



Working together to plan for the future

**COMPASS EXECUTIVE COMMITTEE MEETING
JUNE 4, 2019 1:30 P.M.
COMPASS, 2ND FLOOR LARGE CONFERENCE ROOM
700 NE 2ND STREET, SUITE 200
MERIDIAN, IDAHO**

****AGENDA****

I. CALL TO ORDER (1:30)

II. OPEN DISCUSSION/ANNOUNCEMENTS

III. CONSENT AGENDA

Page 2 ***A. Approve May 14, 2019, Executive Committee Meeting Minutes**

IV. ACTION ITEMS

1:35 ***A. Recommend FY2020 COMPASS Workgroup Charters for COMPASS Board Approval**

Page 5

Megan Larsen will review workgroup charters and seek Executive Committee recommendation to the Board of Directors

1:50 **B. Review Staff Analysis Regarding Ada Air Quality Board Transfer and Provide Direction on Next Steps**

Matt Stoll will review staff's initial analysis of fiscal implications and other opportunities/challenges of transferring Ada Air Quality Board operational functionality and staff responsibilities to COMPASS. Staff will seek Executive Committee direction on next steps.

V. INFORMATION/DISCUSSION ITEM

Page 18 ***A. Status Report – FY2018 COMPASS Workgroups Tasks (Memo Only)**

Page 21 ***B. Status Report – Regional Transportation Advisory Committee (Memo Only)**

VI. OTHER

VII. ADJOURNMENT (2:30)

***Enclosures Agenda is subject to change.**

Those needing assistance with COMPASS events or materials, or needing materials in alternate formats, please call 475-2229 with 48 hours advance notice.

Si necesita asistencia con una junta de COMPASS, o necesita un documento en otro formato, por favor llame al 475-2229 con 48 horas de anticipación.

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**EXECUTIVE COMMITTEE MEETING
MAY 14, 2019
COMPASS, 2ND FLOOR LARGE CONFERENCE ROOM
MERIDIAN, IDAHO**

****MINUTES****

ATTENDEES: Sara Baker, Commissioner, Ada County Highway District
Elaine Clegg, Councilmember, City of Boise, **Chair Elect**, via telephone
Tammy de Weerd, Mayor, City of Meridian
Debbie Kling, Mayor, City of Nampa
Meg Leatherman for Kendra Kenyon, Commissioner, Ada County
Nathan Leigh, Mayor, City of Parma, via telephone
Garret Nancolas, Mayor, City of Caldwell, **Vice Chair**
Stan Ridgeway, Mayor, City of Eagle, **Secretary-Treasurer**
Joe Stear, Mayor, City of Kuna

MEMBERS ABSENT: Tom Dale, Commissioner, Canyon County, **Chair**
Jay Gibbons, Commissioner, Canyon Highway District #4

OTHERS PRESENT: Morgan Andrus, Community Planning Association
Nancy Brecks, Community Planning Association
Ken Burgess, Veritas Advisors
Liisa Itkonen, Community Planning Association
Megan Larsen, Community Planning Association
Amy Luft, Community Planning Association
Tom Points, City of Nampa
Matt Stoll, Executive Director, Community Planning Association
Toni Tisdale, Community Planning Association
David Wallace, Ada County Highway District

CALL TO ORDER:

Acting Chair Garrett Nancolas called the meeting to order at 1:32 p.m.

OPEN DISCUSSION/ANNOUNCEMENTS

General announcements were made.

CONSENT AGENDA

- A. Approve March 12, 2019, Executive Committee Meeting Minutes and April 22, 2019, Special Executive Committee Meeting Minutes**

Tammy de Weerd moved and Joe Stear seconded approval of the Consent Agenda as presented. Motion passed unanimously.

ACTION ITEMS

- A. Establish June 17, 2019, COMPASS Board Meeting Agenda**

Matt Stoll presented staff proposed Agenda Items 1-17 and requested to add Action Item 17b, Adopt Resolution Amending the FY2019-FY2023 Regional Transportation Improvement Program, and a Consent Agenda Item 17c, Approve Changes to Idaho Transportation Department's Critical Freight Corridors for the June 17, 2019, COMPASS Board of Directors' meeting.

After discussion, **Joe Stear moved and Debbie Kling seconded to approve Agenda Items 1-17 and 17b and 17c for the June 17, 2019, COMPASS Board of Directors' meeting as presented. Motion passed unanimously.**

- B. Adopt Resolution 11-2019 Amending FY2019-2023 Regional Transportation Improvement Program (TIP)**

Toni Tisdale presented Resolution 11-2019 amending the FY2019-2023 TIP.

After discussion, **Debbie Kling moved and Nathan Leigh seconded approval of Resolution 11-2019 Amending FY2019-2023 TIP. Motion passed unanimously.**

- C. Executive Session - Personnel Matter Idaho Code [74-206 (b)]**

Sara Baker moved and Debbie Kling seconded to move into Executive Session pursuant to Idaho Code [74-206 (b)] at 1:56 p.m.

Matt Stoll called roll. The following Executive Committee members were present and voted in the affirmative: Sara Baker, Elaine Clegg, Tammy de Weerd, Meg Leatherman, Debbie Kling, Nathan Leigh, Garret Nancolas, Stan Ridgeway, and Joe Stear.

Convened back into regular session at 2:34 p.m. No action was taken in Executive Session.

After discussion, **Tammy de Weerd moved and Joe Stear seconded to recommend the COMPASS Board of Directors retain the employment of the COMPASS Executive Director, Matt Stoll, following a discussion in Executive Session at the June 17, 2019, COMPASS Board of Directors' meeting. Motion passed unanimously.**

INFORMATION/DISCUSSION ITEM

- A. Status Report – Regional Transportation Advisory Committee (memo only)**

ADJOURNMENT

Acting Chair Garrett Nancolas adjourned the meeting at 2:37p.m.

Approved this 4th day of June 2019.

By: _____
Tom Dale, Chair
Community Planning Association of
Southwest Idaho

Attest:

By: _____
Matthew J. Stoll, Executive Director
Community Planning Association of
Southwest Idaho

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EXECUTIVE COMMITTEE AGENDA ITEM IV-A

DATE: June 4, 2019

Topic: Workgroup Charters for FY2020

Request/Recommendation:

COMPASS staff seeks Executive Committee recommendation for COMPASS Board of Directors' approval of the workgroup charters for FY2020 activities.

Background/Summary:

The Board approved the Bylaws at its September 21, 2015, meeting. Section 7.2.10 (b) specifies that:

"Each task force or workgroup shall have a charter recommended by the Executive Committee for final approval by the Board, specifying the type of members to include, the tasks to accomplish and the timeline for completion of those tasks."

The proposed workgroup charters that meet the requirements of Section 7.2.10 (b) are attached:

- Active Transportation
- Census Advisory
- Demographic Advisory
- Environmental Review
- Freight Advisory
- Public Participation
- Public Transportation
- Rails with Trails
- Regional Geographic Advisory
- Regional Operations
- Rural Prioritization

Implication (policy and/or financial):

In the absence of Executive Committee review/recommendation, the workgroup activities would be suspended until a recommendation could be brought forward to the Board for approval.

More Information:

- 1) Attachments: Workgroup charters
- 2) For detailed information contact: Matt Stoll at 475-2266 or mstoll@compassidaho.org

T:\FY19\Transfer\FY2020 Work Group Charters\1.Exec Memo



Working together to plan for the future

Work Group: Active Transportation Workgroup (ATWG)
Staff Liaison: Braden Cervetti

Purpose:

The purpose of the Active Transportation Workgroup is to provide guidance into the development, integration, and implementation of the regional bicycle/pedestrian planning. This encompasses stakeholder coordination, data collection and analysis, regional infrastructure mapping, needs identification, and member agency decision support.

Tasks:

1. Review and provide feedback on COMPASS bicycle/pedestrian counter program and data analysis, including characteristics, seasonality/weather, new technology, etc.
2. Help develop and finalize a "latent demand analysis model" for bicyclists and pedestrians.
3. Review and provide feedback on "COMPASS Data Bike" work plan.
4. Help develop a work plan and schedule for 2050 Regional Pathways and Bikeways Plan.
5. Review and provide feedback for Complete Streets policy update.

Deliverables, Schedule:

1. Counter Technology Pilot (Numina). (Spring/Summer 2020)
2. Latent Demand Analysis Model. (November 2019)
3. COMPASS Data Bike Work Plan. (January 2020)
4. Work plan and schedule for 2050 Regional Pathways and Bikeways Plan. (February 2020)
5. Updated Complete Streets policy. (Spring/summer 2020)

Membership:

Membership in the ATWG will be drawn from: member agency staff from ACHD, ITD, City of Boise, City of Meridian, City of Nampa, City of Caldwell, City of Eagle, City of Kuna and Valley Regional Transit. Others will include health-related organization staff, representation from the Foundation for Ada/Canyon Trails System (FACTS), advocacy group representatives, and at least one member of the Public Participation Workgroup. One member of the ATWG shall serve on the Rails with Trails Workgroup.

Charter recommended by Executive Committee: _____
Date

Charter approved by COMPASS Board: _____
Date

Next planned review of charter by Executive Committee: June 2020

All decisions and recommendations of COMPASS workgroups are reached through consensus and there are no quorum requirements for workgroups. All workgroup meetings are open to anyone interested in attending. Individuals interested in attending should contact the staff liaison to obtain the scheduled meeting dates and planned agendas.



Working together to plan for the future

Work Group: Census Advisory Workgroup (CAWG)
Staff Liaison: Hailey Townsend

Purpose:

The purpose of the Census Advisory Workgroup (CAWG) is to assist COMPASS and local organizations in encouraging participation in the 2020 Census. Census counts are used to establish political boundaries and to calculate a large share of federal assistance and federal grant funding.

Tasks:

1. Collaborate with fellow members, local organizations, and agencies in outreach efforts.
2. Review regional outreach materials and templates for distribution.
3. Develop "lessons learned" process of Census outreach preparation.

Deliverables, Schedule:

1. Collaborative regional and local census outreach efforts completed. (May 2020)
2. Regional outreach materials and local outreach templates. (Fall 2019)
3. "Lessons Learned" document for 2030 Census. (June 2020)

Membership:

Membership in the CAWG will be drawn from: member agency staff, school districts, higher education, a member of the Public Participation Workgroup, representatives of organizations serving hard to count populations, and other community and business leaders, as appropriate.

Charter recommended by Executive Committee: _____
Date

Charter approved by COMPASS Board: _____
Date

Next planned review of charter by Executive Committee: June 2020

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Working together to plan for the future

Work Group: Demographic Advisory Workgroup (DAWG)
Staff Liaison: Carl Miller

Purpose:

The purpose of the Demographic Advisory Workgroup is to provide expert guidance and feedback on COMPASS demographic, growth tracking projects, and Census 2020 technical preparation.

Tasks:

1. Recommend CIM 2050 population forecast to the COMPASS Board of Directors.
2. Review the Census 2020 New Construction Program.
3. Recommend 2020 population estimates to the COMPASS Board of Directors.
4. Review and provide feedback on the 2019 Development Monitoring Report to COMPASS staff.
5. Review and provide feedback on Development Checklist report.
6. Review the Census 2020 Boundary and Annexation Survey.
7. Recommend the CIM 2050 preferred growth scenario.
8. Review and provide feedback on the buildout analysis.

Deliverables, Schedule:

1. CIM 2050 population forecast. (November 2019)
2. Census 2020 New Construction Program. (November 2019)
3. 2020 population estimates. (March 2020)
4. 2019 Development Monitoring Report. (March 2020)
5. Development Checklist report. (March 2020)
6. Census 2020 Boundary and Annexation Survey. (March 2020)
7. COMPASS 2050 Allocation. (June 2020)

Membership:

Membership in the DAWG will be drawn from: member agency staff with appropriate expertise, chambers of commerce, major utilities, and the development community.

Charter recommended by Executive Committee:

_____ Date

Charter approved by COMPASS Board:

_____ Date

Next planned review of charter by Executive Committee: June 2020

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Working together to plan for the future

Work Group: Environmental Review Workgroup (ERWG)
Staff Liaison: Liisa Itkonen

Purpose:

The purpose of the Environmental Review Workgroup is to share data, consider environmental goals and community values early in the long-range planning process, and identify potential environmental mitigation strategies to help restore and maintain environmental functions affected by projects in the long-range transportation plan. The environmental review is aimed at creating a seamless decision-making process that minimizes duplication of effort, promotes environmental stewardship, and reduces delays in project implementation.

Tasks:

1. Share (provide access to) the most up-to-date regional data available about the environment and natural resources in Ada and Canyon Counties that could impact, or be impacted by, transportation projects.
2. Provide input into regional ecological goals and priorities.
3. Advise about potential impacts to protected resources or conservation and restoration priorities associated with "what if" transportation scenarios.
4. Help identify strategies to avoid or minimize direct, indirect, and cumulative impacts of transportation projects.
5. Help identify areas where partners may be able to work together to mitigate transportation impacts across multiple resources of concern.

Deliverables, Schedule:

1. Data updates. (ongoing)
2. Ecological goals and priorities for the region. (December 2019)
3. Description of potential environmental impacts associated with "what if" scenarios. (March 2020)
4. Draft of strategies to avoid or minimize direct, indirect, and cumulative impacts of transportation projects. (September 2020)

Membership:

Membership in the ERWG will be drawn from federal, state, and local environmental and resource agencies, and member agency staff with appropriate expertise.

Charter recommended by Executive Committee:

_____ Date

Charter approved by COMPASS Board:

_____ Date

Next planned review of charter by Executive Committee: June 2020

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Working together to plan for the future

Work Group: Freight Advisory Workgroup (FAWG)
Staff Liaison: Liisa Itkonen

Purpose:

The purpose of the Freight Advisory Workgroup is to advise and provide input on freight-related issues and needs, and help integrate freight into the *Communities in Motion* long-range transportation plan. The workgroup will facilitate information sharing and coordination among organizations, and advocate for freight considerations in transportation project prioritization and implementation.

Tasks:

1. Review freight improvement projects for 2021 Resource Development Plan for submittal by December 2019.
2. Provide input into freight improvement projects, priorities and implementation.
3. Help incorporate freight into “what if” scenarios for Communities in Motion 2050.
4. Provide input into the Complete Streets policy update.
5. Make recommendations to the Regional Transportation Advisory Committee (RTAC). Staff liaison will coordinate communication between the COMPASS Freight Advisory Workgroup and RTAC.
6. Share information about regional freight and the long-range transportation plan with constituents; provide feedback to COMPASS.

Deliverables, Schedule:

1. Freight improvement projects for 2021 Resource Development Plan. (December 2019)
2. Input into project applications. (ongoing; as needed)
3. Input into “what if” scenarios. (June 2020)
4. Input into Complete Streets policy update. (September 2020)
5. Participate in meetings. (ongoing; as scheduled)

Membership:

Membership in the FAWG will be drawn from: local/regional producers and processors, trucking companies and major shippers, rail companies, chambers of commerce, highway districts, and other agencies as appropriate.

Charter recommended by Executive Committee: _____
Date

Charter approved by COMPASS Board: _____
Date

Next planned review of charter by Executive Committee: June 2020

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Working together to plan for the future

Work Group: Public Participation Workgroup (PPWG)
Staff Liaison: Amy Luft

Purpose:

The purpose of the Public Participation Workgroup is to assist and advise COMPASS staff on COMPASS public participation and outreach activities, from the perspective of the general public and interested stakeholders.

Tasks:

1. Provide a representative to assist in selecting Leadership in Motion award winners.
2. Review and test the usability of, and instructions for, a revised COMPASS Performance Dashboard.
3. Review and provide feedback on the Congestion Management Annual Report to make it more meaningful to a member of the public.
4. Review and provide feedback on outreach tools/surveys for Communities in Motion 2050.
5. Participate in a pilot test for the 2020 household travel survey.
6. Review, provide input, and assist with COMPASS outreach, education, and public participation activities as requested.
7. Provide representatives to serve on the Regional Transportation Advisory Committee (RTAC), the Active Transportation Workgroup, and the Census Advisory Workgroup.

Deliverables, Schedule:

1. Leadership in Motion recipients selected. (November 2019)
2. Feedback on instructions for a revised COMPASS Performance Dashboard. (December 2019)
3. Feedback on Congestion Management Annual Report. (December 2019)
4. Feedback on outreach tools/surveys for Communities in Motion 2050. (June 2020)
5. Pilot test for the 2020 household travel survey. (September 2020)
6. COMPASS outreach activities. (Ongoing; as needed)
7. Representatives serving on other committees/workgroups. (Ongoing)

Membership:

Membership in the PPWG will be drawn from: members of the public who reside in Ada or Canyon Counties. Any resident of Ada or Canyon County may apply for membership. COMPASS shall seek a wide representation of interests and skills on the PPWG, but PPWG members shall not serve as representatives of specific businesses, agencies, or special interests. Each PPWG member shall serve as an individual, solely representing his or her own opinions and interests.

Charter recommended by Executive Committee:

Date

Charter approved by COMPASS Board:

Date

Next planned review of charter by Executive Committee: June 2020

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Working together to plan for the future

Work Group: Public Transportation Workgroup (PTWG)
Staff Liaison: Rachel Haukkala

Purpose:

The purpose of the Public Transportation Workgroup is to develop and recommend components and phasing of the long-range public transportation system in Ada and Canyon Counties. Work will focus on meeting regional public transportation needs in the two counties to improve mobility, access, and maximize effectiveness of transportation investments.

Tasks:

1. Assist in planning for public transportation in *Communities in Motion 2050*, to be completed in FY2021.
2. Help develop a comprehensive 2050 public transportation system that encompasses all public transportation elements and integrates with the other modes.
3. Provide input into the Complete Streets policy update.
4. Assist with development and coordination of service areas concept for public transportation investments.
5. Provide input into the RFQ/RFP process for consultant support in developing fixed guideway options.
6. Review and provide feedback on fixed guideway options.
7. Receive updates and give feedback on the Park and Ride Study.

Deliverables, Schedule:

1. RFQ/RFP for consultant support. (October 2019)
2. Final consultant scope of work. (February 2020)
3. Park and Ride Study Phase I. (August 2020)
4. Draft 2050 public transportation system concept. (September 2020)
5. Draft service area concept. (September 2020)

Membership:

Membership in the PTWG will be drawn from member agency staff from Ada County, ACHD, Canyon County, City of Boise, City of Caldwell, City of Eagle, City of Garden City, City of Meridian, City of Middleton, City of Nampa, Boise State University, ITD, Valley Regional Transit, and other member agencies planning for public transportation.

Charter recommended by Executive Committee:

_____ Date

Charter approved by COMPASS Board:

_____ Date

Next planned review of charter by Executive Committee: June 2020

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Working together to plan for the future

Work Group: Rails with Trails Workgroup (RTWG)
Staff Liaison: Rachel Haukkala

Purpose:

The purpose of the Rails with Trails Workgroup is to develop a unified strategy among member agencies for the development of a continuous rails with trails system within the Union Pacific corridor.

Tasks:

1. Assist with development of a Rails with Trails implementation plan that builds on the results of the costing study, to include prioritization, phasing, funding strategies, outreach, and timeline. Implementation will be ongoing.
2. Collaborate with the Active Transportation Workgroup to include rails with trails in the Regional Pathway Plan.
3. Review and provide feedback on the annual Rails with Trails Report.
4. Assist in integrating the Rails with Trails planning efforts into CIM 2050.

Deliverables, Schedule:

1. Rails with Trails implementation plan. (December 2019)
2. Rails with Trails section in the Regional Pathway Plan. (March 2020)
3. Annual Rails with Trails Report documenting progress. (July 2020)

Membership:

Membership in the RTWG will be drawn from member agencies interested in rails with trails efforts, including but not limited to: City of Boise, City of Caldwell, City of Meridian, City of Nampa, Ada County, Canyon County, and ACHD. Membership will also include a member of the COMPASS Active Transportation Workgroup and a member representing the Foundation for Ada and Canyon Trails System (FACTS), ITD, members of the business community, and user or advocacy groups. Other members may include the cities of Greenleaf, Kuna, Middleton, Notus, Parma, and Wilder, pending future examination of spur routes and the ultimate desired regional system.

Charter recommended by Executive Committee:

Date

Charter approved by COMPASS Board:

Date

Next planned review of charter by Executive Committee: June 2020

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Working together to plan for the future

Work Group: Regional Geographic Advisory Workgroup (RGAWG)
Staff Liaison: Eric Adolfson

Purpose:

The purpose of the Regional Geographic Advisory Workgroup is to provide input and guidance on regional Geographic Information System (GIS) issues and tasks such as orthophotography and the Regional Data Center.

Tasks:

1. Plan for future orthophotography flight needs given new technology options and plan for future orthophotography flight funding.
2. Provide a forum in which to continue to improve regional GIS cooperation while forming GIS policy and technical solutions.
3. Advise COMPASS staff, workgroups, and Board about GIS investments and policies.
4. On a periodic basis, workgroup may report to either the Regional Transportation Advisory Committee (RTAC) or Executive Committee on topics such as investments and policies related to improving GIS outputs.
5. Provide feedback to COMPASS on regional GIS Planning Activities.

Deliverables, Schedule:

1. Plan for future orthophotography needs and funding completed. (Fall 2019)
2. QA/QC of 2019 orthophotography and data project completed. (Fall 2019)

Membership:

Membership in the RGAWG will be drawn from: representatives from member agencies and those with an interest in regional geographic data. Members shall have information system technical experience, or knowledge and active contribution to our region’s data ecosystem with agency administrative authority.

Charter recommended by Executive Committee: _____
Date

Charter approved by COMPASS Board: _____
Date

Next planned review of charter by Executive Committee: June 2020

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Working together to plan for the future

Work Group: Regional Operations Workgroup (ROWG)
Staff Liaison: Mary Ann Waldinger and Hunter Mulhall

Purpose:

The purpose of the Regional Operations Workgroup is to promote awareness and integration of transportation operations and management, focusing on multimodal transportation system efficiency, reliability, safety, and ease of use. The workgroup supports the regional planning process including planning for operations through a coordinated approach to multimodal system operations, intelligent transportation systems (ITS) deployment and data management, and maintenance of related planning documents.

Tasks:

1. Participate in the update to the Treasure Valley Transportation System: Operations, Management, and ITS plan (TSMO/ITS plan).
 - a. Provide status and updates of projects listed in the TSMO Projects List
 - b. Review final TSMO/ITS plan
2. Review final draft of the Treasure Valley Congestion Management Plan and Congestion Management Annual Report
3. Provide updates to Intelligent Transportation Systems (ITS) inventory

Deliverables, Schedule:

1. Approve final draft of the TSMO/ITS plan. (December 2019)
2. Review and provide recommendations for the Treasure Valley Congestion Management Plan. (December 2019)
3. Review and provide recommendations for the Congestion Management Annual Report. (February 2020)
4. Provide updates to the ITS inventory. (September 2020)

Membership:

Membership in the ROWG will be drawn from: representatives of transportation and emergency management agencies from across Ada and Canyon Counties that are active in the planning, funding, design, operation, and maintenance of the region’s multi-modal transportation infrastructure.

Charter recommended by Executive Committee: _____
Date

Charter approved by COMPASS Board: _____
Date

Next planned review of charter by Executive Committee: June 2020

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Working together to plan for the future

Work Group: Rural Prioritization Process Workgroup (RPPWG)
Staff Liaison: Toni Tisdale

Purpose:

The purpose of the Rural Prioritization Process Workgroup is to develop a recommended priority list for rural programs managed by the Local Highway Technical Assistance Council (LHTAC). Work will focus on determining the most beneficial rural projects in Ada and Canyon Counties to maximize rural transportation funding and bring more funding into the region.

Tasks:

1. Discuss and determine recommendations for the most beneficial rural projects for funding programs managed by LHTAC using the prioritization process approved by the COMPASS Board on August 20, 2012.

Deliverables, Schedule:

1. Provide priority recommendations to RTAC on September 23, 2020, for rural project priorities in each LHTAC rural program. The recommendation will include a signature from each participating agency.
2. Provide RTAC’s recommendation to the COMPASS Board of Directors for approval on October 19, 2020.

Membership:

Membership in the RPPWG will draw from: mayors, staff, or contract engineers from all rural agencies in Ada and Canyon Counties with transportation jurisdiction.

Charter recommended by Executive Committee: _____
Date

Charter approved by COMPASS Board: _____
Date

Next planned review of charter by Executive Committee: June 2020

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EXECUTIVE COMMITTEE AGENDA ITEM V-A

DATE: June 4, 2019

Topic: Status Report - COMPASS Workgroups

Request/Recommendation:

Information only.

Background/Summary:

The COMPASS Board approves the charters for the workgroups annually. The workgroup charters provide a summary of the planned activities and expected deliverables for each workgroup for the covered fiscal year. The COMPASS Bylaws stipulate that the staff liaison for each workgroup shall provide periodic updates to the Executive Committee. This status report is provided as that update.

The purpose of each approved workgroup is summarized below. The deliverables from the Board-approved charters for each workgroup in FY2019 along with the current status of each are provided on the attached report. The next status update is expected to be provided at the January 2020 Executive Committee meeting.

Active Transportation

The purpose of the Active Transportation Workgroup is to provide guidance into the development, integration, and implementation of regional bicycle/pedestrian planning. This encompasses stakeholder coordination, data collection and analysis, regional infrastructure mapping, needs identification, and member agency decision support.

Census Advisory

The purpose of the Census Advisory Workgroup is to assist COMPASS and local organizations in encouraging participation in the 2020 Census. Census counts are used to establish political boundaries and to calculate a large share of federal assistance and federal grant funding.

Demographic Advisory

The purpose of the Demographic Advisory Workgroup is to provide expert guidance and feedback on COMPASS demographic and growth tracking projects, and Census 2020 technical preparation.

Freight Advisory

The purpose of the Freight Advisory Workgroup is to advise and provide input on freight-related issues and needs, and help integrate freight into the *Communities in Motion* long-range transportation plan. The workgroup will facilitate information sharing and coordination among organizations, and advocate for freight considerations in transportation project prioritization and implementation.

Public Participation

The purpose of the Public Participation Workgroup is to assist and advise COMPASS staff on COMPASS public participation and outreach activities, from the perspective of the general public and interested stakeholders.

Public Transportation

The purpose of the Public Transportation Workgroup is to develop and recommend the components and phasing (timeline) of the long-range public transportation system in Ada and Canyon Counties. Work will focus on meeting regional public transportation needs in the two counties to improve mobility and access, and maximize transportation investments.

Rails with Trails

The purpose of the Rails with Trails Workgroup is to develop a unified strategy among member agencies for the development of a continuous rails with trails system within the Union Pacific corridor.

Regional Geographic Advisory

The purpose of the Regional Geographic Advisory Workgroup is to provide input and guidance on regional Geographic Information System (GIS) issues and tasks such as orthophotography and the Regional Data Center.

Regional Operations

The purpose of the Regional Operations Workgroup is to promote awareness and integration of transportation operations and management, focusing on multimodal transportation system efficiency, reliability, safety, and ease of use. The workgroup supports the regional planning process including planning for operations through a coordinated approach to multimodal system operations, intelligent transportation system (ITS) deployment and data management, and maintenance of related planning documents.

Rural Prioritization Process

The purpose of the Rural Prioritization Process Workgroup is to develop a recommended priority list for rural programs managed by the Local Highway Technical Assistance Council (LHTAC). Work will focus on determining the most beneficial rural projects in Ada and Canyon Counties to maximize rural transportation funding and bring more funding into the region.

More Information:

- 1) Attachment 1: COMPASS Workgroup Deliverables Status Report
- 2) For detailed information contact Meg Larsen at 208-475-2228 or mlarsen@compassidaho.org.

Workgroup	Liaison	Fiscal Year	Estimated Completion Date	Deliverable	Status
Active Transportation	Braden Cervetti	2019	3/31/2019	Bicycle and pedestrian crash rates and list of counter measures	In progress and on track to be completed by Fall 2019
Active Transportation	Braden Cervetti	2019	7/31/2019	Toolkit for first/last mile improvements	In progress and on track to be completed by the end of 2019
Active Transportation	Braden Cervetti	2019	11/30/2019	Updated Complete Streets policy	Postponed; expected to be completed by Summer 2020
Active Transportation	Braden Cervetti	2019	8/31/2019	Regional Safe Routes plan	Will be addressed after Complete Streets policy update
Active Transportation	Braden Cervetti	2019	9/30/2019	Proposal for bicycle and pedestrian forecasting model for 2019/2020 Resource Development Plan	In progress and on track
Census Advisory	Carl Miller Amy Luft	2019	12/31/2018	Regional hard to count strategic plan	Rolled into overall outreach plan
Census Advisory	Carl Miller Amy Luft	2019	11/30/2019	Regional outreach materials and local outreach templates	In progress and on track
Demographic Advisory	Carl Miller	2019	3/31/2019	2019 population estimates	Completed
Demographic Advisory	Carl Miller	2019	3/31/2019	Historical population estimates for 2000-2010	In progress and on track to be completed by June 2019
Demographic Advisory	Carl Miller	2019	3/31/2019	2018 Development Monitoring Report	Completed
Demographic Advisory	Carl Miller	2019	3/31/2019	Development Checklist report	Completed
Demographic Advisory	Carl Miller	2019	6/30/2019	Demographic reconciliation forecast	Completed
Demographic Advisory	Carl Miller	2019	6/30/2019	Census 2020 Participant Statistical Areas Program report	In progress and on track to be completed by May 2019
Demographic Advisory	Carl Miller	2019	9/30/2019	Population forecast	In progress and on track to be completed by Fall 2019
Freight Advisory	Liisa Itkonen	2019	3/31/2019	Identify freight tasks for next <i>Communities in Motion</i> update	Completed
Public Participation	Amy Luft	2019	9/30/2019	Instructions for a revised COMPASS Performance Dashboard	Awaiting completion of dashboard
Public Participation	Amy Luft	2019	5/31/2019	Draft outreach work plan for the 2022 update to <i>Communities in Motion</i>	Completed
Public Transportation	Rachel Haukkala	2019	7/31/2019	Consultant scope of work for rail phasing and costing	In progress and on track; will be part of next CIM update
Public Transportation	Rachel Haukkala	2019	9/30/2019	Fixed guideway scenario work plan	In progress and on track
Rails with Trails	Rachel Haukkala	2019	4/30/2019	Final consultant scope of work	Completed
Rails with Trails	Rachel Haukkala	2019	7/31/2019	Documentation of funding strategies and resources for Rails with Trails projects	In progress and on track
Rails with Trails	Rachel Haukkala	2019	9/30/2019	Technical document of research and findings to date	In progress and on track
Regional Geographic Advisory	Eric Adolfsen	2019	11/30/2018	Review and input on future orthophotography funding plan	In progress and on track
Regional Geographic Advisory	Eric Adolfsen	2019	8/31/2019	QC and review of orthophotography project deliverables	In progress and on track
Regional Geographic Advisory	Eric Adolfsen	2019	9/30/2019	Technical review, feedback, and recommendations on draft Performance Dashboard	In progress and on track
Regional Operations	Liisa Itkonen Mary Ann Waldinger	2019	6/30/2019	Provide input and feedback for the TSMO, ITS Implementation Plan, and ITS inventory	Underway. COMPASS is updating the ITS inventory per data provided by agencies (95% complete). The TSMO project list review is underway and agencies are providing status of projects (40% complete).
Regional Operations	Liisa Itkonen Mary Ann Waldinger	2019	9/30/2019	Review draft deliverables - TSMO, ITS Implementation Plan, ITS architecture updates and other deliverables per the scope of work	In progress and on track
Rural Prioritization Process	Toni Tisdale	2019	9/25/2019	Provide priority recommendations to RTAC for rural project priorities in each LHTAC rural program	On track to be completed as scheduled in September 2019
Rural Prioritization Process	Toni Tisdale	2019	10/21/2019	Provide RTAC's recommendation to the COMPASS Board for approval	On track to be completed as scheduled in October 2019

EXECUTIVE COMMITTEE AGENDA ITEM V-B

Date: June 4, 2019

Topic: Status Report - Regional Transportation Advisory Committee (RTAC)

Request/Recommendation:

Information only.

Background/Summary:

RTAC Bylaws state that the RTAC Chair will submit a monthly status report on RTAC activities to the COMPASS Executive Committee. Below is an outline of agenda items and actions from the **May 22, 2019**, meeting.

ACTION ITEMS

Work Plan for the Next Long-Range Transportation Plan

RTAC recommended COMPASS Board of Directors' approval of the work plan for the next long-range transportation plan update – *Communities in Motion 2050*. The clarifications made by RTAC include; adding environmental justice review to section 2.1, adding "and values" to Deliverables in section 3, adding "quantifying public and private dollars spent on transportation" to section 3, changing the word "explore" to "develop" in section 4.5, adding "and other transportation demand management strategies" to section 6.2, and adding "analyze long term sustainability of the transportation system" in section 7. This item will be brought to the COMPASS Board of Directors for action in its June 17, 2019, meeting.

Resolution X-2019 Amending the FY2019-2023 Regional Transportation Improvement Program (TIP)

RTAC recommended COMPASS Board of Directors' adoption of an amendment to the FY2019-2023 Regional Transportation Improvement Program (TIP) to add two rural public transportation projects and remove an Ada County Highway District (ACHD) Intelligent Transportation Systems (ITS) project. This item will be brought to the COMPASS Board of Directors for action in its June 17, 2019, meeting.

End-of-Year Program and Redistribution Priorities and Balancing

RTAC balanced the Transportation Alternatives and Surface Transportation Programs in the Transportation Management Area (TMA), then recommended COMPASS Board of Directors' approval of priorities for the End-of-Year program and redistribution, based on needs remaining following the balancing action. The recommended priorities will be brought to the COMPASS Board of Directors for action in its June 17, 2019, meeting.

FY2021-2027 COMPASS Funding Application Guide

RTAC recommended COMPASS Board of Directors' approval of the FY2021-2027 COMPASS Funding Guide. This item will be brought to the COMPASS Board of Directors for action in its June 17, 2019, meeting.

Changes to Critical Freight Corridors

RTAC recommended COMPASS Board of Directors' approval of requested changes to the critical rural and urban freight corridors, for submittal to the Idaho Transportation Department for

consideration. This item will be brought to the COMPASS Board of Directors for action in its June 17, 2019, meeting.

INFORMATION ITEMS

Draft FY2020-2026 Regional Transportation Improvement Program (TIP) Project List

COMPASS staff reviewed the draft FY2020-2026 TIP project list, prior to release for public comment. Agency changes to the draft TIP are due to COMPASS no later than July 12, 2019.

More Information:

- 1) Contact Liisa Itkonen, COMPASS Principal Planner, at (208) 475-2241 or litkonen@compassidaho.org or Maureen Gresham, ACHD Commuteride Manager, at (208) 387-6163 or mgresham@achdidaho.org.

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