



*Working together to plan for the future*

# **COMPASS BOARD OF DIRECTORS' MEETING PACKET**

**April 15, 2019**



# Working together to plan for the future

## Community Planning Association of Southwest Idaho 2019 COMPASS Board of Directors

GENERAL MEMBERS	SPECIAL MEMBERS	EX-OFFICIO MEMBERS
<b>Ada County:</b> Commissioner Kendra Kenyon Commissioner Diana Lachiondo Commissioner Rick Visser	<b>Boise State University:</b> Corey Cook, Dean School of Public Service	<b>Governor's Office:</b> Andrew Mitzel, Senior Advisor of Intergovernmental Affairs
<b>Ada County Highway District:</b> Commissioner Rebecca Arnold Commissioner Sara Baker Commissioner Mary May	<b>Capital City Development Corporation:</b> John Brunelle, Executive Director	<b>Greater Boise Auditorium District:</b> Pat Rice, Executive Director
<b>Canyon County:</b> Commissioner Tom Dale Commissioner Leslie Van Beek Commissioner Pam White	<b>Idaho Department of Environmental Quality:</b> Aaron Scheff, Regional Administrator	<b>Southwest District Health Department:</b> Nikole Zogg, District Director
<b>Canyon Highway District No. 4:</b> Commissioner Jay Gibbons	<b>Idaho Transportation Department:</b> Amy Revis, District 3 Engineer	
<b>City of Boise:</b> Mayor Dave Bieter Councilmember Elaine Clegg Councilmember Holli Woodings	<b>Valley Regional Transit:</b> Kelli Badesheim, Executive Director	
<b>City of Caldwell:</b> Mayor Garret Nancolas Brent Orton, Public Works Director		
<b>City of Eagle:</b> Mayor Stan Ridgeway Nichoel Baird Spencer, Planner III		
<b>City of Garden City:</b> Mayor John Evans		
<b>City of Greenleaf:</b> Councilmember Kurt Kopadt		
<b>City of Kuna:</b> Mayor Joe Stear		
<b>City of Melba:</b> Councilmember Parkie Stapleton		
<b>City of Meridian:</b> Councilmember Treg Bernt Mayor Tammy de Weerd Charlie Rountree		
<b>City of Middleton:</b> Mayor Darin Taylor		
<b>City of Nampa:</b> Mayor Debbie Kling Councilmember Victor Rodriguez		
<b>City of Notus:</b> Mayor David Porterfield		
<b>City of Parma:</b> Mayor Nathan Leigh		
<b>City of Star:</b> Mayor Chad Bell		
<b>City of Wilder:</b> De Enrico, Public Works Superintendent		
<b>Golden Gate Highway District No. 3:</b> Commissioner David Lincoln		

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**MAKING A MOTION:**

1. **Seek recognition from the chair.**
2. **When you are recognized, say, "I move..."**  
*State your motion clearly, concisely, and completely.*
3. **Wait for someone to "second" your motion.**  
*A "second" does not imply the person making the second agrees with the motion – only that he/she agrees it should be debated.*
4. **Wait while the chair restates the motion.**  
*Be prepared to provide the motion to the chair in writing, if needed or requested, to ensure the chair accurately restates it.*
5. **Respectfully debate your motion.**  
*As the person making the motion, you have the right to speak first, but do not have to. When you speak, state your opinion then respectfully listen to, and consider, other opinions.*
6. **Wait for the chair to take a vote.**  
*After discussion is complete, the chair will call for a vote.*
7. **Listen as the chair announces the result of the vote.**

<b>Motions to Protect Rights:</b>
• Division of the Assembly
• Point of order
• Appeal chair's ruling
• Point of information
• Parliamentary inquiry
<b>Motions to Choose Voting Methods:</b>
• Vote by ballot, roll call, counted vote
• Choose method of nominations
• Open or close nominates or the polls
<b>Motions to Delay Action:</b>
• Refer to a committee
• Postpone to a definite time
• Recess
• Adjourn
• Postpone indefinitely
• Lay on the table
<b>Motions to Vary the Procedures:</b>
• Suspend the rules
• Divide the question
• Request to withdraw a motion
• Request relief from duty – or resign
<b>Motions to Re-examine:</b>
• Reconsider
• Rescind/Amend something previously adopted
• Take from the table
• Discharge a committee

<b>To Change a Proposed Motion:</b>
<b>Amend Motions to Raise Urgent Issues:</b>
• Question of privilege
• Orders of the day
• Object to consideration
<b>Motions to Control Debate:</b>
• Limit debate
• Previous question

**TABLE OF RULES RELATING TO MOTIONS:**

Motion	Debate?	Amend?	Vote
Adjourn	No	No	Majority
Amend	Yes	Yes	Majority
Amend Something Previously Adopted	Yes	Yes	(a) Majority with notice; or (b) 2/3; or (c) Majority of entire membership
Appeal	Normally	No	Majority in negative required to reverse chair's decision
Commit	Yes	Yes	Majority
Debate, Close (Previous Question)	No	No	2/3
Debate, Limit or Extend Limits of	No	Yes	2/3
Main Motion	Yes	Yes	Majority
Postpone	Yes	Yes	Majority
Previous Question	No	No	2/3
Recess	No	Yes	Majority
Reconsider	If motion to be reconsidered debatable	No	Majority
Rescind	Yes	Yes	(a) Majority with notice; or (b) 2/3; or (c) Majority of entire membership
Refer (Commit)	Yes	Yes	Majority
Suspend the Rules (of Order)	No	No	2/3
Suspend the Rules (standing or convention standing rules)	No	No	Majority
Voting, motions relating to	No	Yes	Majority



# Working together to plan for the future

## 2019 COMPASS BOARD MEETING DATES

COMPASS BOARD MEETING DATE/TIME	LOCATION	KEY ITEMS
<p>June 17, 2019 1:30 pm – 3:30 pm</p>	<p>COMPASS 700 NE Street Meridian, Idaho</p>	<ul style="list-style-type: none"> <li>• Consider Retention and Salary Adjustment of Executive Director</li> <li>• Approve End-of-Year Program and Redistribution Priorities</li> <li>• Approve FY2021-2025 COMPASS Funding Application Guide</li> <li>• Approve Scope of Work for the next Long-Range Plan</li> <li>• Adopt Resolution Approving Revision 3 of the FY2019 Unified Planning Work Program and Budget (UPWP)</li> </ul>
<p>August 26, 2019 1:30 pm – 3:30 pm</p>	<p>COMPASS 700 NE Street Meridian, Idaho</p>	<ul style="list-style-type: none"> <li>• Approve FY2020 <i>Communities in Motion</i> (CIM) Implementation Grants and Project Development Program Projects</li> <li>• Approve FY2020 Resource Development Plan</li> <li>• Adopt Resolution Approving the FY2020 Unified Planning Work Program and Budget (UPWP)</li> <li>• Approve COMPASS Workgroup Charters</li> <li>• Accept Transit Asset Management Targets</li> </ul>
<p>October 21, 2019 1:30 pm – 3:30 pm</p>	<p>COMPASS 700 NE Street Meridian, Idaho</p>	<ul style="list-style-type: none"> <li>• Establish 2020 COMPASS Board and Executive Committee Meeting Dates and Location. Provide 30 Day Notice of Annual Meeting</li> <li>• Adopt Resolution Approving FY2020-2024 Regional Transportation Improvement Program (TIP) and Associated Air Quality Conformity Demonstration</li> <li>• Adopt Resolution Approving Rural Application Prioritization</li> </ul>
<p>December 16, 2019 Holiday Luncheon 12:00 pm</p> <p>Annual Meeting 1:30 pm – 3:30 pm</p>	<p>Nampa Civic Center 311 Street South Nampa, Idaho</p>	<ul style="list-style-type: none"> <li>• Confirm 2020 Board Officers: Chair, Chair Elect, Vice Chair, Immediate Past Chair. Elect Secretary-Treasurer</li> <li>• Confirm 2020 Executive Committee Representatives for Cities under 25,000 in Population</li> <li>• Confirm 2020 Executive Committee Representative from Highway Districts in Canyon County</li> <li>• Confirm Regional Transportation Advisory Committee Membership</li> <li>• Approve 2020 Federal Transportation Policy Positions</li> <li>• Approve 2020 Idaho Legislative Session Position Statements</li> <li>• Adopt Resolution Approving Revision 1 of the FY2020 Unified Planning Work Program and Budget (UPWP)</li> </ul>



COMPASS BOARD OF DIRECTORS' MEETING
APRIL 15, 2019 – 1:30 PM
COMPASS – 1ST FLOOR BOARD ROOM
700 NE 2ND STREET
MERIDIAN, IDAHO

NOTICE: The online document includes bookmarks at the left of the screen that are named to correspond to agenda items that have attachments.

SPECIAL ITEM: COMPASS Board Workshop – Complete Streets. Monday, April 15, 2019, 11:45 am – 1:00 pm (immediately prior to the 1:30 pm Board meeting), COMPASS Board room. Lunch will be provided.

This workshop, conducted by trainers from the Federal Highway Administration, will provide an overview of how to plan for and design a "complete" transportation network that meets user needs, aligns with land uses, and supports safe, convenient, and comfortable transportation choices.

\*\* AGENDA \*\*

I. CALL TO ORDER (1:30)

II. PLEDGE OF ALLEGIANCE

III. OPEN DISCUSSION/ANNOUNCEMENTS

IV. CONSENT AGENDA

- \*A. Approve February 25, 2019, COMPASS Board Meeting Minutes
\*B. Receive Approved November 18, 2018, and February 5, 2019, Executive Committee Meeting Minutes
\*C. Receive Approved December 13, 2018, Finance Committee Meeting Minutes
\*D. Approve Appointment of City of Star staff member Shawn Nickel and Canyon County staff members Kate Dahl and Dan Lister to the Regional Transportation Advisory Committee, per RTAC Bylaws Article 2, Committee Structure, 2.4

V. ACTION ITEMS

- 1:35 \*A. Accept 2019 Population Estimates Carl Miller
Page 20 Carl Miller will seek acceptance of the 2019 Population Estimates.
1:50 \*B. Approve FY2020 General and Special Membership Dues Matt Stoll
Page 23 Matt Stoll will seek approval of the proposed membership dues for FY2020.

2:05 \*C. **Adopt Resolution 09-2019 Approving Revision 2 of the** Matt Stoll  
Page 26 **FY2019 Unified Planning Work Program and Budget (UPWP)**  
*Matt Stoll will seek approval of Revision 2 of the FY2019 UPWP.*

2:15 \*D. **Adopt Resolution 10-2019 Amending the FY2019-2023 Regional** Toni Tisdale  
Page 35 **Transportation Improvement Program (TIP)**  
*Toni Tisdale will seek approval to add a COMPASS project and remove a project in the City of Meridian in the FY2019-2023 TIP.*

## **VI. INFORMATION/DISCUSSION ITEMS**

2:25 \*A. **Review Draft Work Plan for the *Communities in Motion*** Liisa Itkonen  
Page 46 **Update**  
*Liisa Itkonen will review a draft work plan for the next long-range transportation plan update.*

2:55 **B. Status Report – State and Federal Legislative Issues** Ken Burgess  
*Ken Burgess will provide a status report on state and federal legislative issues.*

3:15 **C. Status Report – Finance Committee** Stan Ridgeway  
*Finance Committee Chair Stan Ridgeway will provide a status report on the March 21, 2019, Finance Committee meeting.*

## **VII. EXECUTIVE DIRECTOR'S REPORT (INFORMATION ONLY) (3:20)**

Page 53 \*A. **Staff Activity Reports**  
Page 63 \*B. **Status Report – Current Air Quality Efforts**  
Page 67 \*C. **Status Report – Regional Transportation Advisory Committee Attendance**  
Page 68 \*D. **Administrative Modifications**  
Page 76 \*E. **Correspondence**

## **VIII. ADJOURNMENT (3:25)**

\*Enclosures. Times are approximate. Agenda is subject to change.

*Those needing assistance with COMPASS events or materials, or needing materials in alternate formats, please call 475-2229 with 48 hours advance notice.*

*Si necesita asistencia con una junta de COMPASS, o necesita un documento en otro formato, por favor llame al 475-2229 con 48 horas de anticipación.*

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**COMPASS BOARD OF DIRECTORS' MEETING  
FEBRUARY 25, 2019  
COMPASS, 1<sup>ST</sup> FLOOR BOARD ROOM  
700 NE 2<sup>ND</sup> STREET, MERIDIAN, IDAHO**

**\*\*MINUTES\*\***

**ATTENDEES:** Rebecca Arnold, Commissioner, Ada County Highway District  
Kelli Badesheim, Valley Regional Transit  
Nichole Baird Spencer, City of Eagle  
Chad Bell, Mayor, City of Star  
Treg Bernt, Councilmember, City of Meridian  
Elaine Clegg, Councilmember, City of Boise, **Chair Elect**  
Cory Cook, Boise State University  
Tom Dale, Commissioner, Canyon County, **Chair**  
Tammy de Weerd, Mayor, City of Meridian  
Matt Edmond for John Brunelle, Capital City Development Corporation  
John Evans, Mayor, Garden City  
Jay Gibbons, Commissioner, Canyon Highway District No. 4  
Kendra Kenyon, Commissioner, Ada County,  
Debbie Kling, Mayor, City of Nampa, via telephone  
Diana Lachiondo, Commissioner, Ada County  
David Lincoln, Commissioner, Golden Gate Highway District No. 3  
David Luft for Aaron Scheff, Department of Environmental Quality  
Mary May, Commissioner, Ada County Highway District  
Andrew Mitzel, Senior Advisor, Governor's Office, Ex officio, via telephone  
Brent Orton, City of Caldwell  
David Porterfield, Mayor, City of Notus  
Amy Revis, Idaho Transportation Department – District 3  
Stan Ridgeway, Mayor, City of Eagle, **Secretary-Treasurer**  
Victor Rodriguez, Councilmember, City of Nampa  
Charlie Rountree, City of Meridian  
Joe Stear, Mayor, City of Kuna  
Matt Stoll, Executive Director, Community Planning Association, Ex officio  
Darin Taylor, Mayor, City of Middleton  
Leslie Van Beek, Commissioner, Canyon County  
Dave Wallace for Sara Baker, Commissioner, Ada County Highway District,  
**Immediate Past Chair**  
Pam White, Commissioner, Canyon County  
Holli Woodings, Councilmember, City of Boise

**MEMBERS** Dave Bieter, Mayor, City of Boise  
**ABSENT:** De Enrico, City of Wilder  
Kurt Kopadt, Councilmember, City of Greenleaf  
Nathan Leigh, Mayor, City of Parma  
Garret Nancolas, Mayor, City of Caldwell, **Vice Chair**  
Patrick Rice, Greater Boise Auditorium District, Ex officio  
Parkie Stapleton, Councilmember, City of Melba  
Nikole Zogg, Southwest District Health, Ex officio  
Rick Visser, Commissioner, Ada County

**OTHERS:** Nancy Brecks, Community Planning Association  
Ken Burgess, Veritas Advisors  
Jim Hansen, Commissioner, Ada County Highway District  
Daniel Hernandez, Community Planning Association  
Liisa Itkonen, Community Planning Association  
Rhonda Jalbert, Valley Regional Transit  
Meg Leatherman, Ada County  
Amy Luft, Community Planning Association  
Mac McOmber, Citizen  
Dirk Mendive, Office of Congressman Russ Fulcher  
Hunter Mulhall, Community Planning Association  
Tom Points, City of Nampa  
Toni Tisdale, Community Planning Association

#### **CALL TO ORDER:**

Chair Tom Dale called the meeting to order at 1:40 p.m.

#### **OPEN DISCUSSION/ANNOUNCEMENTS**

Chair Tom Dale welcomed new COMPASS Board members, Ada County Commissioners Kendra Kenyon and Diana Lachiondo, Ada County Highway District Commissioner Mary May, and Senior Advisor to Governor Little, Andrew Mitzel.

Chair Dale also welcomed Dirk Mendive, Regional Director for Congressman Fulcher, to the meeting.

Matt Stoll announced COMPASS received two awards for COMPASS' Performance Measure Framework: The Idaho Smart Growth 2018 Grow Smart Award, in the Planning and Policy Category; and Idaho Transportation Department 2018 Excellence in Transportation Award, in the Planning Category.

#### **CONSENT AGENDA**

- A. Approve December 17, 2018, COMPASS Board Meeting Minutes**
- B. Receive Approved September 11, 2018, Executive Committee Meeting Minutes**
- C. Confirm COMPASS Finance Committee Membership**
- D. Adopt Resolution 08-2019 Amending the FY2019-2023 Regional Transportation Improvement Program (TIP)**

Darin Taylor moved and Charlie Rountree seconded approval of the Consent Agenda as presented. Motion passed unanimously.



## **INFORMATION/DISCUSSION ITEMS**

### **A. Status Report - State and Federal Legislative Issues**

Ken Burgess presented a status report on state and federal legislative issues.

### **B. Status Report - Federal Competitive Grant Applications**

Matt Stoll provided a status report on three federal grant applications: a \$7,000 Federal Highway Administration Technology Transfer grant received by COMPASS to purchase a "data bike" to collect pavement condition data on bike facilities, a federal BUILD grant for US 20/26 applied for by COMPASS, and a federal INFRA grant for I-84 between Nampa and Caldwell currently in the application phase.

### **C. Review Proposed Process for Developing the Next Long-Range Transportation Plan**

Liisa Itkonen reviewed COMPASS' proposed planning assumptions and approach for the next long-range transportation plan, due by December 2022. A draft scope of work will be presented to the COMPASS Board of Directors for review in April and action in June 2019.

## **ACTION ITEMS**

### **A. Consider Establishing Board Legislative Position Regarding Legislation Limiting PERSI Participation**

Ken Burgess discussed establishing a COMPASS Board legislative position on House Bill 69 limiting Public Employee Retirement System of Idaho (PERSI) participation by non-government entities or their employees.

After discussion, **Elaine Clegg moved and Treg Bernt seconded that the COMPASS Board does oppose House Bill 69 or any legislation that would limit COMPASS' ability to belong to PERSI or to have new employees qualify for PERSI benefits. Motion passed with 1 abstention.**

### **B. Approve Updated Transportation Improvement Program Policies**

Toni Tisdale presented policies amending the Regional Transportation Improvement Program (TIP), balancing the Surface Transportation Program (STP) and Transportation Alternatives Program (TAP) in the Transportation Management Area (TMA), and eligibility for TMA funds, as well as a new policy for TAP-TMA program eligibility.

After discussion, **Joe Stear moved and Brent Orton seconded Board approval of the three policy updates and one new policy as presented. Motion passed unanimously.**

### **C. Approve Extension of Delivery Deadlines on Local Federal-Aid Projects**

Toni Tisdale presented requests from the Ada County Highway District (ACHD) and Boise State University to extend the March 1 obligation deadline for FY2019 federal-aid projects. ACHD requested to extend the deadline to May 1, 2019, for three capital maintenance projects; Boise State requested to extend the deadline to April 30, 2019, for a covered bicycle parking project.

After discussion, **Darin Taylor moved and Rebecca Arnold seconded approval of the requests for extensions of the obligation deadlines as requested by the Ada County Highway District and Boise State University as presented. Motion passed unanimously.**

**D. Consider Establishing Board Legislative Position regarding HB 127**

Ken Burgess discussed establishing a COMPASS Board legislative position opposing House Bill 127 that would remove the requirement for counties to develop comprehensive plans and also opposing any changes to the Local Land Use Planning Act that would weaken the statute.

After discussion, **Elaine Clegg moved and Tammy de Weerd seconded to establish a COMPASS Board legislative position opposing House Bill 127 and directed Ken Burgess to represent that, and COMPASS opposes any attempts to damage the Local Land Use Planning Act. Motion passed with 2 abstentions.**

**ADJOURNMENT**

The meeting was adjourned at 3:15 p.m.

Approved this 15th day of April 2019.

By: \_\_\_\_\_  
Tom Dale, Chair  
Community Planning Association of  
Southwest Idaho

Attest:

By: \_\_\_\_\_  
Matthew J. Stoll, Executive Director  
Community Planning Association of  
Southwest Idaho

**EXECUTIVE COMMITTEE MEETING  
NOVEMBER 13, 2018  
COMPASS, 2<sup>ND</sup> FLOOR LARGE CONFERENCE ROOM  
MERIDIAN, IDAHO**

**Item IV-B**

**\*\*MINUTES\*\***

**ATTENDEES:**

Sara Baker, Commissioner, Ada County Highway District  
Dave Case, Commissioner, Ada County, **Chair**  
Elaine Clegg, Councilmember, City of Boise, **Vice Chair**  
Tom Dale, Commissioner, Canyon County, **Chair Elect**  
Tammy de Weerd, Mayor, City of Meridian  
Jay Gibbons, Commissioner, Canyon Highway District #4, via telephone  
Debbie Kling, Mayor, City of Nampa, via telephone  
Nathan Leigh, Mayor, City of Parma  
Garret Nancolas, Mayor, City of Caldwell, **Secretary/Treasurer**  
Stan Ridgeway, Mayor, City of Eagle  
Steve Rule, Commissioner, Canyon County, **Immediate Past Chair**  
Joe Stear, Mayor, City of Kuna

**OTHERS PRESENT:**

Nancy Brecks, Community Planning Association  
Ken Burgess, Veritas Advisors  
Amy Luft, Community Planning Association  
Matt Stoll, Executive Director, Community Planning Association  
Toni Tisdale, Community Planning Association  
David Wallace, Ada County Highway District

**CALL TO ORDER:**

Chair Dave Case called the meeting to order at 1:30 p.m.

**AGENDA ADDITIONS/CHANGES**

None.

**OPEN DISCUSSION/ANNOUNCEMENTS**

General announcements were made.

**CONSENT AGENDA**

**A. Approve September 11, 2018, Executive Committee Meeting Minutes**

Nathan Leigh moved and Tom Dale seconded approval of the Consent Agenda as presented. Motion passed unanimously.

## **ACTION ITEMS**

### **A. Establish December 17, 2018, COMPASS Board of Directors' Annual Meeting Agenda**

Matt Stoll presented staff proposed Agenda Items 1-20 and added Item 13b – Adopt Resolution Amending the FY2019-2023 Regional Transportation Improvement Program for the December 17, 2018, COMPASS Board of Directors' annual meeting. Matt requested the latitude to amend the agenda as necessary.

After discussion, **Tom Dale moved and Elaine Clegg seconded approval of Agenda Items 1-20, including Item 13b for the December 17, 2018, COMPASS Board of Directors' annual meeting as presented. Matt Stoll has the latitude to amend the agenda as necessary. Motion passed unanimously.**

### **B. Adopt Resolution 04-2019 Amending the FY2018-2022 and FY2019-2023 Regional Transportation Programs (TIPs)**

Toni Tisdale presented Resolution 04-2019 amending the FY2018-2022 and FY2019-2023 TIPs, to increase construction costs for the State Highway 55, Snake River bridge project, near the City of Marsing, in order for the project to be fully funded in FY2019 and FY2020 with state funds.

After discussion, **Garret Nancolas moved and Joe Stear seconded adoption of Resolution 04-2019 amending the FY2018-2022 and FY2019-2023 Regional Transportation Improvement Programs as presented. Motion passed unanimously.**

### **C. Recommend 2019 Federal Transportation Policy Positions for COMPASS Board Approval**

Ken Burgess presented proposed 2019 federal transportation policy positions for COMPASS Board approval.

## **REAUTHORIZATION OF FAST ACT**

### **Reauthorization Looming in 2020**

**COMPASS appreciates Congress passed a longer-term (5-year) transportation authorization bill, but there is much work to do for the next authorization in Fiscal Year 2020.**

## **FEDERAL TRANSPORTATION FUNDING**

### **Stabilization of Federal Highway Trust Fund (HTF)**

**COMPASS supports a permanent, long-term solution to funding the HTF and discourages temporary infusions of general fund dollars.**

### **Federal Fuel Tax**

**COMPASS supports an increase in the federal motor fuels tax and indexing the fuel tax rate to inflation.**

### **Funding Diversification**

COMPASS supports diversifying transportation user fee concepts to fund the Highway Trust Fund.

### **OTHER PROVISIONS**

#### **Expand Private Investment Incentives**

COMPASS supports continued expansion of incentives for private investment in roadway, bridge, and alternative transportation infrastructure.

#### **Public Transportation Programs**

COMPASS supports increases in federal funding for public transportation.

#### **Non-Motorized Transportation**

COMPASS supports continued federal support for non-motorized transportation based on local needs or desires.

After discussion, Elaine Clegg moved and Tom Dale seconded recommending the proposed 2019 federal transportation policy positions for COMPASS Board approval, with the addition of policy positions on Local Government Flexibility and Control of Funding, Streamlining Regulatory Control, and Rail Corridor Use. Motion passed unanimously.

After discussion, it was agreed the Executive Committee will review the additional policy positions prior to the December 17, 2018, COMPASS Board meeting packet mail out.

#### **D. Recommend Position Statements for 2019 Idaho Legislative Session for COMPASS Board Approval**

Ken Burgess presented 2019 Idaho legislative session position statements.

##### **1. Transportation Revenue**

The COMPASS Board of Directors' supports increasing and diversifying dedicated revenue for state and local transportation systems, including for transit and alternative transportation modes.

##### **2. Extend "Surplus Eliminator" Provision for Transportation**

The COMPASS Board of Directors' supports extending the "surplus eliminator" transportation funding mechanism and maintaining a 60/40 state/local share of those funds.

##### **3. Local Option Sales Tax Authority**

The COMPASS Board of Directors' strongly supports local option sales tax authority legislation.

##### **4. Regional Public Transportation Authority Funding Alternatives**

The COMPASS Board of Directors' supports a property tax funding mechanism for Idaho's Regional Public Transportation Authorities (RPTA).

5. **High Occupancy Vehicle Lanes**

The COMPASS Board of Directors' supports statutory authority to allow utilization of High Occupancy Vehicle (HOV) lanes on state highways.

6. **Safe Routes to School**

The COMPASS Board of Directors' endorses state support for safe, community-oriented non-motorized transportation.

7. **Local Option Vehicle Registration Fees**

The COMPASS Board of Directors' supports expanding statutory authority for counties and local highway districts to implement additional vehicle registration fees for local capital projects.

After discussion, **Elaine Clegg moved and Tom Dale seconded recommending the 2018 Idaho legislative session position statements for COMPASS Board approval as presented, with changes:**

- **Add wording to No. 3, Local Option Sales Tax Authority, "Such a tool will provide local units of government the ability to request necessary supplemental infrastructure revenue for specific projects, including transportation, as approved by local voters through a local sales tax. The Board recognizes that allowing such funds to be used for roadway and transit projects is beneficial to our region."**
- **Add wording to No. 5, High Occupancy Vehicle Lanes, "...and local" highways.**
- **Delete No. 7, Local Option Vehicle Registration Fees**

**Motion passed unanimously.**

**E. Recommend COMPASS Board Officer Slate for Annual Meeting**

Matt Stoll presented the recommended slate of COMPASS Board officers for 2019 for approval at the December 17, 2018, COMPASS Board annual meeting:

Tom Dale, Chair; Elaine Clegg, Chair Elect; Garret Nancolas, Vice Chair; Stan Ridgeway, Secretary/Treasurer, and Sara Baker, Immediate Past Chair.

After discussion, **Garret Nancolas moved and Joe Stear seconded to recommend the 2019 COMPASS Board officer slate as presented for COMPASS Board approval. Motion passed unanimously.**

**F. Approve Board Member Travel**

Matt Stoll presented a travel request for Garret Nancolas to attend the National Association of Regional Councils' annual meeting February 10-14, 2019, in Washington D.C.

After discussion, **Joe Stear moved and Elaine Clegg seconded approval of the travel request for Garret Nancolas to attend the National Association of Regional Councils' annual meeting February 10-14, 2019, in Washington D.C. as presented. Motion passed unanimously.**

**ADJOURNMENT**

**Tom Dale moved and Debbie Kling seconded to adjourn the meeting. Motion passed unanimously.**

**Approved this 5th day of February 2019.**

**By: \_\_\_\_\_**  
**Tom Dale, Chair**  
**Community Planning Association of**  
**Southwest Idaho**

**Attest:**

**By: \_\_\_\_\_**  
**Matthew J. Stoll, Executive Director**  
**Community Planning Association of**  
**Southwest Idaho**

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**EXECUTIVE COMMITTEE MEETING  
FEBRUARY 5, 2019  
COMPASS, 2<sup>ND</sup> FLOOR LARGE CONFERENCE ROOM  
MERIDIAN, IDAHO**

**Item IV-B**

**\*\*MINUTES\*\***

**ATTENDEES:** Sara Baker, Commissioner, Ada County Highway District, **Immediate Past Chair**, via telephone  
Elaine Clegg, Councilmember, City of Boise, **Chair Elect**, via telephone  
Tom Dale, Commissioner, Canyon County, **Chair**  
Treg Bernt, Councilmember, for Tammy de Weerd, Mayor, City of Meridian  
Jay Gibbons, Commissioner, Canyon Highway District #4  
Debbie Kling, Mayor, City of Nampa, via telephone  
Garret Nancolas, Mayor, City of Caldwell, **Vice Chair**  
Joe Stear, Mayor, City of Kuna

**MEMBERS ABSENT:** Kendra Kenyon, Commissioner, Ada County  
Nathan Leigh, Mayor, City of Parma  
Stan Ridgeway, Mayor, City of Eagle, **Secretary/Treasurer**

**OTHERS PRESENT:** Nancy Brecks, Community Planning Association  
Ken Burgess, Veritas Advisors  
Meg Larsen, Community Planning Association  
Meg Leatherman, Ada County  
Amy Luft, Community Planning Association  
Mary May, Commissioner, Ada County Highway District  
Tom Points, City of Nampa  
Matt Stoll, Executive Director, Community Planning Association  
David Wallace, Ada County Highway District

**CALL TO ORDER:**

Chair Tom Dale called the meeting to order at 1:30 p.m.

**AGENDA ADDITIONS/CHANGES**

None.

**OPEN DISCUSSION/ANNOUNCEMENTS**

General announcements were made.



## **CONSENT AGENDA**

### **A. Approve November 13, 2018, Executive Committee Meeting Minutes**

**Joe Stear moved and Jay Gibbons seconded approval of the Consent Agenda as presented. Motion passed unanimously.**

## **ACTION ITEMS**

### **A. Establish February 25, 2019, COMPASS Board of Directors' Meeting Agenda**

Matt Stoll presented staff proposed Agenda Items 1-15 for the February 25, 2019, COMPASS Board of Directors' meeting. Matt requested the latitude to amend the agenda as necessary.

After discussion, **Jay Gibbons moved and Joe Stear seconded approval of Agenda Items 1-15 for the February 25, 2019, COMPASS Board of Directors' meeting as presented. Matt Stoll has the latitude to amend the agenda as necessary. Motion passed unanimously.**

### **B. Approve Board Member Travel**

Matt Stoll presented a travel request for Garret Nancolas to attend the National Association of Regional Councils' annual conference June 9-12, 2019, in Omaha, Nebraska.

After discussion, **Joe Stear moved and Treg Bernt seconded approval of the travel request for Garret Nancolas to attend the National Association of Regional Councils' annual conference June 9-12, 2019, in Omaha, Nebraska as presented. Motion passed. Garret Nancolas abstained.**

## **INFORMATION/DISCUSSION ITEMS**

### **A. Status Report - 2019 Idaho Legislative Session**

Ken Burgess provided a status report on the 2019 Idaho legislative session.

### **B. Status Report - Federal Grant Applications**

Matt Stoll provided a status report on three federal grant applications – a \$7,000 Federal Highway Administration Technology Transfer grant received by COMPASS to purchase a “data bike” to collect pavement condition data on bike facilities, a federal BUILD grant for US 20/26 applied for by COMPASS, and a federal INFRA grant for I-84 between Nampa and Caldwell currently in the application phase.

### **C. Status Report - Regional Transportation Advisory Committee – Memo Only**

**ADJOURNMENT**

**Garret Nancolas moved and Debbie Kling seconded to adjourn the meeting. Motion passed unanimously.**

**Approved this 12th day of March 2019.**

**By: \_\_\_\_\_**  
**Tom Dale, Chair**  
**Community Planning Association of**  
**Southwest Idaho**

**Attest:**

**By: \_\_\_\_\_**  
**Matthew J. Stoll, Executive Director**  
**Community Planning Association of**  
**Southwest Idaho**

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**ITEM IV-C**

**FINANCE COMMITTEE MEETING  
DECEMBER 13, 2018  
COMPASS, 2<sup>ND</sup> FLOOR LARGE CONFERENCE ROOM  
MERIDIAN, IDAHO**

**\*\*MINUTES\*\***

**ATTENDEES:** Rebecca Arnold, Commissioner, Ada County Highway District  
John Evans, Mayor, City of Garden City, **Vice Chair**  
Jay Gibbons, Commissioner, Canyon Highway District #4, via telephone  
Garret Nancolas, Mayor, City of Caldwell, **Chair**  
Jim Tibbs, Commissioner, Ada County

**MEMBERS ABSENT:** Debbie Kling, Mayor, City of Nampa  
Pam White, Commissioner, Canyon County

**OTHERS PRESENT:** Nancy Brecks, Community Planning Association  
Keith Holmes, Community Planning Association  
Meg Larsen, Community Planning Association  
Amy Luft, Community Planning Association  
Matt Stoll, Community Planning Association

**CALL TO ORDER:**

Chair Garret Nancolas called the meeting to order at 12:04 p.m.

**AGENDA ADDITIONS/CHANGES**

None.

**OPEN DISCUSSION/ANNOUNCEMENTS**

General announcements were made.

**CONSENT AGENDA**

**A. Approve November 27, 2018, Finance Committee Meeting Minutes**

Jim Tibbs moved and John Evans seconded approval of the Consent Agenda as presented. Motion passed unanimously.

## **INFORMATION/DISCUSSION ITEM**

### **A. Review Report of Disbursements Made in the Reporting Period**

Meg Larsen noted the Report of Disbursements made in the reporting period November 21, 2018 to December 5, 2018, is provided in the packet for information.

## **ACTION ITEMS**

### **A. Approve Draft Fiscal Year 2018 Audit**

Josh Tyree, Harris & Co., reviewed the draft FY2018 audit.

After discussion, **Rebecca Arnold moved and Jim Tibbs seconded approval of the draft FY2018 audit report as presented. Motion passed unanimously.**

### **B. Establish 2019 Finance Committee Meeting Dates**

After discussion, **John Evans moved and Rebecca Arnold seconded approval of the 2019 Finance Committee meeting dates as presented. Motion passed unanimously.**

## **ADJOURNMENT**

**Jim Tibbs moved and John Evans seconded adjournment at 12:25 p.m. Motion passed unanimously.**

**Approved this 21st day of March 2019.**

**By: \_\_\_\_\_**  
**Stan Ridgeway, Chair**

**Attest:**

**By: \_\_\_\_\_**  
**John Evans, Vice Chair**

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**ITEM IV-D**

**From:** [Cathy Ward](#)  
**To:** [Nancy Brecks](#)  
**Date:** Monday, March 11, 2019 1:27:49 PM

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Hi Nancy,

The Mayor will be attending the RTAC meeting on March 13<sup>th</sup>. Shawn Nickel will also be attending and the Mayor would like Shawn to attend the RTAC meetings as the Star Rep.

Thank you,  
Cathy Ward  
City of Star



# CANYON COUNTY COMMISSIONERS

**Leslie Van Beek**  
District I

**Tom Dale**  
District II

**Pam White**  
District III

---

1115 Albany ❖ Caldwell, Idaho 83605 ❖ Telephone: (208) 454-7507 ❖ Fax: (208) 454-7336

March 25, 2019

Matt Stoll, Executive Director  
Community Planning Association (COMPASS)  
700 NE 2<sup>nd</sup> Street, Suite 200  
Meridian, ID 83642

Dear Mr. Stoll:

Due to recent changes in our planning staff, we submit the following revisions to Canyon County's representatives on COMPASS committees:

**Regional Transportation Advisory Committee:**

1. Patricia Nilsson
2. Kate Dahl
3. Dan Lister

**Demographic Workgroup:**

1. Patricia Nilsson (alternate Kate Dahl)

**Freight Advisory Workgroup:**

1. Patricia Nilsson (alternate Kate Dahl)

**Active Transportation Workgroup**

1. Kate Dahl

**Census Advisory Workgroup**

1. Patricia Nilsson
2. Debbie Root

**Environmental Review Workgroup**

1. Patricia Nilsson

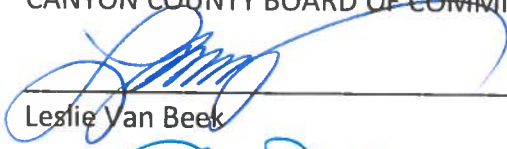
**Rails with Trails Workgroup**

1. Patricia Nilsson

If you have any questions, please feel free to contact our office.

Sincerely,

CANYON COUNTY BOARD OF COMMISSIONERS




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Leslie Van Beek



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Tom Dale



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Pam White



# COMPASS BOARD AGENDA ITEM V-A

Date: April 15, 2019

## Topic: 2019 Population Estimates

### Request/Recommendation

COMPASS staff seeks COMPASS Board of Directors' acceptance of the 2019 population estimates, as recommended by the Demographic Advisory Workgroup on March 5, 2019.

### Background/Summary:

Local population estimates have a multitude of uses to policy makers, planners, and the public. The estimates are used as indicators of economic conditions and for planning various government programs, evaluating land development impacts on the transportation network, and establishing COMPASS member dues.

COMPASS develops population estimates for city and county jurisdictions in Ada and Canyon Counties. Since 1990, COMPASS has used a "Housing Unit Method" estimation model to update population estimates. This method is based on the premise that changes in the number of occupied housing units reflect changes in the population. This estimation process is broken into three distinct parts: housing unit estimation, household population estimation, and geographic boundary modification.

Population estimates are calculated as:

$$\text{Population} = [(h + r) * s * o] + q$$

Where:

- h = decennial census households
- r = new residential units permitted
- s = household size
- o = residential occupancy rate
- q = group quarters population

### Implication (policy and/or financial):

Population estimates are used for local and regional planning, grant writing, and as a factor to help establish COMPASS membership dues.

### More Information:

- 1) Attachment 1: 2019 Population Estimates
- 2) Attachment 2: Historic Population Estimates by City Limits
- 3) For additional information contact: Carl Miller, Principal Planner, at 208/475-2239 or [cmiller@compassidaho.org](mailto:cmiller@compassidaho.org).



**2019 Population Estimates**  
**City and County Population Estimates for April 1, 2019**  
**Areas Refer to Corporate Limits of Cities as of December 31, 2018**

	2019 Population*	2018 Population	2010 Population ^	2010-2019 Increase	2019 Percent of County	Percent of Planning Area		
						2000	2010	2019
<b>Ada</b>								
Boise City	236,310	232,300	205,671	30,639	48.5%	43.0%	35.4%	33.2%
Eagle	31,270	29,910	19,908	11,362	6.4%	2.6%	3.4%	4.4%
Garden City	12,240	11,880	10,972	1,268	2.5%	2.5%	1.9%	1.7%
Kuna	22,830	20,740	15,210	7,620	4.7%	1.2%	2.6%	3.2%
Meridian	114,680	106,410	75,092	39,588	23.5%	8.1%	12.9%	16.1%
Star (Ada County)	10,980	10,300	5,783	5,197	2.3%	0.4%	1.0%	1.5%
Unincorporated	59,350	59,390	59,739	-389	12.2%	11.9%	10.3%	8.3%
<b>Total County</b>	<b>487,660</b>	<b>470,920</b>	<b>392,365</b>	<b>95,295</b>		<b>69.6%</b>	<b>67.5%</b>	<b>68.5%</b>
<b>Canyon</b>								
Caldwell	58,830	56,860	46,237	12,593	26.2%	6.0%	8.0%	8.3%
Greenleaf	870	860	846	24	0.4%	0.2%	0.1%	0.1%
Melba	590	570	513	77	0.3%	0.1%	0.1%	0.1%
Middleton	9,710	9,190	5,524	4,186	4.3%	0.7%	1.0%	1.4%
Nampa	102,030	98,370	81,557	20,473	45.4%	12.0%	14.0%	14.3%
Notus	570	570	531	39	0.3%	0.1%	0.1%	0.1%
Parma	2,150	2,140	1,983	167	1.0%	0.4%	0.3%	0.3%
Star (Canyon County)	10	10	10	0	0.0%	0.4%	0.3%	0.0%
Wilder	1,760	1,710	1,533	227	0.8%	0.3%	0.3%	0.2%
Unincorporated	48,020	46,900	50,189	-2,169	21.4%	10.6%	8.6%	6.7%
<b>Total County</b>	<b>224,540</b>	<b>217,190</b>	<b>188,923</b>	<b>35,617</b>		<b>30.4%</b>	<b>32.5%</b>	<b>31.5%</b>
<b>Ada and Canyon Counties</b>	<b>712,200</b>	<b>688,110</b>	<b>581,288</b>	<b>130,912</b>				

\*2019 COMPASS Population Estimate

^2010 Census Population Count

**Historic Population Estimates by City Limits**

**Ada County**

<b>Year</b>	<b>Boise</b>	<b>Eagle</b>	<b>Garden City</b>	<b>Kuna</b>	<b>Meridian</b>	<b>Star</b>	<b>Unincorporated</b>	<b>Total</b>	<b>Regional Total</b>
2019	236,310	31,270	12,240	22,830	114,680	10,990	59,350	487,670	712,200
2018	232,300	29,910	11,880	20,740	106,410	10,310	59,390	470,930	688,110
2017	228,930	26,930	11,500	19,700	98,300	9,290	59,760	454,400	669,830
2016	226,900	25,510	11,420	18,430	91,420	8,150	61,020	442,850	651,030
2015	223,670	24,600	12,060	17,320	91,310	7,930	61,780	438,660	646,450
2014	217,730	23,460	11,160	16,070	85,240	7,140	61,130	421,920	620,080
2013	209,700	21,350	11,070	15,960	81,380	6,480	60,930	406,870	599,840
2012	207,730	20,550	11,020	15,650	78,290	6,030	60,400	399,670	590,070
2011	206,470	20,140	10,980	15,470	76,510	5,900	60,510	395,960	585,810
2010 (Census)	205,671	19,908	10,972	15,210	75,092	5,793	59,739	392,365	581,288
2000 (Census)	185,787	11,085	10,624	5,382	34,919	1,795	51,312	300,904	432,345
1990 (Census)	125,738	3,327	6,369	1,955	9,596	648	58,142	205,775	295,851

**Canyon County**

<b>Year</b>	<b>Caldwell</b>	<b>Greenleaf</b>	<b>Melba</b>	<b>Middleton</b>	<b>Nampa</b>	<b>Notus</b>	<b>Parma</b>	<b>Wilder</b>	<b>Unincorporated</b>	<b>Total</b>
2019	58,830	870	590	9,710	102,030	570	2,150	1,760	48,020	224,530
2018	56,860	860	570	9,190	98,370	570	2,140	1,710	46,900	217,180
2017	54,120	860	570	8,110	96,820	570	2,120	1,690	50,560	215,430
2016	52,620	860	570	7,580	90,860	570	2,110	1,640	51,360	208,180
2015	51,880	860	570	7,110	89,210	570	2,140	1,640	53,800	207,790
2014	47,440	840	520	6,150	84,840	540	2,010	1,540	54,270	198,160
2013	47,580	850	520	5,860	83,840	530	1,990	1,530	50,270	192,970
2012	46,800	850	520	5,630	82,160	530	1,990	1,530	50,390	190,400
2011	46,730	850	520	5,600	81,920	530	1,990	1,530	50,160	189,850
2010 (Census)	46,237	846	513	5,524	81,557	531	1,983	1,533	50,179	188,923
2000 (Census)	25,967	862	439	2,978	51,867	458	1,771	1,462	45,637	131,441
1990 (Census)	18,586	648	252	1,851	28,365	380	1,597	1,232	37,165	90,076

## COMPASS BOARD AGENDA ITEM V-B DATE: APRIL 15, 2019

### **Topic: FY2020 General and Special Membership Dues**

#### **Request/Recommendation:**

COMPASS staff seeks COMPASS Board of Directors' approval of the proposed FY2020 membership dues.

#### **Background/Summary:**

The COMPASS Board approved the attached Member Dues Calculation Policy at its January 26, 2015, meeting. The policy specifies the formula that shall be used to calculate the annual membership dues.

COMPASS staff used the FY2019 population estimates recommended by the Demographic Advisory Workgroup at its March 5, 2019, meeting to calculate the proposed FY2020 membership dues. The per capita rate used in the calculation is identical to the rate approved by the COMPASS Board for FY2015 through FY2019 dues. The change in dues for each entity in Ada and Canyon Counties reflects the change in estimated population from FY2018.

The Finance Committee recommended approval of the proposed FY2020 membership dues at its March 21, 2019, meeting.

#### **Implication (policy and/or financial):**

Approved membership dues will be incorporated into the FY2020 Unified Planning Work Program and Budget to be presented to the Finance Committee at its May 23, 2019, meeting.

#### **More Information:**

- 1) Attachments: Member Dues Calculation Policy  
Proposed FY2020 Membership Dues
- 2) For detailed information contact: Meg Larsen, at 208-475-2228 or [mlarsen@compassidaho.org](mailto:mlarsen@compassidaho.org).

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## MEMBER DUES CALCULATION POLICY

Each member agency's proportionate share of general membership dues is calculated using a formula based on the population within the member agency's jurisdiction, as described below.

- a. County dues =  $(1/2 \text{ of the unincorporated county population} + 1/3 \text{ of the population from incorporated portions of the county}) \times \text{the dues per person rate.}$
- b. Highway district dues =  $(1/2 \text{ of the unincorporated county population within the highway district boundary} + 1/3 \text{ of the population from incorporated portions of the county within the highway district boundary}) \times \text{the dues per person rate.}$
- c. City dues =  $(1/3 \text{ of each city's population within incorporated boundaries}) \times \text{the dues per person rate.}$

The population data used in the calculation are the population estimates for each jurisdiction developed by COMPASS staff and accepted by the Board annually.

The dues per person rate is the per capita rate approved by the Board.

Special member dues for each special member are equal to 1% of the total general member dues, rounded to the nearest hundred.

**COMPASS  
PROPOSED FY2020 MEMBERSHIP DUES**

	Actual FY2019 Membership Dues		Proposed FY2020 Membership Dues		Change
	FY2018 Estimated Population	Dues amount per person in jurisdiction \$ 1.322725	FY2019 Estimated Population	Dues amount per person in jurisdiction \$ 1.322725	\$ -
<b>GENERAL MEMBERS</b>					
<b>ADA COUNTY</b>					
Ada County	470,930	\$ 220,730	487,660	228,095	\$ 7,365
Ada County Highway District	470,930	220,730	487,660	228,095	7,365
City of Boise	232,300	102,423	236,310	104,191	1,768
City of Eagle	29,910	13,188	31,270	13,787	599
City of Garden City	11,880	5,238	12,240	5,397	159
City of Kuna	20,740	9,144	22,830	10,066	922
City of Meridian	106,410	46,917	114,680	50,563	3,646
City of Star	10,310	4,546	10,984	4,843	297
<b>TOTAL ADA COUNTY</b>	<b>470,930</b>	<b>622,916</b>	<b>487,660</b>	<b>\$ 645,037</b>	<b>\$ 22,121</b>
<b>CANYON COUNTY</b>					
Canyon County	217,190	106,102	224,540	109,594	\$ 3,492
Canyon Highway District No. 4	76,948	37,346	84,550	41,183	3,837
Nampa Highway District No. 1	122,210		122,080		-
Golden Gate Hwy District No. 3	8,891	5,313	9,040	5,398	85
Notus Parma Highway District	9,119		8,870		-
City of Caldwell	56,860	25,070	58,830	25,939	869
City of Greenleaf	860	379	870	384	5
City of Melba	570	251	590	260	9
City of Middleton	9,190	4,052	9,710	4,281	229
City of Nampa	98,370	43,372	102,030	44,986	1,614
City of Notus	570	251	570	251	-
City of Parma	2,140	944	2,150	948	4
City of Wilder	1,710	754	1,760	776	22
<b>TOTAL CANYON COUNTY</b>	<b>217,190</b>	<b>\$ 223,834</b>	<b>224,540</b>	<b>\$ 234,000</b>	<b>\$ 10,166</b>
<b>SPECIAL MEMBERS</b>					
Boise State University		8,500		8,800	\$ 300
Capital City Development Corporation		8,500		8,800	300
Department of Environmental Quality		8,500		8,800	300
Idaho Transportation Department		8,500		8,800	300
Valley Regional Transit		8,500		8,800	300
<b>TOTAL SPECIAL MEMBERS</b>		<b>\$ 42,500</b>		<b>\$ 44,000</b>	<b>\$ 1,500</b>
<b>TOTAL MEMBER DUES</b>		<b>\$ 889,250</b>		<b>\$ 923,037</b>	<b>\$ 33,787</b>

10 Canyon County residents in Star are excluded from the calculation of Ada County and ACHD dues. These residents are allocated to the City of Star, Canyon County and Canyon Highway District.

## COMPASS BOARD AGENDA ITEM V-C

Date: April 15, 2019

### **Topic: Revision 2 of the FY2019 Unified Planning Work Program and Budget**

#### **Request/Recommendation:**

COMPASS staff seeks COMPASS Board of Directors' adoption of Resolution 09-2019 approving Revision 2 of the FY2019 Unified Planning Work Program and Budget (UPWP).

#### **Background/Summary:**

Federal metropolitan planning rules require that COMPASS produce a UPWP, which is periodically amended to accommodate changes in revenues, expenses, staffing, and scope. These amendments are usually accomplished through a Board resolution with subsequent distribution of the approved resolution and documents to the appropriate funding agencies.

The Finance Committee reviewed the proposed amendments at its March 21, 2019, meeting and recommended approval of Revision 2 of the FY2019 UPWP as presented.

The following revisions to revenues are proposed in Revision 2 of the FY2019 UPWP:

- Add \$7,000 for the COMPASS Data Bike. The funding for this is made up of \$5,600 from FHWA T2 grant funds and \$1,400 of matching funds from COMPASS fund balance.
- Add \$195 for the Rails with Trails project. The funding for this is from COMPASS fund balance.

The following revisions to expenses are proposed in Revision 2 of the FY2019 UPWP:

- Add \$7,000 to purchase an electric cargo bicycle, video camera, phone-based accelerometer, and gyroscope to collect pavement roughness data and imagery along pathways and bicycle lanes. This equipment will be used to complement the existing bicycle and pedestrian counter program at COMPASS and assist cities, counties, and highway districts within Ada and Canyon Counties in prioritization of scarce transportation dollars.
- Add \$195 to cover estimated costs of a Rails with Trails study.

#### **Implication (policy and/or financial):**

Without COMPASS Board adoption of Revision 2 of the FY2019 UPWP, the agency cannot make full use of available revenues.

#### **More Information:**

- 1) Attachment: Revision 2 of the FY2019 Unified Planning Work Program and Budget.
- 2) For detailed information contact: Meg Larsen, at 208-475-2228 or [mlarsen@compassidaho.org](mailto:mlarsen@compassidaho.org)



**RESOLUTION NO. 09-2019**

**FOR THE PURPOSE OF APPROVING REVISION 2 OF THE  
FY2019 UNIFIED PLANNING WORK PROGRAM AND BUDGET**

**WHEREAS**, Revision 1 of the FY2019 Unified Planning Work Program and Budget was adopted by the Community Planning Association of Southwest Idaho Board of Directors under Resolution 07-2019, dated December 17, 2018;

**WHEREAS**, the Community Planning Association of Southwest Idaho desires to amend the annual Unified Planning Work Program and Budget as part of timely reviews;

**WHEREAS**, the Community Planning Association of Southwest Idaho desires to incorporate funding and program revisions in the Unified Planning Work Program and Budget to recognize federal dollars for both COMPASS and pass-through agreements to other agencies; and

**WHEREAS**, the attached memorandum and supporting documentation summarizes the adjustments included in Revision 2 of the FY2019 Unified Planning Work Program and Budget and is made a part hereof.

**NOW, THEREFORE, BE IT RESOLVED**, that the Community Planning Association of Southwest Idaho Board of Directors approves by resolution Revision 2 of the FY2019 Unified Planning Work Program and Budget; and

**BE IT FURTHER RESOLVED**, the Chair and Executive Director are authorized to submit all grant and contract revisions and sign all necessary documents for grant and contract purposes.

**DATED** this 15<sup>th</sup> day of April 2019.

**APPROVED:**

**By:** \_\_\_\_\_  
**Tom Dale, Chair**  
**Community Planning Association**  
**of Southwest Idaho Board of Directors**

**ATTEST:**

**By:** \_\_\_\_\_  
**Matthew J. Stoll, Executive Director**  
**Community Planning Association**  
**of Southwest Idaho**

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**COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO**  
**Recommended Changes to FY2019 - Revision 2**  
**Summary**

<b>FY2019 Revision 1 UPWP Revenues</b>		<b>3,558,898</b>	<b>FY2019 Revision 1 UPWP Expenses</b>	<b>3,558,898</b>
1	COMPASS Data Bike FHWA T2 Grant (K# 22180) Fund Balance for Required Match	5,600 1,400	Electric cargo bike, video camera, phone based accelerometer, and gyroscope.	7,000
2	Fund Balance for Rails with Trails	195	Rails with Trails study	195

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<b>Recommended Adjustments to Revenues</b>	<b>7,196</b>	<b>Recommended Adjustments to Expenses</b>	<b>7,196</b>
<b>Adjusted Revenues - Revision 2</b>	<b>3,566,093</b>	<b>Adjusted Expenses - Revision 2</b>	<b>3,566,093</b>
<b>Remaining Revenue</b>	<b>-</b>		



**COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO  
FY2019 UNIFIED PLANNING WORK PROGRAM and Budget - Revision 2  
REVENUE AND EXPENSE SUMMARY (total)**

REVENUE	FY2019 Revision 1	FY2019 Revision 2
<b>GENERAL MEMBERSHIP</b>		
Ada County	220,730	220,730
Ada County Highway District	220,730	220,730
Canyon County	106,102	106,102
Canyon Highway District No. 4	37,346	37,346
Golden Gate Highway District No.3	5,313	5,313
City of Boise	102,423	102,423
City of Caldwell	25,070	25,070
City of Eagle	13,188	13,188
City of Garden City	5,238	5,238
City of Greenleaf	379	379
City of Kuna	9,144	9,144
City of Meridian	46,917	46,917
City of Melba	251	251
City of Middleton	4,052	4,052
City of Nampa	43,372	43,372
City of Notus	251	251
City of Parma	944	944
City of Star	4,546	4,546
City of Wilder	754	754
Subtotal	846,750	846,750
<b>SPECIAL MEMBERSHIP</b>		
Boise State University	8,500	8,500
Capital City Development Corporation	8,500	8,500
Idaho Department of Environmental Quality	8,500	8,500
Idaho Transportation Department	8,500	8,500
Valley Regional Transit	8,500	8,500
Subtotal	42,500	42,500
<b>GRANTS AND SPECIAL PROJECTS</b>		
<b>FHWA/FTA - Consolidated Planning Grants</b>		
CPG - FY2019 K# 19071 Ada County	1,004,920	1,004,920
CPG - FY2019 K# 19071 Canyon County	353,080	353,080
Sub Total CPG Grants	1,358,000	1,358,000
STP TMA - K# 13900, FY19 off-the-top funds for Planning	306,705	306,705
STP TMA - K# 19571, <i>Communities in Motion 2050</i>	46,330	46,330
STP TMA - K# 18694, Update Treasure Valley ITS Plan	218,678	218,678
FHWA T2 Grant - K# 22180, COMPASS Data Bike		5,600
Subtotal	571,713	577,313
<b>OTHER REVENUE SOURCES</b>		
Idaho Department of Environmental Quality	25,000	25,000
Ada County Air Quality Board	25,000	25,000
Orthophotography - Participant Contributions	366,218	366,218
Valley Regional Transit - State Street Grant - carry over	127,392	127,392
Interest Income	15,000	15,000
Subtotal	558,610	558,610
<b>TOTAL REVENUE; Dues, Federal Funds, and Other miscellaneous</b>	<b>3,377,573</b>	<b>3,383,173</b>
Draw From Fund Balance (to fund Orthophotography Project)	83,782	83,782
Draw From Fund Balance (CIM Implementation Grants)	79,423	79,423
Draw From Fund Balance (Matching funds for FHWA T2 Grant)		1,400
Draw From Fund Balance (to fund revenue shortfall)	18,120	18,315
<b>TOTAL REVENUE, ALL RESOURCES</b>	<b>3,558,898</b>	<b>3,566,093</b>

EXPENSE	FY2019 Revision 1	FY2019 Revision 2
<b>SALARY, FRINGE &amp; CONTINGENCY</b>		
Salary	1,282,610	1,282,610
Fringe	590,107	590,107
Contingency (Overtime, Bonus, and Sick Time Trade)	22,000	22,000
Subtotal	1,894,717	1,894,717
<b>INDIRECT OPERATIONS &amp; MAINTENANCE</b>		
Indirect Costs	202,650	202,650
Subtotal	202,650	202,650
<b>DIRECT OPERATIONS &amp; MAINTENANCE</b>		
620001, Demographics and Growth Monitoring	500	500
653001, Communication and Education	51,350	51,350
661001, Long-Range Planning	58,340	58,535
661008, Bike Counter Management	8,720	15,720
685001, Transportation Improvement Program	5,400	5,400
685002, Project Development Program	75,000	75,000
685004, CIM Implementation Grants	79,423	79,423
702001, Air Quality Outreach	45,455	45,455
720001, State Street Corridor	127,392	127,392
760001, Legislative Services	115,050	115,050
801001, Staff Development	40,000	40,000
820001, Committee Support	2,000	2,000
836001, Regional Travel Demand Model	22,000	22,000
842001, Congestion Management Process	236,000	236,000
860001, Geographic Information System Maintenance	493,200	493,200
990001, Direct Operations and Maintenance	101,700	101,700
Subtotal	1,461,530	1,468,725
<b>TOTAL EXPENSE</b>	<b>3,558,897</b>	<b>3,566,093</b>

REVENUE AND EXPENSE SUMMARY		
TOTAL REVENUE	3,558,898	3,566,093
LESS: TOTAL EXPENSES	3,558,898	3,566,093
REVENUE EXCESS/(DEFICIT)	0	0

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FY2019 - REVISION 2

REVENUE AND EXPENSE SUMMARY (total)

**COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO  
FY2019 UNIFIED PLANNING WORK PROGRAM and Budget - Revision 2  
EXPENSES BY WORK PROGRAM NUMBER AND FUNDING SOURCE**

WORK PROGRAM NUMBER	EXPENSES				MATCH, LOCAL & OTHER FUNDING							TOTAL FUNDING SOURCES				
	Work Days	Labor & Indirect Cost	Direct Cost	Total Cost	FY19 CPG Ada County K# 19071 (74%)	FY19 CPG Canyon County K# 19071 (26%)	STP-TMA Off The Top K# 13900	STP-TMA CIM 2040 K# 19751	STP-TMA Treasure Valley ITS Plan K# 18694	FHWA T2 COMPASS Data Bike K# 22180	Total Federal Funds		Required Match	Local Funds/FB	Other Revenue	Total Local & Other
601001 UPWP/Budget Development and Federal Assurances	110	83,847	-	83,847	35,293	12,400	30,000				77,693	6,154			6,154	83,847
620001 Demographics and Growth Monitoring	99	70,488	500	70,988	26,475	9,302	30,000				65,777	5,211			5,211	70,988
620002 Development Monitoring	45	28,580	-	28,580	4,797	1,685	20,000				26,482	2,098			2,098	28,580
620003 Census 2020	32	20,606	-	20,606	6,729	2,364	10,000				19,093	1,512			1,512	20,606
653001 Communication and Education Long-Range Planning	210	131,352	51,350	182,702							-		182,702		182,702	182,702
661001 General Project Management	229	161,263	58,535	219,798	116,294	40,860		46,330			203,484	16,119	195		16,314	219,798
661003 Roadways	28	16,638	-	16,638	11,409	4,008					15,417	1,221			1,221	16,638
661004 Freight	15	9,699	-	9,699	6,651	2,337					9,987	712			712	9,699
661005 Bicycles/Pedestrians	129	64,774	-	64,774	44,415	15,605					60,020	4,754			4,754	64,774
661006 Public Transportation	112	55,939	-	55,939	38,357	13,477					51,833	4,106			4,106	55,939
661007 Performance Measurement	40	24,657	-	24,657	16,907	5,940					22,847	1,810			1,810	24,657
661008 Bike Counter Management	102	48,869	15,720	64,589	39,488	13,874				5,600	58,962	4,227	1,400		5,627	64,589
661009 Public Involvement	18	12,416	-	12,416	8,513	2,991					11,505	911			911	12,416
685001 Transportation Improvement Program	408	258,976	5,400	264,376	107,278	37,692	100,000				244,971	19,405			19,405	264,376
685002 Project Development Program	31	22,721	75,000	97,721	67,005	23,542					90,548	7,173			7,173	97,721
685003 Grant Research and Development	141	97,211	-	97,211							-		97,211		97,211	97,211
685004 CIM Implementation Grants	16	11,727	79,423	91,150	8,041	2,825					10,866	861	79,423		80,284	91,150
<b>TOTAL PROJECTS</b>	<b>1,765</b>	<b>1,119,764</b>	<b>285,928</b>	<b>1,405,692</b>	<b>537,652</b>	<b>188,905</b>	<b>190,000</b>	<b>46,330</b>	<b>-</b>	<b>5,600</b>	<b>968,486</b>	<b>76,274</b>	<b>360,931</b>	<b>-</b>	<b>437,206</b>	<b>1,405,692</b>
701001 Membership Services	130	83,371	-	83,371	57,166	20,085					77,251	6,119			6,119	83,371
702001 Air Quality Outreach	7	4,545	45,455	50,000							-			50,000	50,000	50,000
703001 General Public Services	21	13,579	-	13,579							-		13,579		13,579	13,579
705001 Transportation Liaison Services	50	38,272	-	38,272	26,243	9,220					35,463	2,809			2,809	38,272
720001 State Street Corridor	5	3,461	127,392	130,853	2,373	834					3,207	254		127,392	127,646	130,853
760001 Legislative Services	60	61,166	115,050	176,216							-		176,216		176,216	176,216
761001 Growth Incentives	1	1,019	-	1,019	945						945	75			75	1,019
<b>TOTAL SERVICES</b>	<b>274</b>	<b>205,414</b>	<b>287,897</b>	<b>493,311</b>	<b>86,726</b>	<b>30,139</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>116,866</b>	<b>9,257</b>	<b>189,795</b>	<b>177,392</b>	<b>376,445</b>	<b>493,311</b>
801001 Staff Development	116	75,771	40,000	115,771	79,382	27,891					107,273	8,498			8,498	115,771
820001 Committee Support	232	150,233	2,000	152,233	104,384	36,675					141,059	11,174			11,174	152,233
836001 Regional Travel Demand Model	146	107,006	22,000	129,006	73,658	25,880	20,000				119,537	9,469			9,469	129,006
842001 Congestion Management Process	81	56,001	236,000	292,001	38,399	13,492			218,678		270,568	21,433			21,433	292,001
860001 Geographic Information System Maintenance	609	383,179	493,200	876,379	84,720	30,098	96,705				211,523	15,526	283,112	366,218	664,856	876,379
<b>TOTAL SYSTEM MAINTENANCE</b>	<b>1,184</b>	<b>772,190</b>	<b>793,200</b>	<b>1,565,390</b>	<b>380,542</b>	<b>134,036</b>	<b>116,705</b>	<b>-</b>	<b>218,678</b>	<b>-</b>	<b>849,961</b>	<b>66,099</b>	<b>283,112</b>	<b>366,218</b>	<b>715,429</b>	<b>1,565,390</b>
990001 Direct Operations / Maintenance	-	-	101,700	101,700							-		86,700	15,000	101,700	101,700
991001 Support Services Labor	917	-	-	-							-				-	-
999001 Indirect Operations/Maintenance	-	-	-	-							-				-	-
<b>TOTAL INDIRECT/OVERHEAD</b>	<b>917</b>	<b>-</b>	<b>101,700</b>	<b>101,700</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>86,700</b>	<b>15,000</b>	<b>101,700</b>	<b>101,700</b>
<b>GRAND TOTAL</b>	<b>4,140</b>	<b>2,097,367</b>	<b>1,468,725</b>	<b>3,566,093</b>	<b>1,004,920</b>	<b>353,080</b>	<b>306,705</b>	<b>46,330</b>	<b>218,678</b>	<b>5,600</b>	<b>1,935,313</b>	<b>151,631</b>	<b>920,539</b>	<b>558,610</b>	<b>1,630,780</b>	<b>3,566,093</b>

**COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO  
FY2019 UNIFIED PLANNING WORK PROGRAM and Budget - Revision 2  
REVENUE AND EXPENSE SUMMARY (total)**

DESCRIPTION		TOTAL DIRECT	PROFESSIONAL SERVICES (830)	EQUIPMENT / SOFTWARE (834)	TRAVEL / EVENTS / EDUCATION (840)	PRINTING (860)	OTHER (863)	PUBLIC INVOLVEMENT (864)	MEETING SUPPORT (865)	LEGAL / LOBBYING (872)	FY2020 CARRY- FORWARD
620001	Demographics and Growth Monitoring	500					500				
653001	Communication and Education	51,350	25,100			1,000		25,250			
661001	Long-Range Planning	58,535	44,695			2,000		11,840			2
661005	Bicycles/Pedestrians	-	-	-							
661008	Bike Counter Management	15,720	-	8,720			7,000				1
685001	Transportation Improvement Program	5,400						5,400			
685002	Project Development Program	75,000	75,000								
685004	CIM Implementation Grants	79,423	79,423								
702001	Air Quality Outreach	45,455	45,455								
720001	State Street Corridor	127,392	127,392								
760001	Legislative Services	115,050			18,000		11,100			85,950	
801001	Staff Development	40,000			40,000						
820001	Committee Support	2,000							2,000		
836001	Regional Travel Demand Model	22,000	22,000								
842001	Congestion Management Process	236,000	236,000								
860001	Geographic Information System Maintenance	493,200	450,000	42,000			1,200				
990001	Direct Operations / Maintenance										
	New/replacement hardware and software	21,000		21,000							
	Transit network planning software	20,000		20,000							
	Cube renewal; Cube Land	14,100		14,100							
	AICP and APBP Webinar series	1,600			1,600						
	Membership dues for COMPASS	17,000								17,000	
	Conferenc Room Upgades	21,000		21,000							
	Other: board lunch, staff gifts, meeting refreshments, misc.	7,000							7,000		
<b>GRAND TOTAL</b>		<b>1,468,725</b>	<b>1,105,065</b>	<b>126,820</b>	<b>59,600</b>	<b>3,000</b>	<b>19,800</b>	<b>42,490</b>	<b>9,000</b>	<b>102,950</b>	<b>-</b>

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**COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO  
 FY2019 UNIFIED PLANNING WORK PROGRAM and Budget - Revision 2  
 INDIRECT OPERATIONS AND MAINTENANCE EXPENSE SUMMARY**

CATEGORY	ACCOUNT CODE	FY2019 Revision 1	FY2019 Revision 2
Professional Services	930	34,800	34,800
Equipment Repair / Maintenance	936	200	200
Publications	943	1,000	1,000
Employee Professional Membership	945	7,500	7,500
Postage	950	750	750
Telephone	951	11,800	11,800
Building Maintenance and Reserve for Major Repairs	955	54,000	54,000
Printing	960	1,500	1,500
Advertising	962	1,000	1,000
Audit	970	15,000	15,000
Insurance	971	13,000	13,000
Legal Services	972	2,500	2,500
General Supplies	980	6,000	6,000
Computer Supplies	982	18,000	18,000
Computer Software / Maintenance	983	17,000	17,000
Vehicle Maintenance	991	1,000	1,000
Utilities	992	10,500	10,500
Local Travel	993	2,100	2,100
Other / Miscellaneous	995	5,000	5,000
<b>TOTAL</b>		<b>202,650</b>	<b>202,650</b>

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**COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO  
FY2019 UNIFIED PLANNING WORK PROGRAM and Budget - Revision 2  
WORKDAY ALLOCATION SUMMARY**

WORK PROGRAM DESCRIPTION		LEAD STAFF	DIRECTORS	PLANNING TEAM	COMMUNICATIONS	OPERATIONS	TOTAL
601001	UPWP/Budget Development and Federal Assurances	ML	38	16	3	53	110
620001	Demographics and Growth Monitoring	CM	-	94	5	-	99
620002	Development Monitoring	CM	-	40	5	-	45
620003	Census 2020	CM	-	20	12	-	32
653001	Communication and Education	AL	8	10	192	-	210
	Long-Range Planning	LI	-	-	-	-	-
661001	General Project Management	LI	15	171	43	-	229
661003	Roadways	LI	-	28	-	-	28
661004	Freight	LI	-	15	-	-	15
661005	Bicycles/Pedestrians	BC	-	125	4	-	129
661006	Public Transportation	RH	-	108	4	-	112
661007	Performance Measurement	CM	-	38	2	-	40
661008	Bike Counter Management	BC	-	102	-	-	102
661009	Public Involvement	LI	-	6	12	-	18
	Resource Development/Funding	TT	-	-	-	-	-
685001	Transportation Improvement Program	TT	12	360	36	-	408
685002	Project Development Program	KP	-	31	-	-	31
685003	Grant Research and Development	KP	3	130	8	-	141
685004	CIM Implementation Grants	KP	-	16	-	-	16
<b>TOTAL PROJECTS</b>			<b>76</b>	<b>1,310</b>	<b>326</b>	<b>53</b>	<b>1,765</b>
701001	Membership Services	LI	-	115	15	-	130
702001	Air Quality Outreach	AL	-	-	7	-	7
703001	General Public Services	AL	-	14	7	-	21
705001	Transportation Liaison Services	MS	12	24	14	-	50
720001	State Street Corridor	ML	2	3	-	-	5
760001	Legislative Services	MS	60	-	-	-	60
761001	Growth Incentives	MS	1	-	-	-	1
<b>TOTAL SERVICES</b>			<b>75</b>	<b>156</b>	<b>43</b>	<b>-</b>	<b>274</b>
801001	Staff Development	ML	9	83	14	10	116
820001	Committee Support	ML	12	83	23	114	232
836001	Regional Travel Demand Model	MW	-	146	-	-	146
842001	Congestion Management Process	HM	-	77	4	-	81
860001	Geographic Information System Maintenance	EA	-	596	13	-	609
<b>TOTAL SYSTEM MAINTENANCE</b>			<b>21</b>	<b>985</b>	<b>54</b>	<b>124</b>	<b>1,184</b>
<b>TOTAL DIRECT</b>			<b>172</b>	<b>2,451</b>	<b>423</b>	<b>177</b>	<b>3,223</b>
991001	Support Services Labor	ML	288	79	37	513	917
<b>TOTAL INDIRECT/OVERHEAD</b>			<b>288</b>	<b>79</b>	<b>37</b>	<b>513</b>	<b>917</b>
<b>TOTAL LABOR</b>			<b>460</b>	<b>2,530</b>	<b>460</b>	<b>690</b>	<b>4,140</b>

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<b>PROGRAM NO.</b>	661			<b>CLASSIFICATION:</b>	Project
<b>TITLE:</b>	Long Range Planning				
<b>TASK / PROJECT DESCRIPTION:</b>	This project encompasses the activities to identify regional transportation needs and solutions, and prepare a regional long-range transportation plan, <i>Communities in Motion</i> (CIM), for Ada and Canyon Counties. This task also incorporates implementation support for the adopted long-range transportation plan and ongoing long-range planning activities.				
<b>PURPOSE, SIGNIFICANCE, AND REGIONAL VALUE:</b>	<i>Communities in Motion</i> (CIM) is developed in cooperation with member agencies, local governments, and the Idaho Transportation Department by a continuing, cooperative, and comprehensive planning process. This performance and outcome-based planning will help guide resources to infrastructure and service projects that collectively help achieve the regional (CIM) goals.				
<b>FEDERAL REQUIREMENT, RELATIONSHIP TO OTHER ACTIVITIES, FEDERAL CERTIFICATION REVIEW:</b>	Federal Code 23 CFR § 450 "Fixing America's Surface Transportation Act" (FAST Act) requires that the regional long-range transportation plan be updated every four years in areas with more than 200,000 people or with air quality issues. Since the area meets the test on both criteria, a new plan has to be adopted by 2019. 23 USC 150-- establishes national goals and a performance program, in consultation with stakeholders, including metropolitan planning organizations. The purpose is to provide a means to the most efficient investment of federal transportation funds.				
<b>FY2019 BENCHMARKS</b>					
<b>MILESTONES / PRODUCTS</b>					
<b>661001 General Project Management</b>					
Work with the Regional Transportation Advisory Committee and the COMPASS Board to adopt CIM 2040 2.0					Oct-Dec
Reach out to member agencies to adopt CIM 2040 2.0 as a planning/policy guide					Jan-Sep
Develop charter (objectives, schedule, and budget) for next plan update					April
Develop work plan for next long-range plan update					Sep
<b>661003 Roadways</b>					
Update the regional complete streets policy					June
Develop a regional approach to Vision Zero safety aspiration					Sep
<b>661004 Freight</b>					
Work with Freight Advisory Workgroup to prioritize and implement freight study findings					Sep
Help member agencies identify freight projects and develop funding applications					Sep
<b>661005 Active Transportation (bicycle and pedestrian)</b>					
Develop a charter for a Treasure Valley Regional Bikeway and Pathway Plan					June
Develop planning tool kit for first/last mile improvements (with public transportation)					Sep
Work with member agencies to identify and coordinate pilot projects (with public transportation)					Sep
Develop work plan for a Safe Routes Regional Plan					May
Continue Rails with Trail project; develop cost estimates for needed infrastructure and amenities					Sep
<b>661006 Public Transportation</b>					
Develop work plan for public transportation scenario planning					Aug
Develop planning toolkit for first/last mile improvements (with active transportation)					Apr
Work with member agencies to identify and coordinate pilot projects (with active transportation)					July
Update Transportation Service Coordination Plan					Feb
Develop process to extract and manage ridership data					Sep
<b>661007 Performance Management</b>					
Compile FHWA and FTA required performance reporting					Ongoing
Develop a regional asset inventory and management process					Sep
Complete a pavement condition assessment methodology for Canyon County agencies					Sep
Refine and update the performance measure framework					Sep
Complete TIP Achievement reporting process					Sep
<b>661008 Bike Counter Management</b>					
Manage portable counter requests					Ongoing
Manage permanent counter program and COMPASS Data Bike					Ongoing
Manage and report data					Ongoing
<b>661009 Public Involvement</b>					
Compile public comments on draft CIM 2040 2.0 plan					Oct-Nov
<b>LEAD STAFF:</b> Liisa Itkonen					
<b>END PRODUCT:</b> Adopted <i>Communities in Motion 2040 2.0</i> ; approved work plan for next long-range plan update; updated complete streets policy; planning tool kit for first/last mile improvements; bicycle and pedestrian data.					<b>Expense Summary</b>
					<b>Total Workdays:</b> 673
					Salary \$ 251,807
					Fringe 107,281
					Overhead 35,172
					<b>Total Labor Cost:</b> 394,256
<b>ESTIMATED DATE OF COMPLETION:</b> September-2019					
<b>Funding Sources</b>				<b>Participating Agencies</b>	
	Ada	Canyon	Special	Total	Member Agencies
CPG, K19071	\$ 282,033	\$ 99,093		\$ 381,125	ITD
FHWA T2			5,600	5,600	FHWA
STP-TMA, K19751			46,330	46,330	FTA
Local	26,237	9,219		35,456	
				-	
<b>Total:</b>	<b>\$ 308,270</b>	<b>\$ 108,312</b>	<b>\$ 51,930</b>	<b>\$ 468,511</b>	
					<b>DIRECT EXPENDITURES:</b>
					Professional Services \$ 44,695
					Legal / Lobbying
					Equipment Purchases 15,720
					Travel / Education
					Printing 2,000
					Public Involvement 11,840
					Meeting Support
					Other
					<b>Total Direct Cost:</b> \$ 74,255
					<b>661 Total Cost:</b> \$ 468,511

## COMPASS BOARD AGENDA ITEM V-D

Date: April 15, 2019

### **Topic: Amendment to the FY2019-2023 Regional Transportation Improvement Program (TIP)**

#### **Request/Recommendation:**

COMPASS staff seeks COMPASS Board of Directors' adoption of Resolution 10-2019 (Attachment 1) amending the FY2019-2023 TIP, as recommended by the Regional Transportation Advisory Committee (RTAC) on March 13, 2019.

#### **Background/Summary:**

A summary of the action in the amendment is provided below; details are provided in Attachment 1. Agency letters of request are provided in Attachment 2.

COMPASS submitted a grant application for funding to purchase an electric cargo bicycle with special equipment to collect pavement conditions on pathways and bicycle lanes to supplement asset management data. COMPASS staff was recently notified that the application was successful – the Federal Highway Administration selected this project for Technology Transfer "T2" funding, which is specifically for technology and development projects.

City of Meridian requests to remove the **Pathway, Five Mile Creek, Treatment Plant to Black Cat Road, Meridian** project (Key Number 19828). Costs have escalated beyond the parameters of the program. The city anticipates the pathway will be constructed in the future using other sources.

A public comment period was open February 14 - 28, 2019, regarding the projects above. Verbatim comments are provided in Attachment 3.

City of Eagle requests to increase the design consultant costs by \$81,000 and Local Highway Technical Assistance Council (LHTAC) design oversight by \$20,000 for their **Bicycle and Pedestrian Bridge over the North Channel of the Boise River** project (Key Number 20841). ITD is requiring the bicycle and pedestrian bridge be separated from the existing bridge, making the project much more complex. This increase in funding is possible because of the release of funds from the City of Meridian's pathway project discussed above. This project was not included in the public comment period (not required). RTAC recommended funding through a balancing action on March 13, 2019.

#### **Implication (policy and/or financial):**

This amendment allows the obligation of funds for a new project, removal of one project, and includes reprogramming the funds from the removed project to obligate available funds in a timely manner.

**More Information:**

- 1) Attachment 1: Resolution 10-2019
- 2) Attachment 2: Agency Letters of Request
- 3) Attachment 3: Verbatim Public Comments
- 4) For detailed information contact: Toni Tisdale, Principal Planner, at 208/475-2238 or [ttisdale@compassidaho.org](mailto:ttisdale@compassidaho.org).

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**RESOLUTION NO. 10-2019**

**FOR THE PURPOSE OF AMENDING THE FY2019-2023 REGIONAL  
TRANSPORTATION IMPROVEMENT PROGRAM**

**WHEREAS**, the Community Planning Association of Southwest Idaho has been designated by the Governor of Idaho as the metropolitan planning organization responsible for transportation planning in Ada and Canyon Counties;

**WHEREAS**, the Fixing America's Surface Transportation (FAST) Act, Title 23 United States Code Section 134, and Title 49 United States Code Section 5303 requires metropolitan planning organizations to develop and approve a Transportation Improvement Program;

**WHEREAS**, the FAST Act, Title 23 United States Code Section 134, and Title 49 United States Code Section 5303 require projects contained in the Transportation Improvement Program to be financially constrained;

**WHEREAS**, the 1990 Clean Air Act Amendments requires all transportation plans and programs in nonattainment or maintenance areas demonstrate conformity to applicable state implementation plans for air quality improvement;

**WHEREAS**, no additional review for air quality conformity is necessary for this action;

**WHEREAS**, the FAST Act, Title 23 United States Code Section 134, and Title 49 United States Code Section 5303 requires Transportation Improvement Programs be developed and amended in consultation with all interested parties;

**WHEREAS**, a public comment period was held February 14-28, 2019;

**WHEREAS**, the Community Planning Association of Southwest Idaho desires to take timely action to ensure the availability of federal funds;

**WHEREAS**, the Community Planning Association of Southwest Idaho developed this amendment to the FY2019-2023 Regional Transportation Improvement Program in compliance with all applicable state and federal regulations; and

**WHEREAS**, the attached table details the amendment to the FY2019-2023 Regional Transportation Improvement Program.

**NOW, THEREFORE, BE IT RESOLVED**, that the Community Planning Association of Southwest Idaho's Board of Directors approves the amendment to the FY2019-2023 Regional Transportation Improvement Program.

**ADOPTED** this 15th day of April 2019.

**By:** \_\_\_\_\_  
**Tom Dale, Chair**  
**Community Planning Association**  
**of Southwest Idaho Board of Directors**

**ATTEST:**

**By:** \_\_\_\_\_  
**Matthew J. Stoll, Executive Director**  
**Community Planning Association**  
**of Southwest Idaho**

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COMPASS Amendment #4  
 FY2019-2023 Regional Transportation Improvement Program

Per Federal Highway Administration, December 17, 2018

Key No	Project	Scheduled Costs (including Match) (costs in \$1,000)							
		Cost year	PE	PEC	RW	UT	CE	CN	SUM
NEW	Bicycle and Pedestrian, Data Bike, COMPASS	2019						0	0
	Funding Source: T2 Grant	2020							0
	Purchase an electric cargo bicycle, video camera, and phone-based measurement tools (i.e., accelerometer and gyroscope) to collect pavement roughness data and imagery along pathways and bicycle lanes. (Federal = \$5,600)  Add new project selected through a federal competitive process. Previous expenditures = \$0 Total cost = \$7,000	2021							0
		2022							0
		2023							0
		PD							0
		SUM	0	0	0	0	0	0	0

Per City of Meridian, February 4, 2019

Key No	Project	Scheduled Costs (including Match) (costs in \$1,000)							
		Cost year	PE	PEC	RW	UT	CE	CN	SUM
19828	Pathway, Five Mile Creek, Treatment Plant to Black Cat Road, Meridian	2019	7	94					101
	Funding Source: TAP-TMA	2020							0
	Design and construct a one-mile segment of the City of Meridian's multi-use pathway extending the current pathway just south of the wastewater treatment plant to Black Cat Road. The project also includes a pedestrian bridge over Five Mile Creek. (Federal = \$419,000)  Remove project due large cost increases. Previous expenditures = \$0 Total cost = \$802,000	2021							0
		2022					53	298	351
		2023							0
		PD							0
		SUM	7	94	0	0	53	298	452
19828	Pathway, Five Mile Creek, Treatment Plant to Black Cat Road, Meridian	2019		4					4
	Funding Source: Local Participating	2020							0
	Same as above. (Federal = \$0)	2021							0
		2022						349	349
		2023							0
		PD							0
		SUM	0	4	0	0	0	349	350

Per Regional Transportation Advisory Committee, March 13, 2019

Key No	Project	Scheduled Costs (including Match) (costs in \$1,000)							
		Cost year	PE	PEC	RW	UT	CE	CN	SUM
20841	Bicycle and Pedestrian Bridge over North Channel of Boise River, Eagle	2019	0	0					0
	Funding Source: TAP-TMA	2020			12				12
	Design and construct a bicycle and pedestrian bridge over the north channel of the Boise River adjacent to the SH-55 (Eagle Road) Bridge. The bicycle and pedestrian bridge will provide critical link between the Boise River Greenbelt, planned pathways, and a rapidly growing residential and commercial core area in the City of Eagle. (Federal = \$132,000)  Increase PE (for PL) by \$20,000 and PEC by \$81,000 to cover LHTAC oversight and the negotiated design contract. Previous expenditures = \$176,000 Total cost = \$1,400,000	2021							0
		2022							0
		2023						29	29
		PD							0
		SUM	0	81	12	0	0	29	41
		20	81					141	
20841	Bicycle and Pedestrian Bridge over North Channel of Boise River, Eagle	2019							0
	Funding Source: STP-TMA	2020			58				58
	Same as above. (Federal = \$120,000)  No change to this funding source.	2021							0
		2022							0
		2023						71	71
		PD							
		SUM	0	0	58	0	0	71	129
20841	Bicycle and Pedestrian Bridge over North Channel of Boise River, Eagle	2019							0
	Funding Source: Local Participating	2020			3				3
	Same as above. (Federal = \$0)  No change to this funding source.	2021							0
		2022							0
		2023						950	950
		PD							0
		SUM	0	0	3	0	0	950	953

CE = Construction Engineering  
 CN = Construction  
 FY = Fiscal Year  
 KN = Key Number  
 LHTAC = Local Highway Technical Assistance Council

PE = Preliminary Engineering  
 PEC = Preliminary Engineering Consultant  
 PD = Preliminary Development  
 PL = Preliminary Engineering oversight by LHTAC  
 RW = Right-of-Way

SH = State Highway  
 STP = Surface Transportation Program  
 T2 = Technology Transfer  
 TAP = Transportation Alternatives Program  
 TMA = Transportation Management Area

UT = Utilities



Mayor Tammy de Weerd

City Council Members:

Joe Borton  
Ty Palmer  
Treg Bernt

Genesis Milam  
Luke Cavener  
Anne Little Roberts

4 February 2019

Matt Stoll, Executive Director  
COMPASS  
700 NE 2<sup>nd</sup> Street, Suite 200  
Meridian, Idaho 83642

**Re: Key #19828, Segment D of Five Mile Pathway, Ten Mile to Black Cat, Meridian**

Dear Matt:

The City of Meridian respectfully requests that TAP funding be withdrawn for the above-referenced project. We believe this is the best course of action for the following reasons:

- Costs for the pathway segment have increased significantly since our initial funding request and have logistically outgrown the practical parameters of this program and local match requirements
- The City anticipates that private development and/or other factors may catalyze construction of this pathway segment prior to the currently listed project development time frame

It is our understanding that a near term option exists for applying the 2019 funds we are electing not to use, which should minimize any impacts of this withdrawal request.

Thank you for your consideration. If you have any questions, please feel free to contact me at (208) 888-4433.

Sincerely,

A handwritten signature in blue ink, appearing to read "Tammy de Weerd", with a long, sweeping horizontal stroke extending to the right.

Tammy de Weerd, Mayor  
City of Meridian



## City of Eagle

P.O. Box 1520  
Eagle, Idaho 83616  
208-939-6813

Stan Ridgeway  
Mayor

Council Members:  
Stan Bastian  
Miranda Gold  
Kenny Pittman  
Jill Mitchell

*Via E-mail, Hard Copy to Follow*  
February 6, 2019

Matt Stoll, Executive Director  
COMPASS  
700 NE 2nd Street, Suite 200  
Meridian, ID 83642

**SUBJECT: KN20841-Request for Additional Design Funds and Conversion of Funds**

Dear Mr. Stoll,

The City of Eagle would like to request additional funds be allocated for the design and engineering for KN 20814: Eagle Road Pedestrian/Bike Bridge. The contract for the engineering and design work came in \$81,000 over the estimate within the Project Development plan completed in 2016. Specifically, due to ITD requirements that the bridge be separated from the existing bridge structure.

Additionally, the city would request \$20,000 for "PL" funds – with ITD dissolving their local programs section at District 3 the City will be using LHTAC for project oversight. The project currently has no funds for LHTAC oversight. This amount is above average, but this is a complex project that will take extensive work by LHTAC

Finally, the City would request that funds be converted from local to federal for all future phases of the project. Currently federal funding accounts for less than 25% of the overall project cost. The City would request conversion of dollars from local to federal as funds become available for all future phases.

If you have any questions or concerns please feel free to contact our City representative, Nichoel Baird Spencer at 939-0227 or by email at nbaird@cityofeagle.org. Thank you for your consideration.

Sincerely,

Stan Ridgeway, Mayor  
City of Eagle

CC: Mayor & City Council  
Toni Tisdale, COMPASS  
Amanda LaMott, LHTAC

# Public Comments Received (Verbatim)

## FY2019–2023 Regional Transportation Improvement Program Amendment

Public Comment Period: February 14 – 28, 2019

Total number of comments received by COMPASS: 5

Outreach methods: Two email blasts; legal notices placed in *Idaho Statesman* and *Idaho Press Tribune*; public comment information posted to COMPASS website and social media channels

Comment (The comments below are verbatim, as submitted by the commenter. As such, typographical errors have not been corrected.)	Staff Response	Zip Code Name Affiliation	Format
<p>To whom it may concern</p> <p>The cargo bicycle could be a time saver and would record visual problems so it is a good investment. Hopefully you could make it available to other transportation departments in the valley who could make good use of it.</p> <p>The removal of the Meridian bike path while regrettable does seem to have an excessive cost and that much money can be better used elsewhere.</p> <p>Thank You Hubert Osborne Nampa</p>	<p>Mr. Osborne:</p> <p>Thank you for your comments. They will be shared with the COMPASS Board of Directors and City of Meridian.</p> <p>Toni G. Tisdale Principal Planner</p> <p>—</p> <p>Thank you so much for your comment re: Meridian's Five Mile Creek Pathway (from Ten Mile to Black Cat) and its removal from the TAP funding program.</p> <p>I just wanted to clarify that this remains a priority pathway segment for the City. It is still part of our master plan and will still get constructed. Removing it from the TAP program simply means that we will construct via other (local) funding sources. Timing for implementation will be roughly the same – or perhaps even sooner.</p> <p>Again, we appreciate your taking the time to provide input.</p> <p>Sincerely, Kim Warren (City of Meridian)</p>	<p>Hubert Osborne Nampa</p>	<p>Email</p>
<p>Toni, I looked at these proposed amendments and they both look like good additions to the TIP. Thanks Susan</p> <p>Susan Bradley</p>	<p>Hi Susan:</p> <p>Thank you for your comments. They will be shared with the COMPASS Board of Directors.</p> <p>Toni G. Tisdale</p>	<p>Susan Bradley Idaho Commission on Aging 83702</p>	<p>Email</p>

<p align="center"><b>Comment</b></p> <p>(The comments below are verbatim, as submitted by the commenter. As such, typographical errors have not been corrected.)</p>	<p align="center"><b>Staff Response</b></p>	<p align="center"><b>Zip Code Name Affiliation</b></p>	<p align="center"><b>Format</b></p>
<p>Compass,</p> <p>My concern is that in Star major developments are in process and we have yet to see a long range Regional Transportation impact study. Every new project in the Valley impacts the other yet we seem focused on one development at a time. The Up Stream/Down Stream impact is not taken into consideration.</p> <p>I believe we need to take a breather and step back and look at the big picture.</p> <p>The other concern is developing a plan and holding to it. It seem we leave the planning table and the next big development of business comes to the valley and all the plans go out the door. Look at Eagle Road. Their solution was to add more cuts. I grew up on Long Island in the 50s and 60s and even with the The Long Island Expressway, the Northern State Parkway and the Southern State Parkway they were bumper to bumper most of the day. Long Island a gem of open farms and suburbs became 200 miles of congestion and so packed you could walk roof top to roof top. They also have the Long Island Rail Road that ran the full length of Long Island from Manhattan to Montauk for commuters and still they could not keep up.</p> <p>I also lived in CA for 13 years and watched as they taxed their citizens out of their homes - Prop 13. Now 52 % of the /people in CA want to leave.</p> <p>Growth can be managed better or your legacy will be the same as CA, NY and other communities that let growth bulldoze their way across their communities.</p> <p>Thank you for asking. I look forward to your reply.</p> <p>Gary Smith</p> <p>— Yes – You may include my comments.</p> <p>Gary Smith</p>	<p>Mr. Smith:</p> <p>Thank you for your comments. We are in the middle of a public comment period for amendments to the FY2019-2023 Regional Transportation Improvement Program. I was not certain if your comments were in response to that call for public comment. Please verify if you intended for your comments to be included in this process. If so, we will include your comments with other comments from that process to the COMPASS Board of Directors.</p> <p>Our area is experiencing tremendous growth, which will also create a noticeable strain on our transportation system, especially if additional funding is not obtained.</p> <p>The COMPASS Board of Directors approved <a href="#">Communities in Motion (CIM) 2040 2.0</a>, the update to our regional long-range transportation plan, in December 2018. CIM 2040 2.0 includes a <a href="#">vision for growth</a>. COMPASS staff analyzes proposals for large developments through our <a href="#">Development Review Checklists</a>, to compare how they align with the vision and goals of CIM 2040 2.0. These are provided to cities and counties for information during their approval processes.</p> <p>COMPASS staff is already working to scope a major update to the long-range transportation plan, which is expected to be complete by December 2022. This fall, we will embark on a large effort to engage our members, as well as the public, to develop growth and transportation assumptions as a basis for the update.</p> <p>We appreciate your comments and hope you will be involved in future planning activities.</p> <p>Toni G. Tisdale</p>	<p>Gary Smith</p>	<p>Email</p>



<p align="center"><b>Comment</b></p> <p>(The comments below are verbatim, as submitted by the commenter. As such, typographical errors have not been corrected.)</p>	<p align="center"><b>Staff Response</b></p>	<p align="center"><b>Zip Code Name Affiliation</b></p>	<p align="center"><b>Format</b></p>
<p>Toni,</p> <p>I support the proposed amendments to the FY2019-2023 Regional Transportation Improvement Program (TIP).</p> <p>Thanks for all you do!</p> <p>Michael Keyes Star City Council, Seat #3</p>	<p>Councilman Keyes:</p> <p>Thank you for your comments. They will be shared with the COMPASS Board of Directors.</p> <p>Toni G. Tisdale</p>	<p>Michael Keyes Star City Council, Seat #3</p>	<p>Email</p>
<p>I don't have any problems with the projects. However, I would like to make a recommendation for you to pass along to ACHD.</p> <p>1. Consider installing right-hand turn lanes to facilitate through traffic on major and minor arterials where widening projects are not planned. Some examples would be: southbound Locust Grove at Franklin; westbound Ustick at Locust Grove; westbound Fairview at Hickory; westbound Overland at Locust Grove.</p> <p>2. Suggest that signal timing at intersections with major/minor arterials with major collectors be retimed to require collectors a longer waiting time. This will allow arterial traffic more flow time without repeated stopping. Examples include Ustick &amp; Centrepoint, Locust Grove &amp; Chateau). Pine at Locust Grove has a much longer wait time than Centrepoint and Chateau.</p> <p>3. Suggest that signal timing at the Locust Grove/Franklin intersection be readjusted to allow southbound Locust Grove through traffic to move prior to the left turn signal sequence. With the restricted bollards to the southbound left turn bays, it often takes at least two signal sequences before through traffic moves forward enough for left turners to gain access.</p> <p>Thanks for this opportunity to comment.</p> <p>Patricia Matthews</p>	<p>Ms. Matthews:</p> <p>Thank you for your comments. They will be shared with the COMPASS Board of Directors and ACHD.</p> <p>Toni G. Tisdale</p>	<p>Patricia Matthews</p>	<p>Email</p>

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## COMPASS BOARD AGENDA ITEM VI-A

Date: April 15, 2019

### **Topic: Draft Work Plan for the *Communities in Motion* Update**

**Request/Recommendation:**  
Information/discussion.

#### **Summary:**

The regional long-range transportation plan, *Communities in Motion* (CIM), is due to be updated by December 2022. Per federal requirements, the horizon year of the next CIM update must extend to at least the year 2042 for a 20-year horizon. At the February COMPASS Board meeting, staff presented a proposed process for the development of the next plan extending the horizon year to 2050. The proposed process was also discussed with the Regional Transportation Advisory Committee (RTAC) at its November 2018 and January and March 2019 meetings.

COMPASS staff have developed a draft work plan and budget (Attachment 1) based on the previously-presented process. The draft work plan outlines the steps to update the long-range plan to meet regional needs and identifies federally required elements (FR), items which are needed to accomplish the federally required elements (fr), and items recommended/required per the 2018 federal certification review of COMPASS programs (CR).

Major focus areas for the CIM update will include a clear integration among the transportation modes in the regional transportation system, a detailed look at transportation/land use nexus, and the use of the congestion management process and congestion reduction measures to address regional needs. The update will use updated growth forecast and financial information. The future transportation needs and options will be refined by evaluating robust transportation scenarios that include all modes. Other key topics will include an analysis of long-term public transportation funding that would be needed to support a significant mode shift and the consequences of significant unfunded long-term needs.

The work plan includes four opportunities for public participation – three that will inform the planning process and one requesting feedback on the draft plan. In addition, stakeholders, such as freight, public transportation, environmental, business, school districts, active transportation, and more, will be engaged at various stages throughout the planning process.

The draft work plan and schedule will be presented to RTAC for discussion in its April 24, 2019, meeting. RTAC will be asked to recommend Board approval of the draft work plan in May 2019, and it is expected to come to the COMPASS Board of Directors for action in June 2019.

#### **More Information:**

1. Attachment 1: Draft CIM 2050 Work Plan and Budget
2. Attachment 2: Draft CIM 2050 Task Gantt Chart
3. For detailed information contact Liisa Itkonen, at 208/475-2241 or [litkonen@compassidaho.org](mailto:litkonen@compassidaho.org)

# DRAFT

## Work Plan for Regional Long-Range Transportation Plan *Communities in Motion 2050 (CIM 2050)*

### Purpose

COMPASS will develop an integrated, long-range (20+ year) regional transportation plan to:

- Plan for horizon year 2050
- Envision what forecasted growth in the region should look like
- Plan a transportation system that meets the future needs
- Better coordinate investments
- Position the region to compete for federal funding
- Meet federal requirements for a long-range transportation plan

The FAST Act (2015) states metropolitan planning shall consider projects and strategies that will:

1. support economic vitality, especially by enabling global competitiveness, productivity, and efficiency;
2. increase the safety of the transportation system for motorized and non-motorized users;
3. increase the security of the transportation system for motorized and non-motorized users;
4. increase the accessibility and mobility of people and freight;
5. protect and enhance the environment, promote energy conservation, improve the quality of life, and promote consistency between transportation improvements and state and local planned growth and economic development patterns;
6. enhance the integration and connectivity of the transportation system, across and between modes, for people and freight;
7. promote efficient system management and operation;
8. emphasize the preservation of the existing transportation system;
9. improve the resiliency and reliability of the transportation system and reduce or mitigate stormwater impacts of surface transportation; and
10. enhance travel and tourism.

### DRAFT CIM 2050 Work Plan

#### Project Management/Implementation

- 0.1 Program management ( work plan, schedule, budget)
- 0.2 Monitor changes (legislative, funding, etc.); revise work plan as needed

#### Public Involvement

1. **Participation**
  - 1.1 Develop Public Participation Plan (FR)
  - 1.2 Implement participation plan (FR)

#### Deliverables:

- Participation plan

### Explore

2. **Demographic forecast**
  - 2.1 Develop population and employment forecast for a horizon year of 2050 (FR)
  - 2.2 Base forecasts on comprehensive plans, reconciled growth allocations by TAZs, demographic areas, and city areas of impact (fr)
  - 2.3 Develop a “build-out” scenario as a bookend

Deliverables:

- 2050 growth forecast
- Regional “build-out” growth scenario

Direct Dollars:

- Data for demographic forecast \$ 2,000

**3. Regional trends**

- 3.1 Engage the public to help identify changes that may affect future transportation needs (public involvement #1)

Deliverables:

- Regional trends

Direct Dollars:

- Survey software and tablets, outreach, graphics, translation \$68,600

**4. Existing (and future) conditions (FR) – developed working with stakeholders and topical experts**

- 4.1 Land use (FR)/comprehensive plans
- 4.2 Transportation plans (FR)
- 4.3 Active transportation (FR/CR)
  - Develop the regional bicycle/pedestrian pathway plan
  - Complete Rails with Trails costing study
  - Develop a Rails with Trails plan/strategy
- 4.4 Freight (FR)
- 4.5 Public transportation (FR/CR)
  - Develop fixed guideway options
  - Conduct park-and-ride study
- 4.6 Roadways/congestion management process (FR/CR)
- 4.7 Complete Streets policy update (fr)
- 4.8 Environment and natural resources (FR)
- 4.9 Safety (FR)
- 4.10 Security (FR)
- 4.11 Resiliency and reliability of the transportation system and reduced or mitigated stormwater impacts of surface transportation (FR)
- 4.12 Travel and tourism (FR)
- 4.13 Economic activity (FR)
- 4.14 Asset management (roads, bicycle/pedestrian, public transportation) (FR)
- 4.15 Emerging technologies (fr)
- 4.16 Community infrastructure (schools, water, sewer) (fr)

Deliverables:

- Summary of where we are today (existing conditions)
- Rails with Trails concept design, costs and implementation plan/strategies
- Regional bicycle/pedestrian pathway plan
- Park-and-ride plan

Direct Dollars:

- Rails with Trails study \$28,695 (in FY2019)
- Park-and-Ride study \$20,000
- Bicycle/pedestrian counters/data bike/data processing \$45,160

**5. “What-if” scenarios**

- 5.1 Develop “what if” scenarios with workgroups (fr)
- 5.2 Assess impacts of transportation and land use scenarios (fr)

- Conduct fiscal impact analysis
  - Conduct performance measure framework (PMF) analysis
- 5.3 Engage public to refine regional values and goals and gain feedback on future transportation/land use scenario(s) and policies to support them (fr) (public involvement #2)

Deliverables:

- Regional values and goals, transportation/land use scenarios and policies
- Summary of fiscal impact and performance results of transportation and land use scenario(s)

Direct Dollars:

- |   |          |
|---|----------|
| • Outreach, graphics, translation               | \$31,800 |
| • Consultant support for fixed guideway options | \$50,000 |
| • Consultant support for “what-if” scenarios    | \$10,000 |
| • Consultant support for fiscal impact analysis | \$60,000 |

## Choose

### **6. Transportation needs and criteria for investments**

- 6.1 Determine current and projected transportation demand of persons and goods (FR)
- 6.2 Consider results and trends of the congestion management process/congestion reduction measures (FR/CR)
- 6.3 Engage public for input into criteria for prioritizing projects (fr) (public involvement #3)
- 6.4 Identify locally favored fixed guideway option (fr) (with public involvement)
- 6.5 Identify environmental mitigation strategies (FR)
- 6.6 Describe needed/proposed transportation investments (FR)

Deliverables:

- Description of needed transportation improvements
- Locally favored fixed guideway option
- Criteria for prioritizing projects

Direct Dollars:

- |  |          |
|--|----------|
| • Cost estimate review                   | \$12,000 |
| • Survey software, outreach, translation | \$60,800 |
| • Fixed guideway outreach                | \$30,000 |

### **7. Performance trends**

- 7.1 Assess capital investments and other strategies to preserve existing and projected future transportation infrastructure and provide for multimodal capacity increases (FR)
- 7.2 Analyze performance trends, including federal performance targets, in relation to regional goals) (FR)
- 7.3 Analyze consequences of unfunded needs (CR)

Deliverables:

- Comparison of different investment strategies
- Outcome of unfunded needs

## Prioritize

### **8. Financial analysis**

- 8.1 Update financial analysis and revenue/expenditure forecast (FR)

- 8.2 Estimate project costs ("benefit/cost" analysis) (fr)
- 8.3 Update funding policy (fr)
- 8.4 Research additional funding mechanisms (FR)

Deliverables:

- Financial forecast
- Funding policy

**9. Prioritize unfunded needs**

- 9.1 Prioritize unfunded needs
- 9.2 Develop a financial plan (FR)
- 9.3 Develop implementation strategies and actions

Deliverables:

- Prioritized needs
- Financial plan
- Implementation strategies and actions

**10. Compile the plan**

- 10.1 Draft technical documents (fr)
- 10.2 Provide graphic, editing, and format support for plan document
- 10.3 Make air quality conformity determination (FR)
- 10.4 Member agency review of the draft plan
- 10.5 Revise plan as needed based on member feedback
- 10.6 Public review of draft plan (FR) (public involvement #4)
- 10.7 Respond to public feedback and revise plan as needed (FR)

Deliverables:

- Air quality conformity determination
- Technical documents
- Draft regional long-range transportation plan

Direct Dollars:

- Graphics and editing \$40,000
- Outreach, translation \$30,800

**11. Plan Adoption**

- 11.1 RTAC recommend the plan
- 11.2 COMPASS Board adopt plan (FR)
- 11.3 Publish and distribute plan (FR)

Deliverables:

- A final regional long-range transportation plan that meets all federal requirements

Direct Dollars:

- Printing \$ 2,000

**Total direct dollars \$491,855**

**CIM 2050 Work Plan DRAFT**

Tasks	FY2019		FY2020				FY2021			FY2022				FY2023				
	Apr 19 - Jun 19	Jul 19 - Sep 19	Oct 19 - Dec 19	Jan 20 - Mar 20	Apr 20 - Jun 20	Jul 20 - Sep 20	Oct 20 - Dec 20	Jan 21 - Mar 21	Apr 21 - Jun 21	Jul 21 - Sep 21	Oct 21 - Dec 21	Jan 22 - Mar 22	Apr 22 - Jun 22	Jul 22 - Sep 22	Oct 22 - Dec 22	Jan 23 - Mar 23	Apr 23 - Jun 23	Jul 23 - Sep 23
<b>Project Management/Implementation</b>																		
0.1 Program management (scope of work, schedule, budget)																		
0.2 Monitor legislative, funding, etc changes; revise scope as needed	fr/FR																	
<b>1. Public Participation Plan</b>																		
1.1 Develop Public Participation Plan																		
1.2 Implement participation plan	FR																	
<b>EXPLORE</b>																		
<b>2. Demographic forecast</b>																		
2.1 Demographic forecast to horizon year	FR																	
2.2 Growth allocation based on comprehensive plans	fr																	
2.3 Build-out as a "bookend"																		
<b>3. Regional trends</b>																		
3.1 Engage the public to help identify changes that may affect future transportation needs	fr																	
<b>4. Existing (and future) conditions</b>																		
4.1 Land use (FR)/comprehensive plans	FR																	
4.2 Transportation plans	FR																	
4.3 Active transportation	FR/CR																	
4.3.1 Develop the regional bicycle/pedestrian pathway plan	FR/CR																	
4.3.1 Complete Rails with Trails costing study																		
4.3.3 Develop a Rails with Trails plan/strategy	fr																	
4.4 Freight	FR																	
4.5 Public transportation	FR/CR																	
4.5.1 Develop fixed guideway options	fr																	
4.5.2 Conduct park-and-ride study																		
4.6 Roadways/congestion management process	FR/CR																	
4.7 Complete Streets policy update	fr																	
4.8 Environment and natural resources	FR																	
4.9 Safety	FR																	
4.10 Security	FR																	
4.11 Resiliency	FR																	
4.12 Travel and tourism	FR																	
4.13 Economic activity	FR																	
4.14 Asset management (roads, bicycle/pedestrian,public transportation)	FR																	
4.15 Emerging technologies	fr																	
4.16 Community infrastructure (schools, water, sewer)	fr																	
<b>5. "What-If" scenarios</b>																		
5.1 Develop "what if" scenarios with workgroups	fr																	
5.2 Assess impacts of transportation and land use scenario(s)	fr																	
5.2.1 Conduct fiscal impact analysis																		
5.2.2 Conduct performance measure framework (PMF) analysis																		
5.3 Engage public to refine future transportation/land use scenario(s)	fr																	
<b>CHOOSE</b>																		
<b>6. Transportation needs and criteria for investments</b>																		
6.1 Determine current and projected transportation demand of persons and goods	FR																	

2050

Transportation/  
land use nexus

Transit-  
supportive  
infrastructure

Active  
transportation as  
unique modes

Work groups and  
focus groups

Congestion  
management/  
strategies

Integration  
of all modes

Tasks		FY2019			FY2020			FY2021			FY2022			FY2023					
		Apr 19 - Jun 19	Jul 19 - Sep 19	Oct 19 - Dec 19	Jan 20 - Mar 20	Apr 20 - Jun 20	Jul 20 - Sep 20	Oct 20 - Dec 20	Jan 21 - Mar 21	Apr 21 - Jun 21	Jul 21 - Sep 21	Oct 21 - Dec 21	Jan 22 - Mar 22	Apr 22 - Jun 22	Jul 22 - Sep 22	Oct 22 - Dec 22	Jan 23 - Mar 23	Apr 23 - Jun 23	Jul 23 - Sep 23
6.2	Consider results and trends of the congestion management process/congestion reduction measures	FR/CR																	
6.3	Engage public for input into criteria for prioritizing projects	fr							PI#3										
6.4	Identify locally favored fixed guideway option	fr																	
6.5	Identify environmental mitigation strategies	FR																	
6.6	Describe needed/proposed transportation investments	FR																	
<b>7. Performance trends</b>																			
7.1	Assess capital investments and other strategies to preserve existing and projected future transportation infrastructure and provide for multimodal capacity increases	FR																	
7.2	Analyze performance trends, including federal performance targets, in relation to regional goals)	FR																	
7.3	Analyze consequences of unfunded needs	CR																	
<b>PRIORITIZE</b>																			
<b>8. Financial analysis</b>																			
8.1	Update financial analysis and revenue/expenditure forecast	FR																	
8.2	Estimate project costs ("b/c" analysis)	fr																	
8.3	Update funding policy	fr																	
8.4	Research additional funding mechanisms	FR																	
<b>9. Prioritize unfunded needs</b>																			
9.1	Prioritize unfunded needs																		
9.2	Develop a financial plan	FR																	
9.3	Develop implementation strategies and actions																		
<b>10. Compile the plan</b>																			
10.1	Draft technical documents	fr																	
10.2	Provide graphic, editing and format support for plan document																		
10.3	Make air quality conformity determination	FR																	
10.4	Member agencies review of draft plan	fr																	
10.5	Revise plan as needed based on member feedback																		
10.6	Public involvement (review of draft plan)	FR															PI#4		
10.7	Respond to public feedback and revise plan as needed	FR																	
<b>11. Plan adoption</b>																			
11.1	RTAC recommend the plan	fr																	
11.2	COMPASS Board adopt the plan	FR																	
11.3	Publish and distribute the plan	FR																	

Funding needed for mode shift

Consequences of unfunded needs

Agency review before public comment

CR = Certification Review  
FR = Federal Requirement  
fr = needed to complete Federal Requirement

T:\FY19\600 Projects\661 CIM\2. New Scope\[DRAFT\_Tasks\_Schedule\_Apr2019.xlsx]Key Tasks



## FEBRUARY 2019 - STAFF ACTIVITY REPORT

PROGRAM NO.	
601	<p data-bbox="298 201 1398 264"><b>UNIFIED PLANNING WORK PROGRAM (UPWP) DEVELOPMENT AND FEDERAL ASSURANCES</b></p> <p data-bbox="1321 275 1536 302" style="text-align: right;"><b>MEG LARSEN</b></p> <ul data-bbox="318 310 1528 510" style="list-style-type: none"> <li>• Began update of five year revenue and expense projections as an early step in the development of the FY2020 UPWP.</li> <li>• Processed and tracked revenues and expenditures associated with Revision 1 of the FY2019 UPWP.</li> <li>• Tracked changes and announcements in the Federal Register and the Daily Digest.</li> </ul>
620	<p data-bbox="298 522 1045 550"><b>DEMOGRAPHICS AND GROWTH MONITORING</b></p> <p data-bbox="1308 560 1528 588" style="text-align: right;"><b>CARL MILLER</b></p> <ul data-bbox="318 596 1528 900" style="list-style-type: none"> <li>• Completed the 2019 population estimates.</li> <li>• Completed the 2018 Development Checklist report.</li> <li>• Submit updates for the Census Boundary and Annexation Survey (BAS).</li> <li>• Began review of the Census boundaries for the Census Participant Statistical Areas Program (PSAP).</li> <li>• Completed 8 development checklists for Cities of Boise, Garden City, Kuna, Meridian, and Star.</li> <li>• Attended City of Boise Census outreach planning meetings on February 11 and 25, 2019.</li> </ul>
653	<p data-bbox="298 911 883 938"><b>COMMUNICATION AND EDUCATION</b></p> <p data-bbox="1370 949 1536 976" style="text-align: right;"><b>AMY LUFT</b></p> <ul data-bbox="318 984 1463 1262" style="list-style-type: none"> <li>• Posted 12 Facebook messages, 7 Tweets, 13 Instagram messages, and 4 LinkedIn messages.</li> <li>• Tracked issues related to COMPASS and transportation in the news media; facilitated one interview.</li> <li>• Updated the COMPASS website.</li> <li>• Continued preparations for the 2019 COMPASS education series.</li> <li>• Distributed monthly "Keeping Up With COMPASS" newsletter.</li> <li>• Provided COMPASS staff training on LinkedIn accounts.</li> </ul>
661	<p data-bbox="298 1268 708 1295"><b>LONG-RANGE PLANNING</b></p> <p data-bbox="1276 1306 1536 1333" style="text-align: right;"><b>LIISA ITKONEN</b></p> <ul data-bbox="318 1341 1520 1864" style="list-style-type: none"> <li>• Posted 2018 bicycle and pedestrian counts on the COMPASS website.</li> <li>• Updated portable counter GIS data.</li> <li>• Hosted Active Transportation Workgroup meeting on February 13, 2019.</li> <li>• Presented <i>Communities in Motion 2040 2.0</i> at the Meridian Parks and Recreation Commission meeting on February 13, 2019.</li> <li>• Attended bicycle and pedestrian counter demo hosted by Numina on February 26, 2019.</li> <li>• Prepared a draft Public Participation Plan for <i>Communities in Motion 2050</i>.</li> <li>• Hosted a meeting of Canyon County highway districts to discuss pavement data collection on February 27, 2019.</li> <li>• Presented update to the safety targets to Regional Transportation Advisory Committee on February 27, 2019.</li> <li>• Hosted the Foundation for Ada/Canyon Trail Systems (F.A.C.T.S.) meeting on February 27, 2019.</li> <li>• Hosted a Freight Advisory Workgroup meeting on February 28, 2019.</li> </ul>

685	<p><b>RESOURCE DEVELOPMENT/FUNDING</b></p> <p style="text-align: right;"><b>TONI TISDALE</b></p> <ul style="list-style-type: none"> <li>• Convened the kickoff meeting of the Project Team for the City of Eagle's <i>Grade Separated Bicycle/Pedestrian Crossing of SH-44</i> project, part of the FY2019 Project Development Program, on February 4, 2019.</li> <li>• Convened the kickoff meeting for the Project Team of Ada County's <i>Plantation Island Bridge/Pathway Replacement</i> project, as part of the FY2019 Project Development Program, on February 6, 2019.</li> <li>• Hosted an optional meeting for the Regional Transportation Advisory Committee (RTAC) to discuss all federal-aid eligible applications on February 6, 2019.</li> <li>• Prepared for and hosted the Urban Balancing Committee on February 7, 2019.</li> <li>• Held a public comment period for an amendment to the FY2019-2023 Regional Transportation Improvement Program (TIP) from February 14-28, 2019.</li> <li>• Participated in a Statewide Transportation Alternative Program coordination meeting on February 28, 2019.</li> <li>• Informed RTAC and member agency staff of available funding sources through <i>Funding News</i> emails.</li> <li>• Processed one amendment and two administrative modifications.</li> <li>• Processed the February 2019 Milestone Report for the COMPASS Board of Directors.</li> <li>• Began working on the funding plan for the FY2020-2024 TIP.</li> </ul>
701	<p><b>GENERAL MEMBERSHIP SERVICES</b></p> <p style="text-align: right;"><b>LIISA ITKONEN</b></p> <ul style="list-style-type: none"> <li>• Requested member agency projects for the FY2020 Unified Planning Work Program and Budget. The Regional Transportation Advisory Committee will review and prioritize the requests on March 13, 2019, for consideration by the Finance Committee.</li> <li>• Provided demographic and travel demand information to the consultants working on City of Star's comprehensive plan update.</li> <li>• Attended the Valley Regional Transit Public Transportation Provider Group meeting on February 8, 2019.</li> <li>• Attended Meridian Comprehensive Plan Steering Committee meeting on February 13, 2019.</li> <li>• Hosted a COMPASS booth at the City of Boise's "Boise Neighborhood Interactive" event on February 16, 2019.</li> <li>• Attended the Nampa Comprehensive Plan Steering Committee meeting on February 21, 2019.</li> <li>• Provided keypad polling services for a City of Middleton community meeting on February 28, 2019.</li> <li>• Created online water map for City of Eagle.</li> <li>• Created online annexation map for City of Eagle.</li> </ul>
702	<p><b>AIR QUALITY OUTREACH</b></p> <p style="text-align: right;"><b>AMY LUFT</b></p> <ul style="list-style-type: none"> <li>• Provided a status report to the Idaho Department of Environmental Quality and Air Quality Board.</li> <li>• Aired television and radio public service announcements.</li> </ul>

703	<p><b>GENERAL PUBLIC SERVICES</b></p> <p style="text-align: right;"><b>AMY LUFT</b></p> <ul style="list-style-type: none"> <li>• Met with the Urban Land Institute-Idaho (ULI) on February 28, 2019, to assist in planning for a ULI educational event on transportation and land use in May 2019.</li> <li>• Responded to questions from the public.</li> <li>• Created a custom map of fire district locations.</li> </ul>
705	<p><b>TRANSPORTATION LIAISON SERVICES</b></p> <p style="text-align: right;"><b>MATT STOLL</b></p> <ul style="list-style-type: none"> <li>• Participated in the Caldwell Chamber of Commerce Transportation Committee meeting on February 4, 2019.</li> <li>• Participated in the Meridian Transportation Commission meeting on February 4, 2019.</li> <li>• Attended the Valley Regional Transit (VRT) Executive Board meeting on February 4, 2019.</li> <li>• Attended the Ada County Highway District (ACHD) Bicycle Advisory Committee on February 4, 2019.</li> <li>• Met with Jake Melder, Idaho Transportation Department District 3 Communication Specialist, on February 6, 2019, to discuss upcoming transportation projects and issues.</li> <li>• Hosted a meeting of the Idaho chapter of the Grant Professionals Association on February 6, 2019.</li> <li>• Attended a Caldwell Chamber of Commerce presentation by Roger Brooks, a community revitalization expert, on February 12, 2019.</li> <li>• Attended the ACHD Pedestrian Advisory Group on February 14, 2019.</li> <li>• Attended the VRT Regional Advisory Council meeting on February 19, 2019.</li> <li>• Attended the Idaho Transportation Board meeting on February 21, 2019.</li> <li>• Attended the Boise Chamber of Commerce Transportation Committee meeting on February 21, 2019.</li> <li>• Attended the Women in Transportation Seminar Gala on February 21, 2019.</li> <li>• Met with various COMPASS Board members regarding COMPASS, its members and regional transportation issues.</li> </ul>
720	<p><b>STATE STREET CORRIDOR</b></p> <p style="text-align: right;"><b>MEG LARSEN</b></p> <ul style="list-style-type: none"> <li>• Attended bi-weekly project team conference calls.</li> <li>• Participated with the Project Management Team.</li> </ul>
760	<p><b>LEGISLATIVE SERVICES</b></p> <p style="text-align: right;"><b>MATT STOLL</b></p> <ul style="list-style-type: none"> <li>• Participated in relevant activities in support of Board legislative position statements.</li> <li>• Tracked and reported significant activity in federal and state transportation-related legislative issues.</li> <li>• Monitored proposed rule-making to determine implications to COMPASS and its membership.</li> <li>• Continued reviewing <i>Fixing America's Surface Transportation (FAST) Act</i> and its impact upon COMPASS and its membership.</li> <li>• Attended NARC 2019 National Conference of Regions and met with Idaho Congressional delegation in Washington, D.C. from February 10 – 14, 2019.</li> </ul>
761	<p><b>GROWTH INCENTIVES</b></p> <p style="text-align: right;"><b>MATT STOLL</b></p> <ul style="list-style-type: none"> <li>• No significant activity this month.</li> </ul>

801	<p><b>STAFF DEVELOPMENT</b></p> <p style="text-align: right;"><b>MEG LARSEN</b></p> <ul style="list-style-type: none"> <li>• Attended “Agricultural Transportation Coalition/USDA Ag Shipper” workshop in Boise, February 1, 2019.</li> <li>• Attended “Citizens Planning Academy” presented by Idaho Smart Growth on February 6, 2019, in Boise.</li> <li>• Attended “Contracting Commuter Rail Services” webinar hosted by TRB on February 12, 2019.</li> <li>• Attended “How to Mentor, Coach, and Build Teams that Work” on February 12, 2019.</li> <li>• Attended presentation by Robert Brooks at Caldwell Chamber of Commerce on February 12, 2019.</li> <li>• Attended “Equity Analysis Data, Measures, and Methods for MPOs and Transit Agencies” webinar on February 15, 2019.</li> <li>• Attended “Traffic Bottleneck Identification and Solutions” webinar presented by the Transportation Research Board on February 19, 2019.</li> <li>• Attended “PlanWorks Peer Exchange (long-range planning)” hosted by the Federal Highway Administration in Salt Lake City, UT, on February 19-20, 2019.</li> <li>• Attended “A Fast-Changing Mobility Landscape – Transit Leaders’ Top Priorities” webinar on February 28, 2019.</li> <li>• Completed “2018 GAAP for Governments” self-study course.</li> </ul>
820	<p><b>COMMITTEE SUPPORT</b></p> <p style="text-align: right;"><b>MEG LARSEN</b></p> <ul style="list-style-type: none"> <li>• Provided staff support to the COMPASS Board of Directors and standing committees.</li> </ul>
836	<p><b>REGIONAL TRAVEL DEMAND MODEL</b></p> <p style="text-align: right;"><b>MARYANN WALDINGER</b></p> <ul style="list-style-type: none"> <li>• Continued to provide modeling assistance to member agencies.</li> <li>• Completed two area of influence model runs for proposed development both located in southwest Boise.</li> <li>• Continued calibration and refinement to the mode choice component of the model.</li> <li>• Provided peak-hour data at over 30 locations to the consultants working on Canyon Highway District’s Master Transportation Plan.</li> <li>• Completed final analysis and provided a summary to Ada County Highway District, Idaho Transportation Department (ITD), and City of Meridian for a Linder Road Overpass.</li> <li>• Worked with ITD headquarters staff to make corrections to the 2025 Federal Aid Functional Classification system in the COMPASS area.</li> <li>• Completed benefit-cost analysis for the I-84 Caldwell to Karcher Interchange widening project for the INFRA Grant 2019 submittal.</li> </ul>
842	<p><b>CONGESTION MANAGEMENT PROCESS</b></p> <p style="text-align: right;"><b>MARYANN WALDINGER</b></p> <ul style="list-style-type: none"> <li>• Conducted two agency outreach meetings for the TSMO/ITS/CMP update – one with City of Nampa and one with City of Caldwell.</li> <li>• Began processing the 2018 travel time data for the Congestion Management Annual Report.</li> <li>• Reviewed initial information for the update of the Congestion Management Plan with the consultant.</li> <li>• Published final draft of 2017 Congestion Management Annual Report.</li> </ul>

<p><b>860</b></p>	<p><b>GEOGRAPHIC INFORMATION SYSTEM MAINTENANCE</b></p> <p style="text-align: right;"><b>ERIC ADOLFSON</b></p> <ul style="list-style-type: none"> <li>• Maintained and created regional geographic data layers and map documents for member agencies and the public.</li> <li>• Reformat of Regional Crash Data, addition of PMIDs, and append of 2017 crashes.</li> <li>• Created online water map for city of Eagle.</li> <li>• Regional Centerline maintenance.</li> <li>• IDOL Employment data processing. Created additional GIS files to assist with process.</li> <li>• Created geocoder process for demographic updates of GIS data.</li> <li>• Set up versioned data process on entitlement dataset.</li> <li>• Added Regional City Limits to Regional Data Center.</li> <li>• Presentation of orthophotography to GIS Special Interest Group (SIG).</li> <li>• Created online annexation map for city of Eagle.</li> <li>• Edits on 2025 Functional Classified Roads data.</li> <li>• Completed the Census Boundary and Annexation Survey (BAS) on behalf of COMPASS members.</li> <li>• Created map of Critical Urban Freight Corridors for meeting.</li> <li>• Created grant application map.</li> </ul>
<p><b>991</b></p>	<p><b>SUPPORT SERVICES LABOR</b></p> <p style="text-align: right;"><b>MEG LARSEN</b></p> <ul style="list-style-type: none"> <li>• Provided general accounting, human resources, and administrative support to the agency.</li> </ul>

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**MARCH 2019 - STAFF ACTIVITY REPORT**

**ITEM VII-A**

<b>PROGRAM NO.</b>	
601	<p align="center"><b>UNIFIED PLANNING WORK PROGRAM (UPWP) DEVELOPMENT AND FEDERAL ASSURANCES</b></p> <p align="right"><b>MEG LARSEN</b></p> <ul style="list-style-type: none"> <li>• Presented five year revenue and expense projections to Finance Committee as prelude to development of the FY2020 UPWP.</li> <li>• Collected member requests for the draft FY2020 UPWP.</li> <li>• Presented proposed Revision 2 of the FY2019 UPWP to Finance Committee for recommendation.</li> <li>• Processed and tracked revenues and expenditures associated with Revision 1 of the FY2019 UPWP.</li> <li>• Tracked changes and announcements in the Federal Register and the Daily Digest.</li> </ul>
620	<p align="center"><b>DEMOGRAPHICS AND GROWTH MONITORING</b></p> <p align="right"><b>CARL MILLER</b></p> <ul style="list-style-type: none"> <li>• Presented the 2019 population estimates to the Demographic Advisory Workgroup (DAWG) on March 5, 2019, for recommendation to the COMPASS Board of Directors.</li> <li>• Presented the 2018 Development Monitoring Report to the DAWG on March 5, 2019.</li> <li>• Presented the 2018 Development Checklist Report to the DAWG on March 5, 2019.</li> <li>• Reviewed the Demographic Reconciliation #5 with the DAWG on March 5, 2019.</li> <li>• Reviewed the Census Participant Statistical Areas Program with the DAWG on March 5, 2019.</li> <li>• Completed 8 development checklists for Cities of Boise, Eagle, Meridian, and Star.</li> <li>• Continued preparations for outreach to encourage participation in the 2020 Census.</li> </ul>
653	<p align="center"><b>COMMUNICATION AND EDUCATION</b></p> <p align="right"><b>AMY LUFT</b></p> <ul style="list-style-type: none"> <li>• Posted three Facebook messages, five Tweets, one Instagram message, and one LinkedIn message.</li> <li>• Tracked issues related to COMPASS and transportation in the news media; facilitated two interviews and provided data for two news stories.</li> <li>• Updated the COMPASS website.</li> <li>• Continued preparations for the 2019 COMPASS education series; began promoting April 15 and 16, 2019, Complete Streets presentations.</li> <li>• Distributed the monthly "Keeping Up With COMPASS" newsletter.</li> <li>• Met with a potential new Public Participation Workgroup member on March 28, 2019, to discuss COMPASS and the role of the workgroup.</li> <li>• Coordinated with Ada County Highway District (ACHD) Commuteride, Women in Transportation Seminars (WTS), the Urban Land Institute, and the City Club of Boise to co-market transportation educational events in 2019.</li> <li>• Finalized a new COMPASS display and submitted for printing.</li> </ul>

PROGRAM NO.	
661	<p data-bbox="300 163 706 199"><b>LONG-RANGE PLANNING</b></p> <p data-bbox="1274 199 1534 235" style="text-align: right;"><b>LIISA ITKONEN</b></p> <ul data-bbox="316 235 1518 724" style="list-style-type: none"> <li>• Hosted a Freight and Land Use Workshop on March 7, 2019.</li> <li>• Presented <i>Communities in Motion (CIM) 2040 2.0</i> at the Caldwell Chamber of Commerce meeting on March 12, 2019.</li> <li>• Presented the “Choose” and “Prioritize” phases of CIM 2050 to the Regional Transportation Advisory Committee on March 13, 2019.</li> <li>• Hosted the Foundation for Ada/Canyon Trail Systems (F.A.C.T.S.) meeting on March 27, 2019.</li> <li>• Installed two bicycle and pedestrian time lapse cameras for Ada County Highway District.</li> <li>• Installed one pyro-box bicycle and pedestrian counter for the Idaho Transportation Department.</li> <li>• Installed one eco-counter pneumatic tube counter for Idaho Transportation Department.</li> <li>• Uninstalled one bicycle and pedestrian camera.</li> </ul>
685	<p data-bbox="300 730 901 766"><b>RESOURCE DEVELOPMENT/FUNDING</b></p> <p data-bbox="1274 766 1518 802" style="text-align: right;"><b>TONI TISDALE</b></p> <ul data-bbox="316 802 1534 1785" style="list-style-type: none"> <li>• Submitted an Infrastructure for Rebuilding America grant application, in partnership with Idaho Transportation Department, requesting \$47.6 million for improvements to Interstate 84 between the Franklin Road Interchange and the Karcher Road Interchange on March 1, 2019.</li> <li>• Hosted an optional meeting for the Regional Transportation Advisory Committee (RTAC) to discuss the proposed funding plan regarding federal-aid eligible projects for the draft FY2020-2024 Regional Transportation Improvement Program (TIP) on March 6, 2019.</li> <li>• Hosted a sponsor meeting to discuss projects within programs managed by COMPASS staff on March 6, 2019.</li> <li>• Prepared proposals for Transportation Management Area balancing action in the March 13, 2019, RTAC meeting.</li> <li>• Visited the sites of current <i>Communities in Motion</i> Implementation Grant projects in the City of Middleton and the City of Wilder on March 21, 2019.</li> <li>• Met with Valley Regional Transit administrator and staff on March 25, 2019 regarding COMPASS grant writing assistance for a federal Low or No Emission Bus Program grant application.</li> <li>• Processed two administrative modifications to the FY2019-2023 TIP.</li> <li>• Met with member agency staff as needed regarding project-specific issues.</li> <li>• Provided application review comments to a member whose Strategic Initiatives application to the Local Highway Technical Assistance Council did not score well.</li> <li>• Informed RTAC and member staff of available funding sources through <i>Funding News</i> emails.</li> <li>• Generated a letter of support for Ada County Highway District’s Federal Land Access Program application.</li> <li>• Worked with member agencies to update expired (or soon to expire) end dates on existing projects.</li> </ul>

PROGRAM NO.	
701	<p data-bbox="297 163 860 199"><b>GENERAL MEMBERSHIP SERVICES</b></p> <p data-bbox="1266 199 1526 231" style="text-align: right;"><b>LIISA ITKONEN</b></p> <ul data-bbox="321 235 1534 793" style="list-style-type: none"> <li>• Attended the Valley Regional Transit Public Transportation Provider Group meeting on March 8, 2019.</li> <li>• Attended the Nampa Airport's Technical Advisory Committee (TAC) on March 12, 2019.</li> <li>• Attended City of Meridian Comprehensive Plan Steering Committee meeting on March 13, 2019.</li> <li>• Prioritized member agency project requests for the FY2020 Unified Planning Work Program with the Regional Transportation Advisory Committee on March 13, 2019, for consideration by the COMPASS Finance Committee.</li> <li>• Attended Ada County Highway District's budget and projects public meeting on March 14, 2019.</li> <li>• Attended the public webinar for stakeholders meeting regarding <i>IDAGO</i>, Idaho Transportation Department's long-range transportation plan, on March 19, 2019.</li> <li>• Attended the City of Boise's Census 2020 Complete Count Committee meeting on March 29, 2019.</li> </ul>
702	<p data-bbox="297 800 711 835"><b>AIR QUALITY OUTREACH</b></p> <p data-bbox="1364 835 1534 871" style="text-align: right;"><b>AMY LUFT</b></p> <ul data-bbox="321 875 1477 1010" style="list-style-type: none"> <li>• Provided a status report to the Idaho Department of Environmental Quality and Air Quality Board.</li> <li>• Drafted, and received feedback on, summer radio air quality messages; forwarded message scripts for recording.</li> </ul>
703	<p data-bbox="297 1014 760 1050"><b>GENERAL PUBLIC SERVICES</b></p> <p data-bbox="1364 1050 1534 1085" style="text-align: right;"><b>AMY LUFT</b></p> <ul data-bbox="321 1089 1209 1152" style="list-style-type: none"> <li>• Responded to questions from the public.</li> <li>• Created Custom map for the Idaho State Liquor Division.</li> </ul>
705	<p data-bbox="297 1157 938 1192"><b>TRANSPORTATION LIAISON SERVICES</b></p> <p data-bbox="1323 1192 1534 1228" style="text-align: right;"><b>MATT STOLL</b></p> <ul data-bbox="321 1232 1534 2003" style="list-style-type: none"> <li>• Attended the Ada County Highway District (ACHD) Bicycle Advisory Committee on March 4, 2019.</li> <li>• Attended the Valley Regional Transit (VRT) Executive Board meeting on March 4, 2019.</li> <li>• Participated in the Meridian Transportation Commission meeting on March 4, 2019.</li> <li>• Participated in the Caldwell Chamber of Commerce Transportation Committee meeting on March 4, 2019.</li> <li>• Attend the Idaho Transportation Department's Public Transportation Advisory Council meeting on March 5, 2019.</li> <li>• Hosted a meeting of the Idaho chapter of the Grant Professionals Association on March 6, 2019.</li> <li>• Attended the Garden City Council meeting on March 11, 2019.</li> <li>• Attended the Meridian City Council meeting on March 12, 2019.</li> <li>• Attended the VRT Regional Advisory Council meeting on March 19, 2019.</li> <li>• Attended the Idaho Transportation Board meeting on March 21, 2019.</li> <li>• Attended Plantation Bridge Grand Re-opening on March 26, 2019.</li> <li>• Attended ACHD Pedestrian Advisory Group Walking Tour on March 28, 2019.</li> <li>• Attended the Boise Chamber of Commerce Transportation Committee meeting on March 21, 2019.</li> <li>• Met with various COMPASS Board members regarding COMPASS, its members and regional issues.</li> </ul>



PROGRAM NO.	
720	<p><b>STATE STREET CORRIDOR</b></p> <p style="text-align: right;"><b>MEG LARSEN</b></p> <ul style="list-style-type: none"> <li>• Attended bi-weekly project team conference calls.</li> <li>• Participated with the Project Management Team.</li> <li>• Provided comments on the video and draft chapters.</li> </ul>
760	<p><b>LEGISLATIVE SERVICES</b></p> <p style="text-align: right;"><b>MATT STOLL</b></p> <ul style="list-style-type: none"> <li>• Participated in relevant activities in support of Board legislative position statements.</li> <li>• Tracked and reported significant activity in federal and state transportation-related legislative issues.</li> <li>• Monitored proposed rule-making to determine implications to COMPASS and its membership.</li> <li>• Continued reviewing <i>Fixing America's Surface Transportation (FAST) Act</i> and its impact upon COMPASS and its membership.</li> </ul>
761	<p><b>GROWTH INCENTIVES</b></p> <p style="text-align: right;"><b>MATT STOLL</b></p> <ul style="list-style-type: none"> <li>• No significant activity this month.</li> </ul>
801	<p><b>STAFF DEVELOPMENT</b></p> <p style="text-align: right;"><b>MEG LARSEN</b></p> <ul style="list-style-type: none"> <li>• Attended the Federal Highway Administration Freight and Land Use Workshop on March 7, 2019.</li> <li>• Attended "Facilitators' Roundtable" peer training on March 20, 2019.</li> <li>• Attended the "Women's Leadership Initiative" presented by Urban Land Institute-Idaho on March 22, 2019, in Boise.</li> <li>• Completed "Project Management for Transit Professionals" training presented by the National Transit Institute in Salem, OR on March 25-26, 2019.</li> <li>• Attended the Intermountain GIS Conference on March 25-26, 2019, in Boise.</li> <li>• Completed "Transportation Planning Process" training presented by the National Transit Institute on March 25-26, 2019, in Wilmington, NC.</li> <li>• Completed "Purchasing Services with Federal Grant Funds – Best Practices" self-study course.</li> </ul>
820	<p><b>COMMITTEE SUPPORT</b></p> <p style="text-align: right;"><b>MEG LARSEN</b></p> <ul style="list-style-type: none"> <li>• Provided staff support to the COMPASS Board of Directors and standing committees.</li> </ul>
836	<p><b>REGIONAL TRAVEL DEMAND MODEL</b></p> <p style="text-align: right;"><b>MARYANN WALDINGER</b></p> <ul style="list-style-type: none"> <li>• Continued to provide modeling assistance to member agencies.</li> <li>• Completed one area of influence model run for proposed development in the City of Meridian.</li> <li>• Completed the eight demographic data sets for the model based upon the Demographic Reconciliation #5.</li> <li>• Developed the necessary model sets for the FY2020-2024 Transportation Improvement Program and other planning needs.</li> <li>• Continued calibration of the updated mode choice component of the model.</li> </ul>

PROGRAM NO.	
842	<p data-bbox="300 163 925 199"><b>CONGESTION MANAGEMENT PROCESS</b></p> <p data-bbox="1149 199 1534 235" style="text-align: right;"><b>MARYANN WALDINGER</b></p> <ul data-bbox="321 235 1502 478" style="list-style-type: none"> <li>• Conducted three agency outreach meetings for the TSMO/ITS/CMP update – City of Caldwell, Nampa Highway District, and Valley Regional Transit.</li> <li>• Began processing the 2018 travel time data for the Congestion Management Annual Report.</li> <li>• Began working on the draft and outlining key elements for the update to the Congestion Management Plan with the consultant.</li> <li>• Received data and began updating the ITS inventory.</li> </ul>
860	<p data-bbox="300 478 1274 514"><b>GEOGRAPHIC INFORMATION SYSTEM (GIS) MAINTENANCE</b></p> <p data-bbox="1263 514 1534 550" style="text-align: right;"><b>ERIC ADOLFSON</b></p> <ul data-bbox="321 550 1534 1262" style="list-style-type: none"> <li>• Maintained and created regional geographic data layers and map documents for member agencies and the public.</li> <li>• Completed the Lidar acquisition portion of the COMPASS 2019 orthophotography project.</li> <li>• Completed the survey control portion of the COMPASS 2019 orthophotography project.</li> <li>• Completed 75% of 3" aerial imagery acquisition for the COMPASS 2019 orthophotography project. 80% of the rural 6" data was acquired as well. Raw camera data processing is underway.</li> <li>• Provided connection to Regional Data Center (RDC) for Boise State.</li> <li>• Provided the City of Star with a connection to the RDC.</li> <li>• Provided data to consultant working on the City of Meridian's comprehensive plan update.</li> <li>• Sold two sections of topo data.</li> <li>• Began construction of new GIS webpage.</li> <li>• Updated available COMPASS open data.</li> <li>• Updated demographic and building permit data on RDC.</li> <li>• Created development monitoring analysis and maps.</li> <li>• Supported PSAP mapping and Census tract splits.</li> <li>• Updated static maps for website.</li> </ul>
991	<p data-bbox="300 1262 755 1297"><b>SUPPORT SERVICES LABOR</b></p> <p data-bbox="1323 1297 1534 1333" style="text-align: right;"><b>MEG LARSEN</b></p> <ul data-bbox="321 1333 1518 1400" style="list-style-type: none"> <li>• Provided general accounting, human resources, and administrative support to the agency.</li> </ul>

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## COMPASS BOARD AGENDA ITEM VII-B

Date: April 15, 2019

### Topic: Status Report – Current Air Quality Efforts

#### Background/Summary:

The information below provides an update on Treasure Valley air quality.

#### February Air Quality Monitoring:

The Idaho Department of Environmental Quality reported one day in the moderate air quality category in the Treasure Valley during the month of February 2019.

- One day was attributable to fine particulate matter (PM<sub>2.5</sub>) recorded in Canyon County.

#### YEAR TO DATE SUMMARY

The table below summarizes the number of good, moderate, and unhealthy to hazardous days recorded since January 1, 2008.

Year	Good	Moderate	Unhealthy to Hazardous	Total
2008	266	99	1	366
2009	277	83	5	365
2010	321	44	0	365
2011	260	99	6	365
2012	283	72	11	366
2013	276	81	8	365
2014	287	75	3	365
2015	283	64	18	365
2016	236	120	10	366
2017	209	127	29	365
2018	270	97	8	365
2019	54	5	0	59

Notes: 2008, 2012, and 2016 were Leap Years hence the extra day.

#### Air Quality Categories:

- Moderate: pollution in this range may pose a moderate health concern for a very small number of individuals.
- Unhealthy for Sensitive Groups: individuals with lung disease, children and older adults are considered sensitive and may experience health effects. The general public is unlikely to be affected.
- Unhealthy / Very Unhealthy: everyone may begin to experience health effects.
- Hazardous: the entire population is more likely to experience serious health effects.

## Implication (policy and/or financial):

None.

## More Information:

- 1) For more information contact: MaryAnn Waldinger, Principal Planner, at 475-2242 or [mwaldinger@compassidaho.org](mailto:mwaldinger@compassidaho.org)
- 2) For detailed information contact Idaho Department of Environmental Quality: Michael Toole, Regional Airshed Coordinator, at 373-0550 or [Michael.Toole@deq.idaho.gov](mailto:Michael.Toole@deq.idaho.gov)

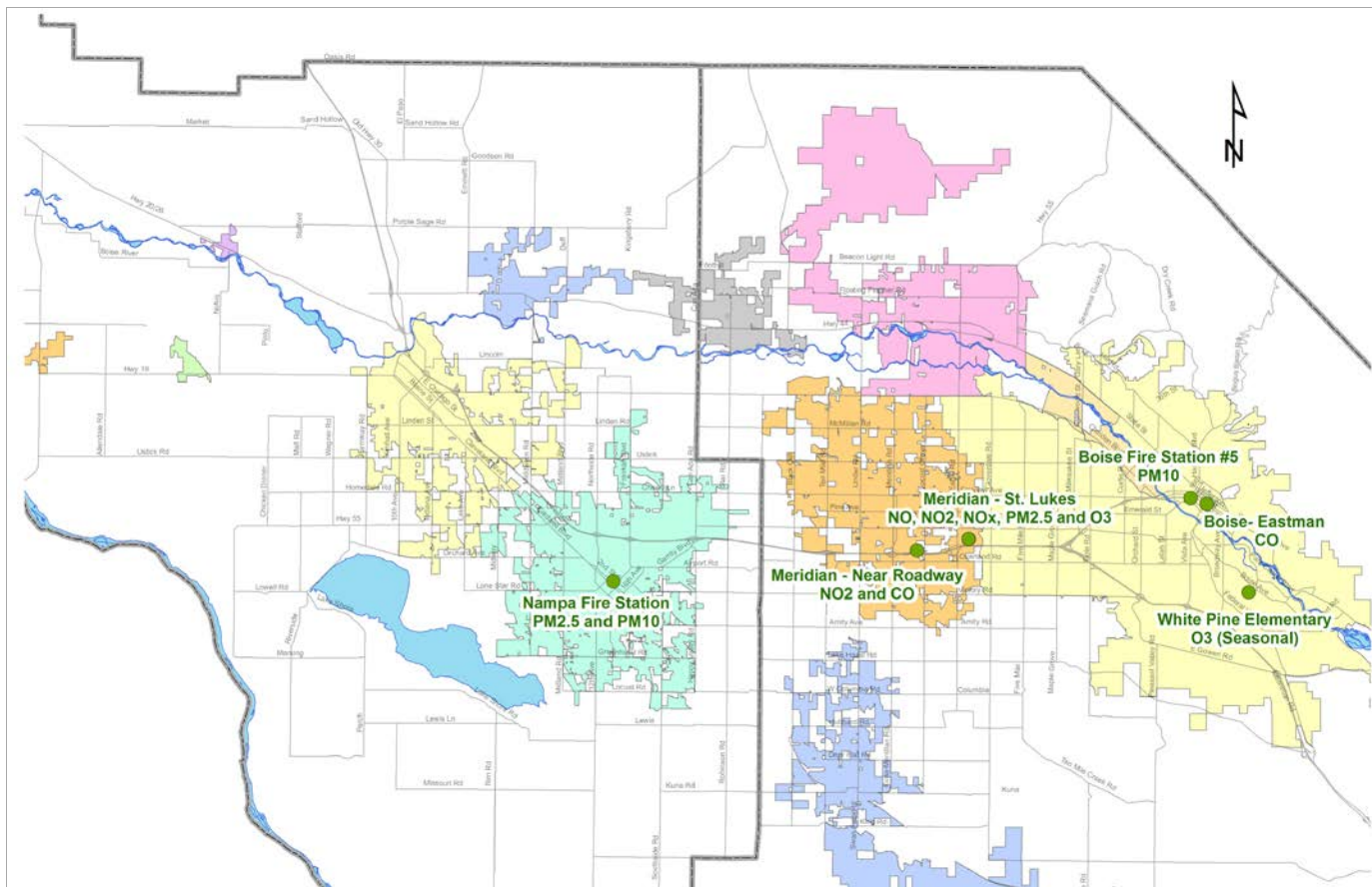


Figure 1: Map of air quality monitoring locations, Ada and Canyon County

### **Carbon Monoxide (CO)**

A colorless, odorless, tasteless gas formed in large part by incomplete combustion of fuel. Human activities (i.e., transportation or industrial processes) are largely the source for CO contamination.

### **Oxides of nitrogen (NOx)**

Oxides of nitrogen; a precursor (building block) of ozone. NOx is a generic term for mono-nitrogen oxides NO and NO<sub>2</sub> (nitric oxide and nitrogen dioxide). They are produced from the reaction of nitrogen and oxygen gases in the air during combustion, especially at high temperatures

### **Ozone (O3)**

A colorless gas with a sweet odor. Ground-level ozone is not a direct emission from transportation sources. It is formed when volatile organic compounds, such as pesticides and solvents, and [NOx](#) combine in the presence of sunlight. Although the ozone in the upper atmosphere protects us from harmful ultraviolet rays, ground-level ozone is the main component of smog.

### **PM2.5**

Fine particulate matter, particles smaller than 2.5 microns in diameter, which are more likely to lodge in human lungs than larger particles.

### **PM10**

Course particulate matter, particles smaller than 10 microns in diameter, which are more likely to lodge in human lungs than larger particles.

## COMPASS BOARD AGENDA ITEM VII-B

Date: April 15, 2019

### Topic: Status Report – Current Air Quality Efforts

#### Background/Summary:

The information below provides an update on Treasure Valley air quality.

#### March Air Quality Monitoring:

The Idaho Department of Environmental Quality reported all days in the good air quality category in the Treasure Valley during the month of March 2019.

#### YEAR TO DATE SUMMARY

The table below summarizes the number of good, moderate, and unhealthy to hazardous days recorded since January 1, 2008.

Year	Good	Moderate	Unhealthy to Hazardous	Total
2008	266	99	1	366
2009	277	83	5	365
2010	321	44	0	365
2011	260	99	6	365
2012	283	72	11	366
2013	276	81	8	365
2014	287	75	3	365
2015	283	64	18	365
2016	236	120	10	366
2017	209	127	29	365
2018	270	97	8	365
2019	85	5	0	90

Notes: 2008, 2012, and 2016 were Leap Years hence the extra day.

#### Air Quality Categories:

- Moderate: pollution in this range may pose a moderate health concern for a very small number of individuals.
- Unhealthy for Sensitive Groups: individuals with lung disease, children and older adults are considered sensitive and may experience health effects. The general public is unlikely to be affected.
- Unhealthy / Very Unhealthy: everyone may begin to experience health effects.
- Hazardous: the entire population is more likely to experience serious health effects.

## Implication (policy and/or financial):

None.

## More Information:

- 1) For more information contact: MaryAnn Waldinger, Principal Planner, at 475-2242 or [mwaldinger@compassidaho.org](mailto:mwaldinger@compassidaho.org)
- 2) For detailed information contact Idaho Department of Environmental Quality: Michael Toole, Regional Airshed Coordinator, at 373-0550 or [Michael.Toole@deq.idaho.gov](mailto:Michael.Toole@deq.idaho.gov)

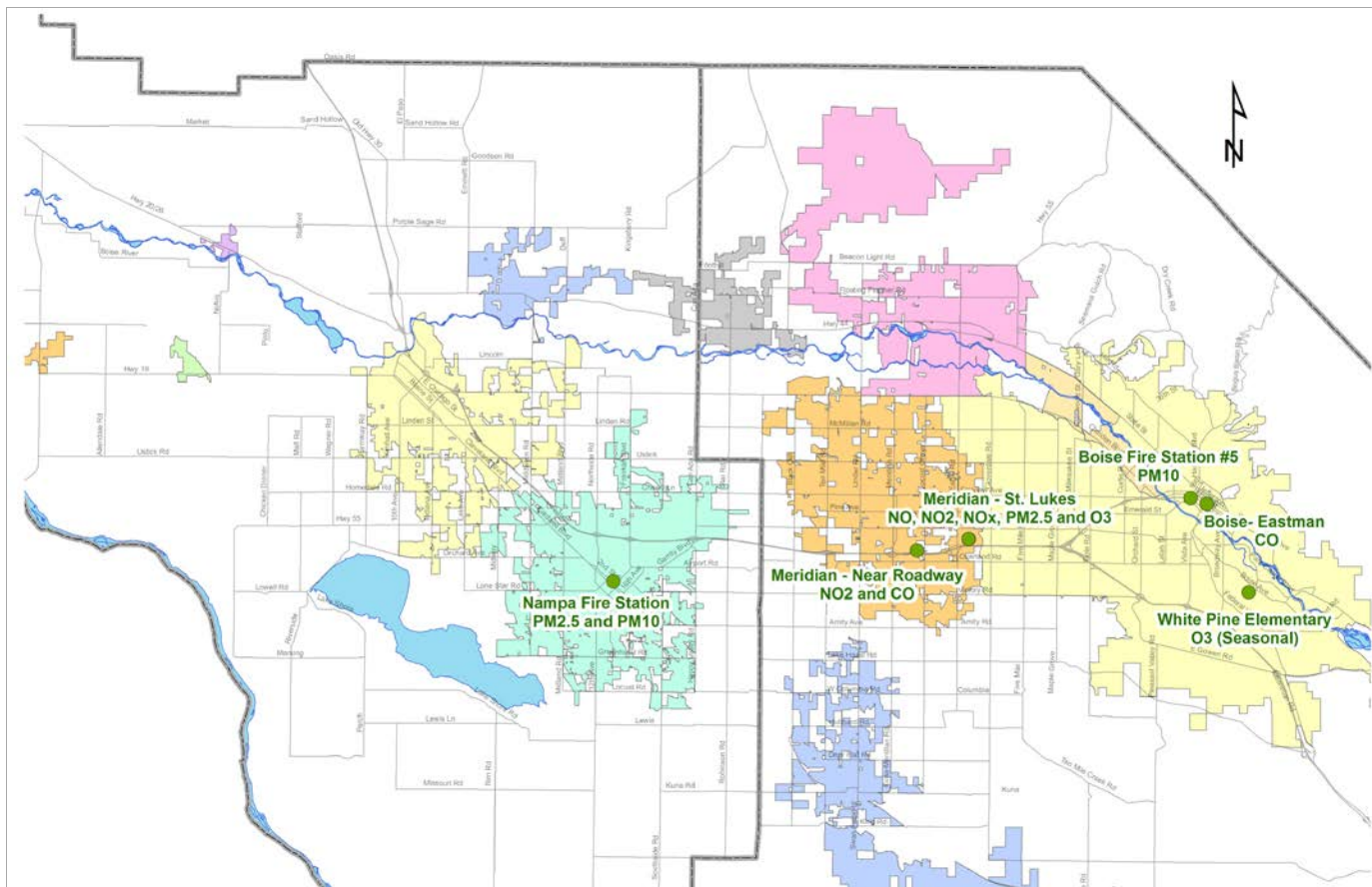


Figure 1: Map of air quality monitoring locations, Ada and Canyon County

### **Carbon Monoxide (CO)**

A colorless, odorless, tasteless gas formed in large part by incomplete combustion of fuel. Human activities (i.e., transportation or industrial processes) are largely the source for CO contamination.

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Oxides of nitrogen; a precursor (building block) of ozone. NOx is a generic term for mono-nitrogen oxides NO and NO<sub>2</sub> (nitric oxide and nitrogen dioxide). They are produced from the reaction of nitrogen and oxygen gases in the air during combustion, especially at high temperatures

### **Ozone (O3)**

A colorless gas with a sweet odor. Ground-level ozone is not a direct emission from transportation sources. It is formed when volatile organic compounds, such as pesticides and solvents, and [NOx](#) combine in the presence of sunlight. Although the ozone in the upper atmosphere protects us from harmful ultraviolet rays, ground-level ozone is the main component of smog.

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Fine particulate matter, particles smaller than 2.5 microns in diameter, which are more likely to lodge in human lungs than larger particles.

### **PM10**

Course particulate matter, particles smaller than 10 microns in diameter, which are more likely to lodge in human lungs than larger particles.

REGIONAL TRANSPORTATION ADVISORY COMMITTEE

VII-C

Attendance List

Member Agency/Name	Jan '19	Feb '19	Mar '19	Apr '19	May '19	June '19	July '19	Aug '19	Sept '19	Oct '19	Nov '19	Dec '19	TOTAL
ACHD/T.Ferch/ M.Gresham/J. Lucas	1	1	1										3
Ada County/M. Leatherman/M. Mehta-Cooper/K. Woodworth	1	1	1										3
Boise State/D. Alexander	1	1	1										3
Canyon County/K.Dahl/P. Nilsson/D.Lister	1	1											2
Canyon Highway District #4/L. Riccio	1	1	1										3
City of Boise/D. Fluke/K. Gallagher/Z. Piepmeyer	1	1	1										3
City of Caldwell/R. MacDonald/ S. Tipuric	1	1	1										3
City of Eagle/N. Baird Spencer/B. Vaughan	1	1	1										3
City of Garden City/J. Thornborrow													0
City of Greenleaf/ L. Belt	1	1											2
City of Kuna/W. Howell	1	1	1										3
City of Melba/P. Bandy	1	1	1										1
City of Meridian/C. Hood/B. McClure/R.Simison	1	1	1										3
City of Middleton/Vacant as of March 8, 2019	1												1
City of Nampa/J. Barnes/C. Bowman	1	1	1										3
City of Notus/R. Wallace Jr.													0
City of Parma/N. Leigh	1		1										2
City of Star/S. Nickel			1										1
City of Wilder/D. Enrico		1											5
Golden Gate Highway District. # 3/G. Bates	1	1	1										3
IDEQ/M. Toole													0
ITD/Caleb Lakey	1	1	1										3
Public Participation Committee/D. Smith	1	1	1										3
Valley Regional Transit/R. Jalbert	1	1	1										3
Central District Health/R. Howarth	1												1
Governor's Office/Z. Hague													0



**Community Planning Association (COMPASS)**  
**Administrative Modification #5 for FY2019-2023 Transportation Improvement Program (TIP)**

Key	Project	Sponsor	Scheduled Funding for Project Lifetime		**Percent Change	Program/ Funding Source	Program Year	Revision	Offset	Brief Explanation
			*Current Total	*Revised Total						
12363	FY2015 Capital Maintenance, ACHD	ACHD	\$3,974,000	\$3,974,000	0.00%	STP-TMA	2015	Increase PE by \$13,398, CE by \$35,365, CC by \$30,256 and CN by \$267,313.	NA	Correction to Administrative Modification #4. Funds should have been increased in FY2015, and decreased in FY2019.
							2019	Decrease PE by \$13,398, CE by \$35,365, CC by \$30,256 and CN by \$267,313.		
13476	SH-44 (State Street) and SH-55 (Eagle Road) Intersection, 1/2 CFI, City of Eagle	ITD	\$6,831,000	\$6,831,000	0.00%	NHPP	2019	Increase PC by \$25,000.	NA	Correction to Administrative Modification #4. The actions should have been to PC, rather than CN.
							2021	Decrease PC by \$25,000.		
7238	Intersection, Five Mile Road and Fairview Avenue, City of Boise	ACHD	\$10,027,823	\$9,991,001	-0.37%	STP-TMA	2019	Increase PE by \$47, CE by \$28,281, and CC by \$1,732. Decrease PC by \$3, LP by \$38,206, and CN by \$24,893.	13481	Per TMA Balancing on January 23, 2019. Move funds to KN 13481 to cover overages and prepare to close the project.
						Non-Participating (Local)	2019	Decrease PC by \$3,780.	Local	
13481	State Street and Collister Drive Intersection, City of Boise	ACHD	\$13,481,000	\$13,520,399	0.29%	NA	Previous Expenditures	Increase by \$39,399.	7238	Per TMA Balancing on January 23, 2019. Move \$33,042 from KN 11582, plus \$8,000 of unprogrammed to cover final bids for utility work. Increase previous expenditures to match OTIS.
						STP-TMA	2019	Increase UT by \$41,042.		
						Local Participating	2019	Increase UT by \$120,958.		
20788	SH-16, I-84 to US 20/26, Ada and Canyon Counties	ITD	\$96,440,000	\$98,240,000	1.87%	STP-State	2019	Decrease ROW by \$14,000,000.	20351	Balance costs to match the STIP.
						STP-State	2020	Decrease ROW by \$4,500,000.		
						STP-State	2021	Decrease ROW by \$7,500,000.		
						IM	2019	Increase ROW by \$14,000,000.		
						IM	2020	Increase ROW by \$4,500,000.		
						IM	2021	Increase ROW by \$7,500,000.		
						State (Capacity)	2019	Decrease ROW by \$1,800,000. Increase PC by \$1,800,000.		
GARVEE 2017	2019	Increase ROW by \$1,800,000.								



Key	Project	Sponsor	*Current Total	*Revised Total	**Percent Change	Program/ Funding Source	Program Year	Revision	Offset	Brief Explanation
20315	I-84, Karcher Interchange to Franklin Boulevard Corridor, Nampa (Design)	ITD	\$14,386,000	\$14,356,000	-0.21%	INFRA	2019	Decrease PC by \$30,000.	Statewide Balancing	Balance I-84 corridor "suite of projects" to match costs in the STIP.
20351	I-84, Karcher Road Interchange in the City of Nampa to the City of Caldwell	ITD	\$176,797,000	\$173,797,000	-1.70%	GARVEE 2017	2020	Decrease CN by \$1,800,000.	Statewide Balancing	Balance costs to match the STIP.
						State (Capacity)	2019	Decrease PC by \$1,200,000.		
20796	I-84, Temporary Paving Shoulder Widening, Karcher to Franklin, City of Nampa	ITD	\$6,043,000	\$5,728,000	-5.21%	INFRA	2019	Decrease CE by \$90,000, CC by \$165,000, and CN by \$60,000.	Statewide Balancing	Balance I-84 corridor "suite of projects" to match costs in the STIP.
20797	I-84, Karcher Overpass, City of Nampa	ITD	\$5,507,000	\$5,237,000	-4.90%	INFRA	2019	Decrease CE by \$30,000 and CC by \$240,000.	Statewide Balancing	Balance I-84 corridor "suite of projects" to match costs in the STIP.
20798	I-84, Franklin Boulevard to Northside Boulevard, City of Nampa	ITD	\$83,890,000	\$87,228,000	3.98%	IM	2019	Decrease CN by \$14,000,000.	Statewide Balancing	Balance I-84 corridor "suite of projects" to match costs in the STIP.
						IM	2020	Decrease CN by \$4,500,000.		
						IM	2021	Decrease CN by \$7,500,000.		
						State (Mobility)	2019	Decrease CN by \$1,929,000.		
						State (Mobility)	2020	Decrease CN by \$10,415,000.		
						GARVEE 2017	2019	Decrease CN by \$11,103,000.		
						INFRA	2019	Increase CE by \$945,000, CC by \$3,840,000, and CN by \$48,000,000.		
20799	I-84, Northside Boulevard to Karcher Road Interchange, City of Nampa	ITD	\$37,400,000	\$37,600,000	0.53%	INFRA	2019	Increase CE by \$408,000, CC by \$1,632,000, and CN by \$20,520,000.	Statewide Balancing	Balance I-84 corridor "suite of projects" to match costs in the STIP.
						Restoration	2019	Increase CN by \$9,763,000.		
						GARVEE 2017	2019	Decrease CC by \$3,400,000 and CN by \$34,000,000.		
						TECM	2019	Increase CE by \$272,000, CE by \$1,088,000, and CN by \$3,917,000.		
19122	Transit - Capital, Rolling Stock, Infrastructure, and Technology, Boise Area	VRT	\$3,077,000	\$2,784,916	-9.49%	FTA 5339 LU	2019	Decrease CN by \$292,084.	VRT	Balance transit project to match VRT budget.

Key	Project	Sponsor	*Current Total	*Revised Total	**Percent Change	Program/ Funding Source	Program Year	Revision	Offset	Brief Explanation
18786	Transit - Operations, Fixed Route, and Mobility Management, Nampa Area	VRT	\$8,108,000	\$8,358,000	3.08%	FTA 5307 SU	2019	Increase CN by \$250,000.	VRT	Balance transit project to match VRT budget.
18842	Planning and Mobility Implementation, VRT, Nampa Area	VRT	\$2,268,000	\$2,401,033	5.87%	FTA 5307 SU	2019	Increase CN by \$133,033.	VRT	Balance transit project to match VRT budget.
20153	Commuteride, Van Replacement Vehicles, Nampa Area - FY2018	VRT	\$337,000	\$336,000	-0.30%	FTA 5307 SU	2019	Decrease CN by \$1,000.	VRT	Balance transit project to match VRT budget.
20043	Transit - Above and Beyond ADA Paratransit, Nampa Area	VRT	\$1,032,000	\$813,750	-21.15%	FTA 5307 SU	2019	Decrease CN by \$218,250.	VRT	Balance transit project to match VRT budget.
19464	Transit - Acquisition of Service, Nampa Area	VRT	\$1,415,000	\$849,000	-40.00%	FTA 5310 SU	2019	Decrease CN by \$566,000.	VRT	Balance transit project to match VRT budget.

\* Includes federal and local portions.

\*\* Amendment needed if project total increases 30% or more or \$2,000,000.

Assumed total costs from FY2019-2023 TIP.

ACHD = Ada County Highway District

ADA - Americans with Disabilities Act

CC = Construction Engineering Consultant

CE = Construction Engineering

CFI - Continuous Flow Intersection

CN = Construction

FTA = Federal Transit Administration

FY = Fiscal Year

GARVEE - Grant Anticipation Revenue Vehicle

I = Interstate

IM = Interstate Maintenance

INFRA - Infrastructure for Rebuilding America

ITD = Idaho Transportation Department

KN = Key Number

LP - Land Purchase

LU = Large Urban

NHPP = National Highway Performance Program

OTIS - Office of Transportation Investment System

PC = Preliminary Engineering Consultant

PE = Preliminary Engineering ITD

ROW - Right of Way

SH = State Highway

STIP = Statewide Transportation Improvement Program

STP = Surface Transportation Program

SU = Small Urban

TECM = Transport Expansion Congestion Mitigation

TMA = Transportation Management Area


US = United States (Highway)

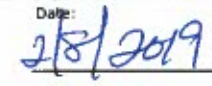
UT - Utilities

VRT = Valley Regional Transit

Staff Recommendation:

  
Daniel Hernandez, Assistant Planner  
COMPASS

Approval:   
Matthew J. Stoll, Executive Director  
COMPASS

Date: 

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**Community Planning Association (COMPASS)  
Administrative Modification #6 for FY2019-2023 Transportation Improvement Program (TIP)**

Key	Project	Sponsor	Scheduled Funding for Project Lifetime		**Percent Change	Program/ Funding Source	Program Year	Revision	Offset	Brief Explanation
			*Current Total	*Revised Total						
20315	I-84, Karcher Interchange to Franklin Boulevard Corridor, City of Nampa (Design)	ITD	\$14,356,000	\$14,336,000	-0.14%	State (Restoration)	2019	Decrease PC by \$20,000.	Statewide Balancing	Balance costs to match STIP.
20351	I-84, Karcher Road Interchange in the City of Nampa to the City of Caldwell	ITD	\$173,797,000	\$173,797,000	0.00%	State (Restoration)	2019	Decrease PC by \$1,200,000.	NA	Correction to Administrative Modification #5. Funds should have been decreased in Restoration and increased in Capacity, and all changes in PC in FY2019.
						State (Capacity)	2019	Increase PC by \$1,200,000.		
22165	US 20/26 (Chinden), I-84 to Middleton Road, Canyon County	ITD	\$34,300,000	\$34,525,000	0.66%	TECM	2019	Increase PE by \$25,000 and PC by \$200,000.	Statewide Balancing	Increase Design and advance the start of design work.
20797	I-84, Karcher Overpass, City of Nampa	ITD	\$5,237,000	\$5,057,000	-3.44%	TECM	2019	Decrease CE by \$20,000 and CC by \$160,000.	Statewide Balancing	Balance costs to match STIP.
20799	I-84, Northside Boulevard to Karcher Road Interchange, City of Nampa	ITD	\$37,600,000	\$37,600,000	0.00%	State (Restoration)	2019	Decrease CN by \$9,763,000. Increase CC by \$9,723,200.	Statewide Balancing	Balance costs to match STIP. No change to overall cost of project.
						TECM	2019	Increase CN by \$39,800.		
22050	Pathway, Stoddard Pathway, Iowa Avenue to Amity Avenue, City of Nampa (Phase 1)	Nampa	\$533,000	\$599,328	12.44%	TAP-Urban	2019	Decrease PE by \$3,000. Increase PEC by \$55,328, and PL by \$14,000.	TAP Balancing (22070)	Advance Design from Phase 2 (KN 22070) and combine with this project (Phase 1) to increase efficiency in the design contract.
22070	Pathway, Stoddard Pathway, Amity Avenue to Sherman Avenue, City of Nampa (Phase 2)	Nampa	\$539,000	\$472,540	-12.33%	TAP-Urban	2020	Decrease PE by \$5,000 and PEC by \$61,460.	TAP Balancing (22050)	Advance Design from this project (Phase 2) to Phase 1 (KN 22050) to increase efficiency in the design contract.

\* Includes federal and local portions.

\*\* Amendment needed if project total increases 30% or more or \$2,000,000.

Assumed total costs from FY2019-2023 TIP.

CC = Construction Engineering Consultant  
 CE = Construction Engineering  
 CN = Construction  
 FY = Fiscal Year  
 I = Interstate  
 ITD = Idaho Transportation Department

KN = Key Number  
 PC = Preliminary Engineering Consultant  
 PE = Preliminary Engineering ITD  
 STIP = Statewide Transportation Improvement Program  
 TECM = Transport Expansion Congestion Mitigation  
 US = United States (Highway)

Staff Recommendation:

Daniel Hernandez, Assistant Planner  
 COMPASS

Approval:

Matthew J. Stoll, Executive Director  
 COMPASS

Date:



**Community Planning Association (COMPASS)  
Administrative Modification #7 for FY2019-2023 Transportation Improvement Program (TIP)**

Key	Project	Sponsor	Scheduled Funding for Project Lifetime		**Percent Change	Program/ Funding Source	Program Year	Revision	Offset	Brief Explanation
			*Current Total	*Revised Total						
20796	I-84, Temporary Paving Shoulder Widening, Karcher to Franklin, Nampa	ITD	\$5,728,000	\$5,718,153	-0.17%	State (Capacity)	2019	Decrease CE by \$60,000 and CC by \$110,000. Increase CN by \$40,261.	Funds from KN 20797	Offset to cover change order and quantity overruns and to match amounts in STIP.
						INFRA	2019	Increase CN by \$119,892.		
20797	I-84, Karcher Overpass, Nampa	ITD	\$5,057,000	\$4,857,000	-3.95%	State (Capacity)	2019	Decrease CN by \$80,000.	Funds to KN 20796	Offset to cover change order and quantity overruns.
						INFRA	2019	Decrease CN by \$120,000.		
20167	Smith Avenue and Middleton Road, Signals, Nampa	Nampa	\$510,000	\$597,000	17.06%	HSIP	2019	Decrease CE by \$70,800. Increase CC by \$44,600, CL by \$13,200, and CN by \$100,000.	Statewide Balancing	Move funds within project to match actual costs.
20351	I-84, Karcher Road Interchange in the City of Nampa to the City of Caldwell	ITD	\$173,797,000	\$3,900,000	-97.76%	GARVEE 2017	2019	Decrease PEC by \$6,000,000, ROW by \$1,500,000 and UT by \$1,000,000.	KN 22196	Break out project to KN 22196 for management of GARVEE 2017 funds. This is part of the I-84, Nampa to Caldwell "suite of projects."
						GARVEE 2017	2020	Decrease ROW by \$2,700,000, CC by \$6,800,000 and CN by \$73,200,000.		
						GARVEE 2017	2021	Decrease CC by \$6,697,000 and CN by \$72,000,000.		
22196	Franklin Interchange to Karcher Interchange, Canyon County	ITD	\$169,698,000	\$169,698,000	0.00%	GARVEE 2017	2019	Increase PC by \$8,700,000, ROW by \$1,500,000 and UT by \$1,000,000.	KN 20351	Break out project from KN 20351 for management of GARVEE 2017 funds. This is part of the I-84, Nampa to Caldwell "suite of projects."
						GARVEE 2017	2020	Increase CC by \$6,800,000 and CN by \$73,000,000.		
						GARVEE 2017	2021	Increase CC by \$6,697,000 and CN by \$72,000,000.		

\* Includes federal and local portions.

\*\* Amendment needed if project total increases 30% or more or \$2,000,000.

Assumed total costs from FY2019-2023 TIP.

CC = Construction Engineering Consultant

I = Interstate

ROW - Right of Way

TMA = Transportation Management Area

CE = Construction Engineering

INFRA - Infrastructure for Rebuilding America

SH = State Highway

US = United States (Highway)

CL = Construction Engineering LHTAC

ITD = Idaho Transportation Department

STIP = Statewide Transportation Improvement Program UT = Utilities

CN = Construction

KN = Key Number

STP = Surface Transportation Program

FY = Fiscal Year

LHTAC = Local Highway Technical Assistance Council

SU = Small Urban

GARVEE 2017 - Grant Anticipation Revenue Vehicle

PC = Preliminary Engineering Consultant

TAP = Transportation Alternatives Program

HSIP = Highway Safety Improvement Program

PE = Preliminary Engineering ITD

TECM = Transport Expansion Congestion Mitigation

Staff Recommendation:



Daniel Hernandez, Assistant Planner

COMPASS

Approval:



Matthew J. Stoll, Executive Director

COMPASS

Date:

3/8/2019

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**Community Planning Association (COMPASS)  
Administrative Modification #8 for FY2019-2023 Transportation Improvement Program (TIP)**

Key	Project	Sponsor	Scheduled Funding for Project Lifetime		**Percent Change	Program/ Funding Source	Program Year	Revision	Offset	Brief Explanation
			*Current Total	*Revised Total						
11582	Five Mile Road, Franklin Road to Fairview Ave	ACHD	\$10,027,822	\$9,899,339	-1.28%	STP-TMA	2013	Decrease CC by \$10,067, CE by \$781 and CN by \$117,635.	13481 and 18847	Close out project.
12062	Franklin Road, Touchmark Way to Five Mile Road	ACHD	\$4,511,233	\$4,217,076	-6.52%	STP-TMA	2011	Decrease PC by \$85,000, UT by \$20,000, CC by \$56,419, and CN by \$133,725. Increase CE by \$987.	18847 and 13479	Close out project.
13481	State Street and Collister Drive Intersection, Boise	ACHD	\$12,560,000	\$13,682,399	8.94%	STP-TMA	2019	Increase UT by \$117,640.	11582	Per TMA Balancing on 3/13/19. To convert local funds to federal funds to cover increases in UT and CN costs. Correct total by increasing Previous Expenditures, as it was processed incorrectly on Administrative Modification #5.
						Local Participating	2019	Decrease UT by \$117,640.		
						N/A	Previous Expenditures	Increase by \$1,122,399.		
18847	Capital Maintenance, VRT, Boise Area - FY2019	VRT	\$1,177,000	\$1,317,000	11.89%	STP-TMA	2019	Increase CN by \$140,000.	11582 and 12062	Per TMA Balancing on 3/13/19. To cover additional costs to purchase "kneeling cutaway" shuttles with a wheelchair lift, rather than standard cutaway shuttles. This provides more seating capacity and easier access for wheelchairs.
13479	Capital Maintenance, ACHD - FY2017	ACHD	\$7,064,080	\$7,229,080	2.34%	STP-TMA	2017	Increase CN by \$165,000.	12062	Per TMA Balancing on 3/13/19. To cover overages on flagging and traffic control.
13909	SR25, VRT, Ada County - FY2016, FY2017 and FY2018, Phase 1	VRT	\$248,000	\$239,162	-3.56%	TAP-TMA	2016	Decrease CN by \$8,838.	21913	Close out project.
13817	UPRR Rail with Trail Arterial Study, Meridian	Meridian	\$85,000	\$81,507	-4.11%	TAP-TMA	2013	Decrease CN by \$3,493.	TMA Balancing	Close out project.
21913	Bicycle Parking, Covered Bicycle Facility, Boise State	Boise State University	\$30,000	\$33,000	10.00%	TAP-TMA	2019	Increase PL by \$3,000.	13909	Per TMA Balancing on 3/13/19. Increase costs to cover LHTAC oversight on design.
19944	US 20/26 (Chinden), Locust Grove Road to SH-55 (Eagle Road), Ada County	ITD	\$13,372,000	\$14,172,000	5.98%	TECM	2019	Increase LP by \$800,000.	Statewide Balancing	Increase funds to cover revised right-of-way acquisition estimates.
20788	SH-16, I-84 to US 20/26, Ada and Canyon Counties	ITD	\$98,240,000	\$98,440,000	0.20%	GARVEE 2017	2019	Increase ROW by \$200,000.	GARVEE Office Balancing	Increase funds to balance the GARVEE program to the full \$300 million approved by the legislature.

\* Includes federal and local portions.

\*\* Amendment needed if project total increases 30% or more or \$2,000,000.

Assumed total costs from FY2019-2023 TIP.

ACHD = Ada County Highway District  
CC = Construction Engineering Consultant  
CE = Construction Engineering  
CN = Construction  
FY = Fiscal Year  
GARVEE = Grant Anticipation Revenue Vehicle  
I = Interstate

ITD = Idaho Transportation Department  
LHTAC = Local Highway Technical Assistance Council  
LP = Land Purchase  
PC = Preliminary Engineering Consultant  
PL = Preliminary Engineering oversight by LHTAC  
ROW = Right of Way  
SH = State Highway

SR25 = Safe Routes to School  
STP = Surface Transportation Program  
TAP = Transportation Alternatives Program  
TECM = Transport Expansion Congestion Mitigation  
TMA = Transportation Management Area  
US = United States (Highway)  
UT = Utilities

UPRR = Union Pacific Rail Road  
VRT = Valley Regional Transit

Staff Recommendation:



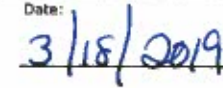
Daniel Hernandez, Assistant Planner  
COMPASS

Approval:



Matthew J. Stoll, Executive Director  
COMPASS

Date:



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March 19, 2019

Ken Kanownik  
Idaho Transportation Department

**Re: COMPASS Comments for ITD's Draft Statewide 2040 Long-Range Transportation Plan**

Dear Mr. Kanownik:

COMPASS appreciates your presentation to the Regional Transportation Advisory Committee (RTAC) on February 27, 2019, and the opportunity to comment on the draft of *IDAGO*, the Idaho Transportation Department's statewide 2040 long-range transportation plan. As a follow-up to your presentation, RTAC reviewed the comments below in its March 13, 2019, meeting.

Recognizing that the draft *IDAGO* is intended to be an aspirational plan, the comments below focus on information presented in the draft plan. Until more specific modal plans translate the policy statements and recommendations into implementation, it is difficult to assess how a statewide long-range transportation plan would work in tandem with *Communities in Motion 2040 2.0*, the regional long-range transportation plan.

*Communities in Motion 2040 2.0* is a plan for future roadways, freight needs, public transportation services, and active transportation networks within their land use contexts in the Treasure Valley. COMPASS would like to see statewide aspirations for these modes expressed in *IDAGO* and the modal plans that follow. This would include addressing "complete streets" in the state system in both rural and urban areas and communities throughout the state. This discussion is particularly important when a state highway serves as the main street in rural communities. It would also be appropriate to include discussion about funding for bicycle and pedestrian infrastructure, and transportation asset management, including public transportation asset management needs.

Page 1-3. Reporting Performance to the Public

- While the measures presented are customer-friendly, information about congestion, re-occurring reliability, public transportation, and active transportation would also be of interest.
- The "fatalities" measure should also tie to required federal performance measures.
- The "roadway condition" measure should also tie to required federal performance measures.

Page 4. Financial Constraints and Funding Shortfall

- The lack of funding for public transportation is not mentioned, yet public transportation was one of the top issues from the public. Given the public's interest in more and better public transportation, a discussion about the current funding constraints would be helpful.

Page 6. Table I.3 Funding Shortfall Summary

- This should at the minimum include a 2% increase per year for inflation to correspond with inflation measures in the STIP.



Page 9. Available Information on Growth

- Available information also includes population and jobs projections included in each MPO's regional long-range transportation plan.

Page 10. Table I.7 Idaho Growth Indicators 2010-2018

- Please check the source for residential permits. Ada and Canyon Counties combined issued about 1,700 new construction permits in 2010, which would leave only 23 issued elsewhere. In 2017 Ada and Canyon Counties issued 7,600 residential permits.

Page 12. Figure I.5. Average AVMT

- The chart is misleading and likely related to the amount of "local" highways monitored. What is considered a local highway, and how many local highways are included? If only a portion of local highways are included with all state highways, the data are not comparable.

Page 18. Table I.12. Congestion Measurement Readiness

- Why not include the MAP-21 required Level of Travel Time Reliability and the Truck Travel Time measures?

Page 19. Table I.13. Congestion Measurement Readiness

- COMPASS will be measuring congestion and identifying congestion hotspots along corridors in its planning area using the Congestion Management Process. Please contact COMPASS so that we can coordinate reporting.
- The required National Performance Measure Research Data Set (NPMRDS) provides "routinely congested segments"; with this information readily available, should implementation be "immediate"?
- For "person throughput" the average auto occupancy rates can be used, per US DOT guidelines, and applied to traffic counts where data are available.
- NPMRDS will assist in determining the "95<sup>th</sup> percentile reliable travel time."
- The Highway Capacity Manual or planning level of service thresholds could be used to determine "maximum throughput travel time index" (MT3I), but what is the purpose of this measure?

Page 20. Recommendations

- 1.3 "Develop a customer-friendly performance measure for congestion." This is a good idea; COMPASS would like to coordinate with you on this.

Page 22. Active Transportation

- Is the bicycle route analysis tool based on 2010 data as indicated on Figure II.1?

Page 28: Public Transportation

- The last sentence of first paragraph states, "Innovative funding solutions are needed to help meet public transportation gaps and needs statewide." Could that be made into a recommendation to address the lack of funding for public transportation?

Page 44. Implementation

- How do the recommendations tie in with the priorities/issues you heard from the public and stakeholders?
- When will multiple modes be looked at together as an integrated system?

Page 45. Project Selection

- Here and/or in Appendix 2, can you show how the priorities identified by the public through your outreach efforts are reflected in project selection?

Page 49. Figure V.2. Balancing Public Input and Data-Assisted Engineering Decisions

- It is not clear what the difference is among the individual boxes in the continuum, especially "district" vs. "state highway." It is this referring to district-level decisions vs. statewide decisions?
- It is also unclear if there are three items on the orange-colored continuum line (public, data, and engineering) or two (public and data/engineering).

Page 82. Metropolitan Planning Organizations in Idaho

- Idaho has five MPOs (not four).
- With COMPASS, only the TMA is discussed – no mention of the Nampa Urbanized Area.

Page 85. Table 1-2: Schedule of Required Federal Products

- "Agency" in column heading: TMA vs. MPO is not a correct distinction. An MPO is an organization (agency); a TMA is a geographical area.
- Title VI Plan: Is the annual update referring to updating the plan itself annually or reporting annually?
- Air Quality Plans: Air quality plans are not developed by the MPO. They are developed by the Idaho Department of Environmental Quality and have a 10-year horizon. The air quality plans are what MPOs must demonstrate conformity with, if an area is nonattainment or maintenance. Air quality conformity demonstrations are the responsibility of the MPO, but they are not solely related to the TIP, but also the long-range transportation plan. Conformity is conducted annually for the TIP (more often if needed for an amendment) and every four years for the long-range transportation plan (more often if needed for an amendment).

Pages 86 - 88. Stakeholders and Partners

- Is the table in Section 5 intended to list MPO member agencies? Or, is it intended to generally list agencies MPOs consult with? Either way the table is neither complete nor accurate. If the intent is to list MPO member agencies, a list of COMPASS member agencies can be found at <http://www.compassidaho.org/about.htm#members>.

Page 88. Section 6. Process

- Are the items listed in "Plans" MPO plans or ITD plans? If they are intended to be MPO plans, this seems a duplication of Table 1-2 on page 85, except the lists of plans are not identical. Should they be? If so, is this table needed? The only information that is here and not on page 85 is the notification methods. That could be added to the table on page 85.

Page 110.

- The second paragraph states the draft ITIP is available at MPO offices during the public comment period. COMPASS has not been asked to do this in the past, but we will be happy to from now on.

Page 252. Appendix 3. Metropolitan Planning Organization Collaboration

- Can you elaborate on the collaboration? For example, were the updates to the Urban Balancing Committee just updates or did the MPOs provide input and feedback in those

meetings? If so, how was that input used? What other ways did you collaborate with the MPOs?

- Table 5. Suggest you remove the "Total" from the table, as each meeting had essentially the same people; a total of attendance at the three meetings overstates the number of people involved.

Page 253. Appendix 3.

- Can you elaborate regarding what the subject matter experts did with the information received from stakeholders, in addition to adding more targeted stakeholder involvement opportunities? That is, how did the input shape the plan?

Pages 254 - 264

- Can you elaborate regarding how the survey responses helped shape the plan? Pages 263 - 264 list where the topics in the open-ended responses are addressed in the plan, but a discussion of how the qualitative results shaped the plan appears to be missing.

Again, COMPASS appreciates the opportunity to review ITD's draft statewide long-range transportation plan.

Sincerely,



Liisa Itkonen, Principal Planner  
Planning Team Lead

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