



**EXECUTIVE COMMITTEE MEETING
FEBRUARY 21, 2012
COMPASS, 1st FLOOR BOARD ROOM
MERIDIAN, IDAHO**

**** AMENDED MINUTES ****

- ATTENDEES:** Dave Bieter, Mayor, City of Boise
Tom Dale, Mayor, City of Nampa,
Secretary/Treasurer
David Ferdinand, Commissioner, Canyon County,
Immediate Past Chair
Meg Leatherman for Rick Yzaguirre, Commissioner,
Ada County
Carol McKee, Commissioner, Ada County Highway
District, **Chair**
Bryce Millar, Commissioner, Nampa Highway
District #1, **Chair Elect**
Garret Nancolas, Mayor, City of Caldwell
Charlie Rountree, Councilman, City of Meridian, **Vice
Chair**
Matt Stoll, Executive Director, Community
Planning Association, Ex officio
- MEMBERS ABSENT:** Nathan Mitchell, Mayor, City of Star
Darin Taylor, Mayor, City of Middleton
- OTHERS PRESENT:** Nancy Brecks, Community Planning Association
Ken Burgess, Veritas Advisors
Kelli Fairless, Valley Regional Transit
Sally Goodell, Ada County Highway District
Liisa Itkonen, Community Planning Association
Amy Luft, Community Planning Association
Greg Nelson, Mayor, City of Kuna
Patricia Nilsson, City of Boise
Walt Satterfield, Community Planning Association
Toni Tisdale, Community Planning Association
Jeanne Urlezaga, Community Planning Association

CALL TO ORDER:

Chair McKee called the meeting to order at 2:32 p.m.

AGENDA ADDITIONS/CHANGES

Matt Stoll requested to add an Action Item IV-G, Discuss Cancelling or Changing Meeting Dates for November 2012 COMPASS Board and Executive Committee meetings.

After discussion, **Garret Nancolas moved and Charlie Rountree seconded approval to amend the Agenda to add Action Item IV-G as presented. Motion passed unanimously.**

OPEN DISCUSSION/ANNOUNCEMENTS

Various announcements were made by Committee members.

CONSENT AGENDA

A. Approve December 20, 2011, Executive Committee Meeting Minutes

Bryce Millar moved and David Ferdinand seconded approval of the Consent Agenda as presented. Motion passed unanimously.

ACTION ITEMS

A. Establish March 19, 2012, COMPASS Board Agenda

Matt Stoll presented staff proposed Agenda Items 1-24 for the March 19, 2012, COMPASS Board meeting. Matt requested the latitude to amend the agenda as appropriate.

After discussion, **Tom Dale moved and Charlie Rountree seconded approval of Agenda Items 1-24 as presented for the March 19, 2012, COMPASS Board meeting. Matt has the latitude to amend the agenda as appropriate. Motion passed unanimously.**

B. Recommend Priorities for Discretionary Project Applications

Toni Tisdale presented priorities for discretionary project applications.

After discussion, **Tom Dale moved and Garret Nancolas seconded to recommend Board approval of the priorities for discretionary project applications as presented. Staff is to provide the details for all projects and specifically the design concept for the VRT/BSU Bus Barn project for discussion at the March 2012 Board meeting. Motion passed.**

C. Waive Conflict of Interest Policy for Professional Services Agreement with Boise State University

Matt Stoll presented staff's request for a waiver of the Conflict of Interest Policy to move forward with a professional service agreement with Boise State's Department of Community and Environmental Health, which does not directly employ a person who is a COMPASS Board representative or committee member.

After discussion, **Garret Nancolas moved and Charlie Rountree seconded for staff to move forward with a professional services agreement with Boise State's Department of Community and Environmental Health as there is no conflict of interest and the Conflict of Interest Policy does not apply. Motion passed, with Meg Leatherman abstaining.**

D. Consider Establishing Position on Idaho Mobility Council Legislation (SB 1310)

Ken Burgess presented SB 1310 to create an Idaho Mobility Council.

After discussion, **Tom Dale moved and Dave Bieter seconded to recommend that COMPASS oppose SB 1310. Motion passed unanimously.**

E. Approve Board Member Travel

Matt Stoll presented a travel request for Elaine Clegg, COMPASS' representative on the Association of Metropolitan Planning Organization (AMPO) Board, to attend the April 2012 AMPO Board meeting in Washington D.C.

After discussion, **Charlie Rountree moved and Bryce Millar seconded approval of Elaine Clegg's travel request in an amount not to exceed \$1,300. Motion passed unanimously.**

F. Executive Session – Personnel Matter [Idaho Code 67-2345 (b)]

Tom Dale moved and Charlie Rountree seconded to adjourn into Executive Session at 3:10 p.m. pursuant to Idaho Code 67-2345 (b).

Matt Stoll called role. The following Executive Committee members were present and voted in the affirmative to move into Executive Session. There were no nay votes:

**Dave Bieter
Tom Dale
Carol McKee
Bryce Millar
Charlie Rountree
Meg Leatherman representing Rick Yzaguirre**

Tom Dale moved and Charlie Rountree seconded to convene back into regular session at 3:24 pm. No decisions were made in Executive Session. Motion passed unanimously.

G. Discuss Cancelling or Changing Meeting Dates for November 2012 COMPASS Board and Executive Committee Meetings

After discussion, **Charlie Rountree moved and Tom Dale seconded to move the scheduled November 19, 2012, COMPASS Board meeting to November 26, 2012; and move the scheduled November 20, 2012, Executive Committee meeting to November 27, 2012. Motion passed unanimously.**

Chair McKee directed staff to include the revised list of 2012 COMPASS Board and Executive Committee dates in the March 2012 Board meeting packet under the Consent Agenda for Board approval.

INFORMATION/DISCUSSION ITEMS

A. Discuss Updating COMPASS Strategic Plan

Matt Stoll stated that staff will be scheduling a series of workshops over the next several months immediately before Board meetings to update the 2007 COMPASS Strategic Plan. Staff will facilitate the process and lunch will be provided.

B. Discuss January 23 Board Direction for RTAC to Review Scenarios

Matt Stoll reviewed RTAC's response to the Board direction to have RTAC review the CIM 2040 scenarios. RTAC members felt this was not necessary, as a majority of the RTAC members sit on the CIM 2040 Planning Team. To honor the Board request, Staff will, when appropriate, schedule joint meetings of the RTAC and Planning Team to include those RTAC members who do not participate on the Planning Team.

ADJOURNMENT

Charlie Rountree moved and Tom Dale seconded adjournment at 3:25 pm. Motion passed unanimously.

Dated this 20th day of March 2012.

Approved:

**By: _____
Carol McKee, Chair
Community Planning Association**

Attest:

**By: _____
Matthew J. Stoll, Executive Director
Community Planning Association**