

**REGIONAL TECHNICAL ADVISORY COMMITTEE
JANUARY 23, 2013
COMMUNITY PLANNING ASSOCIATION**

****MINUTES****

**ATTENDEES:**

Jeff Barnes, City of Nampa
Richard Beck, Ada County Development Services
Clair Bowman, City of Nampa, **Chair**
Ryan Head, Ada County Highway District
Caleb Hood, City of Meridian,
Chris Hopper, Canyon Highway District No. 4
Rob Howarth, Central District Health Department
(Ex-Officio)
Wendy Howell, City of Kuna
Casey Jones, Boise State University
Justin Lucas, Ada County Highway District, **Vice Chair**
Tricia Nilsson, City of Boise *(via telephone conference)*
Eric Shannon, Nampa Highway District No. 1
Nichoel Baird Spencer, City of Eagle

MEMBERS ABSENT:

Jennifer Almeida, Canyon County Development Services
Mary Barker, Valley Regional Transit
Michael Garz, Idaho Transportation Department, District 3
Kathleen Lacey, City of Boise
Robb MacDonald, City of Caldwell
Nathan Mitchell, Mayor, City of Star
Deanna Smith, Public Participation Committee
Darin Taylor, City of Middleton
Craig Telford, Mayor, City of Parma
Jenah Thornborrow, City of Garden City
Michael Toole, Department of Environmental Quality

OTHERS PRESENT:

Maureen Gresham, Idaho Transportation Department
Keith Holmes, COMPASS
Liisa Itkonen, COMPASS
Amy Luft, COMPASS
Don Matson, COMPASS
Carl Miller, COMPASS
Scott Moreno, COMPASS
Walt Satterfield, COMPASS
Toni Tisdale, COMPASS
Jeanne Urlezaga, COMPASS
Ted Vanegas, Idaho Transportation Department
Debbie Winchar, COMPASS

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CALL TO ORDER

Chair Hood called the meeting to order at 10:08 a.m.

AGENDA ADDITIONS/CHANGES

Chair Hood said that because a quorum is not present, discussion will begin with Special Item IV-A.

OPEN DISCUSSION/ANNOUNCEMENTS

None.

SPECIAL ITEM

A. Review status of FY2014 UPWP Development and Process for Submitting Member Agency Needs/Projects

Don Matson presented the draft scopes of work and requested the Committee to use the Audience Response System (ARS) polling to prioritize potential regional projects for inclusion in the FY2015 UPWP. The ARS summary is attached (Attachment 1).

Quorum now reached, Chair Hood moved to the Consent Agenda.

CONSENT AGENDA

A. Approve December 12, 2012 Meeting Minutes

Nichoel Baird Spencer moved and Wendy Howell seconded to approve the Consent Agenda as presented. Motion passed unanimously.

ACTION ITEMS

A. Election of Chair and Vice Chair

Eric Shannon nominated Clair Bowman to serve as RTAC's Chair. There being no other nominations, the nominations were closed. By unanimous consent, Clair Bowman was elected to serve as RTAC's Chair for 2013.

Richard Beck nominated Justin Lucas to serve as RTAC's Vice Chair. Jeff Barnes nominated Nichoel Baird Spencer. Nichoel declined the nomination. There being no other nominations, the nominations were closed. By unanimous consent, Justin Lucas was elected to serve as RTAC's Vice Chair for 2013.

B. Recommend Amendment to *Communities in Motion 2035* and Air Quality Conformity Demonstration

Toni Tisdale presented an amendment to *Communities in Motion 2035* and Air Quality Conformity Demonstration. On October 23, 2012, the Idaho Transportation Department (ITD) staff requested COMPASS to add a funded project to widen I-84. A public comment period was open between December 14, 2012 and January 11, 2013 and there was overwhelming support for the amendment.

Nichoel Baird Spencer moved and Ryan Head seconded to recommend the amendment to *Communities in Motion 2035* and Air Quality Conformity Demonstration as presented. Motion passed unanimously.

C. Recommend Amendment to the FY2013-2017 Regional Transportation Improvement Program and Air Quality Conformity Demonstration

Toni Tisdale presented an amendment to the FY2013-2017 Regional Transportation Improvement Program and Air Quality Conformity Demonstration.

Nichoel Baird Spencer moved and Ryan Head seconded to recommend the amendment to the FY2013-2017 Regional Transportation Improvement Program and Air Quality Conformity Demonstration. Motion passed unanimously.

D. Recommend List of New Project Priorities for the FY2014-2018 Regional Transportation Improvement Program

Toni Tisdale presented the application summaries and recommendations for FY2014-2017 Regional Transportation Improvement Program projects and the FY2013-2014 Transit Funding priorities.

Discussion:

- Under #4. Recommendations for the STP-Urban Program, the 10th Avenue ITS and Overlay project is shown as Nampa and it should be Caldwell.
- Glenwood Street and State Street Intersection Improvements: haven't heard anything about this project.

Toni replied she will inform Michael Garz at ITD that ACHD would like more detail on this project.

Toni addressed a concern regarding 2015 funding proposed for the Transportation Alternatives Program in the Boise Urbanized Area. Staff recommends shifting \$19,000 on the Bike Share project from FY2013 to FY2014 since the project is already phased to cover over-programmed amount.

- The process was confusing as to how far out we were going to program funds. Setting those priorities now seems an unfair advantage to those who were not ready to submit an application at that time.
- Strike the entire Eckert underpass project then simply cut off 2015; it is unfair to the project sponsor to start the project and not guarantee they will finish (includes \$20,000 in design in FY2013).
- Fund the remaining funds in 2014 to the Boise Bike Share and reduce that out of the TMA program. Use the money we have now in this program and do not call another call for projects.

Chair Bowman summarized staff's request for a motion:

- First page of Attachment #2, item 1 – those recommendations for the Transportation Alternatives Program within the Boise Urbanized Area;

- Forward the priorities for the Transportation Alternatives Program in the Nampa Urbanized Area to the Idaho Transportation Department;
- Forward projects under Recommendations for the STP-TMA Program;
- Forward priorities #1, 10th Avenue ITS and Overlay, Nampa and #3, Capital Maintenance, VRT under Recommendations for the STP-Urban Program with the potential inclusion of #6, Old Highway 30/Plymouth Street Realignment, in the event the amount of funding in the STP-Urban Program allows it; and
- Include the recommendations for Federal Transit Authority (FTA) funding.

Toni replied recommending the FTA funding could be done under a separate motion.

Ryan Head moved to recommend approval as presented with the exception to remove the Greenbelt Underpass project so as to not program into 2015, transfer \$122K of the Boise Bike Share STP-TMA funding to the FY2014 TAP Funding, and leave the funds available in the STP-TMA Program. *[There was no second to this motion.]*

Discussion:

- There is a concern with removing the Greenbelt Underpass project. Without the City of Boise being present, we may take an action that removes their project.
- Does the maker of the motion propose the removal of the Eckert Road project only in 2015 or removing it completely?

Ryan replied if we are not going to program 2015, the recommendation is to remove it completely according to the Committee's discussion.

- Without a clear process for all jurisdictions, it is placing everyone else in an unfair advantage. It needs to be an open process.

After discussion, **Nichoel Baird Spencer moved and Wendy Howell seconded to remove under the Boise Urbanized Area, the Greenbelt Underpass at Eckert Road completely from 2015 and to shift the \$20,000 from project development of the Eckert Pathway in 2013 to offset the needed \$20,000 to fully fund the Boise Bike Share program in 2013 without prejudice to the City of Boise and the Eckert pathway project but to allow for a complete a clear call for projects for the 2015 prioritization process and approval process.**

Chair Bowman clarified this motion only covers the recommendations for the TAP within the Boise Urbanized area.

Ryan asked if the motion intended to continue to have a call for projects for 2014 funding. Nichoel said that is correct.

Motion passed with one nay.

Chair Bowman said motions are needed regarding the TAP in the Nampa Urbanized Area, STP-Urban Program in the Nampa area, and the STP-TMA Program.

Caleb Hood moved and Jeff Barnes seconded to recommend approval of the TAP in the Nampa Urbanized Area as well as STP-TMA Program projects as presented. Motion passed unanimously.

Caleb Hood moved and Chris Hopper seconded to recommend approval of the STP-Urban Program projects as presented with the following changes:

- **priority project #1, 10th Avenue ITS and Overlay that "Nampa" be removed and "Caldwell" be added (the project is within Caldwell city limits, not Nampa's);**
- **project priority #3, Capital Maintenance, VRT, move up to priority project #2; and**
- **project priority #6, Old Highway 30/Plymouth Street Realignment, move up to priority project #3 as funding allows.**

Motion passed unanimously.

Toni requested the Committee's recommendation for the Federal Lands Access Program.

Ryan Head asked for clarification; originally the call for projects was withdrawn because priorities were not needed. ACHD did not submit anything because they were asked not to.

Toni said a priority was not requested for these applications. A recommendation will not be needed for this project now but it will remain on the list of new projects.

Regarding FY2013-2014 Transit Funding Priorities, Toni said these projects were recommended by the Regional Coordination Council which covers multiple types of funding. All of the rural projects have to go through ITD's process. Small urban and large urban had enough funding to fund all of the applications. MAP-21 provided different amounts of funding for the different programs so money is available in FY2013. With these recommendations we would like to like to go out for public comment so the projects will be obligated this year.

Ryan Head moved and Chris Hopper seconded to recommend Federal Transit Administration Funding. Motion passed unanimously.

OTHER

A. Next RTAC Meeting: Wednesday, February 27, 2013, **9:00 a.m.**, at COMPASS.

ADJOURNMENT

Caleb Hood moved and Nichoel Baird Spencer seconded to adjourn the meeting at 11:20 a.m. Motion passed unanimously.

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ARS Input on Potential Regional Projects for the FY2014 UPWP

RTAC 1/23/2013

Committee members responded to an opinion poll via the Audience Response System (ARS or clickers) on several potential regional projects for the FY2014 UPWP. The ARS collected feedback from ten to twelve members on each item.

To maintain continuity throughout the UPWP development process, the item numbers from the December online poll were repeated in the live poll (see table). The number of responses for each item (from less important to more important) is provided in the table below.

Item#	Short Title	Less Important	Somewhat Less	Average Important	Somewhat More	More Important
4	Grant Implementation Program	5	0	5	2	0
6a	Regional Connections	3	1	3	4	1
6c	Member Assistance	1	2	1	4	4
6d	Multi-Modal Planning	1	1	5	4	1
7a	Revenues and Expenditures	2	4	2	3	1
7b	Additional Funding Sources	1	1	2	5	2
9a2	Modeling Requests	2	2	2	1	5
9b	New Technologies-Data Gathering	4	2	2	3	1
9c	Project Benefits Evaluation	5	0	2	2	2
11a	Continuing Ed Series	2	2	6	1	0
11b	Redesign Website	1	3	5	0	2
12	Provide Training	3	1	4	3	0
14	GIS Data Center Study	1	1	2	4	2
16b	Census Liaison/Clearinghouse	1	2	3	2	3
16e	Planning for Housing Data	4	2	3	2	0
17c	Vacant Lot Inventory	5	1	1	2	2
17d	Commercial Building Permits	5	3	1	1	1
18a	Corridor Study/AA	1	5	0	1	3
18b	State Street TTOP	2	6	1	1	1
21c	Complete Streets	4	1	2	2	1

The four highest rated items were 6c, 7b, 9a2, and 14. The results of the poll will be revisited at the February 27, 2013 RTAC meeting. At that time the committee will be asked to finalize their prioritization of these regional projects as well as requests for assistance from member agencies (local projects).

T:\FY13\600 Projects\601 UPWP-Grants\2014 UPWP Development\RTAC ARS results 23Jan2013.docx