



Working together to plan for the future

BOARD PACKET

April 20, 2015



Working together to plan for the future

COMPASS BOARD MEETING DATES May 2015 – October 2015

COMPASS BOARD MEETING DATE/TIME	LOCATION	KEY ITEMS
Monday, May 18, 2015	COMPASS 1 st Floor Board Room 700 NE 2 nd Street Meridian, Idaho	Approve Projects to be Funded for CIM Implementation Grants for FY2015 and Prioritization for FY2016 Grants Review Updates to the Joint Powers Agreement and Board Bylaws and Provide 30 Day Notice of Intent to Amend
Monday, June 15, 2015	COMPASS 1 st Floor Board Room 700 NE 2 nd Street Meridian, Idaho	Approve Transportation Improvement Program (TIP) Application Process and Guide Adopt Resolution Approving the FY2016 Unified Planning Work Program and Budget Approve Priorities for the End-of-Year Program Approve COMPASS Integrated Communication Plan
Monday, July 20, 2015	COMPASS 1 st Floor Board Room 700 NE 2 nd Street Meridian, Idaho	Adopt Resolution Approving the Updated Joint Powers Agreement and Board Bylaws
Monday, August 17, 2015	COMPASS 1 st Floor Board Room 700 NE 2 nd Street Meridian, Idaho	TBD
Monday, September 21, 2015	COMPASS 1 st Floor Board Room 700 NE 2 nd Street Meridian, Idaho	Approve Draft FY2016-2020 Regional Transportation Improvement Program Approve updates to the COMPASS Employee Policies and Procedures Approve updates to the COMPASS Financial Policies and Procedures Adopt Resolution Approving the FY2016-2020 Regional Transportation Improvement Program and Associated Air Quality Conformity
Monday, October 19, 2015	COMPASS 1 st Floor Board Room 700 NE 2 nd Street Meridian, Idaho	TBD

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MAKING A MOTION:

1. **Seek recognition from the chair.**
2. **When you are recognized, say, "I move..."**
State your motion clearly, concisely, and completely.
3. **Wait for someone to "second" your motion.**
A "second" does not imply the person making the second agrees with the motion – only that he/she agrees it should be debated.
4. **Wait while the chair restates the motion.**
Be prepared to provide the motion to the chair in writing, if needed or requested, to ensure the chair accurately restates it.
5. **Respectfully debate your motion.**
As the person making the motion, you have the right to speak first, but do not have to. When you speak, state your opinion then respectfully listen to, and consider, other opinions.
6. **Wait for the chair to take a vote.**
After discussion is complete, the chair will call for a vote.
7. **Listen as the chair announces the result of the vote.**

Motions to Protect Rights:
• Division of the Assembly
• Point of order
• Appeal chair's ruling
• Point of information
• Parliamentary inquiry
Motions to Choose Voting Methods:
• Vote by ballot, roll call, counted vote
• Choose method of nominations
• Open or close nominates or the polls
Motions to Delay Action:
• Refer to a committee
• Postpone to a definite time
• Recess
• Adjourn
• Postpone indefinitely
• Lay on the table
Motions to Vary the Procedures:
• Suspend the rules
• Divide the question
• Request to withdraw a motion
• Request relief from duty – or resign
Motions to Re-examine:
• Reconsider
• Rescind/Amend something previously adopted
• Take from the table
• Discharge a committee

To Change a Proposed Motion:
Amend Motions to Raise Urgent Issues:
• Question of privilege
• Orders of the day
• Object to consideration
Motions to Control Debate:
• Limit debate
• Previous question

TABLE OF RULES RELATING TO MOTIONS:

Motion	Debate?	Amend?	Vote
Adjourn	No	No	Majority
Amend	Yes	Yes	Majority
Amend Something Previously Adopted	Yes	Yes	(a) Majority with notice; or (b) 2/3; or (c) Majority of entire membership
Appeal	Normally	No	Majority in negative required to reverse chair's decision
Commit	Yes	Yes	Majority
Debate, Close (Previous Question)	No	No	2/3
Debate, Limit or Extend Limits of	No	Yes	2/3
Main Motion	Yes	Yes	Majority
Postpone	Yes	Yes	Majority
Previous Question	No	No	2/3
Recess	No	Yes	Majority
Reconsider	If motion to be reconsidered debatable	No	Majority
Rescind	Yes	Yes	(a) Majority with notice; or (b) 2/3; or (c) Majority of entire membership
Refer (Commit)	Yes	Yes	Majority
Suspend the Rules (of Order)	No	No	2/3
Suspend the Rules (standing or convention standing rules)	No	No	Majority
Voting, motions relating to	No	Yes	Majority



BOARD OF DIRECTORS' MEETING
APRIL 20, 2015 - 1:30 PM
COMPASS, 1ST FLOOR BOARD ROOM
700 NE 2ND STREET, SUITE 200, MERIDIAN, IDAHO

NOTICE: The online document includes bookmarks at the left of the screen that are named to correspond to agenda items that have attachments. Clicking on a bookmark or agenda item will take you directly to the named document.

** AGENDA **

I. CALL TO ORDER (1:30)

II. PLEDGE OF ALLEGIANCE

III. AGENDA ADDITIONS/CHANGES

IV. OPEN DISCUSSION/ANNOUNCEMENTS

V. CONSENT AGENDA

- * A. Approve March 16, 2015, Board Meeting Minutes
* B. Receive February 17, 2015, Executive Committee Meeting Minutes
* C. Approve List of Records for Destruction

VI. SPECIAL ITEMS

- A. Status Report - State and Federal Legislative Issues
B. Status Report - I-84 Karcher to Franklin Project

VII. ACTION ITEMS

- * A. Review Economic Development District Proposal
* B. Consider Member Requested Changes to Draft Updates to the Joint Powers Agreement and Board Bylaws
* C. Adopt Resolution 11-2015 Amending the FY2015-2019 Regional Transportation Improvement Program

VIII. EXECUTIVE DIRECTOR'S REPORT (INFORMATION ONLY) (3:10)

Page 159 *A. Staff Activity Report

Page 165 *B. Status Report – Current Air Quality Efforts

Page 167 *C. Status Report – Standing Committees' Attendance

Page 171 *D. Status Report – Current Transportation Report

Page 182 *E. Administrative Modification

IX. ADJOURNMENT (3:15)

*Enclosures. Times are approximate. Agenda is subject to change.

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**BOARD OF DIRECTORS' MEETING
MARCH 16, 2015
COMPASS, 1ST FLOOR BOARD ROOM
700 NE 2ND STREET, MERIDIAN, IDAHO**

****MINUTES****

ATTENDEES: Rebecca Arnold, Commissioner, Ada County Highway District
Nichoel Baird Spencer for Jim Reynolds, Mayor, City of Eagle
Sara Baker, Commissioner, Ada County Highway District, **Chair Elect**
John Bechtel, Mayor, for Luke McHenry, City of Wilder
Dave Case, Commissioner, Ada County, **Secretary-Treasurer**
Tom Dale, Commissioner, Canyon County
Tammy de Weerd, Mayor, City of Meridian
John Evans, Mayor, Garden City
Kelli Fairless, Valley Regional Transit
Michael Fuss for Bob Henry, Mayor, City of Nampa
Jim Hansen, Commissioner, Ada County Highway District
Craig Hanson, Commissioner, Canyon County
Kathleen Lacey for Maryanne Jordan, Councilmember, City of Boise
Nathan Leigh, Mayor, City of Parma
David Luft for Pete Wagner, Department of Environmental Quality
John McEvoy, Commissioner, Canyon Highway District #4
Bryce Millar, Commissioner, Nampa Highway District #1
Garret Nancolas, Mayor, City of Caldwell, **Chair**
Greg Nelson, Mayor, City of Kuna
Nicole Nimmons, Boise State University
Brent Orton, City of Caldwell
Paul Raymond, Councilmember, City of Nampa
Amy Revis, Idaho Transportation Department – District 3
Charlie Rountree, Councilmember, City of Meridian, **Immediate Past Chair**
Matt Stoll, Executive Director, Community Planning Association, Ex officio
TJ Thomson, Councilmember, for Dave Bieter, Mayor, City of Boise
Jim Tibbs, Commissioner, Ada County
Rick Yzaguirre, Commissioner, Ada County

MEMBERS John Brunelle, Capital City Development Corporation
ABSENT: Elaine Clegg, Councilmember, City of Boise
David Hensley, Governor's Office, Ex officio
Bruce Krosch, Southwest District Health, Ex officio
Nathan Mitchell, Mayor, City of Star
Patrick Rice, Greater Boise Auditorium District, Ex officio
Steven Rule, Commissioner, Canyon County, **Vice Chair**
Darin Taylor, Mayor, City of Middleton

OTHERS: Sabrina Anderson, Community Planning Association
Nancy Brecks, Community Planning Association
Ken Burgess, Veritas Advisors
Julie DeLorenzo, Idaho Transportation Board
Kent Goldthorpe, Commissioner, Ada County Highway District, Ex officio
Liisa Itkonen, Community Planning Association
Rhonda Jalbert, Valley Regional Transit
Megan Larsen, Community Planning Association
Justin Lucas, Ada County Highway District
Amy Luft, Community Planning Association
Larry Maneely, Ada County
Don Matson, Community Planning Association
Toni Tisdale, Community Planning Association
Dave Wallace, Ada County Highway District
Adam Zaragoza, Ada County Highway District

CALL TO ORDER:

Chair Nancolas called the meeting to order at 1:30 pm.

AGENDA ADDITIONS/CHANGES

None.

OPEN DISCUSSION/ANNOUNCEMENTS

None.

CONSENT AGENDA

- A. Approve February 23, 2015, Board Meeting Minutes**
- B. Receive January 13, 2015, Executive Committee Meeting Minutes**
- C. Receive December 11, 2014, Finance Committee Meeting Minutes**

Tammy de Weerd moved and Charlie Rountree seconded approval of the Consent Agenda as presented. Motion passed unanimously.

SPECIAL ITEM

- A. Status Report - State and Federal Legislative Issues**

Ken Burgess provided a status report on state and federal legislative issues.

ACTION ITEMS

A. Accept 2015 Population Estimates

Carl Miller presented the 2015 population estimates as recommended for COMPASS Board acceptance by the Demographic Advisory Committee.

After discussion, **Tom Dale moved and Sara Baker seconded Board acceptance of the 2015 population estimates as presented. Motion passed.**

B. Approve FY2016 Membership Dues

Megan Larsen presented the proposed FY2016 General and Special membership dues as recommended for COMPASS Board approval by the Finance Committee.

After discussion, **John McEvoy moved and Charlie Rountree seconded approval of the FY2016 General and Special membership dues as presented. Motion passed.**

C. Adopt Resolution 09-2015 Amending the FY2015-2019 Regional Transportation Improvement Program

Toni Tisdale presented Resolution 09-2015 amending the FY2015-2019 Regional Transportation Improvement Program as requested by ACHD, and recommended for COMPASS Board adoption by the Regional Technical Advisory Committee, Urban Balancing Committee, and TMA Balancing Committee.

After discussion, **Sara Baker moved and Jim Tibbs seconded adoption of Resolution 09-2015 amending the FY2015-2019 Regional Transportation Improvement Program as presented. Motion passed unanimously.**

D. Adopt Resolution 10-2015 Approving Revision 2 of the FY2015 Unified Planning Work Program and Budget

Megan Larsen presented Resolution 10-2015 approving Revision 2 of the FY2015 Unified Planning Work Program and Budget, adding grant funding to purchase additional bicycle/pedestrian counters, and recommended for COMPASS Board adoption by the Finance Committee.

After discussion, **Jim Hansen moved and Rebecca Arnold seconded adoption of Resolution 10-2015 approving Revision 2 of the FY2015 Unified Planning Work Program as presented. Motion passed unanimously.**

E. Consider Member Requested Changes to Draft Updates to the Joint Powers Agreement and Board Bylaws

Matt Stoll discussed proposed changes to the draft updates to the Joint Powers Agreement and Board Bylaws.

After discussion, **John Evans moved and Dave Case seconded to continue this item to the April 20, 2015, Board meeting, including Sara Baker's recommendation that the frequencies of meetings be the first Agenda Item, and then continue on with whatever course of action that decision requires. Motion passed unanimously.**

INFORMATION/DISCUSSION ITEM

A. Status Report - Communities in Motion CIM Implementation Grant Program

Don Matson provided a status report on the CIM Implementation Grant Program to date and plans for FY2015 and FY2016. The cities of Kuna, Middleton, and Wilder were awarded grant funding in FY2014.

ADJOURNMENT

Dave Case moved and Charlie Rountree seconded adjourning the meeting at 2:57 pm. Motion passed unanimously.

Dated this 20th day of April 2015.

Approved:

**By: _____
Garret Nancolas, Chair
Community Planning Association of
Southwest Idaho**

Attest:

**By: _____
Matthew J. Stoll, Executive Director
Community Planning Association of
Southwest Idaho**

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**EXECUTIVE COMMITTEE MEETING
FEBRUARY 17, 2015
COMPASS, 2ND FLOOR LARGE CONFERENCE ROOM
MERIDIAN, IDAHO**

****MINUTES****

ATTENDEES: Sara Baker, Commissioner, Ada County Highway District, **Chair Elect**
Dave Bieter, Mayor, City of Boise
Dave Case, Commissioner, Ada County, **Secretary-Treasurer**
Bob Henry, Mayor, City of Nampa
Nathan Leigh, Mayor, City of Parma
Garret Nancolas, Mayor, City of Caldwell, **Chair**
Jim Reynolds, Mayor, City of Eagle
Charlie Rountree, Councilman, City of Meridian, **Immediate Past Chair**
Steve Rule, Commissioner, Canyon County, **Vice Chair**

OTHERS PRESENT: Sabrina Anderson, Community Planning Association
Nancy Brecks, Community Planning Association
Ken Burgess, Veritas Advisors
Megan Larsen, Community Planning Association
Megan Leatherman, Ada County
Amy Luft, Community Planning Association
Matt Stoll, Executive Director, Community Planning Association
Dave Wallace, Ada County Highway District, **Vice Chair**

CALL TO ORDER:

Chair Garret Nancolas called the meeting to order at 2:00 pm.

AGENDA ADDITIONS/CHANGES

Matt Stoll requested to add Action Item V-B. Approve Board Member Travel Request to the agenda. Staff received notice of the travel request after the meeting packet was sent out.

Dave Bieter moved and Dave Case seconded approval to add Action Item V-B to the agenda as presented. Motion passed unanimously.

OPEN DISCUSSION/ANNOUNCEMENTS

None

CONSENT AGENDA

A. Approve January 20, 2015, Executive Committee Meeting Minutes

Sara Baker moved and Charlie Rountree seconded approval of the Consent Agenda as presented. Motion passed unanimously.

ACTION ITEMS

A. Establish March 16, 2015, COMPASS Board Meeting Agenda

Matt Stoll presented staff proposed Agenda Items 1-12 and added 12B, Adopt Resolution Amending the FY2015-2019 Regional Transportation Improvement Program as a placeholder for the March 16, 2015, COMPASS Board meeting and requested latitude to amend the agenda as necessary.

After discussion, Dave Case moved and Jim Reynolds seconded approval of Agenda Items 1-12B as presented for the March 16, 2015, COMPASS Board meeting. Matt Stoll has the latitude to amend the agenda as necessary. Motion passed unanimously.

B. Approve Board Member Travel

Matt Stoll presented a travel request for Councilmember Elaine Clegg to represent COMPASS at the Association of Metropolitan Planning Organization's 2015 Spring Board meeting March 15-17, 2015, in Washington, DC.

After discussion, Dave Bieter moved and Dave Case seconded approval of the Board member travel request as presented. Motion passed unanimously.

INFORMATION/DISCUSSION ITEMS

A. Status Report - State and Federal Legislative Issues

Ken Burgess provided a status report on proposed state legislation and meetings with the Idaho Delegation in Washington, DC February 9-12, 2015.

B. Discuss Economic Development District Proposal Outline

Matt Stoll reviewed staff's Economic Development District proposal outline. Staff will present the first draft of the proposal to the Executive Committee at the March 10, 2015, meeting.

C. Discuss COMPASS Board Officer Election Process

Matt Stoll stated that the process for the succession of Board officers is identified in the Joint Powers Agreement and Bylaws, and reviewed the current process for the election of the secretary-treasurer position.

After discussion, it was agreed by consensus to stay with the current process for the election of the secretary-treasurer position.

ADJOURNMENT

Dave Case moved and Bob Henry seconded adjournment at 3:11 pm. Motion passed unanimously.

Dated this 10th day of March 2015.

Approved:

By: _____
Garret Nancolas, Chair
Community Planning Association of
Southwest Idaho

Attest:

By: _____
Matthew J. Stoll, Executive Director
Community Planning Association of
Southwest Idaho

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COMPASS BOARD AGENDA ITEM V-C

Date: April 20, 2015

Topic: Records for Destruction

Request/Recommendation:

Staff seeks COMPASS Board approval of destruction of the records listed in the attachment.

Background/Summary:

The COMPASS Board approved the Records Retention Policy at the February 24, 2014, meeting.

The policy describes the type of records that COMPASS has and specifies the retention period for those types of records. The policy further describes the process of destruction for those records that have exceeded their retention period.

In compliance with the policy guidance, COMPASS staff proposes to destroy the records listed on the attachment because those records have exceeded their Board-approved retention period.

COMPASS staff has provided a list of records proposed for destruction to the Idaho state archivist and expects that the state archivist will not object to the destruction of the listed records.

COMPASS staff will have the records destroyed by a commercial shredding service 30 days from the date that destruction is approved by both the COMPASS Board and the Idaho state archivist. The shredding service will provide a certification of destruction.

Implication (policy and/or financial):

If both the COMPASS Board and the Idaho state archivist approve the destruction of the listed records, the destruction will be completed as described. If either the COMPASS Board or the Idaho state archivist do not approve destruction of the listed records, the records will be retained.

More Information:

- 1) Attachment
- 2) For detailed information contact: Megan Larsen, at 475-2228 or mlarsen@compassidaho.org.

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COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO
Inventory of Records to be Destroyed

Description of record	When created*	Retention period for this record in years	Expiration of retention period	Date list to state archivist	Date of request for Board approval	Destruction date
FY1994 to FY2006; Miscellaneous correspondence with legal counsel regarding general matters; no correspondence related to specific litigation	9/30/2006	5	9/30/2011	4/17/2015	4/20/2015	
FY2007; Correspondence with legal counsel regarding contract language in COMPASS' professional service agreement	9/30/2007	5	9/30/2012	4/17/2015	4/20/2015	
FY2000; Public comments on Destination 2020	9/30/2000	5	9/30/2007	4/17/2015	4/20/2015	
FY2005; Contract with Sarcom for IT services; documents related to the contract	9/30/2005	5	9/30/2010	4/17/2015	4/20/2015	
FY1987; Correspondence with legal counsel regarding sales tax exempt status for Ada Planning Association	9/30/1987	5	9/30/1992	4/17/2015	4/20/2015	
FY2004; Draft conflict of interest policy	9/30/2004	1	9/30/2005	4/17/2015	4/20/2015	
FY1999; MOU - Ridge to Rivers Trail Program and Partnership; related grant applications and financial records	9/30/1999	5	9/30/2009	4/17/2015	4/20/2015	
FY2002; Regional Transportation Summit materials, list of attendees, meeting notes	9/30/2002	5	9/30/2007	4/17/2015	4/20/2015	
FY2002; Miscellaneous general correspondence	9/30/2002	1	9/30/2003	4/17/2015	4/20/2015	
FY2002 Development Review correspondence and comments	9/30/2002	5	9/30/2007	10/10/2014	10/20/2014	

*If the description covers a group of records, the date refers to the most recent record in the group.

BOARD AGENDA ITEM VII-A
DATE: APRIL 20, 2015

Topic: Economic Development District Proposal

Request/Recommendation:

Staff seeks COMPASS Board approval of the Economic Development District proposal.

Background/Summary:

At the January 26, 2015, meeting, the Board directed COMPASS staff to prepare a proposal that would allow the Board to make an informed decision whether COMPASS should pursue taking over the Economic Development District function from the Idaho Council of Governments.

COMPASS staff has conducted interviews with Executive Committee members, ICOG Board members, Economic Development Administration staff, and other stakeholders. In addition, staff has researched relevant regulations and best practices from around the country to inform the proposal.

At the April 3, 2015, Special Executive Committee meeting, the Executive Committee recommended Board approval of the Economic Development District proposal as presented.

The proposal is provided in the attachment.

Implication (policy and/or financial):

If the Board approves moving forward with the Economic Development District, staff will take the necessary steps to amend the Joint Powers Agreement and Bylaws to accommodate the Economic Development District. Provisions for the Economic Development District will also be made in the budget for FY2016 and, if appropriate, FY2015.

More Information:

- 1) Attachment: Economic Development District Proposal
- 2) For detailed information contact: Megan Larsen, at 475-2228 or mlarsen@compassidaho.org

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SUMMARY

COMPASS staff recommends that the Board authorize staff to move forward and work with the Idaho Council of Governments (ICOG) Board, Economic Development Administration, Rural Development, and Environmental Protection Agency to transfer the Economic Development District (EDD) designation to COMPASS from ICOG. Staff recommends that the EDD be brought under the umbrella of COMPASS, with a COMPASS standing committee established to govern the EDD. Membership of the standing committee would be drawn from EDD member agencies and private sector stakeholders. The primary responsibility of the committee would be to review and approve the Comprehensive Economic Development Strategy. Establishing such a committee would require amendments to the Joint Powers Agreement (JPA) and Bylaws. Staff will come back to the Board with proposed amendments to the JPA and Bylaws as needed to accommodate the work of the EDD. Staff will also present a proposed dues structure, proposed budget, and work plan for the first year of operations for the Board's approval.

The nexus between transportation and economic development is clear. Based on its research on the EDD function, staff believes the EDD designation presents an opportunity for COMPASS to leverage its current transportation planning and project development work to assist member agencies in achieving broader goals. With measured steps and strengthened relationships with cities and counties in the region, staff believes that it can develop the EDD into a powerful, self-sustaining tool for member agencies.

The document that follows summarizes research COMPASS staff conducted that helped it come to this recommendation. The document is presented for the Board's review to help the Board assess whether the EDD should be pursued further.

DRAFT

INTRODUCTION

The COMPASS Board of Directors directed staff to develop a proposal to allow the Board to determine whether COMPASS should pursue assumption of the Economic Development District function from the Idaho Council of Governments (ICOG). This report provides the information to allow the Board to make that determination. The report is presented in seven sections.

- 1) Economic Development Districts: Requirements and Functions
- 2) Economic Development Districts and Metropolitan Planning Organizations Co-Existing: Examples
- 3) Economic Development Districts: Challenges and Concerns
- 4) COMPASS as the Economic Development District: Opportunities
- 5) Organizational Structure: Options and Considerations
- 6) Financial considerations
- 7) Tasks and timeline for moving forward

Economic Development Districts: Requirements and Functions

Economic Development Districts (EDD) are designated by the Economic Development Administration (EDA), a bureau within the United States Department of Commerce. To qualify as an EDD, a region must have an EDA-approved Comprehensive Economic Development Strategy (CEDS), be of sufficient size and have sufficient resources to foster economic development, and have at least one geographic area within it that meets the economic distress criteria defined by the EDA. The economic distress criteria are unemployment rates that are at least one percentage point greater than the national average, per capita income that is less

than 80% of the national average or special needs determined by the EDA. Special needs include issues such as closing or restructuring of a major employer, military base closures or realignments, natural disasters, and other circumstances relating to changes in economic conditions.

Region 3 covers the same ten county region identified in COMPASS' Joint Powers Agreement. Region 3 has a current designation as an EDD. The EDD designation attaches to the region, not the agency. If the EDA approved an agency other than ICOG to perform the work of the EDD, the new agency would not need to re-apply for the designation; the responsibilities for the EDD would simply be transferred to the new agency.

EDD's may be organized either as non-profits or as public organizations under inter-governmental agreements. The governing body of the EDD is expected to be representative of the economic interests of the region. In the past, EDA specified certain percentages of governing body composition from certain sectors, both public and private. EDA regulations were updated in 2014 and these specific percentages were removed. The EDA requirement for governing body composition now is that it be "broadly representative of the principal economic interests of the Region, including the private sector, public officials, community leaders, representatives of workforce development boards, institutions of higher education, minority and labor groups, and private individuals. In addition, the governing body must demonstrate the capacity to implement the EDA-approved CEDS." (71 FR 56675, Sept. 27, 2006, as amended at 79 FR 76131, Dec. 19, 2014).

The EDD may engage in a broad range of economic development activities, as listed in its CEDS. These activities include development of the CEDS, coordinating and implementing economic development activities in the EDD, and conducting economic development research, planning, and advisory functions identified in the CEDS.

Comprehensive Economic Development Strategy

The CEDS is a strategy driven plan for regional economic development. It is intended to bring together stakeholders from both the private and public sectors to develop an economic roadmap to diversify and strengthen the economy of the region as a whole. The CEDS has several required elements. First, the CEDS includes the background information on the economic development conditions of the region, including population, geography, workforce development and use, transportation access, resources, environment, and any other information deemed pertinent. This background information should provide a realistic picture of the current condition of the region. Next, the CEDS includes a SWOT (strengths, weaknesses, opportunities, threats) analysis of the economic challenges and the economic opportunities that the region faces. This discussion should include an analysis of the economic clusters within the region. The CEDS includes the strategic direction and action plan that flows from the analysis of challenges and opportunities. The plan reflects the goals and objectives identified to resolve challenges and capitalize on opportunities, and the specific projects, programs and activities to implement those goals and objectives. Lastly, the CEDS must include the performance measures that will be used to evaluate successful implementation of the CEDS.

The EDA indicates that the EDD should convene a Strategy Committee, which is charged with the responsibility for development and revision of the CEDS. The Strategy Committee represents the main economic interests of the region and includes public officials, community leaders, workforce development entities, higher education representatives, labor groups, and private individuals. Private sector representatives make up the majority of the membership on the Strategy Committee. The EDD must also provide an opportunity for public comment on the CEDS.

A region is not required to complete a CEDS if it has a strategy that has been prepared or is being prepared for an alternate but complimentary purpose. The EDA may accept as a CEDS any regionally prepared plan, including plans prepared under other federally supported programs, provided that the alternate plan addresses the elements described above. An example of this is the regional plan developed by the Southwestern Pennsylvania Commission (SPC). The SPC organization is described in greater depth below. The SPC integrated its long-range transportation plan and CEDS into a single regional plan for transportation and land use to support and enhance the regional economy. A plan summary and documents may be viewed here: <http://projectregion.org/>.

Benefits of an EDD

An EDD affords a region several advantages. First, is the benefit of a regional plan for economic development. The cities and counties, along with private sector stakeholders agree on a regional strategy and goals for economic development, and the specific steps that the region can take to achieve those goals. The regional

strategy complements, rather than supplants, the efforts and goals of the individual organizations. The EDD works to help all of its member agencies achieve goals, recognizing that outcomes in any one community within the region are inextricably intertwined with outcomes in the other communities in the region. Economic development, or lack thereof, in one area of the region affects the region as a whole.

Additionally, being a part of an EDD provides communities with the access to funding and the technical assistance necessary to secure that funding that those communities would not otherwise have. Communities that are not able to dedicate resources to getting projects prepared for successful funding applications, identifying funding sources, preparing those funding applications, and administering awarded grants can tap into the resources available from the EDD and move their key projects forward.

Lastly, economic development and transportation are closely tied. Although COMPASS already incorporates economic development considerations into its long-range transportation plan, a fuller integration of these elements will strengthen and improve the planning effort. Integrated planning will improve project quality as well as strengthen applications for funding.

Economic Development Districts and Metropolitan Planning Organizations

Co-Existing: Examples

There are numerous types of organizational structures for EDD's across the country. EDD's housed together with metropolitan planning organizations (MPO) at

the same organization is one of the most common models. In the course of its research, COMPASS staff has identified several illustrative examples of EDD/MPO combined organizations.

Green River Area Development District

The Green River Area Development District (GRADD) is a regional planning agency serving a seven county area in Kentucky. GRADD serves as the MPO for Daviess County, the urban county within its service area. Representatives of Daviess County and the City of Owensboro comprise the MPO Board. GRADD provides the MPO services under a contract with the city and county. In addition to its MPO work, GRADD provides regional transportation planning to its entire service area.

The MPO Board is a separate function from the overall Board for the agency. The GRADD Board, working with support from numerous specialized committees, governs all programs and services of GRADD, including regional transportation planning and the EDD.

GRADD performs a variety of regional planning and service activities, beyond transportation planning. It also assists the region in the fields of aging, health and social services, workforce development, and community and economic development. GRADD is the EDD for its region. GRADD has integrated economic development planning into its overall planning process. GRADD reports that this integration of activities in the region allows them to present more competitive project packages in applications for funding. GRADD administers grant and revolving loan fund programs, administers housing programs, and provides

technical assistance to the communities in its region with project development and access to funding, in addition to doing regional economic development planning.

Mid-Willamette Valley Council of Governments

The Mid-Willamette Valley Council of Governments (MWVCOG) serves a three county region in Oregon. It is overseen by a 21 member board and has a staff of 21. The MWVCOG Board oversees the operations of the agency as a whole, and approves its budget. MWVCOG houses the MPO for the two county region within its service area and the MPO has its own board. MWVCOG also houses the EDD, Mid-Willamette Valley Community Development Partnership (Partnership), for its three county region. The Partnership is not structured as its own nonprofit, but has its own board. The Partnership is responsible for appointing members to its own board, with oversight from the MWVCOG board. MWVCOG also houses a nonprofit corporation, Valley Development Initiative, which operates its portfolio of revolving loan funds.

All staff are employees of MWVCOG. Staff provide services to the Partnership and Valley Development Initiative. Since the Partnership is not a separate corporate entity, an agreement for services is not required. There is a contractual agreement for services between Valley Development Initiative and MWVCOG.

There are two dues structures at MWVCOG. Council of government members pay dues to that entity. EDD members pay dues to the Partnership. Agencies are not necessarily members of both entities but may be. Entities that have dual membership pay both dues assessments. The dues collected by the EDD are used

to make the match of the EDA planning grant. The EDA planning grant helps to fund the activities of the EDD.

In its role as the MPO, MWVCOG provides an array of services similar to those provided by COMPASS. In its role as EDD, MWVCOG prepares the CEDS for the region. It then works with the member agencies to identify funding sources for their projects identified in the CEDS process, assists agencies in preparing funding applications and serves as grant administrator on funded projects.

In an interview with COMPASS staff, MWVCOG staff emphasized the “tremendous benefit” that they see from serving as both the MPO and the EDD in the region. They are knowledgeable about the needs of their member agencies and are able to efficiently collect this information from member agencies, without multiple requests. Rather, they can use the information they gather through their strong connections with member agencies for multiple purposes. They are able to work on behalf of their member agencies to identify funding for projects by tapping in to multiple sources. MWVCOG cited several recent examples. In one example, a small city in the region had experienced significant flooding. Although the project was not of sufficient size to secure EDA funding, MWVCOG was able to help secure other funding to do floodplain mitigation. In another example, MWVCOG was able to help put together a funding package of EDA and CDBG funds to help a local employer expand its job offerings for disadvantaged persons. MWVCOG was also part of a collaborative effort that was awarded a \$1.7 million grant through the Make It in America Challenge, with funding from the EDA and the US Department of Labor. The grant is funding the Make It in Mid-Willamette Valley program, which is

a three year project to assist manufacturing companies in growing and expanding locally.

Northwestern Indiana Regional Planning Commission

The Northwestern Indiana Regional Planning Commission (NIRPC) is the regional planning agency serving a three county area in Northwest Indiana. NIRPC is governed by a board that includes more than 53 members and has a staff of 25. NIRPC serves as the MPO for its area. It provides environmental, land use and community development planning in addition to transportation planning.

The EDD for the region was initiated in 2009 as a separate nonprofit corporation. The EDD has an independent Board with 17 members. NIRPC provides staffing and services to the EDD by contract. The initial tasks for the nonprofit corporation were to develop the CEDS and to have the region designated as an EDD by the EDA. Now that those tasks are completed, the nonprofit corporation is moving forward into securing funding for projects in the region.

Southwestern Pennsylvania Commission

The Southwestern Pennsylvania Commission (SPC) is the regional planning agency for the ten county area that includes the greater Pittsburgh area. SPC is governed by a 53 member board and has a staff of 25. SPC's FY2015 total annual budget is approximately \$12.3 million. The SPC serves as the MPO for the region, and is also the EDD. In addition, SPC is designated by the state of Pennsylvania as a Local Development District. SPC has many of the same responsibilities as COMPASS including development of the long-range transportation plan, the transportation improvement program, and the air quality conformity determination.

Like COMPASS, SPC works with travel demand modeling, intelligent transportation systems, congestion management, freight planning, and bicycle and pedestrian planning. SPC also performs public transportation and coordination services, and airport planning.

As the EDD and a designated local development district, SPC provides a variety of economic development planning and implementation activities. These included preparation of the CEDS, community assistance, commercial lending, export development, procurement assistance, workforce training programs, and infrastructure projects. One service that SPC does not provide that many other EDD's do is grant administration. SPC acts as facilitator for accessing grant funds, but the recipient entities provide their own grant management. Other EDD's rely on funds received as grant administrators to fund their work in helping entities get projects ready for grant application and preparing grant applications. SPC has a significant source of funding from the State of Pennsylvania as a designated local development district and therefore does not need to rely on grant administration as a source of funding.

At one time, the EDD was set up as a separate nonprofit corporation, with a governing board separate and distinct from the MPO Board. Over time, SPC felt that this structure eliminated some of the economies of scale that it could have achieved from a single organization. The nonprofit corporation was dissolved and there is now a single board, supported by several committees, that oversees all of the agency's activities.

SPC recognizes a synergy between transportation, other types of infrastructure, and economic development and finds it of value to its member agencies to address these areas simultaneously. SPC has integrated its long-range transportation plan and CEDS into a single regional plan for transportation and land use to support and enhance the regional economy. In an interview with COMPASS staff, SPC staff reported that this integration had proved valuable for their region. SPC has access to information through its planning efforts related to both transportation and economic development that allows it to plan and implement more effectively. It is able to view corridors holistically and address transportation and economic development issues at the same time. SPC is able to put forth stronger funding applications through integration of economic development and transportation. In discussion with COMPASS staff, SPC emphasized its role as facilitator in the region, not gatekeeper. SPC staff also emphasized their work in partnership with other economic development entities, integrating and building upon the work of those entities in SPC's work, rather than duplicating it.

Wasatch Front Regional Council

The Wasatch Front Regional Council (WFRC) is the regional planning agency for a six county area in Utah. It is governed by a 19 member board, supported by committees, and has a staff of 23. WFRC serves as the MPO for the region. Like COMPASS, WFRC prepares the long-range transportation plan and transportation improvement program, and provides services in the areas of air quality, congestion management, intelligent transportation, bike and pedestrian planning. WFRC supports its member agencies with technical assistance in the integration of local land use plans and transportation plans and with mobility management. WFRC also

administers the Community Development Block Grant, Small Cities Program for the region.

The six county region was designated as an EDD in fall 2014, and WFRC is the EDD agency for the region. Initially, the EDD was organized as a separate nonprofit corporation, but has since been integrated with the WFRC. The WFRC has a Council Board that oversees most of the functions of the agency, with a separate Board for the EDD with a limited and distinct set of responsibilities related to just the EDD function. WFRC has a single comprehensive budget and staffing plan for the entire organization, with the EDD presented as a separate program within that budget.

WFRC is focused on integrating housing, land use, and economic development planning into its long-range transportation plan, so WFRC staff felt that it made sense to have the EDD under its umbrella. As the EDD is in its infancy, it has a more narrow focus than EDD's in some other areas. Currently, its four main tasks are: helping smaller communities with downtown revitalization through street design that promotes economic development, mapping economic development clusters in the region, researching best economic development practices around the country and informing members about them, and providing technical assistance to members.

Economic Development Districts: Challenges and Concerns

In the course of its research, COMPASS staff has identified some major areas of concern among COMPASS Board members and other stakeholders. These areas

also echo some of the challenges described by EDD's around Idaho and the nation in interviews with COMPASS staff.

The first concern is that the funding streams of COMPASS, as the MPO, will be used to subsidize the operations of the EDD. Stakeholders also expressed concern as to whether there will be adequate resources dedicated to doing the work of the EDD so that the EDD is effective. Closely related to this issue is the concern that the services currently provided to COMPASS members will erode if COMPASS takes on the EDD. Concern was also expressed as to whether the needs of rural entities will be set aside in favor of the needs of urban entities, or, conversely, whether urban needs will be set aside in favor of the rural needs. Finally, stakeholders expressed concern over how well the EDD will work with other organizations currently doing economic development in the region.

If the Board elects to move forward with the EDD, there are steps that Board and staff can take from a policy perspective and from an operational perspective at the outset that will help allay these concerns. The EDD activities would be clearly segregated within the COMPASS accounting system as a separate cost center, in much the same way that existing programs are segregated. Labor costs for the EDD would be captured daily at the timesheet level and charged to the EDD program. Direct costs of the EDD would be assigned directly to the program as well. The EDD would be assigned its proportionate share of indirect costs. Indirect costs at COMPASS are captured as a percentage of actual direct labor costs. COMPASS accounting staff routinely does this kind of segregation of costs and that work is audited annually. COMPASS would apply its established methods to accurately capture the costs of the EDD.

On the funding side, the planning grant dollars available from EDA, which are currently \$75,000 annually, require a match of 50%, or \$37,500. Even with this match, these dollars alone are not expected to sustain the work of the EDD over the long term. To provide self-sustainability, staff recommends working toward putting other funding streams in place. The first of these is a dues structure for EDD members, similar to the dues structure for COMPASS general members. Dues would be calculated on a per capita basis at an approved rate, with a minimum of \$250 or \$500 per entity, depending on size. Private sector entities would be assessed dues at 1.5% of total general member dues, in much the same way as special members are assessed for the COMPASS Board. A dues component not only provides a reliable funding stream for the EDD, but also demonstrates buy in and commitment on the part of member agencies. Commitment and engagement of the member agencies was recognized by stakeholders as a key element of success for an EDD.

In addition, the EDD might do grant administration that would assist member agencies as well as provide a funding stream for operations. Assisting member agencies with identifying projects, developing those projects to the point where funding applications can be successful, and securing grant funding for those projects was a service that ICOG provided to its members over the years. Other EDD's around the country provide these same types of services to members. Funding for this service is frequently provided by the grant administration dollars that the EDD receives when it is chosen as the administrator for successful grant applications. In ICOG's case, member agencies would sometimes select an alternate entity to provide grant administration for grants that ICOG had helped to

secure, leaving ICOG without this funding stream. Thus, ICOG was providing services for which there was no consistent funding stream and could therefore not sustain the service. Other EDD's have mitigated this risk by implementing policies that require reimbursement from agencies for project development and grant application services provided by the EDD, in the event the EDD is not selected as the grant administrator. Putting policies like this in place at the outset can help insure that the EDD remains self-sustaining over time.

It should be noted that administration of CDBG grants requires a certified CDBG grant administrator. COMPASS has staff members currently on board who have this certification. The Idaho Department of Commerce has assured COMPASS that if it goes forward with the EDD, it will provide the necessary training and guidance to certify additional staff, as needed.

Revenues from grant administration and other services are expected to build up over time. Care would need to be taken by the Board, with support from staff, to set the strategic direction and plan for the EDD to help insure that the EDD had adequate resources to properly staff its activities. There are a number of ways that this strategic direction and plan could be set, and specifics would be determined if the Board chooses to pursue the EDD. As an illustrative example, however, the EDD could focus its initial efforts at outreach and project development on a subset of the geography within the ten county area. As the funding stream matured, and the EDD gained credibility in the region, it could expand its effort to larger parts of the geography, until it was able to serve the entire geography with its own resources.

As another example, ICOG has issued an RFP for a contractor to manage its EDA Revolving Loan Fund (RLF). There are more details on this loan fund in the sections below. To appropriately support the RLF and make it successful requires the work of a professional staff with the knowledge, skills, and abilities to perform the various tasks associated with this type of lending. The EDA RLF is too small at this point (about \$700,000 in lendable cash) to support a professional staff by itself. At present, using a contractor that is already managing other RLF's is the best strategy for maintaining the RLF. It is possible, that with good management, the RLF could grow to a self-sustainable size. If this occurs, the Board could consider bringing management of the RLF back under the EDD umbrella in the future. The RLF itself would provide the funding needed to support the staff to operate it.

These examples are meant to illustrate how a clear direction and focus for the EDD, and measured steps in its programs, can make sure that the EDD launches as, and remains, a self-sustaining program. The keys are understanding what is required to support a particular effort and make it successful, understanding how that effort fits with the overall strategic direction for the EDD, and making sure the EDD has the resources to support that effort, before undertaking it. In this way, the EDD will not draw resources away from or erode existing COMPASS programs.

Involvement of member agencies and key stakeholders in establishing the strategic direction and planned activities of the EDD, as well as clear communication of the direction and activities, is an important step in addressing the other concerns expressed. As member agencies are involved in the development of the strategic direction and activities of the EDD, they will help to set priorities and

understand how, and when, the needs of their community will be addressed. Furthermore, member agencies and other stakeholders will gain an understanding of the role of the EDD and how it is meant to complement, rather than conflict with, their own economic development activities. Building bridges with member agencies, re-establishing credibility, and communicating the value of the EDD will, of course, take some time.

COMPASS as the Economic Development District: Opportunities

Economic Development Administration Funding Programs

The total amount of funding that the EDA has available nationwide is \$250 million. On the average, the state of Idaho receives about \$2 million in annual funding for its six EDD's. The distribution of the funding varies from year to year, dependent upon the applications that it receives.

The EDA reports that it invested \$2,146,000 in nine projects in Idaho in Fiscal Year 2013. These included one public works grant to the East Central Idaho Planning and Development Company to remodel an existing two story building to serve as the Teton County Professional Technical and Business Center in Driggs. The EDA awarded approximately \$1.5 million of the total \$2.8 million project costs. The EDA also provided one technical assistance grant for \$125,000 and seven planning grants totaling \$500,000.

The funding programs available from the EDA are summarized in the following sections. Given its limited resources, the EDA is focusing more and more of its efforts on the planning aspects of economic development projects.

Planning Program

Planning grants provided for developing, maintaining, and implementing the CEDS and related short-term planning activities. EDA envisions the Planning Program as playing a foundational role in economic development in the region, by providing a well-developed economic development strategy that will in turn attract other federal, state, local, and private sector funding.

Economic Adjustment Assistance

The Economic Adjustment Assistance program is the most flexible program within EDA. Assistance may be used for strategic planning, technical assistance, physical infrastructure construction, and capitalization of revolving loan funds. Grants include strategy grants to support the development, updating or refinement of a CEDS, and implementation grants to support the execution of activities identified in the CEDS, including infrastructure improvements.

Public Works Program

The Public Works program aids in the development of basic public assets and infrastructure that can lead to long-term economic growth. These infrastructure investments include traditional public works projects such as water and sewer system improvements, fiber optic cable, industrial parks, business incubators, workforce development facilities, and multi-tenant manufacturing facilities.

Local Technical Assistance and University Center Programs

The Local Technical Assistance program is provided to analyze the feasibility of potential economic development projects, such as industrial parks or business incubators.

The University Center program is intended to leverage the resources within local institutions of higher learning to provide technical assistance to local business.

Research and Evaluation Program

The Research and Evaluation program provides for the development of economic development tools and assessments.

Trade Adjustment Assistance for Firms

The Trade Adjustment Assistance for Firms program is set up to help economically distressed, import impacted businesses develop and implement recovery strategies to strengthen their competitiveness.

US Department of Commerce

Community Development Block Grants

The allocation for the state of Idaho for Community Development Block Grants (CDBG) is \$7.6 million annually. These funds do not include the CDBG funds set aside for entitlement communities, which receive their own separate funding. The entitlement communities in Region 3 are the cities of Boise, Meridian, and Nampa. The entitlement communities are not eligible to apply for funding from the general CDBG dollars.

Cities and counties, other than entitlement communities, may apply for these CDBG funds. Special districts, such as sewer, water or fire districts, may use CDBG funds, but those districts must coordinate their applications through a city.

Although the Department of Commerce considers the CEDS in its process, a project does not have to be listed in the CEDS to be eligible for funding. Furthermore, a city or county does not have to be a member of an EDD to apply for CDBG funds as

long as a certified CDBG grant administrator is in place to administer the grant. However, it is notable that since ICOG has temporarily withdrawn from participation in the CDBG application process while it is in transition, CDBG activity in Region 3 has been light. Department of Commerce staff has indicated an interest in a more robust pursuit of CDBG funding from Region 3.

CDBG funds may be used for four different types of efforts. The primary program is funding for public facilities projects that serve areas comprised of at least 51% low to moderate income households, as determined by using the American Community Survey Census data. These are grants of up to \$500,000 and represent about 80% of the CDBG funding in Idaho.

CDBG funds may also be used for infrastructure improvements in areas that do not meet the 51% low to moderate income criterion, provided those infrastructure improvements are made specifically to foster job creation. For example, an entity may add turning lanes in a roadway to accommodate the needs of a new or expanded business. The recipient of the funds must be able to demonstrate that 51% of the jobs created were filled by low to moderate income individuals.

Downtown revitalization projects are another area where CDBG funds may be used. To be eligible, the proposed project must be completed for the purpose of preventing slum and blight. Often these projects are undertaken where existing infrastructure does not meet current code. For example, these funds may be used to bring existing sidewalks into compliance with the Americans with Disabilities Act.

The fourth area where CDBG funds may be used is for the rehabilitation, expansion and construction of senior and community centers.

US Department of Agriculture

Rural Development Funds

There are more than 30 Rural Development funding programs available to communities and nonprofits through the US Department of Agriculture. These programs include both loan and grant programs. The list below is not meant to be an exhaustive list of the funding available through Rural Development, but rather an illustrative sample.

Community Connect Grants

Community Connect grants are intended to help fund broadband deployment into rural communities where it is not yet economically viable for private sector providers to deliver service. The funds may be used to construct, acquire, or lease facilities, spectrum, land or buildings to deploy broadband service; to provide broadband service free of charge in critical community facilities for a specified period of time; or for the construction or improvement of a community center that provides online access to the public. These grants require a 15%, non-federal match.

Community Facilities Direct Loans and Grants

This program provides loans or grants to develop essential community facilities in rural areas. An essential community facility is defined as a facility that provides an essential service to the local community and does not include private businesses. The types of funded facilities include health care facilities, civic

buildings, street improvements, child care centers, public safety buildings, educational services, telemedicine or distance learning equipment, and local food systems. Priority is given to small communities with populations of less than 5,500 and low income communities. These grants require at 15% to 55% match, depending on the demographics of the community.

Expansion of Rural 911 Service Access Loans and Loan Guarantees

This program provides financing to rural communities of less than 20,000 to speed the deployment in rural areas of dual-use public safety/commercial wireless networks and finances enhanced 911 capabilities for carriers and communities.

Solid Waste Management Grants

This program provides grants in towns with populations under 10,000 to evaluate current landfill conditions to identify threats to water resources; provide technical assistance to enhance the operation and maintenance of active landfills; provide technical assistance to help communities reduce the amount of solid waste coming into a landfill or provide technical assistance to prepare for closure and future use of a landfill site. Matching funds are recommended but not required for these grants.

Water and Waste Disposal Loan and Grant Program

This program provides loans and grants in towns with populations under 10,000 to evaluate current landfill conditions to identify threats to water resources; provide technical assistance to enhance the operation and maintenance of active landfills; provide technical assistance to help communities reduce the amount of solid waste coming into a landfill or provide technical assistance to prepare for

closure and future use of a landfill site. Matching funds are recommended but not required for these grants.

US Environmental Protection Agency

Brownfields Program

The US Environmental Protection Agency's (EPA's) Brownfields program provides funding for brownfields assessment, cleanup, revolving loans, and environmental job training. The available funding includes the following programs.

Assessment Grants

Assessment grants provide funding up to \$200,000 for recipients to inventory, characterize, assess, and conduct planning and community involvement related to brownfields sites. A coalition of three or more eligible applicants can submit one grant proposal under the name of one of the coalition members for up to \$1,000,000. The performance period for these grants is three years.

Cleanup Grants

Cleanup grants provide funding up to \$200,000 for recipients to carry out cleanup activities at brownfield sites. These grants require a 20% cost share.

Targeted Brownfields Assessments

The Targeted Brownfields Assessment program is designed for municipalities to minimize the uncertainties of contamination often associated with brownfields and promote the cleanup and redevelopment of brownfields.

Revolving Loan Fund Grants

Brownfields Revolving Loan Fund (RLF) grants provide funding for the recipient to capitalize a revolving loan fund and to then provide loans to other entities and businesses to carry out cleanup activities at brownfield sites. With these loans, EPA aims to leverage the resources needed to clean up and redevelop brownfields. When loans are repaid, the loan amount is returned into the fund and re-lent to other borrowers, providing an ongoing source of capital within the community.

Organizational Structure: Options and Considerations

Financial considerations

Current conditions

A summary of the assets and liabilities on ICOG's balance sheet is presented in Table 1.

Table 1
Summary of Significant Assets and Liabilities - ICOG
March 20, 2015

Values shown are approximate

Unrestricted cash, net of current payables	\$ 486,000
Fixed assets, net of accumulated depreciation	6,000
Stock investment	9,800
EDA Revolving Loan Fund, lendable cash	712,000
EDA loans receivable, 4 loans outstanding	274,000
RDA loans receivable, 3 loans outstanding	170,000
RDA Revolving Loan Fund, frozen cash	110,000
Subtotal, Assets	<u>\$ 1,767,800</u>
Loan payable to RDA	364,000
Subtotal, Liabilities	\$ 364,000
Net Assets	\$ 1,403,800
Liabilities and Net Assets	<u>\$ 1,767,800</u>

As of March 20, 2015, ICOG had about \$486,000 in unrestricted cash on hand. This amount is net of the accounts payable and payroll liabilities it had at that same date. The cash on hand includes the approximately \$164,000 that ICOG received from the Idaho Commission on Aging (ICOA). This amount represents settlement of billed amounts that were in question. ICOG has written off the billed amounts that it will not receive from ICOA.

ICOG's other assets include approximately \$6,000 in furniture and equipment, net of accumulated depreciation. ICOG also received stock in a non-

publicly traded company as settlement for an outstanding loan payable in October 2012. The company is closely held and fair market value of the stock is not readily determinable. ICOG used information provided by the company's management to value the stock at approximately \$9,800 as of September 30, 2014. This stock holding is included on ICOG's balance sheet as an asset.

ICOG currently has two Revolving Loan Funds (RLF). Interest and fees earned from the two RLF's combined was \$36,010 for the year ended September 30, 2014. All earnings from the RLF's are returned to the RLF balance and are not being used for ICOG operations in the current year.

The first RLF was initially capitalized in the 1990s with two grants of \$500,000 each from the EDA. Projects eligible for loans through the EDA RLF include: business acquisition, construction, conversion, enlargement, repair, modernization, or development; purchasing and developing land, easements, right of way, building facilities, leases, or materials; purchasing equipment, machinery, or supplies; making leasehold improvements; start-up costs and working capital; loan origination fees and closing costs; interest incurred during the period between loan approval and when the business becomes income producing; and other justifiable business costs as approved by ICOG.

As of February 2015, the EDA RLF has approximately \$712,000 in lendable cash available. There are four loans currently outstanding, totaling approximately \$274,000. These four loans are summarized in Table 2.

	Original Amount	Outstanding Amount	Term in years	Maturity Date	Rate	Status
Loan one	\$ 50,000	\$ 15,717	5	6/17/2016	4%	Current
Loan two	\$ 16,000	\$ 11,425	5	4/1/2018	8%	Current
Loan three	\$ 60,000	\$ 42,063	8	4/21/2020	6%	Current
Loan four	\$ 250,000	\$ 204,919	10	9/1/2022	6.50%	Current

ICOG issued a Request for Proposal (RFP) on February 25, 2015, for a firm to provide full management of the EDA RLF as a contractor. The selected contractor will receive a fixed fee for services. The services the selected contractor is expected to provide are: outreach and marketing of the program, applicant intake and processing, underwriting, loan closing and disbursements, loan servicing and overall RLF financial management, compliance, and reporting to the EDA. The selected contractor is expected to provide a monthly written report to ICOG staff and to report in person to the ICOG Board on a quarterly basis. Responses to the RFP are due on March 30, 2015.

The second RLF is the USDA RD RLF. This RLF was established through loans from the Rural Development Lending Program supported by the USDA RD. The USDA RD RLF's lending efforts were focused on providing loans to small and medium sized businesses and entrepreneurs, with special consideration to those located in rural or distressed areas. The specific requirements for loan applicants

were that they have active owner participation in the business operation, complied with all federal, state and county, employment, environmental, construction, rules, regulations and laws applicable to the project site, created or retained jobs, had projects that were economically and financially beneficial to the Economic Development District, were unable to obtain adequate financing from conventional lenders to meet the projected needs of the business project, and demonstrated to the ICOG Loan Review Committee, through the use of documentation and other tools normally used by conventional lenders to evaluate credit risk, that the loan could and would be repaid. Applicants must have had a minimum of 10% cash or equity in the project.

The initial capital for this fund was provided in the 1990s through two loans of \$500,000 each at 1% from the RDA, to be paid over 30 years. In the past, the USDA RD RLF has had some borrowers default and the pool of available funding has dwindled as a result. ICOG is not currently pursuing new lending from this RLF, through mutual agreement with the USDA RD. Currently, there are three loans outstanding, totaling approximately \$170,000. These loans are summarized in Table 3. The remaining amount due to USDA RD from the two original loans it made to ICOG is approximately \$364,000 and these two loans mature in 2020 and 2022, respectively. ICOG has about \$110,000 in cash on hand related to this RLF. By mutual agreement, this cash is frozen; that is, no new loans are being pursued. The amount due to USDA RD as loan payable (\$364,000) exceeds the related assets of loan receivables (\$170,000) and frozen cash (\$110,000). According to ICOG's 2014 audit report, the net liability to USDA RD at maturity is expected to be \$107,000. Within the next three to four years, the annual payments due to USDA RD to

service that debt will exceed the annual amounts received from borrowers. The USDA RD RLF was not included in the RFP issued in February.

	Original Amount	Outstanding Amount	Term in years	Maturity Date	Rate	Status
Loan one	\$ 15,000	\$ 8,291	5	8/7/2017	8%	Current
Loan two	\$ 140,000	\$ 107,070	10	5/10/2022	4%	Current
Loan three	\$ 70,000	\$ 54,903	10	6/10/2022	6%	Current

ICOG currently services two loans made through the Brownfields program, totaling approximately \$317,000. COMPASS staff understands that operations of the Brownfields program under ICOG had been returned to the Department of Environmental Quality and the Environmental Protection Agency. ICOG staff lacked the necessary training and certification, known as HAZWOPR, to provide some of the required oversight tasks for the program, so EPA requested that Brownfields activities be halted. However, ICOG continues to provide some services related to these two loans at EPA's request. The future disposition of the Brownfields program is not clear at this time.

ICOG's current monthly operating budget is approximately \$8,000 per month. This amount includes the cost of two staff members, office rent and miscellaneous overhead costs. Given the uncertainty of its situation, ICOG did not assess any member dues for FY2015. Operating expenses for FY2015 are being

funded entirely from the unrestricted cash on hand, which is approximately \$486,000 as of March 20, 2015.

In addition to the \$8,000 per month of general operating expenses, ICOG has a contract with The Kenyon Group for project management in the amount of \$5,820 per month. The primary tasks under this contract involve outreach for and updates to the CEDS. The funding for this contract was from the EDA planning grant. The planning grant federal portion was \$75,000 with a 50% match of \$37,500 for a total of \$112,500. The current planning grant cycle ends on March 31, 2015. EDA advised that a renewal of the planning grant was not included in its current budget, since ICOG was in flux, so federal funding is expected to end on March 31, 2015. EDA noted that funds for an FY2016 planning grant could be included in its FY2016 budget request, which will be submitted in July 2015. ICOG has included a \$37,500 match amount in its FY2015 budget. If this match is made, the funding would be drawn from unrestricted cash on hand.

Operations Proposal

COMPASS proposes that initial operations of the EDD would consist of up to 1.4 FTE's. Staff working on the EDD would initially be responsible for keeping the CEDS up to date and submitting required progress reports to EDA. Staff would conduct outreach with EDD member agencies to re-establish relationships and gain an understanding of their needs. This information would be used to create a detailed work plan, with defined goals and tasks.

Initial funding for the EDD would come from the existing unrestricted cash balance carried over from ICOG. Beginning in FY2016, dues would be assessed to EDD member agencies to provide the match for the EDA planning grant and fund operations of the EDD. The EDA planning grant is expected to be funded for FY2016 in the amount of \$75,000.

The EDD would be governed by its own standing committee, whose primary authority would be development and approval of the CEDS. The members would be chosen from the EDD member agencies and from appropriate private sector entities.

Tasks and timeline for moving forward

If the Board approves moving forward with the EDD, staff will begin work on the transition of the EDD from ICOG to COMPASS. Several processes will run in parallel to make the transition happen. These processes are described below, with an ambitious timeline. It should be noted that these time frames may slip to make sure that all elements are carefully vetted.

As a first step, staff will work with the ICOG Board to negotiate an agreement for transition. The COMPASS Executive Committee will review this agreement at its May meeting and it will come before the full Board at the May 18, 2015, meeting. Also at the May 18, 2015, Board meeting, staff will request the formation of a work group of interested agencies and their counsel to develop the proposed revisions to the JPA and Bylaws. Staff believes that use of a work group is the most efficient way to reach consensus on proposed revisions that can then be presented to the Board for review.

At the same time, staff will work with the ICOG staff, the Rural Development agency, DEQ and EPA to agree upon a transition plan for the existing RD RLF and Brownfields loans. It is not yet clear whether these loans will remain with the EDD or be transferred to another agency.

Once the ICOG Board and the COMPASS Board reach agreement, staff will submit a letter request to the EDA, along with any supporting documentation they require, to transfer the EDD from ICOG to COMPASS. EDA staff estimates it will take four weeks from receipt for approval of that request. At the same time, COMPASS staff will begin working with ICOG staff on planning the transition from ICOG to COMPASS. The transition will include matters such as disposition of assets, transfer of records, and training on the current activities of the EDD.

COMPASS staff will develop a dues structure, budget and preliminary work plan for the EDD that will be presented to the COMPASS Board at the June 15, 2015, meeting. It should be noted that the FY2016 UPWP will be presented to the COMPASS Board at the June meeting as well.

Once the transfer of the EDD to COMPASS is complete, staff will conduct outreach with member agencies and further refine the work plan to reflect the specific goals and tasks for FY2016.

List of Interviewees

Cameron Arial, Zions Bank, current ICOG Board member
Commissioner Sara Baker, Ada County Highway District
Nancy Boyer, Executive Director, Mid-Willamette Valley Regional Council
Commissioner Dave Case, Ada County, former ICOG Board member
Council Member Elaine Clegg, City of Boise
Cindy Cobb, Director of Finance, ICOG
Commissioner Gordon Cruikshank, Valley County, current ICOG Board member
LaNiece Davenport, Economic Development Director, Wasatch Front Regional Council
Mayor John Evans, City of Garden City, current ICOG Board member
David Farnworth-Martin, Regional Representative, Economic Development Administration
Andrew Gruber, Executive Director, Wasatch Front Regional Council
Jim Gruber, former ICOG staff
Jim Hassinger, President and CEO, Southwestern Pennsylvania Commission
Mayor Bob Henry, City of Nampa
Joe Herring, President, RIVDA
Kendra Kenyon, former ICOG staff
Robert Laddaga, Loan Processor, ICOG
Richard Manwearing, Area Director, Economic Development Administration
Mayor Garret Nancolas, City of Caldwell, former ICOG Board member
Judy Peavey-Derr, Greater Boise Auditorium District, current ICOG Board member
Dennis Porter, Community Development Manager, Idaho Department of Commerce
Mayor Jim Reynolds, City of Eagle, current ICOG Board member
Council Member Charlie Rountree, City of Meridian
Commissioner Steve Rule, Canyon County, former ICOG Board member
Jiten Shah, Executive Director, Green River Area Development District
Commissioner Marc Shigeta, Payette County, current ICOG Board member

Kathleen Simko, former ICOG staff

Lew Villotti, Planning and Development Director, Southwestern Pennsylvania Commission

Renata Wakeley, Community Development Services Program Director, Mid-Willamette Valley Council of Governments

Ty Warner, Executive Director, Northwestern Indiana Regional Planning Commission

Brian Wewers, Idaho Power, current ICOG Board member

Tom Wilkenson, Executive Director, Brazos Valley Council of Governments

Representative Rick Youngblood, current ICOG Board member

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COMPASS BOARD AGENDA ITEM VII-B

DATE: APRIL 20, 2015

Topic: Proposed Revisions to Joint Powers Agreement and COMPASS Bylaws

Request/Recommendation:

Staff seeks Board direction on inclusion of member requested changes to proposed revisions of the Joint Powers Agreement (JPA) and COMPASS Bylaws (Bylaws).

Background/Summary:

At the September 15, 2014, meeting, the COMPASS Board of Directors approved moving forward with the proposed Board and committee restructuring process. Per Board direction, the proposed revisions to the Joint Powers Agreement and COMPASS Bylaws were sent to the full Board for comment.

The Executive Committee met on December 16, 2014, and proposed additional revisions based on feedback from member agencies.

The updated proposed revisions to the Joint Powers Agreement and to the Bylaws including the feedback discussed at the December 16, 2014, meeting were sent to the full Board on January 29, 2015.

COMPASS legal counsel reviewed the documents again after the Executive Committee revisions were incorporated but after the documents were sent to the full Board on January 29, 2015. Counsel suggested minor revisions, which are shown in blue in the attached redlines.

The proposed revisions were presented at the February 23, 2015, Board meeting. At the Board meeting, it was determined that the Board members were to email their comments regarding the draft Joint Powers Agreement and Board Bylaws to Matt Stoll by March 2, 2015, at 5:00 pm, specifying the sections to be changed. Written comments were received from the City of Middleton, Nampa Councilman Paul Raymond, and the City of Boise. The comments received are included here as attachments three through five.

The redline versions of the Joint Powers Agreement and Bylaws presented at the February 23, 2015, Board meeting are provided as attachments one and two.

The proposed revisions and the comments received as of March 2, 2015, were presented at the March 16, 2015, Board meeting. The Board requested that the item be deferred to the April 20, 2015, meeting to give the Board more time to review the comments received.

Implication (policy and/or financial):

Without COMPASS Board adoption of revisions to the Joint Powers Agreement and Bylaws, the existing documents will remain in place.

More Information:

- 1) Attachments:
 1. Redline version of Joint Powers Agreement
 2. Redline version of Bylaws
 3. Comments from the City of Middleton
 4. Comments from the Nampa Councilman Paul Raymond
 5. Comments from the City of Boise

- 2) For detailed information contact: Matt Stoll, at 475-2266 or mstoll@compassidaho.org.

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**~~SECOND~~THIRD RESTATED AND AMENDED JOINT POWERS
AGREEMENT AND ARTICLES OF REFORMATION AND ORGANIZATION OF
THE COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO,
A NONPROFIT ASSOCIATION**

~~(Modified 11/15/1999)~~

~~(2/22/2010)~~

~~(_____ /20 _____)~~

~~THIS AGREEMENT is entered into this 15th day of November, 1999, by and among the following public agencies: Ada County whose address is 650 Main Street, Boise ID 83702; Ada County Highway District whose address is 318 E. 37th St., Garden City, ID 83714; City of Boise whose address is~~ THIS THIRD RESTATED AND AMENDED JOINT POWERS AGREEMENT AND ARTICLES OF REFORMATION AND ORGANIZATION OF THE COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO, A NONPROFIT ASSOCIATION (hereinafter "Agreement"), is made effective the _____ day of _____, 2015, to restate and amend that certain Second Restated and Amended Joint Powers Agreement and Articles of Reformation and Organization of the Community Planning Association of Southwest Idaho, a Nonprofit Association, dated February 22, 2010, and is entered into by and among the undersigned Public Agencies, who are Initial Parties and Subsequent Parties; who are General Members (as defined in Section 6.1.6.D) of the Voting Board of Directors.

~~150 N. Capitol Blvd. Boise, ID 83702, City of Eagle whose address is 310 E. State, Eagle, ID 83616, City of Garden City whose address is 201 E. 50th, Garden City, ID 83714, City of Kuna whose address is 329 W. 3rd, Kuna, ID 83634, City of Meridian whose address is 33 E. Idaho, Meridian ID 83642, and City of Star whose address is Star, ID 83669.~~

1. TITLE OF AGREEMENT:

This Agreement shall be known and referred to as the "~~Second~~Third Restated ~~And~~and Amended Joint Powers Agreement and Articles of Reformation and Organization ~~Of The~~of ~~the~~ Community Planning Association of Southwest Idaho, a Nonprofit Association."

2. DEFINITIONS:

For all purposes of this Agreement the following words, terms, and phrases herein contained in this section shall be defined and interpreted as herein provided for, unless the clear context of the presentation of the same requires otherwise:

~~SECOND~~THIRD RESTATED AND AMENDED JOINT POWERS AGREEMENT AND ARTICLES OF REFORMATION AND ORGANIZATION ~~OF~~ THE COMMUNITY PLANNING ASSOCIATION OF ~~SOUTHWESTERN~~SOUTHWEST IDAHO, A NON PROFIT ASSOCIATION - 1

- 2.1 "Ada County"~~,"~~ means and refers to Ada County, a ~~party~~Party to this Agreement, which is a governmental subdivision, organized and existing pursuant to the laws of the State of Idaho, ~~whose address is 650 Main Street, Boise ID 83702.~~
- 2.2 "Ada County Highway District" means and refers to the Ada County Highway District, a ~~party~~Party to this Agreement, which is a governmental subdivision, organized and existing pursuant to the laws of the State of Idaho, ~~whose address is 318 E. 37th St., Garden City, ID 83714.~~
- 2.3 "Association" means and refers to the Community Planning Association of Southwest Idaho, a Nonprofit Association formed pursuant to this ~~agreement~~Agreement.
- 2.4 "Board" means and refers to the Board of Directors of the Community Planning Association of Southwest Idaho, a Nonprofit Association. The Board may also be referred to in this Agreement as the "Board of Directors."
- 2.5 "Boise" means and refers to the City of Boise, a ~~party~~Party to this Agreement, which is a municipal corporation and government subdivision, organized and existing pursuant to the laws of the State of Idaho, ~~whose address is 150 N. Capitol Blvd. Boise, ID 83702.~~
- ~~2.6~~2.6 "Caldwell" means and refers to the City of Caldwell, a Party to this Agreement, which is a municipal corporation and governmental subdivision, organized and existing pursuant to the laws of the State of Idaho.
- ~~2.7~~2.7 "Canyon County" means and refers to Canyon County, a Party to this Agreement, which is a governmental subdivision, organized and existing pursuant to the laws of the State of Idaho.
- ~~2.8~~2.8 "Canyon Highway District #4" means and refers to Canyon Highway District #4, a Party to this Agreement, which is a governmental subdivision, organized and existing pursuant to the laws of the State of Idaho.
- ~~2.9~~2.9 "COMPASS" means and refers to the Community Planning Association of Southwest Idaho, a Nonprofit Association formed pursuant to this ~~agreement~~Agreement.
- ~~2.7~~10 "Countywide highway district" means and refers to a single countywide highway district organized pursuant to Chapter 14, Title 40, Idaho Code or any re-codifications and/or amendments of the same.

- 2.811 "Eagle";" means and refers to the City of Eagle, a ~~party~~Party to this Agreement, which is a municipal corporation and governmental subdivision, organized and existing pursuant to the laws of the State of Idaho, ~~whose address is 310 E. State, Eagle, ID 83616.~~
- 2.912 "Equipment" means, refers to, and includes all that equipment described in Exhibit A, attached hereto, and by this reference incorporated herein as if set forth at length.
- ~~2.10~~2.13 "Executive Committee" means and refers to the Executive Committee appointed by the Board pursuant to Section 6.1.12 of this Agreement and the bylaws.
- 2.14 "Executive Director" means and refers to the Executive Director of the Community Planning Association of Southwest Idaho, a Nonprofit Association.
- 2.1115 "Fiscal Year" means and refers to that certain twelve-month period of time within which budgets are calculated, expenditures are made, and tax and other revenues are collected, as established by state law for the ~~parties~~Parties, which at this time commences October 1st and ends on September 30th of the following calendar year.
- 2.1216 "Garden City" means and refers to the City of Garden City, a ~~party~~Party to this Agreement, which is a municipal corporation and political subdivision, organized and existing pursuant to the laws of the State of Idaho, ~~whose address is 201 E. 50th, Garden City, ID 83714.~~
- 2.1317 "General Member" means and refers to a General Member of the Community Planning Association of Southwest Idaho, a Nonprofit Association.
- 2.1418 "Initial Party" means and refers to the ~~initial parties~~Initial Parties to this ~~agreement~~Agreement being the Cities of Boise, Eagle, Garden City, Kuna, Meridian, and Star and the Ada County Highway District, and Ada County.
- 2.1519 "Kuna" means and refers to the City of Kuna, a ~~party~~Party to this Agreement, which is a municipal corporation and governmental subdivision, organized and existing pursuant to the laws of the State of Idaho ~~whose address is 329 W. 3rd, Kuna, ID 83634.~~
- 2.1620 "Meridian" means and refers to the City of Meridian, a ~~party~~Party to this Agreement, which is a municipal corporation and governmental subdivision, organized and existing pursuant to the laws of the State of Idaho.

~~2.21~~ "Middleton" means and refers to the City of Middleton, a Party to this Agreement, which is a municipal corporation and governmental subdivision, organized and existing pursuant to the laws of the State of Idaho ~~whose address.~~

~~2.22~~ "Nampa" means and refers to the City of Nampa, a Party to this Agreement, which is a municipal corporation and governmental subdivision, organized and existing pursuant to the laws of the State of Idaho ~~33 E. Idaho, Meridian, ID 83642.~~

~~2.17~~ ~~2.23~~ "Nampa Highway District #1" means and refers to the Nampa Highway District #1, a Party to this Agreement, which is a governmental subdivision, organized and existing pursuant to the laws of the State of Idaho.

~~2.24~~ "Parma" means and refers to the City of Parma, a Party to this Agreement, which is a municipal corporation and governmental subdivision, organized and existing pursuant to the laws of the State of Idaho.

~~2.25~~ "Parties" means and refers to any ~~party~~Party to this ~~agreement~~Agreement and shall also mean and refer to subsequent ~~parties~~Parties as ~~members~~General Members of the Community Planning Association of Southwest Idaho, a Nonprofit Association that is formed by the provisions of this ~~agreement~~Agreement.

~~2.18~~~~26~~ "Planning Services" means and refers to coordination and planning activities such as the preparation, review and recommendation of plans, policies and programs which may include, but are not limited to air and water quality, economic development, emergency management, land use, mapping and geographic information systems, population and employment, public services, facilities and utilities, recreation, parks and open space; and transportation for any Public Agency which is entitled to those services as provided in this ~~agreement~~Agreement.

~~2.19~~~~27~~ "Public Agency" means any city or political subdivision of the state of Idaho, including, but not limited to cities, counties, school districts, highway districts; and instrumentalities of counties, cities or any political subdivision created under the laws of the State of Idaho; any agency of the State of Idaho; and any city or political subdivision of any State within the United States of America.

~~2.20~~~~28~~ "Real property" means and refers to certain parcels of real property no matter where located together with the improvements thereon.

~~2.21~~ ~~2.29~~ "Southwest Idaho," as referenced in the name of the nonprofit association, or elsewhere in this Agreement, means and includes the ten-county area comprised of Ada, Adams, Boise, Canyon, Elmore, Gem, Owyhee, Payette, Valley and

Washington Counties.

2.30 "Special Purpose Member" means and refers to a Special Purpose Member of the Community Planning Association of Southwest Idaho, a Nonprofit Association.

2.2231 "Subsequent Party" means and refers to any ~~public agency~~Public Agency that becomes a ~~general member~~General Member of COMPASS which is not an ~~initial party~~Initial Party.

2.2332 "Star" means and refers to the City of Star, a ~~party~~Party to this Agreement, which is a municipal corporation and governmental subdivision, organized and existing pursuant to the laws of the State of Idaho ~~whose address.~~

2.33 "Wilder" means and refers to the City of Wilder, a Party to this Agreement, which is ~~Star,~~a municipal corporation and governmental subdivision, organized and existing pursuant to the laws of the State of Idaho ~~83669.~~

3. RECITALS:

3.1 Powers and Intentions of Parties

3.1.1 WHEREAS, there ~~exists~~existed that certain Amended and Restated Articles of Agreement of the Ada Planning Association, to which ~~the parties~~certain Parties to this ~~agreement are parties;~~Agreement were Parties, as was restated and amended by that certain Second Restated and Amended Joint Powers Agreement and Articles of Reformation and Organization of the Community Planning Association of Southwest Idaho, a Nonprofit Association, to which the certain Parties to this Agreement were Parties; and

3.1.2 WHEREAS it is the intent and purpose of the ~~parties~~Parties to this Agreement to continue and ~~amend and to~~ restate ~~and amend~~ the ~~Amended and Second Restated and Amended Joint Powers Agreement and~~ Articles of Agreement Reformation and Organization of the ~~Ada~~Community Planning Association ~~of Southwest Idaho, a Nonprofit Association~~ to the provisions of this ~~agreement~~Agreement which shall amend and supersede the provisions of the ~~Amended and Second Restated and Amended Joint Powers Agreement and~~ Articles of Agreement Reformation and Organization of the ~~Ada~~Community Planning Association of Southwest Idaho, a Nonprofit Association; and

~~SECOND~~THIRD RESTATED AND AMENDED JOINT POWERS AGREEMENT AND ARTICLES OF REFORMATION AND ORGANIZATION ~~OF THE COMMUNITY PLANNING ASSOCIATION OF SOUTHWESTERN~~SOUTHWEST IDAHO, A NON PROFIT ASSOCIATION - 5

- 3.1.3 WHEREAS, it is the intent and purpose of the ~~parties~~Parties to reform and restate the legal organizational agreement governing the formation and operation ~~and name~~ of the Community Planning Association of Southwest Idaho, a Nonprofit Association (renamed from “Ada Planning Association” by previous amendment) to provide for its separate legal entity status as a nonprofit association in accordance with the provisions of Chapter 7 of Title 53 Idaho Code, ~~and to rename it the Community Planning Association of Southwest Idaho, a Nonprofit Association;~~ and
- 3.1.4 WHEREAS, it is the intent and purpose of the ~~parties~~Parties to exercise their powers and authority jointly in accordance with the provisions of Idaho Code ~~“§§~~ 67-2326 - 67-2330; and
- 3.1.5 WHEREAS, by the provisions of Chapter 65 of Title 67 Idaho Code, the ~~parties~~Parties have certain planning duties and responsibilities and authority, and it is recognized, depending on the party and the authority provided to that party by the Idaho Legislature, that all are in need of Planning Services; and
- 3.1.6 WHEREAS, increasing interdependence among local governments of southwest Idaho has made it advisable to coordinate certain local government planning functions throughout the region; and
- 3.1.7 WHEREAS, the Parties wish to make the most efficient use of their powers by cooperating to their mutual advantage in coordinating local government planning functions; and
- 3.1.8 WHEREAS, there is a demonstrated need for a regional planning and cooperative organization in southwest Idaho to provide a forum for discussion and study of area problems of mutual interest and concern and to facilitate the development of policies, actions, and recommendations for the solution of such problems; and
- 3.1.9 WHEREAS, it is the desire of the Parties that constructive and workable policies and programs for meeting the common and individual problems and concerns of the various ~~public agencies~~Public Agencies within southwest Idaho will be most effectively and expeditiously developed by regular meetings of cities, counties, ~~school districts~~, highway districts and other political subdivisions, together with other agencies and entities concerned with particular problems, in a regional, voluntary and

cooperative association dedicated to the study and solution of these problems; and

3.1.10 WHEREAS, it is the desire of the Parties to establish generalized policies and comprehensive regional plans, while concurrently providing that each member ~~public agency~~Public Agency retain the authority to adopt and implement the detailed plans within its own jurisdictional area in coordination with all of the members for the highest good of the citizens of the region; and

3.1.11 WHEREAS, ~~public agencies~~Public Agencies in southwest Idaho have in common the responsibility for the general welfare of the public to study, discuss and recommend policies for the solution of area problems of direct concern to the performance of their constitutional and statutory powers and responsibilities, and have the right to jointly exercise these powers and responsibilities and expend public funds for these purposes.

NOW THEREFORE, in consideration of the foregoing recitals, considerations and purposes, the ~~parties~~Parties covenant and agree as follows:

4. INCORPORATION OF RECITALS:

4.1 That the above recitals are contractual and binding and are incorporated herein as if set forth in full.

5. DURATION:

5.1 Term: This Agreement is perpetual unless terminated or dissolved as herein provided.

6. ARTICLES OF REFORMATION AND ORGANIZATION OF A NONPROFIT ASSOCIATION:

~~The Ada Planning Association Amended and Restated Articles of Agreement~~The Third Restated and Amended Joint Powers Agreement and Articles of Reformation and Organization of the Community Planning Association of Southwest Idaho, a Nonprofit Association, are hereby further amended and reformed and organized as a separate legal entity as a nonprofit association under the provisions and authority of Chapter 7 of Title 53 Idaho Code¹ which is organized as follows:

¹Note: for purposes of ~~I.C.~~Idaho Code § 53-701(1) these Articles shall also be considered rules or practices of organization.

~~SECOND~~THIRD RESTATED AND AMENDED JOINT POWERS AGREEMENT AND ARTICLES OF REFORMATION AND ORGANIZATION -OF THE COMMUNITY PLANNING ASSOCIATION OF ~~SOUTHWESTERN~~SOUTHWEST IDAHO, A NON PROFIT ASSOCIATION - 7

6.1 The Parties, acting as the organizers of a nonprofit association under the Uniform Unincorporated Nonprofit Association Act, adopt the following Articles of Organization for such nonprofit association:

6.1.1 Name: The name of the nonprofit association is the "Community Planning Association of Southwest Idaho, a Nonprofit Association."

6.1.2 Nonprofit Association: This Association is a nonprofit association organized and existing under the Uniform Unincorporated Nonprofit Association Act of the State of Idaho, presently codified at chapter 7 of Title 53 Idaho Code.

6.1.3 Purposes: The purposes for which this ~~association~~Association exists are:

A. Purpose: To conduct and/or coordinate various planning services, activities and functions of and for the ~~parties~~Parties which may include the preparation, review and/or recommendation of plans, policies and programs related to planning and regulatory responsibilities for:

1. Air and water quality;
2. Economic development;
3. Emergency management;
4. Land use, mapping and geographic information systems;
5. Population and employment;
6. Public services, facilities and utilities;
7. Recreation, parks and open space;
8. Transportation; and
9. Such other purposes and authority as are consistent with the conduct of planning services for members or in the pursuit and/or performance of cooperative agreements for regional planning as hereinafter provided.

B. Authority to Enter Into Cooperative Agreements for Regional Planning:

1. The Association, upon authorization of the Board, may enter into agreements with counties, municipalities, and political subdivisions in southwest Idaho for the purpose of jointly

exercising the powers of the Association set forth herein, so long as the purpose of the joint action will, in the judgment of the Board, further the purposes of this Joint Powers Agreement.

2. The Association shall have the authority to manage or administer contracts with agencies of the federal government and other providers of funding when acting jointly with other government entities under this Section.
3. The purpose of any cooperative agreement authorized under this Sub-section shall be to permit the Association to address problems of a regional nature in southwest Idaho, but which may transcend County boundaries, to facilitate joint planning on a regional level and to provide for the administration of contracts with the Federal government or other funding sources for regional planning.

C. This ~~association~~Association shall also be considered an unincorporated association as defined in Idaho Code ~~§~~§ 6-1601(6) and which ~~association~~Association is organized and exists exclusively for nonprofit purposes and for the purpose of bestowing benefits upon the community at large, and no part of the net income, if any, of this ~~association~~Association shall be distributed to its members, directors or officers.

6.1.4 Initial Registered Office and Agent: The address of the initial registered office of this nonprofit association ~~is was~~ 413 W. Idaho Street, Boise, Idaho 83702, and the name of the nonprofit association's initial registered agent at such address ~~is was~~ Clair M. Bowman, Executive Director. The Board may re-designate the regular office and agent from time to time as it sees fit.

6.1.4.1 Current Registered Office and Agent: As of the date of this restated and amended Agreement, the address of the current registered office of this nonprofit association is 700 NE 2nd Street, Suite 200, Meridian, Idaho 83642, and the name of the nonprofit association's current registered agent at such address is Matthew J. Stoll, Executive Director. The Board may re-designate the regular office and agent from time to

time as it sees fit.

- 6.1.5 Dissolution Provisions: In the event this nonprofit association has been inactive for three (3) years or longer, the last General Members who were General Members in good standing during the last calendar year of activity shall for purposes of this section appoint members to the Board to complete dissolution of this Association in accordance with the following:

The Association shall continue its existence but may not carry on any activities except those appropriate to wind up and liquidate its affairs which includes:

- A. To preserve and protect ~~association~~Association assets and to minimize its liabilities;
- B. To discharge or make provision for discharging ~~association~~Association liabilities and obligations;
- C. To dispose of ~~association~~Association properties that will not be distributed in kind;
- D. To return, transfer or convey assets held by the ~~association~~Association upon a condition requiring return, transfer or conveyance, which condition occurs by reason of the dissolution, in accordance with such condition;
- E. To transfer, subject to any contractual or legal requirements, ~~association~~Association assets as provided in or authorized by this ~~agreement~~Agreement and bylaws;
- F. If no provision has been made for distribution of assets on dissolution, it may transfer, subject to any contractual or legal requirement, ~~association~~Association assets to the last General ~~member/s~~Members who were in good standing during the last calendar year the ~~association~~Association was active; and
- G. Doing every other act necessary to wind up and liquidate its assets and affairs.

~~H.~~

Dissolution of the ~~association~~Association does not:

- 1. Transfer title to the ~~association~~Association's property;
- 2. Subject the directors or officers to standards of conduct different from those prescribed in ~~sections~~Idaho Code §§ 30-3-80 and 30-3-85, Idaho Code;
- 3. Change quorum or voting requirements for its board or members; change provisions for selection, resignation or

- removal of its directors or officers or both; or change provisions for amending its bylaws;
- 4. Prevent commencement of a proceeding by or against the ~~association~~Association in its ~~association~~Association name;
- 5. Abate or suspend a proceeding pending by or against the ~~association~~Association on the effective date of dissolution; or
- 6. Terminate the authority of the registered agent.

6.1.6 Membership: The types and classes of membership of this Association shall be as follows:

- A. Eligibility: Only ~~public agencies~~Public Agencies as defined in ~~I.C.~~Idaho Code § 67-2327 or any re-codifications and/or amendments of the same shall be allowed to become members of the Association.
- B. Establishing Membership: In order to become a member a ~~public agency~~Public Agency shall submit an application to the Board ~~of Directors~~ which shall set forth its willingness to pay the assessment provided for that ~~public agency~~Public Agency and in the case of application for General ~~Member~~ membership that the ~~public agency~~Public Agency is willing to become a ~~party~~Party to this ~~agreement~~Agreement. A ~~public agency~~Public Agency then becomes a member by approval of the Board ~~of Directors~~, and the payment of the initial assessment and, in the case of General ~~Membership~~Member membership, upon that public agency entering into this ~~agreement~~Agreement.
- C. Initial Members: The ~~initial members~~Initial Members of this nonprofit association are the ~~parties~~Initial Parties to this ~~agreement~~Agreement and include: the Cities of Boise, Eagle, Garden City, Kuna, Meridian, and Star and the Ada County Highway District, and Ada County, and all initial members are, for all purposes of this Agreement, General Members.
- D. General Members: Only ~~public agencies~~Public Agencies that are ~~either~~ an incorporated city, a county, or a ~~countywide~~ highway district may be ~~general members~~General Members. There shall be various classes of General Member, which include:
 - 1. Class 1: General Members which are a county, a countywide highway district, or General Members which are an

incorporated city with a current population greater than 100,000 according to the most recent population estimate adopted by the Board.

2. Class 2: General Members that are an incorporated city with a current population greater than 25,000 and less than 100,000 according to the most recent population estimate adopted by the Board.

3. Class 3: General Members which are ~~an~~highway districts (other than countywide highway districts) or are incorporated ~~city~~cities with a current population of 25,000 or fewer according to the most recent population estimate adopted by the Board.

~~4.~~ **Class 4: General Members that are a countywide highway district.**

E. Special Purpose Members: Public agencies that do not qualify to be General Members may request to become Special Purpose Members. Special Purpose Members have all rights of membership except each such member shall only be entitled to one (1) member on the Board ~~of Directors.~~

F. Ex Officio Members: Public agencies that do not qualify to be General Members may become non-voting Ex Officio Members. Ex Officio Members shall have only those rights as authorized by the Board ~~of Directors.~~

~~G.~~ **Membership Dues: Membership Each general member agency's proportionate share of general membership dues ~~for General Members shall be set annually by the Board as is calculated using a per capita fee applied to all General Members. Membership dues for Special Purpose Members and Ex Officio members shall annually be determined by the Board.~~**

~~G.~~ **For purposes of this section, formula based on the population for cities and counties shall be one hundred percent (100%) within the member agency's jurisdiction.**

~~1.~~ **County dues = (1/2 of their most current population estimates as adopted by the Board.**

~~2.1.~~ **For purposes unincorporated county population + 1/3**

of ~~this section, the~~ population ~~for countywide highway districts shall be sixty-five percent (65%)~~from incorporated portions of ~~their most current population estimates as adopted by the Board~~(the county) x the dues per person rate.

2. Highway district dues = (1/2 of the unincorporated county population within the highway district boundary + 1/3 of the population from incorporated portions of the county within the highway district boundary) x the dues per person rate.

3. City dues = (1/3 of each city's population within incorporated boundaries) x the dues per person rate.

4. The population data used in the calculation are the population estimates for each jurisdiction developed by COMPASS staff and approved by the Board annually.

5. The dues per person rate is the per capita rate approved by the Board.

6. Special purpose member dues for each special member are equal to 1% of the total general member dues, rounded to the nearest hundred.

H. Termination of Membership: Any membership shall be terminated upon Notice of Withdrawal to the Board given on or before September 1st, effective October 1st of any calendar year and/or upon the failure of a member to pay assessment as authorized by the board in the adoption of the budget. Such event shall terminate the membership and shall be a withdrawal from this ~~agreement~~Agreement in the case of a ~~general member~~General Member.

6.1.7 Board of Directors:

A. The business of this nonprofit association shall be managed by a Board ~~of Directors~~and the number of ~~voting directors~~Voting Members shall equal the number of director representatives there are for General and Special Purpose Members as herein provided for.

B. The Voting ~~Directors~~Members are the only members with a right to

vote on any and all questions submitted to the Board ~~of Directors~~ and shall be selected and elected by the following process:

C. General Members

1. Class 1 General Members shall each select 3 Voting Board Members.
2. Class 2 General Members shall each select 2 Voting Board Members.
3. Class 3 General Members shall each select 1 Voting Board ~~member~~Member.
- ~~4. Class 4 General Members shall each select 3 Voting Board Members. Any commissioner not elected as a Voting Board Member is hereby granted non-voting Ex Officio Membership.~~
54. Voting Board Members shall be selected by the appointing General Member and any vacancy shall be filled by the appointing General Member in a timely manner. It is strongly preferred but not required that Board Members be ~~an~~-elected ~~official~~officials of the General Member.

D. Special Purpose Members

1. Special Purpose Members shall each select one (1) Voting Board Member.
2. Voting Board Members shall be selected by the appointing Special Purpose Member and any vacancy shall be filled by the appointing Special Purpose Member in a timely manner. It is preferred but not required that Special Purpose Member Board Members be ~~an~~-elected ~~official~~officials of the Special Purpose Member.

E. Alternate Members

1. ~~1.~~—Each General Member and Special Purpose Member may also select one or more Alternate Board Member(s) to serve in the absence of an elected Board member.
 - a. ~~2.~~—Alternate Members who are not elected officials are appointed subject to approval by the Board on an

annual basis.

b. Approved Alternate Members shall have the authority to vote as Voting Members on behalf of the members for whom they are serving.

2. General Members and Special Purpose Members shall provide evidence of the appointment of their Board of ~~Directors~~Director(s) Member(s) and Alternate ~~Director~~Member(s) to the Executive Director who shall keep records of the Board ~~of Directors~~election. ~~Directors~~Members and Alternate ~~Directors~~Members who are not elected officials are appointed subject to approval by the Board on an annual basis.
- F. Each voting or non-voting Member of the Board ~~of Directors~~ shall serve without compensation from the Association and at the pleasure of the appointing Member.
- G. Organization of Board of Directors:
1. The Board ~~of Directors~~ shall have an annual meeting at ~~theits~~ principal office ~~of, or at such other place as the Board may order or direct before the Association~~ call of such meeting, on the third Monday of ~~January~~December in each year, beginning with the year ~~2000~~2015, or at such other time as the Board shall announce at least thirty (30) days in advance, for the purpose of electing officers and for the transaction of such other business as may come before the Board.
 2. Notice of the annual meeting shall be given to all ~~Directors~~Voting Members of the Board by mail and/or by phone and/or any other method reasonably calculated to give notice to the Board members, ~~and~~ fourteen (14) days in advance of the annual meeting.
- H. Officers of the Board of Directors:
1. The business of this nonprofit association as authorized by the Board ~~of Directors~~ shall be managed by Officers of the Board ~~of Directors~~ and the number of officers shall be four (4).

2. Manner of Selection. The Officers of the Board ~~of Directors~~ shall be selected and elected at the annual meeting of the Board and whose terms shall expire at the next annual meeting following their election and not until their respective successors are elected and qualified.
 3. Officers. Officers may be appointed or elected to successive terms and the Officers elected shall be the following, to-wit: Chair, Chair-Elect, Vice-Chair and Secretary-Treasurer, who shall be ~~voting members~~ Voting General Members of the Board ~~of Directors~~ and who shall be elected by a majority vote of the Voting ~~members~~ Members of the Board ~~of Directors~~. The duties and responsibilities of the Officers shall be those assigned to them by the Board ~~of Directors~~.
- I. Quorum: Any Board meeting duly called requires a majority of the Voting Members of the Board ~~of Directors~~ to reach a quorum to transact business.
 - J. Committees: The Board ~~of Directors~~ shall have authority to appoint committees of the Board and to establish special task forces, work groups, standing committees and steering committees composed of representatives as designated by the Board ~~of Directors~~ for consideration of general and specific problems assigned to it by the Board ~~of Directors~~. Said representatives to task forces, work groups, or committees shall be selected from the Board ~~of Directors~~ and other elected officials of the government entities of General and/or Special Purpose Members, (including Alternate Members), the boards and commissions of the respective members, the staffs of the respective members, private groups and organizations with a particular interest in the problem, and residents of southwest Idaho. Each committee ~~representative~~ representative may be reimbursed for expenses incurred in the performance of duties for the task force, work group, or committee, in addition to such daily allowance as the Association may hereinafter provide. The Executive Committee, appointed by the Board, shall have the authority to appoint work groups, the members of which shall be appointed by the Executive Committee, to assist the Executive Committee with its specifically delegated functions as established and set forth in the bylaws.

- K.- Open Meeting Law: All Meetings of the Board ~~of Directors and Standing Committees~~ shall be governed under the provisions of what is known as the "Open Meeting Law" including any amendments and/or re-codification of said law which is presently codified at ~~I.C.~~Idaho Code § 67-2340 - 2345.
- L. Public Records: All records of the Association shall be maintained and provided and subject to disclosure under the provisions of the Public Records Law including any amendments and/or re-codification of said law which is presently codified at ~~I.C.~~Idaho Code § 9-337 through 9-347.

6.1.8 Bylaws:

- A.- The power to make, alter, amend or repeal the bylaws of this ~~association~~Association shall be vested in its voting Board members, and the bylaws may contain any provision for the regulation and management of the affairs of this ~~association~~Association not inconsistent with this Agreement and the laws of the State of Idaho. Bylaws may be adopted and amended from time to time by two-thirds (2/3) vote of the Voting Members in attendance at a regularly scheduled meeting of the Board.
- B.- Bylaws shall include specific definition of required committees and task forces.

6.1.9- Initial Voting Board of Directors

The names and agency affiliations of the persons constituting the initial Board ~~of Directors~~ and who ~~are to serve~~served until their successors ~~are~~were elected and ~~qualify, are~~qualified, were:

NAME	AGENCY
Glen Bentley	———— City of Meridian
Dave Bivens	Ada County Highway District
Brent Coles	———— City of Boise
Robert Corrie	———— City of Meridian
Ted Ellis	———— City of Garden City
Paula Forney	———— City of Boise
Anne Hausrath	———— City of Boise
Sherry Huber	———— Ada County Highway District
Grant Kingsford	———— Ada County
Jack Kirtley	City of Star
Marlyss Meyer-Routson	———— Ada County Highway District
Greg Nelson	City of Kuna
Roger Simmons	———— Ada County
Frank Walker	———— Ada County
Rick Yzaguirre	———— City of Eagle

6.1.9.1 Current Voting Board of Directors.

As of the date of this restated and amended Agreement, the names and agency affiliations of the persons constituting the current Voting Board are:

<u>NAME</u>	<u>AGENCY</u>
<u>Rebecca Arnold</u>	<u>Ada County Highway District</u>
<u>Sarah Baker</u>	<u>Ada County Highway District</u>
<u>Dave Bieter</u>	<u>City of Boise</u>
<u>John Brunelle</u>	<u>Capital City Development Corporation</u>
<u>Dave Case</u>	<u>Ada County</u>
<u>Elaine Clegg</u>	<u>City of Boise</u>
<u>Tom Dale</u>	<u>Canyon County</u>
<u>Tammy de Weerd</u>	<u>City of Meridian</u>
<u>John Evans</u>	<u>City of Garden City</u>
<u>Kelli Fairless</u>	<u>Valley Regional Transit</u>

<u>Jim Hansen</u>	<u>Ada County Highway District</u>
<u>Craig Hanson</u>	<u>Canyon County</u>
<u>Bob Henry</u>	<u>City of Nampa</u>
<u>Maryanne Jordan</u>	<u>City of Boise</u>
<u>Nathan Leigh</u>	<u>City of Parma</u>
<u>John McEvoy</u>	<u>Canyon Highway District, #4</u>
<u>Luke McHenry</u>	<u>City of Wilder</u>
<u>Bryce Millar</u>	<u>Nampa Highway District #1</u>
<u>Nathan Mitchell</u>	<u>City of Star</u>
<u>Garret Nancolas</u>	<u>City of Caldwell</u>
<u>Greg Nelson</u>	<u>City of Kuna</u>
<u>Nicole Nimmons</u>	<u>Boise State University</u>
<u>Brent Orton</u>	<u>City of Caldwell</u>
<u>Paul Raymond</u>	<u>City of Nampa</u>
<u>Amy Revis</u>	<u>Idaho Transportation Department</u>
<u>James Reynolds</u>	<u>City of Eagle</u>
<u>Charlie Rountree</u>	<u>City of Meridian</u>
<u>Steve Rule</u>	<u>Canyon County</u>
<u>Darin Taylor</u>	<u>City of Middleton</u>
<u>Jim Tibbs</u>	<u>Ada County</u>
<u>Pete Wagner</u>	<u>Department of Environmental Quality</u>
<u>Rick Yzaguirre</u>	<u>Ada County</u>

6.1.10 Initial Officers

The names ~~and addresses~~ of the persons constituting the initial officers and who ~~are to serve~~served until the first annual meeting of the Board ~~of Directors~~ held under the provision of this Agreement ~~are~~were:

TITLE	NAME
Chairman:	Roger Simmons
Vice Chairman:	Sherry Huber
Secretary-Treasurer	<u>Rick Yzaguirre</u>

6.1.11 Work Program and Budget

The Executive Director shall prepare annually a proposed Work Program and Budget for the ensuing fiscal year that shall be prepared and submitted to the Board ~~of Directors~~ for consideration on or before ~~June~~July 1 of the preceding fiscal year. The Board ~~of Directors~~ shall review the proposed Work Program and Budget, and, on or before the last regularly scheduled

meeting of the Board in the preceding fiscal year, shall approve and adopt a program of work and budget for the next fiscal year, which budget shall set the ~~assessment fee~~membership dues for all classes of General Members, ~~for~~ Special Purpose Members and Ex-officio Members. The basis upon which the ~~assessment fee and/or contribution requirements of Members of membership dues for~~ all categories of Members is ~~determined shall be established and~~ set forth in ~~the Bylaws~~Section 6.1.6.G of this Agreement.

- 6.1.12 Executive Committee: The Board ~~of Directors may shall~~ appoint an executive committee ~~of not fewer than Four (4) Directors which shall consist at a minimum of~~ (“Executive Committee”) pursuant to ~~the Chairman, Chair-Elect, Vice Chairman and the Secretary/Treasurer to serve at its pleasure~~bylaws, to act for it with respect to specifically delegated functions as established and set forth in the ~~Bylaws~~bylaws.
- 6.1.13 Planning Services: Each General or Special Purpose Member may request special services to be performed by the staff and/or any other employees or officers of the Association. Such services ~~shall~~may be provided pursuant to a specific contract executed between the particular member and the Association. Assessments ~~shall~~may be made upon those participating members that are directly benefited by the plan or project, according to said contract. The use of the employees of said participating member ~~shall~~may be taken into consideration when determining their respective share of said assessments.
- 6.1.14 Special Services or Projects: As each special service or project is considered for study, the Association shall determine how the study shall be financed and ~~may~~ recommend to the General and/or Special Purpose Members involved that they finance the study, either by supplying cash or contributed services; and if the members involved accept the recommendations, the study ~~shall~~may proceed under the proposed financing.
- 6.1.15 Executive Director: The Board ~~of Directors~~ shall employ an Executive Director who shall be a non-voting Ex Officio Member of the Board and who shall be under the direction and control of the Board. The Executive Director serves at the pleasure of the Board and may be removed at any time by a two-thirds (2/3) majority vote of the Board. Said Executive Director is hereby empowered to employ staff as authorized in the approved Work Program and Budget and within the provisions of the ~~Bylaws~~bylaws of the Association in accordance with the directives of the Board ~~of~~

Directors.

- 6.1.16 Existing Property Ownership: The initial Board shall cause all titled and/or recorded property whether real or personal that is an asset of "The Ada Planning Association" to be re-titled into the new name of "The Community Planning Association of Southwest Idaho, ~~Aa~~ Nonprofit Association" and all assets and liabilities of the same, including contract rights, and shall cause to be made and kept current a ~~Statement~~statement of authority as to real property as is required by ~~I.C.~~Idaho Code § 53-705 or any re-codifications and/or amendments of the same.
- 6.1.17 Amendments: The power to amend this Agreement is expressly conferred upon the Voting Board ~~of Directors~~ and requires a two thirds (2/3) vote of the entire Voting Board ~~of Directors~~.
- 6.1.18 Real Property Powers: The Association, upon authorization of the Board, may (i) acquire and transfer or dispose of real property or any interest therein, whether by purchase, lease, option, exchange, gift, grant, bequest, devise or otherwise, and (ii) mortgage, pledge, hypothecate or otherwise encumber or dispose of real property or any interest therein, all as subject to applicable constitutional and statutory limitations. Funds of the Association, whether from dues, fees, grants, donations or otherwise, upon authorization of the Board, may be collected, set aside and/or expended in the exercise of the foregoing powers.
- 6.1.19 Disposition upon Dissolution: Notwithstanding anything in Section 6.1.5 or elsewhere in this Agreement to the contrary, upon dissolution of the Association, any real property interest held by the Association shall be (i) transferred, subject to any contractual or legal requirements, to the ~~association~~Association, corporation or other entity that has been designated to replace the Association, if any, or, (ii) if there is no such designated replacement entity, disposed of in the manner approved by the majority vote of the entire Voting Board ~~of Directors~~ as such Board existed on the day immediately preceding the day of dissolution of the Association.

7. GENERAL PROVISIONS:

- 7.1. This Agreement constitutes and contains the entire ~~Agreement~~agreement of the ~~parties~~Parties and supersedes and merges all other prior understandings or agreements between the ~~parties~~Parties on the subject of this Agreement, if any, whether oral or written; and
- 7.2. In the event any provision or section of this Agreement conflicts with applicable law, or is otherwise held to be unenforceable, the remaining provisions shall nevertheless be enforceable and carried into effect; and
- 7.3. This Agreement shall be governed and interpreted by the laws of the State of Idaho; and
- 7.4. Captions appearing under the section number designations of this Agreement are for convenience only, and are not a part of this Agreement, and do not in any way limit ~~of~~or amplify the terms and provisions of this Agreement.

8. NOTICE:

- 8.1 All notices given pursuant to this Agreement or contemplated under this Agreement shall be given by ~~certified~~ mail, ~~return receipt requested, postage prepaid, addressed~~ and/or by phone and/or any other method reasonably calculated to give notice to the proper ~~party~~Party at the ~~following~~ addresses: set forth next to the Party's signature block below.

~~8.1.1 — Ada County
650 Main Street,
Boise ID 83702;~~

~~8.1.2 — Ada County Highway District
318 E. 37th St.,
Garden City, ID 83714;~~

~~8.1.3 — City of Boise
150 N. Capitol Blvd.
P.O. Box 500
Boise, ID 83701~~

~~8.1.4 — City of Eagle
310 E. State,
P.O. Box 477
Eagle, ID 83616~~

~~8.1.5 — City of Garden City
201 E. 50th,
Garden City, ID 83714~~

~~8.1.6 — City of Kuna
329 W. 3rd.,
P.O. Box 13
Kuna, ID 83634~~

~~8.1.7 — City of Meridian
33 E. Idaho,
Meridian ID 83642~~

~~8.1.8 — City of Star
P.O. Box 130,
Star, ID 83669.~~

- 8.2 Any notice so given shall be deemed delivered, given served, or received on the date deposited in the United States mail or verified as received by ~~Fax transmission, facsimile or email.~~ Any ~~party~~Party may change the address or designee to who notices shall thereafter be given upon five (5) days prior written notice to the other ~~party~~Party in the manner set forth in this section.

9. SUBSEQUENT PARTIES:

9.1 It is anticipated that there will be Public Agencies joining as General Members of this Association who will be required to sign as ~~parties~~Parties to this ~~agreement~~Agreement as a joint exercise of their powers and there shall be prepared a separate signature sheet for each such ~~party~~Party, the original of which shall upon approval of the Board ~~of Directors~~ for admission as General Member be appended to this Agreement.

10. WITHDRAWAL OF PARTY:

10.1 In the event a General Member ceases to be a member as provided for herein the same shall be considered a withdrawing ~~party~~Party and shall have no more legal interests in and to this ~~association~~Association, including any interest in its dissolution, unless otherwise provided for herein specifically, but in the event the withdrawing ~~party~~Party has any separate legal contract with the ~~association~~Association the same shall not be affected by withdrawal unless such agreement specifically so provides. _____

IN WITNESS WHEREOF, the ~~parties have herein~~undersigned General Members of the Voting Board have executed this Agreement and made it effective as hereinabove provided.

SIGNATURES ON FOLLOWING PAGES

ADA COUNTY

200 W. Front Street, Boise ID 83702

By: _____
Commissioner

Dated: _____

By: _____
Commissioner

Dated: _____

By: _____
Commissioner

Dated: _____

~~SECOND~~THIRD RESTATED AND AMENDED JOINT POWERS AGREEMENT AND ARTICLES OF REFORMATION AND ORGANIZATION ~~OF~~ THE COMMUNITY PLANNING ASSOCIATION OF ~~SOUTHWESTERN~~SOUTHWEST IDAHO, A NON PROFIT ASSOCIATION - 24

ADA COUNTY HIGHWAY DISTRICT

3775 Adams Street, Garden City, ID 83714

By: _____
Commissioner

Dated: : _____

By: _____
Commissioner

Dated: : _____

By: _____
Commissioner

Dated: : _____

CANYON COUNTY

1115 Albany St. Caldwell, ID 83605

By: _____
Commissioner

Dated: : _____

By: _____
Commissioner

Dated: : _____

By: _____
Commissioner

Dated: : _____

CANYON COUNTY HIGHWAY DISTRICT #4

15435 Hwy 44, Caldwell, Idaho 83607

By: _____
Commissioner

Dated: : _____

CITY OF BOISE

150 N. Capitol Blvd. Boise, ID 83702

By: _____

Dated: : _____

~~SECOND~~**THIRD** RESTATED AND AMENDED JOINT POWERS AGREEMENT AND ARTICLES OF REFORMATION AND ORGANIZATION -OF THE COMMUNITY PLANNING ASSOCIATION OF ~~SOUTHWESTERN~~**SOUTHWEST** IDAHO, A NON PROFIT ASSOCIATION - 26

Mayor

By: _____ Dated: _____
Council Member

By: _____ Dated: _____
Council Member

CITY OF CALDWELL

411 Blaine St, PO Box 1179, Caldwell, Idaho 83606

By: _____ Dated: _____
Mayor

By: _____ Dated: _____
Council Member

CITY OF EAGLE

660 E. Civic Lane, Eagle, ID 83616

By: _____ Dated: : _____
Mayor

GARDEN CITY

By: _____ Dated: _____
Mayor

CITY OF KUNA

763 W. Avalon, Kuna, ID 83634

By: _____ Dated: : _____
Mayor

~~SECOND~~^{THIRD} RESTATED AND AMENDED JOINT POWERS AGREEMENT AND ARTICLES OF REFORMATION AND ORGANIZATION -OF THE COMMUNITY PLANNING ASSOCIATION OF ~~SOUTHWESTERN~~^{SOUTHWEST} IDAHO, A NON PROFIT ASSOCIATION - 26

CITY OF MERIDIAN

33 E.

Broadway, Meridian ID 83642

By: _____
Mayor

Dated: _____

By: _____
Council Member

Dated: _____

CITY OF MIDDLETON

6 North Dewey Avenue, PO BOX 487, Middleton, ID 83644

By: _____
Mayor

Dated: _____

CITY OF NAMPA

411 3rd St. S., Nampa, ID 83651

By: _____
Mayor

Dated: _____

By: _____
Council Member

Dated: _____

CITY OF PARMA

P.O. Box 608, 305 N. 3rd Street, Parma, ID 83660

By: _____
Mayor

Dated: _____

CITY OF STAR

10769 West State Street, Star, ID 83669

By: _____
Mayor

Dated: _____

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~~SECOND~~THIRD RESTATED AND AMENDED JOINT POWERS AGREEMENT AND ARTICLES OF REFORMATION AND ORGANIZATION -OF THE COMMUNITY PLANNING ASSOCIATION OF ~~SOUTHWESTERN~~SOUTHWEST IDAHO, A NON PROFIT ASSOCIATION - 26

CITY OF WILDER

219 Third Street, Wilder, Idaho 83676

By: _____

Dated: _____

Mayor

GARDEN CITY

Mayor 6015 N. Glenwood Street, Garden City, ID 83714

By: _____ Dated: _____

Mayor

NAMPA HIGHWAY DISTRICT #1

4507 12th Avenue Rd, Nampa, ID 83686

By: _____ Dated: _____

Commissioner

~~SECOND~~THIRD RESTATED AND AMENDED JOINT POWERS AGREEMENT AND ARTICLES OF REFORMATION AND ORGANIZATION -OF THE COMMUNITY PLANNING ASSOCIATION OF ~~SOUTHWESTERN~~SOUTHWEST IDAHO, A NON PROFIT ASSOCIATION - 29

**BYLAWS AS ADOPTED BY THE BOARD OF
THE COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO**

Initially Adopted: March 1, 2000

Amended: January 22, 2001

Amended: June 18, 2001

Amended: September 27, 2004

Amended: August 17, 2009

Amended: _____, 20

ARTICLE I.

OFFICERS

- Section 1. *Officers of the Board. Officers of the Board shall be elected and serve as provided in Section 6.1.7H of the ~~Second~~**Third** Restated And Amended Joint Powers Agreement and Articles of Reformation and Organization ~~Of The~~**of the** Community Planning Association of Southwest Idaho, a Nonprofit Association. The following subsections provide additional detail to Section 6.1.7H as provided in Section 6.1.7H(3).*
- Section 2. *Terms of Office. Officers of the Board shall be elected at the annual meeting and shall serve terms of one year (or until their successors are elected and qualified) as provided in Section 6.1.~~7H~~**7H** of the ~~Second~~**Third** Restated and Amended Joint Powers Agreement and Articles of Reformation and Organization of the Community Planning Association of Southwest Idaho, a Nonprofit Association.*
- Section 3. *Succession. Unless other officers are elected by a majority vote of the Voting Members of the Board at the annual meeting (or special meeting called for the purpose of electing one or more officers, in compliance with the ~~Second~~**Third** Restated and Amended Joint Powers Agreement and Articles of Reformation and Organization of the Community Planning Association of Southwest Idaho, a Nonprofit Association) the person serving as Secretary/Treasurer shall be elected to the office of Vice Chair, the person serving as Vice Chair shall be elected as Chair-Elect and the person serving as Chair-Elect shall be elected Chair.*
- Section 4. *Duties.*
- a. *Chair: The Chair shall be the chief executive officer of COMPASS. The Chair shall preside over all meetings of the Board, and shall see that all orders and resolutions of the Board are carried into effect, subject, however, to the right of the Board to delegate any specific power or authority. The Chair shall be a member of and chair the Executive Committee.*

As Amended **August 17, 2009** _____, 20
BYLAWS - Page 1

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b. *Chair-Elect: The Chair-Elect shall perform the duties and exercise the powers of the Chair in case of the Chair's illness, disability or temporary absence and shall perform such other duties as may, from time to time, be granted or requested by the Board. The Chair-Elect shall be a member ~~of and serve as vice chair~~ of the Executive Committee.*

c. *Vice Chair: The Vice Chair shall perform the duties and exercise the powers of the Chair in case of the Chair and Chair-Elect's mutual illness, disability or temporary absence and shall perform such other duties as may, from time-to-time, be granted or requested by the Board. The Vice Chair shall be a member of the Executive Committee.*

d. *Secretary/Treasurer: The Secretary/Treasurer shall:*

- * *Give, or cause to be given, notice of all meetings of the Board and its standing committees in compliance with the open meeting law;*
- * *Keep, or cause to be kept, the minutes, books, and records of the financial statements and accounts of COMPASS;*
- * *Oversee COMPASS' compliance with the public records law;*
- * *Monitor, or cause to be monitored, the financial affairs of COMPASS and report periodically to the Executive Committee;*
- * *Create, or cause to be created, at the beginning of each meeting of the Board a roster of Voting ~~Directors~~Members and Alternate Voting ~~Directors~~Members who are in attendance; and*
- * *Be a member of the Executive Committee.*

Section 5. *Removal of Officers. The Board may remove from office any officer upon two-thirds (2/3) majority vote. -If any member of the Board wishes to remove an officer, that Board member shall give at least thirty (30) ~~days~~days' notice of intent to remove such officer to both the officer and to the Board. -Any officer subject to removal proceedings shall not take part in the voting to remove them.- An officer who is removed shall continue on the Board and retain full voting privileges as long as they remain a Voting ~~Director~~Member.*

Section 6. *Appointment of Officers upon Removal or Resignation. Upon the removal or resignation of an officer, the Board shall appoint a Board member to fill such vacant office. -The appointed officer shall serve out the remainder of the term of the removed officer or the officer who resigned.*

Section 7. *Delegation of Powers. The Board may delegate any of the powers and duties appropriate to the functioning of COMPASS to any officer, employee, or agent of*

COMPASS.

As Amended ~~August 17, 2009~~ _____, 20
BYLAWS - Page 2

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ARTICLE II.

MEETINGS

- Section 1. *Place of Meetings. All meetings of the Board shall be held at its principal office, or at such other place as the Board may order or direct before the call of such meeting. The time and place of such meetings shall be stated in the notice or call for the meetings.*
- Section 2. *Regular Meetings. Regular meetings of the Board shall be held on the third Monday of ~~each month~~ December, March, June and September of each year, if not a legal holiday, and if a legal holiday, then on the first Monday following which is not a legal holiday. -All business, which the Board is authorized and empowered to take up at such a meeting, may be transacted without further or special notice.*
- Section 3. *Special Meetings. Special meetings of the Board may be called at any time by the representatives of any three (3) General or Special Purpose Members serving notice upon the Secretary/Treasurer of COMPASS; provided however, that all General and Special Purpose Members of the Board be given adequate notification as provided herein.*
- Section 4. *Notice or Call for Meetings: Association representatives shall be notified of each regular or special meeting of the Board at least forty-eight (48) hours in advance of each meeting. Notification shall include, at a minimum, the meeting location, meeting time and proposed agenda. Notification may be delivered via email, regular mail, ~~facsimile~~ or hand delivery. Annually, at the last regular meeting of a calendar year, a schedule of regular meetings for the following year shall be adopted and distributed in a manner determined by the Board.*
- Section 5. *Quorum. A quorum shall consist of a ~~simple~~ majority of all the Association representatives of General and Special Purpose Members.*
- Section 6. *Presiding Officer. The ~~Chairperson~~ Chair shall preside at all meetings. -In the absence of the ~~Chairperson~~ Chair, the Chair Elect shall preside. -In the absence of the ~~Chairperson~~ Chair and the Chair Elect, the Vice ~~Chairperson~~ Chair shall preside. -In the absence of all these officers, the Board shall select a temporary ~~Chairperson~~ Chair for the meeting.- The Secretary/Treasurer shall act as Secretary at all meetings of the Association, but in the Secretary/Treasurer's absence, the presiding officer may appoint any person to act as Secretary for that meeting. Should the Secretary/Treasurer be the presiding officer, as provided above, the Secretary/Treasurer may appoint any person to act in the capacity of Secretary for that meeting.*

Section 7. *Rules of Order. The rules contained in the current edition of Roberts Rules Newly Revised generally shall govern in all cases to which they are applicable and in which they are not inconsistent with these Bylaws, the ~~Second~~Third Restated And Amended Joint Powers Agreement and Articles of Reformation and Organization ~~Of~~ ~~The~~of the Community Planning Association of Southwest Idaho, a Nonprofit Association, and any special order that may be adopted by the Board.*

ARTICLE III.

VOTING

Section 1. Voting ~~Directors~~Members. Voting ~~Directors~~Members and Alternate Voting ~~Directors~~Members shall be selected by their appointing agency and approved, when required, by the COMPASS Board as provided in Section 6.1.7 of the ~~Second~~Third Restated ~~And~~and Amended Joint Powers Agreement and Articles of Reformation and Organization ~~Of The~~of the Community Planning Association of Southwest Idaho, a Nonprofit Association, except that the following stipulation may apply to Special Purpose Members. Namely, each Special Purpose Member shall be represented by one (1) Voting ~~Director~~Member, except that the total number of Voting ~~Directors~~Members from a single class of special districts with similar responsibilities and authorities shall not exceed three (3) Voting ~~Directors~~Members. In the event that more than three (3) membership applications are received from Special Purpose Members with similar responsibilities and authorities, the Board shall apportion the representation for the class of Special Purpose Members in an appropriate and equitable manner through resolution of the Board.

Section 2. Authority to Vote. -A Voting ~~Director~~Member is entitled to vote on any matter which comes before the Board or before any COMPASS committee or task force of which the Voting ~~Director~~Member is a duly appointed member, provided the Voting ~~Director's~~Member's member agency is current in the payment of its membership dues and all other proper assessments. ~~Similarly, All general~~Aan approved ~~Alternate Members, as provided in Section 6.1.7.E of the Third Restated and Amended Joint Powers Agreement and Articles of Reformation and Organization of the Community Planning Association of Southwest Idaho, a Nonprofit Association, shall have the authority to vote as a Voting Members on behalf of the members for whom he or she is they are serving, provided the Voting Member's member is current in the payment of its dues and other proper assessments. All~~ membership dues assessments are due and payable upon receipt of each invoice. Any ~~General Member~~member agency that fails to pay any assessment in full within thirty (30) days (or such other period of time as may be requested by the ~~General Member~~member and approved by the COMPASS Board) after the due date shall be considered delinquent and in violation of this section. Written notice of delinquency shall be sent ~~by certified mail, return receipt requested,~~ to the Mayor and City Clerk, or Chair of the Commission and County Auditor of the ~~General Member~~member agency involved. Upon non-payment of the full assessment within thirty (30) days of receipt of the delinquency notice, that ~~General Member~~member agency will be deemed to have voluntarily withdrawn its

membership in COMPASS. No representative of that government agency shall thereafter be allowed to vote on any matter coming before the COMPASS Board or any COMPASS subcommittee until and unless ~~general~~ membership dues assessments are fully paid retroactively or until the COMPASS Board takes some alternative action to reinstate the government's status as a ~~General Member~~member agency.

Section 3. Voting. All matters before the Board shall be disposed of by ~~simple~~ majority vote of all votes cast by Voting ~~Directors~~Members present at the meeting unless otherwise provided in these Bylaws, the ~~Second~~Third Restated ~~And~~and Amended Joint Powers Agreement and Articles of Reformation and Organization ~~Of The~~of the Community Planning Association of Southwest Idaho, a Nonprofit Association, and any special order that may be adopted by the Board.

Section 4. Votes ~~Per~~per Voting ~~Director~~Member. Three voting alternatives exist. Unless otherwise provided, Alternative A (one vote per Voting ~~Director~~Member) shall be used.

- A. One vote per Voting ~~Director~~Member:
Each Voting ~~Director~~Member casts one and only one vote.
- B. Weighted Voting:
Voting ~~Directors~~Members from each General and Special Purpose Member cast a number of votes equal to the member agency's Association membership dues as provided below.
- C. Intra-County Voting:
Only Voting ~~Directors~~Members from within one county cast a vote.

Section 5. Weighted Voting. Weighted voting may be used when all Voting ~~Directors~~Members from any General Member ~~requests~~request weighted voting after a matter is properly before the Board and before the question is called or the vote is held. In the event weighted voting is requested:

- A. Each General and Special Purpose Member represented at the Board meeting by one or more Voting ~~Directors~~Members will be granted one vote for each dollar it contributes as its membership dues to COMPASS in the current fiscal year as provided in the most recently adopted COMPASS Unified Planning Work Program and Budget.
- B. In the event more than one Voting ~~Director~~Member is present for a General Member, the votes for that General Member shall be divided equally

among the member's Voting ~~Directors~~Members present at the time the vote is held.

- C. The Secretary/Treasurer will determine and announce, or cause to be determined and announced, the number of votes assigned to each Voting ~~Director~~Member. The Chair will read the number of votes assigned to each member agency before the vote.
- D. A roll-call vote will be held.

Section 6. *Intra-County Voting. Intra-county voting may be used according to the provisions of this section when any matter properly before the Board pertains overwhelmingly within the borders of one county. Examples of such matters include, but are not limited to:*

- * *Setting transportation project priorities when all such projects are within the borders of one county;*
- * *Approving a Transportation Improvement Program when the program applies only within the borders of one county;*
- * *Approving a ~~Long Range Transportation Plan~~long range transportation plan when the plan applies only within the borders of one county;*
- * *Approving an expenditure of funds when the funds are both generated and expended within the borders of one county; and*
- * *Adopting air or water quality recommendations or strategies for inclusion in official State Implementation Plans when the recommendations or strategies apply only within the borders of one county.*

The Chair may optionally determine, before distributing an agenda for any regular or special meeting of the Board, whether any item on the agenda is likely to qualify for intra-county voting and shall so designate on the agenda. In addition any Voting ~~Director~~Member may, at any meeting of the Board, request consideration of intra-county voting for any item on the agenda.

In either case, before such a matter may properly be placed before the Board, the Chair shall determine in a manner generally provided by Roberts Rules of Order whether to invoke intra-county voting. In the event intra-county voting is used:

- A. *The Chair will announce that intra-county voting will be used to resolve the matter before the Board and designate which county's Voting ~~Directors~~Members may vote.*

- B. Only Voting ~~Directors~~Members present and representing General and Special Purpose Members in that county may cast a vote on the matter.
- C. A **simple** majority of Voting ~~Directors~~Members present from that county is required to approve the matter before the Board.
- D. Weighted voting within the county may be utilized as provided elsewhere in this section.

ARTICLE IV.

EXECUTIVE DIRECTOR

- Section 1. *Appointment. The Board shall appoint an Executive Director as provided in Section 6.1.15 of the ~~Second~~Third Restated ~~And~~and Amended Joint Powers Agreement and Articles of Reformation and Organization ~~Of The~~of the Community Planning Association of Southwest Idaho, a Nonprofit Association.*
- Section 2. *Powers and Duties. The Executive Director may enter into any contract or execute in the name of COMPASS all deeds, bonds, mortgages, contracts, and other documents and agreements as may be authorized by the Board in the approved ~~work program and budget~~Unified Planning Work Program and Budget or by other action of the Board. The Executive Director shall be the disbursing officer of COMPASS for all funds made available thereto. -The Executive Director shall also have the general powers and duties of supervision and management, including but not limited to, employment, hiring and dismissal of members of the staff. The Executive Director shall have the emergency authority to act to protect the rights and interests of COMPASS as they relate to the approved ~~work program and budget~~Unified Planning Work Program and Budget, pending confirmation by the Board.*
- Section 3. *Committee Assignments. The Executive Director or a designated delegate shall be an ex-officio member of any special committee or task force of COMPASS and each General and Special Purpose Member and shall periodically attend meetings of organizations involved in planning within southwest Idaho.*
- Section 4. *Conditions of Employment. Salary and other conditions of employment for the Executive Director shall be established by the Board upon recommendation by the Executive Committee.*
- Section 5. *Regular Reporting Required. The Executive Director shall monthly prepare a summary of significant staff activities which have taken place during the prior month and provide it as an item on the agenda of each regular meeting of the ~~Board~~Executive Committee. The packet for each regular meeting of the Executive Committee shall be distributed to the entire Board.*

ARTICLE V.

MEMBERSHIP DUES

Section 1. General Members. Membership dues for General and Special Purpose Members shall be determined consistently with Section 6.1.6G of the ~~Second~~Third Restated ~~And~~and Amended Joint Powers Agreement and Articles of Reformation and Organization ~~Of The~~of the Community Planning Association of Southwest Idaho, a Nonprofit Association. ~~At the time of adoption of these Bylaws, the per capita fee is seventy-five cents (\$.75).~~

Section 2. ~~Special Purpose Members. Membership dues for Special Purpose Members shall be annually determined by the Board.~~

~~Section 3.~~ Ex-Officio Members. Ex-Officio members pay no membership dues.

Article VI.

AUTHORITY

The Board of Directors has the primary responsibilities listed below. The Board may take other actions not listed here as appropriate to govern the Association.

- Elect Board officers
- Approve the addition of new members to the Association, if any
- Approve regional long range transportation plan and amendments to the regional long-range transportation plan
- Approve Transportation Improvement Program
- Approve the Unified Planning Work Program and Budget and revisions to the Unified Planning Work Program and Budget
- Hire and oversee the Executive Director
- Review and approve the annual performance review of the Executive Director conducted by the Executive Committee, and approve a salary adjustment or other compensation arrangements, if any.
- Approve annual state and federal legislative positions
- Approve three year strategic plan, as needed
- Approve grant applications, where COMPASS is grantor.
- Approve annual population estimates.
- Approve annual membership dues
- Approve membership on standing committees
- Approve COMPASS integrated communications plan as needed, but not less than every three years.

- Approve updates to Financial Policy, as needed.
- Approve updates to Personnel Policy, as needed.
- Review and approve Board policies, as needed

ARTICLE ~~VII~~VIII.

STANDING COMMITTEES

Section 1. *Open Meetings and Public Records. All meetings of committees established and authorized under this section shall be conducted according to and be subject to the same open meeting law and public records provisions as provided in Sections 6.1.7K and 6.1.7L, respectively, of the ~~Second~~Third Restated ~~And~~and Amended Joint Powers Agreement and Articles of Reformation and Organization ~~Of The~~of the Community Planning Association of Southwest Idaho, a Nonprofit Association.*

Section 2. *-Executive Committee:*

- A. *Establishment. An Executive Committee is hereby established as a standing committee of the Board.*
- B. *Membership. The Executive Committee shall be composed of the following Voting Directors:*
 - 1. *All four Board Officers;*
 - 2. *The mayor of each General Member that is an incorporated city with a current population greater than 25,000 according to the most recent population estimates adopted by the Board;*
 - 3. *The chair of each county commission;*
 - 4. *The president of each single county-wide highway district commission;*
 - 5. *Two (2) mayors of General Members who are incorporated cities with a current population of 25,000 or fewer according to the most recent population estimates adopted by the Board and who shall annually be selected by the representatives of the cities who fit into that classification; provided, however, that the total number of mayors on the Executive Committee from this grouping of smaller cities shall not exceed two (2); and provided, further, that one of the selected cities*

must be located in Canyon County and the other selected city must be located in Ada County;

6.- The Chair of one of the highway districts located in Canyon County; and

7. The immediate past Chair;

7.—C. Limitation. Notwithstanding Sections 2.B.2 through 2.B.-6, there shall be no more than one Voting **Director**Member on the Executive Committee from any member agency.

8.—D. Elected Official; Alternate. All Executive Committee members shall be currently elected local government officials. Elected officials from the same member agency may serve as an alternate for an absent Executive Committee member at the direction of the absent Executive Committee member. Non-elected officials on the list of alternates approved annually by the Board may also serve in place of an absent Executive Committee member at the direction of the absent Executive Committee member.

G. E. Authority. The Executive Committee is empowered to act on behalf of the COMPASS Board only in the following instances:

_____ **1.*** To **authorize**receive monthly status updates from the **Chairman**Regional Transportation Advisory Committee (RTAC) chair on the work of the RTAC committee.

* To form work groups to work with COMPASS as needed to provide input, technical support and/or feedback on planning activities. Each work group shall have a charter approved by the Executive **Director to execute grant documents**Committee, specifying the type of members to include, the tasks to accomplish and **other agreements necessary**the timeline for **the conduct of COMPASS business**;those tasks.

_____ **2.*** To receive periodic status updates from staff liaisons to the active authorized work groups on the activities of those work groups.

* To review the charter of each work group at least once per year and update as appropriate.

- * To receive periodic status updates from staff on the status of tasks and activities identified in the annual Unified Planning Work Program and Budget.
- * To provide guidance to management and to establish reasonable, but not absolute, assurance regarding internal policies, procedures and controls for the sound operation of COMPASS.
- * To approve grant applications, ~~pending confirmation by~~where COMPASS is the ~~Board;~~applicant.
- ~~3.*~~ To approve formal responses to local, state, regional and federal issues affecting COMPASS' planning process; ~~pending confirmation by the Board;~~
- ~~4.*~~ To authorize the ~~Chairman~~Chair and/or Executive Director to enter into agreements with other local, state, regional, federal and private agencies which expedite COMPASS' planning process; ~~pending confirmation by the Board;~~
- ~~5.*~~ To commit COMPASS staff to address local planning issues, which are outside the current ~~work program~~Unified Planning Work Program and ~~budget~~Budget but for which prompt response is essential and for which COMPASS participation is deemed desirable, pending confirmation by the Board;
- ~~6.*~~ To approve ~~minor amendments to the Transportation Improvement Program and the current work program and budget,~~ pending confirmation by the Board;
- 7. ~~To approve~~ preliminary versions of the ~~work program and budget~~Unified Planning Work Program and Budget for purposes of federal grant application and distribution to members for their use in budgeting, pending confirmation by the Board;
- 8. * ~~To accept non-policy documents such as the annual audit, Development Monitoring Reports, Quarterly Status Reports, Financial Reports, etc.;~~ and.

* To approve minor amendments to the current Unified Planning Work Program and Budget.

* To approve amendments to and priorities in the Transportation Improvement Program.

* To conduct an annual performance review of the Executive Director ~~and recommend any proposed changes in~~, report the results of its evaluation and make a recommendation for salary ~~and adjustment or other conditions of employment~~ compensation arrangements, if any, to the full Board for its approval at the regularly scheduled June Board meeting.

9. F. Dissenting Votes. If there are two or more dissenting votes from the voting members of the Executive Committee present when an action item is voted upon, that action item shall be referred to the full Board for consideration and action.

Section 3. Other Standing Committees:

A. Establishment. The following are hereby established as other standing committees of the Board:

~~1. Demographic Advisory Committee. The purpose of this committee is to assist COMPASS staff and the Board by preparing and recommending population estimates and forecasts to the Board for application in all COMPASS' planning activities.~~

~~2. Finance Committee. The purpose of this committee is to provide guidance to management and to establish reasonable, but not absolute, assurance regarding internal policies, procedures and controls for the sound operation of COMPASS.~~

~~3. Public Participation Committee. The purpose of this committee is to encourage community involvement in transportation planning issues in the COMPASS planning area.~~

~~4. Regional Geographic Information System Advisory Committee. The purpose of this committee is to be a~~

~~coordinated body of co-operative geographic information systems professionals providing a technical forum to promote compatibility of data and the expansion of data and to advise COMPASS on investment in and policies regarding geographic information systems. The committee will also be a forum for exchanging ideas and data related to regional geographic information.~~

~~5. **Regional Technical Advisory Committee.** Regional Transportation Advisory Committee. The purpose of this committee is to assist COMPASS staff and the Board by reviewing and recommending appropriate action(s) to the Board with regard to all transportation-related matters to come before the Board. RTAC is charged with the following responsibilities:~~

~~6. **Transportation Modeling Advisory Committee.** The purpose of this committee is to assist COMPASS staff in maintaining and improving the bi-county transportation forecast model.~~

~~* RTAC has major responsibility in the development and review of the regional long range transportation plan. During periods of an update, a subcommittee may meet frequently in order to provide timely input into the development process. Amendments and other necessary review will be completed by the committee as a whole.~~

~~* RTAC has major responsibility in the development of the Transportation Improvement Program (TIP). Work in this area includes the review and recommendations of priorities for federal funding requests, review of the TIP and related documents, development of prioritization criteria, review of TIP schedules, and balancing Transportation Management Area funds.~~

~~* RTAC contributes to the development of the Unified Planning Work Program (UPWP) by presenting a realistic perspective of the program needs of the various implementing and planning agencies. Work in this area includes identifying tasks and activities to be considered for inclusion in the UPWP and prioritization of those tasks.~~

* RTAC follows the approved Unified Planning Work Program and Budget and schedule of activities. If any agency identifies a need to deviate from the adopted Unified Planning Work Program and Budget or initiate any special studies that have any bearing on the present or proposed transportation system, it will be the responsibility of the agency to bring this to the attention of RTAC for consideration. Actions, if any, are recommended to the Executive Committee for consideration.

* The Executive Committee may use RTAC to review and comment on a variety of special transportation related projects, Comprehensive Plan Amendments, major zoning reviews, public and/or private development/redevelopment projects, etc. Work in this area is anticipated to be of a short-term nature and shall be authorized by the Executive Committee prior to RTAC and staff involvement.

* RTAC members constitute a primary communications link between COMPASS and its members. As such RTAC members are expected to represent their respective agencies' at the meetings and to communicate to their agencies information regarding COMPASS plans, studies, and other activities.

* The RTAC chair, on behalf of RTAC, will submit a monthly status report on its activities to the Executive Committee.

~~B.~~ Membership. The number and appointment of membership on other standing committees shall be reviewed and approved annually by the Board at the first regular Board meeting of each calendar year.

~~C. **Bylaws. Bylaws for other standing committees shall be prepared and may be amended from time to time by each standing committee. Bylaws provisions become effective only upon ratification by the Board.**~~

Section 4. Other Committees. The Board may from time to time create other committees ~~and~~, work groups, or task forces as it sees fit. ~~Such committees and, work groups, or task forces shall be composed of such individuals as the Board may direct and shall have only the authority, powers, duties, and responsibilities as may be necessary and as the Board may determine. COMPASS maintains a policy of meaningful participation by the public in all of its activities. The Board shall, therefore, consider the inclusion of members of the public in the committees, work groups, and task forces it establishes.~~

ARTICLE VII.

GENERAL PROVISIONS

Section 1. *Books and Records.* COMPASS shall maintain adequate and correct books, records and accounts of all its obligations, properties, assignments, and other such records or accounts as are generated. -All such books, records and accounts shall be kept at its main office and shall be open to inspection by any General or Special Purpose Member or Voting Director at any time.

Section 2. *Amendment.* These Bylaws may be amended or repealed and replaced by the adoption of such new Bylaws as may be approved by a two-thirds (2/3) vote of the Board at any regular meeting provided, however, that such amendment(s) shall be introduced at one regular meeting of the Board and may not be voted upon before the next subsequent regular meeting of the Board.

~~ADOPTED: March 1, 2000~~

~~Amended: January 22, 2001~~

~~Amended: June 18, 2001~~

~~Amended: September 27, 2004~~

As Amended ~~August 17, 2009~~ _____, 20

BYLAWS - Page 19

44504.0004.7000508.1

From: [Matt Stoll](#)
To: [Megan Larsen](#)
Subject: FW: Middleton Requested Edits to Draft COMPASS JPA and Bylaws
Date: Friday, February 27, 2015 6:22:51 PM

FYI

From: Darin Taylor [mailto:dtaylor@middletoncity.com]
Sent: Friday, February 27, 2015 5:41 PM
To: Matt Stoll; Bob Henry
Cc: Nancy Brecks
Subject: Middleton Requested Edits to Draft COMPASS JPA and Bylaws

Matt,

Middleton requests the following edits to the draft COMPASS JPA and Bylaws. These are the same edits I verbally requested at the last Board meeting.

JPA

6.1.4 and 6.1.4.1 – delete
6.1.6(C) - delete
6.1.7(C)(4) – define Voting Board Members in the definitions section.
6.1.9 and 6.1.9.1 and 6.1.10 – delete
6.1.17 – define Voting Board
7.5 – add non-appropriation clause (City of Boise requested this edit)
8.1 – add e-mail
10 – delete number 10.1 since only one paragraph. Is this “Withdrawal of Party” paragraph covered by 6.1.6(H)?
P.O. Box is typed several ways in the signature lines – uniform

BYLAWS

p. 17, New Article VII, Section 3(A) Other Standing Committees – RTAC, fourth bullet point

RTAC follows the approved Unified Planning Work Program and Budget and schedule of activities. If any agency identifies a need to deviate from the adopted Unified Planning Work Program and Budget or initiate any special studies that have any bearing on the present or proposed transportation system, it will be the responsibility of the agency to bring this to the attention of RTAC for consideration and recommendation to the Executive Committee, which shall consider the need and make a recommendation to the Board for action. ~~Actions, if any, are recommended to the Executive Committee for consideration.~~

Darin Taylor, Mayor

From: [Matt Stoll](#)
To: [Megan Larsen](#)
Subject: FW: Comments on Bylaws - Paul Raymond
Date: Monday, March 02, 2015 11:10:29 AM

FYI

From: Nancy Brecks
Sent: Monday, March 02, 2015 8:22 AM
To: Matt Stoll
Subject: FW: Comments on Bylaws - Paul Raymond

From: Paul Raymond [<mailto:paulraymond547@gmail.com>]
Sent: Sunday, March 01, 2015 4:33 PM
To: Nancy Brecks
Subject: Comments on Bylaws

Nancy, the following are my comments on the proposed changes to the Bylaws:

Page 57, Paragraph 4 Retain "...pending confirmation by the Board of Directors"

Page 58, first Paragraph Remove "To approve minor amendments to the current Unified Work Planning Program and Budget"

Page 58, second Paragraph Remove "To approve amendments to and prioritize in the Transportation Improvement Programs"

**BYLAWS AS ADOPTED BY THE BOARD OF
THE COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO**

Initially Adopted: March 1, 2000
Amended: January 22, 2001
Amended: June 18, 2001
Amended: September 27, 2004
~~Amended: August 17, 2009~~
Amended: _____, 20

ARTICLE I.

OFFICERS

- Section 1. Officers of the Board. Officers of the Board shall be elected and serve as provided in Section 6.1.7H of the ~~Second Third~~ Restated And Amended Joint Powers Agreement and Articles of Reformation and Organization ~~Of The of the~~ Community Planning Association of Southwest Idaho, a Nonprofit Association (hereinafter "Agreement"). The following subsections provide additional detail to Section 6.1.7H as provided in Section 6.1.7H(3).
- Section 2. Terms of Office. Officers of the Board shall be elected at the annual meeting and shall serve terms of one year (or until their successors are elected and qualified) as provided in Section 6.1.~~7.H7H~~ of the ~~Second Third Restated and Amended Joint Powers Agreement and Articles of Reformation and Organization of the Community Planning Association of Southwest Idaho, a Nonprofit Association Agreement.~~
- Section 3. Succession. Unless other officers are elected by a majority vote of the Voting ~~Directors~~Members of the Board at the annual meeting (or special meeting called for the purpose of electing one or more officers, in compliance with the ~~Second Third Restated and Amended Joint Powers Agreement and Articles of Reformation and Organization of the Community Planning Association of Southwest Idaho, a Nonprofit Association Agreement~~) the person serving as Secretary/Treasurer shall be elected to the office of Vice Chair, the person serving as Vice Chair shall be elected as Chair-Elect and the person serving as Chair-Elect shall be elected Chair.
- Section 4. Duties.
- a. Chair: The Chair shall be the chief executive officer of COMPASS. The Chair shall preside over all meetings of the Board, and shall see that all orders and resolutions of the Board are carried into effect, subject, however, to the right of the

As Amended August 17, 2009 _____, 20
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Board to delegate any specific power or authority. The Chair shall be a member of and chair the Executive Committee.

b. Chair-Elect: The Chair-Elect shall perform the duties and exercise the powers of the Chair in case of the Chair's illness, disability or temporary absence and shall perform such other duties as may, from time to time, be granted or requested by the Board. The Chair-Elect shall be a member ~~of and serve as vice chair~~ of the Executive Committee.

c. Vice Chair: The Vice Chair shall perform the duties and exercise the powers of the Chair in case of the Chair and Chair-Elect's mutual illness, disability or temporary absence and shall perform such other duties as may, from time-to-time, be granted or requested by the Board. The Vice Chair shall be a member of the Executive Committee.

d. Secretary/Treasurer: The Secretary/Treasurer shall:

- * Give, or cause to be given, notice of all meetings of the Board and its standing committees in compliance with the open meeting law;
- * Keep, or cause to be kept, the minutes, books, and records of the financial statements and accounts of COMPASS;
- * Oversee COMPASS' compliance with the public records law;
- * Monitor, or cause to be monitored, the financial affairs of COMPASS and report periodically to the Executive Committee;
- * Create, or cause to be created, at the beginning of each meeting of the Board a roster of Voting ~~Directors~~Members and Alternate Voting ~~Directors~~Members who are in attendance; and
- * Be a member of the Executive Committee.

Section 5. Removal of Officers. The Board may remove from office any officer upon two-thirds (2/3) majority vote ~~of the Voting Directors~~Members. ~~-If any Voting Director member of the Board~~ wishes to remove an officer, that ~~Voting Director~~Board member shall give at least thirty (30) ~~days~~days' notice of intent to remove such officer to both the officer and to the Board. ~~-Any officer subject to removal proceedings shall not take part in the voting to remove them.-~~ An officer who is removed shall continue on the Board and retain full voting privileges as long as they remain a Voting ~~Director~~DirectorMember.

Section 6. Appointment of Officers upon Removal or Resignation. Upon the removal or resignation of an officer, the Board shall appoint a Board member to fill such vacant office. ~~-The appointed officer shall serve out the remainder of the term of the removed~~

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officer or the officer who resigned.

Section 7. Delegation of Powers. The Board may delegate any of the powers and duties appropriate to the functioning of COMPASS to any officer, employee, or agent of COMPASS.

City of Boise Comments

ARTICLE II.

MEETINGS

- Section 1. Place of Meetings. All meetings of the Board shall be held at its principal office, or at such other place as the Board may order or direct before the call of such meeting. The time and place of such meetings shall be stated in the notice or call for the meetings.
- Section 2. Regular Meetings. Regular meetings of the Board shall be held on the third Monday of ~~each month~~ December, March, June and September of each year, if not a legal holiday, and if a legal holiday, then on the first Monday following which is not a legal holiday. ~~All business, which the Board is authorized and empowered to take up at such a meeting, may be transacted without further or special notice.~~
- Section 3. Special Meetings. Special meetings of the Board may be called at any time by the ~~representatives-Voting Directors~~ of any three (3) ~~General or Special Purpose~~ Members by serving notice upon the Secretary/Treasurer of COMPASS; provided however, that all General and Special Purpose Members of the Board be given adequate notification as provided herein.
- Section 4. Notice or Call for Meetings: Association representatives shall be notified of each regular or special meeting of the Board at least forty-eight (48) hours in advance of each meeting. Notification shall include, at a minimum, the meeting location, meeting time and proposed agenda. Notification may be delivered via email, regular mail, facsimile or hand delivery. Annually, at the last regular meeting of a calendar year, a schedule of regular meetings for the following year shall be adopted and distributed in a manner determined by the Board.
- Section 5. Quorum. A quorum shall consist of a ~~simple~~ majority of all the Association representatives of General and Special Purpose Members.
- Section 6. Presiding Officer. The ~~Chairperson~~Chair shall preside at all meetings. ~~In the absence of the Chairperson~~Chair, the Chair Elect shall preside. ~~In the absence of the Chairperson~~Chair and the Chair Elect, the Vice ~~Chairperson~~Chair shall preside. ~~In the absence of all these officers, the Board shall select a temporary Chairperson~~Chair for the meeting. ~~The Secretary/Treasurer shall act as Secretary at all meetings of the Association, but in the Secretary/Treasurer's absence, the presiding officer may appoint any person to act as Secretary for that meeting. Should the Secretary/Treasurer be the presiding officer, as provided above, the~~

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Secretary/Treasurer may appoint any person to act in the capacity of Secretary for that meeting.

Section 7. Rules of Order. The rules contained in the current edition of Roberts Rules Newly Revised generally shall govern in all cases to which they are applicable and in which they are not inconsistent with these Bylaws, the ~~Second Third Restated And Amended Joint Powers Agreement and Articles of Reformation and Organization Of The of the Community Planning Association of Southwest Idaho, a Nonprofit Association Agreement~~, and any special order that may be adopted by the Board.

City of Boise Comments

ARTICLE III.

VOTING

Section 1. Voting ~~Directors~~~~Directors~~~~Members~~. Voting ~~Directors~~~~Directors~~~~Members~~ and Alternate Voting ~~Directors~~~~Directors~~~~Members~~ shall be selected by their appointing agency and approved, when required, by the COMPASS Board as provided in Section 6.1.7 of the ~~Second~~~~Third~~ Restated ~~And~~~~and~~ Amended Joint Powers Agreement and Articles of Reformation and Organization ~~Of The~~~~of the~~ Community Planning Association of Southwest Idaho, a Nonprofit Association, except that the following stipulation may apply to Special Purpose Members. Namely, each Special Purpose Member shall be represented by one (1) Voting ~~Director~~~~Member~~~~Director~~, except that the total number of Voting ~~Directors~~~~Directors~~~~Members~~ from a single class of special districts with similar responsibilities and authorities shall not exceed three (3) Voting ~~Directors~~~~Directors~~~~Members~~. In the event that more than three (3) membership applications are received from Special Purpose Members with similar responsibilities and authorities, the Board shall apportion the representation for the class of Special Purpose Members in an appropriate and equitable manner through resolution of the Board.

Section 2. Authority to Vote. -A Voting ~~Director~~~~Director~~ or Alternate Voting ~~Director~~~~Member~~ is entitled to vote on any matter which comes before the Board or before any COMPASS committee or task force of which the Voting ~~Director~~~~Director~~~~Member~~ is a duly appointed member, provided the Voting ~~Director's~~~~Director~~~~Member's~~ ~~M~~~~m~~~~e~~~~m~~~~b~~~~e~~~~r~~~~a~~~~g~~~~e~~~~n~~~~c~~~~y~~ is current in the payment of its membership dues and all other proper assessments. ~~Similarly, All general~~~~Aan approved~~ Alternate Voting ~~Director~~~~Members~~, ~~as provided for in Section 6.1.7.E of the Third Restated and Amended Joint Powers Agreement and Articles of Reformation and Organization of the Community Planning Association of Southwest Idaho, a Nonprofit Association Agreement, shall have the authority to vote as a Voting Director~~~~Members~~ on behalf of the ~~M~~~~m~~~~e~~~~m~~~~b~~~~e~~~~r~~~~s~~ ~~for whom he or she is they are serving, provided the Voting Director~~~~Member's~~ ~~M~~~~m~~~~e~~~~m~~~~b~~~~e~~~~r~~ is current in the payment of its dues and other proper assessments.

~~All membership dues assessments are due and payable upon receipt of each invoice. Any General Member~~~~member agency that fails to pay any assessment in full within thirty (30) days (or such other period of time as may be requested by the General Member~~~~member and approved by the COMPASS Board) after the due date shall be considered delinquent and in violation of this section. Written notice of delinquency shall be sent by certified mail, return receipt requested, to the Mayor and City Clerk, or Chair of the Commission and County Auditor of the General~~

~~Member member agency involved. Upon non-payment of the full assessment within thirty (30) days of receipt of the delinquency notice, that General Member member agency will be deemed to have voluntarily withdrawn its membership in COMPASS. No Voting Director or Alternate Voting Director representative of that government agency shall thereafter be allowed to vote on any matter coming before the COMPASS Board or any COMPASS subcommittee until and unless general membership dues assessments are fully paid retroactively or until the COMPASS Board takes some alternative action to reinstate the Member's government's status as a General Member Mmember agency.~~

Section 3. Voting. All matters before the Board shall be disposed of by ~~simple~~ majority vote of all votes cast by Voting ~~Directors~~ ~~Directors~~ ~~Members~~ present at the meeting unless otherwise provided in these Bylaws, the ~~Second Agreement~~ ~~Third Restated And~~ ~~Amended Joint Powers Agreement and Articles of Reformation and Organization Of The of the Community Planning Association of Southwest Idaho, a Nonprofit Association,~~ and any special order that may be adopted by the Board.

Section 4. Votes ~~Per~~ ~~per~~ Voting ~~Director~~ ~~Director~~ ~~Member~~. Three voting alternatives exist. Unless otherwise provided, Alternative A (one vote per Voting ~~Director~~ ~~Director~~ ~~Member~~) shall be used.

- A. One vote per Voting ~~Director~~ ~~Director~~ ~~Member~~:
Each Voting ~~Director~~ ~~Director~~ ~~Member~~ casts ~~one and only~~ one vote.
- B. Weighted Voting:
Voting ~~Directors~~ ~~Directors~~ ~~Members~~ from each ~~General and Special Purpose~~ Member cast a number of votes equal to the ~~Member's member agency's Association membership~~ dues as provided below.
- C. Intra-County Voting:
Only Voting ~~Directors~~ ~~Directors~~ ~~Members~~ from within one county cast a vote.

Section 5. Weighted Voting. Weighted voting may be used when all Voting ~~Directors~~ ~~Directors~~ ~~Members~~ from any General Member ~~requests~~ ~~request~~ weighted voting after a matter is properly before the Board and before the question is called or the vote is held. In the event weighted voting is requested:

- A. Each ~~General and Special Purpose~~ Member represented at the Board meeting by one or more Voting ~~Directors~~ ~~Directors~~ ~~Members~~ will be granted one vote for each dollar it contributes as its membership dues to COMPASS

in the current fiscal year as provided in the most recently adopted COMPASS [Unified Planning](#) Work Program and Budget.

- B. In the event more than one Voting ~~Director~~~~Member~~ is present for a ~~General~~ Member, the votes for that ~~General~~ Member shall be divided equally among the ~~Member's~~ Voting ~~Directors~~~~Members~~ present at the time the vote is held.
- C. The Secretary/Treasurer will determine and announce, or cause to be determined and announced, the number of votes assigned to each Voting ~~Director~~~~Member~~. The Chair will read the number of votes assigned to each member agency before the vote.
- D. A roll-call vote will be held.

Section 6. Intra-County Voting. Intra-county voting may be used according to the provisions of this section when any matter properly before the Board pertains overwhelmingly within the borders of one county. Examples of such matters include, but are not limited to:

- * Setting transportation project priorities when all such projects are within the borders of one county;
- * Approving a Transportation Improvement Program when the program applies only within the borders of one county;
- * Approving a ~~Long Range Transportation Plan~~[long range transportation plan](#) when the plan applies only within the borders of one county;
- * Approving an expenditure of funds when the funds are both generated and expended within the borders of one county; and
- * Adopting air or water quality recommendations or strategies for inclusion in official State Implementation Plans when the recommendations or strategies apply only within the borders of one county.

The Chair may optionally determine, before distributing an agenda for any regular or special meeting of the Board, whether any item on the agenda is likely to qualify for intra-county voting and shall so designate on the agenda. In addition any Voting ~~Director~~~~Member~~ may, at any meeting of the Board, request consideration of intra-county voting for any item on the agenda.

In either case, before such a matter may properly be placed before the Board, the Chair shall determine in a manner ~~generally~~~~generally~~ provided by Roberts Rules of Order whether to invoke intra-county voting. In the event intra-county voting is used:

- A. The Chair will announce that intra-county voting will be used to resolve the matter before the Board and designate which county's Voting ~~Directors~~DirectorsMembers may vote.
- B. Only Voting ~~Directors~~DirectorsMembers present and representing ~~General and Special Purpose~~ Members in that county may cast a vote on the matter.
- C. A ~~simple~~ majority of Voting ~~Directors~~DirectorsMembers present from that county is required to approve the matter before the Board.
- D. Weighted voting within the county may be utilized as provided elsewhere in this section.

City of Boise Comments

ARTICLE IV.

EXECUTIVE DIRECTOR

- Section 1. Appointment. The Board shall appoint an Executive Director as provided in Section 6.1.15 of the ~~Second Third Restated And Amended Joint Powers Agreement and Articles of Reformation and Organization Of The of the Community Planning Association of Southwest Idaho, a Nonprofit Association Agreement.~~
- Section 2. Powers and Duties. The Executive Director may enter into any contract or execute in the name of COMPASS all deeds, bonds, mortgages, contracts, and other documents and agreements as may be authorized by the Board in the approved ~~work program and budget~~ Unified Planning Work Program and Budget or by other action of the Board. The Executive Director shall be the disbursing officer of COMPASS for all funds made available thereto. -The Executive Director shall also have the general powers and duties of supervision and management, including but not limited to, employment, hiring and dismissal of members of the staff. The Executive Director shall have the emergency authority to act to protect the rights and interests of COMPASS as they relate to the approved ~~work program and budget~~ Unified Planning Work Program and Budget, pending confirmation by the Board.
- Section 3. Committee Assignments. The Executive Director or a designated delegate shall be an ex-officio member of any special committee or task force of COMPASS and each General and Special Purpose Member and shall periodically attend meetings of organizations involved in planning within southwest Idaho.
- Section 4. Conditions of Employment. Salary and other conditions of employment for the Executive Director shall be established by the Board upon recommendation by the Executive Committee.
- Section 5. Regular Reporting Required. The Executive Director shall monthly prepare a summary of significant staff activities which have taken place during the prior month and provide it as an item on the agenda of each regular meeting of the ~~Board-Executive Committee.~~ The packet for each regular meeting of the Executive Committee shall be distributed to the entire Board.

Commented [EAK1]: Huh? Dont understand. Probably need to delete.

ARTICLE V.

MEMBERSHIP DUES

- Section 1. ~~General Members.~~ Membership dues for ~~all General and Special Purpose~~ Members shall be determined consistently with Section 6.1.6G of the ~~Second Third Restated Andam Amended Joint Powers Agreement and Articles of Reformation and Organization Of The of the Community Planning Association of Southwest Idaho, a Nonprofit Association Agreement.~~ At the time of adoption of these Bylaws, the per capita fee is seventy-five cents (\$.75).
- Section 2. ~~Special Purpose Members.~~ Membership dues for ~~Special Purpose~~ Members shall be annually determined by the Board.

All membership dues assessments are due and payable upon receipt of each invoice. Any Member that fails to pay any assessment in full within thirty (30) days (or such other period of time as may be requested by the Member and approved by the COMPASS Board) after the due date shall be considered delinquent and in violation of this section. Written notice of delinquency shall be sent to the Mayor and City Clerk, or Chair of the Commission and County Auditor of the Member. Upon non-payment of the full assessment within thirty (30) days of receipt of the delinquency notice, that Member will be deemed to have voluntarily withdrawn its membership in COMPASS.

~~Section 3. Ex-Officio Members. Ex-Officio members pay no membership dues.~~

Article VI.

AUTHORITY

The Board of Directors has the primary responsibilities listed below. The Board may take other actions not listed here as appropriate to govern the Association.

- Elect Board officers
- Approve the addition of new members to the Association, if any
- Approve regional long range transportation plan and amendments to the regional long-range transportation plan
- Approve Transportation Improvement Program
- Approve the Unified Planning Work Program and Budget and revisions to the Unified Planning Work Program and Budget
- Hire and oversee the Executive Director
- Review and approve the annual performance review of the Executive Director conducted by the Executive Committee, and approve a salary adjustment or other compensation arrangements, if any.
- Approve annual state and federal legislative positions
- Approve three year strategic plan, as needed
- Approve grant applications, where COMPASS is grantor.
- Approve annual population estimates.
- Approve annual membership dues
- Approve membership on standing committees. Approve work groups and work group members

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- Approve COMPASS integrated communications plan as needed, but not less than every three years.
- Approve updates to Financial Policy, as needed.
- Approve updates to Personnel Policy, as needed.
- Review and approve Board policies, as needed

ARTICLE ~~VI~~VII.

STANDING COMMITTEES

Section 1. Open Meetings and Public Records. All meetings of committees established and authorized under this section shall be conducted according to and be subject to the same open meeting law and public records provisions as provided in Sections 6.1.7K and 6.1.7L, respectively, of the ~~Second Third Restated And Amended Joint Powers Agreement and Articles of Reformation and Organization Of The of the Community Planning Association of Southwest Idaho, a Nonprofit Association Agreement.~~

Section 2. ~~Executive Committee:~~

- A. Establishment. An Executive Committee is hereby established as a standing committee of the Board.
- B. Membership. The Executive Committee shall be composed of the following Voting Directors:
 1. All four Board Officers;
 2. The mayor of each General Member that is an incorporated city with a current population greater than 25,000 according to the most recent population estimates adopted by the Board;
 3. The chair of each county commission;
 4. The president of each single county-wide highway district commission;

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5. Two (2) mayors of General Members who are incorporated cities with a current population of 25,000 or fewer according to the most recent population estimates adopted by the Board and who shall annually be selected by the representatives of the cities who fit into that classification; provided, however, that the total number of mayors on the Executive Committee from this grouping of smaller cities shall not exceed two (2); and provided, further, that one of the selected cities must be located in Canyon County and the other selected city must be located in Ada County;

6.- The Chair of one of the highway districts located in Canyon County;
and

7. The immediate past Chair;

7. C. Limitation. Notwithstanding Sections 2.B.2 through 2.B. 6, there shall be no more than one Voting ~~Director~~ Director ~~Member~~ on the Executive Committee from any member agency.

8. D. Elected Official: Alternate. All Executive Committee members shall be currently elected local government officials. Elected officials from the same member agency may serve as an alternate for an absent Executive Committee member at the direction of the absent Executive Committee member. Non-elected officials on the list of alternates approved annually by the Board may also serve in place of an absent Executive Committee member at the direction of the absent Executive Committee member.

G. E. Authority. The Executive Committee is empowered to act on behalf of the COMPASS Board only in the following instances:

1.* To authorize receive monthly status updates from the Chairman Regional Transportation Advisory Committee (RTAC) chair on the work of the RTAC committee.

* To ~~form~~ recommend work groups to work with COMPASS as needed to provide input, technical support and/or feedback on planning activities. Each work group shall have a charter approved recommended by the Executive Director to execute grant documents Committee and approved by the COMPASS Board, specifying the type of members to include, the tasks to accomplish and ~~other agreements necessary~~ the timeline for the

conduct of COMPASS business; those tasks. The Executive Committee will establish a process for selection of membership to each workgroup for final approval by the COMPASS Board.

2.* To receive periodic status updates from staff liaisons to the active authorized work groups on the activities of those work groups.

* To review the charter of each work group at least once per year and recommend updates to the COMPASS Board as appropriate.

* To receive periodic status updates from staff on the status of tasks and activities identified in the annual Unified Planning Work Program and Budget.

* To provide guidance to management and to establish reasonable, but not absolute, assurance regarding internal policies, procedures and controls for the sound operation of COMPASS.

* To approve grant applications, ~~pending confirmation by~~ where COMPASS is the ~~Board~~ applicant.

3.* To approve formal responses to local, state, regional and federal issues affecting COMPASS' planning process, ~~pending confirmation by the Board~~.

4.* To authorize the ~~Chairman~~Chair and/or Executive Director to enter into agreements with other local, state, regional, federal and private agencies which expedite COMPASS' planning process, ~~pending confirmation by the Board~~.

5.* To commit COMPASS staff to address local planning issues, which are outside the current ~~work program~~Unified Planning Work Program and ~~budget~~Budget but for which prompt response is essential and for which COMPASS participation is deemed desirable, pending confirmation by the Board.

~~6.*~~ To approve **minor amendments to the Transportation Improvement Program and the current work program and budget, pending confirmation by the Board;**

~~7.~~ **To approve** preliminary versions of the **work program and budget** Unified Planning Work Program and Budget for purposes of federal grant application and distribution to members for their use in budgeting, pending confirmation by the Board;

~~8.~~ * To accept non-policy documents such as the annual audit, Development Monitoring Reports, Quarterly Status Reports, Financial Reports, etc.; ~~and.~~

~~*~~ To recommend approval of e minor amendments to the current Unified Planning Work Program and Budget to the COMPASS Board.

~~*~~ To recommend approval of e amendments to and priorities in the Transportation Improvement Program to the COMPASS Board.

~~*~~ To conduct an annual performance review of the Executive Director ~~and recommend any proposed changes in,~~ report the results of its evaluation and make a recommendation for salary and adjustment or other conditions of employment compensation arrangements, if any, to the full Board for its approval at the regularly scheduled June Board meeting.

~~9.~~ F. Dissenting Votes. If there are two or more dissenting votes from the voting members of the Executive Committee present when an action item is voted upon, that action item shall be referred to the full Board for consideration and action.

Section 3. Other Standing Committees:

~~A-~~ Establishment. The following are hereby established as other standing committees of the Board:

~~1.~~ **Demographic Advisory Committee. The purpose of this committee is to assist COMPASS staff and the Board by preparing and recommending population estimates and forecasts to the Board for application in all COMPASS' planning activities.**

~~2. Finance Committee. The purpose of this committee is to provide guidance to management and to establish reasonable, but not absolute, assurance regarding internal policies, procedures and controls for the sound operation of COMPASS.~~

~~3. Public Participation Committee. The purpose of this committee is to encourage community involvement in transportation planning issues in the COMPASS planning area.~~

~~4. Regional Geographic Information System Advisory Committee. The purpose of this committee is to be a coordinated body of co-operative geographic information systems professionals providing a technical forum to promote compatibility of data and the expansion of data and to advise COMPASS on investment in and policies regarding geographic information systems. The committee will also be a forum for exchanging ideas and data related to regional geographic information.~~

~~5. Regional Technical Advisory Committee. Regional Transportation Advisory Committee. The purpose of this committee is to assist COMPASS staff and the Board by reviewing and recommending appropriate action(s) to the Board with regard to all transportation-related matters to come before the Board. RTAC is charged with the following responsibilities:~~

~~6. Transportation Modeling Advisory Committee. The purpose of this committee is to assist COMPASS staff in maintaining and improving the bi-county transportation forecast model.~~

~~* RTAC has major responsibility in the development and review of the regional long range transportation plan. During periods of an update, a subcommittee~~

may meet frequently in order to provide timely input into the development process. Amendments and other necessary review will be completed by the committee as a whole.

- * RTAC has major responsibility in the development of the Transportation Improvement Program (TIP). Work in this area includes the review and recommendations of priorities for federal funding requests, review of the TIP and related documents, development of prioritization criteria, review of TIP schedules, and balancing Transportation Management Area funds.
- * RTAC contributes to the development of the Unified Planning Work Program (UPWP) by presenting a realistic perspective of the program needs of the various implementing and planning agencies. Work in this area includes identifying tasks and activities to be considered for inclusion in the UPWP and prioritization of those tasks.
- * RTAC follows the approved Unified Planning Work Program and Budget and schedule of activities. If any agency identifies a need to deviate from the adopted Unified Planning Work Program and Budget or initiate any special studies that have any bearing on the present or proposed transportation system, it will be the responsibility of the agency to bring this to the attention of the Executive Director of the agency to send to RTAC for consideration. RTAC will provide comments to the Executive Committee, who will make a recommendation to the COMPASS Board for a decision. ~~Actions, if any, are recommended to the Executive Committee for consideration.~~
- * The Executive Committee may use RTAC to review and comment on a variety of special transportation related projects, Comprehensive Plan Amendments, major zoning reviews, public and/or private development/redevelopment projects, etc. The Executive Committee will utilize the review and comment of RTAC to make recommendations to the COMPASS Board for final decisions. Work in this area is anticipated to be of a short-term nature and shall be authorized by the Executive Committee prior to RTAC and staff involvement.
- * RTAC members constitute a primary communications link between COMPASS and its members. As such RTAC members are expected to represent their respective agencies' at the meetings and to communicate to their agencies information regarding COMPASS plans, studies, and other activities.

* The RTAC chair, on behalf of RTAC, will submit a monthly status report on its activities to the Executive Committee.

~~B.~~ Membership. The number and appointment of membership on other standing committees shall be reviewed and approved annually by the Board at the first regular Board meeting of each calendar year.

~~C.~~ **Bylaws. Bylaws for other standing committees shall be prepared and may be amended from time to time by each standing committee. Bylaws provisions become effective only upon ratification by the Board.**

Section 4. Other Committees. The Board may from time to time create other committees ~~and, work groups, or~~ task forces as it sees fit. ~~Such committees and, work groups, or~~ task forces shall be composed of such individuals as the Board may direct and shall have only the authority, powers, duties, and responsibilities as may be necessary and as the Board may determine. ~~COMPASS maintains a policy of meaningful participation by the public in all of its activities. The Board shall, therefore, consider the inclusion of members of the public in the committees, work groups, and task forces it establishes.~~

ARTICLE VII.

GENERAL PROVISIONS

- Section 1. Books and Records. COMPASS shall maintain adequate and correct books, records and accounts of all its obligations, properties, assignments, and other such records or accounts as are generated. -All such books, records and accounts shall be kept at its main office and shall be open to inspection by any General or Special Purpose Member or Voting ~~Director~~Director~~Member~~ at any time.
- Section 2. Amendment. These Bylaws may be amended or repealed and replaced by the adoption of such new Bylaws as may be approved by a two-thirds (2/3) vote of the Board at any regular meeting provided, however, that such amendment(s) shall be introduced at one regular meeting of the Board and may not be voted upon before the next subsequent regular meeting of the Board.

~~ADOPTED: March 1, 2000~~

~~Amended: January 22, 2001~~

~~Amended: June 18, 2001~~

~~Amended: September 27, 2004~~

As Amended ~~August 17, 2009~~ _____, 20____
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**SECONDTHIRD RESTATED AND AMENDED JOINT POWERS
AGREEMENT AND ARTICLES OF REFORMATION AND ORGANIZATION OF
THE COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO,
A NONPROFIT ASSOCIATION**
(Modified 11/15/1999)
(2/22/2010)
(_____/20__)

THIS AGREEMENT is entered into this 15th day of November, 1999, by and among the following public agencies: Ada County whose address is 650 Main Street, Boise ID 83702; Ada County Highway District whose address is 318 E. 37th St., Garden City, ID 83714; City of Boise whose address is THIS THIRD RESTATED AND AMENDED JOINT POWERS AGREEMENT AND ARTICLES OF REFORMATION AND ORGANIZATION OF THE COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO, A NONPROFIT ASSOCIATION (hereinafter "Agreement"), is made effective the ____ day of _____, 2015, to restate and amend that certain Second Restated and Amended Joint Powers Agreement and Articles of Reformation and Organization of the Community Planning Association of Southwest Idaho, a Nonprofit Association, dated February 22, 2010, and is entered into by and among the undersigned Public Agencies, who are Initial Parties and Subsequent Parties; who are General Members (as defined in Section 6.1.6.D) of the Voting Board of Directors.

150 N. Capitol Blvd. Boise, ID 83702, City of Eagle whose address is 310 E. State, Eagle, ID 83616, City of Garden City whose address is 201 E. 50th, Garden City, ID 83714, City of Kuna whose address is 329 W. 3rd, Kuna, ID 83634, City of Meridian whose address is 33 E. Idaho, Meridian ID 83642, and City of Star whose address is Star, ID 83669.

1. TITLE OF AGREEMENT:

This Agreement shall be known and referred to as the "**SecondThird Restated Andand Amended Joint Powers Agreement and Articles of Reformation and Organization Of Theof the Community Planning Association of Southwest Idaho, a Nonprofit Association.**"

2. DEFINITIONS:

For all purposes of this Agreement the following words, terms, and phrases herein contained in this section shall be defined and interpreted as herein provided for, unless the clear context of the presentation of the same requires otherwise:

SECONDTHIRD RESTATED AND AMENDED JOINT POWERS AGREEMENT AND ARTICLES OF REFORMATION AND ORGANIZATION OF THE COMMUNITY PLANNING ASSOCIATION OF SOUTHWESTERN SOUTHWEST IDAHO, A NON PROFIT ASSOCIATION - 1

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- 2.1 "Ada County"," means and refers to Ada County, a **party**Party to this Agreement, which is a governmental subdivision, organized and existing pursuant to the laws of the State of Idaho, **whose address is 650 Main Street, Boise ID 83702.**
- 2.2 "Ada County Highway District" means and refers to the Ada County Highway District, a **party**Party to this Agreement, which is a governmental subdivision, organized and existing pursuant to the laws of the State of Idaho, **whose address is 318 E. 37th St., Garden City, ID 83714.**
- 2.3 "Association" means and refers to the Community Planning Association of Southwest Idaho, a Nonprofit Association ("~~COMPASS~~") formed pursuant to this **agreement**Agreement.
- 2.4 "Board" means and refers to the Board of Directors of ~~COMPASS~~~~the Community Planning Association of Southwest Idaho, a Nonprofit Association.~~ The Board may also be referred to in this Agreement as the "Board of Directors."
- 2.5 "Boise" means and refers to the City of Boise, a **party**Party to this Agreement, which is a municipal corporation and government subdivision, organized and existing pursuant to the laws of the State of Idaho, **whose address is 150 N. Capitol Blvd. Boise, ID 83702.**
- 2.6.6 "Caldwell" means and refers to the City of Caldwell, a Party to this Agreement, which is a municipal corporation and governmental subdivision, organized and existing pursuant to the laws of the State of Idaho.
- 2.7 "Canyon County" means and refers to Canyon County, a Party to this Agreement, which is a governmental subdivision, organized and existing pursuant to the laws of the State of Idaho.
- 2.8 "Canyon Highway District #4" means and refers to Canyon Highway District #4, a Party to this Agreement, which is a governmental subdivision, organized and existing pursuant to the laws of the State of Idaho.
- 2.9 "COMPASS" means and refers to the Community Planning Association of Southwest Idaho, a Nonprofit Association formed pursuant to this **agreement**Agreement.
- 2.710 "Countywide highway district" means and refers to a single countywide highway district organized pursuant to Chapter 14, Title 40, Idaho Code or any re-codifications and/or amendments of the same.

2.811 "Eagle"," means and refers to the City of Eagle, a **party**Party to this Agreement, which is a municipal corporation and governmental subdivision, organized and existing pursuant to the laws of the State of Idaho, **whose address is 310 E. State, Eagle, ID 83616.**

2.912 "Equipment" means, refers to, and includes all that equipment described in Exhibit A, attached hereto, and by this reference incorporated herein as if set forth at length.

Commented [EAK1]: No Exhibit A. Equipment is not otherwise mentioned in this Agreement.

2.102.13 "Executive Committee" means and refers to the Executive Committee appointed by the Board pursuant to Section 6.1.12 of this Agreement and the bylaws.

2.14 "Executive Director" means and refers to the Executive Director of ~~COMPASS~~the Community Planning Association of Southwest Idaho, a Nonprofit Association.

~~2.115 "Fiscal Year" means and refers to that certain twelve month period of time within which budgets are calculated, expenditures are made, and tax and other revenues are collected, as established by state law for the partiesParties, which at this time commences October 1st and ends on September 30th of the following calendar year.~~

2.1216 "Garden City" means and refers to the City of Garden City, a **party**Party to this Agreement, which is a municipal corporation and political subdivision, organized and existing pursuant to the laws of the State of Idaho, **whose address is 201 E. 50th, Garden City, ID 83714.**

2.1317 "General Member" means and refers to a General Member ~~of the Community Planning Association of Southwest Idaho, a Nonprofit Association~~of COMPASS as set forth in section 6.1.6.C herein.

~~2.1418 "Initial Party" means and refers to the initial partiesInitial Parties to this agreementAgreement being the Cities of Boise, Eagle, Garden City, Kuna, Meridian, and Star and the Ada County Highway District, and Ada County.~~

2.1519 "Kuna" means and refers to the City of Kuna, a **party**Party to this Agreement, which is a municipal corporation and governmental subdivision, organized and existing pursuant to the laws of the State of Idaho **whose address is 329 W. 3rd., Kuna, ID 83634.**

2.20 "Member" means and refers to each Party to this Agreement.

~~2.16210~~ "Meridian" means and refers to the City of Meridian, a ~~party~~Party to this Agreement, which is a municipal corporation and governmental subdivision, organized and existing pursuant to the laws of the State of Idaho.

~~2.224~~ "Middleton" means and refers to the City of Middleton, a Party to this Agreement, which is a municipal corporation and governmental subdivision, organized and existing pursuant to the laws of the State of Idaho ~~whose address~~.

~~2.232~~ "Nampa" means and refers to the City of Nampa, a Party to this Agreement, which is a municipal corporation and governmental subdivision, organized and existing pursuant to the laws of the State of Idaho~~33 E. Idaho, Meridian, ID 83642~~.

~~2.17~~ ~~2.243~~ "Nampa Highway District #1" means and refers to the Nampa Highway District #1, a Party to this Agreement, which is a governmental subdivision, organized and existing pursuant to the laws of the State of Idaho.

~~2.254~~ "Parma" means and refers to the City of Parma, a Party to this Agreement, which is a municipal corporation and governmental subdivision, organized and existing pursuant to the laws of the State of Idaho.

~~2.265~~ ~~"Parties" means and refers to any partyParty to this agreementAgreement and shall also mean and refer to subsequent partiesParties as membersGeneral Members of the Community Planning Association of Southwest Idaho, a Nonprofit Association that is formed by the provisions of this agreementAgreement.~~

"Party" means and refers to each Public Agency that is a signatory to this Agreement. More than one Party shall be collectively referred to as "Parties."

~~2.18276~~ "Planning Services" means and refers to coordination and planning activities such as the preparation, review and recommendation of plans, policies and programs which may include, but are not limited to air and water quality, economic development, emergency management, land use, mapping and geographic information systems, population and employment, public services, facilities and utilities, recreation, parks and open space; and transportation for any Public Agency which is entitled to those services as provided in this ~~agreement~~Agreement.

~~2.19287~~ "Public Agency" means any city or political subdivision of the state of Idaho, including, but not limited to cities, counties, school districts, highway districts; and instrumentalities of counties, cities or any political subdivision created under the laws of the State of Idaho; any agency of the State of Idaho; and any city or political subdivision of any State within the United States of America.

2.20298 "Real property" means and refers to certain parcels of real property no matter where located together with the improvements thereon.

2.21 2.3029 "Southwest Idaho," as referenced in the name of the nonprofit association, or elsewhere in this Agreement, means and includes the ten-county area comprised of Ada, Adams, Boise, Canyon, Elmore, Gem, Owyhee, Payette, Valley and Washington Counties.

2.310 "Special Purpose Member" means and refers to a Special Purpose Member of COMPASS as defined in section 6.1.6.D herein, ~~the Community Planning Association of Southwest Idaho, a Nonprofit Association.~~

~~2.2231 "Subsequent Party" means and refers to any public agencyPublic Agency that becomes a general memberGeneral Member of COMPASS which is not an initial partyInitial Party.~~

2.2332 "Star" means and refers to the City of Star, a partyParty to this Agreement, which is a municipal corporation and governmental subdivision, organized and existing pursuant to the laws of the State of Idaho whose address.

2.33 "Wilder" means and refers to the City of Wilder, a Party to this Agreement, which is Star,a municipal corporation and governmental subdivision, organized and existing pursuant to the laws of the State of Idaho 83669.

2.34 "Voting DirectorMember" shall mean an individual appointed by a Member who has a right to members with a right to vote on any and all questions submitted to the Board and who hasve been appointed in accordance with Section 6.1.7.

3. RECITALS:

3.1 Powers and Intentions of Parties

3.1.1 WHEREAS, there ~~exists~~existed that certain Amended and Restated Articles of Agreement of the Ada Planning Association, to which ~~the~~ partiescertain Parties to this **agreement are parties**;Agreement were Parties, as was restated and amended by that certain Second Restated and Amended Joint Powers Agreement and Articles of Reformation and Organization of the Community Planning Association of Southwest Idaho, a Nonprofit Association, to which the certain Parties to this Agreement were Parties;

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and

- 3.1.2 WHEREAS it is the intent and purpose of the **parties** Parties to this Agreement to continue and **amend and** to restate and amend the **Amended and** Second Restated and Amended Joint Powers Agreement and Articles of **Agreement** Reformation and Organization of the **Ada** Community Planning Association of Southwest Idaho, a Nonprofit Association ~~to the provisions of this agreement~~ Agreement which shall amend and supersede the provisions of the **Amended and** Second Restated and Amended Joint Powers Agreement and Articles of **Agreement** Reformation and Organization of the **Ada** Community Planning Association of Southwest Idaho, a Nonprofit Association; and
- 3.1.3 WHEREAS, it is the intent and purpose of the **parties** Parties to reform and restate the legal organizational agreement governing the formation and operation **and name** of ~~COMPASS the Community Planning Association of Southwest Idaho, a Nonprofit Association (renamed from "Ada Planning Association" by previous amendment)~~ to provide for its separate legal entity status as a nonprofit association in accordance with the provisions of Chapter 7 of Title 53 Idaho Code, **and to rename it the Community Planning Association of Southwest Idaho, a Nonprofit Association;** and
- 3.1.4 WHEREAS, it is the intent and purpose of the **parties** Parties to exercise their powers and authority jointly in accordance with the provisions of Idaho Code "§§ 67-2326 - 67-~~2330~~2331"; and
- 3.1.5 WHEREAS, by the provisions of Chapter 65 of Title 67 Idaho Code, the **parties** Parties have certain planning duties and responsibilities and authority, and it is recognized, depending on the party and the authority provided to that party by the Idaho Legislature, that all parties are in need of Planning Services; and
- 3.1.6 WHEREAS, increasing interdependence among local governments of southwest Idaho has made it advisable to coordinate certain local government planning functions throughout the region; and
- 3.1.7 WHEREAS, the Parties wish to make the most efficient use of their powers by cooperating to their mutual advantage in coordinating local government planning functions; and

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- 3.1.8 WHEREAS, there is a demonstrated need for a regional planning and cooperative organization in southwest Idaho to provide a forum for discussion and study of area problems of mutual interest and concern and to facilitate the development of policies, actions, and recommendations for the solution of such problems; and
- 3.1.9 WHEREAS, it is the desire of the Parties that constructive and workable policies and programs for meeting the common and individual problems and concerns of the various **public agencies**Public Agencies within southwest Idaho will be most effectively and expeditiously developed by regular meetings of cities, counties, **school districts**, highway districts and other political subdivisions, together with other agencies and entities concerned with particular problems, in a regional, voluntary and cooperative association dedicated to the study and solution of these problems; and
- 3.1.10 WHEREAS, it is the desire of the Parties to establish generalized policies and comprehensive regional plans, while concurrently providing that each member **public agency**Public Agency retain the authority to adopt and implement the detailed plans within its own jurisdictional area in coordination with all of the members for the highest good of the citizens of the region; and
- 3.1.11 WHEREAS, **public agencies**Public Agencies in southwest Idaho have in common the responsibility for the general welfare of the public to study, discuss and recommend policies for the solution of area problems of direct concern to the performance of their constitutional and statutory powers and responsibilities, and have the right to jointly exercise these powers and responsibilities and expend public funds for these purposes.

NOW THEREFORE, in consideration of the foregoing recitals, considerations and purposes, the **parties**Parties covenant and agree as follows:

4. INCORPORATION OF RECITALS:

- 4.1 That the above recitals are contractual and binding and are incorporated herein as if set forth in full.

SECONDTHIRD RESTATED AND AMENDED JOINT POWERS AGREEMENT AND ARTICLES OF REFORMATION AND ORGANIZATION OF THE COMMUNITY PLANNING ASSOCIATION OF SOUTHWESTERN SOUTHWEST IDAHO, A NON PROFIT ASSOCIATION - 7

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5. DURATION:

5.1 Term: ~~The term of this~~ Agreement shall be from _____ to September 30, 2015. ~~This Agreement shall automatically renew for subsequent annual renewal terms, is perpetual~~ unless terminated or dissolved as herein provided.

6. ARTICLES OF REFORMATION AND ORGANIZATION OF A NONPROFIT ASSOCIATION:

The Ada Planning Association Amended and Restated Articles of Agreement COMPASS ~~is The Third Restated and Amended Joint Powers Agreement and Articles of Reformation and Organization of the Community Planning Association of Southwest Idaho, a Nonprofit Association, are hereby further~~ amended and reformed and organized as a separate legal entity as a nonprofit association under the provisions and authority of Chapter 7 of Title 53 Idaho Code¹ which is organized as follows:

6.1 The Parties, acting as the organizers of a nonprofit association under the Uniform Unincorporated Nonprofit Association Act, adopt the following Articles of Organization for such nonprofit association:

6.1.1 Name: The name of the nonprofit association is the "Community Planning Association of Southwest Idaho, a Nonprofit Association.-" (hereinafter referred to as "COMPASS").

6.1.2 Nonprofit Association: COMPASS ~~This Association~~ is a nonprofit association organized and existing under the Uniform Unincorporated Nonprofit Association Act of the State of Idaho, presently codified at chapter 7 of Title 53 Idaho Code.

6.1.3 Purposes: The purposes for which COMPASS ~~this association~~ Association exists are:

A. Purpose: To conduct and ~~or~~ coordinate various Planning Services, activities and functions of and for the **parties** ~~Parties~~ which may include the preparation, review and ~~or~~ recommendation of plans, policies and programs related to planning and regulatory

¹Note: for purposes of I.C. ¹53Idaho Code § 53-701(1) these Articles shall also be considered rules or practices of organization.

responsibilities for:

1. Air and water quality;
2. Economic development;
3. Emergency management;
4. Land use, mapping and geographic information systems;
5. Population and employment;
6. Public services, facilities and utilities;
7. Recreation, parks and open space;
8. Transportation; and
9. Such other purposes and authority as are consistent with the conduct of ~~P~~planning ~~S~~services for members or in the pursuit and ~~of~~ performance of cooperative agreements for regional planning as hereinafter provided.

B. Authority to Enter Into Cooperative Agreements for Regional Planning:

1. ~~COMPASS~~~~The Association~~, upon authorization of the Board, may enter into agreements with counties, municipalities, and political subdivisions in southwest Idaho for the purpose of jointly exercising the powers of ~~COMPASS~~~~the Association~~ set forth herein, so long as the purpose of the joint action will, in the judgment of the Board, further the purposes of this ~~Joint Powers~~ Agreement.
2. ~~COMPASS~~~~The Association~~ shall have the authority to manage or administer contracts with agencies of the federal government and other providers of funding when acting jointly with other government entities under this ~~s~~Section.
3. The purpose of any cooperative agreement authorized under this ~~s~~Sub-section shall be to permit the Association to address problems of a regional nature in southwest Idaho, but which may transcend ~~c~~County boundaries, to facilitate joint planning on a regional level and to provide for the administration of contracts with the Federal government or other funding sources for regional planning.

- C. ~~COMPASS This association Association~~ shall also be considered an unincorporated association as defined in Idaho Code '§ 6-1601(6) ~~and~~ which ~~association Association~~ is organized and exists exclusively for nonprofit purposes and for the purpose of bestowing benefits upon the community at large, and no part of the net income, if any, of ~~COMPASS this association Association~~ shall be distributed to its members, directors or officers.

~~6.1.4 Initial Registered Office and Agent: The address of the initial registered office of this nonprofit association is was 413 W. Idaho Street, Boise, Idaho 83702, and the name of the nonprofit association's initial registered agent at such address is was Clair M. Bowman, Executive Director. The Board may redesignate re-designate the regular office and agent from time to time as it sees fit.~~

~~6.1.4.1 Current Registered Office and Agent: As of the date of this restated and amended Agreement, the address of the current registered office of this nonprofit association is 700 NE 2nd Street, Suite 200, Meridian, Idaho 83642, and the name of the nonprofit association's current registered agent at such address is Matthew J. Stoll, Executive Director. The Board may re-designate the regular office and agent from time to time as it sees fit.~~

- 6.1.5 Dissolution Provisions: In the event ~~COMPASS this nonprofit association~~ has been inactive for three (3) years or longer, the last General Members who were General Members in good standing during the last calendar year of activity shall for purposes of this section appoint members to the Board to complete dissolution of ~~COMPASS this Association~~ in accordance with the following:

~~COMPASS The Association~~ shall continue its existence but may not carry on any activities except those appropriate to wind up and liquidate its affairs, ~~which includes:~~

- ~~A. To preserve and protect association Association assets and to minimize its liabilities;~~
- ~~B. To discharge or make provision for discharging association Association liabilities and obligations;~~
- ~~C. To dispose of association Association properties that will not be distributed in kind;~~
- ~~D. To return, transfer or convey assets held by the association Association upon a condition requiring return, transfer or~~

conveyance, which condition occurs by reason of the dissolution, in accordance with such condition;

~~E. To transfer, subject to any contractual or legal requirements, association Association assets as provided in or authorized by this agreement Agreement and bylaws;~~

~~F. If no provision has been made for distribution of assets on dissolution, it may transfer, subject to any contractual or legal requirement, association Association assets to the last General member/s Members who were in good standing during the last calendar year the association Association was active; and~~

~~G. Doing every other act necessary to wind up and liquidate its assets and affairs.~~

H.

Dissolution of COMPASS ~~the association Association~~ does not:

1. Transfer title to the ~~association~~ COMPASS's Association's property;
2. Subject the directors or officers to standards of conduct different from those prescribed in ~~sections Idaho Code §§ 30-3-80 and 30-3-85~~ the Idaho Nonprofit Corporation Act, Idaho Code;
3. Change quorum or voting requirements for its board or members; change provisions for selection, resignation or removal of its directors or officers or both; or change provisions for amending its bylaws;
4. Prevent commencement of a proceeding by or against ~~COMPASS the association Association~~ in its ~~association Association~~ name;
5. Abate or suspend a proceeding pending by or against COMPASS the association Association on the effective date of dissolution; or
6. Terminate the authority of the registered agent.

6.1.6 Membership: The types and classes of membership of this Association shall be as follows:

- A. Eligibility: Only **public agencies** Public Agencies as defined in **I.C.** ¶ Idaho Code § 67-2327 or any re-codifications ~~and~~ or amendments of the same shall be allowed to become members of the Association.

~~D.~~ B. Establishing Membership: In order to become a member a **public agency**Public Agency shall submit an application to the Board of **Directors** which shall set forth its willingness to pay the assessment provided for that **public agency**Public Agency and in the case of application for General Member membership that the **public agency**Public Agency is willing to become a **party**Party to this **agreement**Agreement. A **public agency**Public Agency then becomes a member by approval of the Board of **Directors**, and the payment of the initial assessment and, in the case of General **Membership**Member membership, upon that ~~public Public agency Agency becoming a signatory to entering into this agreement~~Agreement.

C.

~~C.~~ Initial Members: The ~~initial members~~Initial Members of this nonprofit association are the ~~parties~~Initial Parties to this **agreement**Agreement and include: the Cities ~~cities of Boise, Eagle, Garden City, Kuna, Meridian, and Star,~~ and the Ada County Highway District, and Ada County, and all initial ~~Initial members~~Members are, for all purposes of this Agreement, ~~General Members~~.

~~E.~~ General Members: Only **public agencies**Public Agencies that are **either** an incorporated city, a county, or a **countywide** highway district may be **general members**General Members. There shall be ~~three various~~ classes of General Member, which include:

1. Class 1: General Members include those which are a county, a countywide highway district, or ~~General Members which~~ are an incorporated city with a current population greater than 100,000 according to the most recent population estimate adopted by the Board.
2. Class 2: General Members include those which are~~that are~~ an incorporated city with a current population greater than 25,000 and less than 100,000 according to the most recent population estimate adopted by the Board.
3. Class 3: General Members include those which are ~~an~~highway districts (other than countywide highway districts) or are incorporated ~~city~~cities with a current

population of 25,000 or fewer according to the most recent population estimate adopted by the Board.

4. Class 4: General Members that are a countywide highway district.

~~F.D.~~ Special Purpose Members: Public ~~A~~ agencies that do not qualify to be General Members may request to become Special Purpose Members. Special Purpose Members have all rights of membership except each such member shall only be entitled to one (1) member on the Board of Directors.

~~G.~~ Ex Officio Members: Public agencies that do not qualify to be General Members may become non-voting Ex Officio Members. Ex Officio Members shall have only those rights as authorized by the Board of Directors.

H. Membership Dues: Membership Each ~~G~~ general ~~M~~ member's ~~agency's proportionate share of general membership~~ dues for General Members shall be set annually by the Board as ~~is calculated using a per capita fee applied to all General Members.~~ Membership dues for Special Purpose Members and Ex Officio members shall annually be determined by the Board.

E. For purposes of this section, formula-based on the population for cities and counties shall be one hundred percent (100%) within the ~~General Member~~ member agency's jurisdiction.

1. County dues = (1/2 of their most current population estimates as adopted by the Board.

2.1. For purposesunincorporated county population + 1/3 of this section, the population for countywide highway districts shall be sixty-five percent (65%) from incorporated portions of their most current population estimates as adopted by the Board the county) x the dues per person rate.

2. Highway district dues = (1/2 of the unincorporated county population within the highway district boundary + 1/3 of the population from incorporated portions of the county within the highway district boundary) x the dues per person rate.

Commented [EAK2]: What is the difference between a Special Purpose Member and an Ex Officio Member? The only time Ex Officio is mentioned again is that the Executive Director is an ex officio member. I deleted it.

3. City dues = (1/3 of each city's population within incorporated boundaries) x the dues per person rate.
4. The population data used in the calculation ~~is~~ the population estimates for each ~~General Member jurisdiction~~ developed by COMPASS staff and approved by the Board annually.
5. The dues per person rate is the per capita rate approved by the Board.
6. Special Purpose Member dues for each Special Member ~~is~~ equal to one percent (1%) of the total ~~General Member~~ dues, rounded to the nearest hundred.

I.F. Termination of Membership: Any membership shall be terminated upon Notice of Withdrawal to the Board given on or before September 1st, effective October 1st of any calendar year ~~and~~ or upon the failure of a member to pay assessment as authorized by the ~~board~~ Board in the adoption of the budget. ~~Such event shall terminate the membership and shall be a withdrawal from this agreement~~ Agreement in the case of a ~~general member~~ General Member.

Commented [EAK3]: What about a special purpose member? They pay dues, too.

6.1.7 Board of Directors:

- A. ~~COMPASS The business of this nonprofit association~~ shall be managed by a Board of **Directors** and the number of **voting directors** Voting ~~Directors~~ Members shall equal the number of director representatives there are for General and Special Purpose Members as herein provided ~~for~~.
- B. The Voting **Directors** ~~Directors~~ Members are the only persons ~~members~~ with a right to vote on any and all questions submitted to the Board of **Directors** and shall be selected and elected by the following process:
- C. General Members

1. Class 1 General Members shall ~~each appoint select~~ three (3) Voting ~~Directors~~ Board Members.
2. Class 2 General Members shall ~~each appoint select~~ two (2) Voting ~~Directors~~ Board Members.
3. Class 3 General Members shall ~~each appoint select~~ one (1) Voting ~~Director~~ Board member ~~Member~~.
4. **Class 4 General Members shall each select 3 Voting Board Members. Any commissioner not elected as a Voting Board Member is hereby granted non-voting Ex Officio Membership.**
54. Voting ~~Directors~~ Board Members shall be selected by the appointing General Member and any vacancy shall be filled by the appointing General Member in a timely manner. It is strongly preferred but not required that Voting Directors Board Members be ~~an~~ elected ~~official~~ **officials** of the General Member.

D. Special Purpose Members

1. Special Purpose Members shall each select one (1) Voting ~~Director~~ Board Member.
2. Voting ~~Director~~ Board Members shall be selected by the appointing Special Purpose Member and any vacancy shall be filled by the appointing Special Purpose Member in a timely manner. It is preferred but not required that ~~Special Purpose Member~~ Voting Directors Board Members be ~~an~~ elected ~~official~~ **officials** of the Special Purpose Member.

E. Alternate Members

1. **1.** Each General Member and Special Purpose Member may also select one or more Alternate ~~Voting Director~~ Board Member ~~Member~~ (s) to serve in the absence of an elected Board member.

~~2. Alternate Members~~

~~_____ who are not elected officials are appointed subject to approval by the Board on an annual basis.~~

a. ~~Approved~~Alternate Voting Directors~~Alternate Members~~ shall have the authority to vote as a Voting Director ~~Members~~ on behalf of the Members for whom they are serving.

2. General Members and Special Purpose Members shall provide evidence of the appointment of ~~its~~their ~~Board of Directors~~Directors' ~~Member(s)~~Voting Director(s) and Alternate ~~Director~~Voting DirectorMember(s) to the Executive Director who shall keep records of the Board of ~~Directors~~ election. ~~Directors~~Members and ~~Alternate Directors~~Members who are not elected officials are ~~appointed by the member agency and confirmed subject to approval by the Board on an annual basis.~~

Commented [EAK4]: Deleted the sentence

F. Each ~~Voting or non-voting Director~~voting or non-voting Member of the Board of Directors shall serve without compensation from ~~COMPASS~~the Association and at the pleasure of the appointing Member.

Commented [EAK5]: This was in here before. Who is this? Probably need to delete.

G. Organization of Board of Directors:

1. The Board of ~~Directors~~ shall have an annual meeting at ~~theits~~ principal office ~~of~~, or at such other place as the Board may order or direct before the ~~Association~~call of such meeting, on the third Monday of ~~January~~December in each year, beginning with the year ~~2000~~2015, or at such other time as the Board shall announce at least thirty (30) days in advance, for the purpose of electing officers and for the transaction of such other business as may come before the Board.

2. Notice of the annual meeting shall be given to all ~~Directors~~Voting DirectorsMembers of the Board ~~by mail and/or by phone and/or any other method reasonably calculated to give notice to the Board members,~~ and fourteen (14) days in advance of the annual meeting.

H. Officers of the Board of Directors:

1. The business of this nonprofit association as authorized by the Board of **Directors** shall be managed by Officers of the Board of **Directors** and the number of officers shall be four (4).
 2. Manner of Selection. The Officers of the Board of **Directors** shall be selected and elected at the annual meeting of the Board and whose terms shall expire at the next annual meeting following their election and not until their respective successors are elected and qualified.
 3. Officers. Officers may be appointed or elected to successive terms and the Officers elected shall be the following, to-wit: Chair, Chair-Elect, Vice-Chair and Secretary-Treasurer, who shall be ~~voting members~~ Voting ~~Directors~~ ~~General Members of the Board of Directors~~ and who shall be elected by a majority vote of the Voting ~~members~~ ~~Directors~~ ~~Members of the Board of Directors~~. The duties and responsibilities of the Officers shall be those assigned to them by the Board of **Directors**.
- I. Quorum: Any Board meeting duly called requires a majority of the Voting ~~Directors~~ ~~Members of the Board of Directors~~ to reach a quorum to transact business.
- J. Committees: The Board of **Directors** shall have authority to appoint committees of the Board and to establish special task forces, work groups, standing committees and steering committees composed of representatives as designated by the Board of **Directors** for consideration of general and specific problems assigned to it by the Board of **Directors**. Said representatives to task forces, work groups, or committees shall be selected from the Board of **Directors** and other elected officials ~~of the government entities of General and/or Special Purpose~~ Members, (including Alternate ~~Voting Directors~~ ~~Members~~), the boards and commissions of the ~~M~~ ~~respective~~ ~~members~~, the staffs of the ~~M~~ ~~respective~~ ~~members~~, private groups and organizations with a particular interest in the ~~issues~~ ~~problem~~, and residents of southwest Idaho. Each committee ~~representative~~ representative may be reimbursed for expenses incurred in

Commented [EAK6]:

Commented [EAK7R6]:

Commented [EAK8R7]: This whole section and some of the stuff above can be moved to the bylaws.

the performance of duties for the task force, work group, or committee, in addition to such daily allowance as the Association may hereinafter provide. The Executive Committee, appointed by the Board, shall have the authority to appoint recommend work groups, and appoint members subject to Board confirmation, the members of which shall be appointed by the Executive Committee, to assist the Executive CommitteeCOMPASS in its functions as established and set forth by federal requirements and with its specifically delegated functions as established and set forth in the bylaws.

- K. Open Meeting Law: All Meetings of the **Board of Directors** and Standing Committees shall be governed under the provisions of what is known as the "Open Meeting Law" including any amendments and/or re-codification of said law which is presently codified at I.C. Idaho Code § 67-2340 - 2345.
- L. Public Records: All records of COMPASS the Association shall be maintained and provided and subject to disclosure under the provisions of the Public Records Law including any amendments and/or re-codification of said law which is presently codified at I.C. Idaho Code § 9-337 through 9-347.

6.1.8 Bylaws:

- A. The power to make, alter, amend or repeal the bylaws of COMPASS this association Association shall be vested in its Voting Directors Board members, and the bylaws may contain any provision for the regulation and management of the affairs of this **association** Association not inconsistent with this Agreement and the laws of the State of Idaho. Bylaws may be adopted and amended from time to time by two-thirds (2/3) vote of the Voting Members in attendance at a regularly scheduled meeting of the Board.
- B. The Board may make such committees and work groups as necessary to its operations; provided, however, that there shall be created an Executive Committee and a Regional Transportation Advisory Committee with such bylaws provided therefore as may be necessary for their operation Bylaws shall include specific definition of required committees and task forces.

6.1.9 Initial Voting Board of Directors

The names and agency affiliations of the persons constituting the initial Board of Directors and who are to serve until their successors are elected and qualify, are, were:

NAME	AGENCY
Glen Bentley	City of Meridian
Dave Bivens	Ada County Highway District
Brent Coles	City of Boise
Robert Corrie	City of Meridian
Ted Ellis	City of Garden City
Paula Forney	City of Boise
Anne Hausrath	City of Boise
Sherry Huber	Ada County Highway District
Grant Kingsford	Ada County
Jack Kirtley	City of Star
Marlyss Meyer Routson	Ada County Highway District
Greg Nelson	City of Kuna
Roger Simmons	Ada County
Frank Walker	Ada County
Riek Yzaguirre	City of Eagle

6.1.9.1 Current Voting Board of Directors.

As of the date of this restated and amended Agreement, the names and agency affiliations of the persons constituting the current Voting Board are:

NAME	AGENCY
Rebecca Arnold	Ada County Highway District
Sarah Baker	Ada County Highway District
Dave Bieter	City of Boise
John Brunelle	Capital City Development Corporation
Dave Case	Ada County
Elaine Clegg	City of Boise
Tom Dale	Canyon County
Tammy de Weerd	City of Meridian
John Evans	City of Garden City
Kelli Fairless	Valley Regional Transit

Jim Hansen	Ada County Highway District
Craig Hanson	Canyon County
Bob Henry	City of Nampa
Maryanne Jordan	City of Boise
Nathan Leigh	City of Parma
John McEvoy	Canyon Highway District, #4
Luke McHenry	City of Wilder
Bryce Millar	Nampa Highway District #1
Nathan Mitchell	City of Star
Garret Naneolas	City of Caldwell
Greg Nelson	City of Kuna
Nicole Nimmons	Boise State University
Brent Orton	City of Caldwell
Paul Raymond	City of Nampa
Amy Revis	Idaho Transportation Department
James Reynolds	City of Eagle
Charlie Rountree	City of Meridian
Steve Rule	Canyon County
Darin Taylor	City of Middleton
Jim Tibbs	Ada County
Pete Wagner	Department of Environmental Quality
Rick Yzaguirre	Ada County

~~6.1.10 Initial Officers~~

~~The names and addresses of the persons constituting the initial officers and who are to serve until the first annual meeting of the Board of Directors held under the provision of this Agreement were:~~

TITLE	NAME
Chairman:	Roger Simmons
Vice Chairman:	Sherry Huber
Secretary Treasurer	Rick Yzaguirre

~~6.1.11 Work Program and Budget~~

~~The Executive Director shall prepare annually a proposed Work Program and Budget (UPWP) for the ensuing fiscal year that shall be prepared and submitted to the Board of Directors for consideration on or before June July 1 of the preceding fiscal year. The Board of Directors shall~~

review the proposed ~~Work Program and Budget~~UPWP, and, on or before the last regularly scheduled meeting of the Board in the preceding fiscal year, shall approve and adopt a program of work and budget for the next fiscal year, which budget shall set the **assessment fee** membership dues for all ~~classes of General Members, for Special Purpose Members and Ex-officio~~ Members. The basis upon which the **assessment fee and/or contribution requirements of Members of** membership dues for all categories of Members is **determined shall be established and** set forth in ~~the Bylaws~~Section 6.1.6.G of this Agreement.

- 6.1.12 Executive Committee: The Board of **Directors** may shall appoint an executive committee of **not fewer than Four (4) Directors which shall consist at a minimum of** (“Executive Committee”) pursuant to the **Chairman, Chair-Elect, Vice Chairman and the Secretary/Treasurer to serve at its pleasure**bylaws, to act for it with respect to specifically delegated functions as established and set forth in the **Bylaws**bylaws.
- 6.1.13 Planning Services: Each ~~General or Special Purpose~~ Member may request special services to be performed by the staff ~~and/or~~ any other employees or officers of the Association. Such services **shall** may be provided pursuant to a specific contract executed between the particular member and the Association. Assessments **shall** may be made upon those participating members that are directly benefited by the plan or project, according to ~~said~~ the contract. The use of the employees of ~~said-the~~ participating ~~M~~member **shall** may be taken into consideration when determining ~~their-the~~ Mmember’s respective share of ~~said-any~~ assessments.
- 6.1.14 Special Services or Projects: As each special service or project is considered for study, the Association shall determine how the study shall be financed and may recommend to the ~~General and/or Special Purpose~~ Members involved that they finance the study, either by supplying cash or contributed services; and if the members involved accept the recommendations, the study **shall** may proceed under the proposed financing.
- 6.1.15 Executive Director: The Board of **Directors** shall employ an Executive Director who shall be a non-voting Ex Officio Member of the Board and who shall be under the direction and control of the Board. The Executive Director serves at the pleasure of the Board and may be removed at any time by a two-thirds (2/3) majority vote of the Board. ~~Said-The~~ Executive

Director is hereby empowered to employ staff as authorized in the approved Work Program and Budget and within the provisions of the **Bylaws** bylaws of the Association in accordance with the directives of the Board of **Directors**.

- 6.1.16 ~~Existing Property Ownership: The initial Board shall cause all titled and/or recorded property whether real or personal that is an asset of "The Ada Planning Association" to be re-titled into the new name of "The Community Planning Association of Southwest Idaho, Aa Nonprofit Association" and all assets and liabilities of the same, including contract rights, and shall cause to be made and kept current a Statement statement of authority as to real property as is required by I.C. Idaho Code § 53-705 or any re-codifications and/or amendments of the same.~~
- 6.1.17 Amendments: The power to amend this Agreement is expressly conferred upon the Voting ~~Board~~ **Directors** ~~Members~~ **of Directors** and requires a two thirds (2/3) vote of the entire Voting ~~Board~~ **Directors** ~~Members~~ **of Directors**.
- 6.1.18 Real Property Powers: The Association, upon authorization of the Board, may (i) acquire and transfer or dispose of real property or any interest therein, whether by purchase, lease, option, exchange, gift, grant, bequest, devise or otherwise, and (ii) mortgage, pledge, hypothecate or otherwise encumber or dispose of real property or any interest therein, all as subject to applicable constitutional and statutory limitations. Funds of the Association, whether from dues, fees, grants, donations or otherwise, upon authorization of the Board, may be collected, set aside and/or expended in the exercise of the foregoing powers.
- 6.1.19 Disposition upon Dissolution: Notwithstanding anything in Section 6.1.5 or elsewhere in this Agreement to the contrary, upon dissolution of the Association, any real property interest held by the Association shall be (i) transferred, subject to any contractual or legal requirements, to the ~~association~~ Association, corporation or other entity that has been designated to replace the Association, if any, or, (ii) if there is no such designated replacement entity, disposed of in the manner approved by the majority vote of the entire Voting ~~Board~~ **Members** **of Directors** as such Board existed on the day immediately preceding the day of dissolution of the Association.

7. GENERAL PROVISIONS:

- 7.1. This Agreement constitutes and contains the entire **Agreement** agreement of the **parties** Parties and supersedes and merges all other prior understandings or agreements between the **parties** Parties on the subject of this Agreement, if any, whether oral or written; and
- 7.2. In the event any provision or section of this Agreement conflicts with applicable law, or is otherwise held to be unenforceable, the remaining provisions shall nevertheless be enforceable and carried into effect; and
- 7.3. This Agreement shall be governed and interpreted by the laws of the State of Idaho; and
- 7.4. Captions appearing under the section number designations of this Agreement are for convenience only, and are not a part of this Agreement, and do not in any way limit or amplify the terms and provisions of this Agreement.

7.5

8. NOTICE:

- 8.1 All notices given pursuant to this Agreement or contemplated under this Agreement shall be given by **certified** mail, **return receipt requested, postage prepaid, addressed** and/or by phone and/or by e-mail, facsimile or any other method reasonably calculated to give notice to the proper **party** Party at the **following** addresses: set forth next to the Party's signature block below.

- 8.1.1 **Ada County**
650 Main Street,
Boise ID 83702;
- 8.1.2 **Ada County Highway District**
318 E. 37th St.,
Garden City, ID 83714;
- 8.1.3 **City of Boise**
150 N. Capitol Blvd.
P.O. Box 500
Boise, ID 83701
- 8.1.4 **City of Eagle**
310 E. State,
P.O. Box 477
Eagle, ID 83616
- 8.1.5 **City of Garden City**
201 E. 50th,
Garden City, ID 83714
- 8.1.6 **City of Kuna**
329 W. 3rd.,
P.O. Box 13
Kuna, ID 83634
- 8.1.7 **City of Meridian**
33 E. Idaho,
Meridian ID 83642
- 8.1.8 **City of Star**
P.O. Box 130,
Star, ID 83669.

8.2 Any notice so given shall be deemed delivered, given served, or received on the date deposited in the United States mail or verified as received by **Fax transmission**, facsimile or email. Any **party** may change the address or designee to who notices shall thereafter be given upon five (5) days prior written notice to the other **party** in the manner set forth in this section.

9. NON-APPROPRIATION:

9.1 If a Member fails to appropriate sufficient funds in any fiscal year for payments due pursuant to this agreement, the agreement shall not be renewed for such fiscal year as to that Member and all of Member's obligations shall terminate on the last day of the last fiscal year for which payments were appropriated.

9. SUBSEQUENT PARTIES:

9.1 It is anticipated that there will be Public Agencies joining as General Members of this Association who will be required to sign as **parties** Parties to this **agreement** Agreement as a joint exercise of their powers and there shall be prepared a separate signature sheet for each such **party** Party, the original of which shall upon approval of the Board of **Directors** for admission as General Member be appended to this Agreement.

~~10. WITHDRAWAL OF PARTY:~~

~~10.1 In the event a General Member ceases to be a member as provided for herein the same shall be considered a withdrawing **party** Party and shall have no more legal interests in and to this **association** Association, including any interest in its dissolution, unless otherwise provided for herein specifically, but in the event the withdrawing **party** Party has any separate legal contract with the **association** Association the same shall not be affected by withdrawal unless such agreement specifically so provides.~~

IN WITNESS WHEREOF, the **parties have herein** undersigned General Members of the Voting ~~Board~~ **Directors** ~~Members~~ have executed this Agreement and made it effective as hereinabove provided.

SIGNATURES ON FOLLOWING PAGES

SECONDTHIRD RESTATED AND AMENDED JOINT POWERS AGREEMENT AND ARTICLES OF REFORMATION AND ORGANIZATION OF THE COMMUNITY PLANNING ASSOCIATION OF SOUTHWESTERN SOUTHWEST IDAHO, A NON PROFIT ASSOCIATION - 25

44504.0004.7000819.1

ADA COUNTY

200 W. Front Street, Boise ID 83702

By: _____
Commissioner

Dated: _____

By: _____
Commissioner

Dated: _____

By: _____
Commissioner

Dated: _____

City of Boise Comments

SECONDTHIRD RESTATED AND AMENDED JOINT POWERS AGREEMENT AND ARTICLES OF REFORMATION AND ORGANIZATION OF THE COMMUNITY PLANNING ASSOCIATION OF SOUTHWESTERN SOUTHWEST IDAHO, A NON PROFIT ASSOCIATION - 26

44504.0004.7000819.1

ADA COUNTY HIGHWAY DISTRICT

3775 Adams Street, Garden City, ID 83714

By: _____
Commissioner

Dated: _____

By: _____
Commissioner

Dated: _____

By: _____
Commissioner

Dated: _____

CANYON COUNTY

1115 Albany St. Caldwell, ID 83605

By: _____
Commissioner

Dated: _____

By: _____
Commissioner

Dated: _____

By: _____
Commissioner

Dated: _____

CANYON COUNTY HIGHWAY DISTRICT #4

15435 Hwy 44, Caldwell, Idaho 83607

By: _____
Commissioner

Dated: _____

CITY OF BOISE

150 N. Capitol Blvd. Boise, ID 83702

By: _____

Dated: _____

SECONDTHIRD RESTATED AND AMENDED JOINT POWERS AGREEMENT AND ARTICLES OF REFORMATION AND ORGANIZATION OF THE COMMUNITY PLANNING ASSOCIATION OF SOUTHWESTERN SOUTHWEST IDAHO, A NON PROFIT ASSOCIATION - 27

44504.0004.7000819.1

Mayor

By: _____ Dated: _____
Council Member

By: _____ Dated: _____
Council Member

CITY OF CALDWELL

411 Blaine St, PO Box 1179, Caldwell, Idaho 83606

By: _____ Dated: _____
Mayor

By: _____ Dated: _____
Council Member

CITY OF EAGLE

660 E. Civic Lane, Eagle, ID 83616

By: _____ Dated: _____
Mayor

GARDEN CITY

By: _____ Dated: _____
Mayor

CITY OF KUNA

763 W. Avalon, Kuna, ID 83634

By: _____ Dated: _____
Mayor

SECONDTHIRD RESTATED AND AMENDED JOINT POWERS AGREEMENT AND ARTICLES OF REFORMATION AND ORGANIZATION OF THE COMMUNITY PLANNING ASSOCIATION OF SOUTHWESTERN SOUTHWEST IDAHO, A NON PROFIT ASSOCIATION - 28

44504.0004.7000819.1

CITY OF MERIDIAN

33 E.

Broadway, Meridian ID 83642

By: _____
Mayor

Dated: _____

By: _____
Council Member

Dated: _____

CITY OF MIDDLETON

6 North Dewey Avenue, PO BOX 487, Middleton, ID 83644

By: _____
Mayor

Dated: _____

CITY OF NAMPA

411 3rd St. S., Nampa, ID 83651

By: _____
Mayor

Dated: _____

By: _____
Council Member

Dated: _____

CITY OF PARMA

P.O. Box 608, 305 N, 3rd Street, Parma, ID 83660

By: _____
Mayor

Dated: _____

CITY OF STAR

10769 West State Street, Star, ID 83669

By: _____
Mayor

Dated: _____

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SECONDTHIRD RESTATED AND AMENDED JOINT POWERS AGREEMENT AND ARTICLES OF REFORMATION AND ORGANIZATION OF THE COMMUNITY PLANNING ASSOCIATION OF SOUTHWESTERN SOUTHWEST IDAHO, A NON PROFIT ASSOCIATION - 29

44504.0004.7000819.1

CITY OF WILDER

219 Third Street, Wilder, Idaho 83676

By: _____

Mayor

Dated: _____

GARDEN CITY

Mayor6015 N. Glenwood Street, Garden City, ID 83714

By: _____
Mayor

Dated: _____

NAMPA HIGHWAY DISTRICT #1

4507 12th Avenue Rd, Nampa, ID 83686

By: _____
Commissioner

Dated: _____

City of Boise Comments

SECONDT
THIRD RESTATED AND AMENDED JOINT POWERS AGREEMENT AND ARTICLES OF REFORMATION AND ORGANIZATION OF THE COMMUNITY PLANNING ASSOCIATION OF SOUTHWESTERN SOUTHWEST IDAHO, A NON PROFIT ASSOCIATION - 30

44504.0004.7000819.1

COMPASS BOARD AGENDA ITEM VII-C

DATE: April 20, 2015

Topic: Amend FY2015-2019 Regional Transportation Improvement Program (TIP)

Request/Recommendation:

Staff seeks Board adoption of Resolution 11-2015 (Attachment 1) amending the FY2015-2019 TIP. These actions were recommended by the Regional Technical Advisory Committee (RTAC) on March 17, 2015. A public comment period was held March 23 through April 6, 2015. Public comments received are presented as Attachment 2.

Background/Summary:

- 1) LHTAC requested on behalf of the City of Nampa to remove the Intelligent Transportation System (ITS) project at Garrity/Idaho Center Boulevard in order to cover increased cost estimates on two other safety projects (16th Avenue signal project and Greenhurst Road signal project). Nampa will re-apply for funds for the Garrity/Idaho Center Boulevard project in the future.
- 2) Cities of Boise and Eagle:
 - In December 2014, the City of Boise requested to remove the Logger's Creek pathway project from the Transportation Alternatives Program (TAP). The project will still occur using local funds rather than federal funds. FY2015 funds will not be re-programmed at this time, TAP is over-programmed. The FY2017 funds will be programmed during the update process. This change was recommended by the TMA Balancing Committee on December 22, 2014.
 - The City of Eagle had a late start on design of their pathway project at Dry Creek and requested to delay construction of the project from FY2015 to FY2016, and "trade" TAP funds with the City of Boise's Garden City to Americana pathway project that needs additional funds in FY2015. The trade also removes a portion of the advance construction commitment on the City of Boise's project. This change was recommended by the TMA Balancing Committee on March 5, 2015.
- 3) Valley Regional Transit/ACHD requested to add the Rideshare Platform (software) project to the FY2015-2019 TIP in FY2015. This is a new project that was approved to move forward in the funding process by the COMPASS Board on February 23, 2015. An early start to this project will save the region money by eliminating the need to pay two rideshare licensing fees; the current one and the new one. The project will use FY2013 funds currently available for the project. The new platform will also create opportunities to increase ridership, which has decreased slightly over the last year.

Implication (policy and/or financial):

Without COMPASS Board adoption of Resolution 11-2015 amending the FY2015-2019 TIP, these changes cannot be processed.

More Information:

- 1) Attachment 1 – Resolution 11-2015
- 2) Attachment 2 – Public Comments
- 3) For detailed information contact: Toni Tisdale, Principal Planner, at 475-2238 or ttisdale@compassidaho.org.

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RESOLUTION NO. 11-2015

FOR THE PURPOSE OF AMENDING THE FY2015-2019 REGIONAL TRANSPORTATION IMPROVEMENT PROGRAM

WHEREAS, the Community Planning Association of Southwest Idaho has been designated by the Governor of Idaho as the metropolitan planning organization responsible for transportation planning in Ada and Canyon Counties;

WHEREAS, the Moving Ahead for Progress in the 21st Century (MAP-21) Act, Title 23 United States Code Section 134, and Title 49 United States Code Section 5303 requires metropolitan planning organizations to develop and approve a Transportation Improvement Program;

WHEREAS, MAP-21, Title 23 United States Code Section 134, and Title 49 United States Code Section 5303 require projects contained in the Transportation Improvement Program to be financially constrained;

WHEREAS, the 1990 Clean Air Act Amendments requires all transportation plans and programs in nonattainment or maintenance areas demonstrate conformity to applicable state implementation plans for air quality improvement;

WHEREAS, no additional review for air quality conformity is necessary for this action;

WHEREAS, MAP-21, Title 23 United States Code Section 134, and Title 49 United States Code Section 5303 requires Transportation Improvement Programs be developed and amended in consultation with all interested parties;

WHEREAS, a public comment period was held from March 23 through April 6, 2015;

WHEREAS, the Community Planning Association of Southwest Idaho desires to take timely action to ensure the availability of federal funds;

WHEREAS, the Community Planning Association of Southwest Idaho developed this amendment to the FY2015-2019 Regional Transportation Improvement Program in compliance with all applicable state and federal regulations; and

WHEREAS, the attached table dated February 23, 2015, details the amendment to the FY2015-2019 Regional Transportation Improvement Program.

NOW, THEREFORE, BE IT RESOLVED, that the Community Planning Association of Southwest Idaho Board of Directors approves the amendment to the FY2015-2019 Regional Transportation Improvement Program.

DATED this 20th day of April 2015.

APPROVED:

By: _____
Garret Nancolas, Chair
Community Planning Association
of Southwest Idaho Board of Directors

ATTEST:

By: _____
Matthew J. Stoll, Executive Director
Community Planning Association
of Southwest Idaho

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Amendment #4
 FY2015-2019 Regional Transportation Improvement Program
 Per LHTAC staff, February 23, 2015

Key No	Project	Scheduled Costs (including Match) (costs in \$1,000)							
		Cost year	PE	PC	RW	UT	CE	CN	SUM
13958	16 th Avenue Signal Project, Nampa	2015	1	6 <u>38</u>			15	150 <u>207</u>	172 <u>261</u>
	Funding Source: HSIP (Local) This project will install crash reduction signalization countermeasures at the following intersections along 16 th Avenue: 3 rd Street North, 2 nd Street South, 3 rd Street South, and 7 th Street South. Increase PC by \$32,000 and construction by \$57,000 to cover contracted design, new construction estimates, and LHTAC oversight. Funds from KN 13960 and 13959.	2016							0
		2017							0
		2018							0
		2019							0
		PD							0
		SUM	1	6 <u>38</u>	0	0	15	150 <u>207</u>	172 <u>261</u>
13959	Greenhurst Road Signals, Nampa	2015	1	5 <u>58</u>			12 <u>0</u>	115 <u>0</u>	133 <u>59</u>
	Funding Source: HSIP (Local) Install crash reduction signalization countermeasures at three successive intersections along East Greenhurst Road. Move \$53,000 from CN to PC and increase construction to \$339,000 to cover contracted design, new construction estimates, and LHTAC oversight. Also delay construction from FY2015 to FY2016. Funds from KN 13960. Move \$74,000 of FY2015 funds to KN 13958.	2016						0 <u>339</u>	0 <u>339</u>
		2017							0
		2018							0
		2019							0
		PD							0
		SUM	1	5 <u>58</u>	0	0	12 <u>0</u>	115 <u>339</u>	133 <u>472</u>
13960	ITS, Garrity/Idaho Center Boulevard Signal Upgrade, Nampa	2015	2 <u>0</u>	13 <u>0</u>					15 <u>0</u>
	Funding Source: HSIP (Local) Install Adaptive Technology Crash Reduction Countermeasures at nine high-accident signalized intersections within the Garrity Boulevard/Idaho Center Boulevard north corridor. The project will be a coordinated effort between ITD and the City of Nampa. Remove project to cover increased cost estimates in other projects. Move \$15,000 to KN 13958 and \$339,000 to KN 13959.	2016					19 <u>0</u>	320 <u>0</u>	339 <u>0</u>
		2017							0
		2018							0
		2019							0
		PD							0
		SUM	2 <u>0</u>	13 <u>0</u>	0	0	19 <u>0</u>	320 <u>0</u>	354 <u>0</u>

Per TMA Balancing, December 22, 2014 and March 5, 2015

Key No	Project	Scheduled Costs (including Match) (costs in \$1,000)							
		Cost year	PE	PC	RW	UT	CE	CN	SUM
13514	Pathway, Garden City to Americana Boulevard, Boise	2015							0
	Funding Source: Community Choices	2016						353	353
	Construct a new 12-foot wide paved pathway south of the Boise River to fill a significant 4,100 linear foot gap in the greenbelt system. The pathway will extend from Main Street (Joe's Crab Shack) to Ann Morrison Park at Americana Boulevard to serve pedestrians and bicyclists.	2017							0
		2018							0
		2019							0
		PD							0
		SUM	0	0	0	0	0	0	353
No change to this funding source.									
13514	Pathway, Garden City to Americana Boulevard, Boise	2015						25	25
	Funding Source: Local Participating	2016							0
	Same as above.	2017							0
		2018							0
		2019							0
		PD							0
		SUM	0	0	0	0	0	0	25
No change to this funding source.									
13514	Pathway, Garden City to Americana Boulevard, Boise	2015		77	110	50	245	921	1403
	Funding Source: STP-TMA	2016							0
	Same as above.	2017							0
		2018							0
		2019							0
		PD							0
		SUM	0	77	110	50	245	921	1403
No change to this funding source.									
13514	Pathway, Garden City to Americana Boulevard, Boise	2015						220 315	220 315
	Funding Source: TAP-TMA	2016						255 160	255 160
	Same as above.	2017							0
		2018							0
		2019							0
		PD							0
		SUM	0	0	0	0	0	0	475
Increase CN in FY2015 by \$95,000 from KN 13916. Decrease CN in FY2016 by \$95,000. Move funds to KN 13916. This project is advance construction and needs to move funds into FY2015 to avoid additional costs to the City.									
13916	Pathway, Dry Creek Trail, Phase 1, Eagle	2015					13 0	82 0	95 0
	Funding Source: TAP-TMA	2016					0 13	0 82	0 95
	Provides a bicycle and pedestrian underpass at SH-44 on the west side of the City of Eagle. It will connect the Dry Creek Pathway and the northeast side of the City of Eagle with the Eagle Island Pathway system.	2017							0
		2018							0
		2019							0
		PD							0
		SUM	0	0	0	0	0	13	82

Key No	Project	Scheduled Costs (including Match) (costs in \$1,000)							
		Cost year	PE	PC	RW	UT	CE	CN	SUM
	Decrease CE/CN in FY2015 by \$95,000. Move funds to KN 13514. Increase CE/CN in FY2016 by \$95,000. Funds from KN 13514. Action delays construction one year, as project had a late start on design.								
13920	Pathway, Logger's Creek Bridge Replacement, Boise	2015	2 0	8 0					10 0
	Funding Source: TAP-TMA	2016							0
	Replace the old wooden pedestrian bridge with a new metal structure. The bridge will match with existing alignment.	2017					14 0	96 0	110 0
		2018							0
		2019							0
		PD							0
		SUM		2 0	8 0	0	0	14 0	96 0
	Remove project from federal program. It will be funded in the future with local funds. FY2015 funds will balance program, FY2017 funds will be re-programmed during the update.								

Per Valley Regional Transit and ACHD Staff, March 6, 2015

Key No	Project	Scheduled Costs (including Match) (costs in \$1,000)							
		Cost year	PE	PC	RW	UT	CE	CN	SUM
NEW	Transit – Rideshare Platform, VRT/ACHD	2015						0 60	0 60
	Funding Source: FTA 5307 SU	2016							0
	Purchase rideshare platform (software). The platform will be a single source for members of the community to find smart transportation options to include: carpooling, vanpooling, bus routes and bike buddies. It will also assist transit providers with data to increase routes based on demand. (Federal = \$48,000)	2017							0
		2018							0
		2019							0
		PD							0
		SUM		0	0	0	0	0	0 60
	Add project. This is a new application that was recommended for funding in the update. Request from VRT and ACHD to fund as soon as possible in order to save funds by not paying fees for current rideshare platform, which are due September 2015.								

PE = Preliminary Engineering

PC = Preliminary Engineering Consultant

RW = Right-of-Way

UT = Utilities

CE = Construction Engineering

CN = Construction

FY = Fiscal Year

KN = Key Number

HSIP = Highway Safety Improvement Program

STP-TMA = Surface Transportation Program – Transportation Management Area (Boise)

TAP-TMA = Transportation Alternatives Program – Transportation Management Area (Boise)

FTA 5307 SU = Transit formula funds in the Nampa Urbanized Area

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FY2015-2019 Regional Transportation Improvement Program (TIP) Public Comments

Comments for Amendment #4 March 23 through April 6, 2015

Number of comments received: Email: 1 Letter: 0

Comment	Staff Response	Zip Code and Name/affiliation (if included)	Format
<p>As a longtime resident of the East Greenhurst area I must protest the changes in signalization on Greenhurst road.</p> <p>The highly successful Round-a-bout on Happy Valley and Greenhurst is a model I would recommend for improvements in Safety, and traffic flow. The round-a-bout on old highway 30 and Star road is further proof that trucks can safely and efficiently navigate without stopping. Stop and go driving is neither efficient or safe and idling cars contribute to our clean air problem.</p> <p>I believe some new thinking is required.</p> <p>Thank you for your consideration</p>	<p>Comment provided to the COMPASS Board of Directors and City of Nampa</p>	<p>Hubert Osborne</p>	<p>Email</p>

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MARCH 2015 - STAFF ACTIVITY REPORT

PROGRAM NO.	
601	<p data-bbox="310 170 1373 226">UNIFIED PLANNING WORK PROGRAM DEVELOPMENT AND FEDERAL ASSURANCES</p> <p data-bbox="1263 237 1511 264" style="text-align: right;">MEGAN LARSEN</p> <ul data-bbox="331 275 1507 934" style="list-style-type: none"> • Processed and tracked revenues and expenditures associated with Revision 1 of the FY2015 UPWP. • Tracked changes and announcements in the Federal Register and the Daily Digest. • Tracked announcements from funding resources to identify potential grants for COMPASS and member agencies. • Presented proposed membership dues for inclusion in the FY2016 UPWP to the COMPASS Board. • Presented five year financial projections for the Finance Committee, which will help to inform the FY2016 UPWP and Budget. • Presented proposed Revision 2 of the FY2015 UPWP to the COMPASS Board. • Continued work on a proposal for the Board to consider whether COMPASS should assume the Economic Development District designation for Region 3 after receiving authorization to do so from the Board at the January 26, 2015, meeting. • Continued work on the draft of the FY2016 UPWP. • Presented to and received recommendation from RTAC on priorities for the FY2016 UPWP programs. • Participated in ITD/MPO workgroup meeting to update the memorandums of understanding between ITD and MPOs on March 31, 2015.
605	<p data-bbox="310 947 873 974">MULTI-MODAL PLANNING SUPPORT</p> <p data-bbox="1198 984 1511 1012" style="text-align: right;">WALT SATTERFIELD</p> <ul data-bbox="331 1022 1507 1554" style="list-style-type: none"> • Participated in weekly GoRide coordination meetings with Valley Regional Transit. • Participated in Healthcare Transportation Access project outreach with St. Luke's staff on March 3, 2015, and with St Alphonse's staff on March 24, 2015. • Participated in Healthcare Transportation Access pilot project small group on March 20 and March 31, 2015. • Collected park and ride use data for several facility locations in Ada and Canyon Counties. • Reviewed and commented on Treasure Valley Transit's application for mobility support services for ITD's District 3 service contract, and provided a letter of support for the application. • Assisted Valley Regional Transit with a Healthcare Access Mobility Design Challenge grant application. • Met with the Active Transportation Workgroup on March 11, 2015, to finalize locations for permanent bicycle and pedestrian counters. • Attended the Nampa Bicycle Workgroup meeting on March 12, 2015.
620	<p data-bbox="310 1566 1193 1593">GROWTH AND TRANSPORTATION SYSTEM MONITORING</p> <p data-bbox="1304 1604 1511 1631" style="text-align: right;">CARL MILLER</p> <ul data-bbox="331 1642 1507 1894" style="list-style-type: none"> • Received Board acceptance of the 2015 population estimates on March 16, 2015. Posted 2015 population estimates on the COMPASS website and shared estimates with member agencies. • Continued developing "on-hold" performance measures, including jobs access, bicycle and pedestrian volumes, intersection density, and automobile level of service. • Reviewed options for increasing user capabilities for the COMPASS Performance Dashboard.

PROGRAM NO.	
647	<p data-bbox="310 132 987 163">REGIONAL GROWTH ISSUES AND OPTIONS</p> <p data-bbox="1300 165 1515 197" style="text-align: right;">CARL MILLER</p> <ul data-bbox="334 201 1495 296" style="list-style-type: none"> • Began developing an application for the Idaho Transportation Department's Excellence in Transportation awards on the <i>Communities in Motion 2040</i> Vision growth reconciliation process.
653	<p data-bbox="310 300 867 331">COMMUNICATION AND EDUCATION</p> <p data-bbox="1357 333 1515 365" style="text-align: right;">AMY LUFT</p> <ul data-bbox="334 369 1511 1150" style="list-style-type: none"> • Prepared the <i>Keeping Up With COMPASS</i> newsletter. • Updated the COMPASS web site. • Posted 1 blog, 14 Facebook messages, and 147 Tweets. • Tracked and facilitated issues related to COMPASS and transportation in and with news media. Issued one news release and facilitated two interviews (<i>Idaho Business Review</i> on the SHRP2 grant award and <i>Emmett Messenger Index</i> on Highway 16). • Continued transportation funding outreach campaign – continued radio ads, posted one blog, continued social media campaign, updated web page, placed funding display at the Flying M Coffee garage in Nampa. • Completed draft of <i>COMPASS Integrated Communication Plan</i>. Submitted to COMPASS staff and subcommittee of Public Participation Committee for review and began developing public comment materials. • Hosted Frank Tooke as part of the 2015 COMPASS education series March 5 and 6, 2015. • Continued preparations for the remainder of the 2015 education series. • Attended one Healthy Communities Summit planning meeting. • Wrote article on COMPASS for the Coalition for America's Gateways and Trade Corridors' <i>Trade Corridor Bulletin</i>. The article will appear in the newsletter's April edition. • Met with Vitruvian Planning to prepare scope for Bicycle and Pedestrian Planning Training for COMPASS staff and members of Active Transportation Workgroup in late April 2015.
661	<p data-bbox="310 1155 735 1186">COMMUNITIES IN MOTION</p> <p data-bbox="1268 1188 1515 1220" style="text-align: right;">LIISA ITKONEN</p> <ul data-bbox="334 1224 1495 1696" style="list-style-type: none"> • Completed draft brochure on using roundabouts from the drivers of freight trucks and other large vehicles; scheduled review by the Public Participation Committee in April 2015. • Provided data to the consultant for the public transportation network analysis. • Received final CIM summary document and CD from printer. • Established a Regional Technical Advisory Committee work group to identify next steps toward high capacity public transportation service. • Met with one member agency at their location and discussed potential projects for the CIM Implementation Grant Program. • Contacted member agencies to confirm CIM Implementation Grant applications and offer assistance. • Continued collecting data for the farm freight study. • Continued compiling data and corresponding with Kittelson and Associates for the public transportation analysis.

PROGRAM NO.	
685	<p align="right">TONI TISDALE</p> <p>REGIONAL TRANSPORTATION IMPROVEMENT PROGRAM (TIP)</p> <ul style="list-style-type: none"> • Prepared for and hosted the TMA Balancing Committee on March 5, 2015. • Met with VRT and ACHD staff regarding Rideshare projects on March 5, 2015. • Met with ITD staff regarding possible capital projects for the TIP Update on March 13, 2015. • Met with City of Boise staff regarding funding planning for a pathway project on March 16, 2015. • Met with City of Nampa and VRT staff regarding Nampa's public transportation projects on March 16, 2015. • Met with ACHD staff regarding questions about the federal funding process on March 18, 2015. • Attended a training on ITD's new project tracking system (OTIS) on March 18, 2015. COMPASS staff will input all new projects and changes for the TIP update. • Met with VRT staff regarding FTA 5307 small urban funding on March 20, 2015. • Prepared and processed multiple amendments and administrative modifications. • Released one TIP amendment for public comment (March 23 – April 6, 2015). • Continued developing several new reports for reporting cost changes and progress on projects. • Continued developing a new TIP application guide. • Continued training staff who are new to working with TIP tasks.
686	<p align="right">DON MATSON</p> <p>PROJECT/SCOPE DEVELOPMENT PROGRAM</p> <ul style="list-style-type: none"> • Held program discussions with two member agencies during March 2015 to identify agency needs and potential projects for the program. • Contacted nineteen member agencies to confirm project needs, program applications, and offer assistance. • Developed Request for Qualifications for On-Call consultant services.
692	<p align="right">DON MATSON</p> <p>REGIONAL ASSET and RESOURCE MAINTENANCE REPORT</p> <ul style="list-style-type: none"> • Received statewide 2014 Street Finance Report.
693	<p align="right">DON MATSON</p> <p>GRANT RESEARCH AND ASSISTANCE</p> <ul style="list-style-type: none"> • Monitored grant sources for new grant opportunities and shared with member agencies as appropriate. • Notified interested agencies on March 20, 2015, about free technical assistance available from New Mobility West, an initiative of the Sonoran Institute. • Notified interested agencies on March 13, 2015 about the Section 108 loan guarantee component of the Community Development Block Grant (CDBG) program from US Housing and Urban Development. • Received a Strategic Highway Research Program 2 grant of \$225,000 to collect additional data on freight and enhance performance-based planning for <i>Communities in Motion 2040 2.0</i>.
701	<p align="right">SABRINA ANDERSON</p> <p>GENERAL MEMBERSHIP SERVICES</p> <ul style="list-style-type: none"> • Completed five development review checklists for St. Alphonsus (Boise), Wrightside Place (Nampa), Decatur Estates (Meridian), Northern Lights (Nampa), and Kuna Zoning Ordinance 15-01-ZOA (Kuna). • Attended the Capitol Boulevard Concept Workshop hosted by ACHD on March 5, 2015.

PROGRAM NO.	
702	<p>AIR QUALITY OUTREACH</p> <p style="text-align: right;">AMY LUFT</p> <ul style="list-style-type: none"> • Ran five air quality public service announcements on local television stations. • Provided a status report to the Air Quality Board and Idaho Department of Environmental Quality.
703	<p>GENERAL PUBLIC SERVICES</p> <p style="text-align: right;">AMY LUFT</p> <ul style="list-style-type: none"> • Provided information to the public on demographics, development, funding, and traffic issues. • Attended the Urban Land Institute annual conference preparation meeting on March 9, 2015.
705	<p>TRANSPORTATION LIAISON SERVICES</p> <p style="text-align: right;">MATT STOLL</p> <ul style="list-style-type: none"> • Participated in the March Caldwell Chamber of Commerce Transportation Committee and the Meridian Transportation Commission. • Attended the WTS Luncheon on March 3, 2015. The topic was a presentation by the Idaho Transportation Coalition. • Attended the LHTAC Board meeting on March 13, 2015. • Met with Amy Revis, ITD District III Engineer, on March 17, 2015 to coordinate efforts between COMPASS and ITD District III. • Attended ITD Board workshop and meeting on March 24 and 25, 2015. • Attended with WTS Luncheon on March 31, 2015. The topic was a presentation by Randy Knapick on the Treasure Valley Transportation System: Operations, Management, and ITS. • Attended the Caldwell Chamber of Commerce Government Affairs Committee meeting. • Attended the Boise Chamber of Commerce Transportation Committee meeting. • Attended two planning meetings for the upcoming ULI housing summit. • Attended City of Eagle council meeting on March 10, 2015. • Participated in Idaho APA Board meeting. • Participated in planning meetings for Idaho APA Conference.
720	<p>STATE STREET TRANSIT CORRIDOR IMPLEMENTATION</p> <p style="text-align: right;">DON MATSON</p> <ul style="list-style-type: none"> • No significant activity during March 2015.
760	<p>LEGISLATIVE SERVICES</p> <p style="text-align: right;">MATT STOLL</p> <ul style="list-style-type: none"> • Participated in relevant activities in support of Board legislative position statements. • Tracked and reported significant activity in federal and state transportation-related legislative issues. • Continued reviewing Moving Ahead for Progress in the 21st Century Act (MAP-21) and proposed rule-making to determine implications to COMPASS and its membership. • Prepared information on public transportation needs and costs for Representative Phyllis King. • Met with Melinda Smyser, Regional Director for Senator Risch, regarding COMPASS, its membership, and services on March 5, 2015. • Participated on NARC Finance Committee conference call on March 24, 2015. • Participated in NARC Executive Committee conference call on March 25, 2015.
761	<p>BLUEPRINT FOR GOOD GROWTH</p> <p style="text-align: right;">SABRINA ANDERSON</p> <ul style="list-style-type: none"> • Worked on topics and format for future work group.

PROGRAM NO.	
801	<p style="text-align: right;">MEGAN LARSEN</p> <p>STAFF DEVELOPMENT</p> <ul style="list-style-type: none"> • Attended “Measuring What We Value: Setting Priorities and Evaluating Success in Transportation” webinar on March 3, 2015. • Attended “Handling Difficult Project Situations” webinar on March 5, 2015. • Attended COMPASS Education Series, “How Does Transportation Funding Work Anyway” at COMPASS on March 6, 2015. • Attended League of American Bicyclist’s National Bike Summit 2015 conference in Washington D.C. from March 10-13, 2015. • Attended “Urban Design, Sustainability and the Environment” webinar sponsored by the American Planning Association on March 11, 2015. • Attended “Pedestrian and Bicycle Counting Programs” webinar on Mach 18, 2015. • Attended “Place Making in Boise” workshop sponsored by Idaho Smart Growth and the Project for Public Spaces in Boise on March 18, 2015. • Attended “Natural Beauty in the Built Environment” sponsored by the Idaho Environmental Forum and the City Club of Boise in Boise on March 24, 2015. • Attended “Introduction to Transportation Conformity” sponsored by the National Transit Institute in Arlington, VA from March 24-26, 2015. • Attended the Women in Transportation Seminar’s “Transportation System Management Operations” presentation at COMPASS on March 31, 2015.
820	<p style="text-align: right;">MEGAN LARSEN</p> <p>COMMITTEE SUPPORT</p> <ul style="list-style-type: none"> • Provided staff support to the COMPASS Board of Directors and standing committees.
836	<p style="text-align: right;">MARYANN WALDINGER</p> <p>REGIONAL TRAVEL DEMAND MODEL</p> <ul style="list-style-type: none"> • Participated in two statewide model development meetings (via conference call). • Continued calibration of the 7am to 8am model. • Provided model runs to assist ACHD with their Capital Improvement Plan update. • Began model documentation. • Updated traffic count database. • Completed two area of influence model runs for proposed developments.
838	<p style="text-align: right;">MARYANN WALDINGER</p> <p>ON-BOARD TRANSIT and HOUSEHOLD TRAVEL SURVEY</p> <ul style="list-style-type: none"> • Scheduled for fall 2015.
842	<p style="text-align: right;">MARYANN WALDINGER</p> <p>CONGESTION MANAGEMENT SYSTEM PROCESS</p> <ul style="list-style-type: none"> • Continued to collect travel time data on corridors. • Processed first half of data collected along corridors. • Collected video on specific corridors of travel conditions and characteristics. • Began work on creating new format for travel time data reporting.
860	<p style="text-align: right;">ERIC ADOLFSON</p> <p>GEOGRAPHIC INFORMATION SYSTEM MAINTENANCE</p> <ul style="list-style-type: none"> • Maintained and created regional geographic data layers. • Continued updating the Current Regional Land Use dataset. • Created map documents for member agencies and the public. • Provided technical support for a variety of COMPASS processes. • Created tools and methodologies to support COMPASS UPWP projects.

PROGRAM NO.	
862	<p data-bbox="310 134 1003 163">REGIONAL DATA CENTER IMPLEMENTATION</p> <p data-bbox="1256 170 1511 199" style="text-align: right;">ERIC ADOLFSON</p> <ul data-bbox="334 205 1479 331" style="list-style-type: none"> • Continued work on Regional Data Center setup and server configuration. • Began individual meetings with member agencies and creating connections to the Regional Data Center. • Added test datasets.
991	<p data-bbox="310 338 743 367">SUPPORT SERVICES LABOR</p> <p data-bbox="1265 373 1516 403" style="text-align: right;">MEGAN LARSEN</p> <ul data-bbox="334 409 1468 464" style="list-style-type: none"> • Provided general accounting, human resources and administrative support to the agency.

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COMPASS BOARD AGENDA ITEM VIII-B

Date: April 20, 2015

Topic: Status Report – Current Air Quality Efforts

Background/Summary:

The information below provides an update on Treasure Valley air quality.

March Air Quality Monitoring:

The Idaho Department of Environmental Quality reported four days with air quality levels in the moderate category in the Treasure Valley during the month of March 2015.

- Three moderate days were attributable to fine particulate (PM_{2.5}) recorded in Ada and Canyon County.
- One moderate day was attributable to oxides of nitrogen (NO_x) recorded in Ada County.

YEAR TO DATE SUMMARY

The table below summarizes the number of good, moderate, and unhealthy to hazardous days recorded since January 1, 2006.

	Good	Moderate	Unhealthy to Hazardous	Total
2006	273	91	1	365
2007	227	125	12	364
2008	266	99	1	366
2009	277	83	5	365
2010	321	44	0	365
2011	260	99	6	365
2012	283	72	11	366
2013	276	81	8	365
2014	287	75	3	365
2015	69	18	3	90

Notes: 2008 was a Leap Year hence the extra day. In 2007, one day of data is missing for the month of May.

Air Quality Categories:

- Moderate: pollution in this range may pose a moderate health concern for a very small number of individuals.
- Unhealthy for Sensitive Groups: individuals with lung disease, children and older adults are considered sensitive and may experience health effects. The general public is unlikely to be affected.
- Unhealthy / Very Unhealthy: everyone may begin to experience health effects.
- Hazardous: the entire population is more likely to experience serious health effects.

Implication (policy and/or financial):

None.

More Information:

- 1) For more information contact: MaryAnn Waldinger, Principal Planner, at 475-2242 or mwaldinger@compassidaho.org
- 2) For detailed information contact Idaho Department of Environmental Quality: Michael Toole, Regional Airshed Coordinator, at 373-0550 or Michael.Toole@deq.idaho.gov

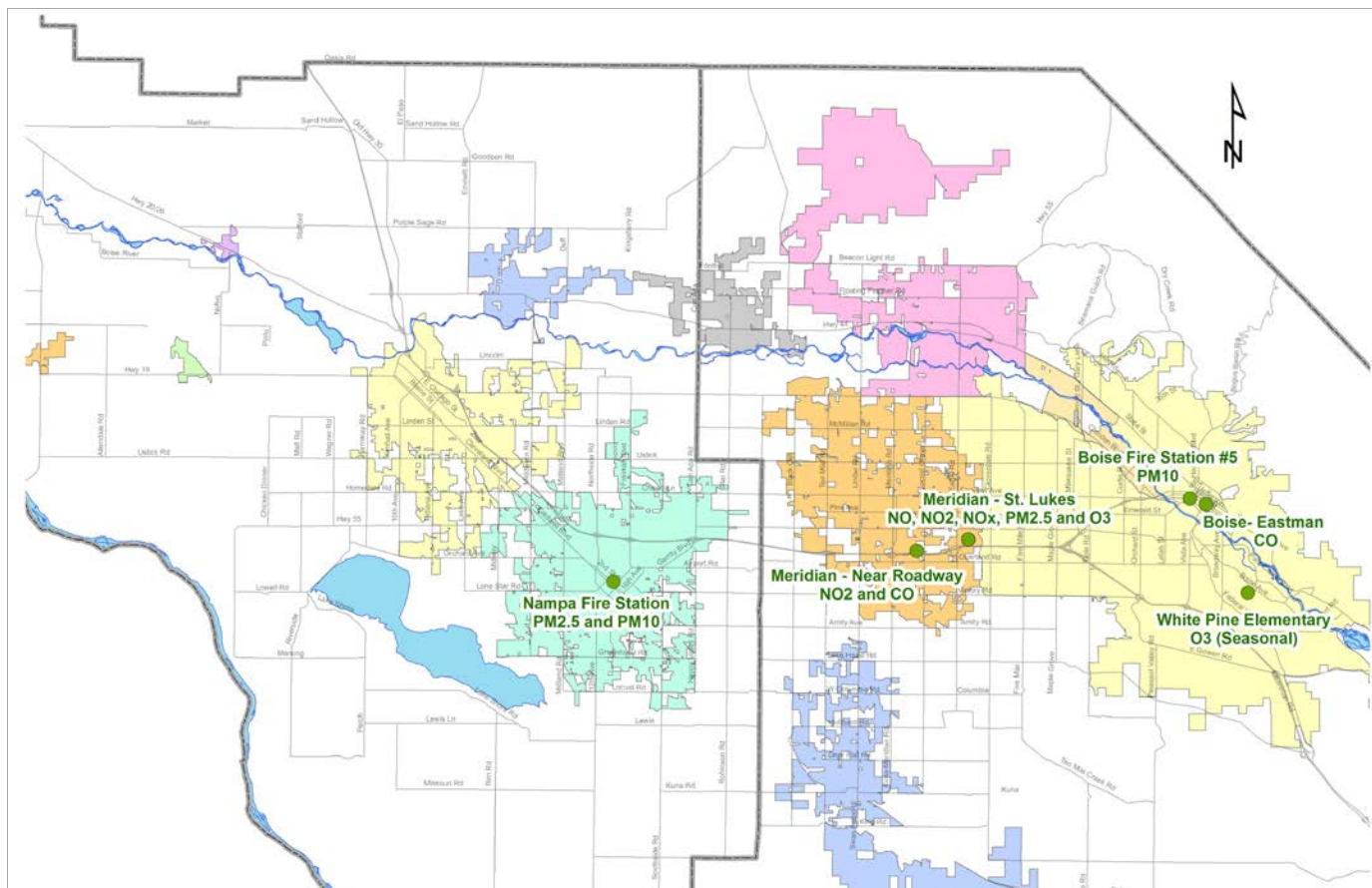


Figure 1: Map of air quality monitoring locations, Ada and Canyon County

Carbon Monoxide (CO)

A colorless, odorless, tasteless gas formed in large part by incomplete combustion of fuel. Human activities (i.e., transportation or industrial processes) are largely the source for CO contamination.

Oxides of nitrogen (NOx)

Oxides of nitrogen; a precursor (building block) of ozone. NOx is a generic term for mono-nitrogen oxides NO and NO₂ (nitric oxide and nitrogen dioxide). They are produced from the reaction of nitrogen and oxygen gases in the air during combustion, especially at high temperatures

Ozone (O3)

A colorless gas with a sweet odor. Ground-level ozone is not a direct emission from transportation sources. It is formed when volatile organic compounds, such as pesticides and solvents, and [NOx](#) combine in the presence of sunlight. Although the ozone in the upper atmosphere protects us from harmful ultraviolet rays, ground-level ozone is the main component of smog.

PM2.5

Fine particulate matter, particles smaller than 2.5 microns in diameter, which are more likely to lodge in human lungs than larger particles.

PM10

Course particulate matter, particles smaller than 10 microns in diameter, which are more likely to lodge in human lungs than larger particles.

DEMOGRAPHIC ADVISORY COMMITTEE

ITEM VIII-C

Attendance List

Member Agency/Name	Jan '15 No Mtg	Feb '15	Mar '15 No Mtg	Apr '15	May '15	June '15	July '15	Aug '15	Sept '15	Oct '15	Nov '15	Dec '15	TOTAL
Nampa Highway District #4/E. Shannon													
ACHD/ C. Little		1											
Ada County/M. Basham/B.Danielson		1											
BSU/P. Zhu													
Canyon Co. Dev. Services /J. Almeida/P. Nilsson/J. Van Dyke		1											
Canyon Highway District No. 4/K. Knapp													
City of Boise/ B. Eggleston		1											
City of Caldwell/B. Billingsley		1											
City of Eagle/ N. Baird Spencer		1											
City of Garden City/J. Lowe		1											
City of Kuna/W. Howell													
City of Meridian/ B. McClure		1											
City of Middleton/ D. Taylor													
City of Nampa/ N. Holm													
City of Parma/N. Leigh													
City of Star/ N. Mitchell													
IDEQ/ D. Luft													
ITD / M. Wasdahl		1											
Nampa Highway District #4/E. Shannon													
Public Participation Committee/J. Ross		1											
Valley Regional Transit/M. Havey		1											
Ex officio Members													
Chamber of Commerce - Ada County/M.Tate													
Chamber of Commerce- Canyon Co./T. Kasper													
Development Community - Ada County/C.Findlay													
Major Utilities / B. Snow/B. Defenbach													
Development Community - Canyon County/ G. Manship		1											

REGIONAL TECHNICAL ADVISORY COMMITTEE

Attendance List

Member Agency/Name	Jan '15	Feb '15	Mar '15	Apr '15	May '15	June '15	July '15	Aug '15	Sept '15	Oct '15	Nov '15	Dec '15	TOTAL
General Members													
ACHD/T.Ferch/ J. Lucas	1	1											2
Ada County /M. Basham/M. Leatherman	1		1										2
BSU/N. Nimmons	1		1										2
Canyon County / P. Nilsson/D. Root/C. Samples		1	1										2
Canyon Highway District #4/C. Hopper	1												1
City of Boise/ D. Fluke/ K. Lacey/K. Gallagher	1	1	1										3
City of Caldwell/R. MacDonald	1	1											2
City of Eagle/N. Baird Spencer	1	1	1										3
City of Garden City/J. Thornborrow													0
City of Kuna/W. Howell	1												1
City of Meridian/C. Hood	1	1	1										3
City of Middleton/D. Taylor													0
City of Nampa/C. Bowman/L. Grady	1	1	1										3
City of Parma/N. Leigh		1	1										2
City of Star/N. Mitchell													0
IDEQ/M. Toole	1	1											2
ITD/Amy Schroeder		1	1										2
Nampa Highway District #1/E. Shannon		1	1										2
Public Participation Committee/D. Smith	1	1											2
Valley Regional Transit/R. Jalbert	1	1	1										3
Ex officio Members													
Central District Health/R. Howarth	1		1										2
Governor's Office/D. Hensley													0

TRANSPORTATION MODEL ADVISORY COMMITTEE

Attendance List

Member Agency/Name	Jan '15	Feb '15 No Mtg	Mar '15 No Mtg	April '15	May '15	June '15	July '15	Aug '15	Sept '15	Oct '15	Nov '15	Dec '15	TOTAL
Nampa Highway District #1/E. Shannon													
<i>ACHD/ S. Martin</i>	1												1
<i>Ada County Development Services/M. Basham</i>													0
<i>Canyon County/P. Nilsson/J. Van Dyke</i>	1												1
<i>Canyon Highway District/No. 4/T. Richard</i>	1												1
<i>City of Boise/ K. Gallagher or A. Tuning</i>	1												1
<i>City of Meridian/A. Petersen</i>	1												1
<i>City of Nampa/ /C. Bowman/J. Barnes</i>	1												1
<i>IDEQ/ D. Luft</i>													0
<i>ITD/ K. Sablan/M. Wasdahl</i>	1												1
<i>Nampa Highway District #1/E. Shannon</i>													
<i>Public Participation Committee/J. Madsen</i>	1												1
<i>Valley Regional Transit/M. Havey</i>													0
Appointed Transportation/Land Use/Air Quality Professionals													
<i>Stephen Lewis , Keller Associates</i>	1												1
<i>Jim Pline , Pline Engineering</i>	1												1
<i>Jay Witt , AECOM</i>	1												1

REGIONAL GEOGRAPHIC ADVISORY COMMITTEE

Attendance List

Member Agency/Name	Jan '15 No Mtg	Feb '15 No Mtg	Mar '15 No Mtg	Apr '15	May '15	Jun '15	July '15	Aug '15	Sept '15	Oct '15	Nov '15	Dec '15	TOTAL
Nampa Highway Distr. #1/Eric Shannon													
Ada County Assessors/A .Kawalec													0
Ada County Development Services/M. Basham													
Ada County Highway District/C. Spencer													0
Ada County Sheriff Office/T. Tyson													
Canyon County Development Services/S. Higuera													0
Canyon Highway District No. 4/K. Knapp													
Canyon County Sheriff Office/F. Smith													0
City of Boise/J. Hetherington													0
City of Caldwell/D. Marston													0
City of Eagle/R. Dodge													0
City of Garden City/E.Akin													0
City of Kuna/M. Borzick													0
City of Meridian/R. Jack													0
City of Nampa/C. Tarter													0
ITD/B. Lacabanne													0
Nampa Highway Distr. #1/Eric Shannon													0
Public Participation Committee/K. Watkins													0

COMPASS BOARD AGENDA ITEM VIII-D

Date: April 20, 2015

Topic: Status Report – Current Transportation Project Information

Request/Recommendation:

For information only.

Background/Summary:

The information in Attachment 1 provides a quarterly update on transportation trends, issues, and current project status. A running total of transit ridership is provided in Attachment 2.

The next update is scheduled for July 2015. If you have questions about a specific project, please call me for an update.

Implication (policy and/or financial):

There are no policy or financial implications.

More Information:

- 1) Attachment 1 – Status Report – Current Transportation Project Information
- 2) Attachment 2 – Yearly Alternative Transportation Trip Report
- 3) For detailed information contact: Toni Tisdale, Principal Planner, at 475-2238 or ttisdale@compassidaho.org.

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Status Report – Current Transportation Project Information

Following is the most recent monthly reported statistics compared to the same month a year ago:

STATUS OF PUBLIC TRANSPORTATION PROJECTS

Boise Air Terminal	Feb 2015	Feb 2014	% Change
Monthly Air Passengers (Inbound and Outbound)	198,742	187,918	5.76%
Monthly Air Freight (Inbound and Outbound) (tons)	3,548	3,391	4.63%
Public Transportation Monthly Ridership	Feb 2015	Feb 2014	% Change
ACHD VanPool (Active Routes)	100	103	-2.91%
ACHD VanPool (Trips)	19,224	21,360	-10.00%
*Valley Regional Transit Boise Urbanized Area Services	105,027	109,219	-3.84%
*Valley Regional Transit Nampa Urbanized Area Services	16,822	17,528	-4.03%
Total	141,073	148,107	-4.75%
Other Public Transportation Reporting Average Hourly Ridership	Feb 2015	Feb 2014	% Change
*Valley Regional Transit Boise Urbanized Area Services	20.0	21.1	-5.21%
*Valley Regional Transit Nampa Urbanized Area Services	20.3	21.6	-6.02%

STATUS OF MAJOR PROJECTS

Information as of early April 2015.

Project	Sponsor	Comments
16 th Avenue Signal Project, Nampa (KN 13958)	Nampa	This project will install crash reduction signalization countermeasures at the following intersections along 16 th Avenue: 3 rd Street North, 2 nd Street South, 3 rd Street South, and 7 th Street South. Project includes design and construction in FY2015.
21 st Avenue, Chicago Avenue to Cleveland Boulevard, Caldwell (KN 13052)	Caldwell	This project will widen 21 st Avenue from Chicago Avenue to Cleveland Boulevard from a two-lane to five-lane arterial. Work will include sidewalks, traffic signals, and railroad crossings. The concept plan is approved, and the project is now in the final design phase and right-of-way acquisition. Construction is expected in FY2016.
Ada County SR2S, VRT – FY2014 (13821) AND City of Caldwell SR2S – FY2014 (14340)	VRT/YMCA	The Treasure Valley YMCA published its spring 2015 Safe Routes to Schools Newsletter (https://dk-media.s3.amazonaws.com/AA/AF/walkitbikeit-org/downloads/294477/Newsletter_2nd_Quarter.pdf). Up-coming events include the International "Bike to School" Day on May 6, 2015. Several "in-school" Bike and Pedestrian Safety Presentations are scheduled at various schools throughout the spring. These projects continue to find a Safe Routes to Schools director and coordinator to work with elementary and middle schools in the Boise, Meridian, and Caldwell School Districts, as well as children who participate in the YMCA Child Development programs.

Project	Sponsor	Comments
Alternatives Analysis for Downtown Boise Circulator System, Phase 1 (KN 13343)	Boise	This Discretionary FTA 5309 project will conduct the first phases of an alternatives analysis study for a downtown Boise circulator system. Technical analyses which includes ridership, traffic impacts, and economic impacts are near completion and will be presented at the February 6 th steering committee meeting. These analyses will focus on the performance of each mode and contrast them against each other and the "no build" alternative. Public review and comment on the draft local preferred alternative is anticipated in the spring which will be followed by the steering committee's local preferred alternative recommendation. Updates of the alternatives analysis process may be found at http://publicworks.cityofboise.org/circulator .
Amity Avenue, Nampa (KN 10541)	Nampa	This project is a Congressional earmark to widen Amity Avenue in the City of Nampa. Construction is scheduled to begin in mid-February 2015.
Bogus Basin Road Improvements, ACHD (KN 14361)	ACHD	This Federal Lands Access Program project will make improvements to Bogus Basin Road. Design is 87% complete, with an estimated completion date of May 2015. This project is scheduled for construction in August 2015.
Boise Bike Share Program, Phase I, VRT	VRT	This project will implement a bike share program in downtown Boise in spring 2015. The system will initially include 15 stations, 10 kiosks, and 114 bikes. Final approval of all design aspects of the map and advertising panels is approved, and production of those assets is proceeding. The bikes were manufactured overseas and are currently being held up because of labor disputes at west coast ports. The system website, www.boise.greenbike.com has now gone live and is accepting payments for membership. A launch event is being planned for April 15, 2015.
Bowmont Road, Lynwood to SH-45, Nampa (KN 12898)	Nampa Highway District	Realign Bowmont Road from Lynwood to SH-45. This project is under contract. Construction began February 4, 2015, and is scheduled to finish in late July 2015.
Capital Maintenance, ACHD – FY2015 (KN 12363)	ACHD	This project will supplement the local maintenance program. Proposed road segments include: <ul style="list-style-type: none"> • Bogus Basin Road, Curling Drive to Mile Marker 3 • Fairview Avenue, Cloverdale Road to Five Mile Road • Five Mile Road, Ustick Road to McMillan Road • 13th Street, River Street to Front Street • 13th Street, Shoreline Drive to River Street • River Street, N. 12th Street to N. 9th Street • River Street, Americana Boulevard to N. 12th Street • Fairview Avenue, Eagle Road to Cloverdale Road • Fairview Avenue, Locust Grove Road to Eagle Road • Fairview Avenue, N. Bluff Street to Chinden Boulevard Bridge • Main Street, Chinden Boulevard Bridge to North Garden Street • Fairview Connector, N. Orchard Street to Fairview eastbound I-184 off-ramp • Fairview Connector, Fairview eastbound I-184 off-ramp to Chinden Boulevard Bridge • Westbound I-184 ramp, Chinden Boulevard to Main Street • Catalpa Drive, Collister Drive to N. 35th Street • Curling Drive, Bogus Basin Road to Braemere Road. Design started on March 20, 2014, and is approximately 99% complete. Construction is estimated to begin in September 2015.
Capital Maintenance, ACHD – FY2016 (KN 13907)	ACHD	This project will supplement the local maintenance program. Design started on June 17, 2014, and is approximately 21% complete. Construction is estimated to begin in April 2017.
Capital Maintenance, ACHD – FY2017 (KN 13479)	ACHD	This project will supplement the local maintenance program. Design should be underway soon and construction is scheduled for FY2017.
Capital Maintenance, VRT, Boise – FY2014 (13480)	VRT	This is an STP-TMA project for transit buses. The transfer of funds from FHWA to FTA has been requested, and the application is pending review by FTA. VRT placed an order for vehicles on July 7, 2014 and November 3, 2014. Delivery is scheduled for early 2016.
Capital Maintenance, VRT, Boise – FY2015 (KN 13510)	VRT	This is an STP-TMA project for transit buses. The transfer of funds from FHWA to FTA has been completed. VRT will amend the application for Section 5307 LU to include these funds. VRT placed an order for the vehicles on November 3, 2014. Delivery is scheduled for early 2016.

Project	Sponsor	Comments
Centennial Way Roundabout, Caldwell (KN 13484)	Caldwell	This project will orchestrate an angled intersection of SH-19/Simplot Boulevard, I-84 Business (in two separate legs of a couplet Cleveland Boulevard and Blaine Street) and Simplot Boulevard (a six-leg intersection) into a potential roundabout. The project is currently in the preliminary development phase. Construction is in PD.
Cherry Lane, Linder Road to Meridian Road, Lighting Improvements, ACHD (KN 18717)	ACHD	This Local Highway Safety Improvement Program project will install continuous street lighting to improve driver safety and reduce nighttime accidents on Cherry Lane from Linder Road to Meridian Road. Design will begin in FY2015 and construction is scheduled in FY2017.
City of Nampa, SR2S (KN 13043)	Nampa	This Safe Routes to School project will construct a multi-use trail between East Iowa Avenue and East Sherman Avenue to accommodate students attending Sherman Elementary School. Project is awaiting right-of-way acquisition. Construction is scheduled for FY2015.
Cole Road, I-84 to Franklin Road, Boise (KN RD207-16)	ACHD	This project will widen Cole Road from three lanes to five lanes with curb, gutter, sidewalk, and bike lanes (could be adjusted based on the Cole Road and Franklin Road concept report). Design will begin in FY2015, and right-of-way acquisition will start in FY2016.
Colorado Avenue and Holly Street Signal and Pedestrian Improvements, Nampa (KN 13486)	Nampa	This project will install traffic signals and pedestrian-friendly improvements at the intersection of Colorado Avenue and Holly Street in Nampa. The concept report is complete and approved by ITD. Final design is currently underway. Construction is scheduled in Preliminary Development.
Deer Flat Regional Bicycle/Pedestrian Plan, Canyon County (KN 13463)	Canyon Highway District/ Nampa Highway District	This Federal Land Access Program project will develop a bicycle/pedestrian plan in the Deer Flat Refuge near Lake Lowell in Canyon County. The study is expected to be complete in July 2015. The second Technical Advisory Committee meeting is scheduled for April 14, 2015, and will focus on reviewing the draft network plan and prioritization criteria for projects.
Federal Aid Arterials and Collectors – FY2014 (KN 12050)	ACHD	This project will supplement the local overlay program. Design is nearly complete. Proposed road segments include: <ul style="list-style-type: none"> • Fairview Avenue, Main Street to Locust Grove Road • Franklin Road, Linder Road to N. Main Street • Bogus Basin Road, Hill Road to Curling Drive • Castle Drive, Pierce Park Lane to Castle Hills Way • Castle Drive, Castle Hills Way to Hill Road • Hill Road, Gary Lane to Pierce Park Lane • Hill Road, Pierce Park Lane to Holly Hill Drive • Hill Road, Holly Hill Drive to Collister Road • Hill Road, Collister Road to N. 36th Street • Hill Road Parkway, Seaman Gulch Road to Gary Lane • State Street, Veterans Memorial Parkway to N. Clover Drive Construction will begin in spring 2015.
Five Mile Road, Franklin Road to Fairview Avenue (KN 11582)	ACHD	This project will widen Five Mile Road between Franklin Road and Fairview Avenue to five lanes with shoulder, sidewalk, and railroad crossing improvements. Construction is underway, but weather and utility issues delayed completion to spring 2015.
Franklin Road, Black Cat Road to Ten Mile Road (KN 12368)	ACHD	This project will widen Franklin Road from two lanes to five lanes from Black Cat Road to Ten Mile Road. Work includes curb, gutter, sidewalks, bicycle facilities, bio-infiltration swales, and reconstructing the intersection at Franklin Road and Black Cat Road. Design is 92% complete, and the final right-of-ways plans are received, starting right-of-way acquisition. Construction is expected to begin in August 2016.
Garden City West Bridge Pathway Crossing – FY2012 (KN 13512)	Garden City	This multi-jurisdictional project will help fund construction of a 12-foot wide, 180-foot long bicycle-pedestrian bridge across the Boise River between Glenwood Street, Eagle Road, State Street, and Chinden Boulevard, connecting over 30 miles of non-motorized pathways. Construction began on January 5, 2015. Work is currently underway on the embankments (north and south), with progress accelerating rapidly. The city anticipates project completion by early May 2015.
Greenhurst Road Signals, Nampa (KN 13959)	Nampa	This project will install crash reduction signalization countermeasures at three successive intersections along East Greenhurst Road. Design and construction are scheduled in FY2015.

Project	Sponsor	Comments
Homedale Road Intersection Improvements, Caldwell (KN 13488)	Caldwell	This project will provide intersection safety improvements on Homedale Road at the following locations: Montana Road, Lake Road, Florida Avenue, and Midway Road. Construction is scheduled to be complete by April 2015.
High Accident Warning Signs, Canyon Highway District (KN 13956)	Canyon Highway District	Install horizontal curve signage in multiple locations throughout Canyon Highway District to increase safety related to lane departures. The project is currently in final design review. The plans, specifications, and engineer's estimates package was submitted to ITD, and solicitation for bid is anticipated by June 2015, with construction following during summer 2015.
I-84, Bridge Repair, Boise (KN 13035)	ITD	<p>This project provides bridge rehabilitation at the following locations on I-84 in Boise:</p> <ul style="list-style-type: none"> • 27th Street • I-184 over I-84 • I-184 over the Boise River • Main Street over US 20/26 • I-184 over Cole Road • Emerald Street over I-184 • Fairview Avenue over I-184 • I-184 over Franklin Road • I-184 over the New York Canal • Orchard over I-184 <p>Construction is scheduled to begin in May 2015. Location of work and lane reductions or impacts will be announced prior to and during each project.</p>
I-84, Broadway Avenue to Gowen Road Mainline Widening (KN 13812) AND I-84, Gowen Interchange Reconstruction, Boise (KN 09822)	ITD	This GARVEE project will add a third lane to I-84 between the ramps of Broadway Avenue and Gowen Road Interchanges. The companion project is also a GARVEE project and will replace the existing interchange at Exit 57 in Boise with a new traditional interchange. Construction began on March 4, 2014, and is scheduled for completion on October 1, 2015.
I-84, Broadway Avenue Interchange Reconstruction, Boise (KN 09821) AND I-84, Gowen Railroad Bridge Eastbound Lane (KN 12029) AND Westbound Lane (12379), Boise	ITD	This project is a GARVEE project to replace the existing interchange at Exit 54 in Boise with a new Single Point Urban Interchange (SPUI). The companion projects will replace the existing railroad bridges in east Boise near the Broadway Interchange. Construction began February 25, 2014, and is scheduled to be complete by December 1, 2015.
I-84, Garrity Interchange Eastbound On-Ramp, Nampa (KN 13934)	ITD	This project will add a lane to the eastbound on-ramp (right-on from northbound Garrity Boulevard) to the eastbound on-ramp. It may also include adding another lane (left-on from southbound Garrity Boulevard) to the eastbound on-ramp, as well as possible dual left turn lanes onto the westbound on-ramp, dependent on a cost/benefit analysis. Design work is underway. ITD expects to deliver the plans, specifications, and engineer's estimate package in April 2015.
I-84 and I-184, Various Ramp Improvements (KN 13936)	ITD	This is a pavement resurfacing and restoration project on various I-84 and I-184 (the Connector) on/off-ramps. The plans, specifications, and engineer's estimate package was delivered in 2014. Construction is scheduled for FY2016.
I-84, Meridian Interchange Reconstruction, Meridian (KN 10939) AND I-84, Meridian Interchange to Five Mile Road (KN 13057)	ITD	This GARVEE project will replace the existing interchange at Exit 44 in Meridian with a new Single Point Urban Interchange (SPUI). The project will also add the fourth lane to I-84 in this area. The companion project will reconstruct the pavement on the outside travel lanes and shoulder in both directions on I-84 between the Meridian Interchange and the Flying Wye. Construction is anticipated to be complete by December 2015.
I-84, Pavement Striping – FY2015 (KN 12343)	ITD	This project will restripe the I-84 corridor. Work is scheduled for FY2015.
I-84, Ramp Pavement Improvements – FY2015 (KN 13456)	ITD	This project will resurface pavement on I-84 ramps. Work is schedule for FY2015.
I-84, Sand Hollow Interchange, Canyon County (KN 19047)	ITD	This project will replace the bridge at I-84 and Sand Hollow in Canyon County. Design is expected to begin in FY2015, with construction scheduled in FY2018.

Project	Sponsor	Comments
I-84, Sign Structures at US 20/26 and I-84B/Centennial Way, Caldwell (KN 18830)	ITD	This project will replace signage at the I-84 interchanges at US 20/26 and I-84B/Centennial Way in Caldwell to improve safety. Design is expected to begin in FY2015, with construction scheduled in FY2019.
I-84, UPRR East Lateral Canal Bridge, Nampa (KN 12866) AND I-84, Northside Boulevard Underpass, Nampa (KN 12867)	ITD	These are bridge rehabilitation and deck replacement projects in Nampa that were companioned under one contract. Reconstruction of the eastbound Northside bridge deck is complete, and the contract completed placing panels on the westbound railroad bridge deck.
I-84B, Micro Seals, Canyon County – FY2015 (KN 13465)	ITD	This project will provide for preventive maintenance by seal coating I-84B in Canyon County. A bike lane will be added between Linden Street and Karcher Road. Construction is expected to begin in mid-July 2015. Overnight lane restrictions with one-lane of traffic open in each direction is expected.
ITS, Garrity/Idaho Center Boulevard Signal Upgrade, Nampa (KN 13960)	Nampa	This project will install adaptive technology cash reduction countermeasures at several high-accident signalized intersections in the Garrity Boulevard/Idaho Center Boulevard north corridor. Design is expected to begin in FY2015, with construction scheduled in FY2016.
ITS, SH-55 (Eagle Road), Signal Timing, Meridian and Boise – FY2019 (KN 18810)	ITD	ITD is in the process of changing this project. It will change to a signal timing project on SH-55 (Karcher Road) in Nampa and address timing the new intersections. More details to come.
Intersection Improvements, Canyon Highway District (KN 13489)	Canyon Highway District	Safety improvements at intersections in Canyon Highway District. Intersections include: Lake Avenue and Orchard Avenue, Middleton Road and Linden Road, Homedale Road and 10th Avenue, Midway Avenue and Lonestar Road, Homedale Road and Indiana Avenue. This project is under construction, with completion anticipated by mid-April 2015.
Intersection Middleton Road and Flamingo Avenue, Nampa (KN 13502)	Nampa	This project will add a traffic signal at the intersection of Middleton Road and Flamingo Avenue in Nampa. Construction is underway, and will be completed in early spring 2015.
Lake Hazel Road Extension, Ada County (KN RD213-17)	ACHD	This project will extend Lake Hazel Road from the existing east end terminus to Cole Road as a two-lane road with an asphalt pathway to improve area circulation and connectivity. Design is complete. The right-of-way acquisition phase is underway. Construction is scheduled to begin in July 2015.
Linder Road and Deer Flat Road Intersection, Kuna (KN 13492)	ACHD	This project will make improvements to the intersection at Linder Road and Deer Flat Road in Kuna and will include curb, gutter, sidewalk, and bike lanes. Design is 30% complete, with construction in preliminary development.
Middleton Road and Ustick Roundabout, Caldwell (KN 13487)	Caldwell	This project will improve a four-way stop at the Middleton Road and Ustick Road intersection by building a roundabout to help traffic flow and reduce congestion. Design in underway, with construction in preliminary development.
Natures Wood Duck Island Trail Restoration, Ada County (KN 13820)	Ada County	This project will make permanent repairs to a portion of the Boise River Greenbelt within the Bethine Church River Trail area. Environmental documents are approved. Construction is expected to begin January 21, 2015.
Old Highway 30, Plymouth Street Bridge, Caldwell (KN 13494)	Canyon Highway District / Caldwell	This project will replace the Plymouth Street bridge with a new two-lane structure. The existing bridge will remain in place and used as a bicycle and pedestrian bridge. This project is funded with two funding sources. The consultant selection process is expected to be complete by mid-April 2015 for design. Negotiations and approval is anticipated to continue through June 2015, with preliminary design activities starting immediately after approval.
Pathway, Dry Creek Trail, Phase 1, Eagle (KN 13916)	Eagle	Project provides a bicycle and pedestrian underpass at SH-44 on the west side of the City of Eagle, connecting the Dry Creek Pathway and the northeast side of the City of Eagle with the Eagle Island Pathway system. A Notice to Proceed for design was issued by ITD on March 18, 2015. Design is underway. Construction is scheduled in FY2015, but a request was submitted to delay construction to FY2016.

Project	Sponsor	Comments
Pathway, Garden City to Americana Boulevard, Boise (KN 13514)	Boise	This project will construct a 12-foot wide paved pathway to fill a 4,100 linear-foot gap in the Greenbelt system on the south side of the river between Main Street and Americana Boulevard with connection to Ann Morrison Park. Design is underway. Environmental evaluation comments are being addressed. Once the environmental report is accepted, the focus will turn to right-of-way easement acquisition. Type, size and location reports for the tunnels, bridge and walls have been submitted and comments received. Foundation investigation reports are in process. Coordination is continuing with ACHD and various utilities. Construction is scheduled in FY2015.
Pathway, Logger's Creek Bridge Replacement, Boise (KN 13920)	Boise	The City requested to remove this project from the federal-aid program. The action to remove the project is in process. Project will be funded with local funds.
Pathway, Orchard Street, Kuna (KN 14342)	ACHD/ Kuna	This project will provide pedestrian and bicycle facilities on the west side of Orchard Street from Avalon south to the Kuna Greenbelt. Work will include curb, gutter, and sidewalk on the north half up to the end of pavement. The southern portion will include a paved six-foot asphalt pathway. Design is complete and environmental review is underway. Construction is scheduled for August 2015.
Pathway, Warm Springs, Ada County (KN 18895)	Ada County	This project will design, reconstruct, and improve 1.3 miles of the Warm Springs Pathway, a parallel alternative transportation route for bicyclists and pedestrians along Warm Springs Avenue in Ada County. This project includes piping and veering a portion of the open irrigation canal and widening that portion of the trail from 8-feet to 10-feet. The county is awaiting final approval of design agreements, and expects to begin design work by the end of January 2015. Construction is scheduled to begin in the fall 2015 when irrigation canals are empty.
Pedestrian Improvements, Lincoln Elementary, Caldwell (KN 19062)	Caldwell	This project will upgrade sidewalks along Grant Street and provide safe crosswalks, pedestrian ramps, and a pedestrian island, and rapid flashing beacons at two major thoroughfares in Caldwell. The project is scheduled for design and construction in FY2015.
Pedestrian Improvements, Middleton Heights Elementary, Middleton (KN 18954)	Middleton	This project will add missing segments of sidewalk that lead to Heights Elementary on the west side of Cemetery Road in Middleton. Design is scheduled for FY2015. The city is awaiting the State/Local agreement from ITD. Construction scheduled in FY2016.
Pedestrian Improvements, North Middleton Road, Middleton (KN 14343)	Middleton	This project will install sidewalks along North Middleton Road on the west side; from Triumph Drive south 225-feet to connect to sidewalks existing along Mountain View Subdivision across the street from Mill Creek Elementary School. Design is currently underway. The city anticipates bidding the project in February 2015.
Pedestrian Improvements, South Midland Boulevard, Nampa (14344)	Nampa	This project will place a HAWK pedestrian-activated signal at the Wilson Pathway where it crosses Midland Boulevard. Pedestrian pre-warning signals and thermoplastic crosswalk markings will also be installed to improve safety concerns at the intersection. Design and construction are scheduled in FY2015.
Pedestrian Improvements, Stoddard Pathway/Greenhurst Road, Nampa (KN 18867)	Nampa	This project will install pedestrian and bicycle safety improvements at the Stoddard Pathway crossing on East Greenhurst Road. Improvements include a pedestrian activated HAWK signal, wheelchair accessible ramps, pathway realignment, lighting, crosswalk markings, signage, and modifications to the parking lot layout to the north. Design is scheduled for FY2015, and construction in FY2016.
Planning, Travel Survey and Transit On-Board Data Collection (KN 13048)	COMPASS	This is a minor update to collect household travel characteristics and on-board transit ridership data in Ada and Canyon Counties. The household travel study will use a small sample size for use in verification of trip characterizations. The on-board transit ridership survey is a full update to the data collected in 2010. The project will begin in spring 2015 with Request for Proposals, consultant selection and data collection to begin September 2015.

Project	Sponsor	Comments
Riverside Road and Lake Shore Drive, Rehabilitation, Canyon County (KN 14362)	Canyon Highway District	This Federal Land Access Program project will rehabilitate Riverside Road and Lake Shore Drive near Lake Lowell in Canyon County. The match agreement with FHWA is in place. Construction is scheduled in FY2015. The project is being managed by the Western Federal Lands Division of the Federal Highway Administration. Design is underway by FHWA Western Federal Lands.
SH-19, Corridor Plan	ITD	This is a Corridor Management Plan covering 16.1 miles of SH-19 in Canyon and Owyhee Counties. The draft Corridor Management Plan is expected to be delivered in summer 2015.
SH-19, Simplot to Blaine Street, Caldwell (KN 13937)	ITD	This project will mill the existing surface and place an asphalt overlay from Simplot to Blaine Street (approximately 2.5 miles). The plans, specifications, and engineer's estimate package was delivered in 2014.
SH-44, Canyon Canal Bridge, Middleton (KN 18950)	ITD	This project will replace the bridge on SH-55 at Canyon Canal Bridge in the City of Middleton. Design is scheduled in FY2015, with construction expected in FY2019.
SH-44 Corridor Preservation (KN 07827)	ITD	This project is a feasibility, access management, construction phasing, and National Environmental Policy Act (NEPA) study only. The Finding of No Significant Impact (FONSI) is anticipated in summer 2016. The traffic study was revised, and ITD staff is in the process of updating the Environmental Assessment document.
SH-45 Corridor Plan	ITD	The Idaho 45 corridor plan will develop a ten-year plan to identify current and future highway needs on SH-45 on an 18-mile section of SH-45 beginning at SH-78 in Owyhee County and extending to the City of Nampa and the I-84 Business Loop. The draft Corridor Management Plan is expected to be delivered in summer 2016.
SH-45, Deer Flat to I-84B, Nampa (KN 13030)	ITD	This is a 5.5-mile pavement rehabilitation project through the City of Nampa. The project also includes pedestrian Americans with Disabilities Act ramp upgrades along SH-45 and a high-intensity activated crosswalk signal at SH-45 and Colorado Avenue. Construction is expected to begin in May 2015. Traffic will be reduced to one-lane in each direction during overnight hours and speed reduced to 25 mph or less during active work hours. A pilot car, flaggers, and message board will be used during construction.
SH-45, Snake River Bridge, Walters Ferry (KN 13389)	ITD	This project will rehabilitate and refurbish the bridge on SH-45 over the Snake River near Walters Ferry to mitigate scouring, or wear, in the riverbed. Design will begin in FY2015, and construction is scheduled for FY2017. This is a Construction Manager/General Contractor (CMGC) project. Design consultant will be announced soon. Review of the CMGC proposal is currently underway.
SH-55 (Eagle Road) and McMillan Road Intersection (KN 13058)	ACHD/ITD	This is a joint intersection improvement project between ACHD and ITD at Eagle Road and McMillan Road. The project will be sponsored, administered, designed, and bid by ACHD. ITD's participation is review and funding. Construction is underway, with an expected completion date by September 2015.
SH-55 (Eagle Road), I-84 to SH-44 Micro Seals – FY2015 (KN 13466)	ITD	This project will provide seal coats on SH-55 (Eagle Road) between I-84 and SH-44. Construction was expected in FY2015; however, this project will be delayed in order to accommodate developer improvements on Eagle Road, which need to be completed first (see below).
SH-55 (Eagle Road), Meridian Towne Center (KN 13349)	Developer	Add one-lane northbound from Franklin Road to Fairview Avenue and add one-lane southbound from River Valley Street to Franklin Road. The project will be constructed by the developer of the Meridian Towne Center shopping center using State Tax Anticipated Revenue (STAR) financing. Construction is scheduled in FY2015; however, the project phasing is based on actual square footage of development. The project is expected to delay to FY2016.
SH-55, Intersection of Karcher Road and Indiana Avenue (KN 13475)	ITD	This is an intersection improvement project near the City of Nampa to rebuild the roadway. The project includes minor widening and adds traffic signals. Design activity will be complete in spring 2015, when right-of-way acquisitions will begin. Delivery of the plans, specifications, and engineer's estimate are expected in spring 2016.
SH-55, Intersection of Karcher Road and Lake Road (KN 12383)	ITD	This is an intersection improvement project near the City of Nampa to rebuild and widen the roadway and add traffic signals. Additional right-of-way acquisition is required. Design activity will be complete in spring 2015, when right-of-way acquisition will begin. The plans, specifications, and engineer's estimate are expected in spring 2016.

Project	Sponsor	Comments
SH-55, Intersection of Karcher Road and Middleton Road, Nampa (KN 12046)	ITD/ Nampa	This project will reconstruct the existing Karcher Road and Middleton Road intersection from just west of the Elijah Drain culvert to the vicinity of Sundance Street, including additional lanes, new traffic signals, improved drainage and on-street lighting. Construction is underway. Work occurs during daylight hours with reduced speed limit in the work zone.
SH-55, Intersection of Karcher and Midway Road (KN 13025)	ITD	This is an intersection improvement near the City of Nampa to rebuild and widen the roadway and add traffic signals. Additional right-of-way acquisition is required. Design activity will be complete in spring 2015, when right-of-way acquisition will begin. The plans, specifications, and engineer's estimate are expected in spring 2016.
SH-55, Intersection of Karcher Road and Nampa-Caldwell Boulevard (KN 13033)	ITD	This is an intersection improvement project to time signals, add signage, and reconfigure striping and lanes to minimize crashes at the intersection of Karcher Road and Nampa-Caldwell Boulevard. The plans, specifications, and engineer's estimate package was delivered in 2014. Construction is scheduled in FY2016.
SH-55, Snake River Bridge, Marsing (KN 13387)	ITD	This project will replace the bridge on SH-55 over the Snake River near Marsing. Design is expected to begin in FY2015, with construction scheduled in FY2017.
SH-69 Corridor Plan	ITD	The SH-69 corridor plan will develop a 10-year plan to identify current and future highway needs on SH-69 beginning at the City of Kuna and extending to the City of Meridian, and the interchange with I-84. Completion of the plan is expected in summer 2016.
SR2S, City of Nampa – FY2014 and FY2015 (14339)	Nampa	This will fund a Safe Routes to Schools coordinator to work with elementary and middle schools throughout the City of Nampa. This program implements educational and encouragement activities at schools and community-wide events. These funds will cover two years of funding a part-time position and related materials. No update available.
SR2S, VRT, Ada County – FY2015 (KN 13908)	VRT	This Safe Routes to School project will support up to three full-time staff serving schools in Ada County, with a focus on the Boise and Meridian School Districts. The Treasure Valley YMCA will receive pass-through funds for this project.
Signal Timing Plan Update, ACHD (KN 13955)	ACHD	Update signal timing on six corridor sections to improve mobility and increase safety. Signal timing improvements will occur on sections of Park Center Boulevard, Orchard Road, Curtis Road, Federal Way, State Street, and Ustick Road. The project is a design-only project, and is 54% complete and on schedule for completion in FY2015.
South Cemetery Road, SH-44 to Willow Creek, Middleton (KN 12048)	Middleton	Project funds environmental study and preliminary and final designs for a new 0.284-mile roadway segment linking SH-44 and Middleton Road by way of Sawtooth Lake Drive in Middleton. The City is reviewing the draft flood study and modeling update for Willow Creek, which may affect design of the planned bridge crossing at Willow Creek. Construction is expected in FY2018.
South Orchard Access Road, Railroad Crossing, Ada County (KN 12360)	ITD	This project will add a railroad gate and signal at the South Orchard Access Road in Ada County. Construction is scheduled in FY2015.
State Street and Collister Drive Intersection, ACHD (KN 13481)	ACHD	This project will make geometric and operational improvements to the intersection at State Street and Collister Drive. Design started in March 2014, and is approximately 39% complete with expectations to complete design by August 2016. Construction is scheduled to begin in October 2017.
Swan Falls Road Shoulder Widening, Kuna – FY2012 (KN 13518)	ACHD	This project will construct 3 miles of 5-foot shoulders along Swan Falls Road from Poen Road to Initial Point to provide safe walking, bicycling and vehicle pull-offs with funds through the National Scenic Byways Program. Construction is 16% complete, and expected to be complete by August 2015.
Transit – Associated Capital Improvements, Nampa – FY2013 (KN 12760)	Nampa	This project includes bicycle and pedestrian improvements at three locations near transit routes in Nampa. Design is underway, and construction is scheduled for FY2015.
Transit – Bicycle and Pedestrian Infrastructure, Nampa – FY2014 (KN 13711)	Nampa	The bike and walk to downtown project will provide bicycle and pedestrian infrastructure to enlarge access and connectivity by connecting multiple neighborhoods in southeast and north Nampa to the downtown area and to one of the three transit transfer stations in Nampa. Design is underway, and construction is scheduled in FY2015.

Project	Sponsor	Comments
US 20/26 Corridor Preservation (KN 07826)	ITD	This project is a feasibility, access management, construction phasing, and National Environmental Policy Act (NEPA) study only. A finding of no significant impact is anticipated in spring 2016. The team conducted meetings with local agencies. The concept report will be complete in March 2015.
US 20/26 Broadway Bridge, Boise (KN 11588)	ITD	A new bridge will be constructed to replace the existing structure on US 20/26 over the Boise River in downtown Boise, including reconstruction/widening of Broadway Avenue between Myrtle Street and University Avenue and rehabilitation of the existing pavement between Front Street and Myrtle Street. The project is scheduled to deliver the plans, specifications, and engineering estimates by October 1, 2015, with construction beginning in late 2015, and continuing through late 2016.
US 20/26, Oregon State Line to I-84, Corridor Study	ITD	This is a Corridor Management Plan covering 22.1 miles of US 20/26 in Canyon County. The draft Corridor Management Plan is expected to be delivered in spring 2015.
US 20/26, Smeed Parkway to Middleton Road, Caldwell (KN 13921)	ITD	This project will reconstruct, realign, and widen US 20/26 from Smeed Parkway to Middleton Road in Caldwell. Design is currently underway in the early development program, but construction is considered unfunded.
US-95 Access Management Plan (South Segment)	ITD	This is a Corridor Management Plan covering 50.8 miles of US-95 in Owyhee and Canyon Counties (south).The draft Corridor Management Plan is expected to be delivered in summer 2015.
US-95, Junction US 20/26 Union Pacific Railroad Overpass (KN 12886)	ITD	This is a bridge replacement project. Roadway and bridge design is underway. Railroad coordination is progressing. This project was delayed until FY2016 to accommodate projects of more critical need.
Ustick Road, Linder Road to Meridian Road, Meridian (KN RD202-35)	ACHD	This project will widen Ustick Road from Linder Road to Meridian Road in Meridian to five lanes and will include curb, gutter, sidewalks, and bike lanes. Design on the project is 93% complete. Construction is scheduled to begin in January 2018.

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CY2015	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Total - Feb	To Date % Change 14-15
ACHD Vanpool (Trips)	20,340	19,224											39,564	-13.04%
VRT Boise Urbanized	97,587	105,027											202,614	-8.45%
VRT Nampa Urbanized	16,518	16,822											33,340	-5.32%

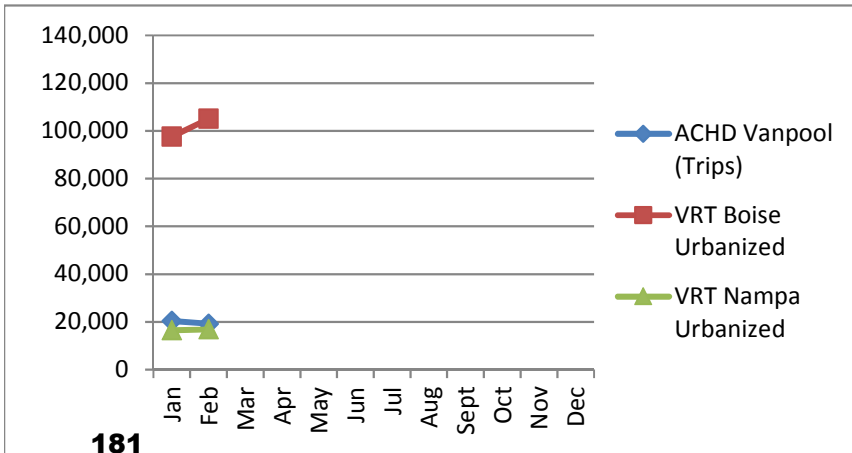
CY2014	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Total - Feb	To Date % Change 13-14
ACHD Vanpool (Trips)	24,139	21,360	22,305	23,405	20,955	20,566	21,693	19,517	20,985	22,149	17,661	20,675	45,499	-3.83%
VRT Boise Urbanized	112,101	109,219	110,125	118,204	103,073	93,007	98,974	96,200	112,883	120,882	98,160	106,720	221,320	-1.34%
VRT Nampa Urbanized	17,685	17,528	17,272	19,708	17,317	15,967	15,051	15,432	19,889	21,554	14,159	16,732	35,213	-7.21%

CY2013	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Total - Feb	To Date % Change 12-13
ACHD Vanpool (Trips)	24,820	22,491	23,554	24,362	23,031	21,357	22,832	23,272	22,087	23,366	21,018	21,040	47,311	2.15%
VRT Boise Urbanized	105,668	118,669	112,729	117,867	111,770	91,450	99,098	94,982	102,585	119,175	104,531	101,757	224,337	4.26%
VRT Nampa Urbanized	18,265	19,685	19,112	21,111	18,199	15,513	15,816	18,003	21,988	21,029	14,329	15,251	37,950	9.44%

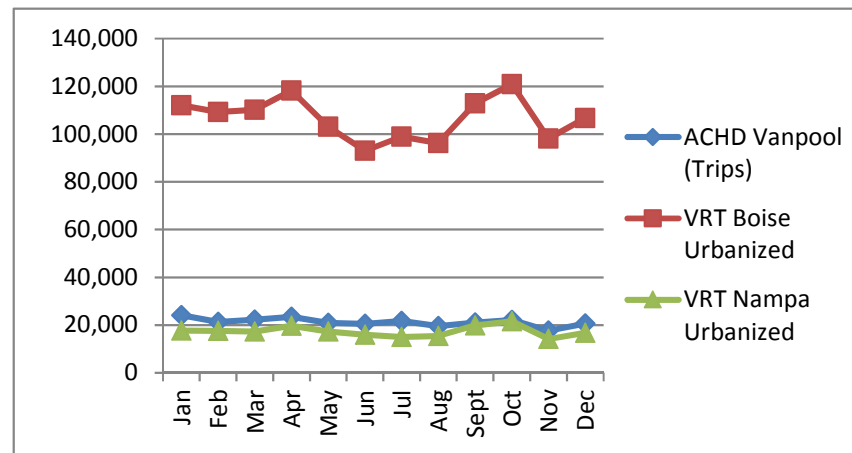
CY2012	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Total - Feb	To Date % Change 11-12
ACHD Vanpool (Trips)	23,327	22,989	23,821	23,245	24,007	22,096	22,500	24,676	21,216	24,475	22,207	20,247	46,316	9.52%
VRT Boise Urbanized	96,100	119,064	106,068	118,989	116,421	92,998	94,139	102,614	105,805	111,715	110,719	102,009	215,164	5.95%
VRT Nampa Urbanized	18,511	16,167	18,379	19,645	14,427	15,501	15,068	17,117	20,330	23,101	19,687	16,368	34,678	8.80%

CY2011	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Total - Feb	To Date % Change 10-11
ACHD Vanpool (Trips)	20,243	22,046	22,121	20,936	20,169	21,510	19,336	23,097	20,347	19,749	22,240	20,832	42,289	8.41%
VRT Boise Urbanized	101,936	101,144	117,704	108,108	111,366	106,275	93,834	115,761	114,726	114,484	110,885	103,464	203,080	-3.30%
VRT Nampa Urbanized	15,364	16,508	18,362	17,393	16,347	13,325	15,186	19,370	20,998	20,215	18,235	15,202	31,872	-3.36%

2015



2014



March 19, 2015

Director Brian Ness
Idaho Transportation Department
P.O. Box 7129
Boise, ID 83707-1129

RE: FY2015-2019 Regional Transportation Improvement Program – Administrative Modification #4

Dear Director Ness:

The Community Planning Association of Southwest Idaho (COMPASS) is submitting Administrative Modification #4 for the FY2015-2019 Regional Transportation Improvement Program (TIP). I approved this administrative modification on March 19, 2015.

The documents are in compliance with all applicable federal requirements for the development of metropolitan transportation improvement programs. If you have questions regarding this submittal, please contact Toni Tisdale at 208-475-2238 or ttisdale@compassidaho.org.

Sincerely,



Matthew J. Stoll
Executive Director

Attachments:

1. Administrative Modification #4 for the FY2015-2019 Regional Transportation Improvement Program

pc: Scott Frey, FHWA
Ned Conroy, FTA
Erika Bowen, ITD
File 685.03

JW: T:\FY15\600 Projects\685 TIP\FY1418TIP\Amendments\141015ltrAdminMod15.docx

Memorandum

To: Matt Stoll, Executive Director
From: Jessica Wilson, Data Analyst
Date: March 19, 2015
Re: **Request for Approval of Administrative Modification #4 for the FY2015-2019 Regional Transportation Improvement Program**

ACTION REQUESTED:

Approval of Administrative Modification #4 for the FY2015-2019 Regional Transportation Improvement Program (TIP).

BACKGROUND:

Modifications were requested by Valley Regional Transit, Idaho Transportation Department, Federal Highway Administration, Urban Balancing Committee, and COMPASS Staff. These changes include carryover amounts, adding a new discretionary project, increasing construction costs on multiple projects, and changes to funding sources.

STATUS:

Per review of changes for the FY2015-2019 update, October 6, 2014 (Carry over actions processed in the FY2014-2018 TIP, but not in the FY2015-2019 TIP):

- **Transit – Boise State University Maintenance Facility - FY2008 (11350)** – Carryover from 2014, \$108,000 in construction.
- **Transit – Fixed Line and Demand Response Operations, Nampa (12174)** – Carryover from 2012; delay due to FTA error, \$81,000 in construction.
- **Transit – Preventive Maintenance, Nampa (12177)** – Carryover from 2012; delay due to FTA error, \$516,000 in construction
- **Transit - Capital Lease or Purchase and Maintenance, Nampa (12179)** - Carryover from 2012; delay due to FTA error, \$962,000 in construction.
- **Transit – Capital Enhancements, Boise - FY2013 (12754)** – Carryover from 2014, \$40,000 in construction.
- **Transit - Transit – Associated Capital Improvements, Nampa - FY2013 (12760)** – Carry over from 2014, \$891,000 in construction.
- **Transit - Planning, Nampa - FY2013 (12764)** - Carryover from 2014, \$153,000 in construction.
- **Transit – Associated Capital Enhancements, Nampa - FY2014 (12778)** – Carryover from 2014, \$144,000 in construction.
- **Transit – Capital Lease or Purchase and Maintenance, Nampa - FY2014 (12779)** - Carryover from 2014, \$21,000 in construction.
- **Transit – Fixed Line and Demand Response, Nampa - FY2014 (12780)** - Carryover from 2014, \$944,000 in preliminary engineering consultant.
- **Transit – Demand Response Operations, Nampa - FY2014 (12781)** - Carryover from 2014, \$83,000 in construction.
- **Transit - Planning, Nampa - FY2014 (12782)** – Carryover from 2014, \$251,000 in preliminary engineering consultant.

- **Transit - Preventive Maintenance, Nampa - FY2014 (12783)** – Carryover from 2014, \$239,000 in construction.
- **Transit - Valley Regional Transit Technology, Boise - FY2014 (13226)** – Carryover from 2014, \$150,000 in construction.
- **Transit - Capital Lease or Purchase and Maintenance, Boise - FY2013 (13827)** - Carryover from 2014, \$324,000 in construction.
- **Transit - Capital Purchase and Maintenance, Boise - FY2013 (13828)** - Carryover from 2014, \$263,000 in construction.
- **Transit - Technology Implementation, VRT - FY2013 (13830)** - Carryover from 2014, \$100,000 in construction.
- **Transit - Capital Lease or Purchase and Maintenance, Nampa - FY2013 - (13831)** - Carryover from 2014, \$27,000 in construction.
- **Transit - Capital Lease or Purchase and Maintenance, Nampa - FY2014 (14218)** - Carryover from 2014, \$259,000 in construction.
- **Transit - Capital Lease or Purchase and Maintenance, Boise - FY2014 (14221)** - Carryover from 2014, \$193,000 in construction.
- **Transit - Mobility Implementation, Nampa - FY2014 (14227)** - Carryover from 2014, \$181,000 in construction.
- **Transit - Purchase of Service Admin. and Implementation, Boise - FY2014 (14245)** - Carryover from 2014, \$286,000 in construction.
- **Transit - Bike/Pedestrian Improvements, Nampa - FY2014 (14261)** - Carryover from 2014, \$186,000 in construction.
- **Transit - YMCA GoRide Community Service, Caldwell YMCA - FY2014 (14266)** - Carryover from 2014, \$109,000 in construction.
- **Transit - Replacement Vehicles, ACHD, Commuteride - FY2014 (14268)** - Carryover from 2014, \$175,000 in construction.
- **Transit - Capital, Safety and Security, Nampa - FY2014 (14375)** - Carryover from 2014, \$30,000 in construction.
- **Transit - Mobility Programs Operations, Nampa - FY2014 (14376)** - Carryover from 2014, \$228,000 in construction.

Per ITD Staff, December 15, 2014 (held for action by ITD):

- **Transit - Capital, Acquisition of Service, Nampa - FY2013 (13832)** – Carry over project from FY2014 to FY2015, as it was not obligated.

Per Urban Balancing Committee, February 5, 2015:

- **Amity Road, Chestnut Street to Kings Corner (10541)** - Increase construction by \$334,000 to cover actual bid amount. Funds from released program funds.

Per FHWA Staff, February 5, 2015:

- **Planning, Bicycle and Pedestrian Counters, COMPASS (NEW)** - Add new Discretionary project from FHWA T2 Deployment Program. \$19,000 in preliminary engineering construction (PEC).

Per Valley Regional Transit Staff, February 10, 2015:

- **Transit - Associated Capital Enhancements, Boise (18788)** - Increase FY2015 by \$690,000 (federal = \$552,000) and FY2016 by \$56,250 (federal = \$45,000) to cover overages on the Boise Multi-modal Center. Funds from available funds in the program FY2013-2016.

- **Transit – Capital Lease or Purchase and Maintenance, Boise (19122)** - Increase FY2015 by \$98,750 (federal = \$79,000) and FY2016 by \$50,000 (federal = \$40,000) to cover overages on the Boise Multi-modal Center. Funds from available funds in the program FY2013-2016.

Per COMPASS Staff Review, February 19, 2015:

- **Five Mile Road, Franklin Road to Fairview Avenue, ACHD (11582)** - Correction to Administrative Modification #3, which included typo in the amount in the construction category (\$22,000 rather than \$220,000).
- **ITS, SH-55 (Eagle Road) Adaptive Signals, Ada County (18833)** - Increase preliminary engineering by \$13,000 per new ITD estimates.
- **SH-44, Canyon Canal Bridge, Middleton (18950)** - Increase preliminary engineering by \$20,000 per new ITD estimates.

Per ITD Staff Review, February 20, 2015:

- **Federal Aid Overlay Arterials and Collectors – FY2013 (11581)** - Correction to funding sources based on agreement between ITD and ACHD/COMPASS in the FY2013 End-of-Year program. Local Non-Participating to STP-TMA construction \$189,000

Per Valley Regional Transit Staff Review, March 4, 2015:

- **Transit – Acquisition of Service Canyon County, Nampa (18790)** - Correction to funding source. Listed as large urban funds, and should be small urban funds. No change to funding.

Per Valley Regional Transit Staff Review, March 9, 2015:

- **Transit – Capital Lease or Purchase and Maintenance, Nampa (12761)** – Partial carry-over for the portion of the project that was not obligated in the previous Transportation Improvement Program.
- **Transit – Capital, Safety and Security, Nampa – FY2013 (12759)** – Partial carry-over for the portion of the project that was not obligated in the previous Transportation Improvement Program.

Details of these changes are provided in Attachment 1.

Approval:

All changes for Administrative Modification #4, as provided in this memorandum and detailed on Attachment 1, are approved as of March 19, 2015.



**Matthew J. Stoll, Executive Director
Community Planning Association**

Attachment (1)

pc: 685.03
JW: T:\FY15\600 Projects\685 TIP\FY1418TIP\141201AdminMod17.docx

Administrative Modification #4
 FY2015-2019 Regional Transportation Improvement Program
 Per Review of Changes for the FY2015-2019 Update, October 6, 2014
 (Carry over actions processed in the FY2014-2018 TIP, but not in the FY2015-2019 TIP)

Key No	Project	Scheduled Costs (including Match) (costs in \$1,000)							
		Cost year	PE	PEC	RW	UT	CE	CN	SUM
11350	Transit - Boise State University Maintenance Facility - FY2008	2015						0	0
								108	108
	Funding Source: FTA 5307 LU	2016							0
		2017							0
		2018							0
	Provides for a bus maintenance facility, park and ride lot, bus storage, and bus wash off the Boise State University campus. (Federal = \$86,000.)	2019							0
		PD							0
	SUM	0	0	0	0	0	0	108	108
	Carryover from FY2014.								
12174	Transit - Fixed Line and Demand Response Operations, Nampa	2015						0	0
								81	81
	Funding Source: FTA 5307	2016							0
		2017							0
		2018							0
	Provide operating funds for demand response service in the Nampa Urbanized Area. (Federal = \$65,000.)	2019							0
		PD							0
	SUM	0	0	0	0	0	0	81	81
	Carryover from 2012; delay due to FTA error.								
12177	Transit - Preventive Maintenance, Nampa	2015						0	0
								516	516
	Funding Source: FTA 5307	2016							0
		2017							0
		2018							0
	Provide preventive maintenance support for fixed route and demand response service in the Nampa Urbanized Area. (Federal = \$413,000.)	2019							0
		PD							0
	SUM	0	0	0	0	0	0	516	516
	Carryover from 2012; delay due to FTA error.								
12179	Transit - Capital Lease or Purchase and Maintenance, Nampa	2015						0	0
								962	962
	Funding Source: FTA 5307	2016							0
		2017							0
		2018							0
	Provide vehicle lease or purchase for fixed line, demand response, and support activities, and associated equipment and maintenance in the Nampa Urbanized Area. (Federal = \$769,438.)	2019							0
		PD							0
	SUM	0	0	0	0	0	0	962	962
	Carryover from 2012; delay due to FTA error.								

Key No	Project	Scheduled Costs (including Match) (costs in \$1,000)							
		Cost year	PE	PEC	RW	UT	CE	CN	SUM
12754	Transit – Capital Enhancements, Boise - FY2013	2015						0	0
	Funding Source: FTA 5307 LU Provide enhancements including shelters, benches, lighting, landing pads, waste disposal, bicycle racks, or information posting in the Boise Urbanized Area. (Federal = \$32,000.) Carryover from FY2014.	2016						40	40
		2017							0
		2018							0
		2019							0
		PD							0
		SUM	0	0	0	0	0	0	0
12760	Transit – Associated Capital Improvements, Nampa - FY2013	2015						0	0
	Funding Source: FTA 5307 SU Provide enhancements including sidewalk enhancements, bicycle facility enhancements, shelters, benches, lighting, landing pads, waste disposal, bicycle racks, or information posting in the Nampa Urbanized Area. Project also includes three bicycles/pedestrian improvement projects in the City of Nampa. (Federal share = \$713,000.) Carryover from FY2014.	2016						891	891
		2017							
		2018							
		2019							
		PD							
		SUM	0	0	0	0	0	0	0
12764	Transit - Planning, Nampa - FY2013	2015						0	0
	Funding Source: FTA 5307 SU Support planning efforts in the Nampa Urbanized Area. (Federal = \$122,000.) Carryover from FY2014.	2016						153	153
		2017							0
		2018							0
		2019							0
		PD							0
		SUM	0	0	0	0	0	0	0
12778	Transit – Associated Capital Enhancements, Nampa - FY2014	2015						0	0
	Funding Source: FTA 5307 SU Provide enhancements including shelters, benches, lighting, landing pads, waste disposal, bicycle racks, or information posting in the Nampa Urbanized Area. (Federal = \$115,000.) Carryover from FY2014.	2016						144	144
		2017							0
		2018							0
		2019							0
		PD							0
		SUM	0	0	0	0	0	0	0

Key No	Project	Scheduled Costs (including Match) (costs in \$1,000)								
		Cost year	PE	PEC	RW	UT	CE	CN	SUM	
12779	Transit – Capital Lease or Purchase and Maintenance, Nampa - FY2014	2015						0	0	
								21	21	
	Funding Source: FTA 5307 SU Provide vehicle lease or purchase for fixed line, demand response, and support activities and association equipment and maintenance in the Nampa Urbanized Area. (Federal = \$17,000.)	2016							0	
		2017							0	
		2018							0	
		2019							0	
		PD							0	
SUM	0	0	0	0	0	0	0	21	21	
Carryover from FY2014.										
12780	Transit – Fixed Line and Demand Response, Nampa - FY2014	2015		0					0	
				944						944
	Funding Source: FTA 5307 SU Provide transit operations and administration in the Nampa Urbanized Area. (Federal = \$472,000.)	2016							0	
		2017							0	
		2018							0	
		2019							0	
		PD							0	
SUM	0	0	0	0	0	0	0	0	944	
Carryover from FY2014.										
12781	Transit – Demand Response Operations, Nampa - FY2014	2015						0	0	
								83	83	
	Funding Source: FTA 5307 SU Provide operating funds for demand response service in the Nampa Urbanized Area. (Federal = \$66,000.)	2016							0	
		2017							0	
		2018							0	
		2019							0	
		PD							0	
SUM	0	0	0	0	0	0	0	0	83	83
Carryover from FY2014.										
12782	Transit - Planning, Nampa - FY2014	2015		0					0	
				251						251
	Funding Source: FTA 5307 SU Support planning efforts in the Nampa Urbanized Area. (Federal share = \$201,000.)	2016							0	
		2017							0	
		2018							0	
		2019							0	
		PD							0	
SUM	0	0	0	0	0	0	0	0	251	
Carryover from FY2014.										
12783	Transit - Preventive Maintenance, Nampa - FY2014	2015						0	0	
								239	239	
	Funding Source: FTA 5307 SU Provide preventive maintenance support for fixed route and demand responsive transit service in the Nampa Urbanized Area. (Federal share = \$191,000.)	2016							0	
		2017							0	
		2018							0	
		2019							0	
		PD							0	
SUM	0	0	0	0	0	0	0	0	239	239
Carryover from FY2014.										

Key No	Project	Scheduled Costs (including Match) (costs in \$1,000)							
		Cost year	PE	PEC	RW	UT	CE	CN	SUM
13226	Transit - Valley Regional Transit Technology, Boise - FY2014	2015						0	0
		2016						150	150
	Funding Source: FTA 5339 LU	2017							0
		2018							0
	Purchase equipment to implement Valley Regional Transit's Technology Plan in the Boise Urbanized Area. (Federal = \$120,000.)	2019							0
		PD							0
		SUM	0	0	0	0	0	0	150
								150	150
	Carryover from FY2014.								
13827	Transit - Capital Lease or Purchase and Maintenance, Boise - FY2013	2015						0	0
		2016						324	324
	Funding Source: FTA 5339 LU	2017							0
		2018							0
	Provide vehicle lease or purchase for fixed line, demand response, and support activities and associated equipment and maintenance in the Boise Urbanized Area. (Federal = \$259,000.)	2019							0
		PD							0
		SUM	0	0	0	0	0	0	324
								324	324
	Carryover from FY2014.								
13828	Transit - Capital Purchase and Maintenance, Boise - FY2013	2015						0	0
		2016						263	263
	Funding Source: FTA 5310 LU	2017							0
		2018							0
	Project is a "acquisition of service" sponsored by Valley Regional Transit, and pass-through to Treasure Valley Transit, to provide rides for seniors and persons with disabilities in the Meridian and Eagle areas, who are unable to access transportation through volunteer driver programs or limited senior center transportation services. (Federal = \$210,000.)	2019							0
		PD							0
		SUM	0	0	0	0	0	0	263
								263	263
	Carryover from FY2014.								
13830	Transit - Technology Implementation, VRT - FY2013	2015						0	0
		2016						100	100
	Funding Source: FTA 5339 LU	2017							0
		2018							0
	This project will install automatic passenger counters, fare collection system upgrades, driver vehicle entry system for vehicle sharing pool and smart bus technology. (Federal = \$80,000.)	2019							0
		PD							0
		SUM	0	0	0	0	0	0	100
								100	100
	Carryover from FY2014.								

Key No	Project	Cost year	Scheduled Costs (including Match) (costs in \$1,000)						
			PE	PEC	RW	UT	CE	CN	SUM
13831	Transit - Capital Lease or Purchase and Maintenance, Nampa - FY2013	2015						0	0
	Funding Source: FTA 5307 SU Provide vehicle lease or purchase for fixed line, demand response, and support activities and associated equipment and maintenance in the Nampa Urbanized Area. (Federal = \$22,000.) <i>Carryover from FY2014.</i>	2016						27	27
		2017							0
		2018							0
		2019							0
		PD							0
		SUM	0	0	0	0	0	0	0
14218	Transit - Capital Lease or Purchase and Maintenance, Nampa - FY2014	2015						0	0
	Funding Source: FTA 5339 SU Provide vehicle lease or purchase for fixed line, demand response, support activities, and associated equipment and maintenance in the Nampa Urbanized Area. (Federal = \$215,000.) <i>Carryover from FY2014.</i>	2016						259	259
		2017							0
		2018							0
		2019							0
		PD							0
		SUM	0	0	0	0	0	0	0
14221	Transit - Capital Lease or Purchase and Maintenance, Boise - FY2014	2015						0	0
	Funding Source: FTA 5339 LU Provide vehicle lease or purchase for fixed line, demand response, support activities, and associated equipment and maintenance in the Boise Urbanized Area. (Federal = \$154,000.) <i>Carryover from FY2014.</i>	2016						193	193
		2017							0
		2018							0
		2019							0
		PD							0
		SUM	0	0	0	0	0	0	0
14227	Transit - Mobility Implementation, Nampa - FY2014	2015						0	0
	Funding Source: FTA 5307 SU Provide implementation of mobility services in the Nampa Urbanized Area. (Federal = \$145,000.) <i>Carryover from FY2014.</i>	2016						181	181
		2017							0
		2018							0
		2019							0
		PD							0
		SUM	0	0	0	0	0	0	0

Key No	Project	Scheduled Costs (including Match) (costs in \$1,000)							
		Cost year	PE	PEC	RW	UT	CE	CN	SUM
14245	Transit - Purchase of Service Admin. and Implementation, Boise - FY2014	2015						0	0
	Funding Source: FTA 5310 LU Provide administration and implementation of purchase of service in the Cities of Meridian and Eagle in the Boise Urbanized Area. (Federal = \$229,000.) Carryover from FY2014.	2016						286	286
		2017							0
		2018							0
		2019							0
		PD							0
		SUM	0	0	0	0	0	0	0
14261	Transit - Bike/Pedestrian Improvements, Nampa - FY2014	2015						0	0
	Funding Source: FTA 5307 SU Project to improve bicycle and pedestrian facilities at South Stanford Street. Project will place a culvert and provide a pathway extension. (Federal = \$149,000.) Carryover from FY2014.	2016						186	186
		2017							0
		2018							0
		2019							0
		PD							0
		SUM	0	0	0	0	0	0	0
14266	Transit - YMCA GoRide Community Service, Caldwell YMCA - FY2014	2015						0	0
	Funding Source: FTA 5307 SU Provide service between Caldwell schools and the YMCA. (Federal = \$55,000.) Carryover from FY2014.	2016						109	109
		2017							0
		2018							0
		2019							0
		PD							0
		SUM	0	0	0	0	0	0	0
14268	Transit - Replacement Vehicles, ACHD, Commuteride - FY2014	2015						0	0
	Funding Source: FTA 5307 SU Provide up to five replacement vehicles for service starting in the Nampa Urbanized Area. (Federal = \$140,000.) Carryover from FY2014.	2016						175	175
		2017							0
		2018							0
		2019							0
		PD							0
		SUM	0	0	0	0	0	0	0
14375	Transit - Capital, Safety and Security, Nampa - FY2014	2015						0	0
	Funding Source: FTA 5307 SU Provide capital facility, equipment, safety and security, enhancements, and associated capital to operate the transit system in the Nampa Urbanized Area. (Federal share = \$24,000.) Carryover from FY2014.	2016						30	30
		2017							0
		2018							0
		2019							0
		PD							0
		SUM	0	0	0	0	0	0	0

Key No	Project	Scheduled Costs (including Match) (costs in \$1,000)							
		Cost year	PE	PEC	RW	UT	CE	CN	SUM
14376	Transit – Mobility Programs Operations, Nampa – FY2014	2015						0	0
								228	228
	Funding Source: FTA 5307 SU Provides operations for mobility management programs in the Nampa Urbanized Area. (Federal = \$114,000.)	2016							0
		2017							0
		2018							0
		2019							0
		PD							0
SUM	0	0	0	0	0	0	0	228	228
Carryover from FY2014.									

Per ITD Staff December 15, 2014 (held for action by ITD)

Key No	Project	Scheduled Costs (including Match) (costs in \$1,000)							
		Cost year	PE	PEC	RW	UT	CE	CN	SUM
13832	Transit – Capital, Acquisition of Service, Nampa – FY2013	2015						0	0
								194	194
	Funding Source: FTA 5310 SU Provides additional service funds for a regional acquisition of service project for older adults and persons with disabilities in the Nampa Urbanized Area. Project uses FY2013 funds. for persons with disabilities in Nampa, Caldwell, and Middleton through and “acquisition of service” agreement sponsored by Valley Regional Transit and pass-through to Treasure Valley Transit. (federal amount = \$147,000)	2016							0
		2017							0
		2018							0
		2019							0
		PD							0
SUM	0	0	0	0	0	0	0	194	194
Carryover project from FY2014 to FY2015, as it was not obligated.									

Per Urban Balancing Committee, February 5, 2015

Key No	Project	Scheduled Costs (including Match) (costs in \$1,000)							
		Cost year	PE	PEC	RW	UT	CE	CN	SUM
10541	Amity Road, Chestnut Street to Kings Corner	2015						0	0
								334	334
	Funding Source: STP-U Widen from four to five lanes urban section. Increase CN by \$334,000 to partially cover high bid. Funds from available funds in program.	2016							0
		2017							0
		2018							0
		2019							0
		PD							0
SUM	0	0	0	0	0	0	0	334	334
Increase CN by \$334,000 to cover actual bid amount. Funds from released program funds.									

Per FHWA Staff, February 5, 2015

Key No	Project	Scheduled Costs (including Match) (costs in \$1,000)							
		Cost year	PE	PEC	RW	UT	CE	CN	SUM
NEW	Planning, Bicycle and Pedestrian Counters, COMPASS	2015		0					0
				19					19
	Funding Source: Discretionary	2016							0
		2017							0
	Purchase bicycle and pedestrian counters for use in Ada and Canyon Counties. Project is coordinated with KN CPA2 (12381). Entire project totals \$148,750. More details are provided in the Unified Planning Work Program (Task 605). (This portion of the project includes a 20% local match.)	2018							0
		2019							0
		PD							0
	SUM	0	0	0	0	0	0	0	
				19				19	
Add new Discretionary project from FHWA T2 Deployment Program.									

Per Valley Regional Transit Staff, February 10, 2015

Key No	Project	Scheduled Costs (including Match) (costs in \$1,000)							
		Cost year	PE	PEC	RW	UT	CE	CN	SUM
18788	Transit – Associated Capital Enhancements, Boise	2015						265	265
								955	955
	Funding Source: FTA 5307 LU	2016						0	0
								56	56
	Provide enhancements including shelters, benches, lighting, landing pads, waste disposal, bicycle benches, or information posting in the Boise Urbanized Area. (federal = \$932,000 \$1,530,000)	2017						101	101
		2018						400	400
		2019						400	400
	PD							0	
	SUM	0	0	0	0	0	1166	1166	
							1912	1912	
Increase FY2015 by \$690,000 (federal = \$552,000) and FY2016 by \$56,250 (federal = \$45,000) to cover overages on the Boise Multi-modal Center. Funds from available funds in the program FY2013-2016.									
19122	Transit – Capital Lease or Purchase and Maintenance, Boise	2015						233	233
								332	332
	Funding Source: FTA 5339 LU	2016						319	319
								369	369
	Provide vehicle lease or purchase for fixed line, demand response, support activities, and associated equipment and maintenance in the Boise Urbanized Area. (federal = \$1,207,000 \$1,326,400)	2017						319	319
		2018						319	319
		2019						319	319
	PD							0	
	SUM	0	0	0	0	0	1509	1509	
							1658	1658	
Increase FY2015 by \$98,750 (federal = \$79,000) and FY2016 by \$50,000 (federal = \$40,000) to									

Key No	Project	Scheduled Costs (including Match) (costs in \$1,000)							
		Cost year	PE	PEC	RW	UT	CE	CN	SUM
	cover overages on the Boise Multi-modal Center. Funds from available funds in the program FY2013-2016.								

Per COMPASS Staff Review, February 19, 2015

Key No	Project	Scheduled Costs (including Match) (costs in \$1,000)							
		Cost year	PE	PEC	RW	UT	CE	CN	SUM
11582	Five Mile Road, Franklin Road to Fairview Avenue, ACHD	2015		1	178		6	109	294
	Funding Source: STP-TMA	2016						307	492
	Project includes construction work on Five Mile Road, not including the Fairview intersection. Widen to 5-lane section with shoulder, sidewalk, and railroad crossing improvements. Correction to Administrative Modification #3, which included typo in the amount in the construction category (\$22,000 rather than \$220,000).	2017							0
		2018							0
		2019							0
		PD							0
		SUM	0	1	178	0	6	109	294
						307	492		
18833	ITS, SH-55 (Eagle Road) Adaptive Signals, Ada County	2015	0						0
	Funding Source: HSIP	2016	13						13
	Completes the SH-55 (Eagle Road) corridor with adaptive signals in order to help address heavy volumes of traffic. Increase PE by \$13,000 per new ITD estimates.	2017						450	450
		2018							0
		2019							0
		PD							0
		SUM	0	0	0	0	0	450	450
	13						450	463	
18950	SH-44, Canyon Canal Bridge, Middleton	2015	20	100					120
	Funding Source: Bridge	2016	40						140
	Replace bridge on SH-44 at Canyon Canal Bridge in the City of Middleton. Increase PE by \$20,000 per new ITD estimates.	2017	10						10
		2018	10						10
		2019						60	500
		PD							0
		SUM	120	100	0	0	60	500	700
	60						500	720	

Per ITD Staff, February 20, 2015

Key No	Project	Scheduled Costs (including Match) (costs in \$1,000)							
		Cost year	PE	PEC	RW	UT	CE	CN	SUM
11581	Federal Aid Overlay Arterials and Collectors – FY2013	2015						0	0
	Funding Source: Local Non-Participating Supplement the overlay program. Correction to funding sources based on agreement between ITD and ACHD/COMPASS in the FY2013 End-of-Year program.	2016						-189	-189
		2017							0
		2018							0
		2019							0
		PD							0
	SUM	0	0	0	0	0	0	0	-189
11581	Federal Aid Overlay Arterials and Collectors – FY2013	2015						0	0
	Funding Source: STP-TMA Same as above. Correction to funding sources based on agreement between ITD and ACHD/COMPASS in the FY2013 End-of-Year program.	2016						189	189
		2017							0
		2018							0
		2019							0
		PD							0
	SUM	0	0	0	0	0	0	0	189

Per Valley Regional Transit Staff, March 4, 2015

Key No	Project	Scheduled Costs (including Match) (costs in \$1,000)							
		Cost year	PE	PEC	RW	UT	CE	CN	SUM
18790	Transit – Acquisition of Service Canyon County, Nampa	2015						61	61
	Funding Source: FTA 5310 LU -SU Provide administration and implementation of acquisition of service in Canyon County, with service to the Nampa Urbanized Area. These funds pay only for the services that travel within the urbanized area. Service outside the urbanized area will be paid by Parma Senior Center and others. Project uses FY2014 funding. (Federal = \$49,000) Correction to funding source. Listed as large urban funds, and should be small urban funds. No change to funding.	2016							0
		2017							0
		2018							0
		2019							0
		PD							0
	SUM	0	0	0	0	0	0	61	61

Per Valley Regional Transit Staff, March 9, 2015

Key No	Project	Scheduled Costs (including Match) (costs in \$1,000)							
		Cost year	PE	PEC	RW	UT	CE	CN	SUM
12761	Transit – Capital Lease or Purchase and Maintenance, Nampa – FY2013	2015						0	0
	Funding Source: FTA 5307 SU	2016						88	88
	Provide vehicle lease or purchase for fixed line, demand response, and support activities and associated equipment and maintenance in the Nampa Urbanized Area. (Federal = \$70,400)	2017							0
		2018							0
		2019							0
		PD							0
		SUM	0	0	0	0	0	0	0
Partial carryover for the portion of the project that was not obligated in the previous TIP.								88	88
12759	Transit – Capital, Safety and Security, Nampa – FY2013	2015						0	0
	Funding Source: FTA 5307 SU	2016						15	15
	Provide capital facility, equipment, safety and security, enhancements, and associated capital to operate the transit system in the Nampa Urbanized Area. (Federal = \$12,000)	2017							0
		2018							0
		2019							0
		PD							0
		SUM	0	0	0	0	0	0	0
Partial carryover for the portion of the project that was not obligated in the previous TIP.								15	15

PE = Preliminary Engineering

PEC = Preliminary Engineering Consultant

RW = Right-of-Way

UT = Utilities

CE = Construction Engineering

CN = Construction

FY = Fiscal Year

KN = Key Number

STP-TMA = Surface Transportation Program – Transportation Management Area (Boise)

STP-U = Surface Transportation Program – Urban (Nampa)

FTA 5307 LU = Federal Transit Administration Formula program (Large Urban - Boise)

FTA 5307 SU = Federal Transit Administration Formula program (Small Urban – Nampa)

FTA 5310 LU = Federal Transit Administration Program for Elderly and Persons with Disabilities (Large Urban – Boise)

FTA 5310 SU = Federal Transit Administration Program for Elderly and Persons with Disabilities (Small Urban – Nampa)

FTA 5339 LU = Federal Transit Administration Capital program (Large Urban - Boise)

FTA 5339 SU = Federal Transit Administration Capital program (Small Urban – Nampa)

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