



**COMPASS EXECUTIVE COMMITTEE MEETING  
MARCH 12, 2019 - 1:30 P.M.  
COMPASS, 2nd FLOOR LARGE CONFERENCE ROOM  
700 NE 2nd STREET, SUITE 200  
MERIDIAN, IDAHO**

**\*\* AGENDA \*\***

**I. CALL TO ORDER (1:30)**

**II. OPEN DISCUSSION/ANNOUNCEMENTS**

**III. CONSENT AGENDA**

Page 2 \* A. Approve February 5, 2019, Executive Committee Meeting Minutes

**IV. ACTION ITEM**

1:35 \* A. Establish April 15, 2019, COMPASS Board Meeting Agenda  
Page 5 *COMPASS staff proposed agenda items for the regular meeting of the COMPASS Board scheduled April 15, 2019, are attached.*

**V. INFORMATION/DISCUSSION ITEMS**

1:45 A. Status Report – 2019 Idaho Legislative Session  
*Ken Burgess will provide a status report on the 2019 Idaho legislative session.*

2:05 \* B. Status Report – FY2019 COMPASS Workgroups Tasks  
Page 12 *Matt Stoll will review FY2019 tasks for COMPASS workgroups.*

Page 15 \* C. Status Report – Regional Transportation Advisory Committee (Memo Only)

**VI. OTHER**

**VII. ADJOURNMENT (2:30)**

\*Enclosures **Agenda is subject to change.**

*Those needing assistance with COMPASS events or materials, or needing materials in alternate formats, please call 475-2229 with 48 hours advance notice.*

*Si necesita asistencia con una junta de COMPASS, o necesita un documento en otro formato, por favor llame al 475-2229 con 48 horas de anticipación.*

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**EXECUTIVE COMMITTEE MEETING  
FEBRUARY 5, 2019  
COMPASS, 2<sup>ND</sup> FLOOR LARGE CONFERENCE ROOM  
MERIDIAN, IDAHO**

**Item III-A**

**\*\*MINUTES\*\***

**ATTENDEES:** Sara Baker, Commissioner, Ada County Highway District, **Immediate Past Chair**, via telephone  
Elaine Clegg, Councilmember, City of Boise, **Chair Elect**, via telephone  
Tom Dale, Commissioner, Canyon County, **Chair**  
Treg Bernt, Councilmember, for Tammy de Weerd, Mayor, City of Meridian  
Jay Gibbons, Commissioner, Canyon Highway District #4  
Debbie Kling, Mayor, City of Nampa, via telephone  
Garret Nancolas, Mayor, City of Caldwell, **Vice Chair**  
Joe Stear, Mayor, City of Kuna

**MEMBERS ABSENT:** Kendra Kenyon, Commissioner, Ada County  
Nathan Leigh, Mayor, City of Parma  
Stan Ridgeway, Mayor, City of Eagle, **Secretary/Treasurer**

**OTHERS PRESENT:** Nancy Brecks, Community Planning Association  
Ken Burgess, Veritas Advisors  
Meg Larsen, Community Planning Association  
Meg Leatherman, Ada County  
Amy Luft, Community Planning Association  
Mary May, Commissioner, Ada County Highway District  
Tom Points, City of Nampa  
Matt Stoll, Executive Director, Community Planning Association  
David Wallace, Ada County Highway District

**CALL TO ORDER:**

Chair Tom Dale called the meeting to order at 1:30 p.m.

**AGENDA ADDITIONS/CHANGES**

None.

**OPEN DISCUSSION/ANNOUNCEMENTS**

General announcements were made.

## **CONSENT AGENDA**

### **A. Approve November 13, 2018, Executive Committee Meeting Minutes**

**Joe Stear moved and Jay Gibbons seconded approval of the Consent Agenda as presented. Motion passed unanimously.**

## **ACTION ITEMS**

### **A. Establish February 25, 2019, COMPASS Board of Directors' Meeting Agenda**

Matt Stoll presented staff proposed Agenda Items 1-15 for the February 25, 2019, COMPASS Board of Directors' meeting. Matt requested the latitude to amend the agenda as necessary.

After discussion, **Jay Gibbons moved and Joe Stear seconded approval of Agenda Items 1-15 for the February 25, 2019, COMPASS Board of Directors' meeting as presented. Matt Stoll has the latitude to amend the agenda as necessary. Motion passed unanimously.**

### **B. Approve Board Member Travel**

Matt Stoll presented a travel request for Garret Nancolas to attend the National Association of Regional Councils' annual conference June 9-12, 2019, in Omaha, Nebraska.

After discussion, **Joe Stear moved and Treg Bernt seconded approval of the travel request for Garret Nancolas to attend the National Association of Regional Councils' annual conference June 9-12, 2019, in Omaha, Nebraska as presented. Motion passed. Garret Nancolas abstained.**

## **INFORMATION/DISCUSSION ITEMS**

### **A. Status Report - 2019 Idaho Legislative Session**

Ken Burgess provided a status report on the 2019 Idaho legislative session.

### **B. Status Report - Federal Grant Applications**

Matt Stoll provided a status report on three federal grant applications – a \$7,000 Federal Highway Administration Technology Transfer grant received by COMPASS to purchase a “data bike” to collect pavement condition data on bike facilities, a federal BUILD grant for US 20/26 applied for by COMPASS, and a federal INFRA grant for I-84 between Nampa and Caldwell currently in the application phase.

### **C. Status Report - Regional Transportation Advisory Committee – Memo Only**

**ADJOURNMENT**

**Garret Nancolas moved and Debbie Kling seconded to adjourn the meeting. Motion passed unanimously.**

**Approved this 12th day of March 2019.**

**By: \_\_\_\_\_**  
**Tom Dale, Chair**  
**Community Planning Association of**  
**Southwest Idaho**

**Attest:**

**By: \_\_\_\_\_**  
**Matthew J. Stoll, Executive Director**  
**Community Planning Association of**  
**Southwest Idaho**

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## EXECUTIVE COMMITTEE WORKSHEET FOR COMPASS BOARD AGENDA

<i>Item</i>	<i>Title/Description</i>	<i>Mandatory</i>	<i>Additional Information</i>	<i>Agenda Type<sup>1</sup></i>	<i>Time</i>	<i>Presenter</i>	<i>Proposed Agenda</i>	<i>RTAC Agenda</i>	<i>Program No.</i>
1.	Approve Minutes from most recent Board Meeting	Yes	Meets Idaho Code and various grant requirements.	Consent Agenda	N/A	N/A	Bimonthly	N/A	820
2.	Receive Minutes from most recent Executive Committee Meeting	Yes	Meets Idaho Code and various grant requirements.	Consent Agenda	N/A	N/A	Bimonthly	N/A	820
3.	Receive Minutes from most recent Finance Committee Meeting	Yes	Meets Idaho Code and various grant requirements.	Consent Agenda	N/A	N/A	As Appropriate	N/A	820
4.	Status Report – Current Air Quality Issues	No	Mary Ann Waldinger will provide a monthly report on current air quality issues.	Ex. Dir. Report	N/A	N/A	Bimonthly	N/A	801
5.	Receive Project Milestone Report	No	Toni Tisdale will provide a Project Milestone Report.	Ex. Dir. Report	N/A	N/A	Every Other Meeting	N/A	685
6.	Status Report – Standing Committee Attendance	No	Per Board request of May 17, 2004.	Ex. Dir. Report	N/A	N/A	Bimonthly	N/A	820
7.	Receive Administrative Modifications to the Regional Transportation Improvement Program	Yes	Toni Tisdale will provide memorandums of approval for Administrative Modifications.	Ex. Dir. Report	N/A	N/A	As Appropriate	N/A	685

<sup>1</sup> Action; Consent Agenda; Executive Director's Report; Information; Special Item; Committee Reports; Open Discussion/Announcements

<i>Item</i>	<i>Title/Description</i>	<i>Mandatory</i>	<i>Additional Information</i>	<i>Agenda Type<sup>1</sup></i>	<i>Time</i>	<i>Presenter</i>	<i>Proposed Agenda</i>	<i>RTAC Agenda</i>	<i>Program No.</i>
8.	Approve List of Records for Destruction	No	Megan Larsen will seek COMPASS Board of Directors' approval of the list of records to destroy per the guidance in the Records Retention Policy.	Consent Agenda	N/A	N/A	As Appropriate	N/A	991
<b>CURRENT AGENDA ITEMS</b>									
9.	Participate in a Complete Streets workshop (tentative)	No	Federal Highway Administration staff will provide a workshop on Complete Streets.	Pre-Meeting Workshop	75	FHWA Staff (Amy Luft/Liisa Itkonen)	April	N/A	653
10.	Accept 2019 Population Estimates	Yes	Carl Miller will seek acceptance of the 2019 Population Estimates.	Action	15	Carl Miller	April	Demographic Advisory Workgroup March	620
11.	Approve FY2020 Membership Dues	Yes	Megan Larsen will seek approval of the proposed membership dues for FY2020.	Action	15	Megan Larsen	April	N/A	601
12.	Adopt Resolution Approving Revision 2 of the FY2019 Unified Planning Work Program and Budget (UPWP)	Yes	Megan Larsen will seek approval of Revision 2 of the FY2019 UPWP.	Action	10	Megan Larsen	April	N/A	601
13.	Adopt Resolution Amending the FY2019-2023 Regional Transportation Improvement Program (TIP)	Yes	Toni Tisdale will seek approval to add a COMPASS project and remove a project in the City of Meridian in the FY2019-2023 TIP.	Action	5	Toni Tisdale	April	March	685

<i>Item</i>	<i>Title/Description</i>	<i>Mandatory</i>	<i>Additional Information</i>	<i>Agenda Type<sup>1</sup></i>	<i>Time</i>	<i>Presenter</i>	<i>Proposed Agenda</i>	<i>RTAC Agenda</i>	<i>Program No.</i>
14.	Review Draft Scope of Work for the Next Long-Range Plan	Yes	Liisa Itkonen will review a draft scope of work and schedule for the next long-range plan update.	Information/ Discussion	30	Liisa Itkonen	April	April	661
15.	Status Report – State and Federal Legislative Issues	No	Ken Burgess will provide a status report on state and federal legislative issues.	Information/ Discussion	15	Ken Burgess	April	N/A	701
16.	Status Report – Finance Committee	No	The Finance Committee Chair will provide a status report on the March 21, 2019, Finance Committee meeting.	Information/ Discussion	5	Finance Committee Chair	April	N/A	N/A

## UPCOMING AGENDA ITEMS

17.	Executive Session – Personnel Matter Idaho Code [74-206 (b)]	Yes	The Board of Directors will go into executive session to receive the Executive Committee’s performance evaluation and recommendation for the Executive Director. No action will be taken in the session.	Executive Session	TBD	Chair	June	N/A	N/A
18.	Consider Retention and Salary Adjustment of Executive Director	Yes	The Board will consider whether to retain the Executive Director and whether to adjust the salary of the Executive Director.	Action	5	Chair	June	N/A	N/A
19.	Approve End-of-Year Program and Redistribution Priorities	Yes	Toni Tisdale will seek COMPASS Board of Directors’ approval of End-of-Year Program and redistribution priorities.	Action	15	Toni Tisdale	June	May	685

<i>Item</i>	<i>Title/Description</i>	<i>Mandatory</i>	<i>Additional Information</i>	<i>Agenda Type<sup>1</sup></i>	<i>Time</i>	<i>Presenter</i>	<i>Proposed Agenda</i>	<i>RTAC Agenda</i>	<i>Program No.</i>
20.	Approve FY2021-2025 COMPASS Funding Application Guide	Yes	Toni Tisdale and Kathy Parker will seek COMPASS Board of Directors' approval of the FY2021-2025 COMPASS Funding Application Guide.	Action	15	Toni Tisdale Kathy Parker	June	May	685
21.	Approve Scope of Work for the Next Long-Range Plan	Yes	Liisa Itkonen will seek COMPASS Board of Directors' approval of the scope of work for the next long-range plan update.	Action	20	Liisa Itkonen	June	May	661
22.	Review Draft FY2020-2024 Regional Transportation Improvement Program (TIP) Project List	Yes	Toni Tisdale will seek COMPASS Board of Directors' review of the details of the Draft FY2020-2024 TIP, prior to public comment.	Information/ Discussion	20	Toni Tisdale	June	May	685
23.	Review FY2019 <i>Communities in Motion</i> (CIM) Implementation Grants and Project Development Program Projects and Approve FY2020 projects.	Yes	Kathy Parker will review the status of FY2019 CIM Implementation Grant and Project Development Program projects, and seek COMPASS Board of Directors' approval of FY2020 projects.	Action	10	Kathy Parker	August	June	685
24.	Approve FY2020 Resource Development Plan	Yes	Kathy Parker will seek COMPASS Board of Directors' approval of FY2020 Resource Development Plan.	Action	10	Kathy Parker	August	July	685



<i>Item</i>	<i>Title/Description</i>	<i>Mandatory</i>	<i>Additional Information</i>	<i>Agenda Type<sup>1</sup></i>	<i>Time</i>	<i>Presenter</i>	<i>Proposed Agenda</i>	<i>RTAC Agenda</i>	<i>Program No.</i>
25.	Adopt Resolution Approving the FY2020 Unified Planning Work Program and Budget (UPWP)	Yes	Megan Larsen will seek approval of the FY2020 UPWP.	Action	15	Megan Larsen	August	N/A	601
26.	Approve COMPASS Workgroup Charters	No	Megan Larsen will seek approval of the COMPASS Workgroup Charters for FY2020.	Action	5	Megan Larsen	August	N/A	601
27.	Accept Transit Asset Management Targets	No	Carl Miller will seek COMPASS Board of Directors' acceptance of the regional transit asset management targets.	Action	15	Carl Miller	August	May	661
28.	Status Report – Finance Committee	No	The Finance Committee Chair will provide a status report on the Finance Committee meetings.	Information/ Discussion	5	Finance Committee Chair	August	N/A	N/A
29.	Establish 2020 COMPASS Board and Executive Committee Meeting Dates and Location. Provide 30 Day Notice of Annual Meeting	Yes	COMPASS staff will seek approval of COMPASS Board and Executive Committee meeting dates, times, location, and provide 30 day notice of annual meeting.	Consent Agenda	N/A	N/A	October	N/A	N/A

<i>Item</i>	<i>Title/Description</i>	<i>Mandatory</i>	<i>Additional Information</i>	<i>Agenda Type<sup>1</sup></i>	<i>Time</i>	<i>Presenter</i>	<i>Proposed Agenda</i>	<i>RTAC Agenda</i>	<i>Program No.</i>
30.	Adopt Resolution Approving FY2020-2024 Regional Transportation Improvement Program (TIP) and Associated Air Quality Conformity Demonstration	Yes	Toni Tisdale will seek COMPASS Board of Directors' adoption of a resolution approving the FY2020-2024 TIP and associated air quality conformity demonstration, after review of public comments.	Action	20	Toni Tisdale	October	August	685
31.	Adopt Resolution Approving Rural Application Prioritization	Yes	Toni Tisdale will seek COMPASS Board of Directors' adoption of a Resolution approving priorities for rural applications.	Action or Consent	10	Toni Tisdale	October	September	685
32.	Leadership in Motion Awards Presentation	No	Board Chair and Executive Director will present the 2019 COMPASS Leadership in Motion awards.	At luncheon; before meeting	20	Chair/ Matt Stoll	December Luncheon	N/A	653
33.	Confirm Regional Transportation Advisory Committee Membership	Yes	COMPASS Bylaws require the COMPASS Board of Directors' confirmation of RTAC membership.	Consent Agenda	N/A	N/A	December	N/A	N/A
34.	Adopt Resolution Approving Revision 1 of the FY2020 Unified Planning Work Program and Budget (UPWP)	No	Megan Larsen will seek COMPASS Board of Directors' approval of Revision 1 of the FY2020 UPWP.	Action	15	Megan Larsen	December	N/A	601

<i>Item</i>	<i>Title/Description</i>	<i>Mandatory</i>	<i>Additional Information</i>	<i>Agenda Type<sup>1</sup></i>	<i>Time</i>	<i>Presenter</i>	<i>Proposed Agenda</i>	<i>RTAC Agenda</i>	<i>Program No.</i>
35.	Approve 2020 Idaho Legislative Session Position Statements	Yes	Ken Burgess will seek COMPASS Board of Directors' approval of 2020 Idaho legislative session position statements.	Action	15	Ken Burgess	December	N/A	701
36.	Approve 2020 Federal Transportation Policy Positions	Yes	Ken Burgess will seek COMPASS Board of Directors' approval of federal transportation policy positions.	Action	15	Ken Burgess	December	N/A	N/A
37.	Confirm 2020 Executive Committee Representatives for Cities under 25,000 in Population	Yes	COMPASS Bylaws require COMPASS Board of Directors' confirm Executive Committee representatives for cities under 25,000 in population.	Action	10	Matt Stoll	December	N/A	N/A
38.	Confirm 2020 Executive Committee Representative from Highway Districts in Canyon County	Yes	COMPASS Bylaws require the COMPASS Board of Directors' confirm the Chair of one of the highway districts located in Canyon County as an Executive Committee representative.	Action	10	Matt Stoll	December	N/A	N/A
39.	Confirm 2020 Board Officers: Chair, Chair Elect, Vice Chair, Immediate Past Chair. Elect Secretary-Treasurer	Yes	COMPASS Bylaws require the Board confirm ascension of Board officers and election of Secretary-Treasurer.	Action	10	Matt Stoll	December	N/A	N/A

## EXECUTIVE COMMITTEE AGENDA ITEM V-B

DATE: March 12, 2019

**Topic: Status Report - COMPASS Workgroups**

**Request/Recommendation:**

Information only.

**Background/Summary:**

The COMPASS Board approves the charters for the workgroups annually. The workgroup charters provide a summary of the planned activities and expected deliverables for each workgroup for the covered fiscal year. The COMPASS Bylaws stipulate that the staff liaison for each workgroup shall provide periodic updates to the Executive Committee. This status report is provided as that update.

The purpose of each approved workgroup is summarized below. The deliverables from the Board-approved charters for each workgroup in FY2018 along with the current status of each are provided on the attached report. The next status update is expected to be provided at the June 4, 2019, Executive Committee meeting.

*Active Transportation*

The purpose of the Active Transportation Workgroup is to provide guidance into the development, integration, and implementation of regional bicycle/pedestrian planning. This encompasses stakeholder coordination, data collection and analysis, regional infrastructure mapping, needs identification, and member agency decision support.

*Census Advisory*

The purpose of the Census Advisory Workgroup is to assist COMPASS and local organizations in encouraging participation in the 2020 Census. Census counts are used to establish political boundaries and to calculate a large share of federal assistance and federal grant funding.

*Demographic Advisory*

The purpose of the Demographic Advisory Workgroup is to provide expert guidance and feedback on COMPASS demographic and growth tracking projects, and Census 2020 technical preparation.

*Freight Advisory*

The purpose of the Freight Advisory Workgroup is to advise and provide input on freight-related issues and needs, and help integrate freight into the *Communities in Motion* long-range transportation plan. The workgroup will facilitate information sharing and coordination among organizations, and advocate for freight considerations in transportation project prioritization and implementation.

### *Public Participation*

The purpose of the Public Participation Workgroup is to assist and advise COMPASS staff on COMPASS public participation and outreach activities, from the perspective of the general public and interested stakeholders.

### *Public Transportation*

The purpose of the Public Transportation Workgroup is to develop and recommend the components and phasing (timeline) of the long-range public transportation system in Ada and Canyon Counties. Work will focus on meeting regional public transportation needs in the two counties to improve mobility and access, and maximize transportation investments.

### *Rails with Trails*

The purpose of the Rails with Trails Workgroup is to develop a unified strategy among member agencies for the development of a continuous rails with trails system within the Union Pacific corridor.

### *Regional Geographic Advisory*

The purpose of the Regional Geographic Advisory Workgroup is to provide input and guidance on regional Geographic Information System (GIS) issues and tasks such as orthophotography and the Regional Data Center.

### *Regional Operations*

The purpose of the Regional Operations Workgroup is to promote awareness and integration of transportation operations and management, focusing on multimodal transportation system efficiency, reliability, safety, and ease of use. The workgroup supports the regional planning process including planning for operations through a coordinated approach to multimodal system operations, intelligent transportation system (ITS) deployment and data management, and maintenance of related planning documents.

### *Rural Prioritization Process*

The purpose of the Rural Prioritization Process Workgroup is to develop a recommended priority list for rural programs managed by the Local Highway Technical Assistance Council (LHTAC). Work will focus on determining the most beneficial rural projects in Ada and Canyon Counties to maximize rural transportation funding and bring more funding into the region.

### **More Information:**

- 1) Attachment 1: COMPASS Workgroup Deliverables Status Report
- 2) For detailed information contact Meg Larsen, at 208-475-2228 or [mlarsen@compassidaho.org](mailto:mlarsen@compassidaho.org).

COMPASS FY2018 Work Group Deliverables Status Report

Workgroup	Liaison	Fiscal Year	Estimated Completion Date	Deliverable	Status
Active Transportation	Braden Cervetti	2019	3/31/2019	Bicycle and pedestrian crash rates and list of counter measures	In progress and on track
Active Transportation	Braden Cervetti	2019	7/31/2019	Toolkit for first/last mile improvements	In progress and on track
Active Transportation	Braden Cervetti	2019	8/31/2019	Regional Safe Routes plan	In progress and on track
Active Transportation	Braden Cervetti	2019	11/30/2019	Updated Complete Streets policy	Part of CIM 2050 Update
Active Transportation	Braden Cervetti	2019	9/30/2019	Proposal for bicycle and pedestrian forecasting model for 2019/2020 Resource Development Plan	In progress and on track
Census Advisory	Carl Miller Amy Luft	2019	12/31/2018	Regional Census Complete Count Committee membership invitee list	Completed; invited to January 2019 meeting
Census Advisory	Carl Miller Amy Luft	2019	12/31/2018	Regional hard to count strategic plan	Combined with overall outreach plan
Census Advisory	Carl Miller Amy Luft	2019	11/30/2019	Regional outreach materials and local outreach templates	In progress and on track
Demographic Advisory	Carl Miller	2019	3/31/2019	2019 population estimates	Scheduled for March 7 DAWG meeting
Demographic Advisory	Carl Miller	2019	3/31/2019	Historical population estimates for 2000-2010	Scheduled for fall 2019 DAWG meeting
Demographic Advisory	Carl Miller	2019	3/31/2019	2018 Development Monitoring Report	Scheduled for March 7 DAWG meeting
Demographic Advisory	Carl Miller	2019	3/31/2019	Development Checklist report	Scheduled for March 7 DAWG meeting
Demographic Advisory	Carl Miller	2019	6/30/2019	Demographic reconciliation forecast	Scheduled for March 7 DAWG meeting
Demographic Advisory	Carl Miller	2019	6/30/2019	Census 2020 Participant Statistical Areas Program report	Scheduled for March 7 DAWG meeting
Demographic Advisory	Carl Miller	2019	9/30/2019	Population forecast	Scheduled for fall 2019 DAWG meeting
Freight Advisory	Liisa Itkonen	2019	1/15/2019	Review freight improvement projects for 2019 Resource Development Plan for submittal by December 2018	Completed; no submittals
Freight Advisory	Liisa Itkonen	2019	3/31/2019	Identify freight tasks for next <i>Communities in Motion</i> update	In progress and on track
Public Participation	Amy Luft	2019	10/31/2018	Leadership in Motion recipients selected	Completed
Public Participation	Amy Luft	2019	9/30/2019	Instructions for a revised COMPASS Performance Dashboard	In progress and on track
Public Participation	Amy Luft	2019	5/31/2019	Draft outreach work plan for the 2022 update to <i>Communities in Motion</i>	In progress and on track
Public Transportation	Rachel Haukkala	2019	7/31/2019	Consultant scope of work for rail phasing and costing	In progress and on track; will be part of next CIM update
Public Transportation	Rachel Haukkala	2019	5/31/2019	Detailed 2040 Treasure Valley Public Transportation Network concept that includes rail and alternative corridors	Completed in CIM 2040 2.0, adopted December 2018
Public Transportation	Rachel Haukkala	2019	9/30/2019	Fixed guideway scenario work plan	In progress and on track
Rails with Trails	Rachel Haukkala	2019	10/31/2018	RFP for consultant support	Completed on November 28, 2018
Rails with Trails	Rachel Haukkala	2019	4/30/2019	Final consultant scope of work	In progress and on track
Rails with Trails	Rachel Haukkala	2019	6/30/2019	Documentation of funding strategies and resources for Rails with Trails projects	In progress and on track
Rails with Trails	Rachel Haukkala	2019	9/30/2019	Technical document of research and findings to date	In progress and on track
Regional Geographic Advisory	Eric Adolfsen	2019	9/30/2018	Provide requirements, create scope and review orthophotography project RFP	Completed
Regional Geographic Advisory	Eric Adolfsen	2019	11/30/2018	Technical review of orthophotography project proposals and selection of contractor	Completed
Regional Geographic Advisory	Eric Adolfsen	2019	11/30/2018	Review and input on future orthophotography funding plan	In progress and on track
Regional Geographic Advisory	Eric Adolfsen	2019	8/31/2019	QC and review of orthophotography project deliverables	In progress and on track
Regional Geographic Advisory	Eric Adolfsen	2019	9/30/2019	Technical review, feedback, and recommendations on draft Performance Dashboard	In progress and on track
Regional Operations	Liisa Itkonen Mary Ann Waldinger	2019	12/31/2018	Approve consultant's work plan for update to the <i>Treasure Valley Transportation System: Operations, Management, and ITS Plan</i>	Completed; under contract
Regional Operations	Liisa Itkonen Mary Ann Waldinger	2019	6/30/2019	Provide input and feedback for the TSMO, ITS Implementation Plan, and ITS inventory	In progress and on track
Regional Operations	Liisa Itkonen Mary Ann Waldinger	2019	9/30/2019	Review draft deliverables - TSMO, ITS Implementation Plan, ITS architecture updates and other deliverables per the scope of work	In progress and on track
Rural Prioritization Process	Toni Tisdale	2019	9/25/2019	Provide priority recommendations to RTAC for rural project priorities in each LHTAC rural program	In progress and on track
Rural Prioritization Process	Toni Tisdale	2019	10/21/2019	Provide RTAC's recommendation to the COMPASS Board for approval	In progress and on track

## EXECUTIVE COMMITTEE AGENDA ITEM V-C

Date: March 12, 2019

### **Topic: Status Report - Regional Transportation Advisory Committee (RTAC)**

**Request/Recommendation:**  
Information Only.

### **Background/Summary:**

RTAC Bylaws state that the RTAC Chair will submit a monthly status report on RTAC activities to the COMPASS Executive Committee. Below is an outline of agenda items and actions from the **February 27, 2019**, meeting.

### **ACTION ITEMS**

#### **Idaho Transportation Department's (ITD) Draft Statewide 2040 Long-Range Transportation Plan**

ITD staff reviewed ITD's draft statewide *2040 Long-Range Transportation Plan*. Action on a recommendation of official COMPASS comments on the draft plan was continued to the March 13, 2019, RTAC meeting.

#### **Federal-Aid Project Ranking**

RTAC recommended rankings of federal-aid project applications based on a paired comparison process conducted from February 1 – 12, 2019, and subsequent committee discussion. Two projects in the Surface Transportation Program-Urban were tied after the paired comparison process. The City of Nampa volunteered to break the tie in favor of a City of Caldwell project application, making the City of Caldwell's project the fourth highest ranked and the City of Nampa's project the fifth. Using the ranking information, the projects will be matched with available funding in the federal-aid programs. Funding recommendations will be shared via email and provided for questions and discussion at an optional March 6, 2019, RTAC workshop. RTAC will be asked to recommend the updated federal-aid programs managed by COMPASS in the March 13, 2019, regular RTAC meeting.

### **INFORMATION ITEMS**

#### **Annual Report of Transit Performance Measures**

Valley Regional Transit (VRT) staff reviewed VRT's annual report of transit performance measures.

#### **Safety Targets**

COMPASS staff reviewed the new annual safety targets adopted by the Idaho Transportation Department. COMPASS has opted to support ITD's statewide targets in lieu of setting its own regional targets.

#### **More Information:**

- 1) Contact Liisa Itkonen, COMPASS Principal Planner, at (208) 475-2241 or [litkonen@compassidaho.org](mailto:litkonen@compassidaho.org) or Robb MacDonald, City Engineer, City of Caldwell, at (208) 455-4682 or [rmacdonald@cityofcaldwell.org](mailto:rmacdonald@cityofcaldwell.org).