



Working together to plan for the future

ITEM III-A

**FINANCE COMMITTEE MEETING
FEBRUARY 26, 2015
COMPASS, 2ND FLOOR LARGE CONFERENCE ROOM
MERIDIAN, IDAHO**

****MINUTES****

ATTENDEES: John McEvoy, Commissioner, Canyon Highway District #4
Charlie Rountree, Councilman, City of Meridian
Dave Case, Commissioner, Ada County
Rick Yzaguirre, Commissioner, Ada County

MEMBERS ABSENT: Rebecca Arnold, Commissioner, Ada County Highway District, **Chair**
Craig Hanson, Commissioner, Canyon County
Garret Nancolas, Mayor, City of Caldwell

OTHERS PRESENT: Sabrina Anderson, Community Planning Association
Nancy Brecks, Community Planning Association
Keith Holmes, Community Planning Association
Megan Larsen, Community Planning Association
Amy Luft, Community Planning Association
Matt Stoll, Community Planning Association

CALL TO ORDER:

Acting Chair Dave Case called the meeting to order at 12:10 pm.

AGENDA ADDITIONS/CHANGES

None.

OPEN DISCUSSION/ANNOUNCEMENTS

None.

CONSENT AGENDA

A. Approve December 11, 2014, Finance Committee Meeting Minutes

Rick Yzaguirre moved and Charlie Rountree seconded approval of the Consent Agenda as presented. Motion passed unanimously.

INFORMATION/DISCUSSION ITEM

A. Discuss Five Year Revenue and Expense Estimates and Assumptions

Megan Larsen reviewed five year revenue and expense estimates and assumptions for FY2016-2020, which provides the starting point for the preparation of the FY2016 Unified Planning Work Program and Budget.

ACTION ITEMS

A. Elect Chair and Vice Chair

Acting Chair Case opened nominations for Finance Committee Chair.

John McEvoy nominated Rebecca Arnold as Chair and Rick Yzaguirre seconded the nomination.

John McEvoy moved and Rick Yzaguirre seconded to close nominations. Motion passed unanimously.

Acting Chair Case asked for unanimous consent approving Rebecca Arnold as Finance Committee chair. There were no objections.

Acting Chair Case opened nominations for Finance Committee Vice Chair.

Rick Yzaguirre nominated Craig Hanson as Vice Chair and John McEvoy seconded the nomination.

Rick Yzaguirre moved and John McEvoy seconded to close nominations. Motion passed unanimously.

Acting Chair Case asked for unanimous consent approving Craig Hanson as Finance Committee Vice Chair. There were no objections.

B. Recommend COMPASS Board Approval of Revision 2 of the FY2015 Unified Planning Work Program and Budget (UPWP)

Megan Larsen presented Revision 2 of the FY2015 UPWP to purchase three automated bicycle counters using Technology Deployment funds from the Federal Highway Administration T2 Deployment Program.

After discussion, **Charlie Rountree moved and John McEvoy seconded to recommend Revision 2 of the FY2015 Unified Planning Work Program and Budget for COMPASS Board approval as presented. Motion passed unanimously.**

C. Approve Variance Report for October 1, 2014 - December 31, 2014

Megan Larsen presented the Variance Report for October 1 - December 31, 2014.

After discussion, **Charlie Rountree moved and Rick Yzaguirre seconded approval of the Variance Report for October 1, 2014 – December 31, 2014, as presented, and directed staff to move funds as discussed to bring under FDIC limits. Motion passed unanimously.**

D. Recommend COMPASS Board Approval of the FY2016 General and Special Membership Dues

Megan Larsen presented proposed FY2016 General and Special membership dues based on FY2015 population estimates recommended for COMPASS Board approval by the Demographic Advisory Committee on February 25, 2015.

After discussion, **Rick Yzaguirre moved and John McEvoy seconded to recommend the FY2016 General and Special membership dues for COMPASS Board approval as presented. Motion passed unanimously.**

ADJOURNMENT

Charlie Rountree moved and Rick Yzaguirre seconded adjournment at 1:00 pm. Motion passed unanimously.

Dated this 23rd day of April 2015.

Approved:

**By: _____
Rebecca Arnold, Chair**

Attest:

**By: _____
Craig Hanson, Vice Chair**