

EXECUTIVE COMMITTEE MEETING MINUTES
MARCH 20, 2007
COMPASS CONFERENCE ROOM



****MINUTES****

ATTENDEES: Matt Beebe, Commissioner, Canyon County
Tom Dale, Mayor, City of Nampa, **Chair**
John Franden, Commissioner, Ada County Highway District,
Chair-Elect
Kathleen Lacey for Dave Bieter, Mayor, City of Boise,
Secretary/Treasurer
Frank McKeever, Mayor, City of Middleton
Nancy Merrill, Mayor, City of Eagle
Garret Nancolas, Mayor, City of Caldwell, **Vice-Chair**,
Matt Stoll, Executive Director, Community Planning Association,
Ex officio
Rick Yzaguirre, Commissioner, for Fred Tilman, Commissioner,
Ada County

ABSENT MEMBERS: Tammy de Weerd, Mayor, City of Meridian

OTHERS PRESENT: A.J. Balukoff, Trustee, Independent School District of Boise City
Nancy Brecks, Community Planning Association
John Cunningham, Community Planning Association
Kelli Fairless, Valley Regional Transit
David Ferdinand, Commissioner, Canyon County
Keith Holmes, Community Planning Association
Carol McKee, Commissioner, Ada County Highway District
Frank McKeever, Mayor, City of Middleton
Bryce Millar, Commissioner, Nampa Highway District
Terri Schorzman, Community Planning Association
Toni Tisdale, Community Planning Association
Charles Trainor, Community Planning Association
Jeanne Urlezaga, Community Planning Association

CALL TO ORDER:

Chair Tom Dale called the meeting to order at 2:20 p.m.

Chair Dale asked for any objection to moving Information/Discussion items A and B to the front of the agenda to allow for a joint discussion with members of the Finance Committee. Hearing none, Chair Dale so ordered.

CONSENT AGENDA

A. Approve February 20, 2007, COMPASS Board Meeting Minutes

Nancy Merrill moved and Garret Nancolas seconded approval of the Consent Agenda as presented. Motion passed unanimously.

INFORMATION/DISCUSSION ITEMS

A. Review Projected Revenue Needs from FY2008 through FY2012

Matt Stoll reviewed the projected revenue needs for FY2008 through FY2012. He noted that estimated revenue needs for FY2008 are based upon the following key assumptions:

- \$1.47 per person general membership dues rate;
- a 3% merit increase in salary pool;
- a \$20,000 contingency fund (overtime/bonus program); and
- 19 full-time staff positions.

The Finance Committee recommended Executive Committee and Board approval of the revenue needs for FY2008 as presented.

No changes/objections were noted by the Executive Committee.

B. Review FY2008 Unified Planning Work Program and Budget Development Process

Matt Stoll and A.J. Balukoff recapped the Finance Committee discussion of how staff allocates expenses in the Unified Planning Work Program and Budget and whether staff should be moving away from breaking out projects that are multi-county in nature into Ada County and Canyon County categories in the budgeting and expense tracking process. The Finance Committee agreed that projects that are multi-county are regional and the revenue coming in will be identified, with the understanding that the revenue may fluctuate in its percentage split and expenses will not be tracked on a county basis. Based on this discussion, staff will develop the preliminary FY2008 Unified Planning Work Program and Budget in this format for Finance Committee review on April 30, 2007.

No changes/objections were noted by the Executive Committee

ACTION ITEMS

A. Establish April 16, 2007, COMPASS Board Meeting Agenda

Matt Stoll reviewed staff proposed Agenda Items 1-18 for the regularly scheduled April 2007 meeting.

After discussion, ***Garret Nancolas moved and Matt Beebe seconded approval of the April 16, 2007, COMPASS Board meeting Agenda Items 1-18 as presented. Motion passed unanimously.***

B. Approve Prioritization for the Transportation, Community, and System Preservation Program

Toni Tisdale presented a list of prioritized projects to be submitted to the Transportation, Community, and System Preservation Program, which provides funding for a comprehensive initiative to investigate and address the relationships between transportation, community, and system preservation, and to identify private sector-based initiatives.

After discussion, ***John Franden moved and Nancy Merrill seconded approval of the list of prioritized projects for the Transportation, Community, and System Preservation Program as presented. Motion passed with Kathleen Lacey abstaining from voting as she was on the selection committee.***

INFORMATION/DISCUSSION ITEMS

C. Consider Staff Development Opportunity

Matt Stoll requested the Committee consider staff submitting an application to the Boise Metro Chamber of Commerce's leadership program, Leadership Boise 2007-2008. The cost is \$1,150.

After discussion, *Garret Nancolas moved and Nancy Merrill seconded authorization for Matt Stoll to submit an application to the Boise Metro Chamber of Commerce's leadership program, Leadership Boise 2007-2008. Motion passed unanimously.*

OTHER

Nancy Merrill asked for approval of the COMPASS Board sending a letter to the Idaho State Land Board requesting that the 25 foot easement along the Boise River be preserved.

After discussion, *Nancy Merrill moved and Garret Nancolas seconded that staff find out when the next meeting of the Idaho State Land Board is and draft a letter for Chair Dale's signature requesting that the 25 foot easements along the Boise River are preserved. Staff is to provide a status report at the April 2007 COMPASS Board meeting. The April 2007 agenda is to be amended to add Item 19 - Status Report - Idaho State Land Board under Information/Discussion Items. If the Land Board is meeting before the April 2007 COMPASS Board meeting, staff is to draft the letter and get to Land Board immediately. Motion passed unanimously.*

ADJOURNMENT

Frank McKeever moved and John Franden seconded adjournment at 3:35 p.m. Motion passed unanimously.

Dated this 17th day of April 2007.

APPROVED:

*BY: _____
Tom Dale, Chair
Community Planning Association*

ATTEST:

*BY: _____
Matthew J. Stoll, Executive Director
Community Planning Association*