



Working together to plan for the future

COMPASS BOARD PACKET

SEPTEMBER 21, 2015

MAKING A MOTION:

1. **Seek recognition from the chair.**
2. **When you are recognized, say, "I move..."**
State your motion clearly, concisely, and completely.
3. **Wait for someone to "second" your motion.**
A "second" does not imply the person making the second agrees with the motion – only that he/she agrees it should be debated.
4. **Wait while the chair restates the motion.**
Be prepared to provide the motion to the chair in writing, if needed or requested, to ensure the chair accurately restates it.
5. **Respectfully debate your motion.**
As the person making the motion, you have the right to speak first, but do not have to. When you speak, state your opinion then respectfully listen to, and consider, other opinions.
6. **Wait for the chair to take a vote.**
After discussion is complete, the chair will call for a vote.
7. **Listen as the chair announces the result of the vote.**

Motions to Protect Rights:
• Division of the Assembly
• Point of order
• Appeal chair's ruling
• Point of information
• Parliamentary inquiry
Motions to Choose Voting Methods:
• Vote by ballot, roll call, counted vote
• Choose method of nominations
• Open or close nominates or the polls
Motions to Delay Action:
• Refer to a committee
• Postpone to a definite time
• Recess
• Adjourn
• Postpone indefinitely
• Lay on the table
Motions to Vary the Procedures:
• Suspend the rules
• Divide the question
• Request to withdraw a motion
• Request relief from duty – or resign
Motions to Re-examine:
• Reconsider
• Rescind/Amend something previously adopted
• Take from the table
• Discharge a committee

To Change a Proposed Motion:
Amend Motions to Raise Urgent Issues:
• Question of privilege
• Orders of the day
• Object to consideration
Motions to Control Debate:
• Limit debate
• Previous question

TABLE OF RULES RELATING TO MOTIONS:

Motion	Debate?	Amend?	Vote
Adjourn	No	No	Majority
Amend	Yes	Yes	Majority
Amend Something Previously Adopted	Yes	Yes	(a) Majority with notice; or (b) 2/3; or (c) Majority of entire membership
Appeal	Normally	No	Majority in negative required to reverse chair's decision
Commit	Yes	Yes	Majority
Debate, Close (Previous Question)	No	No	2/3
Debate, Limit or Extend Limits of	No	Yes	2/3
Main Motion	Yes	Yes	Majority
Postpone	Yes	Yes	Majority
Previous Question	No	No	2/3
Recess	No	Yes	Majority
Reconsider	If motion to be reconsidered debatable	No	Majority
Rescind	Yes	Yes	(a) Majority with notice; or (b) 2/3; or (c) Majority of entire membership
Refer (Commit)	Yes	Yes	Majority
Suspend the Rules (of Order)	No	No	2/3
Suspend the Rules (standing or convention standing rules)	No	No	Majority
Voting, motions relating to	No	Yes	Majority



Working together to plan for the future

BOARD OF DIRECTORS' MEETING SEPTEMBER 21, 2015 – 1:30 PM COMPASS, 1ST FLOOR BOARD ROOM 700 NE 2ND STREET, SUITE 200, MERIDIAN, IDAHO

NOTICE: The online document includes bookmarks at the left of the screen that are named to correspond to agenda items that have attachments. Clicking on a bookmark or agenda item will take you directly to the named document.

** AGENDA **

I. CALL TO ORDER (1:30)

II. PLEDGE OF ALLEGIANCE

III. AGENDA ADDITIONS/CHANGES

IV. OPEN DISCUSSION/ANNOUNCEMENTS

V. CONSENT AGENDA

- Page 3 * A. Approve August 17, 2015, Board Meeting Minutes
- Page 7 * B. Receive July 14, Executive Committee Meeting Minutes
- Page 10 * C. Approve Updates to COMPASS Records Retention Policy
- Page 11 * D. Approve List of Records for Destruction

VI. SPECIAL ITEM

- 1:35 **A. Status Report – Federal Transportation Reauthorization** Ken Burgess
Ken Burgess will provide a status report on federal transportation reauthorization.

VII. ACTION ITEMS

- 1:55 * **A. Approve Federal Transportation Policy Positions** Ken Burgess
Page 15 *Ken Burgess will seek approval of federal transportation policy positions.*
- 2:05 * **B. Adopt Resolution 18-2015 Approving the Updated Joint Powers Agreement and Board Bylaws** Matt Stoll
Page 17 *Matt Stoll will seek approval of the updated Joint Powers Agreement and Board Bylaws.*
- 2:35 * **C. Adopt Resolution 19-2015 Approving the FY2016-2020 Regional Transportation Improvement Program and Associated Air Quality Conformity** Toni Tisdale
Page 60 *Toni Tisdale will seek adoption of resolution approving the FY2016-2020 Regional Transportation Improvement Program and Associated Air Quality Conformity.*

2:45 *D. **Adopt Resolution 20-2015 Amending the FY2015-2019** Toni Tisdale
Page 80 **Regional Transportation Improvement Program**
*Toni Tisdale will seek adoption of resolution amending the FY2015-2019
Regional Transportation Improvement Program.*

VIII. EXECUTIVE DIRECTOR'S REPORT (INFORMATION ONLY) (2:55)

Page 87 *A. **Staff Activity Report**
Page 92 *B. **Status Report – Current Air Quality Efforts**
Page 95 *C. **Status Report – Standing Committees' Attendance**
Page 99 *D. **Administrative Modifications**

IX. ADJOURNMENT (3:00)

*Enclosures. Times are approximate. Agenda is subject to change.

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2015 Leadership in Motion award nominations are being accepted through 3:00 pm, Wednesday, September 30, 2015. Learn about award categories and submission requirements and submit nominations online at www.compassidaho.org/comm/lim-awards.htm. Questions? Contact Amy Luft at 475-2229 or aluft@compassidaho.org. Learn about last year's recipients at www.compassidaho.org/comm/awards.htm#LIM2014, then submit your nominations today!



**BOARD OF DIRECTORS' MEETING
AUGUST 17, 2015
COMPASS, 1ST FLOOR BOARD ROOM
700 NE 2ND STREET, MERIDIAN, IDAHO**

****MINUTES****

ATTENDEES: Rebecca Arnold, Commissioner, Ada County Highway District
Nichoel Baird Spencer for Jim Reynolds, Mayor, City of Eagle
John Brunelle, Capital City Development Corporation
Dave Case, Commissioner, Ada County, **Secretary-Treasurer**
Elaine Clegg, Councilmember, City of Boise
Jim Hansen, Commissioner, Ada County Highway District
Craig Hanson, Commissioner, Canyon County
Bob Henry, Mayor, City of Nampa
Maryanne Jordan, Councilmember, City of Boise
Kathleen Lacey for Dave Bieter, Mayor, City of Boise
Nathan Leigh, Mayor, City of Parma
John McEvoy, Commissioner, Canyon Highway District #4
Bryce Millar, Commissioner, Nampa Highway District #1
Greg Nelson, Mayor, City of Kuna
Nicole Nimmons, Boise State University
Brent Orton, City of Caldwell
Paul Raymond, Councilmember, City of Nampa
Amy Revis, Idaho Transportation Department – District 3
Steven Rule, Commissioner, Canyon County, **Vice Chair**
Aaron Scheff, Department of Environmental Quality
Matt Stoll, Executive Director, Community Planning Association, Ex officio
Darin Taylor, Mayor, City of Middleton
Jenah Thornborrow for John Evans, Mayor, Garden City
Jim Tibbs, Commissioner, Ada County
Dave Wallace for Sara Baker, Commissioner, Ada County Highway District,
Chair Elect
Rick Yzaguirre, Commissioner, Ada County

MEMBERS

Tom Dale, Commissioner, Canyon County

ABSENT:

Tammy de Weerd, Mayor, City of Meridian

Kelli Fairless, Valley Regional Transit

David Hensley, Governor’s Office, Ex officio

Bruce Krosch, Southwest District Health, Ex officio

Luke McHenry, City of Wilder

Nathan Mitchell, Mayor, City of Star

Garret Nancolas, Mayor, City of Caldwell, **Chair**

Patrick Rice, Greater Boise Auditorium District, Ex officio

Charlie Rountree, Councilmember, City of Meridian, **Immediate Past Chair**

OTHERS:

Nancy Brecks, Community Planning Association

Ken Burgess, Veritas Advisors

Mark Carnopis, Valley Regional Transit

Mike Crapo, U.S. Senator

Julie DeLorenzo, Idaho Transportation Board

Kent Goldthrope, Commissioner, Ada County Highway District, Ex. officio

Dave Jone, Canyon Highway District #4

Megan Larsen, Community Planning Association

Meg Leatherman, Ada County

Amy Luft, Community Planning Association

Larry Maneely, Ada County

Sabrina Minshall, Community Planning Association

Amy Schroeder, Idaho Transportation Department

Toni Tisdale, Community Planning Association

CALL TO ORDER:

Vice Chair Steve Rule called the meeting to order at 1:35 pm.

AGENDA ADDITIONS/CHANGES

Matt Stoll requested to add an Action Item as Item A. Approve Jenah Thornborrow as City of Garden City's non-elected alternate.

After discussion, **Darin Taylor moved and Bob Henry seconded to amend the Agenda as requested. Motion passed unanimously.**

OPEN DISCUSSION/ANNOUNCEMENTS

Vice Chair Rule introduced Aaron Scheff, DEQ administrator, and welcomed Aaron to his first Board meeting.

SPECIAL ITEM

A. A Forum with U.S. Senator Mike Crapo

Senator Crapo discussed the status of federal transportation legislation.

CONSENT AGENDA

- A. Approve June 15, 2015, Board Meeting Minutes**
- B. Receive May 12 and June 2, 2015, Executive Committee Meeting Minutes**
- C. Receive May 14, 2015, Finance Committee Meeting Minutes**
- D. Approve Aaron Scheff, DEQ Regional Administrator, as Non-Elected Board Member**
- E. Approve List of Records for Destruction**

Bob Henry moved and Elaine Clegg seconded approval of the Consent Agenda as presented. Motion passed unanimously.

INFORMATION/DISCUSSION ITEMS

A. Status Report - Finance Committee

Rebecca Arnold, Finance Committee chair, presented a recap of the July 30, 2015, Finance committee meeting.

B. Status Report - Broadway Bridge Project

Amy Schroder, Idaho Transportation Department District 3 Engineer Manager, presented a status report on the Broadway Bridge replacement project. Environmental documents for the project have been approved and construction will take place between December 22, 2015, and September 1, 2016.

ACTION ITEMS

A. Approve Jenah Thornborrow as City of Garden City Non-Elected Board Alternate

Jim Hansen moved and Elaine Clegg seconded approval of Jenah Thornborrow as the non-elected Board alternate for Garden City. Motion passed unanimously.

B. Approve Withdrawal from Further Consideration of Economic Development District Designation

Megan Larsen presented staff recommendation to withdraw from further consideration of Economic Development District designation for Region 3, as the transfer process changed from what staff was originally told by the Economic Development Administration and those changes are not in line with direction from the COMPASS Board.

COMPASS has sent a letter to Mayor John Evans, ICOG Chair, requesting reimbursement of the legal fees COMPASS incurred for the EDD transfer process.

After discussion, **Darin Taylor moved and Rebecca Arnold seconded withdrawal from further consideration of Economic Development District designation for Region 3. Motion passed unanimously.**

C. Review Updates to Joint Powers Agreement and Board Bylaws and Provide 30 Day Notice of Intent to Amend

Matt Stoll presented updates to the Joint Powers Agreement and Board Bylaws and providing 30 day notice of intent to amend at the September 2015 COMPASS Board meeting.

After discussion, **Darin Taylor moved and Dave Case seconded to provide 30 day notice of intent to amend the Joint Powers Agreement and Board Bylaws. Motion passed unanimously.**

D. Adopt Resolution 17-2015 Approving FY2016 Unified Planning Work Program and Budget

Megan Larsen presented the FY2016 Unified Planning Work Program and Budget as recommended for COMPASS Board approval by the COMPASS Finance Committee on July 30, 2015.

After discussion, **Elaine Clegg moved and Bob Henry seconded adoption of Resolution 17-2015 approving the FY2016 Unified Planning Work Program and Budget as presented. Motion passed. Bryce Millar abstained.**

E. Approve COMPASS Application Guide

Toni Tisdale presented the COMPASS Application Guide, which consolidates all application processes into one document, with one deadline for all programs managed directly by COMPASS and Valley Regional Transit. Criteria adopted in the Guide determines which projects are recommended for funding.

After discussion, **Darin Taylor moved and Dave Case seconded approval of the COMPASS Application Guide with correction to the typo on Table 1 on page 5. Motion passed unanimously.**

ADJOURNMENT

Meeting adjourned at 3:00 pm.

Dated this 21st day of September 2015.

Approved:

**By: _____
Garret Nancolas, Chair
Community Planning Association of
Southwest Idaho**

Attest:

**By: _____
Matthew J. Stoll, Executive Director
Community Planning Association of
Southwest Idaho**

**EXECUTIVE COMMITTEE MEETING
JULY 14, 2015
COMPASS, 2ND FLOOR LARGE CONFERENCE ROOM
MERIDIAN, IDAHO**

****MINUTES****

ATTENDEES: Sara Baker, Commissioner, Ada County Highway District, **Chair Elect**
Dave Bieter, Mayor, City of Boise, via telephone
Dave Case, Commissioner, Ada County, **Secretary-Treasurer**
Bob Henry, Mayor, City of Nampa
Garret Nancolas, Mayor, City of Caldwell, **Chair**
Jim Reynolds, Mayor, City of Eagle
Charlie Rountree, Councilman, City of Meridian, **Immediate Past Chair**
Steve Rule, Commissioner, Canyon County, **Vice Chair, via telephone**

MEMBERS ABSENT: Nathan Leigh, Mayor, City of Parma

OTHERS PRESENT: Nancy Brecks, Community Planning Association
Kelli Fairless, Valley Regional Transit
Megan Larsen, Community Planning Association
Megan Leatherman, Ada County
Amy Luft, Community Planning Association
Sabrina Minshall, Community Planning Association
Matt Stoll, Executive Director, Community Planning Association
Dave Wallace, Ada County Highway District

CALL TO ORDER:

Chair Nancolas called the meeting to order at 2:05 pm.

AGENDA ADDITIONS/CHANGES

Matt Stoll requested to change the order of the Action Items to provide a smoother transition between items. Item A becomes Item C; Item B becomes Item A; Item C becomes Item B.

After discussion, **Charlie Rountree moved and Jim Reynolds seconded approval of changing the order of the Action Items as requested. Motion passed unanimously.**

OPEN DISCUSSION/ANNOUNCEMENTS

Bob Henry provided a reminder that the Idaho Stampede Rodeo is July 14-18, 2015.

CONSENT AGENDA

A. Approve June 2, 2015, Executive Committee Meeting Minutes

Sara Baker moved and Charlie Rountree seconded approval of the Consent Agenda as presented. Motion passed unanimously.

ACTION ITEMS

A. Authorize Removal of Economic Development District Designation and Other Related References from Draft Governance Documents

Matt Stoll stated based on unforeseen changes in the process to transfer the Economic Development District (EDD) designation from ICOG to COMPASS, Matt recommended removing any reference of the EDD and other related references from the draft revisions of the COMPASS Joint Powers Agreement and Bylaws.

After discussion, **Steve Rule moved and Dave Case seconded to remove any references to the EDD designation and other related references from the revisions to the COMPASS draft governance documents; engage the Finance Committee to reconsider the draft FY2016 Unified Planning Work Plan and Budget to reflect pursuing competitive grant opportunities; and pursue reimbursement of attorney fees incurred for the EDD from ICOG. Motion passed unanimously.**

B. Authorize Cancelling July 20, 2015, COMPASS Board of Directors' Meeting

Matt Stoll stated due to a light agenda for the July 20, 2015, COMPASS Board meeting, Matt recommended moving the July Agenda Items to the August 17, 2015, Board agenda and cancelling the July meeting.

After discussion, **Bob Henry moved and Dave Case seconded cancelling the July 20, 2015, COMPASS Board meeting. Motion passed unanimously.**

C. Establish August 17, 2015, COMPASS Board Meeting Agenda

Matt Stoll presented staff proposed Agenda Items 1-16 for the August 17, 2015, COMPASS Board meeting. Matt requested the latitude to amend the agenda as necessary.

After discussion, **Bob Henry moved and Steve Rule seconded approval of Agenda Items 1-16 for the August 17, 2015, COMPASS Board meeting as presented. Matt Stoll has the latitude to amend the agenda as necessary. Motion passed unanimously.**

ADJOURNMENT

Bob Henry moved and Jim Reynolds seconded adjournment at 2:25 pm. Motion passed unanimously.

Dated this 11th day of August 2015.

Approved:

**By: _____
Garret Nancolas, Chair
Community Planning Association of
Southwest Idaho**

Attest:

**By: _____
Matthew J. Stoll, Executive Director
Community Planning Association of
Southwest Idaho**

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COMPASS BOARD AGENDA ITEM V-C

Date: September 21, 2015

Topic: Updated *COMPASS Records Retention Policy*

Request/Recommendation:

Staff seeks Board approval of the updated *COMPASS Records Retention Policy*.

Background/Summary:

The *COMPASS Records Retention Policy* was approved by the Board at the February 24, 2014, meeting. The Board approved updates to the policy at the September 15, 2014, meeting. Over the past year, as staff has continued to work on organizing and purging COMPASS records, the need for some additional minor modifications to promote efficient administration and storage of records has been identified. The redline version of the policy indicates the proposed revisions and can be found at: <http://www.compassidaho.org/documents/people/board/Board092115RecordsRetentionPolicyUPDATED9-21-15.pdf>. The revisions also include those updates necessitated by legislation that created Title 74, Transparent and Ethical Government, in the Idaho code.

Implication (policy and/or financial):

The current update will make some corrections to the *COMPASS Records Retention Policy*. If the updated policy is not adopted, the policy approved on September 15, 2014, will remain in effect.

More Information:

- 1) For detailed information contact: Megan Larsen, Director of Operations, at 475-2228 or mlarsen@compassidaho.org.

ML:nb T:\Operations\Board & Committees\9-21-15 Board Meeting\Records Policy

COMPASS BOARD AGENDA ITEM V-D

Date: September 21, 2015

Topic: Records for Destruction

Request/Recommendation:

Staff seeks COMPASS Board approval of destruction of the records listed in the attachment.

Background/Summary:

The COMPASS Board approved the Records Retention Policy at the February 24, 2014, meeting.

The policy describes the type of records that COMPASS has and specifies the retention period for those types of records. The policy further describes the process of destruction for those records that have exceeded their retention period.

In compliance with the policy guidance, COMPASS staff proposes to destruct the records listed on the attachment because those records have exceeded their Board-approved retention period.

COMPASS staff has provided a list of records proposed for destruction to the Idaho state archivist and expects that the state archivist will not object to the destruction of the listed records.

COMPASS staff will have the records destructed by a commercial shredding service 30 days from the date that destruction is approved by both the COMPASS Board and the Idaho state archivist. The shredding service will provide a certification of destruction.

Implication (policy and/or financial):

If both the COMPASS Board and the Idaho state archivist approve the destruction of the listed records, the destruction will be completed as described. If either the COMPASS Board or the Idaho state archivist do not approve destruction of the listed records, the records will be retained.

More Information:

- 1) Attachment
- 2) For detailed information contact: Megan Larsen, at 475-2228 or mlarsen@compassidaho.org.

ML:nb T:\Operations\Admin & Office\Records Management\Records Destruction Board Memo 9-21-2015.docx

COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO
Inventory of Records to be Destroyed

Description of record	When created*	Retention period for this record in years	Expiration of retention period	Date list to state archivist	Date of request for Board approval	Destruction date
FY1992 Grant Status Report - Boise Urban Stages	9/30/1994	5	9/30/1999	9/18/2015	9/21/2015	
FY1992, FY1993 and FY1994 Worksheets to support budget preparation and interim financial reports	9/30/1994	5	9/30/1999	9/18/2015	9/21/2015	
FY1995 APA Regional Transportation Plan Survey	9/30/1995	5	9/30/2000	9/18/2015	9/21/2015	
FY1995 Interim Status Reports	9/30/1995	5	9/30/2000	9/18/2015	9/21/2015	
FY1996 - Draft- Individual Evaluation Test Plan Report #2; Emissions Monitoring of All Vehicles in Ada County	9/30/1996	1	9/30/1997	9/18/2015	9/21/2015	
FY1996 - Drafts of Destination 2015 - Regional Transportation for Northern Ada County	9/30/1996	1	9/30/1997	9/18/2015	9/21/2015	
FY1999 - CMAQ grant applications for FY2000	9/30/2000	5	9/30/2005	9/18/2015	9/21/2015	
FY2000 - Applications for FY2001-2003 CMAQ Program Funding	9/30/2003	5	9/30/2008	9/18/2015	9/21/2015	
FY2000 - Boise Urban Stages monthly reports; Mayor's Transit Advisory Committee meeting packet	9/30/2000	5	9/30/2005	9/18/2015	9/21/2015	
FY2000 - Draft unsigned contract; Treasure Valley Futures Project	9/30/2000	1	9/30/2001	9/18/2015	9/21/2015	
FY2000 - Miscellaneous general correspondence	9/30/2000	1	9/30/2001	9/18/2015	9/21/2015	

COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO
Inventory of Records to be Destroyed

Description of record	When created*	Retention period for this record in years	Expiration of retention period	Date list to state archivist	Date of request for Board approval	Destruction date
FY2000 - Preliminary drafts, general correspondence and comments on FY2001-2005 TIP	9/30/2005	5	9/30/2010	9/18/2015	9/21/2015	
FY2000 - RFQ and related correspondence; Treasure Valley Transit Development Plan	9/30/2002	5	9/30/2007	9/18/2015	9/21/2015	
FY2000 - TEA Enhancement Proposals for funding consideration for FY2003	9/30/2003	5	9/30/2008	9/18/2015	9/21/2015	
FY2000 - Withdrawal of RFQ for Rail Feasibility Study; related correspondence	9/30/2000	5	9/30/2005	9/18/2015	9/21/2015	
FY2001 - Treasure Valley Transportation Team and I-84 Demographics sub-committees meeting packets	9/30/2001	5	9/30/2006	9/18/2015	9/21/2015	
FY2002 - RFP response for Flood Mitigation Planning	9/30/2002	5	9/30/2009	9/18/2015	9/21/2015	
FY2003 - Ad hoc financial reports	9/30/2003	5	9/30/2008	9/18/2015	9/21/2015	
FY2003 - Correspondence related demographic advisory committee	9/30/2003	5	9/30/2008	9/18/2015	9/21/2015	
FY2003 - Correspondence related to orthophotography	9/30/2003	1	9/30/2004	9/18/2015	9/21/2015	
FY2003 - General correspondence and meeting packets from water committee	9/30/2003	5	9/30/2013	9/18/2015	9/21/2015	
FY2003 - Invoices for GIS and modeling services	9/30/2003	5	9/30/2008	9/18/2015	9/21/2015	

COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO
Inventory of Records to be Destroyed

Description of record	When created*	Retention period for this record in years	Expiration of retention period	Date list to state archivist	Date of request for Board approval	Destruction date
FY2003 - Miscellaneous general correspondence	9/30/2003	1	9/30/2004	9/18/2015	9/21/2015	
FY2003 - Notes and correspondence related to Fivemile Drainage Project	9/30/2003	1	9/30/2004	9/18/2015	9/21/2015	
FY2004 - Assorted correspondence related to individuals appointed to serve on committees; RFP processes, contract agreements and status of the peak hour model	9/30/2004	5	9/30/2009	9/18/2015	9/21/2015	
FY2004 - Correspondence and project requests related to the FY2005-FY2009 TIP	9/30/2009	5	9/30/2014	9/18/2015	9/21/2015	
FY2004 - FY2005 - 2009 TIP Program List, Project Details; not the final TIP; possibly duplicate	9/30/2009	5	9/30/2014	9/18/2015	9/21/2015	
FY2004 - Miscellaneous general correspondence	9/30/2004	1	9/30/2005	9/18/2015	9/21/2015	
FY2004 Three Cities River Crossing Correspondence and invoices from HDR	9/30/2004	5	9/30/2009	9/18/2015	9/21/2015	
FY2005 - Miscellaneous general correspondence	9/30/2005	1	9/30/2006	9/18/2015	9/21/2015	
FY1986 - Public Comments received at Transit Plan Update Public Hearing	9/30/1986	5	9/30/1991	9/18/2015	9/21/2015	
FY1987 Ada Planning Association Office Procedures	9/30/1987	1	9/30/1997	9/18/2015	9/21/2015	
FY2000 Public Involvement Process and comments received - Middleton Circulation Plan	9/30/2000	5	9/30/2005	9/18/2015	9/21/2015	

*If the description covers a group of records, the date refers to the most recent record in the group.

ITEM VII-A

COMPASS Federal Transportation Policy Positions

FEDERAL TRANSPORTATION FUNDING

Stabilization of Federal Highway Trust Fund (HTF)

COMPASS supports a permanent, long-term solution to funding the HTF and discourages temporary infusions of general fund dollars. The insolvency of the HTF is the single largest impediment to addressing the nation's transportation infrastructure challenges. Continual short-term, unpredictable funding through the use of general fund dollars hampers state and local planning and construction of transportation projects.

Federal Fuel Tax

COMPASS supports an increase in the federal motor fuels tax and indexing the fuel tax rate to inflation. The federal motor fuels tax is the most logical and readily available "user-pay" solution to stabilizing the Highway Trust Fund. The fuel tax has not been increased since 1993 and the political challenges associated with fuel tax increases have had a negative effect on the nation's transportation infrastructure investments. Indexing the fuel tax to the rate of inflation will mitigate many of the political challenges associated with funding the HTF long-term.

Funding Diversification

COMPASS supports diversifying transportation user fee concepts – including implementation of an Alternative Fuel Vehicle Fee – to fund the Highway Trust Fund. Improvements in fuel efficiency and development of alternative fuel vehicles have had a negative effect on the HTF account. Such vehicles still use our nation's roadway infrastructure and should be required to contribute user fees to the maintenance and construction of that infrastructure.

Expand Private Investment Incentives

COMPASS supports continued expansion of incentives for private investment in roadway, bridge, and alternative transportation infrastructure. Congress should continue its focus to encourage project financing, private investment, and Public-Private Partnerships as part of the reauthorization of the surface transportation act.

REAUTHORIZATION OF MAP-21

Six-Year Reauthorization Necessary

COMPASS supports the traditional six-year reauthorization of the Transportation Authorization Act. Transportation project planning and construction requires predictability and certainty in regulatory requirements and funding availability to be successful. By adopting a six-year authorization proposal, Congress will provide more stability to state and local transportation planning and construction. The example of MAP-21, a two-year authorization bill, showed how difficult and unpredictable a short-term authorization can be for completing projects.

Metropolitan Planning Organizations (MPOs)

COMPASS supports increased direct sub-allocation to MPOs. MAP-21 put into place greater responsibility to states and MPOs in meeting system performance measures. To meet this new (and welcome) responsibility, MPOs need to have a greater proportion of Transportation Alternatives Program (TAP) funds and Surface Transportation Program (STP) funds increased and directly sub-allocated in order to meet these responsibilities. MAP-21 reduced the share of STP funds allocated to local areas by 20 percent.

Expedited Federal Agency and Rule Processes

COMPASS continues to support the concept of expedited and streamlined federal agency review processes for projects that could move quickly. MAP-21 made great policy strides in moving projects more quickly through federal agency "team" approach to project review. Since the adoption of the policy, however, some federal agencies have yet to put this policy into practice. COMPASS strongly encourages Congress to recognize the costs associated with federal rules, regulations, and agency decision making processes, and to press agencies to implement expedited review.

Public Transportation Programs

COMPASS supports increases in federal funding for public transportation

Congress should provide more robust growth in the federal public transportation program to help transit systems meet the mobility needs to their communities. Public transportation providers in both urban and rural areas of Idaho operate on very limited funding.

COMPASS supports modifying current Bus and Bus Facilities Formula Program to restore funding to pre-MAP-21 levels

Under MAP-21, the Sec. 5339 Bus and Bus Facilities Program was reduced by 57 percent and funds were transferred to other formula accounts. Many transit agencies, especially those in the small to mid-size range, have been impacted as the reduction of funding available has not met the needs for large and infrequent capital investments such as bus procurements and facility improvements.

Non-Motorized Transportation

COMPASS supports continued federal support for non-motorized transportation based on local needs or desires. Encouragement to participate in, and incentives to provide, safe bicycle and pedestrian mobility options should remain a priority for Congress. Federally funded transportation projects should incorporate safe bicycle and pedestrian pathways.

COMPASS BOARD AGENDA ITEM VII-B

DATE: SEPTEMBER 21, 2015

Topic: Revisions to Joint Powers Agreement and COMPASS Bylaws

Request/Recommendation:

Staff seeks Board adoption of Resolution 18-2015 approving the updated Joint Powers Agreement and Board Bylaws.

Background/Summary:

At numerous meetings of the Board and Executive Committee over the past 12 months, Board members, as well as counsel for member agencies, have had the opportunity to provide comments and feedback on the proposed revisions to the Joint Powers Agreement and Bylaws. At the August 17, 2015, meeting, the COMPASS Board of Directors reviewed the updated Joint Powers Agreement and Bylaws and had no further comments or changes. The Board provided the 30 day notice of intent to amend the Joint Powers Agreement and Bylaws at the August 17, 2015, meeting. The final versions reviewed by the Board are provided as attachments.

Implication (policy and/or financial):

Without COMPASS Board adoption of revisions to the Joint Powers Agreement and Bylaws, the existing documents will remain in place.

More Information:

- 1) Attachments: Final versions of the JPA, Bylaws, Finance Committee Bylaws, and RTAC Bylaws; Resolution 18-2015
- 2) For detailed information contact: Matt Stoll, at 475-2266 or mstoll@compassidaho.org.

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**RESOLUTION 18-2015
FOR THE PURPOSES OF ADOPTING
THE THIRD RESTATED AND AMENDED JOINT POWERS AGREEMENT
AND ARTICLES OF REFORMATION AND ORGANIZATION OF THE COMMUNITY
PLANNING ASSOCIATION OF SOUTHWEST IDAHO, A
NONPROFIT ASSOCIATION (“COMPASS”)
AND
THE UPDATED BYLAWS OF COMPASS**

WHEREAS, according to the Second Restated and Amended Joint Powers Agreement and Articles of Reformation and Organization of the Community Planning Association of Southwest Idaho, a Nonprofit Association, dated February 22, 2010, (the “Joint Powers Agreement”), by and among the member public agencies (the “Members”) of the Community Planning Association of Southwest Idaho, a Nonprofit Association (“COMPASS”), the purposes of COMPASS include: (i) all of the purposes of a nonprofit association organized under Idaho’s Nonprofit Association Act, as codified at Idaho Code Section 30-27-101 et seq. (the “Nonprofit Association Act”); (ii) to allow the Members to exercise their powers and authority jointly under Idaho’s Joint Powers Act, as codified at Idaho Code Section 67-2326 et seq. (the “Joint Powers Act”); and (iii) to conduct and/or coordinate various Planning Services (as defined in the Joint Powers Agreement); and

WHEREAS, the Board of Directors of COMPASS (the “Board”), per the recommendation of the Executive Committee of COMPASS, has determined that, in order to better exercise the above-described purposes of COMPASS, it is in the best interest of COMPASS that the Joint Powers Agreement and the existing Bylaws of COMPASS be amended and updated to clarify and streamline the language contained therein.

BE IT THEREFORE RESOLVED, that (i) the Joint Powers Agreement be amended as set forth in that certain “Third Restated and Amended Joint Powers Agreement and Articles of Reformation and Organization of the Community Planning Association of Southwest Idaho, a Nonprofit Association” (the “Third Amendment”), attached hereto as Exhibit A and incorporated herein by this reference, and (ii) the Bylaws be amended as set forth in that certain “Bylaws as Adopted by the Board of the Community Planning Association of Southwest Idaho” (the “Bylaws”), attached hereto as Exhibit B and incorporated herein by this reference. In connection therewith, the Third Amendment and the Bylaws shall be circulated by the Secretary for signature and dating as may be required by the Joint Powers Agreement and the Bylaws, and following same, the Secretary is authorized and directed to file and retain the Third Amendment and the Bylaws, as amended, directly behind the previous versions thereof in the record books of COMPASS and otherwise handle, distribute and keep copies of same as is customary.

THE AFFIRMATIVE VOTE OF NOT LESS THAN TWO THIRDS (2/3) OF THE ENTIRE VOTING BOARD OF DIRECTORS HAVING FIRST BEEN OBTAINED, THIS RESOLUTION IS APPROVED AND ADOPTED THE 21st day of September, 2015.

APPROVED:

By: _____
Garret Nancolas, Chair
Community Planning Association
of Southwest Idaho Board of Directors

ATTEST:

By: _____
Matthew J. Stoll, Executive Director
Community Planning Association
of Southwest Idaho

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**THIRD RESTATED AND AMENDED JOINT POWERS AGREEMENT
AND
ARTICLES OF REFORMATION AND ORGANIZATION
OF
THE COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO,
A NONPROFIT ASSOCIATION**

This Third Restated and Amended Joint Powers Agreement and Articles of Reformation and Organization of the Community Planning Association of Southwest Idaho, a Nonprofit Association (“**Agreement**”), is entered into this ___ day of _____, 2015, by and among the undersigned Public Agencies (individually, a “**Party**” and, collectively, the “**Parties**”).

1. RECITALS.

1.1 WHEREAS, initially, there was that certain Amended and Restated Articles of Agreement of the Ada Planning Association, as has been amended and restated, most recently by that certain Second Restated and Amended Joint Powers Agreement and Articles of Reformation and Organization of the Community Planning Association of Southwest Idaho, a Nonprofit Association, dated February 22, 2010 (collectively, the “**JPA**”);

1.2 WHEREAS, previous amendments and restatements to the JPA, among other things, reformed and restated the legal organizational agreement governing the formation, operation and name of the nonprofit association the subject of the JPA, and provided for its separate legal entity status as a nonprofit association in accordance with the provisions of Chapter 7, Title 53, Idaho Code;

1.3 WHEREAS, it is the intent and purpose of the Parties to further exercise their powers and authority jointly in accordance with the provisions of Idaho Code §§ 67-2326 through 67-2330 to further amend and restate the JPA;

1.4 WHEREAS, by the provisions of Chapter 65, Title 67, Idaho Code, the Parties have certain planning duties and responsibilities and authority, and it is recognized, depending on the Party and the authority provided to that Party by the Idaho Legislature, that all are in need of Planning Services;

1.5 WHEREAS, increasing interdependence among local governments of southwest Idaho has made it advisable to coordinate certain local government planning functions throughout the region;

1.6 WHEREAS, the Parties wish to make the most efficient use of their powers by cooperating to their mutual advantage in coordinating local government planning functions;

1.7 WHEREAS, there is a demonstrated need for a regional planning and cooperative organization in southwest Idaho to provide a forum for discussion and study of area problems of mutual interest and concern and to facilitate the development of policies, actions, and recommendations for the solution of such problems;

1.8 WHEREAS, it is the desire of the Parties that constructive and workable policies and programs for meeting the common and individual problems and concerns of the various Public Agencies within southwest Idaho will be most effectively and expeditiously developed by regular meetings of cities, counties, highway districts and other governmental subdivisions, together with other agencies and entities concerned with particular problems, in a regional, voluntary and cooperative association dedicated to the study and solution of these problems;

1.9 WHEREAS, it is the desire of the Parties to establish generalized policies and comprehensive regional plans, while concurrently providing that each member Public Agency retain the authority to adopt and implement the detailed plans within its own jurisdictional area in coordination with all of the members for the highest good of the citizens of the region; and

1.10 WHEREAS, Public Agencies in southwest Idaho have in common the responsibility for the general welfare of the public to study, discuss and recommend policies for the solution of area problems of direct concern to the performance of their constitutional and statutory powers and responsibilities, and have the right to jointly exercise these powers and responsibilities and expend public funds for these purposes.

NOW THEREFORE, in consideration of the foregoing recitals, which are a part of this Agreement and not mere recitals, and of the other considerations, purposes, terms and conditions set forth herein, the Parties covenant and agree that this Agreement further amends and restates the JPA, and supersedes and replaces the same in its entirety, as follows:

2. DEFINITIONS.

For all purposes of this Agreement the following words, terms, and phrases shall be defined and interpreted as herein provided, unless the clear context of the presentation of the same requires otherwise:

- 2.1 "**Ada County**" means and refers to Ada County, a Party to this Agreement, which is a governmental subdivision, organized and existing pursuant to the laws of the State of Idaho.
- 2.2 "**Ada County Highway District**" means and refers to the Ada County Highway District, a Party to this Agreement, which is a governmental subdivision, organized and existing pursuant to the laws of the State of Idaho.
- 2.3 "**Association**" means and refers to the Community Planning Association of Southwest Idaho, a Nonprofit Association formed pursuant to this Agreement (also referred to as "**COMPASS**").
- 2.4 "**Board**" means and refers to the Board of Directors of the Association. The Board may also be referred to in this Agreement as the "**Board of Directors.**" Members of the Board may also be referred to "**Directors**" or "**Board Members.**"

- 2.5 "**Boise**" means and refers to the City of Boise, a Party to this Agreement, which is a municipal corporation and governmental subdivision, organized and existing pursuant to the laws of the State of Idaho.
- 2.6 "**Caldwell**" means and refers to the City of Caldwell, a Party to this Agreement, which is a municipal corporation and governmental subdivision, organized and existing pursuant to the laws of the State of Idaho.
- 2.7 "**Canyon County**" means and refers to Canyon County, a Party to this Agreement, which is a governmental subdivision, organized and existing pursuant to the laws of the State of Idaho.
- 2.8 "**Canyon Highway District #4**" means and refers to Canyon Highway District #4, a Party to this Agreement, which is a governmental subdivision, organized and existing pursuant to the laws of the State of Idaho.
- 2.9 "**Countywide highway district**" means and refers to a single countywide highway district organized pursuant to Chapter 14, Title 40, Idaho Code, or any re-codifications and/or amendments of the same.
- 2.10 "**Eagle**" means and refers to the City of Eagle, a Party to this Agreement, which is a municipal corporation and governmental subdivision, organized and existing pursuant to the laws of the State of Idaho.
- 2.11 "**Executive Committee**" means and refers to the Executive Committee, a standing committee appointed by the Board pursuant to Subsection 4.1.10 of this Agreement and the bylaws.
- 2.12 "**Executive Director**" means and refers to the Executive Director of the Association, as further defined in Subsection 4.1.13 of this Agreement.
- 2.13 "**Ex Officio Member**" means and means and refers to an Ex Officio Member of the Association, as further defined in Subsection 4.1.5.E of this Agreement.
- 2.14 "**Garden City**" means and refers to the City of Garden City, a Party to this Agreement, which is a municipal corporation and governmental subdivision, organized and existing pursuant to the laws of the State of Idaho.
- 2.15 "**General Member**" means and refers to a General Member of the Association, as further defined in Subsection 4.1.5.C of this Agreement.
- 2.16 "**Kuna**" means and refers to the City of Kuna, a Party to this Agreement, which is a municipal corporation and governmental subdivision, organized and existing pursuant to the laws of the State of Idaho.

- 2.17 "**Meridian**" means and refers to the City of Meridian, a Party to this Agreement, which is a municipal corporation and governmental subdivision, organized and existing pursuant to the laws of the State of Idaho.
- 2.18 "**Middleton**" means and refers to the City of Middleton, a Party to this Agreement, which is a municipal corporation and governmental subdivision, organized and existing pursuant to the laws of the State of Idaho.
- 2.19 "**Nampa**" means and refers to the City of Nampa, a Party to this Agreement, which is a municipal corporation and governmental subdivision, organized and existing pursuant to the laws of the State of Idaho.
- 2.20 "**Nampa Highway District #1**" means and refers to the Nampa Highway District #1, a Party to this Agreement, which is a governmental subdivision, organized and existing pursuant to the laws of the State of Idaho.
- 2.21 "**Parma**" means and refers to the City of Parma, a Party to this Agreement, which is a municipal corporation and governmental subdivision, organized and existing pursuant to the laws of the State of Idaho.
- 2.22 "**Planning Services**" means and refers to coordination and planning activities such as the preparation, review and recommendation of plans, policies and programs which may include, but are not limited to air and water quality, economic development, emergency management, land use, mapping and geographic information systems, population and employment, public services, facilities and utilities, recreation, parks and open space; and transportation for any Public Agency which is entitled to those services as provided in this Agreement.
- 2.23 "**Public Agency**" means any city or governmental subdivision of the State of Idaho as defined in Idaho Code § 67-2327 or any re-codifications and/or amendments of the same.
- 2.24 "**Southwest Idaho**," as referenced in the name of the Association or elsewhere in this Agreement, means and includes the ten-county area comprised of Ada, Adams, Boise, Canyon, Elmore, Gem, Owyhee, Payette, Valley and Washington Counties.
- 2.25 "**Special Purpose Member**" means and refers to a Special Purpose Member of the Association, as further defined in Subsection 4.1.5.D of this Agreement.
- 2.26 "**Star**" means and refers to the City of Star, a Party to this Agreement, which is a municipal corporation and governmental subdivision, organized and existing pursuant to the laws of the State of Idaho.
- 2.27 "**Wilder**" means and refers to the City of Wilder, a Party to this Agreement, which is a municipal corporation and governmental subdivision, organized and existing pursuant to the laws of the State of Idaho.

Definitions for terms herein, either as set forth in the foregoing or elsewhere in this Agreement, also apply to those same terms as they may appear in the various bylaws of the Association or a committee of the Association, unless specifically defined otherwise in said bylaws.

3. DURATION.

The term of this Agreement is perpetual unless terminated or dissolved as herein provided.

4. ARTICLES OF REFORMATION AND ORGANIZATION.

The JPA is amended and restated to provide that the Association is organized as a separate legal entity as a nonprofit association under the provisions and authority of Chapter 7, Title 53, Idaho Code¹, which is organized as follows:

- 4.1 The Parties, acting as the organizers of a nonprofit association under the Uniform Unincorporated Nonprofit Association Act, Chapter 7, Title 53, Idaho Code (the “**Act**”), adopt the following amended Articles of Organization for the Association:
 - 4.1.1 Name: The name of the nonprofit association is the Community Planning Association of Southwest Idaho, a Nonprofit Association.
 - 4.1.2 Nonprofit and Unincorporated Nonprofit Association: The Association is a nonprofit association organized and existing under the Act. The Association shall also be considered an unincorporated association as defined in Idaho Code § 6-1601(6), which is organized and existing exclusively for nonprofit purposes and for the purpose of bestowing benefits upon the community at large, and no part of the net income, if any, of the Association shall be distributed to its members, directors or officers.
 - 4.1.3 Purposes; Authority:
 - A. Purposes: The purposes for which the Association exists are to conduct and/or coordinate various Planning Services, activities and functions of and for the Parties, which may include the preparation, review and/or recommendation of plans, policies and programs related to planning and regulatory responsibilities for:
 1. Air and water quality.
 2. Economic development.
 3. Emergency management.

¹Note: For purposes of Idaho Code § 53-701(1), these Articles shall also be considered rules or practices of organization.

4. Land use, mapping and geographic information systems.
5. Population and employment.
6. Public services, facilities and utilities.
7. Recreation, parks and open space.
8. Transportation.
9. Such other purposes and authority as are consistent with the conduct of Planning Services for members or in the pursuit and/or performance of cooperative agreements for regional planning as hereinafter provided.

B. Authority to Enter Into Cooperative Agreements for Regional Planning:

1. The Association, upon authorization of the Board, may enter into agreements with counties, municipalities and governmental subdivisions in southwest Idaho for the purpose of jointly exercising the powers of the Association set forth herein, so long as the purpose of the joint action will, in the judgment of the Board, further the purposes of this Agreement.
2. The Association shall have the authority to manage or administer contracts with agencies of the federal government and other providers of funding when acting jointly with other government entities under this Subsection.
3. The purpose of any cooperative agreement authorized under this Subsection shall be to permit the Association to address problems of a regional nature in southwest Idaho, but which may transcend county boundaries, to facilitate joint planning on a regional level and to provide for the administration of contracts with the federal government or other funding sources for regional planning.

C. Metropolitan Planning Organization: The Association is the single designated Metropolitan Planning Organization (MPO) for all urbanized areas within southwest Idaho and shall have the authority to carry out the metropolitan transportation planning process as required by federal transportation legislation.

4.1.4 Dissolution: In the event the Association has been inactive for three years or longer, the last General Members who were General Members in good standing during the last calendar year of activity shall for purposes of this section appoint members to the Board to complete dissolution of the Association in accordance with the following:

4.1.4.1 The Association shall continue its existence but may not carry

on any activities except those appropriate to wind up and liquidate its affairs.

4.1.4.2 Dissolution of the Association does not:

1. Transfer title to the Association's property.
2. Subject the directors or officers to standards of conduct different from those prescribed in Idaho Code §§ 30-3-80 and 30-3-85.
3. Change quorum or voting requirements for its board or members; change provisions for appointment, resignation or removal of its directors or officers or both; or change provisions for amending its bylaws.
4. Prevent commencement of a proceeding by or against the Association in its association name.
5. Abate or suspend a proceeding pending by or against the Association on the effective date of dissolution.
6. Terminate the authority of the registered agent.

4.1.5 Membership and Dues: The types and classes of membership and dues therefor shall be as follows:

- A. Eligibility: Only Public Agencies shall be allowed to become members of the Association; provided, however, that certain non-Public Agencies may be allowed to become members of Association committees, taskforces or work groups, as further set forth below.
- B. Establishing Membership: In order to become an Association member, a Public Agency shall submit an application to the Board which shall set forth the applicant's willingness to pay the dues assessed for that Public Agency and, in the case of application to become a General Member, that the Public Agency is willing to become a Party to this Agreement. A Public Agency then becomes an Association member by approval of the Board and the payment of the initial dues assessed and, in the case of an application to become a General Member, upon that Public Agency executing this Agreement and becoming a Party hereto.
- C. General Members: Only Public Agencies that are incorporated cities, counties, or highway districts may be "**General Members.**" There shall be various classes of General Members, as follows:

1. Class 1: General Members that are counties, General Members that are countywide highway districts, or General Members that are incorporated cities with a current population greater than 100,000 according to the most recent population estimate adopted by the Board.
 2. Class 2: General Members that are incorporated cities with a current population greater than 25,000 and less than 100,000 according to the most recent population estimate adopted by the Board.
 3. Class 3: General Members that are highway districts, or General Members that are incorporated cities with a current population of 25,000 or fewer according to the most recent population estimate adopted by the Board.
- D. Special Purpose Members: Public Agencies that do not qualify to be General Members may become “**Special Purpose Members**” upon approval by the Board. Special Purpose Members have all rights of membership except each Special Purpose Member shall be entitled to only one Board Member.
- E. Ex Officio Members: Public Agencies that do not qualify to be either General Members or Special Purpose Members may become non-voting ex officio members upon approval by the Board. Ex officio members shall have only those rights as authorized by the Board.
- F. Membership Dues: All General and Special Purpose Members shall pay dues, calculated annually by the Board, based on (i) a dues per capita (per person) rate established annually by the Board and (ii) the following population based formula:
1. General Member county dues = $(1/2 \text{ of the unincorporated county population} + 1/3 \text{ of the population from incorporated portions of the county}) \times \text{the dues per capita rate.}$
 2. General Member highway district dues = $(1/2 \text{ of the unincorporated county population within the highway district boundary} + 1/3 \text{ of the population from incorporated portions of the county within the highway district boundary}) \times \text{the dues per capita rate.}$
 3. General Member city dues = $(1/3 \text{ of each city's population within its incorporated boundaries}) \times \text{the dues per capita rate.}$

4. Special Purpose Member dues for each member are equal to one percent of the total General Member dues, rounded to the nearest hundred.

The population data used in the calculation are the population estimates for each jurisdiction developed by the Association's staff and approved by the Board annually.

- G. Disqualification from Membership for Failure to Pay Dues: Failure by an Association member to pay dues that are due and owing within 30 days after notice of delinquency from the Executive Director is cause for disqualification from membership in the Association pursuant to the bylaws.

4.1.6 Board of Directors:

- A. The business of the Association shall be managed by the Board of Directors, but only those Directors who are "**Voting Board Members**" (defined in Subsection B, immediately following) may vote. The total number of Voting Board Members shall equal the number appointed by the General and Special Purpose Members as provided in Subsection B, immediately following.
- B. The Voting Board Members are the only Directors with a right to vote on any and all questions submitted to the Board. Voting Board Members shall be appointed by the process set forth in Subsections C and D, respectively, immediately following.
- C. General Members:
1. Class 1 General Members shall each appoint three Voting Board Members.
 2. Class 2 General Members shall each appoint two Voting Board Members.
 3. Class 3 General Members shall each appoint one Voting Board Member.
 4. Voting Board Members shall be appointed by the appointing General Member and any vacancy shall be filled by the appointing General Member in a timely manner. It is strongly preferred but not required that Voting Board Members be elected officials of the General Member.
 5. Any elected official from any General Member who is not

appointed as a Voting Board Member is hereby granted non-voting ex officio membership on the Board.

D. Special Purpose Members

1. Special Purpose Members shall each appoint one Voting Board Member.
2. Voting Board Members shall be appointed by the appointing Special Purpose Member and any vacancy shall be filled by the appointing Special Purpose Member in a timely manner. It is preferred but not required that Special Purpose Voting Board Members be an elected official of the Special Purpose Member.

E. Ex Officio Members

Ex officio members are non-voting and consistent therewith, have no right to appoint Voting Board Members.

F. Alternate Board Members

1. Each General Member and each Special Purpose Member may also appoint one or more Alternate Board Member(s) to serve in the absence of its appointed Board Member(s).
2. General Members and Special Purpose Members who wish to appoint Alternate Board Members who are not elected officials must provide written notice of the appointed Alternate Board Member at least 24 hours in advance of the Board or Committee meeting at which the Alternate Board Member will serve.
3. An Alternate Board Member, duly appointed, shall have the same authority as the Board Member for whom the Alternate Board Member is serving.
4. General Members and Special Purpose Members shall provide evidence to the Executive Director of the appointment of their Board Members and any Alternate Board Member(s). The Executive Director shall keep records of all Board elections and appointments.

G. Board Members shall serve without compensation from the Association, and shall serve at the pleasure of the appointing Association member.

- H. Organization of Board of Directors:
1. The Board shall have an annual meeting at the principal office of the Association on the third Monday of December, or at such other time and/or at such other place as the Board shall announce at least 30 days in advance, for the purpose of electing officers and for the transaction of such other business as may come before the Board.
 2. Notice of the annual meeting shall be given to all Board Members at least 14 days in advance of the annual meeting.
- I. Quorum: Any Board meeting duly called requires a majority of the Voting Board Members to reach a quorum to transact business.
- J. Committees; Standing Committees; Taskforces and Work Groups: The Board shall have authority (i) to appoint standing and special committees of the Board and (ii) to establish special taskforces and work groups composed of representatives as designated by the Board for consideration of general and specific problems assigned to it by the Board. Said representatives may be selected from the Board and other elected officials of the government entities of General and/or Special Purpose Members; the boards and commissions of the respective members; the staffs of the respective members; private groups and organizations with a particular interest in the problem; and residents of southwest Idaho.

To the extent allowed by law, members of committees and representatives on taskforces and work groups may be reimbursed for expenses incurred in the performance of their duties, in addition to such daily allowances as the Association may provide.

The Executive Committee shall have the authority to recommend representatives to serve on taskforces and work groups and the members thereof, subject to Board confirmation.

Standing committees shall continuously conduct business as necessary. Standing committees shall include at least the following:

1. Executive Committee;
 2. Finance Committee; and
 3. Regional Transportation Advisory Committee.
- K. Open Meeting Law: All Meetings of the Board shall be governed under the provisions of the Open Meetings Law, Chapter 2, Title 74, Idaho Code, and any amendments and/or re-codification thereof.

- L. Public Records: All records of the Association shall be maintained and provided and subject to disclosure under the provisions of the Public Records Act, Chapter 1, Title 74, Idaho Code, and any amendments and/or re-codification thereof.

4.1.7 Bylaws

- A. The power to make, alter, amend or repeal the bylaws of the Association shall be vested in the Voting Board Members, and the bylaws may contain any provision for the regulation and management of the affairs of the Association not inconsistent with this Agreement and the laws of the State of Idaho. Bylaws may be adopted and amended from time to time by two-thirds vote of the Voting Board Members in attendance at a regularly scheduled meeting of the Board.
- B. The Board may create such committees, taskforces and work groups as necessary to its operations, and provide bylaws therefor as may be necessary for their operation.

4.1.9 Work Program and Budget

The Executive Director shall prepare annually a proposed Work Program and Budget for the ensuing fiscal year that shall be prepared and submitted to the Board for consideration on or before September 1 of the preceding fiscal year. The Board shall review the proposed Work Program and Budget, and, on or before the last regularly scheduled meeting of the Board in the preceding fiscal year shall approve and adopt a Work Program and Budget for the next fiscal year, which Budget shall set the dues to be assessed for all classes of members of the Association. The basis upon which the dues are calculated is set forth in Section 4.1.5.F of this Agreement.

- 4.1.10 Executive Committee: The Board shall appoint an executive committee ("**Executive Committee**") pursuant to the bylaws to act for it with respect to specifically delegated functions as established and set forth in the bylaws.
- 4.1.11 Planning Services: Each General or Special Purpose Member may request special services to be performed by the staff and/or any other employees or officers of the Association. Such services may be provided pursuant to a specific contract executed between the particular member and the Association. Assessments may be made upon those participating members that are directly benefited by the plan or project, according to said contract. The use of the employees of said participating member may be taken into consideration when determining their respective share of said

assessments.

- 4.1.12 **Special Services or Projects:** As each special service or project is considered for study, the Association shall determine how the study shall be financed and may recommend to the General and/or Special Purpose Members involved that they finance the study, either by supplying cash or contributed services; and if the members involved accept the recommendations, the study may proceed under the proposed financing.
- 4.1.13 **Executive Director:** The Board shall employ an “**Executive Director**” who shall be a non-voting ex officio member of the Board and who shall be under the direction and control of the Board. The Executive Director serves at the pleasure of the Board and may be removed at any time by a two-thirds majority vote of the Voting Board Members. The Executive Director is empowered to employ staff as authorized in the approved Work Program and Budget for the Association and within the provisions of the bylaws of the Association in accordance with the directives of the Board. The Executive Director, as is the case with all members of the Board, shall not receive any compensation for being a Board member, but shall be separately compensated for services rendered as the Executive Director.
- 4.1.14 **Amendments:** The power to amend this Agreement is expressly conferred upon the Voting Board Members and requires a two thirds vote of all the Voting Board Members.
- 4.1.15 **Real Property Powers:** The Association, upon authorization of the Board, may (i) acquire and transfer or dispose of real property or any interest therein, whether by purchase, lease, option, exchange, gift, grant, bequest, devise or otherwise, and (ii) mortgage, pledge, hypothecate or otherwise encumber or dispose of real property or any interest therein, all as subject to applicable constitutional and statutory limitations. Funds of the Association, whether from dues, fees, grants, donations or otherwise, upon authorization of the Board, may be collected, set aside and/or expended in the exercise of the foregoing powers.
- 4.1.16 **Disposition upon Dissolution:** Notwithstanding anything in Section 4.1.4 or elsewhere in this Agreement to the contrary, upon dissolution of the Association, any real property interest held by the Association shall be (i) transferred, subject to any contractual or legal requirements, to the association, corporation or other entity that has been designated to replace the Association, if any, or, (ii) if there is no such designated replacement entity, disposed of in the manner approved by the majority vote of the Voting Board Members as existed on the day immediately preceding the day of dissolution of the Association.

5. GENERAL PROVISIONS.

- 5.1. This Agreement constitutes and contains the entire agreement of the Parties and supersedes and merges all other prior understandings or agreements between the Parties on the subject of this Agreement, if any, whether oral or written.
- 5.2. In the event any provision or section of this Agreement conflicts with applicable law, or is otherwise held to be unenforceable, the remaining provisions shall nevertheless be enforceable and carried into effect.
- 5.3. This Agreement shall be governed and interpreted by the laws of the State of Idaho.
- 5.4. The headings and captions of this Agreement are inserted solely for convenience of reference only and do not define, describe or limit the scope or intent of this Agreement or any term hereof.
- 5.5. If a Member fails to appropriate sufficient funds in any fiscal year for payments due pursuant to this Agreement, this Agreement shall not be renewed for such fiscal year as to that Member and all of Member's obligations shall terminate on the last day of the last fiscal year for which payments were appropriated. Nonappropriation is grounds for nonrenewal under this Section 5.5, but is not grounds for disqualification under Section 7.2.

6. NOTICE. All notices given pursuant to this Agreement or contemplated under this Agreement shall be given by U.S. mail, e-mail, facsimile, and/or by phone and/or any other method reasonably calculated to give notice to the proper Party at the addresses accompanying each Party's signature below. Any notice so given shall be deemed delivered, given served, or received on the date personally delivered or on the date deposited in the United States mail or verified as received by e-mail or facsimile transmission. Any Party may change the address or designee to who notices shall thereafter be given upon five days prior written notice to the other Parties in the manner set forth in this section.

7. SUBSEQUENT PARTIES; DISQUALIFICATION OF A PARTY.

7.1 Subsequent Parties: It is anticipated that there will be Public Agencies joining as General Members of the Association who will be required to sign as Parties to this Agreement as a joint exercise of their powers and there shall be prepared a separate signature sheet for each such Party, the original of which shall upon approval of the Board for admission as General Member be appended to this Agreement.

7.2 Disqualification: An Association member who is disqualified from membership in the Association for failure to pay dues or otherwise, shall be stricken automatically from being a Party to this Agreement without the need for formal amendment to this Agreement.

SIGNATURES APPEAR ON FOLLOWING PAGES

IN WITNESS WHEREOF, the Parties have herein executed this Agreement and made it effective as hereinabove provided.

ADA COUNTY
200 W. Front Street
Boise ID 83702

By: _____
Chairperson

Dated: _____

ADA COUNTY HIGHWAY DISTRICT
3775 Adams Street
Garden City, ID 83714

By: _____
President

Dated: _____

CITY OF BOISE
150 N. Capitol Blvd.
Boise ID 83702

By: _____
Mayor

Dated: _____

CITY OF CALDWELL
411 Blaine St.
PO Box 1179
Caldwell ID 83606

By: _____
Mayor

Dated: _____

CANYON COUNTY

1115 Albany St.
Caldwell ID 83605

By: _____
Chairperson

Dated: _____

CANYON HIGHWAY DISTRICT #4

15435 Hwy 44
Caldwell ID 83607

By: _____
Chairperson

Dated: _____

CITY OF EAGLE

660 E. Civic Lane
Eagle ID 83616

By: _____
Mayor

Dated: _____

CITY OF GARDEN CITY

6015 N. Glenwood Street
Garden City ID 83714

By: _____
Mayor

Dated: _____

CITY OF KUNA

763 W. Avalon
Kuna ID 83634

By: _____
Mayor

Dated: _____

CITY OF MERIDIAN

33 E. Broadway
Meridian ID 83642

By: _____
Mayor

Dated: _____

CITY OF MIDDLETON

6 North Dewey Avenue
Middleton ID 83644

By: _____
Mayor

Dated: _____

CITY OF NAMPA

411 3rd St. S., Nampa, ID 83651

By: _____
Mayor

Dated: _____

CITY OF PARMA

P.O. Box 608
305 N. 3rd Street
Parma ID 83660

By: _____
Mayor

Dated: _____

CITY OF STAR

10769 West State Street
Star ID 83669

By: _____
Mayor

Dated: _____

CITY OF WILDER
219 Third Street
Wilder ID 83676

By: _____
Mayor

Dated: _____

**BYLAWS AS ADOPTED BY THE BOARD OF
THE COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO**

Initially Adopted: March 1, 2000
Amended: January 22, 2001
Amended: June 18, 2001
Amended: September 27, 2004
Amended: August 17, 2009
Amended: September 21, 2015

**Article 1
BOARD OF DIRECTORS**

1.1 Board of Directors. The Board of Directors (“**Board**”) shall be appointed and serve as provided in that certain Third Restated And Amended Joint Powers Agreement and Articles of Reformation and Organization of the Community Planning Association of Southwest Idaho, a Nonprofit Association, as may be amended (the “**JPA**”).

1.2 Term of Office. Each member of the Board entitled to vote (“**Voting Board Member**”) shall hold office until replaced or until the Voting Board Member’s earlier death, resignation or disqualification. All other members of the Board hold office as allowed under the JPA.

**Article 2
BOARD MEETINGS**

2.1 Place of Meetings. All meetings of the Board shall be held at the principal office of COMPASS or at such other place as the Board may order or direct before the call of such meeting. The time and place of such meetings shall be stated in the notice or call for the meetings.

2.2 Regular Meetings. Regular meetings of the Board shall be held on the third Monday of February, April, June, August, October and December of each year, if not a legal holiday, and if a legal holiday, then on the first Monday following which is not a legal holiday. All business, which the Board is authorized and empowered to take up at such a meeting, may be transacted without further or special notice.

2.3 Special Meetings. Special meetings may be called at any time by the Chair or Vice-Chair. Special meetings may also be called by the Chair upon written request by any five (5) or more Voting Board Members.

2.4 Notice or Call for Meetings. All members of the Board shall be notified of each regular or special meeting of the Board at least forty-eight (48) hours in advance of each meeting. Notification shall include, at a minimum, the meeting location, meeting time and proposed agenda. Notification may be delivered via email, regular mail or hand delivery. Annually, at the last regular meeting of a calendar year, a schedule of regular meetings for the following year shall be adopted and distributed in a manner determined by the Board.

2.5 Quorum. A quorum shall consist of a majority of the Voting Board Members. Voting Board Members participating in the meeting telephonically or via audio or audiovisual internet connection shall be considered present and are included in determination of quorum.

2.6 Action by Majority Vote. Except as otherwise expressly required by these by-laws, the JPA or by applicable law, the vote of a majority of the Voting Board Members present at a meeting at which a quorum is present shall be the act of the Board. Voting Board Members participating in the meeting telephonically or via audio or audiovisual internet connection shall be considered present.

2.7 Presiding Officer. The Chair shall preside at all meetings. In the absence of the Chair, the Chair-Elect shall preside. In the absence of the Chair and the Chair-Elect the Vice Chair shall preside. In the absence of all these officers, the Board shall select a temporary Chair for the meeting. The Secretary/Treasurer shall act as secretary at all meetings of the Board, but in the Secretary/Treasurer's absence, the presiding officer may appoint any person to act as secretary for that meeting. Should the Secretary/Treasurer be the presiding officer, as provided above, the Secretary/Treasurer may appoint any person to act in the capacity of Secretary for that meeting.

2.8 Rules of Order. The rules contained in the current edition of Roberts Rules Newly Revised generally shall govern in all cases to which they are applicable and in which they are not inconsistent with these bylaws, the JPA, and any special order that may be adopted by the Board.

Article 3 AUTHORITY

3.1 Responsibilities. The Board of Directors has the primary responsibilities listed below. The Board may take other actions not listed here as appropriate to govern COMPASS.

- 3.1.1 Elect Officers;
- 3.1.2 Approve addition of new members to COMPASS;
- 3.1.3 Approve regional long range transportation plan and amendments to the regional long-range transportation plan;
- 3.1.4 Approve Transportation Improvement Program and amendments to Transportation Improvement Program;
- 3.1.5 Approve Unified Planning Work Program and Budget and revisions to Unified Planning Work Program and Budget;
- 3.1.6 Hire and oversee Executive Director;
- 3.1.7 Review and approve annual performance review of the Executive Director conducted by the Executive Committee, and approve salary adjustment or other compensation arrangement;

- 3.1.8 Approve annual state and federal legislative positions;
- 3.1.9 Approve strategic plan, as needed;
- 3.1.10 Approve grant applications where COMPASS is grantor;
- 3.1.11 Approve annual population estimates;
- 3.1.12 Approve annual membership dues;
- 3.1.13 Approve or select members of committees, task forces and work groups, as the case may be;
- 3.1.14 Approve COMPASS integrated communications plan as needed, but not less than every three (3) years;
- 3.1.15 Approve updates to Financial Policy, as needed;
- 3.1.16 Approve updates to Personnel Policy, as needed;
- 3.1.17 Review and approve Board policies, as needed; and
- 3.1.18 Approve the annual development plan which identifies: a) grants and other funding sources for COMPASS; and b) resource development activities which will be pursued by COMPASS staff.

Article 4 VOTING

4.1 Voting Board Member. Only Voting Board Members and, where applicable, Alternate Board Members, are entitled to cast a vote at any meeting of the Board.

4.2 Authority to Vote. A Voting Board Member is entitled to vote on any matter which comes before the Board or before any committee, task force or work group of which the Voting Board Member is a duly appointed member, provided the Voting Board Member's member agency is current in the payment of its membership dues and all other proper assessments. Similarly, an approved Alternate Board Member, as provided for in the JPA, shall have the authority to vote as a Voting Board Member on behalf of the members for whom he or she is serving, provided the Voting Board Member's member is current in the payment of its dues and other proper assessments.

4.3 Voting. All matters before the Board shall be disposed of by simple majority vote of all votes cast by Voting Board Members present at the meeting unless otherwise provided in these bylaws, applicable law, the JPA or any special order that may be adopted by the Board. Voting Board Members participating in the meeting telephonically or via audio or audiovisual internet connection shall be considered present.

4.4 Votes per Voting Board Member. Three voting alternatives exist. Unless otherwise provided, Alternative "a" (one vote per Voting Board Member) shall be used.

- (a) One vote per Voting Board Member: Each Board Member casts one and only one vote.
- (b) Weighted Voting: Voting Board Members from each General and Special Purpose Member cast a number of votes equal to the member agency's COMPASS membership dues as provided below.
- (c) Intra-County Voting: Only Voting Board Members from within one county cast a vote.

4.5 Weighted Voting. Weighted voting may be used when all Voting Board Members from any General Member request weighted voting after a matter is properly before the Board and before the question is called or the vote is held. In the event weighted voting is requested:

- (a) Each General and Special Purpose Member represented at the Board meeting by one or more Voting Board Members shall be granted one vote for each dollar it contributes as its membership dues to COMPASS in the current fiscal year as provided in the most recently adopted COMPASS Unified Planning Work Program and Budget.
- (b) In the event more than one Voting Board Member is present for a General Member, the votes for that General Member shall be divided equally among the member's Voting Board Members present at the time the vote is held.
- (c) The Secretary/Treasurer shall determine and announce, or cause to be determined and announced, the number of votes assigned to each Voting Board Member. The Chair shall read the number of votes assigned to each member agency before the vote.
- (d) A roll-call vote shall be held.

4.6 Intra-County Voting. Intra-county voting may be used according to the provisions of this section when any matter properly before the Board pertains overwhelmingly within the borders of one county. Examples of such matters include, but are not limited to:

- (a) Setting transportation project priorities when all such projects are within the borders of one county;
- (b) Approving a Transportation Improvement Program when the program applies only within the borders of one county;
- (c) Approving a long range transportation plan when the plan applies only within the borders of one county;
- (d) Approving an expenditure of funds when the funds are both generated and expended within the borders of one county; and

- (e) Adopting air or water quality recommendations or strategies for inclusion in official State Implementation Plans when the recommendations or strategies apply only within the borders of one county.

The Chair may optionally determine, before distributing an agenda for any regular or special meeting of the Board, whether any item on the agenda is likely to qualify for intra-county voting and shall so designate on the agenda. In addition any Voting Board Member may, at any meeting of the Board, request consideration of intra-county voting for any item on the agenda.

In either case, before such a matter may properly be placed before the Board, the Chair shall determine in a manner generally provided by Roberts Rules of Order whether to invoke intra-county voting. In the event intra-county voting is used:

- (a) The Chair shall announce that intra-county voting shall be used to resolve the matter before the Board and designate which county's Board Members may vote.
- (b) Only Voting Board Members present and representing General and Special Purpose Members in that county may cast a vote on the matter.
- (c) A simple majority of Voting Board Members present from that county is required to approve the matter before the Board.
- (d) Weighted voting within the county may be utilized as provided elsewhere in this section.

Article 5 OFFICERS

5.1 Officers of the Board. The Board shall have four officers (collectively "**Officers**"): (i) the Chair, (ii) the Chair-Elect, (iii) the Vice Chair and (iv) the Secretary/Treasurer. All Officers must be Voting Board Members.

5.2 Election. The Officers shall be elected annually by the Board at the Board's annual meeting.

5.3 Terms of Office. Officers shall hold office until such Officer's successor is elected and qualified or until such officer's earlier death, resignation or removal.

5.4 Removal of Officers. The Board may remove from office any Officer upon two-thirds majority vote. If any member of the Board wishes to remove an Officer, that Board member shall give at least 30 days' notice of intent to remove such Officer to both the Officer and to the Board. Any Officer subject to removal proceedings shall not take part in the voting to remove them. An Officer who is removed shall continue on the Board and retain full voting privileges as long as they remain a Voting Board Member.

5.5 Resignation of Officers. Any Officer may resign at any time by giving written notice of his or her resignation to the Board. Any such resignation shall take effect at the time

specified therein or, if the time when it shall become effective shall not be specified therein, immediately upon its receipt. Unless otherwise specified therein, the acceptance of such resignation shall not be necessary to make it effective.

5.6 Appointment of Officers upon Removal or Resignation. Upon the removal or resignation of an Officer, the Board shall appoint a Board Member to fill such vacant office. The appointed Officer shall serve out the remainder of the term of the removed Officer or the Officer who resigned.

5.7 Succession. Unless other Officers are elected by a majority vote of the Voting Board Members at the annual meeting (or special meeting called for the purpose of electing one or more Officers) the person serving as Secretary/Treasurer shall be elected to the office of Vice Chair, the person serving as Vice Chair shall be elected as Chair-Elect and the person serving as Chair-Elect shall be elected Chair.

5.8 Nomination of Officers. The Executive Committee shall identify and screen individuals qualified to become Officers and recommend officers for approval by the Board in accordance with the provisions of this Section.

5.8.1 Nomination. Not less than three (3) months prior to the Board's annual meeting, the Executive Committee shall submit a call for nominations to all Voting Board Members for any Officer position to be voted upon that year. Any Voting Board Member may submit a nomination for one or more of the Officer positions. All nominations shall be submitted, in writing, to the Executive Committee no later than forty-eight (48) hours prior to the Executive Committee's regularly scheduled meeting that occurs just prior to the Board's annual meeting. Any nomination received after this deadline shall not be considered.

5.8.2 Consideration. The Executive Committee shall review all nominations, compare the nominees against the qualifications, qualities, skills and other expertise identified by the Board, if any, and nominate a slate of candidates to succeed the Officers whose terms are expiring or vacant ("**Nominated Officers**"). The slate may include current Officers for re-election. The Executive Committee shall recommend the Nominated Officers to the Board for approval.

5.8.3 Additional Nominations. In addition to the Nominated Officers, other nominations for any Officer's position may be submitted by any five (5) Voting Board Members if filed with the Board not less than fifteen (15) days prior the Board's annual meeting.

5.8.4 Election Procedure. No new nominations from the floor shall be accepted at the Board's annual meeting. If the Nominated Officer's slate is the only list of nominees under consideration, election of the entire slate shall be decided by a majority vote of Voting Board Members present and voting. If there are additional nominees qualifying pursuant to Section 5.8.3, the Board shall consider and vote for each Officer position individually. The nominee for each Officer position which garners the greatest number of votes shall be elected.

5.9 Duties.

5.9.1 Chair. The Chair shall be the chief executive officer of COMPASS. The Chair shall preside over all meetings of the Board, and shall see that all orders and resolutions of the Board are carried into effect, subject, however, to the right of the Board to delegate any specific power or authority. The Chair shall be a member of and chair the Executive Committee.

5.9.2 Chair-Elect. The Chair-Elect shall perform the duties and exercise the powers of the Chair in case of the Chair's illness, disability or temporary absence and shall perform such other duties as may, from time to time, be granted or requested by the Board. The Chair-Elect shall be a member of the Executive Committee.

5.9.3 Vice Chair. The Vice Chair shall perform the duties and exercise the powers of the Chair in case of the Chair and Chair-Elect's mutual illness, disability or temporary absence and shall perform such other duties as may, from time-to-time, be granted or requested by the Board. The Vice Chair shall be a member of the Executive Committee.

5.9.4 Secretary/Treasurer. The Secretary/Treasurer shall:

- (a) Give, or cause to be given, notice of all meetings of the Board and its standing committees in compliance with Idaho's "Open Meeting Law" including any amendments and/or re-codification of said law which is presently codified at Idaho Code §§ 74-201 through 74-207;
- (b) Keep, or cause to be kept, the minutes, books, and records of the financial statements and accounts of COMPASS;
- (c) Oversee COMPASS' compliance with Idaho's Public Records Law including any amendments and/or re-codification of said law which is presently codified at Idaho Code §§ 74-101 through 74-122;
- (d) Monitor, or cause to be monitored, the financial affairs of COMPASS and report periodically to the Board;
- (e) Create, or cause to be created, at the beginning of each meeting of the Board a roster of Voting Board Members and Alternate Board Members who are in attendance; and
- (f) Be a member of the Executive Committee.
- (g) Serve as Chair of the Finance Committee.

5.10 Delegation of Powers. The Board may delegate any of the powers and duties appropriate to the functioning of COMPASS to any Officer, employee, or agent of COMPASS.

Article 6
EXECUTIVE DIRECTOR

6.1 Appointment. The Board shall appoint an Executive Director as provided in the JPA.

6.2 Powers and Duties. The Executive Director is authorized to enter into any contract or execute in the name of COMPASS all deeds, bonds, mortgages, contracts, and other documents and agreements as may be authorized in the approved Unified Planning Work Program and Budget. In all other instances the Executive Director is authorized with Board approval. The Executive Director shall be the disbursing officer of COMPASS for all funds made available thereto. The Executive Director shall also have the general powers and duties of supervision and management, including but not limited to, employment, hiring and dismissal of members of the staff. The Executive Director shall have the emergency authority to act to protect the rights and interests of COMPASS as they relate to the approved Unified Planning Work Program and Budget, pending confirmation by the Board.

6.3 Committee Assignments. The Executive Director or a designated delegate shall be an ex-officio member of any special committee, task force or work group of COMPASS and shall periodically attend meetings of other organizations involved in planning within southwest Idaho.

6.4 Conditions of Employment. Salary and other conditions of employment for the Executive Director shall be established by the Board upon recommendation by the Executive Committee.

6.5 Regular Reporting Required. The Executive Director shall prepare a summary of significant staff activities which have occurred since the last regular meeting of the Board and provide it as an item on the agenda of each regular meeting of the Board. The packet for each regular meeting of the Executive Committee shall be distributed to the entire Board.

Article 7
STANDING COMMITTEES

7.1 Open Meetings and Public Records. All meetings of committees established and authorized under this section shall be conducted according to and be subject to the same open meeting law and public records provisions as provided in Sections 4.1.7J and 4.1.7K, respectively, of the JPA.

7.2 Executive Committee:

7.2.1 Establishment. An Executive Committee is hereby established as a standing committee of the Board.

7.2.2 Membership. The Executive Committee shall be composed of the following Board Members:

- (a) All four Board Officers;

- (b) The mayor of each General Member that is an incorporated city with a current population greater than 25,000 according to the most recent population estimates adopted by the Board;
- (c) The chair of each county commission;
- (d) The president of each single county-wide highway district commission;
- (e) Two mayors of General Members who are incorporated cities with a current population of 25,000 or fewer according to the most recent population estimates adopted by the Board and who shall annually be selected by the representatives of the cities who fit into that classification, provided, however, that the total number of mayors on the Executive Committee from this grouping of smaller cities shall not exceed two; and provided, further, that one of the selected cities must be located in Canyon County and the other selected city must be located in Ada County;
- (f) The Chair of one of the highway districts located in Canyon County; and
- (g) The immediate past Chair.

7.2.3 Limitations. Notwithstanding Sections 7.2.2(b) through 7.2.2(g), there shall be no more than one Board Member on the Executive Committee from any member agency.

7.2.4 Elected Official; Alternate. All Executive Committee members shall be currently elected local government officials; provided, however, that Alternate Board Members may serve in the place of Executive Committee members as provided in the JPA.

7.2.5 Place and Times of Meetings. Meetings of the Executive Committee may be held at times and places agreed to by the Executive Committee.

7.2.6 Notice or Call for Meetings. All Executive Committee members shall be notified of each meeting at least three (3) business days prior to the meeting. Notification shall include, at a minimum, the meeting location, meeting time and proposed agenda. Notification may be delivered via email, regular mail or hand delivery. Additionally, notice of each meeting shall be posted on the COMPASS website at least three (3) working days prior to the day of the meeting. No action may be taken at a meeting that has not met the criteria in this Section.

7.2.7 Quorum. A quorum shall consist of the presence of a majority of Executive Committee members at the time of the meeting. Presence may be established by physical attendance at the meeting or by attendance via telephone, Internet or other remote technologies.

7.2.8 Voting. Each Executive Committee member shall have one (1) vote.

7.2.9 Action by Majority Vote. Except as otherwise expressly required by applicable law, the vote of a majority of the Executive Committee members present at a meeting at which a quorum is present shall be the act of the Committee.

7.2.10 Authority. The Executive Committee is empowered to act on behalf of the COMPASS Board only in the following instances:

- (a) To receive monthly status updates from the Regional Transportation Advisory Committee (RTAC) chair on the work of the RTAC committee;
- (b) To recommend task forces or work groups to work with COMPASS as needed to provide input, technical support and feedback on planning activities. Each task force or work group shall have a charter recommended by the Executive Committee for final approval by the Board, specifying the type of members to include, the tasks to accomplish and the timeline for completion of those tasks. The Executive Committee shall establish a process for selection of members for each task force or work group for final approval by the Board;
- (c) To receive periodic status updates from staff liaisons to the active authorized work groups on the activities of those work groups;
- (d) To review and recommend updates to the charter of each work group at least once per year;
- (e) To authorize the Chair and/or Executive Director to enter into agreements with other local, state, regional, federal and private agencies which expedite COMPASS' planning process, pending confirmation by the Board;
- (f) To commit COMPASS staff to address local planning issues, which are outside the current Unified Planning Work Program and Budget but for which prompt response is essential and for which COMPASS participation is deemed desirable, pending confirmation by the Board;
- (g) To approve preliminary versions of the Unified Planning Work Program and Budget for purposes of federal grant application and distribution to members for their use in budgeting, pending confirmation by the Board;
- (h) To approve amendments to the current Unified Planning Work Program and Budget, pending confirmation by the Board;
- (i) To approve amendments to the Transportation Improvement Program pending confirmation by the Board; and
- (j) To conduct an annual performance review of the Executive Director and report the results of its evaluation and make a recommendation for salary

adjustment or other compensation arrangements, if any, to the full Board for its approval at the regularly scheduled Board meeting in June.

7.3 Regional Transportation Advisory Committee.

7.3.1 Establishment. A Regional Transportation Advisory Committee (“RTAC”) is hereby established as a standing committee of the Board.

7.3.2 Membership. RTAC shall be composed of such individuals as the Board may direct.

7.3.3 Purpose. The purpose of RTAC is to assist COMPASS staff and the Board by reviewing and recommending appropriate action(s) to the Board with regard to all transportation-related matters to come before the Board.

7.3.4 Duties. RTAC’s duties are set forth in the bylaws of RTAC.

7.4 Finance Committee.

7.4.1 Establishment. A Finance Committee (“Finance Committee”) is hereby established as a standing committee of the Board.

7.4.2 Purpose. The purpose of the Finance Committee is to provide guidance to management and to establish reasonable assurance regarding internal policies, procedures and controls for the sound operation of COMPASS.

7.4.3 Duties. The duties of the Finance Committee shall be set forth in the bylaws of the Finance Committee.

7.4.4 Chair. The Chair of the Finance Committee shall be the Secretary/Treasurer.

7.5 Other Committees. The Board may from time to time create other committees as it sees fit. Such committees shall be composed of such individuals as the Board may direct and shall have only the authority, powers, duties, and responsibilities as may be necessary and as the Board may determine. The number and appointment of membership on other committees shall be reviewed and approved at the meeting immediately following the creation and appointment of the committee and annually thereafter. COMPASS maintains a policy of meaningful participation by the public in all of its activities. The Board shall, therefore, consider the inclusion of members of the public in the committees it establishes.

7.6 Bylaws. Bylaws necessary for the operation of any standing or other committee created by the Board will be provided by the Board, and thereafter may be amended by the Board, from time to time, as the Board deems necessary.

7.7 Task Forces and Work Groups. The Board may from time to time, either upon recommendation by the Executive Committee or upon the Board’s initiative, create task forces or work groups to perform specific tasks. All task forces and work groups shall be governed by a charter which specifically identifies the membership, assigned tasks and the timeline to

complete the tasks. Concurrently with the creation of any work group, the Board shall approve the charter governing the work group. The charter may be drafted and recommended by the Executive Committee to the Board. COMPASS maintains a policy of meaningful participation by the public in all of its activities. The Board shall, therefore, consider the inclusion of members of the public in the task forces and work groups.

Article 8 MEMBERSHIP DUES

8.1 General Members. Membership dues for General Members, Special Purpose Members and ex officio members shall be as set forth in the JPA.

8.2 Calculation and Payment of Membership Dues. The Board shall calculate membership dues for all members of COMPASS concurrently with the annual Unified Planning Work Program and Budget. Upon approval of the membership dues, the Board shall notify each member of its membership dues for the ensuing year. All membership dues assessments are due and payable upon receipt of each invoice (or such other period of time as may be requested by the member and approved by the COMPASS Board).

8.3 Failure to Pay Membership Dues. Any member agency that fails to pay any assessment in full within thirty days after the due date shall be considered delinquent and in violation of this section. The Executive Director shall send written notice of delinquency to the Mayor and City Clerk, Chair of the Commission and County Auditor, or other governing body of the member agency involved. Upon non-payment of the full assessment within thirty days of receipt of the delinquency notice, that member agency shall be deemed to have voluntarily withdrawn its membership in COMPASS. No representative of that government agency shall thereafter be allowed to vote on any matter coming before the Board or any committee until and unless membership dues and assessments are fully paid retroactively or until the Board takes some alternative action to reinstate the member agency.

Article 9 GENERAL PROVISIONS

9.1 Books and Records. COMPASS shall maintain adequate and correct books, records and accounts of all its obligations, properties, assignments, and other such records or accounts as are generated. All such books, records and accounts shall be kept at its main office and shall be open to inspection by any General or Special Purpose Member or Board Member at any time.

9.2 Amendment. These bylaws may be amended or repealed and replaced by the adoption of such new bylaws as may be approved by a two-thirds vote of the Board at any regular meeting provided, however, that such amendment(s) shall be introduced at one regular meeting of the Board and may not be voted upon before the next subsequent regular meeting of the Board.

9.3 Capitalized Terms. Capitalized terms not otherwise defined in these bylaws shall have the meaning ascribed to such terms in the JPA.

Article 10
EFFECTIVE DATE

These bylaws shall be effective from and after their adoption until amended or repealed in accordance with the provisions set forth in these bylaws.

DATE OF ADOPTION: _____

Secretary
COMPASS Board of Directors

REGIONAL TRANSPORTATION ADVISORY COMMITTEE BYLAWS

January 28, 2008
Amended September 21, 2015

ARTICLE 1 ESTABLISHMENT AND PURPOSE

1.1 Establishment and Purpose. The Regional Transportation Advisory Committee (“RTAC”) is intended to provide advice to the COMPASS Board of Directors (“Board”) on regional transportation and related planning issues.

ARTICLE 2 COMMITTEE STRUCTURE

2.1 Composition. RTAC shall be composed of key staff or otherwise qualified representatives of members of COMPASS, preferably having a transportation-related technical background.

2.2 Appointment. The Board shall appoint members to RTAC (“RTAC Member”). COMPASS members shall have the right to designate the individuals to be appointed to RTAC by the Board (“Appointment Request”). The number of appointments by a COMPASS member shall be limited to the number of Board seats allotted to the requesting COMPASS member under that certain Third Restated and Amended Joint Powers Agreement and Articles of Reformation and Organization of COMPASS (“JPA”), as amended. Additionally, the COMPASS Public Participation Workgroup (“PPW”) shall be entitled to appoint one PPW member to sit on RTAC.

2.3 Term. The term of appointment for a RTAC Member shall be for one (1) year. Each RTAC Member shall submit its Appointment Request(s) to the Board at the Board’s annual meeting in December for appointments to RTAC for the following year.

2.4 Removal from RTAC. The Board may remove from RTAC any RTAC Member upon two-thirds (2/3) vote. If any member of the Board wishes to remove a RTAC Member, that Board member shall give at least thirty (30) days’ notice of intent to remove such RTAC Member to the Board, RTAC and the RTAC Member. Additionally, the COMPASS member submitting the Appointment Request may remove any RTAC Member appointed pursuant to the Appointment Request, at the COMPASS member’s sole discretion, and replace the removed RTAC Member with any other person to serve as a RTAC Member, subject to the Board’s appointment.

2.5 Resignation from Committee. Any RTAC Member may resign at any time from RTAC by giving written notice of his or her resignation to RTAC. Any such resignation shall take effect at the time specified therein or, if the time when it shall become effective shall not be specified therein, immediately upon receipt by RTAC.

2.6 Additional Expertise. RTAC may, by majority vote taken at any regularly scheduled meeting, name one or more professionals in transportation, environmental, land use, or other areas of expertise deemed to be relevant to the duties of RTAC as ex-officio members of RTAC. Ex-officio members are non-voting but are otherwise entitled to full participation in

RTAC. Ex-officio memberships must be approved by Board and are subject to annual review/confirmation by the Board.

2.7 Alternates. The COMPASS member submitting the Appointment Request may also name any alternates (“**Alternate**”) to any RTAC Member in the event said RTAC Member is unable to attend a RTAC meeting. An Alternate may participate in RTAC deliberations and vote on said RTAC Member’s behalf. RTAC shall consider the Alternate’s participation and vote as if it were by the RTAC Member and the RTAC Member shall be bound to the Alternate’s participation and votes. Notice that an Alternate will be attending a meeting for a RTAC Member shall be delivered, in writing, to the COMPASS Executive Director no less than twenty-four (24) hours before the meeting.

2.8 Failure to Participate. If a RTAC Member has three (3) successive unexcused absences (“**Inactive Member**”) a "notice of member inactivity" may be sent to the director, chair, mayor, etc. of the General or Special Purpose Member, with a copy mailed to the Inactive Member, requesting an active replacement. If no action is taken by represented agency, the Inactive Member will be removed as a RTAC Member upon written notice signed by the COMPASS Executive Director to the represented agency and a copy to the Board member of the represented agency, when applicable. Reinstitution of membership may be granted only upon written request by the agency and appointment of a specific person(s) as a RTAC Member as set forth in Section 2.2. Until such time as an appointment has been made in writing, the vote of the terminated Inactive Member shall not be counted nor the presence of the Inactive Member considered in determining a quorum.

ARTICLE 3 MEETINGS

3.1 Place and Times of Meetings. RTAC shall meet at regularly scheduled monthly meetings to be held at least one week prior to the subsequent regularly scheduled Board meeting. Additional meetings of RTAC may be held at times and places agreed to by RTAC. All meetings must occur in a physical place to allow public attendance.

3.2 Special Meetings. Special meetings may be called at any time by the Chair or Vice-Chair. Special meetings may also be called by the Chair upon written request by any five (5) or more RTAC Members.

3.3 Notice or Call for Meetings. COMPASS staff shall notify all RTAC Members of each regular meeting at least two (2) weeks in advance or special meeting at least forty-eight (48) hours in advance of the meeting. Notification shall include, at a minimum, the meeting location, meeting time and proposed agenda. Notification may be delivered via email, regular mail or hand delivery. Meeting agendas and minutes may also be posted on COMPASS’ website.

3.4 Quorum. A quorum shall consist of the presence of a majority of RTAC Members at the time of the meeting. Presence may be established by physical attendance at the meeting or by attendance via telephone, Internet or other remote technologies.

3.5 Voting. RTAC Member(s) representing a General Member or Special Purpose Member shall collectively have the same number of votes as enjoyed by the General Member or Special Purpose Member on the Board under the JPA and COMPASS bylaws. In the event that the number of RTAC Member(s) casting votes is less than the number of votes allotted to the

General Member or Special Purpose Member under the JPA and COMPASS bylaws, RTAC Member(s) may collectively cast up to the number of votes allotted to the said General Member or Special Purpose Member. For purposes of clarification and as an example, if a General Member is represented by three (3) RTAC Members, the three (3) RTAC Members are granted three (3) votes under these bylaws, and if only one (1) RTAC Member is present at a meeting, the RTAC Member may cast all three (3) votes. RTAC Members authorized under these bylaws and not representing a COMPASS General Member or Special Purpose Member shall be entitled to one (1) vote each. The PPW representative shall have one (1) vote.

3.6 Intra-County Voting. Intra-County Voting may be used according to the provisions of this section when any matter properly before RTAC pertains overwhelmingly within the borders of one county. Examples of such matters include, but are not limited to:

- 3.6.1 Setting transportation project priorities when all such projects are within the borders of one county;
- 3.6.2 Recommending to the Board a Transportation Improvement Program when the program applies only within the borders of one county;
- 3.6.3 Recommending to the Board a long-range transportation plan when the plan applies only within the borders of one county;
- 3.6.4 Recommending to the Board an expenditure of funds when the funds are both generated and expended within the borders of one county; and
- 3.6.5 Recommending to the Board air quality recommendations or strategies for inclusion in official State Implementation Plans when the recommendations or strategies apply only within the borders of one county.

The Chair may optionally determine, before distributing an agenda for any regular or special meeting of RTAC, whether any item on the agenda is likely to qualify for intra-county voting and shall so designate on the agenda. In addition, any RTAC Member may, at any meeting of RTAC, request consideration of intra-county voting for any item on the agenda.

In either case, before such a matter may properly be placed before RTAC, the Chair shall determine in a manner generally provided by Roberts Rules of Order whether to invoke intra-county voting.

In the event intra-county voting is used:

- 3.6.6 The Chair will announce that intra-county voting will be used to resolve the matter before RTAC and designate which county's voting RTAC Members may vote.
- 3.6.7 Only voting RTAC Members present and representing General and Special Purpose Members in that county may cast a vote on the matter.

3.6.8 A simple majority of votes from that county is required to approve the matter before RTAC.

3.7 Action By Majority Vote. Except as otherwise expressly required by these by-laws or by applicable law, the vote of a majority of RTAC Members present at a meeting at which a quorum is present shall be the act of RTAC.

3.8 Rules of Order. The rules contained in the current edition of Roberts Rules of Order, in its most recent edition, shall generally govern all deliberations of RTAC.

3.9 Open Meetings. All meetings are subject to the open meetings law of the State of Idaho, with exceptions consistent with that law.

ARTICLE 4 DUTIES

4.1 UPWP. RTAC contributes to the development of the Unified Planning Work Program (“UPWP”) by presenting a realistic perspective of the program needs of the various implementing and planning agencies. Work in this area includes identifying tasks and activities to be considered for inclusion in the UPWP and prioritization of those tasks and activities. RTAC follows the approved UPWP and the budget and schedule of activities related thereto. If any agency identifies a need to deviate from the adopted UPWP or the budget and schedule of activities related thereto, or to initiate any special studies that have any bearing on the present or proposed transportation system, it will be the responsibility of the agency to bring this to the attention of the Executive Director to send to RTAC for consideration. Actions, if any, are recommended to the Executive Committee for consideration, who will make a recommendation to the Board for decision.

4.2 TIP. RTAC has major responsibility in the development of the Transportation Improvement Program (TIP). Work in this area includes the review and recommendations of priorities for federal funding requests, review of the TIP and related documents, development of project criteria, and review of TIP schedules.

4.3 Regional Long Range Transportation Plan. RTAC has major responsibility in the development and review of the regional long range transportation plan. During periods of an update, a subcommittee may meet frequently in order to provide timely input into the development process. Amendments and other necessary review will be completed by the committee as a whole.

4.4 Special Projects. The Executive Committee may use RTAC to review and comment on a variety of special transportation related projects, Comprehensive Plan amendments, major zoning reviews, public and/or private development/redevelopment projects, etc. The Executive Committee will utilize the review and comment of RTAC to make recommendations to the Board for final decisions. Work in this area is anticipated to be of a short-term nature and shall be authorized by the Executive Committee prior to RTAC and staff involvement.

4.5 Participation. RTAC Members constitute a primary communications link between COMPASS and its General and Special Purpose Members. As such, RTAC Members are expected to represent their respective General Member or Special Purpose Member at the

meetings and to communicate to their General Member or Special Purpose Member information regarding COMPASS plans, studies, and other activities.

4.6 Status Reports. The RTAC Chair, on behalf of RTAC will submit a monthly status report on its activities to the Executive Committee.

ARTICLE 5 ORGANIZATION

5.1 Officers. The Chair (“**Chair**”) and Vice-Chair (“**Vice-Chair**”) of RTAC shall be elected by RTAC Members at the first scheduled meeting of each calendar year. COMPASS staff members shall not serve as Chair.

5.2 Presiding Member. The Chair shall preside at all meetings. In the absence of the Chair, the Vice Chair shall preside. In the absence of all these officers, RTAC Members shall select a temporary Chair for the meeting. The presiding officer may appoint any person to act as secretary for that meeting.

5.3 Staff. COMPASS shall be the coordinating staff for RTAC.

5.4 Subcommittees. RTAC is authorized to form such subcommittees as may be deemed necessary by RTAC.

ARTICLE 6 MISCELLANEOUS

6.1 Amendments. The COMPASS Board may amend or repeal these bylaws or adopt new bylaws consistent with Idaho law upon a vote of two-thirds of the COMPASS Board at any regular meeting; provided, however, that such amendment shall be introduced at one regular meeting of the Board and may not be voted upon before the next subsequent regular meeting of the Board; provided, further, that no amendment may be made that would be in contravention of the JPA.

6.3 Capitalized Terms. Capitalized terms not otherwise defined in these bylaws shall have the meaning ascribed to such terms in the JPA.

ARTICLE 7 EFFECTIVE DATE

These bylaws shall be effective from and after their adoption until amended or repealed in accordance with the provisions set forth in these bylaws.

DATE OF ADOPTION _____

Secretary
COMPASS Board of Directors

**BYLAWS
OF
THE COMPASS FINANCE COMMITTEE**

**ARTICLE 1
ESTABLISHMENT AND PURPOSE**

The Finance Committee (“**Committee**”) is intended to provide guidance to management and to establish reasonable, but not absolute, assurance regarding internal policies, procedures and controls for the sound operation of COMPASS.

**ARTICLE 2
COMMITTEE STRUCTURE**

2.1 Composition. The Committee shall be composed of the following seven (7) members from the COMPASS Board of Directors (“**Board**”): the Board Secretary/Treasurer; three (3) Board members from Public Agencies in Ada County and three (3) Board members from Public Agencies in Canyon County.

2.2 Appointment. Vacancies on the Committee shall be filled by the Chair of the Board and presented annually to the Board for confirmation at the first meeting following the annual meeting of the Board. It is recommended that members of the Board having professional experience and responsibility for financial and accounting matters be among the first considered for appointment to the Committee.

2.3 Term. The term of appointment for Committee members (“**Members**”) shall be two-year terms, except for the Secretary/Treasurer whose term is one year. There is no limit to the number of terms a Member may serve. Except for the Secretary/Treasurer, Members’ terms of appointment shall be staggered so that three (3) Members’ terms will expire on even years and the other three Members’ terms will expire on odd years.

2.4 Removal from Committee. The Board may remove any Member from the Committee upon a two-thirds (2/3) vote. If any member of the Board wishes to remove a Member, that Board member shall give at least thirty (30) days’ notice of intent to remove such Member to the Board, the Committee and the Member.

2.5 Resignation from Committee. Any Member may resign at any time from the Committee by giving written notice of his or her resignation to the Committee and the Board. Any such resignation shall take effect at the time specified in the notice of resignation or, if the time when it will become effective is not specified therein, immediately upon receipt by the Committee.

2.6 Additional Expertise. The Committee may by majority vote taken at any regularly scheduled meeting name one or more finance and accounting professionals to assist the Committee as additional, non-voting ex-officio members.

2.7 Alternates. In the event that a Member is unable to attend a meeting of the Committee, said Member may arrange for an alternate (“**Alternate**”) to participate in Committee deliberations and vote on said Member’s behalf. The Committee shall consider an Alternate’s participation and vote as if it were by the Member and the Member shall be bound by the Alternate’s participation and vote. Notice that an Alternate will be attending a meeting for a Member shall be delivered, in writing, to the COMPASS Executive Director no less than twenty-four (24) hours before the meeting.

ARTICLE 3 MEETINGS

3.1 Place and Times of Meetings. Meetings of the Committee may be held at times and places agreed to by the Committee.

3.2 Notice or Call for Meetings. All Members shall be notified of each meeting at least three (3) business days prior to the meeting. Notification shall include, at a minimum, the meeting location, meeting time and proposed agenda. Notification may be delivered via email, regular mail or hand delivery. Additionally, notice of each meeting shall be posted on the COMPASS website at least three (3) working days prior to the day of the meeting. No action may be taken at a meeting that has not met the criteria in this Section.

3.3 Quorum. A quorum shall consist of four Members or Alternates. A quorum may be established by physical attendance at the meeting or attendance via telephone, internet or other remote technologies, so long as the Member or the Alternate is able to cast a vote.

3.4 Voting. Each Member shall have one (1) vote.

3.5 Action By Majority Vote. Except as otherwise expressly required by these by-laws or by applicable law, the vote of a majority of Members present at a meeting at which a quorum is present shall be the act of the Committee.

3.6 Presiding Member. The Chair shall preside at all meetings. In the absence of the Chair, the Vice-Chair shall preside. In the absence of all these officers, Members shall select a temporary Chair for the meeting. The presiding officer may appoint any person to act as secretary for that meeting.

3.7 Rules of Order. The rules contained in the current edition of Roberts Rules of Order, in its most recent edition, shall generally govern all deliberations of the Committee.

3.8 Open Meetings. All meetings are subject to the open meetings law of the State of Idaho, with exceptions consistent with that law.

ARTICLE 4 OFFICERS

The Chair of the Committee (“**Chair**”) shall be the Secretary/Treasurer of the Board. The Committee shall elect a Vice-Chair of the Committee (“**Vice-Chair**”) at the first regularly scheduled meeting of the calendar year.

ARTICLE 5 POWERS AND DUTIES

5.1 Authority. The Committee is a standing committee of the Board. The Chair shall report all actions taken by the Committee to the Board. Ultimate authority resides with the Board.

5.2 Duties. The Committee shall have the following duties and responsibilities to advise and make recommendations to the Board:

5.2.1 Review and recommend internal financial controls over assets, revenues and expenditures, including the following specific objectives:

5.2.1.1 Determine that COMPASS expenditures comply with Board directives and are properly authorized and adequately documented;

5.2.1.2 Determine revenue sources and evaluate the revenue recognition process; and

5.2.1.3 Assess compliance with applicable state and federal finance and procurement regulations and statutes.

5.2.2 Review and analyze COMPASS financial documents, policies and procedures.

5.2.3 Review and recommend the COMPASS budget, including budget adjustments, financial assumptions and variance reports.

5.2.4 Review and accept internal and external financial reports, including all necessary financial statements and audit reports.

5.2.5 Review, prepare, and recommend a Financial Policy Manual.

5.2.6 Engage an independent accounting firm or other professional as needed to perform a compliance/performance review of practices, procedures and financial controls; and to identify and recommend policy and procedure changes.

5.2.7 Review and recommend changes to policies, procedures and controls related to procurement, utilization and tracking requirements of all federal funding.

5.2.8 Review and recommend changes to the scope of financial authority and responsibilities for COMPASS Board officers and the Executive Director.

5.2.9 Serve as the official audit committee for COMPASS.

**ARTICLE 6
STAFF RESPONSIBILITIES**

The COMPASS Executive Director shall provide adequate staff support to the Committee, specifically including preparation and distribution of meeting agendas and packets, recording of meetings and the preparation of minutes of all Committee meetings.

**ARTICLE 7
MISCELLANEOUS**

7.1 Amendment. The COMPASS Board may amend or repeal these bylaws or adopt new bylaws consistent with Idaho law upon a vote of two-thirds of the COMPASS Board at any regular meeting; provided, however, that such amendment(s) shall be introduced at one regular meeting of the Board and may not be voted upon before the next subsequent regular meeting of the Board; provided, further, that no amendment may be made that would be in contravention of the JPA.

7.2 Capitalized Terms. Capitalized terms not otherwise defined in these bylaws shall have the meaning ascribed to such terms in the Third Restated and Amended Joint Powers Agreement and Articles of Reformation and Organization of the Community Planning Association of Southwest Idaho, a Nonprofit Association, as may be amended (the “**JPA**”).

**ARTICLE 8
EFFECTIVE DATE**

These bylaws shall be effective from and after their adoption until amended or repealed in accordance with the provisions set forth in these bylaws.

DATE OF ADOPTION: _____

Secretary
COMPASS Board of Directors



COMPASS BOARD AGENDA ITEM VII-C

DATE: September 21, 2015

Topic: Adopt Resolution 19-2015 Approving the FY2016-2020 Regional Transportation Improvement Program and Air Quality Conformity Demonstration

Request/Recommendation:

Staff seeks Board adoption of Resolution 19-2015 (Attachment 1) approving the FY2016-2020 Regional Transportation Improvement Program and Air Quality Conformity Demonstration. The Regional Technical Advisory Committee (RTAC) recommended Board approval on August 26, 2015.

Background/Summary:

The Regional Transportation Improvement Program (TIP) is updated annually. There are many changes to the program this year. The "Major Changes List" is provided in Attachment 2, and provides a summary of new or removed projects, or advanced or delayed construction, as compared to the FY2015-2019 TIP. All minor changes and previously approved new projects are provided in the FY2016-2020 TIP project list. ITD re-programmed projects and added others to use new transportation funds provided by House Bill 312 in April 2015. The FY2016-2020 project list is provided as a download on the COMPASS website (101 pages):

<http://www.compassidaho.org/people/boardmeetings.htm> (under "supplemental Information").

A public comment period was open July 20 through August 18, 2015, and included an open house on August 4, 2015. Staff from COMPASS, ITD, and Valley Regional Transit provided presentations and answered questions. Fourteen guests attended the open house. Public comments are provided in Attachment 3. RTAC considered public comments and issues raised by RTAC members prior to their recommendation. A letter from ACHD was received after the deadline, and was not reviewed by RTAC for their recommendation.

Balancing worksheets are available, upon request, for the Surface Transportation Programs in the urbanized areas, Transportation Alternatives Program in the Boise Urbanized Area, and transit programs in the urbanized areas.

Implication (policy and/or financial):

The FY2016-2020 TIP is not official until adopted by COMPASS Board and Idaho Transportation Board, and approved by Federal Highway Administration and Federal Transit Administration. Final approval is expected by the end of November 2015. The current FY2015-2019 TIP/ITIP, remains in effect until final approval of the FY2016-2020 TIP/ITIP. Changes to projects in early FY2016 that need obligation in the first quarter, will need an amendment to the FY2015-2019 TIP.

More Information:

- 1) Attachment 1 – Resolution 19-2015
- 2) Attachment 2 – Major Changes List
- 3) Attachment 3 – Public Comments
- 4) For detailed information contact: Toni Tisdale, Principal Planner, at 475-2238 or ttisdale@compassidaho.org.

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RESOLUTION NO. 19-2015

**FOR THE PURPOSE OF APPROVING THE
FY2016-2020 REGIONAL TRANSPORTATION IMPROVEMENT PROGRAM AND
ASSOCIATED AIR QUALITY CONFORMITY DEMONSTRATION**

WHEREAS, the Community Planning Association of Southwest Idaho has been designated by the Governor of Idaho as the metropolitan planning organization responsible for transportation planning in Ada and Canyon Counties;

WHEREAS, the Moving Ahead for Progress in the 21st Century (MAP-21) Act, Title 23 United States Code Section 134, and Title 49 United States Code Section 5303 require metropolitan planning organizations to develop and approve a Transportation Improvement Program;

WHEREAS, the 1990 Clean Air Act Amendment requires all transportation plans and programs in nonattainment or maintenance areas demonstrate conformity to applicable state implementation plans for air quality improvement;

WHEREAS, MAP-21, Title 23 United States Code Section 134, and Title 49 United States Code Section 5303 require projects contained in the Transportation Improvement Program to be financially constrained;

WHEREAS, MAP-21, Title 23 United States Code Section 134, and Title 49 United States Code Section 5303 require Transportation Improvement Programs be developed and amended in consultation with all interested parties;

WHEREAS, a public comment period was held between July 20 and August 18, 2015, for people to review and comment on proposed projects in the program;

WHEREAS, the Community Planning Association of Southwest Idaho desires to take timely action to ensure the availability of federal funds; and

WHEREAS, the Community Planning Association of Southwest Idaho has developed the FY2016-2020 Regional Transportation Improvement Program for Ada and Canyon Counties, and corresponding Air Quality Conformity Demonstration for Northern Ada County, in compliance with all applicable state and federal regulations.

NOW, THEREFORE, BE IT RESOLVED, that the Community Planning Association of Southwest Idaho Board of Directors approves the Final FY2016-2020 Regional Transportation Improvement Program and the associated Air Quality Conformity Demonstration.

DATED this 21st day of September 2015.

APPROVED:

By: _____
Garret Nancolas, Chair
Community Planning Association
of Southwest Idaho Board of Directors

ATTEST:

By: _____
Matthew J. Stoll, Executive Director
Community Planning Association
of Southwest Idaho

Major Changes List
Draft FY2016-2020 Regional Transportation Improvement Program (TIP)

For the purposes of this report, "major changes" are defined as new or removed projects; or advanced or delayed construction, as compared to the FY2015-2019 TIP.

Surface Transportation Program-Transportation Management Area (Boise Urbanized Area) Program:

Key Number	Project	Year of Funding	Total Cost
New			
ORN19447	Capital Maintenance, ACHD – FY2022	PD	\$6,341,000
ORN19450	Capital Maintenance, Alternative Transportation Set-Aside – FY2022	PD	\$1,160,000
ORN19451	Planning, COMPASS – PD	PD	\$232,000
ORN19448	Rideshare, ACHD – PD	PD	\$220,000
ORN19454	Studies and Special Projects Set-Aside – FY2020	FY2020	\$214,000
ORN19455	Studies and Special Projects Set-Aside – FY2021	PD	\$232,000
ORN19456	Studies and Special Projects Set-Aside – FY2022	PD	\$232,000
Advanced			
18728	Capital Maintenance, ACHD – FY2020	PD to FY2020	\$6,341,000
19057	Capital Maintenance, Alternative Transportation Set-Aside – FY2020	PD to FY2020	\$1,160,000
19060	Planning, COMPASS – FY2020	PD to FY2020	\$232,000
15914	Rideshare, ACHD – FY2020	PD to FY2020	\$220,000

Transportation Alternatives Program-Transportation Management Area (Boise Urbanized Area) Program:

Key Number	Project	Year of Funding	Total Cost
Advanced			
13913	Pathway, Eckert Road Underpass, Boise	PD to FY2020/PD	\$484,000
13910	SR2S, VRT, Ada County – FY2017 & FY2018 (merged projects)	FY2017/FY2018	\$308,000
13912	SR2S, VRT, Ada County – FY2019 & FY2020 (merged projects)	FY2019	\$316,000
Removed			
13911	SR2S, VRT, Ada County – FY2018 (merged with KN 13910)	2018	\$156,000
18877	SR2S, VRT, Ada County – PD (merged with KN 13912 and advanced)	PD	\$156,000

Surface Transportation Program-Urban (Nampa Urbanized Area) Program:

Key Number	Project	Year of Funding	Total Cost
New			
ORN19438	Planning, COMPASS – FY2020	FY2020	\$99,000
ORN19437	Rideshare, ACHD – FY2020	FY2020	\$55,000
Advanced			
13906	Capital Maintenance, VRT, Nampa – FY2020	PD to FY2020	\$153,000
13486	Colorado Avenue and Holly Street Signal and Pedestrian Improvements, Nampa	PD to FY2020	\$819,000
13492	Linder Road and Deer Flat Road Intersection, Kuna	PD to FY2020	\$3,621,000

Surface Transportation Program-Rural Program:

Key Number	Project	Year of Funding	Total Cost
Advanced			
13964	Peckham Road, US-95 to Notus Road, Canyon County	PD to FY2020	\$2,202,000

Highway Safety Improvement Program (HSIP) (Local):

Key Number	Project	Year of Funding	Total Cost
New			
ORN19553	Cole Rd, West Spectrum Street to Century Way, Medians, ACHD	FY2017	\$247,000
ORN19551	Overland Road and Vista Avenue Lighting, ACHD	FY2017	\$149,000
ORN19552	SH-45 (12 th Ave South), Sherman Avenue to Dewey Avenue, Nampa	FY2017	\$291,000
ORN19550	SH-45 (12 th Avenue), 10 th Street South to 12 th Street South, Nampa	FY2017	\$291,000
Delayed			
18702	ITS, Northside Boulevard/Kings Road Signal Upgrades, Nampa	FY2016 to FY2017	\$291,000

ITD Pavement Preservation/Restoration:

Key Number	Project	Year of Funding	Total Cost
New			
ORN19619	I-84, Farmers Sebree Canal (near Parma Exit) to Franklin Road, Caldwell	FY2020	\$650,000
ORN19618	I-84, Five Mile Road to Orchard Road, Boise	FY2020	\$2,875,000
ORN19608	I-84, SH-44 to Sand Hollow Interchange, Canyon County	FY2019	\$4,175,000
ORN19363	SH-44, I-84 near Caldwell to Junction SH-55 North in Eagle, Seal Coat	FY2019	\$2,100,000
ORN19613	SH-55, Pride Lane in Canyon County to Middleton Road in Nampa	FY2020	\$4,300,000
ORN19610	US 20, Front, Myrtle, Broadway Resurfacing, Boise	FY2019	\$3,450,000
ORN19614	US 20/26, Middleton Road in Middleton to Locust Grove Road in Meridian	FY2020	\$3,845,000
ORN19364	US-20/26, Parma Junction to I-84, Resurfacing, Canyon County	FY2018	\$830,000
ORN19616	US-95, City of Parma to I-84 in Payette County, Seal Coat	FY2020	\$937,000
ORN19362	US-95, Wilder to Parma, Seal Coat, Canyon County	FY2017	\$660,000
Advanced			
ORN19657 /H306	I-84, Karcher Interchange to Franklin Boulevard Interchange, Nampa	PD to FY2019	\$7,000,000
ORN19309 /H306	I-84, US 20/26 (Franklin Road) in Caldwell to Karcher Road in Nampa	PD to FY2019	\$12,732,000
13463	SH-44, Junction I-84 to Plummer Road in Star, Canyon County	FY2017 to FY2016	\$9,097,000
18787	SH-55, Overhead Message Sign Near Avimor, Ada County	FY2019 to FY2018	\$1,200,000
13928	US 20/26, Branstetter Street to Junction I-184, Garden City	FY2017 to FY2016	\$3,432,000
13927	US 20/26, Locust Grove Road to Cloverdale Road, Ada County	FY2017 to FY2016	\$2,187,000
Delayed			
13466	SH-55 (Eagle Road), I-84 to SH-44 Micro Seals, Ada County	FY2015 to FY2017	\$2,105,000
Removed			
18810	ITS, SH-55 (Eagle Road) Signal Timing, Meridian and Boise	FY2019	\$120,000

ITD Bridge Preservation/Restoration:

Key Number	Project	Year of Funding	Total Cost
Advanced			
19047	I-84, Sand Hollow Interchange, Canyon County	FY2018 to FY2017	\$6,620,000

Traffic Operations:

Key Number	Project	Year of Funding	Total Cost
New			
13939	I-84, Pavement Striping – FY2018	FY2018	\$345,000
Delayed			
18833	ITS, SH-55 (Eagle Road) Adaptive Signals, Ada County	FY2017 to FY2018	\$450,000

Early Development (ED):

Key Number	Project	Year of Funding	Total Cost
New			
ORN19312	SH-55 (Eagle Road) and SH-44 (State Street), CFI Intersection, Eagle (plus \$5,753,000 unfunded construction)	PD	\$650,000

ITD Strategic Initiatives (Safety Improvements):

Key Number	Project	Year of Funding	Total Cost
Advanced			
18841	SH-55 and Farmway Road Intersection, Canyon County	FY2018 to FY2017	\$3,250,000

ITD State Rail:

Key Number	Project	Year of Funding	Total Cost
New			
ORN19649	Academy Road Railroad Crossing, Greenleaf	FY2018	\$106,000
ORN19648	Friends Road Railroad Crossing, Greenleaf	FY2018	\$85,000

Sales Tax Anticipated Revenue (STAR):

Key Number	Project	Year of Funding	Total Cost
Delayed			
13349	SH-55 (Eagle Road), Meridian Towne Center	FY2015 to FY2016	\$9,360,000

Local (Regionally Significant):

Key Number	Project	Year of Funding	Total Cost
New			
RD207-33	Eagle Road, Amity Road to Victory Road, Meridian	PD	\$3,350,000
RD213-16	Linder Road, Franklin Road to Pine Avenue, Meridian	PD	\$3,026,000
Delayed			
RD207-16	Cole Road, I-84 to Franklin Road, Boise	FY2018 to FY2019	\$4,842,000
RD202-35	Ustick Road, Linder Road to Meridian Road, Meridian	FY2018 to FY2019	\$3,721,000

New Alternative Transportation Projects (Federal Transit Administration):

Key Number	Project	Year of Funding	Total Cost
Large Urban (Boise Urbanized Area)			
ORN19457	Transit – Community Link, Boise	FY2016	\$324,000
Small Urban (Nampa Urbanized Area)			
ORN19463	Transit – Bus Stop Enhancement, VRT, Middleton	FY2016	\$20,000
ORN19462	Transit – College of Western Idaho Entrance and Roundabout, VRT, Nampa	FY2016	\$779,000
ORN19458	Transit – Community Link, Nampa	FY2016	\$156,000
ORN19461	Transit – Commuteride Replacement Vans, ACHD	FY2016	\$128,000
ORN19459	Transit – Demand Response, Nampa	FY2016	\$320,000
ORN19460	Transit – Mobility Management Coordinated Marketing, VRT	FY2016	\$70,000
ORN19464	Transit – Park and Ride, VRT, Middleton	FY2016	\$1,040,000
ORN19466	Transit – South Nampa Multimodal Connectivity, Nampa	FY2016	\$520,000
ORN19467	Transit – Technology, VRT, Nampa	FY2016	\$400,000
ORN19465	Transit – University District Multimodal Connectivity, Nampa	FY2016	\$358,000
19147	*Transit – Southwest Bus and Bus Facility – FY2015	FY2016	\$310,000
Rural			
**NEW	Transit – Community Link, Canyon County	FY2016/2017	\$263,000
**NEW	Transit – Demand Response, Canyon County	FY2016/2017	\$2,492,000

*Added to this list per FY2015-2019 TIP Amendment #7, with expected approval on September 21, 2015.

**Rural projects still competing in statewide process.

FY2020 funds were also added to existing projects for required fixed route, demand response, and administrative services.

The following transit projects were carried over from FY2015 to FY2016 because they were not obligated in FY2015.

Key Number	Project	Year of Funding	Amount Carried Over
18718	Pedestrian Improvements, College of Western Idaho, Nampa	FY2015 to FY2016	\$176,000
18977	Pedestrian Improvements, Near Nampa High, Nampa	FY2015 to FY2016	\$424,000
19069	Pedestrian Improvements, Near Skyview High, Nampa	FY2015 to FY2016	\$63,000
18677	Planning, Transit, VRT, Boise	FY2015 to FY2016	\$409,000
18805	Planning, Transit, VRT, Nampa	FY2015 to FY2016	\$161,000
18700	Rideshare, Commuteride Replacement Vans, ACHD	FY2015 to FY2016	\$308,000
19042	Rideshare, Commuteride Replacement Vans, ACHD	FY2015 to FY2016	\$568,000
18893	Transit – Accessible Vehicles, Vehicle Sharing Pool, Boise	FY2015 to FY2016	\$120,000
12802	Transit – Acquisition of Service Eagle and Meridian, Boise	FY2015 to FY2016	\$261,000
18855	Transit – Acquisition of Service Kuna and Star	FY2015 to FY2016	\$39,000
18788	Transit – Associated Capital Enhancements, Boise	FY2015 to FY2016	\$955,000
18781	Transit – Associated Capital Enhancements, Nampa	FY2015 to FY2016	\$200,000
19081	Transit – Associated Capital Improvements, Boise	FY2015 to FY2016	\$335,000
18911	Transit – Associated Capital Improvements, Nampa	FY2015 to FY2016	\$540,000
14261	Transit – Bike/Pedestrian Improvements, Nampa – FY2014	FY2015 to FY2016	\$186,000
11350	Transit – Boise State University Maintenance Facility – FY2008	FY2015 to FY2016	\$108,000
13223	Transit – Boise State University Replacement Shuttles, Boise – FY2015	FY2015 to FY2016	\$83,000
12754	Transit – Capital Enhancements, Boise – FY2013	FY2015 to FY2016	\$40,000
19122	Transit – Capital Lease or Purchase and Maintenance, Boise	FY2015 to FY2016	\$332,000
13827	Transit – Capital Lease or Purchase and Maintenance, Boise – FY2013	FY2015 to FY2016	\$324,000
14221	Transit – Capital Lease or Purchase and Maintenance, Boise – FY2014	FY2015 to FY2016	\$193,000
12779	Transit – Capital Lease or Purchase and Maintenance, Nampa – FY2014	FY2015 to FY2016	\$21,000
13831	Transit – Capital Lease or Purchase and Maintenance, Nampa – FY2013	FY2015 to FY2016	\$27,000
13480	Transit - Capital Maintenance, VRT, Boise – FY2014	FY2015 to FY2016	\$1,064,000
13510	Transit – Capital Maintenance, VRT, Boise – FY2015	FY2015 to FY2016	\$600,000
12364	Transit – Capital Vehicle Purchase, VRT, Nampa – FY2015	FY2015 to FY2016	\$970,000
18685	Transit – Capital, Safety and Security, Boise	FY2015 to FY2016	\$30,000
19131	Transit – Capital, Safety and Security, Boise	FY2015 to FY2016	\$44,000
18785	Transit – Demand Response Operations, Boise	FY2015 to FY2016	\$485,000
18762	Transit – Demand Response Operations, Nampa	FY2015 to FY2016	\$35,000
18786	Transit – Fixed Line Operations, Nampa	FY2015 to FY2016	\$976,000
18854	Transit – Mobility Management Implementation, Boise	FY2015 to FY2016	\$527,000
18842	Transit – Mobility Management Implementation, Nampa	FY2015 to FY2016	\$185,000
19041	Transit – Mobility Operations, Boise	FY2015 to FY2016	\$662,000
19023	Transit – Mobility Operations, Nampa	FY2015 to FY2016	\$234,000
19137	Transit – Preventive Maintenance, Boise	FY2015 to FY2016	\$1,875,000
18914	Transit – Preventive Maintenance, Nampa	FY2015 to FY2016	\$245,000
14245	Transit – Purchase of Service Admin. and Implementation, Boise – FY2014	FY2015 to FY2016	\$286,000
19173	Transit – Rideshare Platform, VRT/ACHD	FY2015 to FY2016	\$60,000
13830	Transit – Technology Implementation, VRT – FY2013	FY2015 to FY2016	\$100,000
18884	Transit – Technology, VRT, Boise	FY2015 to FY2016	\$100,000
13226	Transit – Valley Regional Transit Technology, Boise – FY2014	FY2015 to FY2016	\$150,000
18920	Transit – Vehicle Maintenance, Kuna Senior Center, Boise	FY2015 to FY2016	\$5,000
19079	*Transit – Accessible Vehicles, Vehicle Sharing Pool, Nampa	FY2015 to FY2016	\$79,000

*Added to this list per FY2015-2019 TIP Amendment #7, with expected approval on September 21, 2015.

FY2016-2020 Regional Transportation Improvement Program (TIP) Public Comments

Number of comments received: 23; Comment form: 15, Email: 6, Letter: 2

Comment (The comments below are verbatim, as submitted by the commenter. As such, typographical errors have not been corrected.)	Staff Response	Zip Code and Name/affiliation (if included)	Format
Question 1. Comments on projects in the DRAFT FY2016-2020 Regional Transportation Improvement Program			
<p>This is a nicely laid out plan in that is is stock among the current thinking of planning. I would have hoped the future wouldn't plan for more widening of the roads to invite more auto-travel, but I get you are just playing the federal game. We need to take a step back as a society and change our habits. This model isn't sustainable in the least bit. As the saying goes "your either growing or dying". I don't hate the player, I hate the game.</p>	<p>Comment provided to the COMPASS Board of Directors.</p>	<p>83705</p>	<p>Online comment form</p>
<p>I have read over the materials and have a few comments: My main concern is reducing traffic congestion (especially tractor-trailers) around the new library in Nampa between 12th Ave. S. and 11th. Ave. S and 2nd. St. S. and 3rd St. S.</p> <p>This congestion was addressed in the 2012 Nampa Citywide plan (please see the third paragraph on page four). http://www.cityofnampa.us/DocumentCenter/View/653 "...Alternative 1A, which promotes the use of Northside Boulevard for travel between 12th Avenue South (SH-45) and I- 84 by improving Yale Street and 7th Street South, was recommended for implementation based on traffic modeling analyses..."</p> <p>Routing truck traffic away from this area would reduce all vehicle congestion and make it easier for vehicle traffic to access the library and businesses.</p>	<p>Comment provided to the COMPASS Board of Directors and the City of Nampa.</p>	<p>83651 Linda Palladino</p>	<p>Email</p>
<p>The following is my input for the intended rehab project for I-84 from Franklin Road in Nampa to Franklin Road in Caldwell.</p> <p>I am very glad that this project will be moved up by a couple of year, however, I foresee problems until then as well as additions which need to be addressed.</p> <p>1. I do not think that the present section of roadway will last until the projected dates stated in your article in the Idaho Press Tribune on July 21, 2015. I realize that ITD intends to "Patch and Mend" this section until the project is started, but problems have already occurred, especially between the start of the Caldwell Airport to the Franklin Exit in Caldwell when they attempted to overlay the I-84 section of highway. Whoever was hired to do this overlay did a very poor job especially when going onto and off of both Eastbound and Westbound segments.</p> <p>2. I do not believe that this construction should stop at Franklin Road in Caldwell, but continue up to meet the new roadway which was laid on I-84 from Sand Hollow to the Oregon border. The present</p>	<p>Comment provided to the COMPASS Board of Directors and the Idaho Transportation Department.</p>	<p>83605 Brian Allen</p>	<p>Email</p>

<p align="center">Comment</p> <p align="center">(The comments below are verbatim, as submitted by the commenter. As such, typographical errors have not been corrected.)</p>	<p align="center">Staff Response</p>	<p align="center">Zip Code and Name/affiliation (if included)</p>	<p align="center">Format</p>
<p>and worse condition from Franklin Road exit in Caldwell to the 10th Street exit in Caldwell is in very poor condition and still needs to be patched up on the Eastbound side of I-84.</p> <p>The bottom line is that I realize the money is tight, but I believe it would be money well spent in doing a complete job instead of a "piecemeal" job of work on I-84. Something else must be delayed to accomplish this task if funds are not available to extend the work from Franklin Road in Caldwell to Sand Hollow on I-84.</p> <p>Thank you for letting the public make our inputs known on this subject.</p>			
<p>I-84, Garrity Road Eastbound On-Ramp, Nampa: Widening and adding more on ramp lanes will not work - will add to driver confusion and more aggravation. I strongly suggest a metering light for this on ramp to ensure traffic entering I-84 is gated to safe distance instead of typical bumper to bumper. Even 1/2 second spacing of cars will make MUCH safer morning commutes.</p>	<p>Comment provided to the COMPASS Board of Directors and the Idaho Transportation Department.</p>		<p>Online comment form</p>
<p>To whom it may concern; I wish that somehow somebody would be help accountable for all the spending on the roads. The roads are resurfaced then somebody find a little more money and they tear up the road that was just resurfaced and redo them. The bridges were redone late last year now the resurfacing then in a few years all will be widened and the money spent. Why not widen it now and not redo and redo? The freeway is a mess but nobody in power seems to care.</p>	<p>Comment provided to the COMPASS Board of Directors and the Idaho Transportation Department.</p>	<p>Jan Wheatley</p>	<p>Email</p>
<p>Hello Toni:</p> <p>Here is our comment letter for the DRAFT 2015-2020 TIP and the Chamber's project priorities, many of which are funded this year.</p> <p>Thank you very much for the great information on the projects!</p> <p>Ray Stark Boise Metro Chamber</p> <p>(see attached)</p>	<p>Comment provided to the COMPASS Board of Directors, Valley Regional Transit, the Idaho Transportation Department, and Ada County Highway District.</p>	<p>Ray Stark Boise Metro Chamber</p>	<p>Email/letter</p>
<p>Glad the roads are being improved, but COMPASS needs to put more pressure on local and state officials to help solve the massive amount of traffic on our roads. Building more and more houses outside cities is adding to the problem. We moved to Eagle to get away from city life, but with the increase of traffic, we plan to move back to Boise where things are closer and there is some public transit and bike paths. Most park and rides are not full during work weeks as people still want to drive their own car. We need to change the mindset of citizens. Maybe give gas discounts for people who drive less, tax rebates for elec or hybrid cars. Please do something before our area is one big parking lot!!!!</p>	<p>Comment provided to the COMPASS Board of Directors and Valley Regional Transit.</p>	<p>83616</p>	<p>Online comment form</p>

<p align="center">Comment</p> <p align="center">(The comments below are verbatim, as submitted by the commenter. As such, typographical errors have not been corrected.)</p>	<p align="center">Staff Response</p>	<p align="center">Zip Code and Name/affiliation (if included)</p>	<p align="center">Format</p>
<p>It is good that public bus transit is being supported in the Treasure Valley. Light rail along hwy.44 between Boise and Star would be superior, but also very expensive. What about adding car pool lanes to Hwy.84 Interstate?</p>	<p>Comment provided to the COMPASS Board of Directors and Valley Regional Transit.</p>	<p>83616</p>	<p>Online comment form</p>
<p>12802,18872,13917,13916: these are projects I strongly support- better bike paths, better bus service for Eagle, better safety on Hwy 16.</p>	<p>Comment provided to the COMPASS Board of Directors and Valley Regional Transit.</p>	<p>83616</p>	<p>Online comment form</p>
<p>In reviewing the detailed list I am wondering where the East/West corridor projections Beacon Light Road, Purple Sage, etc. and the obvious upgrades to SH44, 20/26, connecting SH16 to 84 rather than destroying a part of a community ? I am not an engineer or a planner. Some concepts make sense, some do not to me, to many others. I sincerely hope that conscious thought prevails over simple "logic" predicated on computer models, rather than people/community who are here in our space wanting to see others receive their space as we retain ours as intact as possible!</p>	<p>Comment provided to the COMPASS Board of Directors and Ada County Highway District.</p>	<p>83616 George Fischer Friends of Beacon Light</p>	<p>Online comment form</p>
<p>Project #18872- Traffic Signals at Hwy 16 and Beacon Light. I am against placing a signal at this location without the widening of Hwy16 and State St. Putting a light at this location will push traffic onto a rural residential road, which I am against.</p>	<p>Comment provided to the COMPASS Board of Directors and Ada County Highway District.</p>	<p>83616</p>	<p>Online comment form</p>
<p>Key #ORN19446 US 20/26 Intersection Improvements, Ada County should be changed to Canyon County. Key #13494 Old Highway 30, Plymouth Street Bridge, Caldwell should have STP-U Preliminary Engineering & Preliminary Engineering Consulting advanced from 2019 to 2017 if possible to follow Bridge program funding to prevent a gap in the project development.</p>	<p>Comment provided to the COMPASS Board of Directors. The requested change to Key #ORN19446 was made.</p>	<p>83607 Timothy Richard Canyon Highway District No. 4</p>	<p>Online comment form</p>
<p>Key 18872 project SH16 and Beacon Lt Rd intersection Improvements: Joint ITD/ACHD -- due to the fact there has been no decision on this intersection, it would be premature to spend TIP dollars on a project that may not be necessary. A safety improvement would be better utilized farther up on SH16 at the entrance to the high density Spring Valley Subdivision for the bus stop to assist children attempting to load the bus during commute times.</p>	<p>Comment provided to the COMPASS Board of Directors and Ada County Highway District.</p>	<p>83616</p>	<p>Online comment form</p>
<p>I am writing to comment on the COMPASS TIP for FY 2016-2020, Key #18872. The installation of a traffic light and widening the intersection of SH-16 and Beacon Light Road is premature given that ACHD has not made a decision regarding the widening of Beacon Light Road. The controversy regarding the expansion of Beacon Light Road from 2 lanes to 5 lanes is well known. Widening an intersection before the level of use is decided is a waste of time and money. Purchasing Right-of-Way and developing engineering plans before the scope of a project is confirmed is poor planning. Please remove this project from the COMPASS TIP until the ACHD Commission had made a definitive decision.</p>	<p>Comment provided to the COMPASS Board of Directors and Ada County Highway District.</p>	<p>83616</p>	<p>Online comment form</p>

<p align="center">Comment</p> <p align="center">(The comments below are verbatim, as submitted by the commenter. As such, typographical errors have not been corrected.)</p>	<p align="center">Staff Response</p>	<p align="center">Zip Code and Name/affiliation (if included)</p>	<p align="center">Format</p>
<p>#18872 - improvements and signalization at Hwy 16 and Beacon light road. Not appropriate until such time as the configuration of Beacon Light Road is finally determined.</p>	<p>Comment provided to the COMPASS Board of Directors and Ada County Highway District.</p>	<p>83714 Steve Purvis Friends of Beacon Light</p>	<p>Online comment form</p>
<p>Key # : 18833 - glad to see this on the list to improve efficiency on SH55; Key # : 18872 - why are we spending \$1M+ on this intersection? What traffic statistics support the need for "safety improvements" at this intersection? A signal will only serve to increase emissions in the area as high speed traffic is forced to stop for the small number of cars that dribble out of BLR at this intersection. Eagle City has requested removal of this project as it conflicts with the city's goals for this area. Put this money towards expansion of SH44 from Linder to SH16!!</p>	<p>Comment provided to the COMPASS Board of Directors and Ada County Highway District.</p>	<p>83616 Kathy Pennisi</p>	<p>Online comment form</p>
<p>Good Evening,</p> <p>My name is Jaylene Groeniger, I am the former chair of Friends of Beacon Light Road and current member. It was brought to my attention yesterday that there was a request from COMPASS for the public/community to provide feedback on the plan to add a stop light at Highway 16 and Beacon Light Road.</p> <p>I am hoping that you will pass along my comments to the proper authority. I was unable to navigate through your website to the proper link to provide my comments.</p> <p>I am asking that this project be removed from the 2040 Plan. I believe that our efforts to "constrain" Beacon Light Road to 3 lanes is possible and that we are very close to securing this road from expanding to the 5 lanes as has been planned for. Our City officials and the majority of ACHD are in agreement to constrain that road. To put a traffic signal at Beacon Light Road "promotes" traffic to traverse through that neighborhood to cut across to highway 55, when traffic should be pressured to take the existing highway road at State Highway 44 or to Chinden 20/26. These roads have been built to handle the growing population and should be used for the commuter traffic. "If" at some point in the future, decades from now, this becomes inevitable, then let that generation of folks make the necessary changes to correct the problematic roadway connectors. Release the funds, if there are any, and focus on the areas that need immediate attention and funding! We are struggling with State Transportation Funding as it is, and are unable to fund so many "more important" projects. Let's remain focused on those projects and leave Beacon Light Road alone.</p> <p>Thank you for your time and for sharing my comments on this matter. There are many people that feel exactly as I do and were unaware of this outreach and the deadline for corresponding. Please know over 600 people have signed a petition voicing their desire to see Beacon Light Road "Constrained" at 3 lanes.</p> <p>Thank you! Jaylene Groeniger</p>	<p>Comment provided to the COMPASS Board of Directors and Ada County Highway District.</p>	<p>Jaylene Groeniger</p>	<p>Email</p>

<p align="center">Comment</p> <p align="center">(The comments below are verbatim, as submitted by the commenter. As such, typographical errors have not been corrected.)</p>	<p align="center">Staff Response</p>	<p align="center">Zip Code and Name/affiliation (if included)</p>	<p align="center">Format</p>
<p>Toni,</p> <p>As we recently discussed, the City of Nampa will be making a request to ITD to combine or companion Key Numbers 14344 & 19065. The request will be made on the basis of efficiency in combining two similar project and on the basis of proximity because the two projects are within ¼ mile of each other. Considering the Draft TIP shows both projects programed for construction in 2017, combining the projects will reduce potential traffic control conflicts, if two separate contractors were awarded the projects.</p> <p>We will let you know when we have additional information form ITD pertaining to the request. Let us know if you have any questions or if you need additional information.</p> <p>Thanks. W. Joe Barton, P.E.</p>	<p>Comment provided to the COMPASS Board of Directors and the Idaho Transportation Department.</p>	<p>W. Joe Barton, P.E.</p>	<p>Email</p>
<p>Comment received from Ada County Highway District on August 28, 2015* (see attached)</p> <p><i>*Comment was received after the public comment period ended.</i></p>	<p>Comment provided to the COMPASS Board of Directors, the Idaho Transportation Department, and Valley Regional Transit.</p>	<p>Jim Hansen, ACHD 83714</p>	<p>Letter</p>
<p>Question 2. Comments on the Air Quality Conformity Demonstration for Northern Ada County</p>			
<p>This all seems fine. How can we mitigate air quality problems though? Staying below the upper allowable limit is unacceptable. We need to help solve the problem, not be content with the amount of pollution.</p>	<p>Comment provided to the COMPASS Board of Directors.</p>	<p>83705</p>	<p>Online comment form</p>
<p>Regarding air quality – I’m glad cars need to be smogged in Ada County – this really helps. We still have a problem with air quality, though. I suggest more bike lanes and stricter laws on fireworks. For example, our neighborhood in Meridian had a lot fireworks that polluted the area (McMillan and Meridian Road area). We had to call police several times. Also, Paratransit/Access in Meridian would be helpful to encourage more people to take public transportation and get more cars off the road. Cars should be required to have mufflers, too, and be smog checked or fined. Is that every 1 or 2 years? Bon fires in subdivisions should be banned and “spare the air”/“no burn” days should be increased, especially during summer.</p>	<p>Comment provided to the COMPASS Board of Directors, Valley Regional Transit, and the Idaho Department of Environmental Quality.</p>	<p>83646 Jeannie Dunlap</p>	<p>Comment form</p>

<p align="center">Comment</p> <p align="center">(The comments below are verbatim, as submitted by the commenter. As such, typographical errors have not been corrected.)</p>	<p align="center">Staff Response</p>	<p align="center">Zip Code and Name/affiliation (if included)</p>	<p align="center">Format</p>
<p>The need to reduce private auto traffic in this area is a challenge, but more bike paths, public transit, and cluster housing will help. The legislature needs to raise gas taxes, and or registration for vehicles as they are not paying their way now. The more gas costs, the less people drive. Building more roads will only put more pressure on air quality. European countries are way ahead of the US in mass transit. If people choose to live outside urban areas, they need to get used to public transit or carpooling. There are also too many old polluting autos on our roads. Idaho is too lax in requirements. Also, Idaho needs to put capture nozzles on gas station pumps, and encourage people not to mow grass and fill up cars in heat of the day.</p>	<p>Comment provided to the COMPASS Board of Directors and Valley Regional Transit.</p>	<p>83616</p>	<p>Online comment form</p>
<p>Whatever needs to be done to prevent the consistent worsening of air quality should be addressed seriously. Roundabouts help at road junctions. Recommend no future widening of the current rural Beacon Light Road in north Eagle. Turning that rural road into a 5-lane signaled highway in future definitely would increase poor air quality in north Eagle near the foothills.</p>	<p>Comment provided to the COMPASS Board of Directors and Ada County Highway District.</p>	<p>83616</p>	<p>Online comment form</p>
<p>I strongly support efforts to improve air quality.</p>	<p>Comment provided to the COMPASS Board of Directors.</p>	<p>83616</p>	<p>Online comment form</p>
<p align="center">Question 3. Comments on the FY2016 federal Program of Projects proposed for funding by Valley Regional Transit</p>			
<p>Looks Great. VRT, keep up the great work.</p>	<p>Comment provided to the COMPASS Board of Directors and Valley Regional Transit.</p>	<p>83705</p>	<p>Online comment form</p>
<p>I'm interested in any input I can present toward establishing an "access" type system in Meridian that will be as reliable as access in Nampa and Boise. I would like to be informed of any meetings that will impact progress in making such a program happen.</p>	<p>Comment provided to the COMPASS Board of Directors and Valley Regional Transit.</p>	<p>83646 Wayne Dunlap</p>	<p>Comment form</p>
<p>Since my dad is a disabled senior who can't drive, I am hoping that AACCESS/paratransit will start in Meridian as soon as possible. Meridian is growing fast and there are many others who will need this service to get to doctor appointments, etc. I hope Meridian will get more funding for this program soon. It's very important.</p>	<p>Comment provided to the COMPASS Board of Directors and Valley Regional Transit.</p>	<p>83646 Jeannie Dunlap</p>	<p>Comment form</p>

<p style="text-align: center;">Comment</p> <p style="text-align: center;">(The comments below are verbatim, as submitted by the commenter. As such, typographical errors have not been corrected.)</p>	<p style="text-align: center;">Staff Response</p>	<p style="text-align: center;">Zip Code and Name/affiliation (if included)</p>	<p style="text-align: center;">Format</p>
<p>Hello Toni:</p> <p>Here is our comment letter for the DRAFT 2015-2020 TIP and the Chamber's project priorities, many of which are funded this year. Thank you very much for the great information on the projects!</p> <p>Ray Stark Boise Metro Chamber</p> <p>(see attached)</p>	<p>Comment provided to the COMPASS Board of Directors, Valley Regional Transit, the Idaho Transportation Department, and Ada County Highway District.</p>	<p>Ray Stark Boise Metro Chamber</p>	<p>Email/letter</p>
<p>COMPASS,</p> <p>Please tell Valley Regional Transit that we need a bus to the ice skating arena out by Eisenman Rd. No buses go there! I skate, but have no car! Taxi is way too expensive! Bus only goes as far as Federal Wy, no where near the rink!</p> <p>Also, a bus stop bench and bus stop overhead "shelter" is needed across from State St. Walmart where people wait for the #9 bus! Also needed is a sign saying "No Littering"! Some of the bus riders are "slobs" and throw all their trash on the ground at the bus stop!</p> <p>Thanks Helen R. Kett</p>	<p>Comment provided to the COMPASS Board of Directors and Valley Regional Transit.</p>	<p>83701 Helen Kett</p>	<p>Mail in letter</p>
<p>If we exceed air quality standards, Idaho and especially Treasure valley needs to get creative, and get tough on pollution from autos. Most people dont care if we loose the federal funds, but will gripe about the poor roads. We need to promote one stop shopping, and combining trips with coupons, discounts, incentives etc.</p>	<p>Comment provided to the COMPASS Board of Directors and the Idaho Department of Environmental Quality.</p>	<p>83616</p>	<p>Online comment form</p>
<p>Valley Regional Transit needs to be supported and enhanced. The buses along main highways might need to have their own traffic lanes in order to speed up bus traffic during Rush Hours.</p>	<p>Comment provided to the COMPASS Board of Directors and Valley Regional Transit.</p>	<p>83616</p>	<p>Online comment form</p>
<p>I strongly support improving Valley Regional Transit.</p>	<p>Comment provided to the COMPASS Board of Directors and Valley Regional Transit.</p>	<p>83616</p>	<p>Online comment form</p>

Comment (The comments below are verbatim, as submitted by the commenter. As such, typographical errors have not been corrected.)	Staff Response	Zip Code and Name/affiliation (if included)	Format
Comment received from Ada County Highway District on August 28, 2015* (see attached) <i>*Comment was received after the public comment period ended.</i>	Comment provided to the COMPASS Board of Directors, the Idaho Transportation Department, and Valley Regional Transit.	Jim Hansen, ACHD 83714	Letter

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Boise Metro Chamber of Commerce

Boise Valley Economic Partnership (BVEP)
Boise Young Professionals
Leadership Boise

July 28, 2015

Toni Tisdale
COMPASS
700 NE 2nd Street, Ste. 200
Meridian, ID 83642

Dear Ms. Tisdale:

The Boise Metro Chamber supports several projects listed in the DRAFT FY2016–2020 Regional Transportation Improvement Program.

These are priority transportation projects for commerce, economic development and congestion mitigation as approved by the Chamber's Board of Directors:

- | | | |
|---|-----------|-------------|
| • Cole Road, I-84 to Franklin Road, Boise | #RD207-16 | \$4,842,000 |
| • Planning, High Capacity Corridor Alternatives Analysis | #13046 | \$1,000,000 |
| • SH-55 (Eagle Road) Meridian Towne Centre, Meridian | #13349 | \$9,310,000 |
| • State Street and Collister Drive Intersection | #13481 | \$8,919,000 |
| • SH-44, Corridor Preservation | #07827 | \$102,000 |
| • US 20/26, Corridor Preservation | #07826 | \$102,000 |
| • Funding for Valley Regional Transit, ACHD Rideshare, pathway and pedestrian improvements. | | |

We encourage the COMPASS Board of Directors to approve the FY2016-2020 Regional Transportation Improvement Program containing these projects. Thank you very much.

Very truly yours,

Ray Stark
Senior Vice President



CHAMBER TRANSPORTATION PROJECTS AND ISSUES FOR COMMERCE, ECONOMIC DEVELOPMENT AND CONGESTION MITIGATION

The Boise Metro Chamber of Commerce supports the following transportation projects and issues to improve our area's comprehensive transportation system. The Chamber believes these local and regional projects are the highest priority needs for the Boise area to support commerce and economic development.

Boise Airport, Railroads and Economic Development

- Air service expansion and strategic airport economic development projects.
- Freight transfer station integrating air, highway and rail components.
- Aviation missions at Gowen Field for the Idaho Air and Army National Guard.
- Following the Lake Hazel Extension to Cole Road, plan the eventual extension east to the I-84 / Isaac Canyon Interchange, around the south of the proposed third runway, providing access for airport-related economic development.
- Orchard Street Realignment on the west side of the Airport for improved transportation, safety and private development.

Ada County Highway District (ACHD)

- **Improve the One-Mile Arterial Grid System:** Enhance north-south (Cole, Maple Grove, Cloverdale) and east-west (Ustick, McMillan, Victory) mobility to a multi-lane system. Support Fairview Ave. improvements, including reconstruction of the Cole-Fairview Intersection. Other intersection and signal improvements to be made before medians are considered.
- **Downtown Boise Implementation:** Conversion of selected one-way streets to two-way and enhanced bicycle and pedestrian improvements.
- **Major Intersection Improvements,** including 36th Street/Hill Road and State Street/Collister. Cole/Fairview Intersection is referenced above.
- **Lake Hazel Extension to Cole Road,** followed by planning to support eventual extension east to the I-84 / Isaacs Canyon Interchange.
- **Bogus Basin Road improvements** from the Federal Lands Access Program.

Idaho Transportation Department (ITD)

- **Broadway Avenue Bridge:** Replace existing river crossing; add lanes, pedestrian and bike facilities.
- **Eagle Road Improvements:** Additional traffic lanes and turn lanes utilizing STAR (state tax anticipation revenue) funding.
- **State Highway 44-State Street:** Various projects and corridor preservation from City of Eagle, west to Middleton and Interstate I-84.
- **U.S. Highway 20/26 to Caldwell:** Corridor preservation from Eagle Road, west to Caldwell and Interstate I-84.
- **State Highway 16 Extension/Central Valley Expressway:** Support funding for SH-16 extension from US 20/26 (Chinden) to Interstate I-84 with new interchange.

Valley Regional Transit (VRT)

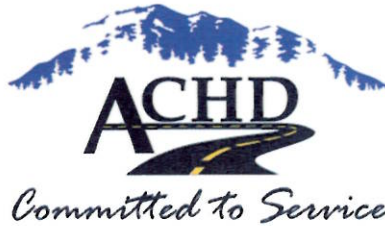
- **Multi-Modal Transportation Center:** Support a transit center to implement the adopted downtown mobility plan and future regional transit alternatives and options. Includes transit supportive mixed-use development.
- **Expanded Regional Public Transportation Services:** Support the revenue necessary to build and maintain a robust regional public transportation system as envisioned in the Valley Regional Transit's "ValleyConnect" strategic plan.
- **State Street Vision:** Support the transportation investments on this important east-west corridor north of the Boise River to assure a multi-modal solution as recommended in the Transit and Traffic Operations Plan adopted by the region's local governments.

COMPASS- Community Planning Association of SW Idaho

- **High Capacity Corridor Analysis** to identify mobility options and reasonable transit alternatives on selected corridors (Hwy 44-State Street, Hwy 20/26-Chinden, I-84, rail line).

Legislation and Funding Issues

- Support increased revenue to fund maintenance and system improvements for Idaho's transportation infrastructure.
- Support multi-year reauthorization and increased revenue for the federal transportation program.
- Support Legislative authorization of voter-approved local option sales tax for economic development purposes, including major community projects, surface transportation and public transportation.
- Support utilization of STAR (state tax anticipation revenue) funding for transportation projects.
- Support investment in improved safety and mobility for non-vehicle transportation alternatives, such as pedestrian and bicycle.



Jim D. Hansen, President
Sara M. Baker, Vice President
Rebecca W. Arnold, Commissioner
Kent Goldthorpe, Commissioner
Paul Woods, Commissioner

August 21, 2015

Matt Stoll
COMPASS
700 NE 2nd St., Ste. 200
Meridian, ID 83642

Dear Mr. Stoll:

Thank you for the opportunity to comment on the proposed major changes to the DRAFT FY2016-2020 Regional Transportation Improvement Program (TIP). ACHD appreciates COMPASS' support of Ada County projects through grant funding, and ITD's focus on road maintenance and safety projects. However, **ACHD remains concerned that there are no traffic or transit capacity improvements programmed on SH20-26 (Chinden) and SH44 from FY2016 through FY2020. With the completion of the I-84 improvements on the horizon, ACHD strongly encourages ITD to make management for increased transportation demand of the SH20-26 and SH44 corridors the next funding priority. ACHD is eager to work with COMPASS, ITD, VRT and other local partners to pursue appropriate funding sources for transit to manage a portion of that demand.** In regards to the major changes to the TIP, ACHD offers the following comments for your consideration:

Projects proposed for addition to draft FY2016-2020 TIP

- ACHD supports the addition of federally funded Capital Maintenance for FY2022 (ORN19447), and Rideshare projects for Boise Urbanized Area (ORN19448) and Nampa Urbanized Area (ORN19437) to Project Development. Also, the addition to Project Development of locally funded improvements to Eagle Road, from Amity Road to Victory Road (RD207-33), and to Linder Road, from Franklin Road to Pine Avenue (RD213-16) supports the regional effort to maintain an efficient transportation network. Moving all of these projects onto the TIP is supportive of ACHD's efforts to maintain and improve the roads, and to support alternative transportation programs.
- ACHD is pleased to see the Local Highway Safety Improvement Program (LHSIP) projects for Cole Road Medians, from West Spectrum Street Century Way, and Overland Road and Vista Avenue (street) Lighting were added to FY2017. ACHD has had great success in implementing safety projects and looks forward to constructing these improvements.
- Commuteride Replacement Vans (ORN19461) funding is eagerly anticipated by ACHD's Commuteride system in FY2016. The addition of funding for VRT to construct a Park and Ride facility in Middleton (ORN19464) will increase the opportunities for commuters to choose van pooling as an alternative transportation mode.
- ACHD supports enhancements to improve the function and level of service at intersections such as SH-55 (Eagle Road) and SH-44 (ORN19312) south of downtown Eagle, and supports adding it to the TIP in PD.

Projects proposed for removal from the draft FY2016-2020 TIP

- ACHD supports the removal of ITS improvements for Eagle Road programed in KN 18810. This project is unnecessary, since the signal timing work was advanced and completed in a cooperative partnership with ITD and ACHD.

Projects proposed for advancement in draft FY2016-2020 TIP

- ACHD is pleased with the advancement of FY2020 Capital Maintenance from PD to FY2020 and for the advancement of the FY2020 Rideshare out of PD and into FY2020.
- ACHD supports the advancement of the two Chinden Boulevard (US 20/26) pavement rehabilitation projects (KN13928 and KN13927). Maintenance is vital to the life of this busy corridor as is necessary corridor widening and intersection improvement west of SH55. **Growth continues in north Meridian. Without additional transit options and road capacity there is limited capacity in the parallel ACHD roadways to handle the growing demand. Part of that demand must be served by the state highway system. ACHD is interested in discussing partnership opportunities with the State to meet that growing demand, including but not limited to improvements in our joint intersections in this area. Projects such as SH44/Linder and Eagle/McMillan provide good templates future partnerships.**
- ACHD also supports the advancement of the micro seal project for SH-44, from I-84 to Plummer Road in Star. **Maintenance is critically important, but the SH-44 corridor is in need of increased capacity. Like nearby Chinden Boulevard, it receives limited relief from parallel ACHD roadways and transit services. Also like Chinden, ACHD would encourage ITD to begin the design of the SH44 corridor to handle the transportation demand best served by the state highway system.** Having a designed project for the SH16 to Linder Road segment would allow ITD to take advantage of federal funds that may become available in the future.

Projects proposed for changes in year (advanced or delayed) as compared to original draft FY2016-2020 TIP

- The proposed one year delay of the SH55 widening project funded with Sales Tax Anticipated Revenue (KN 13349) and the two year delay of the SH55 micro seal (KN 13466) appears to benefit the coordination of two overlapping projects. ACHD supports better project coordination and use of funding.
- The delay of the Adaptive Signal system on Eagle Road (KN 18833) from FY17 to FY18 is supported by ACHD, because of shared concerns regarding the capabilities of the available technology and the potential limited benefit of an Adaptive Signal system on a road as congested as Eagle Road.
- ACHD is disappointed by the very large number of transit related projects that were delayed one year due to a failure to obligate funds. ACHD is eager to work with COMPASS and VRT to apply the lessons learned this year to help ensure transit funding is obligated in a timely manner in all future years.

Thank you again for the opportunity to provide these comments.

If you have any questions, please feel free to contact Tom Ferch, Transportation Funding Coordinator, at tferch@achdidaho.org or 208-387-6157.

Sincerely,



Jim D. Hansen
ACHD Commission President

Cc: Compass Executive Committee

COMPASS BOARD AGENDA ITEM VII-D

DATE: September 21, 2015

Topic: Adopt Resolution 20-2015 Amending the FY2015-2019 Regional Transportation Improvement Program (TIP)

Request/Recommendation:

Staff seeks Board adoption of Resolution 20-2015 (Attachment 1) amending the FY2015-2019 TIP by removing a public transportation project, adding an interchange modification study on Karcher Road, and making modifications to three public transportation projects to reconcile the FTA 5339 program with ITD. These actions were recommended for COMPASS Board adoption by the Regional Technical Advisory Committee (RTAC) on August 26, 2015.

Background/Summary:

The details of all requested actions are provided in the attachment to the resolution. Below is a summary of all requests:

- The Good Samaritan Society in Boise requested removal of a project for a replacement vehicle (Key Number 18890) from the federal program. The Good Samaritan Society's headquarters office was not comfortable with the federal agreements necessary to use these funds. The funds will be re-programmed in the next update cycle.
- The City of Nampa and ITD are working together to complete an Interchange Modification Report (Key Number ORN19665), which will result in possible changes to the current interchange access and ramp configuration on I-84 at Karcher Road. Since the Federal Highway Administration will approve recommendations from this study, and a possible project resulting from the study is regionally significant, the TIP must include this project, even though it is locally funded.
- Valley Regional Transit and ITD are reconciling three projects in the FTA 5339 program (bus and bus facilities) in the Nampa Urbanized Area. For this program, the following changes were requested by Valley Regional Transit:
 - Remove a project for capital lease or purchase and maintenance in Nampa (Key Number 14218). These funds will move to a project for southwest bus and bus facilities project (Key Number 19147) in FY2016.
 - Delay a project for accessible vehicles for the vehicle sharing pool in Nampa (Key Number 19079) to FY2016 and move \$41,250 to the southwest bus and bus facilities project (Key Number 19147) in FY2016.
 - Add the southwest bus and bus facilities project (Key Number 19147) to reconcile with ITD. The project uses funds from Key Numbers 14218 and 19079. There is a \$10,000 difference in the overall totals due to a change in the match rate.

A public involvement period and amendment process was required as projects are being proposed to be removed or added and funds delayed. The public comment period was open August 3 through August 26, 2015. No comments were received.

The Report of Removed Projects (Attachment 2) provides a summary of all federal-aid projects that were removed from the FY2015-2019 TIP throughout the fiscal year. This report is for information only and is provided as a running report as projects are removed from TIP.

Implication (policy and/or financial):

A summary of implications per project or groups of projects is explained below:

- The removal of the Good Samaritan Society project does not have implications due to the fact that the funds can be carried over to next fiscal year and re-programmed.
- The interchange modification study is a locally-funded study within a regionally significant corridor. The overall results of the study will have implications, if the recommendation includes a future project. However, for the short-term, there are no funding implications.
- The three reconciliation projects have no immediate implications. Generally, the same projects are being funded under different key numbers. One additional change was incorporated into Administrative Modification #10, for Valley Regional Transit's capital vehicle purchase (Key Number 12364), which demonstrates the costs for vehicles purchased include technical items, such as electronic fare boxes, originally included in the Key Number 14218.

More Information:

- 1) Attachment 1 – Resolution 20-2015
- 2) Attachment 2 – Report of Removed Projects
- 3) For detailed information contact: Toni Tisdale, Principal Planner, at 475-2238 or ttisdale@compassidaho.org.

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RESOLUTION NO. 20-2015

FOR THE PURPOSE OF AMENDING THE FY2015-2019 REGIONAL TRANSPORTATION IMPROVEMENT PROGRAM

WHEREAS, the Community Planning Association of Southwest Idaho has been designated by the Governor of Idaho as the metropolitan planning organization responsible for transportation planning in Ada and Canyon Counties;

WHEREAS, the Moving Ahead for Progress in the 21st Century (MAP-21) Act, Title 23 United States Code Section 134, and Title 49 United States Code Section 5303 requires metropolitan planning organizations to develop and approve a Transportation Improvement Program;

WHEREAS, MAP-21, Title 23 United States Code Section 134, and Title 49 United States Code Section 5303 require projects contained in the Transportation Improvement Program to be financially constrained;

WHEREAS, the 1990 Clean Air Act Amendments requires all transportation plans and programs in nonattainment or maintenance areas demonstrate conformity to applicable state implementation plans for air quality improvement;

WHEREAS, no additional review for air quality conformity is necessary for this action;

WHEREAS, MAP-21, Title 23 United States Code Section 134, and Title 49 United States Code Section 5303 requires Transportation Improvement Programs be developed and amended in consultation with all interested parties;

WHEREAS, a public comment period was open between August 3 and August 26, 2015;

WHEREAS, the Community Planning Association of Southwest Idaho desires to take timely action to ensure the availability of federal funds;

WHEREAS, the Community Planning Association of Southwest Idaho developed this amendment to the FY2015-2019 Regional Transportation Improvement Program in compliance with all applicable state and federal regulations; and

WHEREAS, the attached table dated June 11, 2015, details the amendment to the FY2015-2019 Regional Transportation Improvement Program.

NOW, THEREFORE, BE IT RESOLVED, that the Community Planning Association of Southwest Idaho Board of Directors approves the amendment to the FY2015-2019 Regional Transportation Improvement Program.

DATED this 21st day of September 2015.

APPROVED:

By: _____
Garret Nancolas, Chair
Community Planning Association
of Southwest Idaho Board of Directors

ATTEST:

By: _____
Matthew J. Stoll, Executive Director
Community Planning Association
of Southwest Idaho

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Amendment #7
 FY2015-2019 Regional Transportation Improvement Program
 Per Good Samaritan Society, June 11, 2015

Key No	Project	Scheduled Costs (including Match) (costs in \$1,000)							
		Cost year	PE	PEC	RW	UT	CE	CN	SUM
18890	Transit – Vehicle Replacement Good Samaritan Society, Boise	2015						50	50
	Funding Source: FTA 5310 LU Provide a replacement, wheel-chair accessible, vehicle for Boise Good Samaritan Society for service in the Boise Urbanized Area. Project uses FY2014 and FY2015 funding. (Federal = \$40,000) Remove project at the request of Good Samaritan Society. Funds will be re-programmed in the next update cycle.	2016						0	0
		2017							0
		2018							0
		2019							0
		PD							0
		SUM	0	0	0	0	0	0	50

Per ITD Staff, July 8, 2015

Key No	Project	Scheduled Costs (including Match) (costs in \$1,000)							
		Cost year	PE	PEC	RW	UT	CE	CN	SUM
NEW	I-84, Karcher Interchange Modification Study, Nampa	2015		0					0
	Funding Source: Local (Regionally Significant) Analyze the Karcher Interchange on I-84. The final project is an Interchange Modification Report (IMR) that will meet the 8-point outline requirement by the Federal Highway Administration. An IMR makes suggestions for modification to interchange access and ramp configuration based on current and future traffic and proposed development. Construction is currently unfunded. (The City of Nampa provided funding for the IMR.) Add project.	2016		99					99
		2017							0
		2018							0
		2019							0
		PD							0
		SUM	0	0	99	0	0	0	0

(continued)

Per Valley Regional Transit, July 9, 2015

Key No	Project	Scheduled Costs (including Match) (costs in \$1,000)							
		Cost year	PE	PEC	RW	UT	CE	CN	SUM
14218	Transit - Capital Lease or Purchase and Maintenance, Nampa - FY2014	2015						259 <u>0</u>	259 <u>0</u>
	Funding Source: FTA 5339 SU Provide vehicle lease or purchase for fixed line, demand response, support activities, and associated equipment and maintenance in the Nampa Urbanized Area. (Federal = \$215,000) Remove this project and move funds to KN 19147 in FY2016 to reconcile the FTA 5339 SU program with ITD.	2016							0
		2017							0
		2018							0
		2019							0
		PD							0
		SUM	0	0	0	0	0	0	259 <u>0</u>
19079	Transit - Accessible Vehicles, Vehicle Sharing Pool, Nampa	2015						120 <u>0</u>	120 <u>0</u>
	Funding Source: FTA 5339 SU Provide accessible vehicles for the vehicle sharing pool that will be used by members of the vehicle sharing program. Project uses FY2014 funding. (Federal = \$63,000) Decrease CN by \$120,000 and move \$78,750 to FY2016 and \$41,250 to KN 19147 in FY2016 and to reconcile the FTA 5339 SU program with ITD.	2016						0 <u>79</u>	0 <u>79</u>
		2017							0
		2018							0
		2019							0
		PD							0
		SUM	0	0	0	0	0	0	120 <u>79</u>
19147	Transit, Southwest Bus and Bus Facility – FY2015	2015							0
	Funding Source: FTA 5339 SU Purchase replacement vehicles in small urban areas throughout the state of Idaho. This project shows funds only for Valley Regional Transit in the Nampa Urbanized Area, other projects are included in this project in the STIP. (Federal = \$248,000) Add project to reconcile the FTA 5339 SU program with ITD, using funds from KN 14218 and 19079. \$10,000 difference in totals due to change in match rate.	2016						0 <u>310</u>	0 <u>310</u>
		2017							0
		2018							0
		2019							0
		PD							0
		SUM	0	0	0	0	0	0	0 <u>310</u>

PE = Preliminary Engineering

PEC = Preliminary Engineering Consultant

RW = Right-of-Way

UT = Utilities

CE = Construction Engineering

CN = Construction

FY = Fiscal Year

KN = Key Number

FTA = Federal Transit Administration

5310 LU = for elderly and persons with disabilities in the Large Urban area (Boise Urbanized Area)

5339 SU = for bus and bus facilities in the Small Urban area (Nampa Urbanized Area)

ITD = Idaho Transportation Department

Federal-Aid Projects Removed to Date
As of September 21, 2015 (proposed)

Attachment 2

Key	Project	Sponsor	Amount/ Source	Action	Reason
13960	ITS, Garrity/Idaho Center Boulevard Signal Upgrade, Nampa	Nampa	\$354,000/HSIP (Local)	Amendment #4, April 20, 2015	To cover cost increases in other City of Nampa projects. Removed at the request of the City of Nampa.
13920	Pathway, Logger's Creek Bridge Replacement Boise	Boise	\$120,000/TAP-TMA	Amendment #4, April 20, 2015	Project to be funded with local funds in the future. Removed at the request of the City of Boise.
14343	Pedestrian Improvements, North Middleton Road, Middleton	Middleton	\$45,000/Community Choices \$7,000/Local	Amendment #5, June 15, 2015	To cover cost increases in another City of Middleton project. Removed at the request of the City of Middleton. Project will be constructed with local funds in the future.
19062	Pedestrian Improvements, Lincoln Elementary, Caldwell	Caldwell	\$65,000/ Community Choices \$10,000/Local	Amendment #5, June 15, 2015	Project is under-funded and will be funded with local funds in the future. Removed at the request of the City of Caldwell.
18890	Transit – Vehicle Replacement Good Samaritan Society, Boise	Good Samaritan Society	\$50,000/FTA 5310 LU	<i>Proposed Amendment #7, September 21, 2015</i>	Project removed at request of sponsor, who was uncomfortable with the federal agreements. The vehicle will be replaced using other sources in the future.
14218	Transit – Capital Lease or Purchase and Maintenance, Nampa – FY2014	Valley Regional Transit	\$259,000/FTA 5339 SU	<i>Proposed Amendment #7, September 21, 2015</i>	Funds for this project were moved to KN 19147 in order to reconcile the FTA 5339 SU program with ITD. Project is still federally funded.

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PROGRAM NO.	
601	<p align="center">UNIFIED PLANNING WORK PROGRAM DEVELOPMENT AND FEDERAL ASSURANCES</p> <p align="right">MEGAN LARSEN</p> <ul style="list-style-type: none"> • Updated table showing FY2015 progress and FY2016 tasks related to the FY2015-2017 COMPASS Strategic Plan for the FY2016 UPWP. • Presented FY2016 UPWP to the Board for approval. • Processed and tracked revenues and expenditures associated with Revision 3 of the FY2015 UPWP. • Tracked changes and announcements in the Federal Register and the Daily Digest. • Tracked announcements from funding resources to identify potential grants for COMPASS and member agencies.
605	<p align="center">MULTI-MODAL PLANNING SUPPORT</p> <p align="right">WALT SATTERFIELD</p> <ul style="list-style-type: none"> • Installed five permanent bicycle/pedestrian counters in Nampa, Caldwell, Kuna, and Boise (Friendship Bridge and 8th Street). • Created a website for member agencies to request use for portable bicycle/pedestrian counter technology. • Attended ACHD and Nampa bicycle committee meetings. • Hosted Foundation for Ada/Canyon Trails System (FACTS) meeting and provided status update on the bicycle/pedestrian counter installation and regional pathway mapping. • Participated in weekly GoRide coordination meetings with Valley Regional Transit. • Participated in Public Transportation 101 brainstorming meeting with Valley Regional Transit on August 5, 2015. • Participated in regional fare analysis evaluation meeting with Valley Regional Transit on August 7, 2015. • Developed assumption testing methodology for Healthcare Access Design Challenge project. • Participated in Boise Transit Planning Meeting on August 20, 2015. • Attended the ITD Public Transportation Advisory Committee (PTAC) meeting on August 24, 2015.
620	<p align="center">GROWTH AND TRANSPORTATION SYSTEM MONITORING</p> <p align="right">CARL MILLER</p> <ul style="list-style-type: none"> • Completed the 2014 employment database. • Continued tracking 2015 building permits for the Development Monitoring Report. • Continued development of the 2014 performance measure data.
647	<p align="center">REGIONAL GROWTH ISSUES AND OPTIONS</p> <p align="right">CARL MILLER</p> <ul style="list-style-type: none"> • Updated household size methodology for demographic forecast dataset. • Prepared preliminary plat and development reconciliation maps.

PROGRAM NO.	
653	<p data-bbox="302 128 886 159">COMMUNICATION AND EDUCATION</p> <p data-bbox="1373 163 1536 195" style="text-align: right;">AMY LUFT</p> <ul data-bbox="321 201 1536 1083" style="list-style-type: none"> • Updated the COMPASS web site; began developing several new web pages to reflect new COMPASS programs and projects. • Posted 3 blogs, 26 Facebook messages, and 79 Tweets. • Tracked and facilitated issues related to COMPASS and transportation in and with news media. Issued three news releases and two media advisories; facilitated one interview on the installation of bicycle/pedestrian counters. This topic received coverage from three newspapers, two TV stations, and one radio station. • Continued transportation funding outreach campaign – continued social media campaign, placed funding display at the Caldwell Public Library, continued preparations on a short video on the importance of maintenance funding. • Launched Leadership in Motion award nomination period. Nominations will be accepted through September 30, 2015. • Continued preparations for the final installment in the 2015 education series, scheduled for September. The speaker will be Colleen Gants, PRR, presenting on Oregon’s “OreGO” vehicle miles traveled tax. • Oversaw the administration of a random household public opinion survey on COMPASS. Clearwater Research is conducting the survey. • Promoted a brownfields grants workshop that COMPASS will host on September 18, 2015. • Began work on a cartoon “video” describing COMPASS and its role in the Treasure Valley. • Began writing the FY2015 COMPASS annual report. • Met with VRT staff to discuss a “Transportation Academy” for local elected officials.
661	<p data-bbox="302 1083 748 1115">COMMUNITIES IN MOTION</p> <p data-bbox="1276 1119 1536 1150" style="text-align: right;">LIISA ITKONEN</p> <ul data-bbox="321 1157 1536 2001" style="list-style-type: none"> • Developed a final list and map of vehicle classification count data collection locations along freight corridors as part of the SHRP2 project. • Developed existing data, performance measures, and tools inventory for Performance Measure Framework as part of the SHRP2 project. • Released RFQ for Performance Measure Framework as part of the SHRP2 project. • Met with ITD District 3 staff regarding US 20-26 demographic projections and intersection designs. • Sent a letter of invitation to stakeholders to participate in the inaugural meeting of the freight advisory workgroup on September 15, 2015. • Began compiling a regional freight profile. • Met with consultant to review draft of the public transportation network analysis. • Began developing a “board game” depiction describing the process needed to instigate high capacity public transportation in the Treasure Valley. The “game” is designed to help decision-makers and the public understand the complexity of the process in an easy to understand manner. • Launched the “Treasure Valley On the Go!” photo contest to generate public interest in the four components of CIM 2040 2.0: roadways, freight, bicycle/pedestrian, and public transportation. • Prepared funding agreements for FY2016 Implementation Grants and distributed to Ada County, Boise State University and City of Kuna for Review. • Completed funding agreement with City of Parma for FY2015 Implementation Grant, including Construction Easements for tree removal and sidewalk repair.

PROGRAM NO.	
685	<p>REGIONAL TRANSPORTATION IMPROVEMENT PROGRAM (TIP) TONI TISDALE</p> <ul style="list-style-type: none"> • Met with partner agencies on August 5, 2015, to develop a new approach to summer outreach meetings with Ada and Canyon County agencies. • Hosted an open house on August 4, 2015, from 10:00 a.m. through 7:30 p.m. The public comment period on the FY2016-2020 TIP update closed on August 18, 2015. Twenty-three comments were received. • Continued working on a method to incorporate performance measures into the TIP (called TIP project achievement). • Presented a draft policy for reviewing cumulative changes to projects, which was not approved by RTAC. Staff will continue working with RTAC on future policy development. • Prepared and processed Administrative Modifications #11-#13. • Continued working on an internal scope to improve the COMPASS TIP database. • Continued updating the annual outreach materials in an effort to make the summer outreach sessions more efficient for member agencies. • Held a public comment period on an amendment to the FY2015 – 2018 TIP. • Worked with VRT on two VRT corrective actions regarding how COMPASS promotes the VRT Program of Projects during the annual TIP public comment period. Followed up with an email to the Federal Transit Administration highlighting current practices and proposed changes to the COMPASS process.
686	<p>PROJECT/SCOPE DEVELOPMENT PROGRAM DON MATSON</p> <ul style="list-style-type: none"> • Met with City of Eagle to review site features for a proposed bicycle/pedestrian bridge over the Boise River on August 7, 2015. • Attended Eagle City Council workshop with J-U-B Engineers on August 11, 2015, to discuss the proposed Boise River bicycle/pedestrian bridge. • Met with City of Eagle, ITD and J-U-B Engineers on August 27, 2015 to discuss development of Boise River bicycle/pedestrian bridge project and bridge feasibility study.
692	<p>REGIONAL ASSET and RESOURCE MAINTENANCE REPORT DON MATSON</p> <ul style="list-style-type: none"> • No significant activity in August.
693	<p>GRANT RESEARCH AND ASSISTANCE DON MATSON</p> <ul style="list-style-type: none"> • Continued monitoring grant sources for new funding opportunities. • Met with Ada County to discuss additional grant funding priorities and opportunities for the Boise River greenbelt on August 11, 2015.
701	<p>GENERAL MEMBERSHIP SERVICES SABRINA MINSHALL</p> <ul style="list-style-type: none"> • Provided development checklist reviews for Trilogy (Meridian) and Avimor (Ada County). • Participated in City of Boise's stakeholder meeting for the East Columbia Sub-Area Master Plan on August 13, 2015.
702	<p>AIR QUALITY OUTREACH AMY LUFT</p> <ul style="list-style-type: none"> • Ran six air quality public service announcements on local television stations. • Provided a status report to the Air Quality Board and Idaho Department of Environmental Quality. • Reviewed and approved media placement for FY2016.

PROGRAM NO.	
703	<p>GENERAL PUBLIC SERVICES</p> <p style="text-align: right;">AMY LUFT</p> <ul style="list-style-type: none"> • Provided information to the public on demographics, development, funding, and traffic issues.
705	<p>TRANSPORTATION LIAISON SERVICES</p> <p style="text-align: right;">MATT STOLL</p> <ul style="list-style-type: none"> • Met with Councilmember Elaine Clegg on August 12, 2015 to coordinate on AMPO and City of Boise issues. • Met with Amy Revis, ITD District III Engineer, on August 11, 2015, to coordinate efforts between COMPASS and ITD District III. • Met with Boise City Councilmember Elaine Clegg, ACHD Commissioner Jim Hansen, and Kelli Fairless on August 10, 2015 regarding regional public transportation planning efforts and funding options. • Participated in the Caldwell Chamber of Commerce Transportation Committee meeting on August 3, 2015. • Participated in the Meridian Transportation Commission meeting on August 3, 2015. • Attended the IT Board meeting on August 20, 2015. • Participated in Idaho APA Board meeting. • Participated in planning meetings for Idaho APA Conference. • Met with Jennifer Gonzalez, ITD, on August 28, 2015, to share information on agency communication programs. • Met with Holly Cook, Communication and Research Specialist in the City of Caldwell's Mayor's Office, on August 27, 2015, to provide information on COMPASS and discuss both agency's communication programs.
720	<p>STATE STREET TRANSIT CORRIDOR IMPLEMENTATION</p> <p style="text-align: right;">DON MATSON</p> <ul style="list-style-type: none"> • No significant activity during August.
760	<p>LEGISLATIVE SERVICES</p> <p style="text-align: right;">MATT STOLL</p> <ul style="list-style-type: none"> • Participated in relevant activities in support of Board legislative position statements. • Tracked and reported significant activity in federal and state transportation-related legislative issues. • Continued reviewing Moving Ahead for Progress in the 21st Century Act (MAP-21) and proposed rule-making to determine implications to COMPASS and its membership. • Met with Brad Griff, Regional Director for Congressman Labrador, on August 6, 2015 regarding COMPASS and its' federal priorities.
761	<p>BLUEPRINT FOR GOOD GROWTH</p> <p style="text-align: right;">SABRINA MINSHALL</p> <ul style="list-style-type: none"> • No significant activity in August.
801	<p>STAFF DEVELOPMENT</p> <p style="text-align: right;">MEGAN LARSEN</p> <ul style="list-style-type: none"> • Attended Innovative Intersections for Pedestrian and Bicycles webinar on August 19, 2015. • Attended "Pedestrians Count! – How to Measure Foot Traffic" webinar hosted by Portland State University on August 27, 2015. • Attended SHRP 2 Technical Meeting in Denver, CO on August 27 and August 28, 2015.

PROGRAM NO.	
820	<p>COMMITTEE SUPPORT</p> <p style="text-align: right;">MEGAN LARSEN</p> <ul style="list-style-type: none"> • Provided staff support to the COMPASS Board of Directors and standing committees.
836	<p>REGIONAL TRAVEL DEMAND MODEL</p> <p style="text-align: right;">MARYANN WALDINGER</p> <ul style="list-style-type: none"> • Follow up meeting with Len Grady, City of Nampa Engineering Manager, regarding COMPASS modeling services on August 4, 2015. • Provided City of Nampa staff example files to further evaluate how best to assist with TIS needs. • Continued to provide additional assistance to ACHD on their Capital Improvement Plan update. • Posted up to date traffic counts and map on the COMPASS website. • Completed area of influence model runs for proposed developments. • Developed final list and map of traffic count locations in Caldwell for the annual data collection cycle. • Participated in the annual Census Transportation Planning Program Board meeting in Denver, CO.
838	<p>ON-BOARD TRANSIT and HOUSEHOLD TRAVEL SURVEY</p> <p style="text-align: right;">MARYANN WALDINGER</p> <ul style="list-style-type: none"> • Posted request for bids for the on-board transit survey. • Responded to questions pertaining to the request.
842	<p>CONGESTION MANAGEMENT SYSTEM PROCESS</p> <p style="text-align: right;">MARYANN WALDINGER</p> <ul style="list-style-type: none"> • Continued developing data and analysis for the annual congestion management report.
860	<p>GEOGRAPHIC INFORMATION SYSTEM MAINTENANCE</p> <p style="text-align: right;">ERIC ADOLFSON</p> <ul style="list-style-type: none"> • Maintained and created regional geographic data layers. • Created map documents for member agencies and the public. • Provided technical support for a variety of COMPASS processes. • Created tools and methodologies to support COMPASS UPWP projects. • Participated in peer to peer information sharing with MPOs from all over the Intermountain West August 27-28, 2015, in Denver, CO as part of a SHRP2 Grant.
862	<p>REGIONAL DATA CENTER IMPLEMENTATION</p> <p style="text-align: right;">ERIC ADOLFSON</p> <ul style="list-style-type: none"> • Continued work on Regional Data Center setup and server configuration.
991	<p>SUPPORT SERVICES LABOR</p> <p style="text-align: right;">MEGAN LARSEN</p> <ul style="list-style-type: none"> • Provided general accounting, human resources, and administrative support to the agency.

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COMPASS BOARD AGENDA ITEM VIII-B

Date: September 21, 2015

Topic: Status Report – Current Air Quality Efforts

Background/Summary:

The information below provides an update on Treasure Valley air quality.

August Air Quality Monitoring:

The Idaho Department of Environmental Quality reported fourteen days with air quality levels in the moderate category, five days in the unhealthy for sensitive group category and four days in the unhealthy category in the Treasure Valley during the month of August 2015.

Moderate Category days:

- One day was attributable to Ozone (O₃) recorded in Ada County
- One day was attributable to Ozone (O₃) and coarse particulate matter (PM₁₀) and fine particulate matter (PM_{2.5}) recorded in Ada County
- Four days were attributable to coarse particulate matter (PM₁₀) recorded in Ada County and fine particulate matter (PM_{2.5}) recorded in both counties
- Four days were attributable to fine particulate matter (PM_{2.5}) recorded in both counties
- Four days were attributable to fine particulate matter (PM_{2.5}) recorded in Canyon County

Unhealthy for Sensitive Group days:

- Five days were attributable to fine particulate matter (PM_{2.5}) reported in both counties

Unhealthy days:

- One day was attributable to fine particulate matter (PM_{2.5}) reported in Canyon County
- Two days were attributable to fine particulate matter (PM_{2.5}) reported in Ada County
- One day was attributable to fine particulate matter (PM_{2.5}) reported in both counties

YEAR TO DATE SUMMARY

The table below summarizes the number of good, moderate, and unhealthy to hazardous days recorded since January 1, 2006.

	Good	Moderate	Unhealthy to Hazardous	Total
2006	273	91	1	365
2007	227	125	12	364
2008	266	99	1	366
2009	277	83	5	365
2010	321	44	0	365
2011	260	99	6	365
2012	283	72	11	366
2013	276	81	8	365
2014	287	75	3	365
2015	186	45	12	243

Notes: 2008 was a Leap Year hence the extra day. In 2007, one day of data is missing for the month of May.

Air Quality Categories:

- Moderate: pollution in this range may pose a moderate health concern for a very small number of individuals.
- Unhealthy for Sensitive Groups: individuals with lung disease, children and older adults are considered sensitive and may experience health effects. The general public is unlikely to be affected.
- Unhealthy / Very Unhealthy: everyone may begin to experience health effects.
- Hazardous: the entire population is more likely to experience serious health effects.

Implication (policy and/or financial):

None.

More Information:

- 1) For more information contact: MaryAnn Waldinger, Principal Planner, at 475-2242 or mwaldinger@compassidaho.org
- 2) For detailed information contact Idaho Department of Environmental Quality: Michael Toole, Regional Airshed Coordinator, at 373-0550 or Michael.Toole@deq.idaho.gov

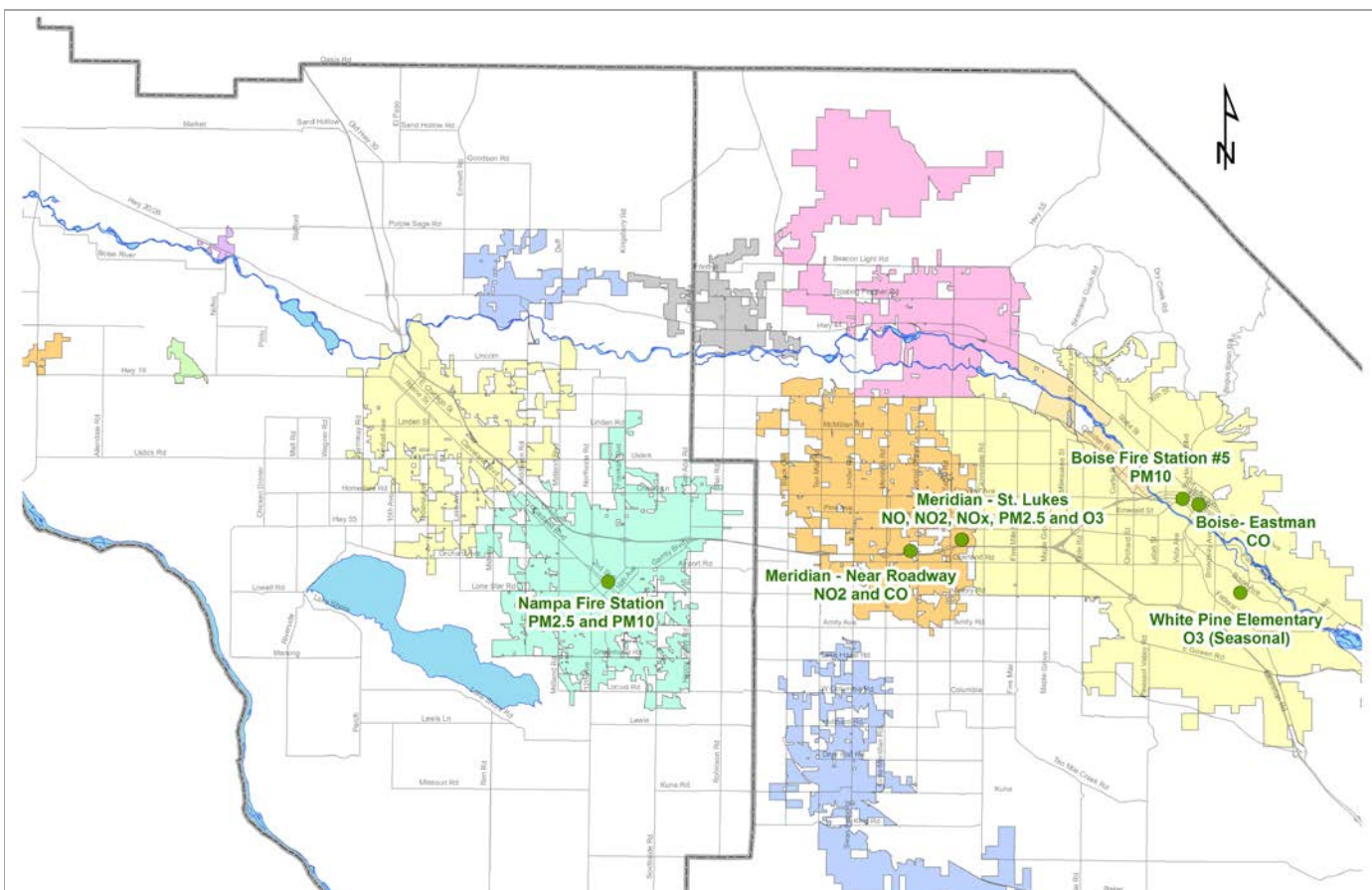


Figure 1: Map of air quality monitoring locations, Ada and Canyon County

Carbon Monoxide (CO)	A colorless, odorless, tasteless gas formed in large part by incomplete combustion of fuel. Human activities (i.e., transportation or industrial processes) are largely the source for CO contamination.
Oxides of nitrogen (NOx)	Oxides of nitrogen; a precursor (building block) of ozone. NOx is a generic term for mono-nitrogen oxides NO and NO ₂ (nitric oxide and nitrogen dioxide). They are produced from the reaction of nitrogen and oxygen gases in the air during combustion, especially at high temperatures
Ozone (O3)	A colorless gas with a sweet odor. Ground-level ozone is not a direct emission from transportation sources. It is formed when volatile organic compounds, such as pesticides and solvents, and NOx combine in the presence of sunlight. Although the ozone in the upper atmosphere protects us from harmful ultraviolet rays, ground-level ozone is the main component of smog.
PM2.5	Fine particulate matter, particles smaller than 2.5 microns in diameter, which are more likely to lodge in human lungs than larger particles.
PM10	Course particulate matter, particles smaller than 10 microns in diameter, which are more likely to lodge in human lungs than larger particles.

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DEMOGRAPHIC ADVISORY COMMITTEE

ITEM VIII-C

Attendance List

Member Agency/Name	Jan '15 No Mtg	Feb '15	Mar '15 No Mtg	Apr '15 No Mtg	May '15 No Mtg	June '15 No Mtg	July '15 No Mtg	Aug '15 No Mtg	Sept '15	Oct '15	Nov '15	Dec '15	TOTAL
General Members													
ACHD/ <i>C. Little</i>		1											
Ada County/M. Basham/ <i>B.Danielson</i>		1											
BSU/P. Zhu													
Canyon Co. Dev. Services / <i>J. Almeida/P. Nilsson/J. Van Dyke</i>		1											
Canyon Highway District No. 4/ <i>K. Knapp</i>													
City of Boise/ <i>B. Eggleston</i>		1											
City of Caldwell/ <i>B. Billingsley</i>		1											
City of Eagle/ <i>N. Baird Spencer</i>		1											
City of Garden City/ <i>J. Lowe</i>		1											
City of Kuna/ <i>W. Howell</i>													
City of Meridian/ <i>B. McClure</i>		1											
City of Middleton/ <i>D. Taylor</i>													
City of Nampa/ <i>N. Holm</i>													
City of Parma/ <i>N. Leigh</i>													
City of Star/ <i>N. Mitchell</i>													
IDEQ/ <i>D. Luft</i>													
ITD / <i>M. Wasdahl</i>		1											
Nampa Highway District #4/ <i>E. Shannon</i>													
Public Participation Committee/ <i>J. Ross</i>		1											
Valley Regional Transit/ <i>M. Havey</i>		1											
Ex officio Members													
Chamber of Commerce - Ada County/ <i>M.Tate</i>													
Chamber of Commerce- Canyon Co./ <i>T. Kasper</i>													
Development Community - Ada County/ <i>C.Findlay</i>													
Major Utilities / <i>B. Snow/B. Defenbach</i>													
Development Community - Canyon County/ <i>G. Manship</i>		1											

REGIONAL TECHNICAL ADVISORY COMMITTEE

Attendance List

Member Agency/Name	Jan '15	Feb '15	Mar '15	Apr '15	May '15	June '15	July '15 No Mtg	Aug '15	Sept '15	Oct '15	Nov '15 No Mtg	Dec '15	TOTAL
General Members													
<i>ACHD/T.Ferch/ J. Lucas</i>	1	1		1	1	1		1					6
<i>Ada County /M. Basham/M. Leatherman</i>	1		1	1	1	1		1					6
<i>BSU/N. Nimmmons</i>	1		1	1		1		1					5
<i>Canyon County / P. Nilsson/D. Root/C. Samples</i>		1	1	1	1	1							5
<i>Canyon Highway District #4/C. Hopper</i>	1			1		1							3
<i>City of Boise/ D. Fluke/ K. Lacey/K. Gallagher</i>	1	1	1	1	1	1		1					7
<i>City of Caldwell/R. MacDonald</i>	1	1				1		1					4
<i>City of Eagle/N. Baird Spencer</i>	1	1	1	1		1		1					6
<i>City of Garden City/J. Thornborrow</i>													0
<i>City of Kuna/W. Howell</i>	1			1	1			1					4
<i>City of Meridian/B Parson, C. Hood</i>	1	1	1	1	1	1		1					7
<i>City of Middleton/D. Taylor</i>													0
<i>City of Nampa/C. Bowman/L. Grady</i>	1	1	1	1	1			1					6
<i>City of Parma/N. Leigh</i>		1	1			1		1					4
<i>City of Star/N. Mitchell</i>													0
<i>IDEQ/M. Toole</i>	1	1		1									3
<i>ITD/Amy Schroeder</i>		1	1	1		1		1					5
<i>Nampa Highway District #1/E. Shannon</i>		1	1			1		1					4
<i>Public Participation Committee/D. Smith</i>	1	1		1	1	1		1					6
<i>Valley Regional Transit/R. Jalbert</i>	1	1	1	1	1	1		1					7
Ex officio Members													
<i>Central District Health/R. Howarth</i>	1		1	1		1		1					5
<i>Governor's Office/D. Hensley</i>													0

TRANSPORTATION MODEL ADVISORY COMMITTEE

Attendance List

Member Agency/Name	Jan '15	Feb '15 No Mtg	Mar '15 No Mtg	April '15 No Mtg	May '15 No Mtg	June '15 No Mtg	July '15 No Mtg	Aug '15 No Mtg	Sept '15	Oct '15	Nov '15	Dec '15	TOTAL
General Members													
<i>ACHD/ S. Martin</i>	1												1
<i>Ada County Development Services/M. Basham</i>													0
<i>Canyon County/P. Nilsson/J. Van Dyke</i>	1												1
<i>Canyon Highway District/No. 4/T. Richard</i>	1												1
<i>City of Boise/ K. Gallagher or A. Tuning</i>	1												1
<i>City of Meridian/A. Petersen</i>	1												1
<i>City of Nampa/ /C. Bowman/J. Barnes</i>	1												1
<i>IDEQ/ D. Luft</i>													0
<i>ITD/ K. Sablan/M. Wasdahl</i>	1												1
<i>Nampa Highway District #1/E. Shannon</i>													
<i>Public Participation Committee/J. Madsen</i>	1												1
<i>Valley Regional Transit/M. Havey</i>													0
Appointed Transportation/Land Use/Air Quality Professionals													
<i>Stephen Lewis , Keller Associates</i>	1												1
<i>Jim Pline , Pline Engineering</i>	1												1
<i>Jay Witt , AECOM</i>	1												1

REGIONAL GEOGRAPHIC ADVISORY COMMITTEE

Attendance List

Member Agency/Name	Jan '15 No Mtg	Feb '15 No Mtg	Mar '15 No Mtg	Apr '15 No Mtg	May '15 No Mtg	Jun '15 No Mt	July '15 No Mtg	Aug '15 No Mtg	Sept '15	Oct '15	Nov '15	Dec '15	TOTAL
General Members													
Ada County Assessors/A .Kawalec													0
Ada County Development Services/M. Basham													
Ada County Highway District/C. Spencer													0
Ada County Sheriff Office/T. Tyson													
Canyon County Development Services/S. Higuera													0
Canyon Highway District No. 4/K. Knapp													
Canyon County Sheriff Office/F. Smith													0
City of Boise/J. Hetherington													0
City of Caldwell/D. Marston													0
City of Eagle/R. Dodge													0
City of Garden City/E.Akin													0
City of Kuna/M. Borzick													0
City of Meridian/D. Green													0
City of Nampa/C. Tarter													0
ITD/B. Lacabanne													0
Nampa Highway Distr. #1/Eric Shannon													0
Public Participation Committee/K. Watkins													0

Memorandum

To: Matt Stoll, Executive Director
From: Jessica Wilson, Data Analyst *JW*
Date: August 10, 2015
Re: **Request for Approval of Administrative Modification #11 for the FY2015-2019 Regional Transportation Improvement Program**

ACTION REQUESTED:

Approval of Administrative Modification #11 for the FY2015-2019 Regional Transportation Improvement Program (TIP).

BACKGROUND:

Modifications were requested by Valley Regional Transit staff to add a project that was inadvertently removed from the database.

STATUS:

Per Valley Regional Transit, August 4, 2015:

- **Transit – Associated Capital Enhancements, Nampa - FY2014 (12778) - (FTA 5307 SU)**
Add project. This project was inadvertently removed from the FY2015-2019 TIP database. Administrative Modification #15 from the FY2014-2018 TIP reflects the carryover.

Approval:

All changes for Administrative Modification #11, as provided in this memorandum and detailed on Attachment 1, are approved as of August 10, 2015.



**Matthew J. Stoll, Executive Director
Community Planning Association**

Attachment (1)

pc: 685.03

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Administrative Modification #11
 FY2015-2019 Regional Transportation Improvement Program

Per Valley Regional Transit, August 4, 2015

Key No	Project	Scheduled Costs (including Match) (costs in \$1,000)								
		Cost year	PE	PEC	RW	UT	CE	CN	SUM	
12778	Transit - Associated Capital Enhancements, Nampa - FY2014	2015						0	0	
	Funding Source: FTA 5307 SU							144	144	
	Provide enhancements including shelters, benches, lighting, landing pads, waste disposal, bicycle racks, or information posting in the Nampa Urbanized Area. (Federal = \$115,000.)	2016								0
		2017								0
		2018								0
		2019								0
		PD								0
SUM		0	0	0	0	0	0	0	0	
<p style="color: red;">Add project. This project was inadvertently removed from the FY2015-2019 TIP database. Administrative Modification #15 from the FY2014-2018 TIP reflects the carryover to FY2015.</p>								0	0	
								144	144	

PE = Preliminary Engineering

PEC = Preliminary Engineering Consultant

RW = Right-of-Way

UT = Utilities

CE = Construction Engineering

CN = Construction

FY = Fiscal Year

KN = Key Number

FTA = Federal Transit Authority

ITD = Idaho Transportation Department

SU = Small Urban

TIP = Transportation Improvement Program

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Memorandum

To: Matt Stoll, Executive Director
From: Jessica Wilson, Data Analyst *JW*
Date: August 19, 2015
Re: **Request for Approval of Administrative Modification #12 for the FY2015-2019 Regional Transportation Improvement Program**

ACTION REQUESTED:

Approval of Administrative Modification #12 for the FY2015-2019 Regional Transportation Improvement Program (TIP).

BACKGROUND:

Modifications were requested by Idaho Transportation Department staff to increase construction and utility costs based on the engineer's new cost estimate. Funds are from cost savings on other projects.

STATUS:

Per Idaho Transportation Department, August 17, 2015:

- **US 20/26, Broadway Bridge, Boise (11588)** - (Bridge Restoration) Increase utilities by \$2,339,000 and construction engineering by \$85,000. Decrease construction by \$266,000 per engineer's new cost estimate.
- **US 20/26, Broadway Bridge Girders, Boise (19180)** - (Bridge Restoration) Increase construction engineering by \$160,000 and construction by \$623,000 per engineer's new cost estimate.
- **US 20/26, Broadway Bridge, Christ Chapel Mitigation, Boise (19181)** - (Bridge Restoration) Increase construction engineering by \$10,000 and construction by \$57,000 per engineer's new cost estimate.

Approval:

All changes for Administrative Modification #12, as provided in this memorandum and detailed on Attachment 1, are approved as of August 19, 2015.



**Matthew J. Stoll, Executive Director
Community Planning Association**

Attachment (1)

pc: 685.03

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Administrative Modification #12
FY2015-2019 Regional Transportation Improvement Program

Per ITD August 19, 2015

Key No	Project	Scheduled Costs (including Match) (costs in \$1,000)							
		Cost year	PE	PEC	RW	UT	CE	CN	SUM
11588	US 20/26, Broadway Bridge, Boise	2015	(50)		50	0	1063	7403	8466
	Funding Source: Bridge Restoration Rebuild the Broadway Bridge including pedestrian facilities. Expand to a six-lane section. Increase UT by \$2,339,000 and CE by \$85,000. Decrease CN by \$266,000 per engineer's new cost estimate. *	2016							0
		2017							0
		2018							0
		2019							0
		PD							0
	SUM	(50)	0	50	0	0	7403	8466	
11588	US 20/26, Broadway Bridge, Boise	2015	(950)	400	950			4646	5046
11588	Funding Source: Restoration Same as above. No change to this funding source.	2016							0
		2017							0
		2018							0
		2019							0
		PD							0
	SUM	(950)	400	950	0	0	4646	5046	
19180	US 20/26, Broadway Bridge Girders, Boise	2015					0	2581	2581
	Funding Source: Bridge Restoration Purchase the girders for the rebuild of the Broadway Bridge. This project is tied to KN 11588. Increase CE by \$160,000 and CN by \$623,000 per engineer's new cost estimate. *	2016					160	3204	3364
		2017							0
		2018							0
		2019							0
		PD							0
	SUM	0	0	0	0	0	160	3204	3364
19181	US 20/26, Broadway Bridge, Christ Chapel Mitigation, Boise	2015					0	158	158
	Funding Source: Bridge Restoration The Christ Chapel mitigation required prior to Broadway Bridge construction. Increase CE by \$10,000 and CN by \$57,000 per engineer's new cost estimate. *	2016					10	215	225
		2017							0
		2018							0
		2019							0
		PD							0
	SUM	0	0	0	0	0	10	215	225

*Funds are from cost savings on other projects.

PE = Preliminary Engineering
PEC = Preliminary Engineering Consultant
RW = Right-of-Way

UT = Utilities
CE = Construction Engineering
CN = Construction

FY = Fiscal Year
KN = Key Number

ITD = Idaho Transportation Department

Memorandum

To: Matt Stoll, Executive Director
From: Jessica Wilson, Data Analyst *JW*
Date: August 25, 2015
Re: **Request for Approval of Administrative Modification #13 for the FY2015-2019 Regional Transportation Improvement Program**

ACTION REQUESTED:

Approval of Administrative Modification #13 for the FY2015-2019 Regional Transportation Improvement Program (TIP).

BACKGROUND:

Modifications were requested by the Idaho Transportation Department to increase funding for "preliminary engineering consultant" (PEC) and "construction" (CN) costs on multiple projects. Valley Regional Transit staff requests a budget adjustment to balance the transit programs.

STATUS:

Per Idaho Transportation Department, August 19, 2015:

- **SH-55 and Farmway Road Intersection, Canyon County (18841)** - Increase "preliminary engineering consultant" (PEC) by \$95,000. Idaho Transportation Department is using a consultant for the design work when it was originally planned in-house, construction is advancing to FY2017 in the update. Funds are from cost savings on other projects.

Per Valley Regional Transit, August 21, 2015:

- **Transit – Fixed Line Operations, Nampa (18786)** - Increase construction by \$228,000 in FY2015, funds from KN 14376. This change is a budget adjustment to balance the transit programs and does not change the scope of the overall program. (Federal amount 50% match = \$2,680,000).
- **Transit – Mobility Programs Operations, Nampa – FY2014 (14376)** - Move funds (\$228,000) to KN 18786. This change is a budget adjustment to balance the transit programs and does not change the scope of the overall program including mobility operations.

Per Idaho Transportation Department, August 25, 2015:

- **Pathway, Garden City to Americana Boulevard, Boise (13514)** – (Local Participating) Increase "construction" (CN) by \$1,182,000 to cover the final cost estimate.

Approval:

All changes for Administrative Modification #13, as provided in this memorandum and detailed on Attachment 1, are approved as of August 25, 2015.



**Matthew J. Stoll, Executive Director
Community Planning Association**

Attachment (1)

Administrative Modification #13
FY2015-2019 Regional Transportation Improvement Program

Per ITD August 19, 2015

Key No	Project	Scheduled Costs (including Match) (costs in \$1,000)							
		Cost year	PE	PEC	RW	UT	CE	CN	SUM
18841	SH-55 and Farmway Road Intersection, Canyon County	2015		0 <u>95</u>					0 <u>95</u>
	Funding Source: Safety	2016							0
	This project will rehabilitate, widen, and signalize the intersection of SH-55 and Farmway Road in Canyon County. Project will add left-turn lanes on north and south-bound Farmway Road. On SH-55, a combination of right-turn and auxiliary through lanes will be added with dedicated left turn lanes and one continuous through lane for each side, for a total of five 12-foot lanes on the SH-55 legs and three 12-foot lanes on Farmway Road. Increase PEC by \$95,000. ITD is using a consultant for the design work when it was originally planned in-house, construction is advancing to FY2017 in the update. Funds are from cost savings on other projects.	2017							0
		2018					300	2700	3000
		2019							0
		PD							0
		SUM		0	0 <u>95</u>	0	0	300	2700

Per VRT August 21, 2015

Key No	Project	Scheduled Costs (including Match) (costs in \$1,000)							
		Cost year	PE	PEC	RW	UT	CE	CN	SUM
18786	Transit - Fixed Line Operations, Nampa	2015						976 <u>1204</u>	662 <u>1204</u>
	Funding Source: FTA 5307 SU	2016						1000	1000
	Provide transit operations and administration in the Nampa Urbanized Area. Increase CN by \$228,000 in FY2015, funds from KN 14376. This change is a budget adjustment to balance the transit programs and does not change the scope of the overall program. (Federal amount 50% match = \$2,680,000)	2017						1026	1026
		2018						1052	1052
		2019						1078	1078
		PD						0	0
		SUM		0	0	0	0	0	5132 <u>5360</u>

14376	Transit - Mobility Programs Operations, Nampa - FY2014	2015						228 <u>0</u>	228 <u>0</u>
	Funding Source: FTA 5307 SU	2016							0
	Provides operations for mobility management programs in the Nampa Urbanized Area.	2017							0
		2018							0
		2019							0
		PD							0

Key No	Project	Scheduled Costs (including Match) (costs in \$1,000)							
		Cost year	PE	PEC	RW	UT	CE	CN	SUM
	Move funds (\$228,000) to KN 18786. This change is a budget adjustment to balance the transit programs and does not change the scope of the overall program including mobility operations.	SUM	0	0	0	0	0	228 0	228 0

Per ITD August 25, 2015

Key No	Project	Scheduled Costs (including Match) (costs in \$1,000)							
		Cost year	PE	PEC	RW	UT	CE	CN	SUM
13514	Pathway, Garden City to Americana Boulevard, Boise	2015						25	25
	Funding Source: Local Participating	2016						1207	1207
	Construct a new 12-foot wide paved pathway south of the Boise River to fill a significant 4,100 linear gap in the greenbelt system. The pathway will extend from Main Street (Joe's Crab Shack) to Ann Morrison Park at Americana Boulevard to serve pedestrians and bicyclists. Increase CN by \$1,182,000 to cover the final cost estimate.	2017							0
		2018							0
		2019							0
		PD							0
		SUM	0	0	0	0	0	0	25 1207
13514	Pathway, Garden City to Americana Boulevard, Boise	2015							0
	Funding Source: Community Choices	2016						353	353
	Same as above. No change to this funding source.	2017							0
		2018							0
		2019							0
		PD							0
		SUM	0	0	0	0	0	0	353
13514	Pathway, Garden City to Americana Boulevard, Boise	2015	9	204	110	50	245	830	1448
	Funding Source: STP-TMA	2016							0
	Same as above. No change to this funding source.	2017							0
		2018							0
		2019							0
		PD							0
		SUM	9	204	110	50	245	830	1448
13514	Pathway, Garden City to Americana Boulevard, Boise	2015						315	315
	Funding Source: TAP-TMA	2016						124	124
	Same as above. No change to this funding source.	2017							0
		2018							0
		2019							0
		PD							0
		SUM	0	0	0	0	0	0	439

PE = Preliminary Engineering
 PEC = Preliminary Engineering Consultant
 RW = Right-of-Way

UT = Utilities
 CE = Construction Engineering
 CN = Construction

FY = Fiscal Year
 KN = Key Number

FTA = Federal Transit Administration

FTA 5307 LU = Federal Transit Administration Formula program (Large Urban - Boise)

FTA 5307 SU = Federal Transit Administration Formula program (Small Urban - Nampa)

ITD = Idaho Transportation Department

STP-TMA = Surface Transportation Program - Transportation Management Area (Boise)

TAP-TMA = Transportation Alternatives Program - Transportation Management Area (Boise)

VRT = Valley Regional Transit

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Memorandum

To: Matt Stoll, Executive Director
From: Jessica Wilson, Data Analyst 
Date: September 1, 2015
Re: **Request for Approval of Administrative Modification #14 for the FY2015-2019 Regional Transportation Improvement Program**

ACTION REQUESTED:

Approval of Administrative Modification #14 for the FY2015-2019 Regional Transportation Improvement Program (TIP).

BACKGROUND:

Modifications were requested by Ada County Highway District to move funds between phases to close out two projects, no change to project totals. Valley Regional Transit requested to change the description on two projects from "mobility management operations" to "fixed line" operations, this is a budget adjustment to balance the transit programs and does not change the overall scope.

STATUS:

Per Ada County Highway District, August 26, 2015:


- **Five Mile Road, Franklin Road to Fairview Avenue, ACHD (11582) – STP-TMA** Decrease UT \$20,000 and move funds to CE (for CC) to close out project. No change to project total.
- **ACHD Overlays, Arterials and Collectors - FY2014 (12050) – STP-TMA** Decrease CN \$50,000 and move funds to CE (for CC) to close out project. Construction funds were obligated in FY2014. No change to project total.

Per Valley Regional Transit, August 21, 2015:

- **Transit - Mobility Operations, Boise (19041) – FTA 5307 LU** Change description to "fixed line" operations. This change is a budget adjustment to balance the transit programs and does not change the scope of the overall program. (Federal amount 50% match = \$1,733,000)
- **Transit - Mobility Operations, Nampa (19023) – FTA 5307 SU** Change description to "fixed line" operations. This change is a budget adjustment to balance the transit programs and does not change the scope of the overall program. (Federal amount 50% match = \$610,000)

Approval:

All changes for Administrative Modification #14, as provided in this memorandum and detailed on Attachment 1, are approved as of September 1, 2015.



**Matthew J. Stoll, Executive Director
Community Planning Association**

Attachment (1)

Administrative Modification #14
FY2015-2019 Regional Transportation Improvement Program

Per ACHD September 1, 2015

Key No	Project	Scheduled Costs (including Match) (costs in \$1,000)							
		Cost year	PE	PEC	RW	UT	CE	CN	SUM
11582	Five Mile Road, Franklin Road to Fairview Avenue, ACHD	2015	2	(1)	138	0 (20)	53 73	307	499
	Funding Source: STP-TMA Project includes construction work on Five Mile Road, not including the Fairview intersection. Widen to 5-lane section with shoulder, sidewalk, and railroad crossing improvements. Decrease UT \$20,000 and move funds to CE (for CC) to close out project. No change to project total.	2016							0
		2017							0
		2018							0
		2019							0
		PD							0
	SUM	2	(1)	138	0 (20)	53 73	307	499	
11582	Five Mile Road, Franklin Road to Fairview Avenue, ACHD	2015						6	6
	Funding Source: Local Participating Same as above. No change to this funding source.	2016							0
		2017							0
		2018							0
		2019							0
		PD							0
	SUM	0	0	0	0	0	0	6	6
12050	ACHD Overlays, Arterials and Collectors - FY2014	2015					0 50	0 (50)	0
	Funding Source: STP-TMA Supplement the local overlay program. Decrease CN \$50,000 and move funds to CE (for CC) to close out project. Construction funds were obligated in FY2014. No change to project total.	2016							0
		2017							0
		2018							0
		2019							0
		PD							0
	SUM	0	0	0	0	0	0 50	0 (50)	0

Per VRT August 28, 2015

Key No	Project	Scheduled Costs (including Match) (costs in \$1,000)							
		Cost year	PE	PEC	RW	UT	CE	CN	SUM
19041	Transit - Mobility <u>Fixed Line</u> Operations, Boise	2015						662	662
	Funding Source: FTA 5307 LU Provides <u>fixed line</u> operations for mobility management programs in the Boise Urbanized Area. Change description to "fixed line" operations. This change is a budget adjustment to balance the transit programs and does not change the scope of the overall program. (Federal amount 50% match = \$1,733,000)	2016						680	680
		2017						696	696
		2018						714	714
		2019						714	714
		PD						0	0
	SUM	0	0	0	0	0	0	3466	3466

Key No	Project	Scheduled Costs (including Match) (costs in \$1,000)							
		Cost year	PE	PEC	RW	UT	CE	CN	SUM
19023	Transit - Mobility Fixed Line Operations, Nampa	2015						234	234
	Funding Source: FTA 5307 SU	2016						240	240
	Provides fixed line operations for mobility management programs in the Nampa Urbanized Area. Change description to "fixed line" operations. This change is a budget adjustment to balance the transit programs and does not change the scope of the overall program. (Federal amount 50% match = \$610,000)	2017						246	246
		2018						250	250
		2019						250	250
		PD						0	0
		SUM	0	0	0	0	0	1220	1220

PE = Preliminary Engineering

PEC = Preliminary Engineering Consultant

RW = Right-of-Way

UT = Utilities

CE = Construction Engineering

CN = Construction

FY = Fiscal Year

KN = Key Number

ACHD = Ada County Highway District

FTA 5307 LU = Federal Transit Administration Formula program (Large Urban - Boise)

FTA 5307 SU = Federal Transit Administration Formula program (Small Urban - Nampa)

STP-TMA = Surface Transportation Program - Transportation Management Area (Boise)

VRT = Valley Regional Transit

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Memorandum

To: Matt Stoll, Executive Director
From: Toni Tisdale, Principal Planner
Date: September 10, 2015
Re: **Request for Approval of Administrative Modification #15 for the FY2015-2019 Regional Transportation Improvement Program**

ACTION REQUESTED:

Approval of Administrative Modification #15 for the FY2015-2019 Regional Transportation Improvement Program (TIP).

BACKGROUND:

Modifications were requested by ITD staff to add funds to the Broadway Bridge project to cover the final cost estimate.

STATUS:

Per ITD staff, September 9, 2015:

- **US 20/26, Broadway Bridge, Boise (11588)** – Increase Bridge Restoration construction funding by \$3,111,000, as mitigated, to cover increased costs for the redesign of placing Century Link utility lines under the bridge. Funds from Redistribution.

Approval:

All changes for Administrative Modification #15, as provided in this memorandum and detailed on Attachment 1, are approved as of September 10, 2015.



**Matthew J. Stoll, Executive Director
Community Planning Association**

Attachment (1)

pc: 685.03
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Administrative Modification #15
 FY2015-2019 Regional Transportation Improvement Program
 Per ITD Staff, September 9, 2015

Key No	Project	Scheduled Costs (including Match) (costs in \$1,000)							
		Cost year	PE	PEC	RW	UT	CE	CN	SUM
11588	US 20/26, Broadway Bridge, Boise	2015	-50		50	2339	1148	7137	10624
	Funding Source: Bridge Restoration Rebuild the Broadway Bridge including pedestrian facilities. Expand to a six-lane section. Increase CN by \$3,111,000, as mitigated, to cover increased costs for the redesign of placing Century Link utility lines under the bridge. Funds from Redistribution.	2016						10248	13735
		2017							0
		2018							0
		2019							0
		PD							0
		SUM	-50	0	50	2339	1148	7137	10624
						10248	13735		
11588	US 20/26, Broadway Bridge, Boise	2015	-950	400	950			4646	5046
	Funding Source: Restoration Same as above. No change to this funding source.	2016							0
		2017							0
		2018							0
		2019							0
		PD							0
		SUM	-950	400	950	0	0	4646	5046

PE = Preliminary Engineering

PEC = Preliminary Engineering Consultant

RW = Right-of-Way

UT = Utilities

CE = Construction Engineering

CN = Construction

FY = Fiscal Year

KN = Key Number

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