



**REGIONAL TECHNICAL ADVISORY COMMITTEE
APRIL 15, 2015
COMPASS, 2ND FLOOR LARGE CONFERENCE ROOM
MERIDIAN IDAHO**

****MINUTES****

ATTENDEES:

Megan Basham, Ada County Development Services
Nichoel Baird Spencer, City of Eagle
Clair Bowman, City of Nampa
Caleb Hood, City of Meridian
Chris Hopper, Canyon Highway District No. 4
Rob Howarth, Central District Health, Ex. officio
Wendy Howell, City of Kuna
Rhonda Jalbert, Valley Regional Transit, **Chair**
Kathleen Lacey, City of Boise
Justin Lucas, Ada County Highway District
Patricia Nilsson, Canyon County Development Services
Nicole Nimmons, Boise State University
Bill Parsons, City of Meridian
Amy Schroeder, Idaho Transportation Department
Deanna Smith, Public Participation Committee
Michael Toole, Department of Environmental Quality

MEMBERS ABSENT:

Daren Fluke, City of Boise
Tom Ferch, Ada County Highway District, **Vice Chair**
Len Grady, City of Nampa
Megan Leatherman, Ada County Development Services
Nathan Leigh, Mayor, City of Parma
Robb MacDonald, City of Caldwell
Luke McHenry, City of Wilder
Nathan Mitchell, Mayor, City of Star
Deb Root, Canyon County Development Services
Christian Samples, Canyon County Development Services
Eric Shannon, Nampa Highway District No. 1
Darin Taylor, City of Middleton
Jenah Thornborrow, City of Garden City

OTHERS PRESENT: Nancy Brecks, COMPASS
Steve Fosdick, Valley Regional Transit
Margaret Havey, Valley Regional Transit
Liisa Itkonen, COMPASS
Amy Luft, COMPASS
Don Matson, COMPASS
Carl Miller, COMPASS
Sabrina Minshall, COMPASS
Toni Tisdale, COMPASS
Cameron Waite, HDR
Mark Wasdahl, Idaho Transportation Department
Jessica Wilson, COMPASS

CALL TO ORDER

Chair Jalbert called the meeting to order at 8:35 am.

AGENDA ADDITIONS/CHANGES

Chair Jalbert requested to amend the order of the agenda starting with Information/Discussion Items in the following order: Item B, C, A; Action Items; and Consent Agenda.

After discussion, **Justin Lucas moved and Kathleen Lacey seconded approval of the amendments to the agenda as requested. Motion passed unanimously.**

OPEN DISCUSSION/ANNOUNCEMENTS

Chair Jalbert announced that the Bike Share launch is today, April 15, 2015. The email address to get a subscription is: Boisegreenbike.com

INFORMATION/DISCUSSION ITEMS

A. Status Report - Regional Bicycle/ Pedestrian Plan

Carl Miller provided a status report on the Regional Bicycle/Pedestrian Plan efforts to date and next steps. The plan will be integrated into *Communities in Motion 2040 2.0*, coordinate regional connections, and assist stakeholders in making meaningful data-driven decisions about bicycle and pedestrian infrastructure. COMPASS has received a \$15,000 grant from FHWA to measure bicycle volumes at three locations in Boise. The total overall funding for the plan is \$145,000.

B. Status Report - Project Development Program

Don Matson provided a status report on the Project Development Program and reviewed ten member applications received to date for FY2015. Don also discussed the on-call process and status for selecting consultants for the program. The goal of the program is to transform project ideas into well-defined projects with cost estimates, purpose and need statements, environmental scans, public information plans, and ensure readiness for state and federal funding.

C. Review the COMPASS Application Guide

Toni Tisdale requested input from the committee on the draft COMPASS Application Guide, which was created to consolidate and simplify all application processes for all programs managed directly by COMPASS. The guide incorporates CIM 2040 goals and performance measures.

Committee member were requested to have comments to Toni by May 13, 2015, with specific emphasis on the criteria section.

ACTION ITEM

A. Recommend COMPASS Board Approval of Projects for CIM Implementation Grant Program Funding

Don Matson presented FY2015 CIM Implementation Grants for funding and prioritization of FY2016 Grants as recommended for COMPASS Board approval by the RTAC Subcommittee on April 8, 2015.

After discussion, **Kathleen Lacey moved and Justin Lucas seconded to move the FY2015 BSU Bike Pump Station project to the FY2016 priorities list and allocate the \$3,767 to the City of Eagle's Plaza Street Extension Design Project in FY2015. And recommend COMPASS Board approval of the following CIM Implementation Grant applications for FY2015:**

Member Agency	Project Name	Grant Amount
City of Eagle	Plaza Street Extension Design Project	\$ 14,266
City of Nampa	Library Block Bike Corral	\$ 4,605
City of Parma	Grove Avenue Sidewalk Repair	\$ 5,946
City of Parma	Grove Avenue (Downtown) Plan	\$ 8,683
City of Wilder	3 rd Street Improvements (augment city's Gem Grant)	\$ 16,500
TOTAL ALL APPLICATIONS		\$ 50,000

Motion passed with 3 nays.

Clair Bowman stated the City of Nampa is withdrawing their Stoddard Trail Appraisal application for FY2016. Nichoel Baird Spencer stated the City Eagle is withdrawing the remainder of their Trail and Landscape Design for Plaza Street Extension application for FY2016.

After discussion, **Justin Lucas moved and Nicole Nimmons seconded to recommend for COMPASS Board approval the RTAC subcommittee's recommended FY2016 priorities, with the removal of No. 1 City of Eagle, Plaza Street Extension and No. 6 City of Nampa, Stoddard Trail Appraisal. Add as No. 1 the BSU Pump Stations moved from FY2015. If additional funding becomes available before FY2016, the BUS Pump Stations will be first in line for those funds.**

FY2016 Priorities:

Order	Member Agency	Project Name	Grant Amount
1	Boise State Univ.	Bike Pump Stations (BSU's 2 nd priority)	\$ 3,767
2	Ada County	Boise River Greenbelt Bollards and Striping	\$ 9,210
3	Boise State Univ.	Contraflow Bike Lane, Cesar Chavez Blvd (BSU's 1 st priority)	\$ 10,729
4	City of Kuna	Downtown Revitalization Plan	\$ 16,000
5	Boise State Univ.	Covered Bike Parking (BSU's 3 rd priority)	\$ 13,919
TOTAL ALL APPLICATIONS			\$ 53,625

Motion passed unanimously.

CONSENT AGENDA

- A. Approve February 25, 2015, RTAC Meeting Minutes**
- B. Approve March 2, 2015, Special RTAC Meeting Minutes**

Caleb Hood moved and Clair Bowman seconded approval of the Consent Agenda as presented. Motion passed unanimously.

OTHER

Amy Luft noted that updates to the COMPASS *Integrated Communication Plan* that contains the Public Involvement Plan opens for public comment Friday, April 17 – May 31, 2015.

Liisa Itkonen provided an update on the SHRP2 (Strategic Highway Research Program) grant COMPASS received.

Next Meeting: May 27, 2015, at 8:30 am.

ADJOURNMENT

Clair Bowman moved and Nicole Nimmons seconded adjournment at 10:15 am. Motion passed unanimously.