



*Working together to plan for the future*

# **COMPASS BOARD of DIRECTORS ANNUAL MEETING PACKET**

**December 18, 2017**



# Working together to plan for the future

## Community Planning Association of Southwest Idaho 2017 Board of Directors

GENERAL MEMBERS	SPECIAL MEMBERS	EX-OFFICIO MEMBERS
<b>Ada County:</b> Commissioner Dave Case Commissioner Jim Tibbs Commissioner Rick Visser	<b>Boise State University:</b> Corey Cook, Dean School of Public Service	<b>Governor's Office:</b> David Hensley, Chief of Staff
<b>Ada County Highway District:</b> Commissioner Sara Baker Commissioner Jim Hansen Commissioner Paul Woods	<b>Capital City Development Corporation:</b> John Brunelle, Executive Director	<b>Greater Boise Auditorium District:</b> Pat Rice, Executive Director
<b>Canyon County:</b> Commissioner Tom Dale Commissioner Steve Rule Commissioner Pam White	<b>Idaho Department of Environmental Quality:</b> Aaron Scheff, Regional Administrator	<b>Southwest District Health Department:</b> Nikole Zogg, Director
<b>Canyon Highway District No. 4:</b> Commissioner Jay Gibbons	<b>Idaho Transportation Department:</b> Amy Revis, District 3 Engineer	
<b>City of Boise:</b> Mayor Dave Bieter Councilmember Elaine Clegg Councilmember TJ Thomson	<b>Valley Regional Transit:</b> Kelli Badesheim, Executive Director	
<b>City of Caldwell:</b> Mayor Garret Nancolas Brent Orton, Public Works Director		
<b>City of Eagle:</b> Mayor Stan Ridgeway Nichoel Baird Spencer, Planner III		
<b>City of Garden City:</b> Mayor John Evans		
<b>City of Greenleaf:</b> Councilmember Kurt Kopadt		
<b>City of Kuna:</b> Mayor Joe Stear		
<b>City of Melba:</b> Councilmember Parkie Stapleton		
<b>City of Meridian:</b> Mayor Tammy de Weerd Charlie Rountree		
<b>City of Middleton:</b> Mayor Darin Taylor		
<b>City of Nampa:</b> Mayor Bob Henry Councilmember Paul Raymond		
<b>City of Notus:</b> Mayor David Porterfield		
<b>City of Parma:</b> Mayor Nathan Leigh		
<b>City of Star:</b> Mayor Chad Bell		
<b>City of Wilder:</b> Mayor Alicia Mora Almazan		
<b>Golden Gate Highway District No. 3:</b> Commissioner David Lincoln		

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## 2018 COMPASS BOARD MEETING DATES

COMPASS BOARD MEETING DATE/TIME	LOCATION	KEY ITEMS
February 26, 2018 1:30- 3:30 pm	COMPASS 700 NE 2 <sup>nd</sup> Street Meridian, Idaho	<ul style="list-style-type: none"> <li>• Confirm Finance Committee Membership</li> <li>• Approve Extension of Delivery Deadlines</li> <li>• Adopt Resolution Amending the FY2018-2022 Regional Transportation Program</li> </ul>
April 16, 2018 1:30- 3:30 pm	COMPASS 700 NE 2 <sup>nd</sup> Street Meridian, Idaho	<ul style="list-style-type: none"> <li>• Approve 2018 Resource Development Plan</li> <li>• Approve FY2019 General and Special Member Dues</li> <li>• Accept 2018 Population Estimates</li> <li>• Approve CIM 2040 2.0 Short-term and Long-term Funded Transportation Projects</li> <li>• Approve Prioritization of CIM 2040 2.0 Unfunded Transportation Projects</li> </ul>
June 18, 2018 1:30- 3:30 pm	COMPASS 700 NE 2 <sup>nd</sup> Street Meridian, Idaho	<ul style="list-style-type: none"> <li>• Approve 2019 CIM Implementation Grants</li> <li>• Approve End-Of-Year and Redistribution Priorities</li> <li>• Approve Updates to the Application Guide</li> <li>• Accept Change in Motion Scorecard</li> <li>• Approve CIM 2040 2.0 Performance Measures</li> </ul>
August 20, 2018 1:30- 3:30 pm	COMPASS 700 NE 2 <sup>nd</sup> Street Meridian, Idaho	<ul style="list-style-type: none"> <li>• Approve updated <i>COMPASS Integrated Communication Plan/Public Involvement Plan</i></li> <li>• Approve Pavement and Bridge Targets</li> <li>• Approve System Performance Targets</li> <li>• Recommend Performance Measure Agreement for FHWA, ITD, and COMPASS</li> <li>• Approve COMPASS Workgroup Charters</li> <li>• Adopt Resolution Approving the FY2019 Unified Planning Work Program and Budget</li> </ul>
October 15, 2018 1:30- 3:30 pm	COMPASS 700 NE 2 <sup>nd</sup> Street Meridian, Idaho	<ul style="list-style-type: none"> <li>• Adopt Resolution Approving the FY2019-2023 Regional Transportation Improvement Program and Associated Air Quality Conformity Demonstration</li> </ul>
December 18, 2018 1:30- 3:30 pm	Nampa Civic Center 311 3 <sup>rd</sup> Street South Nampa, Idaho	<ul style="list-style-type: none"> <li>• Adopt <i>Communities in Motion 2040 2.0 Plan</i></li> <li>• Adopt Resolution Approving Revision 1 of the FY2019 Unified Planning Work Program and Budget</li> <li>• Approve 2019 Federal Transportation Policy Positions</li> <li>• Approve 2019 Idaho Legislative Session Position Statements</li> <li>• Confirm 2019 Executive Committee Representatives for Cities under 25,000 in Population</li> <li>• Confirm 2019 Executive Committee Representative from Highway Districts in Canyon County</li> <li>• Confirm 2019 Board Officers: Chair, Chair Elect, Vice Chair, Immediate Past Chair. Elect Secretary-Treasurer</li> <li>• Confirm Regional Transportation Advisory Committee Membership</li> </ul>

**MAKING A MOTION:**

1. **Seek recognition from the chair.**
2. **When you are recognized, say, "I move..."**  
*State your motion clearly, concisely, and completely.*
3. **Wait for someone to "second" your motion.**  
*A "second" does not imply the person making the second agrees with the motion – only that he/she agrees it should be debated.*
4. **Wait while the chair restates the motion.**  
*Be prepared to provide the motion to the chair in writing, if needed or requested, to ensure the chair accurately restates it.*
5. **Respectfully debate your motion.**  
*As the person making the motion, you have the right to speak first, but do not have to. When you speak, state your opinion then respectfully listen to, and consider, other opinions.*
6. **Wait for the chair to take a vote.**  
*After discussion is complete, the chair will call for a vote.*
7. **Listen as the chair announces the result of the vote.**

<b>Motions to Protect Rights:</b>
• Division of the Assembly
• Point of order
• Appeal chair's ruling
• Point of information
• Parliamentary inquiry
<b>Motions to Choose Voting Methods:</b>
• Vote by ballot, roll call, counted vote
• Choose method of nominations
• Open or close nominates or the polls
<b>Motions to Delay Action:</b>
• Refer to a committee
• Postpone to a definite time
• Recess
• Adjourn
• Postpone indefinitely
• Lay on the table
<b>Motions to Vary the Procedures:</b>
• Suspend the rules
• Divide the question
• Request to withdraw a motion
• Request relief from duty – or resign
<b>Motions to Re-examine:</b>
• Reconsider
• Rescind/Amend something previously adopted
• Take from the table
• Discharge a committee

<b>To Change a Proposed Motion:</b>
<b>Amend Motions to Raise Urgent Issues:</b>
• Question of privilege
• Orders of the day
• Object to consideration
<b>Motions to Control Debate:</b>
• Limit debate
• Previous question

**TABLE OF RULES RELATING TO MOTIONS:**

Motion	Debate?	Amend?	Vote
Adjourn	No	No	Majority
Amend	Yes	Yes	Majority
Amend Something Previously Adopted	Yes	Yes	(a) Majority with notice; or (b) 2/3; or (c) Majority of entire membership
Appeal	Normally	No	Majority in negative required to reverse chair's decision
Commit	Yes	Yes	Majority
Debate, Close (Previous Question)	No	No	2/3
Debate, Limit or Extend Limits of	No	Yes	2/3
Main Motion	Yes	Yes	Majority
Postpone	Yes	Yes	Majority
Previous Question	No	No	2/3
Recess	No	Yes	Majority
Reconsider	If motion to be reconsidered debatable	No	Majority
Rescind	Yes	Yes	(a) Majority with notice; or (b) 2/3; or (c) Majority of entire membership
Refer (Commit)	Yes	Yes	Majority
Suspend the Rules (of Order)	No	No	2/3
Suspend the Rules (standing or convention standing rules)	No	No	Majority
Voting, motions relating to	No	Yes	Majority



COMPASS BOARD OF DIRECTORS' ANNUAL MEETING
DECEMBER 18, 2017 – 1:30 PM
NAMPA CIVIC CENTER – 311 3RD STREET SOUTH
NAMPA, IDAHO

NOTICE: The online document includes bookmarks at the left of the screen that are named to correspond to agenda items that have attachments. Clicking on a bookmark or agenda item will take you directly to the named document.

REMINDER: COMPASS Board members are invited to attend the annual holiday luncheon and Leadership in Motion awards ceremony at 12:00 pm.

I. CALL TO ORDER (1:30)

II. PLEDGE OF ALLEGIANCE

III. AGENDA ADDITIONS/CHANGES

IV. OPEN DISCUSSION/ANNOUNCEMENTS

V. CONSENT AGENDA

- Page 3 \*A. Approve October 16, 2017, COMPASS Board Meeting Minutes
Page 7 \*B. Receive Approved September 12 and October 10, 2017, Executive Committee Meeting Minutes
Page 12 \*C. Receive Approved August 17 and October 12, 2017, Finance Committee Meeting Minutes
Page 16 \*D. Confirm Regional Transportation Advisory Committee Membership
Page 18 \*E. Approve List of Records for Destruction

VI. INFORMATION/DISCUSSION ITEM

1:35 A. Status Report – Finance Committee Elaine Clegg
The Finance Committee Chair will provide a status report on the November 30 and December 14, 2017, Finance Committee meetings.

VII. ACTION ITEMS

1:40 \*A. Adopt Resolution 04-2018 Amending the FY2018-2022 Toni Tisdale
Regional Transportation Program (TIP)
Page 21 Toni Tisdale will seek adoption of amendments to the FY2018-2022 TIP to add a project for ACHD, remove a project for VRT, and increase a project for ITD.

1:50 \*B. Approve Safety Targets Carl Miller
Page 31 Carl Miller will seek approval of the FHWA safety targets.

- 2:05 \* **C. Approve 2018 Federal Transportation Policy Positions** Ken Burgess  
Page 35 *Ken Burgess will seek approval of 2018 federal transportation policy positions.*
- 2:20 \* **D. Approve 2018 Idaho Legislative Session Position Statements** Ken Burgess  
Page 37 *Ken Burgess will seek approval of 2018 Idaho legislative session position statements.*
- 2:35 \* **E. Adopt Resolution 05-2018 Approving Revision 1 of the** Megan Larsen  
Page 38 **FY2018 Unified Planning Work Program and Budget (UPWP)**  
*Megan Larsen will seek approval of Revision 1 of the FY2018 UPWP.*
- 2:50 **F. Confirm 2018 Executive Committee Representatives for Cities** Matt Stoll  
**under 25,000 in Population**  
*Matt Stoll will seek confirmation of Executive Committee representatives for cities under 25,000 in population.*
- 2:55 **G. Confirm 2018 Executive Committee Representative from** Matt Stoll  
**Highway Districts in Canyon County**  
*Matt Stoll will seek confirmation of a Chair of one of the highway districts located in Canyon County as an Executive Committee representative.*
- 3:00 \* **H. Confirm 2018 Board Officers: Chair, Chair Elect, Vice Chair,** Matt Stoll  
Page 66 **Immediate Past Chair. Elect Secretary-Treasurer**  
*COMPASS Bylaws require the Board confirm ascension of Board officers and election of new Secretary-Treasurer.*

**VIII. EXECUTIVE DIRECTOR'S REPORT (INFORMATION ONLY) (3:10)**

- Page 68 \* **A. Staff Activity Reports**
- Page 79 \* **B. Status Report – Current Air Quality Efforts**
- Page 83 \* **C. Status Report – Regional Transportation Advisory Committee Attendance**
- Page 84 \* **D. Administrative Modifications**

**IX. ADJOURNMENT (3:15)**

\*Enclosures. Times are approximate. Agenda is subject to change.

*Those needing assistance with COMPASS events or materials, or needing materials in alternate formats, please call 475-2229 with 48 hours advance notice.*

*Si necesita asistencia con una junta de COMPASS, o necesita un documento en otro formato, por favor llame al 475-2229 con 48 horas de anticipación.*

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**ITEM V-A**

**COMPASS BOARD OF DIRECTORS' MEETING  
OCTOBER 16, 2017  
COMPASS, 1<sup>ST</sup> FLOOR BOARD ROOM  
700 NE 2<sup>ND</sup> STREET, MERIDIAN, IDAHO**

**\*\*MINUTES\*\***

**ATTENDEES:** Kelli Badesheim, Valley Regional Transit  
Nichoel Baird Spencer, City of Eagle  
Sara Baker, Commissioner, Ada County Highway District, **Immediate Past Chair**  
Corey Cook, Boise State University  
Tom Dale, Commissioner, Canyon County  
Matt Edmond for John Brunelle, Capital City Development Corporation  
John Evans, Mayor, Garden City  
Jay Gibbons, Commissioner, Canyon Highway District No. 4  
Jim Hansen, Commissioner, Ada County Highway District  
Bob Henry, Mayor, City of Nampa, **Vice Chair**  
Kurt Kopadt, Councilmember, City of Greenleaf  
Meg Leatherman for Dave Case, Commissioner, Ada County, **Chair Elect**  
Nathan Leigh, Mayor, City of Parma  
Anne Little Roberts, Councilmember, for Tammy de Weerd, Mayor, City of Meridian  
Brent Orton, City of Caldwell  
Zach Piepmeyer for Elaine Clegg, Councilmember, City of Boise, **Secretary-Treasurer**  
Paul Raymond, Councilmember, City of Nampa  
Amy Revis, Idaho Transportation Department – District 3  
Steven Rule, Commissioner, Canyon County, **Chair**  
Aaron Scheff, Department of Environmental Quality  
Matt Stoll, Executive Director, Community Planning Association, Ex officio  
TJ Thomson, Councilmember, City of Boise  
Jim Tibbs, Commissioner, Ada County  
Rick Visser, Commissioner, Ada County  
Pam White, Commissioner, Canyon County  
Paul Woods, Commissioner, Ada County Highway District  
Nikole Zogg, Southwest District Health, Ex officio

**MEMBERS** Alicia Almazan, Mayor, City of Wilder  
**ABSENT:** Chad Bell, Mayor, City of Star  
Dave Bieter, Mayor, City of Boise  
David Hensley, Governor's Office, Ex officio  
David Lincoln, Commissioner, Golden Gate Highway District No. 3  
Garret Nancolas, Mayor, City of Caldwell  
David Porterfield, Mayor, City of Notus  
Patrick Rice, Greater Boise Auditorium District, Ex officio  
Stan Ridgeway, Mayor, City of Eagle  
Charlie Rountree, City of Meridian  
Parkie Stapleton, Councilmember, City of Melba  
Joe Stear, Mayor, City of Kuna  
Darin Taylor, Mayor, City of Middleton

**OTHERS:** Jason Boal, Ada County Development Services  
Nancy Brecks, Community Planning Association  
Julie DeLorenzo, Member, Idaho Transportation Board – District 3  
Michael Fuss, City of Nampa  
Liisa Itkonen, Community Planning Association  
Megan Larsen, Community Planning Association  
Justin Lucas, Ada County Highway District  
Amy Luft, Community Planning Association  
Larry Maneely, Ada County  
Mitra Mehta-Cooper, Ada County Development Services  
Toni Tisdale, Community Planning Association  
Duane Wakan, Community Planning Association

#### **CALL TO ORDER:**

Chair Steve Rule called the meeting to order at 1:30 p.m.

#### **AGENDA ADDITIONS/CHANGES**

Jim Tibbs requested that the COMPASS Board recognize Meg Leatherman as an alternate for Dave Case, who was not able to provide the required 24 hours advance written notice due to illness.

**Bob Henry moved and Nathan Leigh seconded approval of Meg Leatherman as an approved alternate for Dave Case as requested. Motion passed unanimously.**

Matt Stoll stated the COMPASS Executive Committee recommended to add Information/Discussion Item VII-B to the agenda for an update from Corey Cook on Boise State's 2017 Public Policy Survey.

**Jim Tibbs moved and Bob Henry seconded amending the agenda to add Information/Discussion Item VII-B Update on Boise State's 2017 Public Policy Survey. Motion passed unanimously.**

#### **OPEN DISCUSSION/ANNOUNCEMENTS**

Chair Rule welcomed Kurt Kopadt, Greenleaf City Councilmember, to his first COMPASS Board meeting.



## CONSENT AGENDA

- A. Approve August 28, 2017, COMPASS Board Meeting Minutes
- B. Receive Approved August 8, 2017, Executive Committee Meeting Minutes
- C. Establish 2018 COMPASS Board and Executive Committee Meeting Dates and Location. Provide 30 Day Notice of Annual Meeting
- D. Confirm Resolution 13-2017 Amending *Communities in Motion* (CIM) 2040 and Resolution 14-2017 Amending the FY2017-2021 Regional Transportation Improvement Program (TIP)
- E. Adopt Resolution 01-2018 Approving Rural Project Priorities
- F. Approve Appointment of Ada County Staff Jason Boal, Mitra Mehta-Cooper, and Megan Leatherman to the Regional Transportation Advisory Committee, per RTAC Bylaws Article 2, Committee Structure, 2.4

Tom Dale moved and Jim Hansen seconded approval of the Consent Agenda as presented. Motion passed unanimously.

## ACTION ITEMS

- A. Adopt Resolution 02-2018 Amending *Communities in Motion* 2040 (CIM 2040)

Liisa Itkonen presented Resolution 02-2018 amending CIM 2040 to add, remove, and/or change the scope of funded projects as requested by Ada County Highway District, Idaho Transportation Department, and Valley Regional Transit.

After discussion, **Nichoel Baird Spencer moved and Nathan Leigh seconded adoption of Resolution 02-2018 amending *Communities in Motion* 2040 as presented. Motion passed unanimously.**

- B. Approve *Communities in Motion* 2040 2.0 Funding Policy

Liisa Itkonen presented a change to the CIM 2040 2.0 funding policy to add the wording, "Use federal funds to maintain the existing transportation system and to strategically address regional priorities as identified in the regional long-range transportation plan."

After discussion, **Jay Gibbons moved and Jim Tibbs seconded approval of the CIM 2040 2.0 funding policy as presented. Motion passed unanimously.**

- C. Adopt Resolution 03-2018 Approving the FY2018-2022 Regional Transportation Improvement Program (TIP) and Associated Air Quality Conformity

Toni Tisdale presented Resolution 03-2018 approving the FY2018-2022 TIP and associated air quality conformity for COMPASS Board adoption.

After discussion, **Brent Orton moved and Sara Baker seconded adoption of Resolution 03-2018 approving the FY2018-2022 Regional Transportation Improvement Program and associated air quality conformity. Motion passed unanimously.**

## **INFORMATION/DISCUSSION ITEMS**

### **A. Status Report - Rails with Trails**

Duane Wakan provided a status report on the Rails with Trails Workgroup and its planning work to date.

After discussion, **Chair Rule asked for any objection to directing staff to move forward with research and add this item to a future Board agenda for discussion on how much further to go. No objection was heard.**

### **B. Update 2017 Public Policy Survey**

Corey Cook, Dean, Boise State University reviewed key findings from the 2017 Public Policy Survey conducted September 6-8, 2017.

## **ADJOURNMENT**

**Chair Rule adjourned the meeting at 2:45 p.m.**

**Approved this 18th day of December 2017.**

**By: \_\_\_\_\_**  
**Steven Rule, Chair**  
**Community Planning Association of**  
**Southwest Idaho**

**Attest:**

**By: \_\_\_\_\_**  
**Matthew J. Stoll, Executive Director**  
**Community Planning Association of**  
**Southwest Idaho**

**EXECUTIVE COMMITTEE MEETING  
SEPTEMBER 12, 2017  
COMPASS, 2<sup>ND</sup> FLOOR LARGE CONFERENCE ROOM  
MERIDIAN, IDAHO**

**Item V-B**

**\*\*MINUTES\*\***

**ATTENDEES:**

Nichoel Baird Spencer for Stan Ridgeway, Mayor, City of Eagle  
Sara Baker, Commissioner, Ada County Highway District, **Immediate Past Chair**  
Dave Case, Commissioner, Ada County, **Chair Elect**  
Elaine Clegg, Councilmember, City of Boise, **Secretary-Treasurer**  
Tammy de Weerd, Mayor, City of Meridian  
John Evans, Mayor, City of Garden City  
Dave Jones for Jay Gibbons, Commissioner, Canyon Highway District #4  
Bob Henry, Mayor, City of Nampa, **Vice Chair**  
Nathan Leigh, Mayor, City of Parma  
Garret Nancolas, Mayor, City of Caldwell  
Steve Rule, Commissioner, Canyon County, **Chair**

**OTHERS PRESENT:**

Nancy Brecks, Community Planning Association  
Ken Burgess, Veritas Advisors  
Liisa Itkonen, Community Planning Association  
Megan Larsen, Community Planning Association  
Amy Luft, Community Planning Association  
Matt Stoll, Executive Director, Community Planning Association  
Toni Tisdale, Community Planning Association  
Dave Wallace, Ada County Highway District

**CALL TO ORDER:**

Chair Steve Rule called the meeting to order at 1:30 p.m.

**AGENDA ADDITIONS/CHANGES**

None.

**OPEN DISCUSSION/ANNOUNCEMENTS**

Matt Stoll provided a status update on COMPASS INFRA and TIGER grant applications.

## CONSENT AGENDA

### A. Approve August 8, 2017, Executive Committee Meeting Minutes

Bob Henry moved and Dave Case seconded approval of the Consent Agenda as presented. Motion passed unanimously.

## ACTION ITEMS

### A. Establish October 16, 2017, COMPASS Board Meeting Agenda

Matt Stoll presented staff proposed Agenda Items 1-15 for the October 16, 2017, COMPASS Board meeting, and requested the latitude to amend the agenda as necessary.

After discussion, **Sara Baker moved and Dave Case seconded approval of Agenda Items 1-15 for the October 16, 2017, COMPASS Board meeting as presented. Motion passed unanimously.**

### B. Adopt Resolution 13-2017 Amending *Communities in Motion* (CIM) 2040 and Resolution 14-2017 Amending the FY2017-2021 Regional Transportation Improvement Program (TIP)

Toni Tisdale presented Resolution 13-2017 amending CIM 2040 to add an environmental study on Interstate 84 from the Karcher Road (Midland Boulevard) interchange in Nampa to Caldwell. And Resolution 14-2017 amending the FY2017-2021 TIP to add the environmental study on Interstate 84 and to increase development costs on a project in the City of Caldwell with funds available through redistribution. The COMPASS Board of Directors will be asked to confirm this action at its October 16, 2017, meeting.

After discussion, **Garret Nancolas moved and Bob Henry seconded adoption of Resolution 13-2017 amending *Communities in Motion* 2040 and Resolution 14-2017 amending the FY2017-2021 Regional Transportation Improvement Program as presented. Motion passed unanimously.**

### C. Consider Foundation for Ada/County Trails System (F.A.C.T.S) Request

Matt Stoll presented a request from F.A.C.T.S for time on a COMPASS Board of Directors meeting agenda regarding an update to the Boise River Trails System Plan and a draft Joint Powers Agreement to coordinate the planning, design, and maintenance of trails and pathways.

After discussion, **Nichoel Baird Spencer moved and Dave Case seconded to direct F.A.C.T.S. to work with COMPASS staff to better define the scope of the request and explore potential redundancy with planning being conducted for *Communities in Motion* 2040 2.0, then submit a revised request. Motion passed unanimously.**

## INFORMATION/DISCUSSION ITEM

### A. Review Proposed 2018 COMPASS Board and Executive Committee Meeting Dates and Location

Matt Stoll reviewed proposed 2018 COMPASS Board and Executive Committee meeting dates and location for COMPASS Board approval at the October 16, 2017, Board meeting.

**ADJOURNMENT**

**Chair Rule adjourned the meeting at 2:24 p.m.**

**Approved this 10th day of October 2017.**

**By: \_\_\_\_\_**  
**Steven Rule, Chair**  
**Community Planning Association of**  
**Southwest Idaho**

**Attest:**

**By: \_\_\_\_\_**  
**Matthew J. Stoll, Executive Director**  
**Community Planning Association of**  
**Southwest Idaho**

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**EXECUTIVE COMMITTEE MEETING  
OCTOBER 10, 2017  
COMPASS, 2<sup>ND</sup> FLOOR LARGE CONFERENCE ROOM  
MERIDIAN, IDAHO**

**Item V-B**

**\*\*MINUTES\*\***

- ATTENDEES:** Sara Baker, Commissioner, Ada County Highway District, **Immediate Past Chair**  
Dave Case, Commissioner, Ada County, **Chair Elect**, via telephone  
John Evans, Mayor, City of Garden City  
Jay Gibbons, Commissioner, Canyon Highway District #4  
Bob Henry, Mayor, City of Nampa, **Vice Chair**  
Nathan Leigh, Mayor, City of Parma  
Garret Nancolas, Mayor, City of Caldwell  
Charlie Rountree for Tammy de Weerd, Mayor, City of Meridian  
Steve Rule, Commissioner, Canyon County, **Chair**
- MEMBERS ABSENT:** Elaine Clegg, Councilmember, City of Boise, **Secretary-Treasurer**  
Stan Ridgeway, Mayor, City of Eagle
- OTHERS PRESENT:** Nancy Brecks, Community Planning Association  
Ken Burgess, Veritas Advisors  
Megan Larsen, Community Planning Association  
Justin Lucas, Ada County Highway District  
Matt Stoll, Executive Director, Community Planning Association

**CALL TO ORDER:**

Chair Steve Rule called the meeting to order at 1:30 p.m.

**AGENDA ADDITIONS/CHANGES**

None.

**OPEN DISCUSSION/ANNOUNCEMENTS**

Matt Stoll reviewed a request from COMPASS member Corey Cook to present results of a Boise State Public Policy survey at the October 16, 2017, COMPASS Board meeting.

After discussion, **it was unanimously agreed to add the item to the October Board meeting agenda.**

Matt discussed an invitation for the COMPASS Board officers, Matt, and Ken Burgess to join District 3 Idaho Transportation Board members and legislators at a legislative outreach meeting on November 30, 2017.

**CONSENT AGENDA**

**A. Approve September 12, 2017, Executive Committee Meeting Minutes**

**Nathan Leigh moved and Bob Henry seconded approval of the Consent Agenda as presented. Motion passed unanimously.**

**ACTION ITEM**

**A. Discuss and Provide Input on Priorities for 2018 Idaho Legislative Session**

Ken Burgess reviewed five draft 2018 COMPASS State Legislative positions, which will be brought back to the Executive Committee at its November meeting for a recommendation for COMPASS Board approval at the December Board meeting.

After discussion, **it was unanimously agreed to go forward with the five draft position statements as presented with clarification on language as discussed.**

**INFORMATION/DISCUSSION ITEM**

**A. Status Report - Regional Transportation Advisory Committee (memo only)**

**ADJOURNMENT**

**Chair Rule adjourned the meeting at 2:30 p.m.**

**Approved this 14th day of November 2017.**

**By: \_\_\_\_\_  
Steven Rule, Chair  
Community Planning Association of  
Southwest Idaho**

**Attest:**

**By: \_\_\_\_\_  
Matthew J. Stoll, Executive Director  
Community Planning Association of  
Southwest Idaho**

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**FINANCE COMMITTEE MEETING  
AUGUST 17, 2017  
COMPASS, 2<sup>ND</sup> FLOOR LARGE CONFERENCE ROOM  
MERIDIAN, IDAHO**

**\*\*MINUTES\*\***

**ATTENDEES:** Elaine Clegg, Councilmember, City of Boise, **Chair**  
John Evans, Mayor, City of Garden City, **Vice Chair**  
Jay Gibbons, Commissioner, Canyon Highway District #4  
Jim Hansen, Commissioner, Ada County Highway District  
Jim Tibbs, Commissioner, Ada County

**MEMBERS ABSENT:** Garret Nancolas, Mayor, City of Caldwell  
Pam White, Commissioner, Canyon County

**OTHERS PRESENT:** Nancy Brecks, Community Planning Association  
Matt Stoll, Community Planning Association  
Josh Tyree, Harris & Co.

**CALL TO ORDER:**

Chair Elaine Clegg called the meeting to order at 12:10 p.m.

**AGENDA ADDITIONS/CHANGES**

After discussion, **Elaine Clegg moved and Jay Gibbons seconded to add Action Item VI C. Provide Direction to COMPASS Staff on Money Market Balances. Motion passed unanimously.**

**OPEN DISCUSSION/ANNOUNCEMENTS**

General announcements were made.

**CONSENT AGENDA**

**A. Approve June 29, 2017, Finance Committee Meeting Minutes**

**Jim Tibbs moved and Jim Hansen seconded approval of the Consent Agenda as presented. Motion passed unanimously.**



## **INFORMATION/DISCUSSION ITEM**

### **A. Review Report of Disbursements Made in the Reporting Period**

Matt Stoll noted the report of disbursements made in the reporting period, June 21 to August 4, 2017, was provided in the meeting packet for information.

## **ACTION ITEMS**

### **A. Approve FY2017 Audit Process**

Josh Tyree, Harris & Co., outlined the process to be used for the FY2017 audit.

After discussion, **Jim Hansen moved and John Evans seconded approval of Matt Stoll and Elaine Clegg signing the letter of engagement with Harris & Co., for the FY2017 audit. Motion passed unanimously.**

### **B. Approve Variance Report for October 1, 2016 - June 30, 2017**

Matt Stoll presented the Variance Report for October 1, 2016 - June 30, 2017.

After discussion, **by unanimous consent staff was directed to prioritize a match for retirement funding for general employees in the FY2018 budget. And develop a list of other places carry over fund's might be spent, so the Finance Committee can determine a way to prioritize those funds.**

After discussion, **Jay Gibbons moved and John Evans seconded approval of the Variance Report for October 1, 2016 – June 30, 2017, as presented. Motion passed unanimously.**

### **C. Provide Direction to COMPASS Staff on Money Market Balances**

After discussion, **by unanimous consent COMPASS staff was directed to schedule a special Finance Committee meeting in October 2017 for review of the financial policy.**

## **ADJOURNMENT**

**Jim Hansen moved and Jay Gibbons seconded adjournment at 1:01 p.m.**

**Approved this 30th day of November 2017.**

By: \_\_\_\_\_  
Elaine Clegg, Chair

**Attest:**

By: \_\_\_\_\_  
John Evans, Vice Chair

**SPECIAL FINANCE COMMITTEE MEETING  
OCTOBER 12, 2017  
COMPASS, 2<sup>ND</sup> FLOOR LARGE CONFERENCE ROOM  
MERIDIAN, IDAHO**

**\*\*MINUTES\*\***

**ATTENDEES:** Elaine Clegg, Councilmember, City of Boise, **Chair**  
John Evans, Mayor, City of Garden City, **Vice Chair**  
Jay Gibbons, Commissioner, Canyon Highway District #4  
Jim Hansen, Commissioner, Ada County Highway District  
Garret Nancolas, Mayor, City of Caldwell  
Jim Tibbs, Commissioner, Ada County

**MEMBERS ABSENT:** Pam White, Commissioner, Canyon County

**OTHERS PRESENT:** Nancy Brecks, Community Planning Association  
Megan Larsen, Community Planning Association  
Matt Stoll, Community Planning Association  
Josh Tyree, Harris & Co.

**CALL TO ORDER:**

Chair Elaine Clegg called the meeting to order at 12:03 p.m.

**AGENDA ADDITIONS/CHANGES**

None.

**OPEN DISCUSSION/ANNOUNCEMENTS**

None.

**INFORMATION/DISCUSSION ITEM**

**A. Review the Investment Policy Section of the COMPASS Financial Policy**

Megan Larsen reviewed the Investment Policy section of the COMPASS Financial Policy, and provided a summary of current investments and yields.

After discussion, **it was unanimously agreed to direct COMPASS staff to come back to the Finance Committee with suggestions for how to restructure the investments, and a statement of purpose of how the proposed structure will meet the safety, liquidity, and yield goals in the policy. Also, explore the Certificate of Deposit Account Registry Service (CDARS) program.**

**ADJOURNMENT**

**Chair Clegg adjourned the meeting at 12:39 p.m.**

**Approved this 30th day of November 2017.**

**By: \_\_\_\_\_**  
**Elaine Clegg, Chair**

**Attest:**

**By: \_\_\_\_\_**  
**John Evans, Vice Chair**

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**ITEM V-D**

**2018 Regional Transportation Advisory Committee**

The Regional Transportation Advisory Committee (“RTAC”) is intended to provide advice to the COMPASS Board of Directors (“Board”) on regional transportation and related planning issues.

RTAC shall be composed of key staff or otherwise qualified representatives of members of COMPASS, preferably having a transportation-related technical background.

The Board shall appoint members to RTAC. COMPASS members shall have the right to designate the individuals to be appointed to RTAC by the Board. The number of appointments by a COMPASS member shall be limited to the number of Board seats allotted to the requesting COMPASS member under that certain Third Restated and Amended Joint Powers Agreement and Articles of Reformation and Organization of COMPASS, as amended. Additionally, the COMPASS Public Participation Workgroup shall be entitled to appoint one member to sit on RTAC.

<b>Member Agency</b>	<b>Participants</b>	<b>Votes</b>
Ada County Development Services	Jason Boal Meg Leatherman Mitra Mehta-Cooper	3
Ada County Highway District	Tom Ferch Ryan Head Justin Lucas	3
Boise State University	Drew Alexander	1
Canyon County Development Services	Dan Lister Kyle McCormick Patricia Nilsson	3
Canyon Highway District No. 4	Chris Hopper	1
City of Boise	Daren Fluke Karen Gallagher Zach Piepmeyer	3
City of Caldwell	Robb MacDonald Sajonara Tipuric	2
City of Eagle	Nichoel Baird Spencer Bill Vaughan	2
City of Garden City	Jenah Thornborrow	1
City of Greenleaf	Lee Belt	1
City of Kuna	Wendy Howell	1
City of Melba	Hal Forsgren, Councilman	1
City of Meridian	Caleb Hood Brian McClure	2
City of Middleton	Randall Falkner	1
City of Nampa	Jeff Barnes Clair Bowman	2
City of Notus	Rick Wallace, Jr., Councilman	1
City of Parma	Nathan Leigh, Mayor	1

City of Star	Chad Bell, Mayor	1
City of Wilder	De Enrico	1
Golden Gate Highway District No. 3	Gordon Bates	1
Idaho Department of Environmental Quality	Michael Toole	1
Idaho Transportation Department	Caleb Lakey	1
Public Participation Workgroup	Deanna Smith	1
Valley Regional Transit	Rhonda Jalbert	1
<b>Ex Officio Members</b>	<b>Participants</b>	<b>Votes</b>
Central District Health Department	Rob Howarth	N/A
COMPASS	Liisa Itkonen	N/A
Governor's Office	David Hensley	N/A

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## COMPASS BOARD AGENDA ITEM V-E

Date: December 18, 2017

### **Topic: Records to be Destroyed**

#### **Request/Recommendation:**

COMPASS staff seeks COMPASS Board of Directors' approval of destruction of the records listed in the attachment.

#### **Background/Summary:**

The COMPASS Board approved the updated Records Retention Policy at the September 21, 2015, meeting.

The policy describes the type of records that COMPASS has and specifies the retention period for those types of records. The policy further describes the process of destruction for those records that have exceeded their retention period.

In compliance with the policy guidance, COMPASS staff proposes to destroy the records listed on the attachment because those records have exceeded their Board-approved retention period.

COMPASS staff will have the records destroyed by a commercial shredding service following approval by the COMPASS Board. The shredding service will provide a certification of destruction.

#### **Implication (policy and/or financial):**

If the COMPASS Board approves the destruction of the listed records, the destruction will be completed as described. If the COMPASS Board does not approve destruction of the listed records, the records will be retained.

#### **More Information:**

- 1) Attachment
- 2) For detailed information contact: Megan Larsen, at 475-2228 or [mlarsen@compassidaho.org](mailto:mlarsen@compassidaho.org).

ML:nb T:\Operations\Board & Committees\12-18-17 Board Meeting\Records\Records Destruction Board Memo

**COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO**  
**Inventory of Records to be Destroyed**

Description of record	When created*	Retention period for this record in years	Expiration of retention period	Date of request for Board approval	Destruction date
FY2001 Board and Executive Committee packet items (excluding minutes and agendas, which are retained permanently)	9/30/2001	10	9/30/2011	12/18/2017	
FY2002 Board and Executive Committee packet items (excluding minutes and agendas, which are retained permanently)	9/30/2002	10	9/30/2012	12/18/2017	
FY2003 Board and Executive Committee packet items (excluding minutes and agendas, which are retained permanently)	9/30/2003	10	9/30/2013	12/18/2017	
FY2004 Board and Executive Committee packet items (excluding minutes and agendas, which are retained permanently)	9/30/2004	10	9/30/2014	12/18/2017	
FY2003 through FY2009 Finance Committee packet items (excluding minutes, which are retained permanently)	9/30/2009	5	9/30/2014	12/18/2017	
FY2001 Transportation Management Area Committee packet items (excluding minutes and agendas, which are retained permanently)	9/30/2001	5	9/30/2006	12/18/2017	
FY2001 Regional Technical Advisory Committee packet items (excluding minutes and agendas, which are retained permanently)	9/30/2001	5	9/30/2006	12/18/2017	
FY2001 Demographic Advisory Committee packet items (excluding minutes and agendas, which are retained permanently)	9/30/2001	5	9/30/2006	12/18/2017	
FY2003 Geographic Information Systems Advisory Committee packet items (excluding minutes and agendas, which are retained permanently)	9/30/2003	5	9/30/2008	12/18/2017	
FY2011 Public Participation Committee packet items (excluding minutes and agendas, which are retained permanently)	9/30/2011	5	9/30/2016	12/18/2017	
FY2011 Interagency Consultation Committee packet items (excluding minutes and agendas, which are retained permanently)	9/30/2011	5	9/30/2016	12/18/2017	

**COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO**  
**Inventory of Records to be Destroyed**

Description of record	When created*	Retention period for this record in years	Expiration of retention period	Date of request for Board approval	Destruction date
FY2012 Regional Geographic Advisory Committee packet items (excluding minutes and agendas, which are retained permanently)	9/30/2012	5	9/30/2017	12/18/2017	
FY2001 Framing Committees (Land Use, Water, Transportation/Air Quality, Operations) packet items (excluding minutes and agendas, which are retained permanently)	9/30/2001	5	9/30/2006	12/18/2017	



## COMPASS BOARD AGENDA ITEM VII-A

Date: December 18, 2017

### Topic: **FY2018-2022 Regional Transportation Improvement Program Amendment**

#### **Request/Recommendation:**

COMPASS staff seeks COMPASS Board of Directors' adoption of Resolution 04-2018 (Attachment 1), amending the FY2018-2022 Regional Transportation Improvement Program (TIP). The Regional Transportation Advisory Committee (RTAC) recommended approval on November 15, 2017.

#### **Background/Summary:**

The Ada County Highway District (ACHD), Idaho Transportation Department (ITD), Valley Regional Transit (VRT), and City of Meridian requested changes to the FY2018-2022 TIP requiring COMPASS Board action. The City of Meridian requested to delay a project, which also affects projects sponsored by VRT, Boise State University, and the City of Boise. The actions are summarized below. Details are located on the attachment to the resolution.

Per ACHD and ITD:

- **ITS, Smart Arterial Management, Ada County** (Key Number NEW) – Add project to replace or enhance existing intelligent transportation systems (ITS) to curb traffic congestion and increase safety and freight mobility along key priority corridors in the Boise area. The project includes \$2.25 million through the Federal Highway Administration's Advanced Transportation and Congestion Management Technologies Deployment grant program, along with \$2.5 million in local and state match. The project is sponsored by ACHD and ITD.
- **ITS, SH-55 (Eagle Road) Signal Equipment Upgrades, Ada County** (Key Number 18833) – add language in the description to associate this project with the ITS, Smart Arterial Management project. This project is funded with state funds and will count as local match.

Per VRT:

- **Transit – Accessible Vehicles for Vehicle Sharing, VRT – FY2013/2014** (Key Number 19079) – Remove the project. VRT was unable to obtain local match needed to procure vehicles in the required time to fulfill the funding agreement. The project is funded with FY2014 funds, which are expiring, and will be made available to a project in another part of the state.

Per ITD:

- **SH-55, City of Marsing to Caldwell Boulevard, Seal Coat, Canyon County** (Key Number 20267) – Increase construction by \$620,000 (64% increase) to match the final cost estimates. Funds are from a project outside the COMPASS planning area.

Per RTAC balancing of the Transportation Alternatives Program – Transportation Management Area (TAP-TMA), at request of City of Meridian:

- **Rail with Trail Pathway, Meridian** (Key Number 13918) – Delay construction from FY2018 and FY2019 to preliminary development (PD), totaling \$511,000. The city recently learned of additional environmental work that will take longer than expected to complete. The design of the project also resulted in the need to purchase either easements or right-of-way, which will also take additional time and funding.
- **Bike Share, Phase 1, Boise** (Key Number 20010) and **Bike Share, Phase 2, Boise** (Key Number 20127) – Advance \$79,000 from FY2019 to FY2018 (Phase 1) and \$103,000 from FY2020 to FY2018 (Phase 2) and merge all funds into Key Number 20010, with no change in the overall total.
- **Bicycle Parking, Covered Bicycle Facilities, Boise State University** (Key Number 20095) – Advance \$73,000 from FY2021 to FY2018.
- **Pedestrian Improvements, Fairview Avenue Greenbelt Ramp, Boise** (Key Number 20639) – Advance \$22,000 in design from FY2022 to FY2018 and \$59,000 in construction costs from PD to FY2021.

Public Comments:

A public comment period was held October 31 through November 14, 2017, to add the ACHD project and remove the VRT project. Public comments received (verbatim) are provided in Attachment 2. COMPASS staff does not recommend any changes to the proposed amendment based on comments received.

**Implication (policy and/or financial):**

This amendment makes these projects eligible for obligation of funds or removal from the program.

**More Information:**

- 1) Attachment 1: Resolution 04-2018
- 2) Attachment 2: Public comments received (verbatim)
- 3) For detailed information contact: Toni Tisdale, Principal Planner, at 475-2238 or [ttisdale@compassidaho.org](mailto:ttisdale@compassidaho.org).

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**RESOLUTION NO. 04-2018**

**FOR THE PURPOSE OF AMENDING THE FY2018-2022 REGIONAL  
TRANSPORTATION IMPROVEMENT PROGRAM**

**WHEREAS**, the Community Planning Association of Southwest Idaho has been designated by the Governor of Idaho as the metropolitan planning organization responsible for transportation planning in Ada and Canyon Counties;

**WHEREAS**, the Fixing America's Surface Transportation (FAST) Act, Title 23 United States Code Section 134, and Title 49 United States Code Section 5303 requires metropolitan planning organizations to develop and approve a Transportation Improvement Program;

**WHEREAS**, the FAST Act, Title 23 United States Code Section 134, and Title 49 United States Code Section 5303 require projects contained in the Transportation Improvement Program to be financially constrained;

**WHEREAS**, the 1990 Clean Air Act Amendments requires all transportation plans and programs in nonattainment or maintenance areas demonstrate conformity to applicable state implementation plans for air quality improvement;

**WHEREAS**, no additional review for air quality conformity is necessary for this action;

**WHEREAS**, the FAST Act, Title 23 United States Code Section 134, and Title 49 United States Code Section 5303 requires Transportation Improvement Programs be developed and amended in consultation with all interested parties;

**WHEREAS**, a public comment period was held between October 31 and November 14, 2017, and comments were shared with the Community Planning Association of Southwest Idaho Board of Directors for consideration;

**WHEREAS**, the Community Planning Association of Southwest Idaho desires to take timely action to ensure the availability of federal funds;

**WHEREAS**, the Community Planning Association of Southwest Idaho developed this amendment to the FY2018-2022 Regional Transportation Improvement Program in compliance with all applicable state and federal regulations; and

**WHEREAS**, the attached table dated October 4, 2017, details the amendment to the FY2018-2022 Regional Transportation Improvement Program.

**NOW, THEREFORE, BE IT RESOLVED**, that the Community Planning Association of Southwest Idaho Board of Directors approves the amendment to the FY2018-2022 Regional Transportation Improvement Programs.

**ADOPTED** this 18<sup>th</sup> day of December 2017.

**By:** \_\_\_\_\_  
**Steven Rule, Chair**  
**Community Planning Association**  
**of Southwest Idaho Board of Directors**

**ATTEST:**

**By:** \_\_\_\_\_  
**Matthew J. Stoll, Executive Director**  
**Community Planning Association**  
**of Southwest Idaho**

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COMPASS Amendment #1 FY2018-2022 Regional Transportation Improvement Program  
Per ACHD, October 4, 2017

Key No	Project	Scheduled Costs (including Match) (costs in \$1,000)							
		Cost year	PE	PEC	RW	UT	CE	CN	SUM
NEW	ITS, Smart Arterial Management, Ada County	2018						0	0
	Funding Source: Discretionary	2019						1500	1500
	Replace or enhance existing intelligent transportation systems (ITS) to curb traffic congestion and increase safety and freight mobility along key priority corridors in the Boise area. The project is partially funded through a federal grant from Advanced Transportation and Congestion Management Technologies Deployment (ATCMTD). KN 18833 (\$450,000 in state funds) is associated with this project and will count toward the local match. (Federal = \$2,250,000)	2020						0	0
		2021						0	0
		2022						0	0
		PD						0	0
		SUM	0	0	0	0	0	0	2250
Add project.									
NEW	ITS, Smart Arterial Management, Ada County	2018						0	0
	Funding Source: Local Participating	2019						1241	1241
	Same as above. (Federal = \$0)	2020						0	0
		2021						0	0
		2022						0	0
		PD						0	0
		SUM	0	0	0	0	0	0	2087
Add project.									
18833	ITS, SH-55 (Eagle Road) Signal Equipment Upgrades, Ada County	2018						450	450
	Funding Source: State	2019						0	0
	Install upgraded signal controllers and radar detection at signalized intersections along the SH-55 (Eagle Road) corridor in Ada County that ties into ACHD's Signal Performance Measure software. The Signal Performance Measure software provides a visual display of traffic data to aid engineers in signal timing and coordination, and assist technicians with better responsiveness for maintenance of field hardware. This project is associated with KN NEW and will count toward the local match. (Federal = \$0)	2020						0	0
		2021						0	0
		2022						0	0
		PD						0	0
		SUM	0	0	0	0	0	0	450
Add language in the description to associate this project with the new Smart Arterial Management project (KN New).									

Per Valley Regional Transit, October 12, 2017

Key No	Project	Scheduled Costs (including Match) (costs in \$1,000)							
		Cost year	PE	PEC	RW	UT	CE	CN	SUM
19079	Transit – Accessible Vehicles for Vehicle Sharing, VRT – FY2013/2014	2018						0	0
								<u>-79</u>	<u>-79</u>
	Funding Source: FTA 5339 SU	2019							0
		2020							0
	Provide accessible vehicles for the vehicle sharing pool that will be used by members of the vehicle sharing program in the Nampa Urbanized Area. Project uses FY2014 funding. (Federal = \$63,000)	2021							0
		2022							0
		PD							0
		SUM	0	0	0	0	0	0	0
								<u>-79</u>	<u>-79</u>
	Remove project. VRT was unable to obtain local match needed to procure the vehicles in the required time to fulfill the funding agreement. The project is funded with FY2014 funds, which are expiring, and will be available for a project in another part of the state.								

Per ITD, October 17, 2017

Key No	Project	Scheduled Costs (including Match) (costs in \$1,000)							
		Cost year	PE	PEC	RW	UT	CE	CN	SUM
20267	SH-55, City of Marsing to Caldwell Boulevard, Seal Coat, Canyon County	2018					45	900	945
								<u>1520</u>	<u>1565</u>
	Funding Source: NHPP	2019							0
		2020							0
	Seal coat the pavement surface on SH-55 from the City of Marsing to Caldwell Boulevard in the City of Caldwell to improve ride quality and extend the life of the pavement. (Federal = \$1,450,000)	2021							0
		2022							0
		PD							0
		SUM	0	0	0	0	45	900	945
								<u>1520</u>	<u>1565</u>
	Increase CN by \$620,000 to match final cost estimates. Funds from KN 18991 (outside COMPASS area). (64% increase)								

(More)

Per RTAC Balancing, November 15, 2017

Key No	Project	Scheduled Costs (including Match) (costs in \$1,000)							
		Cost year	PE	PEC	RW	UT	CE	CN	SUM
13918	Rail with Trail Pathway, Meridian	2018					57	385	442
	Funding Source: TAP-TMA  Construct a multi-use pathway in the City of Meridian either along or parallel to the railroad tracks for approximately ½-mile west towards Linder Road from Meridian Road. Construction funding scheduled in FY2018 and FY2019. (federal = \$473,000)  Delay \$57,000 in CE and \$385,000 in CN from FY2018 and \$69,000 in CN from FY2019 to PD at the request of the City of Meridian. Project was designed with local funds. Move funds to KN 20010, 20095, and 20639. Some funds in FY2018 and FY2019 available for TAP-TMA balancing.	2019					0	69	69
		2020							0
		2021							0
		2022							0
		PD					0	0	0
							57	454	511
		SUM	0	0	0	0	57	454	511
13918	Rail with Trail Pathway, Meridian	2018							0
	Funding Source: Local Participating  Same as above. (federal = \$0)  Increase ROW in PD by \$120,000. (21% overall increase)	2019							0
		2020							0
		2021							0
		2022							0
		PD			0				0
					120				120
		SUM	0	0	0	0	0	0	0
			120				120		
20010	Bike Share, Phase 1, Boise	2018					0	0	0
	Funding Source: TAP-TMA  Purchase bike racks, sign and/or map panels, and additional bikes for the bike share system serving downtown Boise and close-in neighborhoods. (federal = \$169,000)  Advance \$3,000 in CE and \$76,000 in CN from FY2019 to FY2018. Increase CE by \$3,000 and CN by \$100,000 from KN 20127 and advance from FY2020 to FY2018. Funds from KN 13918. No change in overall total. FY2019 funds available for TAP-TMA balancing.	2019					3	76	79
		2020					0	0	0
		2021							0
		2022							0
		PD							0
							3	76	79
		SUM	0	0	0	0	3	76	79
					6	176	182		
20127	Bike Share, Phase 2, Boise	2018							0
	Funding Source: TAP-TMA  Purchase bike racks, sign and/or map panels, and additional bikes for the bike share system serving downtown Boise and close-in neighborhoods. (federal = \$0)  Remove project and merge funds with KN 20010 in FY2018. Funds from KN 13918. FY2020 funds available for TAP-TMA balancing.	2019							0
		2020					3	100	103
		2021					0	0	0
		2022							0
		PD							0
							3	100	103
		SUM	0	0	0	0	3	100	103
					0	0	0		

Key No	Project	Scheduled Costs (including Match) (costs in \$1,000)							
		Cost year	PE	PEC	RW	UT	CE	CN	SUM
20095	Bicycle Parking, Covered Bicycle Facilities, BSU	2018					0	0	0
	Funding Source: TAP-TMA  Construct a bike barn/secured bike parking area for student and public access on the edge of the Boise State University campus. (Photo for illustrative purposes only.) (federal = 68,000)  Advance \$3,000 in CE and \$70,000 in CN from FY2021 to FY2018. Funds from KN 13918. Move FY2021 funds to KN 20639. No change in total.	2019							
		2020							0
		2021					3	70	73
		2022					0	0	0
		PD							0
		SUM	0	0	0	0	3	70	73
20639	Pedestrian Improvements, Fairview Avenue Greenbelt Ramp, Boise	2018	0	0					0
	Funding Source: TAP-TMA  Design and construct an Americans with Disabilities Act-compliant, concrete, multi-use pathway ramp connecting the south side of the Greenbelt to the existing bike lane on Fairview Avenue in the City of Boise. A small section of block retaining wall construction is anticipated. (federal = \$)  Advance \$4,000 in PE and \$18,000 in PC from FY2022 to FY2018 and advance \$9,000 in CE and \$50,000 in CN from PD to FY2021. Funds from KN 13918 and 20095. No change to total.	2019	4	18					22
		2020							0
		2021					0	0	0
		2022	4	18			9	50	59
		PD	0	0			0	0	0
		SUM	4	18	0	0	9	50	81

PE = Preliminary Engineering  
PEC = Preliminary Engineering Consultant  
RW = Right-of-Way

UT = Utilities  
CE = Construction Engineering  
CN = Construction

FY = Fiscal Year  
KN = Key Number

FHWA = Federal Highway Administration  
FTA = Federal Transit Administration  
5339 SU = Bus and Bus Facilities for Small Urban Areas  
TAP-TMA = Transportation Alternatives Program – Transportation Management Area (Boise Urbanized Area)  
VRT = Valley Regional Transit

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# Public Comments Received (Verbatim)

## FY2018–2022 Regional Transportation Improvement Program Amendment

Public Comment Period: October 31 – November 14, 2017

Total number of comments received by COMPASS: 6

Email: 6

<b>Comment</b> (The comments below are verbatim, as submitted by the commenter. As such, typographical errors have not been corrected.)	<b>Staff Response</b>	<b>Zip Code Name Affiliation</b>	<b>Format</b>
<p>Sounds like a typical Idaho step backwards if you ask me. Add more traffic lights., or replace with smarter lights. And let's scrap an investment to public transit.</p> <p>Is this meant to be a halloween joke? What a frightening picture of the future this idea paints.</p> <p>We need advanced lights to help manage the increased traffic the valley will have and to manage the increased number of vehicles. There is. No arguing that. But the key to mitigating all the traffic problems and the resulting decline in air quality and traffic congestion is to invest in "advanced" public transit.</p> <p>Stop thinking in 1950 terms and plan for 2050. Or stop wasting my taxes on such knuckle dragging backwoods thinking!</p>	<p>Provided to the COMPASS Board of Directors. Shared with ACHD and VRT.</p>		Email
<p>So I can't quite tell, are they going to fix the stupid traffic lights that they put in or are they going to just put in more stupid lights? The pressure plate system moved traffic much better than what they put in recently. The new ones don't move traffic well. They take out all the patterns to driving. They don't respond well when we have weather like rain, snow, fog, etc.</p>	<p>Provided to the COMPASS Board of Directors. Shared with ACHD.</p> <p>In response to question: The signal project would "replace or enhance" existing signals with improved technology to help move traffic better. The intent of this project is to upgrade the signal system and make it function better, not add more.</p>	Susan Bradley	Email
<p>I have reviewed the proposed amendments to the FY2018-2022 TIP (Amendment #1) and support the changes.</p>	<p>Provided to the COMPASS Board of Directors.</p>	Don Matson Community Intersection Consulting 83713	Email
<p>I agree with the proposed changes.</p>	<p>Provided to the COMPASS Board of Directors.</p>	Mac McOmber	Email

<p style="text-align: center;"><b>Comment</b></p> <p style="text-align: center;">(The comments below are verbatim, as submitted by the commenter. As such, typographical errors have not been corrected.)</p>	<p style="text-align: center;"><b>Staff Response</b></p>	<p style="text-align: center;"><b>Zip Code Name Affiliation</b></p>	<p style="text-align: center;"><b>Format</b></p>
<p>Removal of the vehicle sharing program from the Nampa Urban area is one of the better things that Compass has done recently. The bait of Federal mpney is very difficult to turn down but somebody would have to fund long term costs such as drivers, fuel and the ever present supervision. This project in my opinion is unneeded and the person who promoted this should be terminated resulting in more savings. Thank you for asking.</p>	<p>Provided to the COMPASS Board of Directors. Shared with VRT.</p>	<p>Hubert Osborne</p>	<p>Email</p>
<p>In reading over the plans for the Treasure Valley in the next four year window, I do not see a mention of plans in the future for a North/South freeway/highway from Kuna, to say State Street near the town of Eagle.</p> <p>I drive from Kuna on Meridian Road each day to catch the 84 into downtown Boise; and Meridian Road is a freeway in itself out of control, for lack of a better description. The new home growth out near Kuna is growing at record pace with new people, and no roads to allow for a safe commute seem to be in planning.</p> <p>I have ten new neighbors I have met in my new subdivision at Linder Road and Hubbard Rd. (Timbermist - Coleman Homes) and all of them just moved to Idaho. All but four of them commute, and all are concerned about the fact that the infrastructure of the area is in no way keeping up with the home building. Linder Road, which is a two lane farm road, is becoming very dangerous also.</p> <p>Sadly everyone is in a hurry, and with animals, farm equipment and the fact Linder is meant to be a small farm road, accidents are going to increase.</p> <p>I would feel better if I knew that this area and the need for a freeway running North/South was at least being thought about. I don't know how anyone gets from say Overland Road in Meridian to the town of Eagle for work, it is insane traffic.</p> <p>If money one day allows (hold your laughter), I would love to see a freeway from Overland running over Eagle Road. This would take a lot of the traffic off Eagle Road, eleviating that problem and get commuters over to State Street and into downtown or to the area of Eagle itself.</p> <p>Food for thought!</p> <p>Thank you for reading my concerns.</p>	<p>Provided to the COMPASS Board of Directors.</p>	<p>Ann Lannon (Webster) 83634</p>	<p>Email</p>

## COMPASS BOARD AGENDA ITEM VII-B

Date: December 18, 2017

### **Topic: Approve Safety Targets**

#### **Request/Recommendation:**

COMPASS staff seeks COMPASS Board of Directors' approval of safety targets to meet federal requirements.

#### **Background/Summary:**

A key feature of recent federal transportation legislation, MAP-21 and the FAST Act, was the establishment of performance-based planning and target setting for state transportation departments and metropolitan planning organizations (MPOs). The first required targets are for safety; MPOs are required to set their safety targets by February 2018.

Safety targets consist of five metrics:

1. Fatalities
2. Serious injuries
3. Fatalities by vehicle miles traveled (VMT)
4. Serious injuries by VMT
5. Non-motorized fatalities and serious injuries

COMPASS has the option to support the statewide targets set by Idaho Transportation Department (ITD) (Attachment 1) for one or more individual performance measures or to set targets based on local data (Attachment 2).

The Regional Transportation Advisory Committee (RTAC) recommended the COMPASS Board of Directors adopt the statewide safety targets established by ITD. Adopting the statewide targets would require COMPASS to identify these statewide targets in *Communities in Motion 2040 2.0* and describe how projects programmed in the Transportation Improvement Program (TIP) contribute toward the accomplishment of those targets. RTAC also recommended that COMPASS staff share Vision Zero principles (a strategy to eliminate all traffic fatalities and severe injuries) with RTAC and the COMPASS Board in the coming year.

#### **Implication (policy and/or financial):**

Approval of safety targets is needed to meet federal requirements. ITD will be required to program funding to safety projects if targets are not achieved, but at this time there are no penalties for MPOs not meeting safety targets.

**More Information:**

- 1) Attachment 1—Idaho Targets
- 2) Attachment 2—Regional Safety Data
- 3) For more detailed information contact Carl Miller, Principal Planner, at (208) 475-2239 or [cmiller@compassidaho.org](mailto:cmiller@compassidaho.org).

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**Attachment 2: Regional Baseline Safety Data**

<b>Ada County</b>								
	<b>Benchmark Data</b>							
	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>5-Year Average</b>	<b>Trend</b>
5-Year Ave Fatalities	17	9	18	16	15	23	<b>16.2</b>	
5-Year Ave Serious Injuries	346	301	320	298	309	354	<b>316.4</b>	
5-Year Fatality Rate	2.3	1.2	2.3	2.0	1.8	2.8	<b>2.0</b>	
5-Year Serious Injury Rate	46.5	39.4	40.8	36.6	37.3	42.4	<b>39.8</b>	
5-Year Ave Non-Motorist Fatalities & Serious Injures	37	38	41	47	50	41	<b>43.4</b>	
<b>Canyon County</b>								
	<b>Benchmark Data</b>							
	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>5-Year Average</b>	<b>Trend</b>
5-Year Ave Fatalities	17	12	13	23	19	25	<b>18.4</b>	
5-Year Ave Serious Injuries	149	156	170	193	186	239	<b>188.8</b>	
5-Year Fatality Rate	4.6	3.2	3.5	5.9	4.8	6.8	<b>4.8</b>	
5-Year Serious Injury Rate	40.3	41.8	45.2	49.1	46.5	65.2	<b>49.7</b>	
5-Year Ave Non-Motorist Fatalities & Serious Injures	9	19	12	15	9	12	<b>13.4</b>	
<b>Region (Ada and Canyon)</b>								
	<b>Benchmark Data</b>							
	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>5-Year Average</b>	<b>Trend</b>
5-Year Ave Fatalities	34	21	31	39	34	48	<b>34.6</b>	
5-Year Ave Serious Injuries	495	457	490	491	495	593	<b>505.2</b>	
5-Year Fatality Rate	3.1	1.8	2.7	3.2	2.8	4.0	<b>2.9</b>	
5-Year Serious Injury Rate	44.4	40.2	42.3	40.7	40.3	49.3	<b>43.0</b>	
5-Year Ave Non-Motorist Fatalities & Serious Injures	46	57	53	62	59	53	<b>56.8</b>	

**Attachment 1: Idaho Statewide Targets**

Idaho	Targets							
	2011-2015	2012-2016	2013-2017	2014-2018	2015-2019	2016-2020	2017-2021	2018-2022
5-Year Ave Fatalities	191.5	190.8	190.0	<b>188.0</b>	187.0	184.8	184.8	184.1
5-Year Ave Serious Injuries	1278.0	1263.0	1250.0	<b>1239.0</b>	1230.0	1221.0	1213.0	1206.0
5-Year Fatality Rate	1.2	1.2	1.2	<b>1.1</b>	1.1	1.1	1.1	1.1
5-Year Serious Injury Rate	8.0	7.7	7.6	<b>7.5</b>	7.4	7.3	7.2	7.0
5-Year Ave Non-Motorist Fatalities & Serious Injures	120.0	120.0	120.0	<b>120.0</b>	120.0	120.0	120.0	120.0

## COMPASS 2018 Draft Federal Transportation Policy Positions

### REAUTHORIZATION OF FAST ACT

#### Begin working TODAY on reauthorization

**COMPASS appreciates Congress passed a longer-term (5-year) transportation authorization bill, but there is much work to do for the next authorization in FY2020.** Policy makers and transportation entities cannot relax and wait to begin crafting reauthorization as expiration of FAST Act approaches. There are many challenging issues that will require thoughtful and difficult decisions. A solution to the Federal Highway Trust Fund insolvency must begin to be crafted and debated today, not tomorrow.

### FEDERAL TRANSPORTATION FUNDING

#### Stabilization of Federal Highway Trust Fund

**COMPASS supports a permanent, long-term solution to funding the Federal Highway Trust Fund and discourages temporary infusions of general fund dollars.** The insolvency of the Federal Highway Trust Fund is the single largest impediment to addressing the nation's transportation infrastructure challenges. Continual short-term, unpredictable funding through the use of general fund dollars hampers state and local planning and construction of transportation projects.

#### Federal Fuel Tax

**COMPASS supports an increase in the federal motor fuels tax and indexing the fuel tax rate to inflation.** The federal motor fuels tax is the most logical and readily available "user-pay" solution to stabilizing the Federal Highway Trust Fund. The fuel tax has not been increased since 1993 and the political challenges associated with fuel tax increases have had a negative effect on the nation's transportation infrastructure investments. Indexing the fuel tax to the rate of inflation will mitigate many of the political challenges associated with funding the Federal Highway Trust Fund long-term.

#### Funding Diversification

**COMPASS supports diversifying transportation user fee concepts to fund the Federal Highway Trust Fund.** Improvements in fuel efficiency and development of alternative fuel vehicles have had a negative effect on the Federal Highway Trust Fund account. Continued reliance on outdated, traditional fuel excise tax approach to funding the Federal Highway Trust Fund is not practical. Additional user fee concepts are necessary to capture current trends in transportation and transportation infrastructure funding.

## OTHER PROVISIONS

### **Expand Private Investment Incentives**

**COMPASS supports continued expansion of incentives for private investment in roadway, bridge, and alternative transportation infrastructure.** Congress should continue its focus to encourage project financing, private investment, and Public-Private Partnerships as part of the surface transportation act.

### **Public Transportation Programs**

**COMPASS supports increases in federal funding for public transportation.**

Congress should provide more robust growth in the federal public transportation program to help transit systems meet the mobility needs in their communities. Public transportation providers in both urban and rural areas of Idaho operate on very limited funding.

### **Non-Motorized Transportation**

**COMPASS supports continued federal support for non-motorized transportation based on local needs or desires.** Encouragement to participate in, and incentives to provide, safe bicycle and pedestrian mobility options should remain a priority for Congress. Federally funded transportation projects should incorporate safe bicycle and pedestrian pathways.



### 2018 Draft COMPASS State Legislative Positions

#### **1. Transportation Revenue**

**The COMPASS Board of Directors supports increasing and diversifying dedicated revenue for state and local transportation systems, including for transit and alternative transportation modes.** Idaho's current transportation funding level remains inadequate to address the state's needs. While there have been recent funding enhancements by the legislature, state and local transportation entities still face critical funding shortfalls for maintenance and expansion projects. A functional transportation system is critical to accommodate the population growth and economic development of the Treasure Valley and the state of Idaho.

#### **2. Local Option Sales Tax Authority**

**The COMPASS Board of Directors strongly supports local option sales tax authority legislation.** Such a tool will provide local units of government the ability to request necessary supplemental infrastructure revenue for specific transportation projects, as approved by local voters, through a local sales tax. The Board supports the concept of allowing such funds to be used for roadway and/or transit projects. Local option sales tax can provide a tool for local units of government to address local transportation challenges.

#### **3. Regional Public Transportation Authority Funding Alternatives**

**The COMPASS Board of Directors supports a property tax funding mechanism for Idaho's Regional Public Transportation Authorities (RPTA).** The Idaho Legislature, in 1994, authorized the formation of RPTAs stating "the total mobility needs of commerce and people cannot be met solely with highway and road systems...." While a mechanism to create and govern RPTAs was authorized, a mechanism to provide a reliable source of funding remains absent. The COMPASS Board supports granting RPTAs statutory authority to levy a property tax, as approved by voters, to support their operations.

#### **4. High Occupancy Vehicle Lanes**

**The COMPASS Board of Directors supports statutory authority to allow utilization of High Occupancy Vehicle (HOV) lanes on state and local highways.** Current statutory language restricts locations in which HOV lanes may be utilized.

#### **5. Safe Routes to School**

**The COMPASS Board of Directors endorses state support for safe, community-oriented, non-motorized transportation.** Safe community and neighborhood bicycle and pedestrian options and education programs such as Safe Routes to School should be a priority for the state.

## COMPASS BOARD AGENDA ITEM VII-E

Date: December 18, 2017

### **Topic: Revision 1 of the FY2018 Unified Planning Work Program and Budget**

#### **Request/Recommendation:**

COMPASS staff seeks COMPASS Board of Directors' adoption of Resolution 05-2018 approving Revision 1 of the FY2018 Unified Planning Work Program and Budget (UPWP).

#### **Background/Summary:**

Federal metropolitan planning rules require that COMPASS produce a UPWP, which is periodically amended to accommodate changes in revenues, expenses, staffing, and scope. These amendments are usually accomplished through a Board resolution with subsequent distribution of the approved resolution and documents to the appropriate funding agencies.

The Finance Committee reviewed the proposed amendments at its November 30, 2017, meeting and recommended approval of Revision 1 of the FY2018 UPWP as presented.

The following revisions to revenues are proposed in Revision 1 of the FY2018 UPWP:

- Add member dues of \$379 for the City of Greenleaf.
- Add \$48,412 of unspent FY2017 Consolidated Planning Grant (CPG) funds carried forward to FY2018.
- Adjust carry over of STP-TMA funds for the Freight Study to \$205,020 now that the actual amount remaining at the end of FY2017 is known. An estimated amount was used for the original FY2018 UPWP.
- Adjust carry over of ITD funds for their portion of the TREDIS contract to \$16,200.
- Increase the estimate of interest income to \$10,000 to reflect updated investment practices.
- Adjust carry over of Valley Regional Transit funds for the State Street Transit Oriented Development project now that the actual amount is known. An estimated amount was used for the original FY2018 UPWP.
- Increase the draw from fund balance by \$68,193 to cover the revenue shortfall.

The following revisions to expenses are proposed in Revision 1 of the FY2018 UPWP:

- Add \$84,108 to complete the Freight Study project.
- Add \$65,870 to State Street Corridor project to complete the project.
- Decrease the printing budget for Communication and Education by \$2,500.
- Add \$3,200 to General Membership Services for traffic counts for the wineries/agritourism project.
- For Direct Operations and Maintenance, reduce Cube Land Renewal by \$6,000, add \$5,000 for Legal/Lobbying for membership expenses, and add \$15,000 as a contingency to replace the aging copier.

- Reallocate expense between line items in compensation expense to reflect the current staffing model, and to allow for the addition of a 401k match component to the COMPASS benefit package. The proposed match amount is 4% for Team Leads and Directors, and 2% for all other employees. An enhanced benefit package will help COMPASS remain competitive, which is important, as we have lost several valued employees to other agencies in the past year. This enhancement is achieved with the reallocation of expenses between line items and no increase in total compensation expense is requested.
- Add \$4,770 to indirect costs to cover building insurance.
- For Long-Range Planning, add \$18,027 to complete open contracts.
- For Regional Travel Demand Model, add \$34,000 to complete open contracts.
- Add \$51,000 to Congestion Management process to complete the I-84 Detour project.

**Implication (policy and/or financial):**

Without COMPASS Board adoption of Revision 1 of the FY2018 UPWP, the agency cannot make full use of available revenues.

**More Information:**

- 1) Attachment: Revision 1 of the FY2018 Unified Planning Work Program and Budget.
- 2) For detailed information contact: Megan Larsen, at 208-475-2228 or [mlarsen@compassidaho.org](mailto:mlarsen@compassidaho.org)

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**RESOLUTION NO. 05-2018**

**FOR THE PURPOSE OF APPROVING REVISION 1 OF THE  
FY2018 UNIFIED PLANNING WORK PROGRAM AND BUDGET**

**WHEREAS**, the FY2018 Unified Planning Work Program and Budget was adopted by the Community Planning Association of Southwest Idaho Board of Directors under Resolution 12-2017, dated August 28, 2017; and

**WHEREAS**, the Community Planning Association of Southwest Idaho desires to amend the annual Unified Planning Work Program and Budget as part of timely reviews; and

**WHEREAS**, the Community Planning Association of Southwest Idaho desires to incorporate funding and program revisions in the Unified Planning Work Program and Budget to recognize federal dollars for both COMPASS and pass-through agreements to other agencies; and

**WHEREAS**, the attached memorandum and supporting documentation summarizes the adjustments included in Revision 1 of the FY2018 Unified Planning Work Program and Budget and is made a part hereof.

**NOW, THEREFORE, BE IT RESOLVED**, that the Community Planning Association of Southwest Idaho Board of Directors approves by resolution Revision 1 of the FY2018 Unified Planning Work Program and Budget; and

**BE IT FURTHER RESOLVED**, that the Chair and Executive Director are authorized to submit all grant and contract revisions and sign all necessary documents for grant and contract purposes.

**DATED** this 18<sup>th</sup> day of December 2017.

**APPROVED:**

**By:** \_\_\_\_\_  
**Steven Rule, Chair**  
**Community Planning Association**  
**of Southwest Idaho Board of Directors**

**ATTEST:**

**By:** \_\_\_\_\_  
**Matthew J. Stoll, Executive Director**  
**Community Planning Association**  
**of Southwest Idaho**

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**COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO**  
**Recommended Changes to FY2018 - Revision 1**  
**Summary**

<b>FY2018 Original UPWP Revenues</b>		<b>3,089,947</b>	<b>FY2018 Original UPWP Expenses</b>	<b>3,089,947</b>
1	Add member dues for City of Greenleaf	379		
2	CPG - FY2017 K# 13496; grant funds that were obligated in FY2017 but were not spent out. These grant funds will be carried into FY2018 and used for other purposes	48,412		
3	STP TMA funds; K# 18948, Freight Study grant funds that were obligated in FY2017 but were not spent out	84,420	Program 66104, Long-Range Planning - Freight; Professional Services. Add \$84,108 to complete project.	84,108
4	ITD reimbursement for TREDIS	200		
5	Adjust interest income to reflect current estimates	5,000		
6	Add funding budgeted in FY2017 that was not used Valley Regional Transit - Pass through funds for State Street Grant	65,870	Program 720001, State Street Corridor; Professional Services. Add \$65,870 to complete project.	65,870
7	Draw from Fund Balance to cover revenue shortfall	68,193	Program 653001, Communication and Education; Printing. Reduce printing by \$2,500. Program 701001, General Membership Services; Professional Services. Add \$3,200 to traffic counts for the wineries/agritourism project. Program 990001, Direct Operations and Maintenance; Professional Services. Reduce Cube Land renewal cost. Program 990001, Direct Operations and Maintenance; Professional Services. Increase Legal/Lobbying by \$5,000 to cover memberships in relevant associations. Program 990001, Direct Operations and Maintenance; Professional Services. Add \$15,000 to replace copier as necessary.	(2,500) 3,200 (6,000) 5,000 15,000
8			Adjust compensation expenses between line items; no change in total compensation costs. Salary Expense Fringe Expense Contingency (Overtime, Bonus, and Sick Time Trade) Sick Time Trade	(10,702) 18,702 2,000 (10,000)
9			Indirect Costs; increase budget for Building Maintenance and Reserve for Major Repairs by \$4,770 for building insurance.	4,770
10			Program 661001, Long-Range Planning; Professional Services. Add \$6,072 to continue Neighborhood All-Stars contract. Professional Services. Add \$11,955 to complete A&P contract for traffic counts.	18,027
11			Program 836001, Regional Travel Demand Model; Professional Services. Add \$4,000 to complete Manhan Group contract. Professional Services. Add \$30,000 to complete TJKM contract.	34,000
12			Program 842001, Congestion Management Process; Professional Services. Add \$51,000 to complete I-84 Detour Plan contract.	51,000
<b>Recommended Adjustments to Revenues</b>		<b>272,475</b>	<b>Recommended Adjustments to Expenses</b>	<b>272,475</b>
<b>Adjusted Revenues - Revision 1</b>		<b>3,362,422</b>	<b>Adjusted Expenses - Revision 1</b>	<b>3,362,422</b>
<b>Remaining Revenue</b>		<b>(0)</b>		

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**COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO  
FY2018 UNIFIED PLANNING WORK PROGRAM and Budget - Revision 1  
REVENUE AND EXPENSE SUMMARY (total)**

REVENUE	FY2018 Final	FY2018 Revision 1
<b>GENERAL MEMBERSHIP</b>		
Ada County	213,522	213,522
Ada County Highway District	213,522	213,522
Canyon County	106,132	106,132
Canyon Highway District No. 4	37,994	37,994
Golden Gate Highway District No.3	5,099	5,099
City of Boise	100,937	100,937
City of Caldwell	23,862	23,862
City of Eagle	11,874	11,874
City of Garden City	5,070	5,070
City of Greenleaf		379
City of Kuna	8,686	8,686
City of Meridian	43,341	43,341
City of Melba	251	251
City of Middleton	3,576	3,576
City of Nampa	42,689	42,689
City of Notus	251	251
City of Parma	935	935
City of Star	4,096	4,096
City of Wilder	745	745
Subtotal	822,582	822,961
<b>SPECIAL MEMBERSHIP</b>		
Boise State University	8,200	8,200
Capital City Development Corporation	8,200	8,200
Department of Environmental Quality	8,200	8,200
Idaho Transportation Department	8,200	8,200
Valley Regional Transit	8,200	8,200
Subtotal	41,000	41,000
<b>GRANTS AND SPECIAL PROJECTS</b>		
<b>FHWA/FTA - Consolidated Planning Grants</b>		
CPG - FY2017 K# 13496 Ada County		35,825
CPG - FY2017 K# 13496 Canyon County		12,587
CPG - FY2018 K# 13963 Ada County	988,364	988,364
CPG - FY2018 K# 13963 Canyon County	347,263	347,263
Sub Total CPG Grants	1,335,627	1,384,039
STP TMA - K# 13478, FY18 off-the-top funds for Planning	306,705	306,705
STP TMA - K# 18948, Freight Study - estimated carry over	120,600	205,020
Subtotal	427,305	511,725
<b>OTHER REVENUE SOURCES</b>		
Idaho Department of Environmental Quality	25,000	25,000
Ada County Air Quality Board	25,000	25,000
TREDIS Reimbursement from ITD	16,000	16,200
Interest Income	5,000	10,000
Valley Regional Transit - State Street Grant - carry over	280,000	345,870
Subtotal	351,000	422,070
<b>TOTAL REVENUE; Dues, Federal Funds, and Other miscellaneous</b>	<b>2,977,514</b>	<b>3,181,795</b>
Draw From Fund Balance (CIM Implementation Grants)	50,000	50,000
Draw From Fund Balance (to fund revenue shortfall)	62,433.00	130,626
<b>TOTAL REVENUE, ALL RESOURCES</b>	<b>3,089,947</b>	<b>3,362,422</b>

EXPENSE	FY2018 Final	FY2018 Revision 1
<b>SALARY, FRINGE &amp; CONTINGENCY</b>		
Salary	1,256,562	1,245,860
Fringe	548,128	566,830
Contingency (Overtime, Bonus, and Sick Time Trade)	20,000	22,000
Sick Time Trade	10,000	-
Subtotal	1,834,690	1,834,690
<b>INDIRECT OPERATIONS &amp; MAINTENANCE</b>		
Indirect Costs	179,700	184,470
Subtotal	179,700	184,470
<b>DIRECT OPERATIONS &amp; MAINTENANCE</b>		
620001, Demographics and Growth Monitoring	600	600
653001, Communication and Education	42,929	40,429
661001, Long-Range Planning	61,500	79,527
661004, Freight	137,153	221,261
661005, Bicycles and Pedestrians	8,720	8,720
685001, Transportation Improvement Program	5,100	5,100
685002, Project Development Program	75,000	75,000
685004, CIM Implementation Grants	50,000	50,000
701001, General Membership Services	2,800	6,000
702001, Air Quality Outreach	45,455	45,455
720001, State Street Corridor	280,000	345,870
760001, Legislative Services	115,050	115,050
801001, Staff Development	40,000	40,000
820001, Committee Support	2,000	2,000
836001, Regional Travel Demand Model	10,000	44,000
842001, Congestion Management Process		51,000
860001, Geographic Information System Maintenance	52,300	52,300
990001, Direct Operations and Maintenance	146,950	160,950
Subtotal	1,075,557	1,343,262
<b>TOTAL EXPENSE</b>	<b>3,089,947</b>	<b>3,362,422</b>

REVENUE AND EXPENSE SUMMARY		
TOTAL REVENUE	3,089,947	3,362,422
LESS: TOTAL EXPENSES	3,089,947	3,362,422
REVENUE EXCESS/(DEFICIT)	0	0

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FY2018 - REVISION 1

REVENUE AND EXPENSE SUMMARY (total)

**COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO  
FY2018 UNIFIED PLANNING WORK PROGRAM and Budget - Revision 1  
EXPENSES BY WORK PROGRAM NUMBER AND FUNDING SOURCE**

WORK PROGRAM NUMBER	EXPENSES				FEDERAL FUNDING SOURCES							MATCH, LOCAL & OTHER FUNDING				TOTAL FUNDING SOURCES
	Work Days	Labor & Indirect Cost	Direct Cost	Total Cost	FY17 CPG Ada County K# 13496	FY17 CPG Canyon County K# 13496	FY18 CPG Ada County K# 13963	FY18 CPG Canyon County K# 13963	STP-TMA Off The Top K# 13478	STP-TMA Freight Study K# 18948	Total Federal Funds	Required Match	Local Funds/FB	Other Revenue	Total Local & Other	
601001	UPWP/Budget Development and Federal Assurances	135	98,242	-	98,242	1,500	500	43,683	15,348	30,000	91,031	7,211			7,211	98,242
601002	Certification Review	37	28,030	-	28,030	1,500	500	2,940	1,033	20,000	25,973	2,057			2,057	28,030
620001	Demographics and Growth Monitoring	69	45,026	600	45,626	1,500	500	7,605	2,672	30,000	42,277	3,349			3,349	45,626
620002	Development Monitoring	64	39,616	-	39,616	1,500	500	3,484	1,224	30,000	36,708	2,908			2,908	39,616
620003	Census 2020	63	38,180	-	38,180	1,500	500	2,500	878	30,000	35,378	2,802			2,802	38,180
653001	Communication and Education	217	123,301	40,429	163,731						-		163,731		163,731	163,731
	Long-Range Planning															
661001	General Project Management	257	167,210	79,527	246,737	2,825	1,087	166,289	58,426		228,626	18,110			18,110	246,737
661003	Roadways	12	8,138	-	8,138	1,500	500	4,100	1,441		7,540	597			597	8,138
661004	Freight	12	8,138	221,261	229,398	1,500	500	4,100	1,441		212,560	16,837.84			16,838	229,398
661005	Bicycles/Pedestrians	152	78,848	8,720	87,568	1,500	500	58,564	20,577		81,141	6,428			6,428	87,568
661006	Public Transportation	86	54,283	-	54,283	1,500	500	35,741	12,558		50,298	3,984			3,984	54,282
661007	Performance Measurement	68	43,843	-	43,843	1,500	500	28,582	10,042		40,625	3,218			3,218	43,843
661008	Bike Counter Management	89	37,892	-	37,892	1,500	500	24,502	8,609		35,111	2,781			2,781	37,892
	Resource Development/Funding															
685001	Transportation Improvement Program	410	238,072	5,100	243,172	1,500	500	113,459	39,864	70,000	225,323	17,849			17,849	243,172
685002	Project Development Program	47	31,368	75,000	106,368	1,500	500	20,029	7,037		29,066	2,302	75,000		77,302	106,368
685003	Grant Research and Development	104	65,732	-	65,732						-		65,732		65,732	65,732
685004	CIM Implementation Grants	19	12,885	50,000	62,885	1,500	500	7,355	2,584		11,939	946	50,000		50,946	62,885
<b>TOTAL PROJECTS</b>		<b>1,841</b>	<b>1,118,803</b>	<b>480,637</b>	<b>1,599,440</b>	<b>23,825</b>	<b>8,087</b>			<b>210,000</b>	<b>1,153,596</b>	<b>91,381</b>	<b>354,463</b>	<b>-</b>	<b>445,844</b>	<b>1,599,440</b>
701001	General Membership Services	76	48,258	6,000	54,258	1,500	500	35,724	12,552		50,276	3,983			3,983	54,258
702001	Air Quality Outreach	7	4,545	45,455	50,000						-			50,000	50,000	50,000
703001	General Public Services	13	7,049	-	7,049						-		7,049		7,049	7,049
705001	Transportation Liaison Services	50	36,172	-	36,172	1,500	500	23,322	8,194		33,517	2,655			2,655	36,172
720001	State Street Corridor	53	39,717	345,870	385,587	1,500	500	25,753	9,048		36,802	2,915		345,870	348,785	385,587
760001	Legislative Services	60	58,321	115,050	173,371						-		173,371		173,371	173,371
761001	Growth Incentives	3	2,328	-	2,328			2,157			2,157	171			171	2,328
<b>TOTAL SERVICES</b>		<b>262</b>	<b>196,391</b>	<b>512,375</b>	<b>708,766</b>	<b>4,500</b>	<b>1,500</b>			<b>-</b>	<b>122,752</b>	<b>9,724</b>	<b>180,420</b>	<b>395,870</b>	<b>586,014</b>	<b>708,766</b>
801001	Staff Development	137	85,760	40,000	125,760	1,500	500	84,752	29,778		116,530	9,231			9,231	125,760
820001	Committee Support	229	141,717	2,000	143,717	1,500	500	97,065	34,104		133,169	10,549			10,549	143,717
836001	Regional Travel Demand Model	155	105,113	44,000	149,113	1,500	500	78,565	27,604	30,000	138,168	10,945			10,945	149,113
842001	Congestion Management Process	57	38,655	51,000	89,655	1,500	500	37,795	13,279	30,000	83,074	6,581			6,581	89,655
860001	Geographic Information System Maintenance	574	332,721	52,300	385,021	1,500	1,000	80,300	28,971	36,705	148,476	28,261	208,284		236,545	385,021
<b>TOTAL SYSTEM MAINTENANCE</b>		<b>1,152</b>	<b>703,966</b>	<b>189,300</b>	<b>893,266</b>	<b>7,500</b>	<b>3,000</b>			<b>96,705</b>	<b>619,416</b>	<b>65,566</b>	<b>208,284</b>	<b>-</b>	<b>273,850</b>	<b>893,266</b>
990001	Direct Operations / Maintenance	-	-	160,950	160,950						-		134,750	26,200	160,950	160,950
991001	Support Services Labor	885	-	-	-						-				-	-
999001	Indirect Operations/Maintenance	-	-	-	-						-				-	-
<b>TOTAL INDIRECT/OVERHEAD</b>		<b>885</b>	<b>-</b>	<b>160,950</b>	<b>160,950</b>	<b>-</b>	<b>-</b>			<b>-</b>	<b>-</b>	<b>-</b>	<b>134,750</b>	<b>26,200</b>	<b>160,950</b>	<b>160,950</b>
<b>GRAND TOTAL</b>		<b>4,140</b>	<b>2,019,160</b>	<b>1,343,262</b>	<b>3,362,422</b>	<b>35,825</b>	<b>12,587</b>	<b>988,364</b>	<b>347,263</b>	<b>306,705</b>	<b>1,895,764</b>	<b>166,671</b>	<b>877,917</b>	<b>422,070</b>	<b>1,466,658</b>	<b>3,362,422</b>

**COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO  
FY2018 UNIFIED PLANNING WORK PROGRAM and Budget - Revision 1  
REVENUE AND EXPENSE SUMMARY (total)**

DESCRIPTION		TOTAL DIRECT	PROFESSIONAL SERVICES (830)	EQUIPMENT / SOFTWARE (834)	TRAVEL / EVENTS / EDUCATION (840)	PRINTING (860)	OTHER (863)	PUBLIC INVOLVEMENT (864)	MEETING SUPPORT (865)	LEGAL / LOBBYING (872)	FY2019 CARRY-FORWARD
620001	Demographics and Growth Monitoring	600					600				
653001	Communication and Education	40,429	13,629			1,000		25,800			7
661001	Long-Range Planning	79,527	58,027			500		21,000			10
661004	Freight	221,261	221,261								3
661005	Bicycles/Pedestrians	8,720		8,720							
685001	Transportation Improvement Program	5,100						5,100			
685002	Project Development Program	75,000	75,000								
685004	CIM Implementation Grants	50,000	50,000								
701001	General Membership Services	6,000	6,000								7
702001	Air Quality Outreach	45,455	45,455								
720001	State Street Corridor	345,870	345,870								6
760001	Legislative Services	115,050			18,000		11,100			85,950	
801001	Staff Development	40,000			40,000						
820001	Committee Support	2,000							2,000		
836001	Regional Travel Demand Model	44,000	44,000								11
842001	Congestion Management Process	51,000	51,000								12
860001	Geographic Information System Maintenance	52,300		51,100			1,200				
990001	Direct Operations / Maintenance										
	New/replacement hardware and software	6,000		6,000							
	Transit network planning software	19,250		19,250							
	Tredis renewal	81,000		81,000							
	Cube renewal: Cube Land	14,100		14,100							7
	Webinar series	1,600			1,600						
	Membership dues for COMPASS	17,000								17,000	7
	Other: board lunch, staff gifts, meeting refreshments, misc.	7,000							7,000		
	Copier replacement	15,000		15,000							
<b>GRAND TOTAL</b>		<b>1,343,262</b>	<b>910,242</b>	<b>195,170</b>	<b>59,600</b>	<b>1,500</b>	<b>12,900</b>	<b>51,900</b>	<b>9,000</b>	<b>102,950</b>	<b>-</b>

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**COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO  
 FY2018 UNIFIED PLANNING WORK PROGRAM and Budget - Revision 1  
 INDIRECT OPERATIONS AND MAINTENANCE EXPENSE SUMMARY**

CATEGORY	ACCOUNT CODE	FY2018 Final	FY2018 Revision 1
Professional Services	930	25,000	25,000
Equipment Repair / Maintenance	936	500	500
Travel / Education	940	1,500	1,500
Publications	943	1,000	1,000
Employee Professional Membership	945	8,000	8,000
Postage	950	1,500	1,500
Telephone	951	11,250	11,250
Building Maintenance and Reserve for Major Repairs	955	45,950	50,720
Printing	960	1,000	1,000
Advertising	962	1,000	1,000
Audit	970	16,000	16,000
Insurance	971	12,000	12,000
Legal Services	972	3,000	3,000
General Supplies	980	8,000	8,000
Computer Supplies	982	15,000	15,000
Computer Software / Maintenance	983	15,200	15,200
Commuting Incentive	990	400	400
Vehicle Maintenance	991	1,200	1,200
Utilities	992	10,500	10,500
Local Travel	993	1,500	1,500
Other / Miscellaneous	995	200	200
<b>TOTAL</b>		<b>179,700</b>	<b>184,470</b>

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**COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO  
FY2018 UNIFIED PLANNING WORK PROGRAM and Budget - Revision 1  
WORKDAY ALLOCATION SUMMARY**

WORK PROGRAM DESCRIPTION		LEAD STAFF	DIRECTORS	PLANNING TEAM	COMMUNICATIONS	OPERATIONS	TOTAL
601001	UPWP/Budget Development and Federal Assurances	ML	46	30	3	56	135
601002	Certification Review	AL	10	18	9	-	37
620001	Demographics and Growth Monitoring	CM	-	62	7	-	69
620002	Development Monitoring	CM	-	60	4	-	64
620003	Census 2020	CM	-	55	8	-	63
653001	Communication and Education	AL	9	14	194	-	217
	Long-Range Planning	LI	-	-	-	-	-
661001	General Project Management	LI	12	173	72	-	257
661003	Roadways	LI	-	12	-	-	12
661004	Freight	LI	-	12	-	-	12
661005	Bicycles/Pedestrians	DW	-	146	6	-	152
661006	Public Transportation	DW	-	80	6	-	86
661007	Performance Measurement	CM	-	66	2	-	68
661008	Bike Counter Management	MA	-	89	-	-	89
	Resource Development/Funding	TT	-	-	-	-	-
685001	Transportation Improvement Program	TT	10	375	25	-	410
685002	Project Development Program	KP	-	47	-	-	47
685003	Grant Research and Development	KP	-	96	8	-	104
685004	CIM Implementation Grants	KP	-	19	-	-	19
<b>TOTAL PROJECTS</b>			<b>87</b>	<b>1,354</b>	<b>344</b>	<b>56</b>	<b>1,841</b>
701001	General Membership Services	LI	-	71	5	-	76
702001	Air Quality Outreach	AL	-	-	7	-	7
703001	General Public Services	AL	-	10	3	-	13
705001	Transportation Liaison Services	MS	12	25	13	-	50
720001	State Street Corridor	ML	18	33	2	-	53
760001	Legislative Services	MS	60	-	-	-	60
761001	Growth Incentives	MS	1	2	-	-	3
<b>TOTAL SERVICES</b>			<b>91</b>	<b>141</b>	<b>30</b>	<b>-</b>	<b>262</b>
801001	Staff Development	ML	9	98	20	10	137
820001	Committee Support	ML	14	83	17	115	229
836001	Regional Travel Demand Model	MW	-	155	-	-	155
842001	Congestion Management Process	HM	-	57	-	-	57
860001	Geographic Information System Maintenance	EA	-	554	20	-	574
<b>TOTAL SYSTEM MAINTENANCE</b>			<b>23</b>	<b>947</b>	<b>57</b>	<b>125</b>	<b>1,152</b>
<b>TOTAL DIRECT</b>			<b>201</b>	<b>2,442</b>	<b>431</b>	<b>181</b>	<b>3,255</b>
991001	Support Services Labor	ML	259	88	29	509	885
<b>TOTAL INDIRECT/OVERHEAD</b>			<b>259</b>	<b>88</b>	<b>29</b>	<b>509</b>	<b>885</b>
<b>TOTAL LABOR</b>			<b>460</b>	<b>2,530</b>	<b>460</b>	<b>690</b>	<b>4,140</b>

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FY2018 - REVISION 1

WORKDAY ALLOCATION

<b>PROGRAM NO.</b>	601				<b>CLASSIFICATION:</b>	Project
<b>TITLE:</b>	UPWP Budget Development and Monitoring					
<b>TASK / PROJECT DESCRIPTION:</b>	Monitor and amend, as necessary, the FY2018 Unified Planning Work Program and Budget (UPWP) and related transportation grants for the metropolitan planning organization (MPO). Develop and obtain COMPASS Board approval for the FY2019 UPWP. Attain compliance on all federal requirements of transportation planning implemented under applicable federal transportation bills.					
<b>PURPOSE, SIGNIFICANCE, AND REGIONAL VALUE:</b>	The UPWP is a comprehensive work plan that coordinates federally funded transportation planning and transportation related planning activities in the region and identifies the related planning budget.					
<b>FEDERAL REQUIREMENT, RELATIONSHIP TO OTHER ACTIVITIES, FEDERAL CERTIFICATION REVIEW</b>	Federal Code 23 CFR § 450.314 -- Metropolitan transportation planning process: Unified planning work programs. (a) In Transportation Management Areas (TMA), the MPOs in cooperation with the state and operators of publicly owned transit shall develop UPWPs that meet the requirements of 23 CFR part 420, subpart A.					
<b>FY2018 BENCHMARKS</b>						
<b>MILESTONES / PRODUCTS</b>						
<b>FY2018 UPWP</b> Process and track revenues and expenditures for the FY2018 UPWP and related transportation grants Process required state and local agreements and other required paperwork for transportation grants <u>Process and obtain Board approval of FY2018 UPWP revisions</u> Distribute revisions of the FY2018 UPWP to the Idaho Transportation Department for tracking purposes Distribute revisions of the FY2018 UPWP to the Federal Highway Administration and the Federal Transit Administration for approval						Ongoing As Needed  As Needed As Needed
<b>FY2019 UPWP Development</b> Develop process and schedule for the FY2019 UPWP Solicit membership input on possible transportation planning projects and associated needs for FY2019 Submit initial revenue assessment for FY2019 to the Finance Committee for input Obtain Board approval on FY2019 General and Special membership dues						Nov Nov-Jan Mar Apr
<b>Present FY2019 UPWP</b> Present draft FY2019 UPWP to Finance Committee for input and feedback Present draft FY2019 UPWP to Finance Committee for approval Submit FY2019 UPWP to Board for adoption Submit and obtain approval from Federal Highway Administration of FY2019 UPWP Distribute FY2019 UPWP to the Idaho Transportation Department and Federal Transit Administration						May Jun Aug Aug Aug
<b>Track federal requirements as related to Self-Certification</b> Compliance with federal requirements						Ongoing
<b>Quadrennial Certification Review</b> Work with federal agencies to set up review Host the Certification Review Team for the certification review Receive final report and prepare necessary responses Inform the COMPASS Board of the outcome of the certification review Develop corrective action plan as necessary						Mar Apr Jul Aug Aug
<b>Track federal requirements as related to Regional Transportation Improvement Program and the Long-Range Transportation Plan</b> Document and prepare for Federal Certification Review Monitor federal changes through the Federal Register						Ongoing Ongoing
<b>LEAD STAFF:</b> Megan Larsen					<b>Expense Summary</b>	
<b>END PRODUCT:</b> 1) FY2018 UPWP revisions; 2) FY2019 UPWP; 3) Self-Certification; and 4) Maximize funding opportunities.						
					Total Workdays: 172	
					Salary \$ 79,286	
					Fringe 35,445	
					Overhead 11,541	
					Total Labor Cost: \$ 126,272	
<b>ESTIMATED DATE OF COMPLETION:</b> September-2018					<b>DIRECT EXPENDITURES:</b>	
<b>Funding Sources</b>				<b>Participating Agencies</b>		
	Ada	Canyon	Special	Total	Member Agencies Federal Highway Administration Federal Transit Administration  Professional Services \$ - Legal / Lobbying Equipment Purchases Travel / Education Printing Public Involvement Meeting Support Other	
CPG, K13496	\$ 3,000	\$ 1,000		\$ 4,000		
CPG, K13963	46,623	16,381		63,004		
STP-TMA, K13478			50,000	50,000		
Local	6,858	2,410		9,267		
<b>Total:</b>	<b>\$ 56,481</b>	<b>\$ 19,791</b>	<b>\$ 50,000</b>	<b>\$ 126,272</b>	Total Direct Cost: \$ -	
					Total Cost: \$ 126,272	

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<b>PROGRAM NO.</b>	620			<b>CLASSIFICATION:</b>	Project	
<b>TITLE:</b>	<b>Demographics and Growth Monitoring</b>					
<b>TASK / PROJECT DESCRIPTION:</b>	To collect, analyze, and report on growth and transportation patterns related to goals in the regional long-range transportation plan. This includes providing demographic data, such as population and employment estimates, Census 2020 preparation work, providing relevant information for local decision-making, and updating demographic forecasts based on new entitlements and policies.					
<b>PURPOSE, SIGNIFICANCE, AND REGIONAL VALUE:</b>	Tracking and monitoring growth and system demands are critical to several planning efforts: 1) <i>Communities in Motion</i> as well as other corridor, subarea, and alternative analyses depend on accurate data and assumptions about current and future transportation, housing, and infrastructure demands; 2) The travel demand model also requires current and accurate housing and employment data; 3) Accessing, mapping, and disseminating census data and training enables member agencies to have data for studies, grants, land use allocation demonstration modeling, and other analyses, and is an often requested member service; 4) Development review enables local decision-makers to bridge regional and local planning efforts to provide growth supportive of <i>Communities in Motion</i> ; and 5) Census preparation enables the most accurate counts during the 2020 Census, enables local governments to receive a variety of federal program funds, and provides key demographic data.					
<b>FEDERAL REQUIREMENT, RELATIONSHIP TO OTHER ACTIVITIES, FEDERAL CERTIFICATION REVIEW:</b>	<p>Federal Code 23 CFR § 450.322 (f) -- Long range plans require valid forecasts of future demand for transportation services that are based on existing conditions that can be included in the travel demand model. In updating the transportation plan, the MPO shall use the latest available estimates and assumptions for population, land use, travel, employment, congestion, and economic activity. "The metropolitan transportation plan shall, at a minimum, include (1) The projected transportation demand of persons and goods in the metropolitan planning area over the period of the transportation plan...."</p> <p>Tasks are included to complete the following <i>Communities in Motion</i> 2040 tasks:</p> <p>1.1.1.a. Annually monitor local land use plans and transportation agencies subarea and corridor plans; identify gaps in meeting goals of linking land use and transportation.</p> <p>2.1.1.c. Annually compile a development monitoring report.</p>					
<b>FY2018 BENCHMARKS</b>						
<b>MILESTONES / PRODUCTS</b>						
<p><b>Population and Employment Estimates</b></p> <ul style="list-style-type: none"> <li>Data collection and geocoding of building permits</li> <li>Complete 2017 Employment data</li> <li>Complete 2017 Development Monitoring Report</li> <li>Complete 2018 population estimates and receive Board acceptance</li> </ul> <p><b>Census Liaison/Clearinghouse</b></p> <ul style="list-style-type: none"> <li>Integrate Census data in related projects</li> <li>Complete the Census Boundary and Annexation Survey (BAS)</li> <li>Complete Local Update of Census Addresses (LUCA)</li> <li>Develop stakeholder work plan and communications plan for the preparation for 2020 Census.</li> </ul> <p><b>Development Review</b></p> <ul style="list-style-type: none"> <li>Provide development and policy reviews and checklists</li> </ul> <p><b>Development Tracking and Reconciliation</b></p> <ul style="list-style-type: none"> <li>Update preliminary plat files and other entitled development</li> <li>Conduct reconciliation and report to workgroup/committee</li> </ul> <p><b>Demographics Support</b></p> <ul style="list-style-type: none"> <li>Integrate Census data in related projects</li> <li>Respond to member requests for census data</li> </ul>					<p>Ongoing Oct-Dec March April</p> <p>Ongoing March Summer Summer</p> <p>Ongoing</p> <p>Ongoing September</p> <p>Ongoing Ongoing</p>	
<p><b>LEAD STAFF:</b> Carl Miller</p> <p><b>END PRODUCT:</b> Seven products: 1) 2018 Population estimates by jurisdiction; 2) 2017 Employment estimates by jurisdiction; 3) Census 2020 support work including technical work (BAS and LUCA); 5) Census 2020 outreach; 6) An improved development review checklist and demographic data for local land use support; and 7) Annual reconciliation of the CIM 2040 Vision with entitled developments.</p>				<p style="text-align: center;"><b>Expense Summary</b></p> <p style="text-align: right;">Total Workdays: 196</p> <p style="text-align: right;">Salary \$ 77,120</p> <p style="text-align: right;">Fringe 34,476</p> <p style="text-align: right;">Overhead 11,226</p> <p style="text-align: right;">Total Labor Cost: \$ 122,822</p>		
<p><b>ESTIMATED DATE OF COMPLETION:</b> September-2018</p>				<p><b>DIRECT EXPENDITURES:</b> \$ -</p> <p style="text-align: right;">Professional Services \$ 600</p> <p style="text-align: right;">Legal / Lobbying</p> <p style="text-align: right;">Equipment Purchases</p> <p style="text-align: right;">Travel / Education</p> <p style="text-align: right;">Printing</p> <p style="text-align: right;">Public Involvement</p> <p style="text-align: right;">Meeting Support</p> <p style="text-align: right;">Other</p> <p style="text-align: right;">Total Direct Cost: \$ 600</p>		
<b>Funding Sources</b>				<b>Participating Agencies</b>		
	Ada	Canyon	Special	Total	Member Agencies	
CPG, K13496	\$ 4,500	\$ 1,500		\$ 6,000		
CPG, K13963	13,589	4,774		18,363		
STP-TMA, K13478			90,000	90,000		
Local	6,704	2,355		9,059		
				-		
<b>Total:</b>	<b>\$ 24,793</b>	<b>\$ 8,629</b>	<b>\$ 90,000</b>	<b>\$ 123,422</b>	620	<b>Total Cost: \$ 123,422</b>

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<b>PROGRAM NO.</b>	653			<b>CLASSIFICATION:</b>	Project
<b>TITLE:</b>	Communication and Education				
<b>TASK / PROJECT DESCRIPTION:</b>	The Communication and Education task broadly includes external communications, public relations, public involvement, public education, and ongoing COMPASS Board education. Specific elements of the task include, but are not limited to, managing the ongoing COMPASS education series, the annual COMPASS 101 workshop, periodic Board workshops, and the Leadership in Motion awards program; writing the annual report, <i>Keeping Up With COMPASS</i> newsletter, brochures, web content, news releases, and other documents; managing COMPASS' social media channels; supporting the Public Participation Workgroup; and representing COMPASS at open houses and other events.				
<b>PURPOSE, SIGNIFICANCE, AND REGIONAL VALUE:</b>	The Communication and Education program helps COMPASS facilitate public involvement in, and understanding of, transportation and related planning efforts by planning and implementing an integrated communications/education and public involvement strategy.				
<b>FEDERAL REQUIREMENT, RELATIONSHIP TO OTHER ACTIVITIES, FEDERAL CERTIFICATION REVIEW:</b>	Federal Code 23 CFR § 450.316 requires public input and involvement in metropolitan planning organization planning activities. Public involvement for specific programs (e.g., Regional Transportation Improvement Program, regional long-range transportation plan [ <i>Communities in Motion</i> ]) is planned/budgeted under those programs. The Communication and Education task supports that outreach and involvement through developing /updating the COMPASS <i>Integrated Communication Plan</i> and Public Involvement Plan every three years, coordinating outreach efforts, and providing more general (non-program specific) opportunities for the public to learn about transportation, planning, financial, and related issues to provide the background to assist the public in becoming involved in COMPASS programs and projects.				
<b>FY2018 BENCHMARKS</b>					
<b>MILESTONES / PRODUCTS</b>					
<b>General</b>					
Continue work with media -- set up interviews, develop story ideas, respond to inquiries, write/distribute news releases					Ongoing
Support work of Public Participation Workgroup					Ongoing
Provide outreach/public speaking support and training to staff					Ongoing
Conduct annual update of social media audit					October
Update and solicit public comment on Integrated Communication Plan					Oct - Jun
<b>Develop tools such as electronic and print materials designed for most effective means of communication</b>					
Maintain and enhance COMPASS social media channels					Ongoing
Continually update COMPASS website to keep content up to date; continue to track COMPASS website traffic					Ongoing
Develop FY2018 annual report					Jul-Sep
Write and distribute monthly update handout					Ongoing
Write and distribute monthly Keeping Up With COMPASS newsletter					Ongoing
Use results of FY2015 random household survey to evaluate success and continually improve programs					Ongoing
Update/develop other print materials as appropriate					Ongoing
<b>Education and community outreach</b>					
Develop and implement FY2018 public education series to include a minimum of three speakers					Jan - Sep
Support and collaborate with other agencies' outreach and education efforts and programs					Ongoing
Participate in community events to share planning-related information					Ongoing
Attend/support member agencies at public meetings					Ongoing
Manage/support <i>Leadership in Motion</i> awards program					Aug - Dec
Plan and host annual "COMPASS 101" workshop					Jan - Feb
Sponsor "Look! Save a Life" bicycle/pedestrian safety campaign (coordinated through the City of Boise Police Department)					Mar - Jun
<b>Transportation Funding Outreach Campaign ("Don't Let the Treasure Valley Fall through the Cracks")</b>					
Promote the need for increased transportation funding/funding options through earned media, social media, etc.					Ongoing
<b>Access Management Brochure for Businesses</b>					
Augment access management brochure developed in FY2017 with a more detailed booklet (tentative - pending recommendation from RTAC subcommittee)					Oct - Dec
<b>LEAD STAFF:</b> Amy Luft					
<b>END PRODUCT:</b> Public involvement in, and understanding of, transportation planning and related issues.					
					<b>Expense Summary</b>
					Total Workdays: 217
					Salary \$ 77,421
					Fringe 34,611
					Overhead 11,270
					Total Labor Cost: \$ 123,302
<b>ESTIMATED DATE OF COMPLETION:</b> September-2018					
<b>Funding Sources</b>					<b>Participating Agencies</b>
	Ada	Canyon	Special	Total	Highway Districts
CPG, K13496				\$ -	Member Agencies
CPG, K13963					Federal Highways Administration
STP-TMA, K13478					Idaho Transportation Department
					Valley Regional Transit
			163,731	163,731	Department of Environmental Quality
Local				-	Ada County Air Quality Board
<b>Total:</b>	\$ -	\$ -		\$ 163,731	
					Professional Services \$ 13,629
					Legal / Lobbying
					Equipment Purchases
					Travel / Education
					Printing 1,000
					Public Involvement 25,800
					Meeting Support
					Other
					Total Direct Cost: \$ 40,429
					653 Total Cost: \$ 163,731

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<b>PROGRAM NO.</b>	661				<b>CLASSIFICATION:</b>	Project	
<b>TITLE:</b>	Long Range Planning						
<b>TASK / PROJECT DESCRIPTION:</b>	This project encompasses the activities to identify regional transportation needs and solutions, and prepares a regional long-range transportation plan, <i>Communities in Motion</i> (CIM), for Ada and Canyon Counties. This task also incorporates implementation support for the adopted long-range transportation plan and ongoing long-range planning activities.						
<b>PURPOSE, SIGNIFICANCE, AND REGIONAL VALUE:</b>	<i>Communities in Motion</i> (CIM) is developed in cooperation with member agencies, local governments and the Idaho Transportation Department by a continuing, cooperative, and comprehensive planning process. This performance and outcome-based planning will help guide resources to infrastructure and service projects that collectively help achieve the regional (CIM) goals.						
<b>FEDERAL REQUIREMENT, RELATIONSHIP TO OTHER ACTIVITIES, FEDERAL CERTIFICATION REVIEW:</b>	Federal Code 23 CFR § 450 "Fixing America's Surface Transportation Act" (FAST Act) requires that the regional long-range transportation plan be updated every four years in areas with more than 200,000 people or with air quality issues. Since the area meets the test on both criteria, a new plan has to be adopted by 2019. 23 USC 150-- establishes national goals and a performance program, in consultation with stakeholders, including metropolitan planning organizations. The purpose is to provide a means to the most efficient investment of federal transportation funds.						
<b>FY2018 BENCHMARKS</b>							
<b>MILESTONES / PRODUCTS</b>							
<b>661001 General Project Management</b>							
Develop funded/unfunded project list							Nov
Solicit public feedback on funded/unfunded projects							Mar
Evaluate potential long-term air quality impacts							June
Analyze consequences of significant unfunded long-term needs							June
Research additional funding mechanisms and develop funding plan							June
Complete draft plan and supporting documents							June
Solicit public feedback on draft plan							Aug
<b>661003 Roadways</b>							
Integrate Congestion Management Process							Feb
Develop plan to implement Travel Demand Management Strategies							Sep
Update functional classification map							Apr
<b>661004 Freight</b>							
Administer Freight Study consultant contract							Mar
Work with Freight Advisory Workgroup to prioritize and implement study findings							Sep
Host Freight and Land Use workshop							Sep
<b>661005 Bicycle and Pedestrian</b>							
Stakeholder Coordination: Active Transportation Workgroup, support local municipality bicycle and pedestrian committees/FACTS							Sep
Planning, analysis, and decision support							Sep
Continue Rail With Trail project							Sep
Bicycle and pedestrian forecasting tool creation							Sep
Data collection: bike/pedestrian counting program							Sep
Potential additional projects pending resource development funding							Sep
<b>661006 Public Transportation</b>							
Establish a phasing approach for public transportation including a prioritized list of investments							Nov
Develop cost estimates for each phase (Remix)							Jan
Develop prioritized premium service implementation plan							Apr
Develop priority stop analysis for first/last mile bike/pedestrian connections							Apr
Transit oriented development/Infill analysis							Sep
<b>661007 Performance Measurement</b>							
Integrate federal requirements; develop targets							Aug
Include performance data about packages of projects to help guide investment decisions							Jan
Provide relevant performance information to stakeholders and decision makers							Sep
<b>661008 Bike Counter Management</b>							
Install additional portable counters, manage program with member agencies							Oct-Sept
Update Strava data							
Manage permanent counter program							
<b>LEAD STAFF:</b>	Liisa Itkonen				<b>Expense Summary</b>		
<b>END PRODUCT:</b>	Completed draft of <i>Communities in Motion 2040 2.0</i> ; Regional Bicycle and Pedestrian Plan; completed Freight Study.						
					<b>Total Workdays:</b> 676		
					Salary \$ 250,125		
					Fringe 111,817		
					Overhead 36,409		
					<b>Total Labor Cost:</b> 398,351		
<b>ESTIMATED DATE OF COMPLETION:</b>					September-2018		
<b>Funding Sources</b>					<b>Participating Agencies</b>		
	Ada	Canyon	Special	Total	Member Agencies		
CPG, K13496	\$ 11,825	\$ 4,087		\$ 15,912	ITD		
CPG, K13963	321,877	113,092		434,969	FHWA		
STP-TMA, K13478				-	FTA		
STP-TMA, K18948			205,020	205,020			
Local	38,448	13,509		51,957			
				-			
<b>Total:</b>	<b>\$ 372,150</b>	<b>\$ 130,688</b>	<b>\$ 205,020</b>	<b>\$ 707,858</b>			
					<b>DIRECT EXPENDITURES:</b>		
					Professional Services \$ 279,287		
					Legal / Lobbying		
					Equipment Purchases 8,720		
					Travel / Education		
					Printing 500		
					Public Involvement 21,000		
					Meeting Support		
					Other		
					<b>Total Direct Cost:</b> \$ 309,507		
					<b>661 Total Cost:</b> \$ 707,858		

<b>PROGRAM NO.</b>	685			<b>CLASSIFICATION:</b>	Project	
<b>TITLE:</b>	Resource Development/Funding					
<b>TASK / PROJECT DESCRIPTION:</b>	Develop a FY2019-2023 Regional Transportation Improvement Program (TIP) for Ada and Canyon Counties that complies with all federal, state, and local regulations and policies for the purpose of funding transportation projects. Process amendments and provide project tracking and monitoring for the FY2018-2022 TIP. COMPASS staff, with consultant assistance, will assist member agencies in taking project ideas and translating them into well-defined projects with cost estimates, purpose and need statements, environmental scans and public information plans. Grant research, development and grant administration is expected to secure additional funding into the region. COMPASS will award CIM Implementation Grants to member agencies after appropriate outreach, prioritization and contract due diligence.					
<b>PURPOSE, SIGNIFICANCE, AND REGIONAL VALUE:</b>	Implement requested projects by member agencies, and leverage local dollars. Well defined and scoped projects with accurate project costs and schedules allow grant applications to be strong, linked closely with CIM 2040 goals and performance measures, and increase the delivery of funded projects on time and on budget. These efforts provide the necessary federal documentation for member agencies to obtain federal funding for transportation projects. Staff provides assistance to member agencies to ensure projects meet deadlines and do not lose federal funding through project monitoring and committee participation.					
<b>FEDERAL REQUIREMENT, RELATIONSHIP TO OTHER ACTIVITIES, FEDERAL CERTIFICATION REVIEW:</b>	The task is designed to help identify additional revenue sources for member agencies to assist in funding improvements and on-going maintenance of the transportation system; also assists member agencies in implementing the regional long-range transportation plan, Communities in Motion 2040, and the annual Transportation Improvement Program (TIP). Under 12 CFR § 450.306 and 23 CFR § 450.324 --COMPASS is required to develop a TIP in cooperation with ITD and public transit operators. Certain additional requirements are required in the Boise Urbanized Area because it is considered a Transportation Management Area (TMA). The TIP is required to be updated every four years; however, COMPASS follows the update cycle of ITD's Idaho Transportation Investment Program (ITIP), which is updated annually. All projects receiving federal funding must be consistent with the regional long-range transportation plan. The TIP is tied to the Air Quality Conformity Demonstration to ensure funded projects do not violate budgets set in the State Implementation Plan (SIP) (the document that sets air quality budgets for the State of Idaho). The TIP is also scrutinized in the Federal Certification Review.					
<b>FY2018 BENCHMARKS</b>						
<b>MILESTONES / PRODUCTS</b>						
<b>685001 Transportation Improvement Program</b> Update funding application process Conduct member outreach Solicit project applications Assist members with developing complete applications Facilitate prioritization of project applications Assign projects to funding programs Research ways to automate application process Rank applications Develop the final FY2019-2023 Regional Transportation Improvement Program Monitor and track FY2018-2022 Regional Transportation Improvement Program Provide assistance to Valley Regional Transit (VRT)					Oct-Sept	
<b>685002 Project Development Program</b> Identify unfunded projects needing development Select projects for program Select/contract with/manage consultants Manage project development teams Review/revise, approve, and disseminate reports					Oct-Sept	
<b>685003 Grant Research and Development</b> Ensure unfunded member needs list remains current Monitor grant sources; share grant information Match grant sources with unfunded members needs Write/assist member agencies with writing grant applications - TIGER, FASTLANE, CDBG, etc. Update annual Resource Development Plan					Oct-Sept	
<b>685004 CIM Implementation Grants</b> Facilitate prioritization of applications Administer contracting/reporting/billing processes Manage projects to ensure completion on time and on budget					Oct-Sept	
<b>LEAD STAFF:</b> Toni Tisdale					<b>Expense Summary</b>	
<b>END PRODUCT:</b> Pre-Concept reports including purpose and need statement; public involvement plan environmental scan; planning level design sketches of early alternatives, and cost estimates. Grant applications. CIM Implementation Grants/Member Projects. Track and monitor the current-year TIP and develop the TIP update. Annual Resource Development Plan.						
<b>Total Workdays:</b> 580						
Salary \$ 218,545 Fringe 97,700 Overhead 31,812 <b>Total Labor Cost: \$ 348,057</b>						
<b>ESTIMATED DATE OF COMPLETION:</b> September-2018					<b>DIRECT EXPENDITURES:</b>	
<b>Funding Sources</b>				<b>Participating Agencies</b>		
	Ada	Canyon	Special	Total		Member Agencies
CPG, K13496	\$ 4,500	\$ 1,500		\$ 6,000		
CPG, K13963	140,843	49,485		190,328		
STP-TMA, K13478			70,000	70,000		
Local	15,612	5,485		21,097		
Fund Balance			190,732	190,732		
<b>Total:</b>	<b>\$ 160,955</b>	<b>\$ 56,470</b>	<b>\$ 260,732</b>	<b>\$ 478,157</b>		
					<b>Total Direct Cost: \$ 130,100</b>	
					<b>685 Total Cost: \$ 478,157</b>	

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<b>PROGRAM NO.</b>	<b>702</b>	<b>CLASSIFICATION:</b>	<b>Service</b>
<b>TITLE:</b>	<b>Air Quality Outreach</b>		
<b>TASK / PROJECT DESCRIPTION:</b>	The Air Quality Outreach program supports the Idaho Department of Environmental Quality (DEQ) and the Air Quality Board in their outreach efforts regarding air quality in the Treasure Valley through managing a contract to cover the airing of television and radio public service announcements, and assisting in obtaining related earned media exposure as appropriate.		
<b>PURPOSE, SIGNIFICANCE, AND REGIONAL VALUE:</b>	Air quality has been an ongoing issue in the Treasure Valley for over 30 years. While many steps have been taken to limit the release of air quality pollutants, individual behaviors must also change to achieve an improvement, or even a lack of degradation, in air quality. Outreach and education on air quality issues and steps individuals can take to curb individual air quality emissions are necessary to bring about this change.		
<b>FEDERAL REQUIREMENT, RELATIONSHIP TO OTHER ACTIVITIES, FEDERAL CERTIFICATION REVIEW:</b>	COMPASS will assist DEQ and the Air Quality Board in fulfilling requirements for outreach and education as outlined in Title 39, Section 116B of Idaho code, which states, (1) The board shall...provide for the implementation of a motor vehicle inspection and maintenance program...[and]...provide for: ... (g) A fee, bond or insurance which is necessary to carry out the provisions of this section and <u>to fund an air quality public awareness and outreach program.</u> ( <a href="http://www.legislature.idaho.gov/idstat/Title39/T39CH1SECT39-116B.htm">http://www.legislature.idaho.gov/idstat/Title39/T39CH1SECT39-116B.htm</a> ).		

<b>FY2018 BENCHMARKS</b>	<b>MILESTONES / PRODUCTS</b>
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<b>Public Service Announcements</b> Work with service provider to purchase radio and television air time for public service announcements, and assist in obtaining related earned media exposure as appropriate.	Ongoing
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<b>LEAD STAFF:</b> Amy Luft	<b>Expense Summary</b> <b>Total Workdays:</b> 7 Salary \$ 2,854 Fringe 1,276 Overhead 415 <b>Total Labor Cost:</b> \$ 4,545
<b>END PRODUCT:</b> Increased public understanding of air quality issues and an individual's role in curbing air emissions, through assisting DEQ and the Air Quality Board in reaching out to the public via public service announcements.	
<b>ESTIMATED DATE OF COMPLETION:</b> September-2018	
<b>DIRECT EXPENDITURES:</b>	

Funding Sources					Participating Agencies	
	Ada	Canyon	Special	Total		
CPG, K13496				\$ -	Department of Environmental Quality	
CPG, K13963					Ada County Air Quality Board	
STP-TMA, K13478						
Local			50,000	50,000		
<b>Total:</b>	\$ -	\$ -		\$ 50,000	<b>702</b>	<b>Total Cost: \$ 50,000</b>

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<b>PROGRAM NO.</b>	703			<b>CLASSIFICATION:</b>	Service	
<b>TITLE:</b>	General Public Services					
<b>TASK / PROJECT DESCRIPTION:</b>	To provide data, mapping, demographic, and other assistance to the public and non-member entities, as appropriate. For some products, such as maps, there is a charge for the product. When data or other information are not "off-the-shelf" and staff time is needed for research, a labor charge may be applied consistent with COMPASS policy.					
<b>PURPOSE, SIGNIFICANCE, AND REGIONAL VALUE:</b>	COMPASS responds to questions from the public and provides a number of products to the public and other entities: demographic data, development information, traffic counts and projections, maps, and geographic information system analyses.					
<b>FEDERAL REQUIREMENT, RELATIONSHIP TO OTHER ACTIVITIES, FEDERAL CERTIFICATION REVIEW:</b>	There are no federal or state requirements concerning provision of services to the public. However, these services support COMPASS' vision, mission, roles, and values, including: "...serve as a source of information and expertise..." (COMPASS Mission), "serve as the regional technical resource..." (Role #3 Expert), and "perform and share quality analyses" (Role #3 Expert).					
<b>FY2018 BENCHMARKS</b>						
<b>MILESTONES / PRODUCTS</b>						
<b>Provide assistance to public and non-member entities, as requested, in the areas of:</b>					Ongoing	
<p>Geographic Information Systems (GIS) (maps, data, and analyses)  Data and travel demand modeling  Demographic, development, and related information  Traffic counts and related information  Other general requests for information</p>						
<b>LEAD STAFF:</b>	Amy Luft				<b>Expense Summary</b>	
<b>END PRODUCT:</b>	Information assistance to the general public.				Total Workdays: 13	
					Salary \$ 4,426	
					Fringe 1,979	
					Overhead 644	
					Total Labor Cost: \$ 7,049	
<b>ESTIMATED DATE OF COMPLETION:</b>				September-2018		
<b>Funding Sources</b>				<b>Participating Agencies</b>		
	Ada	Canyon	Special	Total	DIRECT EXPENDITURES: \$ - Professional Services Legal / Lobbying Equipment Purchases Travel / Education Printing Public Involvement Meeting Support Other  Total Direct Cost: \$ -	
CPG, K13496				\$ -		
CPG, K13963						
STP-TMA, K13478						
Local			7,049	7,049		
<b>Total:</b>	\$ -	\$ -		\$ 7,049	703	Total Cost: \$ 7,049

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<b>PROGRAM NO.</b>	705			<b>CLASSIFICATION:</b>	Service
<b>TITLE:</b>	Transportation Liaison Services				
<b>TASK / PROJECT DESCRIPTION:</b>	To provide adequate staff liaison time at member agency meetings and coordinate transportation-related planning activities with member agencies.				
<b>PURPOSE, SIGNIFICANCE, AND REGIONAL VALUE:</b>	Transportation liaison services ensure staff representation and coordination with membership on transportation-related planning. Requests that exceed four days may require COMPASS Board approval of a new work program.				
<b>FEDERAL REQUIREMENT, RELATIONSHIP TO OTHER ACTIVITIES, FEDERAL CERTIFICATION REVIEW:</b>	Achieve better inter-jurisdictional coordination of transportation and land use planning. Documentation of other significant transportation planning projects occurring within the Treasure Valley through the Unified Planning Work Program and Budget.				
<b>FY2018 BENCHMARKS</b>					
<b>MILESTONES / PRODUCTS</b>					
Attend member agency meetings and coordinate transportation-related planning activities with member agencies					Ongoing
<b>LEAD STAFF:</b> Matt Stoll					<b>Expense Summary</b> Total Workdays: 50 Salary \$ 22,712 Fringe 10,153 Overhead 3,306 Total Labor Cost: \$ 36,172
<b>END PRODUCT:</b> Ongoing staff liaison role to member agencies.					
<b>ESTIMATED DATE OF COMPLETION:</b> September-2018					
<b>Funding Sources</b>				<b>Participating Agencies</b>	
	Ada	Canyon	Special	Total	Member Agencies
CPG, K13496	\$ 1,500	\$ 500		\$ 2,000	
CPG, K13963	23,323	8,194		31,517	
STP-TMA, K13478					
Local	1,965	690		2,655	
				-	
<b>Total:</b>	<b>\$ 26,788</b>	<b>\$ 9,384</b>		<b>\$ 36,172</b>	
					<b>DIRECT EXPENDITURES:</b> Professional Services \$ - Legal / Lobbying Equipment Purchases Travel / Education Printing Public Involvement Meeting Support Other Total Direct Cost: \$ - <b>705 Total Cost: \$ 36,172</b>

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<b>PROGRAM NO.</b>	720				<b>CLASSIFICATION:</b>	Service
<b>TITLE:</b>	State Street Corridor					
<b>TASK / PROJECT DESCRIPTION:</b>	Multi-year cooperative project with member agencies along State Street to advance studies, plans, development, and transit and roadway improvements in the corridor. COMPASS' role is project coordinator providing general support including development and technical assistance on the multi-jurisdictional MOU as well as providing project management for the consultant contract funded by the FTA transit-oriented, land use development grant.					
<b>PURPOSE, SIGNIFICANCE, AND REGIONAL VALUE:</b>	State Street is a regionally significant corridor and the only east-west route between the two counties north of the Boise River. A multi-jurisdictional State Street Traffic and Transit Operational Plan (TTOP) has been adopted and is being implemented, requiring ongoing technical assistance. The corridor is identified in <i>Communities in Motion 2040</i> as a future high capacity transit corridor. The various tasks in the project are orchestrated to help ensure the viability of transportation through the corridor and protect existing neighborhoods and communities in the future.					
<b>FEDERAL REQUIREMENT, RELATIONSHIP TO OTHER ACTIVITIES, FEDERAL CERTIFICATION REVIEW:</b>	Federal Code 23 CFR 450.318 -- The tasks fulfill FHWA and FTA goals and direction by focusing on linking traffic, transit, and land development in a stronger relationship than has been done previously in the Treasure Valley. Long-term changes in the corridor are included in <i>Communities in Motion</i> .					
<b>FY2018 BENCHMARKS</b>						
<b>MILESTONES / PRODUCTS</b>						
<b>Project Coordination</b> Facilitate meetings and communications of State Street Coordinating Committee as needed Assist agencies to implement Transit and Traffic Operations Plan (TTOP)  Provide project management for consultant contract and project management team (PMT) for transit oriented development plan						Ongoing  Jun 2017 to Sep 2018
<b>LEAD STAFF:</b> Megan Larsen					<b>Expense Summary</b>	
<b>END PRODUCT:</b> Final State Street Transit Oriented Development Vision Plan.					<b>Total Workdays:</b> 53	
					Salary \$ 24,938	
					Fringe 11,149	
					Overhead 3,630	
					<b>Total Labor Cost:</b> \$ 39,717	
<b>ESTIMATED DATE OF COMPLETION:</b> September-2018					<b>DIRECT EXPENDITURES:</b>	
<b>Funding Sources</b>				<b>Participating Agencies</b>		
	Ada	Canyon	Special	Total	Ada County Member Agencies	
CPG, K13496	\$ 1,500	\$ 500		\$ 2,000		
CPG, K13963	25,754	9,048		34,802		
STP-TMA, K13478						
Local	2,157	758	345,870	348,785		
				-		
<b>Total:</b>	<b>\$ 29,411</b>	<b>\$ 10,306</b>	<b>\$ 345,870</b>	<b>\$ 385,587</b>		
					720	<b>Total Direct Cost:</b> \$ 345,870
						<b>Total Cost:</b> \$ 385,587

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<b>PROGRAM NO.</b>	760			<b>CLASSIFICATION:</b>	Service	
<b>TITLE:</b>	Legislative Services					
<b>TASK / PROJECT DESCRIPTION:</b>	Work with and manage the contract for legislative services. Identify, review, monitor, advocate and report to the COMPASS Board on pending state and federal legislation that directly or indirectly relates to COMPASS priorities and activities.					
<b>PURPOSE, SIGNIFICANCE, AND REGIONAL VALUE:</b>	To secure funding and influence policies on relevant transportation-related legislation at the federal and state levels.					
<b>FEDERAL REQUIREMENT, RELATIONSHIP TO OTHER ACTIVITIES, FEDERAL CERTIFICATION REVIEW:</b>	There is no federal requirement for this process. The Board works together to identify and prioritize needs and projects.					
<b>FY2018 BENCHMARKS</b>						
<b>MILESTONES / PRODUCTS</b>						
<u>Federal Legislative Priorities</u> Work with COMPASS Executive Committee to identify priorities and position statements for federal legislation Obtain COMPASS Board approval of federal legislative priorities Educate and advocate on federal legislative priorities Evaluate possible legislative priorities for next federal legislative session					Oct-Nov Nov-Dec Dec-Sep May-Sep	
<u>State Legislative Priorities</u> Work with Executive Committee to identify possible priorities and position statements for FY2018 legislative session Obtain Board endorsement of FY2018 legislative priorities Educate and advocate on FY2018 legislative priorities Evaluate possible legislative priorities for FY2018 legislative session					Oct-Nov Nov-Dec Dec-Apr May-Sep	
<b>LEAD STAFF:</b>	Matt Stoll				<b>Expense Summary</b>	
<b>END PRODUCT:</b> An effective advocacy program for legislative issues and positions that have been approved by the Board.					Total Workdays: 60	
					Salary \$ 36,620	
					Fringe 16,371	
					Overhead 5,331	
					Total Labor Cost: \$ 58,321	
<b>ESTIMATED DATE OF COMPLETION:</b>				September-2018		
<b>Funding Sources</b>				<b>Participating Agencies</b>		
	Ada	Canyon	Special	Total	<b>DIRECT EXPENDITURES:</b> Professional Services \$ - Legal / Lobbying 85,950 Equipment Purchases Travel / Education 18,000 Printing Public Involvement Meeting Support Other 11,100 Total Direct Cost: \$ 115,050	
CPG, K13496				\$ -		
CPG, K13963						
STP-TMA, K13478						
Local			173,371	\$ 173,371		
<b>Total:</b>	\$ -	\$ -	\$ 173,371	\$ 173,371	Total Cost: \$ 173,371	

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<b>PROGRAM NO.</b>	761			<b>CLASSIFICATION:</b>	Service
<b>TITLE:</b>	Growth Incentives				
<b>TASK / PROJECT DESCRIPTION:</b>	Provides assistance to COMPASS members, by evaluating growth incentive policies, reviewing best practices with stakeholders, and reporting to relevant committee.				
<b>PURPOSE, SIGNIFICANCE, AND REGIONAL VALUE:</b>	This service promotes linkage of the regional long-range transportation plan and local land use planning, as well as provide necessary information to land use agencies for evaluating policies, plans, and strategies for developing the employment market.				
<b>FEDERAL REQUIREMENT, RELATIONSHIP TO OTHER ACTIVITIES, FEDERAL CERTIFICATION REVIEW:</b>	Several <i>Communities in Motion 2040</i> goals and objectives support this program, including: Goal 2.3 "Encourage infill development and more compact growth near community identified activity centers." Goal 4.1 "Promote land use patterns that provide Treasure Valley residents with safe, reliable, and cost efficient infrastructure services." Goal 6.1 "Develop a regional transportation system that connects communities, provides access to employment centers, and provides efficient truck, rail, and/or air freight movement throughout the Treasure Valley." Objective 6.1.3 "Maintain adequate land for industrial uses near freight routes and transfer centers."				
<b>FY2018 BENCHMARKS</b>					
<b>MILESTONES / PRODUCTS</b>					
<u>Administration</u> Facilitate required annual meeting of Blueprint for Good Growth					April
<u>Policy Analysis</u> Evaluate growth incentive policies (best practices, legal requirements) as directed by relevant committee Report to workgroup/committee and identify pilot study					As needed As needed
<b>LEAD STAFF:</b> Matt Stoll				<b>Expense Summary</b>	
<b>END PRODUCT:</b> Blueprint for Good Growth annual meeting. The policy analysis, if requested, would work with land use and transportation agencies in identifying growth incentive strategies that could be implemented locally to meet the <i>Communities in Motion 2040</i> Vision by encouraging infill, redevelopment, and Major Activity Centers.				<b>Total Workdays:</b> 3	
				Salary \$ 1,462 Fringe 653 Overhead 213	
				<b>Total Labor Cost: \$ 2,328</b>	
<b>ESTIMATED DATE OF COMPLETION:</b> September-2018				<b>DIRECT EXPENDITURES:</b>	
<b>Funding Sources</b>				<b>Participating Agencies</b>	
	Ada	Canyon	Special	Total	Ada County Member Agencies
CPG, K13496				\$ -	
CPG, K13963	2,157			2,157	
STP-TMA, K13478					
Local	171			171	
				-	
<b>Total:</b>	<b>\$ 2,328</b>	<b>\$ -</b>		<b>\$ 2,328</b>	
				<b>Total Direct Cost: \$ -</b>	
				<b>761 Total Cost: \$ 2,328</b>	

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<b>PROGRAM NO.</b>	801			<b>CLASSIFICATION:</b>	System Maintenance	
<b>TITLE:</b>	Staff Development					
<b>TASK / PROJECT DESCRIPTION:</b>	To provide staff with resources necessary to keep them informed of federal and state regulations, current transportation planning technologies and best practices and activities nationally.					
<b>PURPOSE, SIGNIFICANCE, AND REGIONAL VALUE:</b>	The activities of this task are part of the overall continuous process to enhance technical and professional capacity. It is important that staff be informed and educated on new regulations and practices to develop and maintain a responsive transportation program.					
<b>FEDERAL REQUIREMENT, RELATIONSHIP TO OTHER ACTIVITIES, FEDERAL CERTIFICATION REVIEW:</b>	There are no federal or state requirements concerning provision of staff training; however, COMPASS provides staff with opportunities for training and education. Training examples include attending workshops and conferences sponsored by Federal Highway Administration, National Association of Regional Councils, American Planning Association, Western Planners, Association of Metropolitan Planning Organizations, and the Transportation Research Board, etc., to keep staff well informed.					
<b>FY2018 BENCHMARKS</b>						
<b>MILESTONES / PRODUCTS</b>						
Staff training and development						Ongoing
<b>LEAD STAFF:</b> Megan Larsen					<b>Expense Summary</b>	
<b>END PRODUCT:</b> Maintain staff knowledge of federal grant requirement needs and changes and build a strong team through national and local seminars, workshops, conferences, and educational classes.					Total Workdays: 137	
					Salary \$ 53,849	
					Fringe 24,073	
					Overhead 7,838	
					Total Labor Cost: \$ 85,760	
<b>ESTIMATED DATE OF COMPLETION:</b>				September-2018		<b>DIRECT EXPENDITURES:</b>
<b>Funding Sources</b>				<b>Participating Agencies</b>		Professional Services \$ -
	Ada	Canyon	Special	Total	Federal Highway Administration	Legal / Lobbying
CPG, K13496	\$ 1,500	\$ 500		\$ 2,000	Federal Transit Administration	Equipment Purchases
CPG, K13963	84,752	29,778		114,530		Travel / Education 40,000
STP-TMA, K13478						Printing
Local	6,830	2,400		9,230		Public Involvement
				-		Meeting Support
				-		Other
				-		Total Direct Cost: \$ 40,000
<b>Total:</b>	<b>\$ 93,082</b>	<b>\$ 32,678</b>		<b>\$ 125,760</b>	801	<b>Total Cost: \$ 125,760</b>

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<b>PROGRAM NO.</b>	820			<b>CLASSIFICATION:</b>	System Maintenance
<b>TITLE:</b>	Committee Support				
<b>TASK / PROJECT DESCRIPTION:</b>	To provide support to the COMPASS Board and standing committees as defined by the COMPASS Bylaws and Joint Powers Agreement. As lead agency, COMPASS also provides support to the Interagency Consultation Committee.				
<b>PURPOSE, SIGNIFICANCE, AND REGIONAL VALUE:</b>	Provide coordination and communication among member agencies' staff and elected officials in transportation and land use planning, through meeting materials, agendas, and minutes, which are a historical record of events leading to the decision-making processes.				
<b>FEDERAL REQUIREMENT, RELATIONSHIP TO OTHER ACTIVITIES, FEDERAL CERTIFICATION REVIEW:</b>	COMPASS Joint Powers Agreement states, Section 6. Articles of Reformation and Organization of a Nonprofit Association Part 6.1.7 (K) Open Meeting Law: All meetings of the Board of Directors shall be governed under the provisions of what is known as the "Open Meeting Law" including any amendments and/or recodification of said law that is presently codified at Idaho Code § 67-2340-2345.				
<b>FY2018 BENCHMARKS</b>					
<b>MILESTONES / PRODUCTS</b>					
Provide meeting coordination, materials, and follow-up to the Board, standing committees and workgroups.					Ongoing
<b>LEAD STAFF:</b> Megan Larsen					
<b>END PRODUCT:</b> Ongoing support of committees to promote involvement and communication.					
					<b>Expense Summary</b>
					Total Workdays: 229
					Salary \$ 88,984
					Fringe 39,780
					Overhead 12,953
					Total Labor Cost: \$ 141,717
<b>ESTIMATED DATE OF COMPLETION:</b>				September-2018	
<b>Funding Sources</b>			<b>Participating Agencies</b>		
	Ada	Canyon	Special	Total	Member Agencies
CPG, K13496	\$ 1,500	\$ 500		\$ 2,000	
CPG, K13963	97,065	34,104		131,169	
STP-TMA, K13478					
Local	7,805	2,743		10,548	
				-	
<b>Total:</b>	<b>\$ 106,370</b>	<b>\$ 37,347</b>		<b>\$ 143,717</b>	
					DIRECT EXPENDITURES:
					Professional Services \$ -
					Legal / Lobbying
					Equipment Purchases
					Travel / Education
					Printing
					Public Involvement
					Meeting Support 2,000
					Other
					Total Direct Cost: \$ 2,000
					820 Total Cost: \$ 143,717

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<b>PROGRAM NO.</b>	836			<b>CLASSIFICATION:</b>	System Maintenance	
<b>TITLE:</b>	Technical Support: Regional Travel Demand Model					
<b>TASK / PROJECT DESCRIPTION:</b>	Upkeep of the regional travel demand model is an ongoing task needed to maintain the model as a useful tool in planning activities. It also provides vital information for the required process of air quality conformity demonstration and all benefit-cost evaluations.					
<b>PURPOSE, SIGNIFICANCE, AND REGIONAL VALUE:</b>	The model outputs are used to test and plan transportation projects, support Ada County Highway District's impact fee program, conduct air quality conformity of the Regional Transportation Improvement Program (TIP) and regional long-range transportation plan, review proposed developments and traffic impact studies, provide area of influence, and respond to various special member requests.					
<b>FEDERAL REQUIREMENT, RELATIONSHIP TO OTHER ACTIVITIES, FEDERAL CERTIFICATION REVIEW:</b>	Federal Code 23 CFR § 450.322 (f) -- "Long-range transportation plans require valid forecasts of future demand for transportation services which are provided by a travel demand model. Outputs from the model are also necessary for transportation conformity determinations of the TIP and long-range plan and evaluating the impacts of alternative transportation investments. In updating the transportation plan, the MPO shall use the latest available estimates and assumptions for population, land use, travel, employment, congestion, and economic activity. "The metropolitan transportation plan shall, at a minimum, include (1) The projected transportation demand of persons and goods in the metropolitan planning area over the period of the transportation plan...."					
<b>FY2018 BENCHMARKS</b>						
<b>MILESTONES / PRODUCTS</b>						
<b>Key Elements</b>						
Maintain and update traffic count database					Ongoing	
Maintain the structure and integrity of the regional travel demand model for air quality conformity and use in the Transportation Economic Development Impact System (TREDIS)					Ongoing	
Provide travel demand modeling assistance to support member agency needs and special projects					Ongoing	
Maintain the input and output files for air quality conformity process and model (MOVES) and conduct conformity for regional TIP and/or long-range transportation plan					Apr - Jul	
Provide project and program evaluations using TREDIS for grant applications and ITD's Strategic Initiatives					Dec - Mar	
Reconcile demographic data and integrate in the current and forecast years of the regional model					Feb - Mar	
<b>CIM 2040 2.0 support</b>						
Use the regional travel demand model to conduct evaluations for various transportation packages					Oct-Apr	
Update planning functional classification map					Nov - Feb	
Complete air quality conformity demonstration (also supports TIP)						
<b>Special Tasks and Model Improvements</b>						
Finish calibrating AM peak model					Jun - Sept	
Document model refinements as addendums to the completed calibration report					Jun - Sept	
Develop scripts to more efficiently provide model output data for performance based planning efforts					Ongoing	
Provide technical assistance to City of Nampa for the update of the Master Transportation Plan					Oct - Jan	
Provide technical analysis on unexpected member agency requests					Ongoing	
Continue to expand the data foundation task to implement it into other data sources					Ongoing	
Complete the process to efficiently and more timely process ACHD and ITD traffic counts into the master database					Oct - Dec	
Complete the land use model testing and final recommendation					Oct - Jan	
<b>LEAD STAFF:</b>	MaryAnn Waldinger				<b>Expense Summary</b>	
<b>END PRODUCT:</b>	Reasonable and reliable regional travel demand model using the latest available information and forecasts for various types of projects, studies, and analyses.				<b>Total Workdays:</b> 155	
					Salary \$ 66,000	
					Fringe 29,505	
					Overhead 9,607	
					<b>Total Labor Cost: \$ 105,113</b>	
<b>ESTIMATED DATE OF COMPLETION:</b>				September-2019		<b>DIRECT EXPENDITURES:</b>
<b>Funding Sources</b>				<b>Participating Agencies</b>		Professional Services \$44,000
	Ada	Canyon	Special	Total	Highway Districts	Legal / Lobbying
CPG, K13496	\$ 1,500	\$ 500		\$ 2,000	Member Agencies	Equipment Purchases
CPG, K13963	78,564	27,604		106,168	Federal Highways Administration	Travel / Education
STP-TMA, K13478			30,000	30,000	Idaho Transportation Department	Printing
					Valley Regional Transit	Public Involvement
Local	8,099	2,846		10,945	Department of Environmental Quality	Meeting Support
				-		Other
<b>Total:</b>	<b>\$ 88,163</b>	<b>\$ 30,950</b>	<b>\$ 30,000</b>	<b>\$ 149,113</b>		<b>Total Direct Cost: \$ 44,000</b>
					836	<b>Total Cost: \$ 149,113</b>

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<b>PROGRAM NO.</b>	842				<b>CLASSIFICATION:</b>	System Maintenance	
<b>TITLE:</b>	Congestion Management Process						
<b>TASK / PROJECT DESCRIPTION:</b>	Maintain a functional congestion management system (CMS) for the Treasure Valley. Conduct data collection, update the congestion management process as needed, produce an annual Transportation System Monitoring Report, maintain regional intelligent transportation system (ITS) architecture. Research, provide, and monitor transportation demand management (TDM) strategies. Develop strategy for congestion management data collection.						
<b>PURPOSE, SIGNIFICANCE, AND REGIONAL VALUE:</b>	Provides annual CMS report of the congestion levels on major corridors that compares previous year results, and explains the reason for the change. Typically, reason for change is improvements needed such as signal timing and ITS. Periodic needs are: baseline data collection of vehicle occupancy rates, additional research and evaluation of possible transportation demand management strategies.						
<b>FEDERAL REQUIREMENT, RELATIONSHIP TO OTHER ACTIVITIES, FEDERAL CERTIFICATION REVIEW:</b>	Federal Code 23 CFR § 450.320 -- Congestion Management Process is one of the Planning Factors and required in Transportation Management Areas (TMA). COMPASS has been collecting travel time data since 2003, which provides a summary of how the major roads are functioning during the am and pm peak hours. This process and its results have been integrated into the transportation improvement program prioritization process. Travel time data collection and a data management plan is also required for MPOs in new federal legislation. Furthermore, FHWA Final Rule and FTA Policy on ITS requires that all ITS projects funded by highway trust fund or Mass Transit Account conform to the National ITS Architecture.						
<b>FY2018 BENCHMARKS</b>							
<b>MILESTONES / PRODUCTS</b>							
<b>CMS Report and Travel Time Data Collection</b>							
Complete a summary of the CMS "floating car" travel time data collection effort from 2003 - 2016							Dec-Jan
<b>New Travel Time Data Source and Process</b>							
Build a process to join the raw NPMRDS travel time data to the NPMRDS shapefile							Oct-Dec
Build the link between the NPMRDS attributes (TMC and LinkID) to the COMPASS PMID system							Oct-Dec
Run basic analysis of the NPMRDS data (2014 to currently available)							Oct-Dec
Compare the NPMRDS data to historical COMPASS floating car travel time data							Jan-Feb
Identify concerns or issues with the NPMRDS data and develop protocols to address these issues (low volume roads with little or no data)							Jan-Feb
Set up a process to match accident log data (from State Comm or ACHD) to the crash data and NPMRDS travel time data to evaluate system performance, recovery times and non-reoccurring congestion (supports CIM, performance reporting and performance-based planning)							Feb-May
Set up process to match NPMRDS data with building permit activity and permanent traffic count sites							Feb-May
Set up process to calculate average speed using the NPMRDS data and consider using it for input speeds in the mode (supports travel demand model)							Jun-Aug
Continue to coordinate with ITD HQ staff on downloading the raw NPMRDS data							Ongoing
Identify roadways not covered by the NPMRDS data and determine if travel time data are necessary							Oct-Dec
If so, collect travel time data using floating car method							Ongoing
<b>ITS Inventory and Online Detour Routes</b>							
Complete the 2017 ITS inventory and detour routes in GIS							Oct-Aug
Set up a process and access to select member agencies to update their ITS inventory							Oct-Aug
Set up a review process of these changes before making them official							Oct-Aug
Set up a process to display long term construction projects from ACHD and 511 in the detour route on line map							Oct-Aug
<b>LEAD STAFF:</b>	Mary Ann Waldinger				<b>Expense Summary</b>		
<b>END PRODUCT:</b> Update of the Congestion Management Process and 2018 travel time data collection, analysis and report.					Total Workdays: 57		
					Salary \$ 24,271		
					Fringe 10,850		
					Overhead 3,533		
					Total Labor Cost: \$ 38,655		
<b>ESTIMATED DATE OF COMPLETION:</b>					September-2018		
<b>Funding Sources</b>					<b>Participating Agencies</b>		
	Ada	Canyon	Special	Total	Highway Districts		
CPG, K13496	\$ 1,500	\$ 500		\$ 2,000	Member Agencies		
CPG, K13963	37,795	13,279		51,074	Federal Highways Administration		
STP-TMA, K13478			30,000	30,000			
				-			
Local	4,870	1,711		6,581			
				-			
<b>Total:</b>	<b>\$ 44,165</b>	<b>\$ 15,490</b>	<b>\$ 30,000</b>	<b>\$ 89,655</b>			
					<b>DIRECT EXPENDITURES:</b>		
					Professional Services \$ 51,000		
					Legal / Lobbying		
					Equipment Purchases		
					Travel / Education		
					Printing		
					Public Involvement		
					Meeting Support		
					Other		
					Total Direct Cost: \$ 51,000		
					842 Total Cost: \$ 89,655		

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<b>PROGRAM NO.</b>	<b>860</b>				<b>CLASSIFICATION:</b>	<b>System Maintenance</b>	
<b>TITLE:</b>	<b>Geographical Information System Maintenance (GIS)</b>						
<b>TASK / PROJECT DESCRIPTION:</b>	Planning activities depend on current and accurate geographic information. For data to be available in a quality suitable for planning, continual data acquisition is necessary. This involves partnering with other GIS stakeholders, data maintenance, editing, and creating new data from GPS and orthophotography.						
<b>PURPOSE, SIGNIFICANCE, AND REGIONAL VALUE:</b>	GIS data and technology are used for internal budget support. COMPASS also provides this geographic information to its members and the general public in the form of maps, data, and analysis. COMPASS works in conjunction with its member agencies via the Regional Geographic Advisory Workgroup (RGAW) to create regional data that can be used for many purposes.						
<b>FEDERAL REQUIREMENT, RELATIONSHIP TO OTHER ACTIVITIES, FEDERAL CERTIFICATION REVIEW, REFERENCE TO STRATEGIC PLAN:</b>	Federal Code 23 CFR § 450.322 (f)-- In updating the transportation plan, the MPO shall use the latest available estimates and assumptions for population, land use, travel, employment, congestion, and economic activity. "The metropolitan transportation plan shall, at a minimum, include (1) The projected transportation demand of persons and goods in the metropolitan planning area over the period of the transportation plan...." GIS also serves the directive under 23 CFR § 450.322 (i)(6) that the MPO "employ visualization techniques to describe plans; and make public information available in electronically accessible format and means..."						
<b>FY2018 BENCHMARKS</b>							
<b>MILESTONES / PRODUCTS</b>							
<b>Provide GIS Data Maintenance and Support for COMPASS Projects.</b> Data analysis, ped count analysis, and crash analysis Enterprise database creation Data integration GIS Technology							Ongoing
<b>Provide CommunityViz Maintenance and Support for COMPASS and member agency projects.</b>							As Needed
<b>GIS Cooperation</b> Continue participation in the Canyon Spatial Data Cooperative (SDC) and Ada County Special Interest Group (SIG) meetings							Quarterly/as needed
<b>Regional Geographic Advisory Committee</b> Host the Regional Geographic Advisory Workgroup to enable regional cooperation of GIS data							Quarterly/as needed
<b>Regional Data Center</b> Expand and maintain authoritative regional GIS data COMPASS staff will conduct data accuracy checks and metadata on regional data sets							Ongoing
<b>CIM</b> Update planning functional classification map Interactive Document/maps Database and dashboard/reporting development							Nov - Feb
<b>TIP</b> Data integration support Reporting support							Ongoing Ongoing
<b>Orthophotography</b> Provide orthophotography data to private sector as needed Continue to plan for future orthophotography acquisition and funding							Ongoing Ongoing
<b>LEAD STAFF:</b> Eric Adolfsen					<b>Expense Summary</b>		
<b>END PRODUCT:</b> 1) An expanded use of GIS technology and data for regional planning; and 2) Continued GIS coordination and development of the most accurate and up-to-date information possible.					Total Workdays: 574		
					Salary \$ 208,916		
					Fringe 93,395		
					Overhead 30,411		
					Total Labor Cost: \$ 332,721		
<b>ESTIMATED DATE OF COMPLETION:</b> September-2018					<b>DIRECT EXPENDITURES:</b>		
<b>Funding Sources</b>				<b>Participating Agencies</b>			
	Ada	Canyon	Special	Total	All Member Agencies  Professional Services \$ - Legal / Lobbying Equipment Purchases 51,100 Travel / Education Printing Public Involvement Meeting Support Other 1,200  Total Direct Cost: \$ 52,300		
CPG, K13496	\$ 1,500	\$ 1,000		\$ 2,500			
CPG, K13963	80,300	28,971		109,271			
STP-TMA, K13478			36,705	36,705			
Local	20,913	7,348	208,284	236,545			
<b>Total:</b>	<b>\$ 102,713</b>	<b>\$ 37,319</b>	<b>\$ 244,989</b>	<b>\$ 385,021</b>	Total Cost: \$ 385,021		

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<b>PROGRAM NO.</b>	990			<b>CLASSIFICATION:</b>	Indirect / Overhead
<b>TITLE:</b>	Direct Operations & Maintenance				
<b>TASK / PROJECT DESCRIPTION:</b>	To provide local dollars for expenditures that do not qualify for reimbursement under the federal guidelines. Program dollars for professional services for COMPASS Board related events, meeting expenses, and equipment/software needs.				
<b>PURPOSE, SIGNIFICANCE, AND REGIONAL VALUE:</b>	Adequately cover expenses needed to support the Board, Executive Director, and agency outside of federally funded projects.				
<b>FEDERAL REQUIREMENT, RELATIONSHIP TO OTHER ACTIVITIES, FEDERAL CERTIFICATION REVIEW:</b>	There are no federal or state requirements concerning these provisions; however, the Finance Committee oversees and approves these accounts and expenditures.				
<b>FY2018 BENCHMARKS</b>					
<b>MILESTONES / PRODUCTS</b>					
Provide local dollars for expenditures not federally funded					Ongoing
<b>LEAD STAFF:</b> Megan Larsen					<b>Expense Summary</b>
<b>END PRODUCT:</b> Adequately cover the direct expenses needed to support the Board, Executive Director, equipment needs, and COMPASS operations.					Total Workdays: 0
					Salary
					Fringe
					Overhead
					Total Labor Cost: \$ -
<b>ESTIMATED DATE OF COMPLETION:</b> September-2018					<b>DIRECT EXPENDITURES:</b>
<b>Funding Sources</b>				<b>Participating Agencies</b>	
	Ada	Canyon	Special	Total	Member Agencies
CPG, K13496				\$ -	
CPG, K13963					
STP-TMA, K13478					
Local			160,950	160,950	
				-	
<b>Total:</b>	\$ -	\$ -		\$ 160,950	
					Professional Services \$ -
					Legal / Lobbying 17,000
					Equipment Purchases 135,350
					Travel / Education 1,600
					Printing
					Public Involvement
					Meeting Support 7,000
					Other
					Total Direct Cost: \$ 160,950
					990 Total Cost: \$ 160,950

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<b>PROGRAM NO.</b>	991			<b>CLASSIFICATION:</b>	Indirect / Overhead	
<b>TITLE:</b>	Support Services Labor					
<b>TASK / PROJECT DESCRIPTION:</b>	To provide labor to support the ongoing administrative functions related to the operations of COMPASS. Areas include: personnel management, financial management, information technology management, and general administration. Work with independent auditor on annual audit. Provide administrative assistance for agency needs including public workshops, hearings, open houses, etc.					
<b>PURPOSE, SIGNIFICANCE, AND REGIONAL VALUE:</b>	To maintain payroll, accounts payable/receivable, benefits, recruitment, building and vehicle maintenance, general ledger bank reconciliation, cash flow, annual audit, and development of the computer system.					
<b>FEDERAL REQUIREMENT, RELATIONSHIP TO OTHER ACTIVITIES, FEDERAL CERTIFICATION REVIEW:</b>	<p>The Office of Management and Budget (OMB) requires that a single audit be performed to ensure federal funds are being expended properly. The most recent OMB regulation issued for this purpose is Title 2 U.S. Code of Federal Regulations (CFR) Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance). It includes uniform cost principles and audit requirements for federal awards to nonfederal entities and administrative requirements for all federal grants and cooperative agreements.</p> <p>Memorandum of Understanding 04-01, Operation and Financing of the Metropolitan Planning Organization in the Boise and Nampa Urbanized Areas -- between COMPASS and the Idaho Transportation Department states and agrees to allow indirect costs as outlined in the agreement.</p>					
<b>FY2018 BENCHMARKS</b>						
<b>MILESTONES / PRODUCTS</b>						
<b>General Administration</b> Review standing agreements Update COMPASS operational policies as needed Monitor general workplace and personnel needs Provide administrative assistance for agency needs  <b>Personnel Management</b> Prepare and complete recruitment processes Conduct employee annual evaluations Renew insurance policies Pursue FY2018 benefit options  <b>Financial Management</b> Close FY2017 financial records and begin FY2018 Provide annual audit support and complete financial reports Complete COMPASS annual Audit Report Prepare and distribute year-end payroll reports Complete budget variance information and report to the Finance Committee quarterly. Maintain inventory of furniture, equipment, hardware and software  <b>Information Technology</b> Manage Information Technology consultant and coordinate work efforts Prioritize needs, analyze costs, make recommendations and implement system improvements Coordinate with staff to configure equipment and software to meet the needs of each position Document and educate staff with system issues and changes Coordinate systems with member agencies Provide and retain daily, monthly and annual system backups					Aug As needed Ongoing Ongoing  As needed As needed As needed As needed  Oct-Nov Oct-Dec Jan Jan Quarterly Ongoing  Ongoing Ongoing Ongoing Ongoing Ongoing	
<b>LEAD STAFF:</b> Megan Larsen					<b>Expense Summary</b>	
<b>END PRODUCT:</b> An agency where administrative support, personnel management, financial management, and general administrative needs are fully met and whose activities are effectively monitored and communicated to the Board.					Total Workdays: 885	
					Salary Fringe Overhead	
					Total Labor Cost: \$ -	
<b>ESTIMATED DATE OF COMPLETION:</b> September-2018					<b>DIRECT EXPENDITURES:</b>	
<b>Funding Sources</b>				<b>Participating Agencies</b>		
	Ada	Canyon	Special	Total		
CPG, K13496 CPG, K13963 STP-TMA, K13478  Local				\$ -	Member Agencies Idaho Transportation Department	
<b>Total:</b>	\$ -	\$ -		\$ -	Professional Services \$ - Legal / Lobbying Equipment Purchases Travel / Education Printing Public Involvement Meeting Support Other	
					Total Direct Cost: \$ -	
					991 Total Cost: \$ -	

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## COMPASS BOARD AGENDA ITEM VII-H

Date: December 18, 2017

### Topic: 2018 COMPASS Board Officer Slate

#### Request/Recommendation:

Approve 2018 COMPASS Board Officer slate as recommended by COMPASS Executive Committee.

#### Background/Summary:

The COMPASS Bylaws specify the succession, nomination, consideration, election, and duties of Board Officers as follows:

**5.7 Succession.** Unless other Officers are elected by a majority vote of the Voting Board Members at the annual meeting (or special meeting called for the purpose of electing one or more Officers) the person serving as Secretary-Treasurer shall be elected to the office of Vice Chair, the person serving as Vice Chair shall be elected as Chair-Elect and the person serving as Chair-Elect shall be elected Chair.

**5.8 Nomination of Officers.** The Executive Committee shall identify and screen individuals qualified to become Officers and recommend officers for approval by the Board in accordance with the provisions of this Section.

**5.8.1 Nomination.** Not less than three (3) months prior to the Board's annual meeting, the Executive Committee shall submit a call for nominations to all Voting Board Members for any Officer position to be voted upon that year. Any Voting Board Member may submit a nomination for one or more of the Officer positions. All nominations shall be submitted, in writing, to the Executive Committee no later than forty-eight (48) hours prior to the Executive Committee's regularly scheduled meeting that occurs just prior to the Board's annual meeting. Any nomination received after this deadline shall not be considered.

**5.8.2 Consideration.** The Executive Committee shall review all nominations, compare the nominees against the qualifications, qualities, skills and other expertise identified by the Board, if any, and nominate a slate of candidates to succeed the Officers whose terms are expiring or vacant ("Nominated Officers"). The slate may include current Officers for re-election. The Executive Committee shall recommend the Nominated Officers to the Board for approval.

**5.8.3 Additional Nominations.** In addition to the Nominated Officers, other nominations for any Officer's position may be submitted by any five (5) Voting Board Members if filed with the Board not less than fifteen (15) days prior the Board's annual meeting.

**5.8.4 Election Procedure.** No new nominations from the floor shall be accepted at the Board's annual meeting. If the Nominated Officer's slate is the only list of nominees under consideration, election of the entire slate shall be decided by a majority vote of Voting Board Members present and voting. If there are additional nominees qualifying pursuant to Section 5.8.3, the Board shall consider and vote for each Officer position individually. The nominee for each Officer position which garners the greatest number of votes shall be elected.

**The COMPASS Executive Committee met on Tuesday, November 14, 2017, to consider the nominations submitted for the COMPASS Secretary-Treasurer and the succession of the current Board Officers for 2018. The Executive Committee nominates the following slate of Board Officers for 2018 for the COMPASS Board of Directors' consideration at the annual meeting on Monday, December 18, 2017:**

- **Chair – Commissioner Dave Case, Ada County**
- **Chair-Elect – Commissioner Tom Dale, Canyon County**
- **Vice Chair – Councilmember Elaine Clegg, City of Boise**
- **Secretary-Treasurer – Mayor Garret Nancolas, City of Caldwell**
- **Immediate Past Chair – Commissioner Steve Rule, Canyon County**

Per the COMPASS Bylaws, any additional nominations need to be filed with the Board by any five (5) Voting Board Members no later than December 4, 2017, which is 15 days prior to the annual Board of Directors' meeting on Monday, December 18, 2017. No additional nominations were received by December 4, 2017.

**Implication (policy and/or financial):**

If the Executive Committee recommended Board Officer slate is not approved, the existing officers would continue in their positions until new Board Officers can be elected by the Board of Directors.

**More Information:**

- 1) For detailed information contact: Matt Stoll, Executive Director, at (208) 475-2266 or [mstoll@compassidaho.org](mailto:mstoll@compassidaho.org).

OCTOBER 2017 - STAFF ACTIVITY REPORT

PROGRAM NO.	
601	<p><b>UNIFIED PLANNING WORK PROGRAM DEVELOPMENT AND FEDERAL ASSURANCES</b></p> <p style="text-align: right;"><b>MEGAN LARSEN</b></p> <ul style="list-style-type: none"> <li>• Completed end-of-year work for FY2017 and began work on Revision 1 of the FY2018 UPWP.</li> <li>• Processed and tracked revenues and expenditures associated with the FY2018 UPWP.</li> <li>• Tracked changes and announcements in the Federal Register and the Daily Digest.</li> <li>• Completed the annual COMPASS Title VI report; submitted to ITD.</li> </ul>
620	<p><b>DEMOGRAPHICS AND GROWTH MONITORING</b></p> <p style="text-align: right;"><b>CARL MILLER</b></p> <ul style="list-style-type: none"> <li>• Completed 10 development checklists for Boise, Kuna, Meridian, Nampa, and Star.</li> <li>• Continued development of the 2017 Development Monitoring Report.</li> <li>• Assisted counties and cities in registering for the Census Bureau Local Update of Census Addresses (LUCA) operation.</li> </ul>
653	<p><b>COMMUNICATION AND EDUCATION</b></p> <p style="text-align: right;"><b>AMY LUFT</b></p> <ul style="list-style-type: none"> <li>• Updated the COMPASS web site; finished process to make COMPASS website more accessible for individuals with disabilities.</li> <li>• Posted 7 Facebook messages, 35 Tweets, and 3 Instagram messages.</li> <li>• Completed writing the FY2017 COMPASS annual report; began formatting.</li> <li>• Participated in an interview with KTVB concerning growth in the Treasure Valley.</li> <li>• Tracked issues related to COMPASS and transportation in the news media.</li> <li>• Began distribution of a brochure on access management.</li> <li>• Wrote and distributed the monthly "Keeping Up With COMPASS" newsletter.</li> <li>• Compiled nominations for COMPASS Leadership in Motion awards and distributed nomination packets to awards selection committee.</li> <li>• Began planning 2018 education series.</li> <li>• Began annual social media audit.</li> <li>• Met with Cynthia Gibson, Idaho Walk Bike Alliance, on October 6, 2017, regarding co-hosting a COMPASS education series speaker in 2018.</li> <li>• Presented on <i>COMPASS' Integrated Communication Plan</i> at the Association of Metropolitan Planning Organizations' annual conference on October 18, 2017.</li> <li>• Provided in-house presentation training to new staff on October 11, 2017.</li> <li>• Began update to the <i>COMPASS' Integrated Communication Plan</i>.</li> <li>• Participated in a monthly Environmental Justice Community of Practice conference call.</li> <li>• Presented ideas for marketing the Bike Walk Compass to the Active Transportation Workgroup.</li> </ul>



PROGRAM NO.	
661	<p data-bbox="302 128 704 159"><b>LONG RANGE PLANNING</b></p> <p data-bbox="1279 163 1536 195" style="text-align: right;"><b>LIISA ITKONEN</b></p> <ul data-bbox="326 201 1511 835" style="list-style-type: none"> <li>• Continued work with consultant, CPCS, on the COMPASS Freight Study. Hosted Freight Advisory Workgroup webinar on October 13, 2017 to review draft regional truck highway corridors and discuss truck freight needs and issues.</li> <li>• Continued to work on technical documentation for <i>Communities in Motion 2040 2.0</i>.</li> <li>• Continued work with a consultant to develop website content and navigation for an online, interactive <i>Communities in Motion 2040 2.0</i> "document"; received first two web pages from the consultant.</li> <li>• Distributed the quarterly <i>Communities in Motion</i> email update.</li> <li>• Continued installing portable counters for member agencies.</li> <li>• Submitted completed count data to requesting agencies.</li> <li>• Assisted with development reviews.</li> <li>• Presented current status of Bike/Ped program to ATWG on October 17, 2017.</li> <li>• Attended Smart Growth meeting on October 4, 2017.</li> <li>• Attended City of Nampa Bike committee meeting on October 12, 2017.</li> <li>• Attended City of Caldwell Bike/Ped committee meeting on October 17, 2017.</li> <li>• Hosted Environmental Review Workgroup meeting on October 30, 2017.</li> </ul>
685	<p data-bbox="302 835 906 867"><b>RESOURCE DEVELOPMENT/FUNDING</b></p> <p data-bbox="1279 873 1516 905" style="text-align: right;"><b>TONI TISDALE</b></p> <ul data-bbox="326 911 1523 1934" style="list-style-type: none"> <li>• Participated in a LHTAC funding workshop on October 3, 2017, regarding the variety of funding sources available through LHTAC.</li> <li>• Met with ACHD staff for a monthly federal funding meeting discussion on October 4, 2017.</li> <li>• Hosted the first COMPASS sponsor meeting for representatives of agencies with projects funded through STP-TMA, STP-Urban, or TAP-TMA funding on October 5, 2017. The group will meet quarterly to discuss issues with project development, funding, or federal requirements.</li> <li>• Forwarded the final FY2018-2022 TIP and associated air quality conformity to ITD and federal agencies on October 19, 2017.</li> <li>• Met with VRT staff on October 23, 2017, to discuss possible changes to the Safe Routes to School project in Canyon County.</li> <li>• Met with City of Meridian staff on October 24, 2017, to discuss the city's request for COMPASS to mediate discussions with ITD and ACHD regarding expectations on state-owned right-of-way.</li> <li>• Met with ITD and City of Meridian staff on October 24, 2017, regarding a pathway project in the City of Meridian. Additional cultural mitigation is needed on the project, which will likely create the need to delay the project.</li> <li>• Completed grant assistance for ITD's INFRA application requesting \$90 million in federal funds for the I-84 project from Karcher Interchange to Franklin Boulevard.</li> <li>• Completed the scope of work, assembled a project team, and coordinated a kickoff meeting for a City of Nampa project for Holly Street/NNU Roadway Reconfiguration through our Project Development Program.</li> <li>• Informed RTAC and member staff of potential funding opportunities for member projects, including: Transportation Alternatives Program (TAP) Statewide, America Walks Community Change grant, COMPASS Call for Projects, Kaboom! Build It Yourself Culturelle Kids Project Playground, and Emergency Relief Funds.</li> </ul>

PROGRAM NO.	
	<ul style="list-style-type: none"> <li>• Disseminated information to members and nonprofits about the COMPASS Call for Projects for applications for federal, COMPASS, or other grant funding or grant assistance.</li> <li>• Launched ZoomGrants as the new portal for submitting/receiving funding and grant assistance through COMPASS.</li> <li>• Spoke with Rivers, Trails, and Conservation Assistance representatives about a recent funding application COMPASS submitted for technical assistance for our local Rails with Trails activities.</li> <li>• Coordinated a conference call to follow up on a recent COMPASS application for funding for a bicycle/pedestrian counter through Blue Cross of Idaho's Foundation.</li> <li>• Contacted ITD about getting the latest information on the US 20/26 project in preparation of COMPASS partnering with them to apply for project funding.</li> <li>• Held outreach meetings regarding COMPASS Call for Projects and other COMPASS services with: Canyon County Development Services, Capital City Development Corporation, Valley Regional Transit, Canyon County Highway District #4, Ada County, Boise State University, and the cities of Eagle, Caldwell, Garden City, Greenleaf, Nampa, Notus, Meridian, Parma, and Wilder.</li> <li>• Updated the Milestone report for the COMPASS Board of Directors.</li> <li>• Developed an application to present information about the COMPASS Resource Development Program at the "Tools of the Trade" conference scheduled in August 2018. Notification of acceptance is expected in March 2018.</li> <li>• Developed weekly educational staff emails called "TIP Talk."</li> <li>• Processed one administrative modification to the FY2017-2021 and FY2018-2022 TIPs.</li> <li>• Prepared public comment materials for an amendment to the FY2018-2022 TIP, for action in November and December 2017.</li> <li>• Worked with member agencies and ITD on early delivery of state/local agreements and transfers of funding to ensure work can begin on projects as soon as possible in the fiscal year.</li> <li>• Prepared for the November 2, 2017, Urban Balancing Committee meeting.</li> </ul>
701	<p><b>GENERAL MEMBERSHIP SERVICES</b></p> <p style="text-align: right;"><b>LIISA ITKONEN</b></p> <ul style="list-style-type: none"> <li>• Provided COMPASS materials to the City of Boise for its Boise Neighborhood Interactive Conference, held on Saturday, October 14, 2017.</li> <li>• Participated in Nampa Wall Street Alley Extension meeting on October 19, 2017, to review the concept and discuss funding options for the project.</li> </ul>
702	<p><b>AIR QUALITY OUTREACH</b></p> <p style="text-align: right;"><b>AMY LUFT</b></p> <ul style="list-style-type: none"> <li>• Provided a status report to the Idaho Department of Environmental Quality and Air Quality Board.</li> <li>• Met with Catalyst Media on October 26, 2017, to discuss the FY2018 media buy.</li> </ul>
703	<p><b>GENERAL PUBLIC SERVICES</b></p> <p style="text-align: right;"><b>AMY LUFT</b></p> <ul style="list-style-type: none"> <li>• Presented an overview of COMPASS and funding issues to the American Institute of Architects.</li> <li>• Responded to requests for information from the public.</li> </ul>

PROGRAM NO.	
705	<p style="text-align: right;"><b>MATT STOLL</b></p> <p><b>TRANSPORTATION LIAISON SERVICES</b></p> <ul style="list-style-type: none"> <li>• Attended the Caldwell Chamber of Commerce Transportation Committee meeting on October 2, 2017. Dave Wynkoop, attorney, presented on the “Subtleties of Right-of-Way Acquisition.”</li> <li>• Attended the Meridian Transportation Commission meeting on October 2, 2017. Topics included: an update on transportation projects in Meridian, report by Meridian Police Department, and an introduction of a neighborhood transportation concern in the Paramount Subdivision.</li> <li>• Participated in a subcommittee of the Boise Chamber Transportation Committee to update transportation position statements for the chamber on October 4, 2017.</li> <li>• Attended the initial WTS “Transportation You” mentorship meeting at West Junior High School on October 4, 2017. The kick-off event was attended by 21 9th grade girls. The intent of the meetings is to encourage young women to pursue STEM (science, technology, engineering, and math) careers, especially in transportation.</li> <li>• Met with Commissioner Steve Rule on October 10, 2017 to review and prepare for October 2017 Board meeting.</li> <li>• Met with Councilmember Elaine Clegg on October 12, 2017 to coordinate on issues involving COMPASS, AMPO and/or City of Boise.</li> <li>• Attended the Idaho Transportation Board meeting in Boise on October 12, 2017.</li> <li>• Met with Dave Wallace on October 26, 2017 to coordinate on issues involving COMPASS and ACHD.</li> <li>• Attended the WTS luncheon on October 26, 2017. Mayor Nancolas and Brent Orton presented the history and near completion of the 21st Avenue project in the City of Caldwell.</li> <li>• Presented information about the I-84/I-184 Bypass and the Freight Study to the Association of Canyon County Highway Districts on October 26, 2017.</li> <li>• Attended the Caldwell Chamber Government Affairs Committee meeting on October 31, 2017.</li> </ul>
720	<p style="text-align: right;"><b>MEGAN LARSEN</b></p> <p><b>STATE STREET CORRIDOR</b></p> <ul style="list-style-type: none"> <li>• Developed draft baseline analysis for the State Street Corridor.</li> <li>• Conducted meetings with property owners and other stakeholders on the State Street Corridor.</li> <li>• Developed website for the State Street TOD project.</li> </ul>
760	<p style="text-align: right;"><b>MATT STOLL</b></p> <p><b>LEGISLATIVE SERVICES</b></p> <ul style="list-style-type: none"> <li>• Participated in relevant activities in support of Board legislative position statements.</li> <li>• Tracked and reported significant activity in federal and state transportation-related legislative issues.</li> <li>• Monitored proposed rule-making to determine implications to COMPASS and its membership.</li> <li>• Continued reviewing <i>Fixing America's Surface Transportation (FAST) Act</i> and its impact upon COMPASS and its' membership.</li> </ul>
761	<p style="text-align: right;"><b>LIISA ITKONEN</b></p> <p><b>GROWTH INCENTIVES</b></p> <ul style="list-style-type: none"> <li>• No significant activity this month.</li> </ul>

PROGRAM NO.	
801	<p><b>STAFF DEVELOPMENT</b></p> <p style="text-align: right;"><b>MEGAN LARSEN</b></p> <ul style="list-style-type: none"> <li>• Attended COMPASS presentation training on October 11, 2017.</li> <li>• Attended the Idaho APA Conference on October 11-13, 2017, and presented a workshop on the COMPASS performance-based planning and Project Development Program, titled "Moneyball for MPOs" and "Transforming Big Ideas into Amazing Projects."</li> <li>• Attended the Association of Metropolitan Planning Associations' annual conference, October 17-20, 2017. Presented at a session, titled "Moneyball for MPOs."</li> <li>• Attended fall training session of the Idaho Public Risk Management Association on October 19, 2017, in Boise.</li> <li>• Attended PERSI 401K Choice Plan Workshop in Meridian on October 24, 2017.</li> <li>• Attended Leadership Meridian monthly day-long workshop and follow up meeting.</li> </ul>
820	<p><b>COMMITTEE SUPPORT</b></p> <p style="text-align: right;"><b>MEGAN LARSEN</b></p> <ul style="list-style-type: none"> <li>• Provided staff support to the COMPASS Board of Directors and standing committees.</li> </ul>
836	<p><b>REGIONAL TRAVEL DEMAND MODEL</b></p> <p style="text-align: right;"><b>MARYANN WALDINGER</b></p> <ul style="list-style-type: none"> <li>• Continued to provide modeling assistance to member agencies.</li> <li>• Completed two area of influence model runs for proposed developments located in north Meridian and southwest of Boise.</li> <li>• Provided ITD special model runs for the I-84 environmental study.</li> <li>• Completed travel demand model runs and benefit-cost analysis for I-84 Karcher IC to Franklin Blvd. IC for the INFRA grant.</li> </ul>
842	<p><b>CONGESTION MANAGEMENT PROCESS</b></p> <p style="text-align: right;"><b>MARYANN WALDINGER</b></p> <ul style="list-style-type: none"> <li>• Continued work with the consultant to update the I-84 Detour Plan.</li> <li>• Hosted a Detour Implementation Operational Framework Development Workshop on October 3, 2017, to review the web based tools to host the I-84 detour routes and discuss the operation framework to implement the detours.</li> <li>• Completed draft Congestion Management Report summarizing the 2016 travel time data.</li> </ul>
860	<p><b>GEOGRAPHIC INFORMATION SYSTEM MAINTENANCE</b></p> <p style="text-align: right;"><b>ERIC ADOLFSON</b></p> <ul style="list-style-type: none"> <li>• Maintained and created regional geographic data layers and map documents for member agencies and the public.</li> <li>• Developed several maps for VRT.</li> <li>• Printed several maps for VRT.</li> <li>• Began work on the Congestion Management Process Report.</li> <li>• Built process to streamline entering new count locations into the Bike/Ped database.</li> <li>• Data archive research for City of Star.</li> <li>• Set up FTP and secure HTTP on the Regional Data Center.</li> <li>• Reorganized Regional Data Center for efficiency and cost reduction.</li> <li>• Updated CIM demographic projection maps for data and clarity.</li> <li>• Updated Environmental Justice low income and minority data.</li> </ul>
991	<p><b>SUPPORT SERVICES LABOR</b></p> <p style="text-align: right;"><b>MEGAN LARSEN</b></p> <ul style="list-style-type: none"> <li>• Provided general accounting, human resources, and administrative support to the agency.</li> </ul>

PROGRAM NO.	
601	<p><b>UNIFIED PLANNING WORK PROGRAM DEVELOPMENT AND FEDERAL ASSURANCES</b></p> <p style="text-align: right;"><b>MEGAN LARSEN</b></p> <ul style="list-style-type: none"> <li>• Presented proposed Revision 1 of the FY2018 UPWP to the Finance Committee.</li> <li>• Processed and tracked revenues and expenditures associated with the FY2018 UPWP.</li> <li>• Tracked changes and announcements in the Federal Register and the Daily Digest.</li> </ul>
620	<p><b>DEMOGRAPHICS AND GROWTH MONITORING</b></p> <p style="text-align: right;"><b>CARL MILLER</b></p> <ul style="list-style-type: none"> <li>• Completed 9 development checklists for Ada County, Boise, Canyon County, Eagle, Meridian, and Nampa.</li> <li>• Continued development of the 2017 Development Monitoring Report.</li> </ul>
653	<p><b>COMMUNICATION AND EDUCATION</b></p> <p style="text-align: right;"><b>AMY LUFT</b></p> <ul style="list-style-type: none"> <li>• Updated the COMPASS web site.</li> <li>• Posted 7 Facebook messages, 19 Tweets, and 3 Instagram messages.</li> <li>• Finalized and posted the FY2017 COMPASS annual report.</li> <li>• Participated in an interview with KIVI concerning the FY2017 annual report and an interview with the Idaho Business Review concerning public transportation.</li> <li>• Tracked issues related to COMPASS and transportation in the news media; distributed one news release.</li> <li>• Wrote and distributed the monthly “Keeping Up With COMPASS” newsletter.</li> <li>• Met with Leadership in Motion awards selection committee on November 3, 2017, to select 2017 recipients.</li> <li>• Began developing materials relating to presentation of Leadership in Motion awards – talking points, news release, congratulatory letters to recipients, etc.</li> <li>• Continued planning 2018 education series.</li> <li>• Continued work on the annual social media audit.</li> <li>• Presented on the COMPASS <i>Integrated Communication Plan</i> as part of an American Association of State Highway and Transportation Officials Environmental Justice Community of Practice webinar on November 17, 2017.</li> <li>• Continued update to COMPASS’ <i>Integrated Communication Plan</i>.</li> <li>• Hosted a Public Participation Workgroup meeting on November 1, 2017.</li> <li>• Met with Stephanie Borders, HDR, on November 9, 2017 to discuss potential facilitation training.</li> </ul>

PROGRAM NO.	
661	<p data-bbox="298 128 703 159"><b>LONG RANGE PLANNING</b></p> <p data-bbox="1276 163 1536 195" style="text-align: right;"><b>LIISA ITKONEN</b></p> <ul data-bbox="323 201 1528 1331" style="list-style-type: none"> <li>• Continued work with consultant, CPCS, on the COMPASS Freight Study. Hosted Freight Advisory Workgroup meeting on November 14, 2017; reviewed freight study progress to date and presented guidance for model freight ordinance.</li> <li>• Continued to work on technical documentation for <i>Communities in Motion 2040 2.0</i>; posted first two draft documents online.</li> <li>• Continued work with a consultant to develop website content and navigation for an online, interactive <i>Communities in Motion 2040 2.0</i> "document"; reviewed first three web pages with Public Participation Workgroup and drafted text for a fourth page.</li> <li>• Hosted Foundation for Ada and Canyon Trail Systems (F.A.C.T.S.) meeting on November 15, 2017; presented COMPASS bicycle/pedestrian planning update.</li> <li>• Attended a trails Health Impact Assessment (HIA) sponsored by the City of Eagle on November 16, 2017.</li> <li>• Attended the ACHD Bicycle Advisory Committee meeting on November 6, 2017.</li> <li>• Attended the Nampa Transit Oriented Development (TOD) planning meeting on November 17, 2017.</li> <li>• Continued installing portable counters for member agencies.</li> <li>• Attended City of Nampa Bicycle and Pedestrian Advisory Committee meeting on November 9, 2017.</li> <li>• Updated/corrected pathways map.</li> <li>• Attended Kuna Comprehensive Plan Advisory Committee on November 30, 2017.</li> <li>• Hosted Association of Pedestrian and Bicycle Professionals (APBP) Webinar November 15, 2017.</li> <li>• Received recommendation from RTAC to the COMPASS Board for the safety targets required by FHWA on November 15, 2017.</li> <li>• Hosted a workshop on ITD's Asset Management and pavement analysis on November 15, 2017.</li> <li>• Hosted Canyon County Pavement Data Coordination meeting on November 15, 2017.</li> </ul>
685	<p data-bbox="298 1331 906 1362"><b>RESOURCE DEVELOPMENT/FUNDING</b></p> <p data-bbox="1276 1367 1516 1398" style="text-align: right;"><b>TONI TISDALE</b></p> <ul data-bbox="323 1404 1523 1965" style="list-style-type: none"> <li>• Hosted the Urban Balancing Committee meeting on November 2, 2017.</li> <li>• Met with VRT staff regarding balancing Federal Transit Administration Programs due to project changes on November 3, 2017.</li> <li>• Met with City of Meridian regarding delay of the Rail with Trails project on November 3, 2017.</li> <li>• Met with VRT and YMCA staff regarding options to possibly advance the Ada County Safe Routes to School project on November 8, 2017.</li> <li>• Met with staff from the City of Caldwell, ITD, and LHTAC regarding funding issues on a project funded with Transportation Alternatives Program – State funds on November 28, 2017.</li> <li>• Met with City of Eagle staff to discuss possible applications and prioritization processes on November 29, 2017.</li> <li>• Continued working on a new process for showing achievement of performance measures in the TIP, with a plan to begin incorporating new information in January 2018.</li> <li>• Developed weekly educational staff emails called "TIP Talk."</li> </ul>

PROGRAM NO.	
	<ul style="list-style-type: none"> <li>• Processed one administrative modification to the FY2017-2021 and FY2018-2022 TIPs.</li> <li>• Developed a balancing plan for the Transportation Alternatives Program in the Boise Urbanized Area due to delay of the City of Meridian's project.</li> <li>• Processed one amendment to the FY2018-2022 TIP, for RTAC recommendation in November and Board of Directors' action in December 2017.</li> <li>• Started working on the FY2017 annual listing of projects.</li> <li>• Researched projects listed on the Federal Highway Administration's "Inactive List" and ITD's "Overflow Report" and worked with project sponsors to come up with solutions.</li> <li>• Sent reminders and directly contacted member agencies regarding the Phase I application deadlines.</li> <li>• Reviewed Phase I applications and provided feedback on applications submitted early.</li> <li>• Began developing the scope of work for Canyon Highway District #4's Orchard Avenue and Indiana Avenue shared roadway project development.</li> <li>• Informed RTAC and member staff of funding information for member projects, including: Small Community Air Service Development Program, CCLR Brownfields Application Assistance Program, grants training coming to Nampa December 18-19, 2017, summary of statewide application deadlines by due date, notification of TAP-Statewide requirements to contact ITD/LHTAC prior to application deadline, Volkswagen diesel settlement funding progress, LHTAC's open programs, and Newman's Own Foundation.</li> <li>• Disseminated multiple reminders and provided helpful information to members about the COMPASS Call for Projects for applications for federal, COMPASS, or other grant funding, or grant assistance.</li> <li>• Provided assistance to first-time users applying to COMPASS through the new online application system, ZoomGrants.</li> <li>• Completed final narrative for Infrastructure for Rebuilding America (INFRA) grant submission for I-84 improvements.</li> <li>• Reached out to ITD for more information about the US 20/26 Corridor project in anticipation of providing assistance with future grant applications.</li> <li>• Documented procedures for Project Development Program, CIM Implementation Grants, and the Resource Development Plan.</li> <li>• Attended Caldwell Chamber Transportation Committee meeting on November 6, 2017, provided information on the current COMPASS Call for Projects, and distributed COMPASS brochures on Access Management and the COMPASS Month-in-Review flyer.</li> <li>• Attended a Destination Caldwell-AgriTourism Steering Committee meeting on November 14, 2017.</li> <li>• Convened a Project Team meeting for initial review of the alternatives identified for the Holly Street/NNU Project Development Program effort on November 21, 2017.</li> <li>• Attended a WTS meeting on November 29, 2017. Wayne Hammon of Idaho AGC spoke about transportation funding.</li> <li>• Provided Letters of Support for members applying for TAP-Statewide funding.</li> </ul>

PROGRAM NO.	
701	<p data-bbox="300 130 860 157"><b>GENERAL MEMBERSHIP SERVICES</b></p> <p data-bbox="1266 163 1526 191" style="text-align: right;"><b>LIISA ITKONEN</b></p> <ul data-bbox="316 199 1534 577" style="list-style-type: none"> <li>• Attended VRT's first provider meeting to discuss public transportation planning and funding issues on November 17, 2017.</li> <li>• Met with Caleb Hood and Brian McClure of the City of Meridian on November 29, 2017, to discuss the <i>Communities in Motion 2040 2.0</i> website development process; the City of Meridian is considering using a similar platform for its comprehensive plan.</li> <li>• Reviewed draft online Statewide Transportation Improvement Program (STIP) maps showing Environmental Justice consideration areas for ease of use for ITD.</li> <li>• Met with Canyon County staff regarding using the Audience Response System for a meeting on December 13, 2017.</li> </ul>
702	<p data-bbox="300 592 711 619"><b>AIR QUALITY OUTREACH</b></p> <p data-bbox="1372 625 1534 653" style="text-align: right;"><b>AMY LUFT</b></p> <ul data-bbox="316 661 1477 793" style="list-style-type: none"> <li>• Provided a status report to the Idaho Department of Environmental Quality and Air Quality Board.</li> <li>• Approved the 2018 media plan for radio and television public service announcements.</li> </ul>
703	<p data-bbox="300 808 760 835"><b>GENERAL PUBLIC SERVICES</b></p> <p data-bbox="1372 842 1534 869" style="text-align: right;"><b>AMY LUFT</b></p> <ul data-bbox="316 877 1177 905" style="list-style-type: none"> <li>• Responded to requests for information from the public.</li> </ul>
705	<p data-bbox="300 921 938 949"><b>TRANSPORTATION LIAISON SERVICES</b></p> <p data-bbox="1323 955 1534 982" style="text-align: right;"><b>MATT STOLL</b></p> <ul data-bbox="316 991 1526 1753" style="list-style-type: none"> <li>• Attended the Meridian Transportation Commission meeting on November 6, 2017. Topics included: an update on ramps and stacking at I-84 and Meridian Road, information on Meridian Road and Overland Road Intersection traffic flow, and discussion about a pedestrian signal at Meridian Road and Broadway Avenue.</li> <li>• Attended VRT Executive Board meeting on November 6, 2017.</li> <li>• Gave a presentation to 9<sup>th</sup> grade girls at Boise's West Junior High School on November 13, 2017, about planning careers as part of the WTS "Transportation You" mentorship program. Five girls attended.</li> <li>• Attended the Idaho Transportation Board meeting on November 16, 2017.</li> <li>• Attended the Boise Metro Chamber of Commerce Transportation Committee meeting on November 16, 2017.</li> <li>• Met with Jennifer Gonzalez, Idaho Transportation Department District 3, on November 3, 2017, to discuss issues affecting both agencies.</li> <li>• Attended the Boise State of the City address on November 1, 2017.</li> <li>• Met with Katie Lamansky, Idaho Department of Health and Welfare, on November 17, 2017, to discuss potential collaboration on submitting an application to attend the 2018 Walkability Action Institute.</li> <li>• Met with Amy Revis, ITD District 3 Engineer, on November 27, 2017 to review and discuss transportation issues.</li> <li>• Attended the monthly WTS Lunch and Learn on November 28, 2017. Speaker Wayne Hammond presented on transportation funding options.</li> </ul>



PROGRAM NO.	
720	<p><b>STATE STREET CORRIDOR</b></p> <p style="text-align: right;"><b>MEGAN LARSEN</b></p> <ul style="list-style-type: none"> <li>• Attended bi-weekly conference calls in November.</li> <li>• Sent invitations to attendees for an upcoming meeting in December.</li> <li>• Coordinated meetings with TOD developers and MIG group interview panel.</li> <li>• Provided feedback on web-site content.</li> <li>• Supplied consultant team with updated research and materials.</li> </ul>
760	<p><b>LEGISLATIVE SERVICES</b></p> <p style="text-align: right;"><b>MATT STOLL</b></p> <ul style="list-style-type: none"> <li>• Participated in relevant activities in support of Board legislative position statements.</li> <li>• Tracked and reported significant activity in federal and state transportation-related legislative issues.</li> <li>• Monitored proposed rule-making to determine implications to COMPASS and its membership.</li> <li>• Continued reviewing <i>Fixing America's Surface Transportation (FAST) Act</i> and its impact upon COMPASS and its' membership.</li> <li>• Attended and participated in ITD Annual District 3 Legislative Outreach meeting on November 30, 2017.</li> </ul>
761	<p><b>GROWTH INCENTIVES</b></p> <p style="text-align: right;"><b>LIISA ITKONEN</b></p> <ul style="list-style-type: none"> <li>• No significant activity this month.</li> </ul>
801	<p><b>STAFF DEVELOPMENT</b></p> <p style="text-align: right;"><b>MEGAN LARSEN</b></p> <ul style="list-style-type: none"> <li>• Attended "Performance-Based Planning and Programming Roundtable" webinar on November 29, 2017.</li> <li>• Attended "Fitting the Road to the Correct Context; Florida's Context Classification and Complete Streets Implementation" webinar on November 28, 2017.</li> <li>• Attended "IHSDM 2017 &amp; the New IHSDM Economic Analyses Tool" webinar on November 1, 2017.</li> <li>• Attended the "Applying Census Data for Transportation" Conference in Kansas City, KS on November 14 to 16, 2017.</li> <li>• Attended "Truck Route Designation Considerations" workshop hosted by FHWA and LHTAC in Boise on November 28, 2017.</li> <li>• Attended monthly Leadership Meridian workshop on November 9, 2017; the November topic was "Health."</li> <li>• Attended "Emerging Trends in Real Estate" presented by ULI in Boise on November 13, 2017.</li> <li>• Attended "US Federal Policy Briefing" webinar presented by the Association of Pedestrian and Bicycle Professionals on November 14, 2017.</li> </ul>
820	<p><b>COMMITTEE SUPPORT</b></p> <p style="text-align: right;"><b>MEGAN LARSEN</b></p> <ul style="list-style-type: none"> <li>• Provided staff support to the COMPASS Board of Directors and standing committees.</li> </ul>

PROGRAM NO.	
836	<p style="text-align: right;"><b>MARYANN WALDINGER</b></p> <ul style="list-style-type: none"> <li>• Continued to provide modeling assistance to member agencies.</li> <li>• Completed five area of influence model runs for proposed developments located throughout Ada County.</li> <li>• Completed special model runs for VRT evaluating different public transportation systems and accessibility analysis.</li> <li>• Attended the annual Census Transportation Planning Program Oversight Board meeting where we discussed the future of TAZs, special tabulations of Census data for transportation planning, and future research topics to submit for funding.</li> </ul>
842	<p style="text-align: right;"><b>MARYANN WALDINGER</b></p> <ul style="list-style-type: none"> <li>• Continued work with the consultant to update the I-84 Detour Plan.</li> <li>• Hosted Regional Operations Workgroup meeting on November 9, 2017, to review the final report draft, including conclusions and recommendations.</li> <li>• Participated in I-84 Detour Plan project steering committee conference call on November 13, 2017.</li> <li>• Completed draft Congestion Management Report summarizing the 2016 travel time data.</li> <li>• Created Final Draft of Congestion Management Report.</li> <li>• Conducted analysis on event travel time congestion for travel and tourism chapter of CIM.</li> </ul>
860	<p style="text-align: right;"><b>ERIC ADOLFSON</b></p> <ul style="list-style-type: none"> <li>• Maintained and created regional geographic data layers and map documents for member agencies and the public.</li> <li>• Made the following regional datasets available to COMPASS member agencies through GIS connections and ArcGIS online: <ul style="list-style-type: none"> <li>○ Road centerlines; open space; comprehensive plans; schools and boundaries; traffic counts; building permits; demographics; current and planned bicycle/pedestrian facilities; entitlements and preliminary plats; crash data; TIP data; transit routes and stops; environmental justice layers; I-84 detour routes and other emergency services data.</li> </ul> </li> <li>• Processed and integrated ACHD's traffic count data using automated methods using python scripting language and visual basic for applications.</li> <li>• Continued analysis estimation of land value for rails with trails project.</li> <li>• Attended Ada County 911 technical working group on November 17, 2017.</li> <li>• Attended Ada GIS Special Interest Group on November 30, 2017.</li> <li>• Attended FHWA data integration meeting on November 7, 2017.</li> <li>• Continued work on unfunded projects grants database.</li> <li>• Created preliminary plat and entitlements maps to assist with updating of information.</li> </ul>
991	<p style="text-align: right;"><b>MEGAN LARSEN</b></p> <ul style="list-style-type: none"> <li>• Provided general accounting, human resources, and administrative support to the agency.</li> </ul>

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## COMPASS BOARD AGENDA ITEM VIII-B

Date: December 18, 2017

### Topic: Status Report – Current Air Quality Efforts

#### Background/Summary:

The information below provides an update on Treasure Valley air quality.

#### October Air Quality Monitoring:

The Idaho Department of Environmental Quality reported twelve days in the moderate air quality category in the Treasure Valley during the month of October 2017.

- Six days in the moderate category were attributable to fine particulate matter (PM<sub>2.5</sub>) recorded in both counties.
- Six days in the moderate category were attributable to fine particulate matter (PM<sub>2.5</sub>) recorded in Canyon County.

#### YEAR TO DATE SUMMARY

The table below summarizes the number of good, moderate, and unhealthy to hazardous days recorded since January 1, 2008.

	Good	Moderate	Unhealthy to Hazardous	Total
2008	266	99	1	366
2009	277	83	5	365
2010	321	44	0	365
2011	260	99	6	365
2012	283	72	11	366
2013	276	81	8	365
2014	287	75	3	365
2015	283	64	18	365
2016	236	120	10	366
2017	170	108	26	304

Notes: 2008, 2012 and 2016 were Leap Years hence the extra day.

#### Air Quality Categories:

- Moderate: pollution in this range may pose a moderate health concern for a very small number of individuals.
- Unhealthy for Sensitive Groups: individuals with lung disease, children and older adults are considered sensitive and may experience health effects. The general public is unlikely to be affected.
- Unhealthy / Very Unhealthy: everyone may begin to experience health effects.
- Hazardous: the entire population is more likely to experience serious health effects.

#### Implication (policy and/or financial):

None.

## More Information:

- 1) For more information contact: MaryAnn Waldinger, Principal Planner, at 475-2242 or [mwaldinger@compassidaho.org](mailto:mwaldinger@compassidaho.org)
- 2) For detailed information contact Idaho Department of Environmental Quality: Michael Toole, Regional Airshed Coordinator, at 373-0550 or [Michael.Toole@deq.idaho.gov](mailto:Michael.Toole@deq.idaho.gov)

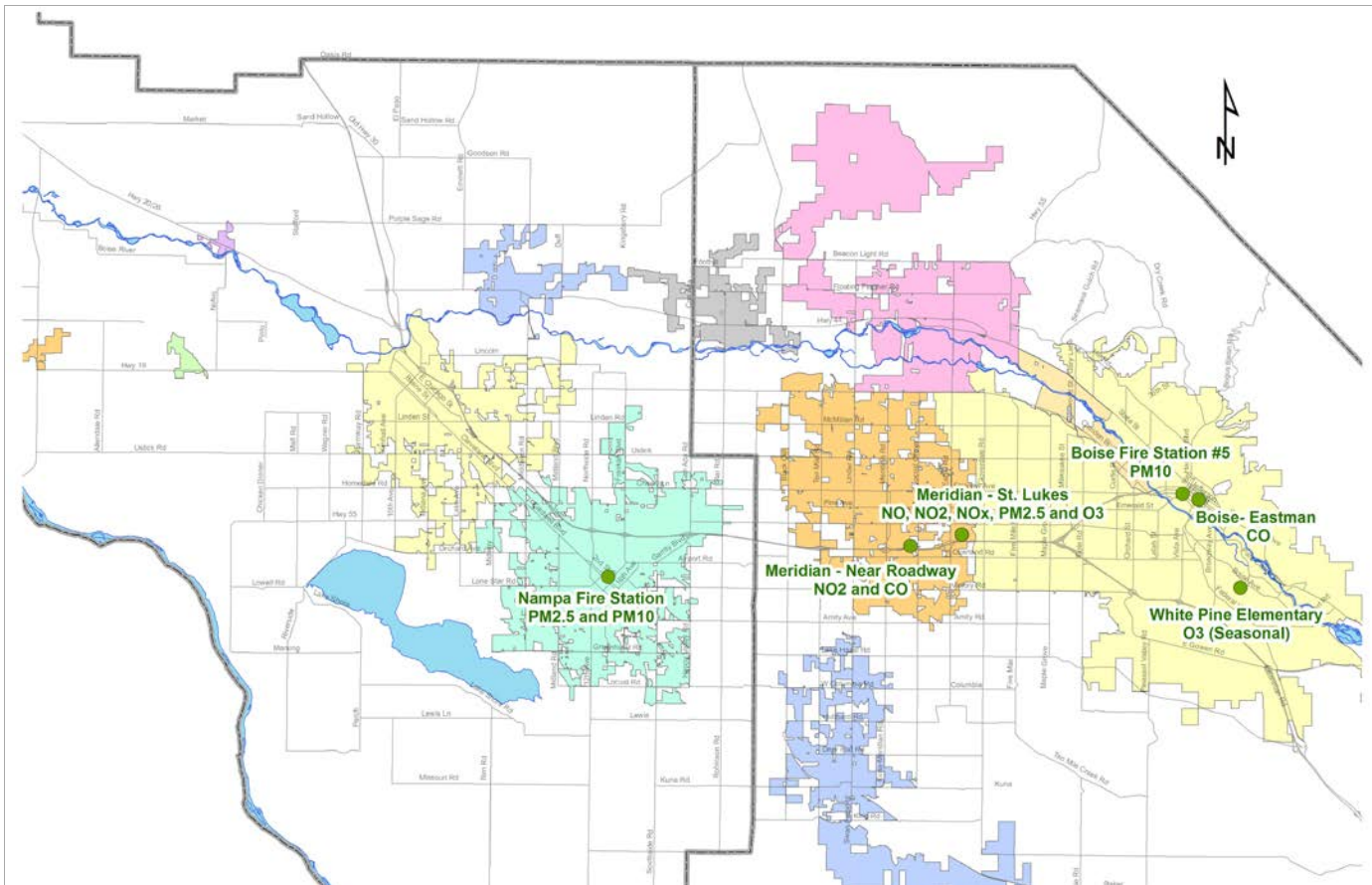


Figure 1: Map of air quality monitoring locations, Ada and Canyon County

<b>Carbon Monoxide (CO)</b>	A colorless, odorless, tasteless gas formed in large part by incomplete combustion of fuel. Human activities (i.e., transportation or industrial processes) are largely the source for CO contamination.
<b>Oxides of nitrogen (NOx)</b>	Oxides of nitrogen; a precursor (building block) of ozone. NOx is a generic term for mono-nitrogen oxides NO and NO <sub>2</sub> (nitric oxide and nitrogen dioxide). They are produced from the reaction of nitrogen and oxygen gases in the air during combustion, especially at high temperatures
<b>Ozone (O3)</b>	A colorless gas with a sweet odor. Ground-level ozone is not a direct emission from transportation sources. It is formed when volatile organic compounds, such as pesticides and solvents, and <a href="#">NOx</a> combine in the presence of sunlight. Although the ozone in the upper atmosphere protects us from harmful ultraviolet rays, ground-level ozone is the main component of smog.
<b>PM2.5</b>	Fine particulate matter, particles smaller than 2.5 microns in diameter, which are more likely to lodge in human lungs than larger particles.
<b>PM10</b>	Course particulate matter, particles smaller than 10 microns in diameter, which are more likely to lodge in human lungs than larger particles.

## COMPASS BOARD AGENDA ITEM VIII-B

Date: December 18, 2017

### Topic: Status Report – Current Air Quality Efforts

#### Background/Summary:

The information below provides an update on Treasure Valley air quality.

#### November Air Quality Monitoring:

The Idaho Department of Environmental Quality reported four days in the moderate air quality category in the Treasure Valley during the month of November 2017.

- Two days in the moderate category were attributable to fine particulate matter (PM<sub>2.5</sub>) recorded in both counties.
- Two days in the moderate category were attributable to fine particulate matter (PM<sub>2.5</sub>) recorded in Canyon County.

#### YEAR TO DATE SUMMARY

The table below summarizes the number of good, moderate, and unhealthy to hazardous days recorded since January 1, 2008.

	Good	Moderate	Unhealthy to Hazardous	Total
2008	266	99	1	366
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2014	287	75	3	365
2015	283	64	18	365
2016	236	120	10	366
2017	196	112	26	334

Notes: 2008, 2012 and 2016 were Leap Years hence the extra day.

#### Air Quality Categories:

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- Unhealthy / Very Unhealthy: everyone may begin to experience health effects.
- Hazardous: the entire population is more likely to experience serious health effects.

#### Implication (policy and/or financial):

None.



## More Information:

- 1) For more information contact: MaryAnn Waldinger, Principal Planner, at 475-2242 or [mwaldinger@compassidaho.org](mailto:mwaldinger@compassidaho.org)
- 2) For detailed information contact Idaho Department of Environmental Quality: Michael Toole, Regional Airshed Coordinator, at 373-0550 or [Michael.Toole@deq.idaho.gov](mailto:Michael.Toole@deq.idaho.gov)

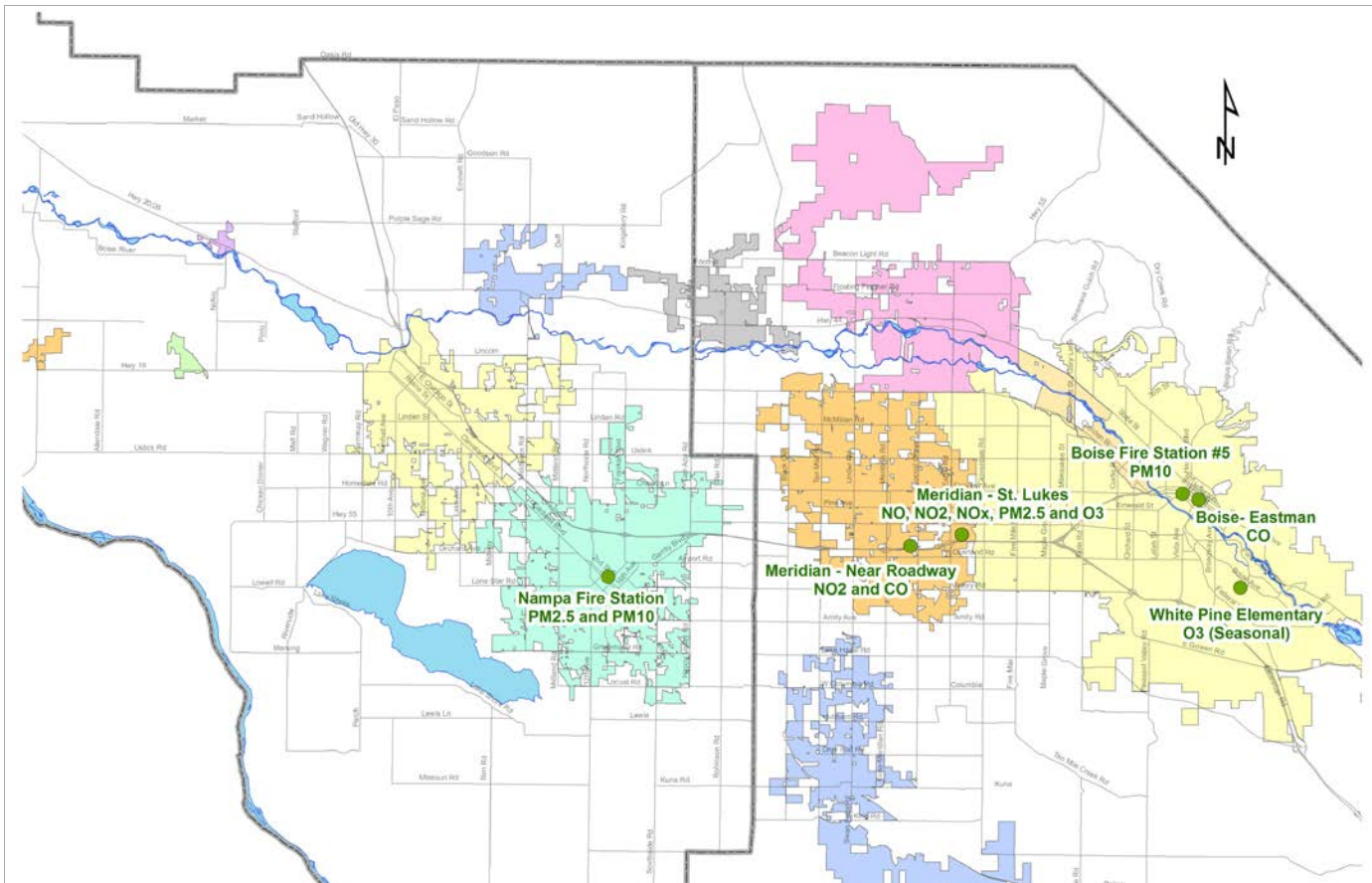


Figure 1: Map of air quality monitoring locations, Ada and Canyon County

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<b>PM2.5</b>	Fine particulate matter, particles smaller than 2.5 microns in diameter, which are more likely to lodge in human lungs than larger particles.
<b>PM10</b>	Course particulate matter, particles smaller than 10 microns in diameter, which are more likely to lodge in human lungs than larger particles.

**REGIONAL TRANSPORTATION ADVISORY COMMITTEE**

**ITEM VIII-C**

**Attendance List**

<b>Member Agency/Name</b>	<b>Jan '17</b>	<b>Feb '17</b>	<b>Mar '17 Workshop</b>	<b>Apr '17</b>	<b>May '17</b>	<b>June '17</b>	<b>July '17</b>	<b>Aug '17</b>	<b>Sept '17</b>	<b>Oct '17</b>	<b>Nov '17</b>	<b>Dec '17 No Mtg</b>	<b>TOTAL</b>
<b>General Members</b>													
<i>ACHD/T.Ferch/ R.Head/J. Lucas</i>	1	1		1	1	1	1	1	1	1	1		10
<i>Ada County/J. Boal/M. Leatherman/M. Mehta-Coope</i>	1	1		1	1	1	1	1	1	1	1		10
<i>BSU/D. Alexander</i>	1	1		1	1	1	1	1		1	1		9
<i>Canyon County/D. Lister/K. McCormick/P. Nilsson</i>	1	1		1	1	1	1	1	1	1	1		10
<i>Canyon Highway District #4/C. Hopper</i>	1	1			1		1	1	1		1		7
<i>City of Boise/D. Fluke/K. Gallagher/Z. Piepmeyer</i>	1	1		1	1	1	1	1	1	1	1		10
<i>City of Caldwell/R. MacDonald</i>	1	1			1		1	1	1	1	1		8
<i>City of Eagle/N. Baird Spencer</i>	1	1		1	1			1	1	1			7
<i>City of Garden City/J. Thornborrow</i>	1												1
<i>City of Kuna/W. Howell</i>	1	1		1	1	1	1	1	1	1	1		10
<i>City of Melba/H. Forsgren</i>													0
<i>City of Meridian/C. Hood/B. McClure</i>	1	1		1	1	1	1	1	1	1	1		10
<i>City of Middleton/R. Falkner</i>	1	1		1	1	1			1		1		7
<i>City of Nampa/J. Barnes/C. Bowman</i>	1	1		1	1	1	1	1	1	1	1		10
<i>City of Notus/R. Wallace</i>													0
<i>City of Parma/N. Leigh</i>	1	1		1	1	1	1	1		1	1		9
<i>City of Star/C. Bell</i>											1		1
<i>City of Wilder/D. Enrico</i>													0
<i>Golden Gate Highway District. # 3/G. Bates</i>	1			1	1	1		1		1			6
<i>IDEQ/M. Toole</i>						1	1						2
<i>ITD/Caleb Lakey</i>	1	1		1	1	1	1	1	1	1	1		10
<i>Public Participation Committee/D. Smith</i>	1	1		1	1			1			1		6
<i>Valley Regional Transit/R. Jalbert</i>	1	1		1	1	1	1	1	1	1	1		10
<b>1</b>													
<i>Central District Health/R. Howarth</i>	1				1			1	1	1	1		6
<i>Governor's Office/D. Hensley</i>													0



COMPASS

Administrative Modification #16 for FY2017-2021 Regional Transportation Improvement Program  
 Administrative Modification #1 for FY2018-2022 Regional Transportation Improvement Program

Key	Project	Sponsor	Program/ Funding Source	Scheduled Funding for Project Lifetime		**Percent Change	CN Program Year	Revision	Offset	Brief Explanation
				*Current Total	*Revised Total					
13907	Capital Maintenance, ACHD - FY2016	ACHD	STP-TMA	\$590,000	\$590,000	0%	2016	Decrease CN by \$16,000. Increase CE by \$16,000. No change to total cost.	N/A	Move funds within phases of the same project to cover existing invoices.
19609	Transit - College of Western Idaho Entrance and Roundabout, Nampa	VRT	FTA 5307 SU	\$779,000	\$779,000	0%	2018	Carry over funds from FY2017 to FY2018. No change to total cost.	N/A	Project needs to be carried forward to FY2018 because it was not obligated in FY2017.
19847	Capital Maintenance, Local, Boise Area - FY2020	ACHD	Local	\$320,000	\$350,000	9%	2020	Increase PEC by \$30,000.	N/A	Funding adjustments made in the FY2018-2022 TIP update, approved 10/16/2017.
18728	Capital Maintenance, Phase 1, Boise Area - 2020	ACHD	STP-TMA	\$5,673,000	\$5,804,000	2%	2020	FY2018 - Increase PEC by \$12,000. FY2020 - Decrease CE by \$86,000. Increase CN by \$205,000.	Matching FY2018-2022 TIP update.	Funding adjustments made in the FY2018-2022 TIP update, approved 10/16/2017.
19887	Capital Maintenance, Phase 2, Boise Area - 2020	ACHD	STP-TMA	\$2,433,000	\$2,489,000	2%	2020	FY2018 - Increase PEC by \$5,000. FY2020 - Decrease CE by \$37,000. Increase CN by \$88,000.	Matching FY2018-2022 TIP update.	Funding adjustments made in the FY2018-2022 TIP update, approved 10/16/2017.
13482	Capital Maintenance, VRT, Boise Area - FY2018	VRT	STP-TMA	\$50,000	\$231,000	362%	2018	Increase CN by \$181,000.	Matching FY2018-2022 TIP update.	Increase CN to use remaining balance and meet requested need.
20153	Commuteride, Van Replacements and Expansion, Nampa Area - FY2018	ACHD/ VRT	FTA 5307 SU	\$336,000	\$759,000	126%	2018	Increase CN by \$489,000.	Matching FY2018-2022 TIP update.	Carryover FY2017 funds to FY2018. Combine KN 20153 (van replacements) with KN 19852 (van expansion).



Key	Project	Sponsor	Program/ Funding Source	*Current Total	*Revised Total	**Percent Change	CN Program Year	Revision	Offset	Brief Explanation
19874	I-84, Blacks Creek Road Interchange, Ada County	ITD	Bridge Restoration	\$11,700,000	\$12,100,000	3%	PD	Delay PE and PEC from FY2017 to FY2018 and CE and CN from FY2018 to PD. FY2019 - Increase PE by \$100,000 and PEC by \$200,000. FY2020 - Increase PE by \$100,000.	Matching FY2018-2022 TIP update.	Funding adjustments made in the FY2018-2022 TIP update, approved 10/16/2017.
20738 (ORN20401)	I-84, Broadway Avenue to Eisenman Road, Seal Coat, Boise	ITD	IM	\$0	\$1,760,000	100%	2020	FY2018 - Increase PE by \$10,000. FY2020 - Increase CE by \$100,000 and CN by \$1,650,000.	Matching FY2018-2022 TIP update.	Added project in FY2018-2022 TIP update, approved 10/16/2017.
NEW 20212	I-84, Garrity Interchange to Ten Mile Interchange, Ada County	ITD	IM	\$4,770,000	\$4,771,000	0%	2021	FY2018 - Increase PE by \$50,000. FY2019 - Decrease PE by \$50,000. No change to total cost.	Matching FY2018-2022 TIP update.	Funding adjustments made in the FY2018-2022 TIP update, approved 10/16/2017.
NEW 20315	I-84, Karcher Interchange to Franklin Boulevard Corridor, Nampa	ITD	GARVEE 2017	\$150,000,000	\$150,000,000	0%	2018- 2021	Delay PE and PEC from FY2017 to FY2018. No change to total cost.	N/A	Funding adjustments made in the FY2018-2022 TIP update, approved 10/16/2017.
19442	I-84, Oregon State Line to City of Caldwell, Bridge Rehabilitation	ITD	STP-State	\$3,795,000	\$3,790,000	0%	2019	Decrease PE by \$5,000.	Matching FY2018-2022 TIP update.	Funding adjustments made in the FY2018-2022 TIP update, approved 10/16/2017.
18830	I-84, Sign Structures at US 20/26 and I-84B/Centennial Way, Caldwell	ITD	IM	\$1,223,000	\$1,223,000	0%	2018	Advance CE and CN from FY2019 to FY2018. No change to total cost.	Matching FY2018-2022 TIP update.	Funding adjustments made in the FY2018-2022 TIP update, approved 10/16/2017.

Key	Project	Sponsor	Program/ Funding Source	*Current Total	*Revised Total	**Percent Change	CN Program Year	Revision	Offset	Brief Explanation
13492	Linder Road and Deer Flat Road Intersection, Kuna	ACHD	STP-U	\$3,561,000	\$3,751,000	5%	2020	Increase ROW by \$139,000 and advance from FY2020 to FY2018. FY2020 - Increase CN by \$51,000.	Matching FY2018-2022 TIP update.	Funding adjustments made in the FY2018-2022 TIP update, approved 10/16/2017.
20613 (ORN20596)	Lone Star Road and Middleton Road, Intersection Improvements, Nampa	City of Nampa	HSIP	\$0	\$1,501,000	100%	2020	FY2018 - Increase PE by \$55,000 and PEC by \$161,000. FY2020 - Increase CE by \$216,000 and CN by \$1,069,000.	Matching FY2018-2022 TIP update.	Added project in FY2018-2022 TIP update, approved 10/16/2017.
20536 (ORN20402)	Microseals, Ada and Canyon Counties	ITD	NHPP	\$0	\$7,575,000	100%	2022	FY2018 - Increase PE by \$75,000. FY2022 - Increase CE by \$500,000 and CN by \$7,000,000.	Matching FY2018-2022 TIP update.	Added project in FY2018-2022 TIP update, approved 10/16/2017.
13494	Old Highway 30, Plymouth Street Bridge, Caldwell	Canyon HD/ City of Caldwell	STP-U and Bridge (Local)	\$9,110,000	\$10,595,000	16%	PD	STP-U FY2018 - Increase PEC by \$500,000. PD - Increase CE by \$5,000 and CN by \$30,000. Bridge (Local) FY2018 - Increase PEC by \$500,000.	Matching FY2018-2022 TIP update.	Funding adjustments made in the FY2018-2022 TIP update, approved 10/16/2017.
13918	Pathway, Rail with Trail, Meridian	City of Meridian	TAP-TMA	\$575,000	\$585,000	2%	2018-2019	FY2018 - Increase CN by \$9,000. FY2019 - Increase CN by \$1,000.	Matching FY2018-2022 TIP update.	Funding adjustments made in the FY2018-2022 TIP update, approved 10/16/2017.
19959	Pedestrian Improvements, Historic North Nampa Pathway, Nampa	VRT/City of Nampa	FTA 5307 SU	\$590,000	\$590,000	0%	2018	Decrease CN by \$574,000.	Matching Balancing Worksheets	Correct an error which inadvertently carried over the FY2017 funds twice in the FY2018 2022 TIP update, approved 10/16/2017.
18842	Planning and Mobility Implementation, VRT, Nampa Area	VRT	FTA 5307 SU	\$995,000	\$2,264,000	128%	2018-PD	FY2018 - Increase CN by \$174,000. FY2019-PD - Increase CN by \$178,000 each year.	Matching FY2018-2022 TIP update.	Funding adjustments made in the FY2018-2022 TIP update, approved 10/16/2017.

Key	Project	Sponsor	Program/ Funding Source	*Current Total	*Revised Total	**Percent Change	CN Program Year	Revision	Offset	Brief Explanation
18854	Planning and Mobility Management, VRT, Boise Area	VRT	FTA 5307 LU	\$2,826,000	\$6,048,000	114%	2018-PD	FY2018-2021 - Increase CN by \$440,000 each year. FY2022 and PD - Increase CN by \$1,008,000.	Matching FY2018-2022 TIP update.	KN 18854 merged with KN 18677 in the FY2018-2022 TIP update, approved 10/16/2017.
20511 (ORN20616)	Planning, Urban Funding Allocation Study, Statewide	COMPASS	STP-U	\$0	\$80,000	100%	2018	Increase PEC by \$80,000.	Matching FY2018-2022 TIP update.	Added project in FY2018-2022 TIP update, approved 10/16/2017.
20692 (ORN20639)	Railroad Crossing, 11th Avenue North, Nampa	City of Nampa	Fed RRX	\$0	\$200,000	100%	2018	Increase CN by \$200,000.	Matching FY2018-2022 TIP update.	Added project in FY2018-2022 TIP update, approved 10/16/2017.
20249	Safety Improvements at 62 Intersections, Canyon County	Golden Gate HD	HSIP	\$39,000	\$39,000	0%	2018	Advance CE and CN from FY2019 to FY2018. Decrease CE by \$2,000. Increase CN by \$2,000.	Matching FY2018-2022 TIP update.	Funding adjustments made in the FY2018-2022 TIP update, approved 10/16/2017.
18872	SH-16 and Beacon Light Road Intersection Improvements, Ada County	ITD/ACHD	HSIP	\$2,377,000	\$2,984,000	26%	2017-2018	Increase PE by \$25,000. Decrease PEC by \$25,000 and CN by \$100,000.	Matching FY2018-2022 TIP update.	Funding adjustments made in the FY2018-2022 TIP update, approved 10/16/2017.
19856	SH-19, Oregon State Line to Caldwell, Seal Coat, Canyon and Owyhee	ITD	STP-State	\$1,285,000	\$1,300,000	1%	2020	Increase PE by \$15,000.	Matching FY2018-2022 TIP update.	Funding adjustments made in the FY2018-2022 TIP update, approved 10/16/2017.
20428 (ORN20442)	SH-21, Technology Way to Surprise Way, Boise	ITD	HSIP	\$0	\$6,250,000	100%	2022	FY2018 - Increase PE by \$250,000 and PEC by \$500,000. FY2022 - Increase CE by \$500,000 and CN by \$5,000,000.	Matching FY2018-2022 TIP update.	Added project in FY2018-2022 TIP update, approved 10/16/2017.



Key	Project	Sponsor	Program/ Funding Source	*Current Total	*Revised Total	**Percent Change	CN Program Year	Revision	Offset	Brief Explanation
13476	SH-44 (State Street), 1/2 CFI, SH-55 (Eagle Road) Intersection, Eagle	ITD	NHPP	\$5,660,000	\$6,226,000	10%	2021	Change funding source from ED to NHPP. FY2018 - Increase PEC by \$250,000. FY2019-2021 - Decrease PE by \$50,000 each year. FY2021 - Increase CE by \$500,000 and CN by \$5,200,000. PD - Decrease PE by \$450,000 and CN by \$5,000,000.	Matching FY2018-2022 TIP update.	Funding adjustments made in the FY2018-2022 TIP update, approved 10/16/2017.
20574 (ORN20473)	SH-44 (State Street), Star Road to SH-16, Ada County	ITD	HSIP	\$0	\$8,500,000	100%	PD	FY2018 - Increase PE by \$500,000. FY2019 - Increase PE by \$500,000. FY2020 - Increase ROW by \$1,000,000. PD - Increase CE by \$500,000 and CN by \$6,000,000.	Matching FY2018-2022 TIP update.	Added project in FY2018-2022 TIP update, approved 10/16/2017.
20266	SH-44 (State Street), SH-16 to Linder Road, Ada County	ITD	HSIP	\$8,660,000	\$10,250,000	18%	PD	Change funding source from ED to HSIP. FY2018 - Increase PE by \$450,000. FY2019 - Increase PE by \$450,000. FY2020 - Decrease PE by \$50,000. FY2021 - Decrease PE by \$50,000. PD - Decrease PE by \$300,000 and CE by \$750,000. Increase CN by \$340,000.	Matching FY2018-2022 TIP update.	Funding adjustments made in the FY2018-2022 TIP update, approved 10/16/2017.

Key	Project	Sponsor	Program/ Funding Source	*Current Total	*Revised Total	**Percent Change	CN Program Year	Revision	Offset	Brief Explanation
19709	SH-44, I-84 near Caldwell to Junction SH-55 North in Eagle	ITD	State	\$2,065,000	\$2,235,000	8%	2019	Increase PE by \$35,000.	Matching FY2018-2022 TIP update.	Funding adjustments made in the FY2018-2022 TIP update, approved 10/16/2017.
20174	SH-55 (Karcher Road) and Florida Avenue Intersection, Caldwell	ITD	HSIP and Local Participating	\$650,000	\$1,420,000	118%	2021	HSIP - Advance ROW from FY2019 to FY2018 and increase by \$30,000. FY2021 - Increase CE by \$100,000 and CN by \$640,000.	Matching FY2018-2022 TIP update.	Funding adjustments made in the FY2018-2022 TIP update, approved 10/16/2017.
20506 (ORN20410)	SH-55, SH-44 (State Street) to Payette River Bridge, Rehabilitation	ITD	NHPP	\$0	\$11,050,000	100%	PD	FY2018 - Increase PE by \$200,000. PD - Increase CE by \$850,000 and CN by \$10,000,000.	Matching FY2018-2022 TIP update.	Added project in FY2018-2022 TIP update, approved 10/16/2017.
13387	SH-55, Snake River Bridge, Marsing	ITD	Bridge State	\$11,141,000	\$11,223,000	1%	2019- 2020	Delay CE from FY2018 to FY2019. Delay CN from FY2018 to FY2019 (\$4,000,000) and FY2020 (\$5,000,000).	Matching FY2018-2022 TIP update.	Funding adjustments made in the FY2018-2022 TIP update, approved 10/16/2017.

Key	Project	Sponsor	Program/ Funding Source	*Current Total	*Revised Total	**Percent Change	CN Program Year	Revision	Offset	Brief Explanation
19997	SH-69 (Meridian Road), Hubbard and Lake Hazel Roads, Signals, Kuna	ITD	State and Local Participating	\$934,000	\$970,000	4%	2018	Change funding source from Strategic Initiatives to State. State FY2018 - Decrease PE by \$40,000. Increase CE by \$40,000 and CN by \$408,000. Local Participating FY2018 - Increase ROW by \$40,000 and CN by \$272,000. FY2021 - Decrease CN by \$272,000.	Matching FY2018-2022 TIP update.	Funding adjustments made in the FY2018-2022 TIP update, approved 10/16/2017.
19965	SH-69 (Meridian Road), Kuna to Meridian	ITD	State	\$4,910,000	\$4,810,000	-2%	2018	Advance CE and CN from FY2021 to FY2018. FY2019 - Decrease PE by \$100,000.	Matching FY2018-2022 TIP update.	Funding adjustments made in the FY2018-2022 TIP update, approved 10/16/2017.
12048	South Cemetery Road, SH- 44 to Middleton Road, Middleton	City of Middleton	Local and STP U	\$3,470,000	\$3,519,000	1%	2021	Local Participating - Delay ROW from FY2017 to FY2018. STP-U - Delay CE and CN from FY2018 to FY2021. Increase CN by \$49,000.	Urban Balancing	Funding adjustments made in the FY2018-2022 TIP update, approved 10/16/2017.
20716 (ORN20745)	SR2S, VRT, Canyon County - FY2018	VRT	FTA 5307 SU	\$0	\$75,000	100%	2018	Increase CN by \$75,000.	Matching FY2018-2022 TIP update.	Added project in FY2018-2022 TIP update, approved 10/16/2017.
20536 (ORN20402)	State Highways, Microseals, Ada and Canyon Counties	ITD	NHPP	\$0	\$7,575,000	100%	2022	FY2018 - Increase PE by \$75,000. FY2022 - Increase CE by \$500,000 and CN by \$7,000,000.	Matching FY2018-2022 TIP update.	Added project in FY2018-2022 TIP update, approved 10/16/2017.

Key	Project	Sponsor	Program/ Funding Source	*Current Total	*Revised Total	**Percent Change	CN Program Year	Revision	Offset	Brief Explanation
20594 (ORN20440)	US 20/26 (Chinden) Linder Road to Locust Grove, Meridian and Eagle	ITD	HSIP	\$0	\$14,350,000	100%	2022	FY2018 - Increase PE by \$1,000,000 and PEC by \$1,000,000. FY2019 - Increase PEC by \$750,000. FY2020 - Increase ROW by \$2,250,000. FY2022 - Increase CE by \$850,000 and CN by \$8,500,000.	Matching FY2018-2022 TIP update.	Added project in FY2018-2022 TIP update, approved 10/16/2017.
19944	US 20/26 (Chinden), Locust Grove Road to SH- 55 (Eagle Road)	ITD	HSIP	\$8,475,000	\$10,625,000	25%	2021	Change funding source from Strategic Initiatives to HSIP. Advance ROW from FY2019 to FY2018. FY2021 - Increase CE by \$500,000 and CN by \$1,650,000.	Matching FY2018-2022 TIP update.	Funding adjustments made in the FY2018-2022 TIP update, approved 10/16/2017.
20227	US 20/26 (Chinden), Phyllis Canal, Bridge Rehabilitation, near Meridian	ITD	NHPP	\$3,370,000	\$3,420,000	1%	2021	Change funding source from Bridge Restoration to NHPP. FY2018 - Increase PE by \$75,000. FY2019 - Decrease PE by \$25,000.	Matching FY2018-2022 TIP update.	Funding adjustments made in the FY2018-2022 TIP update, approved 10/16/2017.
20603 (ORN20493)	US 20/26 (Chinden), SH- 16 to Linder Road, Ada County and Meridian	ITD	HSIP	\$0	\$16,650,000	100%	PD	FY2018 - Increase PE by \$150,000. PD - Increase ROW by \$3,500,000, CE by \$1,000,000, and CN by \$12,000,000.	Matching FY2018-2022 TIP update.	Added project in FY2018-2022 TIP update, approved 10/16/2017.



Key	Project	Sponsor	Program/ Funding Source	*Current Total	*Revised Total	**Percent Change	CN Program Year	Revision	Offset	Brief Explanation
20367 (ORN20492)	US 20/26 (Chinden), Star Road to SH-16, Ada County	ITD	HSIP	\$0	\$5,550,000	100%	PD	FY2018 - Increase PE by \$150,000. PD - Increase ROW by \$1,000,000, CE by \$400,000, and CN by \$4,000,000.	Matching FY2018-2022 TIP update.	Added project in FY2018-2022 TIP update, approved 10/16/2017.
18852	US 20/26 and Farmway/Kent Ranch Road Intersection, West of Caldwell	ITD	HSIP	\$985,000	\$1,070,000	9%	2018	Increase CE by \$85,000.	Matching FY2018-2022 TIP update.	Funding adjustments made in the FY2018-2022 TIP update, approved 10/16/2017.

\* Includes federal and local portions

\*\* Amendment needed if project total increases 30% or more or \$2,000,000

Note: COMPASS policy allows Administrative Modification to mirror the existing TIP with the new TIP for alignment of 1st Quarter obligations, after COMPASS Board approval of the new TIP.

**Attachment: Temporary to Permanent Key Number Conversion**

Staff Recommendation:



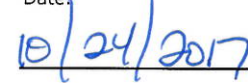
Toni G. Tisdale, Principal Planner  
COMPASS

Approval:



Matthew J. Stoll, Executive Director  
COMPASS

Date:





### Temporary to Permanent Key Number Conversions

Temporary Key Number	Permanent Key Number	Project
ORN20401	20738	I-84, Broadway Avenue to Eisenman Road, Seal Coat, Boise
ORN20402	20536	State Highways, Microseals, Ada and Canyon Counties
ORN20410	20506	SH-55, SH-44 (State Street) to Payette River Bridge, Rehabilitation
ORN20440	20594	US 20/26 (Chinden), Linder Road to Locust Grove, Meridian and Eagle
ORN20442	20428	SH-21, Technology Way to Surprise Way, Boise
ORN20473	20574	SH-44 (State), Star Road to SH-16, Ada County
ORN20492	20367	US 20/26 (Chinden), Star Road to SH-16, Ada County
ORN20493	20603	US 20/26 (Chinden), SH-16 to Linder Road, Ada County and Meridian
ORN20572*	20729	Commuteride, ACHD (CPA3)
ORN20578	20549	Pedestrian Improvements, US 20/26 (Chinden) at 43rd Street, Garden City
ORN20580	20639	Pathway, Fairview Avenue Greenbelt Ramp, Boise
ORN20581	20674	Capital Maintenance, Phase 1, Boise Area - FY2024
ORN20582	20538	Capital Maintenance, Phase 2, Boise Area - FY2024
ORN20583	20659	Commuteride, Van Replacements, Boise Area - FY2024
ORN20584	20542	Pedestrian Improvements, SH-55 (Eagle Road), Meridian
ORN20586	20493	SR2S, VRT, Ada County - PD
ORN20587	20683	Capital Maintenance, Local, Boise Area - FY2024
ORN20596	20613	Lone Star Road and Middleton Road, Intersection Improvements, Nampa
ORN20597	20430	Middleton Road and Cornell Street, Intersection Improvements, Middleton
ORN20616	20511	Planning, Urban Funding Allocation Study, Statewide
ORN20635	20537	Railroad Crossing, Benjamin Lane, Boise
ORN20636	20355	Railroad Crossing, Look Lane, Caldwell
ORN20638	20606	Railroad Crossing, Old Fort Boise Road, Canyon County
ORN20639	20692	Railroad Crossing, 11th Avenue North, Nampa
ORN20642	20358	Railroad Crossing, Lemp Lane, Canyon County
ORN20670*	20640	Planning, Metropolitan Planning Funds, COMPASS (CPA2)
ORN20743*	20560	Planning, COMPASS (CPA1)
ORN20745	20716	SR2S, VRT, Canyon County - FY2018

\* These are included in projects that are combined for clarity.



**COMPASS**  
**Administrative Modification #17 for FY2017-2021 Regional Transportation Improvement Program**  
**Administrative Modification #2 for FY2018-2022 Regional Transportation Improvement Program**

Key	Project	Sponsor	Program/ Funding Source	Scheduled Funding for Project Lifetime		**Percent Change	CN Program Year	Revision	Offset	Brief Explanation
				*Current Total	*Revised Total					
19874	I-84, Blacks Creek Road Interchange, Ada County	ITD	State	\$12,100,000	\$12,100,000	0%	PD	Change funding source from IM to State. FY2018 - Increase PE by \$100,000 and PC by \$200,000. FY2019 - Decrease PE by \$100,000 and PC by \$200,000. No change to total.	N/A	ITD mirroring projects.
20266	SH-44 (State Street), SH-16 to Linder Road, Ada County	ITD	HSIP	\$10,250,000	\$10,250,000	0%	PD	FY2018 - Decrease PE by \$200,000. Increase PC by \$700,000. FY2019 - Decrease PE by \$500,000. No change to total.	N/A	ITD mirroring projects.
20574	SH-44 (State Street), Star Road to SH-16, Ada County	ITD	HSIP	\$8,500,000	\$8,700,000	2%	PD	FY2018 - Decrease PE by \$300,000. Increase PC by \$1,000,000. FY2019 - Decrease PE by \$500,000.	N/A	ITD mirroring projects.
<del>NEW</del> 20351	I-84, Karcher Road Interchange in the City of Nampa to the City of Caldwell	ITD	State	\$1,000,000	\$1,000,000	0%	PD	Delay PE and PC from FY2017 to FY2018. No change to total.	N/A	Carry over FY2017 funds to FY2018. Project was not obligated in FY2017.
18872	SH-16 and Beacon Light Road, Intersection Improvements, Ada County	ITD/ACHD	HSIP	\$2,984,000	\$1,984,000	-34%	2017-2018	FY2018-2022 TIP - Decrease previous expenditures by \$1,000,000.	N/A	Correcting error. We double-counted ITD's portion because of advance construction.
13476	SH-44 (State Street), 1/2 CFI, SH-55 (Eagle Road) Intersection, Eagle	ITD	NHPP	\$6,226,000	\$6,236,000	0%	2021	FY2017-2021 TIP - Increase previous expenditures by \$226,000. FY2018-2022 TIP - Increase previous expenditures by \$10,000.	N/A	Correcting error.
19709	SH-44, I-84 near Caldwell to Junction SH-55 North in Eagle	ITD	State	\$2,235,000	\$2,100,000	-6%	2019	FY2018-2022 TIP - Change previous expenditures from \$150k to \$15k.	N/A	Correcting mistype.
19965	SH-69 (Meridian Road), Kuna to Meridian	ITD	State	\$4,810,000	\$5,020,000	4%	2018	FY2018-2022 TIP - Increase previous expenditures by \$210,000.	N/A	Correcting error.
13484	Centennial Way Roundabout, Caldwell	City of Caldwell	STP-U	\$2,905,000	\$2,937,000	1%	PD	FY2018 - Increase PC by \$32,000.	Urban Balancing	Increased amount for final negotiated design contract.

\* Includes federal and local portions

\*\* Amendment needed if project total increases 30% or more or \$2,000,000

Note: COMPASS policy allows Administrative Modification to mirror the existing TIP with the new TIP for alignment of 1st Quarter obligations, after COMPASS Board approval of the new TIP.

Staff Recommendation:

  
 Rachel Haukkala, Assistant Planner  
 COMPASS

Approval:

  
 Matthew J. Stoll, Executive Director  
 COMPASS

Date:





**Community Planning Association (COMPASS)**  
**Administrative Modification #18 for FY2017-2021 Regional Transportation Improvement Program**  
**Administrative Modification #3 for FY2018-2022 Regional Transportation Improvement Program**

Key	Project	Sponsor	Program/ Funding Source	Scheduled Funding for Project Lifetime		**Percent Change	CN Program Year	Revision	Offset	Brief Explanation
				*Current Total	*Revised Total					
20076	Indian Creek Pathway	City of Caldwell	Local and TAP-Urban	\$412,000	\$466,000	13.11%	2019	Local - FY2018 - Increase PC \$55k. Decrease CN \$142k. TAP-Urban - FY2019 - Change local match to 10%. Decrease CE \$70k. Increase CN \$211k. Update the description to reflect that the City will use Community Development Block Grant (CDBG) funds as part of their local match.	CDBG funds and TAP-State balancing	End-of-year 2017 funds were processed differently at ITD than at COMPASS. Adjustments needed to reflect new agreements with the City, and includes negotiated contract amount with the design consultant.
13387	SH-55, Snake River Bridge, Marsing	ITD	Bridge	\$11,223,000	\$11,255,000	0.29%	2018	FY2018 - Increase PE \$42k and PC \$4k. Decrease LP \$14k.	Statewide balancing	Move funds within project and increase funds.

\* Includes federal and local portions

\*\* Amendment needed if project total increases 30% or more or \$2,000,000

Staff Recommendation:

Rachel Haukkala  
 Rachel Haukkala, Assistant Planner  
 COMPASS

Approval:

Matthew J. Stoll  
 Matthew J. Stoll, Executive Director  
 COMPASS

Date: 12/7/2017