



REGIONAL TECHNICAL ADVISORY COMMITTEE
APRIL 22, 2009
COMMUNITY PLANNING ASSOCIATION

**** MINUTES ****

- ATTENDEES:** Sabrina Andersen, Ada County Highway District
 Mary Barker, Valley Regional Transit
 Clair Bowman, City of Nampa
 LeAnn Carlsen, Joint School District #2
 Jon Cecil, Capital City Development Corporation
 Phil Choate, Idaho Transportation Department-District 3
 Stephen Freiburger, Nampa Highway District #1 (*for Jim Buffington*)
 Caleb Hood, City of Meridian
 Wendy Howell, City of Middleton
 Gary Inselman, Ada County Highway District
 Jeff Lowe, City of Eagle, **Vice Chair**
 David Luft, Department of Environmental Quality
 Ryan McDaniel, City of Boise
 Deanna Smith, Public Participation Committee
 Sarah Stobaugh, Boise Independent School District
 Jenah Thornborrow, City of Garden City
 Toni Tisdale, COMPASS (*Ex-Officio*)
 Jim Voorhees, Canyon Highway District #4
 Jarom Wagoner, Canyon County Development Services
 Kelly Woodworth, Ada County Development Services (*for Jim Farrens*)
- MEMBERS ABSENT:** Jared Everett, Boise State University
 Steve Hasson, City of Kuna
 Anne Horn, Mayor, City of Notus
 Rob Howarth, Central District Health Department (*Ex-Officio*)
 Brent Orton, City of Caldwell, **Chair**
 Mary Shaw Taylor, City of Star
 Margie Watson, Mayor, City of Parma
- OTHERS PRESENT:** Eric Lindstrom, Kittelson & Associates
 Amy Luft, COMPASS
 Don Matson, COMPASS
 Charles Trainor, COMPASS
 Debbie Winchar, COMPASS

CALL TO ORDER

Vice Chair Lowe called the meeting to order at 9:02 a.m.

Introductions were made of all attendees.

AGENDA ADDITIONS/CHANGES

Stephen Freiburger stated that comments were received from the Complete Streets subcommittee and rather than taking an action on this item, requested that Action Item IV-B, Recommend Approval of COMPASS Complete Street Policy, be moved to the discussion Items.

Vice Chair Lowe commented that Action Item IV-B would be moved to Information/Discussion Item, V-E.

OPEN DISCUSSION/ANNOUNCEMENTS

Ryan McDaniel presented for information only, a Project Prioritization Process Background document. Toni Tisdale stated this item was supposed to be presented to the COMPASS Executive Committee but was not because the agenda was full. It will be presented in June 2009.

Stephen Freiburger presented an update on the McDermott Corridor Study.

David Luft presented a brief history of the Carbon Dioxide Regulation. David said he will forward a written copy to Toni for committee distribution.

Toni Tisdale stated staff was going through the timeline schedule for the FY2010-2014 Transportation Improvement Program (TIP) update. There was a timing issue with the RTAC meetings in June and July 2009. Toni said an email was sent to RTAC with a calendar showing the steps needed to get the TIP through development and asked for comment regarding these meetings but did not receive a lot of feedback; however, the main response received was that the committee did not want additional meetings. Toni recommended that she send out by email the draft TIP list, discuss it at the June 24, 2009 RTAC meeting, and then advance the entire July RTAC meeting from July 22 to July 15, 2009. Toni said that notice of the meeting change will be sent to RTAC.

CONSENT AGENDA

A. Approve March 25, 2009 Meeting Minutes

Ryan McDaniel recommended a small change to the first paragraph on page 7 to read: "Ryan said he will create a document stating the background of this undertaking, previous RTAC Minutes, discussions, and a summary of the key issues; from which, he will create a numbered list that will be given to the RTAC representatives so that everyone has the same information to share."

(Note: This revision had been made to the minutes prior to this meeting.)

Caleb Hood moved and Mary Barker seconded to approve the March 25, 2009 meeting minutes as amended. There being no further discussion, the motion was unanimously approved.

ACTION ITEM

A. Recommend Approval of Development Review Protocol

Charles Trainor presented for recommendation, the Development Review Protocol for coordinating and providing comments on land use applications.

After discussion, **Ryan McDaniel moved and Jon Cecil seconded to recommend approval of the COMPASS Development Review Protocol with the amendment of #2 to read: "Upon *digitally submitted written request...*"**

Discussion

Stephen Freiburger stated he was opposed to the motion because he does not believe as pointed out by the Ada County Highway District (ACHD), that COMPASS was not to review everything but to give guidelines on who would request, and when.

Sabrina Anderson commented that she would be interested in hearing from the cities and Ada County regarding what they understood the intent to be; this has become much more specific than what was originally intended.

Kelly Woodworth replied that this is already being done by Ada County; however, it would give more detail to the internal transmittal process. When a planner receives an application, they will determine whether or not it needs to be transmitted to COMPASS for comment. The information that would help Ada County is the 2,500 daily trips, which would provide a definite threshold.

Stephen commented the 2,500 daily trips may not be a good threshold because developments that produce 500 trucks a day and no cars may have different impacts. This is more of an Ada County issue than Canyon County issue.

Ryan explained that he recommended approval of the Development Review Protocol that outlines who requests COMPASS review and when. Ryan said it does answer the questions being asked: "Upon a digitally submitted written request, COMPASS will review developments that generate more than 2,500 ADT." That is a staff, non-Board member initiated request. Developments less than 2,500 may be a little less significant regionally and therefore the request has to be made by a Board member as opposed to a staff member.

Stephen Freiburger made a substitute motion and Clair Bowman seconded, to form a subcommittee to work out revision of this document and present the modified COMPASS Development Review Protocol to RTAC at the next scheduled meeting for recommendation.

Ryan called to question the standing motion.

The original motion carries with 12 ayes and 4 nays.

Charles Trainor suggested that recognizing the strength of opinion on both sides, and that this will be going forward for consideration as a policy, a minority opinion be filed to go forward with this policy; indicating that this was not a unanimous vote or that there should be some sense of a different approach.

INFORMATION/DISCUSSION ITEMS

A. Overview of CLEAN TEA

Toni Tisdale provided an overview of the draft CLEAN TEA (Clean Low-Emissions Affordable New Transportation Equity Act) bill aimed at creating a more efficient transportation system.

B. Review Draft 2009 *Communities in Motion* Performance Monitoring Report

Deanna Smith, in Carl Miller's absence, presented an overview of the draft 2009 *Communities in Motion* Performance Monitoring Report (PMR). Deanna said questions the committee should think about while reviewing the PRM are:

- Does this serve my purpose?
- Can I answer these questions?
- Is there anything missing?

Ryan McDaniel commented that he was on the subcommittee and the intent of this information item was that the committee just receive the report today and make comments over the next five weeks. Ryan stated for the record that there was a lengthy dialogue about how to set up the city pages; one side is quantitative (numbers), the other side qualitative (letters), and there is an empty box entitled "Opportunities." This is the box where staff and elected officials can glean opportunities to put into the document; something Carl Miller will need over the next five weeks for a complete document. Ryan asked that Carl send the committee instruction on what to do with the "Opportunities" section so that everyone has the same information.

Deanna encouraged all jurisdictions to look at their respective pages and fill in the holes: information that would help this document become more useful.

C. Discussion regarding Construction and Studies Coordination

Charles Trainor stated staff is in the process of updating the COMPASS Studies Coordination web page. Charles asked for the committee's assistance in reviewing this web page and forwarding to staff current studies which are not included on the Studies Coordination list: <http://www.compassidaho.org/planning/studies-ongoing.htm>.

Stephen Freiburger commented that CARS 511, now called CARS 4, is proceeding as negotiations continue with Goggle in obtaining the license agreement.

Mary Barker commented that Transit 511 is progressing and all state transit agencies will be online. Valley Regional Transit (VRT) received a little over \$200,000 of Stimulus money that will be added to the Transit 511 project. VRT is also in the process of negotiations with Goggle.

Toni Tisdale stated with regard to information on the construction site, an email is distributed using information from ACHD, Nampa, Caldwell, and highway districts in Canyon County: mainly along I-84 corridor to coordinate with GARVEE construction. Toni said to let her know if anyone would like to be on the email distribution list.

E. Recommend Approval of COMPASS Complete Streets Policy

Stephen Freiburger presented the Complete Streets Policy as drafted by the subcommittee. Stephen commented this is the framework to take forward and include in the *Communities in Motion* (CIM) update. The only issue left is some wordsmithing of Objectives 1 and 4. Stephen said the intent is to bring the policy back to RTAC for recommendation at the next scheduled meeting.

Jenah Thornborrow stated she appreciated the work of the subcommittee. Jenah said she would like to see an additional objective recognizing the economic, environmental, and safety impact of the design of streets.

STATUS REPORTS

G. Priority Corridor Subgroup Meeting Summary – April 14, 2009

Charles Trainor asked that the committee read the memo and understand the discussion of the subgroup working on the Priority Corridor; especially the last paragraph giving credence to the work the subgroup will do. Those wanting involvement in the detail review need to submit their names onto the subgroup invite list.

Ryan McDaniel said he would be an alternate for Kathleen Lacey and Karen Gallagher.

OTHER

A. Next Meeting: Wednesday, May 27, 2009, 9:00 a.m., at COMPASS.

ADJOURNMENT

There being no further discussion, the meeting adjourned at 10:04 a.m.