



Community Planning Association

of Southwest Idaho

**Community Planning Association of Southwest Idaho
COMPASS Executive Committee
January 7, 2004
COMPASS Conference Room**

*****Minutes*****

ATTENDEES:

David Bieter, Mayor, City of Boise
Clair Bowman, Executive Director, Community Planning Association
Tammy de Weerd, Mayor, City of Meridian
Bob Flowers, Mayor, City of Parma, **Vice-Chair**
Nathan Mitchell, Mayor, City of Star
Dave Wynkoop, Commissioner, Ada County Highway District
Matt Beebe, Commissioner, for Todd Lakey, Commissioner, Canyon County
Frank McKeever, Mayor, City of Middleton
Garret Nancolas, Mayor, City of Caldwell, **Chair**
Judy Peavey-Derr, Commissioner, Ada County, **Chair-Elect**
Paul Raymond for Tom Dale, Mayor, City of Nampa

OTHERS:

Nancy Brecks, Community Planning Association
Kelli Fairless, ValleyRide
Kathleen Marie Lacey, City of Boise
Katey Levihn, Ada County Highway District
Patricia Nilsson, Community Planning Association
Hal Simmons, City of Boise
Matt Stoll, Community Planning Association
Jade Riley, City of Boise
Terri Schorzman, Community Planning Association
Penelope Schwiebert, The Schwiebert Goup
Cindy Thiel, Community Planning Association
Charles Trainor, Community Planning Association
Jeanne Urlezaga, Community Planning Association
Jay Witt, Community Planning Association

CALL TO ORDER

Chair Nancolas called the meeting to order at 3:35 p.m. Garret welcomed Mayor David Bieter and Mayor Nathan Mitchell to their first COMPASS Executive Committee meeting.

APPROVE AGENDA

Clair Bowman requested the addition of two agenda items under "Other."

Bob Flowers moved and Judy Peavey-Derr seconded approval of the agenda as presented. Motion passed unanimously.

A. Approve November 24, 2003, Executive Committee Meeting Minutes

Judy Peavey-Derr moved and Frank McKeever seconded to approve the November 24, 2003, Executive Committee meeting minutes as presented. Motion passed unanimously.

B. Establish January 26, 2004, COMPASS Board Meeting Agenda

Clair Bowman reviewed staff proposed agenda Items 1-28 for the January 26, 2004, COMPASS Board meeting. Staff recommended deferring Item 9 – Receive Approved FY2003 Audit until the February 23, 2004, Board meeting.

After general discussion, **Frank McKeever moved and Bob Flowers seconded Items 1-8 and 10-28 as the agenda items for the January 26, 2004, Board meeting. Motion passed unanimously.**

C. Implement a Method to Identify Smaller Cities' Representatives on the Executive Committee for 2004

Clair Bowman stated the method for selecting the two mayors as provided in the Bylaws has been implemented in several, typically informal, ways over the past three years. Staff is recommending that for this year, an ad hoc committee be established consisting of the six small city mayors in office after January 10, 2004, and those mayors collectively bring a recommendation for who their representatives will be to the COMPASS Board on January 26, 2004.

Garret Nancolas added there had been discussion that if a small city mayor was a Board officer, that would automatically constitute one or maybe both of the positions being filled.

Judy Peavey-Derr moved and Dave Wynkoop seconded establishing for this year an ad hoc committee of the six small city mayors to recommend their representatives with a strong preference that there be a representative from both Ada and Canyon Counties. The process will be reevaluated for future years. Motion passed unanimously.

Chair Nancolas appointed the ad hoc committee of the six small cities and charged them with selecting their representatives on the COMPASS Executive Committee.

D. Establish a February Board Education and Relationships Workshop

Judy Peavey-Derr discussed her desire to hold a COMPASS Board educational/relationship building workshop in February to provide an opportunity to improve Board members' understanding of COMPASS and to continue the effort to establish effective working relationships among members.

After general discussion, **Judy Peavey-Derr moved and Bob Flowers seconded to have staff coordinate with Penelope Schwiebert of The Schwiebert Group to facilitate a COMPASS Board educational/relationship building workshop on February 19, 2004, at the Hispanic Cultural Center in Nampa. Motion passed unanimously.**

E. Reconsider Proposed Language Regarding Status of Boise State University, the Idaho Transportation Department and ValleyRide for Intra-County Voting

Clair Bowman reviewed the action taken by the Executive Committee in November excluding Boise State University, the Idaho Transportation Department and ValleyRide when intra-county voting occurs at the Board. Clair discussed one unintended consequence of implementing this Bylaws revision: namely, that both the Idaho Transportation Department and ValleyRide would be prohibited from voting on their own projects, since Transportation Improvement Programs are developed separately for each county and approved by intra-county voting. Both agencies have requested further discussion and reconsideration of the earlier action. Staff recommendation is to drop the item from discussion and allow it to continue as was done prior to the November Executive Committee action.

After discussion, **Bob Flowers moved and Paul Raymond seconded to remove the item from discussion.**

Discussion:

Tammy de Weerd said that the subcommittee that was looking at dues might be the best place for discussion on the issue instead of dropping it. Garret agreed and suggested that the Finance Committee should continue the discussion.

After further discussion, Bob Flowers withdrew his original motion. Paul Raymond agreed.

Bob Flowers moved and Tammy de Weerd seconded to remand the discussion to reconsider proposed language regarding the status of Boise State University, the Idaho Transportation Department and ValleyRide for intra-county voting over to the Finance Committee. Motion passed unanimously.

F. Consider a Staff Proposal to Reduce Complexity and Length of Board Packets

Clair Bowman discussed a staff proposal to modify the existing complexity and length of Board packets.

1. Discontinue the inclusion of hard copies of non-Board minutes in Board packets (these include Executive Committee, Finance Committee and any other Board ad hoc committees). The committees have already approved these minutes and are only included in the Board packet for "accepting." Continue to list them on

the agenda in the current manner, along with an appropriate reference to the COMPASS website location where they may be found for review.

2. Discontinue the inclusion of hard copies of Executive Director Report items in Board packets. Continue to list them on the agenda in the current manner, along with an appropriate reference to the COMPASS website location where they may be found for review.
3. For both of the above items, send a reminder e-mail to all Board members and alternates of the document locations, coincident with the mailing of Board packets.
4. Limit hard-copy mailing of full Board packets to Board members only.
5. Attempt to eliminate all mailing of agendas and minutes by converting current recipients of these documents to an e-mail distribution, noting the website path where they may be found for review.

After discussion, **Dave Bieter moved and Frank McKeever seconded approval of the staff proposal as outlined in items 1-5, with item 4 being modified to include one additional packet mailed to each member agency upon request. Motion passed unanimously.**

G. Review Progress on Idaho Transportation Department Proposal

Clair Bowman provided a brief update on the progress of the Idaho Transportation Department proposals regarding access to I-84 at Ten Mile Road and revising COMPASS' Long Range Plan process to incorporate the Department's desire to start with a five-to-seven county long-term view of transportation systems. The Idaho Transportation Department's Director, David Ekern, is proposing a recommendation to the Idaho Transportation Board that the Idaho Transportation Department contribute \$500,000 out of state funds towards facilitating the big picture look. The entire process would be conducted by COMPASS. A specific proposal will be presented to the COMPASS Board at the January 26th COMPASS Board meeting.

H. Review Legal Opinion Regarding Electronic Meeting Potential

Garret Nancolas reviewed Ken McClure's legal opinion that the State of Idaho's recently implemented electronic meeting law applied to COMPASS' Board and committee meetings.

I. Other

Garret Nancolas stated that Judy Peavey-Derr had suggested the COMPASS Board hold its Ada County meetings at the Ada County Courthouse public meeting room. Judy added that Ada County would provide parking validation.

Dave Wynkoop moved and Bob Flowers seconded to move the COMPASS Board meeting location when in Ada County from Boise City Hall to the Ada County Courthouse commencing in March 2004. Motion passed unanimously.

Clair Bowman requested to add an item to reconfirm members of Standing Committees to the January 26, 2004, Board meeting agenda as required annual by the Bylaws.

Bob Flowers moved and Judy Peavey-Derr seconded adding an item to reconfirm members of Standing Committees to the January 26, 2004, Board meeting agenda. Motion passed unanimously.

ADJOURNMENT

Bob Flowers moved and Judy Peavey-Derr seconded to adjourn at 4:45 p.m. Motion passed unanimously.

Dated this 4th Day of February 2004.

APPROVED:

**By: _____
Judy Peavey-Derr, Chair
Community Planning Association**

ATTEST:

**By: _____
Clair M. Bowman, Executive Director
Community Planning Association**

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