 13389)</b>	ITD	<b>2012</b>	\$6,857,000	2013-2016	N/A	2017
Construction is underway.		\$6,623,000		2013-2016 Obligated	N/A	Obligated
<b>SH-55 and Farmway Road Intersection, Canyon County (KN 18841)</b>	ITD	<b>2014</b>	\$1,193,000	2015-2016	2017	2017
Construction underway. Companion projects KN 19414, 12383, and 13025.		\$3,000,000		2015-2016 Obligated	Obligated	Obligated
<b>SH-55 (Eagle Road), Meridian Towne Center, Meridian (KN 13349)</b>	ITD	<b>2012</b>	\$10,145,000	2014-2016	N/A	2017 & 2022
Construction on Phase II completed spring 2017. Phase III construction is pending.		\$6,623,000		Obligated	N/A	2017 Obligated
<b>SH-55 (Karcher Road) and Florida Road Intersection, Canyon County (KN 20174)</b>	ITD	<b>2017</b>	\$1,370,000	2018	N/A	PD
Construction delayed to FY2025.		\$1,420,000		Obligated		
<b>SH-55 (Karcher Road) and Lake Avenue Intersection, Canyon County (KN 12383)</b>	ITD	<b>2011</b>	\$3,844,000	2011	2016-2017	2017
Construction underway.		\$4,600,000		Obligated	2016-2017 Obligated	Obligated
<b>SH-55 (Karcher Road) and Midway Road Intersection, Nampa (KN 13025)</b>	ITD	<b>2011</b>	\$3,526,000	2012	2016-2017	2017-2018
Construction underway. Companion projects KN 19414, 12383, and 18841.		\$4,600,000		Obligated	2016-2017 Obligated	2017-2018 Obligated
<b>SH-55, Pride Lane in Canyon County to Middleton Road in Nampa (KN 19414)</b>	ITD	<b>2015</b>	\$3,830,000	2016	N/A	2017-2018
Construction underway. Companion projects KN 12383, 13025, and 18841.		\$4,300,000		Obligated	N/A	2017-2018 Obligated
<b>SH-55, SH-44 (State Street) to Payette River Bridge, Rehabilitation (KN 20506)</b>	ITD	<b>2018</b>	\$11,267,000	2018	N/A	2023
Design is underway.		\$11,050,000		Obligated	N/A	
<b>SH-55, Snake River Bridge, Marsing (KN 13387)</b>	ITD	<b>2012</b>	\$17,710,000	2014-2018	2016	2019-2020
Construction is underway.		\$8,074,000		2015-2018 Obligated	Obligated	2019-2020 Obligated
<b>SH-69 (Meridian Road), Hubbard and Lake Hazel Roads, Signals, Kuna (KN 19997)</b>	ITD/ ACHD	<b>2017</b>	\$962,000	2017	N/A	2018
Construction is underway.		\$970,000		Obligated	N/A	Obligated
<b>SH-69 (Meridian Road), Kuna to Meridian (KN 19965)</b>	ITD	<b>2017</b>	\$4,749,000	2017	N/A	2018
Construction is underway.		\$4,810,000		Obligated	N/A	Obligated
<b>Study, Intersection at SH-44 (State Street) and Glenwood Street, Boise (KN 20049)</b>	ITD/ ACHD	<b>2016</b>	\$267,000	2017-2018	N/A	N/A
Joint ITD/ACHD project. ITD is lead. Expect project completion by end of January 2019.		\$200,000		2017-2018 Obligated	N/A	N/A
<b>Study, Mores Creek Bridge Asset Plan, Ada County (KN 21968)</b>	ITD	<b>2019</b>	\$280,000	2019-2020	N/A	N/A
ITD Bridge section completing this work.		\$280,000		2019 Obligated	N/A	N/A
<b>Study, SH-55, Pear Lane to Middleton Road, Canyon County (KN 21906)</b>	ITD	<b>2019</b>	\$2,337,000	2019	N/A	N/A
Consultant selection process expected to be complete by end of January 2019.		\$2,337,000		Obligated	N/A	N/A

<b>US 20/26 (Chinden), Linder Road to Locust Grove, Meridian and Eagle (KN 20594)</b>	<b>ITD</b>	<b>2018</b>	\$14,350,000	2018-2019	2020	2021
This project has the potential to enter a State Tax Anticipated Revenue (STAR) financing agreement.		\$14,350,000		2018 Obligated		
<b>US 20/26 (Chinden), Locust Grove Road to SH-55 (Eagle Road) (KN 19944)</b>	<b>ITD/ACHD</b>	<b>2017</b>	\$13,372,000	2017-2019	2019	2020
Design is underway. ACHD signed a Cooperative Agreement for its portion of the intersection.		\$10,625,000		2017-2019 Obligated	Obligated	
<b>US 20/26 (Chinden), Phyllis Canal, Bridge Rehabilitation, near Meridian (KN 20227)</b>	<b>ITD</b>	<b>2016</b>	\$3,475,000	2017-2018	N/A	2021
Design is underway.		\$3,070,000		2017-2018 Obligated	N/A	
<b>US 20/26 (Chinden), Star Road to SH-16, Ada County (KN 20367)</b>	<b>ITD</b>	<b>2018</b>	\$5,550,000	2018	N/A	PD
Preliminary design is underway.		\$5,550,000		Obligated	N/A	
<b>US 20/26 (Chinden), SH-16 to Linder Road, Ada County (KN 21858)</b>	<b>ITD</b>	<b>2019</b>	\$7,770,000	2019	2019	2019
State Tax Anticipated Revenue (STAR) project. Preliminary design ROW and environmental is underway.		\$7,770,000		Obligated	Obligated	
<b>US 20/26 Intersection Improvements, Canyon County (KN 19415)</b>	<b>ITD</b>	<b>2015</b>	\$398,000	2016-2018	N/A	2019
Construction is underway.		\$670,000		2016-2018 Obligated	N/A	Obligated
<b>US 95, Boise River Bridge Hydraulic Study, near City of Parma (KN 13952)</b>	<b>ITD</b>	<b>2018</b>	\$287,000	2018-2019	N/A	N/A
Consultant has completed topographic survey and geotechnical data collection. Preliminary hydraulic modeling and geomorphic analysis is underway.		\$200,000		2018-2019 Obligated	N/A	N/A
<b>US-95, Bridge Replacement at US 20/26 UPRR Overpass, Canyon County (KN 12886)</b>	<b>ITD</b>	<b>2010</b>	\$7,065,000	2014	N/A	2016
Construction underway.		\$6,825,000		Obligated	N/A	Obligated
<b>US-95, Oregon State Line to City of Wilder, Seal Coat, Canyon County (KN 19645)</b>	<b>ITD</b>	<b>2017</b>	\$3,143,000	2018	N/A	2019
Contract is awarded. Expect work to begin in July 2019.		\$3,135,000		Obligated	N/A	Obligated
<b>Pedestrian Improvements, Main Street, Avenue A to Avenue C, Kuna (KN 20143)</b>	<b>Kuna</b>	<b>2017</b>	\$2,540,000	2018	N/A	2020-2021
Plans, specifications, and engineer's estimate is submitted, awaiting final approval of environmental. The City is continue to pursue additional funding. City applied for Community Development Block Grant and setting up meeting with ACHD.		\$1,010,000		Obligated	N/A	
<b>Pathway, Five Mile Creek, Treatment Plant to Black Cat Road, Meridian (KN 19828)</b>	<b>Meridian</b>	<b>2017</b>	\$805,000	2019	N/A	2022
City requested to remove this project from federal-aid program on 2/4/19. Removal is in process.		\$388,000			N/A	

<b>Pathway, Rail with Trail, Meridian (KN 13918)</b>	<b>Meridian</b>	<b>2014</b>	\$715,000	2016-2018	N/A	PD
The City is currently pursuing a land trade with to procure final right-of-way for this project, but a federal governing agency is currently furloughed. Holding until permission can be obtained.		\$575,000		2016-2018 Obligated	N/A	
<b>South Cemetery Road, SH-44 to Willow Creek, Middleton (KN 12048)</b>	<b>Middleton</b>	<b>2009</b>	\$3,274,000	2010-2018	2019	2021
City obtaining right-of-way based on approved right-of-way plans. Final design is underway.		\$2,231,000		2010-2018 Obligated		
<b>Colorado and Holly Signal and Pedestrian Improvements, Nampa (KN 13486)</b>	<b>Nampa</b>	<b>2013</b>	\$1,286,000	2014-2015	N/A	2020
The City of Nampa submitted the plans, specifications, and engineer's estimate package. Construction may be advanced if funds become available.		\$675,000		2014-2015 Obligated	N/A	
<b>Greenhurst Road, Sunnybrook Drive to Canyon Street, Nampa (21999)</b>	<b>Nampa</b>	<b>2019</b>	\$1,281,000	2019	N/A	2021
State/Local agreement is complete. The consultant selection process is underway.		\$1,281,000		Obligated	N/A	
<b>Lone Star Road and Middleton Road, Intersection Improvements, Nampa (KN 20613)</b>	<b>Nampa</b>	<b>2019</b>	\$1,501,000	2018	N/A	2020
Final design and right-of-way acquisition is underway.		\$1,501,000		Obligated	N/A	
<b>Pathway, Indian Creek, Taffy Drive to Peppermint Drive, Nampa (KN 20141)</b>	<b>Nampa</b>	<b>2017</b>	\$536,000	2018	N/A	2019
Design and environmental work are underway.		\$501,000		Obligated	N/A	
<b>Pathway, Stoddard Pathway, Iowa Avenue to Amity Avenue, Nampa (KN 22050)</b>	<b>Nampa</b>	<b>2019</b>	\$533,000	2019	N/A	2020
Design state/Local agreement is complete. The consultant selection process is underway. Working on combining design from KN 22070 (phase 2) into this project.		\$533,000		Obligated	N/A	
<b>Pedestrian and Bicycle Improvements, Blaine and Iowa, Nampa (KN 19855)</b>	<b>Nampa</b>	<b>2017</b>	\$579,000	N/A	N/A	2019
Subrecipient agreement is authorized and design is underway.		\$579,000		N/A	N/A	
<b>Railroad Crossing, 11th Avenue North, Nampa (KN 20692)</b>	<b>Nampa</b>	<b>2018</b>	\$200,000	2018	N/A	N/A
(Checking with ITD regarding status on this project.)		\$200,000			N/A	N/A
<b>Railroad Crossing, Midland Boulevard, Nampa (KN 22034)</b>	<b>Nampa</b>	<b>2019</b>	\$50,000	2019	N/A	2019
		\$50,000			N/A	
<b>Smith Avenue and Middleton Road, Signals, Nampa (KN 20167)</b>	<b>Nampa</b>	<b>2017</b>	\$510,000	2018	N/A	2019
Plans, specifications and engineer's estimate is submitted. Awaiting additional obligation authority to obligate funds and bid the project.		\$510,000		Obligated	N/A	
<b>Transit - Fixed Line Service, Rural Areas, TVT (KN 19983)</b>	<b>TVT</b>	<b>2019</b>	\$3,946,000	N/A	N/A	2019-2020
		\$3,946,000		N/A	N/A	
<b>Transit - Purchase of Service, Rural Areas, TVT (KN 19981a)</b>	<b>TVT</b>	<b>2019</b>	\$268,000	N/A	N/A	2019-2020
		\$268,000		N/A	N/A	

<b>Transit - Technology, TVT (KN 20136c)</b>	TVT	<b>2019</b>	\$25,000	N/A	N/A	2019
		\$25,000		N/A	N/A	
<b>Transit - Vehicle Replacements, Rural Areas, TVT (KN 20136b)</b>	TVT	<b>2019</b>	\$627,000	N/A	N/A	2019-2020
		\$627,000		N/A	N/A	
<b>Capital Maintenance, VRT, Boise- FY2016 (KN 13511)</b>	VRT	<b>2012</b>	\$1,368,906	N/A	N/A	2016
Vehicles are ordered. As they arrive, they are inspected before going into the public fleet.		\$150,000		N/A	N/A	Obligated (Transferred to FTA)
<b>Capital Maintenance, VRT, Boise- FY2018 (KN 13482)</b>	VRT	<b>2013</b>	\$389,000	N/A	N/A	2018-2019
Funds added to project in FY2019 for high bid (Amendment #2, December 2018)		\$934,000		N/A	N/A	2018 obligated Transfer for 2019 funds in process
<b>Capital Maintenance, VRT, Boise- FY2019 (KN 18847)</b>	VRT	<b>2015</b>	\$1,177,000	N/A	N/A	2019
		\$1,145,000		N/A	N/A	Transfer in process
<b>Pedestrian Improvements, Historic North Nampa Pathway, Nampa (KN 19959)</b>	VRT / Nampa	<b>2017</b>	\$590,000	N/A	N/A	2018
Pending National Environmental Policy Act (NEPA) approval. Funds will carry over to FY2019.		\$590,000		N/A	N/A	
<b>Planning and Mobility Implementation, VRT, Nampa Area (18842)</b>	VRT	<b>2019</b>	\$2,268,000	N/A	N/A	2019-PD
		\$2,268,000		N/A	N/A	
<b>Planning and Mobility Management, VRT, Boise Area (18854)</b>	VRT	<b>2019</b>	\$6,048,000	N/A	N/A	2019-PD
		\$6,048,000		N/A	N/A	
<b>Planning, Transit Oriented Development, State Street, Boise (KN 20287)</b>	VRT	<b>2016</b>	\$433,000	2017	N/A	N/A
Study is underway.		\$433,000		Obligated	N/A	N/A
<b>SR2S, VRT, Ada County - FY2019 and FY2020 (KN 13912)</b>	VRT	<b>2015</b>	\$328,000	N/A	N/A	2019
Originally started as one year of funding and later combined two projects for two years of funding.		\$156,000		N/A	N/A	
<b>SR2S, VRT, Canyon County - FY2019 (KN 22029)</b>	VRT	<b>2019</b>	\$65,000	N/A	N/A	2019
		\$65,000		N/A	N/A	
<b>Transit - Above and Beyond ADA Paratransit, Nampa Area (KN 20043)</b>	VRT/TVT	<b>2017</b>	\$1,596,000	N/A	N/A	2017-2019
FY2017 project is complete; FY2018 funds are not obligated - agreement will start on 10/1/2019. 2019 funds are not obligated.		\$1,596,000		N/A	N/A	2017 Obligated
<b>Transit - Acquisition of Service, Boise Area (KN 19691)</b>	VRT	<b>2019</b>	\$1,008,000	N/A	N/A	2019-2021
FY2017 funds are still being spent down, FY2018 will be carried forward to FY2019.		\$1,008,000		N/A	N/A	



<b>Transit - Acquisition of Service, Nampa Area (KN 19464)</b>	VRT	2019	\$849,000	N/A	N/A	2019-2021
These funds are passed through from ITD.		\$849,000		N/A	N/A	
<b>Transit - Capital, Rolling Stock, Infrastructure, and Technology, Boise Area (KN 18884)</b>	VRT	2016	\$75,000	N/A	N/A	2018
Funding will be used for Rolling stock replacement, air conditioning/heating system, compressed natural gas detection system rehabilitation and replacement.		\$584,000		N/A	N/A	Obligated
<b>Transit - Capital, Rolling Stock, Infrastructure, and Technology, Boise Area (KN 19122)</b>	VRT	2019	\$2,364,000	N/A	N/A	2019-PD
FY2018 funds carried over to FY2019. Funding will be used for Rolling stock replacement, air conditioning/heating system, compressed natural gas detection system rehabilitation and replacement.		\$2,364,000		N/A	N/A	
<b>Transit - Capital, Safety, and Security, Boise Area (KN 19131)</b>	VRT	2017	\$44,000	N/A	N/A	2018
Procurement will be going out for transit buses Spring 2019. Hope to have buses ordered by end of Fiscal Year 2019 at which point this equipment funding will be utilized.		\$44,000		N/A	N/A	Obligated
<b>Transit - College of Western Idaho Entrance and Roundabout, Nampa (KN 19609)</b>	VRT	2016	\$779,000	N/A	N/A	2019
<i>National Environmental Policy Act (NEPA) is approved. Pending grant application input. Subrecipient agreement is pending. FY2018 funds carried over to FY2019.</i>		\$779,000		N/A	N/A	
<b>Transit - Mobility Management Operations, Boise Area (KN 19041)</b>	VRT	2019	\$4,998,000	N/A	N/A	2019-PD
		\$4,998,000		N/A	N/A	
<b>Transit - Operations, Fixed Route, and Mobility Management, Nampa Area (KN 18786)</b>	VRT	2019	\$8,108,000	N/A	N/A	2019-PD
		\$8,108,000		N/A	N/A	
<b>Transit - Operations, Preventive Maintenance, and Paratransit, Boise Area (KN 19137)</b>	VRT	2019	\$14,208,000	N/A	N/A	2019-PD
		\$14,208,000		N/A	N/A	
<b>Transit - Preventive Maintenance, Paratransit, Fixed Route, Nampa Area (KN 18914)</b>	VRT	2019	\$1,854,000	N/A	N/A	2019-PD
		\$1,854,000		N/A	N/A	
<b>Transit - Purchase of Service, Rural Areas, VRT (KN 19981b)</b>	VRT	2019	\$94,000	N/A	N/A	2019-2020
		\$94,000		N/A	N/A	
<b>Transit - Rolling Stock, Infrastructure, and Technology, Boise Area (KN 18788)</b>	VRT	2019	\$1,770,000	N/A	N/A	2019-PD
<i>FY2018 funds carried over to FY2019.</i>		\$1,770,000		N/A	N/A	
<b>Transit - Rolling Stock, Infrastructure, and Technology, Nampa Area (KN 18781)</b>	VRT	2019	\$7,255,000	N/A	N/A	2019-PD
<i>FY2018 funds carried over to FY2019.</i>		\$7,255,000		N/A	N/A	

**Project Milestone Report**

As of 2/7/19

Green cell = obligation already occurred.

Blank cell = obligation is scheduled for a future fiscal year.

<b>Construction Completed - Awaiting Closeout</b>						
Project/Comments	Sponsor	Initial Board Approval Year/Cost	Total Cost YTD	Funding Obligation Milestones (FY)		
				Design	Right-of-Way	Construction
<b>21st Avenue, Chicago Avenue to Cleveland Boulevard, Caldwell (KN 13052)</b>	Caldwell	2011	\$2,652,000	2012	2015	2016
Expiration date: 8/31/2018		\$2,505,000		Obligated	Obligated	Obligated
<b>Amity Avenue, Robinson Road to Kings Corner, Nampa (KN 10541)</b>	Nampa	2006	\$9,336,377	2009	2012	2015
Expiration date: 7/31/2018.		\$10,750,000		Obligated	Obligated	Obligated
<b>Bogus Basin Road Safety, Maintenance and Trailhead, Boise County (KN 19783)</b>	ACHD	2016	\$5,544,000	2017-2019	N/A	2018-2019
Construction complete. No expiration date provided.		\$5,378,000		2017 Obligated	N/A	2018 Obligated
<b>Capital Maintenance, ACHD - FY2015 (12363)</b>	ACHD	2011	\$3,974,000	2014	N/A	2015
Expiration date: 4/1/2019.		\$1,345,000		Obligated	N/A	Obligated
<b>Capital Maintenance, ACHD - FY2016 (KN 13907)</b>	ACHD	2013	\$590,000	2014	N/A	2016
Expiration date: 7/1/2018. Materials closeout is in process with ITD.		\$700,000		Obligated	N/A	Obligated
<b>Capital Maintenance, Phase 1, Boise Area - FY2017 (KN 13479)</b>	ACHD	2012	\$7,064,000	2015	N/A	2017
Expiration date: 7/31/2019.		\$660,000		Obligated	N/A	Obligated
<b>Cole Road and Overland Road Intersection Improvements, Boise (KN 20294)</b>	ACHD	2016	\$1,492,720	2017	N/A	2017
Expiration date: 8/31/2020.		\$736,000		Obligated	N/A	Obligated
<b>Cole Road, West Spectrum Street to South Century Way, Medians, ACHD (KN 19685)</b>	ACHD	2015	\$383,682	2015	N/A	2017
Expiration date: 8/31/2020.		\$247,000		Obligated	N/A	Obligated
<b>Cherry Lane, Linder Road to Meridian Road, Lighting Improvements, ACHD (KN 18717)</b>	ACHD	2015	\$462,112	2015	N/A	2017
Expiration date: 8/31/2020.		\$514,000		Obligated	N/A	Obligated
<b>Farmway Road and Extension 44 Road Rehabilitation, Canyon County (KN 13054)</b>	Notus - Parma Highway District	2011	\$2,238,000	2012-2013	N/A	2017
Expiration date: 8/31/2020.		\$3,186,000		2012-2013 Obligated	N/A	Obligated
<b>Franklin Road, Black Cat Road to Ten Mile Road, Meridian (KN 12368)</b>	ACHD	2010	\$12,570,608	2011	2014	2016
Expiration date: 7/29/2019. Materials closeout is in process with ITD.		\$7,971,000		Obligated	Obligated	Obligated
<b>Greenhurst Road Signals, Nampa (KN 13959)</b>	Nampa	2013	\$336,270	2015	N/A	2016
Expiration date: 8/31/2018.		\$133,000		Obligated	N/A	Obligated
<b>I-84, Bridge Deck Life Extension, Boise and Caldwell (KN 13945)</b>	ITD	2015	\$1,289,148	2016	N/A	2017
Expiration date: 12/1/2017. Closeout in process.		\$1,261,000		Obligated	N/A	Obligated
<b>I-84, Garrity Interchange Eastbound On-Ramp, Nampa (KN 13934)</b>	ITD	2013	\$949,949	2014	N/A	2016
Expiration date: 12/31/2018. At Financial Services/Tax Commission for review.		\$594,000		Obligated	N/A	Obligated

<b>I-84, Sand Hollow Interchange, Canyon County (KN 19047)</b>	ITD	2014	\$3,737,599	2015	N/A	2017
Expiration date: 11/1/2020.		\$8,700,000		Obligated	N/A	Obligated
<b>I-84, Sign Structures at US 20/26 and I-84B/Centennial Way, Caldwell (KN 18830)</b>	ITD	2015	\$996,000	2015 - 2017	N/A	2018
Expiration date: 8/31/2019.		\$1,093,000		Obligated	N/A	Obligated
<b>I-84, US 20/26 (Franklin Road) in Caldwell to Franklin Boulevard in Nampa (KN 19589)</b>	ITD	2015	\$9,451,132	2016	N/A	2017
Expiration date: 11/1/2018. Closeout in process.		\$12,732,000		Obligated	N/A	Obligated
<b>I-84B, Canyon Street to Grant Avenue, Nampa (KN 13931)</b>	ITD	2013	\$6,111,709	2014	N/A	2017
Expiration date: 11/1/2020.		\$5,104,000		Obligated	N/A	Obligated
<b>ITS, Northside Boulevard Signal Upgrades, Nampa (KN 18702)</b>	Nampa	2015	\$466,728	2016	N/A	2017
Expiration date: 8/31/2020.		\$291,000		Obligated	N/A	Obligated
<b>Maintenance Yard Replacement Facilities (GARVEE), Nampa (KN 19772)</b>	ITD	2015	\$2,052,000	2017	2017	2017-2018
Construction complete. No end date provided.		\$1,910,000		Obligated	Obligated	2017-2018 Obligated
<b>Overland Road and Vista Avenue Lighting (KN 19387)</b>	ACHD	2015	\$143,184	2016	N/A	2017
Expiration date: 8/31/2020. Materials closeout is in process with ITD.		\$149,000		Obligated	N/A	Obligated
<b>Pathway, Garden City to Americana Boulevard, Boise (KN 13514)</b>	Boise	2012	\$3,701,654	2013	2015	2016
Expiration date: 12/31/2018.		\$777,000		Obligated	Obligated	Obligated
<b>Pathway, Orchard Street, Kuna (KN 14342)</b>	ACHD/Kuna	2013	\$156,274	2014	N/A	2015
Expiration date: 12/31/2016. At ITD Financial section for final accounting review.		\$92,000		Obligated	N/A	Obligated
<b>Pedestrian Improvements, Avenue E, 4th Street to Main Street, Kuna (KN 20063)</b>	Kuna	2017	\$1,229,367	2017	N/A	2017
Expiration date: 12/31/2018. Final invoicing in process.		\$1,190,000		Obligated	N/A	Obligated
<b>Pedestrian Improvements, Near Nampa High, Nampa (KN 18977)</b>	VRT/Nampa	2015	\$786,000	N/A	N/A	2016
Expiration date not entered. Close out in process.		\$424,000		N/A	N/A	Obligated
<b>Pedestrian Improvements, Near Skyview High, Nampa (KN 19069)</b>	VRT/Nampa	2015	\$63,000	N/A	N/A	2016
Construction complete. No end date provided. Close out in process.		\$63,000		N/A	N/A	Obligated
<b>Pedestrian Improvements, Lake Lowell Pathway, Nampa (KN 19065)</b>	Nampa	2015	\$267,000	2016	N/A	2017
Expiration date: 12/31/2017.		\$267,000		Obligated	N/A	Obligated
<b>Pedestrian Improvements, Middleton Heights Elementary, Middleton (KN 18954)</b>	Middleton	2015	\$339,000	2015	N/A	2016
Expiration date: 1/31/2018.		\$329,000		Obligated	N/A	Obligated
<b>Pedestrian Improvements, South Midland Boulevard, Nampa (KN 14344)</b>	Nampa	2014	\$194,000	2014	N/A	2017
Expiration date: 12/31/2019.		\$194,000		Obligated	N/A	Obligated
<b>Pedestrian Improvements, Stoddard Pathway / Greenhurst Road, Nampa (KN 18867)</b>	Nampa	2014	\$262,199	2015	N/A	2016
Expiration date: 8/31/2017.		\$300,000		Obligated	N/A	Obligated
<b>Planning, Freight and Goods Movement Study Update, COMPASS (18948)</b>	COMPASS	2015	\$325,383	2017	N/A	N/A
Expiration date: 11/30/18.		\$400,000		Obligated	N/A	N/A

<b>Riverside Road and Lake Shore Drive, Rehabilitation, Canyon County (KN 14362)</b>	<b>Canyon Highway District</b>	<b>2014</b>	\$4,531,000	2015	N/A	2017
Expiration date not entered. Western Federal Lands funding. Construction completed in September 2017.		\$3,550,000		Obligated	N/A	Obligated
<b>SH-16 and Beacon Light Road Intersection Improvements, Ada County (KN 18872)</b>	<b>ITD/ACHD</b>	<b>2014</b>	\$2,098,984	2015	2016	2017-2018
Expiration date: 10/31/2019.		\$1,000,000		Obligated	Obligated	2017-2018 obligated
<b>SH-44, ADA Ramp Improvements, Middleton (KN 19008)</b>	<b>Middleton</b>	<b>2014</b>	\$47,000	N/A	N/A	2016
Expiration date: 12/31/2016.		\$43,000		N/A	N/A	Obligated
<b>SH-44, Junction I-84 to Plummer Road in Star, Canyon County (KN 13463)</b>	<b>ITD</b>	<b>2012</b>	\$7,382,644	2013	N/A	2016
Expiration date: 11/1/2019. In final materials review.		\$9,082,000		Obligated	N/A	Obligated
<b>SH-45 (12th Avenue), 10th Street South to 12th Street South, Nampa (KN 19600)</b>	<b>Nampa</b>	<b>2015</b>	\$347,000	2016	N/A	2017
Expiration date: 8/31/2020.		\$291,000		Obligated	N/A	Obligated
<b>SH-45 (12th Avenue), Sherman Avenue to Dewey Avenue, Nampa (KN 19396)</b>	<b>Nampa</b>	<b>2015</b>	\$336,000	2016	N/A	2017
Expiration date: 8/31/2020		\$291,000		Obligated	N/A	Obligated
<b>SH-55, City of Marsing to Caldwell Boulevard, Seal Coat, Canyon County (KN 20267)</b>	<b>ITD</b>	<b>2017</b>	\$1,401,000	2017	N/A	2018
Expiration date: 9/30/2019.		\$970,000		Obligated	N/A	Obligated
<b>SH-55, Intersection Karcher Road and Middleton Road, Nampa (KN 12046)</b>	<b>Nampa/ITD</b>	<b>2009</b>	\$5,783,052	2009	2012	2015
Expiration date: 12/31/2018. In final materials review.		\$1,723,000		Obligated	Obligated	Obligated
<b>SH-55, Overhead Message Sign to Avimor, Ada County (KN 18787)</b>	<b>ITD</b>	<b>2015</b>	\$972,545	2015	N/A	2016
Expiration date: 11/1/2020. Closeout in process.		\$1,150,000		Obligated	N/A	Obligated
<b>US 20/26 and Farmway / Kent Ranch Road Intersection, west of Caldwell (KN 18852)</b>	<b>ITD</b>	<b>2016</b>	\$560,334	2017	N/A	2018
Expiration date: 5/31/2019.		\$1,085,000		Obligated	N/A	Obligated
<b>US 20/26, Borchers Lane in Caldwell to Locust Grove Road in Meridian (19412)</b>	<b>ITD</b>	<b>2015</b>	\$4,261,166	2016	N/A	2017
Expiration date: 11/30/2018. At Financial Services/Tax Commission for review.		\$4,765,000		Obligated	N/A	Obligated
<b>US 20/26, Branstetter Street to Junction I-184, Garden City (KN 13928)</b>	<b>ITD</b>	<b>2013</b>	\$2,273,408	2014	N/A	2016
Expiration date: 12/30/2018. Closeout in process.		\$2,732,000		Obligated	N/A	Obligated
<b>US 20/26, Broadway Bridge, Boise (KN 11588)</b>	<b>ITD</b>	<b>2008</b>	\$22,177,343	2014	2015	2015
Expiration date: 7/31/2018. In materials review.		\$5,950,000		Obligated	Obligated	Obligated
<b>US 20/26, Corridor Study, Caldwell to Boise (KN 07826)</b>	<b>ITD</b>	<b>1998</b>	\$4,030,197	1999-2018	N/A	N/A
Expiration date: 11/30/2020.		\$2,500,000		Obligated	N/A	N/A
<b>US 20/26, Myrtle/Front/Broadway, Resurfacing, Boise (KN 19727)</b>	<b>ITD</b>	<b>2015</b>	\$4,247,759	2016	N/A	2017
Expiration date: 11/1/2020.		\$555,451		Obligated	N/A	Obligated
<b>US 20/26, Parma Junction to I-84, Seal Coat, Canyon County (KN 19332)</b>	<b>ITD</b>	<b>2015</b>	\$776,855	2016	N/A	2017
Expiration date: 11/1/2020.		\$830,000		Obligated	N/A	Obligated
<b>US-95, Wilder to Parma, Seal Coat, Canyon County (KN 19407)</b>	<b>ITD</b>	<b>2015</b>	\$516,229	2016	N/A	2016
Expiration date: 11/1/2018.		\$660,000		Obligated	N/A	Obligated

## Trip Report

Attachment 2a

### International Airport Trips and Freight

<b>Boise Air Terminal</b>	<b>December 2018</b>	<b>December 2017</b>	<b>% Change</b>
Monthly Air Passengers (inbound and outbound)	330,993	310,225	6.69%
Monthly Air Freight (inbound and outbound) (tons)	3,896	4,025	-3.20%

### Public Transportation Trips

<b>Public Transportation High Ridership</b>	<b>December 2018</b>	<b>December 2017</b>	<b>% Change</b>
Public Transportation Ada County Fixed Route	82,924	89,140	-6.97%
<b>Public Transportation Medium Ridership</b>	<b>December 2018</b>	<b>December 2017</b>	<b>% Change</b>
Boise State University (Bronco Shuttle)	11,870	13,756	-13.71%
Boise Greenbike	611	662	-7.70%
Commuteride (ACHD Vanpool)	13,041	13,316	-2.07%
Metro (Canyon County)	1,643	1,573	4.45%
Public Transportation Ada County Demand Response	3,955	4,065	-2.71%
Public Transportation Canyon County Fixed Route	2,978	4,532	-34.29%
Public Transportation Intercounty	5,669	5,849	-3.08%
Sub-Total	34,098	37,904	-10.04%
<b>Public Transportation Low Ridership</b>	<b>December 2018</b>	<b>December 2017</b>	<b>% Change</b>
Eagle Senior Center	863	665	29.77%
Kuna Senior Center	191	N/A	N/A
Meridian Harvest	915	676	35.36%
Meridian Rides 2 Wellness	723	746	-3.08%
Meridian Senior Center	261	294	-11.22%
Nampa Grocery Shuttle	N/A	N/A	N/A
Parma Senior Center	313	337	-7.12%
Public Transportation Canyon County Demand Response	172	230	-25.22%
Shared Vehicle	646	646	0.00%
SHiP (Supportive Housing Innovation Partnerships)	675	619	9.05%
Star Senior Center	222	235	-5.53%
Village Vans	1135	772	47.02%
Volunteer Drivers	263	105	150.48%
Sub-Total	6,379	5,325	19.79%
<b>Total</b>	<b>123,401</b>	<b>132,369</b>	<b>-6.78%</b>

Some information is not available due to quarterly, rather than monthly, reporting.

# Yearly Alternative Transportation Trip Report

Attachment 2b

\*Some reporting is on a quarterly basis.

Black highlight = no information or not comparable    Gray highlight = Totals  
 Blue highlight = report for comparative purposes

FY2019	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Total - Dec	To Date % Change 2018-2019
Boise State University (Bronco Shuttle)	26,667	20,496	11,870										59,033	1.22%
Boise GreenBike	3,400	1,448	611										5,459	34.13%
Commuteride (ACHD Vanpool)	14,513	13,063	13,041										40,617	-4.88%
Eagle Senior Center	1,056	1,022	863										2,941	52.62%
*Kuna Senior Center	258	223	191										672	-16.52%
Metro (Canyon County)	2,042	1,780	1,643										5,465	11.85%
Meridian Harvest	773	740	915										2,428	47.78%
Meridian Rides 2 Wellness	900	760	723										2,383	6.19%
Meridian Senior Center	397	280	261										938	1.63%
Nampa Grocery Shuttle													0	
Parma Senior Center	294	369	313										976	-10.29%
Public Transportation Ada County Demand Response	4,750	4,470	3,955										13,175	-1.23%
Public Transportation Ada County Fixed Route	105,324	91,824	82,924										280,072	-1.52%
Public Transportation Canyon County Demand Response	257	207	172										636	-16.86%
Public Transportation Canyon County Fixed Route	5,437	3,929	2,978										12,344	-17.05%
Public Transportation Intercountry	9,342	7,487	5,669										22,498	9.30%
Shared Vehicle	1,047	544	646										2,237	-18.03%
SHiP (Supportive Housing Innovative Partnerships)	793	791	675										2,259	9.82%
Star Senior Center	280	244	222										746	22.30%
Village Van	1,027	1,120	1,135										3,282	59.48%
Volunteer Drivers	319	249	263										831	26.29%
Total Ridership	178,618	151,046	128,879	0	0	0	0	0	0	0	0	0	458,543	-0.47%

FY2018	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Total - Dec	Total Annual	To Date % Change 2017-2018
Boise State University (Bronco Shuttle)	23,122	21,446	13,756	26,820	31,208	27,874	29,418	6,607	3,649	3,169	12,623	21,804	58,324	221,496	79.59%
Boise GreenBike	2,020	1,388	662	857	891	1,872	2,625	6,812	4,964	4,341	4,470	4,658	4,070	35,560	-10.35%
Commuteride (ACHD Vanpool)	14,869	14,516	13,316	15,624	14,504	15,880	14,322	14,037	12,754	12,975	14,691	14,458	42,701	171,946	-4.42%
Eagle Senior Center	608	654	665	594	417	621	607	559	654	668	937	882	1,927	7,866	34.76%
*Kuna Senior Center		805			812			859			790		805	3,266	-9.96%
Metro (Canyon County)	1,682	1,631	1,573	1,747	1,621	1,776	1,764	1,704	1,601	1,650	1,772	1,700	4,886	20,221	17.76%
Meridian Harvest	509	458	676	589	857	897	797	806	917	700	835	686	1,643	8,727	1117.04%
Meridian Rides 2 Wellness	762	736	746	860	742	722	669	848	726	754	909	790	2,244	9,264	84.09%
Meridian Senior Center	335	294	294	359	341	422	349	403	340	271	439	322	923	4,169	-9.33%
Nampa Grocery Shuttle					88	165	93	97	122	97	95		0	757	
Parma Senior Center	415	336	337	370	315	491	273	376	340	509	447	322	1,088	4,531	
Public Transportation Ada County Demand Response	4,878	4,396	4,065	4,218	3,973	4,349	4,351	4,192	3,485	3,417	4,140	3,903	13,339	49,367	1.32%
Public Transportation Ada County Fixed Route	102,595	92,671	89,140	99,022	94,331	100,651	97,891	106,699	89,053	85,417	97,992	90,373	284,406	1,145,835	-4.59%
Public Transportation Canyon County Demand Response	277	258	230	262	259	236	221	299	250	211	227	216	765	2,946	-24.11%
Public Transportation Canyon County Fixed Route	5,506	4,844	4,532	4,391	4,373	4,504	4,281	5,424	4,593	4,323	4,980	4,771	14,882	56,522	-66.44%
Public Transportation Intercountry	7,980	6,755	5,849	7,421	6,894	7,257	7,397	7,894	7,149	7,169	8,401	7,773	20,584	87,939	
Shared Vehicle	1,077	1,006	646	779	1,125	796	1,193	982	1,616	1,433	1,362	902	2,729	12,917	
SHiP (Supportive Housing Innovative Partnerships)	720	718	619	800	798	808	803	722	741	745	884	710	2,057	9,068	34.27%
Star Senior Center	157	218	235	248	234	277	237	271	243	275	286	218	610	2,899	13.81%
Village Van	649	637	772	720	756	734	590	747	758	751	883	696	2,058	8,693	79.42%
Volunteer Drivers	327	226	105	215	231	281	376	357	287	292	273	212	658	3,182	-9.86%
Total Ridership	168,488	153,188	138,218	165,896	163,958	170,613	168,257	159,836	134,242	129,167	156,646	155,396	460,699	1,867,171	2.13%

