



**REGIONAL TECHNICAL ADVISORY COMMITTEE  
FEBRUARY 27, 2013  
COMMUNITY PLANNING ASSOCIATION**

**\*\*MINUTES\*\***

- ATTENDEES:**
- Richard Beck, Ada County Development Services
  - Clair Bowman, City of Nampa, **Chair**
  - Michael Garz, Idaho Transportation Department, District 3
  - Ryan Head, Ada County Highway District
  - Caleb Hood, City of Meridian,
  - Chris Hopper, Canyon Highway District No. 4
  - Wendy Howell, City of Kuna
  - Kathleen Lacey, City of Boise
  - Justin Lucas, Ada County Highway District, **Vice Chair**
  - Robb MacDonald, City of Caldwell
  - Eric Shannon, Nampa Highway District No. 1
  - Deanna Smith, Public Participation Committee
  - Nichoel Baird Spencer, City of Eagle
- MEMBERS ABSENT:**
- Jennifer Almeida, Canyon County Development Services
  - Mary Barker, Valley Regional Transit
  - Jeff Barnes, City of Nampa
  - Rob Howarth, Central District Health Department  
*(Ex-Officio)*
  - Casey Jones, Boise State University
  - Nathan Mitchell, Mayor, City of Star
  - Darin Taylor, City of Middleton
  - Craig Telford, Mayor, City of Parma
  - Jenah Thornborrow, City of Garden City
  - Michael Toole, Department of Environmental Quality
- OTHERS PRESENT:**
- Lee Coe, COMPASS
  - Keith Holmes, COMPASS
  - Liisa Itkonen, COMPASS
  - Megan Larsen, COMPASS
  - Amy Luft, COMPASS
  - Don Matson, COMPASS
  - Carl Miller, COMPASS
  - Scott Moreno, COMPASS
  - Walt Satterfield, COMPASS
  - Toni Tisdale, COMPASS
  - Debbie Winchar, COMPASS

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## **CALL TO ORDER**

Chair Bowman called the meeting to order at 9:00 a.m.

## **AGENDA ADDITIONS/CHANGES**

Chair Bowman said Items V-B and V-C should be under Information/Discussion Items and not Action Items.

**Eric Shannon moved and Nichoel Baird Spencer seconded to amend the agenda. Motion was unanimously approved.**

## **OPEN DISCUSSION/ANNOUNCEMENTS**

Caleb Hood announced that at noon on Friday, at Meridian City Hall, Pete Friedman will give a presentation regarding his trip to the Antarctica.

Justin Lucas said the Ada County Highway District and local government partners are kicking off a series of neighborhood level pedestrian plans: one in the Southeast Boise area and one in the Boise West Bench area. An online, interactive map is available for the public to use to comment on specific areas of interest. An open house is also scheduled for March 14, 2013, 6:00-7:00 p.m., at the New Heights Christian Fellowship, 9950 W. Ustick Road.

Wendy Howell said the City of Kuna has hired a new planner, Travis Jeffers. Travis is also the Secretary of the Ada County Historic Preservation Council.

## **CONSENT AGENDA**

### **A. Approve January 23, 2013 Meeting Minutes**

**Ryan Head moved and Caleb Hood seconded to approve the Consent Agenda as presented. Motion passed unanimously.**

## **SPECIAL ITEM**

### **A. Review status of FY2014 UPWP Development and Process for Submitting Member Agency Needs/Projects**

Don Matson reviewed, and requested the Committee to prioritize, member agency requests for inclusion in the FY2014 Unified Planning Work Program (UPWP) and to re-review and prioritize five regional projects for which questions had been posed in January. The Committee used the Audience Response System (ARS) to prioritize regional projects and member service requests. The updated matrix showing UPWP prioritization recommendations is attached. (Attachment 1).

After discussion, **Chris Hopper moved and Wendy Howell seconded to recommend the list of FY2014 UPWP potential projects using priorities established via mean rankings, and incorporating rankings for member agency requests using the ARS polling data collected.**

After further discussion, **Nichoel Baird Spencer made a substitute motion, and Chris Hopper seconded, to rank member requests separately from regional projects and rank all projects per mean scores from ARS polls of January 23, and February 27, 2013.**

Deanna Smith said she was more comfortable using the mean and mode. This isn't a straightforward process and since as previously stated, mode helps better represent popular opinion; we need it in this process.

There being no further discussion, **the substitute motion carries with two nays.**

## **ACTION ITEM**

### **A. Recommend New Projects for Transportation Alternatives Program in the Boise Urbanized Area**

Toni Tisdale presented the proposed priorities from the RTAC scoring subcommittee.

After discussion, **Justin Lucas moved and Nichoel Baird Spencer seconded to approve the Transportation Alternatives Program in the Boise Urbanized Area and funding structure and send it forward to the COMPASS Board for approval. Motion was unanimously approved.**

## **INFORMATION/DISCUSSION ITEMS**

### **A. Discuss Grant Cooperation Goals and Networking**

Don Matson discussed grant writing and ways for COMPASS and member agencies to network and assist each other in finding and receiving grants. He will send an email to committee members requesting contact information of individuals to serve on a grant networking group.

### **B. Amendment to the FY2014-2018 Regional Transportation Improvement Program (TIP) Public Involvement Plan**

Chair Bowman said there is one paragraph additional requirement for the plan; that COMPASS track last year's successes, or failures, and that an annual listing of projects must be posted to provide a status of all projects from the previous year's TIP.

## **OTHER**

### **A. Next RTAC Meeting**

After discussion, **Caleb Hood moved and Deanna Smith seconded to change the date of the next RTAC meeting from March 27 to March 20, 2013, to avoid conflict with area schools' spring breaks. Motion was unanimously approved.**

## **ADJOURNMENT**

**There being no further discussion, the meeting adjourned at 10:20 a.m.**

## ARS Input on Potential Regional Projects for the FY2014 UPWP

RTAC 1/23/2013

Committee members responded to an opinion poll via the Audience Response System (ARS or clickers) on several potential regional projects for the FY2014 UPWP. The ARS collected feedback from ten to twelve members on each item.

To maintain continuity throughout the UPWP development process, the item numbers from the December online poll were repeated in the live poll (see table). The number of responses for each item (from less important to more important) is provided in the table below.

Item#	Short Title	Less Important	Somewhat Less	Average Important	Somewhat More	More Important
4	Grant Implementation Program	5	0	5	2	0
6a	Regional Connections	3	1	3	4	1
6c	Member Assistance	1	2	1	4	4
6d	Multi-Modal Planning	1	1	5	4	1
7a	Revenues and Expenditures	2	4	2	3	1
7b	Additional Funding Sources	1	1	2	5	2
9a2	Modeling Requests	2	2	2	1	5
9b	New Technologies-Data Gathering	4	2	2	3	1
9c	Project Benefits Evaluation	5	0	2	2	2
11a	Continuing Ed Series	2	2	6	1	0
11b	Redesign Website	1	3	5	0	2
12	Provide Training	3	1	4	3	0
14	GIS Data Center Study	1	1	2	4	2
16b	Census Liaison/Clearinghouse	1	2	3	2	3
16e	Planning for Housing Data	4	2	3	2	0
17c	Vacant Lot Inventory	5	1	1	2	2
17d	Commercial Building Permits	5	3	1	1	1
18a	Corridor Study/AA	1	5	0	1	3
18b	State Street TTOP	2	6	1	1	1
21c	Complete Streets	4	1	2	2	1

The four highest rated items were 6c, 7b, 9a2, 14 and 16b. The results of the poll will be revisited at the February 27, 2013 RTAC meeting. At that time the committee will be asked to finalize their prioritization of these regional projects as well as requests for assistance from member agencies (local projects).

T:\FY13\600 Projects\601 UPWP-Grants\2014 UPWP Development\RTAC ARS results 23Jan2013.docx