

**ITEM IV-A**

**REGIONAL TECHNICAL ADVISORY COMMITTEE  
FEBRUARY 25, 2015  
COMPASS, 1<sup>ST</sup> FLOOR BOARD ROOM  
MERIDIAN IDAHO**

**\*\* MINUTES \*\***

**ATTENDEES:**

Nichoel Baird Spencer, City of Eagle  
Jeff Barnes for Len Grady, City of Nampa  
Clair Bowman, City of Nampa  
Tom Ferch, Ada County Highway District  
Caleb Hood, City of Meridian  
Rhonda Jalbert, Valley Regional Transit, **Vice Chair**  
Kathleen Lacey, City of Boise, via telephone  
Nathan Leigh, Mayor, City of Parma  
Justin Lucas, Ada County Highway District  
Robb MacDonald, City of Caldwell  
Luke McHenry, City of Wilder  
Christian Samples, Canyon County Development Services  
Amy Schroeder, Idaho Transportation Department  
Eric Shannon, Nampa Highway District No. 1  
Deanna Smith, Public Participation Committee  
Michael Toole, Department of Environmental Quality

**MEMBERS ABSENT:**

Richard Beck, Ada County Development Services  
Daren Fluke, City of Boise  
Chris Hopper, Canyon Highway District No. 4  
Rob Howarth, Central District Health, Ex. officio  
Wendy Howell, City of Kuna  
Megan Leatherman, Ada County Development Services  
Nathan Mitchell, Mayor, City of Star  
Patricia Nilsson, Canyon County Development Services, **Chair**  
Nicole Nimmons, Boise State University  
Deb Root, Canyon County Development Services  
Darin Taylor, City of Middleton  
Jenah Thornborrow, City of Garden City

**OTHERS PRESENT:** Sabrina Anderson, COMPASS  
Kelly Blume, Kittelson & Associates  
Nancy Brecks, COMPASS  
Steve Fosdick, Valley Regional Transit  
Scott Frey, FHWA  
Margaret Havey, Valley Regional Transit, Demographic Advisory Committee  
Keith Holmes, COMPASS  
Liisa Itkonen, COMPASS  
Laila Kral, Local Technical Highway Assistance Council  
Megan Larsen, COMPASS  
Jeff Lowe, City of Garden City, Demographic Advisory Committee  
Amy Luft, COMPASS  
Jeff Madsen, Public Participation Committee  
Don Matson, COMPASS  
Brian McClure, City of Meridian, Demographic Advisory Committee  
Carl Miller, COMPASS  
Bill Parsons, City of Meridian  
Walt Satterfield, COMPASS  
Cameron Waite, HDR

## **CALL TO ORDER**

Vice Chair Rhonda Jalbert called the meeting to order at 8:32 am.

## **AGENDA ADDITIONS/CHANGES**

None.

## **OPEN DISCUSSION/ANNOUNCEMENTS**

None.

## **CONSENT AGENDA**

### **A. Approve January 28, 2015, RTAC Meeting Minutes**

**Nichoel Baird Spencer moved and Clair Bowman seconded approval of the Consent Agenda as presented. Motion passed unanimously.**

## **ACTION ITEMS**

### **A. Confirm Change to Chair and Vice Chair**

Sabrina Anderson stated that Patricia Nilsson was nominated as Chair and Rhonda Jalbert was nominated as Vice Chair at the January 28, 2015, meeting, but Patricia has indicated she will not be able to commit the time to attend the RTAC meetings, and would serve as Vice Chair if needed.

After discussion, **Clair Bowman moved and Justin Lucas seconded to modify Rhonda Jalbert's position to Chair. Motion passed unanimously.**

After discussion, **Justin Lucas nominated and Nichoel Baird Spencer seconded Tom Ferch as Vice Chair. Motion passed unanimously.**

## **SPECIAL ITEM - WORKSHOP**

### **A. Review FY2016 Unified Planning Work Program and Budget (UPWP) Programs and Priorities**

Sabrina Anderson facilitated a workshop to get RTAC and other Standing Committee members', who attended, input on the COMPASS FY2016 UPWP programs and priorities. Participants were supplied with comment forms to provide initial input into COMPASS priorities for FY2016. At the March 2015 RTAC meeting, the committee will finalize the prioritization of tasks for the FY2016 UPWP and recommend those priorities to the COMPASS Finance Committee.

## **OTHER**

### **A. Next Meeting**

After discussion, **Nichoel Baird Spencer moved and Kathleen Lacey seconded to move the March 25, 2015, RTAC meeting to March 17, 2015, at COMPASS at 8:30 am. Motion passed unanimously.**

## **ADJOURNMENT**

**Chair Jalbert adjourned the meeting at 10:11 am. Motion passed unanimously.**