



Working together to plan for the future

COMPASS BOARD PACKET

JUNE 15, 2015



Working together to plan for the future

COMPASS BOARD MEETING DATES July 2015 – November 2015

COMPASS BOARD MEETING DATE/TIME	LOCATION	KEY ITEMS
Monday, July 20, 2015	COMPASS 1 st Floor Board Room 700 NE 2 nd Street Meridian, Idaho	Review Updates to Joint Powers Agreement and Board Bylaws and Provide 30 Day Notice of Intent to Amend Approve Transportation Improvement Program (TIP) Application Process and Guide
Monday, August 17, 2015	COMPASS 1 st Floor Board Room 700 NE 2 nd Street Meridian, Idaho	Adopt Resolution Approving the Updated Joint Powers Agreement and Board Bylaws Adopt Resolution Approving the FY2016 Unified Planning Work Program and Budget Adopt Resolution Approving Economic Development District Membership Dues
Monday, September 21, 2015	COMPASS 1 st Floor Board Room 700 NE 2 nd Street Meridian, Idaho	Approve Updates to the COMPASS Employee Policies and Procedures Approve Updates to the COMPASS Financial Policies and Procedures Adopt Resolution Approving the FY2016-2020 Regional Transportation Improvement Program and Associated Air Quality Conformity
Monday, October 19, 2015	COMPASS 1 st Floor Board Room 700 NE 2 nd Street Meridian, Idaho	Approve High Capacity Corridor Study Project Recommendation Approve CIM 2040 Vision 2.0
Monday, November 16, 2015	COMPASS 1 st Floor Board Room 700 NE 2 nd Street Meridian, Idaho	TBD

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MAKING A MOTION:

1. **Seek recognition from the chair.**
2. **When you are recognized, say, "I move..."**
State your motion clearly, concisely, and completely.
3. **Wait for someone to "second" your motion.**
A "second" does not imply the person making the second agrees with the motion – only that he/she agrees it should be debated.
4. **Wait while the chair restates the motion.**
Be prepared to provide the motion to the chair in writing, if needed or requested, to ensure the chair accurately restates it.
5. **Respectfully debate your motion.**
As the person making the motion, you have the right to speak first, but do not have to. When you speak, state your opinion then respectfully listen to, and consider, other opinions.
6. **Wait for the chair to take a vote.**
After discussion is complete, the chair will call for a vote.
7. **Listen as the chair announces the result of the vote.**

Motions to Protect Rights:
• Division of the Assembly
• Point of order
• Appeal chair's ruling
• Point of information
• Parliamentary inquiry
Motions to Choose Voting Methods:
• Vote by ballot, roll call, counted vote
• Choose method of nominations
• Open or close nominates or the polls
Motions to Delay Action:
• Refer to a committee
• Postpone to a definite time
• Recess
• Adjourn
• Postpone indefinitely
• Lay on the table
Motions to Vary the Procedures:
• Suspend the rules
• Divide the question
• Request to withdraw a motion
• Request relief from duty – or resign
Motions to Re-examine:
• Reconsider
• Rescind/Amend something previously adopted
• Take from the table
• Discharge a committee

To Change a Proposed Motion:
Amend Motions to Raise Urgent Issues:
• Question of privilege
• Orders of the day
• Object to consideration
Motions to Control Debate:
• Limit debate
• Previous question

TABLE OF RULES RELATING TO MOTIONS:

Motion	Debate?	Amend?	Vote
Adjourn	No	No	Majority
Amend	Yes	Yes	Majority
Amend Something Previously Adopted	Yes	Yes	(a) Majority with notice; or (b) 2/3; or (c) Majority of entire membership
Appeal	Normally	No	Majority in negative required to reverse chair's decision
Commit	Yes	Yes	Majority
Debate, Close (Previous Question)	No	No	2/3
Debate, Limit or Extend Limits of	No	Yes	2/3
Main Motion	Yes	Yes	Majority
Postpone	Yes	Yes	Majority
Previous Question	No	No	2/3
Recess	No	Yes	Majority
Reconsider	If motion to be reconsidered debatable	No	Majority
Rescind	Yes	Yes	(a) Majority with notice; or (b) 2/3; or (c) Majority of entire membership
Refer (Commit)	Yes	Yes	Majority
Suspend the Rules (of Order)	No	No	2/3
Suspend the Rules (standing or convention standing rules)	No	No	Majority
Voting, motions relating to	No	Yes	Majority

**BOARD OF DIRECTORS' MEETING
JUNE 15, 2015 – 1:30 PM
COMPASS, 1ST FLOOR BOARD ROOM
700 NE 2ND STREET, SUITE 200, MERIDIAN, IDAHO**

NOTICE: The online document includes bookmarks at the left of the screen that are named to correspond to agenda items that have attachments. Clicking on a bookmark or agenda item will take you directly to the named document.

**** AGENDA ****

I. CALL TO ORDER (1:30)

II. PLEDGE OF ALLEGIANCE

III. AGENDA ADDITIONS/CHANGES

IV. OPEN DISCUSSION/ANNOUNCEMENTS

V. CONSENT AGENDA

- Page 3 *A. Approve April 20, 2015, Board Meeting Minutes
- Page 8 *B. Receive March 10, 2015, Executive Committee Meeting Minutes
- Page 10 *C. Receive April 3, 2015 Special Executive Committee Meeting Minutes
- Page 12 *D. Receive April 14, 2015, Executive Committee Meeting Minutes
- Page 14 *E. Receive April 23, 2015, Finance Committee Meeting Minutes
- Page 16 *F. Approve Banking Resolution Authorizing Opening New Account
- Page 17 *G. Adopt Resolution 12-2015 Approving Revision 3 of the FY2015 Unified Planning Work Program and Budget
- Page 25 *H. Approve Priorities for End-of-Year Program
- Page 28 *I. Adopt Resolution 13-2015 Approving the COMPASS *Integrated Communication Plan/Public Involvement Plan*
- Page 30 *J . Approve List of Records for Destruction

VI. INFORMATION/DISCUSSION ITEMS

- 1:40 **A. Status Report –Finance Committee** **Rebecca Arnold**
The Finance Committee chair will provide a status report on action taken at the May 14, 2015, Finance Committee meeting.
- 1:50 ***B. Update on Project Development Program** **Don Matson**
Page 32 *Don Matson will update the Board on projects moving forward in Project Development Program.*

VII. ACTION ITEMS

- 2:05 **A. Executive Session – Personnel Matter Idaho Code [67-2345 (b)]**
The Board of Directors will go into executive session to receive the Executive Committee's performance evaluation and recommendation for the Executive Director. No action will be taken in the executive session. Any action will be taken in open session.
- 2:35 ***B. Approve Projects to be Funded for CIM Implementation** **Don Matson**
Page 35 **Grants for FY2015 and Prioritization for FY2016 Grants**
Don Matson will seek approval for FY2015 CIM Implementation Grants and prioritization for CIM FY2016 grants.
- 2:50 ***C. Adopt Resolution 14-2015 Amending the FY2015-2019 Regional**
Page 40 **Transportation Improvement Program**
Toni Tisdale will seek Board adoption of Resolution 14-2015 amending the FY2015-2019 Regional Transportation Improvement program.
- 3:05 ***D. Adopt Resolution 15-2015 Amending the FY2015-2019** **Toni Tisdale**
Page 46 **Regional Transportation Improvement Program**
Toni Tisdale will seek Board adoption of Resolution 15-2015 amending the FY2015-2019 Regional Transportation Improvement program.

VIII. EXECUTIVE DIRECTOR'S REPORT (INFORMATION ONLY) (3:20)

- Page 50 ***A. Staff Activity Report**
- Page 56 ***B. Status Report – Current Air Quality Efforts**
- Page 58 ***C. Status Report – Standing Committees' Attendance**
- Page 62 ***D. Administrative Modification**
- Page 71 ***E. Status Report – Report of Removed Projects**

IX. ADJOURNMENT (3:25)

*Enclosures. Times are approximate. Agenda is subject to change.

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**BOARD OF DIRECTORS' MEETING
APRIL 20, 2015
COMPASS, 1ST FLOOR BOARD ROOM
700 NE 2ND STREET, MERIDIAN, IDAHO**

****MINUTES****

ATTENDEES: Rebecca Arnold, Commissioner, Ada County Highway District
Sara Baker, Commissioner, Ada County Highway District, **Chair Elect**
Keith Bird, Councilmember, for Tammy de Weerd, Mayor, City of Meridian
John Brunelle, Capital City Development Corporation
Dave Case, Commissioner, Ada County, **Secretary-Treasurer**
Elaine Clegg, Councilmember, City of Boise
John Evans, Mayor, Garden City
Jim Hansen, Commissioner, Ada County Highway District
Craig Hanson, Commissioner, Canyon County
Bob Henry, Mayor, City of Nampa
Rhonda Jalbert for Kelli Fairless, Valley Regional Transit
Maryanne Jordan, Councilmember, City of Boise
Bruce Krosch, Southwest District Health, Ex officio
Kathleen Lacey for Dave Bieter, Mayor, City of Boise
Megan Leatherman for Rick Yzaguirre, Commissioner, Ada County
David Luft, Department of Environmental Quality
John McEvoy, Commissioner, Canyon Highway District #4
Luke McHenry, City of Wilder
Bryce Millar, Commissioner, Nampa Highway District #1
Garret Nancolas, Mayor, City of Caldwell, **Chair**
Nicole Nimmons, Boise State University
Brent Orton, City of Caldwell
Paul Raymond, Councilmember, City of Nampa
Amy Revis, Idaho Transportation Department – District 3
Jim Reynolds, Mayor, City of Eagle
Steven Rule, Commissioner, Canyon County, **Vice Chair**
Matt Stoll, Executive Director, Community Planning Association, Ex officio
Darin Taylor, Mayor, City of Middleton
Jim Tibbs, Commissioner, Ada County

MEMBERS Tom Dale, Commissioner, Canyon County
ABSENT: David Hensley, Governor's Office, Ex officio
Nathan Leigh, Mayor, City of Parma
Nathan Mitchell, Mayor, City of Star
Greg Nelson, Mayor, City of Kuna
Patrick Rice, Greater Boise Auditorium District, Ex officio
Charlie Rountree, Councilmember, City of Meridian, **Immediate Past Chair**

OTHERS: Nancy Brecks, Community Planning Association
Ken Burgess, Veritas Advisors
Julie DeLorenzo, Idaho Transportation Board
Kent Goldthorpe, Commissioner, Ada County Highway District, Ex officio
Liisa Itkonen, Community Planning Association
Amanda LaMott, Idaho Transportation Department
Megan Larsen, Community Planning Association
Amy Luft, Community Planning Association
Don Matson, Community Planning Association
Amy Schroeder, Idaho Transportation Department
Toni Tisdale, Community Planning Association
Bill Vaughan, City of Eagle
MaryAnn Waldinger, Community Planning Association
Dave Wallace, Ada County Highway District

CALL TO ORDER:

Chair Nancolas called the meeting to order at 1:30 pm.

AGENDA ADDITIONS/CHANGES

None.

OPEN DISCUSSION/ANNOUNCEMENTS

Chair Nancolas stated that the Executive Committee will begin the process for Matt Stoll's annual evaluation at the May 12, 2015, Executive Committee meeting, and requested that Board members direct comments they may have to Chair Nancolas prior to the May 12 meeting.

Several announcements were made by COMPASS Board members.

CONSENT AGENDA

- A. Approve March 16, 2015, Board Meeting Minutes**
- B. Receive February 17, 2015, Executive Committee Meeting Minutes**
- C. Approve List of Records for Destruction**

Dave Case moved and Elaine Clegg seconded approval of the Consent Agenda as presented. Motion passed unanimously.

SPECIAL ITEM

A. Status Report - State and Federal Legislative Issues

Ken Burgess recapped action taken on transportation funding during the 2015 State Legislative Session.

B. Status Report - I-84 Karcher to Franklin Project

Amy Schroeder, ITD District 3 Engineer Manager, presented a status report on the I-84 Karcher to Franklin project.

ACTION ITEMS

A. Review Economic Development District Proposal

Megan Larsen presented the draft Economic Development District (EDD) proposal for COMPASS to take over the Economic Development District function for Region 3 from the Idaho Council of Governments.

Jim Tibbs requested to invoke weighted voting. Dave Case and Megan Leatherman concurred.

After discussion, **Sara Baker moved and Bob Henry seconded to approve the draft Economic Development District proposal as presented by staff and move forward with the next steps; Finance Committee to develop budget and membership dues.**

Matt Stoll called role for a weighted vote. Motion passed 459,346 to 356,610 with 19,583 abstentions.

The spreadsheet used in the meeting in error was based on FY2014 dues.

Following the meeting, votes were verified based on FY2015 dues as reflected on the spreadsheet below. With the counts based on correct dues, the motion passed 459,049 to 356,799, with 20,064 abstentions.

**COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO
WEIGHTED VOTING SPREADSHEET BASED ON FY2015 MEMBERSHIP DUES**

MEMBER AGENCY	YEA	NAY	ABSTAIN	DUES/ VOTES	# OF MEMBERS PRESENT	VOTES PER MEMBER	YEA WEIGHTED VOTE	NAY WEIGHTED VOTE	ABSTAIN WEIGHTED VOTE
Ada County				199,509	3	66,503.0			
Case, Dave		1					-	66,503.0	-
Tibbs, Jim		1					-	66,503.0	-
Yzaguirre, Rick		1					-	66,503.0	-
Ada County Highway District				199,509	3	66,503.0			
Arnold, Rebecca		1					-	66,503.0	-
Baker, Sara	1						66,503.0	-	-
Hansen, Jim	1						66,503.0	-	-
Canyon Highway District No. 4				11,964	1	11,964.0			
John McEvoy			1				-	-	11,964.0
Nampa Highway District No. 1				11,964	1	11,964.0			
Millar, Bryce			1				-	11,964.0	-
City of Boise				95,999	2	47,999.5			
Bieter, David	1						47,999.5	-	-
Clegg, Elaine							-	-	-
Maryanne Jordan	1						47,999.5	-	-
City of Caldwell				31,375	2	15,687.5			
Nancolas, Garret	1						15,687.5	-	-
Orton, Brent	1						15,687.5	-	-
Canyon County				131,049	1	131,049.0			
Dale, Tom							-	-	-
Hanson, Craig							-	-	-
Rule, Steve	1						131,049.0	-	-
City of Eagle				10,344	1	10,344.0			
Reynolds, James	1						10,344.0	-	-
City of Garden City				4,921	1	4,921.0			
Evans, John	1						4,921.0	-	-
City of Kuna				7,085	-	-			
Nelson, Greg							-	-	-
City of Meridian				37,583	1	37,583.0			
deWeerd, Tammy		1					-	37,583.0	-
Rountree, Charlie							-	-	-
City of Middleton				4,067	1	4,067.0			
Taylor, Darin			1				-	4,067.0	-
City of Nampa				56,110	2	28,055.0			
Henry, Bob	1						28,055.0	-	-
Raymond, Paul		1					-	28,055.0	-
City of Parma				1,329	-	-			
Leigh, Nathan							-	-	-
City of Star				3,148	-	-			
Mitchell, Nathan							-	-	-
City of Wilder				1,018	1	1,018.0			
McHenry, Luke		1					-	1,018.0	-
Boise State University				8,100	1	8,100.0			
Nimmons, Nicole		1					-	8,100.0	-
Capital City Development Corporation				8,100	1	8,100.0			
Brunelle, John	1						8,100.0	-	-
Department of Environmental Quality				8,100	1	8,100.0			
Luft, Dave	1						8,100.0	-	-
Idaho Transportation Department				8,100	1	8,100.0			
Revis, Amy			1				-	-	8,100.0
Valley Regional Transit				8,100	1	8,100.0			
Fairless, Kelli	1						8,100.0	-	-
TOTALS	13	10	2	847,474	25		459,049.0	356,799.0	20,064.0

25 TOTAL VOTE COUNT

TOTAL WEIGHTED VOTE

835,912

Weighted voting must be requested:

- 1) By all voting members from any one general member agency.
- 2) After a matter is properly before the Board, before the question is called, or the vote is held.

General and Special Members represented at the Board meeting by one or more voting Directors will be granted one vote for each dollar it contributes in annual dues.

If more than one voting member is present for any one agency, the weighted vote shall be divided equally between the voting directors present at the time the vote is held.

Yea Votes	459,049
Nay Votes	356,799
Abstentions	20,064
Absent Members	
City of Kuna	7,085
City of Parma	1,329
City of Star	3,148
Total	<u>847,474</u>
Total dues, FY2015 UPWP - Rev 2	<u>847,474</u>

B. Consider Member Requested Changes to Draft Updates to the Joint Powers Agreement and Board Bylaws

Matt Stoll stated based on the approval of the Economic Development District proposal, which will necessitate additional changes to the Joint Powers Agreement and Board Bylaws, staff recommends moving this item to the June Board meeting and canceling the May Board meeting, which was primarily focused on providing 30 day notice of intent to amend the Joint Powers Agreement and Board Bylaws.

After discussion, **Bob Henry moved and Dave Case seconded to cancel the May 2015 Board meeting and continue Item VII-B Consider Member Requested Changes to Draft Updates to the Joint Powers Agreement and Board Bylaws to the June 2015 Board meeting. Motion passed unanimously.**

C. Adopt Resolution 11-2015 Amending the FY2015-2019 Regional Transportation Improvement Program (TIP)

Toni Tisdale presented Resolution 11-2015 amending the FY2015-2019 TIP as recommended for COMPASS Board approval by the Regional Technical Advisory Committee. Changes were requested by the Local Highway Technical Assistance Council on behalf of the City of Nampa, cities of Boise and Eagle, Valley Regional Transit and Ada County Highway District. A Public Comment period was held March 23 through April 6, 2015.

After discussion, **Darin Taylor moved and Dave Case seconded adoption of Resolution 11-2015 amending the FY2015-2019 Regional Transportation Improvement Program as presented. Motion passed unanimously.**

ADJOURNMENT

Dave Case moved and Bob Henry seconded adjournment at 3:35 pm. Motion passed unanimously.

Dated this 15th day of June 2015.

Approved:

**By: _____
Garret Nancolas, Chair
Community Planning Association of
Southwest Idaho**

Attest:

**By: _____
Matthew J. Stoll, Executive Director
Community Planning Association of
Southwest Idaho**

**EXECUTIVE COMMITTEE MEETING
MARCH 10, 2015
COMPASS, 2ND FLOOR LARGE CONFERENCE ROOM
MERIDIAN, IDAHO**

****MINUTES****

ATTENDEES: Sara Baker, Commissioner, Ada County Highway District, **Chair Elect**
Dave Bieter, Mayor, City of Boise, via telephone
Dave Case, Commissioner, Ada County, **Secretary-Treasurer**
Bob Henry, Mayor, City of Nampa
Jim Reynolds, Mayor, City of Eagle
Charlie Rountree, Councilman, City of Meridian, **Immediate Past Chair**
Steve Rule, Commissioner, Canyon County, **Vice Chair**

MEMBERS ABSENT: Nathan Leigh, Mayor, City of Parma
Garret Nancolas, Mayor, City of Caldwell, **Chair**

OTHERS PRESENT: Sabrina Anderson, Community Planning Association
Nancy Brecks, Community Planning Association
Ken Burgess, Veritas Advisors
Megan Larsen, Community Planning Association
Amy Luft, Community Planning Association
Matt Stoll, Executive Director, Community Planning Association
Dave Wallace, Ada County Highway District

CALL TO ORDER:

Chair Elect Sara Baker called the meeting to order at 2:00 pm.

AGENDA ADDITIONS/CHANGES

None.

OPEN DISCUSSION/ANNOUNCEMENTS

None.

CONSENT AGENDA

A. Approve February 17, 2015, Meeting Minutes

Dave Case moved and Steve Rule seconded approval of the Consent Agenda as presented. Motion passed unanimously.

ACTION ITEMS

A. Establish April 20, 2015, COMPASS Board Meeting Agenda

Matt Stoll presented staff proposed Agenda Items 1-12 and requested to add 12b, Adopt Resolution Amending the FY2015-2019 Transportation Improvement Program, for the April 20, 2015, COMPASS Board meeting and requested the latitude to amend the agenda as necessary.

After discussion, **Dave Case moved and Bob Henry seconded approval of Agenda Items 1-12b as presented for the April 20, 2015, COMPASS Board meeting. Matt Stoll has latitude to amend agenda as necessary. Motion passed unanimously.**

INFORMATION/DISCUSSION ITEMS

A. Status Report - State and Federal Legislative Issues

Ken Burgess provided a status report on proposed state legislation regarding transportation funding.

B. Discuss Draft Economic Development District Proposal

Megan Larsen reviewed the draft Economic Development District proposal and outlined the process to date.

ADJOURNMENT

Dave Case moved and Bob Henry seconded adjournment at 2:42 pm. Motion passed unanimously.

Dated this 14th day of April 2015.

Approved:

By: _____
Garret Nancolas, Chair
Community Planning Association of
Southwest Idaho

Attest:

By: _____
Matthew J. Stoll, Executive Director
Community Planning Association of
Southwest Idaho

**SPECIAL EXECUTIVE COMMITTEE MEETING
APRIL 3, 2015
COMPASS, 2ND FLOOR LARGE CONFERENCE ROOM
MERIDIAN, IDAHO**

****MINUTES****

- ATTENDEES:** Sara Baker, Commissioner, Ada County Highway District, **Chair Elect**
Dave Bieter, Mayor, City of Boise, via telephone
Elaine Clegg, Councilmember for Dave Bieter, Mayor City of Boise
Bob Henry, Mayor, City of Nampa
Nathan Leigh, Mayor, City of Parma
Garret Nancolas, Mayor, City of Caldwell, **Chair**
Jim Reynolds, Mayor, City of Eagle
- MEMBERS ABSENT:** Dave Case, Commissioner, Ada County, **Secretary-Treasurer**
Charlie Rountree, Councilman, City of Meridian, **Immediate Past Chair**
Steve Rule, Commissioner, Canyon County, **Vice Chair**
- OTHERS PRESENT:** Nancy Brecks, Community Planning Association
John Evans, Mayor, City of Garden City
Rhonda Jalbert, Valley Regional Transit
Megan Larsen, Community Planning Association
Justin Lucas, Ada County Highway District
Amy Luft, Community Planning Association
Sabrina Minshall, Community Planning Association
Matt Stoll, Executive Director, Community Planning Association

CALL TO ORDER:

Chair Nancolas called the meeting to order at 10:00 am.

AGENDA ADDITIONS/CHANGES

None.

OPEN DISCUSSION/ANNOUNCEMENTS

None.

ACTION ITEMS

A. Recommend COMPASS Board Approval of Economic Development District Proposal

Megan Larsen presented an overview of the Economic Development District proposal.

After discussion, **Dave Bieter moved and Nathan Leigh seconded to recommend COMPASS Board approval of the Economic Development District proposal as presented. Motion passed unanimously.**

B. Approve COMPASS Board Member Travel

Matt Stoll presented a travel request for Chair Nancolas to attend the 2015 National Association of Regional Councils Annual Conference, June 7-10, 2015, in Raleigh, North Carolina.

After discussion, **Bob Henry moved and Elaine Clegg seconded approval of the Board member travel request as presented. Motion passed unanimously.**

ADJOURNMENT

Bob Henry moved and Elaine Clegg seconded adjournment at 11:10 am. Motion passed unanimously.

Dated this 14th day of April 2015.

Approved:

**By: _____
Garret Nancolas, Chair
Community Planning Association of
Southwest Idaho**

Attest:

**By: _____
Matthew J. Stoll, Executive Director
Community Planning Association of
Southwest Idaho**

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**EXECUTIVE COMMITTEE MEETING
APRIL 14, 2015
COMPASS, 2ND FLOOR LARGE CONFERENCE ROOM
MERIDIAN, IDAHO**

****MINUTES****

ATTENDEES: Sara Baker, Commissioner, Ada County Highway District, **Chair Elect**
Dave Bieter, Mayor, City of Boise, via telephone
Dave Case, Commissioner, Ada County, **Secretary-Treasurer**
Bob Henry, Mayor, City of Nampa
Garret Nancolas, Mayor, City of Caldwell, **Chair**
Jim Reynolds, Mayor, City of Eagle
Charlie Rountree, Councilman, City of Meridian, **Immediate Past Chair**
Steve Rule, Commissioner, Canyon County, **Vice Chair**, via telephone

MEMBERS ABSENT: Nathan Leigh, Mayor, City of Parma

OTHERS PRESENT: Nancy Brecks, Community Planning Association
Ken Burgess, Veritas Advisors
John Evans, Mayor, City of Garden City
Kelli Fairless, Valley Regional Transit
Megan Leatherman, Ada County
Amy Luft, Community Planning Association
Sabrina Minshall, Community Planning Association
Matt Stoll, Executive Director, Community Planning Association
Dave Wallace, Ada County Highway District

CALL TO ORDER:

Chair Nancolas called the meeting to order at 2:05 pm.

AGENDA ADDITIONS/CHANGES

None.

OPEN DISCUSSION/ANNOUNCEMENTS

None.

CONSENT AGENDA

- A. Approve March 10, 2015, Executive Committee Meeting Minutes
- B. Approve April 3, 2015, Special Executive Committee Meeting Minutes

Dave Case moved and Bob Henry seconded approval of the Consent Agenda as presented. Motion passed unanimously.

ACTION ITEM

- A. Establish April 20, 2015, COMPASS Board Meeting Agenda

Matt Stoll presented staff proposed Agenda Items 1-12 for the May 18, 2015, COMPASS Board meeting and requested the latitude to amend the agenda as necessary.

After discussion, **Charlie Rountree moved and Jim Reynolds seconded approval of Agenda Items 1-12 as presented for the May 18, 2015, COMPASS Board meeting. Matt Stoll has the latitude to amend the agenda as necessary. Motion passed unanimously.**

INFORMATION/DISCUSSION ITEMS

- A. Status Report – State and Federal Legislative Issues

Ken Burgess provided a status report on action taken on transportation funding during the 2015 state legislative session, and provided a brief update on federal legislative issues.

- B. Status Report – Idaho Council of Governments

John Evan's reported on April 9, 2015, the Idaho Council of Governments Board of Directors unanimously approved their cooperation, subject to COMPASS Board approval, in re-designating the Economic Development District functions to COMPASS.

ADJOURNMENT

Dave Case moved and Bob Henry seconded adjournment at 2:45 pm. Motion passed unanimously.

Dated this 12th day of May 2015.

Approved:

By: _____
Garret Nancolas, Chair
Community Planning Association of
Southwest Idaho

Attest:

By: _____
Matthew J. Stoll, Executive Director
Community Planning Association of
Southwest Idaho

**FINANCE COMMITTEE MEETING
APRIL 23, 2015
COMPASS, 2ND FLOOR LARGE CONFERENCE ROOM
MERIDIAN, IDAHO**

****MINUTES****

ATTENDEES: Rebecca Arnold, Commissioner, Ada County Highway District, **Chair**
Dave Case, Commissioner, Ada County
Craig Hanson, Commissioner, Canyon County
John McEvoy, Commissioner, Canyon Highway District #4

MEMBERS ABSENT: Garret Nancolas, Mayor, City of Caldwell
Charlie Rountree, Councilman, City of Meridian
Rick Yzaguirre, Commissioner, Ada County

OTHERS PRESENT: Nancy Brecks, Community Planning Association
Keith Holmes, Community Planning Association
Megan Larsen, Community Planning Association
Amy Luft, Community Planning Association
Matt Stoll, Community Planning Association

CALL TO ORDER:

Chair Arnold called the meeting to order at 12:04 pm.

AGENDA ADDITIONS/CHANGES

None.

OPEN DISCUSSION/ANNOUNCEMENTS

Dave Case noted Ada County will be holding an open house celebrating National County Government on Saturday, April 25, 2015, 11:00 am -3:00 pm.

CONSENT AGENDA

A. Approve February 26, 2015, Finance Committee Meeting Minutes

Craig Hanson moved and John McEvoy seconded approval of the Consent Agenda as presented. Motion passed unanimously.

INFORMATION/DISCUSSION ITEM

A. Review Draft FY2016 Unified Planning Work Program and Budget (UPWP)

Megan Larsen reviewed the draft FY2016 UPWP. Based on Board action at the April 20 Board meeting, additional revenue and shifts in workday allocations will be added to accommodate the Economic Development District activity in FY2016. Staff will present those changes to the Finance Committee in May 2015 and seek a recommendation of COMPASS Board approval in June 2015.

ACTION ITEM

A. Recommend COMPASS Board Approval of Revision 3 of the FY2015 Unified Planning Work Program and Budget (UPWP)

Megan Larsen presented Revision 3 of the FY2015 UPWP adding \$225,000 in federal Strategic Highway Research Program (SHRP2) grant funding received by COMPASS.

After discussion, **Dave Case moved and Craig Hanson seconded to recommend Revision 3 of the FY2015 Unified Planning Work Program and Budget for COMPASS Board approval as presented. Motion passed unanimously.**

ADJOURNMENT

Chair Arnold adjourned the meeting at 12:20 pm.

Dated this 14th day of May 2015.

Approved:

**By: _____
Rebecca Arnold, Chair**

Attest:

**By: _____
Craig Hanson, Vice Chair**

COMPASS BOARD AGENDA ITEM V-F

Date: June 15, 2015

Topic: Authorize Opening of New Deposit Accounts

Request/Recommendation:

Staff seeks COMPASS Board approval to open two new money market accounts, as described below, to house its reserve cash, in compliance with the Board approved Financial Policy.

Background/Summary:

The COMPASS Board approved the Financial Policy at the June 16, 2014, meeting.

The Financial Policy recommends, but does not require, that deposits at any one financial institution not exceed the FDIC insured amount, which is currently \$250,000. To comply with the policy recommendations, COMPASS seeks to establish two new accounts, as follows:

1) Bank of the Cascades

Business Money Market

Initial Deposit \$250,000

Fees waived for balances over \$1,000

Signers: Garret Nancolas, Sara Baker, Steve Rule, Dave Case, Matt Stoll, Megan Larsen

2) Sunwest Bank

Business Money Market

Initial Deposit \$250,000

Signers: Garret Nancolas, Sara Baker, Steve Rule, Dave Case, Matt Stoll, Megan Larsen

Upon Board authorization to open the accounts, staff will collect the signatures from the Board officers for the signature cards.

Implication (policy and/or financial):

If the COMPASS Board does not authorize opening the accounts, funds will remain on deposit at Idaho Central Credit Union, where they are currently housed.

More Information:

- 1) For detailed information contact: Megan Larsen, at 475-2228 or mlarsen@compassidaho.org.

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COMPASS BOARD AGENDA ITEM V-G

DATE: JUNE 15, 2015

Topic: Revision 3 of the FY2015 Unified Planning Work Program and Budget

Request/Recommendation:

Staff seeks COMPASS Board adoption of Resolution 12-2015 approving Revision 3 of the FY2015 Unified Planning Work Program and Budget.

Background/Summary:

Federal metropolitan planning rules require that COMPASS produce a Unified Planning Work Program and Budget (UPWP), which is periodically amended to accommodate changes in revenues, expenses, staffing, and scope. These amendments are accomplished through a Board resolution with subsequent distribution of the approved resolution and documents to the appropriate funding agencies.

Revision 3 of the FY2015 UPWP is proposed for the following reason:

To add \$225,000 of revenue and expense to reflect the award of "SHRP2" funds. The COMPASS Board approved a motion authorizing staff to apply for these funds at the January 26, 2015, Board meeting.

These funds will be used to collect more complete freight data and integrate freight considerations into the regional transportation system and long-range planning. The funds will also be used to develop a transparent and objective benefit-cost model, customizable for local conditions, for evaluating potential future transportation investments in relation to all *Communities in Motion 2040* elements.

The Finance Committee reviewed the proposed amendments and recommended approval of Revision 3 of the FY2015 UPWP as presented at its April 23, 2015, meeting.

Implication (policy and/or financial):

Without COMPASS Board adoption of Revision 3 of the FY2015 UPWP, the agency cannot make full use of available financial resources.

More Information:

- 1) Attachment
- 2) For detailed information contact: Megan Larsen, at 475-2228 or mlarsen@compassidaho.org mlarsen@compassidaho.org.

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RESOLUTION NO. 12-2015

FOR THE PURPOSE OF APPROVING REVISION 3 OF THE FY2015 UNIFIED PLANNING WORK PROGRAM AND BUDGET

WHEREAS, the FY2015 Unified Planning Work Program and Budget was adopted by the Community Planning Association of Southwest Idaho Board of Directors under Resolution 11-2014, dated August 18, 2014; and

WHEREAS, Revision 1 of the FY2015 Unified Planning Work Program and Budget was adopted by the Community Planning Association of Southwest Idaho Board of Directors under Resolution 06-2015, dated December 15, 2014; and

WHEREAS, Revision 2 of the FY2015 Unified Planning Work Program and Budget was adopted by the Community Planning Association of Southwest Idaho Board of Directors under Resolution 10-2015, dated March 16, 2015; and

WHEREAS, the Community Planning Association of Southwest Idaho desires to amend the annual Unified Planning Work Program and Budget as part of timely reviews; and

WHEREAS, the Community Planning Association of Southwest Idaho desires to incorporate funding and program revisions in the Unified Planning Work Program and Budget to recognize federal dollars for both COMPASS and pass-through agreements to other agencies; and

WHEREAS, the attached memorandum and supporting documentation summarizes the adjustments included in Revision 3 of the FY2015 Unified Planning Work Program and Budget and is made a part hereof.

NOW, THEREFORE, BE IT RESOLVED, that the Community Planning Association of Southwest Idaho Board of Directors approves by Resolution Revision 3 of the FY2015 Unified Planning Work Program and Budget;

BE IT FURTHER RESOLVED, that the Chair and Executive Director are authorized to submit all grant and contract revisions and sign all necessary documents for grant and contract purposes.

DATED this 15th day of June 2015.

APPROVED:

By: _____
Garret Nancolas, Chair
Community Planning Association
of Southwest Idaho Board of Directors

ATTEST:

By: _____
Matthew J. Stoll, Executive Director
Community Planning Association
of Southwest Idaho

COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO

Recommended Changes to FY2015 - Revision 3

Summary

FY2015 Rev 2 UPWP Revenues		3,584,711	FY2015 Rev 2 UPWP Expenses		3,584,711
1	Add new discretionary funds from Federal Highway Administration for SHRP2 Implementation Assistance Program. There are no matching requirements for these funds.	225,000	Program 661, <i>Communities in Motion</i> . Add \$225,000 for a more complete freight data collection that will improve long-range planning. These funds will also be used to develop a benefit-cost model to evaluate potential future transportation investments in relation to all <i>Communities in Motion 2040</i> elements. Note that these funds will be spent in FY2016, but are being added to this budget revision to show that the entire \$225,000 will be obligated no later than June 30, 2015.	225,000	
FY2015 Revision 3 UPWP Revenues		3,809,711	FY2015 Revision 3 UPWP Revenues		3,809,711

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**COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO
FY2015 UNIFIED PLANNING WORK PROGRAM and BUDGET - Revision 3
REVENUE AND EXPENSE SUMMARY**

REVENUE	FY2015 Revision 2	FY2015 Revision 3
GENERAL MEMBERSHIP		
Ada County	199,509	199,509
Ada County Highway District	199,509	199,509
Canyon Highway District No. 4	11,964	11,964
Nampa Highway District No. 1	11,964	11,964
City of Boise	95,999	95,999
City of Caldwell	31,375	31,375
Canyon County	131,049	131,049
City of Eagle	10,344	10,344
City of Garden City	4,921	4,921
City of Kuna	7,085	7,085
City of Meridian	37,583	37,583
City of Middleton	4,067	4,067
City of Nampa	56,110	56,110
City of Parma	1,329	1,329
City of Star	3,148	3,148
City of Wilder	1,018	1,018
Subtotal	806,974	806,974
SPECIAL MEMBERSHIP		
Boise State University	8,100	8,100
Capital City Development Corporation	8,100	8,100
Department of Environmental Quality	8,100	8,100
Idaho Transportation Department	8,100	8,100
Valley Regional Transit	8,100	8,100
Subtotal	40,500	40,500
GRANTS AND SPECIAL PROJECTS		
FHWA/FTA - Consolidated Planning Grants		
CPG - FY2014 K# 12380 Ada County - Carry Over	468,944	468,944
CPG - FY2014 K# 12380 Canyon County - Carry Over	236,049	236,049
CPG - FY2015 K# 12381 Ada County	886,544	886,544
CPG - FY2015 K# 12381 Canyon County	311,489	311,489
Sub Total CPG Grants	1,903,026	1,903,026
STP TMA - K# 12373, off-the-top funds for Planning	289,051	289,051
STP TMA - K# 13048, onboard transit survey	324,310	324,310
FHWA - T2 Deployment Program	15,000	15,000
FHWA - SHRP2 Implementation Assistance Program		225,000
Subtotal	628,361	853,361
OTHER REVENUE SOURCES		
Idaho Department of Environmental Quality	18,150	18,150
Ada County Air Quality Board	64,350	64,350
Interest Income	4,056	4,056
Subtotal	86,556	86,556
COMPASS REVENUE	3,465,416	3,690,416
Draw From Fund Balance	119,295	119,295
TOTAL, ALL RESOURCES	3,584,711	3,809,711

EXPENSE	FY2015 Revision 2	FY2015 Revision 3
SALARY, FRINGE & CONTINGENCY		
Salary	1,190,683	1,190,683
Fringe	498,883	498,883
Medical Expense Reimbursement Plan	-	-
Salary Contingency (Overtime and Bonus)	20,000	20,000
Sick Time Trade	10,000	10,000
Interns	12,500	12,500
Subtotal	1,732,066	1,732,066
INDIRECT OPERATIONS & MAINTENANCE		
COMPASS	218,093	218,093
Subtotal	218,093	218,093
DIRECT OPERATIONS & MAINTENANCE		
605, Treasure Valley Bicycle and Pedestrian Data Collection	148,750	148,750
620, Growth and Transportation Monitoring	1,750	1,750
647, Regional Growth Issues and Options	1,500	1,500
653, Communications and Education	98,185	98,185
661, <i>Communities in Motion</i>	137,465	362,465
685, Transportation Improvement Program	3,500	3,500
686, Planning for Project Development	125,000	125,000
701, General Membership Services	12,365	12,365
702, Air Quality Outreach	75,000	75,000
760, Legislative Services	112,550	112,550
801, Staff Development	28,500	28,500
820, Committee Support	2,000	2,000
836, Regional Travel Demand Model	59,000	59,000
838, Household Travel Survey	350,000	350,000
842, Congestion Management and ITS	109,000	109,000
860, Geographic Information System Maintenance	1,200	1,200
861, Regional Orthophotography		
862, Regional Data Center	52,360	52,360
990, Direct Operations and Maintenance	316,427	316,427
Subtotal	1,634,552	1,859,552
COMPASS EXPENSE	3,584,711	3,809,711

COMPASS REVENUE AND EXPENSE SUMMARY		
TOTAL REVENUE	3,584,711	3,809,711
LESS: TOTAL EXPENSES	3,584,711	3,809,711
CHANGE IN FUND BALANCE	0	0

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COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO
FY2015 UNIFIED PLANNING WORK PROGRAM and BUDGET - Revision 3
EXPENSES BY WORK PROGRAM NUMBER AND FUNDING SOURCE

WORK PROGRAM NUMBER	EXPENSES				FEDERAL FUNDING SOURCES									MATCH, LOCAL & OTHER FUNDING				TOTAL FUNDING SOURCES
	Work Days	Labor & Indirect Cost	Direct Cost	Total Cost	FY14 CPG Ada County K# 12380	FY14 CPG Canyon County K# 12380	FY15 CPG Ada County K# 12381	FY15 CPG Canyon County K# 12381	STP-TMA Off The Top K# 12373	STP-TMA On Board Transit K# 13048	FHWA T2 Deployment Program	FHWA SHRP2 Funds	Total Federal Funds	Required Match	Local Funds	Other Revenue	Total Local & Other	
601 UPWP/Budget Development & Fed assurances	203	122,307	-	122,307	12,047	6,069	53,361	18,748	19,873				110,098	12,208			12,208	122,307
605 Multi Modal Planning	305	162,591	148,750	311,341	1,961	988	198,442	69,723			15,000		286,115	25,226			25,226	311,341
620 Growth and Transportation System Monitoring	169	83,354	1,750	85,104	499	252	57,799	20,308					78,858	6,247			6,247	85,104
647 Regional Growth Issues and Options	144	70,050	1,500	71,550	563	284	48,435	17,018					66,299	5,252			5,252	71,550
653 Communications and Education	270	136,320	98,185	234,505									-		227,645	6,860	234,505	234,505
661 <i>Communities in Motion</i>	540	307,033	362,465	669,498	72,754	28,963	175,193	58,285	76,676			225,000	636,872	32,626			32,626	669,498
685 Transportation Improvement Program	502	272,688	3,500	276,188	58,747	29,594	67,264	23,633	76,676				255,915	20,272			20,272	276,188
686 Project/Scope Development	93	54,000	125,000	179,000	33,274	16,762			115,825				165,861	13,139			13,139	179,000
692 Regional Asset and Resource Maintenance Report	9	5,034	-	5,034	47	24	3,399	1,194					4,665	370			370	5,034
693 Grant Research & Assistance	20	12,067	-	12,067									-		12,067		12,067	12,067
TOTAL PROJECTS	2,255	1,225,444	741,150	1,966,594	179,893	82,936	603,894	208,909	289,051	-	15,000	225,000	1,604,683	115,339	239,712	6,860	361,911	1,966,594
701 General Membership Services	116	61,164	12,365	73,529	45,308	22,824							68,132	5,397			5,397	73,529
702 Air Quality Outreach	12	7,500	75,000	82,500									-		82,500		82,500	82,500
703 General Public Services	33	16,843	-	16,843									-	16,843			16,843	16,843
705 Transportation Liaison Services	70	47,954	-	47,954	29,549	14,886							44,434	3,520			3,520	47,954
720 State Street Corridor Implementation	5	3,053	-	3,053	46		2,783						2,829	224			224	3,053
760 Legislative Services	76	59,784	112,550	172,334									-	165,834	6,500		172,334	172,334
761 Blueprint for Good Growth	10	6,988	-	6,988	84		6,391						6,475	513			513	6,988
TOTAL SERVICES	322	203,286	199,915	403,201	74,987	37,710	9,174	-	-	-	-	-	121,870	9,654	182,677	89,000	281,331	403,201
801 Staff Development	100	54,978	28,500	83,478	51,438	25,912							77,350	6,127			6,127	83,478
820 Committee Support	165	94,701	2,000	96,701	59,586	30,017							89,603	7,098			7,098	96,701
836 Regional Travel Demand Model	229	115,648	59,000	174,648	38,734	19,513	76,651	26,931					161,829	12,819			12,819	174,648
838 On-Board Transit and Household Travel Survey	27	15,794	350,000	365,794	156	78	10,656	3,744		324,310			338,945	26,849			26,849	365,794
842 Congestion Management Process	119	52,967	109,000	161,967	473	238	110,532	38,836					150,078	11,888			11,888	161,967
860 Geographic Information System Maintenance	322	135,766	1,200	136,966	39,430	27,616	44,302	15,565	-				126,913	10,053			10,053	136,966
862 Regional Data Center	94	51,574	52,360	103,934	24,248	12,029	31,336	17,503					85,115	6,742	12,077		18,819	103,934
TOTAL SYSTEM MAINTENANCE	1,056	521,428	602,060	1,123,488	214,064	115,403	273,477	102,579	-	324,310	-	-	1,029,833	81,578	12,077	-	93,655	1,123,488
990 Direct Operations / Maintenance	-	-	316,427	316,427									-		210,186	106,241	316,427	316,427
991 Support Services Labor	1,490	-	-	-									-				-	-
999 Indirect Operations/Maintenance	-	-	-	-									-				-	-
TOTAL INDIRECT/OVERHEAD	1,490	-	316,427	316,427	-	-	-	-	-	-	-	-	-	-	210,186	106,241	316,427	316,427
GRAND TOTAL	5,123	1,950,159	1,859,552	3,809,711	468,944	236,049	886,544	311,489	289,051	324,310	15,000	225,000	2,756,387	206,571	644,652	202,101	1,053,325	3,809,711

**COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO
FY2015 UNIFIED PLANNING WORK PROGRAM and Budget - Revision 3
DIRECT EXPENSE SUMMARY**

DESCRIPTION	TOTAL DIRECT	PROFESSIONAL SERVICES (830)	EQUIPMENT / SOFTWARE (834)	TRAVEL / EVENTS / EDUCATION (840)	PRINTING (860)	OTHER (863)	PUBLIC INVOLVEMENT (864)	MEETING SUPPORT (865)	LEGAL / LOBBYING (872)	FY2016 CARRY-FORWARD
605 Multi Modal Planning	-									
Treasure Valley Bicycle and Pedestrian Data Collection	148,750		148,750							
620 Regional Growth Issues and Options	1,750		1,000	500			250			
647 Regional Growth Issues and Options	1,500	1,500								
653 Communications and Education	98,185	61,360				1,000	34,400	1,425		
661 <i>Communities in Motion</i>	362,465	105,644			23,821	-	8,000			225,000
685 Transportation Improvement Program	3,500						3,500			
686 Project/Scope Development	125,000	125,000								
701 General Membership Services	12,365	12,365								
702 Air Quality Outreach	75,000	75,000								
760 Legislative Services	112,550			9,000		17,600			85,950	
801 Staff Development	28,500			28,500						
820 Committee Support	2,000							2,000		
836 Regional Travel Demand Model	59,000	59,000								
838 On-Board Transit and Household Travel Survey	350,000	350,000								
842 Congestion Management Process	109,000	15,000	94,000							
860 Geographic Information System Maintenance	1,200					1,200				
862 Regional Data Center	52,360	52,360								
990 Direct Operations / Maintenance	47,500	1,000	36,500	8,000				2,000		
990 - Grant Implementation Program	147,427					147,427				
990 - Ortho Project	61,500									61,500
990 - TREDIS Renewal (3 yrs)	60,000		60,000							
GRAND TOTAL	1,859,552	858,229	340,250	46,000	23,821	167,227	46,150	5,425	85,950	286,500

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**COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO
 FY2015 UNIFIED PLANNING WORK PROGRAM and BUDGET - Revision 3
 INDIRECT OPERATIONS AND MAINTENANCE EXPENSE SUMMARY**

CATEGORY	ACCOUNT CODE	FY2015 Revision 2	FY2015 Revision 3
Professional Services	930	30,000	30,000
Equipment Repair / Maintenance	936	2,000	2,000
Travel / Education	940	2,500	2,500
Publications	943	1,500	1,500
COMPASS Membership	944	12,000	12,000
Employee Professional Membership	945	9,500	9,500
Postage	950	1,500	1,500
Telephone	951	13,100	13,100
Building Maintenance and Reserve for Major Repairs	955	41,293	41,293
Printing	960	2,000	2,000
Advertising	962	5,000	5,000
Audit	970	16,000	16,000
Insurance	971	13,000	13,000
Legal Services	972	10,000	10,000
General Supplies	980	4,500	4,500
Computer Supplies	982	10,500	10,500
Computer Software / Maintenance	983	24,200	24,200
Commuting Incentive	990	500	500
Vehicle Maintenance	991	3,000	3,000
Utilities	992	12,000	12,000
Local Travel	993	2,500	2,500
Other / Miscellaneous	995	1,500	1,500
TOTAL		218,093	218,093

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**COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO
FY2015 UNIFIED PLANNING WORK PROGRAM and Budget - Revision 3
WORKDAY ALLOCATION**

WORK PROGRAM DESCRIPTION	LEAD STAFF	DIRECTORS	PRINCIPAL PLANNERS	ASSOCIATE PLANNERS	ASSISTANT PLANNERS	INTERNS	OPERATIONS	TOTAL
601 UPWP/Budget Development & Fed Assurances	ML	47	44	3	-	-	109	203
605 Multi Modal Planning	SA	23	136	64	74	8	-	305
<i>Maintain Multimodal Service Database</i>								
<i>LMMN Plan Development for MPO Area</i>								
<i>Multi Modal Service Analysis</i>								
<i>Treasure Valley Bicycle and Pedestrian Data Collection</i>								
<i>Regional Pathways Plan</i>								
<i>Complete Streets LOS</i>								
620 Growth and Transportation System Monitoring	CM	10	64	-	95	-	-	169
<i>RTAC#2 - Development of Additional Performance Measures</i>								
647 Regional Growth Issues and Options	CM	2	59	9	74	-	-	144
<i>Ada County#5: Area of City Impact Comprehensive Plan Analysis</i>								-
<i>Ada County#6: Full Build-Out Scenario Plan</i>								
653 Communications and Education	AL	9	125	6	127		3	270
<i>RTAC#1 - Transportation Funding Education Plan</i>								
661 <i>Communities in Motion</i>	LI	37	311	80	76	-	36	540
<i>RTAC#3 - Share Best Practices</i>								
685 Transportation Improvement Program	TT	32	289	2	178		1	502
686 Project/Scope Development	DM	16	46	6	24		1	93
692 Regional Asset and Resource Maintenance Report	DM	1	5	-	3		-	9
693 Grant Research & Assistance	DM	4	10	2	3		1	20
TOTAL PROJECTS		181	1,089	172	654	8	151	2,255
701 General Membership Services	SA	4	65	2	45	-	-	116
<i>ACHD Support</i>	MW							
<i>Ongoing Members - Development Review</i>	CM							
<i>Support Members - Traffic Impact Studies</i>	MW							
<i>Members - Area of Influence Analysis</i>	MW							
702 Air Quality Outreach	AL	-	12	-	-		-	12
703 General Public Services	AL	3	12	2	16		-	33
705 Transportation Liaison Services	MS	26	40	2	2		-	70
720 State Street Corridor Implementation	DM	1	3	-	1		-	5
760 Legislative Services	MS	66	3	-	4		3	76
761 Blueprint for Good Growth	MS	6	1	-	1		2	10
TOTAL SERVICES		106	136	6	69	-	5	322
801 Staff Development	ML	12	42	6	30		10	100
820 Committee Support	ML	35	12	-	8		110	165
836 Regional Travel Demand Model	MW	2	120	-	107		-	229
838 On-Board Transit and Household Travel Survey	MW	6	10	5	6		-	27
842 Congestion Management Process	MW	2	23	32	55	7	-	119
860 Geographic Information System Maintenance	EA	6	98	7	153	58	-	322
862 Regional Data Center	EA	6	57	-	24	3	4	94
TOTAL SYSTEM MAINTENANCE		69	362	50	383	68	124	1,056
TOTAL DIRECT		356	1,587	228	1,106	76	280	3,633
991 Support Services Labor	ML	424	295	32	194	45	500	1,490
TOTAL INDIRECT/OVERHEAD		424	295	32	194	45	500	1,490
TOTAL LABOR		780	1,882	260	1,300	121	780	5,123

COMPASS BOARD AGENDA ITEM V-H

DATE: June 15, 2015

Topic: Approve Priorities for End-of-Year Program

Request/Recommendation:

Staff seeks Board approval of priorities for the End-of-Year Program. These priorities were recommended by the Regional Technical Advisory Committee (RTAC) on May 27, 2015.

Background/Summary:

Federal highway funding not obligated within its program year must be returned to the Federal Highway Administration at the end of the fiscal year. Therefore, the Idaho Transportation Department (ITD) develops an End-of-Year Program to ensure obligation of all available funds. Redistribution of funds from other states are also included in the End-of-Year Program.

ITD divides available funding based on Idaho Transportation Board policy:

- 12.6% of available funding provided to local agencies
 - Urban entities receive one-half of the funding
 - Large Urban entities (Boise Urbanized Area) receives one-half
 - Small Urban entities receive one-half
 - Rural entities receive one-half of the funding

It is common practice for Congress to limit available obligation authority. Currently, COMPASS has programmed 100% of the available budget (allocation), but we are limited to only 93.9% of the original allocation. The top priority for additional funds is to bring obligation authority up to 100% of what was expected, in order to cover the entire programmed amount.

Local agencies submit their prioritized needs to ITD to be included in the End-of-Year Program as funding is available. The proposed list of prioritized needs is provided as Attachment 1. COMPASS keeps ongoing lists of needs, and has programmed additional funding as there have been cost savings on other projects.

The TMA Balancing Committee made the recommendations for the TMA area needs on May 7, 2015. There are two remaining funding needs on the TMA needs list:

- **Pathway, Garden City to Americana** (Key Number 13514) is an advance construction project, meaning construction funds are spread over two years. The city requested assistance getting additional funds in FY2015 to reduce the hardship of fronting the FY2016 funds.
- **Capital Maintenance, VRT – FY2015** (KN 13510) is a transit need for up to three replacement buses in the Boise Urbanized Area. These funds would have to transfer from the Federal Highway Administration to the Federal Transit Administration. The committee was aware that ITD has a July 1, 2015, cut-off date for transfers, but wanted to include the need in case it could be done.

There are five projects in the Nampa Urbanized Area with known needs. Projects with expenses already incurred or those in the construction phase first are top priority.

- ITD's overflow report, reports projects with cost overruns in a specific phase of a project. Three projects in the Nampa Urbanized Area are listed on the overflow report:
 - **Amity Road, Chestnut Road to Robinson Road, Nampa** (Key Number 10541)
 - **Intersection Karcher and Middleton Roads, Nampa** (Key Number 12046)
 - **South Cemetery Road, SH-44 to Willow Creek, Middleton** (Key Number 12048)

- Two projects have been on the Urban Balancing Committee's needs list since summer 2014. Both of these projects have started design, and the contract was more than estimated.
 - **Middleton and Ustick Roundabout, Caldwell** (Key Number 13487)
 - **Centennial Way Roundabout, Caldwell** (Key Number 134848)

In June 2015, the urban needs will also be presented to the Urban Balancing Committee for additional prioritization statewide.

Implication (policy and/or financial):

Projects receiving funding through the End-of-Year Program must be in the Transportation Improvement Program and be ready to obligate funding immediately. If funding becomes available, recommended actions require approval via the administrative modification process, per COMPASS policy. Action would occur in August or September 2015.

More Information:

- 1) Attachment 1 – COMPASS FY2015 End-of-Year Program Requests - DRAFT
- 2) For detailed information contact: Toni Tisdale, Principal Planner, at 475-2238 or ttisdale@compassidaho.org.

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Priority	Key Number	Project	Sponsor	Current Program	Phase/ Amount Needed	Comments
Overall						
1	Increase all program obligation authority to 100% of allocation.					
Boise Urbanized Area (TMA)						
1	13514	Pathway, Garden City to Americana, Boise	Boise	STP-TMA TAP-TMA	CN/\$477,000	Needs construction funding. Project is advance construction. Any additional FY2015 funds will reduce the advance construction burden on the city, and free up FY2016 funding.
2	13510	Capital Maintenance, VRT – FY2015	VRT	STP-TMA	CN/\$375,000	Needs construction funding to purchase three cut-away replacement buses in the Boise Urbanized Area. Each bus costs \$125,000-\$130,000. *Funds would need to transfer to FTA.
Nampa Urbanized Area (Urban)						
1	10541	Amity Road, Chestnut Road to Robinson Road, Nampa	Nampa	STP-U	PE/\$2,104 RW/\$457	Needs design and right-of-way funds to cover cost overruns. Expenses already incurred.
2	12046	Intersection Karcher and Middleton Roads, Nampa	Nampa/ ITD	STP-U	PE/\$2,000 CE/\$726	Needs design and construction funds to cover cost overruns. Expenses already incurred.
3	12048	South Cemetery Road, SH-44 to Willow Creek, Middleton	Middleton	STP-U	PE/\$887	Needs design funds to cover cost overruns. Expenses already incurred.
4	13487	Middleton and Ustick Roundabout, Caldwell	Caldwell	STP-U	PC/\$72,000	Needs design funds to cover contract.
5	13484	Centennial Way Roundabout, Caldwell	Caldwell	STP-U	PC/\$39,000	Needs design funds to cover contract.

*Does not meet ITD's cut-off date of July 1st for a transfer of funds.

Acronym Key:

- CN = Construction
- FTA = Federal Transit Administration
- PE = Preliminary Engineering (ITD staff oversight of design)
- PC = Preliminary Engineering Consultant (consultant services for design)
- STP-TMA = Surface Transportation Program – Transportation Management Area (Boise Urbanized Area)
- STP-U = Surface Transportation Program – Urban (Nampa Urbanized Area)
- TAP-TMA = Transportation Alternatives Program – Transportation Management Area (Boise Urbanized Area)
- VRT = Valley Regional Transit



COMPASS BOARD AGENDA ITEM V-I

Date: June 15, 2015

Topic: Adopt Resolution Approving the COMPASS *Integrated Communication Plan*/Public Involvement Plan

Request/Recommendation:

Staff seeks adoption of Resolution 13-2015, approving the COMPASS *Integrated Communication Plan*, including the COMPASS Public Involvement Plan. The federally required Public Involvement Plan is included as Section II of the broader COMPASS *Integrated Communication Plan*. The COMPASS Public Participation Committee recommended Board approval at its April 7, 2015, meeting. The draft plan is available for your review at www.compassidaho.org/documents/people/board/DRAFT_COMPASS_Integrated_Communication_Plan_June2015Board.pdf.

Summary:

The COMPASS *Integrated Communication Plan* was developed to fulfill Objective 1.1 of the COMPASS *FY2015-2017 Strategic Plan* and to fulfill a corrective action from COMPASS' April 2014 federal certification review:

COMPASS FY2015-2017 Strategic Plan, Objective 1.1:

Develop an integrated communication plan, which will include public involvement, community collaboration, education opportunities, media relations, and marketing of the agency itself.

Corrective Action, April 2014 COMPASS Transportation Planning Certification Review:

The MPO needs to develop an overarching Public Participation Plan covering its entire planning program by August 2015.

The COMPASS *Integrated Communication Plan* describes all of COMPASS' communication programs – social media, education, crisis communications, and more. Section I introduces the plan, Section II is COMPASS' federally required Public Involvement Plan, and Section III describes the remainder of COMPASS' communication programs.

The Public Involvement Plan describes how the agency will engage the public in its planning processes. It is designed to assist COMPASS staff in planning public engagement efforts and to assist the public in understanding how they can be involved with COMPASS planning activities. This Public Involvement Plan will replace the current public involvement policy.

The COMPASS *Integrated Communication Plan* was released for a 45-day public comment period from April 17 – May 31, 2015. While the entire plan was available for comment, the comment period focused on the public involvement plan section. Twelve comments were received.

A description of the public comment process, a summary of comments received, and a description of changes made to the plan following public comment can be found in Appendix A of the draft document (see link above). Changes made to the plan following public comment are also shown in "track changes" in the body of the document. All open ended comments received can be found in Appendix B of the document.

Implication (policy and/or financial):

Approval of COMPASS *Integrated Communication Plan*, including the federally required Public Participation Plan, will allow COMPASS to meet strategic plan Objective 1.1 and comply with the federal corrective action.

More Information:

- 1) For detailed information contact Amy Luft, at 475-2229 or aluft@compassidaho.org.

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RESOLUTION NO. 13-2015

FOR THE PURPOSE OF APPROVING THE COMPASS INTEGRATED COMMUNICATION PLAN, INCLUDING THE COMPASS PUBLIC INVOLVEMENT PLAN

WHEREAS, the Community Planning Association of Southwest Idaho (COMPASS) has been designated by the Governor of Idaho as the metropolitan planning organization responsible for transportation planning in Ada and Canyon Counties;

WHEREAS, the Moving Ahead for Progress in the 21st Century Act, Title 23 United States Code Section 134, and Title 49 United States Code Section 5303 require that metropolitan planning organizations develop public involvement plans that provide reasonable opportunities for interested parties to comment on transportation plans;

WHEREAS, the Moving Ahead for Progress in the 21st Century Act, Title 23 United States Code Section 134, and Title 49 United States Code Section 5303 require that public involvement plans be developed in consultation with all interested parties;

WHEREAS, the Community Planning Association of Southwest Idaho has developed a Public Involvement Plan as part of a larger COMPASS Integrated Communication Plan in consultation with the COMPASS Public Participation Committee and other interested parties;

WHEREAS, the Community Planning Association of Southwest Idaho will consider and implement the principles of equality for all citizens as formulated in Title VI of the Civil Rights Act of 1964 and the Executive Order for Environmental Justice to the extent possible; and

WHEREAS, the public and stakeholders were invited to review and provide feedback on the draft Public Involvement Plan for 45 days, following all requirements and best practices outlined for public involvement in the draft Public Involvement Plan.

NOW, THEREFORE, BE IT RESOLVED, that the Community Planning Association of Southwest Idaho Board of Directors approves the COMPASS Integrated Communication Plan, including the COMPASS Public Involvement Plan.

DATED this 15th day of June 2015.

APPROVED:

By: _____
Garret Nancolas, Chair
Community Planning Association
of Southwest Idaho Board of Directors

ATTEST:

By: _____
Matthew J. Stoll, Executive Director
Community Planning Association
of Southwest Idaho

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COMPASS BOARD AGENDA ITEM V-J

Date: June 15, 2015

Topic: Records for Destruction

Request/Recommendation:

Staff seeks COMPASS Board approval of destruction of the records listed in the attachment.

Background/Summary:

The COMPASS Board approved the Records Retention Policy at the February 24, 2014, meeting.

The policy describes the type of records that COMPASS has and specifies the retention period for those types of records. The policy further describes the process of destruction for those records that have exceeded their retention period.

In compliance with the policy guidance, COMPASS staff proposes to destruct the records listed on the attachment because those records have exceeded their Board-approved retention period.

COMPASS staff has provided a list of records proposed for destruction to the Idaho state archivist and expects that the state archivist will not object to the destruction of the listed records.

COMPASS staff will have the records destructed by a commercial shredding service 30 days from the date that destruction is approved by both the COMPASS Board and the Idaho state archivist. The shredding service will provide a certification of destruction.

Implication (policy and/or financial):

If both the COMPASS Board and the Idaho state archivist approve the destruction of the listed records, the destruction will be completed as described. If either the COMPASS Board or the Idaho state archivist do not approve destruction of the listed records, the records will be retained.

More Information:

- 1) Attachment
- 2) For detailed information contact: Megan Larsen, at 475-2228 or mlarsen@compassidaho.org.

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COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO
Inventory of Records to be Destroyed

Description of record	When created*	Retention period for this record in years	Expiration of retention period	Date list to state archivist	Date of request for Board approval	Date approved by Board	Date approved by state archivist	Destruction date
FY2004 Invoice copies	9/30/2004	5	9/30/2009	6/12/2015	6/15/2015			
FY2004 Audit workpapers	9/30/2004	5	9/30/2009	6/12/2015	6/15/2015			
FY2004 "Reading" files; these files include duplicate copies of correspondence issued during the fiscal year	9/30/2004	1	9/30/2005	6/12/2015	6/15/2015			
FY2004 Employee recruitment records (unsuccessful applicants)	9/30/2004	5	9/30/2011	6/12/2015	6/15/2015			
FY2004 Transportation Improvement Program and Communities in Motion public meeting sign in sheets	9/30/2004	5	9/30/2011	6/12/2015	6/15/2015			
FY2005 "Reading" files; these files include duplicate copies of correspondence issued during the fiscal year	9/30/2005	1	9/30/2006	6/12/2015	6/15/2015			
FY2005 Invoice copies	9/30/2005	5	9/30/2010	6/12/2015	6/15/2015			
FY2005 Audit workpapers	9/30/2005	5	9/30/2010	6/12/2015	6/15/2015			
FY2004 Transportation Improvement Program and Communities in Motion public meeting sign in sheets	9/30/2004	5	9/30/2011	6/12/2015	6/15/2015			

*If the description covers a group of records, the date refers to the most recent record in the group.

COMPASS BOARD AGENDA ITEM VI-B

Date: June 15, 2015

Topic: Update on Project Development Program

Request/Recommendation:

Information only; status update on applications received, on-call consultants, and next steps.

Summary:

The COMPASS Board approved \$125,000 in FY2015 for the Project Development Program. The Program outcome is to transform project ideas into well-defined projects with cost estimates, purpose and need statements, environmental scans, and public information plans. Projects will be developed to ensure readiness for state and federal funding.

Projects. Ten applications were received and reviewed by COMPASS staff. Five projects were selected (highlighted below) and prioritized to move forward based upon completeness of application, readiness, and overall program balance (types, locations, and sizes of projects).

COMPASS staff has completed a Scope of Work for each of the selected projects. Depending on final cost, any projects not able to be funded this year will move into the FY2016 program (pending Board approval of the 2016 UPWP). Staff will work with the sponsor agencies on the remaining projects not selected for FY2015 for potential inclusion into the program in FY2016.

Member Agency	Proposed Project	Type
Ada County	Boise River Greenbelt Pathway – Warm Springs Mesa segment (rehabilitation/reconstruction)	Pathway
Boise	Eckert Road Underpass (for construction, for Boise River Greenbelt)	Pathway
Caldwell	Ustick and Florida Intersection – One lane roundabout	Road/ Intersection
Caldwell	Ustick Road widening (Montana to Indiana) with Montana intersection improvements	Road/ Intersection
Canyon Highway District	Northside Boulevard Ustick Road to US 20/26 – Pavement and Bridge Rehabilitation	Road/ Intersection
Eagle	Ped/Bike Bridge over North Channel of Boise River (west side of Eagle Road)	Pathway
Garden City	Chinden “Green Boulevard” assessment – safety and mobility improvements – Glenwood to Fairview	Complete Streets
Meridian	Eagle Road (SH-55) Complete Street Project – Franklin to Ustick	Complete Streets
Parma	Main Street Drainage – 5 th to Roswell	Road/ Intersection
VRT	Mercy Medical TOD project (Old Mercy Hospital in Nampa)	Transit/ Multi-modal

If continued funding for the program is approved by the COMPASS Board in the FY2016 UPWP, additional projects will be solicited, prioritized, and can begin October 1, 2015.

Consultants. Fifteen firms submitted statements of qualifications to be considered for on-call consulting work in different program categories. All were reviewed and accepted by COMPASS staff to perform work in at least one category/type of project. Attachment "A" lists the firms and their approved work categories.

Timeline. Tasks for the next six months include:

- June
 - COMPASS and consultants complete negotiations on scopes of work and budget for 2015 projects
- June-July
 - Consultants commence work on project development assignments
- August
 - COMPASS Board adopt UPWP, consider funding for program in FY2016
 - Additional projects are solicited and prioritized for work to begin in October
- September
 - Consultants complete draft Project Development reports
- September-October
 - COMPASS and member agencies review reports, provide comment
 - Consultants address comments
- October- Reports are finalized, member agencies prepare for funding applications

Implication (policy and/or financial):

This program furthers the goals of *Communities in Motion* and helps to ensure quality project development improving funding success rate and quality project delivery.

More Information:

- 1) Attachment A
- 2) For detailed information contact Don Matson, at 475-2240 or dmatson@compassidaho.org.

Firm Name	Categories						
	Traffic	Roadway	Bike/Ped	Transit	Safety	Bridge	Utility
AECOM	✓	✓		✓	✓	✓	✓
Alta Planning + Design			✓				
Civil Science		✓				✓	
Forsgren Associates	✓	✓	✓	✓	✓	✓	✓
H.W. Lochner	✓	✓	✓	✓	✓	✓	✓
HDR	✓	✓	✓		✓	✓	✓
Holladay Engineering		✓	✓				✓
Horrocks Engineers	✓	✓	✓	✓	✓	✓	✓
J-U-B Engineers	✓	✓	✓	✓	✓	✓	✓
Keller Associates	✓	✓	✓		✓	✓	
Kittelson & Associates	✓	✓	✓	✓	✓		
Parametrix	✓	✓	✓	✓	✓	✓	✓
Pharmer Engineering							✓
Precision Engineering	✓	✓	✓		✓		
Six Mile Engineering	✓	✓	✓		✓		

COMPASS BOARD AGENDA ITEM VII-B

Date: June 15, 2015

Topic: *Communities in Motion (CIM) Implementation Grant Program Awards*

Request/Recommendation:

Staff is seeking two actions from the COMPASS Board related to the CIM Implementation Grant Program. First, staff seeks approval of the FY2015 CIM Implementation Grants. The second request is for approval of the prioritized 2016 grant applications to be awarded upon approval of the FY2016 budget.

Summary:

The CIM Implementation Grant Program provides direct support to COMPASS member agencies in locally important projects consistent with regional goals in *Communities in Motion 2040*. Projects may be a plan, regulatory tool, construction, maintenance, concept/design, etc., and may be a stand-alone project or a phase/component of a larger project.

For FY2015, the COMPASS Board approved up to \$50,000 for the CIM Implementation Grant Program. The FY2016 Unified Planning Work Program (UPWP) and Budget requests \$75,000 for the program. To better align budgeting and construction schedules, COMPASS accepted applications in this cycle for both FY2015 and FY2016. RTAC made the following recommendations for FY2015 and FY2016 at their April 2015 meeting.

FY2015:

Applicant	Projects Recommended for FY2015	Amount
City of Eagle	Plaza Street Extension Design Project	\$ 14,266
City of Nampa	Library Block Bike Corral	\$ 4,605
City of Parma	Grove Avenue Accessibility–Sidewalk Repair	\$ 5,946
City of Parma	Grove Avenue (Downtown) Plan	\$ 8,683
City of Wilder	3 rd Street Improvements	\$ 16,500
Total		\$ 50,000

FY2016:

Rank	Applicant	Recommended Priorities for FY2016	Amount
1	Boise State Univ.	Bike Pump Stations	\$ 3,767
2	Ada County	Boise River Greenbelt Bollards and Striping	\$ 9,210
3	Boise State Univ.	Contraflow Bike Lane, Cesar Chavez Blvd	\$ 10,729
4	City of Kuna	Downtown Revitalization Plan	\$ 16,000
5	Boise State Univ.	Covered Bike Parking	\$ 13,919
Total			\$ 53,625

Funding for the FY2016 grants will be presented with the draft UPWP for Board approval on August 2015. Approving the priorities for FY2016 directs the order in which projects will be funded, once a budget is approved. Remaining funds requested in the FY2016 UPWP for this program is to reserve a contingency for both 2015 and 2016 projects to ensure all are completed appropriately.

See Attachment A for application summaries.

Implication (policy and/or financial):

Approving the grants recommended by RTAC would commit the amount approved for the program in FY2015; \$50,000. For FY2016, the recommended grant priorities would not be funded until approval of the FY2016 UPWP (slated for August 2015) and no reimbursements could be processed until the beginning of the new fiscal year (October 1, 2015). This program furthers the goals of *Communities in Motion* and helps to align local projects with regional priorities with high impact projects.

More Information:




- 1) Attachment A: Summary of Applications to the CIM Implementation Grant Program, FY2015 and FY2016.
- 2) For detailed information, including complete copies of grant applications, contact Don Matson at 475-2240 or dmatson@compassidaho.org.

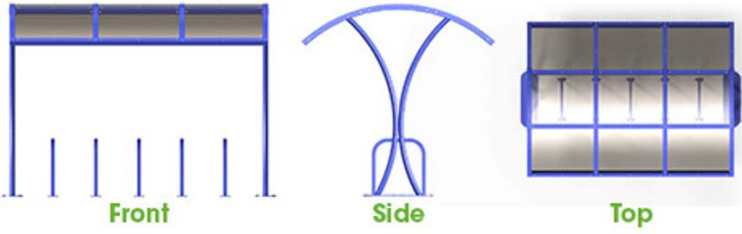

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Application Summaries

Below are summaries of each of the ten projects recommended for CIM Implementation Grants in FY2015 and FY2016. A copy of complete application files can be viewed at

<http://www.compassidaho.org/documents/people/rtac/2015/agenda04152015.pdf>

1-Ada County	Greenbelt Intersection Bollards and Striping
Request:	\$ 9,210
Match:	7.90% (labor)
Summary:	<p>There are several intersections with public roads along the Boise River Greenbelt in section maintained by Ada County. The grant would fund effective and consistent bollard signage and traffic striping on the pathway for the safety and enjoyment of pathway and road users.</p> 
Other:	Key areas near Barber Valley and Barber Park.
2-Boise State Univ.	Contraflow Bike Lane, Cesar Chavez Blvd
Request:	\$ 10,729
Match:	27.56% (cash and labor)
Summary:	Create a specific path for bicycles to ride safely along the one-way portion of Cesar Chavez Drive in the opposite direction of automobile traffic.
Other:	
3-Boise State Univ.	Bike Pump/Repair Stations (BSU priority 2)
Request:	\$ 3,767
Match:	16.11% (cash and labor)
Summary:	<p>Purchase and install surface mount bike pumps across campus to provide a larger coverage area for community members to refill their bike tires with air, and a fix-it station to allow riders to make other minor repairs.</p> <p>The two air filling stations currently on campus are not enough to support the population of riders on campus.</p> 

4-Boise State Univ.	Covered Bike Parking (BSU priority 3)
Request:	\$ 13,919
Match:	12.56% (cash and labor)
Summary:	<p>Purchase and install structures to shelter existing bike racks from the elements.</p> 
Other:	BSU is converting a percentage of its bike parking on campus to covered bike racks. The conversion is planned to start in the student housing areas where current demand is highest.
5-City of Eagle	Plaza Street Extension Design Project
Request:	\$ 14, 266 (reduced from original request of \$17,750)
Match:	28.10% (cash and labor)
Summary:	<p>Design landscape, lighting, and irrigation for the multi-use pathway and greenspace connecting Plaza Street between Iron Eagle Drive and 2nd street.</p> 
6-City of Kuna	Downtown Economic Revitalization Plan
Request:	\$ 16,000
Match:	51.95% (labor and cash – includes Matrix Foundation grant)
Summary:	<p>The City and Chamber of Commerce are working on a downtown revitalization plan involving public investments, beautification and business attraction. At this stage of the process additional funding is needed for consulting services to assist in the process of prioritizing desired improvements, and to position the community for funding those improvements.</p>
Other:	<p>This project builds upon recent planning efforts - the City of Kuna's Comprehensive Plan and ACHD's Kuna Downtown Corridor Plan.</p>

7-City of Nampa	Library Block Bike Corral
Request:	\$ 4,605
Match:	7.90% (labor)
Summary:	Fund purchase of bike corral/racks to be installed on the newly opened Nampa Library Block. The Library is a catalyst for development in Nampa's historic downtown, and adding bicycle facilities will help it play a role in making downtown friendlier to bicycle and pedestrian traffic.
8-City of Parma	Grove Avenue Accessibility–Sidewalk Repair
Request:	\$ 5,946
Match:	9.06% (labor)
Summary:	Complete an ADA Compliant sidewalk between 6th and 7th Streets on the North side of Grove Ave (US 95). The project will require the removal of two large trees that have buckled the sidewalk. Upon the removal of the trees, stumps and roots, about 45 feet of sidewalk will be replaced on either side of an existing concrete driveway.
Other:	
9-City of Parma	Grove Avenue (Downtown) Plan
Request:	\$ 8,683
Match:	20.00% (labor – Canyon County)
Summary:	The City is updating its comprehensive plan and has recognized a need to prepare a special section on the downtown area. They have two issues that the funding would help address – a specific review of land uses and demographics along their main street (Grove Ave./U.S. 20/26/95) and a Safe Routes to School plan. The schools are located on the north side of the highway in downtown Parma while many schoolchildren live on the south side of the highway.
10-City of Wilder	3rd Street Improvements
Request:	\$ 16,500
Match:	76.39% (labor and cash – including Idaho Gem Grant)
Summary:	Reconstruct curb, gutter, sidewalks, storm drainage catch basin and piping, and pavement repair adjacent to the sidewalks. Improvements are long 3 rd Street from Avenue A to Avenue B.
Other:	This is the 3 rd phase of downtown revitalization improvement initiated by the city in 2011. The project is also partly funded by an Idaho Gem Grant (\$44,438).

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COMPASS BOARD AGENDA ITEM VII-C

DATE: June 15, 2015

Topic: Amend FY2015-2019 Regional Transportation Improvement Program (TIP)

Request/Recommendation:

Staff seeks Board adoption of Resolution 14-2015 (Attachment 1) amending the FY2015-2019 TIP by modifying the Transportation Alternatives Program (TAP) – Statewide (also known as Community Choices Program). These actions were recommended for COMPASS Board adoption by the Regional Technical Advisory Committee (RTAC) on May 27, 2015.

Background/Summary:

ITD is amending procedures for the TAP-Statewide program. Originally, when current projects were in the application phase, ITD allowed local standards for design, similar to the previous Safe Routes to School program; therefore, many applicants did not apply for design funds. ITD has now learned the program must adhere to full federal standards, including design and environmental approvals. ITD is working with the Federal Highway Administration to streamline the design process. The update caused a delay in ITD processing State/Local Agreements resulting in projects being delayed.

Due to late starts and adjustments in design expectations, the Cities of Middleton and Caldwell requested removal of Community Choices projects and the City of Nampa requested to delay construction on one project.

- The City of Middleton requested removal of **Pedestrian Improvements, North Middleton Road, Middleton (Key Number 14343)** because design funds were not programmed for the project. This is a sidewalk project to fill a short gap, and the City plans to fund this project with local funds. The City requested the funds be moved to **Pedestrian Improvements, Middleton Heights Elementary, Middleton (Key Number 18954)** to help with the design costs and enable the project to be designed to federal standards.
- The City of Caldwell requested removal of **Pedestrian Improvements, Lincoln Elementary, Caldwell (Key Number 19062)** because design funds were not programmed for this project, that now requires design at federal standards. The City plans to fund this project with local funds. The funds will be returned to the TAP-Statewide program for reprogramming by ITD at a later time.
- The City of Nampa requested to delay construction on **Pedestrian Improvements, South Midland Boulevard, Nampa (Key Number 14344)** from FY2015 to FY2017.

A public involvement period and amendment process are required, as projects are being removed from the Transportation Improvement Program or delaying the construction year. Public comment will be accepted May 29 through June 12, 2015. The delayed project does not require public comment, but staff kept all actions on the program together for transparency. Staff will provide a handout including all public comments at the Board meeting.

Implication (policy and/or financial):

The two projects being removed are expected to be completed in the future using local funds. Removal of these projects could result in a reduction of overall federal funding in the COMPASS Planning Area because funds will be reprogrammed within the TAP-Statewide program, balancing funding needs across the state.

More Information:

- 1) Attachment 1 – Resolution 14-2015
- 2) For detailed information contact: Toni Tisdale, Principal Planner, at 475-2238 or ttisdale@compassidaho.org.

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RESOLUTION NO. 14-2015

**FOR THE PURPOSE OF AMENDING THE FY2015-2019 REGIONAL
TRANSPORTATION IMPROVEMENT PROGRAM**

WHEREAS, the Community Planning Association of Southwest Idaho has been designated by the Governor of Idaho as the metropolitan planning organization responsible for transportation planning in Ada and Canyon Counties;

WHEREAS, the Moving Ahead for Progress in the 21st Century (MAP-21) Act, Title 23 United States Code Section 134, and Title 49 United States Code Section 5303 requires metropolitan planning organizations to develop and approve a Transportation Improvement Program;

WHEREAS, MAP-21, Title 23 United States Code Section 134, and Title 49 United States Code Section 5303 require projects contained in the Transportation Improvement Program to be financially constrained;

WHEREAS, the 1990 Clean Air Act Amendments requires all transportation plans and programs in nonattainment or maintenance areas demonstrate conformity to applicable state implementation plans for air quality improvement;

WHEREAS, no additional review for air quality conformity is necessary for this action;

WHEREAS, MAP-21, Title 23 United States Code Section 134, and Title 49 United States Code Section 5303 requires Transportation Improvement Programs be developed and amended in consultation with all interested parties;

WHEREAS, a public comment period was held from May 29 through June 12, 2015;

WHEREAS, the Community Planning Association of Southwest Idaho desires to take timely action to ensure the availability of federal funds;

WHEREAS, the Community Planning Association of Southwest Idaho developed this amendment to the FY2015-2019 Regional Transportation Improvement Program in compliance with all applicable state and federal regulations; and

WHEREAS, the attached table dated April 24, 2015, details the amendment to the FY2015-2019 Regional Transportation Improvement Program.

NOW, THEREFORE, BE IT RESOLVED, that the Community Planning Association of Southwest Idaho Board of Directors approves the amendment to the FY2015-2019 Regional Transportation Improvement Program.

DATED this 15th day of June 2015.

APPROVED:

By: _____
Garret Nancolas, Chair
Community Planning Association
of Southwest Idaho Board of Directors

ATTEST:

By: _____
Matthew J. Stoll, Executive Director
Community Planning Association
of Southwest Idaho

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Amendment #5
 FY2015-2019 Regional Transportation Improvement Program
 Per ITD Staff, April 24, 2015

Key No	Project	Scheduled Costs (including Match) (costs in \$1,000)							
		Cost year	PE	PEC	RW	UT	CE	CN	SUM
14343	Pedestrian Improvements, North Middleton Road, Middleton	2015						45	45
	Funding Source: Community Choices This project will install 225-feet of sidewalk along North Middleton Road on the west side, south of Triumph Drive to connect to existing sidewalks across the street from Mill Creek Elementary School. Remove project, per City request, and move funds to KN 18954. The City plans to construct project with local funds.	2016						0	0
		2017							0
		2018							0
		2019							0
		PD							0
		SUM	0	0	0	0	0	0	45
							0	0	
14343	Pedestrian Improvements, North Middleton Road, Middleton	2015						7	7
	Funding Source: Local Participating This project will install 225-feet of sidewalk along North Middleton Road on the west side, south of Triumph Drive to connect to existing sidewalks across the street from Mill Creek Elementary School. Remove project, per City request, and move funds to KN 18954. The City plans to construct project with local funds.	2016						0	0
		2017							0
		2018							0
		2019							0
		PD							0
		SUM	0	0	0	0	0	0	7
							0	0	
14344	Pedestrian Improvements, South Midland Boulevard, Nampa	2015						181	181
	Funding Source: Community Choices This project will place a HAWK pedestrian-activated signal at the Wilson Pathway where it crosses Midland Boulevard. Pedestrian Pre-warning signals and thermos crosswalk markings will also be installed to improve safety concerns at the intersection. Delay construction from FY2015 to FY2017. FY2015 funds will be returned to the Community Choices program for reprogramming. No change to totals.	2016						0	0
		2017						0	0
		2018						181	181
		2019							0
		PD							0
		SUM	0	0	0	0	0	0	181
18954	Pedestrian Improvements, Middleton Heights Elementary, Middleton	2015	3	0					3
	Funding Source: Community Choices This project will add missing segments of sidewalk that lead to Heights Elementary on the west side of Cemetery Road in Middleton. Increase PEC by \$45,000. Funds from KN 14343.	2016		45				228	228
		2017							0
		2018							0
		2019							0
		PD							0
		SUM	3	0	45	0	0	0	231

Key No	Project	Scheduled Costs (including Match) (costs in \$1,000)							
		Cost year	PE	PEC	RW	UT	CE	CN	SUM
18954	Pedestrian Improvements, Middleton Heights Elementary, Middleton	2015	2	0					2
	Funding Source: Local Participating This project will add missing segments of sidewalk that lead to Heights Elementary on the west side of Cemetery Road in Middleton. Increase PEC by \$7,000. Funds from KN 14343.	2016						53	53
		2017							0
		2018							0
		2019							0
		PD							0
		SUM	2	0	0	0	0	53	55
19062	Pedestrian Improvements, Lincoln Elementary, Caldwell	2015	2					63	65
Funding Source: Community Choices This project will upgrade sidewalks along Grant Street and provide safe crosswalks, pedestrian ramps and a pedestrian island, and rapid flashing beacons at two major thoroughfares. Sidewalks will be 5-foot wide and will include curb ramps for wheelchair accessibility. The project will also help residents safety access Memorial Park. Remove project, per City request. Funds will be returned to the Community Choices program for reprogramming. Project will be completed with local funds.	2016							0	
	2017							0	
	2018							0	
	2019							0	
	PD							0	
	SUM	2	0	0	0	0	63	65	
19062	Pedestrian Improvements, Lincoln Elementary, Caldwell	2015						10	10
Funding Source: Local Participating This project will upgrade sidewalks along Grant Street and provide safe crosswalks, pedestrian ramps and a pedestrian island, and rapid flashing beacons at two major thoroughfares. Sidewalks will be 5-foot wide and will include curb ramps for wheelchair accessibility. The project will also help residents safety access Memorial Park. Remove project, per City request. Funds will be returned to the Community Choices program for reprogramming. Project will be completed with local funds.	2016							0	
	2017							0	
	2018							0	
	2019							0	
	PD							0	
	SUM	0	0	0	0	0	10	10	

PE = Preliminary Engineering

PEC = Preliminary Engineering Consultant

RW = Right-of-Way

UT = Utilities

CE = Construction Engineering

CN = Construction

FY = Fiscal Year

KN = Key Number

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COMPASS BOARD AGENDA ITEM VII-D

DATE: June 15, 2015

Topic: Amend FY2015-2019 Regional Transportation Improvement Program (TIP)

Request/Recommendation:

Staff seeks Board adoption of Resolution 15-2015 (Attachment 1) amending the FY2015-2019 TIP. This action is precipitated by ITD's intent to advance four ITD maintenance projects as well as converting the funds from federal to state sources. These actions were not taken to the Regional Technical Advisory Committee (RTAC) for recommendation due to timing constraints and late notification to COMPASS. ITD staff wants to get these projects under contract by mid-July 2015 to ensure obligation. Action by the COMPASS Board should occur prior to ITD obligation.

Background/Summary:

House Bill 312, passed last session (spring 2015), provides additional state funds to ITD for maintenance projects. ITD District 3 plans to advance the following projects, and convert the funding from federal to state sources. Costs are also adjusted to match the latest estimates. Details are provided as part of the resolution.

- SH-44, State Street to SH-55 North, Pavement Preservation, Eagle (Key Number 13923)
- I-84, Garrity Road Eastbound On-Ramp, Nampa (Key Number 13934)
- I-84, Ramp Pavement Improvements – FY2016 (Key Number 13936)
- SH-19, Simplot Gate 6 to Blaine Street, Caldwell (Key Number 13937)

Construction of these projects will be funded with state funds in state fiscal year (SFY) 2016, which begins July 1st. However, the TIP is based on the federal fiscal year (FFY), which begins on October 1st. Because of the difference in the timing of the beginning of the fiscal years, and the fact that ITD wants to obligate funds in mid-July 2015, the projects will be shown in FFY2015, using SFY2016 funds.

No public involvement or air quality conformity adjustments are required for these actions. Information on these projects was sent to member agencies for review for any conflicts as soon as COMPASS was notified. No responses were received.

Implication (policy and/or financial):

This action converts projects from federal-aid projects to state-funded projects. However, design on all the projects was funded with federal funds; therefore, the projects are expected to proceed through the Federal Highway Administration as federal-aid projects. Availability of these additional funds and the advancement of the projects also creates room in later years of the STIP/TIP for additional projects.

More Information:

- 1) Attachment 1 – Resolution 15-2015
- 2) For detailed information contact: Toni Tisdale, Principal Planner, at 475-2238 or ttisdale@compassidaho.org.

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RESOLUTION NO. 15-2015

FOR THE PURPOSE OF AMENDING THE FY2015-2019 REGIONAL TRANSPORTATION IMPROVEMENT PROGRAM

WHEREAS, the Community Planning Association of Southwest Idaho has been designated by the Governor of Idaho as the metropolitan planning organization responsible for transportation planning in Ada and Canyon Counties;

WHEREAS, the Moving Ahead for Progress in the 21st Century (MAP-21) Act, Title 23 United States Code Section 134, and Title 49 United States Code Section 5303 requires metropolitan planning organizations to develop and approve a Transportation Improvement Program;

WHEREAS, MAP-21, Title 23 United States Code Section 134, and Title 49 United States Code Section 5303 require projects contained in the Transportation Improvement Program to be financially constrained;

WHEREAS, the 1990 Clean Air Act Amendments requires all transportation plans and programs in nonattainment or maintenance areas demonstrate conformity to applicable state implementation plans for air quality improvement;

WHEREAS, no additional review for air quality conformity is necessary for this action;

WHEREAS, MAP-21, Title 23 United States Code Section 134, and Title 49 United States Code Section 5303 requires Transportation Improvement Programs be developed and amended in consultation with all interested parties;

WHEREAS, no additional public involvement is necessary for this action;

WHEREAS, the Community Planning Association of Southwest Idaho desires to take timely action to ensure the availability of federal funds;

WHEREAS, the Community Planning Association of Southwest Idaho developed this amendment to the FY2015-2019 Regional Transportation Improvement Program in compliance with all applicable state and federal regulations; and

WHEREAS, the attached table dated June 2, 2015, details the amendment to the FY2015-2019 Regional Transportation Improvement Program.

NOW, THEREFORE, BE IT RESOLVED, that the Community Planning Association of Southwest Idaho Board of Directors approves the amendment to the FY2015-2019 Regional Transportation Improvement Program.

DATED this 15th day of June 2015.

APPROVED:

By: _____
Garret Nancolas, Chair
Community Planning Association
of Southwest Idaho Board of Directors

ATTEST:

By: _____
Matthew J. Stoll, Executive Director
Community Planning Association
of Southwest Idaho

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Amendment #6
 FY2015-2019 Regional Transportation Improvement Program
 Per ITD Staff, June 2, 2015

Key No	Project	Scheduled Costs (including Match) (costs in \$1,000)							
		Cost year	PE	PEC	RW	UT	CE	CN	SUM
13923	SH-44, State Street to SH-55 North, Pavement Preservation, Eagle	2015					0	0	0
	Funding Source: Pavement Preservation (ST2) Project will resurface SH-44 from West State Street at Ballentyne Road to the junction of SH-55 North in the City of Eagle. Advance project from FY2016 to FY2015 and change funding source from federal to state funds. Increase CE by \$100,000 to match current estimate.	2016					189	2668	2857
		2017					0	0	0
		2018							0
		2019							0
		PD							0
		SUM	0	0	0	0	189	2668	2857
					289		2957		
13934	I-84, Garrity Road Eastbound On-Ramp, Nampa	2015					0	0	0
	Funding Source: Restoration (ST2) Provides for minor widening and re-striping to enable two on-ramp lanes to I-84 from northbound Garrity Boulevard in Nampa. Advance project from FY2016 to FY2015 and change funding source from federal to state funds. Increase CN by \$260,000 to match current estimate.	2016					50	493	543
		2017					0	0	0
		2018							0
		2019							0
		PD							0
		SUM	0	0	0	0	50	493	543
						753	803		
13936	I-84, Ramp Pavement Improvements – FY2016-FY2015	2015					0	0	0
	Funding Source: Restoration (ST2) Provides for pavement rehabilitation on various ramps on I-84. Total project cost = \$1,067,000 (27% Ada County, 19% Canyon County, 40% Elmore County, 14% Payette County). Advance project from FY2016 to FY2015 and change funding source from federal to state funds. Increase CE by \$190,000 to match current estimate.	2016					287	970	1067
		2017					97	970	1067
		2018					0	0	0
		2019							0
		PD							0
		SUM	0	0	0	0	97	970	1067
					287		1257		
13937	SH-19, Simplot Gate 6 to Blaine Street, Caldwell	2015					0	0	0
	Funding Source: Restoration (ST2) Pavement rehabilitation on SH-19 from Simplot Gate 6 to Blaine Street in Caldwell. Advance project from FY2016 to FY2015 and change funding source from federal to state funds. Increase CE by \$50,000 to match current estimate.	2016					179	1843	1972
		2017					129	1843	1972
		2018					0	0	0
		2019							0
		PD							0
		SUM	0	0	0	0	129	1843	1972
					179		2022		

PE = Preliminary Engineering
 PEC = Preliminary Engineering Consultant
 RW = Right-of-Way
 ST2 = State funds using new tax funds from HB312

UT = Utilities
 CE = Construction Engineering
 CN = Construction

FY = Fiscal Year
 KN = Key Number

PROGRAM NO.	
601	<p>UNIFIED PLANNING WORK PROGRAM DEVELOPMENT AND FEDERAL ASSURANCES</p> <p style="text-align: right;">MEGAN LARSEN</p> <ul style="list-style-type: none"> • Processed and tracked revenues and expenditures associated with Revision 2 of the FY2015 UPWP. • Tracked changes and announcements in the Federal Register and the Daily Digest. • Tracked announcements from funding resources to identify potential grants for COMPASS and member agencies. • Presented a draft of the FY2016 UPWP to the Finance Committee at its meeting on May 14, 2015. The Finance Committee recommended approval.
605	<p>MULTI-MODAL PLANNING SUPPORT</p> <p style="text-align: right;">WALT SATTERFIELD</p> <ul style="list-style-type: none"> • Participated in weekly GoRide coordination meetings with Valley Regional Transit. • Participated in ITD's Interagency Working Group conference call on May 13, 2015. • Collected park and ride use data for several facility locations in Ada and Canyon Counties. • Reviewed RFP proposals for VRT's Fare Analysis. • Participated in Healthcare Access Design Challenge team meeting on May 29, 2015. • Selected vendors for the Bicycle and Pedestrian Counters. • Hosted an Active Transportation workgroup meeting to review portable bicycle and pedestrian counter deployment strategies on May 13, 2015. • Attended ACHD, Boise, Caldwell, and Nampa bicycle committee meetings. • Hosted a webinar for member agencies on "Law enforcement strategies to improve pedestrian and bicycle safety" on May 20, 2015.
620	<p>GROWTH AND TRANSPORTATION SYSTEM MONITORING</p> <p style="text-align: right;">CARL MILLER</p> <ul style="list-style-type: none"> • Continued tracking 2015 building permits for the Development Monitoring Report. • Hosted COMPASS annual census training on May 1, 2015, for Census Income and Poverty Data and DataFerrett Tool. • Commented on the FHWA Pavement and Bridge Notice of Proposed Rulemaking. • Collected and tested National Performance Measures Research Data Set (NPMRDS) for system reliability. • Completed and transmitted the 2014 Boundary and Annexation Survey to the Census Bureau.
647	<p>REGIONAL GROWTH ISSUES AND OPTIONS</p> <p style="text-align: right;">CARL MILLER</p> <ul style="list-style-type: none"> • Organized GIS files and metadata for the Cube Land Phase I evaluation. • Scheduled meetings to review the CIM 2040 Vision reconciliation with member agencies. • Met with Urban Land Institute and United Water on the Treasure Valley Demand forecasting.

PROGRAM NO.	
653	<p data-bbox="310 128 894 159">COMMUNICATION AND EDUCATION</p> <p data-bbox="1349 163 1511 195" style="text-align: right;">AMY LUFT</p> <ul data-bbox="334 205 1507 835" style="list-style-type: none"> • Prepared the <i>Keeping Up With COMPASS</i> newsletter. • Updated the COMPASS web site. • Posted 2 blogs, 23 Facebook messages, and 128 Tweets. • Tracked and facilitated issues related to COMPASS and transportation in and with news media. Issued one news release and facilitated one interview. • Continued transportation funding outreach campaign – posted two blogs, continued social media campaign, placed funding display at the Egyptian Theater in downtown Boise. • Completed public comment on the draft COMPASS <i>Integrated Communication Plan</i>. Made changes to the plan based on comment. • Hosted Nathan Anderson and Sandy Christiansen of Union Pacific Railroad on May 5, 2015 to discuss issues and future plans for UP in Ada and Canyon Counties. • Hosted Senator Bert Brackett and Representative Joe Palmer to discuss the transportation funding in the 2015 Idaho legislative session as part of the COMPASS education series on May 28, 2015. • Continued preparations for the final installment in the 2015 education series, scheduled for September.
661	<p data-bbox="310 835 756 867">COMMUNITIES IN MOTION</p> <p data-bbox="1256 871 1511 903" style="text-align: right;">LIISA ITKONEN</p> <ul data-bbox="334 913 1507 1472" style="list-style-type: none"> • Held the second meeting of the Regional Technical Advisory Committee work group to identify next steps toward high capacity public transportation service. • Attended the project-specific webinar with the Federal Highway Administration on the Strategic Highway Research Program 2 (SHRP2) grant of \$225,000 to collect additional data on freight and enhance performance-based planning for <i>Communities in Motion 2040 2.0</i>. • Submitted the finalized SHRP2 statement of work and project performance measure worksheet to Federal Highway Administration. • Continued to finalize the farm freight study. • Hosted Kittelson and Associates as they presented an update of the public transportation analysis to the Regional Technical Advisory Committee. • Continued preparations for a photo contest in support of <i>Communities in Motion 2040 2.0</i>. • Printed and prepared for distribution of a brochure for operators of trucks and other large vehicles on the use of roundabouts.

PROGRAM NO.	
685	<p align="right">REGIONAL TRANSPORTATION IMPROVEMENT PROGRAM (TIP) TONI TISDALE</p> <ul style="list-style-type: none"> • Met with ITD Public Transportation staff regarding questions about the FTA 5310 program on May 1, 2015. • Prepared for and hosted the TMA Balancing Committee on May 7, 2015. • Tracked obligations very closely and worked with member agency staff, ITD, and LHTAC to monitor project progress. • Continued editing the draft COMPASS Application Guide and input member agency comments. • Continued updating the draft FY2016-2020 TIP update with new information and graphics. • Assisted Valley Regional Transit in preparing and conducting a workshop for federal transit funding recipients on May 20, 2015. • Prepared and processed Administrative Modification #6. • Prepared Amendment #5 and public involvement materials. • Hosted a phone conference with ITD, Union Pacific Railroad, City of Caldwell and Caldwell's consultant regarding progress on 21st Avenue federal aid project. • Began preparations for summer public comment period on the FY2016-2020 TIP Update.
686	<p align="right">PROJECT/SCOPE DEVELOPMENT PROGRAM DON MATSON</p> <ul style="list-style-type: none"> • Evaluated and approved 15 Statements of Qualifications from consultants for on-call project development services. • Initiated Professional Service Agreements with approved consultants for on-call project development services. • Evaluated and prioritized project applications for the Project Development Program and gathered additional information. • Developed draft scopes of work for prioritized project applications.
692	<p align="right">REGIONAL ASSET and RESOURCE MAINTENANCE REPORT DON MATSON</p> <ul style="list-style-type: none"> • No significant activity during April 2015.
693	<p align="right">GRANT RESEARCH AND ASSISTANCE DON MATSON</p> <ul style="list-style-type: none"> • Monitored grant sources for new grant opportunities and shared with member agencies as appropriate. • Notified interested agencies on May 20, 2015, about technical assistance for communities under the New Mobility West initiative from the Sonoran Institute and Project for Public Spaces. • Attended Sonoran Institute webinar "Leveraging Brownfields Assistance for Successful Redevelopment" on May 27, 2015. • Met with Center for Creative Land Recycling (CCLR) to discuss funding opportunities for member agencies and the link between brownfields and transportation. • Notified interested agencies on May 28, 2015, about Rivers, Trails and Conservation Assistance available from National Park Service. • Attended Climate Communities webinar "Pony Up! Using Crowdfunding to Support Local Sustainability Initiatives" on May 28, 2015.

PROGRAM NO.	
701	<p style="text-align: right;">SABRINA MINSHALL</p> <p>GENERAL MEMBERSHIP SERVICES</p> <ul style="list-style-type: none"> • Conducted Complete Streets Level of Service analysis, completed walkshed and connectivity maps, and developed visualizations for the Vista Healthy Corridors evaluation. • Participated in stakeholder meeting for City of Boise’s East Columbia Sub-Area Master Plan on May 7, 2015. • Hosted national webinar from American Planning Association “Big Chance Lecture” on May 13, 2015. • Assisted ITD as a judge in the Excellence in Transportation awards for public involvement projects. • Met with ITD D3 regarding TIGER application for I-84 from Franklin Blvd in Nampa to Northside. • Prepared a TIGER application for I-84 from Franklin Blvd in Nampa to Northside Blvd. • Attended Nampa City council meeting on May 28th discussing local match for TIGER grant submittal.
702	<p style="text-align: right;">AMY LUFT</p> <p>AIR QUALITY OUTREACH</p> <ul style="list-style-type: none"> • Ran five air quality public service announcements on local television stations. • Provided a status report to the Air Quality Board and Idaho Department of Environmental Quality.
703	<p style="text-align: right;">AMY LUFT</p> <p>GENERAL PUBLIC SERVICES</p> <ul style="list-style-type: none"> • Provided information to the public on demographics, development, funding, and traffic issues.
705	<p style="text-align: right;">MATT STOLL</p> <p>TRANSPORTATION LIAISON SERVICES</p> <ul style="list-style-type: none"> • Participated in the May Caldwell Chamber of Commerce Transportation Committee and the Meridian Transportation Commission. • Attended the WTS monthly luncheon on May 28, 2015, with speaker Colonel Sherrie McCandless from Gowen Field. • Met with Amy Revis, ITD District III Engineer, on May 13, 2015, to coordinate efforts between COMPASS and ITD District III. • Met with Dave Wallace, ACHD Deputy Director, on May 14, 2015 to coordinate efforts between COMPASS and ACHD. • Met with Jeff Miles, LHTAC Director, on May 15, 2015 to coordinate efforts between COMPASS and LHTAC. • Attended ACHD/City of Eagle Joint meeting on May 15, 2015. • Met with Councilmember Clegg on May 20, 2015, regarding COMPASS/City of Boise coordination and COMPASS/AMPO coordination. • Attended the Boise Chamber of Commerce Transportation Committee meeting. • Attended the IT Board meeting on May 21, 2015, via video conference, as the meeting was held in Pocatello. • Participated in Idaho APA Board meeting. • Participated in planning meetings for Idaho APA Conference.
720	<p style="text-align: right;">DON MATSON</p> <p>STATE STREET TRANSIT CORRIDOR IMPLEMENTATION</p> <ul style="list-style-type: none"> • No significant activity during May 2015.

PROGRAM NO.	
760	<p style="text-align: right;">MATT STOLL</p> <p>LEGISLATIVE SERVICES</p> <ul style="list-style-type: none"> • Participated in relevant activities in support of Board legislative position statements. • Tracked and reported significant activity in federal and state transportation-related legislative issues. • Continued reviewing Moving Ahead for Progress in the 21st Century Act (MAP-21) and proposed rule-making to determine implications to COMPASS and its membership. • Participated on NARC Finance Committee conference call on May 26, 2015. • Participated in NARC Executive Committee conference call on May 27, 2015.
761	<p style="text-align: right;">SABRINA MINSHALL</p> <p>BLUEPRINT FOR GOOD GROWTH</p> <ul style="list-style-type: none"> • Presented at the Ada County Jurisdictions Leadership meeting regarding growth incentives and options on May 1, 2015.
801	<p style="text-align: right;">MEGAN LARSEN</p> <p>STAFF DEVELOPMENT</p> <ul style="list-style-type: none"> • Attended Risk Management training presented by the Idaho Public Risk Management Association on May 4, 2015. • Attended Quarterly Technical Assistance for the National Performance Measures Research Data Set webinar presented by the Federal Highway Administration on May 5, 2015. • Attended EPA Grant Technical Assistance Workshop presented by Center for Creative Land Recycling on May 7, 2015. • Planning staff attended an internal "Transportation Improvement Program" training on May 19, 2015. • Attended the WTS Leadership Luncheon on May 28, 2015. • Attended "Technology Applications for Transportation Planning" webinar on May 29, 2015. • Attended Technology Applications for Transportation Planning webinar presented by the American Planning Association on May 29, 2015.
820	<p style="text-align: right;">MEGAN LARSEN</p> <p>COMMITTEE SUPPORT</p> <ul style="list-style-type: none"> • Provided staff support to the COMPASS Board of Directors and standing committees.
836	<p style="text-align: right;">MARYANN WALDINGER</p> <p>REGIONAL TRAVEL DEMAND MODEL</p> <ul style="list-style-type: none"> • Participated in one of the statewide model development meetings (via conference call). • Continued calibration of the 7am to 8am model. • Continued to provide additional assistance to ACHD on their Capital Improvement Plan update. • Continued model documentation. • Posted traffic count map on the COMPASS website. • Completed area of influence model runs for proposed developments. • Continued development of the roadway networks for conformity for the FY2016-2020 TIP. • Completed travel demand model runs and benefit-cost analysis for the TIGER submittal for ITD project Franklin Blvd Interchange to Northside Blvd Interchange.

PROGRAM NO.	
838	<p>ON-BOARD TRANSIT and HOUSEHOLD TRAVEL SURVEY MARYANN WALDINGER</p> <ul style="list-style-type: none"> Scheduled to release request for qualifications and proposals in fall 2015.
842	<p>CONGESTION MANAGEMENT SYSTEM PROCESS MARYANN WALDINGER</p> <ul style="list-style-type: none"> Continue processing data in preparation for congestion management annual report. Collected supplemental travel time data due to construction during regular collection schedule. Participated in a webinar regarding BlueMAC traffic detection system that evaluates travel time and origin-destination data for vehicle and pedestrian applications.
860	<p>GEOGRAPHIC INFORMATION SYSTEM MAINTENANCE ERIC ADOLFSON</p> <ul style="list-style-type: none"> Maintained and created regional geographic data layers. Delivered year-end regional data to BSU. Created map documents for member agencies and the public. Provided technical support for a variety of COMPASS processes. Created tools and methodologies to support COMPASS UPWP projects. Participated in two conference calls with Maricopa Association of Governments (MAG) related to a regional data center for the West, for a SHRP-2 grant they received.
862	<p>REGIONAL DATA CENTER IMPLEMENTATION ERIC ADOLFSON</p> <ul style="list-style-type: none"> Continued work on Regional Data Center setup and server configuration. Connected Canyon County Sheriff Centerline data updates directly to Regional data Center via ArcGIS replication. Set up secure ftp access to member folders.
991	<p>SUPPORT SERVICES LABOR MEGAN LARSEN</p> <ul style="list-style-type: none"> Provided general accounting, human resources, and administrative support to the agency.

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COMPASS BOARD AGENDA ITEM VIII-B

Date: June 15, 2015

Topic: Status Report – Current Air Quality Efforts

Background/Summary:

The information below provides an update on Treasure Valley air quality.

May Air Quality Monitoring:

The Idaho Department of Environmental Quality reported two days with air quality levels in the moderate category in the Treasure Valley during the month of May 2015.

- One day was attributable to Ozone (O₃) recorded in Ada County
- One day was attributable to Ozone (O₃) recorded in Ada County and fine particulate matter (PM_{2.5}) reported in Canyon County

YEAR TO DATE SUMMARY

The table below summarizes the number of good, moderate, and unhealthy to hazardous days recorded since January 1, 2006.

	Good	Moderate	Unhealthy to Hazardous	Total
2006	273	91	1	365
2007	227	125	12	364
2008	266	99	1	366
2009	277	83	5	365
2010	321	44	0	365
2011	260	99	6	365
2012	283	72	11	366
2013	276	81	8	365
2014	287	75	3	365
2015	128	20	3	151

Notes: 2008 was a Leap Year hence the extra day. In 2007, one day of data is missing for the month of May.

Air Quality Categories:

- Moderate: pollution in this range may pose a moderate health concern for a very small number of individuals.
- Unhealthy for Sensitive Groups: individuals with lung disease, children and older adults are considered sensitive and may experience health effects. The general public is unlikely to be affected.
- Unhealthy / Very Unhealthy: everyone may begin to experience health effects.
- Hazardous: the entire population is more likely to experience serious health effects.

Implication (policy and/or financial):

None.

More Information:

- 1) For more information contact: MaryAnn Waldinger, Principal Planner, at 475-2242 or mwaldinger@compassidaho.org
- 2) For detailed information contact Idaho Department of Environmental Quality: Michael Toole, Regional Airshed Coordinator, at 373-0550 or Michael.Toole@deq.idaho.gov

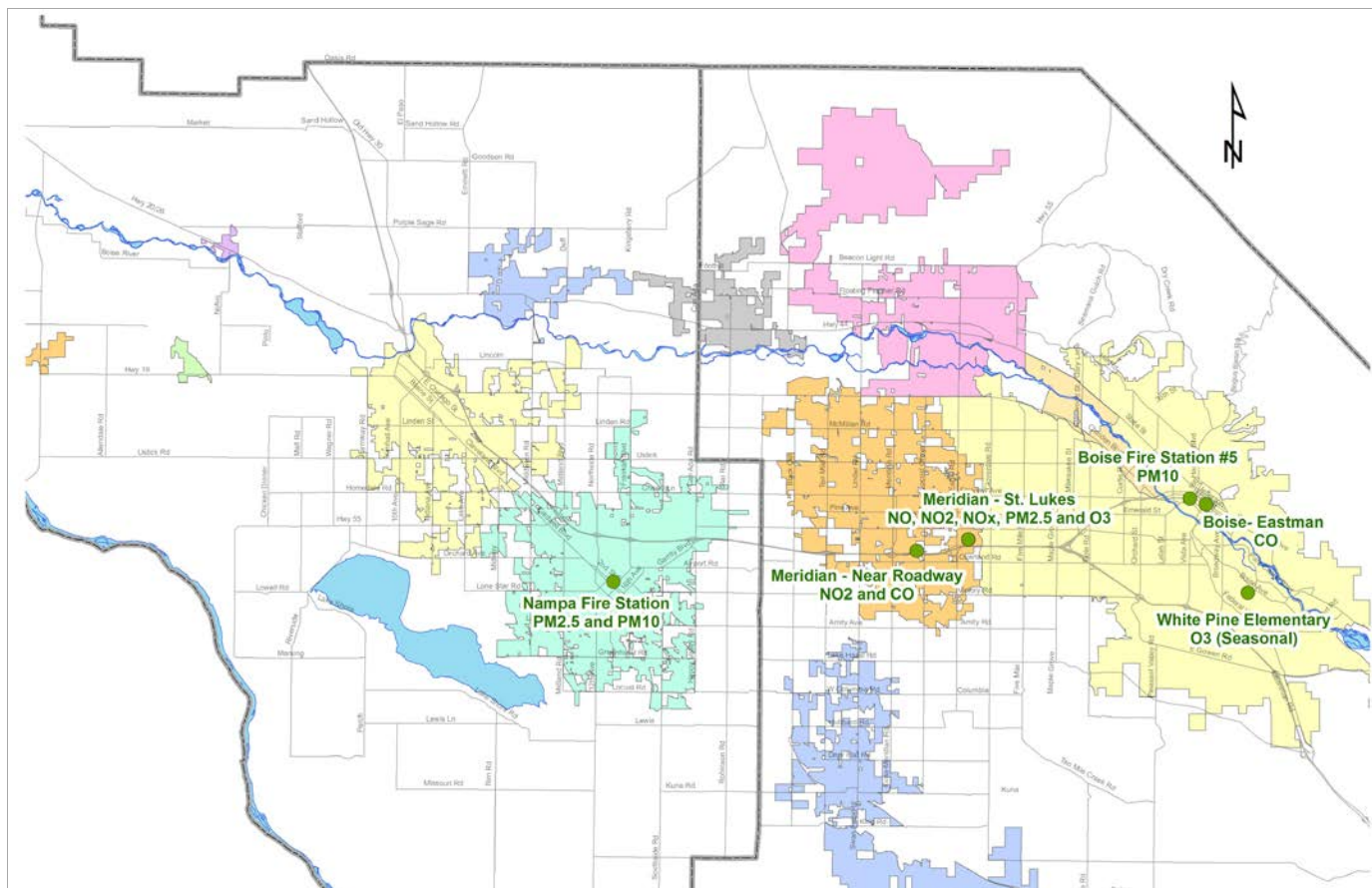


Figure 1: Map of air quality monitoring locations, Ada and Canyon County

Carbon Monoxide (CO)

A colorless, odorless, tasteless gas formed in large part by incomplete combustion of fuel. Human activities (i.e., transportation or industrial processes) are largely the source for CO contamination.

Oxides of nitrogen (NOx)

Oxides of nitrogen; a precursor (building block) of ozone. NOx is a generic term for mono-nitrogen oxides NO and NO₂ (nitric oxide and nitrogen dioxide). They are produced from the reaction of nitrogen and oxygen gases in the air during combustion, especially at high temperatures

Ozone (O3)

A colorless gas with a sweet odor. Ground-level ozone is not a direct emission from transportation sources. It is formed when volatile organic compounds, such as pesticides and solvents, and [NOx](#) combine in the presence of sunlight. Although the ozone in the upper atmosphere protects us from harmful ultraviolet rays, ground-level ozone is the main component of smog.

PM2.5

Fine particulate matter, particles smaller than 2.5 microns in diameter, which are more likely to lodge in human lungs than larger particles.

PM10

Course particulate matter, particles smaller than 10 microns in diameter, which are more likely to lodge in human lungs than larger particles.

DEMOGRAPHIC ADVISORY COMMITTEE

Attendance List

Member Agency/Name	Jan '15 No Mtg	Feb '15	Mar '15 No Mtg	Apr '15 No Mtg	May '15 No Mtg	June '15	July '15	Aug '15	Sept '15	Oct '15	Nov '15	Dec '15	TOTAL
General Members													
ACHD/ <i>C. Little</i>		1											
Ada County/M. Basham/ <i>B.Danielson</i>		1											
BSU/P. Zhu													
Canyon Co. Dev. Services / <i>J. Almeida/P. Nilsson/J. Van Dyke</i>		1											
Canyon Highway District No. 4/ <i>K. Knapp</i>													
City of Boise/ <i>B. Eggleston</i>		1											
City of Caldwell/ <i>B. Billingsley</i>		1											
City of Eagle/ <i>N. Baird Spencer</i>		1											
City of Garden City/ <i>J. Lowe</i>		1											
City of Kuna/ <i>W. Howell</i>													
City of Meridian/ <i>B. McClure</i>		1											
City of Middleton/ <i>D. Taylor</i>													
City of Nampa/ <i>N. Holm</i>													
City of Parma/ <i>N. Leigh</i>													
City of Star/ <i>N. Mitchell</i>													
IDEQ/ <i>D. Luft</i>													
ITD / <i>M. Wasdahl</i>		1											
Nampa Highway District #4/ <i>E. Shannon</i>													
Public Participation Committee/ <i>J. Ross</i>		1											
Valley Regional Transit/ <i>M. Havey</i>		1											
Ex officio Members													
Chamber of Commerce - Ada County/ <i>M.Tate</i>													
Chamber of Commerce- Canyon Co./ <i>T. Kasper</i>													
Development Community - Ada County/ <i>C.Findlay</i>													
Major Utilities / <i>B. Snow/B. Defenbach</i>													
Development Community - Canyon County/ <i>G. Manship</i>		1											

REGIONAL TECHNICAL ADVISORY COMMITTEE

Attendance List

Member Agency/Name	Jan '15	Feb '15	Mar '15	Apr '15	May '15	June '15	July '15	Aug '15	Sept '15	Oct '15	Nov '15	Dec '15	TOTAL
General Members													
<i>ACHD/T.Ferch/ J. Lucas</i>	1	1		1	1								4
<i>Ada County /M. Basham/M. Leatherman</i>	1		1	1	1								4
<i>BSU/N. Nimmmons</i>	1		1	1									3
<i>Canyon County / P. Nilsson/D. Root/C. Samples</i>		1	1	1	1								4
<i>Canyon Highway District #4/C. Hopper</i>	1			1									2
<i>City of Boise/ D. Fluke/ K. Lacey/K. Gallagher</i>	1	1	1	1	1								5
<i>City of Caldwell/R. MacDonald</i>	1	1											2
<i>City of Eagle/N. Baird Spencer</i>	1	1	1	1									4
<i>City of Garden City/J. Thornborrow</i>													0
<i>City of Kuna/W. Howell</i>	1			1	1								3
<i>City of Meridian/B Parson, C. Hood</i>	1	1	1	1	1								5
<i>City of Middleton/D. Taylor</i>													0
<i>City of Nampa/C. Bowman/L. Grady</i>	1	1	1	1	1								5
<i>City of Parma/N. Leigh</i>		1	1										2
<i>City of Star/N. Mitchell</i>													0
<i>IDEQ/M. Toole</i>	1	1		1									3
<i>ITD/Amy Schroeder</i>		1	1	1									3
<i>Nampa Highway District #1/E. Shannon</i>		1	1										2
<i>Public Participation Committee/D. Smith</i>	1	1		1	1								4
<i>Valley Regional Transit/R. Jalbert</i>	1	1	1	1	1								5
Ex officio Members													
<i>Central District Health/R. Howarth</i>	1		1	1									3
<i>Governor's Office/D. Hensley</i>													0

TRANSPORTATION MODEL ADVISORY COMMITTEE

Attendance List

<u>Member Agency/Name</u>	Jan '15	Feb '15 No Mtg	Mar '15 No Mtg	April '15 No Mtg	May '15 No Mtg	June '15	July '15	Aug '15	Sept '15	Oct '15	Nov '15	Dec '15	TOTAL
General Members													
ACHD/ <i>S. Martin</i>	1												1
Ada County Development Services/ <i>M. Basham</i>													0
Canyon County/ <i>P. Nilsson/J. Van Dyke</i>	1												1
Canyon Highway District/ <i>No. 4/T. Richard</i>	1												1
City of Boise/ <i>K. Gallagher or A. Tuning</i>	1												1
City of Meridian/ <i>A. Petersen</i>	1												1
City of Nampa/ <i>/C. Bowman/J. Barnes</i>	1												1
IDEQ/ <i>D. Luft</i>													0
ITD/ <i>K. Sablan/M. Wasdahl</i>	1												1
Nampa Highway District #1/ <i>E. Shannon</i>													
Public Participation Committee/ <i>J. Madsen</i>	1												1
Valley Regional Transit/ <i>M. Havey</i>													0
Appointed Transportation/Land Use/Air Quality Professionals													
<i>Stephen Lewis</i> , Keller Associates	1												1
<i>Jim Pline</i> , Pline Engineering	1												1
<i>Jay Witt</i> , AECOM	1												1

REGIONAL GEOGRAPHIC ADVISORY COMMITTEE

Attendance List

Member Agency/Name	Jan '15 No Mtg	Feb '15 No Mtg	Mar '15 No Mtg	Apr '15 No Mtg	May '15 No Mtg	Jun '15	July '15	Aug '15	Sept '15	Oct '15	Nov '15	Dec '15	TOTAL
General Members													
Ada County Assessors/A .Kawalec													0
Ada County Development Services/M. Basham													
Ada County Highway District/C. Spencer													0
Ada County Sheriff Office/T. Tyson													
Canyon County Development Services/S. Higuera													0
Canyon Highway District No. 4/K. Knapp													
Canyon County Sheriff Office/F. Smith													0
City of Boise/J. Hetherington													0
City of Caldwell/D. Marston													0
City of Eagle/R. Dodge													0
City of Garden City/E.Akin													0
City of Kuna/M. Borzick													0
City of Meridian/R. Jack													0
City of Nampa/C. Tarter													0
ITD/B. Lacabanne													0
Nampa Highway Distr. #1/Eric Shannon													0
Public Participation Committee/K. Watkins													0

Memorandum

To: Matt Stoll, Executive Director
From: Jessica Wilson, Data Analyst
Date: April 13, 2015
Re: **Request for Approval of Administrative Modification #5 for the FY2015-2019 Regional Transportation Improvement Program**

ACTION REQUESTED:

Approval of Administrative Modification #5 for the FY2015-2019 Regional Transportation Improvement Program (TIP).

BACKGROUND:

Modifications were requested by the Idaho Transportation Department (ITD) and COMPASS Staff to correct a description of a previous amendment, add a new project, and increase funds on a project. After review, there is also a need to convert temporary key numbers to permanent key numbers.

STATUS:

Per ITD Staff, March 19, 2015:

- **SH-55, Overhead Message Sign Near Avimor, Ada County (18787)** – Increase Preliminary Engineering by \$50,000 per ITD's new estimate. Funds from a release on another project, FY2015.

Per ITD Staff, March 24, 2015:

- **Capital Maintenance, VRT, Boise – FY2018 (13482)** - This is repeated from Amendment #3, which showed the incorrect description. Corrected description: Decrease Construction by \$284,000. Move funds to KN 13481. Shifts VRT maintenance funds from FY2018 to FY2017.

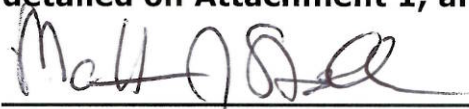
Per COMPASS Staff Review, April 3, 2015:

- **Planning, Freight and Performance, SHRP2, COMPASS (NEW)** – Add discretionary project, which was obtained through FHWA nationwide competitive process.

The table showing details of the conversion of temporary to permanent key numbers is provided in Attachment 1, along with the funding details for the projects above.

Approval:

All changes for Administrative Modification #5, as provided in this memorandum and detailed on Attachment 1, are approved as of April 14, 2015.



**Matthew J. Stoll, Executive Director
Community Planning Association**

Attachment (1)

pc: 685.03

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Administrative Modification #5
 FY2015-2019 Regional Transportation Improvement Program

Per ITD Staff March 19, 2015

Key No	Project	Scheduled Costs (including Match) (costs in \$1,000)							
		Cost year	PE	PEC	RW	UT	CE	CN	SUM
18787	SH-55, Overhead Message Sign Near Avimor, Ada County	2015	0 <u>50</u>						0 <u>50</u>
	Funding Source: Restoration	2016							0
		2017							0
		2018							0
	Add an overhead message sign on SH-55, south of Avimor in Ada County, to relay safety messages to people traveling on SH-55.	2019						1150	1150
		PD							0
		SUM		0 <u>50</u>	0	0	0	0	1150
Increase PE by \$50,000 per ITD's new estimate. Funds from a release on another project, FY15.									

Per ITD Staff, March 24, 2015

Key No	Project	Scheduled Costs (including Match) (costs in \$1,000)							
		Cost year	PE	PEC	RW	UT	CE	CN	SUM
13482	Capital Maintenance, VRT, Boise – FY2018	2015							0
	Funding Source: STP-TMA	2016							0
		2017							0
	For replacement transit bus or replacement transit facility in FY2018.	2018						334	334
		2019						<u>50</u>	<u>50</u>
		PD							0
		SUM		0	0	0	0	334	<u>50</u>
This is repeated from Amendment #3, which showed the incorrect description. Corrected description: Decrease CN by \$284,000. Move funds to KN 13481. Shifts VRT maintenance funds from FY2018 to FY2017.									

Per COMPASS Staff, April 3, 2015

Key No	Project	Scheduled Costs (including Match) (costs in \$1,000)							
		Cost year	PE	PEC	RW	UT	CE	CN	SUM
NEW	Planning, Freight and Performance, SHRP2, COMPASS	2015		0 <u>225</u>					0 <u>225</u>
	Funding Source: FHWA Discretionary This project is for consultant assistance to include freight considerations and implement a performance measure framework enhancing the regional long-range transportation plan. It is funded through the Strategic Highway Research Program 2 (SHRP2) <u>Add discretionary project, which was obtained through FHWA nationwide competitive process.</u>	2016							0
		2017							0
		2018							0
		2019							0
		PD							0
	SUM	0	0 <u>225</u>	0	0	0	0	0	0 <u>225</u>

Temporary to Permanent Key Number Conversions

Temporary Key Number	Permanent Key Number	Project
NEW1	19158	Transit - Vehicle Replacement Parma, EOA
NEW3	19159	Transit - Vehicle Replacement Melba, EOA
NEW2	19160	Transit - Vehicle Replacement, Kuna Senior Center
CL170	15003	Set-Aside for STP-TMA Cost Increases - FY2017
CL180	15004	Set-Aside for STP-TMA Cost Increases - FY2018
CL190	15005	Set-Aside for STP-TMA Cost Increases - FY2019

PE = Preliminary Engineering

PEC = Preliminary Engineering Consultant

RW = Right-of-Way

UT = Utilities

CE = Construction Engineering

CN = Construction

FY = Fiscal Year

KN = Key Number

FHWA = Federal Highway Administration

SHRP = Strategic Highway Research Program

STP-TMA = Surface Transportation Program – Transportation Management Area (Boise)

VRT = Valley Regional Transit

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Memorandum

To: Matt Stoll, Executive Director
From: Jessica Wilson, Data Analyst
Date: May 20, 2015
Re: **Request for Approval of Administrative Modification #6 for the FY2015-2019 Regional Transportation Improvement Program**

ACTION REQUESTED:

Approval of Administrative Modification #6 for the FY2015-2019 Regional Transportation Improvement Program (TIP).

BACKGROUND:

Modifications were requested by ITD staff to add local funds to a Community Choices project to cover the engineer's estimate; VRT to carry over a project that started the obligation process in FY2014, but the Federal Transit Administration (FTA) did not process; and COMPASS staff via review regarding minor programmatic changes made by ITD and LHTAC. One key number conversion from temporary to permanent is also included.

STATUS:

Per ITD Staff, April 24, 2015

- **Pathway, Orchard Street Extension, Kuna (ACHD) (14342)** – In Community Choices change federal/local match to 92.66%/7.34% and move overmatch to Local Participating fund. Also add \$47,000 in local funds to cover increased final construction estimate in Local Participating.

Per VRT Staff, April 29, 2015

- **Capital Maintenance, VRT, Boise – FY2014 (13480)** – Carry over project from FY2014 to FY2015. VRT input the project for processing in FY2014, but FTA was not able to process it.

Per COMPASS Staff Review, May 13, 2015

- **Pathway, Garden City to Americana Boulevard, Boise (13514)** – In STP-TMA funds, transfer \$127,000 from construction to preliminary engineering consultant category. Construction will be adjusted when the final estimate is available. Cost savings are expected in the construction phase.
- **Pathway, Dry Creek Trail, Phase 1, Eagle (13916)** – Correction from Amendment #4, funds were delayed from FY2015 to FY2016. The project had \$6,000 in FY2016 that were inadvertently removed. This action replaces those funds.
- **16th Avenue Signal Project, Nampa (13958)** – Move \$14,000 from construction to construction engineering to match current cost estimates.

Per IT Board Packet, May 19, 2015

- **National Summer Transportation Institute, NNU – FY2015 (NEW)** – Add discretionary project of \$42,000, which was obtained through FHWA nationwide competitive process.

The table showing details of the conversion of temporary to permanent key numbers is provided in Attachment 1, along with the funding details for the projects above.

Approval:

All changes for Administrative Modification #6, as provided in this memorandum and detailed on Attachment 1, are approved as of May 20, 2015.



**Matthew J. Stoll, Executive Director
Community Planning Association of
Southwest Idaho**

Attachment (1)
pc: 685.03

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Administrative Modification #6
 FY2015-2019 Regional Transportation Improvement Program
 Per ITD Staff, April 24, 2015

Key No	Project	Scheduled Costs (including Match) (costs in \$1,000)							
		Cost year	PE	PEC	RW	UT	CE	CN	SUM
14342	Pathway, Orchard Street Extension, Kuna	2015						71	71
	Funding Source: Community Choices Project will provide pedestrian and bicycle facilities on the west side of Orchard Street from Avalon Street south to the Kuna Greenbelt. Work will include curb, gutter, and sidewalk on the north half up to the end of pavement. The southern portion will include a paved 6-foot paved pathway. Change federal/local match to 92.66% / 7.34% and move overmatch to Local Participating fund source.	2016							0
		2017							0
		2018							0
		2019							0
		PD							0
		SUM	0	0	0	0	0	0	71
14342	Pathway, Orchard Street Extension, Kuna	2015						0	0
	Funding Source: Local Participating Same as above. Add \$47,000 in local funds to cover increased final estimate.	2016						47	47
		2017							0
		2018							0
		2019							0
		PD							0
		SUM	0	0	0	0	0	0	47

Per VRT Staff, April 29, 2015

Key No	Project	Scheduled Costs (including Match) (costs in \$1,000)							
		Cost year	PE	PEC	RW	UT	CE	CN	SUM
13480	Capital Maintenance, VRT, Boise - FY2014	2015						0	0
	Funding Source: FTA 5307 LU For replacement transit bus or replacement transit facility in FY2014. Funds transferred from STP-TMA program in FY2014. (Federal = \$986,000) Carry project over from FY2014 to FY2015, as FTA has not processed.	2016						1064	1064
		2017							0
		2018							0
		2019							0
		PD							0
		SUM	0	0	0	0	0	0	1064

Per COMPASS Staff Review, May 13, 2015

Key No	Project	Scheduled Costs (including Match) (costs in \$1,000)							
		Cost year	PE	PEC	RW	UT	CE	CN	SUM
13514	Pathway, Garden City to Americana Boulevard, Boise	2015		77 204	110	50	245	921 794	1403
	Funding Source: STP-TMA	2016							0
	Construct a new 12-foot wide paved pathway south of the Boise River to fill a significant 4,100 linear foot gap in the greenbelt system. The pathway will extend from Main Street (Joe's Crab Shack) to Ann Morrison Park at Americana Boulevard to serve pedestrians and bicyclists. Transfer \$127,000 from CN to PEC to cover expenses for additional design work. Construction will be adjusted when final estimate is available. Cost savings are expected in the construction phase. No change to totals.	2017							0
		2018							0
		2019							0
		PD							0
		SUM	0	77 204	110	50	245	921 794	1403
13514	Pathway, Garden City to Americana Boulevard, Boise	2015							0
	Funding Source: Community Choices	2016						353	353
	Same as above. No change to this fund source.	2017							0
		2018							0
		2019							0
		PD							0
		SUM	0	0	0	0	0	0	353
13514	Pathway, Garden City to Americana Boulevard, Boise	2015						25	25
	Funding Source: Local Participating	2016							0
	Same as above. No change to this fund source.	2017							0
		2018							0
		2019							0
		PD							0
		SUM	0	0	0	0	0	0	25
13514	Pathway, Garden City to Americana Boulevard, Boise	2015						315	315
	Funding Source: TAP-TMA	2016						160	160
	Same as above. No change to this fund source.	2017							0
		2018							0
		2019							0
		PD							0
		SUM	0	0	0	0	0	0	475
13916	Pathway, Dry Creek Trail, Phase 1, Eagle	2015							0
	Funding Source: TAP-TMA	2016					13	82 88	95 101
	Provides a bicycle and pedestrian underpass at SH-44 on the west side of the City of Eagle. It will connect the Dry Creek Pathway and the northeast side of the City of Eagle with the Eagle Island Pathway system.	2017							0
		2018							0
		2019							0
		PD							0
		SUM	0	0	0	0	0	13	82 88

Key No	Project	Scheduled Costs (including Match) (costs in \$1,000)							
		Cost year	PE	PEC	RW	UT	CE	CN	SUM
	Correction from Amendment #4, funds were delayed from FY2015 to FY2016. Project had \$6,000 in FY2016 that was inadvertently removed. This action replaces the funds.								
13958	16 th Avenue Signal Project, Nampa	2015	1	38			15 29	207 193	261
	Funding Source: HSIP (Local)	2016							0
		2017							0
		2018							0
		2019							0
		PD							0
	This project will install crash reduction signalization countermeasures at the following intersections along 16 th Avenue: 3 rd Street North, 2 nd Street South, 3 rd Street South, and 7 th Street South.	SUM	1	38	0	0	15 29	207 193	261
	Move \$14,000 from CN to CE in FY2015. No change to totals.								

Per IT Board Packet, May 19, 2015

Key No	Project	Scheduled Costs (including Match) (costs in \$1,000)							
		Cost year	PE	PEC	RW	UT	CE	CN	SUM
NEW	National Summer Transportation Institute, NNU - FY2015	2015						0 42	0 42
	Funding Source: FHWA Discretionary	2016							0
		2017							0
		2018							0
		2019							0
		PD							0
	This is a summer camp program for on-the-job training of professional based skills and activities to incoming seventh graders to encourage interest in the transportation sector. The camp will be held at Northwest Nazarene University. This is a Federal Highway Administration discretionary project.	SUM	0	0	0	0	0	0 42	0 42
	Add discretionary project, which was obtained through FHWA nationwide competitive process.								

Temporary to Permanent Key Number Conversion

Temporary Key Number	Permanent Key Number	Project
NEW	19173	Transit - Rideshare Platform, VRT/ACHD

PE = Preliminary Engineering
PEC = Preliminary Engineering Consultant
RW = Right-of-Way

UT = Utilities
CE = Construction Engineering
CN = Construction

FY = Fiscal Year
KN = Key Number

ACHD = Ada County Highway District
FHWA = Federal Highway Administration
FTA = Federal Transit Administration
HSIP = Highway Safety Improvement Program
NNU = Northwest Nazarene University
STP-TMA = Surface Transportation Program - Transportation Management Area (Boise)
TAP-TMA = Transportation Alternatives Program - Transportation Management Area (Boise)
VRT = Valley Regional Transit
5307 LU = Transit Urban Formula Funds in Large Urban Area (Boise)

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COMPASS BOARD AGENDA ITEM VIII-E

DATE: June 15, 2015

Topic: Report of Removed Projects

Request/Recommendation:

The Report of Removed Projects (Attachment 1) provides a summary of all federal-aid projects that were removed from the FY2015-2019 Regional Transportation Improvement Program (TIP) throughout the fiscal year. This is for information only.

Background/Summary:

When funding challenges arise, COMPASS staff works closely with sponsor agency staff, as well as with staff from the funding agency to determine a solution. When a workable solution is unattainable, the sponsor may request removal of the project from the federal program.

Projects removed from a program managed by agencies other than COMPASS (non-TMA funds), could result in funds being re-programmed in other parts of the state - outside the COMPASS Planning Area. Re-programming could result in reducing the amount of federal-aid coming into Ada and Canyon Counties.

Removal of a federal-aid project occurs only after public involvement and COMPASS Board approval.

Implication (policy and/or financial):

The report will provide background information for future funding decisions.

More Information:

- 1) Attachment 1 – Federal-Aid Projects Removed to Date
- 2) For detailed information contact: Toni Tisdale, Principal Planner, at 475-2238 or ttisdale@compassidaho.org.

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Federal-Aid Projects Removed to Date
As of June 15, 2015 (proposed)

Key	Project	Sponsor	Amount/ Source	Action	Reason
13960	ITS, Garrity/Idaho Center Boulevard Signal Upgrade, Nampa	Nampa	\$354,000/HSIP (Local)	Amendment #4, April 20, 2015	To cover cost increases in other City of Nampa projects. Removed at the request of the City of Nampa.
13920	Pathway, Logger's Creek Bridge Replacement Boise	Boise	\$120,000/TAP-TMA	Amendment #4, April 20, 2015	Project to be funded with local funds in the future. Removed at the request of the City of Boise.
14343	Pedestrian Improvements, North Middleton Road, Middleton	Middleton	\$45,000/Community Choices \$7,000/Local	<i>Proposed Amendment #5, June 15, 2015</i>	To cover cost increases in another City of Middleton project. Removed at the request of the City of Middleton. Project will be constructed with local funds in the future.
19062	Pedestrian Improvements, Lincoln Elementary, Caldwell	Caldwell	\$65,000/ Community Choices \$10,000/Local	<i>Proposed Amendment #5, June 15, 2015</i>	Project is under-funded and will be funded with local funds in the future. Removed at the request of the City of Caldwell.

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